



CONTRA COSTA COUNTY

AGENDA

Community Advisory Board on Public Safety

Thursday, December 12, 2024

10:00 AM

50 Douglas Dr., Martinez |

<https://us06web.zoom.us/j/82452912265> |

Call in: (669) 900-6833 |

Meeting ID: 824 5291 2265 |

Access Code: 233792

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. CONSIDER approving the Record of Action from November 14, 2024, CAB [24-4248](#)
Attachments: [DRAFT CAB General Record of Action - November 14, 2024](#)
4. CONSIDER approving CAB application for New Membership to be considered [24-4249](#)
for Approval by Community Corrections Partnership (CCP).
Attachments: [CAB Application - Gloribel Pastrana](#)
5. Presentation from Support 4 Recovery [24-4250](#)
Attachments: [Support 4 Recovery Presentation](#)
6. Discuss CAB Retreat 2025 [24-4251](#)
Attachments: [CAB Retreat Materials](#)
7. Discuss Development and Planning Process of Request for Proposals (RFP) [24-4252](#)
Attachments: [RFP for AB 109 Reentry Services](#)
8. Review Revised CAB Outreach Presentation [24-4253](#)
Attachments: [CAB Outreach Presentation](#)

9. Review Revised CAB Ambassador Program Guide [24-4254](#)

Attachments: [DRAFT Ambassadors Program Guide 2024](#)

10. Discuss CAB Involvement in Upcoming Events

11. Discuss Report(s) from CAB Subcommittees & External Meetings [24-4255](#)

Attachments: [CAB Subcommittee Reports](#)

12. The next meeting is currently scheduled for Saturday, January 25, 2024, at 9 a.m.

13. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Gariana Youngblood, Committee Staff
gariana.youngblood@orj.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-4248

Agenda Date: 12/12/2024

Agenda #: 3.

Advisory Board: Community Advisory Board on Public Safety

Subject: Record of Action - November 14, 2024

Presenter: Gariana Youngblood, ORJ Staff

Information:

CONSIDER approving the Record of Action from the November 14, 2024, CAB General meeting.

Referral History and Update:

County ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and decisions made in the meeting. Attached for the Committee's consideration is the Record of Action for the Committee's November 14, 2024, meeting.

Recommendation(s)/Next Step(s):

Review and provide any edits/corrections, if necessary, before approval.



CONTRA COSTA COUNTY

Committee Meeting Minutes

Community Advisory Board on Public Safety

Thursday, November 14, 2024

10:00 AM

50 Douglas Dr., Martinez |

<https://us06web.zoom.us/j/82452912265> | Call

in: (669) 900-6833 |

Meeting ID: 824 5291 2265 |

Access Code: 233792

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

The CAB Chair, Nicole Green called the meeting to order at 10:04 a.m.

1. Roll Call and Introductions

Present

Tiffany Anaya, Nicole Green, Marcus Dawal, Rena Hurley, Demetria Lawrence, Brenda Lee, Traci Simpson, Alexandria Spearman, and Justin Van Zerber

Absent

Rena Moore, and Jeffrey Robinson

Late

Wilanda Hughes

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

3. CONSIDER approving the Record of Action from the October 10, 2024, CAB General meeting.

[24-3913](#)

Attachments:

[DRAFT CAB General Record of Action - October 10, 2024](#)

Motion:

Spearman

Second:

Hurley

Aye:

Anaya, Green, Hurley, Lawrence, Lee, Simpson, Spearman, and Van Zerber

Absent:

Hughes, Moore, and Robinson

Abstain:

Dawal

Result:

Passed

4. CONSIDER approving CAB application for New Membership to be considered for Approval by Community Corrections Partnership (CCP). [24-3914](#)

Attachments: [CAB Application - Ashley Graham](#)

CAB applicant was not present

Discussion: See video for more information: <https://youtu.be/u78BG7fPYvk>

5. Discuss CAB Expectations & Commitments [24-3915](#)

Attachments: [DRAFT CAB Meeting Schedule - 2024 / 2025](#)

Public comment received

Discussion: See video for more information: <https://youtu.be/u78BG7fPYvk>

6. Update on CAB Ambassador's Meeting Program [24-3916](#)

Attachments: [CAB Ambassadors Reports & Meeting Assignments](#)

Public comment received

Discussion: See video for more information: <https://youtu.be/u78BG7fPYvk>

7. Discuss CAB Retreat 2025

Public comment received

Discussion: See video for more information: <https://youtu.be/u78BG7fPYvk>

8. Discuss Reports from CAB Subcommittees & External meetings [24-3917](#)

Attachments: [CAB Subcommittee & External Meeting Reports](#)

Public comment received

Discussion: See video for more information: <https://youtu.be/u78BG7fPYvk>

9. The next meeting is currently scheduled for Thursday, December 12, 2024, at 10AM.

Next Steps:

- CAB Interview
- Support 4 Recovery Presentation
- Update on CAB Ambassador Program Guide
- Review CAB Outreach Presentation
- Discuss CAB Retreat 2025
- Discuss RFP Process / Planning
- Discuss CAB Involvement in Upcoming Events
 - Tabling Community Events

10. Adjourn

The meeting was adjourned at 12:02 p.m. by CAB Chair, Nicole Green. The next scheduled meeting of the Committee is Thursday, December 12, 2024, at 10 a.m.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Dr., Martinez, CA 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Gariana Youngblood, Committee Staff
Gariana.youngblood@orj.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-4249

Agenda Date: 12/12/2024

Agenda #: 4.

Advisory Board: Community Advisory Board on Public Safety
Subject: Appointment to the Community Advisory Board (CAB)
Presenter: Gariana Youngblood, ORJ Staff

Information:

Discuss CAB Application for New Membership to be Consider for Approval by Community Corrections Partnership (CCP).

Referral History and Update:

The Community Advisory Board (CAB) on Public Safety Realignment is composed of twelve (12) Voting Members and three (3) Alternate Members. To date, CAB has twelve (12) Voting Members and three (3) vacant Alternate Member seats.

Recommendation(s)/Next Step(s):

CONSIDER approving CAB Application for New Membership to be Considered for Approval by Community Corrections Partnership (CCP).

Print**Community Advisory Board (CAB) Application Form - Submission #325246****Date Submitted: 10/29/2024****You're Invited to Apply to Serve on the Community Advisory Board
to Advise the Contra Costa County Community Corrections Partnership!**

Today, you have an opportunity to help guide an important reentry process
now under way in counties across the state of California.

*The Community Advisory Board (CAB) currently has vacancies. Anyone interested in public safety issues is
encouraged to apply!*

California Assembly Bill 109 ("AB 109"), also known as the Public Safety Realignment Act,
is a law designed to reduce the overcrowded prison population and decrease recidivism through the use of new
and innovative approaches to corrections and reentry into the community. To accomplish these goals, AB 109 shifts
responsibility for incarceration and supervision of low-level offenders from the state level to the local county level.
The major components of the Act went into effect on October 1, 2011.

AB 109 directs each county to convene a Community Corrections Partnership (CCP) to oversee the development of
a plan to implement the realignment changes on a county level. The CCP is governed by an **Executive
Committee** of 7 members.

This group has been meeting regularly since July 2011 to draft the county's Realignment Plan and budget
allocations. The initial Plan was approved by the Board of Supervisors in October 2011, with the intent that the
Plan is an ongoing project that will be revised and adjusted as the group evaluates the progress of the realignment
process. In Fall 2012, the Executive Committee convened an Ad Hoc Operational Planning Committee to develop
an Operational Plan, which was adopted by the Executive Committee on November 9, 2012.

To ensure community involvement and strong communication, the Executive Committee convened a group of 12
community members in December 2011 **to act as a Community Advisory Board (CAB) to the Community
Corrections Partnership.**

Why get involved? As realignment implementation continues, the Community Advisory Board will provide a meaningful opportunity for community members to inform and improve the County's realignment process.

Purpose and responsibilities: The CAB will: Provide input on community needs; Assess implementation of the realignment plan; Review data on realignment outcomes; Advise the CCP on community engagement strategies; Offer recommendations for ongoing realignment planning; Advise County agencies regarding programs for implementation in the County; and Encourage outcomes that are consistent with the County's Reentry Strategic Plan.

Eligibility and attributes: CAB members must live or work in Contra Costa County. CAB members may include representatives of community groups, service providers working with people with criminal backgrounds, members of the criminal justice system including advocates for alternative methods such as community courts and restorative justice, subject-matter experts and **anyone interested in public safety issues**. Emphasis will be placed on ensuring geographic representation from parts of the county most impacted by reentry.

CAB will have formerly incarcerated individuals and the families of incarcerated or formerly incarcerated people as well as crime victims and the families of crime victims. Formerly incarcerated individuals and individuals impacted by crime are encouraged to apply. If you or a family member have been incarcerated or impacted by crime, please describe how your experience with the criminal justice system will inform your participation as a CAB member.

Through the selection process, the CAB is committed to creating an advisory body that is inclusive and diverse in regards to gender, ethnicity, age, and ability.

Commitment: Appointments to the CAB will be for one year with a term limit of three years. The CAB meets on a monthly basis on the second Thursday of each month from 10 A.M. to 12 P.M. **Members of the CAB agree to participate in all regularly scheduled monthly meetings.** Members may miss up to three (3) regular meetings for any reason. Members who are absent from four (4) regular meetings will automatically be removed from the CAB. **Members must also make a reasonable effort to attend at least half of the CCP meetings during their term of service.**

In addition to attending CAB and CCP meetings, members must participate in, and help complete projects for, at least one (1) of the CAB ad hoc working groups or Committees during their term of service. Currently, the CAB has three standing committees that each meets on a monthly basis – (1) Programs and Services; (2) Policy and Budget; and (3) Outreach and Community Engagement. CAB members also hold seats on the Contra Costa County Reentry Success Center Steering Committee, CCP Quality Assurance Committee (QAC), the Public Defender's Holistic Intervention Partnership (HIP) Steering Committee, and have previously participated in review panels for reentry related county based funding opportunities.

The CCP will review and provide final approval of recommendations for membership to the Community Advisory Board. These decisions are expected to be made at a CCP quarterly meeting.

This is an unpaid, voluntary position.

By submitting an application, you are indicating you understand the time commitment required for CAB membership, and confirm that you are able and available to fully participate.

Confidentiality: All information entered on the final page of this application will be considered confidential, and not made publicly available. It will only be made available to those tasked with reviewing these applications. All other information on this application will be published to the public as part of a CAB agenda packet.

Name & Location

First Name*

Gloribel

Last Name*

Guerrero-Pastrana

City of Residence*

Pittsburg

Zip*

94565

City of Employment/School*

Concord

Zip*

94520

Creating an Inclusive and Diverse Board

We are committed to creating a CAB that is inclusive and diverse, so please provide the following.

Gender (Optional)

Female

Ethnicity (Optional)

What do you consider to be your ethnicity?

- ☐ African American
- ☐ East Indian/South Asian
- ☒ Latino/a
- ☒ Native American
- ☐ Arab/Middle Eastern
- ☐ Caucasian
- ☐ Pacific Islander
- ☐ Asian American
- ☐ Mixed Race
- ☐ Other

If Other

Please describe

About Your Interest in the CCP Community Advisory Board

Please explain your interest in serving on the Community Advisory Board. Why does this work seem interesting, exciting, or important to you?*

I see the CAB as an organization with a unique, community-centered perspective—one that genuinely cares about the outcomes of its efforts and the work involved in supporting our community. From my experience so far, I feel there's a valuable opportunity to also focus on the employment and employer aspects of reentry services, an area where I can bring my expertise.

