



CONTRA COSTA COUNTY

AGENDA

Transitional Community Advisory Board

Monday, May 11, 2026 **5:30 PM** **1025 Escobar St., #110, Martinez, CA**
94553 |
[https://cccountyus.zoom.us/j/8289617689](https://cccountyus.zoom.us/j/82896176897?pwd=8zyW46EbLbGaxNgKwg66kpC4xAn8Yf1)
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[An8Yf1](https://cccountyus.zoom.us/j/82896176897?pwd=8zyW46EbLbGaxNgKwg66kpC4xAn8Yf1)

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Roll Call and Introductions

Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

1. APPROVE Record of Action from April 13, 2026 TCAB meeting [26-2051](#)
Attachments: [05.11.26 TCAB Meeting Slides final](#)
[TCAB Minutes 04.13.26](#)
2. RECEIVE Request for Qualifications Update [26-2052](#)
Attachments: [REVISED DRAFT_RFQ document_5.7.26 Update](#)
3. REVIEW and APPROVE Request for Proposals Development and Ad Hoc Committee Assignments [26-2053](#)
Attachments: [UPDATED RFP_Services w. FGCWN_5.7.26](#)
4. REVIEW the Request for Interest procurement model [26-2054](#)
5. DISCUSS Reflections on Presentations from County Departments on Priority Service Areas [26-2055](#)
6. RECEIVE Presentation on Early Implementation Insights from Federal D. Glover Community Wellness Network - First Grantee Cohort [26-2056](#)

The next meeting is currently scheduled for June 8, 2026.

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1026 Escobar St., #238/239, Martinez, CA 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Jessica Travenia, jessica.travenia@oresj.cccounty.us.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2051

Agenda Date: 5/11/2026

Agenda #: 1.

Advisory Board: Transitional Community Advisory Board
Date: May 11, 2026
Subject: Approval of Record of Action from April 13, 2026 TCAB meeting
Presenter: Jessica Travenia
Contact: Jessica Travenia, jessica.travenia@oresj.cccounty.us
[<mailto:jessica.travenia@oresj.cccounty.us>](mailto:jessica.travenia@oresj.cccounty.us)

Information

The TCAB will review and approve the Record of Action from the April 13, 2026 meeting.

Referral History and Update

Standing action item to ensure accuracy of official records.

Recommendation(s) / Next Step(s)

Approve as submitted or with amendments.

Motion / Vote Required

Federal D. Glover Community Wellness Network Transitional Community Advisory Board May 11, 2026

Office of Racial Equity and Social
Justice (ORESJ)
Contra Costa County

May 11, 2026



Transitional Community Advisory Body Agenda

- 1. CALL TO ORDER & OPENING ITEMS**
(5:30 – 5:40 PM | 10 min)
 - 2. SNAPSHOT TIMELINE CHECK-IN**
(5:45 – 5:55 PM | 10 min)
 - 3. RFQ UPDATE – LEAD ENTITY**
(6:00 – 6:10PM | 10 min)
 - 4. RFP DEVELOPMENT & AD HOC COMMITTEES** *(6:15 – 6:25 PM | 10 min)*
 - 5. COUNTY PRESENTATIONS REFLECTION**
(6:30 – 7:00PM | 30 min)
 - 6. FIRST GRANTEE COHORT INSIGHTS**
(7:05 – 7:25) PM | 20 min)
 - 7. RFI / EOI MODEL REVIEW**
(7:30-7:35 | 5 min)
 - 8. WHO / WHAT / WHERE (CLOSING ALIGNMENT)** Office of Racial Equity and Social Justice TCAB 1_12_26
(7:40 -7:45) PM | 5 min)
- ADJOURNMENT – 7:45 PM**

Get to the point, stick to the point

T-CAB COMMUNITY AGREEMENTS

CENTER ONE ANOTHER'S WELLBEING AND GROUP WELLNESS

BE THE EXAMPLE

SHOW RESPECT
RESPECT FELLOW MEMBERS TIME, ENERGY, LABOR, DIFFERENCES

Be Positive

No Hidden Agendas

STEP UP/STEP BACK; TAKE SPACE/MAKE SPACE

TAKE CARE OF YOUR NEEDS, ASK FOR SUPPORT

Unified Purpose

LISTEN TO UNDERSTAND, NOT TO RESPOND

PAUSE FOR QUESTION'S

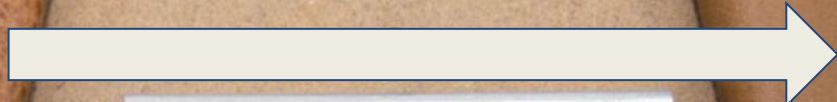
ASSUME GOOD INTENTIONS

STAY SOLUTION-FOCUSED

ASK QUESTIONS



Action Item



Approve TCAB minutes from 4/13

Meeting Minutes

Subject		Date	
Facilitator		Time	
Location		Scribe	
Attendees			
Key Points Discussed			
Highlights			


Work Plan Snapshot: Where we are now??

Who	What	When	Progress
Staff Health Dept. Presentations	Gaps and disparity focus to inform RFP/implementation design	4/13	
Ad Hoc Groups Convene- All members	RFP section review, revisions and suggestions	Meet between now and June mtg	
Ad Hoc Chair/Secretary	Send RFP section review, revisions and suggestions to staff	Submit to ORESJ staff by 5/29	
Staff	Present updated RFQ for Equity Committee	5/18	
Staff	Submit RQ to BOS for Approval	6/9	
Staff	RFQ publish on Bidnet		







Tonight's Conversation

This phase of the work is about building infrastructure that is equitable, operationally sound, and responsive to community realities. The conversations tonight are intended to strengthen the Network before resources are released, so implementation reflects both accountability and community impact.





RFQ Updates

-  Status & Equity Committee Engagement
- Alignment with Supervisor
 budget & interview process
-  Timeline implications
-  Equity-centered process

RFP Development

Request
for
Proposals
July 2026



OFFICE OF
RACIAL EQUITY
AND SOCIAL JUSTICE
CONTRA COSTA COUNTY



Service Provider
Organizations for the
Federal D. Glover
Community Wellness
Network

TCAB Role

- Define structure
- Guide funding
- Set collaboration expectations

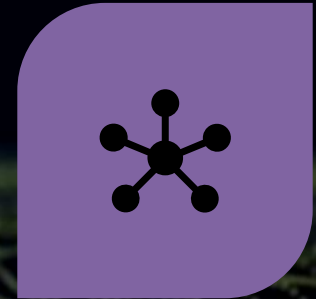
Ad Hoc Committees



ELIGIBILITY &
GEOGRAPHY

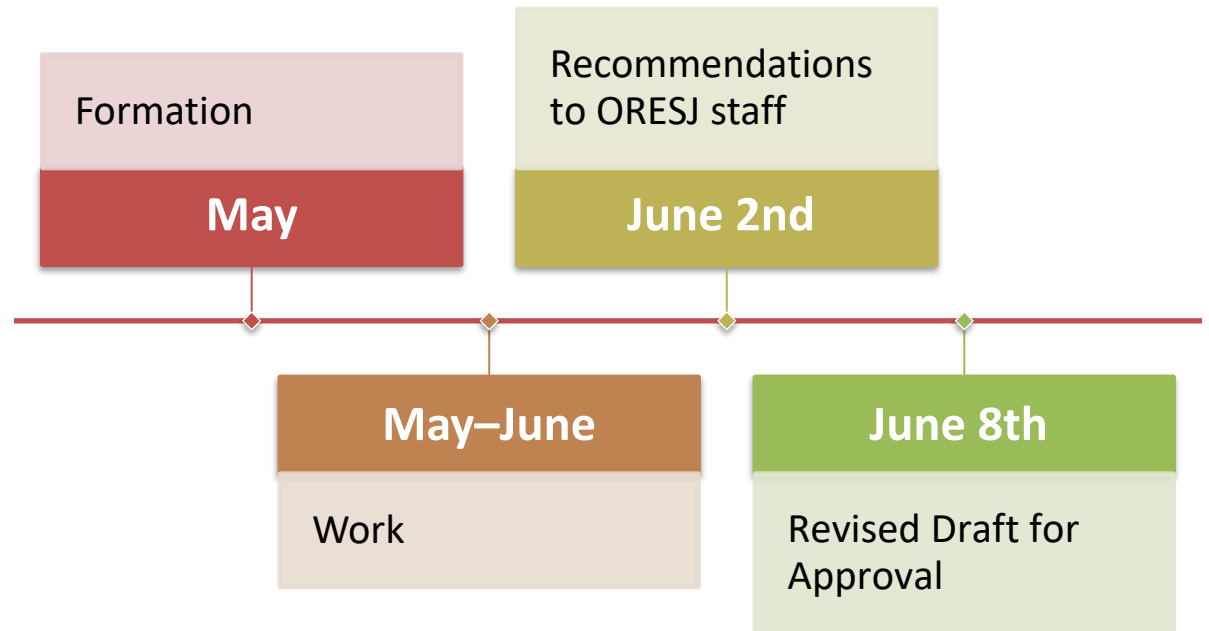


FUNDING & SERVICE
CATEGORIES



NETWORK DESIGN &
COLLABORATION

Ad Hoc Committee Timeline



County Presentation Reflections

Services Reviewed

Behavioral
Health

Housing
Navigation

Preventative
Health

Infant &
Maternal
Health

Resource
Navigation

Reentry
Support

Key Insights

- Disparities persist
- Gaps in service reach
- Opportunities for investment
- Need for coordination

Discussion





Inaugural African American Holistic Wellness Service Providers

14 projects received funding to increase health, safety and well-being within the county's African American communities.

ORESJ partnered with EBCF to coordinate and support this first cohort of Black-led service organizations in providing much needed services now while plans for the Hub are being developed.

Grantee Cohort Insights

Presenter: Jasmine Jones, [East Bay Community Foundation](#) (EBCF)



Early Learnings

- Investment distribution
- Geographic reach
- Grantee onboarding
- Coordination



Capacity Needs

- Technical assistance
- Admin support
- Clear communication
- Flexibility



Implications

- Right-size funding
- Support systems
- Balanced accountability

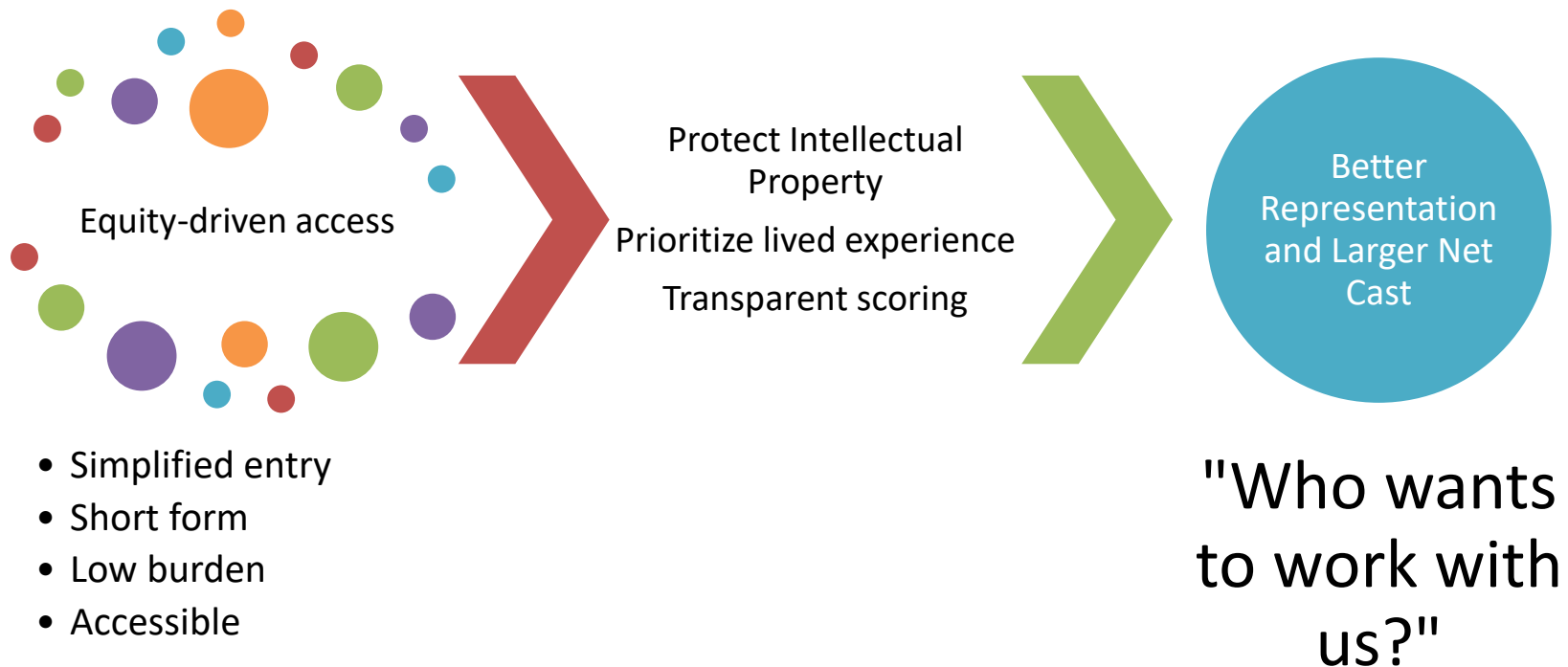


Language Check

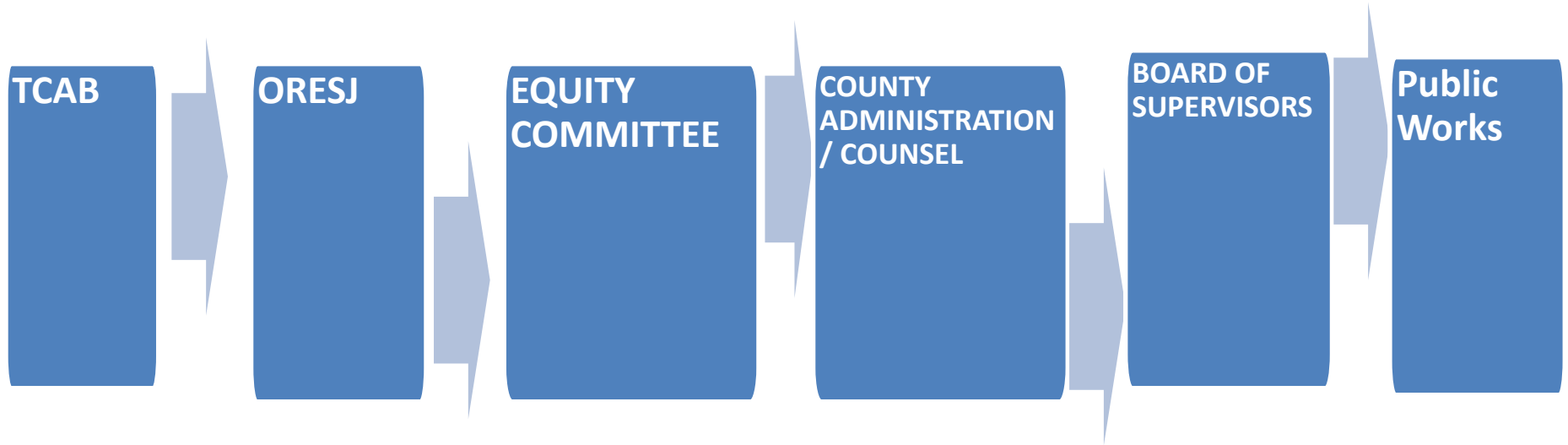
RFQ vs RFI/EOI vs RFP Breakdown

PROCESS	PURPOSE	WHO IT TARGETS	CURRENT STATUS
RFQ (Request for Qualifications)	Selects Lead Entity / Network administrator	Organizations capable of managing network infrastructure	In review/alignment
RFI / EOI (Request for Information / Expression of Interest)	Low-barrier entry process to identify interested providers and partners	Grassroots orgs, emerging groups, community-rooted providers, service providers	In design discussion
RFP (Request for Proposals)	Solicits full proposals and funding requests	Qualified service providers and network partners	Under development

RFI Model & Process



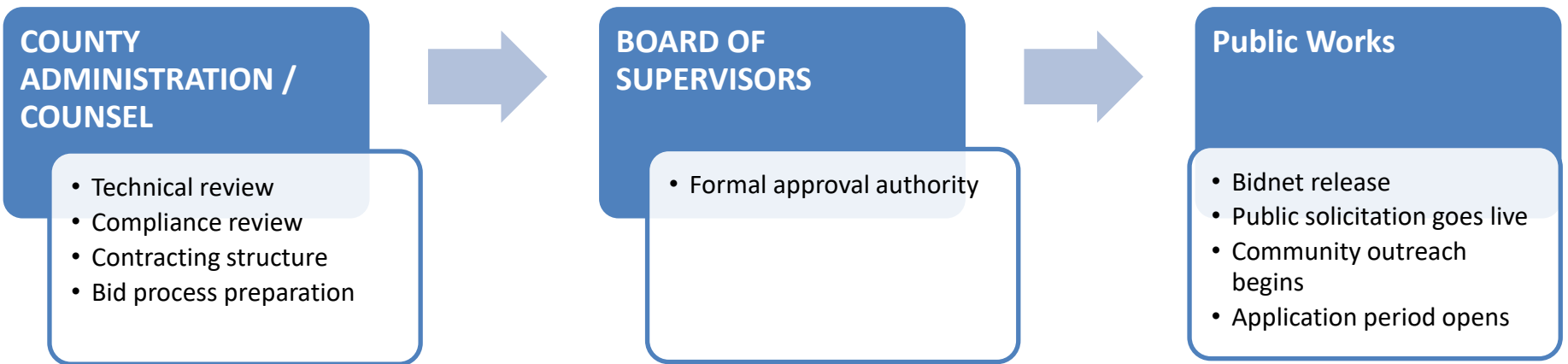
How Procurement Moves Forward



How Procurement Moves Forward



How Procurement Moves Forward



TCAB Responsibilities

TCAB's role is not administrative contract execution. TCAB's role is to provide community-centered guidance, strategic direction, and implementation recommendations aligned with the Network vision and adopted workplan.

- Review and provide feedback on eligibility and selection criteria for the RFQ Lead Entity and RFP Rapid Response Service Providers
- Review and provide feedback on eligibility and selection criteria for the Executive Director
- Review and provide feedback on eligibility and selection criteria for the Board of Directors
- Review and provide feedback on eligibility and selection criteria for the Community Council
- Support outreach and recruitment for all roles

Progress So Far

Since Formation, TCAB Has:

- ✓ Developed governance structure and bylaws
- ✓ Advanced implementation planning
- ✓ Reviewed and approved RFQ framework
- ✓ Identified priority service areas
- ✓ Reviewed county department presentations
- ✓ Begun RFP design discussions
- ✓ Advanced equity-centered procurement conversations
- ✓ Initiated committee structure development
- ✓ Helped shape outreach and engagement strategies



Next Steps to Move the Work Forward

- **TCAB**
 - Finalize recommendations
 - Committee work
 - RFP guidance
- **Equity Committee**
 - Review and alignment
 - Implementation oversight
- **County Staff & Procurement**
 - Technical drafting
 - Legal/compliance review
 - Solicitation preparation
- **Board of Supervisors**
 - Formal approvals
- **Community & Providers**
 - Outreach
 - Engagement
 - Proposal development



WHO	WHAT (Task / Deliverable)	STATUS (R/Y/G)
TCAB	Approve Transitional Community Advisory Body (TCAB) Bylaws	
TCAB	Transitional Community Advisory Body (TCAB) Officer Nominations	
TCAB	Transitional Community Advisory Body (TCAB) Officer Selection	
TCAB	Naming of the African American Wellness Network	
Staff	Draft RFQ	
TCAB	Provide Feedback on the Request for Qualifications (RFQ) for the Lead Entity	
TCAB	Submit suggested RFQ revisions	
Staff	Update RFQ for TCAB review	
TCAB	Review & refine Lead Entity RFQ scope	
TCAB	Select Ad Hoc Groups to Review the Request for Qualifications for Lead Entity	
TCAB	Scope of Service Ad Hoc Committee Convene & Review RFQ	
TCAB	Review & Selection Process Ad Hoc Committee Convene and Review RFQ	
TCAB	Response Instructions & Outline Ad Hoc Committee Convene and Review RFQ	
TCAB	Qualifications and Eligibility Ad Hoc Committee Convene & Review RFQ	
TCAB	Scope of Service Ad Hoc Committee Synopsis & Revision Recs	
TCAB	Review & Selection Process Ad Hoc Committee Synopsis & Revision Recs	
TCAB	Response Instructions & Outline Ad Hoc Committee Synopsis & Revision Recs	
TCAB	Qualifications and Eligibility Ad Hoc Committee Synopsis & Revision Recs	
Staff	Incorporate updates into RFQ	
Staff	Finalize RFQ	
Staff → Equity Committee	Submit RFQ to Equity Committee	
Equity Committee	Vote on RFQ	
TCAB	Identify outreach platforms for recruitment	
TCAB	Identify outreach messaging	
TCAB	Select Ad Hoc Group to Review the Request for Proposals for Service Providers	MAY/JUNE
TCAB	Outreach/Recruit Applicants for Lead Entity	JUNE/JULY
TCAB	Review and provide feedback on eligibility and selection criteria for the RFP Rapid Response Service Providers	May/June
TCAB	Select Ad Hoc Group to Review the Request for Proposals for Service Providers	MAY/JUNE

Who?
What?
When?

WHO	WHAT (Task / Deliverable)	STATUS (R/Y/G)
TCAB	Final Review and Approval of the Request for Proposals for Service Providers (Forward to Equity/BOS)	JUNE
STAFF	Update on Lead Entity Proposals & Selection Process	JULY
TCAB	Outreach Strategy to Recruit Service Provider Applicants	MAY-JULY
REVIEW PANEL/STAFF	Receive and Discuss Final Recommendation for Lead Entity (Forward to Equity/BOS)	JULY-AUGUST
TCAB	Outreach/Recruit Service Provider Applicants	JULY-AUGUST
STAFF	Update on Service Provider Proposals & Selection Process	Not Yet Started
STAFF	Introduction of the Lead Entity	Not Yet Started
TCAB	Discuss Criteria for the Executive Director	Not Yet Started
TCAB	Receive and Discuss Final Recommendation for Service Providers (Forward to Equity/BOS)	Not Yet Started
TCAB	Outreach Strategy to Recruit for Executive Director	Not Yet Started
REVIEW PANEL/ STAFF	Announce Service Provider Cohort	Not Yet Started
TCAB STAFF	Outreach/Recruit Executive Director	Not Yet Started
TCAB	Discuss Criteria for the Board of Directors and Community Council	Not Yet Started
STAFF	Update on the Executive Director Application and Selection Process	Not Yet Started
TCAB	Outreach Strategy to Recruit for the Board of Directors and Community Council	Not Yet Started
STAFF	Introduction of the Executive Director	Not Yet Started
TCAB	Support outreach and recruitment for all roles	



Who?
What?
When?

WHO	WHAT (Task / Deliverable)	STATUS (R/Y/G)
TCAB/STAFF	Outreach/Recruit for the Board of Directors and Community Council	Not Yet Started
STAFF	Update on the Board of Directors and Community Council Application and Selection Process	Not Yet Started
STAFF	Introduction of the Board of Directors and Community Council	Not Yet Started
TCAB	Review and provide feedback on eligibility and selection criteria for the Executive Director	Not Yet Started
TCAB	Review and provide feedback on eligibility and selection criteria for the Board of Directors	Not Yet Started
TCAB	Review and provide feedback on eligibility and selection criteria for the Community Council	Not Yet Started
TCAB/STAFF	Outreach/Recruit for the Board of Directors and Community Council	Not Yet Started

Next Steps

RFQ forwarded to BOS

Ad Hoc Committees Meet

Outreach Design

RFQ released publicly

Applications reviewed

Lead Entity selected

Updates and Reminders



Your leadership
shapes this
system

THANK YOU
for serving on the TCAB!

Thank you for protecting:

- Community voice
- Equity
- Accountability

Office of Racial Equity and Social Justice

1026 Escobar Street, Suite 2B
Martinez, CA 94553

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- (925) 655-4644

**Transitional Community Advisory Body
Meeting Minutes / Record of Action
April 13, 2026**

I. Roll Call and Introductions

Present: Leslie Brown, Dr. Mariah Bruce, Angela Butler-Owens, Chair Pastor Ed Harris, Bianca LaChaux, Dr. Fredrick Lee, Walter McMath, Vice Chair Dr. Jalaima Nichols, Nnedi Obembe, Willie Robinson, Antwanisha Hicks (alternate), Kim Jones (alternate) Patt Young (alternate)

Present (on-line, exercising Just Cause for voting purposes): Loren Dalbert

Present (on-line): Rachel Corona

Absent: Dr. LéJon Payne

Vice Chair Dr. Jalaima Nichols thanked everyone for coming and welcomed the guest speakers who will make presentations from their respective county programs.

Quorum met at 5:32 PM

II. APPROVE March 9, 2026 TCAB Record of Action / Minutes

Group also agreed to continue current meeting process agreements.

Public comment: None

Motion by Chair Pastor Ed Harris, second by Member Nnedi Obembe to approve March 9, 2026 Record of Action / Minutes.

Ayes: Unanimous

III. RECEIVE update on Request for Qualifications for the Lead Entity for the Federal D. Glover Community Wellness Network

Dr. Kendra Carr shared on behalf of Supervisor Scales-Preston who was unable to attend this evening. For background, the RFQ went to the BOS Equity committee in March where it was approved to move forward to the 3/31/26 BOS meeting. Supervisor Scales-Preston pulled it from the consent calendar due to the following concerns: (1) Desire to ensure this one-time funding is spent wisely; (2) Desire to ensure that there is strong language that the funding in this RFQ is for exclusive Wellness Network activities and cannot be expended for any other purpose for the awardee agency; (3) Desire to develop a more robust vetting process. Towards #3, the RFQ solicitation process will have two (2) parts – an initial screen for applicants’ qualifications and interviews for those who pass the initial screen. From this a list of qualified vendors will be generated from whom in-depth applications including scope of work, staffing and budgets will be received.

The RFQ will be discussed at a future special BOS Equity committee meeting where the concerns will be addressed and the RFQ edits made. Director Dr. Carr indicated that revised RFQ will be sent to TCAB for awareness prior to publication. TCAB members are also welcome to attend the BOS Equity committee.

**Transitional Community Advisory Body
Meeting Minutes / Record of Action
April 13, 2026**

Member Robinson asked if the Supervisor’s feedback came after the Equity committee meeting and if administrative costs are fixed in county contracts. Member Leslie Brown asked if TCAB can provide input into the interview questions. Director Dr. Carr said they would make note of the request.

IV. DISCUSS Request for Proposals development process and RECEIVE Ad Hoc committee assignments (to be shared off line)

Staff Jessica Travenia asked that this item be moved to the end of the agenda or shared off-line given tonight’s robust agenda.

V. RECEIVE presentations from Contra Costa Health Services and Employment and Human Services Departments

Director Dr. Carr reiterated the grounding of how these services relate to Wellness Network goals and objectives. [presentation slides included in agenda packet]

1. Behavioral Health Services was unable to present, A3 unable to join
2. Housing Navigation Services, Jamie Schecter, Homeless Services Chief
3. Maternal and Infant Health, Natalie Berbick, FMCH Director, Adian Megis, Perinatal Equity Initiative, Jarah Crowner, Black Infant Health
4. Preventative Health Care, Andrea Sandler, Associate Ambulatory Medical Director
5. Re-entry Population Services (online), Thiombe Mashaba, Program Coordinator
6. EHSD Resource Navigation (online), Al Gibson and Joanna Thieme, District Navigators

Public comment:

Narissa Harris asked where pregnant clients could be referred for services.

VI. RECEIVE TCAB Updates and Announcements

Vice Chair Dr. Jalaima Nichols stated that the Ad Hoc assignments will be shared off-line.

Meeting adjourned at 8:30 PM

The next meeting is currently scheduled for May 11, 2026 at 1025 Escobar Street, Room 110, Martinez, CA 94553.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2052

Agenda Date: 5/11/2026

Agenda #: 2.

Advisory Board: Transitional Community Advisory Board
Date: May 11, 2026
Subject: Receive Request for Qualifications (RFQ) Update
Presenter: Kendra Carr
Contact: Kendra Carr, kendra.carr@oresj.cccounty.us
[<mailto:kendra.carr@oresj.cccounty.us>](mailto:kendra.carr@oresj.cccounty.us)

Information

The Transitional Community Advisory Board (TCAB) will receive an update on the Request for Qualifications (RFQ) process for the Federal D. Glover Community Wellness Network Lead Entity. The update, presented in coordination with Supervisor leadership and the Equity Committee, will include key changes and timeline implications.

This update builds on TCAB's prior review, input, and approval of the RFQ, and reflects ongoing efforts to ensure Equity Committee Vice Chair alignment with budget and selection processes and implementation readiness.

Referral History and Update

On March 9, 2026, TCAB reviewed and approved the RFQ for the Lead Entity and provided direction on outreach strategies to ensure broad awareness among Black-led, community-rooted organizations and networks across Contra Costa County.

This item provides a status update on approval progress and next steps toward selection.

Recommendation(s) / Next Step(s)

Receive the RFQ update and discuss timeline implications

Motion / Vote Required

No formal motion required. Direction requested.

This item advances implementation of the Federal Glover Community Wellness Network.

Request for
Qualifications
#0038
June 2026



**OFFICE OF
RACIAL EQUITY
AND SOCIAL JUSTICE**
CONTRA COSTA COUNTY



Lead Entity for the
Coordination and
Development of the
Federal D. Glover
Community Wellness
Network

Release Date: TBD

Submission Due Date: TBD

Contact for Questions:

Office of Racial Equity and Social Justice (ORESJ)

Email: admin@oresj.cccounty.us

Table of Contents

- I. Background
 - A. Intent of RFQ
 - B. African American Holistic Wellness and Resource Hub
 - C. Scope of Services
 - D. Qualifications and Eligibility
 - E. Budget and Contract Period
 - F. Timeline

- II. Application Instructions and Review Process
 - A. Response Instructions
 - B. Response Outline
 - C. RFQ Mandatory Requirements
 - D. Review and Selection Process

- III. Other Procedures and Instructions
 - A. Optional Virtual Bidder's Information Session
 - B. How to Submit Questions
 - C. Submissions are Public Records
 - D. Contract Information and Requirements
 - E. Forms and Attachments
 - a. Form #1: Bidder's Statement of Capacity
 - b. Form #2: Bidder's Contracts and References
 - c. Form #3: Anti-Collusion Statement
 - d. Form #4: Addenda Acknowledgement
 - e. Attachment A: General Conditions (Purchase of Services – Long Form)
 - f. Attachment B: Fiscal Questionnaire
 - g. Attachment C: Map of Priority Census Tracts

I. Background

A. Intent of Request For Qualifications

The Contra Costa County Office of Racial Equity and Social Justice (ORESJ) is seeking submissions of qualifications from local agencies, organizations and collaboratives qualified to serve as the Lead Entity for the development and implementation of the Federal D. Glover Community Wellness Network (formerly the African American Holistic Wellness & Resource Hub).

This initiative builds upon the community's collective vision for African American wellness and thriving¹, as well as the County's commitment to addressing racial inequities and improving outcomes for its most marginalized residents and communities. The Federal D. Glover Community Wellness Network (FGCWN) will provide a decolonized approach to culturally responsive, compassionate, and comprehensive responses to the needs of vulnerable members of the African American community. It builds upon the success of prior County efforts and models such as the Contra Costa Family Justice Alliance (initially administered by Employment and Human Services Department), the Black Health Conductors program (administered by the Health Department) and the Reentry Success Network/Center (administered by the Probation Department).

The FGCWN will provide a formalized structure for the coordination and sustainability of a countywide network of County- and community-led programs and services. Its purpose is to ensure the efficient use of resources, consistent access to quality services across communities, streamlined policies, and a coordinated focus on the needs of Black/ African American² residents experiencing disparities and inequities throughout Contra Costa County.

Ultimately, the FGCWN will play a critical role in strengthening a comprehensive, countywide safety net for vulnerable Black/African Americans and other marginalized residents—enhancing safety, connection, belonging, and access to health, mental health, and supportive services that meet both immediate and long-term needs.

The purpose of this solicitation is to identify a qualified Lead Entity to implement and oversee the coordination of the FGCWN as outlined in the Implementation Plan ([linked here](#)) that was approved by the Board of Supervisors on August 12, 2025. The selected Lead Entity will serve as the administrative and

¹ *Built By Us: A Community Blueprint for the African American Holistic Wellness and Resource Hub*, Feasibility Study commissioned by the Contra Costa County Board of Supervisors, presented April 15, 2025

² Terms such as *African American*, *Black*, and other descriptors connected to the African diaspora reflect evolving histories of self-identification shaped by migration, culture, class consciousness, political movements, census classifications, and anthropological understanding. Language continues to shift as communities define themselves on their own terms. While this document uses the term Black/African American for consistency, we affirm that all individuals and communities who identify anywhere along this spectrum of African diaspora, including Afro Indigenous, Afro Caribbean or Afro Latino identity are recognized, respected, and included in the intent of this work.

coordinating body responsible for establishing governance structures, nurturing service provider relationships, ensuring shared accountability, and building long-term sustainability for the FGCWN.

It is important to note that a parallel process is underway to solicit the services of community-based organizations to provide rapid response services within the FGCWN. The contracted community-based service providers will form the first cohort of agencies for which the Lead Entity will engage, support and coordinate.

B. The African American Holistic Wellness and Resource Hub

Funding for this Request for Qualifications (RFQ) comes from Measure X, a Countywide, 20-year, ½ cent sales tax approved by Contra Costa County voters on November 3, 2020. The text of the ballot measure stated that the intent of Measure X is “to keep Contra Costa’s regional hospital open and staffed; fund community health centers; emergency response; support crucial safety-net services; invest in early childhood services; protect vulnerable populations; and for other essential county services.” The Contra Costa County Board of Supervisors approved Measure X funds for the establishment of an African American Holistic Wellness and Resource Hub to be developed and administered by the Office of Racial Equity and Social Justice.

Currently, in Contra Costa County, Black/African Americans represent approximately [8.7%](#) of the population. Racism, systemic inequities, injustice, and the enduring impacts of colonial structures have created and maintained conditions that disconnect many Black/African Americans from ancestral traditions, cultural lifeways and community-rooted systems of health and well-being. Throughout the United States, including here in Contra Costa County, Black/African Americans continue to experience disproportionate rates of preventable chronic illnesses such as heart disease, obesity, cancer as well as more recently, COVID-19. Racial and ethnic disparities in health outcomes, the criminal justice system, educational achievement, and social service metrics in Contra Costa County have been well-documented in reports issued by the [First Five Contra Costa](#), [Kaiser Permanente](#), [Contra Costa Health Services](#), [Contra Costa Continuum of Care](#), [Contra Costa Employment and Human Services Department](#), and others.

For the last several years, members of the community have been advocating and leading the effort in the County for the creation of an African American Holistic Wellness and Resource Hub and the urgent need for expanded support services that address the pain, trauma, and other related challenges that exist in under-resourced, under-served Black/African American communities. Since its inception, the vision of a wellness *hub* has evolved and grown to encompass a countywide wellness *network* connecting communities and services throughout Contra Costa County, which then informed the recent change of the name from the African American Holistic Wellness and Resource Hub (AAHWRH) to the Federal D. Glover Community Wellness Network (FGCWN). The high-level mission and vision for the FGCWN is to host and provide culturally relevant and responsive services to eliminate health and wellness disparities. As a result of services provided through FGCWN, Black/African American community members in Contra Costa County will experience greater safety, connection and belonging, and have greater access to health, mental health and other support services that meet their immediate needs.

On December 12, 2023, the Board of Supervisors directed that a one-time allocation of \$1 million of Measure X funds be allocated for the purpose of supporting the “African American Holistic Wellness and Resource Hub and existing services” in Contra Costa County. These funds were allocated to support and expand current programs and services as an immediate, intermediary step until the Hub was established. In May 2025, a cohort of 13 Black/ African American-led community-based organizations began service delivery on 14 projects located in East and West County across five priority services areas – community healing, food and housing

insecurity, infant and maternal health, behavioral health and youth development. See the current cohort of service providers [here](#).

On April 23, 2024, the Board of Supervisors allocated an additional \$7.5 million of Measure X funds towards the actual establishment and operation of an African American Holistic Wellness and Resource Hub (subsequently the Federal D. Glover Community Wellness Network) and implementation of services and activities. This is in addition to the \$180,000 that the Board of Supervisors allocated for the completion of a comprehensive feasibility study to help inform the purpose, design, and implementation of the AAHWRH services.

From August 2024 through March 2025, Ceres Policy Research conducted a [feasibility study](#) that included 8 community listening sessions, multiple stakeholder interviews, and a community survey of over 4,000 residents, as well as a fiscal analysis of possible locations and a comprehensive health and needs assessment of Black/ African American community members in Contra Costa County. On April 15, 2025, Ceres Policy Research presented their feasibility plan to the Board of Supervisors along with their recommendations for the design and implementation of an AAHWRH. The Board directed ORESJ to proceed with creating an actionable implementation plan based on the information and recommendations shared in the feasibility report.

On June 10, 2025, the Board of Supervisors approved an allocation of \$400,000 of one-time Measure X funds to expand targeted outreach and supportive services for Black/African American males and directed that these funds be added to the previously allocated \$7.5 million and included in the implementation plan for the AAHWRH.

On August 12, 2025, ORESJ presented the [Implementation Plan](#) for the AAHWRH to the Board of Supervisors, which outlined three implementation phases spanning from August 2025 to July 2029. In the first implementation phase, ORESJ, in consultation with the Board-appointed Transitional Community Advisory Board (TCAB), would release two competitive solicitations – one for an implementation lead entity and another for rapid response services. This RFQ is in response to the former.

On October 27, 2025, the Transitional Community Advisory Body (TCAB) held its first meeting to begin tasks associated with Phase 1 of the implementation of the AAHWRH. On November 10, 2025, at their second meeting, TCAB members recommended the re-naming of the AAHWRH to the Federal Glover Community Wellness Network (FGCWN) in honor of the late County Supervisor Federal D. Glover, as well as to better reflect the aim of establishing a countywide service network.

TCABs role is to support the early development of the FGCWN by providing guidance and feedback to ORESJ in the procurement of an independent lead entity who will oversee implementation and coordination. Similar to the AAHWRH Feasibility Study Steering Committee (December 2023 to May 2025), the TCAB is a community-led advisory body comprised of sixteen (16) county residents who each possess personal and professional lived experiences that reflect the needs, concerns and priorities of vulnerable Black/African Americans in Contra Costa County.

TCAB responsibilities include:

- Review and provide feedback on eligibility and selection criteria for:
 - Implementation Lead entity
 - Executive Director

- Board of Directors
- Community Council
- Support outreach and recruitment efforts for interested and qualified candidates for all positions/roles listed above

Once selected and Board-approved, the Lead Entity will attend the monthly TCAB meetings and provide progress updates and receive feedback related to the implementation of the FGCWN. The TCAB will remain in place until the independent 501(c)(3) nonprofit organization is created, a Board of Directors is appointed, and a Community Council is established, after which the TCAB will dissolve.

C. Scope of Services

The County seeks to identify qualified vendors, from whom bids will be requested to select a Lead Entity with which to contract.

Respondents selected for inclusion on the “Qualified Vendors List” must demonstrate expertise and skill in the areas noted in the below grid of responsibilities and scope of work for the Lead Entity of the FGCWN. Those added to the Qualified Vendor List will be identified through this Request for Qualifications (RFQ) process and only vendors on this list will be deemed qualified to provide the services described in this document. Selection of the FGCWN Lead Entity will ensue from the Qualified Vendors List.

The FGCWN Lead Entity will have extensive expertise in supporting local Black-led and Black/ African American community-serving organizations to implement and administer the coordination of a countywide network of services and activities dedicated to increasing and strengthening Black/African-American holistic wellness in Contra Costa County. The FGCWN Lead Entity will be responsible for the coordination and development of the FGCWN, according to the [Implementation Plan](#) approved by the Board of Supervisors on August 12, 2025.

The Lead Entity will be responsible for the following:	
Federal D. Glover Community Wellness Network	
Network Coordination	Coordinate a network of service provider partners and facilitate collaboration and communication among County, community-based, mutual-aid networks and other partners. Align and integrate programs and services offered via mobile, pop-up, and satellite sites. Support and facilitate referral and coordination processes that respond to shifting migration and community dynamics among Black/African American residents throughout the County.
	Hire an (or serve as) Executive Director to oversee implementation. Establish (or serve as) an independent 501(c)(3) nonprofit organization to

Organizational Development	serve as the network’s Lead Entity. Recruit and convene a Board of Directors and a Community Council. Hire inaugural program and operations staff. In partnership with ORESJ, develop and nurture partnerships with County, nonprofit, business, and philanthropic stakeholders.
Infrastructure Development	Provide the Executive Director with technical support, strategic planning, and clear direction on how to design and implement the network. Serve as the employer of record for the executive director and any network staff. Provide the organizational infrastructure, administrative support, and resources for the Federal D. Glover Community Wellness Network staff to carry out its coordination and administrative duties to launch the network. Identify and secure community-based satellite sites to house network programs and services. Once a physical site is established in East County, provide infrastructure (workspace, coordination, supplies, and communications) for partners co-locating services at the site.
Data Integration and Outcome Tracking	Collaborate with County agencies and community-based partners to use common data collection tools. Identify impact indicators and outcomes for all partners to track. Encourage responsible data sharing among partners while ensuring participant confidentiality, trust, and safety. Monitor program activities and progress reports that track people served, milestones achieved, and deliverables met; produce an annual summary report of these outcomes.
Implement Best Practices and Continuous Improvement	Identify and share evidence-based, promising, and community-defined best practices with partners. Coordinate capacity-building and training opportunities for all partners engaged in service provision. Nurture a culture of learning, collaboration, and coordinated service delivery among network service providers and partners. This can include activities such as network convenings, coordinated site visits, strategic thought partnership, connection to resources and other supports.

Resource Development	Work with public systems, business, community, and philanthropic partners to identify and pursue funding opportunities. Develop and implement a 10-year fund development and sustainability plan for the Federal D. Glover Community Wellness Network.
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Based on the above summary of contract requirements and required operations for the FGCWN, the following outlines the above responsibilities and deliverables according to a three-year timeline:

Anticipated Year One Deliverables |

- Once selected and Board-approved, the contracted lead entity will meet monthly with the Transitional Community Advisory Body to provide progress updates related to the implementation efforts and milestones.
- Hire (or serve as) an executive director to lead the implementation efforts.
- Create (or serve as) an independent and self-sustaining 501(c)(3) nonprofit organization to serve as the Federal Glover Community Wellness Network.
- Recruit and assemble a Board of Directors comprised of individuals with strong Black/African American community ties, as well as positions of influence in public systems to allow for the independence and agility of a nonprofit organization while maintaining support from local government partners. Until the Board is created, the lead entity will need to seek approval for budget, adoption of data tools/outcomes framework, organizational structure and personnel plan from ORESJ.
- Recruit and assemble a Community Council to provide insight, subject matter expertise, and lived experience perspective to help guide and inform the shaping and implementation of the programs and services offered within the Federal D. Glover Community Wellness Network.
- Working with County and community partners, identify and secure community-based satellite sites to house and/or co-locate network programs and services.
- Identify data collection tools, resources and practices to implement across the network.
- Report out on early indicators of success among the network’s community-led and county agency programs and services.
- Meet (at minimum) monthly with ORESJ to discuss progress related to launching the network; provide quarterly updates for ORESJ to present at the Equity Committee meeting of the Board of Supervisors.

Anticipated Year Two and Three Deliverables |

- Support the Executive Director to recruit and hire inaugural network staff.
- Develop a formalized structure for service coordination, partnership development and shared governance.
- Convene and facilitate multidisciplinary team meetings with county and community partner staff to ensure referrals, communications, and services remain aligned and address the needs of the most vulnerable participants.
- Provide coordination, support, technical assistance, and capacity building opportunities for contracted community organizations and County agency partners, as well as other community partners

contributing in-kind services, to ensure alignment in the delivery of caring, culturally responsive direct services.

- ❑ Develop a ten-year fund development and sustainability plan.
- ❑ Working with County and community partners, implement comprehensive data collection and evaluation methods to assess network effectiveness and impact. This includes the collection and analysis of both qualitative and quantitative data to capture a holistic view of service delivery and outcomes.
- ❑ Facilitate participatory data sense-making and community learning exchanges (e.g. storytelling, narrative interviews, focus groups) to foster continuous improvement, community engagement, and nuanced understanding of user experiences.
- ❑ Provide quarterly updates for ORESJ to present at the Equity Committee meeting of the Board of Supervisors.

ORESJ's Scope of Work

Since December 2023, the Office of Racial Equity and Social Justice (ORESJ) has served as the lead county agency responsible for stewarding the establishment of the FGCWN.. ORESJ is leading the procurement processes for this RFQ which seeks a lead implementation entity, as well as the complimentary RFP which requests applications from Black/African American-led, Black/African American-serving service provider organizations to provide rapid response services in North Richmond, Richmond, Pittsburg and Antioch. ORESJ currently facilitates TCAB the Board-appointed body tasked with providing real-time feedback on the early implementation tasks for the community wellness network. In Phase 2, after the FGCWN Lead Entity has been selected, a 501c3 has been established, and a Board of Directors and Community Council are in place, the T-CAB will transition from its duties and dissolve.

During this first implementation phase, ORESJ will pursue funding opportunities for research and evaluation of the FGCWN. ORESJ is committed to research and evaluation that is community-centered, non-extractive and affirming. Core methods will include qualitative measures (e.g. storytelling, narrative interviews, and focus groups with community wellness network users, staff, and leaders); quantitative tracking of disaggregated access and service outcome indicators; participatory data sense-making and community learning exchanges; and transparent reporting to ensure information is readily accessible.

During Phase 2, ORESJ will continue to work with and support the contracted implementation lead entity and its executive director with establishing and maintaining partnerships with County agencies and other public system partners with the goal of establishing effective collaboration, communication and coordination regarding referral processes, service alignment, and leveraging of shared resources and services.

In partnership with the contracted implementation lead entity and executive director, ORESJ will also engage health system partners, local municipal leadership and community organizations to garner support, buy-in and commitment from key stakeholders regarding long-term service partnerships and sustainability.

Overall, ORESJ will serve as a bridge and liaison to County leadership and departments, while also providing support and strategic thought partnership to the FGCWN.

Key Implementation Priorities for ORESJ during Phases 1 and 2 (identified through the Feasibility Study's community needs assessment process):

- Expand mobile physical health services in collaboration with Contra Costa Health and establish partnerships with transportation services and community-based organizations.
- Expand systems navigation and service linkage support in collaboration with County departments, as well as expand supports to unhoused and housing insecure families.
- Establish partnerships with community-based organizations to access and involve credible messengers, pop-up sites, and wraparound supports.
- Support and leverage community-based mental health healing circles and counseling programs in partnership with trusted local providers.
- Expand access to restorative justice and re-entry support services in collaboration with the Public Defender and Probation Departments.
- Expand, leverage and coordinate existing supportive services that prioritize Black/African American males, mothers and infants, and isolated elders.
- Focus initial services across multiple target neighborhood sites in Districts 1 and 5 to meet urgent resident needs and ensure accessibility (see maps of census tracts identified as priority areas for access to services).

D. Qualifications and Eligibility

Part I. Qualified Vendors

A list of Qualified Vendors will be developed from response submissions that demonstrate a proven and demonstrable track record in working in deep partnership with service providers and community organizations embedded in, representative of, and dedicated to serving marginalized, vulnerable Black/African American communities in Contra Costa County. Vendors must be able to clearly articulate understanding of the demographics, experiences, and needs of diverse, multi-generational Black/African American communities and residents, and demonstrate expertise in engaging, communicating, partnering, and/or serving the Black/African American community and other marginalized communities of color. Ideal Respondent(s) will also have deep experience and understanding of the communities, systems, and the social, economic and cultural dynamics of Contra Costa County.

