

# **CONTRA COSTA COUNTY**

1025 ESCOBAR STREET  
MARTINEZ, CA 94553



## **AGENDA**

**Tuesday, September 12, 2023**

**1:00 PM**

## **CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT**

***JOHN GIOIA, CHAIR  
FEDERAL D. GLOVER, VICE CHAIR  
CANDACE ANDERSEN  
DIANE BURGIS  
KEN CARLSON***

***MONICA NINO, CLERK OF THE BOARD AND COUNTY  
ADMINISTRATOR, (925) 655-2075  
LEWIS BROSCHARD, FIRE CHIEF***

The public may attend the Board meeting in person and remotely via call-in or Zoom. Board meetings are televised live on Comcast Cable 27, ATT/U-Verse Channel 99, and WAVE Channel 32, and can be seen live online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). Meetings of the Board are closed-captioned in real time.

Persons who wish to address the Board during public comment or with respect to an item on the agenda may comment in person or may call in during the meeting by dialing 888-278-0254 followed by the access code 843298#. A caller should indicate they wish to speak on an agenda item by pushing "#2" on their phone. Persons who wish to address the Board in person should complete the form provided for that purpose. Access via Zoom is also available using the following link: <https://cccounty-us.zoom.us/j/87344719204>. Those participating via Zoom should indicate they wish to speak on an agenda item by using the "raise your hand" feature in the Zoom app. To provide contact information, please contact Clerk of the Board at [clerkoftheboard@cob.cccounty.us](mailto:clerkoftheboard@cob.cccounty.us) or call 925-655-2000. A Spanish language interpreter is available to assist Spanish-speaking callers.

Public comments generally will be limited to two minutes per speaker. In the interest of facilitating the business of the Board, the total amount of time that a member of the public may use in addressing the Board on all agenda items is 10 minutes. Your patience is appreciated.

A lunch break or closed session may be called at the discretion of the Board Chair. Staff reports related to open session items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov).

CONSIDER CONSENT ITEMS (Items listed as C.1 through C.4 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Director. Items removed from the Consent Calendar will be considered with the Discussion Items.

## **DISCUSSION ITEMS**

- D.1** CONSIDER accepting a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives. (No fiscal impact) (Lewis T. Broschard III, Fire Chief) [23-283](#)

**Attachments:** [FC REPORT - September 12 2023](#)

- D.2** CONSIDER Consent Items previously removed.

- D.3** PUBLIC COMMENT (2 Minutes/Speaker)

## **CONSENT ITEMS**

- C.1** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Fire Chief, a purchase order with Red Cloud, in an amount not to exceed \$205,000 for the purchase of fifteen portable radios. (70% Federal, 30% CCCFPD General Operating Fund) [23-284](#)
- C.2** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with the California Department of Forestry and Fire Protection (CAL FIRE) in an amount not to exceed \$741,355 for fire and emergency services for the Marsh Creek - Morgan Territory area for the period July 1, 2023 through June 30, 2024. (100% CCCFPD General Operating Fund) [23-285](#)

- C.3** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract amendment with the California Governor's Office of Emergency Services to increase the payment limit by \$100,000 to a new payment limit of \$445,000 with no change to the term ending June 30, 2024 to provide reimbursement of regional hazardous material response training costs. (100% State) [23-286](#)
- C.4** ADOPT Resolution 23-08 to approve a policy for entering into written subcontracts with private ambulance services, as recommended by the Fire Chief. (No fiscal impact) [FPD-RES 23-08](#)

**Attachments:** [Resolution 23-08 Subcontracts with Private Ambulance Services](#)

#### ADVISORY COMMISSION

The Contra Costa County Fire Protection District Advisory Fire Commission is scheduled to meet next on Monday, October 9, 2023 at 7:00 p.m. at their Administrative Office, 4005 Port Chicago Highway, Suite 250, Concord, CA 94520.

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

#### Glossary of Acronyms, Abbreviations, and other Terms

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. For a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings, please visit <https://www.contracosta.ca.gov/8464/Glossary-of-Agenda-Acronyms>.



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 23-283

**Agenda Date:** 9/12/2023

**Agenda #:** D.1

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**To:** Board of Directors

**From:** Lewis Broschard, Chief, Contra Costa County Fire Protection District

**Report Title:** Fire Chief's Report - September 12, 2023

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### RECOMMENDATIONS:

ACCEPT a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives.

### FISCAL IMPACT:

No fiscal impact.

