



CONTRA COSTA COUNTY

AGENDA

Economic Opportunity Council

Thursday, May 21, 2026

5:30 PM

500 Ellinwood, Conference Rooms A &
B, Pleasant Hill, CA 94553 | zoom:
[https://cccouny-us.zoom.us/j/86835042432?](https://cccouny-us.zoom.us/j/86835042432?pwd=Km1btm2iKZjLaEI6Q5dBY9TMocAg9i.1)
pwd=Km1btm2iKZjLaEI6Q5dBY9TMo
cAg9i.1 | call in: 1408-961-3927 | meeting
ID: 868 3504 2432

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order and Welcome
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. APPROVE the EOC Business Meeting Minutes of 4-9-26. [26-2231](#)
Attachments: [EOC Business Meeting Minutes of 4-9-26](#)
4. RECEIVE the Fiscal Report for March 2026 for the 2025 and 2026 CSBG Grants. [26-2232](#)
Attachments: [2025 CSBG Monthly Expense Tracking-March 2026](#)
[2026 CSBG Monthly Expense Tracking March 2026](#)
5. APPROVE the attendees to the 2026 NCAP Conference in St. Louis, MO. [26-2233](#)
Attachments: [NCAP Annual Convention 2026](#)
6. Next Steps and Meeting Evaluation

The next meeting is currently scheduled for June 11, 2026.

7. Adjourn to CSBG Subcontractor Roundtable

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 200, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Christina Castle-Barber 925-608-8819



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2231

Agenda Date: 5/21/2026

Agenda #: 3.

Advisory Board: Economic Opportunity Council

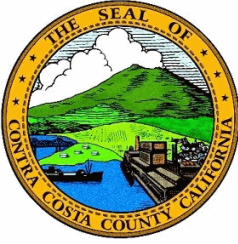
Subject: APPROVE the EOC Business Meeting Minutes of 4-9-26.

Presenter: Victor Tiglao

Contact: Christina Castle-Barber 925-608-8819

Information:

APPROVE the EOC Business Meeting Minutes of 4-9-26.



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Economic Opportunity Council

Thursday, April 9, 2026

6:00 PM

1470 Civic Court, Suite 200, Room 207,

Concord | Zoom:

<https://cccounty-us.zoom.us/j/84112970168> |

Call in: 8882780254 | code: 7038773

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Present Karanbir Bal, Jessica Cisneros, Karen Coleman, Ajit Kaushal, Buffie Lafayette, Janelle Lafrades, Nikki Lopez, Devlyn Sewell, Victor Tiglao, and Renee Zeimer

Absent Patricia Campbell, Christian Dean, Desire Medlen, Monisha Merchant, Tu'Liisa Miller, LaTonia Peoples-Stokes, and Kanwar Singh

1. Call to Order and Welcome

Vice Chair Lopez called the meeting to order at 6:08 PM.

Quorum Established.

Staff Present: Roshunda Ward, Melissa Molina, and Michael Morris

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public present.

3. APPROVE the EOC Business Meeting Minutes of 3-12-26.

[26-1407](#)

Attachments: [EOC Business Meeting Minutes of 3-12-26 DRAFT](#)

Tiglao made a correction to strike "unopposed" on page 5 of packet, under Staff Report.

A motion was made by Zeimer, seconded by Kaushal, to approve the EOC Business Meeting Minutes of 3-12-26 as amended. The motion carried by the following vote:

Motion: Zeimer

Second: Kaushal

Aye: Bal, Cisneros, Coleman, Kaushal, Lafayette, Lafrades, Lopez, Sewell, Tiglao, and Zeimer

Absent: Campbell, Dean, Medlen, Merchant, Miller, Peoples-Stokes, and Singh
Result: Passed

4. RECEIVE Fiscal Report for February 2026 for CSBG 2025 and 2026 Grants. [26-1408](#)

Attachments: [25F-6007 February Report](#)
[26F-5007 February Report](#)

Morris presented the Fiscal Report for February 2026 for the CSBG 2025 and 2026 grant.