Ideal responses will include a documented history of comparable projects and/or equivalent service delivery, fundraising and will demonstrate a record of building and coordinating a collective of community, public system and/or private partners to improve the wellbeing of vulnerable communities.

Part II. Selected Vendor

A second phase solicitation process will ensue with the Qualified Vendors. Ideal responses in this phase will identify additional funds beyond the amount funded in this RFQ to support FGCWN endeavors. Respondent(s) with demonstrated experience and capacity in grant writing, leveraging, fund development for non-profits, community-based organizations and/or small businesses within the past 5-10 years will be strongly considered.

Respondents may apply as single entities or as a coalition with one lead agency identified. Organizations that would like to submit a Scope of Qualifications (SOQ) but cannot perform all required services are encouraged to partner with other agencies to have a team that would complement/supplement their capabilities.

Respondents must meet the following criteria:

Organizational Eligibility

- Respondent(s) will be organizations led by members of the communities they serve (defined as organizations with leadership, board, or governing members representing the target community, and with core programs developed by and for the target community and residents of Contra Costa County). They must be able to demonstrate cultural competence and the ability to establish community trust.
- Be a registered organization and active standing with the California Secretary of State's Office (for corporations).
- Preferably located within Contra Costa County.
- Have a valid, current business license (if applicable), Employer Identification Number, and be fully current on all state and local tax filings and payments.
- As applicable, hold current state or local licenses, credentials or certifications required to provide the services proposed.
- Be knowledgeable about, and comply with, all applicable federal, state, and local laws and regulations.
- Have a proven track record in successfully providing the proposed services.
- Have commercial general liability insurance and other insurance as needed and required by the County.
- Agree to comply with the County's Standard Contract provisions. A copy of the County's General Conditions is attached as Attachment A in this RFQ and incorporated herein. By submitting a Proposal, the Successful Respondent agrees that it will agree to using the attached form with no exceptions to the form of the County's Standard Contract.

Experience Requirements

- Demonstrate meaningful, relevant experience leading a multi-provider or multi-agency network.
- Demonstrate meaningful, relevant experience delivering holistic wellness services, evidence-based or research-based curriculum and/or wraparound services for community members (e.g. mental health, maternal care, housing, etc.).
- Demonstrate knowledge of CAL-AIM and Enhanced Care Management Service Providers Requirements.
- Employ staff with lived experience relevant to the communities they serve and prioritize mentorship, leadership development, and fair compensation.

E. Contract Period and Annual Tasks

The successful Lead Entity selected from the Qualified Vendor list will enter into a three (3) year contract with Contra Costa County, subject to annual evaluations.

See the sample project structure below with annual tasks to support the development and growth of the FGCWN over a three (3) year period. Qualified Vendors invited to participate in Part II of this solicitation will be expected to generate a three (3) year budget and narrative to correspond with their proposed workplan.

Year 1

Lead Entity
Hire an Executive Director
Launch development and coordination activities for the Network
Apply for and establish an independent 501(c)(3)
Provide capacity building activities and trainings for the Network
Provide regular updates to community about opportunities to engage the Network
Recruit and launch the Board of Directors and Community Council
Year 2
Lead Entity
Executive Director serves as main ambassador for the Network, develops infrastructure, communicates and build relationships among stakeholders, raises funds
Lead development and coordination activities for the Network
Provide capacity building activities and trainings for the Network
Develop a sustainability plan and raise funds for the countywide Network
Provide regular updates to community about opportunities to engage the Network
Convene and facilitate the work of the Board of Directors and Community Council
Year 3
Lead Entity
Executive Director serves as main ambassador for the Network, develops infrastructure, communicates and build relationships among stakeholders, raises funds
Lead development and coordination activities for the Network
Provide capacity building activities and trainings for the Network
Develop a sustainability plan and raise funds for the countywide Network
Provide regular updates to community about opportunities to engage the Network
Convene and facilitate the work of the Board of Directors and Community Council
Develop a data and evaluation plan

F. Timeline

The following outlines the timeline of activities for this solicitation process, beginning with the RFQ release date and ending with the anticipated contract start date.

EVENT	DATE*
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RFQ Release Date	May 4, 2026
Virtual Bidders' Information Session (optional) **	May 15, 2026, 10:00 am – 12:00 pm
RFQ Questions Submission Deadline	May 22, 2026 by 3 pm
Response to RFQ Questions published	May 29, 2026
Statement of Qualifications submittal Deadline	June 11, 2026 by 3pm
Interviews	July 13, 2026
Qualified Vendor Selection Notification	July 29, 2026
Submit written Protest deadline	July 6, 2026
Notification of Protest Decision	July 17, 2026
Part II. Lead Entity Bid process	July 20 – August 7, 2026
Lead Entity Selection Notification	August 10, 2026
Review by Equity Committee	August 17, 2026
Request Approval from Board of Supervisors	September 8, 2026
Contract Negotiation and Routing	September 9, 2026 – October 31, 2026
Proposed Contract Start Date	November 1, 2026

**Dates may shift due to unforeseen scheduling challenges and/or change*

*** Please register in advance for the virtual Bidders' Information Session at the following link:*

- <https://cccouny-us.zoom.us/meeting/register/PtHZtnyTR1moiG-oKo4RjA>
- *After registering, you will receive a confirmation email containing information about joining the meeting.*

II. Application Instructions and Review Process

A. Response Instructions

1. Responses to this RFQ must be submitted electronically through the BidNet Direct website. No exceptions are allowed.
 - a. Contra Costa County Purchasing Services is facilitating this procurement process on behalf of ORESJ. Purchasing Services uses BidNet Direct to notify vendors of formal solicitations. Vendor registration is free and the County does not require vendors to pay any fees.
 - b. All aspects of RFQ submission administration will be handled by the BidNet Direct site. Contact customer service if you need technical assistance with any part of the bid process at: support@bidnet.com or call (800) 835-4603.
2. Responses shall consist of a single packet containing all required documents and any allowable supporting information. Each Respondent must submit one (1) original response via BidNet. Late submissions will not be accepted.
3. The response narratives shall be typed double-spaced and printed on 8 1/2" x 11" paper with no less than 1" margins on all sides, using an easy to read 12-point font. Total response narratives shall not exceed 20 pages collectively, excluding the cover letter, table of contents, and required attachments.
4. All pages in each submitted response packet must be numbered consecutively beginning with the Cover Letter as page 1 and ending on the final page of the response packet.
5. All information in each response packet must be presented in the sequence outlined in the next section (Response Outline).

B. Response Outline

Section I: COVER LETTER and TABLE OF CONTENTS

1. Cover Letter
 - i) Provide no more than a one-page cover letter that briefly introduces your organization and interest in serving as the Lead Entity of the Federal D. Glover Community Wellness Network. The letter must be signed in blue ink by an authorized representative of the firm.
2. Table of Contents

Section II: STATEMENT OF QUALIFICATIONS (SOQ) NARRATIVE

1. Organizational History and Overview (1-2 pages)

- i) Describe your organization’s vision, mission, and strategic goals. Your organization’s history, years in operation, current core services and number of years providing the services described in this solicitation. Detail your organization’s history of providing services in Contra Costa County and indicate where your organization’s headquarters are located, the location of any satellite offices in Contra Costa County, and the form of your business (nonprofit, other—please specify).
- ii) Your organization’s primary areas of expertise and qualifications (including resources, capabilities, and licenses/certifications) as they relate to the scope of services described in this RFQ.

2. Scope of Services Understanding and Experience (3-4 pages)

- i) Describe the organization’s understanding, knowledge, and experience working in partnership with and supporting Black/African American-led, Black/African American community-serving grassroots organizations.
- ii) Describe your organization’s expertise in developing, supporting and/or coordinating networks and collaborative partnerships across multiple stakeholders that involve co-located and integrated services to achieve successful outcomes for vulnerable Black/African American populations. Describe your approach to fostering collective impact and/or collaboration among partners, cultivating consistent practices and attitudes, and managing both administrative and programmatic operations involving multiple partners with diverse skill sets, responsibilities, values, and ways of working.
- iii) Describe your approach to supporting relationship- and capacity-building with service providers, ongoing quality improvement among partners, and advancing professional capacities and effective practices for local nonprofit/public stakeholders. Include any particular experience in building the capacities and/or skill sets of service providers in fields specifically related to the goals of the FGCVH.
- iv) Describe any experience in grantmaking, administration and/or management of service contracts, fundraising and fund development. If applicable, indicate any additional funds, services, or resources that will be leveraged to supplement or augment the work described in the scope of services.

3. Service-Related and Subject Matter Expertise (2-3 pages)

- i) Discuss your expertise as it relates to developing and implementing programs to address Black/African American health and wellbeing in Contra Costa County. Discuss any expertise in managing and operating culturally relevant programs, integrating evidence-based practices/interventions relevant to the target population, providing trauma-informed care, and delivering client-centered services while monitoring program performance.
- ii) Describe your experience and expertise in working with public agencies, particularly those that are central to this project, including the Health Services Department, Employment and Human Services Department, Library, Probation and Public Defender offices.

4. Data Management and Learning Expertise (1-2 pages)

- i) Describe your organization’s experience facilitating participatory data sense-making and community learning exchanges (e.g. storytelling, narrative interviews, focus groups) to foster continuous improvement, community engagement, and nuanced understanding of user experiences.
- ii) Describe how your organization plans to manage, track, and collect data related to monitoring progress toward process outcomes, and include any relevant experience. Describe the data collection infrastructure, tools, systems and/or processes that will be utilized to support collecting and monitoring the project's implementation data.
- iii) Discuss your expertise and experience working within the requirements of state and federal laws mandating varying levels of confidentiality and protections of personal information. Include discussion of issues related controlling access to sensitive data, the use of interagency agreements to regulate information access, sharing, use, and privacy.

5. Team Member Qualifications (1-2 pages)

- i) Identify the key team member(s) for this project, including roles and duties as related to this project. Provide an Organizational Chart of key team members, including any partners or subcontractors; and describe each key team member’s lived experiences related to the scope of work, their qualifications, experience level, and expertise. Briefly discuss the related projects key team members have worked on, and other relevant experience that speaks to their expertise on this project. Submit resumés for all key team members who will be working directly on this project (these will *not count* towards page limit)
- ii) Identify the individual or team who will provide overall project leadership. Who will serve as the initial project manager until an executive director is identified? Indicate who is authorized to negotiate contract terms on behalf of your organization. If different, indicate who is the primary point-of-contact who will manage and oversee implementation of project. Share the areas of specialization of each member of the team leadership.

6. Experience with Similar Projects and Place-Based Experience within Contra Costa County (2-3 pages)

- i) Describe your organization’s history of and current operations in the local community, including identifiable service locations or facilities, within Contra Costa County, preferably within the region and/or communities where services are to be accessed by the most vulnerable Black/African American communities. You may include any relevant lived experience in the region, communities, or neighborhoods you intend to serve that demonstrates your expertise.
- ii) Describe how your organization plans to address any challenges/barriers clients may have in accessing your services. You may include any relevant lived experience with successful strategies to address challenges/barriers to service access for the communities within the regions you intend to serve.

Section IV: ATTACHMENTS

To support your proposal, include the following attachments, in the order listed below:

- Form #1: Bidder's Statement of Capacity: Requests information about business operations, fiscal oversight and any legal considerations.
- Form #2: Bidder's Contracts and References: Requests information about the organization's current and prior projects conducted under grant or contract, including all government contracts/grants.
- Form #3: Anti-Collusion Statement
- Form #4: Addenda Acknowledgement, if applicable
- Key Team Member Resumes – please keep each resume to no more than 2 pages, highlighting the most relevant experiences and skill sets related to this project's scope of services.
- Letters of Reference , three (3) references from professional relationships that can speak to Respondent's community, leadership, collaboration and fundraising capabilities**

This section pertains to Part II. Lead Entity selection process and is presented here for informational purposes only. These documents are not required in Part I. Qualified Vendors selection process.

Part II: PROJECT BUDGET and BUDGET NARRATIVE

(Maximum 3 pages, double-spaced, 1-inch margins, 12-point font. The line-item budget will not count towards any page limit. Items in the budget table may be single spaced.)

1. Budget Narrative

- i) Provide any considerations or feedback on the sample project structure and corresponding annual allocation included in Part I, Section E: Budget and Contract Period. Confirm that the annual allocation amounts align with your ability to perform the scope of work and proposed activities, and propose a staffing structure that aligns with your organization's structure and capacity. Include any anticipated challenges and/or proposed adjustments to the annual budget allocations with detailed description of reason and rationale for any proposed changes.
- ii) Include a detailed line-item budget to clearly illustrate the above.

2. Supplemental Resources

- i) To what extent are matching resources identified to supplement funding that will expand capacity and opportunities for the Federal D. Glover Community Wellness Network? Are there other initiatives or efforts that your organization is or will be implementing that can be leveraged and aligned to amplify or extend the project goals and impact?

Points equaling up to 5% (or 5 points) of the total score possible will be added to the applicant's total score.

The addition of these preferential points will make up the applicant's final score.

C. RFQ Mandatory Requirements

1. Respondents shall be fully responsible for all costs incurred in the development and submission for this RFQ.
2. The Respondent assumes sole responsibility for the complete effort required in submitting a proposal in response to this RFQ. No special consideration will be given after proposals are received because of a Respondent's failure to be knowledgeable as to all of the requirements of this RFQ.
3. Should any discrepancies, omissions, or doubt as to their meaning be found in the RFQ specifications or requirements, the Respondent shall notify the County in writing via BidNet Direct. In response, the County will send written instructions or addenda to all participants in the RFQ process. The County shall not be responsible for oral interpretations.
4. The County reserves the right to do the following at any time and for its own convenience, at its sole discretion:
 - a. To reject any and all proposals without indicating any reasons for such rejection
 - b. Terminate this RFQ and issue a new RFQ anytime thereafter
 - c. Extend any or all deadlines specified in the RFQ, including deadlines for accepting proposals by issuing an Addendum at any time prior to the deadline for receipt of responses to the RFQ
 - d. Procure any services specified in the RFQ by other means
 - e. Disqualify any Respondent on the basis of any real or perceived conflict of interest or evidence of collusion that is disclosed by the proposal or other data available to the County. Such disqualification is at the sole discretion of the County.
 - f. Reject the proposal of any Respondent that is in breach of or in default under any other agreement with the County
 - g. Reject any Respondent deemed by the County to be non-responsive, unreliable, unqualified, or non-responsible
5. False, misleading, incomplete, or deceptively unresponsive statements in connection with a submittal shall be sufficient cause for rejection of the submittal.
6. The Contract binds the heirs, successors, assigns and representatives of Successful Respondent. Prior written consent of the County is required before the Successful Respondent may enter into subcontracts for any work contemplated under the Contract, or before the Successful Respondent may assign the Contract or monies due or to become due, by operation of law or otherwise.
7. No one is authorized to amend any of these documents in any respect by an oral statement or to make any representation or interpretation in conflict with their provisions. Any changes to these documents will be issued in writing via addenda to be posted on BidNet.
8. By submitting a signed proposal, Respondent certifies that there has been no collusion with any other Respondent. Reasonable grounds for believing Respondent has an interest in more than one submittal will result in rejection of all submissions in which the Respondent has an interest. Any party to collusion may not be considered in future submissions for the same or similar work. See Form #3.
9. All addenda shall include an acknowledgement of receipt that must be returned. The addenda must be signed and attached to the final response. Failure to attach any addendum may result in the rejection of the response. See Form #4.

D. Review and Selection Process

All responses submitted in compliance with the RFQ requirements will be eligible for review and

selection. Responses will be evaluated for completeness and overall responsiveness to the requirements contained in this RFQ.

As a first step, Office of Racial Equity and Social Justice staff will review each response's adherence to RFQ specifications, including:

- On-time submission
- Complete submission packet:
 - Cover Letter and Table of Contents
 - Statement of Qualifications Narrative
 - Attachments (Form #1, Form #2, Form #3, Form #4)
 - Additional Supporting Documentation

All qualified submissions will be forwarded to the RFQ Review Panel for evaluation.

1. The panel will be composed of up to 7 members. These members will be selected from individuals representing the target population, public agencies, and service providers. In determining the panel's composition priority will be given to those with personal and professional expertise in the lived experiences of African American communities, the type of services described in this solicitation, and those who have other relevant subject matter experience and expertise. Members of the Review Panel will be required to sign an impartiality statement. Review panel composition will be released with the recommendations of the review panel.
2. The Review Panel will evaluate and score all qualified submissions using criteria outlined in the Request for Qualifications (RFQ) Scoring Sheet. Respondents achieving a minimum score of X% will be invited to interview with the Selection Panel on July 13, 2026.

Any recommendations for a contract award must be approved by the Contra Costa County Board of Supervisors' Equity Committee, and then the full Board of Supervisors, before any contract will be entered into by the County.

Request for Qualifications (RFQ) Scoring Sheet

Proposal Elements	Possible Score
<p>1. Organizational History and Overview</p> <ul style="list-style-type: none"> ● Relevancy of the organization's vision, mission, and strategic goals. ● Demonstrates alignment of purpose and values. ● Priority areas of investment and current portfolio reflect a commitment to addressing the needs of marginalized, underserved, Black/African American communities. 	<p>0 – 5 pts</p>

<p>2. Scope of Services Understanding and Experience (5 points each)</p> <ul style="list-style-type: none"> ● Demonstrates understanding, knowledge, and experience working in partnership and supporting Black/African American -led, Black/African American community-serving grassroots organizations. ● Demonstrates expertise in developing, supporting and/or administering networks and collaborative partnerships across multiple stakeholders. Includes any relevant and applicable experience in fostering collective impact and/or collaboration among community and county partners. ● Demonstrates expertise in ongoing quality improvement among Partners and in advancing professional capacities and effective practices for local nonprofit/public stakeholders connected to the Network’s work. ● Demonstrates experience in grantmaking, administration and/or management of service contracts, fundraising and fund development. Indicates whether there are additional funds, services, or resources that will be leveraged to supplement or augment the work described in the scope of services. 	<p>0 – 20 pts</p>
<p>3. Service-Related and Subject-Matter Expertise (10 points each)</p> <ul style="list-style-type: none"> ● Demonstrates expertise in managing and operating culturally relevant programs, especially for African Americans ● Has experience developing and managing multi-sector and interdisciplinary collaborative initiatives, including experience in working with public and/or County agencies 	<p>0 – 20 pts</p>
<p>4. Data Management and Learning Expertise (7.5 points each)</p> <ul style="list-style-type: none"> ● Demonstrates expertise in participatory data sense-making and community learning exchanges to foster continuous improvement, community engagement, and nuanced understanding of user experiences. 	<p>0 – 15 pts</p>

<ul style="list-style-type: none"> • Demonstrates the technical capacity to collect and report all required data including service delivery statistics and program implementation and outcome measures 	
<p>5. Team Member Qualifications (5 points each)</p> <ul style="list-style-type: none"> • Qualifications, lived experiences, expertise and related projects of staff are sufficient to deliver on the full scope of work. • Staff areas of specialization and related projects they have worked on that align with this scope of services. • Description of each team member’s role and area of responsibility in the project. 	0 – 15 pts
<p>6. Experience with Similar Projects and Place-Based Experience within Contra Costa County (5 points each)</p> <ul style="list-style-type: none"> • Has experience working on similar past projects with collaborative partners. • Demonstrates an organizational history of and current operations in the local community, especially vulnerable African American communities. • Describes how the organization plans to address challenges/barriers clients may have in accessing services. 	0 – 15 pts
<p>Preferential Points for Supplemental Resources</p> <ul style="list-style-type: none"> • To what extent are matching resources identified to supplement funding that will expand capacity and opportunities for the Federal Glover community Wellness Network? Are there other initiatives or efforts that the organization is or will be implementing that can be leveraged and aligned to amplify or extend the project goals and impact? • Points equaling up to 5% (or 5 points) of the total score possible will be added to the applicant’s total score. The addition of these preferential points will make up the applicant’s final score. 	0 – 15 pts

A. Evaluation and Negotiation

Upon completion of the review of SOQs, the County will notify Respondent(s) if further evaluation and negotiation is necessary. Respondent(s) meeting the minimum score requirement will be invited to interview with the Selection Panel on or around July 13, 2026. The key team members identified in the SOQ should attend the interview. Interviews will be 30-60 minutes. Any delay caused by Respondent’s failure to respond to direction from the County may lead to a rejection of the SOQ.

B. Award of Contract

If the County determines after further evaluation and negotiation to award the Contract, and such award has been approved by the Board of Supervisors, a Contract will be sent to the Successful Respondent for signature. No submittal shall be binding upon the County until after the Contract is signed by duly authorized representatives of both Respondent and the County.

C. Submissions are Public Records

California Government Code section 7920.000 et seq., the Public Records Act, defines a public record as any writing containing information relating to the conduct of the public’s business prepared, owned, used or retained by any state or local agency regardless of physical form or characteristics. The Public Records Act provides that public records shall be disclosed upon request and that any person has a right to inspect any public record, unless the document is exempted from disclosure.

Unless otherwise compelled by a court order, the County will not disclose any submission while the County conducts its deliberative process in accordance with the procedures identified in this RFQ. However, after the County either awards a contract to a Successful Respondent, or rejects all submissions, the County will consider each submittal subject to the public disclosure requirements of the California Public Records Act. Each Respondent is hereby informed that, upon submittal of its complete submission packet to the County in accordance with this RFQ, the complete submission packet becomes the property of Contra Costa County.

D. Protest Procedures

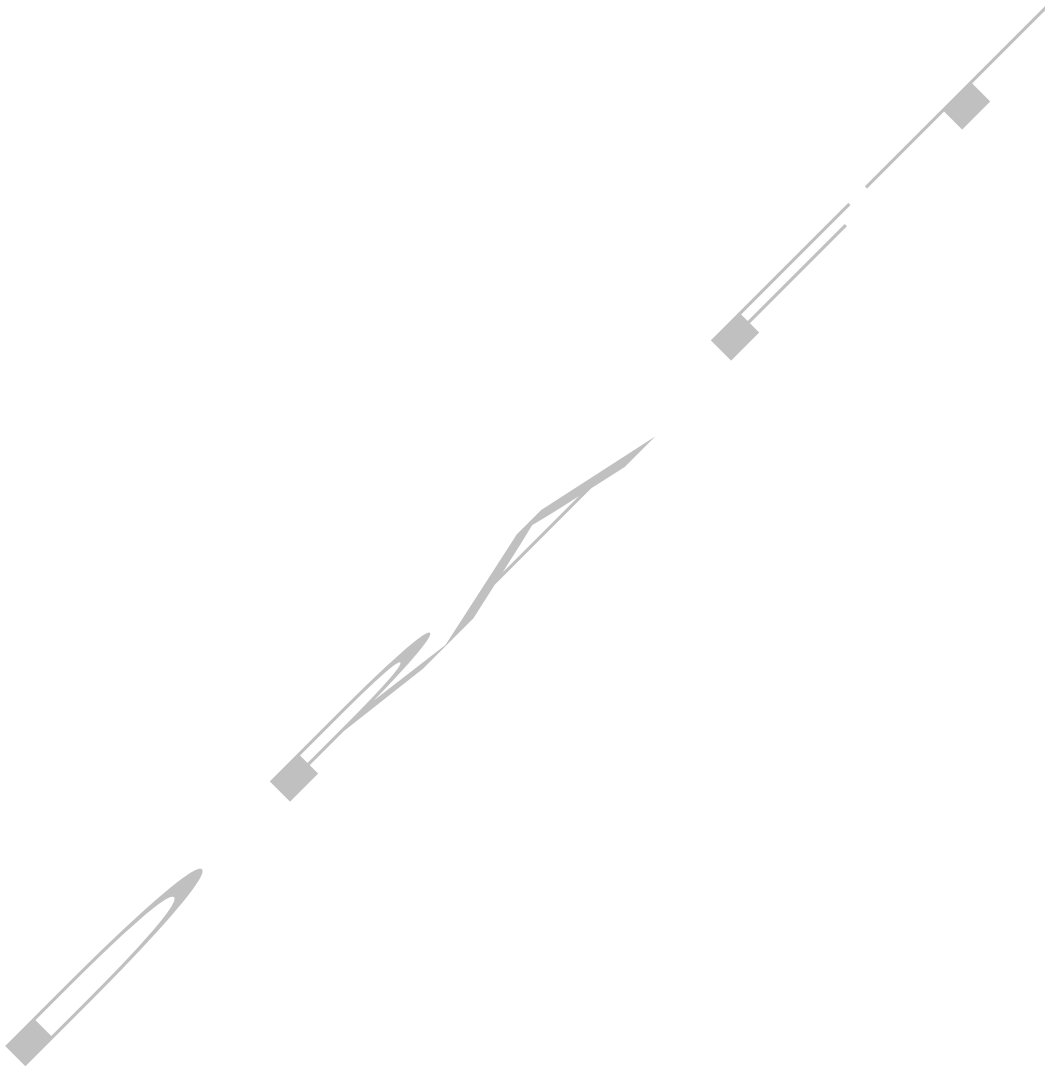
In the event a dispute arises concerning the RFQ process prior to the award of the contract, the party wishing resolution of the dispute shall submit a protest in writing to the attention of:

Emlyn Struthers, Senior Deputy County Administrator
Office of the County Administrator
Contra Costa County
1025 Escobar Street, Fourth Floor
Martinez CA, 94553

Protests must be submitted no later than 12:00 P.M. on July 17, 2026. Notification of a final decision on the protest shall be made in writing to the Respondent within ten (10) days, and the decision shall be final and not subject to further review. When submitting an appeal, the appellant must clearly state the action appealed, the harm to the appellant, and the remedy sought. Protests shall be limited to the following technical grounds:

- Failure of the County to follow the review and selection procedures and adhere to requirements specified in the RFQ or any addenda or amendments to the RFQ.

