



## Meeting Minutes

# CONTRA COSTA COUNTY BOARD OF SUPERVISORS

Supervisor John Gioia, District I  
Supervisor Candace Andersen, District II  
Supervisor Diane Burgis, District III  
Supervisor Ken Carlson, District IV  
Supervisor Shanelle Scales-Preston, District V

Clerk of the Board (925) 655-2000  
clerkoftheboard@cob.cccounty.us

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Tuesday, January 14, 2025

9:00 AM Administration Building 1025 Escobar Street,  
Martinez | [https://zoom.us/w/92253393385](https://zoom.us/j/92253393385) |  
Phone#: 1-669-900-9128 Meeting ID: 922 5339  
3385

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### Reorganization Meeting

#### Rollcall

**Present:** District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Ken Carlson, and District V Supervisor Shanelle Scales-Preston

#### REORGANIZATION OF THE BOARD OF SUPERVISORS

- Honor Guard – Contra Costa County Sheriff Department
- Pledge of Allegiance
- National Anthem – January Karbowski
- Administering Oath of Office to Supervisor Candace Andersen to serve as Supervisor for District II, Supervisor Diane Burgis to serve as Supervisor for District III and to Supervisor Shanelle Scales-Preston to serve as Supervisor for District V by Honorable Christopher Bowen, Presiding Judge. Administering Oath of Office to Supervisor Candace Andersen to serve as Chair of the Board of Supervisors and to Supervisor Diane Burgis to serve as Vice-Chair of the Board of Supervisors by Honorable Christopher Bowen, Presiding Judge.
- Comments of the Chair Candace Andersen and Introduction of Staff
- Comments from Vice Chair Diane Burgis and Introduction of Staff
- Comments from Supervisors Gioia, Carlson, and Scales-Preston and Introductions of Staff
- Consent and Discussion Calendar
- Closing comments from Chair Candace Andersen
- America the Beautiful – January Karbowski

1. CALL TO ORDER; ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. **Inspirational Thought-**

*"Let us be a better human being, a better person, and a better citizen. New Year's is a time to better ourselves for a better world." ~anonymous*

4. **CONSIDER CONSENT ITEMS (Items listed as C.1 through C.109 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Supervisor. Items removed from the Consent Calendar may be considered with the Discussion Items or continued to the January 21st meeting.**

**Motion:** Burgis  
**Second:** Carlson  
**Aye:** District I Supervisor Gioia, District II Supervisor Andersen, District III Supervisor Burgis, District IV Supervisor Carlson, and District V Supervisor Scales-Preston  
**Result:** Passed

5. **DISCUSSION ITEMS**

**D.1.** CONSIDER approving recommendations for Board Member and other appointments to local, regional and statewide committees, boards and commissions; adopting Resolution No. 2025-01 amending the Master List of Board Member appointments; and approving the posting of Form 806 to the County website to report additional compensation that Board members receive when serving on committees, boards, and commissions of a public agency, special district, and joint powers agency or authority. (Candace Andersen, Chair and Supervisor, District II) [RES 2025-01](#)

**Attachments:** [Attachment I: Policy on Board Member Committee Assignment](#)  
[Attachment II 2025 Committee Assignments By Type](#)  
[Attachment III 2025 Committee Assignments Alphabetical](#)  
[Attachment IV 2025 Committee Assignments By Type - REVIS 01.14.25](#)  
[Attachment V 2025 Committee Assignments Alphabetical - RE 01.14.25](#)

**Speakers: Heidi Taylor; Gigi Crowder.**

**Adopted Resolution No. 2025-01 as amended today to correct the North Richmond Mitigation Fee Committee alternate member to read Tania Polido and Supervisor Burgis as the primary representative for the Urban Counties Caucus.**

**Motion:** Carlson  
**Second:** Scales-Preston  
**Aye:** District I Supervisor Gioia, District II Supervisor Andersen, District III Supervisor Burgis, District IV Supervisor Carlson, and District V Supervisor Scales-Preston  
**Result:** Passed

D.2 CONSIDER consent item previously removed.

There were no consent items removed for discussion. Item C.33 was amended to insert clarifying language into the recommendation.

D.3 PUBLIC COMMENT (2 Minutes/Speaker)

Jarpreet Sandhli, Senior District Representative, Congressman John Garamendi's Office, congratulated the Supervisors on their elections, and said Congress looks forward to working with County on many issues, especially continuing the fire mitigation efforts in the district;

Gavin Payton, East County NAACP Youth Council, congratulated the new board, offered the organizations assistance in any way it might be needed to combat racism and invited all who may be interested to presentation on local black history at the True Light Missionary baptist Church at 3 p.m.;

Gigi Crowder, expressed her happiness at history made today and forward progress on an African American holistic wellness hub, noted the future appointment of a new Auditor Controller and expressed hope for recognition that automation of payment systems is necessary ;

Mariana Moore, Senior Director, Ensuring Opportunity Campaign, spoke upon the likely unprecedented times facing County government, expressed hope for the continued focus on diversity, equity and inclusion, an invited the Board to be open to community leadership and support;

Shantelle Owens, Genesis Church, spoke on the all the progress the County has made thus far, the need to see it to conclusion and continued support;

Dr. Erica Connors, Improve Your Tomorrow, was pleased by the energy and enthusiasm of the Board and gratitude for grant funding through the Office of Racial Equity and Justice for the purpose of working with young boys of color to help them reach their full potential in spite of efforts and systems that are designed to hold them back in spite of some of their own best efforts;

Janessa Oriol, Congressman DeSaulnier's Office, said the Congressman was heartbroken he could not attend, but is delighted and excited to work with each Supervisor in the upcoming year;

Velma Wilson, resident of Antioch, expressed appreciation for the election of Shanelle Scales-Preston and noted that the East County NAACP will be holding its annual prayer breakfast in honor of Dr. Martin Luther King on Monday, January 20, 2025;

Gianni Callwood, NAACP, welcomed the newly Supervisor Scales-Preston and looks forward to working with her to make sure constituents of District IV are proud;

Anthony Bospring, resident of West County, enquired about the semiannual review of animal shelters to the Board and expressed interest in the welfare of animals needing rescue from the southern california wildfires;

**Chaplain J. Blueford, NAMI CC, said they are going to look alive in 2025 with our African-American holistic Wellness Center, and pledged to continue to advocate programs for mental health awareness;**

**Bara Sapir looks forward to working with the Board in support of animals in need of assistance;**

**Phil Arnold, African American Support Group, expressed empathy for the victims of the southern California wildfires, joy at the election of Supervisor Scales-Preston, and hopes for a great future for the African American Wellness center;**

**Wanda Johnson congratulated the Supervisors on their elections and stated her gratitude for the African American Wellness hub;**

**Cheryl Sudduth, reminded all of the immense skills and qualifications of the new District IV Supervisor, and her optimism for its future accomplishments.**

D.4 CONSIDER reports of Board members.