### BACKGROUND:

At the request of the Contra Costa County Fire Board of Directors, the Fire Chief is providing a report on the status and progress on the various District initiatives.

### CONSEQUENCE OF NEGATIVE ACTION:

The Board would not receive the most up to date information regarding ongoing Fire District activities and initiatives.

☒ Recommendation of the County Administrator

☐ Recommendation of Board Committee

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

### ATTESTED:

Monica Nino, County Administrator and Clerk of the  
Board of Supervisors

By:



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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September 12, 2023

TO: Board of Directors

FROM: Lewis Broschard, Fire Chief

RE: Fire Chief's Report

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### **Operations Section Update**

- On August 3rd Contra Costa Fire units were dispatched to the scene of a residence in San Pablo for an odor investigation. The benign sounding incident escalated to a major event that resulted in a 3-day mitigation of a hazardous materials scene within a residential neighborhood. Stored in several outbuildings at the home were well over 600 different chemicals from several hazard classes including oxidizers, poisons, and explosives. The danger from the unknown types and quantities required an evacuation order to be applied to the surrounding blocks of homes. Contra Costa OES and the Red Cross opened an evacuation center nearby. A unified command was established between Con Fire and San Pablo Police Department for the duration of the incident. The Walnut Creek



bomb squad played a large role working in conjunction with the Contra Costa County Fire hazardous materials team to identify and catalog the large number of chemicals. Additional assistance was provided by the Alameda County bomb squad, FBI, Contra Costa County Health hazardous materials team, and the State Department of Toxic Substances. Private industry was helpful in providing a remote location where the bomb squads could destroy the more unstable chemicals in a controlled environment. Altogether hundreds of responders cycled through the incident in various capacities. The active phase of the incident continued for three days and the total mitigation lasted several more. Most residents were allowed back into their homes by the end of the second day. A return to normal was achieved after a state contracted remediation firm removed and properly disposed of the remaining chemicals that were deemed stable to be left in the residence by the emergency responders.



- In the early morning hours of August 12 Contra Costa County Fire responded to the report of a commercial structure fire in Pittsburg. The crews arrived on scene within five minutes to find heavy smoke from a 3 story commercial building. Due to the size of the building and fire conditions, a second alarm was called by the initial arriving companies. The affected building was a large movie theater that was built in 1936. It has undergone many alterations to occupancy type over the years. Crews identified the building as abandoned, but initiated a fire attack and search to ensure that no one was inside the building. While crews were inside the building, the smoke and fire conditions changed rapidly and crews were removed from the building. Due to heavy fire, pressurized smoke conditions, and the deep seated nature of the fire, operations were changed from offensive (interior) to defensive (exterior). Two additional alarms of resources were ordered due to workload and water supply issues. The fire was also producing large fire brands and embers that were being sent into the surrounding neighborhood. The fourth alarm units were used to patrol the neighborhood to ensure that no other structures were impacted by the embers. The defensive fire operations were complicated by low water pressure due to the large volume of water being used. Contra Costa Fire worked with City of Pittsburg Water to increase the hydrant pressure in the area. The City of Pittsburg also assisted with police for traffic control and Building Department personnel. No other structures were damaged and there were no injuries reported.



### Training and Safety Division.

- The division completed the Fire District's quarterly training on intentional mass casualty incidents (IMCI). All fire companies and chief officers received refresher training on interacting with allied police agencies and procedures to operate in an active shooter environment. Our responders are trained and equipped to enter into warm zones with police escort in order to triage and extricate victims from active shooter scenarios. Our Captains and Chief Officers are trained to work collaboratively in a command environment with law enforcement to efficiently direct removing and transporting victims to definitive care.
- The division released recommendations on roadway safety mitigations for our responders during freeway incidents. These recommendations from our internal safety committee will be evaluated by senior staff for future implementation. We have had 11 significant freeway accidents involving responders at the scene of motor vehicle accidents in eight years. The results of these intrusions into our emergency scenes include injuries to responders, extensive damage to our equipment, and sadly the loss of life for at least two citizens involved in these collisions. This is a national issue that has been difficult to find a comprehensive set of solutions to reduce these types of instances.

### Emergency Medical Services (EMS) Division

- The EMS division continues to work towards completion of our tiered ambulance response project. We are planning to be operational September 19th. The impact of implementing this program will help to decompress the emergency ambulance transport system by matching the correct level of care to the reported medical issue. With ambulance patient offload times (APOT) at hospitals, paramedic staffing shortages, and an overall increase in the number of transports and 911 incidents all affecting system demand and response times, this tiered response will increase ambulance transport capacity throughout the system as one means to improve response times and service delivery.

