



# CONTRA COSTA COUNTY

## Committee Meeting Minutes

### Community Advisory Board on Public Safety

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Monday, July 21, 2025

11:00 AM

50 Douglas Dr., Martinez |

<https://us06web.zoom.us/j/82787248693> |

Webinar ID: 827 8724 8693 |

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#### Policy & Budget Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Justin Van Zerber called the meeting to order at 11:00 a.m.

1. Roll Call and Introductions

**Present**

Briana Lucca, Traci Simpson, and Justin Van Zerber

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public comment received.

3. CONSIDER approving the Record of Action from the May 23, 2025, CAB Policy & Budget Subcommittee meeting.

[25-2853](#)

**Attachments:**

[DRAFT CAB Policy & Budget Record of Action - May 23, 2025](#)

**Motion:**

**Simpson**

**Second:**

**Lucca**

**Aye:**

**Lucca, Simpson, and Van Zerber**

**Result:**

**Passed**

4. Review of CAB Policy & Budget Work Plan for 2025 [25-2854](#)

**Attachments:** [DRAFT CAB Policy & Budget Work Plan 2025](#)

Discussion was held.

No public comment received.

Subcommittee reviewed its work plan to ensure alignment with current priorities and is taking intentional steps to advance the goals outlined in the plan. The work plan will be updated accordingly, with revisions made as needed to reflect evolving objectives and priorities.

5. Discuss Data Reporting Practices from Other Counties. [25-2855](#)

**Attachments:** [Santa Clara County Diversion and Reentry: Continuum of Services Data Report](#)

Discussion was held.

Public comment was received.

The Office of Reentry & Justice shared the Continuum of Services report from Santa Clara County's Office of Diversion and Reentry, outlining programs and data for individuals with justice system involvement. ORJ also provided examples of data reporting practices from other counties to help the Subcommittee understand how justice-related data is documented and communicated across jurisdictions.

6. Discuss Department-Specific Metrics for Inclusion in Reporting Template [25-2856](#)

**Attachments:** [Quarter 2 - Financial Report](#)  
[Quarter 2 Summary - Department Reimbursement](#)  
[Quarter 2 Reports – All Departments](#)

Discussion was held.

Public comment was received.

The Subcommittee discussed department-specific metrics for inclusion in the reporting template. They have expressed interest in learning how dollars are allocated within departments, the number of people served, outcomes, additional data collected, and reported metrics. They also want to review the past five years of historical data to identify trends and develop standardized metrics to be used across all agencies, establishing a baseline for future reporting.

7. The next meeting is currently scheduled for Monday, August 18, 2025, at 11 a.m.

**Next Steps:**

1. Discuss data dashboards and metrics
2. Discuss Stipends
3. Brainstorm Data Metrics to include in AB 109 reporting template

8. Adjourn

The meeting was adjourned at 11:40 a.m. by Justin Van Zerber. The next scheduled meeting of the Subcommittee is Monday, September 15, 2025, at 11 a.m.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

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