- There has been a violation of conflict of interest as provided by California Government Code Section 87100 et seq.
- There has been a violation of State or Federal law.



III. Other Procedures and Instructions

A. Optional Virtual Bidders' Information Session

Potential applicants are encouraged to attend a virtual Bidders' Information Session on **date at time** which will be held online via Zoom. Please register in advance for this meeting:

<https://cccounty-us.zoom.us/meeting/register/PtHZtnyTR1moiG-oKo4RjA>

After registering, you will receive a confirmation email containing information about joining the meeting.

At the Bidders' Information Session, staff will review the RFQ instructions, provide grant information and general technical assistance on the submission requirements.

B. How to Submit Questions

All questions regarding the proposal will be accepted through the BidNet Direct site only. The deadline for submitting questions for this RFP is on or before **date, no later than time**. All questions will be answered and disseminated to those registered on the BidNet Direct website. Contact customer service if you need technical assistance with any part of the bid process at: support@bidnet.com or call (800) 835-460

C. Submissions are Public Records

California Government Code Section 6250, the Public Records Act, defines a public record as any writing containing information relating to the conduct of the public's business prepared, owned, used or retained by any state or local agency regardless of physical form or characteristics. The Public Records Act provides that public records shall be disclosed upon request and that any person has a right to inspect any public record, unless the document is exempted from disclosure.

Unless otherwise compelled by a court order, the County will not disclose any submissions while the County conducts its deliberative process in accordance with the procedures identified in this RFP. However, after the County either awards a contract to a successful Applicant, or rejects all submissions, the County will consider each submittal subject to the public disclosure requirements of the California Public Records Act. Each Applicant is hereby informed that, upon submittal of its application to the County in accordance with this RFP, the application becomes the property of Contra Costa County.

D. Contract Information and Requirements

Contract Period

Any agreement awarded as a result of this RFQ will include the County's General Conditions, included as Attachment A. The initial term of any agreement awarded as a result of this RFQ will be for up to 36 months, and is subject to Board of Supervisors' approval. Each year's funding is contingent on successful progress and

met deliverables. Nothing in this RFQ, and nothing in an agreement awarded as a result of this RFQ, commits the County to contract with the Successful Respondent for any particular length of time.

All other factors being substantially equal, preference will be given to Respondent(s) located within Contra Costa County. For purposes of this RFQ, a Respondent is located in Contra Costa County if its principal place of business has been located in Contra Costa County for at least six (6) months immediately prior to the issuance of this RFQ.

Contract Monitoring and Evaluation

On behalf of the County, ORESJ will actively monitor all services provided through the contract that results from this RFQ process. This monitoring will determine if the Successful Respondent is performing as intended or if good cause exists to terminate the contract prior to the end of the contract term.

At a minimum, Successful Respondent will be expected to:

- i. Perform all services without material deviation from an agreed-upon Service Plan;
- ii. Complete annual summary progress reports for the County;
- iii. Maintain adequate records of service provision to document compliance with Service Plan and complete any forms provided by the County; and
- iv. Cooperate with the collection of other fiscal/administrative/service data as requested by the County.

The County will:

- i. Negotiate a service contract that identifies specific performance outputs and/or outcomes to be achieved during the contract term;
- ii. Review contract at least once per year within the contract period to ensure compliance with output/outcome requirements, document any non-compliance, and establish a Corrective Action Plan as needed;
- iii. Be part of the monitoring of subcontracts written by and entered into by the Successful Respondent that utilizes funds awarded under this solicitation; and
- iv. Provide information to Successful Respondent concerning additional State or County data requirements not provided here or in the resulting contract.

Contract Management Responsibilities

The Successful Respondent's Contract Manager shall also be responsible for all matters related to personnel and performance including but not limited to:

- i. Supervising, reviewing, monitoring, and directing the firm's personnel, and managing subconsultants.
- ii. Assigning qualified personnel to complete the requested services.
- iii. Administering personnel actions for firm's personnel and ensuring appropriate actions taken for subconsultant personnel.
- iv. Maintaining organized project files for record tracking and auditing.
- v. Developing, organizing, facilitating, and attending scheduled coordination meetings.
- vi. Implementing and maintaining quality control procedures to manage conflicts, ensure product accuracy, and identify critical reviews and milestones.
- vii. Reviewing invoices for accuracy and completion before billing to County.
- viii. Providing invoices in a timely manner and providing monthly contract expenditures.
- ix. Managing overall budget for contract and provide report to the County Contract Manager
- x. Ensuring compliance with the provisions of the contract and all specific Task Order requirements.

- xi. Ensuring the health and safety of personnel working in a hazardous environment in accordance with all applicable Federal, State, and Local regulations as applicable.

E. Forms and Attachments

Form #1: Bidder's Statement of Capacity

Organization Information

Name of Applicant Organization(s)	Click or tap here to enter text.
Business Address	Click or tap here to enter text.
Contact Person & Title *Individual must be authorized to sign this application and any contract with the County that may result.	Click or tap here to enter text.
Business Phone Number	Click or tap here to enter text.
Email Address	Click or tap here to enter text.
Year Organization Founded	Click or tap here to enter text.
Current Business Status	<input type="checkbox"/> Non-Profit Corporation <hr/> <input type="checkbox"/> Corporation ○ State of Incorporation: _____ <input type="checkbox"/> General Partnership <input type="checkbox"/> Limited Partnership <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Other (explain): _____
Exemption Expiration Date	Click or tap to enter a date.

Federal Tax ID #	Click or tap here to enter text.

Key Personnel

List the names and titles of up to three key personnel who would be assigned to the Contract.

Name, Title	Click or tap here to enter text.
Name, Title	Click or tap here to enter text.
Name, Title	Click or tap here to enter text.

Business Operations and Experience

Number of years bidder operated under the present business name:	Click or tap here to enter text.
List related prior business names, if any and time frame for each:	Click or tap here to enter text.
Number of years bidder has provided the services described in this RFQ:	Click or tap here to enter text.

Legal Authorizations

Is your firm authorized to do business in the State of California?

- Yes
- No

Is your firm a State of California registered small business?

- Yes

No

Description of Business Type (Check all that apply):

- Small Business Enterprise (SBE)** – independently owned and operated; cannot be dominant in its field of operation; must have its principal office located in California; must have its owners (or officers in the case of a corporation) domiciled in California; **AND** together with affiliates, be either: a business with 100 or fewer employees, an an average annual gross receipts of \$15 million or less over the previous three tax years, or a manufacturer with 100 or fewer employees.
- Minority Business Enterprise (MBE)** - at least 51% owned and managed on a daily basis by one or more minorities who are citizens or lawful permanent residents of the United States and member(s) of a recognized ethnic or racial group AND its home office is located in the United States.
- Women Business Enterprise (WBE)** - at least 51% owned and managed on a daily business by one or more women who are citizens or lawful permanent residents of the United States AND its home office is located in the United States.
- Disadvantaged Business (DBE)** - at least 51% owned and managed on a daily business by socially- and economically-disadvantaged individuals (pursuant to Section 3 of the Small Business Act). DBE certifications are used only for state- or federally-funded projects that have DBE goals or requirements. - at least 51% owned and managed on a daily business by socially- and economically-disadvantaged individuals (pursuant to Section 3 of the Small Business Act). DBE certifications are used only for state- or federally-funded projects that have DBE goals or requirements.
- Disabled Veteran Business Enterprise (DVBE)** - at least 51% owned and managed on a daily basis by one or more veterans of the military, naval, or air service of the United States with a service-connected disability of at least 10 percent, and who is also a resident of California; AND a sole proprietorship corporation or partnership with its home office located in the United States that is not a subsidiary of a foreign firm.
- Local Business Enterprise (LBE)** - principal place of business is located within the boundaries of Contra Costa County.

Fiscal Oversight

Provide the name and contact information of the person that administers your agency's fiscal system.

Name	Click or tap here to enter text.	Title	Click or tap here to enter text.
Email	Click or tap here to enter text.	Phone	Click or tap here to enter text.

Provide the name, address, and contact information for the CPA firm that maintains the agency's financial records and annual audit.

CPA/Firm	Click or tap here to enter text.
Address	Click or tap here to enter text.
Email	Click or tap here to enter text.
Phone	Click or tap here to enter text.

Legal Issues / Conflicts

Is there any past, present, or pending litigation in connection with contracts for services involving the bidder or any principal officer of the agency?

- Yes
- No

If yes, briefly explain below:

Click or tap here to enter text.

Has your company filed any written declaration for bankruptcy protection, a potential merger or acquisition, office closure, pending lawsuits, financial loss that might affect your ability to perform under the Contract?

- Yes
- No

If yes, briefly explain below:

Click or tap here to enter text.

Does the bidder have commitments or potential commitments that may impact assets, lines of credit, or otherwise affect agency's ability to fulfill this RFQ?

- Yes
- No

If yes, briefly explain below:

Click or tap here to enter text.

Have you, or your agency failed or refused to complete a contract?

- Yes
- No

If yes, briefly explain below:

Click or tap here to enter text.

Final Declarations

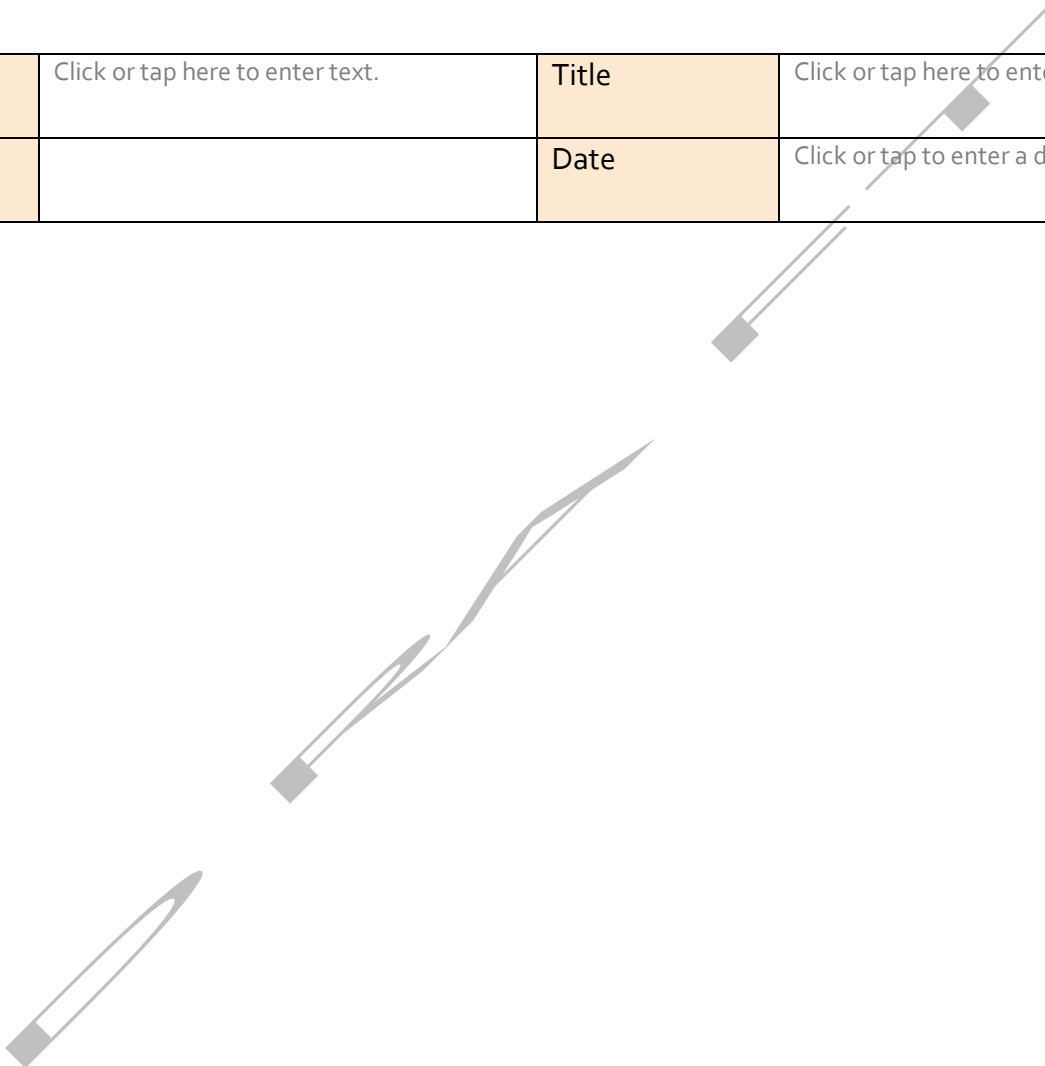
Do you and your agency agree to provide additional information as required by the County to make an informed determination of qualifications?

Yes

No

By signing Form #1: Bidder's Statement of Capacity, you are certifying that all information provided on this form and contained within your proposal are true, and you acknowledge that if the proposal contains any false statements, the County may declare any contract or agreement made as a result of the proposal to be void. Additionally, you declare that if the Office of Racial Equity and Social Justice accepts this proposal, you will enter into a standard contract with Contra Costa County to provide all work specified herein as proposed or in accordance with modifications required by Contra Costa County. Funds obtained through this contract will not be used for other programs operated by the Successful Respondent unless stipulated within the proposal and accepted by the County.

Name	Click or tap here to enter text.	Title	Click or tap here to enter text.
Signature		Date	Click or tap to enter a date.



Form #2: Bidder's Contracts & References

Provide information regarding the organization's current and prior projects conducted under grant or contract, including all government contracts/grants. Note: When more than one agency collaborates in providing services(s), each agency involved must complete this form.

Current Contracts / Grants

List up to 3 agencies that you are currently working with under contract or grant agreement.

Name of Project	Click or tap here to enter text.
Services Provided	Click or tap here to enter text.
Funder/Agency	Click or tap here to enter text.
Contact/Reference	Click or tap here to enter text.
Contact Email	Click or tap here to enter text.
Contact Phone	Click or tap here to enter text.
Contract Dates	Click or tap here to enter text.
Contract Amount	Click or tap here to enter text.

Name of Project	Click or tap here to enter text.
Services Provided	Click or tap here to enter text.
Funder/Agency	Click or tap here to enter text.
Contact/Reference	Click or tap here to enter text.
Contact Email	Click or tap here to enter text.
Contact Phone	Click or tap here to enter text.
Contract Dates	Click or tap here to enter text.
Contract Amount	Click or tap here to enter text.

Name of Project	Click or tap here to enter text.
Services Provided	Click or tap here to enter text.
Funder/Agency	Click or tap here to enter text.
Contact/Reference	Click or tap here to enter text.
Contact Email	Click or tap here to enter text.
Contact Phone	Click or tap here to enter text.
Contract Dates	Click or tap here to enter text.
Contract Amount	Click or tap here to enter text.

Prior Contracts / Grants (completed in the last five years)

List up to 4 agencies that you previously worked with under contract or grant agreement.

Name of Project	Click or tap here to enter text.
Services Provided	Click or tap here to enter text.
Funder/Agency	Click or tap here to enter text.
Contact/Reference	Click or tap here to enter text.
Contact Email	Click or tap here to enter text.
Contact Phone	Click or tap here to enter text.
Contract Dates	Click or tap here to enter text.
Contract Amount	Click or tap here to enter text.

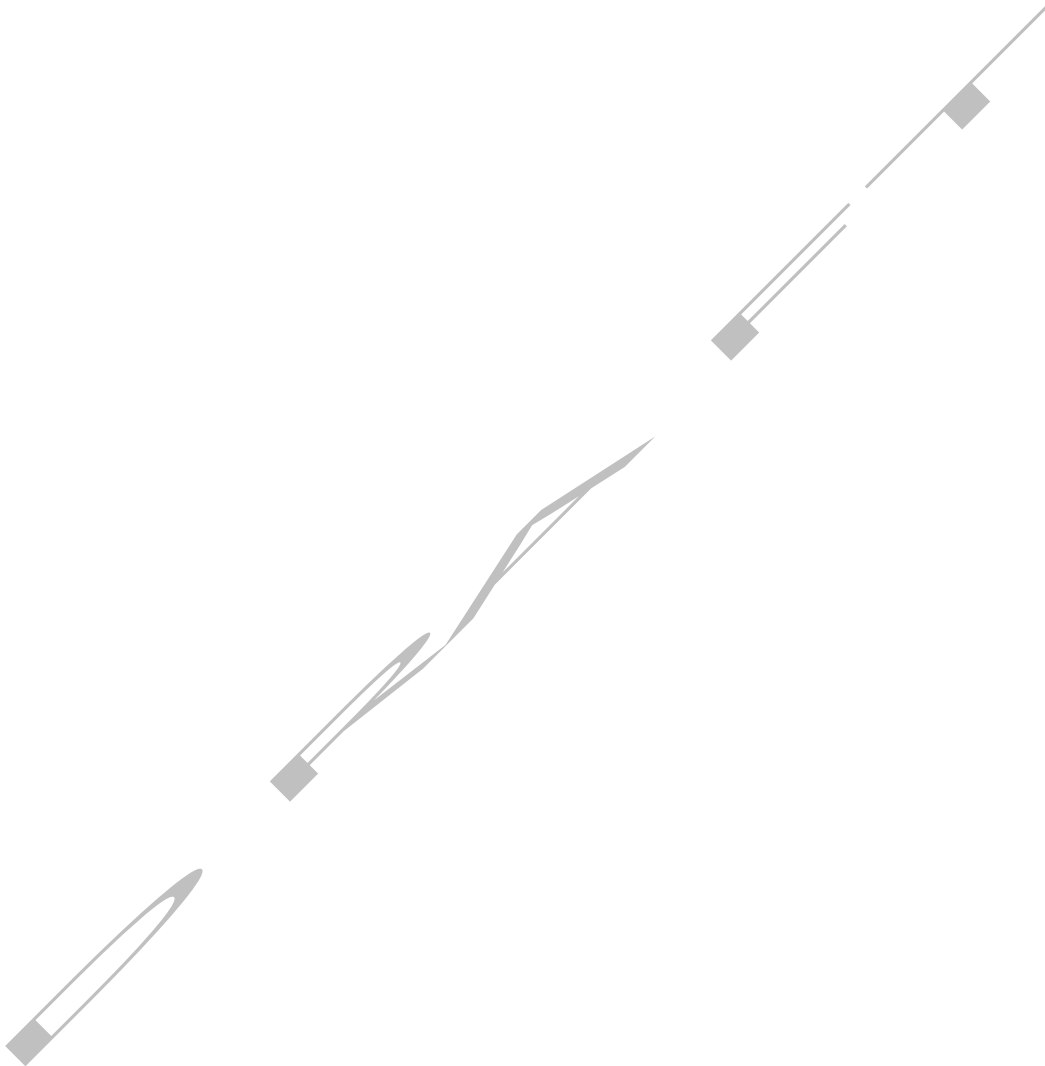
Name of Project	Click or tap here to enter text.
Services Provided	Click or tap here to enter text.
Funder/Agency	Click or tap here to enter text.
Contact/Reference	Click or tap here to enter text.
Contact Email	Click or tap here to enter text.
Contact Phone	Click or tap here to enter text.
Contract Dates	Click or tap here to enter text.
Contract Amount	Click or tap here to enter text.

Name of Project	Click or tap here to enter text.
Services Provided	Click or tap here to enter text.
Funder/Agency	Click or tap here to enter text.
Contact/Reference	Click or tap here to enter text.
Contact Email	Click or tap here to enter text.
Contact Phone	Click or tap here to enter text.
Contract Dates	Click or tap here to enter text.
Contract Amount	Click or tap here to enter text.

Name of Project	Click or tap here to enter text.
Services Provided	Click or tap here to enter text.
Funder/Agency	Click or tap here to enter text.
Contact/Reference	Click or tap here to enter text.
Contact Email	Click or tap here to enter text.
Contact Phone	Click or tap here to enter text.
Contract Dates	Click or tap here to enter text.
Contract Amount	Click or tap here to enter text.

Bidder attests, under penalty of perjury, that all information provided herein is complete and accurate. Bidder agrees to provide to County other information the County may request as necessary for an accurate determination of bidder's qualifications to perform proposed services. Respondent agrees to allow County to contact agencies listed above for information relative to Respondent's performance.

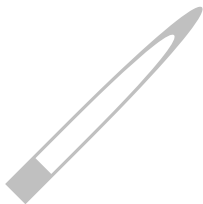
Name	Click or tap here to enter text.	Title	Click or tap to enter a date.
Signature		Date	Click or tap to enter a date.



Form #3: Anti-Collusion Statement

By signing this form, the bidder agrees that this submittal is made without any other understanding, agreement, or connection with any person, corporation, or firm submitting a statement of qualifications quote for the same purpose and that the quote is in all respects fair and without collusion or fraud, It is agreed by the undersigned bidder, that the signing and delivery of the proposal represents the bidder's acceptance of the terms and conditions of the forgoing specifications and provisions, and if awarded, this contract will represent the agreement between the bidder and the county.

ORGANIZATION NAME	Click or tap here to enter text.
CONTACT NAME	Click or tap here to enter text.
TITLE	Click or tap here to enter text.
ADDRESS	Click or tap here to enter text.
EMAIL	Click or tap here to enter text.
TELEPHONE	Click or tap here to enter text.
SIGNATURE	
DATE	Click or tap to enter a date.



