



## AGENDA

### CONTRA COSTA COUNTY Advisory Council on Aging

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Wednesday, May 20, 2026

10:00 AM

500 Ellinwood Way, Pleasant Hill, CA.

Boardroom

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#### ACOA General Meeting

<https://cccounty-us.zoom.us/j/84280794921>

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above. The public may attend this meeting in person at the above location. ACOA members will also be participating from the following locations: 2756 Lily Court, Antioch | 14720 Byron Hwy #4, Byron | 2950 Buskirk Avenue, Suite 330 Walnut Creek.

10:00 Call to Order / Pledge of Allegiance / Introductions: Jill Kleiner, ACOA President

10:05. Roll Call

10:07 Approval of April 2026 Minutes

ACOA General Meeting Minutes 04-15-26

[26-2206](#)

10:10 Area Agency on Aging Report: Tracy Murray, AAS Director

- General updates
- CDA 2030 Future Readyng

CDA - Opportunity for Public Participation on Changes to the IFF | IFF Factor Update Summary by County for website - Remediated Final | What is Intrastate Funding Formula (IFF)

[26-2207](#)

10:30 Presentation: Contra Costa Senior Legal Services: Matthew Hulse, Executive Director

CCSLS Presentation Elder Abuse

[26-2208](#)

11:00 Break

11:10 Member Introductions: ACOA Members (1-2 min each)

## 11:20 California Senior Legislature (CSL) Elections

- CSL History
- Roll Call Vote on CSL Slate

Proposed CSL Slate 2026 Election Cycle

[26-2209](#)

## 11:30 ACOA President's Report: Jill Kleiner

- General updates
- ACOA Roles & Responsibilities

CCC ACOA Purpose and Responsibilities

[26-2210](#)

## 11:35 Committee Reports: Chairs (2-3 min each)

- Membership/Nominating: Kathryn Monroy-Dexter
- Planning: Jill Kleiner
- Health & Elder Abuse Awareness: Michael Wener
- Housing: Kevin Donovan
- Legislative: Shirley Krohn/Steve Lipson
- Technology: Steve Lipson
- Transportation: Jim Donnelly/Bryan Harris

## 11:45 Regional Coalition Update: Debbie Toth

## 11:50 Consent Items: None

## 11:50 Public Comment/Announcements (2 min each)

## 11:59 Next ACOA General Meeting:

- Wednesday, June 17, 2026, 10am – 12pm  
500 Ellinwood Way, Board Room A/B, Pleasant Hill, CA 94523

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood Way, Pleasant Hill during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

- Jenny Lam at 925 655-0773 or [jlam@ehsd.cccounty.us](mailto:jlam@ehsd.cccounty.us) | Membership Committee
- Glenda Pacha at 925 655-0772 or [gpacha@ehsd.cccounty.us](mailto:gpacha@ehsd.cccounty.us) | Technology Committee
- Thomas Weisbrich at 925 655-0776 or [tweisbrich@ehsd.cccounty.us](mailto:tweisbrich@ehsd.cccounty.us) | SMAC Committee
- Nhang Luong at 925 655-1385 or [nluong@ehsd.cccounty.us](mailto:nluong@ehsd.cccounty.us) | Housing Committee
- Cristina Ugaitafa at 925 655-0775 or [cugaitafa@ehsd.cccounty.us](mailto:cugaitafa@ehsd.cccounty.us) | Health and Planning Committee
- Dixie Peralta at 925 655-0774 or [dperalta@ehsd.cccount.us](mailto:dperalta@ehsd.cccount.us)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-2206

**Agenda Date:** 5/19/2026

**Agenda #:**

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**Advisory Council on Aging:**

ACOA General Meeting Minutes 04.15.26



# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Advisory Council on Aging

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Wednesday, April 15, 2026

10:00 AM

500 Ellinwood Way, Pleasant Hill, CA.  
Boardroom

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#### ACOA General Meeting

<https://cccouny-us.zoom.us/j/84280794921>

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above. ACOA members will also be participating from the following locations: 2756 Lily Court, Antioch | 1334 Hagan Lane, Brentwood | 14720 Byron Hwy #4, Byron | 28 Orinda Way, Orinda | 2950 Buskirk Avenue, Suite 330 Walnut Creek

10:00 Call to Order / Pledge of Allegiance / Introductions: Jill Kleiner, ACOA President  
- President Jill Kleiner called meeting to order at 10:02 am.

10:05 Roll Call  
- Roll call conducted and 26 members qualified to be counted toward a quorum. Therefore, a quorum was established.

<b>Present</b>	Roger Boaz, Chalo Buckman, Deborah Card, Cesar Court, Kevin Donovan, Steven Freshman, Holly Frates, Marilyn Fowler, Michelle Hayes, Carol Kehoe, Jill Kleiner, Gerry LaLonde-Berg, Thomas Lang, Steve Lipson, Sharon Maxwell, Nikki Lopez, Richard Morisky, Brian O'Toole, Sharon Sakai-Miller, Sonja Shepard, Lorna Van Ackeren, Susan Wright, Michael Wener, Dennis Yee, Deborah Wiener, and Indy Sekhon
<b>Excused</b>	Alan Goldhammer, and Kathryn Monroy-Dexter
<b>Absent</b>	Candace Evans, Shirley Krohn, Logan Robertson, Terri Tobey, and Teresa Wright
<b>Late</b>	Sarah Green, and Carol Schaefer

