



CONTRA COSTA COUNTY

AGENDA

Economic Opportunity Council

Wednesday, August 6, 2025

10:00 AM

1470 Civic Court, Suite 200, Room 221,
Concord | Zoom:

[https://cccouny-us.zoom.us/j/86134454271?](https://cccouny-us.zoom.us/j/86134454271?pwd=wT2lEdYvo7JY0RlZC5Vdl30S7Vd5q.1)

[pwd=wT2lEdYvo7JY0RlZC5Vdl30S7Vd5q.1](https://cccouny-us.zoom.us/j/86134454271?pwd=wT2lEdYvo7JY0RlZC5Vdl30S7Vd5q.1) | Call in: 8882780254 | Code: 7038773

Executive Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order and Welcome
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. APPROVE the June 4 2025 Executive Committee Meeting Minutes. [25-3064](#)
Attachments: [Exec Minutes 6-4-2025 DRAFT](#)
4. APPROVE the June 12 2025 EOC Business Meeting Minutes. [25-3065](#)
Attachments: [EOC Business Meeting Minutes of 6-12-2025 - DRAFT](#)
5. APPROVE the August 14 2025 EOC Business Meeting Agenda. [25-3066](#)
Attachments: [Proposed Agenda Items for 8-14-25 EOC Meeting](#)
6. Next Steps
7. Meeting Evaluation

The next meeting is currently scheduled for September 3, 2025 at 10 am.

8. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 200, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Christina Castle-Barber 925-608-8819



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-3064

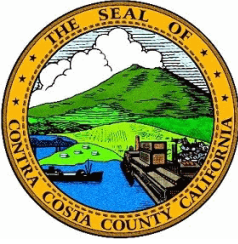
Agenda Date: 8/6/2025

Agenda #: 3.

Advisory Board: Economic Opportunity Council Executive Subcommittee
Subject: APPROVE the June 4 2025 Executive Committee Meeting Minutes.
Presenter: Victor Tiglao
Contact: C. Castle-Barber, 925-608-8819

Information:

APPROVE the June 4 2025 Executive Committee Meeting Minutes.



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Economic Opportunity Council

Wednesday, June 4, 2025

10:00 AM

1470 Civic Court, Suite 200, Room 221,

Concord | Zoom:

[https://cccouny-us.zoom.us/j/86134454271?](https://cccouny-us.zoom.us/j/86134454271?pwd=wT2lEdYvo7JY0RIZC5VdI30S7Vd5q.1n)

[pwd=wT2lEdYvo7JY0RIZC5VdI30S7Vd5q.1](https://cccouny-us.zoom.us/j/86134454271?pwd=wT2lEdYvo7JY0RIZC5VdI30S7Vd5q.1n)

[n](https://cccouny-us.zoom.us/j/86134454271?pwd=wT2lEdYvo7JY0RIZC5VdI30S7Vd5q.1n) | Call in: 8882780254 | Code: 7038773

Executive Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Present

Nicola Lopez, and Desire Medlen

Excused

Karanbir Bal, Patricia Campbell, Jessica Cisneros, Karen Coleman, Ajit Kaushal, Buffie Lafayette, Janelle Lafrades, Monisha Merchant, LaTonia Peoples-Stokes, Devlyn Sewell, Kanwar Singh, Victor Tigla, and Renee Zeimer

1. Call to Order and Welcome

Chair Medlen called the meeting to order at 10:10 am. Quorum established.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public present.

3. APPROVE the April 30, 2025 EOC Executive Committee Meeting minutes. [25-2094](#)

Attachments: [EOC Executive Committee Meeting Minutes of 4-30-2025 - DRAFT](#)

A motion was made by Lopez, seconded by Medlen, to approve the Executive Committee Meeting Minutes of 4/30/2025. The Motion carried by the following vote:

Motion: Lopez

Second: Medlen

Aye: Lopez, and Medlen

Result: Passed

4. APPROVE the EOC Business Meeting Minutes of May 8, 2025. [25-2095](#)

Attachments: [EOC Business Meeting Minutes of 5-8-2025 - DRAFT](#)

A motion was made by Lopez, seconded by Medlen, to approve the 5/8/25 Business Meeting Minutes with one correction: Tigla called the meeting to order, not Medlen.