I'd love to explore what it could look like to expand this focus and see how I can help coordinate programs that uplift justice-impacted individuals seeking employment. I'm truly excited about the potential to contribute in this way and help make a difference.

Tell us about any skills, experiences, or resources you believe you would bring to the Community Advisory Board. *

I bring nine years of experience working with justice-impacted individuals and thirteen years in the workforce field, allowing me to provide valuable insights from both employer and recruiter perspectives. Currently, I serve as the Business Services Manager at Rubicon Programs, where I am responsible for building and maintaining partnerships with employers, community-based organizations, and training providers. In this role, I'm deeply committed to creating pathways to employment by connecting community members with meaningful opportunities that support their growth and success. I work regionally across Contra Costa and Alameda Counties. I am bilingual with strong ties to the community and involved in passion projects such as building out sports programs for local children. I have worked in partnership with many Adult Eds, Community Colleges, CBO's all geared towards uplifting employability and removal of barriers. I directly influence, host, design, and strategize single and large-scale job fairs. I think the most valuable item I bring to the table is my knowledge of programs, resources, and boots-on-the-ground actions taking place in real-time that can help shape the CABS recommendations based on real data.

Questions? Contact:

The Office of Reentry & Justice, by phone at (925) 313-4087, or by email at patrice.guillory@orj.cccounty.us.

CONFIDENTIAL PORTION OF THE APPLICATION BEGINS HERE

All information entered on this page is confidential and will only be used to review applications.

Street Address*

Phone Number*

Email*

Personal Experience (Optional): Please include details below about anything you feel is relevant that is related to, your own or a family member's, experience with incarceration or as a victim of crime, and how you believe this experience will inform your participation as a CAB Member.

[Redacted content]



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-4250

Agenda Date: 12/12/2024

Agenda #: 5.

Advisory Board: Community Advisory Board on Public Safety

Subject: Presentation from Support 4 Recovery

Presenter: Tom Aswad

Contact: tomaswad@comcast.net

Information:

Receive presentation from Support 4 Recovery.

Referral History and Update:

The CAB Chair, Nicole Green requested Support 4 Recovery to present an update on their services.

Recommendation(s)/Next Step(s):

Review presentation information and discuss next steps for the Committee.

Placements Report

As of 2024-11-03 20:20:43 Pacific Standard Time/PST • Generated by Pablo Pablo Martinez

Filtered By

Show: All placements

Date Field: Placement Date equals Custom (7/1/2024 to 9/30/2024)

Type ↑		Placement: Created Date	Placement: Placement Name	Placement Date	Status	
Bed/Housing		7/15/2024	P-0106	7/15/2024	Active	In certain <u>cases</u> initially marked as approved have subsequently been classified as denied. The underlying reason for this change in status is largely attributable to the individuals in question experiencing a relapse shortly after their placement in a Sober Living Environment (SLE). This setback underscores the challenges faced by those in recovery and highlights the delicate nature of maintaining sobriety in the early stages of support programs. Despite initially meeting all requirements for grant approval, the individuals' relapses necessitate a reassessment of their eligibility for continued support under the grant, as maintaining a stable and drug-free environment is crucial for the intended success of the housing initiatives. As such, these decisions are made with the goal of ensuring resources are allocated where they can be most effectively utilized in supporting long-term recovery pathways.
		7/19/2024	P-0107	7/21/2024	Completed	
		7/30/2024	P-0111	7/20/2024	Active	
		8/2/2024	P-0114	8/2/2024	Completed	
		8/5/2024	P-0116	8/5/2024	Completed	
		8/7/2024	P-0117	8/7/2024	Active	
		8/19/2024	P-0138	8/19/2024	Active	
		8/20/2024	P-0140	8/1/2024	Completed	
		8/23/2024	P-0148	8/23/2024	Active	
		8/26/2024	P-0149	9/9/2024	Denied	
		9/11/2024	P-0151	9/9/2024	Active	
Subtotal	Count	11				
Detox		9/12/2024	P-0153	9/12/2024	Pending	Clients who are looking to get into detox.
Subtotal	Count	1				

Residential Treatment	8/20/2024	P-0145	8/20/2024	Completed
	8/20/2024	P-0142	7/30/2024	Active
	8/20/2024	P-0147	8/15/2024	Active
	8/20/2024	P-0146	9/9/2024	Active
	9/12/2024	P-0152	9/20/2024	Pending
Subtotal	Count	5		

In our ongoing efforts to provide comprehensive support for individuals battling substance abuse, we have successfully placed a number of clients in residential treatment facilities, specifically at Pueblos. These placements represent clients who have completed the necessary assessments and demonstrated readiness to begin their intensive treatment journey. Meanwhile, clients marked as "pending" are those with whom we are actively engaged within the jail system and homeless. These individuals are currently navigating the preparatory stages for treatment placement and are awaiting available openings at suitable residential facilities. This status reflects our dedication to ensuring that all clients receive the appropriate level of care and support necessary to facilitate their recovery, while also highlighting the ongoing collaboration with correctional facilities to address the transitional needs of these individuals as they prepare for life-changing treatment opportunities.

In Custody Workshop	8/9/2024	P-0118	8/9/2024	Active
	8/9/2024	P-0119	8/9/2024	Active
	8/9/2024	P-0120	8/9/2024	Active
	8/9/2024	P-0123	8/9/2024	Active
	8/9/2024	P-0124	7/19/2024	Completed
	8/9/2024	P-0125	7/19/2024	Completed
	8/9/2024	P-0126	7/19/2024	Completed
	8/9/2024	P-0127	7/19/2024	Completed
	8/14/2024	P-0136	7/19/2024	Active
	8/14/2024	P-0135	7/19/2024	Active
Subtotal	Count	10		

In our initiative to effectively address Substance Use Disorders (SUD) among the inmate population, we conduct targeted workshops within the jails with the primary objective of assessing and identifying individuals who exhibit a readiness and suitability for SUD treatment. These workshops serve as a crucial evaluation tool, designed to discern inmates who demonstrate motivation for change and a willingness to engage in recovery efforts. By focusing on key indicators of readiness, such as engagement during sessions, openness to counseling, and a proactive attitude towards rehabilitation, we are able to selectively filter participants. This strategic approach ensures that upon their release from custody, we can offer comprehensive treatment opportunities to those individuals most prepared and committed to transforming their lives. This process not only maximizes our resources but also enhances the likelihood of successful recovery outcomes, supporting our broader goals of reducing recidivism and promoting healthier, productive lives post-release.

Legal Services		7/30/2024	P-0110	7/30/2024	Active	Our services are strategically tailored to assist clients who are already in recovery and are actively seeking to overcome obstacles that may hinder their progress, with a focus on family reunification and the acquisition of identification documents. Recovery is a complex journey that extends beyond personal sobriety, requiring support in navigating social, legal, and bureaucratic challenges. Family reunification plays a vital role in providing emotional support and stability, essential elements that bolster one's commitment to maintaining a sober lifestyle. Moreover, obtaining necessary identification documents, such as IDs and birth certificates, is critical for unlocking access to employment, housing, and other crucial societal services. By addressing these logistical hurdles, we empower our clients to focus on their recovery without the added burden of systemic barriers. Additionally, our services encompass a broader spectrum of support, including legal assistance and guidance in accessing educational and vocational opportunities, ensuring a comprehensive approach to facilitating long-term recovery and integration into society.
		8/14/2024	P-0134	8/14/2024	Active	
		8/14/2024	P-0133	8/14/2024	Active	
Subtotal	Count		3			
Family Court Services		8/2/2024	P-0113	8/1/2024	Active	
Subtotal	Count		1			

Focus Group		9/24/2024	P-0154	9/24/2024	Active	Our ongoing commitment to supporting families affected by addiction is exemplified through the provision of women-focused groups, designed specifically to empower women seeking to assist their loved ones in combating addiction. These groups offer a supportive and educational environment where women can share experiences, gain valuable insights, and acquire effective strategies for supporting their family members on the recovery journey. Through interactive sessions led by experienced facilitators, participants learn about the complexities of addiction, the importance of boundary-setting, and techniques to encourage engagement with recovery services. Additionally, the focus groups foster a sense of community and mutual support, emphasizing the critical role that family can play in recovery. By equipping women with the tools and knowledge needed to approach their loved ones' addiction with empathy and understanding, we aim to strengthen familial bonds and improve recovery outcomes, ultimately contributing to healthier, more resilient families.
		9/27/2024	P-0157	9/28/2024	Active	
		9/27/2024	P-0158	9/28/2024	Active	
		9/27/2024	P-0156	9/28/2024	Active	
		10/3/2024	P-0159	9/28/2024	Active	
		10/3/2024	P-0162	9/28/2024	Active	
		10/3/2024	P-0160	9/28/2024	Active	
		10/3/2024	P-0161	9/28/2024	Active	
		10/11/2024	P-0164	9/28/2024	Active	
		10/11/2024	P-0169	9/28/2024	Active	
		10/11/2024	P-0163	9/28/2024	Active	
		10/11/2024	P-0170	9/28/2024	Active	
		10/11/2024	P-0165	9/28/2024	Active	
		10/11/2024	P-0167	9/28/2024	Active	
		10/11/2024	P-0166	9/28/2024	Active	
		10/11/2024	P-0168	9/28/2024	Active	
Subtotal	Count		16			

Work Assistance		8/20/2024	P-0139	8/20/2024	Active	Clients whoe are assisted with job placement and help with application translating of documents
Subtotal	Count		1			
Driver's License or ID		8/26/2024	P-0150	8/26/2024	Completed	One Client was helped obtaining his driver's licence
Subtotal	Count		1			

Mexican Consulate	Count		0			The were no trips to the Mexican counlate. There was a conflict with Pueblos which since has been resolve and We are back on track to schedule a trip to San Francisco.
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SUD Counseling		9/25/2024	P-0155	9/11/2024	Active	One Client is in the process of certification and we continue to provide guidance.
SUD Training and Certification.		10/28/2024	P-0197	9/12/2024	Completed	One client was helped and is now completing his certification.
Subtotal	Count		1			

Discharged from SLE	8/19/2024	P-0137	8/19/2024	Completed
	8/20/2024	P-0141	8/12/2024	Denied
Subtotal	Count	2		

In reviewing the allocation of bed and housing grants, it has been observed that certain cases initially marked as approved have subsequently been classified as denied. The underlying reason for this change in status is largely attributable to the individuals in question experiencing a relapse shortly after their placement in a Sober Living Environment (SLE). This setback underscores the challenges faced by those in recovery and highlights the delicate nature of maintaining sobriety in the early stages of support programs. Despite initially meeting all requirements for grant approval, the individuals' relapses necessitate a reassessment of their eligibility for continued support under the grant, as maintaining a stable and drug-free environment is crucial for the intended success of the housing initiatives. As such, these decisions are made with the goal of ensuring resources are allocated where they can be most effectively utilized in supporting long-term recovery pathways.

Total	Count	53			
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CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-4251

Agenda Date: 12/12/2024

Agenda #: 6.

Advisory Board: Community Advisory Board on Public Safety

Subject: CAB Retreat 2025

Presenter: Nicole Green, CAB Chair

Information:

Discuss the Community Advisory Board on Public Safety (CAB) Retreat for 2025.

Referral History and Update:

The purpose of the CAB Retreat is to provide both new and returning CAB members and community members with an overview of the Community Advisory Board on Public Safety (CAB) and AB 109.

Recommendation(s)/Next Step(s):

Review CAB Retreat materials and provide any edits/corrections or feedback, if necessary.

