



CONTRA COSTA COUNTY

Committee Meeting Minutes

Community Advisory Board on Public Safety

Thursday, March 19, 2026

11:00 AM

50 Douglas Dr., Martinez |
<https://us06web.zoom.us/j/84706790338> |
Webinar ID: 847 0679 0338

Programs & Services Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Tiffany Anaya called the meeting to order at 11:04 a.m.

1. Roll Call and Introductions

Present Tiffany Anaya, Wilanda Hughes, and Rena Hurley

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public comment was received.

3. CONSIDER approving the Record of Action from the November 20, 2025, CAB Programs & Services Subcommittee meeting. [26-1160](#)

Attachments: [DRAFT CAB Programs & Services Record of Action - November 2025](#)

Discussion was held.

No public comment was received.

Motion: Hughes
Second: Hurley
Aye: Anaya, Hughes, and Hurley
Result: Passed

4. Discuss CAB Programs & Services Subcommittee Work Plan.

[26-1161](#)

Attachments: [Programs & Services Work Plan 2025](#)

Discussion was held.

No public comment was received.

The Subcommittee reviewed its work plan to discuss priorities and goals for the year and provided updates on activities from the previous year. It was reported that Bay Legal did not respond to a request for a tour of the program. Tiffany Anaya will provide Bay Legal's contact information to Rena Hurley to facilitate scheduling a program tour. Wilanda will submit notes from her interview with a member of the Board of Supervisors.

5. Update on In-Custody Survey and Process.

[26-1162](#)

Attachments: [In-Custody Survey Questions 2025](#)

Discussion was held.

Public comment was received.

The Office of Reentry & Justice provided an update on the in-custody survey. The Subcommittee requested access to the survey results and inquired about distribution and logistics, including whether a hard copy was provided and whether the survey was translated into Spanish. The Subcommittee also recommended inviting the Sheriff's Office to the April meeting to discuss survey distribution and focus groups. The Office of Reentry & Justice will conduct an analysis and present the findings at the next CAB Programs & Services Subcommittee meeting.

6. Review and Update: Timeline for Client Feedback Process and Focus Group Planning. [26-1163](#)

Attachments: [Client Feedback Process - DRAFT](#)
[Focus Group Infographic](#)

Discussion was held.

Public comment was received.

The Subcommittee discussed conducting both in-custody and out-of-custody focus groups.

For in-custody sessions, Janna Evans noted that classrooms could be utilized. At West County, classes are held Monday through Thursday from 8:00-11:00 AM and 12:30-2:30 PM. At Marsh Creek, classes are held Monday through Thursday from 8:30-11:30 AM and 1:00-3:00 PM. Fridays, when no classes are held, were identified as the most suitable day for focus groups. The Office of Reentry & Justice will obtain the necessary jail clearance to conduct in-custody sessions.

For out-of-custody sessions, the Subcommittee plans to recruit justice-impacted individuals released within the past 30-90 days, with recruitment through program staff, county partners, or other channels. Sessions will be held regionally, with the possibility of multiple focus groups on different days or times, depending on interest.

The Office of Reentry & Justice will provide an overview of its evaluation process to ensure alignment with CAB objectives. The Subcommittee will finalize focus group questions at the next Programs & Services Subcommittee meeting. Proposed topics include participant experiences, such as how individuals came into custody, their experiences returning in relation to programming, barriers to accessing services, participants' challenges and priorities, and mental health and AODS needs. The Subcommittee noted that additional structure is needed to clarify the primary questions the focus groups aim to answer in order to better formulate the questions.

7. Review Community Advisory Board (CAB) Meeting Schedule 2026.

[26-1164](#)

Attachments: [DRAFT CAB Meeting Schedule 2026](#)

Discussion was held.

No public comment was received.

The Subcommittee reviewed the 2026 CAB Programs & Services meeting schedule and confirmed that the proposed dates and times were suitable for all members.

8. The next meeting is currently scheduled for Thursday, April 16, 2026, at 11 a.m.

Next Steps:

- Review CAB Programs & Services Work plan
- Review In-Custody Survey Results 2025
- Discuss future Presentations
- Review Client Feedback Timeline
 - o Discuss In-Custody and Out-of-Custody Focus Groups Logistics (i.e., timeline)

9. Adjourn

The meeting was adjourned at 12:23 p.m. by Tiffany Anaya. The next scheduled meeting of the Subcommittee is Thursday, April 16, 2026, at 11 a.m.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

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