Form #4: Addenda Acknowledgement

TO BE RETURNED WITH STATEMENT OF QUALIFICATIONS SUBMISSION

RFQ No.: 0038

Title: Lead Entity for the Coordination and Development of the Federal D. Glover Community Wellness Network

ADDENDUM ACKNOWLEDGEMENT (Please initial for addendums received)

Addendum #1: _____

Addendum #3: _____

Addendum #2: _____

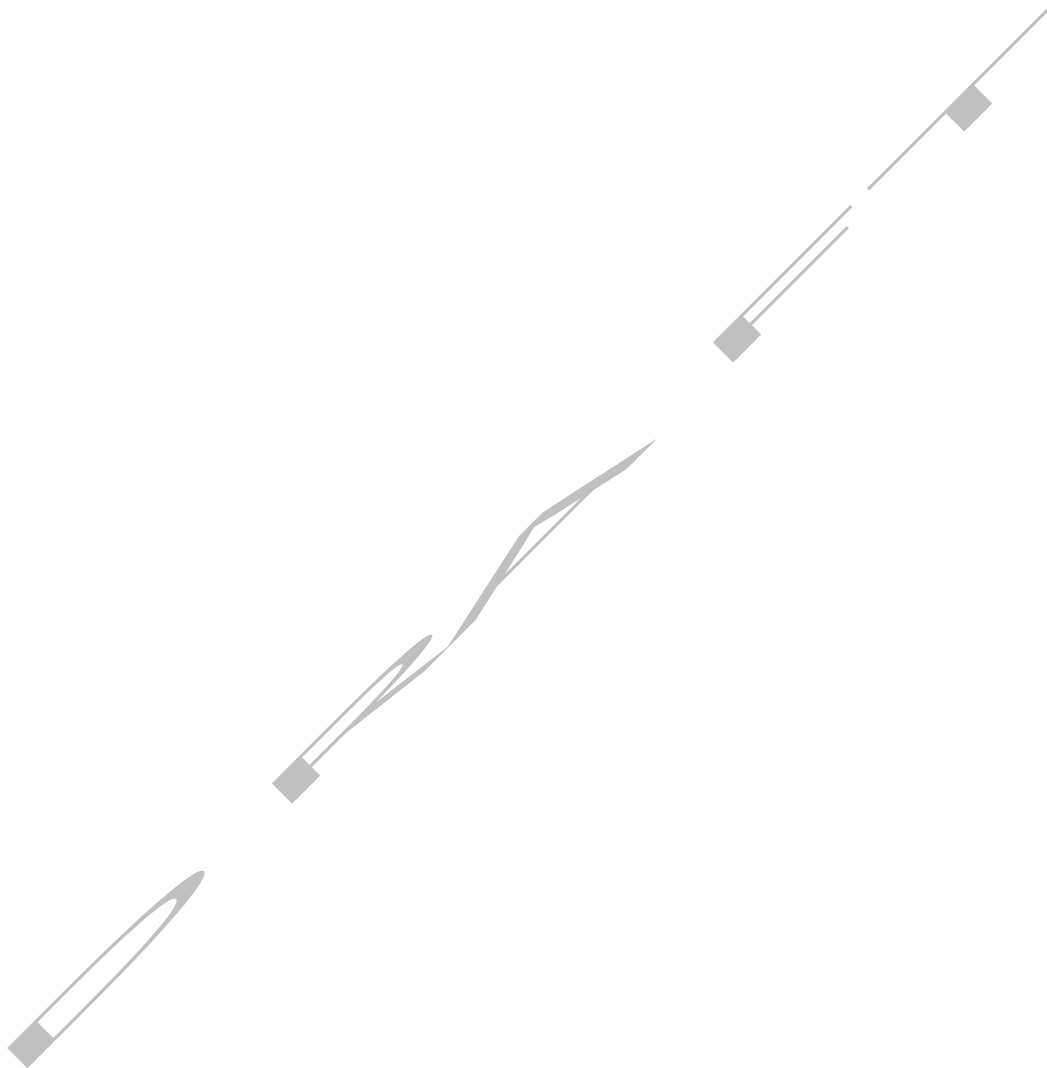
Addendum #4: _____

ORGANIZATION NAME	Click or tap here to enter text.
CONTACT NAME	Click or tap here to enter text.
TITLE	Click or tap here to enter text.
ADDRESS	Click or tap here to enter text.
EMAIL	Click or tap here to enter text.
TELEPHONE	Click or tap here to enter text.
SIGNATURE	
DATE	Click or tap here to enter text.

Attachment A: General Conditions for Contra Costa County Purchase of Service contracts

Attachment B: Fiscal Questionnaire (as attachment for applicants to see ahead of time)

Attachment C: Map of Priority Census Tracts



Attachment A: Contra Costa County General Conditions for Service Contracts

1. **Compliance with Law.** Contractor is subject to and must comply with all applicable federal, state, and local laws and regulations with respect to its performance under this Contract, including but not limited to, licensing, employment, and purchasing practices; and wages, hours, and conditions of employment, including nondiscrimination.
2. **Inspection.** Contractor's performance, place of business, and records pertaining to this Contract are subject to monitoring, inspection, review and audit by authorized representatives of the County, the State of California, and the United States Government.
3. **Records.** Contractor must keep and make available for inspection and copying by authorized representatives of the County, the State of California, and the United States Government, the Contractor's regular business records and such additional records pertaining to this Contract as may be required by the County.
 - a. **Retention of Records.** Contractor must retain all documents pertaining to this Contract for five years from the date of submission of Contractor's final payment demand or final Cost Report; for any further period that is required by law; and until all federal/state audits are complete and exceptions resolved for this Contract's funding period. Upon request, Contractor must make these records available to authorized representatives of the County, the State of California, and the United States Government.
 - b. **Access to Books and Records of Contractor, Subcontractor.** Pursuant to Section 1861(v)(1) of the Social Security Act, and any regulations promulgated thereunder, Contractor must, upon written request and until the expiration of five years after the furnishing of services pursuant to this Contract, make available to the County, the Secretary of Health and Human Services, or the Comptroller General, or any of their duly authorized representatives, this Contract and books, documents, and records of Contractor necessary to certify the nature and extent of all costs and charges hereunder. Further, if Contractor carries out any of the duties of this Contract through a subcontract with a value or cost of \$10,000 or more over a twelve-month period, such subcontract must contain a clause to the effect that upon written request and until the expiration of five years after the furnishing of services pursuant to such subcontract, the subcontractor must make available to the County, the Secretary, the Comptroller General, or any of their duly authorized representatives, the subcontract and books, documents, and records of the subcontractor necessary to verify the nature and extent of all costs and charges thereunder.

This provision is in addition to any and all other terms regarding the maintenance or retention of records under this Contract and is binding on the heirs, successors, assigns and representatives of Contractor.
4. **Reporting Requirements.** Pursuant to Government Code Section 7550, Contractor must include in all documents and written reports completed and submitted to County in accordance with this Contract, a separate section listing the numbers and dollar amounts of all contracts and subcontracts relating to the preparation of each such document or written report. This section applies only if the Payment Limit of this Contract exceeds \$5,000.

5. **Termination and Cancellation.**

- a. **Written Notice.** This Contract may be terminated by either party, in its sole discretion, upon thirty-day advance written notice thereof to the other, and may be cancelled immediately by written mutual consent.
- b. **Failure to Perform.** County, upon written notice to Contractor, may immediately terminate this Contract should Contractor fail to perform properly any of its obligations hereunder. In the event of such termination, County may proceed with the work in any reasonable manner it chooses. The cost to County of completing Contractor's performance will be deducted from any sum due Contractor under this Contract, without prejudice to County's rights to recover damages.
- c. **Cessation of Funding.** Notwithstanding any contrary language in Paragraphs 5 and 11, in the event that federal, state, or other non-County funding for this Contract ceases, this Contract is terminated without notice.

6. **Entire Agreement.** This Contract contains all the terms and conditions agreed upon by the parties. Except as expressly provided herein, no other understanding, oral or otherwise, regarding the subject matter of this Contract will be deemed to exist or to bind any of the parties hereto.

7. **Further Specifications for Operating Procedures.** Detailed specifications of operating procedures and budgets required by this Contract, including but not limited to, monitoring, evaluating, auditing, billing, or regulatory changes, may be clarified in a written letter signed by Contractor and the department head, or designee, of the county department on whose behalf this Contract is made. No written clarification prepared pursuant to this Section will operate as an amendment to, or be considered to be a part of, this Contract.

8. **Modifications and Amendments.**

- a. **General Amendments.** In the event that the total Payment Limit of this Contract is less than \$200,000 and this Contract was executed by the County's Purchasing Agent, this Contract may be modified or amended by a written document executed by Contractor and the County's Purchasing Agent or the Contra Costa County Board of Supervisors, subject to any required state or federal approval. In the event that the total Payment Limit of this Contract exceeds \$200,000 or this Contract was initially approved by the Board of Supervisors, this Contract may be modified or amended only by a written document executed by Contractor and the Contra Costa County Board of Supervisors or, after Board approval, by its designee, subject to any required state or federal approval.
- b. **Minor Amendments.** The Payment Provisions and the Service Plan may be amended by a written administrative amendment executed by Contractor and the County Administrator (or designee), subject to any required state or federal approval, provided that such administrative amendment may not increase the Payment Limit of this Contract or reduce the services Contractor is obligated to provide pursuant to this Contract.

9. **Disputes.** Disagreements between County and Contractor concerning the meaning, requirements, or performance of this Contract shall be subject to final written determination by the head of the county department for which this Contract is made, or his designee, or in accordance with the applicable

procedures (if any) required by the state or federal government.

10. Choice of Law and Personal Jurisdiction.

- a. This Contract is made in Contra Costa County and is governed by, and must be construed in accordance with, the laws of the State of California.
- b. Any action relating to this Contract must be instituted and prosecuted in the courts of Contra Costa County, State of California.

11. Conformance with Federal and State Regulations and Laws. Should federal or state regulations or laws touching upon the subject of this Contract be adopted or revised during the term hereof, this Contract will be deemed amended to assure conformance with such federal or state requirements.

12. No Waiver by County. Subject to Paragraph 9. (Disputes) of these General Conditions, inspections or approvals, or statements by any officer, agent or employee of County indicating Contractor's performance or any part thereof complies with the requirements of this Contract, or acceptance of the whole or any part of said performance, or payments therefor, or any combination of these acts, do not relieve Contractor's obligation to fulfill this Contract as prescribed; nor is the County thereby prevented from bringing any action for damages or enforcement arising from any failure to comply with any of the terms and conditions of this Contract.

13. Subcontract and Assignment. This Contract binds the heirs, successors, assigns and representatives of Contractor. Prior written consent of the County Administrator or his designee, subject to any required state or federal approval, is required before the Contractor may enter into subcontracts for any work contemplated under this Contract, or before the Contractor may assign this Contract or monies due or to become due, by operation of law or otherwise.

14. Independent Contractor Status. The parties intend that Contractor, in performing the services specified herein, is acting as an independent contractor and that Contractor will control the work and the manner in which it is performed. This Contract is not to be construed to create the relationship between the parties, or between County and any Contractor employee, of agent, servant, employee, partnership, joint venture, or association. Neither Contractor, nor any of its employees, is a County employee. This Contract does not give Contractor, or any of its employees, any right to participate in any pension plan, workers' compensation plan, insurance, bonus, or similar benefits County provides to its employees. In the event that County exercises its right to terminate this Contract, Contractor expressly agrees that it will have no recourse or right of appeal under any rules, regulations, ordinances, or laws applicable to employees.

15. Conflicts of Interest. Contractor covenants that it presently has no interest and that it will not acquire any interest, direct or indirect, that represents a financial conflict of interest under state law or that would otherwise conflict in any manner or degree with the performance of its services hereunder. Contractor further covenants that in the performance of this Contract, no person having any such interests will be employed by Contractor. If requested to do so by County, Contractor will complete a "Statement of Economic Interest" form and file it with County and will require any other person doing work under this Contract to complete a "Statement of Economic Interest" form and file it with County. Contractor covenants that Contractor, its employees and officials, are not now employed by County and

have not been so employed by County within twelve months immediately preceding this Contract; or, if so employed, did not then and do not now occupy a position that would create a conflict of interest under Government Code section 1090. In addition to any indemnity provided by Contractor in this Contract, Contractor will indemnify, defend, and hold the County harmless from any and all claims, investigations, liabilities, or damages resulting from or related to any and all alleged conflicts of interest. Contractor warrants that it has not provided, attempted to provide, or offered to provide any money, gift, gratuity, thing of value, or compensation of any kind to obtain this Contract.

16. **Confidentiality.** To the extent allowed under the California Public Records Act, Contractor agrees to comply and to require its officers, partners, associates, agents and employees to comply with all applicable state or federal statutes or regulations respecting confidentiality, including but not limited to, the identity of persons served under this Contract, their records, or services provided them, and assures that no person will publish or disclose or permit or cause to be published or disclosed, any list of persons receiving services, except as may be required in the administration of such service. Contractor agrees to inform all employees, agents and partners of the above provisions, and that any person knowingly and intentionally disclosing such information other than as authorized by law may be guilty of a misdemeanor.
17. **Nondiscriminatory Services.** Contractor agrees that all goods and services under this Contract will be available to all qualified persons regardless of age, gender, race, religion, color, national origin, ethnic background, disability, or sexual orientation, and that none will be used, in whole or in part, for religious worship.
18. **Indemnification.** Contractor will defend, indemnify, save, and hold harmless County and its officers and employees from any and all claims, demands, losses, costs, expenses, and liabilities for any damages, fines, sickness, death, or injury to person(s) or property, including any and all administrative fines, penalties or costs imposed as a result of an administrative or quasi-judicial proceeding, arising directly or indirectly from or connected with the services provided hereunder that are caused, or claimed or alleged to be caused, in whole or in part, by the negligence or willful misconduct of Contractor, its officers, employees, agents, contractors, subcontractors, or any persons under its direction or control. If requested by County, Contractor will defend any such suits at its sole cost and expense. If County elects to provide its own defense, Contractor will reimburse County for any expenditures, including reasonable attorney's fees and costs. Contractor's obligations under this section exist regardless of concurrent negligence or willful misconduct on the part of the County or any other person; provided, however, that Contractor is not required to indemnify County for the proportion of liability a court determines is attributable to the sole negligence or willful misconduct of the County, its officers and employees. This provision will survive the expiration or termination of this Contract.
19. **Insurance.** During the entire term of this Contract and any extension or modification thereof, Contractor shall keep in effect insurance policies meeting the following insurance requirements unless otherwise expressed in the Special Conditions:
 - a. **Commercial General Liability Insurance.** For all contracts where the total payment limit of the contract is \$500,000 or less, Contractor will provide commercial general liability insurance, including coverage for business losses and for owned and non-owned automobiles, with a minimum combined single limit coverage of \$500,000 for all damages, including consequential damages, due to bodily injury,

sickness or disease, or death to any person or damage to or destruction of property, including the loss of use thereof, arising from each occurrence. Such insurance must be endorsed to include County and its officers and employees as additional insureds as to all services performed by Contractor under this Contract. Said policies must constitute primary insurance as to County, the state and federal governments, and their officers, agents, and employees, so that other insurance policies held by them or their self-insurance program(s) will not be required to contribute to any loss covered under Contractor's insurance policy or policies. Contractor must provide County with a copy of the endorsement making the County an additional insured on all commercial general liability policies as required herein no later than the effective date of this Contract. For all contracts where the total payment limit is greater than \$500,000, the aforementioned insurance coverage to be provided by Contractor must have a minimum combined single limit coverage of \$1,000,000.

- b. **Workers' Compensation**. Contractor must provide workers' compensation insurance coverage for its employees.
 - c. **Certificate of Insurance**. The Contractor must provide County with (a) certificate(s) of insurance evidencing liability and worker's compensation insurance as required herein no later than the effective date of this Contract. If Contractor should renew the insurance policy(ies) or acquire either a new insurance policy(ies) or amend the coverage afforded through an endorsement to the policy at any time during the term of this Contract, then Contractor must provide (a) current certificate(s) of insurance.
 - d. **Additional Insurance Provisions**. No later than five days after Contractor's receipt of: (i) a notice of cancellation, a notice of an intention to cancel, or a notice of a lapse in any of Contractor's insurance coverage required by this Contract; or (ii) a notice of a material change to Contractor's insurance coverage required by this Contract, Contractor will provide Department a copy of such notice of cancellation, notice of intention to cancel, notice of lapse of coverage, or notice of material change. Contractor's failure to provide Department the notice as required by the preceding sentence is a default under this Contract
20. **Notices**. All notices provided for by this Contract must be in writing and may be delivered by deposit in the United States mail, postage prepaid. Notices to County must be addressed to the head of the county department for which this Contract is made. Notices to Contractor must be addressed to the Contractor's address designated herein. The effective date of notice is the date of deposit in the mails or of other delivery, except that the effective date of notice to County is the date of receipt by the head of the county department for which this Contract is made.
21. **Primacy of General Conditions**. In the event of a conflict between the General Conditions and the Special Conditions, the General Conditions govern unless the Special Conditions or Service Plan expressly provide otherwise.
22. **Nonrenewal**. Contractor understands and agrees that there is no representation, implication, or understanding that the services provided by Contractor under this Contract will be purchased by County under a new contract following expiration or termination of this Contract, and Contractor waives all rights or claims to notice or hearing respecting any failure to continue purchasing all or any such services from Contractor.

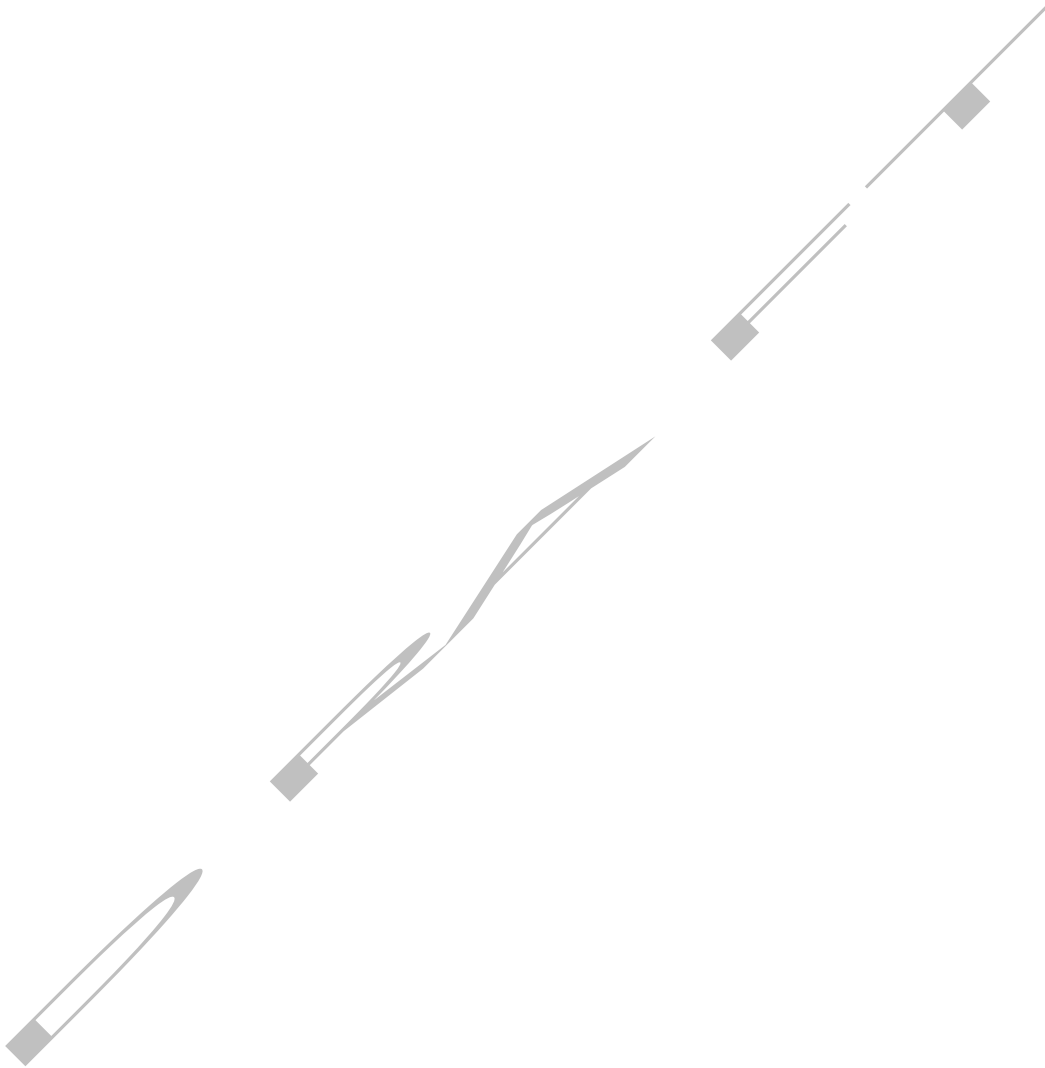
23. **Possessory Interest.** If this Contract results in Contractor having possession of, claim or right to the possession of land or improvements, but does not vest ownership of the land or improvements in the same person, or if this Contract results in the placement of taxable improvements on tax exempt land (Revenue & Taxation Code Section 107), such interest or improvements may represent a possessory interest subject to property tax, and Contractor may be subject to the payment of property taxes levied on such interest. Contractor agrees that this provision complies with the notice requirements of Revenue & Taxation Code Section 107.6, and waives all rights to further notice or to damages under that or any comparable statute.
24. **No Third-Party Beneficiaries.** Nothing in this Contract may be construed to create, and the parties do not intend to create, any rights in third parties.
25. **Copyrights, Rights in Data, and Works Made for Hire.** Contractor will not publish or transfer any materials produced or resulting from activities supported by this Contract without the express written consent of the County Administrator. All reports, original drawings, graphics, plans, studies and other data and documents, in whatever form or format, assembled or prepared by Contractor or Contractor's subcontractors, consultants, and other agents in connection with this Contract are "works made for hire" (as defined in the Copyright Act, 17 U.S.C. Section 101 et seq., as amended) for County, and Contractor unconditionally and irrevocably transfers and assigns to Agency all right, title, and interest, including all copyrights and other intellectual property rights, in or to the works made for hire. Unless required by law, Contractor shall not publish, transfer, discuss, or disclose any of the above-described works made for hire or any information gathered, discovered, or generated in any way through this Agreement, without County's prior express written consent. If any of the works made for hire is subject to copyright protection, County reserves the right to copyright such works and Contractor agrees not to copyright such works. If any works made for hire are copyrighted, County reserves a royalty-free, irrevocable license to reproduce, publish, and use the works made for hire, in whole or in part, without restriction or limitation, and to authorize others to do so.
26. **Endorsements.** In its capacity as a contractor with Contra Costa County, Contractor will not publicly endorse or oppose the use of any particular brand name or commercial product without the prior written approval of the Board of Supervisors. In its County-contractor capacity, Contractor will not publicly attribute qualities or lack of qualities to a particular brand name or commercial product in the absence of a well-established and widely accepted scientific basis for such claims or without the prior written approval of the Board of Supervisors. In its County-contractor capacity, Contractor will not participate or appear in any commercially produced advertisements designed to promote a particular brand name or commercial product, even if Contractor is not publicly endorsing a product, as long as the Contractor's presence in the advertisement can reasonably be interpreted as an endorsement of the product by or on behalf of Contra Costa County. Notwithstanding the foregoing, Contractor may express its views on products to other contractors, the Board of Supervisors, County officers, or others who may be authorized by the Board of Supervisors or by law to receive such views.
27. **Required Audit.**
- a. If Contractor expends \$750,000 or more in federal grant funds in any fiscal year from any source, Contractor must provide to County, at Contractor's expense, an audit conforming to the requirements set forth in the most current version of Code of Federal Regulations, Title 2, Part 200, Subpart F.

- b. If Contractor expends less than \$750,000 in federal grant funds in any fiscal year from any source, but the grant imposes specific audit requirements, Contractor must provide County with an audit conforming to those requirements.
- c. If Contractor expends less than \$750,000 in federal grant funds in any fiscal year from any source, Contractor is exempt from federal audit requirements for that year except as required by Code of Federal Regulations, Title 2, Part 200, Subpart F. Contractor shall make its records available for, and an audit may be required by, appropriate officials of the federal awarding agency, the General Accounting Office, the pass-through entity and/or the County. If an audit is required, Contractor must provide County with the audit.
- d. With respect to the audits specified in sections (a), (b) and (c) above, Contractor is solely responsible for arranging for the conduct of the audit, and for its cost. County may withhold the estimated cost of the audit or 10 percent of the contract amount, whichever is greater, or the final payment, from Contractor until County receives the audit from Contractor.

28. **Authorization.** Contractor, or the representative(s) signing this Contract on behalf of Contractor, represents and warrants that it has full power and authority to enter into this Contract and to perform the obligations set forth herein.

29. **No Implied Waiver.** The waiver by County of any breach of any term or provision of this Contract will not be deemed to be a waiver of such term or provision or of any subsequent breach of the same or any other term or provision contained herein.