**There were no items reported today.**

**6. ADJOURN in memory of President Jimmy Carter**

**Adjourn to the Reorganization Luncheon  
Diablo Country Club  
1700 Clubhouse Drive  
Diablo, California 94528**

**Adjourned today's meeting at 10:50 a.m.**

**7. CONSENT CALENDAR**

**Airport**

CONSIDER CONSENT ITEMS

**A motion was made by District III Supervisor Burgis, seconded by District IV Supervisor Carlson, to approve the Consent Agenda. The motion carried by the following vote:**

**C.1. ADOPT Resolution No. 2025-07 accepting as complete, the contracted work [RES 2025-07](#) performed by W.E. Lyons Construction Company, a California Corporation, for the Buchanan Airport Terminal Project as recommended by the Public Works Director. (No fiscal impact)**

**Attachments: [Signed Resolution No. 2025-07.pdf](#)**

**adopted.**

**C.2. APPROVE and AUTHORIZE the Director of Airports, or designee, to [25-147](#)**

execute a month-to-month hangar rental agreement with D&P Beech Aviation, LLC, for a north-facing hangar at Buchanan Field Airport effective December 18, 2024, in the monthly amount of \$380, Pacheco area. (100% Airport Enterprise Fund)

**Attachments:** [Hangar Rental Agreement D&P Beech Aviation, LLC](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

### **Animal Services**

**C.3.** RATIFY the Animal Services Director's execution of an interagency agreement with the San Ramon Valley Fire Protection District for dispatch services, to include additional reimbursable costs in the amount of \$50,000, for a new payment limit of \$2,650,000, and other minor changes to the previously approved agreement, effective January 1, 2025, through December 31, 2027. (34% General Fund, 58% Contract Cities, 8% Licenses and Fees) [25-49](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

### **Board Standing Committees (referred items)**

**C.4.** APPROVE grant award recommendations for \$880,00 in Measure X funds to community providers to augment existing African American Wellness Services, as recommended by the Equity Committee. [25-50](#)

**Attachments:** [Measure X African American Wellness Services RFP - Application Summary with Recommended Awards Project Summary and Descriptions of Recommended Awardees](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

### **Clerk of the Board**

**C.5.** ADOPT Resolution No. 2025-02 recognizing Nick Bozych as the 2025 Business Person of the Year by the Lafayette Chamber, as recommended by Supervisor Andersen. [RES 2025-02](#)

**Attachments:** [Signed Resolution No. 2025-02.pdf](#)

**adopted**

**Motion:** **Burgis**

**Second:** **Carlson**

**C.6.** ADOPT Resolution No. 2025-03 declaring January 2025 as Positive Parenting Awareness Month in Contra Costa County, as recommended [RES 2025-03](#)

by Supervisor Scales-Preston.

**Attachments:** [Signed Resolution No. 2025-03.pdf](#)

**adopted**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.7. ADOPT Resolution No. 2025-04 honoring Susan A. Dineley on the occasion of her retirement, as recommended by the Department of Information Technology Chief Information Officer. [RES 2025-04](#)

**Attachments:** [Signed Resolution No. 2025-04.pdf](#)

**adopted**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.8. ACCEPT the 2024 Advisory Body Annual Report for the Family and Children's Trust (FACT) Committee, as recommended by the Employment and Human Services Director. [25-51](#)

**Attachments:** [FACT - Advisory Body Annual Report 2024 FINAL 12.2.2024](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.9. ACCEPT the 2024 Annual Report for the El Sobrante Municipal Advisory Council, as recommended by Supervisor Gioia. [25-52](#)

**Attachments:** [\(2024\) MAC Advisory Body Annual Report \\_esMAC](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.10 ACCEPT the 2024 Annual Report for the East Richmond Heights Municipal Advisory Council, as recommended by Supervisor Gioia. [25-53](#)

**Attachments:** [\(2024\) ERHMAC Advisory Body Annual Report](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.11 ACCEPT the 2024 Annual Report for the County Service Area P-5 Citizen Advisory Committee, as recommended by Supervisor Andersen. [25-54](#)

**Attachments:** [P5 - 2024 Annual Report](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.12** ACCEPT the 2024 Annual Report by the Contra Costa County  
Emergency Medical Care Committee, as recommended by the Health  
Services Director. [25-55](#)
- Attachments:** [2024 Annual Report](#)
- approved**
- Motion:** **Burgis**
- Second:** **Carlson**
- C.13** ACCEPT the 2024 Annual Report from the Contra Costa Commission  
for Women and Girls, as recommended by the County Administrator. [25-56](#)
- Attachments:** [CCCWG Annual Report 2024](#)
- approved**
- Motion:** **Burgis**
- Second:** **Carlson**
- C.14** ACCEPT the 2024 Annual Report for the Iron Horse Corridor  
Management Program Advisory Committee, as recommended by the  
Public Works Director. [25-57](#)
- Attachments:** [2024 Annual Report IHC Advisory Committee](#)
- approved**
- Motion:** **Burgis**
- Second:** **Carlson**
- C.15** ACCEPT the 2024 Annual Report for the County Service Area P-2B  
Citizen Advisory Committee, as recommended by Supervisor Andersen. [25-58](#)
- Attachments:** [P2B - 2024 Annual Report](#)
- approved**
- Motion:** **Burgis**
- Second:** **Carlson**
- C.16** ACCEPT the 2024 Annual Report for the Alamo Municipal Advisory  
Council, as recommended by Supervisor Andersen. [25-59](#)
- Attachments:** [Alamo MAC - 2024 Annual Report](#)
- approved**
- Motion:** **Burgis**
- Second:** **Carlson**
- C.17** ACCEPT the resignation of Jarrod Bollinger, DECLARE a vacancy in  
the District III Seat on the Fish & Wildlife Committee for a term ending  
February 28, 2026, and DIRECT the Clerk of the Board to post the  
vacancy. [25-60](#)
- Attachments:** [Vacancy Notice.pdf](#)
-

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.18** ACCEPT the resignation of Clifton Louie, DECLARE a vacancy in the [25-61](#)  
 . District III Seat on the County Library Commission for a term ending  
 June 30, 2026, and DIRECT the Clerk of the Board to post the vacancy,  
 as recommended by Supervisor Burgis.

**Attachments:** [Vacancy Notice.pdf](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.19** APPOINT Naomi Lewis-Mauricio, Alamo resident, to the Alternate Seat [25-62](#)  
 . of the Alamo Police Services Advisory Committee for a term ending  
 December 31, 2026, as recommended by Supervisor Andersen.