### Advanced Planning Section Update

#### Fire Prevention Bureau

- We were notified in August that Con Fire was awarded the Fire Prevention and Safety Grant through the Department of Homeland Security / FEMA. The amount of this award is \$420,111 with a 5% match of \$20,005. The grant funded program will implement the E-Key system into our Knox Key Program to eliminate the many Knox master keys that we have inherited from generations of consolidations and annexations. The transition will consist of installing secure key holders in all fire engines, ladder trucks, and other primary response vehicles. The grant will allow existing Knox Boxes on commercial businesses to have the old key core swapped out to the new E-Core to facilitate the changeover to the new system. There are 585 boxes that will be upgraded by this grant.
- The CEQA consultant continues to perform the necessary environmental studies for the Lafayette/Walnut Creek Shaded Fuel Break. An information guide and timeline was also created to inform the stakeholders of the current status and next steps.
- In August, two Fire Inspector I positions were filled. Currently all Fire Inspector positions are filled and there are no vacancies.
- The grant reports for the California Fire Safe Council County Coordinator were submitted prior to the deadline to remain in good standing with the program.



## **Public Information (PIO)**

- An active recruitment is underway with interviews scheduled in mid-September to fill the vacancy created by our recent PIO retirement.

## **Administration Section Update**

### **Communications Division**

- The Fire Communications Manager position has been filled by Judy Woo who comes to the district with a strong background in public safety dispatch. Judy has already made a positive impact in her role as the new Fire Communications Manager.
- Three new Fire Dispatchers have been hired and just completed their fourth week of classroom based training. In the next few weeks, they will transition to their floor based training sessions prior to being fully released to serve as independent Fire Dispatchers. All of these individuals come to the district with extensive experience and we are pleased to have them join our team.
- The Communications Division leadership team continues to work with COAR Architects on the pending remodel of the communication center and future communication division offices all located at 2010 Geary Road in Pleasant Hill. The 90% design set plans have been submitted to the City of Pleasant Hill for plan review. The project was approved by the City's Architectural Review Committee and Planning Commission with some adjustments and we are awaiting final approvals from Pleasant Hill. Next steps include release of an RFP for construction and eventual award of a contract in coordination with County Capital Projects. The district hopes to begin construction in early 2024 with completion by August of 2025. The division is currently working on tentative plans for the relocation of numerous staff and associated equipment during the construction project.
- The Information Technology team and the District's IT contractor continue to work on several major projects, one of which is to provide for a stand-alone network that is supported 365 days a year 24 hours a day. The Information Technology team will be working with district and County DoIT leadership to review the recommended system design, estimated costs and implementation plan.
- Another major initiative of the division is to rebuild the current Central Square computer aided dispatch (CAD) system that was originally implemented in 2006. This major project will be time intensive and expensive, but it is critically important to our future dispatch process and emergency operations.
- Assistant Chief Peter recently deployed for 17 days to the devastating fires in Maui as a Liaison Officer on the Blue Incident Support Team (IST) for FEMA's National Urban Search and Rescue (US&R) System to help lead and coordinate the human remains search efforts. Chief Peter and the IST worked directly for the Maui Police Department on this disaster. The response included forty human remains detection dogs and five task forces from the National US&R System from throughout the Country.

### Support Services Division

- The Fire District is exploring EV charging equipment for use at some stations and our Fire Training Facility. We have had site visits and are getting proposals from vendors. This will allow the District to charge electric vehicles as well as allowing for employees to purchase a charge while at work for their personal vehicle.
- One new ladder truck has arrived at our shop and is currently undergoing equipment mounting. The process should be complete by the end of September and this new ladder truck can be placed in service. This will provide much needed relief while Truck 1, the ladder truck struck by a Tesla in mid-February, gets repaired in Wisconsin.
- The District is acquiring another portable generator using grant funds to support operations in the event of a large-scale power outage.
- A number of replacement Battalion Chiefs vehicles have arrived. They are getting graphics and radios installed. There is finally some improvement in the truck and SUV market as the last few years have been difficult for us to obtain vehicles in a timely manner.
- The District is currently working to convert old fire station 86 in Bay Point to a Support facility. We are working toward installing multiple industrial washers in order to clean and return firefighters' personal protective equipment in a timely manner. We know clean gear removes toxins that infuse into our gear during incidents, especially during interior firefighting. This initiative is consistent with our cancer prevention efforts.