Attachment B: Fiscal Questionnaire (as attachment for applicants to see ahead of time)



Attachment C: Priority Census Tracts and Neighborhood Profiles

Priority Census Tracts and Neighborhood Profiles

Region	Neighborhood / Area	Census Tract(s)	Key Boundaries	Key Landmarks / Assets	Equity Considerations
Antioch	Hillcrest / Auto Center	3071.02	Delta Fair Blvd, Auto Center Dr, Lone Tree Way, Hillcrest Ave	Hillcrest BART, Antioch Auto Center, Sutter Delta Medical Center (nearby)	Transit access present but limited embedded community services
	Central Antioch (Sycamore)	3072.02	Sycamore Dr, G & H Streets, Lone Tree Way, Contra Loma Blvd	Antioch Middle School, Contra Loma Estates	Lowest HPI (5.3) , high need and concentrated inequity
	Fairgrounds / South Antioch	3072.05	Lone Tree Way, Auto Center Dr, Hwy 160, A & G Streets	County Fairgrounds, Somersville Towne Center	Retail presence but gaps in health and wellness services
Pittsburg	Central Pittsburg	3050	W. Leland Rd, Railroad Ave, 10th St, Bailey Rd	Pittsburg High School, Adult Education Center	Dense residential area with youth and workforce needs
	Los Medanos Area	3120	E. Leland Rd, Antioch Hwy, Loveridge Rd, Railroad Ave	Los Medanos College, BART, Buchanan Park	Education asset present; opportunity for service integration
Richmond	Iron Triangle	3730	Macdonald Ave, Bissell Ave, Harbour Way, 23rd St	Nevin Center, Richmond BART/Amtrak	Historically disinvested, high density, central transit hub

North Richmond Core	3750	Gertrude Ave, Chesley Ave, 3rd St, Richmond Pkwy	Community-based hubs, local corridors	Unincorporated area with persistent service gaps
South Richmond	3650.02	Cutting Blvd, Carlson Blvd, I-80, Potrero Ave	Nicholl Park, historic Doctor's Medical Center site	Loss of hospital infrastructure; major healthcare gap
North Richmond / Industrial Edge	3760	Richmond Pkwy, Hensley St, Vernon Ave, 3rd St	Urban Tilth Farm, Wastewater Plant	Environmental justice concerns + food access innovation
Canal / Cutting Corridor	3770	Harbour Way, Cutting Blvd, Canal Blvd, S 2nd St	Ferry access (nearby), industrial zones	Mixed-use area with limited direct services
Refinery / I-580 Corridor	3790	Richmond Pkwy, Giant Rd, Rumrill Blvd, I-580	Chevron Refinery, Transit Center, Shoreline Park	Environmental burden + infrastructure fragmentation
Marina Bay / I-580	3810	Marina Bay Pkwy, Cutting Blvd, S 23rd St, I-580	Marina Bay, waterfront access	Proximity to resources, but inequitable access persists



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2053

Agenda Date: 5/11/2026

Agenda #: 3.

Advisory Board: Transitional Community Advisory Board
Date: May 11, 2026
Subject: Request for Proposals (RFP) Development and Ad Hoc Committee Assignments
Presenter: Chair Reverend Ed Harris and Vice Chair Dr. Jalaima Nichols
Contact: Jessica Travenia, jessica.travenia@oresj.cccounty.us
[<mailto:jessica.travenia@oresj.cccounty.us>](mailto:jessica.travenia@oresj.cccounty.us)

Information

The TCAB will review and provide direction on the development of the Request for Proposals (RFP) for service providers within the Federal D. Glover Community Wellness Network. This item includes the formation and confirmation of Ad Hoc Committees to support focused input and recommendations on key components of the RFP.

Ad Hoc Committees will be structured to align with TCAB priority recommendations to key RFP sections, including:

- Qualifications, eligibility, and geographic focus
- Funding distribution and service categories
- Collaboration requirements and network design

These committees will support timely, detailed review and recommendations to inform RFP design prior to release.

Referral History and Update

Structured TCAB input into RFP development was previously identified as a TCAB responsibility through the Bylaws and implementation plan.

This item operationalizes that direction by establishing committee structure, roles, and assignments.

Recommendation(s) / Next Step(s)

- Approve Ad Hoc Committee structure and membership
- Confirm scope and deliverables for each committee
- Direct committees to develop recommendations on RFP design, funding strategy, and service alignment prior to the next TCAB meeting

Motion / Vote Required

Motion to approve Ad Hoc Committee structure, membership, and scope. This item advances implementation

of the Federal Glover Community Wellness Network.

Request for Proposals July 2026



OFFICE OF
RACIAL EQUITY
AND SOCIAL JUSTICE
CONTRA COSTA COUNTY



Service Provider Organizations for the Federal D. Glover Community Wellness Network

Release Date:

Submission Due Date:

Contact for Questions:

Office of Racial Equity and Social Justice (ORESJ)

admin@oresj.cccounty.us

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SECTION I: Introduction and Background

A. Intent of This Request for Proposals

The Contra Costa County Office of Racial Equity and Social Justice (ORESJ) is seeking proposal submissions from community-based organizations to deliver rapid, culturally responsive wellness services that increase and expand safety and healing for people in Black/African American communities in Contra Costa County from January 1, 2027 to December 31, 2029.

The community-based organizations selected and approved by the Board of Supervisors under this Request for Proposals (RFP) will serve as the initial cohort of Rapid Response Service Providers within the Federal D. Glover Community Wellness Network (FGCWN) and provide critical support services to vulnerable individuals and families in African American communities.

The purpose of this solicitation is to identify organizations to provide rapid response services within the FGCWN as outlined in the Implementation Plan (linked here), approved by the Board of Supervisors on August 12, 2025. This RFP process addresses a subset of the needs brought forth through community input and is designed to create an accessible opportunity for organizations of varying sizes and capacities to receive funding to expand and augment their services.

Funding for this RFP comes from Measure X, a Countywide 20-year half-cent sales tax approved by Contra Costa County voters on November 3, 2020. Measure X was designed to fund critical health, safety-net, and community services. The Board of Supervisors approved Measure X funding for the development of the Federal D. Glover Community Wellness, which is stewarded by the Office of Racial Equity and Social Justice.

B. About the Federal D. Glover Community Wellness Network

The Federal D. Glover Community Wellness Network (FGCWN), formerly known as the African American Holistic Wellness and Resource Hub, provides a decolonized approach to culturally responsive, compassionate, and comprehensive services for vulnerable members of the Black/African American community.

The FGCWN establishes a formalized structure for the coordination and sustainability of a countywide network of County- and community-led programs and services. Its purpose is to ensure efficient use of resources, consistent access to quality services across communities, streamlined policies, and a coordinated focus on the needs of Black/African American residents experiencing disparities and inequities throughout Contra Costa County.

This initiative builds upon prior County efforts and models such as the Contra Costa Family Justice Alliance, the Black Health Conductors program, and the Reentry Success Network/Center.

C. Community Need and Rationale

This effort is grounded in well-documented disparities and long-standing inequities impacting Black/African American communities. Currently, in Contra Costa County, Black/African Americans represent approximately 8.7% of the population. Racism, systemic inequities, injustice, and the enduring impacts of colonial structures have created and maintained conditions that disconnect many Black/African Americans from ancestral traditions, cultural lifeways, and community-rooted systems of health and well-being.

Throughout the United States, including Contra Costa County, Black/African Americans continue to experience disproportionate rates of preventable chronic illnesses such as heart disease, obesity, cancer, and COVID-19. Disparities in health outcomes, the criminal justice system, educational achievement, and social service access have been well documented by multiple agencies and institutions across the County.

Community Vision and Advocacy

For several years, community members have advocated for the creation of an African American Holistic Wellness and Resource Hub and for expanded support services that address trauma, harm, and unmet needs in under-resourced Black/African American communities.

Over time, this vision evolved into a broader, countywide wellness network connecting communities and services across Contra Costa County, leading to the transition to the Federal D. Glover Community Wellness Network (FGCWN).

Early Investments from the Board of Supervisors

On December 12, 2023, the Contra Costa County Board of Supervisors allocated \$1 million in Measure X funds to support existing services as an initial step. From May 2025 to April 2026, a cohort of 13 Black/African American-led organizations across the county delivered culturally-responsive, trauma-informed and healing-centered services across priority areas.

On April 23, 2024, an additional \$7.5 million was allocated to establish and operate the Network, with further investments made in June 2025 to expand targeted outreach and services to Black males.

Feasibility Study and Planning

From August 2024 through March 2025, Ceres Policy Research conducted a comprehensive feasibility study that included community listening sessions, stakeholder interviews, and a survey of over 4,000 residents, along with a fiscal analysis and health needs assessment.

On April 15, 2025, findings and recommendations were presented to the Board of Supervisors, which directed ORESJ to develop an implementation plan.

Implementation Plan

On August 12, 2025, the Board approved the Implementation Plan, which outlines three phases to launch the Network, including the release of two solicitations – one for an Implementation Lead Entity and one for Rapid Response Service Providers. This RFP represents the latter.

Network Structure and Role of the Implementation Lead Entity

A parallel process is underway to identify an Implementation Lead Entity that will serve as the backbone administrative and coordinating organization for the FGCWN. The Implementation Lead Entity will be responsible for establishing governance structures, coordinating service providers, supporting capacity building, and ensuring accountability and long-term sustainability.

This entity will develop shared protocols, facilitate coordination across providers, and help ensure consistent access to services across the county. For more information, please refer to the separate Request for Qualifications (RFQ) for the Implementation Lead Entity.

D. Timeline

EVENT	DATE
RFP Release Date	
Bidders' Information Session (optional)	4 weeks after release
RFP Questions Deadline	6 or 7 weeks after release
Submittal Deadline	8 weeks after release
Interviews (only if needed)	3 weeks after submission deadline
Selection Notification	4 weeks after submission deadline
Written Appeals Deadline	5 days (?) after notification
Review by Equity Committee	
Request Approval from Board of Supervisors	
Contract Negotiation and Routing	4-6 weeks
Contract Start Date	4-6 weeks after approval

**Dates may shift due to unforeseen scheduling challenges and/or changes.*

SECTION II: Scope of Services

A. Funding Term, Distribution and Availability

Through this RFP, the County seeks to award grants to community-based organizations to serve as Rapid Response Service Providers within the FGcwn over three years, from January 1, 2027 to December 31, 2029. By investing in organizations already embedded in communities, the County aims to expand access to culturally grounded, responsive, and community-centered care. Awards are contingent on annual fund balance, satisfactory evaluation, grant monitoring, and overall grant performance.

The County anticipates awarding up to \$1.25 million annually through this RFP, for a total of \$3.75 million over three years. The County anticipates allocating approximately ___% annually to 1) _____, 2) _____, 3) _____, 4) _____ and ___% annually to 5) _____ and 6) _____.

Table 1: Anticipated Funding Distribution for Each Priority Service Area, \$3.75M Total for 3 Years

Priority Service Area	Funding Amount	Funding %
Behavioral health services		
Housing navigation services		
Maternal and infant health care services		
Reentry support and restorative alternatives		
Public benefit resource navigation		
Preventative health care, check-ups, and screenings		

B. Funded Service Categories and Types of Services

The Federal Glover Community Wellness Network seeks community-based providers to deliver rapid, culturally responsive, trauma-informed wellness services across six priority service areas, aligned with County direction and the Implementation Plan. Those six areas include: Behavioral Health, Housing Navigation, Maternal and Infant Care, Reentry Support and Restorative Alternatives, Resource Navigation and Preventative Health. Each service area is listed below and includes the following descriptions:

- Focus Area
- Model of Care and Support
- Description of Services
- Required Service Activities
- Menu of Allowable Services
- Performance Measures

The descriptions below were derived from several sources including the listening sessions and town halls conducted as a part of the Feasibility Study, as well as insights from African American Wellness Hub Steering

Committee and the Glover Wellness Network Transitional Community Advisory Body, the two community advisory bodies that have provided guidance throughout the planning and first implementation phase of this wellness initiative.

Behavioral Health (BH)	
Focus Area	African American males and African American families; culturally grounded healing and mental wellness.
Model of Care and Support	Providers must center culturally responsive, community-rooted healing, addressing trauma, stress, grief, and isolation disproportionately affecting African American men and youth. Non-traditional modalities (healing circles, art/movement, peer mentorship) and safe, judgment-free spaces are essential to rebuild trust.
Description of Services	Services expand access to accessible, destigmatizing, identity-affirming supports delivered in community settings – meeting clients where they are (neighborhoods, schools, churches, community hubs) and emphasizing early intervention and continuity.
Required Service Activities	<ul style="list-style-type: none"> • Conduct culturally responsive behavioral health screenings and brief interventions, with warm hand-offs into clinical care when indicated. • Offer trauma-informed counseling and group supports. • Maintain partnerships with culturally aligned clinicians, mentors, and healers; document referral pathways and follow-up protocols. • Offer evening/weekend and mobile/community-based hours to reduce barriers. • Track engagement, retention, and client-reported outcomes using County-approved tools; participate in network coordination.
Menu of Allowable Services	<ul style="list-style-type: none"> • Individual, family and group counseling, healing circles, culturally rooted modalities. • Art/movement/somatic-based therapeutic activities and supports. • Peer mentorship (youth/adults), emotional literacy and communication coaching. • Crisis stabilization or emotional de-escalation supports. • Navigation to school-based or community mental health systems and supports.
Performance Measures	<ul style="list-style-type: none"> • Engagement: ≥70% of referred individuals attend 2+ sessions. • Community-based access: ≥50% of BH services delivered in community settings (schools, churches, recreation centers). • Culturally-rooted practice: Quarterly documentation of culturally specific methods (healing circles, mentorship) and staff training completion (≥90% trained annually).

	<ul style="list-style-type: none"> Client outcomes: ≥60% report improved coping or reduced stress; ≥75% report increased trust or comfort with services received.
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Housing Navigation (HN)	
Focus Area	Individuals at immediate risk of housing loss; elders; parents with young children.
Model of Care and Support	Housing navigation is stability-oriented, culturally attuned, and non-stigmatizing, addressing historical barriers and discrimination. Providers prioritize dignity, individualized support, and rapid response to crises.
Description of Services	Providers assist residents with rapid housing search/placement, documentation, and stabilization, coordinating with County and community partners to overcome credit, documentation, and system trust barriers.
Required Service Activities	<ul style="list-style-type: none"> Conduct housing and safety needs assessments; initiate navigation within 72 hours. Assist with applications, documentation, inspections. Maintain updated knowledge of housing resources. Provide follow-up stabilization support (budgeting, landlord liaison, problem-solving).
Menu of Allowable Services	<ul style="list-style-type: none"> Emergency rental/utility assistance; move-in costs; transportation and/or documentation support. Rapid housing search/navigation; landlord engagement and negotiation. Referrals to legal/tenant-protection services; coordination with County programs. Stabilization coaching.
Performance Measures	<ul style="list-style-type: none"> Housing stability: ≥55% obtain/maintain stable housing. Timeliness: Navigation initiated within 72 hours for ≥80% of acute-risk cases. Barrier reduction: Quarterly reporting on applications completed, barriers addressed (credit, documentation), and cross-agency referrals. Visible early wins: Monthly data demonstrating placements/preventions, aligned with community expectations for timely impact.

Maternal & Infant Care (MIC)

Focus Area	Black pregnant and birthing people; postpartum wellness; infants.
Model of Care and Support	Counter racial bias and medical neglect via respectful, continuous care across pregnancy, birth, and postpartum, addressing emotional, physical, social, and economic drivers of disparities.
Description of Services	Wraparound perinatal supports integrate doulas, lactation, parenting education, postpartum mental health, and navigation to care and resources, reducing isolation and strengthening advocacy capacity.
Required Service Activities	<ul style="list-style-type: none"> • Provide culturally matched perinatal navigation or doula care; offer childbirth/parenting education. • Screen for postpartum depression; provide warm hand-offs to counseling. • Coordinate safety-net supports (food, financial assistance, supplies); conduct ≥ 1 postpartum visit and follow through ≥ 3 months postpartum.
Menu of Allowable Services	<ul style="list-style-type: none"> • Doula support, postpartum wellness checks/home visits. • Lactation support; infant-feeding education; parenting workshops. • Maternal mental health counseling; support groups for Black mothers. • Safety-net coordination and supports (such as food, financial assistance, diapers, car seats).
Performance Measures	<ul style="list-style-type: none"> • Pre-natal/postpartum engagement: $\geq 80\%$ receive postpartum visit; $\geq 60\%$ screened for depression. • Doula support: $\geq 65\%$ utilization for enrolled participants. • Respect and cultural affirmation: $\geq 80\%$ report feeling respected and culturally affirmed. • Monitoring outcomes: Track preterm and low-birth-weight indicators.

Reentry Support & Restorative Alternatives (RS/RA)

Focus Area	Individuals impacted by the criminal legal system; restorative alternatives for youth.
Model of Care and Support	Prioritize healing, accountability, and community reintegration, led by credible messengers/peers; address employment discrimination, trauma, stigma, and documentation barriers.
Description of Services	Deliver stabilization supports (IDs, benefits, housing), restorative circles/diversion for youth, and workforce preparation, using persistent outreach to reconnect individuals who distrust systems.

Required Service Activities	<ul style="list-style-type: none"> • Complete needs/risk assessments within 7 days of release/referral; develop individualized reentry plans. • Provide case-managed navigation for employment/education; coordinate with probation/courts when appropriate. • Offer restorative circles or alternative resolution pathways; conduct persistent outreach for hard-to-reach participants.
Menu of Allowable Services	<ul style="list-style-type: none"> • Transitional reentry navigation; peer mentoring; trauma recovery supports • Restorative justice circles; youth diversion activities • Workforce preparation; job fairs; employer engagement; training linkages • Housing stabilization assistance; documentation/ID support; benefits navigation
Performance Measures	<ul style="list-style-type: none"> • Reentry plans: ≥70% of returning residents complete individualized reentry plans within 30 days. • Stability: ≥50% obtain employment, education or training within 6 months. • Restorative outcomes: ≥60% complete restorative circles/alternatives for youth. • System navigation: Quarterly documentation of assistance with IDs, benefits, and housing applications. ≥90% staff trained annually in trauma/healing practices.

Resource Navigation (RN)	
Focus Area	Access to public benefits and social services.
Model of Care and Support	Ground navigation in anti-racist, anti-bureaucratic practice, reducing barriers created by complex systems and historical exclusion; prioritize dignity and trust-building.
Description of Services	Assist residents to apply for, enroll in, and maintain benefits and essential social services via mobile/community-based, hands-on navigation that addresses documentation gaps and digital literacy needs.
Required Service Activities	<ul style="list-style-type: none"> • Screen across multiple programs; complete applications in real time and follow up with agencies on clients' behalf. • Ensure warm hand-offs and case continuity; hold mobile navigation hours at trusted community sites.
Menu of Allowable Services	<ul style="list-style-type: none"> • Benefits navigation (CalFresh, Medi-Cal, CalWORKs, WIC, SSI, etc.)

	<ul style="list-style-type: none"> • Documentation/application assistance; appeals help; case monitoring • Referrals for food, transportation, childcare, utilities; digital literacy supports • Mobile hours at churches, libraries, community hubs
Performance Measures	<ul style="list-style-type: none"> • Navigation efficiency: ≥75% of applications submitted within 7 days of intake. • Benefit attainment: ≥65% of clients successfully enroll in ≥1 program; report time-to-benefit and barrier resolution. • Warm hand-offs: ≥80% completion for cross-department referrals. • Client experience: ≥75% report reduced barriers/increased confidence navigating systems.

Preventative Health (PH)	
Focus Area	Routine check-ups, early detection, and preventative health education.
Model of Care and Support	Preventative care must address inequities in access and implicit bias; increase respectful, high-quality screenings and navigation to trusted partners.
Description of Services	Deliver community-based screenings and health-literacy education that reduce delayed diagnosis; provide navigation to primary/specialty care and follow-up support.
Required Service Activities	<ul style="list-style-type: none"> • Conduct/coordinate screenings (BP, diabetes, cancer, reproductive health, etc.); track abnormal results and follow-up navigation. • Offer culturally responsive workshops; set up services across multiple community settings and times.
Menu of Allowable Services	<ul style="list-style-type: none"> • Mobile/community screening events; health workshops (e.g., Black male health, chronic disease prevention) • Navigation to clinics/FQHCs; early detection testing; health-literacy coaching
Performance Measures	<ul style="list-style-type: none"> • Screenings delivered: ≥200 screenings/year per provider (scaled by award). • Follow-up navigation: ≥60% of individuals with abnormal results receive documented follow-up navigation. • Education & reach: ≥4 culturally responsive workshops/quarter; services offered in ≥3 distinct community settings/quarter. • Respect & bias-free experience: ≥70% of participants report respectful treatment

C. Priority Neighborhoods and Populations

To ensure the resources from this RFP reach target communities with the greatest need, the Office of Racial Equity and Social Justice utilized the Healthy Places Index (HPI) to identify Contra Costa County neighborhoods experiencing the highest levels of inequity.

Key findings include the following:

- 12 census tracts with significant African American populations fall below the 25th percentile statewide
- These tracts are concentrated in Richmond/North Richmond, Pittsburg, and Antioch
- The lowest HPI score (5.3) was identified in Antioch, indicating severe structural disadvantage

While services may be proposed countywide, priority will be given to programs serving these high-need communities across 12 census tracts with high social vulnerability. For additional detail, see Attachment A.

D. General Expectations for All Providers

Organizations awarded through this RFP will be expected to engage in the following:

- Deliver services through trusted, community-based settings such as neighborhood hubs, cultural spaces, faith institutions, or community organizations
- Serve residents facing barriers to traditional systems, including individuals who may not access services through conventional healthcare or government channels
- Provide healing-centered, trauma-informed, and culturally-responsive care
- Participate in coordinated network activities, including care coordination calls and multidisciplinary team meetings
- Engage in cross-referrals and collaboration with other providers, County departments, and community partners
- Participate in standardized intake processes developed by the Implementation Lead Entity
- Report on outcomes and impact to contribute to network-wide evaluation and learning
- Serve high-need geographic areas, particularly in Supervisorial Districts 1 and 5.
- Participate in coordinated Glover Wellness Network meetings, cross-training, and data-sharing processes
- Track service delivery using County-approved tools or platforms.
- Provide quarterly community-facing updates (events, webinars, newsletters) for visible progress and public reporting.
- Ensure ≥90% of direct-service staff complete annual training in trauma-informed, culturally grounded practices; document fidelity and improvement steps.

SECTION III: Grant Application

A. Before You Apply

Qualifications and Eligibility

Applicants must be non-profit agencies that are tax-exempt under section 501(c)(3) of the Internal Revenue Code. For-profit agencies and public agencies are not eligible for funding through this RFP.

Non-profit agencies that do not have 501(c)(3) status may apply using a fiscal sponsor. The fiscal sponsor is the applicant and, if a grant is awarded, the organization that contracts with the Office of Racial Equity and Social Justice (ORESJ). The fiscal sponsor is legally liable for all aspects of the contract including program implementation, fiscal management, and communication with the ORESJ regarding subcontractor or fiscal partner activities.

This investment reflects Contra Costa County's commitment to addressing historical inequities and advancing systems of care that center community expertise, trust, and culturally grounded healing practices. The Federal D. Glover Community Wellness Network represents a critical step toward building a sustainable, coordinated, and community-driven model of wellness and support. ORESJ welcomes proposals from organizations that share this vision and are committed to advancing healing and wellness for Black/African American communities across Contra Costa County.

Applicants must demonstrate expertise, capacity, and cultural competency in serving and meeting the needs of local Black/African American community members who are most impacted by poverty, houselessness, violence, premature death, and/or lack of access to basic needs or healthcare. Applicants must be able to deliver decolonial, culturally-relevant, trauma-informed, and healing-centered direct services aimed at increasing and strengthening Black/African American holistic wellness in Contra Costa County and have the capability and experience to effectively perform their proposed scope of services. Applicants should be embedded in the community they serve and have leadership and staff that reflect the lived experiences of their program participants.

