



# CONTRA COSTA COUNTY

## AGENDA

### Economic Opportunity Council

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Tuesday, December 16, 2025

10:00 AM

1470 Civic Court, Suite 200, Room 221,  
Concord | Zoom:

[https://cccounty-us.zoom.us/j/832355379  
22?](https://cccounty-us.zoom.us/j/83235537922?pwd=9TFtJT53a2a8iKgyrVv5dK5tVOBIaQ.1)

[pwd=9TFtJT53a2a8iKgyrVv5dK5tVOBI  
aQ.1](https://cccounty-us.zoom.us/j/83235537922?pwd=9TFtJT53a2a8iKgyrVv5dK5tVOBIaQ.1) | call in: 1408-961-3929 | code:  
129600

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#### Joint Fiscal and Executive Committee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order and Welcome
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. APPROVE the September 3 2025 EOC Executive Committee Meeting Minutes. [25-5418](#)  
**Attachments:** [Executive Committee Meeting Minutes of 9-3-25](#)
4. APPROVE the November 5 2025 EOC Executive Committee Meeting Minutes. [25-5419](#)  
**Attachments:** [EOC Executive Committee meeting Minutes of 11-5-25 DRAFT](#)
5. APPROVE the EOC Business meeting minutes of November 13 2025. [25-5420](#)  
**Attachments:** [EOC Buisness Meeting Minutes of Novmeber 13 2025 draft](#)
6. RECEIVE Fiscal- Report for October 2025 for CSBG Grant 25F-6007. [25-5421](#)  
**Attachments:** [CSBG October 2025 Budget to Actual](#)
7. APPROVE Annual Advisory Report the Board of Supervisors. [25-5422](#)  
**Attachments:** [Advisory Body Annual Report 12-11-25 DRAFT](#)

8. APPROVE the 2026-2027 CSBG Subcontractors and Funding Amounts. [25-5423](#)

**Attachments:** [2026 RFP 1227 Scoring final](#)

9. APPROVE agenda for EOC Business Meeting of 1-8-2026 [25-5424](#)

**Attachments:** [Proposed Agenda Items for 1-8-2026 EOC Meeting](#)

10. Next Steps

11. Meeting Evaluation

The next meeting is currently scheduled for 2/4/26 for Exec and 2/5/26 for Fiscal at 10 am..

12. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 200, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: C. Castle-Barber 925-608-8819



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-5418

**Agenda Date:** 12/16/2025

**Agenda #:** 3.

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Advisory Board: Economic Opportunity Council

Subject: APPROVE September 3 2025 EOC Executive Committee Meeting Minutes.

Presenter: Victor Tiglao

Contact: C. Castle-Barber 925-608-8819

### Information:

APPROVE the September 3 2025 EOC Executive Committee Meeting Minutes.



# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Economic Opportunity Council

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Wednesday, September 3, 2025

10:00 AM

1470 Civic Court, Suite 200, Room 221,

Concord | Zoom:

[https://cccounty-us.zoom.us/j/86134454271?](https://cccounty-us.zoom.us/j/86134454271?pwd=wT2lEdYvo7JY0RIZC5Vdl30S7Vd5q.1)

[pwd=wT2lEdYvo7JY0RIZC5Vdl30S7Vd5q.1](https://cccounty-us.zoom.us/j/86134454271?pwd=wT2lEdYvo7JY0RIZC5Vdl30S7Vd5q.1) |

Call in: 8882780254 | code: 7038773

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#### Executive Committee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

**Present**

Nikki Lopez, Desire Medlen, and Victor Tiglao

**Excused**

Karanbir Bal, Patricia Campbell, Jessica Cisneros, Karen Coleman, Christian Dean, Ajit Kaushal, Buffie Lafayette, Janelle Lafrades, Monisha Merchant, LaTonia Peoples-Stokes, Devlyn Sewell, Kanwar Singh, and Renee Zeimer

1. Call to Order and Welcome

Chair Medlen called the meeting to order at 10:05 am.

Staff Present: Christina Castle-Barber and Roshunda Ward

Quorum Established.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public present.