2024 RETREAT AGENDA: Morning Session JANUARY 11, 2024		
Time	Topic/Activities	
STEP 1: LEARNING TOGETHER		
9:00 AM - 20 min *Slides 1-5	Welcome & Housekeeping <ul style="list-style-type: none"> Welcome (CAB Leadership Team welcomes everyone else as important contributors and participants.) Roll call of members/Introductions Approval of Record of Action [VOTE] Agenda & Overview of the Process Intro Icebreaker <ul style="list-style-type: none"> Yarn-breaker (Common Threads) 	Azi Carter, CAB Chair Calls meeting to order
9:20 AM -10 min *Slides 6-9	What is the Community Advisory Board (CAB) <ul style="list-style-type: none"> State the purpose of the retreat (i.e., Orient new members into CAB, review history of AB109 and CAB to date, plan for 2024). <ul style="list-style-type: none"> Morning Session: Learning and clarifying: build relationships; develop common understanding of the history of CAB, AB109 and local justice reform efforts; conclude with an intro into the budget Afternoon Session: Identifying priorities Field questions about overall purpose or process Provide overview of the Standing Committees 	Azi Carter, CAB Chair
9:30 AM - 45 min *Slide 10-13	AB 109: History & Intent CAB / CCP <ul style="list-style-type: none"> Patrice will give historical overview Overview of History of AB109 (mass incarceration and reforms) 10 min <p>Discussion Questions on Presented Information</p> <ul style="list-style-type: none"> What stands out? What surprises you, what questions does it raise? What changes do you think that AB109 is striving to make? Introduce idea of Justice Reinvestment (See in Agenda Packet) 	Patrice Brenda
10:15 AM -15 min *Slides 14-18; *ORJ Slides 19-24	CCC: Local Landscape & Structures <ul style="list-style-type: none"> Patrice: Providing Clarity (5 min) <ul style="list-style-type: none"> What is CCP, CAO, PPC, BOS, CAB, and roles Remember the differences: <ul style="list-style-type: none"> State/Prison/CDCR/Parole County/Jail/Sheriff/Probation Overview of Office of Reentry & Justice (10 min) 	Patrice
10:30 AM - 10 min *Slide 26	Break	

10:40 AM - 30 min *Slides 27 - 33	AB 109 & the Money: How we ended up with community money, when that started, how much it is, how (process, amounts, and purposes) it's been distributed so far within the County: Where it generally goes <i>(See in Agenda Packet)</i>	Patrice & Justin
11:10 AM - 20 min *Slides 34-35	Reflection questions about what you've learned about CAB/ AB109 <ul style="list-style-type: none"> • After hearing all of this, what are your thoughts? • After hearing all of this, what are one or two things you think the CAB should consider or address? (i.e. if necessary) 	Rena
11:30 AM - 15 min *Slide 36	Lessons Learned—Past Members Past members will share their experience of serving on CAB: <ul style="list-style-type: none"> • What is CAB best equipped to tackle? • Things that you would've done differently, etc. • Missed opportunities. <ul style="list-style-type: none"> • NOTE: Share emphasis on CAB's primary deliverables every year: Policy Recommendations; Proposed Budget for AB 109 Community Programs to CCP; AB 109 Survey; and CAB Ambassador Meetings Acknowledging Retiring CAB Members 2023 <ul style="list-style-type: none"> • Present Plaques to Crawford and Scott Moment of Silence – in memory of Dale Harrington & Dr. Hernandez	Crawford & Harry Thurston
11:45 AM -15 min *Slide 37	Reflections on the Morning <ul style="list-style-type: none"> • <u>Observational question:</u> From what you heard in the morning session, what are you willing to contribute to the Community Advisory Body? • Interactive Game <ul style="list-style-type: none"> • Kahoot 	LaTanyua
12:00 PM	Lunch	

2024 RETREAT AGENDA: Afternoon Session January 11, 2024		
Time	Topic/Activities	
1:00 PM - 10 min	Meeting resumes <ul style="list-style-type: none"> • Roll call of Members • Introductions of new arrivals 	Azi Carter, Chair
1:10 PM - 15 mins Slides: 1-5	Clarify Meeting's Goals + Recap <ul style="list-style-type: none"> • Brief reminder of the retreat's purpose (i.e. orient new & old members, priority-setting, and action-planning for the upcoming year) and methods throughout the retreat are meant to be participatory and built on shared knowledge. • Review Afternoon Session Goals • Recap Morning Session <ul style="list-style-type: none"> • Does the membership have any clarifying questions about what we learned this morning? 	Nicole Green, Vice Chair
1:25 PM - 10 min Slide: 6-7	Revisit CAB Purpose & Functions <ul style="list-style-type: none"> • Discussion Questions: <ul style="list-style-type: none"> ○ What one or two things particularly stand out to you? ○ What intrigues you? What surprises or concerns you? 	Nicole & LaTanyua Patrice
1:25 PM - 20 mins Slide: 6-9	Overview of CAB Accomplishments <i>Per Subcommittee</i> <ul style="list-style-type: none"> • OCEC • Programs & Services • Policy & Budget 	Azi & Nicole
1:45 PM - 20 min Slide: 10-11 Slide 12-13	CAB Policy Recommendations <ul style="list-style-type: none"> • CAB Policy Recommendations – FY 24-25 (<i>See in Agenda Packet</i>) • CAB Planning Sessions on AB 109 Excess Funds (<i>See in Agenda Packet</i>) CAB Ambassador Program Review <ul style="list-style-type: none"> • CAB Ambassador Program Tool Kit (<i>See in Agenda Packet</i>) 	Nicole & Justin Azi
2:05 PM - 10 min	Break	
2:15 PM - 35 min Slide: 15-20	Tips for Successful Membership Engagement <ul style="list-style-type: none"> • Review Advisory Body Handbook • Review Operating Guidelines Organizing Ourselves to Do the Work <ul style="list-style-type: none"> • Overview of CAB Subcommittees Key Functions • Organizing CAB Subcommittees • Discuss Subcommittee Meeting Schedule for 2024 	Patrice & Gariana

2:50 PM - 20 min Slide: 21-22	CAB: Future Work Discussion Questions: <ul style="list-style-type: none"> • What's different now, compared to previous year? • What should be CAB's goals/priorities for 2024? • Are there any NEW activities or areas for CAB to consider within the charge and scope of the body? • Which areas are you most looking forward to working on this year? 	Azi & Nicole
3:10 PM - 15 min Slide: 23	What Have We Accomplished? Review and Reflect Reflection Questions: <ul style="list-style-type: none"> • How do you feel about the work going forward? • Discuss Next Steps • Closing & Thank You 	Azi
3:25 PM	Adjourn	Azi



COMMUNITY ADVISORY BOARD

(Retreat Annual Planning)

Azi Carter, *Chair*
Nicole Green, *Vice Chair*

WELCOME & OVERVIEW

AGENDA OVERVIEW

Morning Session

- Retreat purpose
- Develop common understanding of the CAB, AB109 and local justice landscape
- Local AB 109 Budget Process & Summary

Afternoon Session

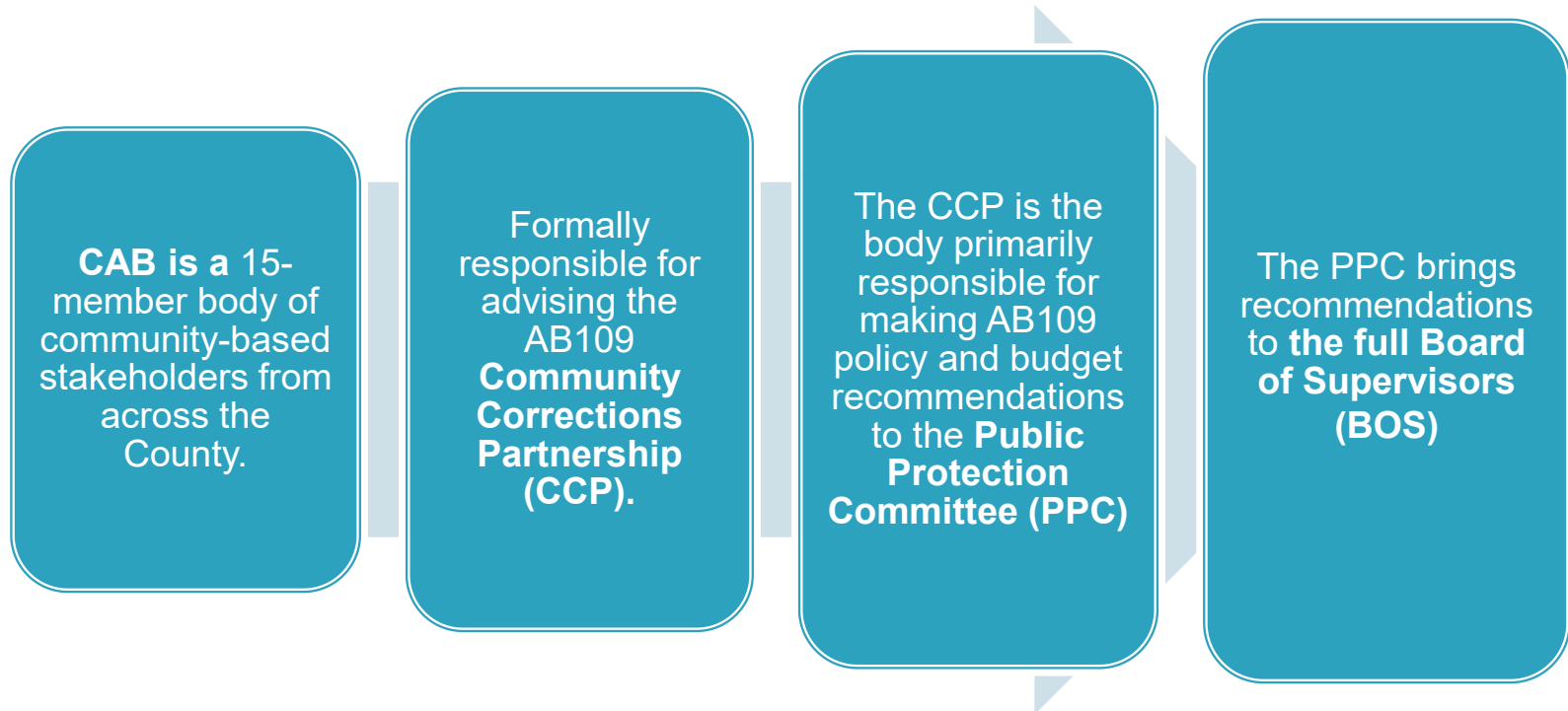
- Recap Morning Session
- Discuss CAB's accomplishments and priorities
- Discuss organizing CAB's work for 2024

INTRODUCTIONS & ICE-BREAKER

WHAT IS THE COMMUNITY ADVISORY BOARD (CAB)?



