



AGENDA

CONTRA COSTA COUNTY Contra Costa Council on Homelessness

Thursday, January 9, 2025

1:00 PM

In person: 1025 Escobar St., Martinez

Virtual:

<https://homebaseccc.zoom.us/j/92212345678>
Meeting ID: 922 123 4567
Passcode: 1234567890

Orientation and General Meeting

Council on Homelessness Orientation

1 pm - 3 pm

1.9.25 COH Orientation Materials

[25-04](#)

Attachments: [0 - Table of Contents](#)

[2 - 2025 Meeting Calendar](#)

[3 - 2025 CoH Committees Overview](#)

[4 - Code of Conduct-Conflict of Interest Policy & Form](#)

[5 - Council Bylaws Approved by BOS 10.8.24](#)

[6 - 2023 CoC Data Summary](#)

[7 - 2025 CoH Orientation Agenda](#)

[8 - 2025 COH Orientation Slides](#)

Council on Homelessness General Meeting

3 pm - 4 pm

COH 1.9.25 Agenda and Slide Deck

[25-05](#)

Attachments: [COH Agenda w Time 1.9.25](#)

[COH Slides 1.9.25](#)

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

3. REVIEW and APPROVE Consent Calendar: minutes from the December 5, 2024 Council meeting; staff report for the January 9, 2025 Council meeting; rescheduling Council on Homelessness Meeting on July 3, 2025 to July 10, 2025 [25-06](#)

Attachments: [COH Minutes 12.5.24](#)
[COH Staff Report 1.9.25](#)

Wayne Earl, Chair and Faith Community Representative

4. REVIEW and APPROVE 2025 PATH Committee work plan as recommended by the PATH Committee (10 min) [25-07](#)

Attachments: [PATH 2025 Work Plan](#)

Jamie Schecter, H3

5. Youth Advisory Board (YAB) Update

Caroline Miller, H3 and Juno Hedrick, Vice Chair and Lived Experience Advisor

6. 2025 Point-In-Time Count Update

Yessenia Aguilar, H3

7. Funding Updates

Jamie Schecter and Christy Saxton, H3

8. Announcements

The next meeting is currently scheduled for February 6, 2025

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 2400 Bisso Lane (Suite D2), Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: contracostacoc@cchealth.org or call 925-608-6700



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-04

Agenda Date: 1/9/2025

Agenda #:

Advisory Board: Contra Costa Council on Homelessness

Subject: 1.9.25 COH Orientation Slide Deck

Presenter: HomeBase

Contact:

Information: Slide deck of 1.9.25 COH Orientation

Referral History and Update:

Recommendation(s)/Next Step(s):



Table of Contents

Council on Homelessness Structure Documents

1. Link to Council Roster
2. 2025 Meeting Calendar
3. Committee Structure

Continuum of Care (CoC) Structure and Governance Documents

4. Code of Conduct and Conflict of Interest Policy
5. Governance Charter and Bylaws
6. 2023 Contra Costa CoC Data Summary

Orientation Materials

7. Agenda
8. Slides

Contra Costa Council on Homelessness

2025 Meeting Calendar



Date and Time	Meeting	Location/Platform
Thursday, January 9 1:00pm – 4:00pm	Council Orientation and Meeting	1025 Escobar St. (Room 110A), Martinez, CA <i>Zoom link in calendar invite</i>
Thursday, February 6 1:00pm – 3:00pm	Monthly Council Meeting	1025 Escobar St. (Room 110A), Martinez, CA <i>Zoom link in calendar invite</i>
Thursday, March 6 1:00pm – 3:00pm	Monthly Council Meeting	1025 Escobar St. (Room 110A), Martinez, CA <i>Zoom link in calendar invite</i>
Thursday, April 3 1:00pm – 3:00pm	Monthly Council Meeting	1025 Escobar St. (Room 110A), Martinez, CA <i>Zoom link in calendar invite</i>
Thursday, May 1 1:00pm – 3:00pm	Monthly Council Meeting	1025 Escobar St. (Room 110A), Martinez, CA <i>Zoom link in calendar invite</i>
Thursday, June 5 1:00pm – 3:00pm	Monthly Council Meeting	1025 Escobar St. (Room 110A), Martinez, CA <i>Zoom link in calendar invite</i>
Thursday, July 10 1:00pm – 3:00pm	Monthly Council Meeting	1025 Escobar St. (Room 110A), Martinez, CA <i>Zoom link in calendar invite</i>
Thursday, August 7 1:00pm – 3:00pm	Monthly Council Meeting	1025 Escobar St. (Room 110A), Martinez, CA <i>Zoom link in calendar invite</i>
Thursday, September 4 1:00pm – 3:00pm	Monthly Council Meeting	1025 Escobar St. (Room 110A), Martinez, CA <i>Zoom link in calendar invite</i>
Thursday, October 2 1:00pm – 3:00pm	Monthly Council Meeting	1025 Escobar St. (Room 110A), Martinez, CA <i>Zoom link in calendar invite</i>
Thursday, November 6 1:00pm – 3:00pm	Monthly Council Meeting	1025 Escobar St. (Room 110A), Martinez, CA <i>Zoom link in calendar invite</i>
Thursday, December 4 1:00pm – 3:00pm	Monthly Council Meeting	1025 Escobar St. (Room 110A), Martinez, CA <i>Zoom link in calendar invite</i>

**Monthly Council on Homelessness meetings are typically held the first Thursdays of every month.*



2025 Council on Homelessness Committees

This document briefly outlines Council on Homelessness (COH) committees and workgroups.

COMMITTEES AND WORK GROUPS: RECRUITING NOW

EQUITY COMMITTEE

PURPOSE: Increase awareness, community dialogue, and lead concrete actions to achieve equity throughout the homeless system of care.

WORKING GROUPS: Equity Work Group

COMMITTEE AND WORK GROUP MEETINGS: 2nd of 3rd months each quarter, 2nd Tuesday 2-4pm, 1 meeting each quarter in-person

FUNDING COMMITTEE

PURPOSE: Direct the community input process for several time-sensitive federal and state funding streams, including revising scoring tools for the Continuum of Care Notice of Funding Opportunity (CoC NOFO) competition.

WORKING GROUPS: Funding Work Group, CoC NOFO Work Group

COMMITTEE AND WORK GROUP MEETINGS: monthly from February to June 2025, date and time TBD, last meeting in-person

GOVERNANCE COMMITTEE [AD HOC]

PURPOSE: Review and revise the Governance Charter and Bylaws to increase CoH efficiency and impact.

WORKGROUPS: Governance Work Group

COMMITTEE AND WORK GROUP MEETINGS: monthly from February to April 2025, date and time TBD, last meeting in-person

OVERSIGHT COMMITTEE

PURPOSE: Review and assess the development, implementation, and improvement of: CoC, Coordinated Entry System, HMIS database, and System Outcomes

WORKGROUPS: Oversight Work Group

COMMITTEE AND WORK GROUP MEETINGS: Every other month, 3rd Thursday 11:30am-1:30pm, in-person meetings TBD

PATH (PLAN FOR ACCELERATING TRANSFORMATIVE HOUSING) INNOVATIONS COMMITTEE

PURPOSE: Work towards the goal of reducing unsheltered homelessness in Contra Costa County by 75% by 2024

WORKGROUPS: PATH Innovations Work Group

COMMITTEE AND WORK GROUP MEETINGS: Monthly, 3rd Thursday 9-11am, in-person meetings TBD

HMIS (HOMELESS MANAGEMENT INFORMATION SYSTEM) POLICY COMMITTEE

PURPOSE: Develops and shares updates on [Homeless Management Information System](#) (HMIS) policies & practices, compliance, & troubleshooting. Plans technical assistance & training.

WORKGROUPS: HMIS Policy Work Group

COMMITTEE AND WORK GROUP MEETINGS: 3rd month of each quarter, 2nd Tuesday 12-1:30pm, in-person March & September

COMMITTEES AND WORKGROUPS: RECRUITING LATER

NOMINATING COMMITTEE [AD HOC]

PURPOSE: Reviews applications for potential new CoH members and provides recommendations to the full Council

ESTIMATED TIMING: July to October 2025

HOMELESSNESS AWARENESS MONTH WORKGROUP [AD HOC]

PURPOSE: Plan for annual Homelessness Awareness Month (November) activities

ESTIMATED TIMING: August to November 2025

POINT-IN-TIME COUNT WORKGROUP [AD HOC]

PURPOSE: Plan and implement the annual Point-in-Time Count, an annual HUD-required count of sheltered and unsheltered people experiencing homelessness

ESTIMATED TIMING: November 2025 to January 2026

CONTRA COSTA COUNCIL ON HOMELESSNESS CONFLICT OF INTEREST POLICY

Each Council on Homelessness (“COH”) member, chairperson, employee, agent, and consultant is expected to uphold certain standards of performance and good conduct and to avoid real or apparent conflicts of interest.

In order to prevent a conflict of interest, a COH member, chairperson, employee, agent, or consultant may not:

- Participate in or influence discussions or decisions concerning the selection or award of a grant or other financial benefit to an organization that the COH member, employee, officer, or agent has a financial or other interest in or represents, including immediate family ties, except for the COH itself
- Solicit and/or accept gifts or gratuities on behalf of the COH by anyone for personal benefit in excess of minimal value
- Engage in any behavior demonstrating an actual conflict of interest or giving the appearance of any such conflict
- Engage in violations of the law or unethical business practices

Individuals with a conflict of interest will inform the COH of the conflict and excuse themselves from the meeting or deliberations during such discussions. The COH Chair or its administrative designee shall track which COH members have conflicts of interest and help to ensure such members do not participate in discussions or decisions in which the members have a conflict.

Each COH member, chairperson, employee, agent, or consultant must sign a *Code of Conduct and Conflict of Interest Policy Agreement* to demonstrate that the individual is aware of and agrees to abide by this policy. Any failure to adhere to the policy may result in disciplinary action. Disciplinary action may include, but is not limited to:

- Oral warning
- Written warning
- Suspension
- Termination

In addition to disciplinary action, civil and/or criminal penalties may be sought.

The COH must keep records showing compliance with code of conduct and conflict of interest requirements, including documentation of a signed policy acknowledgment by all COH members. The COH will maintain any records supporting exceptions to the conflicts of interest policy as required by 24 CFR part 578.95.

Code of Conduct and Conflict of Interest Policy Agreement

I, _____, am a *member*/ *chairperson*/ *employee*/ *agent*/ *consultant* (*check one*) of the COH and in that position, I have read and understand the Code of Conduct and Conflict of Interest Policy of the COH and I agree to uphold these standards of performance and good conduct and to avoid real or apparent conflicts of interest.

I will not participate in or influence discussions or decisions concerning the selection or award of a grant or other financial benefit to an organization that I have a financial or other interest in or represent, except for the COH itself.