3. APPROVE the EOC Executive Committee Minutes of 8-6-2025. [25-3436](#)

**Attachments:** [EOC Executive Meeting Minutes of 8-5-25 DRAFT](#)

A motion was made by Lopez, seconded by Tiglao, to approve the EOC Executive Committee Minutes of 8-6-25. The motion carried by the following vote:

**Motion:** Lopez

**Second:** Tiglao

**Aye:** Lopez, Medlen, and Tiglao

**Result:** Passed

4. APPROVE the EOC Business Meeting Minutes of 8-14-2025. [25-3437](#)

**Attachments:** [EOC Business Meeting Minutes for 8-14-25 - DRAFT](#)

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**A motion was made by Medlen, seconded by Tiglao, to approve the EOC Business Meeting Minutes of 8-14-25. The motion carried by the following vote:**

**Motion:** Medlen  
**Second:** Tiglao  
**Aye:** Medlen, and Tiglao  
**Abstain:** Lopez  
**Result:** Passed

5. APPROVE the EOC Business Meeting Agenda for 9-11-2025.

[25-3438](#)

**Attachments:** [Proposed Agenda Items for 9-11-25 EOC Meeting](#)

**A motion was made by Tiglao, seconded by Medlen, to approve the EOC Business Meeting Agenda of 9-11-25 with two added items: Approval of Budget for Amendment 1 of Grant # 25%-6009 and Elections of Executive Officers. The motion carried by the following vote:**

**Motion:** Tiglao  
**Second:** Medlen  
**Aye:** Lopez, Medlen, and Tiglao  
**Result:** Passed

6. Next Steps

Roshunda to create budget for Amendment 1, restoring funding to line items that were subject to carryover spending from FY24 budget.

Christina to reach out to Native American Agency that services Contra Costa County that was present at the DeSaulnier Visit.

7. Meeting Evaluation

We ended early!

The next meeting is currently scheduled for October 1 2025 at 10 am .

8. Adjourn

Chair Medlen adjourned the meeting at 10:26 am.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 200, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Christina Castle-Barber 925-608-8819

DRAFT



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-5419

**Agenda Date:** 12/16/2025

**Agenda #:** 4.

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Advisory Board: Economic Opportunity Council

Subject: APPROVE November 5 2025 EOC Executive Committee Meeting Minutes.

Presenter: Victor Tiglao

Contact: C. Castle-Barber 925-608-8819

### Information:

APPROVE November 5 2025 EOC Executive Committee Meeting Minutes.



# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Economic Opportunity Council

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Wednesday, November 5, 2025

10:00 AM 170 Civic Ct., Suite 200, Room 221, Concord |

Zoom:

[https://cccounty-us.zoom.us/j/86134454271?](https://cccounty-us.zoom.us/j/86134454271?pwd=wT2lEdYvo7JY0RIZC5Vdl30S7Vd5q.1)

[pwd=wT2lEdYvo7JY0RIZC5Vdl30S7Vd5q.1](https://cccounty-us.zoom.us/j/86134454271?pwd=wT2lEdYvo7JY0RIZC5Vdl30S7Vd5q.1) |

call in: 8882780254 | code: 7038773

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#### EXECUTIVE COMMITTEE

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order and Welcome

Chair Medlen called the meeting to order at 10:02 am.

Quorum Established.

Staff: Melissa Molina

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Barb Hunt from St. Vincent de Paul attended and stated they got their award letter but no amount was included.

3. APPROVE the EOC Executive Committee Minutes of 8-5-25. [25-4650](#)

**Attachments:** [EOC Executive Meeting Minutes of 8-5-25 DRAFT](#)

**A motion was made by Lopez, seconded by Medlen, to approve the EOC Exec minutes of 8-5-25. The motion carried by the following vote:**

**Motion:** Lopez  
**Second:** Medlen  
**Aye:** Lopez, and Medlen  
**Absent:** Tiglao  
**Result:** Passed

4. APPROVE the EOC Business Meeting Minutes of 10-9-25. [25-4651](#)

**Attachments:** [EOC Business Meeting Minutes of 10-9-2025 DRAFT](#)

**A motion was made by Lopez, seconded by Medlen, to approve the Business Meeting Minutes of 10-9-25. The motion carried by the following vote:**

**Motion:** Lopez

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**Second:** Medlen  
**Aye:** Lopez, and Medlen  
**Absent:** Tiglao  
**Result:** Passed

- 5. APPROVE the EOC Business Meeting Agenda for 11-13-2025. [25-4652](#)

**Attachments:** [Agenda Items for the EOC Business Meeting on November 13, 202](#)

**A motion was made by Lopez, seconded by Medlen, to approve the 11-13-25 Business Meeting Agenda. The motion carried by the following vote:**

**Motion:** Lopez  
**Second:** Medlen  
**Aye:** Lopez, and Medlen  
**Absent:** Tiglao  
**Result:** Passed

- 6. Next Steps

Desire requested that staff report out on the voting process and the outlier procedure.