10:07 Approval of March 2026 Minutes

<b>Motion:</b>	<b>Freshman</b>
<b>Second:</b>	<b>Van Ackeren</b>
<b>Aye:</b>	<b>Boaz, Card, Court, Donovan, Freshman, Frates, Fowler, Hayes, Kehoe, Kleiner, LaLonde-Berg, Lang, Lipson, Maxwell, Lopez, Morisky, O'Toole, Sakai-Miller, Schaefer, Shepard, Van Ackeren, Wright, Wener, Yee, Wiener, and Sekhon</b>

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**Absent:** Evans, Krohn, Robertson, Tobey, and Wright

**Abstain:** Buckman

**Late:** Green

**Result:** Passed

General ACOA Meeting Minutes 03-18-26

[26-1583](#)

10:10 Area Agency on Aging Report: Tracy Murray, AAS Director

- General Updates
  - Program Manager opening - in the midst of candidate interviews. The Director should have news at next meeting.
  - Older Americans Act budget received. \$6.5 million budget, up 4% overall
  - The Director will report back in June about the status of the budget situation.
- III B/MX Request for Proposal – see attachment
  - ACOA members volunteered for RFP Review Panels

RFP OAA Title IIIB Supportive Services

[26-1584](#)

10:30 Presentation: Senior Planet from AARP Programs – Ryan Kawamoto, Regional Program Manager, Senior Planet and Older Adults Technology Services (OATS) from AARP

- Ryan Kawamoto informed the ACOA about the OATS program. See attached slides.

Senior Planet Slides

[26-1585](#)

11:00 Break

11:10 Member Introductions: ACOA Members (1-2 min each)

- ACOA Members introduced themselves. We stopped at Carol Kehoe and will resume with Jill Kleiner at the next meeting.

11:25 ACOA President's Report: Jill Kleiner

- Brown Act attendance (see attachment) – Jill reviewed the document with the ACOA.
- Membership Expectations Document (see attachment) – please review.
- ACOA Website is being refreshed.
- Roles & Responsibilities document is being reviewed and will be discussed next meeting.

Brown\_Act\_Attendance | Membership Expectations

[26-1586](#)

## 11:30 Committee Reports: Chairs (2-3 min each)

- Membership/Nominating: Jill for Kathryn Monroy-Dexter
  - Board of Supervisors promoted Indy to Member at Large # 12 from Alternate # 1.
  - Board of Supervisors appointed Sean Barry as Alternate #1 member.
  - Thomas Weisbrich prepared a presentation on behalf of the ACOA for outreach purposes.
- Planning: Jill Kleiner
  - Sign up for a tour of Meals on Wheels Diablo Region, May 22 from 2-3 pm.
  - Presentation from Brian O'Toole re Medi-Cal.
- Health & Elder Abuse Prevention: Mike Wener
  - Mike reported that at the last meeting, Mary Blumberg, District Attorney's Office made a good presentation.
  - Dr. Richard Lieblich is scheduled to talk about medication reduction at the next meeting.
- Housing: Kevin Donovan
  - Next meeting: Jennifer Cannon, County Office of Emergency Services – what happens to a senior in an emergency.
  - May meeting speaker: Justice in Aging.
- Legislative: Shirley Krohn/Steve Lipson
  - Human Services Committee on Monday.
  - CSL will meet to determine which legislation to support.
- Technology: Steve Lipson
  - The Committee discussed Notebook LM and AI tools.
  - Increased traffic on Coco Elders.
  - Discussed AI for legislative research.
- Transportation: Jim Donnelly/Bryan Harris
  - The Committee discussed its structure and purpose. How will it augment the Contra Costa Transportation Authority's Accessibility Advisory Committee (AAC)? Bryan sits on the AAC.

## 11:45 Regional Coalition Update: Debbie Toth

- The Regional Coalition focuses on Home & Community Based Services (HCBS), Caregivers, Housing.
- May 6 Advocacy Day & May 7 Legislative Day – email Debbie if you want to participate in Legislative Day.
- We received a renewal grant in the amount of \$17,000. We will host an event focused on advocacy in Year 1 and implementation in Year 2.
- Debbie advocated against cuts to IHSS at state level at the Assembly Budget Committee.

## 11:50 Consent Items: None

## 11:52 Public Comment/Announcements (2 min each)

- Lorna VanAckeren resigned from California Senior Legislature.
- Jim Donnelly asked people to join his Senior Advocacy list.
- Steve Freshman talked about the Delete Request and Opt-out Platform (DROP). The program allows consumers to request that data brokers stop selling their personal information. Starting Aug 1st data brokers are required to honor the request.
- Glenda announced the Living Better After 50 event.
- Indy facilitating a session at the EarthStory Festival at Agrihood in Santa Clara on May 16.
- Sonja announced “Tai Chi Day” on Saturday April 25 at Stoneman Village.

## 11:59 Next ACOA General Meeting:

- Wednesday, May 20, 2026, 10am – 12pm
- 500 Ellinwood Way, Board Room A/B, Pleasant Hill, CA 94523

## 12:00 Adjourn

- The meeting was adjourned at 12:06 p.m.