The motion carried by the following vote:

Motion: Lopez
Second: Medlen
Aye: Lopez, and Medlen
Result: Passed

5. APPROVE the agenda for the June 12, 2025 EOC Business Meeting.

[25-2096](#)

Attachments: [Proposed Agenda Items for 6-12-25 EOC Meeting](#)

A motion was made by Lopez, seconded by Medlen, to approve the June 12 Business Meeting Agenda with one addition: Add approval of CAP. The motion carried by the following vote:

Motion: Medlen
Second: Lopez
Aye: Lopez, and Medlen
Result: Passed

6. Next Steps

None.

7. Meeting Evaluation

Efficient.

The next meeting is currently scheduled for August 6, 2025 at 10 am.

8. Adjourn

Chair Medlen adjourned the meeting at 10:20 am.

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For Additional Information Contact: Christina Castle-Barber 925-608-8819



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-3065

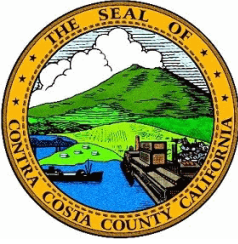
Agenda Date: 8/6/2025

Agenda #: 4.

Advisory Board: Economic Opportunity Council Executive Committee
Subject: APPROVE the June 12 2025 EOC Business Meeting Minutes.
Presenter: Victor Tiglao
Contact: C. Castle-Barber 925-608-8819

Information:

APPROVE the June 12 2025 EOC Business Meeting Minutes.



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Economic Opportunity Council

Thursday, June 12, 2025

6:00 PM

1470 Civic Court, Suite 200, Room 207,

Concord | Zoom:

[https://cccouny-us.zoom.us/j/87277367553?](https://cccouny-us.zoom.us/j/87277367553?pwd=lbibPaFdusWVuV2vZUU242X2q3wGQa.1)

[pwd=lbibPaFdusWVuV2vZUU242X2q3wGQa.](https://cccouny-us.zoom.us/j/87277367553?pwd=lbibPaFdusWVuV2vZUU242X2q3wGQa.1)

1 | Call in: 888 278 0254 code: 7038773

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Present Patricia Campbell, Ajit Kaushal, Buffie Lafayette, Janelle Lafrades, Nikki Lopez, Desire Medlen, LaTonia Peoples-Stokes, and Victor Tiglao

Absent Karanbir Bal, Jessica Cisneros, Karen Coleman, Monisha Merchant, Devlyn Sewell, Kanwar Singh, and Renee Zeimer

1. Call to Order and Welcome

Chair Medlen called the meeting to order at 6:11 pm. Quorum Established.

Staff Present: Christina Castle-Barber, Roshunda Ward, and Michael Morris.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public present.

3. APPROVE the EOC Business Meeting Minutes of 5-8-2025.

[25-2359](#)

Attachments: [EOC Business Meeting Minutes of 5-8-2025 DRAFT](#)

A motion was made by Lafrades, seconded by Medlen, to approve the Business Meeting Minutes of May 8, 2025 with one correction: Change Vice Chair to Secretary under Call to Order. The motion carried by the following vote:

Motion: Lafrades

Second: Medlen

Aye: Kaushal, Lafayette, Lafrades, Lopez, Medlen, Peoples-Stokes, and Tiglao

Absent: Bal, Cisneros, Coleman, Merchant, Sewell, Singh, and Zeimer

Abstain: Campbell

Result: Passed

4. APPROVE 2025-2026 Community Action Plan Revisions.

[25-2360](#)

Attachments: [2026-2027 Community Action Plan](#)

Castle-Barber went over the track-changes to the Community Action Plan.