- 7. Meeting Evaluation

quick meeting

The next meeting is currently scheduled for 12/3/2025..

- 8. Adjourn

The meeting was adjourned at 10:15 am.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 200, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Roshunda Ward, [rward@ehsd.cccounty.us](mailto:rward@ehsd.cccounty.us).



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-5420

**Agenda Date:** 12/16/2025

**Agenda #:** 5.

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Advisory Board: Economic Opportunity Council

Subject: APPROVE the EOC Business meeting minutes of November 13 2025.

Presenter: Victor Tiglao

Contact: C. Castle-Barber 925-608-8819

### Information:

APPROVE the EOC Business meeting minutes of November 13 2025.



# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Economic Opportunity Council

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Thursday, November 13, 2025

6:00 PM

1470 Civic Court, Suite 200, Room 207,

Concord | Zoom:

<https://cccounty-us.zoom.us/j/84112970168> |

Call in: 8882780254 | meeting ID: 841 1297 0168

| code: 7038773

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Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order and Welcome

Chair Medlen called the meeting to order at 6:02 pm.

Staff Present: Alexandra Heinitz, Roshunda Ward, Melissa Molina, Jen Quallik

**Present**

Karanbir Bal, Patricia Campbell, Jessica Cisneros, Christian Dean, Ajit Kaushal, Janelle Lafrades, Nikki Lopez, Desire Medlen, Monisha Merchant, Devlyn Sewell, Kanwar Singh, Victor Tiglao, and Renee Zeimer

**Absent**

Karen Coleman, Buffie Lafayette, and LaTonia Peoples-Stokes

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No members of the public present.

3. APPROVE EOC Business Meeting minutes of 10/9/2025.

[25-4734](#)

**Attachments:**

[EOC Business Meeting Minutes of 10-9-2025 DRAFT](#)

A motion was made by Lopez, seconded by Lafrades, to approve the October 9, 2025 Business Meeting Minutes. The motion carried by the following vote:

**Motion:**

**Lopez**

**Second:**

**Lafrades**

**Aye:**

**Bal, Campbell, Cisneros, Dean, Kaushal, Lafrades, Lopez, Medlen, Merchant, Sewell, Singh, Tiglao, and Zeimer**

**Absent:**

**Coleman, Lafayette, and Peoples-Stokes**

**Result:**

**Passed**

4. RECEIVE Fiscal Report for CSBG Grant #25F-6007 for September 2025.

[25-4735](#)

**Attachments:**

[CSBG 2025 Budget with September 2025](#)

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Heinitz presented the report; Tiglao inquired about the line item for the EOC meals and why they were not accounted for; Heinitz will follow up next meeting.

**This Discussion Item was received.**

5. APPROVE the 2026-2028 CSBG Funding Decision made by the Outreach Committee. [25-4736](#)

**Attachments:** [Copy of 2026 RFP 1227 Scoring Matrix](#)

- Medlen and Ward recapped the meeting regarding the scoring of the RFPs
  - Zeimer expressed concern about not funding enough West County subcontractors and the board members who scored but were not able to attend
  - Ward explained the scoring process
  - Lopez expressed concern about the scoring rubric
  - Medlen advocated for adding a training about RFP scoring and priorities of the RFP
  - Zeimer agreed with Medlen about adding a training about RFP and EOC
  - Sewell suggested discussing RFP process at the roundtable
  - Molina responded to Sewell about not discussing RFP process during roundtable since it's a networking event
  - Lopez shared concerns about axing immigrant services during this time
1. Motion: Zeimer made a motion to include Lao Family and reduce funding equally for others to include it
    1. Second: Sewell
    2. Vote:
      1. AYES: Medlen, Kaushal, Sewell, Lafrades, Bal, Lopez, Zeimer
      2. NOES: Cisneros, Singh, Merchant, Campbell, Tiglao, Dean
      3. ABSTAIN: None
    3. RESULT: Motion carried
  2. Motion: Merchant made the motion to include White Pony Express
    1. Second: Dean
    2. AYES: None
    3. NOES: Medlen, Kaushal, Sewell, Bal, Merchant, Lopez, Campbell, Zeimer, Tiglao, Dean
    4. ABSTAIN: Lafrades, Cisneros, Singh
    5. Motion does not carry

