



# CONTRA COSTA COUNTY

## Committee Meeting Minutes

### Measure X Community Advisory Board

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Wednesday, October 15, 2025

5:00 PM

1025 Escobar St, Martinez |

<https://cccounty-us.zoom.us/j/88618441439?> |

Call in: (888) 278-0254 Access Code: 3149674

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**Zoom Link:** <https://cccounty-us.zoom.us/j/88618441439?>

**Toll-free Telephone:** USA 888-278-0254

**Conference code:** 3149674

**Meeting ID:** 886 1844 1439

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

**Present**

Sam Alley, Nancy Benavides, Kathryn Chiverton, Roxanne Carrillo Garza, Joseph Grupalo, Beatriz Lainez, Dennisha Marsh, Vinoy Mereddy, Mark Miller, Nishi Moonka, Willie Robinson, Rachel Rosekind, and Don Seta

**Absent**

Gene Jackson, Odessa Lefrancois, and Omar Rascon

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Public comment was received by one (1) member of the public.

3. Receive and approve the Record of Action for the July 16, 2025 MXCAB meeting.

[25-4290](#)

**Attachments:** [Draft MXCAB Record of Action 7.16.25.pdf](#)

The record of action was approved as received.

There were no requests for public comment.

- 4 Receive Conflicts of Interest Overview and Netfile Training on Form 700 - Statements of Economic Interests [25-4291](#)

**Attachments:**

[Attachment 1 – MXCAB Guidance to Avoid Conflicts of Interest](#)  
[Attachment 2 – MXCAB Roster as of September 9, 2025](#)  
[Attachment 3 – Approved Conflict of Interest Code](#)  
[Attachment 4 – NetFile UserGuide](#)  
[Attachment 5 – Fair Political Practices Commission Form 700 Reference Pamphlet](#)  
[Attachment 6 – Fair Political Practices Commission Form 700 FAQ](#)  
[Attachment 7 – MXCAB Member Self-Attestation of No Conflicts Interest](#)

Jessica Shepard, Deputy County Administrator, presented on guidance to avoid conflicts of interest, followed by a training from NetFile representative, Melissa Morales, on how to file Form 700 - Statement of Economic Interests. Per California Government Code § 81008, Form 700 filings are public records.

There were no requests for public comment.

- 5 Receive update on submission of Proposed Evaluation Framework [25-4292](#)

**Attachments:**

[Proposed MX Evaluation Framework email\\_Redacted](#)  
[MXCAB Proposed Evaluation Framework](#)  
[Appendix - Strategic Plan Sample](#)

MXCAB Chair Roxanne Carrillo Garza provided an update on the submission of Proposed Evaluation Frameworks to the Board of Supervisors, followed by discussion from the MXCAB.

There was one (1) request for public comment.

The next meeting is currently scheduled for January 21, 2026.

Adjourn

The meeting adjourned at 6:25pm.