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.20** APPOINT Chala Bonner to the Community Representative #1 – Contra [25-63](#)  
 . Costa Racial Justice Coalition seat, Melvin Willis to the Community  
 Representative #2 – Contra Costa Racial Justice Coalition seat, Ricky  
 Godrey to the Community Representative #3 – Lived Experience in  
 Criminal or Juvenile Justice seat, Ronell Ellis to the Community  
 Representative #4 – Lived Experience in Criminal or Juvenile Justice  
 seat, Anthony Randolph to the Community Representative #5 –  
 Justice-Involved Community-Based Organization seat, Shantell Owens  
 to the Community Representative #6 – Justice-Involved  
 Community-Based Organization seat, Cheryl Sudduth to the Community  
 Representative #7 – Justice-Involved Youth Community-Based  
 Organization seat, Gigi Crowder to the Community Representative #8 –  
 Faith-Based Organization seat, Stephanie Medley to the Community  
 Representative #9 – School-Aged Youth Community-Based  
 Organization seat, Dr. Marya Wright to the Community Representative  
 #10 – Behavioral Health Clinician seat and Naomi Mauricio to the  
 Alternate Community Representative #1 – School-Aged Youth  
 Community-Based Organization seat, with terms ending December 31,  
 2026, on the Racial Justice Oversight Body, as recommended by the  
 Equity Committee.



- Attachments:** [Bonner, Chala \(RJOB Application\) Redacted](#)  
[Crowder, Gigi \(RJOB Application\) Redacted](#)  
[Ellis, Ronell \(RJOB Application\) Redacted](#)  
[Godfrey, Ricky \(RJOB Application\) Redacted](#)  
[Lewis-Mauricio, Naomi \(RJOB Application\) Redacted](#)  
[Medley, Stephanie \(RJOB Application\) Redacted](#)  
[Owens, Shantell \(RJOB Application\) Redacted](#)  
[Randolph, Anthony \(RJOB Application\) Redacted](#)  
[Sudduth, Cheryl \(RJOB Application\) Redacted](#)  
[Willis, Melvin \(RJOB Application\) Redacted](#)  
[Wright, Marya \(RJOB Application\) Redacted](#)  
[Racial Justice Oversight Body Seats \(2024 – current\)](#)

**approved**

**Motion:** Burgis  
**Second:** Carlson

C.21 APPROVE Board meeting minutes for October, November and December 2024. [25-64](#)

**approved**

**Motion:** Burgis  
**Second:** Carlson

C.22 REAPPOINT Linda Thuman to the Appointee 1 Seat, Ron Schmit to the Appointee 2 Seat, Paula Wherity to the Appointee 3 Seat, Dennis Lopez to the Appointee 4 Seat, and Mike Nisen to the Appointee 5 Seat on the Byron Municipal Advisory Council for terms ending December 31, 2028, as recommended by Supervisor Burgis. [25-65](#)

**approved**

**Motion:** Burgis  
**Second:** Carlson

C.23 REAPPOINT Bob Mankin to the Appointee 2 seat on the CSA P-6 Discovery Bay Citizen Advisory Committee for a term ending December 31, 2026, as recommended by Supervisor Burgis. [25-66](#)

**approved**

**Motion:** Burgis  
**Second:** Carlson

C.24 REAPPOINT Norman Cohen to the District 3 seat on the Countywide Bicycle Advisory Committee to a term expiring December 31, 2026, as recommended by Supervisor Burgis. [25-67](#)

**approved**

**Motion:** Burgis  
**Second:** Carlson

- C.25** REAPPOINT Kevin Romick to the Member 2 Alternate seat on Tri-Delta Transit Authority Board of Directors for a term ending December 31, 2026, as recommended by Supervisor Burgis. [25-68](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.26** REAPPOINT Anthony Hodge to Seat 1, Deborah Drake to Seat 2, Lauren McCollins to Seat 3, Jeron Davis to Seat 4, and Barbara Vargen-Kotchevar to Seat 5 on the Rodeo Municipal Advisory Council for terms ending December 31, 2028, as recommended by Supervisor Scales-Preston. [25-69](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.27** REAPPOINT Saima Shah to Seat 1; Eva Garcia to Seat 2; Lupe Lopez to Seat 3; Marcia Lessley to Seat 4; Debra Mason to Seat 5; Eduardo Torres to Seat 6 and Charles Tremaine to Seat 7 on the Bay Point Municipal Advisory Council for terms ending December 31, 2028, as recommended by Supervisor Scales-Preston. [25-70](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

### **Conservation & Development**

- C.28** APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with Ambient Air, Inc., to increase the payment limit by \$450,000 to a new payment limit of \$1,050,000, with no change to the original term ending December 31, 2026, for the purchase or repair of additional heating and air conditioning equipment. (100% State and Federal Weatherization Program funds) [25-71](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.29** APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract and related indemnity agreement with the State of California, Employment Development Department, in an amount not to exceed \$3,451, to provide confidential employment and wage data to the County for the period December 1, 2024 through November 30, 2027. (100% Land Development Fund) [25-72](#)

**approved.**

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**County Administration**

- C.30** ADOPT administrative revisions to the Board of Retirement [25-73](#)  
.  
Regulations, as adopted by the Board of Retirement of the Contra Costa County Employees Retirement Association on December 11, 2024.
- Attachments:** [CCCERA Board Regulations - Revised 12/11/24](#)  
[CCCERA Board Regulations - Revised 12/11/24 \(redlined\)](#)
- approved**
- Motion:** **Burgis**
- Second:** **Carlson**
- C.31** APPROVE and AUTHORIZE the County Administrator, or designee, to [25-74](#)  
.  
sign final Change Order #106 with W. E. Lyons Construction Co. in the amount of \$2,100,000 to settle all claims from the Buchanan Airport Terminal Project. (100% General Fund)
- Attachments:** [Final Settlement Change Order \(2024-12-19\).pdf](#)
- approved**
- Motion:** **Burgis**
- Second:** **Carlson**
- C.32** APPROVE a blanket purchase order for the West County Reentry, [25-75](#)  
.  
Treatment and Housing Project (WRTH) in an amount not to exceed \$3,000,000, and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the County Administrator, or designee, multiple purchase orders for furniture, fixtures and equipment necessary to complete the project. (100% General Fund Capital Reserves)
- approved**
- Motion:** **Burgis**
- Second:** **Carlson**
- C.33** APPROVE process for appointment to vacant office of [25-76](#)  
.  
Auditor-Controller, effective March 30, 2025 as recommended by the County Administrator. (100% General Fund)
- Attachments:** [Bob Campbell Retirement Notice - 12.13.24](#)
- approved**
- Motion:** **Burgis**
- Second:** **Carlson**
- C.34** ACCEPT the Audit Report and recommendations submitted by the [25-77](#)  
.  
Measure X Community Fiscal Oversight Committee, as recommended by the County Administrator.
- Attachments:** [Attachment A Measure X Committee Report 4-1-21 to 6-30-24](#)  
[Attachment B Measure X Audit Report FY2024](#)
- approved**
-