CAB STRUCTURE AND FLOW



PURPOSE & FUNCTIONS OF CAB



- Provide Input & Feedback on AB 109 Realignment Implementation
- Advance Justice Reinvestment
- Provide Policy and Budget Advocacy

PURPOSE & FUNCTIONS OF CAB



- Advocate for Increased Community Investments
- Serve as a Spotlight
- Engage with the Community



CAB STANDING COMMITTEES

- The CAB has three (3) Standing Committees:
 - Policy & Budget Subcommittee
 - Programs & Services Subcommittee
 - Outreach & Community Engagement Subcommittee (OCEC)

- Review CAB Operating Guidelines for Committee Charters
 - Each charter has a description of committee responsibilities

AB 109: HISTORY & INTENT

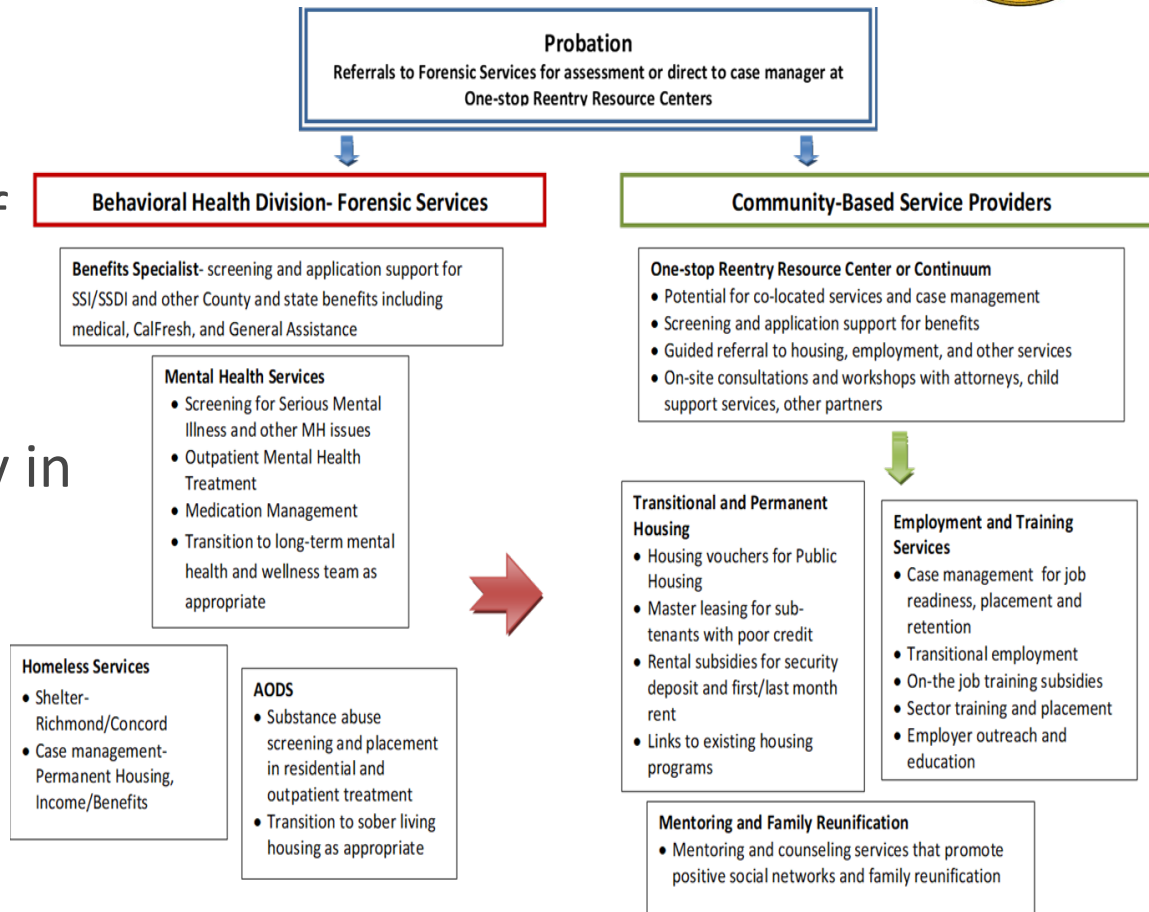
➤ What is Mass Incarceration and why is it so important?



INTRODUCTION TO AB 109



- What is AB-109?
- What are the benefits of AB-109?
- CAB establishment
- What role does CAB play in assisting CCP?
- CCC reentry program description for AB-109 partners



REDUCING RECIDIVISM THROUGH PRISON REFORM



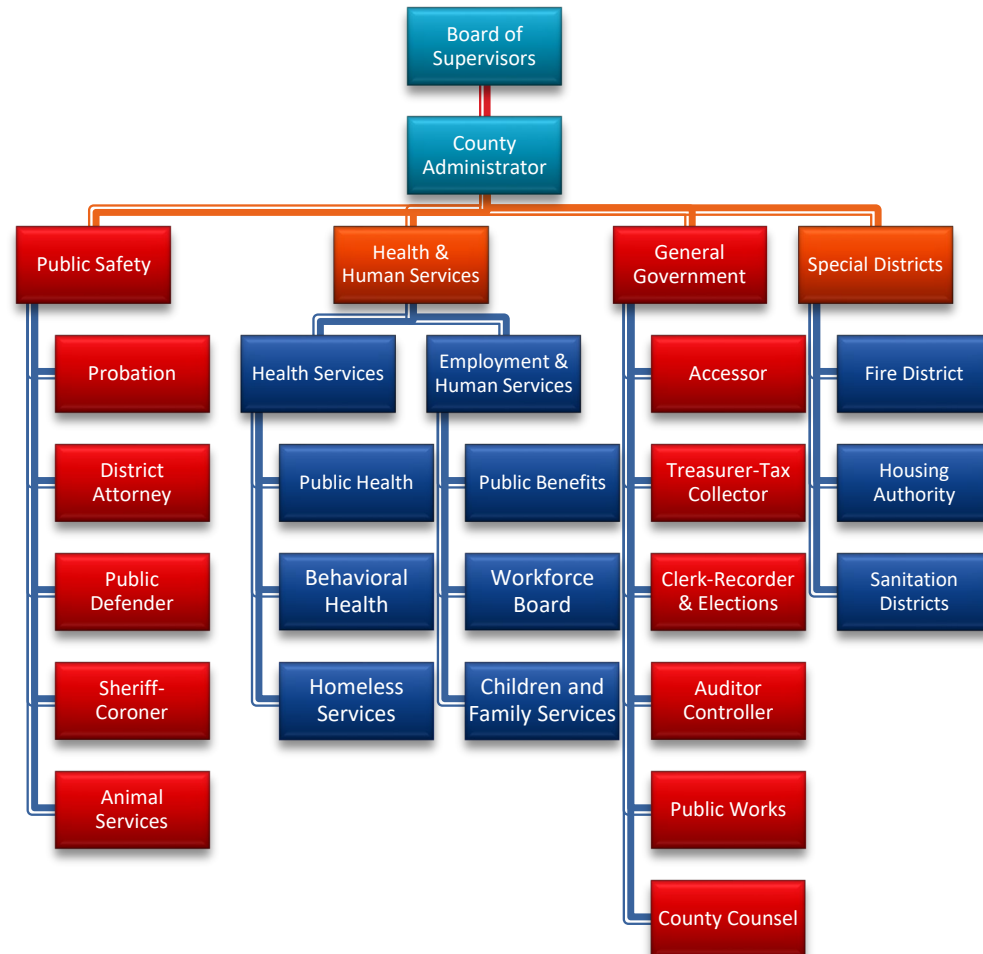
- Developing evidence-based programs to reduce recidivism
- Community Correction Programs
- Educating returning residents



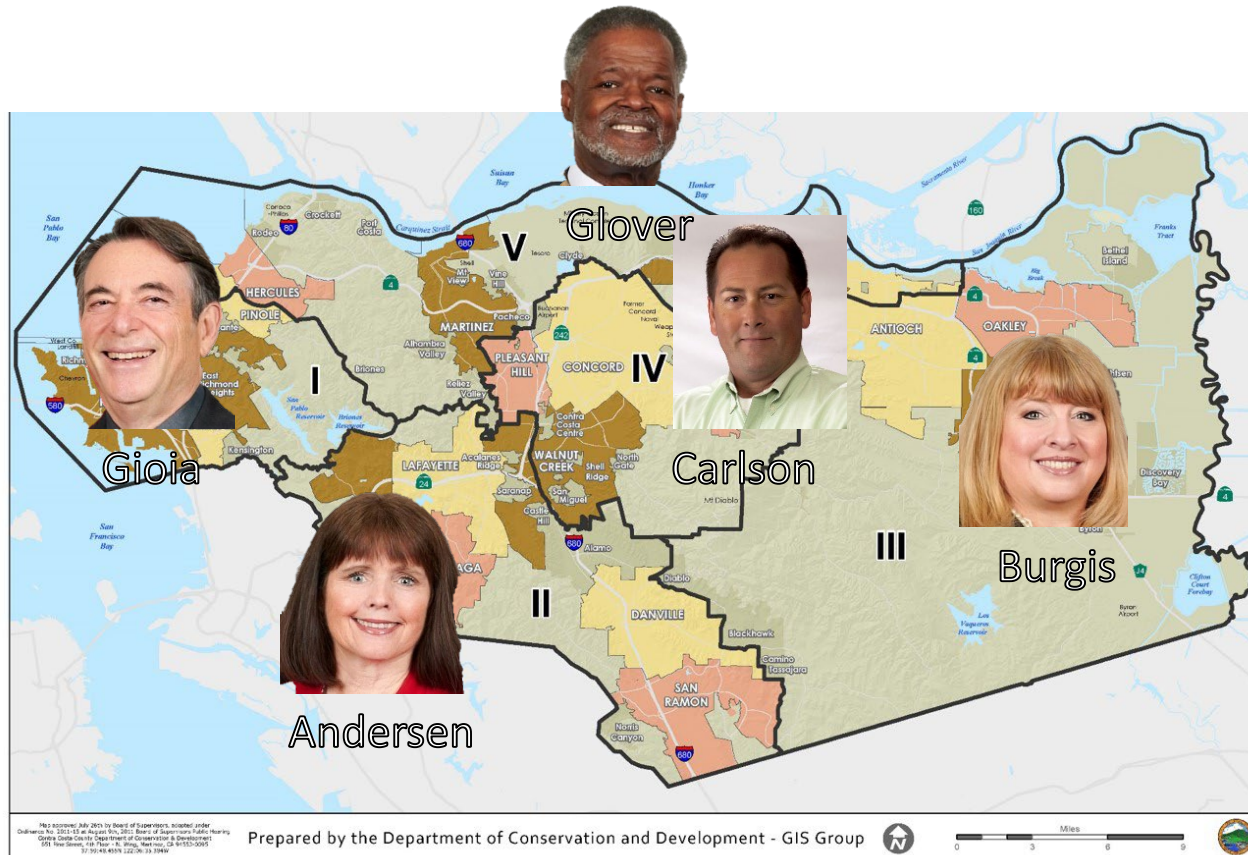
CCC: LOCAL LANDSCAPE & STRUCTURES



ORGANIZATIONAL STRUCTURE



CONTRA COSTA COUNTY: SUPERVISORIAL DISTRICT MAP



CCC BOARD OF SUPERVISORS (STANDING COMMITTEES)



COUNTY DISTRICTS

1. John Gioia
2. Candace Andersen
3. Diane Burgis
4. Ken Carlson
5. Federal Glover

Board Standing Committees:

<https://www.contracosta.ca.gov/1739/Board-Standing-Committees>

Public
Protection

Sustainability

Transportation,
Water, and
Infrastructure

Equity

Internal
Operations

Legislation

Airport

Family &
Human
Services

Finance



PUBLIC SAFETY BODIES



BOS Standing Committee



BOS Appointed Advisory Bodies



Advisory Body Standing Committees



CAB Subcommittees

OFFICE OF REENTRY & JUSTICE

THE ORJ (OFFICE OF REENTRY & JUSTICE)



- Community Advisory Board initiated in 2016
- Authorized by the Board of Supervisors as a 2½ year pilot project of the County Administrator's Office
 - Formally established in January 2017
- In July 2020, ORJ was established as a new unit of the county's Probation Department; located at 50 Douglas Dr., Martinez
- Scope of Work: *To build on, align and advance AB 109 Public Safety Realignment, Reentry and Justice-related Initiatives in Contra Costa County*



