

**AMENDMENT NO. 3 TO THE PARTICIPATING ADDENDUM**  
**for**  
**Office Supplies, Related Products and Services under OMNIA Purchasing Cooperative**  
**Program**

---

Participating Entity:  
**CONTRA COSTA COUNTY**

Contractor: EPIC Business Essentials, LLC (Contract #R190301)

This Amendment No. 3 (“Amendment”) to the Participating Addendum, dated March 23, 2021, (“Agreement”) is made and entered into as of May 12, 2026 (“Amendment Effective Date”), by and between Contra Costa County, a political subdivision of the State of California, (“County”) and EPIC Business Essentials, LLC, a Wisconsin limited liability company (“Contractor”). The County and the Contractor are sometimes referred to herein together as the “Parties,” and each as a “Party.” Other capitalized words and phrases used but not defined in this Amendment shall have the meanings ascribed to them in the Agreement, as previously amended.

Recitals

Whereas, the Contractor offers goods and services under the Master Contract awarded by Region 4 Educational Service Center, a Texas public agency. The County and the Contractor entered into the Agreement to allow the County to purchase office supplies from the Contractor and its affiliated entities under the terms of the Master Contract, as modified by the Agreement.

Whereas, the Agreement included an original expiration date of May 31, 2024. The expiration date has been extended twice, to May 31, 2026, to coincide with two extensions of the Master Contract term. On January 9, 2026, the Master Contract term was extended a third time, through May 31, 2027.

Whereas, to ensure the County can continue to purchase office supplies under the terms of the Agreement, the Parties desire to extend the term of the Agreement by one additional year, through May 31, 2027, and to increase the Payment Limit to \$11 million.

Amendment

Now, therefore, the County and the Contractor agree to amend the Agreement, as previously amended, as follows:

1. Section 1 (Term). Section 1 (Term) of the Agreement is deleted in its entirety and replaced with new Section 1 (Term), to read:  
  
“1. Term. The term of this Agreement begins on the Effective Date, and it expires May 31, 2027. The County and EPIC may agree to extend this Agreement by up to two additional years, one year at a time, by amending this Agreement, provided that the Master Contract remains in effect as of the date the term of this Agreement is extended. Any extension of the term of this Agreement is subject to the prior approval of the County’s Board of Supervisors, its governing body.”
2. Section 2 (Payment Limit). Section 2 (Payment Limit) of the Agreement is deleted in its entirety and replaced with new Section 2 (Payment Limit), to read:

**AMENDMENT NO. 3 TO THE PARTICIPATING ADDENDUM**  
**for**  
**Office Supplies, Related Products and Services under OMNIA Purchasing Cooperative**  
**Program**

---

“2. Payment Limit. The County’s total payments to EPIC and its distributors and dealers under this Agreement shall not exceed \$11,000,000. Nothing in this Agreement obligates the County to make any purchases, or any particular volume of purchases, from EPIC or any of its distributors or dealers.”

Except to the extent the Agreement, as previously amended, is modified by this Amendment, the Agreement, as previously amended, remains unchanged and in full force and effect.

**AMENDMENT NO. 3 TO THE PARTICIPATING ADDENDUM**  
**for**  
**Office Supplies, Related Products and Services under OMNIA Purchasing Cooperative**  
**Program**

---

IN WITNESS WHEREOF, the Parties have executed this Amendment No. 3 to the Agreement as of the Amendment Effective Date first written above.

Participating Entity: <b>Contra Costa County</b>	Contractor: <b>EPIC Business Essentials, LLC</b>
Signature:	Signature:
Name: Cynthia Shehorn CPPB	Name: Dante P. Ercoli
Title: Procurement Services Manager	Title: Managing Director
	Signature:
	Name:
	Title:

Approved as to form:

Thomas L. Geiger, County Counsel

By: \_\_\_\_\_  
 Stephen M. Siptroth  
 Assistant County Counsel

SMS

H:\Client Matters\Purchasing\Amendment 3 rev to Participating Addendum - EPIC (Omnia Region 4ESC R190301) 041026.docx