### Fire Stations / Facilities Construction

- Fire Station 90. Surveying is complete. City of Brentwood Planning has provided some comments as to the design elements and we are presently incorporating as much as possible. This station remains on track as capable of supporting two fire companies. Early construction estimates continue to show climbing costs in the construction market. The goal remains to put this station out to bid later this fall with Fire Station 94.



- Fire Station 94. The proposed lot lines have been marked. The “coming soon” signs should be up by the end of September. Brentwood planning staff has provided good feedback on the design.





# CONTRA COSTA COUNTY

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MARTINEZ, CA 94553

## Staff Report

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**File #:** 23-284

**Agenda Date:** 9/12/2023

**Agenda #:** C.1

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**To:** Board of Directors

**From:** Lewis Broschard, Chief, Contra Costa County Fire Protection District

**Report Title:** Purchase Order for Portable Radios

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### RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Fire Chief, a purchase order with Red Cloud, in an amount not to exceed \$205,000, for the purchase of fifteen (15) portable radios.

### FISCAL IMPACT:

This expenditure will be 70% funded by the State Homeland Security Grant Program (SHSGP) and the remaining 30% balance will be funded by the Contra Costa County Fire Protection District's General Fund.

### BACKGROUND:

On October 27, 2019, Contra Costa County experienced a significant wind event leading to several wildland fires and dozens of wind-related incidents in rapid succession. All in all, the Contra Costa County Fire Protection District (CCCFPD) recalled or held over 100 firefighters and staffed 21 additional fire engines (over minimum staffing). These unprecedented actions saved lives and property. One of the findings in the after-action review was a determination that there was a shortage of portable radios for upstaffing due to disaster response activities. These additional portable radios will need to operate on the East Bay Regional Communications System (EBRCS).

On February 4, 2020, the CCCFPD Board of Directors authorized the Fire Chief, or designee, to apply for and accept grant funding in an amount not to exceed \$141,600 for the purchase of portable radios. CCCFPD has successfully obtained the grant funding.

This action authorizes the purchase of a cache of additional portable radios for engines that are upstaffed during disaster response activities, thus providing seamless communications across all incidents within the County.

**CONSEQUENCE OF NEGATIVE ACTION:**

Firefighters using radios that do not operate on the EBRCS system may not have access to communications for all incidents that may occur in the region.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED:**

Monica Nino, County Administrator and Clerk of the  
Board of Supervisors

By:



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 23-285

**Agenda Date:** 9/12/2023

**Agenda #:** C.2

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**To:** Board of Directors

**From:** Lewis Broschard, Chief, Contra Costa County Fire Protection District

**Report Title:** FY 23-24 Sunshine Contract

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### RECOMMENDATIONS:

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with the California Department of Forestry and Fire Protection (CAL FIRE) in an amount not to exceed \$741,355 for fire and emergency services for the Marsh Creek - Morgan Territory area (Amador Contract) from July 1, 2023 through June 30, 2024.

### FISCAL IMPACT:

100% Contra Costa County Fire Protection District (CCCYPD) General Operating Fund, FY 23-24 costs are capped at \$741,355.

### BACKGROUND:

In November 2002, as part of the East County Fire Districts consolidation, East Contra Costa Fire Protection District (ECCYPD) began contracting with CAL FIRE to provide emergency services to the Marsh Creek - Morgan Territory area of the ECCYPD (Amador Contract). Prior to execution of the first CAL FIRE Amador contract, the East Diablo Fire Protection District staffed a station in the area. The contract funds coverage to this area during the non-fire season which is normally between November 14 and May 15 of each year.

During Fire Season, the State of California assumes the cost of the staffing of this station (also known as the Sunshine Station) due to the State responsibility for providing fire protection services to the area surrounding the State watershed properties known as State Responsibility Area or SRA.

The CAL FIRE Sunshine Station is strategically located in the Marsh Creek Corridor and is well positioned to serve the area. The contract allows CAL FIRE to invoice the District for actual operating costs of the Sunshine Station which includes State employees, equipment and station expenditures, during the non-fire season months.

CCCYPD became responsible for this area on July 1, 2022 and this agreement was in place for the FY 22-23 non fire season. The winter of 22-23 maximum costs were \$616,651. Under the proposed contract, total invoice amounts for 23-24 would be capped at \$741,355. This represents an increase of 20% due to the increase in operating expenses, including labor costs, for CAL FIRE.