**Motion:**                   **Burgis**  
**Second:**                 **Carlson**

### County Counsel

- C.35** APPROVE and AUTHORIZE the County Counsel, or designee, to [25-78](#)  
. execute on behalf of the County, a contract with Baker & O'Brien, Inc., in an amount not to exceed \$600,000 to provide refining industry analyses in connection with refinery property tax appeals, for the period January 1 through December 31, 2025, as recommended by the County Counsel. (100% General Fund)

**approved**

**Motion:**                   **Burgis**  
**Second:**                 **Carlson**

- C.36** APPROVE amended Conflict of Interest Code for the Central Contra [25-79](#)  
. Costa Sanitary District, including the List of Designated Positions, as recommended by County Counsel.

**Attachments:**           [Exhibit A - Conflict of Interest Code of the Central Contra Cost Sanitary District](#)  
  [Exhibit B - Conflict of Interest Code of the Central Contra Cost Sanitary District - REDLINED](#)

**approved**

**Motion:**                   **Burgis**  
**Second:**                 **Carlson**

- C.37** APPROVE amended Conflict of Interest Code for the Walnut Creek [25-80](#)  
. School District, including the List of Designated Positions, as recommended by County Counsel.

**Attachments:**           [Exhibit A - Conflict of Interest Code of the Walnut Creek School District](#)  
  [Exhibit B - Conflict of Interest Code of the Walnut Creek School District - REDLINED](#)

**approved**

**Motion:**                   **Burgis**  
**Second:**                 **Carlson**

### Employment & Human Services

- C.38** ADOPT Resolution No. 2025-05 to APPROVE and AUTHORIZE the [RES 2025-05](#)  
. Employment and Human Services Director, or designee, to execute a revenue agreement with the State of California Department of Community Services and Development, in an amount not to exceed \$4,142,538 for the Low-Income Home Energy Assistance Program for the period November 1, 2024 through June 30, 2026. (100% Federal)

**Attachments:**           [Signed Resolution No. 2025-05.pdf](#)

**adopted**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.39** APPROVE Budget Amendment No. BDA-24-01068 authorizing an [25-81](#)  
adjustment to Employment and Human Services Department (EHSD),  
Administrative Bureau (0501), Children and Family Services Bureau  
(0502), Aging and Adult Services Bureau (0503), Workforce Services  
Bureau (0504), In-Home Supportive Services Public Authority (0508),  
Workforce Development Board (0583) and Community Services Bureau  
(0588 and 0589) expenditure and revenue budgets as part of the EHSD's  
FY 2024/25 Budget Rebalance (Mid-Year Adjustment) as recommended  
by the Employment and Human Services Director.

**Attachments:** [BDA-24-01068](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.40** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to [25-82](#)  
execute on behalf of the Employment and Human Services Director, a  
purchase order and related agreement with SurveyMonkey Inc. in an  
amount not to exceed \$35,528 for the purchase of survey management  
software to provide survey capabilities for the department, for the period  
October 29, 2024 through October 28, 2026. (59% Federal, 35% State,  
6% County General Fund)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.41** APPROVE and AUTHORIZE the Employment and Human Services [25-83](#)  
Director, or designee, to execute an agreement with Central Coast  
Energy Services, Inc. in an amount not to exceed \$161,160 to provide  
software maintenance and support for the period July 1, 2024 through  
September 30, 2028. (100% Federal)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.42** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to [25-84](#)  
execute on behalf of the Employment and Human Services Director, a  
purchase order with GoDaddy Media Temple Inc. in an amount not to  
exceed \$6,730 for the purchase of Sucuri website security platform,  
subject to an Enterprise Services Agreement, for the period January 1,  
2025 through December 31, 2027. (54% Federal, 38% State, 8% County)

**approved**

**Motion:**                   **Burgis**

**Second:**                  **Carlson**

**C.43** APPROVE and AUTHORIZE the Employment and Human Services [25-85](#)

- . Director, or designee, to execute a contract amendment with Fiscal Experts, Inc., dba Time Study Buddy to increase the payment limit by \$87,960 to a new payment limit not to exceed \$324,000 for maintenance of the online time study application software, with no change to the term through June 30, 2026. (54% Federal, 38% State, 8% County)

**approved**

**Motion:**                   **Burgis**

**Second:**                  **Carlson**

### Health Services

**C.44** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-86](#)

- . to execute a contract with Alameda Health System for the provision of supervised field instruction for Contra Costa Regional Medical Center and Health Center medical residency students at Alameda Health System facilities for the period January 1, 2025 through December 31, 2030. (Non-financial agreement)

**approved**

**Motion:**                   **Burgis**

**Second:**                  **Carlson**

**C.45** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-87](#)

- . to execute a contract with ARL Bio Pharma, Inc., in an amount not to exceed \$150,000 for the provision of analytical testing services for sterile and non-sterile drug preparations from the inpatient and outpatient pharmacies at Contra Costa Regional Medical Center for the period January 1, 2025 through December 31, 2025. (100% Hospital Enterprise Fund I)

**approved**

**Motion:**                   **Burgis**

**Second:**                  **Carlson**

**C.46** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-88](#)

- . to execute a contract with Mission Hills Eye Center Medical Associates, Inc. (dba Mission Hills Eye Center), in an amount not to exceed \$4,800,000 to provide ophthalmology and optometry services to Contra Costa Health Plan members and County recipients for the period January 1, 2025 through December 31, 2027. (100% Contra Costa Health Plan Enterprise Fund II)