A motion was made by Lopez, seconded by Lafayette, to approve the revisions to the 2026-2027 Community Action Plan. The motion carried by the following vote:

Motion: **Lopez**

Second: **Lafayette**

Aye: **Campbell, Kaushal, Lafayette, Lafrades, Lopez, Medlen, Peoples-Stokes, and Tiglao**

Absent: **Bal, Cisneros, Coleman, Merchant, Sewell, Singh, and Zeimer**

Result: **Passed**

5. RECEIVE April 2025 Fiscal Reports for CSBG Grant #24F-3007, including [25-2361](#) Amendments.

Attachments: [24F-3007 Final Report for Base and Discretionary](#)

Morris reviewed the April Fiscal Report and stated that we have fully spent the 2024 CSBG contract with a small amount of charges carrying over to the 2025 budget.

This Discussion Item was received.

6. RECEIVE update on CSBG Onsite Monitoring Visit 2025.

Castle-Barber shared that there was a call with CSD on May 30 about the CSBG onsite review that discussed the late submission of revenue contracts. The final report has not been received yet but will be on the agenda for the August meeting.

7. DISCUSS LIHEAP Advocacy Toolkit

Ward shared information from the National Energy & Utility Affordability Coalition (NEUAC) Conference she recently attended and discussed the advocacy toolkit they have. It can be found here: <https://neuac.org>.

8. DISCUSS CSBG Advocacy Update.

Castle-Barber shared information about H.R. 3131 CSBG Improvement Act of 2025 which would reauthorize CSBG. It is now referred to Committee on Education and Workforce. She informed the EOC that they can send thank you letters from ncaf.org. She also shared the information about the series of webinars by David Bradley coming up with the first one being 6/13/2025 at 10 am. She will attend. Castle-Barber also shared the National Association of Counties Policy Brief about CSBG for use in advocating.

9. DISCUSS Community Action Month Update

Castle-Barber reminded all that our presentation to the Board of Supervisors for Community Action Month got moved to June 24. Please be there at 9:30 am.

10. RECEIVE Reports:
 Staff
 Chair
 EOC Members

Staff Report: Castle-Barber shared plans for a new bureau that Community Services will become part of

and the change management efforts that will happen with this reorganization. Staff also shared that there are new advisory body training requirements which we will discuss at the August meeting.

Chair Report: No report this month.

EOC Members Reports: Tiglao reported that two of the three pieces of legislation that the EOC advocated for are dead and one is in danger of dying due to the large price tag it has if implemented. Several members encouraged attendance at the No King events on June 14, 2025.

11. Next Steps

No next steps.

12. Meeting Evaluation

Very efficient.

The next meeting is currently scheduled for August 14, 2025,

13. Adjourn

Chair Medlen adjourned the meeting at 6:56 pm.

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For Additional Information Contact: Christina Castle-Barber 925-608-8819



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-3066

Agenda Date: 8/6/2025

Agenda #: 5.

Advisory Board: Economic Opportunity Council Executive Committee
Subject: APPROVE the August 14 2025 EOC Business Meeting Agenda.
Presenter: Christina Castle-Barber
Contact: 925-608-8819

Information:

APPROVE August 14 2025 EOC Business Meeting Agenda.

PROPOSED EOC AGENDA FOR AUGUST 14, 2025

- Call To Order/Welcome
- Public Comment
- **ACTION:** Approval of the EOC Business Meeting Minutes of 6-12-2025
- **ACTION:** Approval of CSBG 2026-2027 RFP
- **ACTION:** Determine attendees at the 2025 CalCAPA Conference in Palm Springs, CA.
- Receive May and June Fiscal Reports for CSBG Grant #25F-6007 and Budget Presentation.
- Receive final Report of CSBG Onsite Monitoring by CSD.
- Receive update on Strategic Plan
- Discuss PWORA Executive Order and Safety Nets Cuts
- Staff Report
 - a. Funding Updates – Head Start/LiHEAP/Weatherization/CSBG
 - b. Required Training
- Chair Report
- EOC Member Reports
- Next Steps
- Evaluated the Meeting
- Adjourn