### CONSEQUENCE OF NEGATIVE ACTION:



If the contract is not executed, CCCFPD would have to develop alternative plans for Winter season fire protection coverage for this community. Currently, CCCFPD does not have adequate facilities or personnel to protect this area during the non-fire season.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED:**

Monica Nino, County Administrator and Clerk of the  
Board of Supervisors

By:



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 23-286

**Agenda Date:** 9/12/2023

**Agenda #:** C.3

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**To:** Board of Directors

**From:** Lewis Broschard, Chief, Contra Costa County Fire Protection District

**Report Title:** Amendment to Regional Hazardous Materials Response Training Reimbursement Agreement

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### RECOMMENDATIONS:

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract amendment with the California Governor's Office of Emergency Services to increase the payment limit by \$100,000 to a new payment limit of \$445,000, with no change to the term, October 1, 2021 through June 30, 2024, to provide reimbursement of regional hazardous materials response training costs.

### FISCAL IMPACT:

100% State of California, Governor's Office of Emergency Services (Cal OES). If approved, the Fire District may receive up to an additional \$100,000 in reimbursements from the State for costs associated with hazardous materials response training.

### BACKGROUND:

On November 9, 2021, the Board approved and authorized the Fire Chief, or designee, to execute an agreement with Cal OES, for the period of October 1, 2021 through June 30, 2024, for reimbursement of regional hazardous materials response training in an amount not to exceed \$100,000.

Subsequently, Cal OES increased the budgeted amount to a maximum of \$275,000. The amendment for the increase was approved by the Board on September 13, 2022.

On March 21, 2023, the Board approved a second amendment to increase the maximum amount to \$315,000. Subsequently, Cal OES revised the second amendment to change the value to \$345,000 and has recently increased the budget amount to a maximum of \$445,000.

This action is to approve and authorize the Fire Chief to execute a third amendment to the agreement to increase the maximum reimbursement amount to \$445,000.

### CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Fire District will miss the opportunity to be reimbursed by State funding for up to an additional \$100,000 or a total maximum amount of \$445,000.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED:**

Monica Nino, County Administrator and Clerk of the  
Board of Supervisors

By:



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** FPD-RES 23-08

**Agenda Date:** 9/12/2023

**Agenda #:** C.4

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**To:** Board of Directors

**From:** Lewis Broschard, Chief, Contra Costa County Fire Protection District

**Report Title:** Adopt a Resolution to Approve a Policy for Entering into Written Subcontracts with Private Ambulance Services

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### RECOMMENDATIONS:

ADOPT a Resolution approving the policy of the Contra Costa County Fire Protection District for entering into written subcontracts with private ambulance services pursuant to Health and Safety Code Section 1797.231.

### FISCAL IMPACT:

There is no direct fiscal impact associated with the adoption of this resolution. The adoption of this resolution provides for the continued ability to subcontract emergency ambulance services by being in compliance with the requirements for a competitive request for proposal process to acquire for such services.

### BACKGROUND:

The District is the current contractor to Contra Costa County ("County") for the delivery of exclusive emergency ambulance services to a total population of approximately one million residents. The District currently subcontracts for the daily operations of all ALS and BLS emergency ambulance transport services and has done so since January 1, 2016. The current contract with American Medical Response ("AMR") expires on December 31, 2025. The District is currently soliciting proposals from potential contractors to secure a subcontractor relationship in order for the District to potentially bid on the next County emergency ambulance contract.

AB 389 was sponsored by Contra Costa County and passed by the legislature in 2021 which led to the establishment of Health and Safety Code Section 1797.231. One of the new requirements of the legislation is the need for the governing body of a fire protection district to adopt a policy regarding certain elements of the request for proposal ("RFP") process for subcontracting of emergency ambulance services.

Under Health and Safety Code section 1797.231, a county may not enter into or renew a contract for emergency ambulance services with a fire agency that includes a written subcontract with a private ambulance service unless the fire agency adopts a written policy that requires the written subcontract to be awarded pursuant to a competitive bidding process consistent with Public Contract Code section 20812. As part of the proposed policy, the District's competitive bidding process will include the following:

- Safeguards to prevent any entity submitting a bid, including an officer, employee, agent, representative, or other official of the entity, from participating in the deliberations in awarding the contract.
- Consideration for awarding the written subcontract will be given only to bidders who submit complete applications in response to a written request for proposals, written request for qualifications, or other

similar written request for bids.

- The District's written request for proposals, qualifications or other similar written request for bids shall not be prepared in whole or in part by any entity submitting a bid in the competitive bidding process, including that entity's officers, employees, agents, representatives, or officials.