ORJ STAFF

➤ ORJ Management

- ORJ Director – Patrice Guillory
- ORJ Research & Evaluation Manager – Denise Zabkiewicz, PhD
- ORJ Program Manager (To be hired)

➤ Programs Team

- Program Coordinator – Michelle Elizondo
- Program Coordinator – (To be hired)
- Administrative Services Assistant II – Gariana Youngblood

➤ Data and Evaluation Team

- Planner/Evaluator – Kimberly Aseo
- Planner/Evaluator – Liana Willis
- Planner/Evaluator – (To be hired)

ON-GOING & NEW PROJECTS

Stewarding Community Investments in Prevention & Reentry Service Provision

- ✓ **AB 109 Community Programs** (Adult Reentry Services)
- ✓ **Data Reporting & Capacity Support** for Juvenile Justice and Crime Prevention Act (JJCPA) funded service providers
- ✓ **Development of “Youth of Promise Fund”** in partnership with the Antioch Community Foundation
 - ✓ Provide microgrants of up to \$10k to approx. 15 emerging non-profits serving justice-involved youth or youth at risk of system involvement in the East County region
 - ✓ Seeking partnerships with other regional foundations
- ✓ **Development of a Collaborative System of Support for TAY probationers**
 - ✓ TAY Service Network w/ Fresh Lifelines for Youth

Oversight & Implementation of Measure X funded – 3 YR Restorative Justice Project (\$2M)

- ✓ **Launching the Restorative Justice Initiative in 2023**
 - ✓ RFQ for Project Management & Evaluation Services
 - ✓ Conducted a Needs Assessment & Community Engagement Process
 - ✓ Convening a steering committee to provide feedback and input on findings and recommendations of needs assessment

ON-GOING & NEW PROJECTS *CONT.*

Cultivation of multidisciplinary partnerships across county & community stakeholders

- ✓ ***AB 109 Partners & Providers meetings & ongoing support to our county's community corrections/reentry governing and advisory bodies: CCP, CAB, QAC, PPC***
- ✓ ***Advise on Juvenile Justice Coordinating Council's recommended initiatives***
- ✓ ***Ongoing support of county efforts to advance racial equity through the Racial Justice Oversight Body***

Shifting focus to Data-driven, evidence-base service delivery

- ✓ ***Procurement of EBPs***
 - ✓ *Future EBP procurement in Juvenile Justice services*
- ✓ ***Development of EBP Program Inventory***
- ✓ ***Department-wide Performance-Based Contracting Initiative***
- ✓ ***Provide system-wide trainings on EBPs***
 - ✓ *Conducted three-part training series on data-driven approaches to reentry service delivery & EBP 101 in 2021*
 - ✓ *Pursue available training opportunities on specific EBPs for contractors in the future*

ON-GOING & NEW PROJECTS CONT.

Using data analysis to form strategic partnerships for addressing systemic challenges

- ✓ **Awarded \$1.18M in Federal Community Funding** (formerly known as “federal earmarks”) for **Strategies for Youth evidence-based training model** for local law enforcement agencies
- ✓ **Participation in NaCo’s Familiar Faces Initiative** – bridging the gap between criminal justice and health care systems through data integration and service coordination.
- ✓ **10-year Adult Trends Report & Analysis** (Research briefs forthcoming in 2024)
- ✓ **Analysis of annual AB 109 provider feedback survey and in-custody survey** (Results forthcoming in 2024)
- ✓ **Research partnership** with the California Policy Lab, Chief Probation Officers of California (CPOC), and funded through Arnold Ventures – **looks at the local impacts of AB 1950 (reduces Probation Supervision Terms for certain misdemeanor and felony cases) and its affects on criminal justice outcomes.**

Q & A

BREAK

AB 109 & THE MONEY



AB 109 REVENUES & EXPENSES

➤ Three Key Terms

- **Revenues** – Funds coming in
- **Budgets** – Allocations of revenues
- **Expenses** – *Actual* use of funds (i.e. expenditures)



REVENUES

- AB 109 Revenues are largely “projected”
 - A portion of State Sales Tax & Vehicle License Fees
- Legislative bodies, including the BOS, approve annual budgets based on these projections
- AB 109 Revenue mostly fall in two “buckets”
 - Base allocations – set by the State per county
 - Growth Funds – performance-based that factors metrics related to a county’s incarceration and supervision rates.
 - 10% of Growth – set aside as Innovation Fund



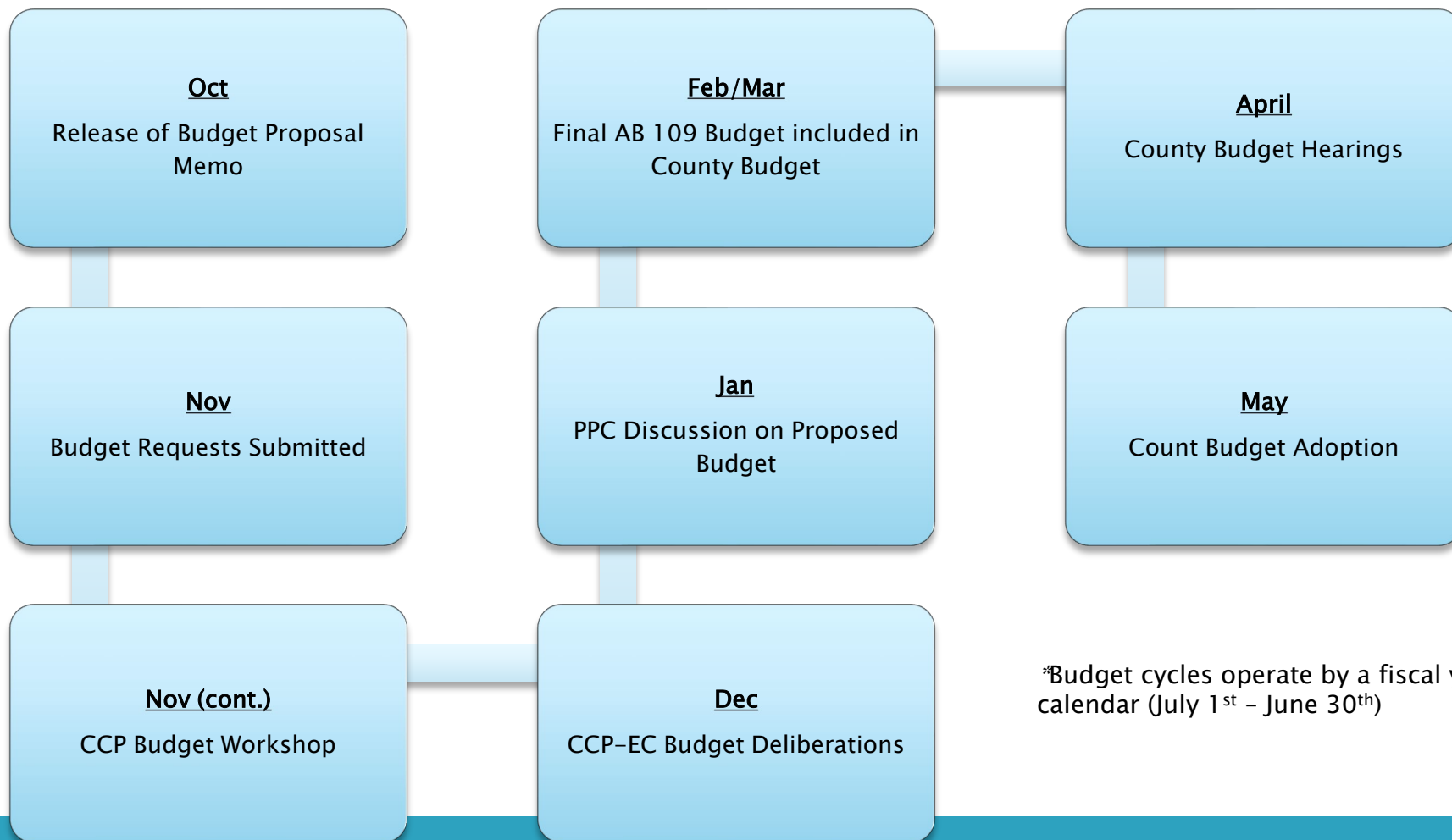
SNAPSHOT OF AB 109 REVENUE CONTRA COSTA COUNTY FYs 2017 - 2024

Revenue Type	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24*
BASE FUNDING	\$23,342,798	\$24,661, 862	\$25,308,439	\$25,692,714	\$29,961,447	\$35,609,632	\$35,987,575
PRIOR YEAR'S GROWTH FUNDING	\$2,375,791	\$1,152,872	\$0	\$3,882,261	\$5,066,248	\$375,387*	--

Source: CSAC Community Corrections Base & Growth Allocations
per county (14/15 – 22/23)

** Estimate per CA Department of Finance*

BUDGETS – LOCAL AB 109 BUDGETING CYCLE



*Budget cycles operate by a fiscal year calendar (July 1st – June 30th)

BUDGETS – BUDGETING ALLOCATIONS



- FY 24/25 CCP Total Budget Request Summary
 - Refer to Agenda Packet

- FY 24-25 CAB Budget Proposal & Program Narrative
 - Refer to Agenda Packet



EXPENSES

- Quarterly Financial Reporting Summary
 - **Q1 of FY 23-24**
 - **Q4 of FY 22-23**
 - Refer to Agenda Packet

REFLECTIONS & QUESTIONS



REFLECTION QUESTIONS

- What one or two things particularly stand out to you?
- What intrigues you? What surprises or concerns you?
- What implications do you think this has for the work of the CAB?
- What are one or two things you think the CAB will have to consider or address?

LESSONS LEARNED FROM PAST MEMBERS



- What is CAB best equipped to tackle?
- Missed opportunities
- Things that you would've done differently?



REFLECTION QUESTION

- From what you heard in the morning session, what are you willing to contribute to the Community Advisory Body?

LUNCH TIME!



COMMUNITY ADVISORY BOARD

(Retreat Annual Planning – Afternoon Session)

Azi Carter, Chair
Nicole Green, Vice Chair

WELCOME

AFTERNOON SESSION – MEETING OVERVIEW



- Recap of Retreat – Morning Session
- Review CAB's Past Accomplishments
- Revisit Subcommittee Functions & Formation

RECAP — MORNING SESSION



RECAP – MORNING SESSION

- Reviewed CAB's Purpose & Structure
- Discussed AB 109 Legislation and its impact mass incarceration
- County landscape & where CAB fits in
- Reviewed AB 109 Budgeting Process
- Lessons Learned from Previous Members

CAB ACCOMPLISHMENTS

CAB: OUTREACH COMMUNITY & ENGAGEMENT (OCEC)



- ✓ Annual CAB Retreat Planning & Prep
- ✓ Established an "Ambassador Guide" to assist CAB members with their ambassador meetings with key staff and public leaders assigned to the Community Corrections Partnership
- ✓ Provided orientation and training on the new Ambassador toolkit
- ✓ Hosted AB 109 Mini Summit (5 counties)
- ✓ Increased outreach, recruitment and member representation of West County region
- ✓ Worked with the Lamorinda Sunrise Rotary Club to raise awareness about CAB's mission which resulted in the creation of a re-entry Rotary scholarship program with Diablo Valley College



CAB: PROGRAM & SERVICES (P&S)

- ✓ Supported the administration of a survey to gather feedback from funded agencies on system gaps and needs for services.
 - ✓ Survey results supported CAB's policy recommendations for more housing services, behavioral health supports, and greater employment opportunities.
- ✓ Received presentations from CBOs and County departments to learn about the statuses of their reentry services
 - ✓ Toured/in-person visits to CBO program sites
- ✓ Championed the first ever Survey of currently incarcerated individuals
- ✓ CAB members' call for implicit bias training of CAB membership was translated to new county policy adoption for all county advisory bodies



CAB: POLICY & BUDGET (P&B)

- ✓ In 2022, Members submitted recommendations to the CAO's office for spending-down AB109 excess funds by highlighting the need for increased funding in Housing, Behavioral Health, Employment, and Pre-Release Engagement.
- ✓ In 2023, CCP & PPC Members approved a one-time allocation of \$15M from the AB 109 fund balance be obligated to expand reentry services in CAB's four priority areas.
 - ✓ P&B hosts workgroup planning sessions from Dec. 2023 – April 2024 to develop a spending and service expansion plan for the \$15M.
- ✓ Held Ambassador meetings with CCP members and BOS member offices to present on policy recommendations.