Organizations that I or a close relative or family member have a financial or other interest in are:

If and when such discussions or decisions occur and a conflict arises, I will inform the COH board of my conflict and excuse myself from the meeting or deliberations during those discussions.

I will not solicit and/or accept gifts or gratuities on behalf of the COH by anyone for my personal benefit in excess of minimal value.

I will not engage in any behavior demonstrating an actual conflict of interest or giving the appearance of any such conflict.

I will not engage in unethical business practices or conduct that violates the law, including any payments for illegal acts, indirect contributions, rebates, and bribery.

I understand that any failure by me to comply with this code of conduct or conflict of interest policy could result in disciplinary action, which may include termination of my position from the COH and civil and/or criminal penalties.

Name [printed]

Signature

Date



Contra Costa Council on Homelessness Governance Charter & Bylaws

Approved and Adopted by the Council on Homelessness on 6/6/24

Contra Costa Council on Homelessness Governance Charter & Bylaws	1
Section 2. Background	3
Article II. Structure	3
Section 1. Contra Costa County Continuum of Care	3
Section 2. Council on Homelessness	4
Section 3. Collaborative Applicant & Administrative Entity	4
Bylaws	5
Article I. Name of the Continuum of Care and the Contra Costa Council on Homelessness	5
Section 1. Contra Costa Continuum of Care	5
Section 2. Contra Costa Council on Homelessness	5
Article II. Overview and Mission	5
Article III. Council on Homelessness Responsibilities	5
Section 1. Functions and Tasks	5
Section 2. Transparency and Equitable Practices	8
Article IV. Council Membership and Committees	9
Section 1. Eligibility	9
Section 2. Membership	10
Section 3. Selection Process	12
Section 4. Officers	12
Section 5. When A Seated Member No Longer Meets the Eligibility Criteria	12
Section 6. Meetings and Attendance	13
Section 7. Voting Members	13

Contra Costa Council on Homelessness

Section 8. Amendment and Review	13
Section 9. Committee Structure and Operations	13
Section 10. Council Staffing and Recordkeeping	15
Article V. Conduct & Conflict of Interest	15
Section 1. Code of Conduct.....	15
Section 2. Conflict of Interest	16
Appendix: Contra Costa County Continuum of Care Timeline.....	17

Governance Charter

Article I. Purpose

Section 1. Overview

This charter identifies the purpose, composition, responsibilities, and governance of the Contra Costa County Continuum of Care (hereinafter referred to as the CoC).

For the history and evolution of the CoC, including naming conventions, relationships to other bodies, and strategic plans, please refer to the Timeline in the Appendix.

Section 2. Background

The U.S. Department of Housing and Urban Development (HUD) sets specific responsibilities for communities that receive funds through the Homeless Continuum of Care Program (“CoC Program”) under the Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH Act). HUD’s 2012 HEARTH Interim Rule at 24 C.F.R. Part 578 (Interim Rule) states that the CoC Program is designed to address homelessness through a coordinated community-based process of identifying needs and building a system of housing and services to address those needs. This system must include, at minimum, outreach, engagement and assessment; shelter housing and supportive services; and homelessness prevention strategies.

Under the Interim Rule, the CoC is established as the planning body responsible for meeting the CoC Program goals and ensuring the system includes the necessary resources for the community. The purpose of the CoC Program is to:

- Promote communitywide commitment to the goal of ending homelessness;
- Provide funding for efforts by nonprofit providers, States and local governments to quickly re-house individuals, including unaccompanied youth, and families experiencing homelessness, while minimizing the trauma and dislocation caused to those persons by homelessness;
- Promote access to and the effective use of mainstream programs by individuals and families experiencing homelessness; and
- Optimize self-sufficiency among individuals and families experiencing homelessness.

Article II. Structure

Section 1. Contra Costa County Continuum of Care

- A. Contra Costa County provides coordinated housing and services to the community through public-private partnerships and collaborations, which function as a Continuum of Care (CoC). The CoC includes community members, housing and services providers, a governing body (Council on Homelessness), and an administrative entity and staff (Contra Costa Health Services’ Health, Housing, and Homeless Services Division). The CoC in Contra Costa is formally known as the Contra Costa County Continuum of Care.
- B. The CoC has been established and operates in compliance with HUD regulations, including:

Contra Costa Council on Homelessness

1. Published agendas and meeting minutes, and
2. Monitoring reports of recipients and subrecipients.

Section 2. Council on Homelessness

Each CoC must establish a board to act on its behalf. The board established by the Contra Costa CoC is the Council on Homelessness (“CoH” or “Council”). The Council:

- A. Is compliant with HUD’s conflict of interest requirements, including documentation of a conflict of interest policy signed by all Council members;
- B. Maintains bylaws governing the operation of the CoC;
- C. Maintains a board roster (including Council members’ affiliations/representation(s));
- D. Establishes and guides administration of CoC and Emergency Solutions Grant (ESG) funding processes in compliance with state and federal requirements, including HUD requirements.

Section 3. Collaborative Applicant & Administrative Entity

Contra Costa Health, Housing, and Homeless Services, a division of the Contra Costa County Health Services Department (a county governmental entity), is the collaborative applicant for the Contra Costa Continuum of Care (CoC). The collaborative applicant’s role is to:

- A. Function as the Collaborative Applicant and Administrative Entity designated by the CoC to apply for and administer program funds for the CoC;
- B. Apply for HUD CoC planning funds on behalf of the CoC;
- C. Submit the consolidated application for HUD CoC funds;
- D. Develop a governance charter with the CoC; and
- E. Assist the Council and CoC comply with State and HUD CoC Program regulations, as designated by the Council.

Bylaws

Article I. Name of the Continuum of Care and the Contra Costa Council on Homelessness

Section 1. Contra Costa Continuum of Care

The name of this Continuum of Care (CoC) shall be the Contra Costa Continuum of Care, herein referred to as the Continuum of Care or the CoC. The Contra Costa Continuum of Care includes the full general membership of all community members committed to our guiding principle.

Section 2. Contra Costa Council on Homelessness

The name of this Continuum of Care’s governing body shall be the Contra Costa Council on Homelessness, herein referred to as the Council on Homelessness, the Council, or the CoH. The Council is comprised of the members serving in the seats outlined in Article IV. Council Membership and Committees.

Article II. Overview and Mission

The Council is committed to the Housing First approach, and has established this Guiding Principle:

“Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.”

The Contra Costa Council on Homelessness is an advisory body to the Contra Costa County Board of Supervisors (click [here](#) for the Contra Costa County Advisory Body Handbook). Council members are appointed by the Board of Supervisors to provide advice and input on the operations of homeless services, program operations, and program development efforts in Contra Costa County. Further, the Council on Homelessness establishes the local process for applying for, reviewing, and prioritizing project applications for funding in U.S. Department of Housing and Urban Development (HUD) Homeless Assistance Grant Competitions, including the Continuum of Care (CoC) Program and the Emergency Solutions Grant (ESG) Program.

The Contra Costa Council on Homelessness is committed to centering the voices of people with lived experience of homelessness in matters of planning, policy development, strategy implementation, and communication to prevent and end homelessness.

Article III. Council on Homelessness Responsibilities

Section 1. Functions and Tasks

The Contra Costa Council on Homelessness is the planning body that coordinates the community’s policies, strategies, and activities toward preventing and ending homelessness in Contra Costa County, California. It is a regional, year-round collective planning body of

Contra Costa Council on Homelessness

stakeholders ranging from people with lived experience of homelessness to non-profit service providers to local governmental entities. The Council's work includes gathering and analyzing information in order to determine the local needs of people experiencing homelessness, implementing strategic responses, educating the community on homelessness, providing advice and input on the operations of the homeless system of care, and measuring the performance of the homeless system of care as it relates to serving people experiencing homelessness in Contra Costa County.

The responsibilities of the Council include the development and implementation of all procedures and policies needed to comply with the HEARTH Act and relevant HUD regulations and guidance (see 24 C.F.R §578.7). The Council must consult with recipients of CoC and ESG funds within Contra Costa County and other homeless service providers to coordinate care.

Further, it is the role of the Council to provide oversight and take direct action in the following areas:

A. COUNCIL ON HOMELESSNESS PLANNING

1. Policies and Procedures

- i. In consultation with the collaborative applicant and the HMIS Lead, develop, follow, and update annually the Contra Costa County Continuum of Care Governance Charter and Council on Homelessness Bylaws, subject to approval by the County Board of Supervisors.
- ii. Vote on any action items that arise at Council on Homelessness meetings that are on the agenda and within the Council's jurisdiction.
- iii. Review, rank, and recommend CoC and ESG Program Applications for submission to the Board of Supervisors, the California Department of Housing and Community Development, and HUD.

2. Systems Development

- i. Implement a coordinated entry system focusing on quality assurance, access, interdependency between programs and interdependency between programs and clients, and addressing barriers.
- ii. Develop and implement written standards for providing CoC assistance, including written policies and procedures as required by HUD.

3. Data, Analysis, and Evaluation

- i. Point-in-Time Count
Plan for and conduct, at least biennially, a point-in-time count of homeless persons within Contra Costa County that meets HUD requirements, including a housing inventory of shelters, transitional housing, and permanent housing reserved for individuals and families experiencing homelessness, in general, and chronically homeless persons and veterans, specifically, as HUD requires.
- ii. HMIS
Design and operate the Contra Costa County Homeless Management

Contra Costa Council on Homelessness

Information System (Contra Costa HMIS) Project. Designate a single HMIS lead agency. Ensure consistent participation in HMIS by recipients and subrecipients, and that the HMIS is administered pursuant to all HUD requirements. In compliance with Sub-part B of the HUD Interim Rule on the Continuum of Care Program (24 C.F.R. Part 578) and the HMIS requirements, the HMIS Governance Charter, Policies and Procedures, and the Data Security, Quality, and Client Data and Privacy Plans outline specific details as to the relationship between the Council on Homelessness and the collaborative applicant, namely the Contra Costa Health Services' Division of Health, Housing and Homeless Services. These Bylaws fully incorporate those standards, policies, and plans.

iii. Performance Measurement

Develop performance measures that can be used to inform a variety of tasks, including CoC Program competition project scoring and reporting; determining how federal, state, and local funds should be utilized; and creating a responsive system that provides constructive support promoting efficiency by analyzing and responding to gaps in housing and service interventions offered in the system. Additionally, the Council will:

1. Set targets that focus on real change and are meaningful (relevant to the desired impact), measurable, realistic (adaptable and flexible), and regularly assessed.
2. Consult with recipients and subrecipients, evaluate their performance, and initiate corrective action with poor performers.

iv. Conduct an initial comprehensive assessment in coordination with ESG Program, and then annually conduct a gaps analysis of the needs of people experiencing homelessness, as compared to available housing and services within Contra Costa County.

v. Facilitate and support the reporting of outcomes of CoC and ESG programs to HUD in coordination with the Collaborative Applicant.