Organizations applying for funding must demonstrate the following:

- *Community-Rooted Leadership*: Demonstrated leadership, staffing, or governance structures that reflect meaningful connection and accountability to Black/African American communities
- *Community Reach*: A track record of successfully engaging residents who do not access mainstream systems, including individuals disconnected from traditional service networks
- *Commitment to Equity*: A demonstrated commitment to addressing disparities and advancing culturally grounded, community-centered approaches to care

Number of Applications

There is no limit to the number of service categories that a single applicant can apply to. Agencies that apply to deliver multiple services only need to complete the agency narrative questions once. Service narrative questions and a budget must be completed for each service.

B. Electronic Submissions

Applications **are due no later than 5:00 p.m. on XXXX and must be submitted electronically** to BidNet Direct. Registration for BidNet Direct is free and will allow vendors access to apply to other Contra Costa County solicitations as they become available. The entire application, Budget Summary, and all supporting documents must be saved as a single PDF document and then submitted as an attachment in BidNet Direct.

BidNet Direct Vendor Registration Instructions (15 – 20 minutes):

1. Go to Contra Costa County’s BidNet Direct at the following link:
<https://www.bidnetdirect.com/california/contracostacounty>
2. Click the “Vendor Registration” link at the top right of the page
 - a. Select the “Basic Plan”, which is free of charge. Unlike other BidNet subscriptions, the Contra Costa BidNet webpage is **free** and you may view, download and apply to this RFP for free. Be sure to “Remove” any add-ons BidNet includes with your Basic Plan registration.
3. Once registered, you will receive an email from BidNet Direct to finalize your account registration.
4. Upon initial log in, you will be asked to create an account profile with:
 - a. Your organization’s contact information
 - b. Service categories (e.g. 91800: Consulting Services)
 - i. Suggestions for service category codes – choose the one that aligns with your services:

NAICS Code	NAICS Title
621999	All Other Miscellaneous Ambulatory Health Care Services
621420	Outpatient Mental Health and Substance Abuse Centers
624110	Child and Youth Services
541612	Human Resources Consulting Services
624210	Community Food Services
624190	Other Individual and Family Services
541611	Administrative and General Management Consulting Services
621610	Home Health Care Services
541613	Marketing Consulting Services
624310	Vocational Rehabilitation Services
813319	Other Social Advocacy Organizations
923130	Administration of Human Resource Programs

- c. Business structure
5. Your registration is complete and you can now search the BidNet Direct portal and view the RFP.

Commented [JT1]: previous instructions: Applications are due no later than 3:00 p.m. on XXXX and must be submitted electronically via email to admin@oresj.cccounty.us. The entire application, Budget Summary, and all supporting documents must be saved as a single PDF document and then submitted as an attachment in the email. The email must have following in the body of the message:
 Applicant/Organization name
 Contact Person name, email, phone number
 Project Title
 Priority Funding Area
 Funding Amount Requested

No emailed, mailed, hard copy paper applications will be accepted. Ideally, applicants should submit applications several hours before the deadline in the unlikely event they encounter technical difficulties. Late submissions will not be accepted regardless of technical difficulties.

C. Application Narrative

The narrative portion of the application has three sections. Section I and II allows applicants to provide a general overview of their organization, history and current services. Section III asks for a description of the proposed project, target population, and a fuller narrative of the program design and plan. In a separate Word document, applicants must answer all the questions in Sections I, II and III of the Application (see below).

In addition, all applicants must provide a Budget Summary (see below, Section D: Budget Summary).

It is recommended that applicants review the **Evaluation and Scoring Rubric** (see below) to understand how applications will be scored prior to starting the application.

Section I: Each applicant should provide general and contact information related to the agency that will deliver services described in the grant application.

Section II: Applicants should complete the following agency narrative questions once, regardless of how many services they are applying to deliver. Applicants should pay close attention to the word limit for each question.

Section III: Applicants should complete the service narrative questions for each service they are applying to deliver. Applicants should pay close attention to the word limit for each question.

<p>Contra Costa County Office of Racial Equity and Social Justice (ORESJ) Request for Proposals Application Service Provider Organizations for the Federal D. Glover Community Wellness Network</p>	
SECTION 1: Organization Information	
Organization Name:	
Tax Identification Number:	
Organization Physical Address:	
Organization Mailing Address (if different from physical address):	
Website:	
Name of Executive Director:	
Executive Director Phone#:	Executive Director Email:
Name of Primary Contact for this Grant Application:	
Primary Contact Phone#:	Primary Contact Email:
Total Agency Budget for Fiscal Year 2024-2025:	

If organization is applying for this grant funding under a fiscal sponsor, the following information should be provided by the fiscal sponsor.	
Legal Name of Fiscal Sponsor Organization:	
Tax Identification Number:	
Organization Physical Address:	
Organization Mailing Address (if different from physical address):	
Website:	
Name of Executive Director:	
Executive Director Phone#:	Executive Director Email:
Name of Primary Contact for this Grant Application:	
Primary Contact Phone#:	Primary Contact Email:
Description of services to be performed by the fiscal sponsor for the application organization:	

<p>Contra Costa County Office of Racial Equity and Social Justice (ORESJ) Request for Proposals Application Service Provider Organizations for the Federal D. Glover Community Wellness Network</p>
SECTION 2: Organization Narrative Questions
AGENCY OVERVIEW
Please provide a brief overview of your agency's history and mission. (150 words max)
Overall, what services does your agency deliver and to whom? If your agency specializes in serving a particular population or community, please explain how services are tailored to meet the needs of this group. (150 words max)
What has been the impact of your services so far in terms of participant outcomes? (150 words max)
AGENCY APPROACH
What is your agency's experience and approach to working in any of the 12 priority census tracts in Contra Costa County? (150 words max)
How does your agency use data to inform service delivery? How do you collect and incorporate program participant feedback? Describe how you use this data to assess program and staff effectiveness and improve your programming. (150 words max)

Commented [JT2]: Include how your project is innovative and/or uniquely designed to meet the needs of African American individuals, families, and/or communities. Describe your approach to outreach and engaging your target population. What methods will you use to ensure that your target participants are aware of and connected to your program?
Describe your capacity to target serve high-need census tracts listed above in Supervisorial Districts 1 and 5, where disparities are most concentrated. Demonstrate place-based or mobile service delivery models that address transportation barriers. Center Black/African American communities within these geographies, particularly those furthest from access. Leverage existing community assets while filling infrastructure gaps
List the key staff involved in this project and describe their roles and responsibilities. How are your staff qualified to provide the services you describe? In what ways are they culturally competent and skilled to effectively engage and build relationships with your target population? What training or experience do they have that prepares them to be effective and successful?
What will success look like for your project and how will it be measured? Describe how you track the number of people served, collect data on program activities? How do you collect and incorporate program participant feedback? Describe how you use this data to assess program and staff effectiveness and improve your programming.
Describe your agency's financial and administrative management structure. Demonstrate your agency's capacity to monitor spending, stay within budget, and achieve your stated goals. If your organization has received any outstanding financial audit findings, please describe the finding(s) and how it is being addressed, along with any relevant supporting documentation.

Commented [JT3]: Explain how your service, program, or activity meets a critical need or fills a service gap for vulnerable African American residents and communities in Contra Costa County.

The community-based organizations awarded through this Request for Proposals (RFP) will serve as the initial cohort of service providers within the Federal D. Glover Community Wellness Network (FGCWN). How do you see your agency working in partnership with the Glover Wellness Network? (150 words max)
Identify partnerships your agency has with public agencies, community-based organizations, or other entities that will enable you to successfully deliver services. (150 words max)

Contra Costa County Office of Racial Equity and Social Justice (ORESJ) Request for Proposals Application Service Provider Organizations for the Federal D. Glover Community Wellness Network		
SECTION 3: Service Description and Narrative Questions		
This proposal falls under the following priority funding areas (please select one):		
<input type="checkbox"/> Behavioral Health	<input type="checkbox"/> Housing Navigation	<input type="checkbox"/> Maternal and Infant Health
<input type="checkbox"/> Reentry Support and Restorative Alternatives	<input type="checkbox"/> Preventative Health	<input type="checkbox"/> Resource Navigation
Project Name and Brief Description (50 words or less):		
Areas/Cities to Be Served in Contra Costa County:		
Target Population(s):		
How many people will this service or program serve annually?		
Total Funding Amount Requested:		
If this proposal includes partners/subcontractors/consultants, please list them here:		
<i>NOTE: All agencies included in the collaborative application must submit documentation confirming their participation in the collaborative project (for example: a letter of support) with the application materials.</i>		
SERVICE DESCRIPTION		
Describe the specific service your agency will deliver as it pertains to this RFP. How will your agency meet the specific service requirements outlined in the RFP? Explain how your service, program, or activity meets a critical need or fills a service gap for vulnerable African American residents and communities in Contra Costa County. What makes your organization uniquely		

positioned to deliver this work within the Federal Glover Community Wellness Network? (300 words max)
Describe how your agency will identify and engage individuals from the priority population, as identified in the RFP. Discuss strategies for maintaining sustained engagement. (300 words max)
Please describe your theory of change for this service. What does client success look like? (300 words max)
DATA AND EVALUATION
What will success look like for your project and how will it be measured (include tools and systems used)? Describe how you will track the number of people served and collect data on program activities (share specific measures and outcomes). How will you collect and incorporate program participant feedback? Describe how will you use this data to assess program and staff effectiveness and improve your programming. (500 words max)
SERVICE EXPERIENCE
Describe your agency's experience and success delivering similar services. If available, provide past program evaluation findings that describe participant outcomes. (300 words max)
Describe your agency's experience with and approach to working with vulnerable and/or impacted Black/African American individuals you are seeking to serve in this proposal. (300 words max)
Describe your agency's previous experience with and approach to outreaching and engaging vulnerable and/or impacted Black/African American individuals. What methods will you use to ensure that your target participants are aware of and connected to your program? (300 words max)
STAFFING
Identify the direct service positions that will be funded by this grant. Briefly describe job duties and qualifications for each. (300 words max)
How will your agency's staffing model support implementation of the proposed services? (For example: supervision structure, days and hours worked, etc.). (300 words max)
How will your agency ensure that staff are culturally competent and serve as credible messengers for the priority population? (150 words max)

Commented [JT4]: Data and Evaluation Section : Include tools and systems used and outcomes tracked

Commented [JT5]: What has been the impact of your services so far in terms of participant outcomes?

Identify the staff who will be involved in financial grant management activities and discuss their qualifications. (150 words max)
Identify the staff who will be responsible for entering service data into the Glover Wellness Network's data management system and describe how your agency will ensure accurate and consistent data entry. (150 words max)
Integration of Services Across Priorities: <i>Agencies that are applying to deliver multiple services across priority areas should complete the following question below to explain how the core services will interact with each other. If you are applying under just one funding area, indicate N/A below.</i>
How will the core services that your agency is proposing to deliver complement each other? (150 words)
SIGNATURE:
DATE:
Name of Authorized Signer:

D. Budget Summary

All applications must include a Budget Summary, using the provided Budget Summary Template (see Form #1). The Budget Summary Template can be downloaded and filled in on a computer, or it can be printed out, completed by hand, then scanned and uploaded as a PDF.

Applicants may also submit a detailed project budget using their own form/template, if desired.

Indirect costs may be included in the project budget. Examples of indirect costs include administrative functions that support multiple programs, costs of shared office space and utilities, and other expenses that benefit multiple program areas that cannot be readily identified with a particular activity. Indirect costs may not exceed 15% of the project budget.

E. Bidder's Professional References

Each applicant must provide a minimum of three (3) professional references with whom they are currently partnering and/or with whom they have previously partnered. Each reference must include the name of the project, services provided, funder/agency, reference name, reference's contact information, contract dates and amount. See Form #2 (in Section V, E) for the template to complete and include with your application.

Section IV: Selection and Review Process

A. Participatory Review Process

All applications received will be evaluated by a Selection Committee made up of a diverse combination of County staff, community foundation staff, non-profit organization staff, and/or community members. All members will be Black/African American Contra Costa County residents who possess both professional and personal lived experience and expertise related to the priority funding categories.

The Selection Committee will conduct a Participatory Review Process in which applications are reviewed, scored, and ranked. On behalf of the Selection Committee, the Office of Racial Equity and Social Justice will present the recommendations to the Transitional Community Advisory Board, Equity Committee and then to the full Board of Supervisors for final approval of award.

B. Evaluation and Scoring Rubric

Each application will be evaluated for completeness and overall responsiveness to the requirements contained in this RFP. The following Evaluation and Scoring Rubric will be used by reviewers to evaluate to determine which applicant is most qualified to effectively implement the services proposed and meet the needs of their target population:

Program Elements	Possible Score
I. <u>Agency Overview</u> <ul style="list-style-type: none"> ○ Relevancy of the organization’s history and mission, and strategic goals. ○ History of work and service reflects a commitment to addressing the needs of marginalized, underserved, Black/African American communities. ○ Demonstrates a strong level of knowledge and experience as a Black-led, Black community-serving grassroots organization. 	0 – 10 points
II. <u>Agency Approach</u> <ul style="list-style-type: none"> ○ Demonstrates understanding of the target population and the surrounding community, as well as the credibility and access, needed to effectively carry out the proposed scope of work. ○ Demonstrates alignment of purpose and values to engage with the Federal D. Glover Community Wellness Network (FGCWN) ○ Clearly names a critical priority need in the Black community and articulates a strategic approach to meeting that need. 	0 – 10 points

Commented [JT6]: 0–5: Generic mission, limited community connection
 6–10: Some relevant experience, partial alignment
 11–15: Strong track record, clearly Black-led or deeply rooted, demonstrated trust and impact

<ul style="list-style-type: none"> ○ Maintains partnerships with public agencies, community-based organizations, or other entities in the successful delivery of services 	
III. <u>Service Description</u> <ul style="list-style-type: none"> ○ Clearly explains how the proposed service, program, or activity meets a critical need or fills a service gap for vulnerable African American residents and communities in Contra Costa County. ○ Describes how the organization is uniquely positioned to deliver work within the Federal Glover Community Wellness Network ○ Shares a robust plan and approach to identify and engage individuals from the priority population ○ Has a clear theory of change and articulation of client success 	0 – 20 points
IV. <u>Data and Evaluation</u> <ul style="list-style-type: none"> ○ Describes the processes and competencies needed to effectively collect, track, and analyze program data and participant feedback in a consistent, organized manner. ○ Demonstrates the ability and experience needed to use data to help inform and improve how they deliver their services, measure progress/success, and effectively support their participants. ○ Includes tools and systems that will be used to collect data and track participant outcomes ○ Clearly describes how organization will use data to assess and improve program success and staff effectiveness 	0 – 15 points
V. <u>Service Experience</u> <ul style="list-style-type: none"> ○ Describes similar projects currently in place and/or completed in the past with success and can demonstrate the ability to achieve positive outcomes for their participants ○ Describes experience with and approach to outreaching and engaging vulnerable and/or impacted Black/African American individuals. ○ Shares outreach methods that will ensure that target participants are aware of and connected to the program 	0 – 15 points
VI. <u>Staffing</u> <ul style="list-style-type: none"> ○ Clear and succinct description of each key team member’s role and area of responsibility on the project. ○ Staffing model supports robust implementation of the proposed services ○ Qualifications, lived experiences, and expertise of staff are sufficient to deliver on the full scope of work described and align with this RFP’s goals. ○ Describes competencies and expertise needed to establish rapport, trust and credibility with marginalized, underserved, Black communities. ○ Has identified staff who will hold responsibility for financial management and data management for the grant 	0 – 15 points
VII. <u>Budget Summary</u>	0 – 15 points

<ul style="list-style-type: none"> ○ Demonstrates the organizational experience, structure, and capacity to appropriately manage their contract and stay within budget through sound fiscal practices. ○ Budget Summary is consistent with what is described in the proposal and presents realistic and responsible staffing and program costs. ○ If applicable, adequately describes any outstanding or relevant financial audit findings and their efforts to correct and resolve those issues 	
Total: 100 points	
Preferential Points	
<p>VIII. Preferential Points: Priority Census Tracts and Neighborhoods 0-10 pts</p> <ul style="list-style-type: none"> ○ Articulates a clear intention and program design that targets Black communities in the priority census tracts and neighborhoods, naming the critical needs that are unique or more pronounced in those areas as supported by data. ○ Points equaling up to 10% (or 10 points) of the total score possible may be added to the applicant's total score, allowing for a possible total score of 110 points. 	0 – 10 points

Commented [JT7]: Are we using the CENSUS TRACTS INSTEAD OF THIS ?

Commented [KC8R7]: Yes, I think so. Let's present it this way to TCAB and they can let us know if they have edits/shifts.

C. Further Evaluation and Negotiation

Upon completion of the Selection Committee's review of applications, the County will notify Applicants if further evaluation and negotiation is necessary. Applicants may be contacted for an interview, but only if needed. Any delay caused by Applicant's failure to respond to direction from the County may be interpreted as the Applicant being no longer interested in the opportunity and can lead to the County's rejection of the application.

Section V: Other Procedures and Instructions

A. Optional Bidders' Information Session

Potential applicants are encouraged to attend a Bidders' Information Session on **weekday, date, from time to time** which will be held in-person and online via Zoom. It is a hybrid meeting and you may participate either in-person or online via Zoom.

In-Person Location Details:

- **Secure Location and Include Address**

Online Participation Details:

- Zoom Link: **<https://cccounty-us.zoom.us/j/818729967cd?pwd=JzZlWVkuhMhusDKoNYo4oOUU1EVXdzPj.3>**
- Password: **123456**

At the Bidders' Information Session, Office of Racial Equity and Social Justice staff will provide background and contextual information, review the application instructions, and offer general technical assistance on the submission requirements.

B. How to Submit Questions

Questions regarding the RFP instructions or grant requirements can be submitted through BidNet Direct until **5:00 pm on weekday, date**. All responses will be posted on the BidNet Direct site **on weekday, date**.

C. Appeal Process

In the event a dispute arises concerning the RFP process prior to the award of the contract, the party wishing resolution of the dispute shall submit an appeal in writing to the attention of:

Emlyn Struthers
Contra Costa County Administrator Office
1025 Escobar Street
Martinez CA, 94553

Appeals must be submitted no later than **3:00 P.M. on weekday, date**. Notification of a final decision on the appeal shall be made in writing to the appellant within ten (10) days, or **weekday, date**, and the decision of ORESJ shall be final and not subject to further review. When submitting an appeal, the appellant must clearly

state the action appealed, the impact to the appellant's application, and the remedy sought. Appeals shall be limited to the following technical grounds:

- Failure of the County to follow the review and selection procedures and adhere to requirements specified in the RFP or any addenda or amendments to the RFP.
- There has been a violation of conflict of interest as provided by California Government Code Section 87100 et seq.
- There has been a violation of State or Federal law.

Commented [KC9]: check Liliana's guidance re: Gov't Code - edits from RFQ revisions.

D. Submissions are Public Records

California Government Code Section 6250, the Public Records Act, defines a public record as any writing containing information relating to the conduct of the public's business prepared, owned, used or retained by any state or local agency regardless of physical form or characteristics. The Public Records Act provides that public records shall be disclosed upon request and that any person has a right to inspect any public record, unless the document is exempted from disclosure.

Unless otherwise compelled by a court order, the County will not disclose any submittals while the County conducts its deliberative process in accordance with the procedures identified in this RFP. However, after the County either awards a contract to a successful Applicant, or rejects all submittals, the County will consider each submittal subject to the public disclosure requirements of the California Public Records Act. Each Applicant is hereby informed that, upon submittal of its application to the County in accordance with this RFP, the application becomes the property of Contra Costa County.

E. Forms and Attachments

- a. Form #1: Budget Summary
- b. Form #2: Bidder's Professional References
- c. Form #3: Anti-Collusion Statement
- d. Form #4: Addenda Acknowledgement
- e. Attachment A: Priority Census Tracts and Neighborhood Profiles
- f. Attachment B: General Conditions for Contra Costa County Purchase of Service Contracts

Form #1: Budget Summary

Form #2: Bidder's Professional References

Provide information regarding the organization's current and/or previous projects conducted under grant or contract, including government contracts/grants. Previous projects must have contract dates within the last 5 years. For Note: When more than one agency collaborates in providing services(s), each agency involved must complete this form.

Current or Prior Contracts / Grants

List up to 3 agencies that you are currently working with and/or previously worked with under contract or grant agreement.

Name of Project	Click or tap here to enter text.
Services Provided	Click or tap here to enter text.
Funder/Agency	Click or tap here to enter text.
Contact/Reference	Click or tap here to enter text.
Contact Email	Click or tap here to enter text.
Contact Phone	Click or tap here to enter text.
Contract Dates	Click or tap here to enter text.
Contract Amount	Click or tap here to enter text.

Name of Project	Click or tap here to enter text.
Services Provided	Click or tap here to enter text.
Funder/Agency	Click or tap here to enter text.
Contact/Reference	Click or tap here to enter text.
Contact Email	Click or tap here to enter text.
Contact Phone	Click or tap here to enter text.
Contract Dates	Click or tap here to enter text.
Contract Amount	Click or tap here to enter text.

Name of Project	Click or tap here to enter text.
Services Provided	Click or tap here to enter text.
Funder/Agency	Click or tap here to enter text.
Contact/Reference	Click or tap here to enter text.
Contact Email	Click or tap here to enter text.
Contact Phone	Click or tap here to enter text.
Contract Dates	Click or tap here to enter text.
Contract Amount	Click or tap here to enter text.

Bidder attests, under penalty of perjury, that all information provided herein is complete and accurate.

Bidder agrees to provide to County other information the County may request as necessary for an accurate determination of bidder's qualifications to perform proposed services. Respondent agrees to allow County to contact agencies listed above for information relative to Respondent's performance.

Name	Click or tap here to enter text.	Title	Click or tap to enter a date.
Signature		Date	Click or tap to enter a date.

Form #3: Anti-Collusion Statement

By signing this form, the bidder agrees that this submittal is made without any other understanding, agreement, or connection with any person, corporation, or firm submitting a statement of qualifications quote for the same purpose and that the quote is in all respects fair and without collusion or fraud, It is agreed by the undersigned bidder, that the signing and delivery of the proposal represents the bidder's acceptance of the terms and conditions of the forgoing specifications and provisions, and if awarded, this contract will represent the agreement between the bidder and the county.

ORGANIZATION NAME	Click or tap here to enter text.
CONTACT NAME	Click or tap here to enter text.
TITLE	Click or tap here to enter text.
ADDRESS	Click or tap here to enter text.
EMAIL	Click or tap here to enter text.
TELEPHONE	Click or tap here to enter text.
SIGNATURE	
DATE	Click or tap to enter a date.

Form #4: Addenda Acknowledgement

TO BE RETURNED WITH PROPOSAL SUBMISSION

RFP No.: XXXX

Title: Service Provider Organizations for the Federal D. Glover Community Wellness Network

ADDENDUM ACKNOWLEDGEMENT (Please initial for addendums received)

Addendum #1: _____ Addendum #3: _____

Addendum #2: _____ Addendum #4: _____

ORGANIZATION NAME	Click or tap here to enter text.
CONTACT NAME	Click or tap here to enter text.
TITLE	Click or tap here to enter text.
ADDRESS	Click or tap here to enter text.
EMAIL	Click or tap here to enter text.
TELEPHONE	Click or tap here to enter text.
SIGNATURE	
DATE	Click or tap here to enter text.

