



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Advisory Council on Aging

Tuesday, January 6, 2026

10:00 AM

500 Ellinwood Way, Pleasant Hill, CA
Corner Conference Room

Planning Committee

<https://cccouny-us.zoom.us/j/81809281017>

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above. ACOA members will also be participating from the following locations: 118 Rodeo Court, Lafayette | 28 Orinda Way, Orinda

10:00 Welcome, Announcements, Roll call – Jill Kleiner

- Call to Order: Jill Kleiner called the meeting to order at 10:01 a.m.

Present

Deborah Card, Cesar Court, Kevin Donovan, Jill Kleiner, Richard Morisky, and Dennis Yee

Absent

Chalo Buckman, and Candace Evans

10:05 Approval of December 2025 Minutes

- As a follow up to the minutes, Jill stated County Handbook says that guests are not to be noted in minutes.
- No changes

Planning Meeting Minutes 12-02-25

[25-5456](#)

Motion:

Morisky

Second:

Card

Aye:

Card, Court, Donovan, Kleiner, and Morisky

Absent:

Buckman, and Evans

Abstain:

Yee

Result:

Passed

10:10 Updates from Area Agency on Aging – Tracy Murray

- Tracy provided information about AAA fiscal monitoring, the CDA remote monitoring, which will be in the week of March 16th, the AAA budget, and staffing
 - Grievance policy will need to be approved at January General meeting as a consent item
 - Tracy has completed the Advisory Body tool for the CDA monitoring
- Jill reminded ACOA members to complete Area Plan Update demographic survey if they haven't completed it
- Staffing – Program Manager position to be posted

Monitoring Announcement Letter | Timeline | CDA Administration
Advisory Council Monitoring | CDA Administration Governing Board
Monitoring

[25-5457](#)

Planning Budget | All Budget Displays Remediated

[25-5458](#)

10:35 Discuss Planning Committee/I&A Focus Group Revisit Updates

- Future potential site – response from Danville
 - Kevin to follow up, expect it'll be after Spring

10:40 Presentation- Susan Jamerson (Health Insurance Counseling Advocacy Program)

- Susan had to cancel for January- will be invited to the February meeting

11:10 Break

11:20 Status of CBO site visits

- Trio- will be scheduled sometime in February
 - Need answer to the maximum number of people during the visit
- Question about whether there is a shelter for housed/unsheltered older adults
- Follow up on Previous Meeting Discussion Mobile Van
 - Question to Rhona Rohon Smith about need for mobile van at Bay Point

11:30 Area Plan Update 2026/2027

- Updated timeline
 - 1/6/26: Executive Committee provided input on all updates to objectives
 - 2/3/26: Planning Committee performs final review on all updates to objectives
 - 2/4/26: Executive Committee approves updates to objectives
 - 3/18/26: AAA conducts Public Hearing to approve Area Plan update
- Reviewed and revised APU objectives. - Cristina to send Jim "Aging in Place" brochure to revisit with Health Committee.
- Next steps- send revised APU objectives to Committee chairs (and AAA staff) to be reviewed at their next meeting

Area Plan Objectives Draft FY 26-27

[25-5459](#)

11:50 Public Comment

- Congratulations to Jill and Kevin as new leadership in ACOA.
- Tracy- Some changes to SB707 start on January 1st
 - Will be agendaized at another meeting
 - Just cause absences
 - Reasonable accommodations

Next Planning Committee Meeting:

- February 3, 2026, from 10:00 am – 12:00 pm

12:00 Adjourn - Meeting adjourned at 11:58 pm

For Additional Information Contact:

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DRAFT