

SIDE LETTER
Between
Contra Costa County
and
Professional and Technical Engineers, IFPTE, Local 21

This side letter is by and between Professional and Technical Engineers, IFPTE, Local 21 ("Local 21") and Contra Costa County ("County"). This side letter is effective the first of the month following approval by the Board of Supervisors.

This side letter amends the Memorandum of Understanding ("MOU") between the County and Local 21 (July 1, 2022 - June 30, 2026) as follows:

1. Modify Appendix E - Shift Differential, On-Call, Call Back Matrix to add the new classification of Supervising Hazardous Materials Specialist (~~xxxx~~) to the list of classifications eligible for on-call pay and call-back pay; and add the classification of Information Security Specialist (LWSC) to the list of classifications eligible for on-call pay and call-back pay. The revised Appendix E is attached. VLHB DS

2. Amend Section 42.33 Hazardous Material Certification Allowance to include the new classification of Supervising Hazardous Materials Specialist to receive the Incident Response Team differential, Certifications differential, and Continuing Education Allowance. Section 42.33 will read as follows:

42.33 ~~Hazardous Material Certification Allowance~~ Hazardous Materials Differentials. Health Services Department employees in the classification of Assistant Director of Hazardous Material Program (VLFA) and Supervising Hazardous Materials Specialist (~~xxxx~~) are eligible to receive the following differentials on a monthly basis: VLHB DS

- A. Incident Response Team (B95): a differential of one hundred and sixty-three dollars and fifty cents (\$163.50) per month while participating on the Incident Response Team.
- B. Certifications Differential (C28): a monthly differential in the amount of five percent (5%) of base monthly salary for the possession and maintenance of all three (3) of the following certifications:
 - State required certifications (current and future) to perform Unified Program Inspections.
 - Hazardous Waste Operations and Emergency response Standards as defined in Section 5192 (e) of Title 8 of the California Code of Regulations.
 - California Specialized Training Institute (CSTI) Hazardous Materials Specialist certifications.
- C. Continuing Education Allowance (AC3): a Continuing Education Allowance of two and one half percent (2.5%) of base monthly salary for the fiscal year

following the fiscal year in which the employee completes at least sixty (60) hours of pre-approved education or training, other than the training that is required by law for the Assistant Director of Hazardous Material Program or a Supervising Hazardous Materials Specialist, or training required by the minimum qualifications for the classification of Assistant Director of Hazardous Material Program or Supervising Hazardous Materials Specialist as set forth in the respective job description, or at least three (3) semester units of pre-approved college credit, or a pre-approved combination thereof, subject to the following conditions:

1. An application must be submitted to the Hazardous Materials Division Director prior to beginning the education or training.
2. The education or training must be directly related to the technical duties of the employee's job.
3. The course must be approved, in advance, by the Hazardous Materials Division Director.
4. The employee must provide evidence of completion of the course with a passing grade, when applicable.

This Side Letter will remain in effect for the term of the current Memorandum of Understanding ("MOU") between the County and Local 21 (July 1, 2022 - June 30, 2026). The terms of the Side Letter will be incorporated into the successor MOU unless otherwise negotiated by the parties. All other terms and conditions of the current MOU between the County and Local 21 remain unchanged by this Side Letter.

Date: 6/17/24

Contra Costa County:
(Signature / Printed Name)

 David Seib

_____ /

_____ /

IFPTE, Local 21:
(Signature / Printed Name)

 Sean Stalbaum

_____ /

_____ /

APPENDIX E

Only the following classifications are eligible to receive Shift Differential Pay, On-Call Duty Pay, or Call-Back Time Pay to the extent designated below:

Code	Classification	Shift	On-Call	Call-Back
VLFA	ASST DIR OF HAZ MAT PROGRAM		X	
VWDG	CHIEF OF DET HLTH NURSING SVCS DIR OF NURSING – DETENTION HLTH NRSING SVCS		X	
3AGG	COMMUNITY LIBRARY MANAGER	X		
LKHA	COMPUTER OPERATIONS SUPERVISOR	X		
LWSA	DATABASE ADMINISTRATOR		X	
VVGS	DIRECTOR PUB HLTH CLINIC SVCS		X	
VWDF	DIRECTOR, INPATIENT NURSING OP		X	
VBHB	EMERGENCY MEDICAL SVS PRG CORD		X	
9GSA	EMERGENCY PLANNING COORD	X		
1WHB	ENVIRONMENTAL SVCS SUPERVISOR	X		
LBTC	HEALTH SVCS INFO SYS PROG/ANL		X	
LBTB	HEALTH SVCS INFO SYSTEMS SPEC	X	X	
VCFB	HEALTH SVCS INFO TECH SUPV		X	
VDHA	HOMELESS SERVICES PROGRAM CHIEF		X	
LBVC	HS SYSTEMS ANALYST II	X	X	
LBDT	HS SYSTEMS ANALYST III		X	
<u>LWSC</u>	<u>INFORMATION SECURITY SPECIALIST</u>		<u>X</u>	<u>X</u>
LTNA	INFO SYS MANAGER I		X	
LBHB	INFORMATION SYSTEMS SUPERVISOR		X	
VQDN	MH PROGRAM CHIEF		X	
VQDC	MH PROGRAM MANAGER		X	
LNSA	NETWORK ADMINISTRATOR I	X	X	X
LNSB	NETWORK ADMINISTRATOR II		X	X
LBTA	NETWORK ANALYST II		X	X
LNVA	NETWORK TECHNICIAN II		X	
VWHF	NURSING PROGRAM MANAGER		X	
VBSG	PRE-HOSPITAL CARE COORDINATOR		X	
VVHL	PUBLIC HLTH NURSE PROG MANAGER	X	X	
VBSD	PUBLIC HLTH PRGM SPEC I		X	
VBND	PUBLIC HLTH PRGM SPEC II		X	
VVDB	PH CHIEF OF NURSING & CLINICAL SERVICES		X	
PSHB	PW MAINTENANCE SUPERVISOR			X
VIHB	RESPIRATORY CARE SERVICES SUPERVISOR	X		
3AGH	SR COMMUNITY LIBRARY MANAGER	X		
V4HE	SUPERVISING ARP ENGINEER		X	
VHHF	SUPERVISING CLINICAL LAB SCIEN	X		
VLHA	SUPERVISING ENVIRON HLTH SPEC		X	
XXXX	SUPERVISING HAZ MATERIALS SPECIALIST		<u>X</u>	<u>X</u>

PS VLHB

APPENDIX E

Code	Classification	Shift	On-Call	Call-Back
LWWA	SYSTEMS SOFTWARE ANALYST I		X	
LWVA	SYSTEMS SOFTWARE ANALYST II		X	

The following classifications, while assigned to the Contra Costa Regional Medical Center and all Health Centers, are eligible to receive On-Call Duty Pay, or Call-Back Time Pay to the extent designated below:

Code	Classification	On-Call	Call-Back
VWHJ	AMBULATORY CARE CLINICAL SERVICES	X	
VEDAVHFB	AODS PROGRAM CHIEF	X	
VYSC	ASSISTANT DIRECTOR OF PHARMACY SVCS	X	
VWDH	CHIEF NURSING INFORMATICS OFFICER	X	
V7DA	COMMUNICABLE DISEASE PROGRAM CHIEF	X	X
LKVA	COMPUTER OPERATIONS ANALYST	X	X
VQFB	DEPUTY DIRECTOR BEHAVIORAL HEALTH	X	
VWDC	DIR OF AMBULATORY CARE NURSING SVCS	X	
VVGS	DIR OF PUBLIC HEALTH LABORATORY SVCS	X	X
VYDC	DIRECTOR OF PHARMACY SERVICES	X	
VCDC	FACILITIES MANAGER	X	X
VRFA	HEALTH PLAN NURSE PROGRAM DIRECTOR	X	
LKFA	HEALTH SERVICES INFO SYS OPS MNGR	X	
LBFA	HS INFO TECH MANAGER	X	
LBVB	HS IT CLINICAL SYS ANALYST I	X	
LBTE	HS IT CLINICAL SYS ANALYST II	X	
LBWC	HS SYSTEMS ANALYST I	X	
VWSF	INFECTION PREVENTION & CONTROL MGR	X	X
LBSD	HSIT SECURITY SPECIALIST	X	
LBVA	NETWORK ANALYST I	X	X
LBHA	NETWORK MANAGER	X	
LNWA	NETWORK TECHNICIAN I	X	
LWWA	SYSTEMS SOFTWARE ANALYST I	X	X
LWVA	SYSTEMS SOFTWARE ANALYST II	X	X
VWHG	UTILIZATION REVIEW MANAGER	X	

During the term of this Agreement, the parties may mutually agree to add additional classifications to this list, upon approval of the County Administrator or his/her designee, and approval by the Board of Supervisors.