B. FUNDING COORDINATION

1. Facilitate and support the development of funds and resources for services for individuals and families experiencing homelessness in Contra Costa County in partnership with local jurisdictions located in Contra Costa County. Specifically, the Council will:

- i. Provide information required to complete the Consolidated Plan(s) within Contra Costa County.
- ii. Consult with State and local government ESG recipients within Contra Costa County on the plan for allocating ESG funds and reporting on and evaluating the performance of ESG recipients and subrecipients. Further, in consultation with recipients of ESG funds within Contra Costa County, establish and consistently follow written standards for providing homeless services and housing assistance.

C. COMMUNITY ENGAGEMENT

1. Encourage and develop public understanding and education on homelessness and housing issues and effective approaches to prevent and end homelessness.
2. Advise the Board of Supervisors, the Health Services Director, and the Health, Housing, and Homeless Services Director, on the needs of people experiencing homelessness and matters of urgency regarding homelessness. Specifically, the Council will:
 - i. Provide information and education about the causes of and solutions to homelessness to the Board of Supervisors and cities located in Contra Costa County.
3. Make recommendations about long-range planning and policy formulation to the Board of Supervisors and cities located in Contra Costa County.

Section 2. Transparency and Equitable Practices

The Council encourages all community members to apply for a seat on the Council, participate in community meetings, group discussions, committees and working groups, and make recommendations to the Council aimed at preventing and ending homelessness. The Council aims to ensure a diverse population of community members contributes to deliberations and decision-making— including people with lived experience of homelessness. It is the Council’s objective to include and engage as broad a representation as possible of people of various abilities, ages, sexual and gender identities, immigration statuses, involvement with the criminal legal system, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. To align with this effort, the Council conducts an annual recruitment effort by advertising open positions. Further, all interested persons are encouraged to attend meetings, provide input, and voice concerns to the Council.

The Council is committed to developing and maintaining a diverse membership that reflects, as closely as possible, the demographics of the people experiencing homelessness in the County. In particular, the Council will endeavor to have significant representation of people with lived experience of homelessness and Black, Indigenous, and People of Color (BIPOC). The Council will endeavor to have at least one (1) Council member with lived experience of homelessness serving on each committee and working group. The Council’s composition will be reviewed annually in furtherance of its goal to reflect the current demographics of people experiencing homelessness in Contra Costa County.

CoC membership is open to any interested party, and is defined as participation in at least one CoC, Council, or committee meeting per year. Further, anyone interested in membership on the Council may submit an application in compliance with the process established by the Contra Costa County Board of Supervisors (see Article IV, Section 2 on Membership below for details).

The Council follows all provisions of the Brown Act and the Better Government Ordinance in its conduct as a public body.

Article IV. Council Membership and Committees

Section 1. Eligibility

To be eligible for Council membership:

- A. Candidates and Council members must reside in or be employed in Contra Costa County.
- B. Candidates and Council members must demonstrate a professional interest in, or personal commitment to addressing and alleviating the impact of homelessness on the people of Contra Costa County.
- C. Candidates and Council members must be willing to sign and abide by the Code of Conduct and Conflict of Interest policy upon being seated as a Council member and annually thereafter.
- D. Meet criteria for the designated seat

Unless specific qualifications are noted, individuals are eligible to serve in a seat with the following areas of representation if they work or volunteer in a role that provides services in the designated category. Individuals may also be eligible to serve in each area of representation if they work or volunteer for an agency that provides services in the designated category. Eligible candidates that also have lived experience of homelessness will be given priority in the application selection process.

Section 2. Membership

Membership on the Council will consist of the seats listed below. The Council will make an annual invitation to the public for new members to apply for open seats. Each seat will have a term of two years expiring in alternating years, with the following areas of representation:

1. **Affordable Housing Developer** – Must work for an affordable housing developer.
2. **Behavioral Health Representative** – Must work in the behavioral health field in Contra Costa County (i.e., peer support, clinician, system-level behavioral health planner, etc.) with experience impacting behavioral health policy, decision-making, and/or funding.
3. **City Government Seat** – Must be an employee of a city or town located in Contra Costa County. This seat is not open to representatives elected to positions in Contra Costa County.
4. **CoC/ESG Program Grantee** – Must work with an agency receiving Continuum of Care and/or Emergency Solutions Grant funding in Contra Costa, including agencies that are providing housing and/or services to survivors of domestic violence.
5. **Community Member Seat** – Must live or work in Contra Costa County.
6. **Lived Experience Advisor #1** – Must have current or past experience of homelessness in Contra Costa County.
7. **Lived Experience Advisor #2** – Must have current or past experience of homelessness in Contra Costa County.
8. **Education Services Representative** – Must work for an agency providing K-12 educational services to individuals experiencing homelessness in Contra Costa County.
9. **Federal Homeless and Housing Funding Administrator Representative** – Must work for an agency in Contra Costa County that administers federal funding for homelessness and/or housing programs.
10. **Employment and Human Services Department (EHSD) Representative** – Must work for the Contra Costa Employment and Human Services Department.
11. **Faith Community Representative** – Must have substantial experience as an employee, volunteer, or congregant of the County faith community.
12. **Health Care Representative** – Must have substantial experience with the Contra Costa County health care system.
13. **Homeless Service Provider** – Must work for an agency providing housing and/or services to individuals experiencing homelessness in Contra Costa County, including those who are also fleeing domestic violence.
14. **Public Housing Authority** – Must be an employee of a Housing Authority in Contra Costa County.
15. **Public Safety Representative** – Must have substantial experience in the public safety field in Contra Costa County.
16. **Reentry Services Representative** – Must have substantial experience in the reentry field in

Contra Costa County (i.e., services provider and/or correctional staff supporting individuals reentering the community after involvement with the criminal legal system).

17. **Veterans Services Representative** – Must be an employee of the Veterans Administration.
18. **Youth Representative** – Must be between the ages of 17 and 24 and have lived experience of homelessness in Contra Costa County.
19. **Workforce Development Representative** – Must have substantial experience in the workforce development or vocational services fields in Contra Costa County.

All members are appointed by the Board of Supervisors and may have their appointments rescinded by majority vote of the Board of Supervisors.

In addition to the seats that have already been designated, outreach will be made to obtain participation in COH meetings and activities from groups including, but not limited to, the following:

- Affordable housing developers
- Agencies that serve survivors of human trafficking
- Community Development Block Grant (CDBG) /Home Investments Partnerships Program (HOME) / Emergency Solutions Grant (ESG) entitlement jurisdictions
- Disability advocates
- Disability service organizations
- Domestic violence advocates
- EMS emergency medical services/crisis response teams
- Hospitals
- Individuals with current or past lived experience of homelessness
- Law enforcement
- LGBTQIA+ advocates*
- LGBTQIA+ service organizations
- Local government staff/officials
- Local jails
- Mental health service organizations
- Mental health advocates
- Other homeless subpopulation advocates
- Public housing authorities
- School administrators/homeless liaisons
- Street outreach teams
- Substance use advocates
- Substance use service organizations
- Victim service providers
- Youth advocates
- Youth homeless organizations

**LGBTQIA+ stands for lesbian, gay, bisexual, transgender, questioning/queer, intersex, and agender/asexual and is also meant to be generally inclusive of those who don't identify as heterosexual and cisgender.*

In addition to the above requirements, both public- and private-sector seats should, as much as possible, include representation from people with lived experience of the following

subpopulations or from organizations or agencies who serve these subpopulations: families with children, persons experiencing chronic homelessness; persons with chronic substance use issues; persons with HIV/AIDS; persons with mental health challenges; seniors; veterans; survivors of domestic violence, dating violence, sexual assault, trafficking, and stalking; and youth and young adults with a lived experience of homelessness.

Upon expiration of the term of a Council seat, the seat will be vacated and filled through the annual selection process. Council members whose seats expire are eligible to reapply for the seat they previously filled.

If a seated Council member is unable to complete the two-year term, the Council may invite a replacement member, through the selection process, who shall serve out the remainder of the two-year term for that seat.

As vacancies occur, the Council will fill seats in a way that prioritizes retaining institutional knowledge and representation of lived experience of homelessness.

During a scheduled vacancy (i.e., when a seat term expires), if there is a delay in seating a new member, the Council may decide by majority vote to extend an outgoing member's term until a successor is seated, provided that the outgoing member is agreeable.

Section 3. Selection Process

The Council will review all eligible applications for open seats annually. The Council will recommend new members through majority vote. This selection process must be reviewed, updated, and approved by the CoC at least once every five (5) years as per 24 C.F.R. §578.7 (a)(3).

Section 4. Officers

The Council shall elect one Chair and one Vice-Chair to provide for the operation and conduct of business. Terms for the Officers shall be one year. Officers may serve no more than four consecutive terms in the same Council seat. The Council must take action to replace an Officer within three months from the date of vacancy or expiration of term. During the time the Council is acting to replace an Officer in a Council seat that has expired, the Officer may continue to serve in that role until the Council finds a replacement.

The Chair of the Council shall provide oversight for the operation of the Council. The Chair shall preside over meetings of the Council. The Chair may call for special meetings of the Council or its committees.

If the Chair is absent, or the office is vacant, the Vice-Chair shall assume responsibility for the operation of the Council.

Section 5. When A Seated Member No Longer Meets the Eligibility Criteria

If a seated Council member no longer meets the eligibility criteria for the seat to which they are appointed, the Council:

- A. May request the Council member to submit a statement of resignation to the Council within 30 days of the change.
- B. May recommend to the Board of Supervisors the removal of the member and the

subsequent appointment of an eligible Candidate selected by the Council.

- C. May, where there is no apparent candidate to fill the seat, continue the seated member's participation, with or without limitation, until an eligible candidate is found.
- D. May, with no less than 10 business days' notice to the Council member at issue, review the Council member's membership status on the Council and vote to limit the Council member from further participation, until the Council member resigns or the Board of Supervisors removes the member.

Section 6. Meetings and Attendance

The Council will set an annual meeting schedule. The Council will meet monthly, and the full membership of the Continuum of Care will convene quarterly with published agendas.

Two absences, excused or unexcused, from the regularly scheduled Council meeting in any 12-month period will warrant inquiry from the Council as to ability and interest of the individual in continuing as a member. Three unexcused absences within any 12-month period from time of appointment will result in a recommendation to the Board of Supervisors that this member be removed from the Council.

Any Council member unable to attend a meeting should notify the Chair of the Council or its administrative designee to request an excused absence.

The Chair of the Council or its administrative designee will maintain attendance records, and notify the Council when two absences are recorded.

Section 7. Voting Members

A quorum of a majority of the appointed Council members is required for the conduct of business. Decisions must be made by an affirmative vote of a majority of Council members present during a Council meeting.

Section 8. Amendment and Review

The Council will review the Governance Charter and Bylaws at least annually and update and approve as needed.

