

POSITION ADJUSTMENT REQUEST

NO. 26366
DATE 10/23/2024

Department Public Defender
Department No./ Budget Unit No. 0243 Org No. 2909 Agency No. 43
Action Requested: ADOPT Position Adjustment Resolution No. 26366 to add (1) Forensic Social Worker (25WC) (represented) position at salary plan and grade 255 1553 (\$7549.55-\$8323.37), add (1) Public Defender Client Services Specialist (26SC) (represented) position at salary plan and grade QV5 1521 (\$7073.82-\$8598.27), and add (1) Legal Assistant (2Y7B) (represented) position at salary plan and grade ZB5 1337 (\$6496.09-\$7896.04).

Proposed Effective Date: 12/1/2024

Classification Questionnaire attached: Yes [] No [X] / Cost is within Department's budget: Yes [X] No []

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$373,028.35 Net County Cost \$0.00
Total this FY \$416,937.04 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% funded - State Bar of California (State Bar) Care Act

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Mary Ann Rensch
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

E. Farrell (for Enid Mendoza) 11/4/2024
Deputy County Administrator Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 11/6/2024

Add (1) Forensic Social Worker (25WC) (represented) position at salary plan and grade 255 1553 (\$7549.55-\$8323.37), add (1) Public Defender Client Services Specialist (26SC) (represented) position at salary plan and grade QV5 1521 (\$7073.82-\$8598.27), and add (1) Legal Assistant (2Y7B) (represented) position at salary plan and grade ZB5 1337 (\$6496.09-\$7896.04) in the Public Defender's Office.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [X] Day following Board Action.
[] (Date)

Angelica Tran 11/6/2024
(for) Director of Human Resources Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

- [] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [X] DISAPPROVED []

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 11-12-2024

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: