



CONTRA COSTA COUNTY

AGENDA

Public Protection Committee

Supervisor Ken Carlson, Chair
Supervisor Candace Andersen, Vice Chair

<https://cccounty-us.zoom.us/j/85255422055>

Call in: 888 278 0254 | Conference code: 985922

Monday, June 15, 2026 **1:30 PM** **309 Diablo Road, Danville, CA 94526 |**
1025 Escobar Street, Room 110 C,
Martinez, CA 94553
<https://cccounty-us.zoom.us/j/85255422055>
55 | Call in: 888 278 0254, Conference
code: 985922

The public may attend this meeting in person at either above location. The public may also attend this meeting remotely via Zoom or call-in.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).
3. CONSIDER accepting the Record of Action for the May 18, 2026 meeting of the Public Protection Committee (PPC). (Enid Mendoza, Staff to PPC) [26-2583](#)
Attachments: [5-18-26 DRAFT ROA](#)
4. CONSIDER accepting a report from the Sheriff's Office of Emergency Services on the Emergency Operations Plan. (Rick Kovar, Emergency Services Manager) [26-2584](#)
Attachments: [Emergency Operations Plan Update](#)
5. CONSIDER accepting an update from the Office of the Sheriff on the Community Warning System (CWS). (Lorena Herrera, CWS Manager) [26-2585](#)
Attachments: [CWS Presentation - June 15, 2026](#)

The next meeting is currently scheduled for August 17, 2026.

Adjourn

General Information

This meeting provides reasonable accommodations for persons with disabilities planning to attend a the meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar St., 4th Floor, Martinez, during normal business hours. Staff reports related to items on the agenda are also accessible on line at www.co.contra-costa.ca.us.

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Committee during public comment on matters within the jurisdiction of the Committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should offer comments when invited by the Committee Chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing *9 on their phones.

Public comments generally will be limited to two (2) minutes per speaker. In the interest of facilitating the business of the Board Committee, the total amount of time that a member of the public may use in addressing the Board Committee on all agenda items is 10 minutes. Your patience is appreciated.

Public comments may also be submitted to Committee staff before the meeting by email or by voicemail. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

For Additional Information Contact:

Enid Mendoza, Senior Deputy County Administrator, Staff to PPC
enid.mendoza@cao.cccounty.us
(925) 655-2075



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2583

Agenda Date: 6/15/2026

Agenda #: 3.

PUBLIC PROTECTION COMMITTEE

Meeting Date: June 15, 2026

Subject: Draft Record of Action - May 18, 2026

Submitted For: Monica Nino, County Administrator

Department: County Administrator's Office

Presenter: Enid Mendoza, Senior Deputy County Administrator, Staff to PPC

Contact: (925) 655-2075, enid.mendoza@cao.cccounty.us

Referral History:

County Ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meeting.

Referral Update:

Attached for the Committee's consideration is the draft Record of Action for the May 18, 2026 meeting.

Recommendation(s)/Next Step(s):

APPROVE the Record of Action of the Public Protection Committee's May 18, 2026 meeting.

Fiscal Impact (if any):

None.



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Public Protection Committee

Supervisor Ken Carlson, Chair
Supervisor Candace Andersen, Vice Chair

<https://ccccounty-us.zoom.us/j/85255422055>

Call in: 888 278 0254 | Conference code: 985922

Monday, May 18, 2026

**1:30 PM 309 Diablo Road, Danville, CA 94526 | 2255
Contra Costa Blvd. Suite 202, Pleasant Hill, CA
94523**

**<https://ccccounty-us.zoom.us/j/85255422055> |
Call in: 888 278 0254 | Conference code: 985922**

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Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.

1. Introductions

Chair Carlson called the meeting to order at 1:31 p.m.

Present: District II Supervisor Candace Andersen and District IV Supervisor Ken Carlson

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).

No one requested to speak during public comment.

3. CONSIDER accepting the Record of Action for the April 20, 2026 meeting of the Public Protection Committee (PPC). (Enid Mendoza, Staff to PPC) [26-2192](#)

Attachments: [Draft PPC ROA 3-16-26](#)

Approved as presented.

Aye: Vice Chair Candace Andersen and Chair Ken Carlson

Result: Passed

4. PRESENTATION on the GEMMA Project (Cynthia Chase, LCSW, GEMMA Project Executive Director) [26-2193](#)

Attachments: [GEMMA Project Presentation](#)

Cynthia Chase, Executive Director of the GEMMA Project, presented an overview of the

project, including its origins and statistics related to incarcerated women in the community. GEMMA Project was founded by justice-involved women. Ms. Chase described the range of services provided by GEMMA, which support women from pre-trial through in-custody, reentry support, continuing care, and prison & parole. Ms. Chase discussed the unique challenges women clients face and emphasized continuing support to address issues specific to women. Challenges due to limited classroom space, which only allows up to 8 participants, was discussed. The opening of the West County Reentry, Treatment, and Housing Facility in Richmond may provide classroom space for up to 16 participants. Ms. Chase mentioned successful partnerships with the Public Defender's Office and Probation Department, and a growing relationship with the Employment and Human Services Department Children and Family Services Bureau. Efforts to partner with the Family Justice Centers, was also discussed and the Committee encouraged Ms. Chase to continue reaching out. The County contract and the potential need to extend the service delivery period was discussed with both members supporting a term extension if needed to allow the GEMMA project to continue services with available and unspent funding on its existing contract.

5. CONSIDER accepting report on the programmatic outcomes and current outlook of the County's Holistic Intervention Partnership. (Ellen McDonnell, Public Defender)

[26-2194](#)

Attachments:

[Public Defender HIP Report](#)

[Public Defender PPC HIP Presentation](#)

Ellen McDonnell, Chief Public Defender, delivered a presentation on the County's Holistic Intervention Partnership (HIP) and the program's achievements and current outlook. Ellen shared data, including the number of clients served, issues and challenges of those receiving support, client success stories, and the benefits from housing stabilization placements and other supportive measures due to the funding flexibility. Ellen also addressed the ongoing funding challenges. While state funding remains the primary source, it has declined, despite the continuing rise in demand for services. Further, Ellen presented statistics demonstrating HIP's effectiveness in reducing future system involvement, as well as its positive impact on community stability.

The Committee inquired about charging trends, number of repeat offenders, and existing partnerships with other County departments. Ms. McDonnell clarified that the majority of HIP client charges are misdemeanors (ex. possession of drugs or DUI), participation is primarily focused on Proposition 47 priority areas, veterans are supported by court run Veterans Treatment and Veterans Diversion programs and resources, and the challenges the reduced funding is having on community partners, such as Pueblo del Sol and the other agencies that relied on HIP for housing funding supports.

The Committee accepted the report and directed the department to present it to the full Board of Supervisors.

The next meeting is currently scheduled for June 15, 2026.

Adjourn

The meeting was adjourned at 2:35 p.m.

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For Additional Information Contact:

Enid Mendoza, Senior Deputy County Administrator
(925) 655-2075 | enid.mendoza@cao.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2584

Agenda Date: 6/15/2026

Agenda #: 4.

PUBLIC PROTECTION COMMITTEE

Meeting Date: June 15, 2026

Subject: Emergency Operations Plan Update

Submitted For: David O. Livingston, Sheriff-Coroner

Department: Office of the Sheriff-Coroner

Referral Name: Opportunities to Improve Coordination of Response to Disasters and Other Public Emergencies

Presenter: Rick Kovar, Emergency Services Manager

Contact: rkova@so.cccounty.us

Referral History:

The Board of Supervisors authorized the creation of the Emergency Services Policy Board (ESPB) to serve in an advisory capacity on emergency preparedness efforts and the coordination of planning efforts throughout the County, including the County Emergency Operations Plan (EOP).

The Public Protection Committee (PPC) has on referral the matter of Opportunity to Improve Coordination of Response to Disasters and Other Public Emergencies, with reporting done on an as-needed basis. The Emergency Operations Plan being a 5-year plan that sets the foundation for emergency management operations for the County, is presented to this Committee as a topic under the larger referral. California Government (Government Code § 8550-8669.7) and Security Management System (SeMS) compliance dictate counties maintain a County Emergency Operations Plan. The current EOP was adopted by the Board of Supervisors in November 2022.

The EOP establishes processes for the county to prepare for, respond to, and recover from the effects of large-scale emergencies regardless of cause, location, or complexity. The plan describes operating concepts, partner agencies, responsibilities, and Emergency Operation Center functions that will occur during an emergency. The EOP is written in alignment with industry best practice, the State Emergency Operations Plan, and FEMA planning guidance.

The EOP and the supporting annexes also describe the all-hazards emergency management system within Contra Costa County. As this plan addresses County functions, it does not serve as a public preparedness document. While the County EOP describes how local jurisdiction and special districts will work together in a disaster, each individual agency is responsible for developing their own emergency management frameworks in their community.

Referral Update:

Recent legislation requires that Cal OES review 10 County EOPs every year, and Contra Costa County was selected in 2025 for a review. Through this process, Cal OES reviewed the current County emergency plans and supporting annexes:

- 2022 Emergency Operations Plan

- Supporting Annexes to the EOP
 - o 2024 Air Quality Response Plan
 - o 2025 Alert and Warning Annex (Working Draft)
 - o 2025 Care and Shelter Annex (Draft)
 - o 2024 Extreme Heat Annex
 - o 2024 Extreme Winter Weather Annex (Working Draft)
 - o 2025 Public Information/Joint Information Center Annex
 - o 2025 Transportation Plan (Working Draft)
- Other Emergency Management Related Plans
 - o 2024 Integrated Preparedness Plan
 - o 2024 Hazard Mitigation Plan - Volume 1

The review compared all of Contra Costa County plans with federal guidance, state legislation, and industry best practices. The review found that while Contra Costa County made great strides in developing processes for emergency translation, emergency transportation planning, and Care and Shelter planning, there are notable areas for improvement.

Areas for improvement identified include the level of outreach and partner involvement in the Emergency Planning process. In response, the County Office of Emergency Services (OES) has updated the process through which the EOP is updated to include multiple opportunities for both public and partner feedback. Additionally, County departments with roles in the Emergency Operations Center will be involved throughout the planning process through regular meetings as part of the steering committee. This will allow departments to provide timely feedback that shapes overall development of the plan.

Another identified area for improvement includes the lack of current evacuation planning. Recent legislation, such as SB99 and AB747, requires that all local governments have an evacuation plan developed. County OES is working in support of Contra Costa County Transportation Agency's evacuation study which will set the foundation for future evacuation planning countywide. Given the interconnected nature of Contra Costa County, evacuation planning is a comprehensive effort and requires representatives from special districts, local jurisdictions and partner agencies. Current staff capacity does not allow for the development of a well-developed evacuation plan, therefore, there is currently no established county evacuation guidance.

As with the Local Hazard Mitigation Plan, the updated recommendations and feedback have created more intensive requirements for the development of the Emergency Operations Plan. This has increased the staff and partner time needed for the completion of this plan and created a more robust requirement for public outreach.

EOP Update Planning Process

New Cal OES guidance has increased the time commitment and coordination needed to complete the plan to current emergency management standards. The plan is currently in the initial stages of development and public comment. The estimated timeline for completion for the EOP is Fall 2027.

The County Office of Emergency Services will work with County departments to update the Emergency Operations Plan. The steering committee, which consists of representatives from each department with positions in the Emergency Operations Center (EOC) will meet on a regular basis to ensure relevant updates,

provide subject matter expertise, and to help familiarize other EOC personnel and partners with the process described in the plan.

Throughout the planning process, there will be multiple opportunities for the public, partner agencies, and County departments to provide feedback into the development of the plan. This feedback will be collected through a combination of public meetings, presentations, and a survey. Feedback received will be reviewed and potentially incorporated into the update process. Initial feedback will be collected June - August 2026 and a second round of public feedback will be collected after the draft is complete, scheduled for the summer of 2027.

Please see attached report for additional information.

Recommendation(s)/Next Step(s):

ACCEPT the report from the Sheriff's Office of Emergency Services for an update on the Emergency Operation Plan.

Fiscal Impact (if any):

No fiscal impact.



**Contra Costa
County**

**Contra Costa County
Office of Emergency Services
Emergency Operations Plan
Update**

**Presentation to the Public Protection
Committee**

June 15, 2026



Presentation Overview

Part 1: Plan Overview

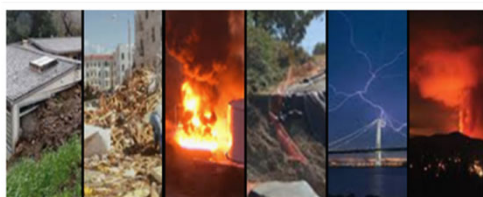
Part 2: Federal and State Alignment

Part 3: CalOES Review

Part 4: Plan Process and Timeline

Part 5: Public Outreach

Plan Overview



CONTRA COSTA COUNTY
**EMERGENCY
OPERATIONS
PLAN**

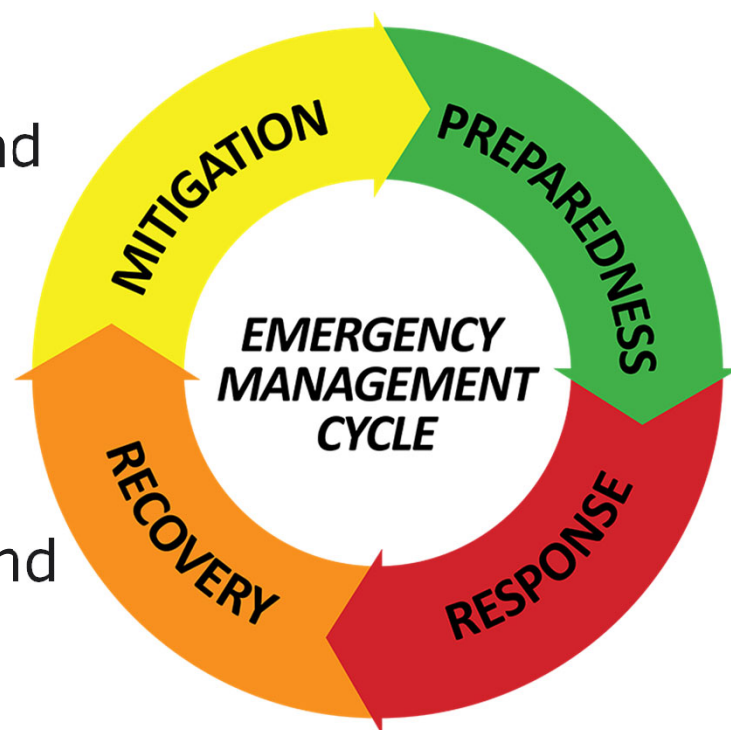


- Purpose: Describes how the County organizes and coordinates mitigation, preparedness, response, and recovery
- Details Emergency Operations Center operations and structure
- Outlines responsibilities and coordination processes
- Provides overview of key Emergency Management functions and promotes alignment with partner plans

Plan Overview

Describes how the County will approach:

- Mitigation
 - Integration with other County plans and hazard mitigation plan
- Preparedness
 - Training and exercise for Emergency Operations Center personnel
- Response
 - Establishes response responsibilities and coordination processes
- Recovery
 - Process for rebuilding after a disaster



Planning Partners

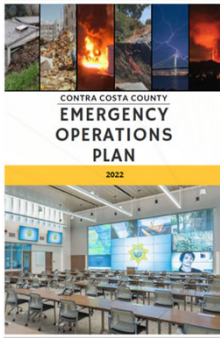
Supporting Partners

- American Red Cross
- VistAbility
- CalOES
- California Department of Social Services
- Volunteer Organizations Active in Disasters
- Transportation Agencies

County Departments

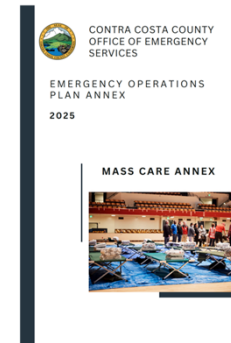
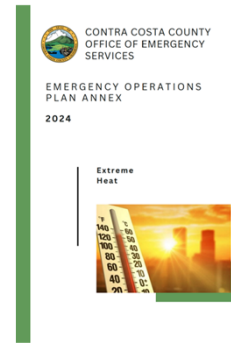
- Animal Services
- CC Health
- Contra Costa County Fire Protection District
- County Administrator's Office
- County Counsel
- Department of Conservation and Development
- Department of Information Technology
- Employment & Human Services Department
- Office of Communications and Media
- Office of the Sheriff
- Public Works
- Risk Management

Plan Components



Base Plan

General overview of County responsibilities and processes

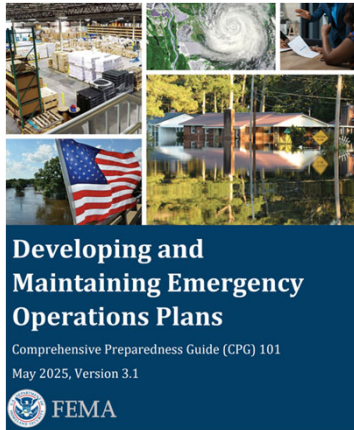


Annexes

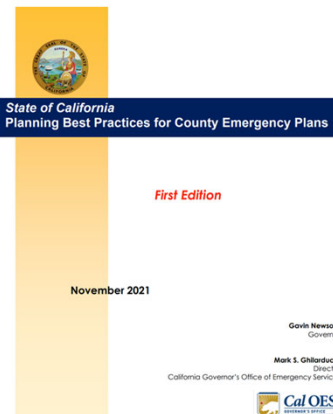
Function or hazard specific

May provide more details on functions

Federal and State Alignment



- Both FEMA and CalOES have developed guides on the emergency management planning process
- Highlight national framework concepts that are relevant to an EOP
- Emphasizes community outreach and incorporation of equity-priority communities



CalOES Review

- AB 580 (Government Code 8593.3.2, 8593.9, and 8610) require CalOES to review 10 county plans each year
- Review includes crosswalk with Federal and State planning guidance and best practices
- 2025 Contra Costa County review found:
 - Strengths
 - Translation Contract
 - Emergency Transportation Planning
 - Care and Shelter Training
 - Gaps
 - EOP Outreach and Partner Involvement
 - Evacuation Planning
 - Process Documentation

CalOES Review - Impactful Recommendations

- Recommend developing an Access and Functional Needs Group
 - To inform emergency management decisions Countywide
- Formalize agreements and emergency contracts
 - To ensure continuity of operations and collaboration
- Increased description of processes and responsibilities
 - To promote clarity around roles and responsibilities in a disaster
- Increased public outreach for the plan
 - To encourage public knowledge

PLAN WRITING PROCESS



Comment Period

- Partner and public comments help shape the outcome of the plan to create a more inclusive document
- Although the plan does not include public preparedness information, it may be helpful for the public to learn about County processes
- Method
 - Survey
 - Public meetings
 - Partner briefings





Thank you!

For questions or comments contact:

OES Staff

oes-staff@so.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2585

Agenda Date: 6/15/2026

Agenda #: 5.

PUBLIC PROTECTION COMMITTEE

Meeting Date: June 15, 2026

Subject: Community Warning System (CWS) Update

Submitted For: David O. Livingston, Sheriff-Coroner

Department: Office of the Sheriff

Presenter: Lorena Herrera, CWS Manager

Contact: Enid.Mendoza@cao.cccounty.us

Referral History:

The development of a multi-language capability for the Telephone Emergency Notification System (TENS) and Community Warning System (CWS) had been under Board of Supervisors Internal Operations Committee review since 2000, with oversight transferred to the Public Protection Committee (PPC) in 2008. Early updates from the Sheriff's Office and Health Services (2008-2011) highlighted ongoing federal rulemaking, regional SUASI planning efforts, and the continued absence of practical technology to support local multilingual emergency notifications.

Following the 2012 Richmond Chevron refinery fire, the Board established an ad hoc committee to examine CWS and Industrial Safety Ordinance issues, though the PPC retained responsibility for the multilingual-capability referral. The PPC received reports on system updates in 2015 and 2016, including review of the County's contract with AtHoc, Inc., a full-service alert and warning company specializing in fixed siren systems and emergency notification systems, which was integrated into the existing TENS referral to provide coordinated oversight.

No updates occurred between 2017 and 2023, though the PPC continued the referral due to ongoing interest in multi-language capabilities and CWS system performance. In March 2024, the PPC terminated the TENS component of the referral and moved the CWS-contract portion to the Industrial Safety Ordinance/Community Warning System Ad Hoc Committee. Later in August 2024, the BOS approved, in its response to the Civil Grand Jury, continuation of assignment of all emergency response planning, including CWS issues as a whole, to the Emergency Services Policy Board, which also serves as the County's Disaster Council.

In February 2025, the newly seated PPC emphasized CWS's broad countywide public-safety role beyond industrial incidents. The Committee unanimously recommended retaining oversight within the PPC while coordinating with the Emergency Services Policy Board. The Board approved continuing the referral under this structure.

At the Committee meeting held on April 30, 2025, the Sheriff's Office presented a comprehensive introductory report, with staff from the Contra Costa County Fire Protection District and Contra Costa Health Services Hazardous Materials division also in attendance. Chair Andersen and Vice Chair Carlson provided feedback, emphasizing ways to enhance the CWS webpage for greater public accessibility-particularly regarding

emergency preparedness and evacuation information. Suggestions included improving access to 'know your zone' tools, fire maps, and FAQ resources, as well as expanding public education to cover a wider range of emergency events. The Committee accepted the report and directed staff to return in October 2025 with updates.

At its October 20, 2025 meeting, the Committee accepted the report from the Sheriff's Office, which highlighted updates to the CWS alert website and various data points for 2025. The Committee provided feedback for future reports to include historical data, including year-over-year registration progression activity, for at least 3-5 years.

Referral Update:

The Community Warning System (CWS) is Contra Costa County's all-hazards alert and warning program, providing timely and accurate notifications during emergencies such as hazardous materials incidents, wildfires, and severe weather. Its mission is to ensure residents can take informed protective action through effective alerts, public education, and strong partnerships with local agencies.

CWS operates 24/7 with built-in redundancy, standardized procedures, and fully trained staff. The system uses multiple alerting methods, including sirens, Wireless Emergency Alerts, EAS, NOAA radios, website, and social media and can reach a user base of up to 490,459 contacts across both Reverse 911 and self-registered user profiles. Recent activities include outreach events, major exercises, duty officer and Incident Commander trainings, and development of the program's 3-year strategic plan.

Program improvements over the past year include refined procedures, enhanced public messaging clarity, countywide training efforts, and strengthened readiness. Looking forward, CWS will continue advancing system reliability, increasing public understanding and registrations, and improving coordination with public safety and industry partners.

Please see attached report with additional information.

Recommendation(s)/Next Step(s):

ACCEPT an update from the Office of the Sheriff on the County's Community Warning System and PROVIDE direction to staff, as needed.

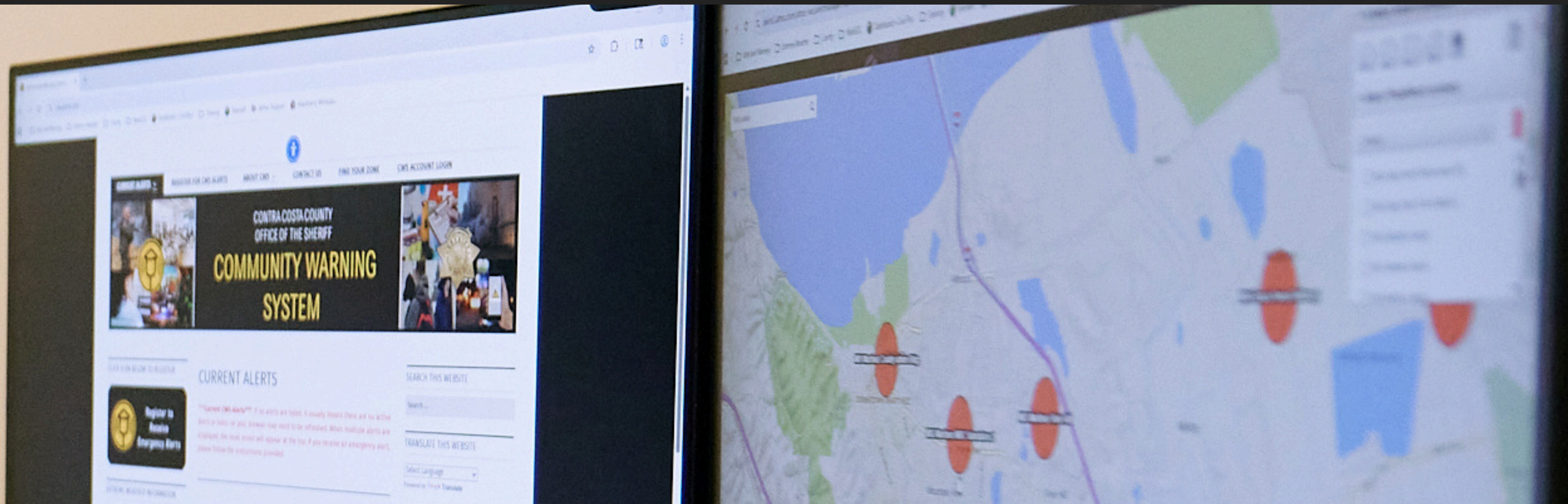
Fiscal Impact (if any):

There is no fiscal impact - this is an informational report.



Community Warning System Program Overview

Public Protection Committee: June 15, 2026 | Presented By: Lorena Herrera, Community Warning Systems Manager



Introduction

The Community Warning System (CWS) is Contra Costa County's all-hazards alert and warning system. During emergencies or disasters such as hazardous materials incidents, wildfires, severe weather, or other threats, CWS issues emergency alerts when there is an imminent threat to life or safety, and residents need to take protective action. Alerts provide clear, timely information so the community understands what to do and can respond quickly to stay safe. Through these efforts, the program empowers the community to **BE READY. TAKE ACTION. STAY SAFE.**

Mission

To empower the community to take informed action during emergencies through timely, accurate alerts, public education, and strong partnerships with local agencies.



CWS Program Functions

CWS provides a coordinated, whole-community approach to alert and warning by:

- Delivering timely, actionable alerts
- Building public trust through outreach and education
- Supporting public safety agency coordination
- Integrating with the County's Emergency Operations Center (EOC) and Public Information functions
- Conducting trainings and exercises
- Sustaining countywide alert and warning capabilities



CURRENT STATUS AND READINESS



- 24/7 Operations
- Built-in redundancy
- Routine testing and maintenance
- Standardized countywide alerting process
- Fully trained staff to issue accurate, timely alerts
- Multiple alerting methods:
 - Sirens
 - Phone / Text / Email
 - Wireless Emergency Alerts (WEA)
 - Emergency Alert System (EAS)
 - NOAA Weather Radios
 - Website
 - Social media

User Base & Contact Data:

490,459 total users (Reverse 911 + Self-Registered)

Self-registered user reach (121,240 Accounts):

153,124 email addresses

199,057 SMS-capable phone numbers

201,531 phones via phone call

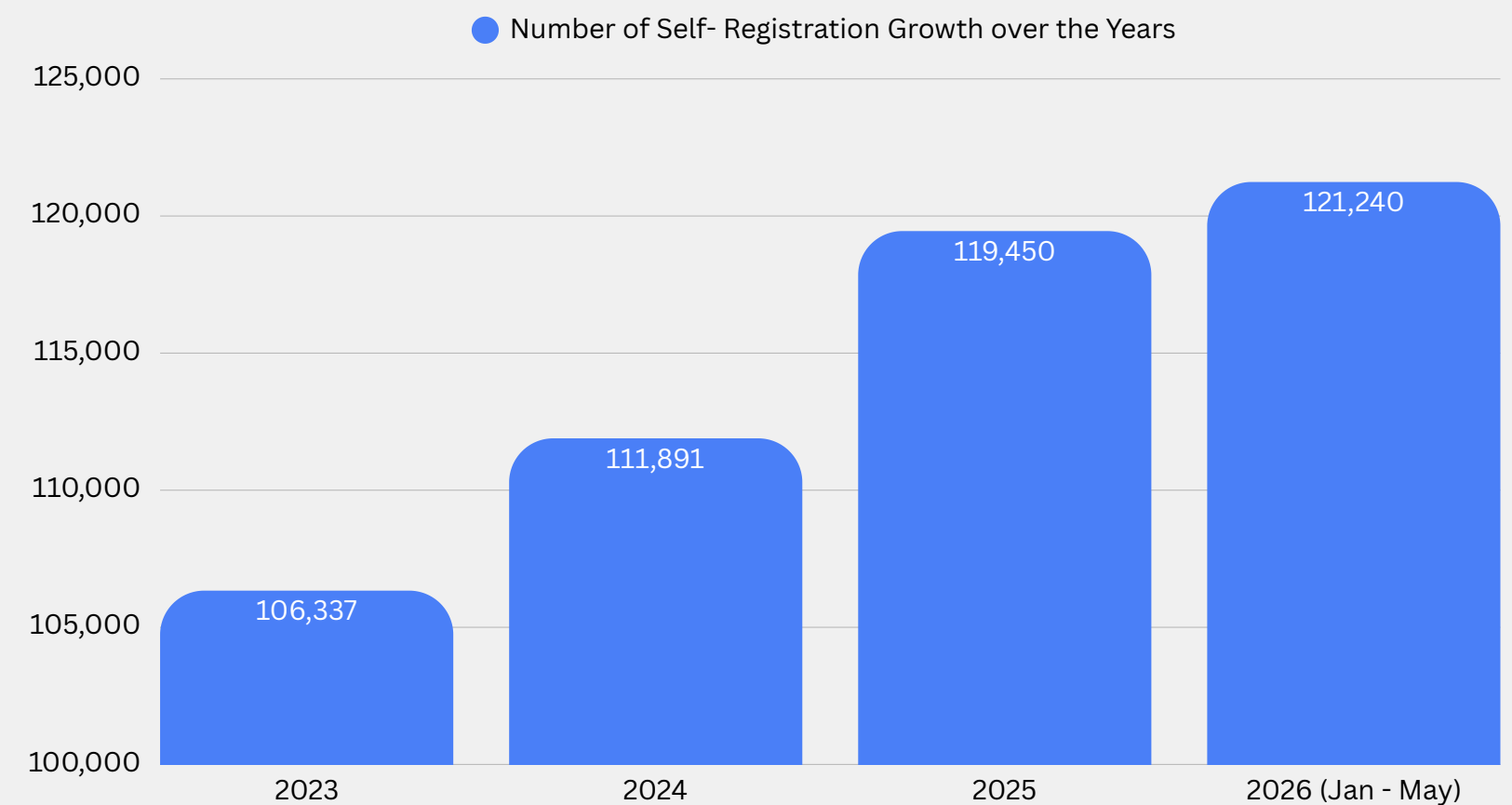
User Profile includes:

Up to 3 phone numbers (Voice/SMS)

Up to 3 email addresses

Up to 3 physical addresses

Hundreds of thousands more via Reverse 911 phone calls



Program Activities

2025

- 38 Outreach Events
- 5 Major Exercises
- 25 Duty Officer and Incident Commander Trainings
- Level 1 Opt-ins for residents
- PSA Campaigns
- CWS CAER Magnets