**approved**

**Motion:**                   **Burgis**

**Second:**                  **Carlson**

- C.47** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-89](#)  
to execute a contract with Pleasant Hill Recreation and Park District in an amount not to exceed \$1,700 for the rental of a facility in the Pleasant Hill Community Center on August 20 and August 21, 2025 to provide training to staff members. (100% Environmental Health fees)
- approved**
- Motion:** **Burgis**  
**Second:** **Carlson**
- C.48** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-90](#)  
to execute a contract amendment with Bay Area Community Resources, Inc., to increase the payment limit by \$232,000 to an amount not to exceed \$532,000 for additional rapid re-housing services for individuals and families experiencing homelessness in Contra Costa County with no change in the term ending June 30, 2025. (56% Measure X Housing Funds; 30% Homeless Housing, Assistance and Prevention Grant; 14% Housing and Homelessness Incentive Program Grant)
- approved**
- Motion:** **Burgis**  
**Second:** **Carlson**
- C.49** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-91](#)  
to execute a contract with Compass Therapeutic Services, LLC, in an amount not to exceed \$480,000 to provide behavioral health treatment and applied behavioral analysis services to Contra Costa Health Plan members and County recipients for the period January 1, 2025 through December 31, 2027. (100% Contra Costa Health Plan Enterprise Fund II)
- approved**
- Motion:** **Burgis**  
**Second:** **Carlson**
- C.50** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-92](#)  
to execute a contract with Diamond Ridge Post Acute LLC (dba Diamond Ridge Healthcare Center), in an amount not to exceed \$24,000,000 to provide skilled nursing facility services for Contra Costa Health Plan members and County recipients for the period January 1, 2025 through December 31, 2027. (100% Contra Costa Health Plan Enterprise Fund II)
- approved**
- Motion:** **Burgis**  
**Second:** **Carlson**
- C.51** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-93](#)  
to execute a contract with Excell Post Acute LLC (dba Excell Health

Care Center), in an amount not to exceed \$300,000 to provide skilled nursing facility services for Contra Costa Health Plan members and County recipients for the period January 1, 2025 through December 31, 2027. (100% Contra Costa Health Plan Enterprise Fund II)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.52** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-94](#)  
to execute a contract with Nova Care Home Health Services, Inc (dba Nova Health Care At Home), in an amount not to exceed \$300,000 to provide home health care services for Contra Costa Health Plan members and County recipients for the period January 1, 2025 through December 31, 2027. (100% Contra Costa Health Plan Enterprise Fund II)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.53** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-95](#)  
to execute a contract with Shields Nursing Centers, Inc., in an amount not to exceed \$18,000,000 to provide skilled nursing care services for Contra Costa Health Plan members and County recipients for the period January 1, 2025 through December 31, 2027. (100% Contra Costa Health Plan Enterprise Fund II)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.54** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-96](#)  
to execute a contract amendment with Language Line Services, Inc., to increase in the payment limit by \$3,000,000 to a new payment limit of \$9,810,000 to provide additional Federal and State-mandated interpretation and translation services and back-up telephonic services with no change in the term ending April 30, 2025. (100% Hospital Enterprise Fund I)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.55** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-97](#)  
to execute a contract amendment with Health Care Interpreter Network, to increase the payment limit by \$900,000 to an amount not to exceed \$4,277,500 to provide additional healthcare interpretation services through June 30, 2025. (100% Hospital Enterprise Fund I)



**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.56** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-98](#)  
to execute a contract with Tampico Healthcare Center, LLC, in an amount not to exceed \$16,000,000 to provide skilled nursing facility services to Contra Costa Health Plan members and County recipients for the period January 1, 2025 through December 31, 2026. (100% Contra Costa Health Plan Enterprise Fund II)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.57** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-99](#)  
to execute a contract with Exact Sciences Laboratories, LLC, in an amount not to exceed \$350,000 to provide outside diagnostic laboratory testing services including colorectal cancer screening for Contra Costa Health Plan members and County recipients for the period December 1, 2024 through November 30, 2026. (100% Contra Costa Health Plan Enterprise Fund II)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.58** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-100](#)  
to execute a contract with Pinnacle Mental Wellness Group, A Family Counseling Community, Inc., in an amount not to exceed \$1,200,000 to provide behavioral health therapy services for Contra Costa Health Plan members and County recipients for the period January 1, 2025 through December 31, 2027. (100% Contra Costa Health Plan Enterprise Fund II)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.59** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-101](#)  
to execute an amendment with Contra Costa Interfaith Transitional Housing, Inc. (dba Hope Solutions), to increase the payment limit by \$74,790 to an amount not to exceed \$3,017,580 for additional rapid rehousing and homeless prevention services for transition aged youth, adults, and families in Contra Costa County with no change in the term ending June 30, 2027. (97% Homeless Housing Assistance and Prevention Program; 3% Housing and Homelessness Incentive Program)

**approved**

**Motion:** Burgis  
**Second:** Carlson

- C.60** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-102](#)  
to execute a contract with Freedom Mobility Center, LLC, in an amount not to exceed \$2,400,000 to provide durable medical equipment services for custom wheelchairs to Contra Costa Health Plan members and County recipients for the period February 1, 2025 through January 31, 2028. (100% Contra Costa Health Plan Enterprise Fund II)

**approved**

**Motion:** Burgis  
**Second:** Carlson

- C.61** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-103](#)  
to execute on behalf of the County a contract with Ruth Schragger (dba Alameda Nutrition), in an amount not to exceed \$300,000 to provide dietician services for Contra Costa Health Plan members and County recipients for the period February 1, 2025 through January 31, 2028. (100% Contra Costa Health Plan Enterprise Fund II)

**approved**

**Motion:** Burgis  
**Second:** Carlson

- C.62** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-104](#)  
to execute a contract with John Canlas Nutrition LLC, in an amount not to exceed \$300,000 to provide dietitian services for Contra Costa Health Plan members and County recipients for the period February 1, 2025 through January 31, 2028. (100% Contra Costa Health Plan Enterprise Fund II)

**approved**

**Motion:** Burgis  
**Second:** Carlson

- C.63** APPROVE and AUTHORIZE the Health Services Director or designee, [25-105](#)  
to execute a contract with the City of Richmond on behalf of its Fire Department, in an amount not to exceed \$229,462 to provide pre-hospital emergency medical first responder services within the City of Richmond for the period July 1, 2024 through June 30, 2025. (100% Measure H)

**approved**

**Motion:** Burgis  
**Second:** Carlson

- C.64** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-106](#)  
to execute a contract amendment with Bay Area Community Services, Inc., to increase the payment limit by \$1,718,200 to an amount not to

exceed \$4,399,335 and extend the term through June 30, 2025 for additional rapid re-housing, homeless prevention and shallow subsidy services to individuals and families experiencing homelessness in Contra Costa County. (44% Measure X Housing Funds; 38% Homeless Housing, Assistance and Prevention Grant; 18% Housing and Homelessness Incentive Program Grant)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.65** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-107](#)  
to execute a contract with Alameda Health System, for the provision of supervised field instruction for Alameda Health System medical residency students at Contra Costa Regional Medical Center and Health Centers for the period January 1, 2025 through December 31, 2030. (Non-financial agreement)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.66** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-108](#)  
to execute a contract with Illumina, Inc., in an amount not to exceed \$46,165 for preventative maintenance services on the Illumina MiSeq instrument for the period from June 23, 2024 through June 22, 2027. (100% Public Health Laboratory fees)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.67** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-109](#)  
to accept an award from the U.S. Department of Health and Human Services Administration for the Children and Families, Family and Youth Services Bureau, to pay County an amount not to exceed \$250,000 for the Transitional Living Program for runaway and homeless youth in Contra Costa County for the period September 30, 2024 through September 29, 2025. (\$27,777 County match)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.68** APPROVE and AUTHORIZE the Health Services Director, or designee, [25-110](#)  
to execute a contract with California Department of Housing and Community Development, to pay County an amount not to exceed \$5,708,517 to provide homeless outreach services, interim shelter, and permanent supportive housing for encampment residents through the Encampment Resolution Fund in the City of San Pablo effective upon

