



Meeting Minutes - Final

CONTRA COSTA COUNTY Health Care for the Homeless

Wednesday, June 18, 2025

11:00 AM

YellowStone Room, 2500 Bates Ave.
St B., Concord, CA 94520
Zoom Webinar – Call In: (646) 518-9805,
ID: 924 0459 4598 Join Online:
<https://cchealth.zoom.us/j/92404594598>

Chair: Rachna Pandya

Vice Chair: Daisy Gallegos

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Attendance: Claude Battaglia, Michael Callanan, Daisy Gallegos, Mashal Kleven, Cayla Northrup, Stephen Krank, Curtis Gee

Absent: None

Telephonic: Rachna Pandya, Praneeti Parjan

HCH Staff Attendance: Jicara Collins (HCH Administrator), Mia Fairbanks (HCH Nurse Program Manager), Gabriella Quintana (HCH QI Team), Breanna Lingenfelter (HCH QI Team)

Public Attendance: None

2. CONSIDER approval of the May 21, 2025 Health Care for the Homeless Co-Applicant Governing Board meeting minutes. PROVIDE direction to staff as needed.

A. Statement: I move to approve the minutes from May.

B. Motion Made by: Stephen Krank

C. Seconds the Motion: Daisy Gallegos

Roll Call Vote: Each voting member must verbally approve or oppose.

D. IN FAVOR: Claude Battaglia, Mashal Kleven, Praneeti Parjan, Stephen Krank, Daisy Gallegos, Cayla Northrup, Rachna Pandya

E. OPPOSED: None

F. ABSTAINS: Michael Callanan

G. ABSENT: Curtis Gee, JR Wilson

Motion Result : PASSED

3. RECEIVE an update on Health Care for the Homeless services from Nurse Program Manager Mia Fairbanks.

1. *Antioch Showers site is moving to new location July 15th*
2. *Helping out treatment and recovery centers - assisting with physicals and*
4. RECEIVE county updates from Gabriella Quintana (HCH QI Team)
 1. *County Updates*
 - a. *Programs continue to serve all qualifying communities, immigration changes have not impacted our services*
 - b. *Statement released to staff regarding how to address situations with ICE*
5. DISCUSS board member recruitment, training, conflict of interest forms, and term check ins.
 1. *Will continue working on recruitment*
 - a. *Mia will distribute CGB flyers to COC*
 2. *Regular trainings required by county every two years – Brown Act, Ethics, and Implicit Bias*
 - a. *Conflict of interest due yearly*
 - b. *Reviewed compliance records for members*
 - c. *Term renewal – Claude & Stephen*
 - a. *Motion for Claude to renew membership – Stephen will confirm in July*
 - b. *Statement: I move to allow Claude to renew his membership on the governing board.*
 - c. *Motion Made by: Stephen Krank*
 - d. *Seconds the Motion: Curtis Gee*
- Roll Call Vote: Each voting member must verbally approve or oppose.
 - e. *IN FAVOR: Claude Battaglia, Mashal Kleven, Praneeti Parjan, Michael Callanan, Stephen Krank, Daisy Gallegos, Cayla Northrup, Curtis Gee, Rachna Pandya*
 - f. *OPPOSED: None*
 - g. *ABSTAINS: None*
 - h. *ABSENT: JR Wilson*
- Motion Result : PASSED
6. RECEIVE an update on the Consumer Advisory Board (CAB) from Breanna Lingenfelter (HCH QI Team).
 1. *CAB members*
 - a. *Newest attendee – will vote during next meeting (= 5th member)*
 - b. *Lauren has interested individual – hope to see them soon*
 - c. *CAB flyers posted in clinics*
 2. *Working on new survey for site visits – feedback collection*
 3. *Delta Landing BBQ*
 - a. *Event put on by DL residents, improve mood and overall morale by getting off property – will hold every month.*
 - b. *No written feedback collected – flyers and resource materials distributed*
7. DISCUSS future board meetings and all staff meetings

1. Plan next field trip (July or August)

a. Mashal suggested El Portal as a possible location

b. Claude suggested the Concord shelter - Respite

8. DISCUSS any updates to Health Care for the Homeless services and other programs.

1. Curtis – will soon start offering some respite beds in August

2. Daisy – Home Safe will hopefully be extended for another year and receive additional funding

3. Stephen - St. Vincent looking into microloan, provide financial counseling

4. Michael – Don Brown shut down extended for four months; working to get rid of encampments and get people settled into a place

9. DISCUSS the next meeting's agenda and potential items of discussion.

1. Will review data next month

2. Schedule next field trip

The next meeting is currently scheduled for July 16, 2025 at 11:00 AM.

Adjourn