Amendment of the Council on Homelessness Governance Charter and Bylaws requires an affirmative vote of two-thirds majority of current sitting Council members, provided that public notice of the scheduled vote on the amendment was provided at least two weeks prior to that Council meeting. Amendments must be submitted to the Contra Costa County Board of Supervisors for approval, and take effect only upon approval by the Board of Supervisors.

Section 9. Committee Structure and Operations

Overview Committees and Working Groups

As per 24 C.F.R. §578.7 (a)(4), the CoC must appoint additional committees, subcommittees or workgroups. The Council will have Standing Committees, Ad-Hoc Committees and Working Groups. All Council members are expected to participate in at least one Committee or Working Group for the calendar year or the duration of the Committee or Working Group, if it is a time limited Committee or Working Group. Each Committee and Working Group will develop its own

strategy and approach to meet goals in alignment with the annual Council Workplan. Each Committee and Working Group will decide whether to designate a chair (who must be a Council member). Contra Costa Health, Housing, and Homeless Services Division (H3) of Contra Costa Health Services and/or their designee will provide support and coordination to all Committees and Working Groups.

All Committees and Working Groups will strive to make decisions through consensus. Committees and Working Groups can independently provide feedback to the Council on Homelessness on the topics they are tasked with focusing on and conduct planning processes (e.g., work planning, establishing goals for an evaluation). All other items (e.g., establishing prioritization, developing or updating policy) must be brought to the Council on Homelessness for a vote.

Standing Committees

Standing Committees meet on a regular, ongoing basis and meetings are open to the public. Only the Council on Homelessness has the authority to create a Standing Committee. The creation, suspension, or dissolution of a Standing Committee does not require a revision to these Bylaws.

1. Oversight Committee – The purpose of the Oversight Committee is to oversee the annual monitoring process and review and assess the development, implementation, and improvement of the CoC and Coordinated Entry System.
2. Funding Committee – The purpose of the Funding Committee is to direct the community input process for time-sensitive federal and state funding streams, including the CoC/ESG programs administered by HUD.
3. HMIS Policy Committee – The purpose of the HMIS Policy Committee is to develop and share updates on the Homeless Management Information System (HMIS), including HMIS policies and practices, compliance, and troubleshooting.
4. PATH (Plan for Accelerating Transformative Housing) Innovations Committee – The PATH Innovations Committee is comprised of a diverse group of community stakeholders and CoC partners who commit to leading, monitoring, implementing, and assigning priorities to reduce unsheltered homelessness by 75% by the end of 2024.
5. Policy Committee – The purpose of the Policy Committee is to monitor and review local, state, and federal policies that impact housing and homelessness in Contra Costa County.
6. Equity Committee – Increase awareness, community dialogue, and lead concrete actions to achieve equity throughout the homeless system of care.

Ad-Hoc Committees

Ad-Hoc Committees meet on an as-needed basis for a time-limited period. Ad-Hoc Committee meetings are open to the public. Only the Council on Homelessness has the authority to create an Ad-Hoc Committee. The creation, suspension, or dissolution of an Ad-Hoc Committee does not require a revision to these Bylaws.

1. Governance Committee – The purpose of the Governance Committee is to review and revise the Governance Charter and Bylaws on an annual basis to increase Council

efficiency and impact.

2. Homelessness Awareness Month Committee – The purpose of the Homelessness Awareness Month Committee is to plan annual Homelessness Awareness Month activities.
3. CoC/ESG (Continuum of Care/Emergency Solutions Grant) Committee – The purpose of the CoC/ESG Committee is to support *the preparation and submission of* applications for funds administered by HUD, including the CoC Program.
4. Point in Time (PIT) Count Committee – The purpose of the PIT Count Committee is to oversee the annual Point in Time count of people experiencing homelessness in Contra Costa County.

Working Groups

The Council or Committees may form time-limited Working Groups to focus on specific tasks or projects. Working Groups are comprised of Council members and meetings are open to the public. Working Groups report to the body that formed it – either the full Council or a Committee. The creation, suspension, or dissolution of a Working Group does not require a Bylaws revision.

Section 10. Council Staffing and Recordkeeping

The Council on Homelessness is supported by Contra Costa Health, Housing, and Homeless Services Division (H3) of Contra Costa Health Services as outlined in the Governance Charter. The responsibilities of Contra Costa Health, Housing, and Homeless Services staff to the Council include:

- A. Storage of all Council and committee records, including agendas and minutes for all meetings;
- B. Presentation of annual reports to the Board of Supervisors or reports as called for by the Family and Human Services Committee;
- C. Implementation, administration, and management of the Contra Costa County homelessness response system, including the Coordinated Entry System and Homeless Management Information System;
- D. Serving as the Collaborative Applicant and Administrative Entity designated by the CoC to apply for and administer program funds for the CoC;

All duties identified throughout these Bylaws that may be delegated to an administrative designee.

Article V. Conduct & Conflict of Interest

Section 1. Code of Conduct

Each Council member will uphold certain standards of performance and good conduct and avoid real or apparent conflicts of interest. In order to prevent a conflict of interest, a Council member, chairperson, employee, agent, or consultant of the Council may not:

- A. Influence decisions concerning the selection or award of a grant or other financial benefit to an organization that the Council member, employee, officer, or agent has a financial or other interest in or represents, except for the Council itself.

- B. Solicit and/or accept gifts or gratuities by anyone for their personal benefit in excess of minimal value as defined by the California Fair Political Practices Commission (FPPC).
- C. Engage in any behavior demonstrating an actual conflict of interest or giving the appearance of any such conflict.
- D. Engage in violations of the law or unethical business practices, which includes any payments for illegal acts, indirect contributions, rebates, and bribery.

Section 2. Conflict of Interest

All Council members must file an initial and annual Conflict of Interest statement with the Chair of the Council or its administrative designee. Failure to file such a statement may result in the removal of a member.

Appendix: Contra Costa County Continuum of Care Timeline

1986	
Concerned community members begin drafting, “A Plan for Dealing with Homelessness in Contra Costa County”.	1987
	The Task Force on Homelessness reports to the Board of Supervisors on Homelessness in Contra Costa County and includes Recommendations for Action.
1991	
A symposium is held to address homelessness in Contra Costa County.	1994
	Contra Costa County Board of Supervisors mandates that a comprehensive, integrated plan for homeless services must be developed for the County. In response, the Ad Hoc Homeless Task Force is created to coordinate a countywide planning process and write the county’s first official Homeless Plan.
1997	
The Board of Supervisors officially establishes the Homeless Continuum of Care Advisory Board (CoCB) under Board Order C.87.	
1999	
The CoCB meets to oversee the planning process, to review the original plan, and to update the 2001-2006 Contra Costa Continuum of Care Homeless Plan.	2000
	Contra Costa County begins the process of developing a new five-year Homeless Continuum of Care Plan. The CoCB coordinates the planning process.
2001	
The plan is adopted. The CoCB is the lead agency for the Continuum of Care Planning Process, setting new objectives in response to changing circumstances.	2003
	The CoCB adopts by-laws that include assuming all previous functions of the Contra Costa Homeless Advisory Committee and the new responsibilities under federal and state regulation of the Homeless Continuum of Care Boards.
2004	
The Board of Supervisors approves <i>Ending Homelessness in Ten Years: A County-wide Plan for the Communities of Contra Costa County</i> . This plan embraces key concepts of the Five Year Plan but does not replace it. HIJIDWG, a newly formed group, is charged with the implementation of the Ten Year Plan provisions. This group begins meeting regularly.	2005
	On parallel tracks the CoCB and HIJIDWG continue to work towards ending homelessness, with similar issues and membership.
2014	
Using the ten-year plan as a foundation, CCICH develops a strategic plan update, <i>Forging Ahead</i> , outlining the guiding principle that homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed.	2008
	The CoCB and HIJIDWG merge to become the Contra Costa Interjurisdictional Council on Homelessness (CCICH).
	2015
	CCICH rebrands as the Council on Homelessness, adopting new by-laws and governance charter to reflect the role of the CoC and the Council.



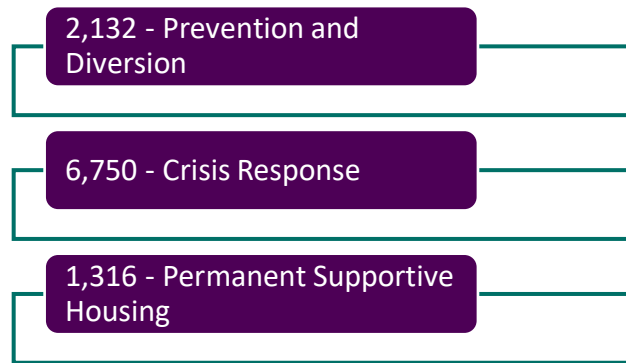
2023 Contra Costa CoC Data Summary

CONTRA COSTA COC DATA SUMMARY

This summary provides a brief overview of all the activities and outcomes of the Contra Costa Homeless Continuum of Care (CoC) during 2023. All data comes from the CoC's 2023 Annual Report.

NUMBER OF HOUSEHOLDS SERVED

There were **9,632 households (14,002 individuals) served** in the CoC during 2023 (a 48% increase since 2019).



COC SUCCESSES



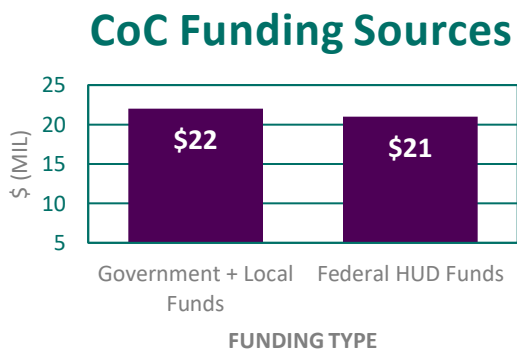
350+ PH referrals through the Coordinated Entry System (CES)



Utilized 100% of Emergency Housing Vouchers

COC BUDGET

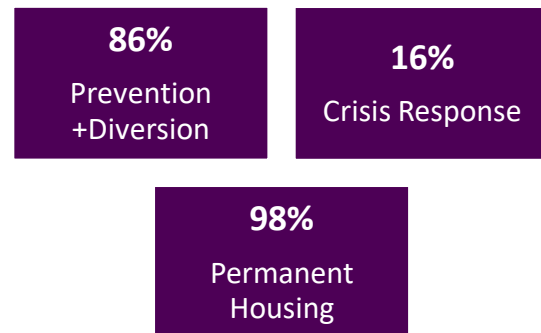
The CoC sought **over \$40 million** in funding for services during FY23-24. 51% of those funds were from government and local funding and 49% were from federal Housing and Urban Development (HUD).