This Discussion Item was received.

5. RECEIVE Contra Costa County Audit for Year End June 2025. [26-1409](#)

Attachments: [County Audit April 2026](#)

Ward presented the Annual Comprehensive Financial Report and mentioned no findings.

This Discussion Item was received.

6. APPROVE attendees at the CalCAPA and NCAP Conferences in 2026. [26-1410](#)

Attachments: [CalCAPA Annual Conference 2026](#)
[NCAP Annual Convention 2026](#)

Attendees for the NCAP conference will be decided at the next meeting due to many people being absent.

A motion was made by Lafayette, seconded by Lafrades, to approve sending Bal and Kaushal to the CalCAPA Conference in Lake Tahoe. The motion carried by the following vote:

Motion: Lafayette

Second: Lafrades

Aye: Bal, Cisneros, Coleman, Kaushal, Lafayette, Lafrades, Lopez, Sewell, Tiglao, and Zeimer

Absent: Campbell, Dean, Medlen, Merchant, Miller, Peoples-Stokes, and Singh

Result: Passed

7. DISCUSS EOC's 2026 Legislative Platform for Advocacy Day. [26-1411](#)

Attachments: [Legislation Adopted by the EOC for Advocacy Day 2026](#)

Tiglao presented the 2026 Legislative Platform for Advocacy Day, and mentioned that he will send the talking points to the members.

This Discussion Item was received.

8. RECEIVE update on 2026 Community Action Month Activities - Board of Supervisors' Presentation and CSBG Subcontractor Roundtable. [26-1412](#)

Attachments: [CAM-Toolkit-2026_F](#)

Ward presented the update on 2026 Community Action Month Activities - Board of Supervisors' Presentation and CSBG Subcontractor Roundtable, and reported that Justine, a client from Hope Solutions will be highlighted.

This Consent Item was received.

9. Staff Report

Ward shared the Week of the Young Child and invited members to the events next week. Ward updated the members on CSBG funding, which is currently uncertain. Ward shared an update on LIHEAP, which has been processed successfully and going well. Zeimer asked if LIHEAP received all of its funding, to which Ward said the full funding hasn't been received yet.

This was received.

10. EOC Chair Report

No report.

This was tabled.

11. EOC Member Reports

Cisneros sent an invitation to Asm. Avila Farias' office on Fridays. Tiglao shared that he met with Gloria Pulido who works at the State Treasurer's Office regarding, CalKIDS, a scholarship/college savings program for newborns and low income students. Zeimer invited with members to listen to a podcast by Bobby Kogan, a federal budget expert.

This was received.

12. Next Steps and Meeting Evaluation

Victor will email Melissa talking points and I will email them to EOC members. Jessica will email me details about Anamarie Avila Farias drop in information. Melissa will email EOC member CalKids information. Renee will email Melissa information on Federal budget, and I will email it to EOC members. Melissa will follow up with Tuliisa and Jessica and ask if they want to attend NCAP so members can vote at our next meeting.

The next meeting is currently scheduled for May 21, 2026 at 5:30 PM at 500 Ellinwood, Conference Rooms A and B, Pleasant Hill.

13. Adjourn

Vice Chair Lopez adjourned the meeting at 6:44 PM.

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For Additional Information Contact: Christina Castle-Barber 925-608-8819

DRAFT



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2232

Agenda Date: 5/21/2026

Agenda #: 4.

Advisory Board: Economic Opportunity Council

Subject: RECEIVE the Fiscal Report for March 2026 for the 2025 and 2026 CSBG Grants.

Presenter: Roshunda Ward

Contact: Christina Castle-Barber 925-608-8819

Information:

RECEIVE the Fiscal Report for March 2026 for the 2025 and 2026 CSBG Grants.