CAB POLICY RECOMMENDATIONS



CAB POLICY RECOMMENDATIONS

- CAB Policy Recommendations – FY 24-25
 - See in agenda packet

- CAB Planning Sessions on AB 109 Excess Funds
 - See in agenda packet

CAB AMBASSADOR PROGRAM



CAB AMBASSADOR PROGRAM

- CAB Ambassador Talking Points
 - See in agenda packet
- CAB Ambassador Toolkit
 - See in agenda packet

BREAK

TIPS FOR SUCCESSFUL ENGAGEMENT



TIPS FOR SUCCESSFUL ENGAGEMENT

- Advisory Body Handbook

- Operating Guidelines
 - Duties and Charge of the Body
 - Membership
 - CAB Standing Subcommittees

ORGANIZING OURSELVES TO DO THE WORK

OVERVIEW OF CAB SUBCOMMITTEE

KEY FUNCTIONS



➤ CAB Operating Guidelines

◦ ARTICLE 6: CAB Committees

- Will meet no less than quarterly and meetings are open to the public.
- CAB Vice Chair will serve as Committee Chair for the Policy and Budget Committee. Other Committee Leadership will be named by the CAB Chair and confirmed by vote by the full CAB.
- Committee members should not engage in activities that are not within the purpose/responsibilities as outlined in the Charters or conflict with the Operating Guidelines and other applicable policies.
- Committees may recommend policies and decisions falling within their scope of authority to the full CAB for approval.
- Each Committee will function with a Committee Chair, Vice-Chair, and at least one more CAB member. Committee Chair is responsible for conducting meetings, developing and distributing agendas, and ensuring compliance with applicable policies involving advisory bodies.
- Committee Vice-chairs shall act for the Committee Chair in his or her absence, and prepare written summaries of Committee meetings and activities

NOTES ON ASSIGNING MEMBERSHIP TO SUBCOMMITTEES



- Members are required to participate in at least one subcommittee and are permitted to serve on more than one subcommittee.
- Members can assign themselves to the subcommittee(s) of their choice.
- Membership and active participation in each subcommittee require a minimum of 3 members to maintain quorum and meeting proceedings.
- Most of CAB's work is conducted through Subcommittees, therefore, meets as frequently as the Full Board.

ACTION ITEM: APPROVAL OF CAB SUBCOMMITTEE MEMBERSHIP



- CAB Chair will entertain a motion
- Public Comment
- Roll Call Vote
- Discuss subcommittee meeting schedule and agenda items for initial meeting

CAB FUTURE WORK



DISCUSSION QUESTIONS

- What's different now, compared to previous year?
- What should be CAB's goals/priorities for 2024?
- Are there any NEW activities or areas for CAB to consider within the charge and scope of the body?
- Which areas are you most looking forward to working on this year?

WHAT HAVE WE ACCOMPLISHED

WRAP UP



- How do you feel about the work going forward?
- Next Steps

THANK YOU!



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-4252

Agenda Date: 12/12/2024

Agenda #: 7.

Advisory Board: Community Advisory Board on Public Safety

Subject: Development and Planning Process of Request for Proposals (RFP)

Presenter: Justin Van Zerger, CAB Vice Chair

Information:

Provide input for the development and planning process of future Request for Proposals (RFPs).

Referral History and Update:

CAB has expressed interest in understanding the Request for Proposals (RFP) process and aims to actively participate in developing RFPs that address the needs of justice-involved individuals in Contra Costa County.

Recommendation(s)/Next Step(s):

Review contracting opportunities and discuss previous RFPs related to housing and employment programs, family reunification, mentoring, civil legal aid services, and the management of a network system of services.

Contracting Opportunities

RFP for AB 109 Reentry Services

- Housing & Employment Programs
- Family Reunification, Mentoring, Civil Legal Aid Services
- Management of a Network System of Services



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-4253

Agenda Date: 12/12/2024

Agenda #: 8.

Advisory Board: Community Advisory Board on Public Safety

Subject: Review Revised CAB Outreach Presentation

Presenter: Marcus Dawal, CAB OCEC Chair

Information:

Review revised CAB Outreach Presentation.

Referral History and Update:

C AB Outreach & Community Engagement (OCEC) was tasked with revising the CAB Outreach presentation.

Recommendation(s)/Next Step(s):

Review and provide any edits/corrections, if necessary, before approval.



Community Advisory Board (CAB)



CAB Overview

- Structure
- Responsibilities/Functions
- Standing Committees
- How to reach out to the CAB



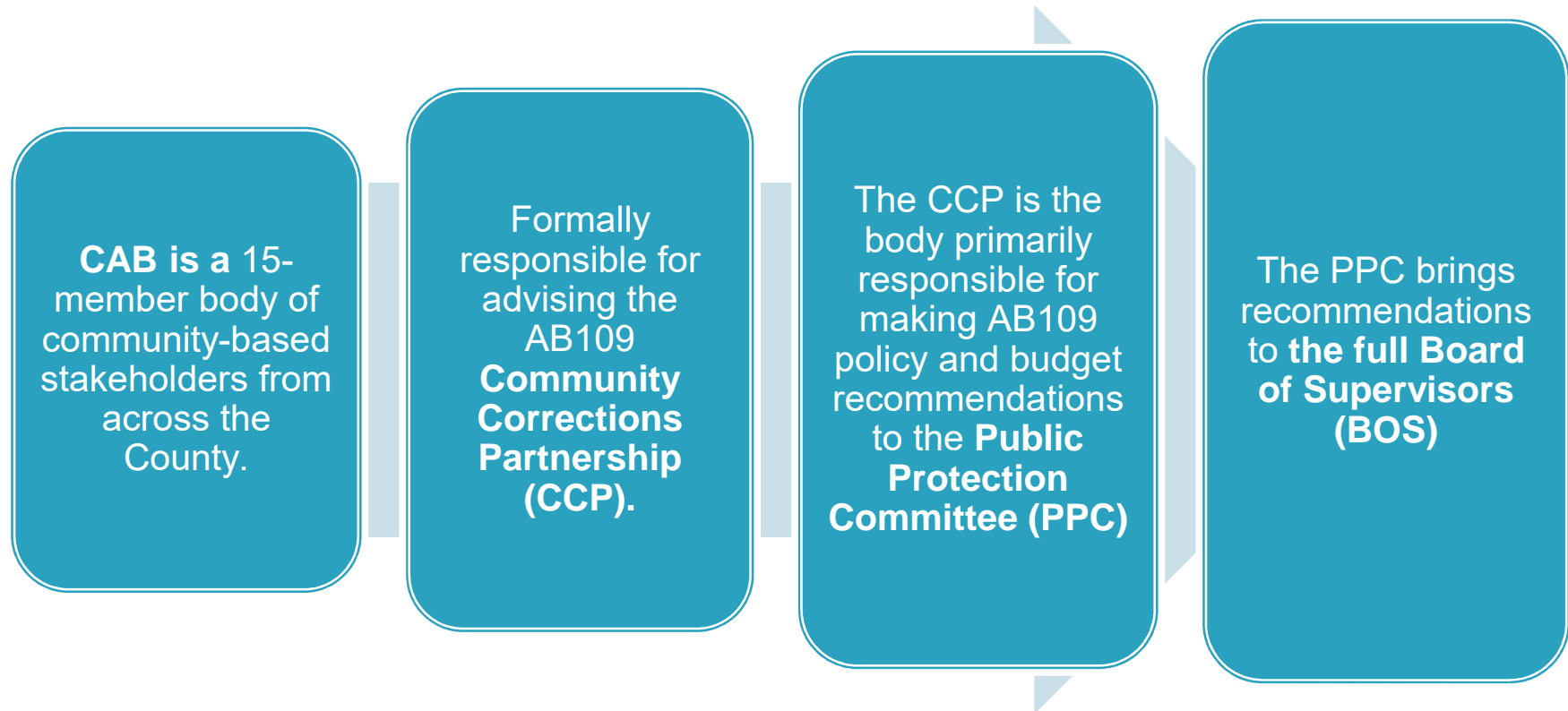
AB 109 REALIGNMENT IN CONTRA COSTA COUNTY

- Assembly Bill 109 (AB 109)
- Focus of AB 109

What is the Community Advisory Board (CAB)?



CAB STRUCTURE AND PURPOSE



Role and Function

Advises CCP by providing input on community needs;

Assesses implementation of the County's Reentry Strategic Plan;

Reviews data on realignment outcomes;

Advises CCP on community engagement strategies;

Offers recommendations for ongoing realignment planning;

Advises county agencies regarding implementation of programs;

Encourages outcomes that are consistent with the County's Reentry Strategic Plan



CAB standing committees

- Policy & Budget
- Program & Services
- Outreach & Community Engagement



Policy & Budget Subcommittee

- Works collaboratively with CAB related workgroups/committees
- Develops a policy agenda and makes recommendations as related to Reentry programs, services and population.
- Assists CAB with developing an Annual Budget Request
- Analyzes and makes recommendations to improve departmental budget development reporting and analysis
- Identifies financial needs for training and consultation for the CAB



Program & Services Subcommittee

- Recommends program related policy around existing and new funding opportunities.
- Engages providers to educate CAB and/or Committee Members about their work, outcome, needs, and recommendations.
- Promotes a structure for and implementation of a comprehensive needs assessment for the County's reentry population to inform future program recommendations/funding allocations.
- Participates in RFP development process and panels.
- As directed by the CAB, assigns Committee members to serve as formal liaison to County programs, offices, and agencies.

Outreach & Community Engagement Subcommittee



- Establishes outreach methods to engage the community regarding specific initiatives and platforms related to realignment.
- Improves public access to information regarding realignment and reentry efforts throughout the County and local areas.
- Membership cultivation, new member orientation & succession planning for CAB
- Facilitates CAB's Ambassador Program



GET INVOLVED WITH THE CAB

- CAB is continually accepting applications from people who are interested in joining the CAB.
- CAB members must reside or work in Contra Costa County.
- One year commitment, with three year maximum
- Applications are accessible through the CAB website:
<https://www.contracosta.ca.gov/4165/Community-Advisory-Board-CAB>
- Anyone interested in public safety, reentry, and justice system issues is encouraged to apply!



GET INVOLVED WITH THE CAB

- CAB meets the 2nd Thursday of every month.
- 10 AM to 12 PM.
- Meetings are held in person.
- CAB meetings are open to the public.



CONTACT US

CAB Chair – Nicole Green: (510) 424-9844;
Nicolegreen2@outlook.com

CAB Vice Chair – Justin Van Zerber

CAB Secretary – Rena Moore

Program & Services Subcommittee Chair – Tiffany Anaya

Outreach & Community Engagement Subcommittee Chair –
Marcus Dawal (Interim)

Policy & Budget Subcommittee Chair – Justin Van Zerber



THANK YOU!



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-4254

Agenda Date: 12/12/2024

Agenda #: 9.