EXITS TO PERMANENT HOUSING

Among the 9,632 households served during 2023, **2,972 (31%) retained, or exited to, permanent housing.**

Percent of household enrollment that exited to permanent housing:





2023 Contra Costa CoC Data Summary

DEMOGRAPHICS FOR HOUSEHOLDS

Households with Children	1,878 households with children served (89% increase since 2019)
Transition Age Youth, 18-24	Made up 7% of the CoC served (36% increase since 2019)
Race/Ethnicity	Black households and people with Multiple Races were overrepresented in the CoC relative to the county population (4x and 3x, respectively)
Disabling Conditions	70% of households served in the CoC had a member with at least one disabling condition. Mental health condition was the most prevalent disability
Chronic Homelessness	49% of households in crisis response were chronically homeless
Survivors of Domestic Violence	83% of households accessing crisis response had at least one household member that had experienced domestic violence
Sexual Orientation	3% of adults served in crisis response reported being LGBTQIA+ and 20% of those people were 18-24 years old
Veterans	887 veterans were served by the CoC, and veteran households made up 34% of all households in permanent housing programs



Contra Costa Council on Homelessness Orientation 2025

The Contra Costa Council on Homelessness provides a forum for communication and coordination about the implementation of the County's Strategic Plan to prevent and end homelessness. The Council provides advice and input on the operations of homeless services, program operations, and program development efforts in Contra Costa County. Items may be taken out of order based on the business of the day and preference of the Council. Please reach out to the Council on Homelessness at CHomelessscouncil@cchealth.org at least 72 hours before a meeting or deadline to request reasonable accommodation. For more information, please see Contra Costa County's [Reasonable Accommodations](#) page.

AGENDA

Date: Thursday, January 9, 1:00PM - 3:30 PM
1025 Escobar St. (Room 110A), Martinez, CA

Time	Agenda Item	Speakers	Detail
1:00 - 1:15	Welcome & introductions	<ul style="list-style-type: none"> Jamie Schechter, H3 Michele Byrnes, Homebase Mark Mora, Homebase 	<ul style="list-style-type: none"> Welcome Introduce H3 and Homebase Agenda Member introductions Group norms Icebreaker activity
1:15 - 1:45	Why are we doing this work?	<ul style="list-style-type: none"> Mark Mora, Homebase 	<ul style="list-style-type: none"> Screen Homelessness Awareness Month video Activity: sharing motivations for joining CoH Think, pair, share
1:40 - 2:00	Contra Costa Homeless System of Care Overview	<ul style="list-style-type: none"> Michele Byrnes, Homebase 	<ul style="list-style-type: none"> What is a CoC? CoC basics: geographic area, key players, funding How is Contra Costa responding to homelessness with housing and services?
2:00 - 2:10	Break		
2:10 - 2:20	CoH Commitment to Racial Equity	<ul style="list-style-type: none"> Jaime Jenett, H3 	<ul style="list-style-type: none"> Review diversity statement Who does the CoC serve and how reflective is CoH of the population we are serving? Screen Homelessness & Racial Equity video
2:20 - 2:35	Council Member Expectations	<ul style="list-style-type: none"> Jamie Schechter, H3 	<ul style="list-style-type: none"> Overview of roles and expectations Activity Overview of upcoming CoH trainings & support Discussion around support needs Peer Mentorship Process for Requesting Accommodations
2:35 - 2:50	CoH Member Committee Participation	<ul style="list-style-type: none"> Mark Mora, Homebase CoH Members 	<ul style="list-style-type: none"> Overview of committees, including potential 2025 focus areas and time commitment Discussion opportunity
2:50 - 3:00	Wrap-Up	<ul style="list-style-type: none"> Michele Byrnes, Homebase 	<ul style="list-style-type: none"> Next steps & questions Upcoming meetings Closing

COMMONLY USED ACRONYMS

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG, CDBG-CV	Community Development Block Grant (federal and state programs) and the federal Community Development Block Grant CARES Act coronavirus allocation.
CESH	California Emergency Solutions and Housing program (state funding)
Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding permanent solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
DOC	Department Operations Center
EHSD	(Contra Costa County) Employment and Human Services Division
EOC	Emergency Operations Center
ESG and ESG-CV	Emergency Solutions Grant (federal and state program) and the federal Emergency Solutions Grant CARES Act coronavirus allocation.
ESG-CV	Emergency Solutions Grant CARES
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA	Notice of Funding Availability
PHA	Public Housing Authority
PUI	Persons Under Investigation
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 16-24)
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool

More information available at: <https://www.cchealth.org/about-contra-costa-health/leadership/commissions-advisory-groups/council-on-homelessness>

EQUITY DEFINITIONS

(adapted from C4 Innovations and approved by Council on Homelessness on 8/3/23)

Term	Definition
Individual Racism	A person's beliefs and actions that serve to perpetuate racial oppression. This can be conscious and unconscious. This may be externalized or internalized
Institutional Racism	Policies and practices at the organization (or "sector") level that perpetuate oppression. It involves unjust policies, practices, procedures, and outcomes that work better for white people than people of color, whether intentional or not.
Interpersonal Racism	The interactions between people - both within and across racial groups.
Microaggressions	Brief, everyday exchanges that send denigrating messages to certain individuals because of their group membership.
Race	A social construct created in the 17th century by white Europeans to justify the enslavement of Africans and the spread of colonialism. Understanding of race as a concept has changed over time, but the outcomes of discrimination based on race remain entrenched in our systems.
Race Equity Lens	A way of viewing the world in an integrated and holistic manner, taking into account past and present racial injustices and seeking to address them through more equitable practices and structures.
Racial Bias	Implicit and/or explicit bias that reinforces discriminatory attitudes and behaviors when interacting with people or situations.
Racial Equity	The condition where one's racial identity does not predict their social, health, or economic outcomes. Racial equity is a process of eliminating racial disparities and improving outcomes for everyone. It is the intentional and continual practice of changing practices, systems, and structures by prioritizing the measurable change in the lives of people of color.
Racism	A system of institutional, systemic oppression, and practices of individuals and society that shape cultural beliefs and values that support racist policies and practices.
Structural Racism	How these effects interact and accumulate across institutions and across history. Structural racism highlights how racism operates as a system of power with multiple interconnected, reinforcing, and self-perpetuating components which result in racial inequities across all indicators for success.
Systemic Racism	infrastructure of rulings, ordinances or statutes adopted by a sovereign government or authoritative entity, whereas such ordinances and statutes entitles one racial group in a society certain rights and privileges, while denying other groups in that society these same rights and privileges because of long-established cultural prejudices, religious prejudices, fears, myths, and Xenophobia's held by the entitled group.
White Fragility	White fragility refers to feelings of discomfort a white person experiences when they witness or engage in discussions around racial inequality and injustice. Their engagement in conversations about racism may trigger a range of defensive actions, feelings, and behaviors, such as anger, fear, and silence. These reactive behaviors reinforce continued white dominant culture.



COUNCIL ON HOMELESSNESS ORIENTATION

January 9, 2025 from 1:00-3:00pm

WELCOME

Jamie Schechter, H3

Purpose of the Meeting: This meeting is the annual orientation for new and continuing Council members.

INTRODUCTIONS



Jamie Schecter, Homeless Services Chief

Jaime Jenett, Community Engagement
Specialist

For board members, email: contracostaCoC@cchealth.org
For general inquiries, email: CChomelesscouncil@cchealth.org



Michele Byrnes, Directing Analyst

Mark Mora, Senior Policy Analyst

Email: contracosta@homebaseccc.org

TODAY'S AGENDA

1. Welcome & Introductions
2. Why are we doing this work?
3. Contra Costa Homeless System of Care Overview
4. Break (around 2:00)
5. CoH Commitment to Racial Equity
6. Council Expectations & Responsibilities
7. Council Member Committee Participation
8. Wrap-up

CoH MEMBER INTRODUCTION

Name

Pronouns

(example: she/her)

Council Seat

(example: Re-Entry Representative)



FACILITATORS' REQUESTS FOR TODAY

01

Minimize multi-tasking

02

Share your experiences

03

Focus on getting oriented (vs. retaining detail)

Are there any other meeting requests that would help you today?

NEW YEAR, NEW COUNCIL



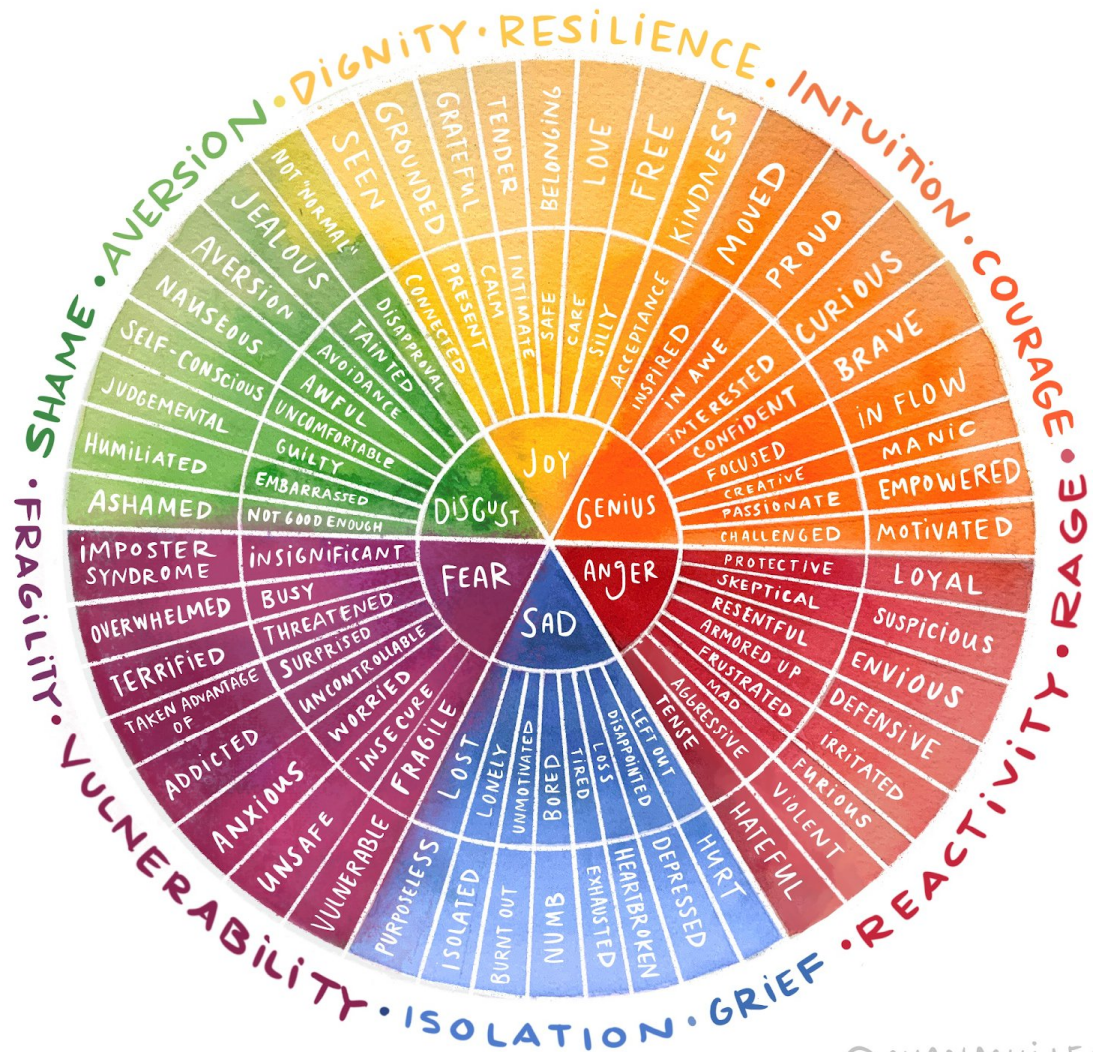
GROUNDING IN THE WORK

Mark Mora, Homebase

HOMELESSNESS AWARENESS MONTH VIDEO

Reflection Questions:

- Is there anything from the video that stood out to you?
- What emotions did the video bring up for you?