Community Services Block Grant																	
Monthly Expenditures																	
2025 Contract #25F-6007																	
Term: Jan 1, 2025 through April 30, 2026																	
		4	5	6	7	8	9	10	11	12	13	14	15				
		25%	31%	38%	44%	50%	56%	63%	69%	75%	81%	88%	94%				
Line Item	Description	Amended Budget	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	YTD Total	Balance	% Spent
	Administrative Costs																
1	Salaries and Wages	16,599	-	7,166.36	4,538.70	-	-	-	-	-	-	-	2,714.20	1,221.96	15,641.22	957.78	94%
2	Fringe Benefits	10,125	-	4,811.09	3,011.58	27.93	27.74	-	61.95	-	86.35	61.71	1,740.20	695.80	10,524.35	(399.35)	104%
3	Other Costs - Indirect Costs	70,000	-	10,174.54	13,562.14	1,015.11	1,015.11	14,757.13	11,167.95	7,881.16	5,313.13	5,113.73	7,000.00	-	77,000.00	(7,000.00)	110%
	Total Administrative Costs	96,724	-	22,151.99	21,112.42	1,043.04	1,042.85	14,757.13	11,229.90	7,881.16	5,399.48	5,175.44	11,454.40	1,917.76	103,165.57	(6,441.57)	107%
	PROGRAM COSTS:																
1	Salaries and Wages	263,989	2,021.64	18,666.58	22,750.73	13,163.58	14,482.87	15,556.87	46,424.84	24,505.45	34,616.90	25,406.34	26,535.93	11,102.69	255,234.42	8,754.58	97%
	Subtotal Program Staff	203,989		11,822.50	16,643.71	7,154.44	7,154.44	7,154.44	37,348.54	17,219.14	26,846.24	17,656.74	19,649.73	4,448.13	173,098.05	30,890.95	85%
	Student Interns	60,000	2,021.64	6,844.08	6,107.02	6,009.14	7,328.43	8,402.43	9,076.30	7,286.31	7,770.66	7,749.60	6,886.20	6,654.56	82,136.37	(22,136.37)	137%
2	Fringe Benefits	129,863	13,121.11	8,488.68	12,224.57	6,261.01	6,416.40	6,542.89	25,607.39	12,739.82	19,414.27	13,658.60	14,397.55	4,041.36	142,913.65	(13,050.65)	110%
	Program Fringe Benefits	122,063	13,121.11	7,688.98	11,511.01	5,553.16	5,553.15	5,553.14	24,538.26	11,881.52	18,499.00	12,745.72	13,586.37	3,257.53	133,488.95	(11,425.95)	109%
	Student Interns Fringe Benefits	7,800		799.70	713.56	707.85	863.25	989.75	1,069.13	858.30	915.27	912.88	811.18	783.83	9,424.70	(1,624.70)	121%
3	Operating Expenses	38,586	4,397.39	6,961.19	986.27	162.28	503.25	1,031.67	1,648.30	281.55	3,733.40	826.94	6,283.97	2,488.75	29,304.96	9,281.04	76%
	Office Expense	1,000		7.78	3.12	28.46	181.09					221.87		5.87	448.19	551.81	45%
	Communications	1,000		31.74	263.70	106.98	109.63	491.18	75.22			102.31	99.22	49.62	1,329.60	(329.60)	133%
	Tel Exchange Service	500		54.18	40.62		96.40	48.18							239.38	260.62	48%
	Membership Dues	6,650								25.00			5,818.20		5,843.20	806.80	88%
	Local Travel Conferences/Training	20,322	4,397.39	4,075.36	595.63	26.84	116.13	175.14	602.89	10.62	3,733.40	166.93		299.34	14,199.67	6,122.33	70%
	Meeting Meals	3,420						317.17	970.19	158.04		335.83	335.83	375.34	2,492.40	927.60	73%
	Supplies for Outreach/Homeless	5,694		2,792.13	83.20					87.89			30.72	1,758.58	4,752.52	941.48	83%
4	Out-of-State Travel	13,000	-	3,425.79				7,236.81	2,337.40						13,000.00	-	100%
5	Subcontractor Services	409,002	-	58,181.33	126,527.40	3,133.69	25,171.34	44,882.32	13,187.58	30,990.84	26,234.58	16,959.74	41,132.92	5,541.80	391,943.54	17,058.46	96%
1	Opportunity Junction, Inc	37,182		4,098.50	12,295.50		4,098.50	4,098.50	4,098.50	4,098.50	4,098.50	295.50			37,182.00	-	100%
2	GRIP	37,182		3,067.76	9,802.07		3,114.95	3,063.01	3,105.07	3,092.33	3,098.64	3,106.63	3,085.73	2,645.80	37,181.99	0.01	100%
3	Rising Sun Center For Opportunity	37,182		3,282.81	9,801.18		6,507.24	3,159.95	2,413.14	1,941.96	1,836.78		6,122.78	2,116.17	37,182.01	(0.01)	100%
4	CC Interfaith (Hope Solutions)	37,182		1,842.17	3,625.48	3,133.69	741.65	3,829.84		9,493.37	3,500.29	3,447.08	3,465.98		33,079.55	4,102.45	89%
5	Bay Area Legal Aid (BALA)	37,182			21,038.20		-	7,031.28			3,269.34		3,684.08		35,022.90	2,159.10	94%
6	STAND!	37,182		3,339.48	6,555.58		3,745.57	6,371.69		2,618.19	2,566.19	2,695.78	7,691.87		35,584.35	1,597.65	96%
7	Loaves and Fishes of Contra Costa	37,182		11,993.53	25,187.42										37,180.95	1.05	100%
8	Monument Crisis Center	37,182			9,295.53		3,098.51	6,197.02		6,197.02			6,197.02		30,985.10	6,196.90	83%
9	St. Vincent de Paul	37,182		21,066.48	16,115.52		-								37,182.00	-	100%
10	Lao Family Community Development	37,182		1,203.82	8,782.95		3,864.92				7,864.84	3,800.18	10,885.46	779.83	37,182.00	-	100%
11	Monument Impact	37,182		8,286.78	4,027.97		-	11,131.03	3,570.87	3,549.47		3,614.57			34,180.69	3,001.31	92%
	Total Program Costs	854,440	19,540.14	92,297.78	165,914.76	22,720.56	46,573.86	75,250.56	89,205.51	68,517.66	83,999.15	56,851.62	88,350.37	23,174.60	832,396.57	22,043.43	97%
	Total Expenditures - BASE	951,164	19,540.14	114,449.77	187,027.18	23,763.60	47,616.71	90,007.69	100,435.41	76,398.82	89,398.63	62,027.06	99,804.77	25,092.36	935,562.14	15,601.86	98%
	PROGRAM COSTS (DISC)																
	Local Travel Conferences/Training	17,235							3,970.00	623.67					4,593.67	12,641.33	27%
	Supplies for Outreach/Homeless	3,970													-	3,970.00	0%
	Out-of-State Travel	4,795							2,450.29						2,450.29	2,344.71	51%
	Total Expenditures - DISC	26,000	-	-	-	-	-	-	6,420.29	623.67	-	-	-	-	7,043.96	18,956.04	27%