## For Additional Information Contact:

- Jenny Lam at 925 655-0773 or [jlam@ehsd.cccounty.us](mailto:jlam@ehsd.cccounty.us) | Membership Committee
- Glenda Pacha at 925 655-0772 or [gpacha@ehsd.cccounty.us](mailto:gpacha@ehsd.cccounty.us) | Technology Committee
- Thomas Weisbrich at 925 655-0776 or [tweisbrich@ehsd.cccounty.us](mailto:tweisbrich@ehsd.cccounty.us) | SMAC Committee
- Nhang Luong at 925 655-1385 or [nluong@ehsd.cccounty.us](mailto:nluong@ehsd.cccounty.us) | Housing Committee
- Cristina Ugaitafa at 925 655-0775 or [cugaitafa@ehsd.cccounty.us](mailto:cugaitafa@ehsd.cccounty.us) | Health and Planning Committee
- Dixie Peralta at 925 655-0774 or [dperalta@ehsd.cccounty.us](mailto:dperalta@ehsd.cccounty.us)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-2207

**Agenda Date:** 5/19/2026

**Agenda #:**

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### Advisory Council on Aging:

CDA 2030 Future Redying

- CDA - Opportunity for Public Participation on Changes to the IFF
- IFF Factor Update Summary by County
- What is Intrastate Funding Formula

## California Department of Aging – CA 2030

[CA 2030 | California Department of Aging - State of California](#)

### Opportunity for Public Participation on Changes to the IFF

Anyone wishing to provide their view on the proposed Intrastate Funding Formula can do so via written submission, as follows:

- Emailed to [CA2030@aging.ca.gov](mailto:CA2030@aging.ca.gov).
- By postal service and delivered to:  
California Department of Aging  
2880 Gateway Oaks Dr. Suite 200  
Sacramento, CA 95833

It is requested that all written submissions contain the identifier "Public Hearing Comment: IFF Proposal" in the subject line to facilitate timely identification and review. Regardless of the method of transmittal, all submissions must be received by the California Department of Aging on or before Tuesday, May 12, 2026, at 5:00 p.m.

[IFF Factor Update Summary by County](#)

[IFF Factor Update Summary by PSA](#)

[New Intrastate Funding Formula](#)

### What is CA 2030?

A future-ready California Aging Network will need to proactively prepare to serve a larger, older, and more diverse population of older Californians. To prepare, CDA launched **CA 2030** and is convening leaders in aging to identify opportunities for Area Agency on Aging (AAA) network-wide advancement and enhancement.

CA 2030's six areas of focus:

- Funding sources and capacities
- Geography and demographics
- Governance
- Branding and communications
- Programs and services
- Performance measures

CA 2030's steering committee convenes monthly meetings and is in the process of developing a future-oriented framework with recommendations for both CDA and the California Aging Network.

### CA 2030 Reports and Research

**CURRENT AND PROPOSED ALLOCATIONS: TOTAL  
PROGRAM/ADMINISTRATION**

<b>Counties</b>	<b>PSA</b>	<b>Current Allocations</b>	<b>Proposed Allocations</b>	<b>Difference</b>	<b>% Change</b>
Del Norte	1	\$329,053	\$467,470	\$138,417	42%
Humboldt	1	\$1,226,273	\$1,575,785	\$349,512	29%
Lassen	2	\$459,966	\$475,934	\$15,968	3%
Modoc	2	\$332,813	\$303,041	(\$29,773)	-9%
Shasta	2	\$1,528,911	\$2,339,352	\$810,441	53%
Siskiyou	2	\$824,965	\$1,040,336	\$215,371	26%
Trinity	2	\$389,368	\$509,173	\$119,805	31%
Butte	3	\$1,516,570	\$1,935,272	\$418,702	28%
Colusa	3	\$266,094	\$286,548	\$20,454	8%
Glenn	3	\$330,211	\$378,292	\$48,081	15%
Plumas	3	\$471,913	\$672,396	\$200,483	42%
Tehama	3	\$805,756	\$1,112,597	\$306,841	38%
Nevada	4	\$948,867	\$1,763,875	\$815,008	86%
Placer	4	\$2,330,081	\$2,878,999	\$548,918	24%
Sacramento	4	\$8,120,332	\$7,037,579	(\$1,082,753)	-13%
Sierra	4	\$98,009	\$134,842	\$36,833	38%
Sutter	4	\$610,684	\$737,747	\$127,063	21%
Yolo	4	\$1,021,236	\$1,053,386	\$32,150	3%
Yuba	4	\$463,315	\$756,610	\$293,295	63%
Marin	5	\$1,819,452	\$1,725,880	(\$93,572)	-5%
San Francisco	6	\$5,807,325	\$5,295,078	(\$512,247)	-9%
<b>Contra Costa</b>	<b>7</b>	<b>\$5,846,256</b>	<b>\$5,076,199</b>	<b>(\$770,057)</b>	<b>-13%</b>
San Mateo	8	\$4,324,403	\$3,719,252	(\$605,151)	-14%
Alameda	9	\$9,161,217	\$7,548,339	(\$1,612,878)	-18%
Santa Clara	10	\$9,675,431	\$8,291,989	(\$1,383,442)	-14%
San Joaquin	11	\$3,832,412	\$4,301,685	\$469,273	12%
Alpine	12	\$109,006	\$83,348	(\$25,658)	-24%
Amador	12	\$559,482	\$956,399	\$396,917	71%
Calaveras	12	\$713,933	\$1,261,040	\$547,107	77%
Mariposa	12	\$410,090	\$574,698	\$164,608	40%
Tuolumne	12	\$831,895	\$946,588	\$114,693	14%
San Benito	13	\$509,771	\$600,789	\$91,017	18%
Santa Cruz	13	\$1,713,214	\$1,880,512	\$167,298	10%
Fresno	14	\$5,133,622	\$5,777,996	\$644,374	13%
Madera	14	\$1,037,514	\$1,853,534	\$816,020	79%
Kings	15	\$779,307	\$885,204	\$105,897	14%
Tulare	15	\$2,583,716	\$3,092,402	\$508,686	20%
Inyo	16	\$1,009,250	\$737,463	(\$271,787)	-27%
Mono	16	\$421,200	\$462,490	\$41,290	10%
San Luis Obispo	17	\$1,857,241	\$2,346,279	\$489,038	26%
Santa Barbara	17	\$2,333,542	\$2,181,626	(\$151,916)	-7%
Ventura	18	\$4,193,874	\$4,044,759	(\$149,115)	-4%