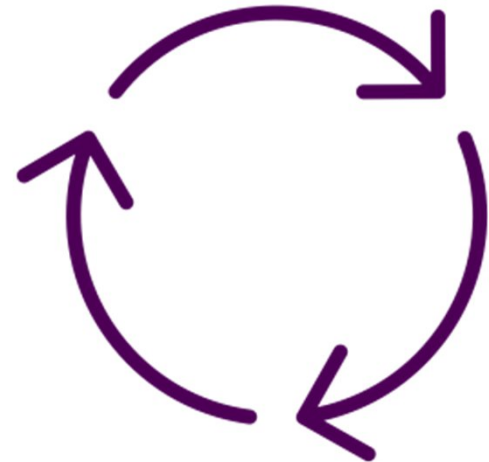


@AVANMUIJEI

IDENTIFYING OUR "WHYS": ACTIVITY

What motivates you to work on preventing and ending homelessness?

What brought you to this work?



CONTRA
COSTA
HOMELESS
SYSTEM OF
CARE
OVERVIEW

Michele Byrnes, Homebase

WHAT IS A CONTINUUM OF CARE (CoC) ?

- Group of organizations and agencies that collectively coordinates homeless assistance activities and resources in a community.
- CoC's:
 - Are NOT a legal entity
 - Designate an entity to apply for funding on its behalf (H3)
 - Receive federal CoC funding through an annual competitive process
 - Promote community-wide commitment to ending homelessness
 - Must establish certain community-wide processes:
 - Ex: coordinated way for people to access services (also known as Coordinated Entry)

JJ30

I often say something like:

A CoC is a term used by HUD, our largest funder of homeless housing and services. They require every community that wants HUD CoC Funding to build a “container” called a Continuum of Care. There are currently 44 CoCs in California; typically cover one County [JJ added this]

Jaime Jenett, 11/22/2023

WHAT ARE SOME OF HUD'S MAIN REQUIREMENTS FOR CoCs?

- CoC Board/Council: collective of individuals designated to provide oversight and governance on behalf of the CoC
- Coordinated Entry: the process each CoC sets up to ensure that people experiencing or at risk of homelessness are
 - Prioritized for resources based on severity of need, and
 - Matched to available resources most suitable to meet their needs
- HMIS: data systems that communities use to collect and analyze client, service, and housing data

CoC Models of Care



Continuum of Care



For more information about Contra Costa's Program Models go to: <https://www.cchealth.org/home/showpublisheddocument/6567/638258163191470000>

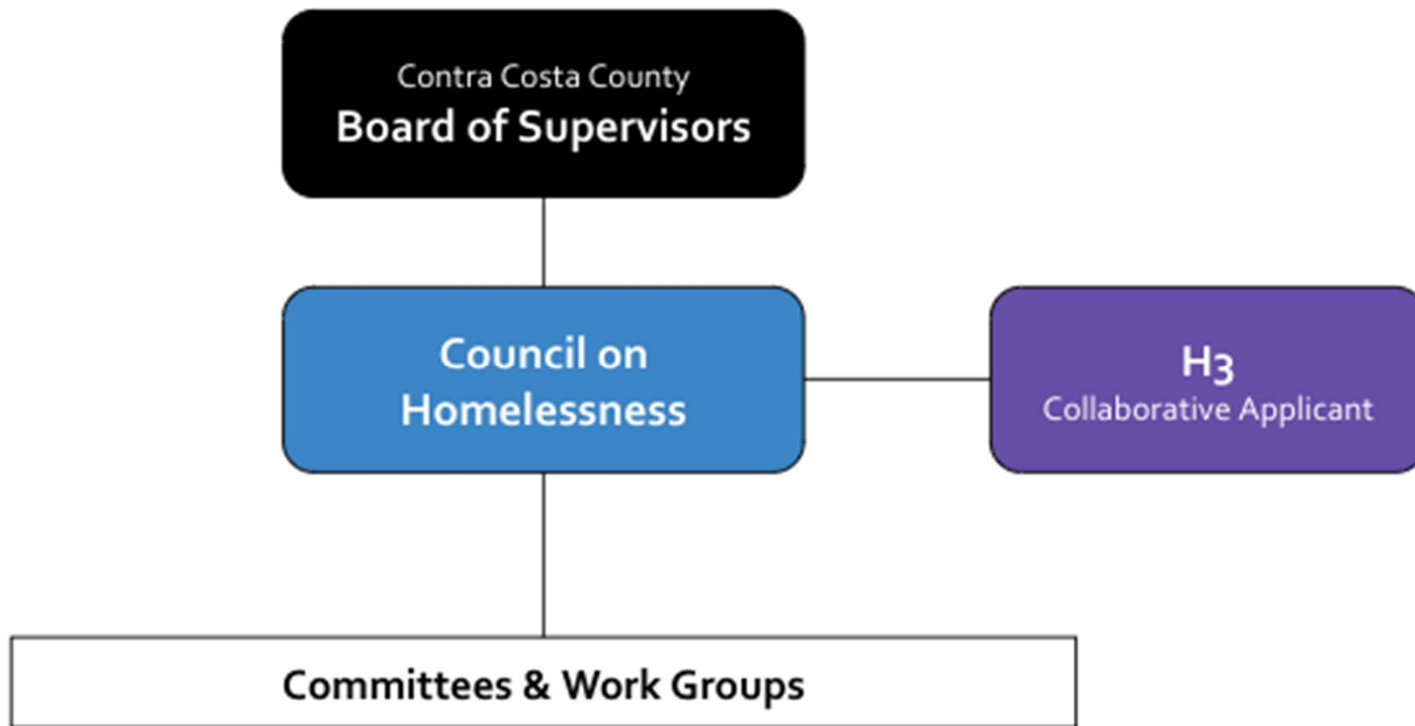
MM1 **Is this slide necessary?**
Mark Mora, 12/12/2024

FISCAL YEAR BUDGETS: 2019-20 TO 2023-24

BUDGET	FY 19–20	FY 20–21	FY 21–22	FY 22–23	FY23–24	% CHANGE
CoC Award	\$15,857,604	\$15,239,701	\$16,296,852	\$17,318,215	\$19,300,140	+22%
Special NOFO Award*					\$1,789,609	N/A
Other government and local funding	\$19,676,057	\$25,158,000	\$28,967,000	\$33,015,872	\$21,689,934	+10%
Total Funds	\$34,862,042	\$41,454,852	\$45,815,402	\$50,334,087	\$42,779,683	+23%

Special NOFO funding is a 3 year award totaling \$5.3 million. This table reflects a third of this award.

COUNCIL FLOW CHART



JJ31 Do we want to add anything about Working Groups since we've started doing that or leave it out b/c this is really about governance types tuff?
Jaime Jenett, 11/22/2023



WHAT QUESTIONS DO YOU
HAVE ABOUT
HOMELESSNESS IN CONTRA
COSTA COUNTY?

BREAK
RETURN AT: 2:10

CoH
COMMITMENT
TO RACIAL
EQUITY

Jaime Jenett, H3

CoH DIVERSITY STATEMENT

The Council aims to include and engage a broad representation of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, as well as geographical representation within the County.

WHO DOES THE CoC SERVE?

Overall data

- 9,632 households served (14,002 individuals)
- 48% increase since 2019

Increases since 2019 by age group

- Minors (81%)
- TAY (36%)
- 55-64 (13%)
- 65+ (71%)

Racial Inequities

- Black/African American/African over-represented 4x in CoC vs. county population
- Multiple Races over-represented 3.8x in CoC vs county population