Community Services Block Grant								
Monthly Expenditures								
2026 Contract #26F-5007								
Term: Jan 1, 2026 through April 30, 2027								
			1	2	3			
			6%	13%	19%			
Line Item	Description	Original Budget	Jan 2026	Feb 2026	Mar 2026	YTD Total	Balance	% Spent
	Administrative Costs							
1	Salaries and Wages	17,156	-	1,013.24	5,237.46	6,250.70	10,905.30	36%
2	Fringe Benefits	11,644	-	826.08	65.13	891.21	10,752.79	8%
3	Other Costs-Indirect Costs	70,000	-	2,338.15	3,497.24	5,835.39	64,164.61	8%
	Total Administrative Costs	98,800	-	4,177.47	8,799.83	12,977.30	85,822.70	13%
	PROGRAM COSTS:							
1	Salaries and Wages	272,149	-	-	6,915.50	6,915.50	265,233.50	3%
	Subtotal Program Staff	192,149	-	-	6,916	6,916	185,233.50	4%
	Student Interns	80,000	-	-	-	-	80,000.00	0%
2	Fringe Benefits	119,627	-	-	8,900.06	8,900.06	110,726.94	7%
	Program Fringe Benefits	111,627	-	-	8,900.06	8,900.06	102,726.94	8%
	Student Interns Fringe Benefits	8,000	-	-	-	-	8,000.00	0%
3	Operating Expenses	32,890	-	-	-	-	32,890.00	0%
	Office Expense	600	-	-	-	-	600.00	0%
	Communications	1,300	-	-	-	-	1,300.00	0%
	Tel Exchange Service	500	-	-	-	-	500.00	0%
	Membership Dues	11,000	-	-	-	-	11,000.00	0%
	Local Travel Conferences/Training	15,000	-	-	-	-	15,000.00	0%
	Meeting Meals	3,420	-	-	-	-	3,420.00	0%
	Supplies for Outreach/Homeless	1,070	-	-	-	-	1,070.00	0%
4	Out-of-State Travel	13,000	-	-	-	-	13,000.00	0%
5	Subcontractor Services	409,004	-	-	-	-	409,004.00	0%
1	Opportunity Junction, Inc	45,445	-	-	-	-	45,445.00	0%
2	GRIP	45,445	-	-	-	-	45,445.00	0%
3	CC Interfaith (Hope Solutions)	45,445	-	-	-	-	45,445.00	0%
4	Bay Area Legal Aid (BALA)	45,445	-	-	-	-	45,445.00	0%
5	STAND!	45,445	-	-	-	-	45,445.00	0%
6	Loaves and Fishes of Contra Costa	45,445	-	-	-	-	45,445.00	0%
7	St. Vincent de Paul	45,445	-	-	-	-	45,445.00	0%
8	Lao Family Community Development	45,445	-	-	-	-	45,445.00	0%
9	Monument Impact	45,444	-	-	-	-	45,444.00	0%
	Total Program Costs	846,670	-	-	15,815.56	15,815.56	830,854.44	2%
	Total Expenditures	945,470	-	4,177.47	24,615.39	28,792.86	916,677.14	3%