Los Angeles Co.	19	\$33,726,788	\$27,798,566	(\$5,928,222)	-18%
San Bernardino	20	\$10,227,353	\$10,751,298	\$523,945	5%
Riverside	21	\$11,686,916	\$12,173,893	\$486,977	4%
Orange	22	\$15,389,419	\$12,737,845	(\$2,651,574)	-17%
San Diego	23	\$15,149,989	\$14,923,351	(\$226,638)	-1%
Imperial	24	\$1,534,530	\$1,612,478	\$77,948	5%
Los Angeles City	25	\$19,992,879	\$20,100,949	\$108,070	1%
Lake	26	\$723,428	\$1,073,696	\$350,269	48%
Mendocino	26	\$1,072,810	\$1,590,305	\$517,495	48%
Sonoma	27	\$2,991,230	\$3,912,292	\$921,062	31%
Napa	28	\$966,379	\$1,261,793	\$295,414	31%
Solano	28	\$2,611,975	\$2,475,944	(\$136,031)	-5%
El Dorado	29	\$1,651,557	\$2,715,493	\$1,063,936	64%
Stanislaus	30	\$2,725,517	\$3,128,390	\$402,873	15%
Merced	31	\$1,592,055	\$1,943,065	\$351,010	22%
Monterey	32	\$2,432,003	\$2,940,282	\$508,279	21%
Kern	33	\$4,392,936	\$5,362,915	\$969,979	22%
<b>TOTAL</b>		<b>\$215,605,336</b>	<b>\$215,605,336</b>	<b>\$0</b>	

# CONTRA COSTA COUNTY AREA AGENCY ON AGING WHAT IS THE INTRASTATE FUNDING FORMULA, AND WHY IT MATTERS TO YOU?

**The Intrastate Funding Formula (IFF)** is how California decides how to share funding with local agencies that provide services for older adults. These agencies, called Area Agencies on Aging (AAA's), provide services like:

- Meals (congregate & home-delivered)
- Home visiting
- Long-term care ombudsman services
- Caregiver support
- Adult day care

The State, through the California Department of Aging (CDA), is updating this formula to reflect today's needs. The updated formula considers the following factors:

- Age (60+)
- Low Income
- Racial/Ethnic Minority
- Disability
- Geographic Isolation



**Why This Matters in Contra Costa County.** Contra Costa County's Area Agency on Aging serves more than 25,000 older adults a year.

Based on CDA's proposed formula change, Contra Costa County would see a 13% reduction (\$770,057) in funding.

This could mean 124,202 fewer home delivered meals for seniors already receiving services.

Other essential services could be cut, and our network of community-based organizations could see substantial reductions in services.

## What can you do?

You can contact CDA and express your concerns by:

**Email:** [CA2030@aging.ca.gov](mailto:CA2030@aging.ca.gov).

## Mail:

**California Department of Aging  
2880 Gateway Oaks Drive, Suite 200  
Sacramento, CA 95833**

All written submissions must contain **"Public Hearing Comment: IFF Proposal"** in the subject line and must be received by CDA on or before **Tuesday, May 12, 2026, at 5:00 PM**

For more information, visit CDA's website at <https://aging.ca.gov/ca2030>



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-2208

**Agenda Date:** 5/19/2026

**Agenda #:**

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**Advisory Council on Aging:**

Presentation: Contra Costa Senior Legal Services: Matthew Hulse, Executive Director



CONTRA COSTA  
**SENIOR LEGAL SERVICES**

# An Introduction to our Services

# Our Mission

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- To work in close collaboration with partners to protect the rights of seniors by providing free legal advice, representation, and legal education to the residents of Contra Costa County 60 years of age and older as part of a holistic approach.
- Our most urgent objective is to reach, serve, and empower all seniors who need our help with legal problems that affect basic needs such as housing, economic security and prevention of abuse.

# Who We Serve

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**Residents of Contra  
Costa County**

**who are 60 years old  
or older**

We provide free legal services to anyone who meets this criteria, **regardless of income or status**

# Who We Are

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One Executive Director



One Director of Legal Services



Five full-time attorneys



Three administrative staff



Two Development Staff



One IT specialist and special projects support



**Volunteers**

CCSLS relies on volunteers to amplify its impact on the community  
We work with dozens of volunteers who run our clinics and assist in our office

# How CCSLS Delivers Services

- Direct legal services
  - Limited-in person
  - Phone appointments
- Clinics
  - In-person
- Educational presentations and outreach
  - Virtual and in-person
  - Senior resource fairs

# Free Legal Clinics Allow Seniors to:

- Create an Advance Health Care Directive
- Create a Durable Power of Attorney
- Free Wills for low-income clients (no trusts)
- Get advice on issues related to elder abuse, housing, and small claims
- Get information about restraining orders