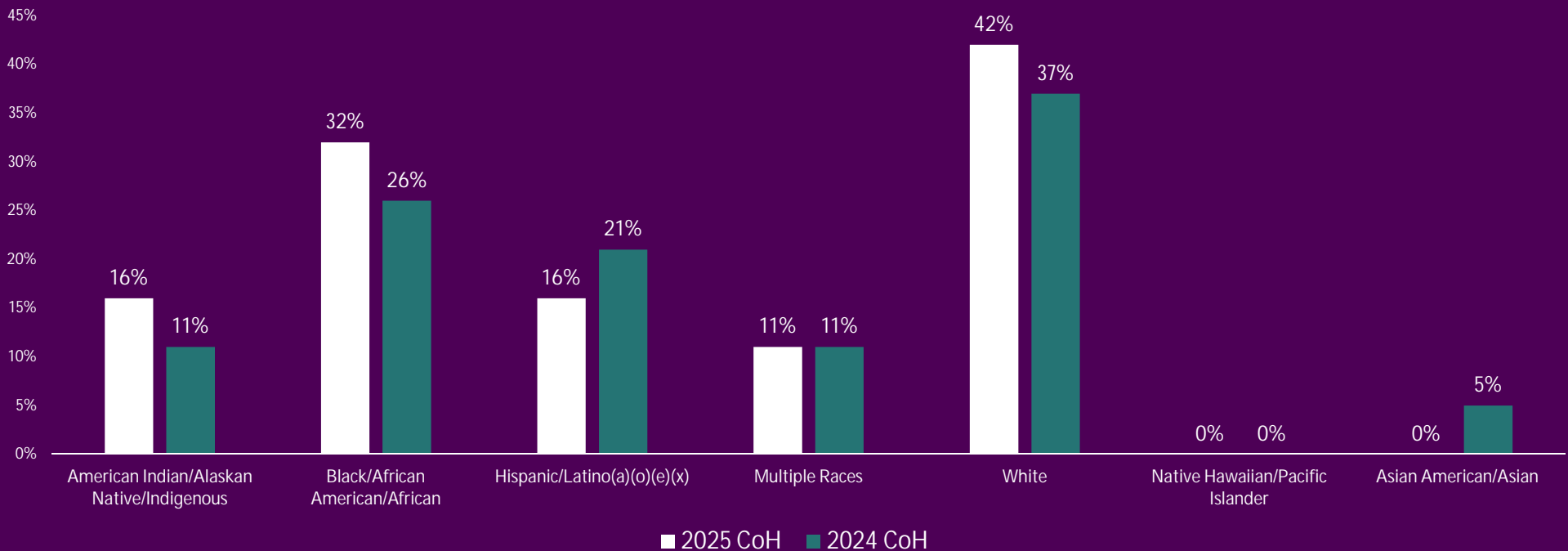
Disability

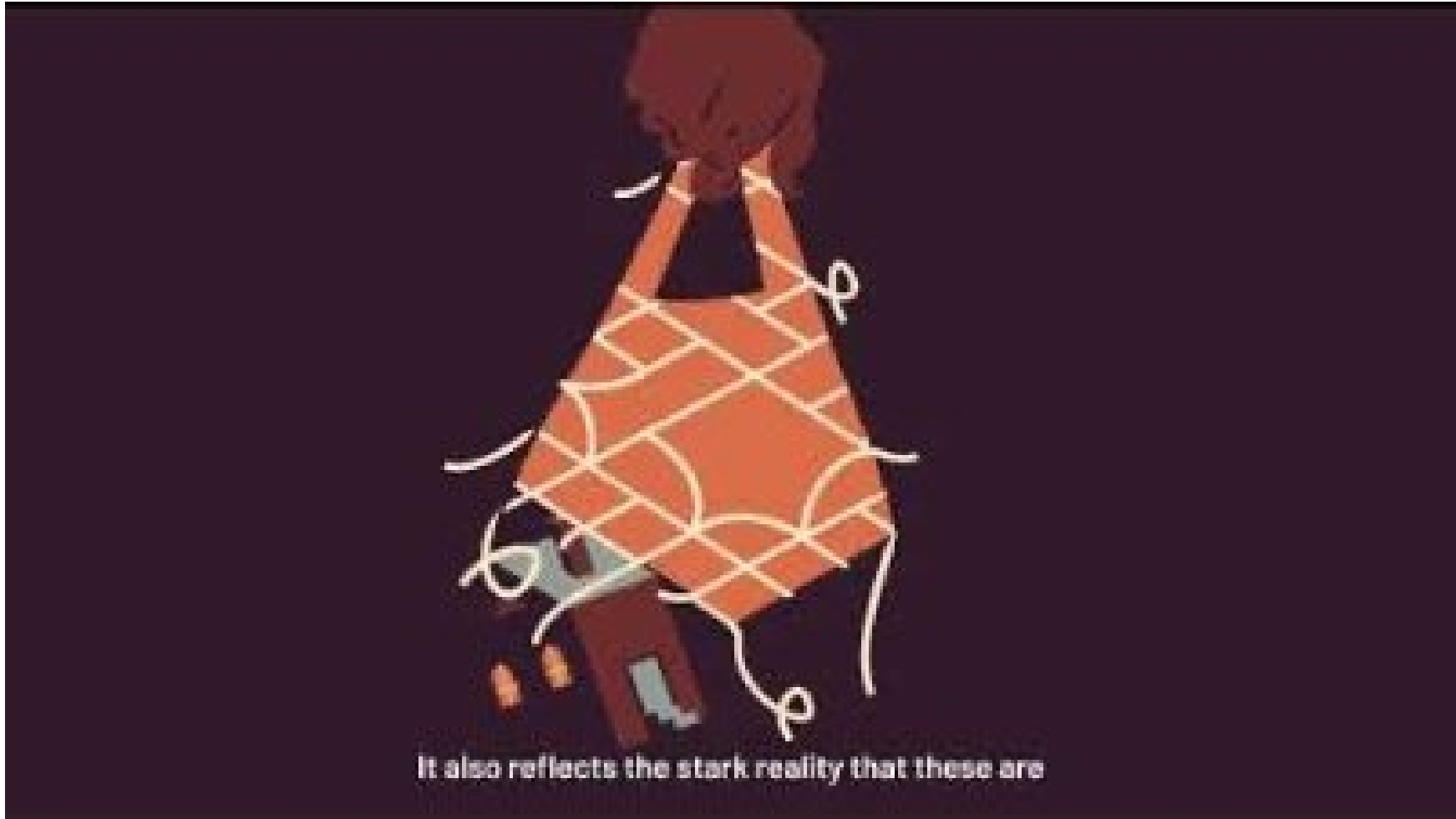
- Disabling condition (70%)
- Long-term mental health condition (45%)
- Chronic health condition (36%)
- Physical disability (35%)

DEMOGRAPHICS OF 2025 COUNCIL MEMBERS

- 42% of 2025 CoH will have current or lived experience of homelessness (same % as 2024 CoH)

Race/Ethnicity 2025 CoH v. 2024 CoH





HOMELESSNESS & RACIAL EQUITY

Video Source: [Community Solutions](#)

COUNCIL
EXPECTATIONS
AND
RESPONSIBILITIES

Jamie Schechter, H3

COUNCIL RESPONSIBILITIES



Advises County Board of Supervisors



Provides advice and input on the operations of homeless services, program operations, and program development efforts



Creates a forum for the CoC to communicate about strategies to prevent and end homelessness



Educates the community on homeless issues, and advocates on policy issues

COUNCIL MEMBER RESPONSIBILITIES

- Members are expected to attend monthly CoH meetings IN PERSON
 - Two virtual attendances permitted per year
 - Two absences (excused or unexcused) in a rolling 12-month period warrant inquiry from the Council
 - Three absences warrant a recommendation of removal
- Must participate in at least one additional committee in 2025
- Review meeting materials in full in preparation for each meeting
- Uphold standards of performance and good conduct
- Complete required trainings by the end of March 2025 (more information to come)

CHAIR RESPONSIBILITIES

- Provides general oversight for the CoH
- Presides over CoH meetings
- Participates in a monthly CoH planning call with H3 and Homebase
- Represents the CoH in community-facing efforts as needed:
 - Presents the quarterly CoH report to the Family and Human Services Committee; writes an introductory message for this report
 - Presents the Homelessness Awareness Month toolkit at the Board of Supervisors meeting in November; writes an introductory message for the toolkit
 - Reviews and approves CoC applications for funding

VICE-CHAIR RESPONSIBILITIES

- Provides oversight for Committees – regularly participates in all Committees
- Participates in a monthly CoH planning call with H3 and Homebase
- Assumes responsibility of Chair if the Chair is absent or vacant

PEER MENTORSHIP

- New members partner with existing members for ongoing mentorship and guidance
- Email contracostacoc@cchealth.org if you want to become a mentor or need a mentor

HOMEBASE & H3 RESPONSIBILITIES

- Develop CoH agendas and other meeting materials in partnership with the Chair, Vice Chair, CoH Members, other CoC members, and/or partners as needed
- Coordinate meeting logistics
- Publicly post materials in accordance with the Sunshine Act
- Research and provide insight on relevant topics (for example: HUD CoC NOFO competition)

REQUESTING ACCOMMODATIONS

Please reach out to the Council on Homelessness at CChomelesscouncil@cchealth.org at least 72 hours before a meeting or deadline to request reasonable accommodation.

For more information, please see Contra Costa County's [Reasonable Accommodations](#) page.

CoH MEMBER
COMMITTEE
PARTICIPATION

Various H3/Homebase staff and Council
Members

GOALS OF THE FOLLOWING SLIDES

Receive an
overview of the
Committees

Be ready on
February 6 to
approve Committee
membership

PLAN FOR ACCELERATING TRANSFORMATIVE HOUSING (PATH) INNOVATIONS COMMITTEE

Purpose:

- Work towards the goal of reducing unsheltered homeless in Contra Costa County by 75%

Timing:

Monthly; tentatively 3rd Thursday from 9:30-11am

Membership:

- 2024 Number of CoH Members: 6
- 2024 CoH Members:
 - Deanne Pearn, Homeless Service Provider Seat
 - Jo Bruno, Lived Experience Advisor Seat
 - Juno Hedrick, Lived Experience Advisor Seat
 - Shawn Ray, Public Safety Seat
 - Tony Ucciferri, Public Housing Authority Seat
 - Wayne Earl, Faith Community Seat

OVERSIGHT COMMITTEE

Purpose:

- Reviewing and assessing the development, implementation, and improvement of:
 - CoC
 - Coordinated Entry System
 - HMIS database
 - System Outcomes
- Oversee the following Working Groups:
TBD

Timing:

Every other month, tentatively 3rd
Thursday, 11:30 -1:30pm

Membership:

- 2024 Number of CoH Members: 8
- 2024 CoH Members:
 - Alejandra Chamberlain, Education and Vocational Services Seat
 - Carolyn Foudy, Employment and Human Services Seat
 - Deanne Pearn, Homeless Service Provider Seat
 - Gabriel Lemus, Emergency Solutions Grant Seat
 - Juno Hedrick, Lived Experience Advisor Seat
 - Leslie Gleason, CoC/ESG Seat
 - Mia Fairbanks, Health Care Seat
 - Wayne Earl, Faith Community Seat

HMIS POLICY COMMITTEE

Purpose:

- Develops and shares updates on HMIS policies and practices, compliance, and troubleshooting
- Plans technical assistance and training
- Informs standards of practice and monitoring

Timing:

3rd month of quarter, tentatively 2nd
Tuesdays from Noon – 1:30pm

Membership:

- 2024 Number of CoH Members: 5
- 2024 CoH Members:
 - Jo Bruno, Lived Experience Advisor Seat
 - Juno Hedrick, Lived Experience Advisor Seat
 - Gabriel Lemus, Emergency Solutions Grant Seat
 - Juno Hedrick, Lived Experience Advisor Seat
 - Tony Ucciferri, Public Housing Authority Seat

FUNDING COMMITTEE

Purpose:

- Expanded in scope after previously existing as the CoC/ESG Committee (which supported the application process for funds administered by HUD, including the CoC Program)
- Direct community input process for several federal and state funding streams
- CoC NOFO work is now under the Funding Cmte

Timing: Monthly from February to May 2025, time TBD

Membership:

- 2024 Number of CoH Members: 5
- 2024 CoH Members:
 - Deanne Pearn, Homeless Service Provider Seat
 - Dani Jimenez, Behavioral Health Seat
 - Juno Hedrick, Lived Experience Advisor Seat
 - Nicole Green, Reentry Services Seat
 - Wayne Earl, Faith Community Seat

EQUITY COMMITTEE

Purpose

- Increase awareness, community dialogue, and lead concrete actions to achieve equity throughout the homeless system of care.