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2233

Agenda Date: 5/21/2026

Agenda #: 5.

Advisory Board: Economic Opportunity Council

Subject: APPROVE the attendees to the 2026 NCAP Conference in St. Louis, MO.

Presenter: Melissa Molina

Contact: Christina Castle-Barber 925-608-8819

Information:

APPROVE the attendees to the 2026 NCAP Conference in St. Louis, MO.

2026 ANNUAL CONVENTION



2026 Annual Convention

St. Louis, MO | September 2–4 (Pre-Con: Aug. 31–Sept. 1)

Join us for our **2026 Annual Convention**, taking place **September 2–4** in **St. Louis, Missouri!**

ABOUT THE EVENT

Community Action Agencies (CAAs) and other human services providers are trusted, and they have both the expertise and dedication it takes to serve families and communities best. Agencies in attendance at **NCAP's Annual Convention** will have the opportunity to learn from their peers' innovative efforts and receive updates on the latest federal standards.



What's more, the Annual Convention will provide CAAs and other human services providers with timely information, training, and resources to increase their efficiency and impact. The Convention acts as a learning hub to share approaches and access proven strategies to move families and communities forward – with topics ranging from education to job training that assists the whole family to advance together.

Everyone should be able to take care of their families and have an opportunity at success. NCAP's Annual Convention supports CAAs and other human service providers as they work to ignite economic growth and ensure hard working families can move into the middle class.

