



CONTRA COSTA COUNTY

AGENDA

Advisory Council on Aging

Wednesday, June 18, 2025

12:15 PM

500 Ellinwood Way, Pleasant Hill,
Board Room A/B

Membership/Nominating Committees

<https://cccounty-us.zoom.us/j/85009915454?pwd=hS0LRSLQqLVGQbw3pADyrqwCU6iTUr.1> |

Password: 881258 | Dial-In: (214) 765-0478 | Code: 698779 | Meeting ID: 850 0991 5454

PUBLIC ACCESS INSTRUCTIONS:

The public may attend this meeting in person at the posted locations. The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided above.

12:15 Welcome - Julie Ortega, Membership Chair

Roll Call

12:20 Approve May 2025 Draft Minutes

May Minutes

[25-2156](#)

Attachments: [Mem05.21.2025ADraftMinutes](#)

12:25 ACOA Quorum /Attendance of ACOA Meetings and Committees

ACOA Quorum

Attendance Tracker

Resignations

Leave of Absence (LOA) Requests

Sarah Green: June 2025

Membership Requirements Update (Brown Act, Ethics Training, and new Implicit Bias)

Buddy Program Updates

Filling Vacant Seats

12:30 ACOA Interview: Teresa (Yanmei) Wright

12:50 Discuss ACOA Interview Candidate

Candidate Wright

[25-2157](#)

Attachments: [Wright Yanmei \(ACOA\) 05-24-25 D4_Redacted](#)

1:00 ACOA Interview: Jim Donnelly

1:20 Discuss ACOA Interview Candidate

Candidate Donnelly

[25-2158](#)

Attachments: [Donnelly James Application-for-ACOA Redacted](#)

1:30 New Member Orientation

1:55 Public Comment:

Membership/Nominating Committees will recess in July.

The next meeting is currently scheduled for August 20, 2025 at 12:15 pm - 2:00 pm.

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood, Pleasant Hill, attention Jenny Lam during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov.

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Advisory Committee on Aging during public comment on matters within the jurisdiction of the Committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should speak when called upon by the chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing * 9 on their phone. All public comments will be limited to 2 minutes per speaker. For assistance with remote access contact: 925 655-0773.

Public comment may be submitted via electronic mail on agenda items at least one full workday prior to the published meeting time at email at jlam@ehsd.cccounty.us or by voice mail at 925 655-0773. Comments submitted by email or voice mail will be included in the record of the meeting but will not be read or played aloud during the meeting.

For Additional Information Contact: jlam@ehsd.cccounty.us or by voice mail at 925 655-0773



CONTRA COSTA COUNTY

Staff Report

1025 ESCOBAR STREET
MARTINEZ, CA 94553

File #: 25-2156

Agenda Date: 6/11/2025

Agenda #:



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Advisory Council on Aging

Wednesday, May 21, 2025

12:15 PM

500 Ellinwood Way, Pleasant Hill,
Board Room A/B

Membership/Nominating Committees

<https://cccounty-us.zoom.us/j/85009915454?pwd=hS0LRSLQqLVGQbw3pADyrqwCU6iTUr.1> |
Password: 881258 | Dial-In: (214) 765-0478 | Code: 698779 | Meeting ID: 850 0991 5454

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12:15 Welcome - Julie Ortega called the meeting to order at 12:16 pm.

12:16 Roll Call

Present	Roger Boaz, James Donnelly, Thomas Lang, Kathryn Monroy-Dexter, and Julie Ortega
Excused	Logan Robertson

12:20 Approve March 2025 Draft Minutes

Motion:	Donnelly
Second:	Monroy-Dexter
Aye:	Boaz, Donnelly, Lang, Monroy-Dexter, and Ortega
Result:	Passed

Mem.03.19.25DraftMinutes

[25-1322](#)

Attachments: [Mem.03.19.25DraftMinutes](#)

12:25 ACOA Quorum/Attendance of ACOA Meetings, Committees & Workgroups

ACOA Quorum:

23 ACOA members were present, and quorum was established

Attendance Tracker

Attendance discussed

Candance Evans: 3 absences

Lori Magistrado: 2 absences

Resignations

None at this time

Leave of Absence (LOA) Requests

Michelle Hayes (May 2025)

Logan Robertson (May 2025)

Sharon Maxwell (May 2025)

Julie Ortega (June 2025)

Thomas Lang (June 2025)

Membership Requirements Update (Brown Act, Ethics Training, and new Implicit Bias)