grantor's execution of the agreement through April 15, 2029. (No County match)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.69** APPROVE and AUTHORIZE the Auditor-Controller, or designee, to [25-111](#)
- pay an amount not to exceed \$24,641 to Public Health Foundation Enterprises, Inc. (dba Heluna Health) for contract staff services provided for the Health Ambassador program during the period of August 1, 2024 through September 30, 2024. (89% EHSD Workforce Development Grant, 11% County General Fund)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.70** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to [25-112](#)
- execute on behalf of the Health Services Director, a purchase order with Computacenter United States Inc. in an amount not to exceed \$331,217 to purchase Dell PowerEdge Servers, hardware, and software support and maintenance services effective the date the hardware arrives and for five years thereafter. (100% Hospital Enterprise Fund I)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.71** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to [25-113](#)
- execute on behalf of the Health Services Director, a purchase order with Getty Images (US), Inc. in an amount not to exceed \$6,000, and ACCEPT iStock Content License Agreement for a subscription to purchase images used for videos, flyers, posters and other communications during the period from February 1, 2025 through March 31, 2028. (100% Hospital Enterprise Fund I)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.72** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to [25-114](#)
- execute on behalf of the Health Services Director, a purchase order with R-Computer, Inc. in an amount not to exceed \$5,500,000 for the purchase of custom computers, monitors, scanners, laptops, and other hardware parts for the period from February 1, 2025 through June 30, 2029. (100% Hospital Enterprise Fund I)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.73** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to [25-115](#)  
execute on behalf of the Health Services Director, a purchase order with VelocityEHS, Inc. in an amount not to exceed \$13,000 and a Master Subscription and Services Agreement for access to an electronic chemical safety database, from October 30, 2024 through October 29, 2026. (100% Hospital Enterprise Fund I)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.74** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to [25-116](#)  
execute on behalf of the Health Services Director, a one-time purchase order with GE Precision Healthcare LLC in an amount not to exceed \$567,048, and related agreement for the purchase of a radiography and fluoroscopy system. (100% Hospital Enterprise Fund I)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.75** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to [25-117](#)  
execute on behalf of the Health Services Director, a purchase order amendment with Cardinal Health 110, LLC to increase the payment limit by \$133,000 to an amount not to exceed \$489,000 for the purchase of reagents, blood culture bottles, and other products as needed for Contra Costa Regional Medical Center with no change to the original term ending June 30, 2025. (100% Hospital Enterprise Fund I)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.76** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to [25-118](#)  
execute on behalf of the Health Services Director, a blanket purchase order with CDW Government LLC in an amount not to exceed \$250,000 and Letter of Participation for the purchase of workstations, equipment, and related accessories at Contra Costa Regional Medical Center and Health Centers for the period January 1, 2025 through December 31, 2027. (100% Hospital Enterprise Fund I)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.77** APPROVE the new medical staff, allied health, and tele-radiologist [25-119](#)  
appointments and reappointments, additional privileges, medical staff advancement, and resignations as recommended by the Medical Staff

Executive Committee at their December 23, 2024 meeting, and by the Health Services Director. (No fiscal impact)

**Attachments:**                    [December 2024 List](#)

**approved**

**Motion:**                    **Burgis**

**Second:**                    **Carlson**

- C.78** APPROVE the list of providers recommended by Contra Costa Health Plan's Medical Director and the Health Services Director as required by the State Departments of Health Care Services and Managed Health Care, and the Centers for Medicare and Medicaid Services. (No fiscal impact) [25-120](#)

**Attachments:**                    [November 1, 14, 15, and 27, 2024 Provider Lists](#)

**approved**

**Motion:**                    **Burgis**

**Second:**                    **Carlson**

- C.79** ACCEPT the annual Industrial Safety Ordinance Report for 2024, as recommended by the Health Services Director. (No fiscal impact) [25-121](#)

**Attachments:**                    [ISO Report](#)

**approved**

**Motion:**                    **Burgis**

**Second:**                    **Carlson**

- C.80** ACCEPT the West Contra Costa Healthcare District Annual 2023-24 Financial Audit and the West Contra Costa Healthcare District Annual 2023-24 Successor Retirement Plan audit, as completed by JWT & Associates and recommended by the Health Services Director. (No fiscal impact) [25-122](#)

**Attachments:**                    [WCCHD Audited Financial Statement](#)  
[WCCHD Pension Plan Audited Financial Statement](#)

**approved**

**Motion:**                    **Burgis**

**Second:**                    **Carlson**

- C.81** CONTINUE the emergency action originally taken by the Board of Supervisors on November 16, 1999, and most recently approved by the Board on November 5, 2024 regarding the issue of homelessness in Contra Costa County, as recommended by the Health Services Director. (No fiscal impact) [25-123](#)

**approved**

**Motion:**                    **Burgis**

**Second:**                    **Carlson**

**Human Resources**

- C.82** ADOPT Position Adjustment Resolution No. 26384 to add one (1) [25-163](#)
  - Administrative Services Assistant III (represented) position in the Office of Racial Equity and Social Justice (100% Measure X).

**Attachments:**            [Signed P300 26384](#)

**approved**

**Motion:**                    **Burgis**

**Second:**                   **Carlson**

- C.83** ADOPT Resolution No. 2025-08 directing the Human Resources [RES 2025-08](#)
  - Director to reallocate and maintain job classifications on the Salary Schedule to be in alignment with annual State of California Minimum Wage for Health Care Workers per Senate Bill 525 in future years; and ADOPT Personnel Resolution No. 26393 authorizing the Human Resources Director to reallocate the classifications of Student Intern Level I (998A), plan and grade FS5/0101, from a 3-step salary range to a 1-step rate of \$3,650.165 and reallocate Student Intern Level II (998B) plan and grade FS5/0102 from a 5-step salary range to a 3-step salary range of \$3,650.165 - \$4,024.307.