**This Consent Item was tabled.**

6. APPROVE the 2025 Annual Advisory Body Report to the Board of Supervisors. [25-4737](#)

**Attachments:** [Advisory Body Annual Report 10-16-24 DRAFT](#)

Ward requested a list of achievements from the members

**This Consent Item was tabled.**

7. Discuss 2025-26 Onsite Monitoring Visits and Conduct Sign Ups.

Molina asked for members' choices in attending

**This was approved.**

8. RECEIVE reports from attendees of the 2025 CalCAPA Conference.

Tiglao reported about David Bradley's optimism about continuing CSBG funding  
Cisneros reported about legislation being prioritized by other agencies  
Ward reported about weatherization and LIHEAP

9. Staff Report

No business meeting in December

10. Chair Report

Medlen thanked the members who participated in the scoring process, and reiterated the need change the bylaws.

11. EOC Member Reports

Kaushal invited members to donate \$500 to Monument Crisis Center  
Sewell shared the City of Concord a program for home modifications for seniors  
Lopez invited to volunteer for the Rotary Club

12. Next Steps and Meeting Evaluation

Codify scoring process of RFPs regarding attendance into the bylaws  
Change protocol to add a training about RFP scoring and priorities of the RFP

The next meeting is currently scheduled for January 8, 2026.

Chair Medlen adjourned the meeting at 7:31 PM.

13. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 200, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Christina Castle-Barber 925-608--8-819



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-5421

**Agenda Date:** 12/16/2025

**Agenda #:** 6.

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Advisory Board: Economic -Opportunity Council

Subject: RECEIVE Fiscal- Report for October 2025 for CSBG Grant 25F-6007.

Presenter: Alexandra Heinitz

Contact: C. Castle-Barber

### Information:

RECEIVE Fiscal Report for October 2025 for CSBG Grant 25F-6007.

CSBG October 2025 Budget to Actual

Community Services Block Grant  
 Monthly Expenditures  
 2025 Contract #25F-6007  
 Term: Jan 1, 2025 through April 30, 2026