LOCATION

Hyatt Regency St. Louis at the Arch

RATES

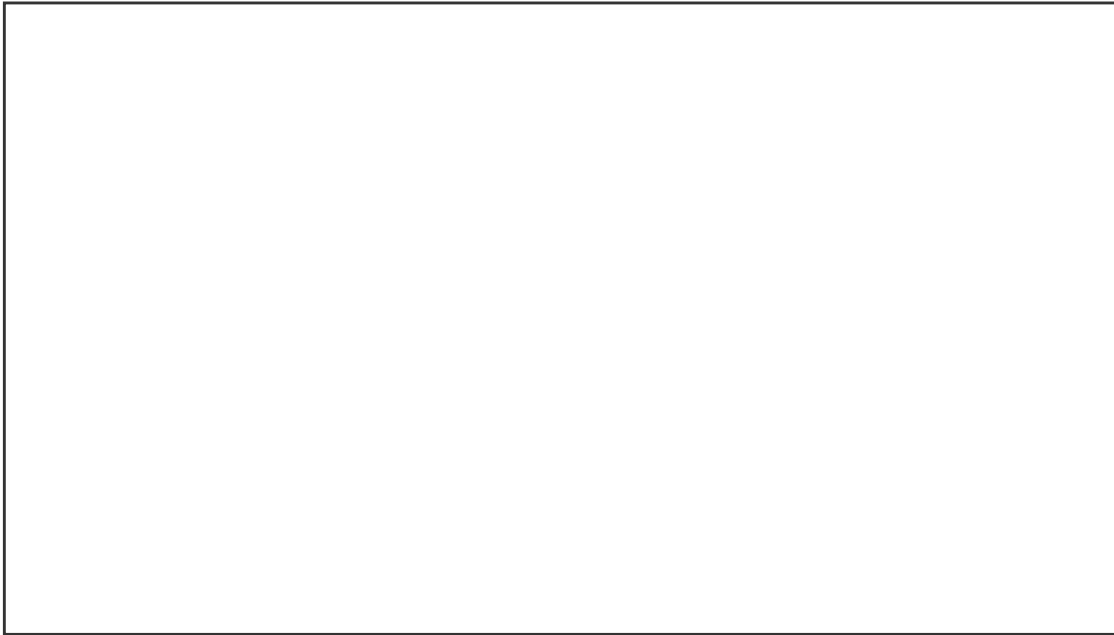
[Click Here to Register](#)

[How to Register](#)

Hotel Information

NCAP's 2026 Annual Convention will take place at the Hyatt Regency St. Louis at The Arch, overlooking the iconic Gateway Arch right in the heart of downtown St. Louis.

[Book a Room](#)



Sponsorship, Exhibit and Advertising Opportunities

Extend your brand identity and marketing capabilities with a strong and visible presence at the National Community Action Partnership's events. Take advantage of the opportunity to tie your brand identity not only to NCAP, but also to the culture of innovation and excellence that is cultivated at our events. NCAP can also customize a unique multievent sponsorship package just for your organization!

NCAP's events are capacity-building opportunities unmatched anywhere else. Presented by and for professionals who truly understand the potential of Community Action and the challenges they face, these events provide relevant and unmatched information, training, and technical assistance

[Brochure/Packages](#)

[How to Register](#)

Event Code of Conduct

NCAP event participants are expected to foster an environment where all are welcomed, open dialogue is encouraged, and all perspectives are appreciated.

Every event participant is expected to act in a professional, responsible, and respectful manner while engaged in NCAP events and activities. Unprofessional behavior, including disparaging comments and unwelcome conduct will not be tolerated.

If any event participant engages in unprofessional behavior, NCAP leadership may take any action it deems appropriate, ranging from a simple warning to the offender to expulsion from current and future activities. NCAP's intent is to foster the respectful behavior embodied in the Code of Conduct.

NCAP staff will be happy to help event participants with Code of Conduct concerns. You may reach out to NCAP staff at registration@communityactionpartnership.com.

CONTACT

1020 19th Street NW, Suite 700
Washington, DC 20036

(202) 265-7546

info@communityactionpartnership.com

COMMUNITY ACTION PROMISE

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

This website is supported by Grant Number 90ET0502 from the ACF Office of Community Services, Community Services Block Grant within the Administration for Children and Families, a division of the U.S. Department of Health and Human Services. Neither the Administration for Children and Families nor any of its components operate, control, are responsible for, or necessarily endorse this website (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided). The opinions, findings, conclusions, and recommendations expressed are those of the author(s) and do not necessarily reflect the views of the Administration for Children and Families and the ACF Office of Community Services, Community Services Block Grant.

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