**Attachments:**            [Position Resolution No. 26393 Reallocate Health Care Worker 01.14.2025 BOS Agenda Item - Health Care Worker Minimum Salary Scale](#)  
[Signed C.83 P300 26393.pdf](#)

**adopted**

**Motion:**                    **Burgis**

**Second:**                   **Carlson**

**Information and Technology**

- C.84** APPROVE and AUTHORIZE the Chief Information Officer, or [25-153](#)
  - designee, to execute a contract amendment with EKC Enterprises, Inc. to extend the term through April 30, 2025 with no increase in payment limit, to continue to provide installation and maintenance of telecommunications cabling on an as-needed basis. (100% User Departments)

**approved**

**Motion:**                    **Burgis**

**Second:**                   **Carlson**

- C.85** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the [25-154](#)
  - Chief Information Officer, to execute a purchase order with Sirius Computer Solutions, LLC (a CDW Company), an IBM reseller, for the purchase of IBM Service Extension for z/OS Software, subject to the terms and conditions of Sirius and the IBM Customer Agreement, in an amount not to exceed \$25,000, for the period of October 1, 2024,

through September 30, 2025. (100% User Departments)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.86** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Chief Information Officer, to execute (1) a purchase order with General DataTech, L.P. (GDT) in the amount of \$900,000, and (2) for a Statement of Work and End User Agreement with Pure Storage, Inc. for the purchase and installation of Pure Storage server hardware and support, effective December 17, 2024. (100% General Fund) [25-155](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

**Library**

- C.87** APPROVE and AUTHORIZE the County Librarian, or designee, to execute an order form with BiblioCommons, Inc., under the existing Master Services Agreement dated January 1, 2019, in an amount not to exceed \$228,482 to provide the Library’s website subscription renewal, support, and maintenance for the period of January 1 through December 31, 2025. (100% Library Fund) [25-124](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.88** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with Califa Group in an amount not to exceed \$42,998 for the renewal of Pro-Quest’s O’Reilly for Public Libraries subscription, for the period February 1, 2025 through January 31, 2026. (100% Library Fund) [25-125](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.89** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with Cleverbridge, Inc., in an amount not to exceed \$14,364 for the renewal of Lansweeper Pro subscriptions, a device management software, for the period October 22, 2024 through October 21, 2027. (100% Library Fund) [25-126](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**



- C.90** APPROVE and AUTHORIZE the Purchasing Agent to execute, on [25-127](#)  
 . behalf of the County Librarian, a purchase order with OrangeBoy, Inc., in an amount not to exceed \$25,165 for the renewal of the Savannah subscription bundle, a community engagement platform, for the period November 1, 2024 through November 1, 2025. (100% Library Fund)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.91** APPROVE and AUTHORIZE the Purchasing Agent to execute, on [25-128](#)  
 . behalf of the County Librarian, a purchase order with Assabet Interactive, LLC, in an amount not to exceed \$2,400 for the renewal of the Meeting & Study Room Booking Module subscription, for the period January 1 through December 31, 2025. (100% Library Fund)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.92** APPROVE and AUTHORIZE the Purchasing Agent to execute, on [25-129](#)  
 . behalf of the County Librarian, a purchase order with Rogue Services and Solutions, Inc. (dba hubley), in an amount not to exceed \$19,884 for the renewal of hubley GREEN, an intranet solution, for the period April 1, 2025 through March 31, 2026. (100% Library Fund)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

#### Office of Racial Equity and Social Justice

- C.93** RATIFY approval for the Office of Racial Equity and Social Justice to [25-130](#)  
 . host a community celebration at Los Medanos College held December 4, 2024, with a total cost of \$17,957.35, pursuant to Administrative Bulletin No. 114 (County and Non-County Sponsored Events and Activities), including exceptions to Administrative Bulletin No. 614 (Food and Beverage Policy), the County Procurement Card Policy and ratification of a rental agreement with the Los Medanos College District for the event venue. (100% Measure X)

**Attachments:** [ORESJ Event Expenditures](#)  
[ORESJ Community Celebration, County Sponsored Event Request Form](#)  
[ORESJ Los Medanos Community Celebration, Los Medanos College District Facility Use Agreement](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.94** APPROVE and AUTHORIZE the Office of Racial Equity and Social Justice (ORESJ) Co-Directors, or designee, to execute a contract with the East Bay Community Foundation in an amount not to exceed \$120,000 to administer the management and monitoring of \$880,000 in service contracts to increase African-American holistic wellness and support in Contra Costa County for the period of January 15, 2025 through March 31, 2026, as recommended by the Equity Committee. (100% Measure X Funds)

[25-131](#)**approved****Motion:** **Burgis****Second:** **Carlson****Probation/Reentry and Justice**

- C.95** APPROVE Budget Amendment No. BDA-24-00767 authorizing the transfer of appropriations in the amount of \$108,931 from Probation Programs (0308) to Public Works - Fleet Operations (0063) for the purchase of one sprinter van for Post-Release Community Supervision. (100% State)

[25-132](#)**Attachments:** [BDA-24-00767.pdf](#)**approved****Motion:** **Burgis****Second:** **Carlson****Public Works**

- C.96** ADOPT Resolution approving and authorizing the Public Works Director, or designee, to fully close a portion of Arlington Court, between Arlington Avenue and Norwood Avenue, on January 16, 2025, from 7:00 a.m. through 5:00 p.m., for the purpose of a utility pole replacement, Kensington area. (District I)

[RES 2025-06](#)**adopted****Motion:** **Burgis****Second:** **Carlson**

- C.97** ADOPT Traffic Resolution No. 2025/4545 to prohibit stopping, standing, or parking between 7:00 a.m. and 4:00 p.m. (school days), on a portion of Hemme Avenue, as recommended by the Public Works Director, Alamo area. (No fiscal impact)

[25-133](#)**Attachments:** [Signed Traffic Resolution No. 4545.pdf](#)**approved****Motion:** **Burgis****Second:** **Carlson**

- C.98** APPROVE and AUTHORIZE the Public Works Director, or designee, [25-134](#)  
to execute a Funding Agreement between Contra Costa County and the East Bay Regional Park District for the design and construction of the Clark Road Resurfacing Project, El Sobrante area. (33% East Bay Regional Park District Funds and 67% Local Road Funds)

**Attachments:** [Funding Agreement, Clark Rd Resurfacing - EBRPD](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.99** APPROVE and AUTHORIZE the Public Works Director, or designee, [25-135](#)  
to execute a contract amendment with Got Power, Inc., effective January 1, 2025, to increase the payment limit by \$1,000,000 to a new payment limit of \$2,250,000, update the rate sheet, and extend the term through January 31, 2026, for on-call generator maintenance and repair services at various County sites and facilities, Countywide. (100% General Fund)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.10** APPROVE and AUTHORIZE the Public Works Director, or designee, [25-136](#)  
**0.** to execute a contract amendment with Charles Kopp Inc., effective January 1, 2025, to increase the payment limit by \$1,000,000 to a new payment limit of \$3,250,000, update the rate sheet, and extend the term through January 31, 2027, for on-call electrical services at various County sites and facilities, Countywide. (100% General Fund)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.10** APPROVE and AUTHORIZE the Public Works Director, or designee, [25-137](#)  
**1.** to execute a contract amendment with Timothy A. Bulyszyn, effective December 31, 2024, to increase the payment limit by \$200,000 to a new payment limit of \$400,000 and extend the term through December 31, 2026, for on-call exterior pressure washing services at various County sites and facilities, Countywide. (100% General Fund)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