Attachment A

Priority Census Tracts and Neighborhood Profiles

Region	Neighborhood / Area	Census Tract(s)	Key Boundaries	Key Landmarks / Assets	Equity Considerations
Antioch	Hillcrest / Auto Center	3071.02	Delta Fair Blvd, Auto Center Dr, Lone Tree Way, Hillcrest Ave	Hillcrest BART, Antioch Auto Center, Sutter Delta Medical Center (nearby)	Transit access present but limited embedded community services
	Central Antioch (Sycamore)	3072.02	Sycamore Dr, G & H Streets, Lone Tree Way, Contra Loma Blvd	Antioch Middle School, Contra Loma Estates	Lowest HPI (5.3) , high need and concentrated inequity
	Fairgrounds / South Antioch	3072.05	Lone Tree Way, Auto Center Dr, Hwy 160, A & G Streets	County Fairgrounds, Somersville Towne Center	Retail presence but gaps in health and wellness services
Pittsburg	Central Pittsburg	3050	W. Leland Rd, Railroad Ave, 10th St, Bailey Rd	Pittsburg High School, Adult Education Center	Dense residential area with youth and workforce needs
	Los Medanos Area	3120	E. Leland Rd, Antioch Hwy, Loveridge Rd, Railroad Ave	Los Medanos College, BART, Buchanan Park	Education asset present; opportunity for service integration
Richmond	Iron Triangle	3730	Macdonald Ave, Bissell Ave, Harbour Way, 23rd St	Nevin Center, Richmond BART/Amtrak	Historically disinvested, high density, central transit hub
	North Richmond Core	3750	Gertrude Ave, Chesley Ave, 3rd St, Richmond Pkwy	Community-based hubs, local corridors	Unincorporated area with persistent service gaps
	South Richmond	3650.02	Cutting Blvd, Carlson Blvd, I-80, Potrero Ave	Nicholl Park, historic Doctor's Medical Center site	Loss of hospital infrastructure; major healthcare gap
	North Richmond / Industrial Edge	3760	Richmond Pkwy, Hensley St, Vernon Ave, 3rd St	Urban Tilth Farm, Wastewater Plant	Environmental justice concerns + food access innovation
	Canal / Cutting Corridor	3770	Harbour Way, Cutting Blvd, Canal Blvd, S 2nd St	Ferry access (nearby), industrial zones	Mixed-use area with limited direct services
	Refinery / I-580 Corridor	3790	Richmond Pkwy, Giant Rd, Rumrill Blvd, I-580	Chevron Refinery, Transit Center, Shoreline Park	Environmental burden + infrastructure fragmentation

	Marina Bay / I-580	3810	Marina Bay Pkwy, Cutting Blvd, S 23rd St, I-580	Marina Bay, waterfront access	Proximity to resources, but inequitable access persists
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Attachment B: Contra Costa County General Conditions for Service Contracts

1. **Compliance with Law.** Contractor is subject to and must comply with all applicable federal, state, and local laws and regulations with respect to its performance under this Contract, including but not limited to, licensing, employment, and purchasing practices; and wages, hours, and conditions of employment, including nondiscrimination.
2. **Inspection.** Contractor's performance, place of business, and records pertaining to this Contract are subject to monitoring, inspection, review and audit by authorized representatives of the County, the State of California, and the United States Government.
3. **Records.** Contractor must keep and make available for inspection and copying by authorized representatives of the County, the State of California, and the United States Government, the Contractor's regular business records and such additional records pertaining to this Contract as may be required by the County.
 - a. **Retention of Records.** Contractor must retain all documents pertaining to this Contract for five years from the date of submission of Contractor's final payment demand or final Cost Report; for any further period that is required by law; and until all federal/state audits are complete and exceptions resolved for this Contract's funding period. Upon request, Contractor must make these records available to authorized representatives of the County, the State of California, and the United States Government.
 - b. **Access to Books and Records of Contractor, Subcontractor.** Pursuant to Section 1861(v)(1) of the Social Security Act, and any regulations promulgated thereunder, Contractor must, upon written request and until the expiration of five years after the furnishing of services pursuant to this Contract, make available to the County, the Secretary of Health and Human Services, or the Comptroller General, or any of their duly authorized representatives, this Contract and books, documents, and records of Contractor necessary to certify the nature and extent of all costs and charges hereunder. Further, if Contractor carries out any of the duties of this Contract through a subcontract with a value or cost of \$10,000 or more over a twelve-month period, such subcontract must contain a clause to the effect that upon written request and until the expiration of five years after the furnishing of services pursuant to such subcontract, the subcontractor must make available to the County, the Secretary, the Comptroller General, or any of their duly authorized representatives, the subcontract and books, documents, and records of the subcontractor necessary to verify the nature and extent of all costs and charges thereunder.

This provision is in addition to any and all other terms regarding the maintenance or retention of records under this Contract and is binding on the heirs, successors, assigns and representatives of Contractor.

4. **Reporting Requirements.** Pursuant to Government Code Section 7550, Contractor must include in all

documents and written reports completed and submitted to County in accordance with this Contract, a separate section listing the numbers and dollar amounts of all contracts and subcontracts relating to the preparation of each such document or written report. This section applies only if the Payment Limit of this Contract exceeds \$5,000.

5. **Termination and Cancellation.**

- a. **Written Notice.** This Contract may be terminated by either party, in its sole discretion, upon thirty-day advance written notice thereof to the other, and may be cancelled immediately by written mutual consent.
- b. **Failure to Perform.** County, upon written notice to Contractor, may immediately terminate this Contract should Contractor fail to perform properly any of its obligations hereunder. In the event of such termination, County may proceed with the work in any reasonable manner it chooses. The cost to County of completing Contractor's performance will be deducted from any sum due Contractor under this Contract, without prejudice to County's rights to recover damages.
- c. **Cessation of Funding.** Notwithstanding any contrary language in Paragraphs 5 and 11, in the event that federal, state, or other non-County funding for this Contract ceases, this Contract is terminated without notice.

6. **Entire Agreement.** This Contract contains all the terms and conditions agreed upon by the parties. Except as expressly provided herein, no other understanding, oral or otherwise, regarding the subject matter of this Contract will be deemed to exist or to bind any of the parties hereto.

7. **Further Specifications for Operating Procedures.** Detailed specifications of operating procedures and budgets required by this Contract, including but not limited to, monitoring, evaluating, auditing, billing, or regulatory changes, may be clarified in a written letter signed by Contractor and the department head, or designee, of the county department on whose behalf this Contract is made. No written clarification prepared pursuant to this Section will operate as an amendment to, or be considered to be a part of, this Contract.

8. **Modifications and Amendments.**

- a. **General Amendments.** In the event that the total Payment Limit of this Contract is less than \$200,000 and this Contract was executed by the County's Purchasing Agent, this Contract may be modified or amended by a written document executed by Contractor and the County's Purchasing Agent or the Contra Costa County Board of Supervisors, subject to any required state or federal approval. In the event that the total Payment Limit of this Contract exceeds \$200,000 or this Contract was initially approved by the Board of Supervisors, this Contract may be modified or amended only by a written document executed by Contractor and the Contra Costa County Board of Supervisors or, after Board approval, by its designee, subject to any required state or federal approval.
- b. **Minor Amendments.** The Payment Provisions and the Service Plan may be amended by a written administrative amendment executed by Contractor and the County Administrator (or designee), subject to any required state or federal approval, provided that such administrative amendment

may not increase the Payment Limit of this Contract or reduce the services Contractor is obligated to provide pursuant to this Contract.

9. **Disputes**. Disagreements between County and Contractor concerning the meaning, requirements, or performance of this Contract shall be subject to final written determination by the head of the county department for which this Contract is made, or his designee, or in accordance with the applicable procedures (if any) required by the state or federal government.
10. **Choice of Law and Personal Jurisdiction**.
 - a. This Contract is made in Contra Costa County and is governed by, and must be construed in accordance with, the laws of the State of California.
 - b. Any action relating to this Contract must be instituted and prosecuted in the courts of Contra Costa County, State of California.
11. **Conformance with Federal and State Regulations and Laws**. Should federal or state regulations or laws touching upon the subject of this Contract be adopted or revised during the term hereof, this Contract will be deemed amended to assure conformance with such federal or state requirements.
12. **No Waiver by County**. Subject to Paragraph 9. (Disputes) of these General Conditions, inspections or approvals, or statements by any officer, agent or employee of County indicating Contractor's performance or any part thereof complies with the requirements of this Contract, or acceptance of the whole or any part of said performance, or payments therefor, or any combination of these acts, do not relieve Contractor's obligation to fulfill this Contract as prescribed; nor is the County thereby prevented from bringing any action for damages or enforcement arising from any failure to comply with any of the terms and conditions of this Contract.
13. **Subcontract and Assignment**. This Contract binds the heirs, successors, assigns and representatives of Contractor. Prior written consent of the County Administrator or his designee, subject to any required state or federal approval, is required before the Contractor may enter into subcontracts for any work contemplated under this Contract, or before the Contractor may assign this Contract or monies due or to become due, by operation of law or otherwise.
14. **Independent Contractor Status**. The parties intend that Contractor, in performing the services specified herein, is acting as an independent contractor and that Contractor will control the work and the manner in which it is performed. This Contract is not to be construed to create the relationship between the parties, or between County and any Contractor employee, of agent, servant, employee, partnership, joint venture, or association. Neither Contractor, nor any of its employees, is a County employee. This Contract does not give Contractor, or any of its employees, any right to participate in any pension plan, workers' compensation plan, insurance, bonus, or similar benefits County provides to its employees. In the event that County exercises its right to terminate this Contract, Contractor expressly agrees that it will have no recourse or right of appeal under any rules, regulations, ordinances, or laws applicable to employees.
15. **Conflicts of Interest**. Contractor covenants that it presently has no interest and that it will not acquire any interest, direct or indirect, that represents a financial conflict of interest under state law or that

would otherwise conflict in any manner or degree with the performance of its services hereunder. Contractor further covenants that in the performance of this Contract, no person having any such interests will be employed by Contractor. If requested to do so by County, Contractor will complete a "Statement of Economic Interest" form and file it with County and will require any other person doing work under this Contract to complete a "Statement of Economic Interest" form and file it with County. Contractor covenants that Contractor, its employees and officials, are not now employed by County and have not been so employed by County within twelve months immediately preceding this Contract; or, if so employed, did not then and do not now occupy a position that would create a conflict of interest under Government Code section 1090. In addition to any indemnity provided by Contractor in this Contract, Contractor will indemnify, defend, and hold the County harmless from any and all claims, investigations, liabilities, or damages resulting from or related to any and all alleged conflicts of interest. Contractor warrants that it has not provided, attempted to provide, or offered to provide any money, gift, gratuity, thing of value, or compensation of any kind to obtain this Contract.

16. **Confidentiality**. To the extent allowed under the California Public Records Act, Contractor agrees to comply and to require its officers, partners, associates, agents and employees to comply with all applicable state or federal statutes or regulations respecting confidentiality, including but not limited to, the identity of persons served under this Contract, their records, or services provided them, and assures that no person will publish or disclose or permit or cause to be published or disclosed, any list of persons receiving services, except as may be required in the administration of such service. Contractor agrees to inform all employees, agents and partners of the above provisions, and that any person knowingly and intentionally disclosing such information other than as authorized by law may be guilty of a misdemeanor.
17. **Nondiscriminatory Services**. Contractor agrees that all goods and services under this Contract will be available to all qualified persons regardless of age, gender, race, religion, color, national origin, ethnic background, disability, or sexual orientation, and that none will be used, in whole or in part, for religious worship.
18. **Indemnification**. Contractor will defend, indemnify, save, and hold harmless County and its officers and employees from any and all claims, demands, losses, costs, expenses, and liabilities for any damages, fines, sickness, death, or injury to person(s) or property, including any and all administrative fines, penalties or costs imposed as a result of an administrative or quasi-judicial proceeding, arising directly or indirectly from or connected with the services provided hereunder that are caused, or claimed or alleged to be caused, in whole or in part, by the negligence or willful misconduct of Contractor, its officers, employees, agents, contractors, subcontractors, or any persons under its direction or control. If requested by County, Contractor will defend any such suits at its sole cost and expense. If County elects to provide its own defense, Contractor will reimburse County for any expenditures, including reasonable attorney's fees and costs. Contractor's obligations under this section exist regardless of concurrent negligence or willful misconduct on the part of the County or any other person; provided, however, that Contractor is not required to indemnify County for the proportion of liability a court determines is attributable to the sole negligence or willful misconduct of the County, its officers and employees. This provision will survive the expiration or termination of this Contract.
19. **Insurance**. During the entire term of this Contract and any extension or modification thereof, Contractor shall keep in effect insurance policies meeting the following insurance requirements unless

otherwise expressed in the Special Conditions:

- a. **Commercial General Liability Insurance.** For all contracts where the total payment limit of the contract is \$500,000 or less, Contractor will provide commercial general liability insurance, including coverage for business losses and for owned and non-owned automobiles, with a minimum combined single limit coverage of \$500,000 for all damages, including consequential damages, due to bodily injury, sickness or disease, or death to any person or damage to or destruction of property, including the loss of use thereof, arising from each occurrence. Such insurance must be endorsed to include County and its officers and employees as additional insureds as to all services performed by Contractor under this Contract. Said policies must constitute primary insurance as to County, the state and federal governments, and their officers, agents, and employees, so that other insurance policies held by them or their self-insurance program(s) will not be required to contribute to any loss covered under Contractor's insurance policy or policies. Contractor must provide County with a copy of the endorsement making the County an additional insured on all commercial general liability policies as required herein no later than the effective date of this Contract. For all contracts where the total payment limit is greater than \$500,000, the aforementioned insurance coverage to be provided by Contractor must have a minimum combined single limit coverage of \$1,000,000.
 - b. **Workers' Compensation.** Contractor must provide workers' compensation insurance coverage for its employees.
 - c. **Certificate of Insurance.** The Contractor must provide County with (a) certificate(s) of insurance evidencing liability and worker's compensation insurance as required herein no later than the effective date of this Contract. If Contractor should renew the insurance policy(ies) or acquire either a new insurance policy(ies) or amend the coverage afforded through an endorsement to the policy at any time during the term of this Contract, then Contractor must provide (a) current certificate(s) of insurance.
 - d. **Additional Insurance Provisions.** No later than five days after Contractor's receipt of: (i) a notice of cancellation, a notice of an intention to cancel, or a notice of a lapse in any of Contractor's insurance coverage required by this Contract; or (ii) a notice of a material change to Contractor's insurance coverage required by this Contract, Contractor will provide Department a copy of such notice of cancellation, notice of intention to cancel, notice of lapse of coverage, or notice of material change. Contractor's failure to provide Department the notice as required by the preceding sentence is a default under this Contract
20. **Notices.** All notices provided for by this Contract must be in writing and may be delivered by deposit in the United States mail, postage prepaid. Notices to County must be addressed to the head of the county department for which this Contract is made. Notices to Contractor must be addressed to the Contractor's address designated herein. The effective date of notice is the date of deposit in the mails or of other delivery, except that the effective date of notice to County is the date of receipt by the head of the county department for which this Contract is made.
 21. **Primacy of General Conditions.** In the event of a conflict between the General Conditions and the Special Conditions, the General Conditions govern unless the Special Conditions or Service Plan expressly provide otherwise.

22. **Nonrenewal.** Contractor understands and agrees that there is no representation, implication, or understanding that the services provided by Contractor under this Contract will be purchased by County under a new contract following expiration or termination of this Contract, and Contractor waives all rights or claims to notice or hearing respecting any failure to continue purchasing all or any such services from Contractor.
23. **Possessory Interest.** If this Contract results in Contractor having possession of, claim or right to the possession of land or improvements, but does not vest ownership of the land or improvements in the same person, or if this Contract results in the placement of taxable improvements on tax exempt land (Revenue & Taxation Code Section 107), such interest or improvements may represent a possessory interest subject to property tax, and Contractor may be subject to the payment of property taxes levied on such interest. Contractor agrees that this provision complies with the notice requirements of Revenue & Taxation Code Section 107.6, and waives all rights to further notice or to damages under that or any comparable statute.
24. **No Third-Party Beneficiaries.** Nothing in this Contract may be construed to create, and the parties do not intend to create, any rights in third parties.
25. **Copyrights, Rights in Data, and Works Made for Hire.** Contractor will not publish or transfer any materials produced or resulting from activities supported by this Contract without the express written consent of the County Administrator. All reports, original drawings, graphics, plans, studies and other data and documents, in whatever form or format, assembled or prepared by Contractor or Contractor's subcontractors, consultants, and other agents in connection with this Contract are "works made for hire" (as defined in the Copyright Act, 17 U.S.C. Section 101 et seq., as amended) for County, and Contractor unconditionally and irrevocably transfers and assigns to Agency all right, title, and interest, including all copyrights and other intellectual property rights, in or to the works made for hire. Unless required by law, Contractor shall not publish, transfer, discuss, or disclose any of the above-described works made for hire or any information gathered, discovered, or generated in any way through this Agreement, without County's prior express written consent. If any of the works made for hire is subject to copyright protection, County reserves the right to copyright such works and Contractor agrees not to copyright such works. If any works made for hire are copyrighted, County reserves a royalty-free, irrevocable license to reproduce, publish, and use the works made for hire, in whole or in part, without restriction or limitation, and to authorize others to do so.
26. **Endorsements.** In its capacity as a contractor with Contra Costa County, Contractor will not publicly endorse or oppose the use of any particular brand name or commercial product without the prior written approval of the Board of Supervisors. In its County-contractor capacity, Contractor will not publicly attribute qualities or lack of qualities to a particular brand name or commercial product in the absence of a well-established and widely accepted scientific basis for such claims or without the prior written approval of the Board of Supervisors. In its County-contractor capacity, Contractor will not participate or appear in any commercially produced advertisements designed to promote a particular brand name or commercial product, even if Contractor is not publicly endorsing a product, as long as the Contractor's presence in the advertisement can reasonably be interpreted as an endorsement of the product by or on behalf of Contra Costa County. Notwithstanding the foregoing, Contractor may express its views on products to other contractors, the Board of Supervisors, County officers, or others who may be authorized by the Board of Supervisors or by law to receive such views.

27. **Required Audit.**

- a. If Contractor expends \$750,000 or more in federal grant funds in any fiscal year from any source, Contractor must provide to County, at Contractor's expense, an audit conforming to the requirements set forth in the most current version of Code of Federal Regulations, Title 2, Part 200, Subpart F.
- b. If Contractor expends less than \$750,000 in federal grant funds in any fiscal year from any source, but the grant imposes specific audit requirements, Contractor must provide County with an audit conforming to those requirements.
- c. If Contractor expends less than \$750,000 in federal grant funds in any fiscal year from any source, Contractor is exempt from federal audit requirements for that year except as required by Code of Federal Regulations, Title 2, Part 200, Subpart F. Contractor shall make its records available for, and an audit may be required by, appropriate officials of the federal awarding agency, the General Accounting Office, the pass-through entity and/or the County. If an audit is required, Contractor must provide County with the audit.
- d. With respect to the audits specified in sections (a), (b) and (c) above, Contractor is solely responsible for arranging for the conduct of the audit, and for its cost. County may withhold the estimated cost of the audit or 10 percent of the contract amount, whichever is greater, or the final payment, from Contractor until County receives the audit from Contractor.

28. **Authorization.** Contractor, or the representative(s) signing this Contract on behalf of Contractor, represents and warrants that it has full power and authority to enter into this Contract and to perform the obligations set forth herein.

29. **No Implied Waiver.** The waiver by County of any breach of any term or provision of this Contract will not be deemed to be a waiver of such term or provision or of any subsequent breach of the same or any other term or provision contained herein.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2054

Agenda Date: 5/11/2026

Agenda #: 4.

Advisory Board: Transitional Community Advisory Board
Date: May 11, 2026
Subject: Review the Request for Information model
Presenter: Kendra Carr and Jessica Travenia
Contact: Jessica Travenia, jessica.travenia@oresj.cccounty.us
<<mailto:jessica.travenia@oresj.cccounty.us>>

Information:

Review the direction of Request for Interest adoption for low burden access to engagement with the Network and invitations to solicitations

Referral History and Update:

Review proposed equity-driven procurement model for RFP aligned with feasibility study recommendations to include an additional step with RFI collection

- **Request for Information (RFI)**
 - Simple, short application
 - No long-form proposal required
 - Accessible to grassroots organizations
- **Design Principles:**
 - Minimize administrative burden
 - Protect intellectual property
 - Prioritize lived experience and community impact
 - Transparent scoring and feedback process

Recommendation(s) / Next Step(s)

- Direction on adopting expression of interest-first model
- Input to inform RFP structure and timeline

Motion: No formal motion required

This item advances implementation of the Federal Glover Community Wellness Network.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2055

Agenda Date: 5/11/2026

Agenda #: 5.

Advisory Board: Transitional Community Advisory Board
Date: May 11, 2026
Subject: Discuss Reflections on Presentations from County Departments on Priority Service Areas
Presenter: Chair Reverend Ed Harris and Vice Chair Dr. Jalaima Nichols
Contact: Jessica Travenia, jessica.travenia@oresj.cccounty.us
[<mailto:jessica.travenia@oresj.cccounty.us>](mailto:jessica.travenia@oresj.cccounty.us)

Information

TCAB will review concentrated disparities and priority service needs across Contra Costa County, particularly impacting Black communities. This information is intended to guide RFP design and inform approach to aligning County services with community-based provider investments within the Network model.

Presentations were intended to inform TCAB decision-making regarding funding priorities, service alignment, and network design, with a focus on where investments can drive improved outcomes rather than duplicating existing services.

Referral History and Update

At the 4/13/26 meeting, the TCAB received presentations from Contra Costa Health Services and the Employment and Human Services Department on existing programs and services aligned with the Federal D. Glover Community Wellness Network's priority service areas:

- Behavioral Health
- Housing Navigation
- Preventative Health Care
- Infant and Maternal Health
- Resource Navigation
- Reentry Support

Each presentation provided:

- Overview of services and program models
- Populations served, including reach within Black/African American communities
- Data on utilization, outcomes, and disparities
- Identified gaps and unmet needs

- Opportunities for targeted investment and partnership

Recommendation(s) / Next Step(s)

- Receive and engage in discussion
- Identify gaps, overlaps, and opportunities for community-based investment
- Provide direction to inform RFP design, including service categories, funding priorities, and partnership expectations in ad hoc committees as assigned

Motion / Vote Required

No formal motion required. Direction requested.

This item advances implementation of the Federal Glover Community Wellness Network.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2056

Agenda Date: 5/11/2026

Agenda #: 6.

Advisory Board: Transitional Community Advisory Board
Date: May 11, 2026
Subject: Receive Presentation on Early Implementation Insights from Federal D. Glover
Community Wellness Network - First Grantee Cohort
Presenter: Jasmine Jones, East Bay Community Foundation
Contact: Jessica Travenia, jessica.travenia@oresj.cccounty.us
<mailto:jessica.travenia@oresj.cccounty.us>

Information:

Receive and discuss a presentation from Jasmine Jones of the East Bay Community Foundation on early process insights from the first grantee cohort of the Federal D. Glover Community Wellness Network, the discussion will provide direction on areas for as related to RFP development and a final report with deeper analysis will be presented at the June TCAB meeting.

Referral History and Update

The Federal D. Glover Community Wellness Network represents a countywide investment strategy aimed at advancing community-driven solutions to improve health and wellness outcomes. The initial \$1 million investment was stewarded by the East Bay Community Foundation, which served as the intermediary responsible for administering funds, supporting grantees, and coordinating implementation across community-based organizations (CBOs).

As TCAB continues to refine program categories, funding levels, and expectations for accountability and support, it is critical to ground decision-making in early implementation experience from the first cohort. This item aligns with TCAB's role in guiding equitable investment strategies, strengthening accountability structures, and ensuring that funding decisions are informed by community-centered implementation experience.

Jasmine Jones will provide a *high-level overview of early process insights* from the first grantee cohort, focusing on implementation dynamics rather than final outcomes.

The presentation will include:

- Observations on investment structure and distribution across program areas
- Initial insights on geographic reach and priority populations served
- Early reflections on grantee experience, including onboarding, communication, and reporting
- Considerations related to intermediary role and contract administration
- Preliminary identification of technical assistance and capacity needs across grantees

- Emerging themes related to coordination across CBOs and county partners

This initial presentation is intended to surface key themes and inform TCAB discussion, rather than provide a comprehensive evaluation.

A more detailed analysis, including deeper findings on outcomes, challenges, and strategic implications, will be brought back to TCAB at the June meeting.

This item advances implementation of the Federal Glover Community Wellness Network.

Recommendation(s) / Next Step(s):

- TCAB members provide feedback and identify priority areas for deeper analysis
- East Bay Community Foundation incorporates TCAB input into a more comprehensive findings report
- Staff return in June with expanded analysis and recommendations to inform future funding decisions