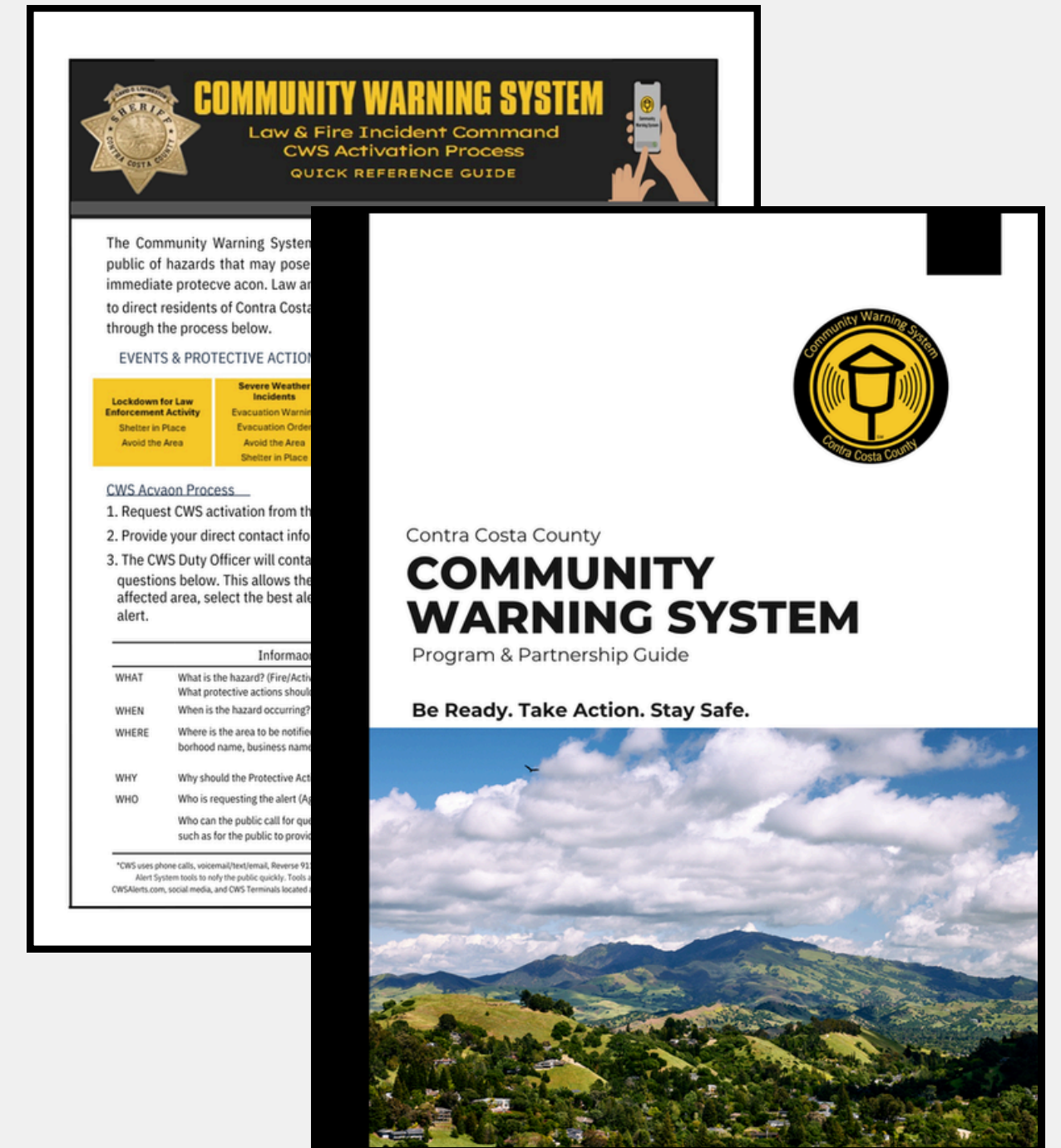
2026 (January - May)

- 3 -Year strategic plan
- County's CWS assessment
- 6 Incident Commander trainings
- Bi-weekly duty officer trainings
- Richmond Evacuation Drill
- EOC table-tops and functional exercise
- Public Outreach Strategy



Lessons Learned & Improvements

- Refined procedures
- County-wide incident commander training
- HazMat facility operator training
- Improved public messaging clarity - Message Design Dashboard
- Enhanced training and readiness
- 3-Year Strategic Plan



Looking Ahead

- Continue to advance system reliability and redundancy
- Strengthen public understanding of CWS
- Boost registrations
- Refine coordination with public safety and industry partners
- Enhance CWS Training Programs





Lorena Herrera | Community Warning Systems Manager
cws-staff@so.cccounty.us | 925-655-0111