Line Item	Description	Original Budget	Amended Budget	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	YTD Total	Balance	% Spent	
<b>ADMINISTRATIVE COSTS:</b>														
1	Salaries and Wages	16,599	16,599	-	7,166.36	4,538.70	-	-	-	-	11,705.06	4,893.94	71%	
	Comm Svcs Dir	-	-	-	-	-	-	-	-	-	-	-	-	
	Accountant	16,599	16,599	-	7,166.36	4,538.70	-	-	-	-	11,705.06	4,893.94	71%	
2	Fringe Benefits	10,125	10,125	-	4,811.09	3,011.58	27.93	27.74	-	61.95	7,940.29	2,184.71	78%	
3	Other Costs-Indirect Costs	70,000	70,000	-	10,174.54	13,562.14	1,015.11	1,015.11	14,757.13	11,167.95	51,691.98	18,308.02	74%	
	<b>Total Administrative Costs</b>	<b>96,724</b>	<b>96,724</b>	<b>-</b>	<b>22,151.99</b>	<b>21,112.42</b>	<b>1,043.04</b>	<b>1,042.85</b>	<b>14,757.13</b>	<b>11,229.90</b>	<b>71,337.33</b>	<b>25,386.67</b>	<b>74%</b>	
<b>PROGRAM COSTS:</b>														
1	Salaries and Wages	263,989	263,989	2,021.64	18,666.58	22,750.73	13,163.58	14,482.87	15,556.87	46,424.84	133,067.11	130,921.89	50%	
	Program Staff	203,989	203,989		11,822.50	16,643.71	7,154.44	7,154.44	7,154.44	37,348.54	87,278.07	116,710.93	43%	
	Division Manager	21,707	21,707		4,999.22						4,999.22	16,707.78	23%	
	ASA III	110,193	110,193			9,820.43				30,194.10	40,014.53	70,178.47	36%	
	CSM	72,089	72,089		6,823.28	6,823.28	7,154.44	7,154.44	7,154.44	7,154.44	42,264.32	29,824.68	59%	
	Student Interns	60,000	60,000	2,021.64	6,844.08	6,107.02	6,009.14	7,328.43	8,402.43	9,076.30	45,789.04	14,210.96	76%	
	Intern Solis	12,000	12,000	2,021.64	1,768.93	1,684.70	1,968.99	1,768.93	1,811.05	1,010.82	12,035.06	(35.06)	100%	
	Intern Roman, N	12,000	12,000		1,558.34	1,811.05	1,979.52	1,684.70	1,958.46	1,832.11	10,824.18	1,175.82	90%	
	Intern Roman, Luis	12,000	12,000		1,832.11	1,263.52	1,853.17	1,768.93	1,768.93	1,937.40	10,424.06	1,575.94	87%	
	Intern Gil, S/Ostorga, J	12,000	12,000		1,684.70	1,347.75	207.46		842.35	2,527.04	6,609.30	5,390.70	55%	
	Cossey, A	12,000	12,000					2,105.87	2,021.64	1,768.93	5,896.44	6,103.56	49%	
2	Fringe Benefits	129,863	129,863	13,121.11	8,488.68	12,224.57	6,261.01	6,416.40	6,542.89	25,607.39	78,662.05	51,200.95	61%	
	Program Fringe Benefits	122,063	122,063	13,121.11	7,688.98	11,511.01	5,553.16	5,553.15	5,553.15	24,538.26	73,518.81	48,544.19	60%	
	Student Interns Fringe Benefits	7,800	7,800		799.70	713.56	707.85	863.25	989.75	1,069.13	5,143.24	2,656.76	66%	
3	Operating Expenses	32,892	38,586	4,397.39	6,961.19	986.27	162.28	503.25	1,031.67	1,648.30	15,690.35	22,895.65	41%	
	Office Expense	1,000	1,000		7.78	3.12	28.46	181.09			220.45	779.55	22%	
	Communications	1,000	1,000		31.74	263.70	106.98	109.63	491.18	75.22	1,078.45	(78.45)	108%	
	Tel Exchange Service	500	500		54.18	40.62		96.40	48.18		239.38	260.62	48%	
	Membership Dues	6,650	6,650								-	6,650.00	0%	
	Local Travel Conferences/Training	10,000	10,000	4,397.39	4,075.36	595.63	26.84	116.13	175.14	602.89	9,989.38	10.62	100%	
	Meeting Meals	3,420	3,420						317.17	970.19	1,287.36	2,132.64	38%	
	Supplies for Outreach/Homeless	10,322	16,016		2,792.13	83.20					2,875.33	13,140.67	18%	
4	Out-of-State Travel	13,000	13,000	-		3,425.79			7,236.81	2,337.40	13,000.00	-	100%	
5	Subcontractor Services	409,002	409,002	-	58,181.33	126,527.40	3,133.69	25,171.34	44,882.32	13,187.58	271,083.66	137,918.34	66%	
1	Opportunity Junction, Inc	37,182	37,182		4,098.50	12,295.50		4,098.50	4,098.50	4,098.50	28,689.50	8,492.50	77%	
2	GRIP	37,182	37,182		3,067.76	9,802.07		3,114.95	3,063.01	3,105.07	22,152.86	15,029.14	60%	
3	Rising Sun Center For Opportunity	37,182	37,182		3,282.81	9,801.18		6,507.24	3,159.95	2,413.14	25,164.32	12,017.68	68%	
4	CC Interfaith (Hope Solutions)	37,182	37,182		1,842.17	3,625.48	3,133.69	741.65	3,829.84		13,172.83	24,009.17	35%	
5	Bay Area Legal Aid (BALA)	37,182	37,182			21,038.20		-	7,031.28		28,069.48	9,112.52	75%	
6	STAND!	37,182	37,182		3,339.48	6,555.58		3,745.57	6,371.69		20,012.32	17,169.68	54%	
7	Loaves and Fishes of Contra Costa	37,182	37,182		11,993.53	25,187.42					37,180.95	1.05	100%	
8	Monument Crisis Center	37,182	37,182			9,295.53		3,098.51	6,197.02		18,591.06	18,590.94	50%	
9	St. Vincent de Paul	37,182	37,182		21,066.48	16,115.52		-	-		37,182.00	-	100%	
10	Lao Family Community Development	37,182	37,182		1,203.82	8,782.95		3,864.92			13,851.69	23,330.31	37%	
11	Monument Impact	37,182	37,182		8,286.78	4,027.97		-	11,131.03	3,570.87	27,016.65	10,165.35	73%	
	<b>Total Program Costs</b>	<b>848,746</b>	<b>854,440</b>	<b>19,540.14</b>	<b>92,297.78</b>	<b>165,914.76</b>	<b>22,720.56</b>	<b>46,573.86</b>	<b>75,250.56</b>	<b>89,205.51</b>	<b>511,503.17</b>	<b>342,936.83</b>	<b>60%</b>	
	<b>Total Expenditures - BASE</b>	<b>945,470</b>	<b>951,164</b>	<b>19,540.14</b>	<b>114,449.77</b>	<b>187,027.18</b>	<b>23,763.60</b>	<b>47,616.71</b>	<b>90,007.69</b>	<b>100,435.41</b>	<b>582,840.50</b>	<b>368,323.50</b>	<b>61%</b>	
	<b>PROGRAM COSTS (DISC)</b>													
3	Local Travel Conferences/Training	-	3,970							3,970.00	3,970.00	-	100%	
3	Supplies for Outreach/Homeless	-	17,235								-	17,235.00	0%	
4	Out-of-State Travel	-	4,795							2,450.29	2,450.29	2,344.71	51%	
	<b>Total Expenditures - DISC</b>	<b>-</b>	<b>26,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,420.29</b>	<b>6,420.29</b>	<b>19,579.71</b>	<b>25%</b>	
	<b>GRAND TOTAL</b>		<b>977,164</b>	<b>19,540.14</b>	<b>114,449.77</b>	<b>187,027.18</b>	<b>23,763.60</b>	<b>47,616.71</b>	<b>90,007.69</b>	<b>106,855.70</b>	<b>589,260.79</b>	<b>387,903.21</b>	<b>60%</b>	