# Outreach and Education

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- We offer trainings on:
  - Tenants' rights, spotting scams and fraud, elder abuse, and planning for incapacity.
- Attend health and resource fairs, visit senior housing, and work with senior centers to offer free clinics.
- We offer presentations in English and Spanish

# How We Deliver Legal Services

- Full scope legal representation:
  - Elder abuse restraining orders
  - Eviction defense
- Limited scope representation
  - Preparing documents and sometimes filing documents at court
  - Preparing letters
- Advice



## Service Areas

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**Tenant Rights:**

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**Elder Abuse Prevention**

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**Small Claims**

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**Incapacity Planning**

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**Public Benefits**

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**Consumer Issues**

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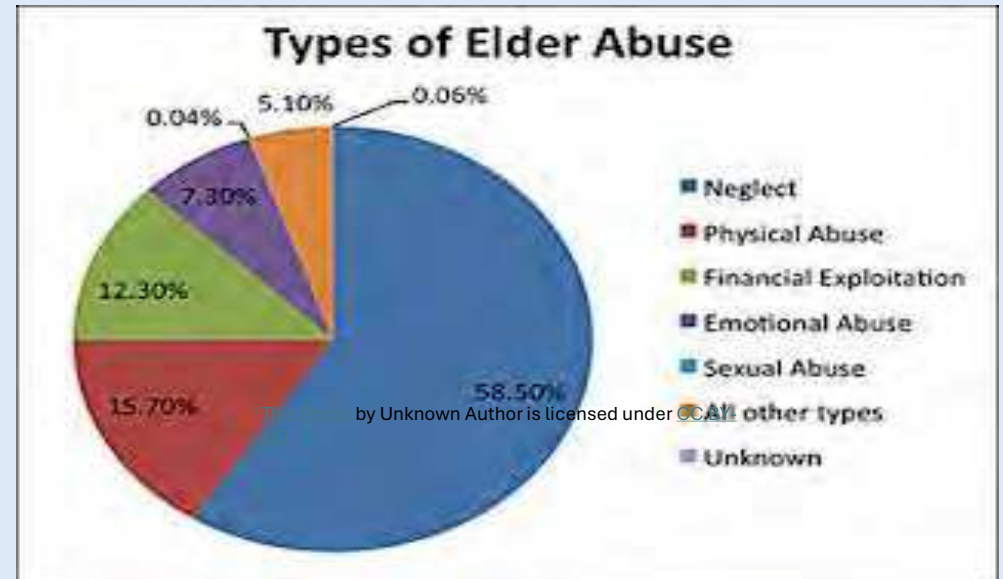
# Tenant Rights



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- Unlawful detainers
- Security deposit refund
- Habitability concerns
- Rent increase questions
- Subsidized housing issues
- Reasonable accommodations

# Elder Abuse Prevention



- Elder Abuse Restraining Orders
- Domestic Violence Restraining Orders
- Civil Harassment Restraining Orders

# Elder Abuse

Elder = 65  
years or older



- Physical abuse
- Sexual abuse
- Mental or emotional abuse
- Isolation
- Abduction
- Neglect
- Abandonment
- Financial Abuse



A scammer convinces a senior to wire money to a foreign country for an “investment”



A daughter agrees to help her mom pay bills, but writes checks to herself from mom’s account



A “new friend” gets a senior’s social security number and opens credit cards in the senior’s name



A financial advisor asks a senior to invest in their “side business,” which turns out to be a fake

# Examples of Financial Abuse

# Elder Abuse Restraining Order

- Protects elders from abuse (must be age 65 and up or a dependent adult)
- Meant to protect against future abuse
- Available orders include:
  - Move out order
  - Stay away order
  - Personal conduct order – no abuse, no contact
- Enforced by police
- Requires going to court



# Small Claims

Amount in  
dispute:

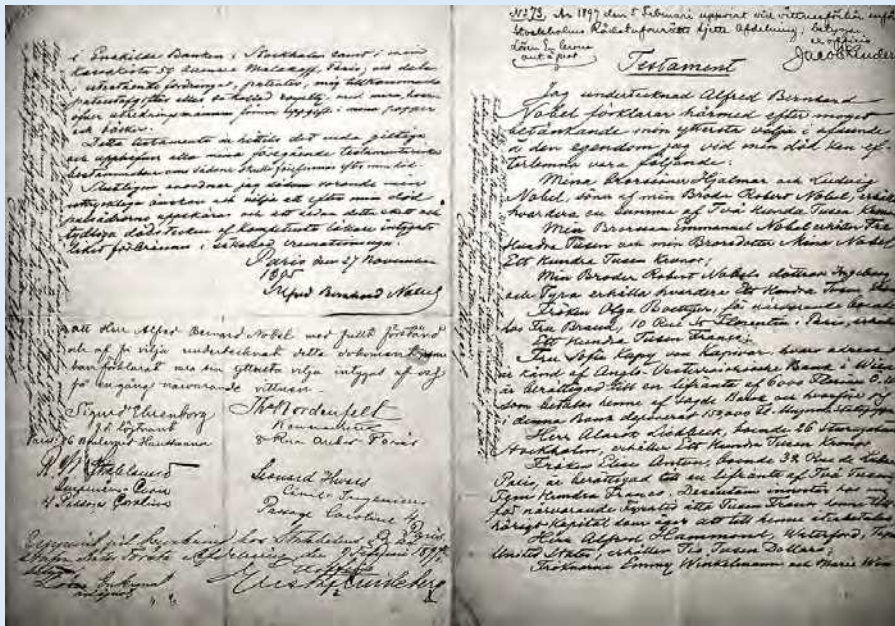
\$12,500 or less



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# Incapacity Planning

- Advance Health Care Directive
- Durable Power of Attorney
- Simple Will



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# Public Benefits



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- Social Security
- SSI (Supplemental Security Income)
- SSDI (Social Security Disability Income)
- We don't help with an initial application for benefits