- C.10** APPROVE and AUTHORIZE the Public Works Director, or designee, [25-138](#)  
**2.** to execute a contract amendment with Jon K. Takata Corporation, effective February 4, 2025, to increase the payment limit by \$6,000,000 to a new payment limit of \$10,000,000 and extend the term through September 30, 2026, for on-call restoration services at various County

sites and facilities, Countywide. (100% General Fund)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

**C.10 APPROVE and AUTHORIZE the Public Works director, or designee, to** [25-139](#)

- 3. execute a contract with East Bay Tire Company in an amount not to exceed \$500,000, to provide mobile roadside tire repair services, exchange, and installation for the period of January 14, 2025 through December 31, 2028, Countywide. (100% Fleet Internal Service Fund)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

**C.10 APPROVE and AUTHORIZE the Purchasing Agent, or designee, to** [25-140](#)

- 4. execute, on behalf of the County, a Rider to Addendum for the Fuel Card Services Agreement with WEX Bank, in an amount not to exceed \$4,000,000, for a Fleet Payment System to pay, manage, reconcile, and report statewide fuel purchases and fleet-related online services for the State’s Fleet Card Program, Countywide. (100% Fleet Internal Service Fund)

**Attachments:** [Fleet Payment System MSA No. 5-19-99-19 Exhibits A - G Final - WEX Contra Costa Rider - 12 9 24](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

**C.10 APPROVE and AUTHORIZE the Purchasing Agent, or designee, to** [25-141](#)

- 5. execute, on behalf of the County, a purchase order amendment with Dugmore & Duncan, Inc., to increase the payment limit by \$801,000 to a new payment limit of \$1,000,000 and extend the term through December 10, 2029, for locks and door hardware as needed by the Public Works Facilities Division, under the terms of a State of California Multiple Award Schedule Contract, Countywide. (100% General Fund)

**Attachments:** [Dugmore and Duncan - Extension](#)

**approved**

**Motion:** **Burgis**

**Second:** **Carlson**

**C.10 APPROVE and AUTHORIZE the Purchasing Agent, or designee, to** [25-142](#)

- 6. execute, on behalf of the Public Works Director, a blanket purchase order with National Trench Safety, Inc., in an amount not to exceed \$500,000, for the purchase of trench plates, K-rails, and railroad spikes for road and flood control maintenance work, for the period of January 14, 2025 through January 13, 2028, Countywide. (100% Local Road and

Flood Control District Funds)

**approved**

**Motion: Burgis**

**Second: Carlson**

- C.10** APPROVE clarification to the Board’s December 3, 2024 approval (Item [25-143](#)  
**7.** C.131) of a Terms of Use Agreement and a purchase order with Hewlett Packard Enterprise in an amount not to exceed \$35,981 for a three-year warranty and support for a Nimble Storage Solution, clarifying that the term is September 19, 2024 through September 18, 2027, Countywide. (100% Various Road, Flood Control, and Special District Funds)

**approved**

**Motion: Burgis**

**Second: Carlson**

**Risk Management**

- C.10** DENY claims filed by CSAA o/b/o Jasmine Jack; Nicolas Bravo; [25-144](#)  
**8.** Patricia Bynum; Charles Michael Johnson III; Helen J. Jones; Zack Kheir; and Subro Claims Insurance, o/b/o Geico Insurance Ashanti Ateasha Nichell Smith. DENY late claims filed by Praveen Gupta; M.Breen, A. Gonzalez, G. Breen-Gonzalez, E. Gonzalez Breen.

**approved**

**Motion: Burgis**

**Second: Carlson**

**Sheriff**

- C.10** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to [25-145](#)  
**9.** execute on behalf of the Sheriff-Coroner, a purchase order with AT&T, Corp., a third-party vendor of Cisco Systems, Inc., in an amount not to exceed \$355,641, for catalyst routers, switches and associated software and support, and agree to the AT&T Business Services Guide terms, for the term August 1, 2024 through July 31, 2029. (96% Federal Grant, 4% General Fund)

**approved**

**Motion: Burgis**

**Second: Carlson**

## GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board before the Board votes on the motion to adopt. Each member of the public will be allowed two minutes to comment on the entire consent agenda.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for public testimony. Each speaker during public testimony will be limited to two minutes. After public testimony, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 1025 Escobar Street, First Floor, Martinez, CA 94553 or to [clerkoftheboard@cob.cccounty.us](mailto:clerkoftheboard@cob.cccounty.us).

In the interest of facilitating the business of the Board, the total amount of time that a member of the public may use in addressing the Board on all agenda items is 10 minutes.

Time limits for public speakers may be adjusted at the discretion of the Chair.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000.

Anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda may contact the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 655-2000 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed:

[www.contracosta.ca.gov](http://www.contracosta.ca.gov)

## DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Pursuant to Government Code section 84308 (the Levine Act), members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (except for contracts exempt from the Levine Act under Government Code section 84308(a)), franchises, discretionary land use permits and other entitlements, if the Board member received, within the previous 12 months, more than \$500 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's

decision on the agenda item. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$500 to a Board member within the previous 12 months are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member, and may be made either in writing to the Clerk of the Board of Supervisors before the subject hearing or by verbal disclosure at the time of the hearing.

#### BOARD OF SUPERVISORS STANDING COMMITTEES

For more information please visit the Board of Supervisors Standing Committees page here:  
<https://www.contracosta.ca.gov/8633/Board-of-Supervisors-Standing-Committees>

Airport Committee: TBD  
Economic Development Committee: TBD  
Equity Committee: TBD  
Family and Human Services Committee: TBD  
Finance Committee: TBD  
Head Start Advisory Committee: TBD  
Internal Operations Committee: TBD  
Legislation Committee: TBD  
Los Medanos Healthcare Operations Committee: TBD  
Public Protection Committee: TBD  
Resilient Shoreline Committee: TBD  
Sustainability Committee: TBD  
Transportation, Water and Infrastructure Committee: TBD

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

#### Glossary of Acronyms, Abbreviations, and other Terms

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. For a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings, please visit <https://www.contracosta.ca.gov/8464/Glossary-of-Agenda-Acronyms>.