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-5422

**Agenda Date:** 12/16/2025

**Agenda #:** 7.

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Advisory Board: Economic Opportunity Council

Subject: APPROVE Annual Advisory Report to the Board of Supervisors.

Presenter: C. Castle-Barber

Contact: 925-608-8819

### Information:

APPROVE Annual Advisory Report to the Board of Supervisors.



## ADVISORY BODY ANNUAL REPORT

Advisory Body Name: \_\_\_\_\_  
Advisory Body Meeting Time/Location: \_\_\_\_\_  
Chair (during the reporting period): \_\_\_\_\_  
Staff Person (during the reporting period): \_\_\_\_\_  
Reporting Period: \_\_\_\_\_

### I. Activities

(estimated response length: 1/2 page)

*Describe the activities for the past year including areas of study, work, special events, collaborations, etc.*

### II. Accomplishments

(estimated response length: 1/2 page)

*Describe the accomplishments for the past year, particularly in reference to your work plan and objectives.*

III. Attendance/Representation

(estimated response length: 1/4 page)

*Describe your membership in terms of seat vacancies, diversity, level of participation, and frequency of achieving a quorum at meetings.*

IV. Training/Certification

(estimated response length: 1/4 page)

*Describe any training that was provided or conducted, and any certifications received, either as a requirement or done on an elective basis by members. NOTE: Please forward copies of any training certifications to the Clerk of the Board.*

V. Proposed Work Plan/Objectives for Next Year

(estimated response length: 1/2 page)

*Describe the advisory body's workplan, including specific objectives to be achieved in the upcoming year.*



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-5423

**Agenda Date:** 12/16/2025

**Agenda #:** 8.

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Advisory Board: Economic Opportunity Council

Subject: APPROVE the 2026-2027 CSBG Subcontractors and Funding Amounts.