Advisory Board: Community Advisory Board on Public Safety Realignment

Subject: Revised Ambassador Program Guide

Presenter: Marcus Dawal

Information:

Review revised Ambassador Program Guide.

Referral History and Update:

CAB Outreach & Community Engagement (OCEC) Subcommittee was tasked with updating the Ambassador Program Guide.

Recommendation(s)/Next Step(s):

Review and provide any edits/corrections, if necessary, before approval.

CAB
AMBASSADOR PROGRAM
GUIDE
2024

CAB Ambassador Program Guide

(Steps for Preparing for A Meeting)

Guide Overview

1. Ambassador Program-Executive Summary
2. Ambassador Assignments
3. Points of Contact for BOS & CCP Executive Members
4. Sample Correspondence-Requesting Ambassador Meeting
5. Tips for Effective Ambassador Meeting
6. Sample Outline for Framing Interview/Conversation
7. Example Summary of Meeting Notes
8. External Meeting Report-Key Results
9. Sample Thank You Note

CAB AMBASSADOR PROGRAM

EXECUTIVE SUMMARY

PROGRAM OVERVIEW: The CAB Ambassadors Program (CAP) was originally initiated in 2016 as a mechanism to increase receptiveness to CAB's proposal for the establishment of an Office of Reentry & Justice (ORI). The purpose of the establishment of the CAP is twofold:

- First, it creates a conduit between CAB and those that will ultimately vote on CAB's proposals. Through the Ambassadors' communication with the delegation, there is time to engage with stakeholders so that CAB can learn about what departments and elected officials are working on, while informing them of what CAB's areas of focus for the year are.
- The second function of the CAP is to mobilize support for an important or potentially controversial issue that the CAB recommends to address. CAB Ambassadors would meet with each delegate at least one time annually in preparation for critical end-of year voting.

The CAB's Members assist in developing a set of recommended talking points as a guide in discussion with members of the Community Corrections Partnership and County Board of Supervisors.

Our CAB Ambassador Program seeks to pair up CAB Members, one being the "Lead", and the other being the "Second". The main goal is for these individuals to function as a team. ORI will review assignments for compliance with the "Brown Act".

2024 CAB Ambassadors Program Member Assignments

Community Corrections Partnership (CCP) Select Members											Board of Supervisors- District				
CAB Member	CAO	Court	H3	Behavioral Health	District Attorney	EHSD	LEA	Probation	Sheriff's Office	Public Defender	1 Gioia	2 Andersen	3 Burgis	4 Carlson	5 Glover
Nicole	1st	1st		1st											
Brenda		2nd				1st	1st		1st		1st				
Rena H.			1st	2nd						1st					
Marcus					1st			1st				1st	1st		
Justin			2nd		2nd									1st	2nd
Jeffrey															
Rena M.															
Traci		3rd				2nd				2nd					
Alexandria									3rd			2nd	2nd		
Demetria							2nd							2nd	3rd
Tiffany									2nd		2nd				1st
Wilanda	2nd			3rd				2nd							

1st = Lead

2nd = Second

Standing Committee Assignments

POLICY & BUDGET

Nicole
Jeffrey
Justin

PROGRAMS & SERVICES

Rena M.
Rena H.

OCEC

Marcus
Brenda

CAB Ambassadors Program Contact List				
<u>BOS/CCP Exe Members</u>	<u>Member's Name</u>	<u>Email & Phone</u>	<u>Staff</u>	<u>Staff's Email & Phone</u>
Supervisor John Gioia	Supervisor John Gioia	<u>John.Gioia@bos.cccounty.us</u> 510-942-2220	Cynthia Harvey Patton	<u>cynthia.patton@bos.cccounty.us</u> 510-942-2221
Supervisor Candace Andersen	Supervisor Candace Andersen	<u>Candace.Andersen@bos.cccounty.us</u> 925-655-2300	Jill Ray	<u>jill.ray@bos.cccounty.us</u> 925-655-2300
Supervisor Diane Burgis	Supervisor Diane Burgis	<u>Diane.Burgis@bos.cccounty.us</u> 925-655-2330	Melissa Van Ruiten	<u>Melissa.VanRuiten@bos.cccounty.us</u> 925-655-2333
Supervisor Ken Carlson	Supervisor Ken Carlson	<u>SupervisorCarlson@bos.cccounty.us</u> 925-521-7100	Manny Bowlby	<u>Manny.Bowlby@bos.cccounty.us</u> 925-655-2350
Supervisor Federal Glover	Supervisor Federal Glover	<u>Federal.Glover@bos.cccounty.us</u> 925-608-4200		
CAO	Monica Nino	<u>Monica.Nino@cao.cccounty.us</u>	925-655-2075	Paula Webb
District Attorney	Diana Becton	<u>Diana.Becton@contracostada.org</u>	925-957-2218	Bobbi Mauler

Superior Court Exe. Officer	Matthew Malone	mmalo1@contracosta.courts.ca.gov	925-608-2700	N/A
Public Defender	Ellen McDonnell	Ellen.McDonnell@pd.cccounty.us	925-335-8075	N/A
Concord Police Chief	Mark Bustillos	mark.bustillos@cityofconcord.org	925-671-3220	Sarah Weller
Probation	Esa Ehmen-Krause	Esa.Ehmen@prob.cccounty.us	925-313-4188	Deborah Caldwell
EHSD	Marla Stuart	mstuart@ehsd.cccounty.us	925-608-4801	Paige Lewis-Villa
Sheriff's Office	David O. Livingston	dliwi@so.cccounty.us	510-262-4204	Jody Sicheneder
Behavioral Health	Dr. Suzanne Tavano	Suzanne.Tavano@cchealth.org	925-957-5169	
Health, Housing and Homeless (H3)	Cristy Saxton	Christy.Saxton@cchealth.org	925-608-6709	Betsy Cajina
*List updated June 2023 *Meetings to be scheduled for Aug-Oct 2023				

SAMPLE CONTACT EMAIL

REQUESTING & CONFIRMING AMBASSADOR MEETING

Dear:

My colleague(s) and I would like to schedule a meeting to discuss the Community Advisory Board (CAB) Ambassador program and its work on the AB109 Access Funding.

We want to provide an overview of the program and request your feedback on four key priority areas: housing, behavioral health, employment, and pre/post-release services.

Please provide a time and date of your availability within the next several weeks. If there is another individual you would prefer to represent you, please let us know, and we will reach out to them to schedule the meeting

Thank you for your assistance. I look forward to hearing from you soon.

XXXXXXXXXX (Name of Sender)
CAB Member

EMAIL CONFIRMING MEETING

Dear :

My associate XXXXXXXXXXXXXXX and I are looking forward to hearing your perspectives on public safety issues. We want to provide an overview of the program and request your feedback on the four key priority areas:

1. housing,
2. behavioral health,
3. employment, and
4. pre/post-release services.

We look forward to this opportunity to strengthen the partnership between the CAB and your office

Respectfully,

XXXXXXXXXXXXXXXXXX

CAB Member

DRAFT

Tips for Effective Ambassador Meeting

- The two interviewers should meet prior to their Ambassador Call to layout their joint approach!!! This is crucial for the comfort of new CAB Members engaged in the Ambassador Program & to provide a professional approach.
- Be...
 - Punctual (i.e.. arrive 10-15 minutes early)
 - Polite
 - Professional
 - Personable
 - Engaging
- Focus on “Active Listening”
- Clearly define why we are here
- Prepare some questions
- Most Important... STAY POSITIVE and speak with an affirmative tone
- Review Interviewee's web page
- Take notes

EXAMPLE: SUMMARY OF MEETING NOTES (SUPERVISOR BURGIS) Nov 3, 2021 @ 3:15 PM

- Her assignments as a County Supervisor have not been in the Criminal Justice arena. They are learning about this area.
- Develop a relationship with Alicia Nuchols (925 655 2335) in her office who watches various areas such as this. She can assist us with priorities for the Supervisor’s District
- We should look into Measure X money. It allows receiving agencies to be creative with the use of that money. It would be most helpful if we could assist the county in finding funding for various initiatives.
- Public Safety is a key issue for her District. We should frame our messaging to those we are seeking assistance from stressing that our programs save considerable money by not investing it in the prison system
- She feels we can give people HOPE by stressing accountability
- As far as transparency, it would be helpful to provide a model from a county that’s engaging in transparency in a effective manner. We should keep in mind that there are limits as to what can be reasonably accomplished. Our emphasis should not

Sample Outline For Framing an Interview / Conversation

(LEAD)

Greeting and introduction of Community Advisory Board (CAB) attendees.

- Give lead/Co-lead(s) an opportunity to introduce themselves.
- Provide opportunity to introduce themselves and other attendees.

Establish purpose of the meeting.

- Establish a line of communication between the CAB and their respective office.
- We would like to hear your priorities and receive input from you on how the CAB could support your initiatives and priorities.
- Please feel free to chime-in as appropriate.
- Before we move along are there any priorities or issues that you would like to discuss and bring to our attention?

- (CO-LEAD)

- Introduction to CAB's Policy Statement & Pillars
 - Over the last several years, the CAB has worked diligently to realize the intention of AB 109 Public Realignment by advocating for increased community-based reentry services, supporting the expansion of our reentry system, ensuring our criminal justice partners and the broader community work together to end the cycle of recidivism and mass incarceration.
 - Some of our accomplishments include successful increases in funding for community-based housing resources, legal aid, and employment services; new expense reporting templates; strengthening pre-release transition planning; and the permanent creation and expansion of the Office of Reentry and Justice.

- Over the last year, CAB members and members of the community have come together to “make real” a set of values that we believe MUST be at the center of ALL justice-system related decision-making and policies enacted by the County.
- As County residents and representatives of the community, **we want a fair and effective justice system in Contra Costa County. Our approach to policy rests on four (4) pillars:**
 - We want to invest in what works.
 - We believe that true justice requires social justice.
 - We believe that incarceration should serve as a last resort.
 - We believe that safety for all depends on justice for all.

(LEAD)

- **Discuss CAB’s recent accomplishments:**

- This year CAB’s Policy & Budget Subcommittee was tasked by the Community Corrections Partnership (CCP), and supported by the Public Protections Committee (PPC) of the Board of Supervisors, to develop recommendations for utilizing a one-time allocation of \$15M in excess funds from the AB 109 fund balance on CAB’s four priorities:
 - (1) expanding housing services for justice-involved individuals;
 - (2) expanding behavioral health support for justice-involved individuals;
 - (3) increasing employment opportunities for reentry population; and
 - (4) enhancing pre-release engagement services.
- During this time, departments and organizations serving AB109 individuals across the county provided written responses to questions, presented at CAB subcommittee meetings, and made themselves available to discuss this important issue.
- The outcome of the workgroups allowed CAB to make the following recommendation with the excess funds, and we would like share with you the great work CAB has been able to conduct with the support and feedback through workgroups conducted that included H3, Behavioral Health, Rubicon, WIOA, CCC Human Resources, Sheriff's Office, Contra Costa Office of Education, DA, Public Defenders Office, Detention Health, LAO, Hope Solutions who participated in the round table discussions.
- This work cannot be completed without the trust installed in CAB from the BOS, CCP and county programs. With the ongoing dedication and commitment to serving the AB109 population in Contra Costa County, we, CAB, would have been unable to retrieve the results.

(CO-LEAD)

Review CAB Recommendations:

- We would like to share our results with you around four (4) key Priority Areas and open it up for discussion and feedback.

Priority Area # 1 is Housing.