Additionally, the proposed policy will provide that the District shall evaluate a bidder's demonstrated ability and commitment to providing cost-efficient and high-quality services based on the bidder's response to the request for bids using criteria set forth in the written request. The criteria will include, but are not limited to:

- The experience and history providing emergency ambulance services in a safe and efficient manner.
- The managerial experience and qualifications of key personnel.
- The effectiveness of operational processes and assets, including the quality of the ambulance fleet and equipment, dispatch, customer service, and working conditions of ambulance personnel.
- Performance monitoring and quality control.
- Reasonable service rates and charges.
- The financial stability to maintain an uninterrupted and consistent level of service.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

The current contract with AMR is set to expire on December 31, 2025. If the proposed policy is not adopted, the District will not be able to comply with Health and Safety Code 1797.231. If this policy is not approved the District will not be able to award a new contract pursuant to its current RFP. The District will not be able to enter into a subcontractor relationship and would not be in a position to respond to the County's upcoming emergency ambulance RFP using the Alliance model.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

#### **ATTESTED:**

Monica Nino, County Administrator and Clerk of the  
Board of Supervisors

By:

RESOLUTION NO. 23-08

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT approving the policy of the Contra Costa County Fire Protection District for entering into written subcontracts with private ambulance services.

Recitals

- A. The Contra Costa County Fire Protection District (“District”) is an independent public agency organized, existing, and exercising essential government functions pursuant to the Fire Protection District Law of 1987 (Health and Safety Code sections 13800 through 13970).
- B. The District is the current contractor to Contra Costa County (“County”) for the delivery of exclusive emergency ambulance services in EOA Zones 1, 2, and 5 under contract. These zones include all lands within the District, as well as communities served outside the District, but within the County. The total population served under the ambulance contract includes approximately one million residents.
- C. The District currently subcontracts for the daily operations of all ALS and BLS emergency ambulance transport services and has done so since January 1, 2016.
- D. The current contract between the District and the County is set to expire on December 31, 2025.
- E. The District expects that the County’s Local Emergency Medical Services Agency will soon begin the process of conducting a competitive bid for a countywide emergency ambulance operator for delivery of ambulance services beginning on January 1, 2026.
- F. The District intends to submit a bid to the County to provide those services and is seeking to partner with a subcontractor that can provide the transport component of the overall comprehensive proposal.
- G. Under Health and Safety Code section 1797.231, a county may not enter into or renew a contract for emergency ambulance services with a fire agency that includes a written subcontract with a private ambulance service unless the fire agency adopts a written policy that requires the written subcontract to be awarded pursuant to a competitive bidding process consistent with Public Contract Code section 20812.



NOW, THEREFORE, the Board of Directors of the Contra Costa County Fire Protection District resolves as follows:

The Board of Directors approves and adopts the following District policy that applies whenever the District proposes to enter into or renew a contract with the County for emergency ambulance service and the District's contract proposal includes a written subcontract with a private ambulance service:

1. The District shall award the written subcontract pursuant to a competitive bidding process consistent with Public Contract Code section 20812.
2. The District's competitive bidding process will include, but is not limited to, the following:
  - a. Safeguards to prevent any entity submitting a bid, including an officer, employee, agent, representative, or other official of the entity, from participating in the deliberations in awarding the contract.
  - b. Consideration for awarding the written subcontract will be given only to bidders who submit complete applications in response to a written request for proposals, written request for qualifications, or other similar written request for bids.
  - c. The District's written request for proposals, qualifications or other similar written request for bids shall not be prepared in whole or in part by any entity submitting a bid in the competitive bidding process, including that entity's officers, employees, agents, representatives, or officials.
3. The District shall evaluate a bidder's demonstrated ability and commitment to providing cost-efficient and high-quality services based on the bidder's response to the request for bids using criteria set forth in the written request. The criteria will include, but are not limited to, the following:
  - a. Experience and history providing emergency ambulance services in a safe and efficient manner.
  - b. Managerial experience and qualifications of key personnel.
  - c. Effectiveness of operational processes and assets, including the quality of the ambulance fleet and equipment, dispatch, customer service, and working conditions of ambulance personnel.
  - d. Performance monitoring and quality control.
  - e. Reasonable service rates and charges.

- f. Financial stability to maintain an uninterrupted and consistent level of service.

PASSED AND ADOPTED on\_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: Monica Nino,  
Clerk of the Board of Supervisors  
and County Administrator

\_\_\_\_\_  
Board Chair

By: \_\_\_\_\_  
Deputy

[SEAL]