Presenter: Roshunda Ward

Contact: C. Castle-Barber 925-608-8819

### Information:

APPROVE the 2026-2027 CSBG Subcontractors and Funding Amounts.

**2026-2027 Request for Proposal (RFP #1227)**

Applicant Agency Name	Location Served	NPI(s)	AK	DM	KS	KB	MM	PC	RZ	VT	CD	Total pts	Avg	Amount awarded currently 2024-2026	Original Requested amount 2026/2027	Amount awarded 2026/27	Difference
Opportunity Junction	E	E	98	95	96	93	100	92	99	98	87	858	95.333	\$ 74,364.00	\$ 160,000.00	\$ 91,143.43	\$ 68,857
STAND For Families	All	S	99	100	89	93	100	90	100	93	72	836	92.889	\$ 74,364.00	\$ 80,000.00	\$ 80,000.00	\$ -
Bay Area Legal Aid	All	S	94	100	92	94	96	81	98	98	68	821	91.222	\$ 74,364.00	\$ 147,157.00	\$ 91,143.43	\$ 56,014
Hope Solutions	E	S	93	100	86	90	85	91	98	97	73	813	90.333	\$ 74,364.00	\$ 200,000.00	\$ 91,143.43	\$ 108,857
Loaves and Fishes	C,E	F	92	100	84	96	100	72	94	96	78	812	90.222	\$ 74,364.00	\$ 160,000.00	\$ 91,143.43	\$ 68,857
Greater Richmond (GRIP)	W	S	99	90	94	92	91	81	92	94	79	812	90.222	\$ 74,364.00	\$ 200,000.00	\$ 91,143.43	\$ 108,857
St. Vincent de Paul of CCC	E	E	96	95	88	86	97	68	95	99	84	808	89.778	\$ 74,364.00	\$ 100,000.00	\$ 100,000.00	\$ -
Lao Family	W	E	89	90	86	87	89	94	90	96	65	786	87.333	\$ 74,364.00	\$ 377,499.00	\$ 91,143.43	\$ 286,356
Monument Impact	C,E	E	90	90	79	90	86	75	95	X	83	688	86.000	\$ 74,364.00	\$ 120,000.00	\$ 91,143.43	\$ 28,857
White Pony Express	All	F	97	95	X	96	100	70	89	94	80	721	90.125	\$ -	\$ 400,000.00	\$ -	\$ 400,000
Rising Sun	All	E	77	95	70	83	94	89	98	98	60	764	84.889	\$ 74,364.00	\$ 90,000.00	\$ -	\$ 90,000
International Rescue (IRC)	E,W	E	79	60	68	76	77	60	71	70	65	626	69.556	\$ -	\$ 160,000.00	\$ -	\$ 160,000
														<b>\$ 743,640.00</b>	<b>\$ 2,194,656.00</b>	<b>\$ 818,004.01</b>	<b>\$ 1,376,651.99</b>

- H- Health
- E- Employment
- F- Food
- S- Shelter

White Pony	Asking amount wasn't reasonable, and also they are heavy frunded through fundraising
Rising Sun	They do not serve enough Contra Costa Clients only 13 per year
IRC	They did not make 70% threshold

CSBG Funds: \$ 818,004.01

**Balance: \$ 0.00**

EOC Board approval:



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-5424

**Agenda Date:** 12/16/2025

**Agenda #:** 9.

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Advisory Board: Economic Opportunity Council

Subject: APPROVE agenda for EOC Business Meeting of 1-8-2026

Presenter: C. Castle-Barber

Contact: 925-608-8819

### Information:

APPROVE agenda for EOC Business Meeting of 1-8-2026

## PROPOSED EOC AGENDA FOR JANUARY 8, 2026

- Call To Order/Welcome
- Public Comment
- **ACTION:** Approval of the EOC Business Meeting Minutes of 11/13/2025
- **ACTION:** Consider Approval of Sonya Bynum to the EOC
- **ACTION:** Formal approval of the 2026-2027 Subcontractors and Funding Amounts
- **ACTION:** Formal approval of the Annual Report to the Board of Supervisors
- Receive August Fiscal Reports for CSBG Grant #25F-6007 and Budget Presentation.

-Staff Report

- Chair Report

EOC Member Report

- Next Steps
- Evaluated the Meeting
- Adjourn