Members are current with their training requirements

Buddy Program Updates

Sarah Green – City of Hercules Rep

Thomas Lang

Shari Maxwell – MAL #8

Lorna Van Ackeren

Filling Vacant Seats

Pending Approval

Appointment – Brock Dubbels, pending ACOA 5/12, Family Human Services Committee and Board of Supervisors

Vacant City Seats:

City of Pittsburg

City of San Pablo

City of San Ramon

City of Clayton

City of Antioch

City of Brentwood

Vacant Alternate Seats:

Alternate #1

Alternate #2

Alternate #3

Alternate #4

12:3 ACOA Interview:Indy Rishi Singh
0

[25-1726](#)

Attachments: [Sekhon Indy 3.31.25 Redacted](#)

12:50 Discuss ACOA Interview Candidate

1:00 ACOA Interview: Deborah Wiener

[25-1727](#)

Attachments: [Wiener Deborah \(ACOA\) 03-30-25 D2_Redacted](#)

1:20 Discuss ACOA Interview Candidate

1:30 ACOA Interview: Holly Frates

[25-1728](#)

Attachments: [Frates Holly \(ACOA\) 03-30-25 D4_Redacted](#)

1:50 Discuss ACOA Interview Candidate

1:55 Public Comment: None.

2:00 Adjourn: Meeting adjourned at 2:00 pm.

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CONTRA COSTA COUNTY

Staff Report

1025 ESCOBAR STREET
MARTINEZ, CA 94553

File #: 25-2157

Agenda Date: 6/18/2025

Agenda #:

Profile

Yanmei

First Name

Wright

Last Name

Middle Initial

Home Address

Suite or Apt

Walnut Creek

City

CA

State

94597

Postal Code

Home:

Primary Phone

Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

None Selected

Employer

Job Title

Length of Employment

Do you work in Contra Costa County?

☐ Yes ☒ No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Advisory Council on Aging: Submitted

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

☒ High School Diploma

College/ University A

Name of College Attended

Peking University

Degree Type / Course of Study / Major

Bachelor in Public Administration

Degree Awarded?

☒ Yes ☐ No

College/ University B

Name of College Attended

Saint Mary's College of California

Degree Type / Course of Study / Major

Master in Counselling

Degree Awarded?

☒ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other Trainings & Occupational Licenses

Other Training A

Traditional Chineses Medicine

Certificate Awarded for Training?

☐ Yes ☒ No

Other Training B

Certificate Awarded for Training?

☐ Yes ☐ No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

As someone who is semi-retired, I now have the time, energy, and desire to give back to the community. Joining the board offers a meaningful way for me to contribute my skills, experience, and perspective in a collaborative environment.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I bring a unique combination of personal and professional experiences to the board. As an Asian American and first-generation immigrant, I offer a diverse perspective that can help the organization better understand and serve multicultural communities. With a background in psychology and years of experience in counseling, I have a deep understanding of human behavior, communication, and community dynamics.

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

I have prior experience serving as an executive board member of the California Career Development Association. In addition, I have volunteered with several nonprofit organizations, including NAMI (National Alliance on Mental Illness), Oxfam, and Life Tree, among others. These experiences have deepened my understanding of nonprofit operations, community engagement, and the importance of advocacy and support services.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



CONTRA COSTA COUNTY

Staff Report

1025 ESCOBAR STREET
MARTINEZ, CA 94553

File #: 25-2158

Agenda Date: 6/18/2025

Agenda #:



Contra
Costa
County

Please return completed applications to:

Clerk of the Board of Supervisors

1025 Escobar Street, 1st Floor

Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name

Last Name

Home Address - Street

City

Zip Code

Phone (best number to reach you)

Email

Resident of Supervisorial District:

EDUCATION

Check appropriate box if you possess one of the following:

☐ High School Diploma

☐ CA High School Proficiency Certificate

☐ G.E.D. Certificate

Colleges or Universities Attended	Course of Study/Major	Degree Awarded	
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Other Training Completed:

Board, Committee or Commission Name

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

☐ No

☐ Yes

If yes, how many?

Please explain why you would like to serve on this particular board, committee, or commission.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I am including my resume with this application:

Please check one:

☐ Yes

☐ No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.

Please check one:

☐ Yes

☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☐ No

List any volunteer and community experience, including any boards on which you have served.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one: ☐ Yes ☐ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☐ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: _____ **Date:** _____

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at ClerkofTheBoard@cob.cccounty.us

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8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.