# Consumer Issues



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- Identity Theft
- Scams Awareness and Education
- Student Loans

# Services CCSLS Does Not Provide

- We are generally unable to assist with the following (but we'll give referrals):
  - Landlord rights (absent elder abuse)
  - Real property disputes (disputes over land/homeownership)
  - Criminal law
  - Family law
  - Immigration
  - Personal injury or medical malpractice
  - Probate
  - Tax
  - Employment
  - Guardianship and conservatorship
  - Applying for public benefits
  - Trusts; wills for high income seniors



# By the Numbers: 2024-2025 Fiscal Year

- 837 Clients Served
  - 427 housing (51%)
  - 184 advance healthcare directives, durable powers of attorney, and wills (22%)
  - 16 consumer cases (2%)
  - 139 elder abuse cases (17%)
  - 47 Income maintenance (6%)
  - 24 other services (2%)
- Outreach
  - 54 Pro Bono Senior Clinics held
  - Gave 91 presentations



# How Seniors Can Ask Us For Help

- When possible, elders should call us directly to request help
- We need to speak with an elder to provide assistance
- Elders do not need to come in person to our Concord office to receive help





## How Can you Refer a Senior to Us?

- Tell the senior to call us at (925) 609-7900
- If they get voicemail, they should leave a message with their:
  - Name
  - Phone number
  - Brief explanation of what they need help with

# How Can You Help?

Your support makes our work possible!



## **Volunteers:**

Opportunities for attorneys to help at our senior assistance clinics

Non-attorney volunteers welcome for additional opportunities



## **Donations:**

Can be made online with credit or debit

Can also be sent by check to our office



Scan the QR code for more information!



## Contact Us

2702 Clayton Road, Suite 202  
Concord, CA 94519

(925) 609-7900  
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**Thank you!**



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-2209

**Agenda Date:** 5/19/2026

**Agenda #:**

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**Advisory Council on Aging:**

Proposed CSL Slate 2026 Election Cycle



## **PROPOSED CALIFORNIA SENIOR LEGISLATURE (CSL) SLATE 2026 ELECTION CYCLE**

The following ACOA members are being presented as the proposed California Senior Legislature (CSL) slate for the 2026 election cycle:

- **James Donnelly**
- **Steve Lipson**
- **Deborah Wiener**

### **Motion:**

Move to approve the proposed California Senior Legislature (CSL) slate for the 2026 election cycle, consisting of Deborah Wiener, James Donnelly, and Steve Lipson.



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-2210

**Agenda Date:** 5/19/2026

**Agenda #:**

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**Advisory Council on Aging:**

ACOA Roles & Responsibilities

# CONTRA COSTA COUNTY ADVISORY COUNCIL ON AGING COMMITTEES AND TASK FORCES PURPOSE AND RESPONSIBILITIES

4/28/26 Draft Updates

## Executive Committee

### **Purpose**

To oversee all activities of the Advisory Council on Aging (ACOA) and take action as appropriate.

### **Organization**

1. The Chair is the ACOA President.
2. The Co-Chair is the ACOA Vice President.
3. Committee composition:
  - a. All ACOA officers.
  - b. Chairperson from each committee and task force.

### **Duties and Responsibilities**

1. Review and approve business and recommendations arising from the activities of committees and task forces.
2. Provide the Area Agency on Aging a forum to report on its activities and updates at the county, state, and federal level.
3. Assist in the development and execution of monthly ACOA meetings.
4. Bring actionable items to the attention of the full council.
5. Regular attendance at Executive Committee meetings is expected.

## **Membership Committee**

### **Purpose**

To recruit and select Contra Costa County residents to serve as members on the Advisory Council on Aging (ACOA).

### **Organization**

1. In December, the committee shall recommend the chair for appointment by the ACOA President. The ACOA president will appoint the chair in January.
2. The committee Chair and members of the committee will select the Co-Chair.
3. Members of the committee shall represent each county district.
4. The ACOA President may appoint additional council members to a one-year term, as needed.
5. Members may serve two (2) consecutive one-year terms, with the exception of the chair who may go on to serve an additional two (2) consecutive one-year terms.

### **Duties and Responsibilities**

1. The Committee shall make every effort to recruit ACOA members that reflect the ethnic, economic, and geographic balance of the senior population of the County, including members of the disabled community and consumers of county services.
2. Review all member at large (MAL) applications, conduct interviews and recommend applicants for approval to the Executive Committee and the council.
3. Once all MAL seats are filled, the Committee shall review all future MAL applications for appointment to alternate seats, conduct interviews and recommend applicants for approval to the Executive Committee and the council.
4. The Committee shall maintain a list of those applicants who are considered for member-at large vacancies.
5. The Membership Committee Chair will assign a buddy to each new member.
6. Provide guidance and direction to the Nominating Committee.
7. Shall review ACOA quorum, attendance and other council member requirements and recommend appropriate corrective action to the Executive Committee.
8. Bring actionable items to the attention of the Executive Committee.
9. Keep the ACOA membership informed of the Committee's activities and enlist their help keeping local officials informed.
10. Regular attendance at all Membership meetings is expected.
11. The Chair/Co-Chairs will file an annual committee report no later than November 15<sup>th</sup> of each year.