<i>Priority Area # 1 Housing</i>
Funding is needed to establish an additional countywide CORE team(s) to focus on homeless reentry population in the community and at the point of immediate release from the county's detention facilities. The estimated funding would be for the creation of Reentry/Justice CORE position(s).
RFP: In collaboration with H3 & Probation, funding is needed to expand our county's housing supports specific to the AB109/Reentry population by following H3 and the CoC's 1-2-4 housing services framework for interim, permanent, and homelessness prevention.

Discussion/Feedback

Move to the area of Priority Area # 2 Behavior Health

(LEAD)

Priority Area # 2...BEHAVIORAL HEALTH is our second area of focus

Priority Area # 2 Behavioral Health
Funding is needed to pilot a countywide on-demand mobile outreach service for behavioral health resources that can be accessed anywhere in the community, affording current reentry providers and reentry clients with on-demand supports for behavioral health needs while reducing wait times and system navigation challenges.
Funding is needed to hire additional Community Support Workers (CSWs) to provide field based mental health services in the community in partnership with CBO providers. CSWs are typically trained and qualified peer support specialists.

Discussion/Feedback

Move to the area of Priority Area # 3 – Employment Services

(CO-LEAD)

Priority Area # 3...EMPLOYMENT SERVICES is our third area of focus.

Priority Area # 3 Employment
<p>Funding is needed to pilot a countywide employment pathway for reentry participants to fill vacant county positions. To prepare reentry clients for such opportunities, the pilot program would include:</p> <ul style="list-style-type: none">a. Job training workshops and on-the-job training for preparation into County roles.b. Establish internships and transitional employment opportunities with county departments and CBO providers for job-specific roles.c. Increase and enhance pre-release employment service offerings, including identification of immediate employment opportunities prior to release and support job placement.d. A clean slate program designed to help clients clear their prior record. <p>Program services would be procured through a competitive bidding process (RFP).</p>

Discussion/Feedback

Move to the area of Priority Area # 4 – Pre/Post Release Services

(Lead)

Priority # 4...PRE/POST RELEASE SERVICES is our fourth & final area of focus.

Priority Area # 4 Pre/Post-Release Engagement
<p>Funding is needed to pilot a Guaranteed Income program for justice-involved individuals. These additional resources, on a time-limited basis, provide basic needs assistance and offer opportunities toward greater economic security.</p>

Program design and service delivery would be procured through a competitive bidding process (RFP).

Funding is needed for a variety of pre and post release services to be utilized as system “gap – fillers” to increase client connections to reentry programming while in-custody and upon those critical first few weeks following release. The following are recommendations for expansion of existing services based on provider staff feedback and CAB’s in-custody survey findings.

1. Expand transportation and increase mentoring services upon release-24 HR/after hours and weekends countywide.
2. Expanding existing service hours for after hours and weekends.
3. Expand language services for in-custody and post-release service provision.
4. Expansion of in-custody and post-release services for women.

Previously accounted for in Priority Area #1 Housing Services, funding is needed to provide Interim Bridge Housing placement for individuals released from the county’s jails facilitated and coordinated by a Reentry-focused CORE Team (see above). For the Pre/Post-Release Engagement Priority Area, CORE team members should have the ability to conduct assessments, arrange housing placements and schedule transportation from the detention facility to the Bridge Housing Program at any time of release. An additional set-aside is recommended to account for expenses related to assessing, service coordination and placement beyond business hours.

Discussion/Feedback

(LEAD)

We would like to note that our Priorities are aligned with our 2023 recommendations and the Programs &

Services AB 109 Survey that we asked our County agencies & CBOs to participate complete. It is our

understanding that CAB’s recommendations will be going before the Board of Supervisors for

consideration at a future meeting.

CONCLUSION

(CO-LEAD)

- We appreciate you taking the time to meet with us. It has been an absolute pleasure. We believe it has been time well spent.

(LEAD)

- Thank you for providing this opportunity to meet and hear about the work being done by the CAB.
- Please have your office reach out to us if there is ever a need for clarification or an opportunity for the CAB to provide support.
- The fact that this meeting has taken place says a great deal about your commitment to this important work.
- We are so pleased to have the opportunity to see first-hand the role that you play in making Contra Costa County a better place to live & I thank you for providing this opportunity to meet.

EXAMPLE SUMMARY OF MEETING NOTES

- Applauded CAB work in strength ties across county departments and CBOs
- Recommend bringing law enforcement into some conversations so we can address issues that lead to incarceration that may be preventable.
- One area would like to see us learn more about its pathways for AB109 individuals to get connected back to education pipeline.
- Supervisor Carlson explored the idea of supporting the families of AB109 individuals.
- One recommendation was to develop training or interactive videos for county staff to walk a day in the shoes of those they serve.

External Meeting Report - Key Results

Report to CAB After Member Participation in an External Meeting

SAMPLE REPORT OUT – CAB AMBASSADOR MEETING:

Group Name	Supervisor Burgis	Date	November 3, 2021
Location	Zoom Call	Time	3:15 PM
Purpose	Update Supervisor of CAB's Proposals & Activities		

MEETING HIGHLIGHTS

- In attendance were Jon'Ta Davenport (Lead) & Crawford Carpenter (Second)
- Her assignments as a County Supervisor have not been in the Criminal Justice arena. They are learning about this area.
- Develop a relationship with Alicia Nuchols (925 655 2335) in her office who watches various areas such as this. She can assist us with priorities for the Supervisor's District
- We should look into Measure X money. It allows receiving agencies to be creative with the use of that money. It would be most helpful if we could assist the county in finding funding for various initiatives.
- Public Safety is a key issue for her District. We should frame our messaging to those we are seeking assistance from stressing that our programs save considerable money by not investing it in the prison system
- She feels we can give people HOPE by stressing accountability
- As far as transparency, it would be helpful to provide a model from a county that's engaging in transparency in an effective manner. We should keep in mind that there are limits as to what can be reasonably accomplished. Our emphasis should not be on coming in after the fact, but on being proactive with measures that can be adequately planned for
- Three areas that are priorities for her District are:
 - Housing
 - Mental Health
 - Homelessness

ACTION REQUESTED OF FULL CAB

- Note comments above regarding providing a model of successes

IMPORTANT DATES

- N/A

ATTACHMENTS

- N/A

SAMPLE CAB THANK YOU EMAIL

We appreciate you taking the time to meet with us. The opportunity you provided allowed us to establish a line of communication and share with you about the Community Advisory Board's work and our commitment to Contra Costa County.

We look forward to collaborating with your Office and other stakeholders to ensure the CAB's work is understood and considered while addressing the needs of the reentry population in Contra Costa County.

Thank you,

CAB Member



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-4255

Agenda Date: 12/12/2024

Agenda #: 11.

Advisory Board: Community Advisory Board on Public Safety
Subject: Reports from CAB Subcommittees & External Meetings
Presenter: Nicole Green, CAB Chair

Information:

Discuss reports from CAB Subcommittees & External meetings.

Referral History and Update:

The proposed reports from CAB Subcommittees & External meetings were implemented to improve communication and collaboration between the Community Advisory Board (CAB), their Subcommittees (*i.e. Program & Services; Policy & Budget; and Outreach & Community Engagement*), additional County Advisory Bodies (*i.e. Community Corrections Partnership, Public Protections Committee, Measure X CAB, etc.*), and the community while providing greater transparency. The reports will provide an update regarding the activities of the Subcommittee & External meetings.

Recommendation(s)/Next Step(s):

RECEIVE reports from CAB Subcommittees & External meetings.

OUTREACH & COMMUNITY ENGAGEMENT SUBCOMMITTEE MEETING - NOVEMBER 19, 2024

	Outreach & Community Engagement Subcommittee	Date:	November 19, 2024
Chair	Marcus Dawal	Time	11:00-12:30
Recorder	Brenda Lee	Location	50 Douglas Drive 2 nd FL (Madrone/Sequoia RM, Martinez, CA
	Meeting Attended by:		
	Marcus Dawal	Staff:	Gariana Youngblood
	Demetria Lawrence	Guest:	Rev Van Hook
	Brenda Lee		
	Alexandria Spearman		
	CAB Chair – Nicole Green (Zoom)		

- Meeting called to order 11:01 A.M. by OCEC Chair Marcus Dawal
- Roll call.
- Public Comment – None
- Discuss rescheduling time of committee meeting. – change to 4th Tuesday of month beginning February 2024
- Approval of Record of Action of October 29, 2024
 - Motion to approve by Brenda Lee
 - Seconded by Marcus
 - Motion passed with one abstain.
- Two applicants submitted applications – both unavailable to attend current meeting
 - Motion to table application - Demetria; seconded by Brenda.
 - Motion approved to move applications to full CAB for interview and/or questions.
- Discussed CAB Retreat Agenda development.
 - review, who and where sections Retreat Agenda, review PowerPoint.
 - Added Retreat Agenda to December meeting.
- Reviewed updated draft of Ambassador Program Guide 2024 - made any updates and/or corrections -
- Discussed CAB Outreach Presentation – Marcus reviewed tweaks made, update contacts once completed ready for presenting to full CAB –
- Reentry Success Center (RSC) Alpha Presentation
 - Alexandria (if she is available) and Demetria volunteered to do presentation on Tuesday January 14, 2025
-
- NEXT STEPS:
- OCEC Workplan
- 12/17/2024 next meeting

Report from a Committee Meeting of the CAB – Programs & Services Subcommittee

Group Name	Programs & Services Subcommittee	Date	11/21/24
Chair	Traci Simpson	Time	11:00AM-12:30PM
Recorder	Gariana Youngblood	Location	50 Douglas

MEETING ATTENDED BY THE FOLLOWING

Traci Simpson (Vice Chair)	Rena Hurley	Staff: Patrice Guillory
Wilanda Hughes	Nicole Green	Staff: Kimmy Aseo
Jody Sicheneder	Athena Matthias	

MEETING HIGHLIGHTS

- Reviewed CAB Program & Services Work Plan
- Discussed Contra Costa In-Custody Survey & Findings with Jody Sicheneder
- Discussed Presentation from Bay Area Community Services

NEXT STEPS

- Draft questions regarding In-Custody survey
- Discuss structure and goal of AB 109 site visits

ACTION REQUESTED OF FULL CAB

- N/A

IMPORTANT DATES

- CAB Program & Services Subcommittee Meeting – Thursday, December 19, 2024, at 11 a.m.

ATTACHMENTS

- N/A

Report from a Committee Meeting of the CAB – Policy & Budget Subcommittee

Group Name	Policy & Budget Subcommittee	Date	11/18/2024
Chair	Justin Van Zerber	Time	10:00 PM – 12:30 PM
Recorder	Nicole Green	Location	50 Douglas Drive, 2nd Floor (Madrone/Sequoia Room), Martinez, California 94553

MEETING ATTENDED BY THE FOLLOWING

Nicole Green	Staff Present: Gariana, Office of Reentry & Justice	
Justin Van Zerber (Chair)		
Jill Ray		

MEETING HIGHLIGHTS

- Update from Board of Supervisors (BOS) Meeting
- Discuss CAB Policy & Budget Recommendations for 2025
- Discuss Health, Housing, and Homelessness Services (H3) Request for Proposals (RFP)

NEXT STEPS

- Discuss next steps for AB109 Excess Funding RFPs
- Discuss update for GI meeting.
- Cont. discussion around CAB Policy & Budget Recommendations for 2025 and updates regarding AB109 excess funding.

ACTION REQUESTED OF FULL CAB

n/a
IMPORTANT DATES
<ul style="list-style-type: none"> • Next CAB Policy & Budget Subcommittee Meeting - Monday, December 16, 2024, at 2 p.m.
ATTACHMENTS
<ul style="list-style-type: none"> • No Attachments