## **Nominating Committee**

### **Purpose**

To recruit Advisory Council members to serve as officers in the coming year.

### **Organization**

1. Nominating Committee will consist of five members; one from each supervisorial district selected by caucus of the Council members from those districts. Nominating Committee will be chosen no later than August ACOA meeting.
2. Chair of Nominating Committee chosen by majority vote of the five (5) member Committee.
3. The Committee, having served their purpose, will disband upon completion of the annual elections. If, however, a controversy or problem occurs with the election of new officers, Nominating Committee will continue to be active until such situation is resolved.

### **Duties and Responsibilities**

1. The Nominating Committee shall contact ACOA members to solicit nominees for positions of ACOA officers.
2. The Nominating Committee Chair shall present a slate of candidates to the full council at the October or November meeting.
3. Regular attendance at Nominating Committee meetings is required.

## **Planning Committee**

### **Purpose**

To work with the Area Agency on Aging (AAA) staff to develop the Area Plan for services for older adults and adults with disabilities.

To participate in the RFP review process for new and existing contracts.

### **Organization**

1. In December, the committee shall recommend the chair for appointment by the ACOA President. The ACOA president will appoint the chair in January.
2. The committee Chair and members of the committee will select the Co-Chair.
3. Committee composition:
  - a. Members of Advisory Council, as designated by the President of the Advisory Council.
  - b. Membership, as practical and possible, divided equally among the five (5) supervisorial districts with every attempt to include diverse representation.
  - c. No contractor or employee of an AAA service provider or persons with any perceived conflict of interest may serve on the Planning Committee. Disclosure of any potential conflict of interest to the president of the advisory council and the committee chair is required.

### **Duties and Responsibilities**

1. Assist AAA staff in the development of the Area Plan by bringing local needs to the attention of the AAA staff and advocate to ensure resources necessary are made available.
2. Assist AAA staff with the RFP review process through the review and evaluation of applications for funding for new and ongoing programs received by contracted service providers, etc.
3. Facilitate site tours for ACOA members at community-based organizations for services funded by AAA.
4. Support of AAA staff as requested.
5. Bring actionable items to the attention of the Executive Committee.
6. Keep the ACOA membership informed of the Committee's activities and enlist their help keeping local officials informed.
7. Regular attendance at all Planning Committee meetings is expected.
8. The Chair/Co-Chairs will file an annual committee report no later than November 15<sup>th</sup> of each year.

## **Health and Elder Abuse Prevention Committee**

### **Purpose**

To review current and proposed health-related programs and systems (physical, mental and long-term care) and to increase awareness of elder abuse prevention, that affect older adults and adults with disabilities who are residents of Contra Costa County.

To advocate for and educate about quality, suitability and accessibility of these programs and systems.

### **Organization**

1. In December, the committee shall recommend the chair for appointment by the ACOA President. The ACOA president will appoint the chair in January.
2. The committee Chair and members of the committee will select the Co-Chair.
3. Committee composition:
  - a. All Advisory Council members are eligible to participate and contribute to the functions of the committee.
  - b. Community participation will be encouraged for those with special interest in older adult health and elder abuse issues.
  - c. Participation of health care professionals and professions involved with elder protections will be encouraged.

### **Duties and Responsibilities**

1. Identify, prioritize, and support legislation promoting quality health care services that are available, affordable, and accessible.
2. Prepare and/or disseminate health care and elder abuse prevention information to the public.
3. Advocate for improving health care and elder abuse prevention for older adults and adults with disabilities in Contra Costa County.
4. Regular attendance at Committee meetings is expected.
5. Keep the ACOA membership informed of the Committee's activities and enlist their help keeping local officials informed.
6. Bring actionable items to the attention of the Executive Committee.
7. The Chair/Co-Chairs will file an annual committee report no later than November 15<sup>th</sup> of each year.

## **Housing Committee**

### **Purpose**

To support and advocate for initiatives and legislation that promotes the development and preservation of low-cost housing for older adults and adults with disabilities, and to conduct outreach to local officials, commissions on aging, and the broader community to raise awareness about housing issues affecting older adults and adults with disabilities.

### **Organization**

1. In December, the committee shall recommend the chair for appointment by the ACOA President. The ACOA president will appoint the chair in January.
2. The committee Chair and members of the committee will select the Co-Chair.
3. Committee composition:
  - a. The Advisory Council members are encouraged to participate and contribute to the functions of this committee.
  - b. Community participation is encouraged from individuals with background and/or special interest in housing issues.
  - c. Housing professionals in the community will be engaged as resource persons to support information development and policy considerations.

### **Duties and Responsibilities**

1. Learn about housing related issues that impact older adults by inviting housing, homelessness, and policy experts to present to the committee.
2. Gather data on housing availability and needs of older adults in Contra Costa County, and advocate for solutions that help homeless older adults obtain housing and support older adults in staying housed.
3. Create informational materials, such as the *No Place to Call Home* infographic and PowerPoint presentation, and provide outreach presentations to commissions on aging, city councils, and the broader community to raise awareness about the challenges older adults face in accessing and keeping affordable housing in Contra Costa County.
4. Advocate for initiatives and strategies that expand the supply of age-restricted, below-market-rate affordable housing; strengthen tenant protections; increase the availability of affordable assisted living facilities; support shared housing programs and expand free legal services and rental assistance programs for tenants.
5. Keep the ACOA membership informed of the committee's activities and enlist their help keeping local officials informed.
6. Regular attendance at Committee meetings is expected.
7. The Chair/Co-Chairs will file an annual committee report no later than November 15<sup>th</sup> of each year.

## **Legislative Advocacy Committee**

### **Purpose**

To review legislation and develop letters of support or opposition concerning proposed and potential legislative issues of importance to older adults and adults with disabilities in Contra Costa County. Members of committees focusing on issues being reviewed by the Legislative Committee will provide feedback, assistance on writing support or opposition letters.

### **Organization**

1. The President of the Advisory Council on Aging (ACOA) will appoint the Committee Chair in January of each year. Members of committee will nominate a chair for appointment at their last meeting of the year. The committee Chair will be a member of the California Senior Legislature who represents Contra Costa County,
2. The members of the Committee will select the Co-Chair.
3. Committee composition:
  - a. ACOA members representing Contra Costa County for the California Senior Legislature will be the primary members.
  - b. Other ACOA members, who have experience working on legislation, will be selected based on their past experience working on legislation.
  - c. Community participation is encouraged, especially from those with experience working on an issue being reviewed and researched by the Legislative committee.
4. Meetings will generally be held beginning in January and concluding in August.

### **Duties and Responsibilities**

1. The Chair and Co-Chair will meet to identify organizations and non-profits in the County specializing in aging issues for collaboration on legislation affecting older adult and disabled populations.
2. When the state legislative session begins, the Chair and Co-Chair will identify, with input from other organizations, legislation that is of importance to the ACOA.
3. The committee will solicit support from community organizations on legislation they consider important.
4. Each ACOA committee interested in the same legislation will be asked to engage in evaluating the Bill and providing their input in support/opposition of the Bill.
5. Discussion by the Legislative committee will be summarized into appropriate recommendations for consideration by the Executive Committee, then by the full Council based on the work done in evaluating the issue.
6. Networking with local legislators, committees/commissions will be an ongoing activity pursued by committee members.
7. Regular attendance at committee meetings is expected.
8. Keep the ACOA membership informed of the Committee's activities and enlist their help keeping local officials informed.
9. The Chair/Co-Chairs will file an annual committee report no later than November 15<sup>th</sup> of each year.

## **Technology Committee**

### **Purpose**

To support the Advisory Council on Aging (ACOA) by identifying and recommending ways to improve access and use of technologies for older adults and adults with disabilities.

### **Organization**

1. In December, the committee shall recommend the chair for appointment by the ACOA President. The ACOA president will appoint the chair in January.
2. The members of the committee will select the Co-Chair.
3. Committee composition:
  - a. All Advisory Council members are encouraged to participate and contribute to the functions of this committee.
  - b. Community participation is encouraged for those with special skills, interest and background in communicating the messages of the organization.
  - c. Committee members will work collaboratively to keep abreast of new and emerging technologies relevant to older adults.

### **Duties and Responsibilities**

1. Work together with the ACOA Executive Committee and General Membership to determine information and technology needs and delivery systems.
2. Representation by the Chair on the Executive Committee of the ACOA.
3. Solicit the broader participation of all interested ACOA members.
4. Support the ACOA and Executive Board as requested.
5. Keep all ACOA members abreast and informed of the committee's activities.
6. Bring actionable items to the attention of the Executive Committee.
7. Regular attendance at committee meetings is expected.
8. The Chair/Co-Chairs will file an annual committee report no later than November 15<sup>th</sup> of each year.

## **Transportation Committee**

### **Purpose**

To advance equitable, reliable, and accessible mobility for older adults in Contra Costa County by eliminating transportation barriers. We champion education, advocacy, and coordinated mobility services that promote safety, dignity, autonomy, and independence.

### **Organization**

1. In December, the committee, also known as the Senior Mobility Action Council (SMAC), shall recommend the chair for appointment by the ACOA President. The ACOA president will appoint the chair in January.
2. The SMAC Co-Chair will be selected by the members of the SMAC Committee.
3. All ACOA members will be eligible to participate in the activities of the SMAC Transportation Committee.
4. Participation from representatives of transportation service providers in Contra Costa County will be solicited.
5. Community participation from individuals with special interests or expertise will be encouraged.

### **Duties and Responsibilities**

1. Representation by the Chair on the Executive Committee of the ACOA.
2. Provides advocacy for legislation to meet transportation needs of Contra Costa seniors.
3. Monitors the activities and provides input to the CCTA Accessibility Advisory Committee.
4. Monitors the developments in County transportation policies and plans. Reviews transit systems' long-range plans, including, but not limited to, disaster preparedness for older adults and adults with disabilities as well as the Contra Costa Transportation Authority's (CCTA) plans and documents related to accessible transportation.
5. Informs the ACOA of the impact of the above policies and plans.
6. Develops action steps to address and influence transportation policies and plans, as they relate to the issues of Contra Costa County older adults and adults with disabilities.
7. Regular attendance at Transportation Committee meetings is expected.
8. Bring actionable items to the attention of the Executive Committee.
9. Keep the ACOA membership informed of the Committee's activities and enlist their help keeping local officials informed.
10. The Chair/Co-Chairs will file an annual committee report no later than November 15<sup>th</sup> of each year.