Timing: tentatively 2nd Tuesdays of 2nd and 3rd months every quarter, 2-4pm

- Feb virtual, March in-person
- May virtual, June in-person
- August virtual, September in-person
- November virtual, December in-person

Membership:

- 2024 Number of CoH Members: 4
- 2024 of CoH Members:
 - Hope Dixon, Community Member Seat
 - Janae Thomas, Workforce Development Seat
 - Juno Hedrick, Lived Experience Advisor Seat
 - Leslie Gleason, CoC/ESG Seat

GOVERNANCE COMMITTEE

Purpose:

- Review and revise the Governance Charter & Bylaws to increase CoH efficiency and impact

Timing:

Monthly from February-April 2025 (2-3 meetings), time TBD

Membership:

- 2024 Number of CoH Members: 5
- 2024 CoH Members:
 - Dani Jimenez, Behavioral Health Seat
 - Jazmin Ridley, City Government Seat
 - Juno Hedrick, Lived Experience Advisor Seat
 - Nicole Green, Reentry Services Seat
 - Tony Ucciferri, Public Housing Authority Seat

AD HOC COMMITTEES/WORKGROUPS: RECRUITING LATER

- Point-in-Time Count Workgroup: Plan and implement the annual Point-in-Time Count, an annual HUD-required count of sheltered and unsheltered people experiencing homelessness and provide recommendations to the full Council
 - Estimated Timing: ad hoc, November 2025 to January 2026, dates TBD
- Homelessness Awareness Month Workgroup: Plan for annual Homelessness Awareness Month (November) activities
 - Estimated Timing: March virtual, May IN PERSON, August virtual, September IN PERSON, October virtual, November virtual
- CoH Nominating Committee: Reviews applications for potential new Council members and provides recommendations to the full Council
 - Estimated Timing: ad hoc, 1-2 meetings from July to October 2025, dates TBD

COMMITTEE OVERVIEW

Which committees are you potentially interested in participating in? Be ready to make a decision at the next CoH meeting

- PATH Innovation Committee
- Oversight Committee
- HMIS Policy Committee
- Funding Committee
- Equity Committee
- Governance Committee – ad hoc
- Point-in-Time Committee – ad hoc
- Homelessness Awareness Month Committee – ad hoc
- CoH Nominating Committee – ad hoc

CLOSE OUT

Michele Byrnes, Homebase

NEXT STEPS

- Complete [CoH Orientation Experience Feedback Survey](#) by Friday, January 17
- Think about Committee alignment (finalize at 2/6 CoH Meeting)
- Attend next CoH Meeting: Thursday, February 6, 1 – 3 PM
- Complete the required trainings by end of March (Jaime Jenett will follow up via email)

Questions?

Jaime Jenett, Staff to the Council

Jaime.Jenett@cchealth.org

925-464-0152 (cell)



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-05

Agenda Date: 1/9/2025

Agenda #:

Advisory Board: Contra Costa Council on Homelessness

Subject: COH 1.9.25 Agenda and Slide Deck

Presenter:

Contact:

Information:

Referral History and Update:

Recommendation(s)/Next Step(s):



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

AGENDA

THURSDAY, JANUARY 9, 2025, 3 PM – 4 PM

@ 1026 ESCOBAR STREET (ROOM 110A), MARTINEZ, CA 94533

For more information about parking and access, go to <https://www.contracosta.ca.gov/8368/County-Administration-Building-Access>. While the use of masking is not required, it is recommended. Masks will be available at the meeting.

MEETING PURPOSE:

The Contra Costa Council on Homelessness, appointed by the Board of Supervisors, provides advice & input on the operations of homeless services, program operations, and program development efforts in Contra Costa County.

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public also may attend this meeting remotely via Zoom or call-in. Log-in information and call-in information is provided below.

HOW TO JOIN THE MEETING VIA ZOOM:

Link to register: <https://homebaseccc.zoom.us/meeting/register/tZclf-uspzovGdR7op72t5-X4nsGdqdpvL-X>
 How to Join the Meeting Via Call-In: 1-669-444-9171 / Meeting ID: 838 8249 1530

TIME	AGENDA ITEM	PRESENTER
3:00	1. Call to Order - Chair starts the meeting	Wayne Earl, <i>Chair and Faith Community Representative</i>
3:00 15 min	2. Introductions a. Hybrid Meeting Norms (1 min) b. Roll call of Councilmembers and introduction of guests (11 min) c. Poll – Who’s in the room? (3 min)	Wayne Earl, <i>Chair and Faith Community Representative</i>
3:15 5 min	3. Public Comment - Open period for members of the public to comment on items not listed on the agenda.	Members of the public
3:20 5 min	4. Consent Calendar (ACTION ITEM) – Items on the consent calendar are generally non-controversial and may not require discussion. Approving the Consent Calendar means approving the items below in one vote. Council members and the public can remove an item from the consent calendar for discussion by informing the Chair. a. APPROVE minutes from the December 5, 2024 Council meeting b. APPROVE staff report for the January 9, 2025 Council meeting c. APPROVE rescheduling Council on Homelessness Meeting on July 3, 2025 to July 10, 2025	Wayne Earl, <i>Chair and Faith Community Representative</i>
3:25 20 min	5. Committee Report Outs - Report outs from each of the committees below. a. Plan for Accelerating Transformative Housing (PATH) Committee	a. Placeholder, <i>Org</i> b. Caroline Miller, <i>H3</i> and Juno Hedrick, <i>Vice Chair and Lived Experience Advisor</i>



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

	<ul style="list-style-type: none"> i. (ACTION ITEM) APPROVE 2025 PATH Committee work plan as recommended by the PATH Committee (10 min) b. Youth Advisory Board (YAB) Update (10 min) 	
3:45 7 min	6. Old Business <ul style="list-style-type: none"> a. 2025 Point-In-Time Count (2 min) b. Funding Updates (5 min) 	<ul style="list-style-type: none"> a. Yessenia Aguilar, H3 b. Jamie Schecter and Christy Saxton, H3
3:52	7. New Business <ul style="list-style-type: none"> a. None 	
3:52 5 min	8. Announcements – Open for all to share announcements about upcoming events and to give brief reports about recent events/trainings relevant to the Council.	All
3:57	9. Pin It	Wayne Earl, Chair and Faith Community Representative

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Council on Homelessness during public comment on matters within the jurisdiction of the Council on Homelessness that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should stand where they are sitting when called upon. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing “9” on the phone. All public comments will be limited to 2 minutes per speaker. For assistance with remote access contact: contracostacoc@cchealth.org or call 925-608-6700. Public comments may also be submitted before the meeting by email at contracostacoc@cchealth.org or by voicemail at 925-608-6700. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

COMMONLY USED ACRONYMS

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG, CDBG-CV	Community Development Block Grant (federal and state programs) and the federal Community Development Block Grant CARES Act coronavirus allocation.
CESH	California Emergency Solutions and Housing program (state funding)
Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding permanent solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
DOC	Department Operations Center
EHSD	(Contra Costa County) Employment and Human Services Division
EOC	Emergency Operations Center
ESG and ESG-CV	Emergency Solutions Grant (federal and state program) and the federal Emergency Solutions Grant CARES Act coronavirus allocation.
ESG-CV	Emergency Solutions Grant CARES
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA	Notice of Funding Availability
PHA	Public Housing Authority
PUI	Persons Under Investigation
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 16-24)
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

EQUITY DEFINITIONS

(adapted from C4 Innovations and approved by Council on Homelessness on 8/3/23)

Term	Definition
Individual Racism	A person's beliefs and actions that serve to perpetuate racial oppression. This can be conscious and unconscious. This may be externalized or internalized
Institutional Racism	Policies and practices at the organization (or "sector") level that perpetuate oppression. It involves unjust policies, practices, procedures, and outcomes that work better for white people than people of color, whether intentional or not.
Interpersonal Racism	The interactions between people - both within and across racial groups.
Microaggressions	Brief, everyday exchanges that send denigrating messages to certain individuals because of their group membership.
Race	A social construct created in the 17th century by white Europeans to justify the enslavement of Africans and the spread of colonialism. Understanding of race as a concept has changed over time, but the outcomes of discrimination based on race remain entrenched in our systems.
Race Equity Lens	A way of viewing the world in an integrated and holistic manner, taking into account past and present racial injustices and seeking to address them through more equitable practices and structures.
Racial Bias	Implicit and/or explicit bias that reinforces discriminatory attitudes and behaviors when interacting with people or situations.
Racial Equity	The condition where one's racial identity does not predict their social, health, or economic outcomes. Racial equity is a process of eliminating racial disparities and improving outcomes for everyone. It is the intentional and continual practice of changing practices, systems, and structures by prioritizing the measurable change in the lives of people of color.
Racism	A system of institutional, systemic oppression, and practices of individuals and society that shape cultural beliefs and values that support racist policies and practices.
Structural Racism	How these effects interact and accumulate across institutions and across history. Structural racism highlights how racism operates as a system of power with multiple interconnected, reinforcing, and self-perpetuating components which result in racial inequities across all indicators for success.
Systemic Racism	infrastructure of rulings, ordinances or statutes adopted by a sovereign government or authoritative entity, whereas such ordinances and statutes entitles one racial group in a society certain rights and privileges, while denying other groups in that society these same rights and privileges because of long-established cultural prejudices, religious prejudices, fears, myths, and Xenophobia's held by the entitled group.
White Fragility	White fragility refers to feelings of discomfort a white person experiences when they witness or engage in discussions around racial inequality and injustice. Their engagement in conversations about racism may trigger a range of defensive actions, feelings, and behaviors, such as anger, fear, and silence. These reactive behaviors reinforce continued white dominant culture.



COUNCIL ON HOMELESSNESS

January 9, 2025 from 3:00-4:00

WELCOME

Wayne Earl, Chair & Faith Community
Representative

Purpose of the Meeting: These are monthly meetings for the Council on Homelessness (COH) to conduct the business of the Council. The Council is the planning body that coordinates the community's policies, strategies, and activities toward preventing and ending homelessness in Contra Costa County.

PUBLIC COMMENT

Wayne Earl, Chair & Faith Community
Representative

IN-PERSON / HYBRID MEETING

- As of March 1, 2023, all Council on Homelessness Meetings and CoH Committee meetings are required to convene in person or in a hybrid format
- All CoH members must attend in person unless using a “just cause” exemption

Just Cause

- A need to care for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner
- A contagious illness that prevents a member from attending in person;
- A need related to a physical or mental disability that is not otherwise accommodated for; or
- Travel while on official business of the body or another state or local agency.

Emergency Circumstances

- A physical or family medical emergency that prevents a member from attending in person.

VIRTUAL ATTENDANCE EXEMPTION

HYBRID MEETING NORMS

Wayne Earl, Chair & Faith Community
Representative

HYBRID MEETING NORMS

1. Raise your hand (actual or virtual) before speaking
2. Say your name before speaking and try to speak as clearly as you can
3. 2-minute timer for public comments
4. Make and take space – consider your privilege and the other voices who are in and not in the room
5. Minimize distractions like side conversations and cell phone use
6. Maintain a safe and respectful environment, even when disagreeing
7. If in-person meeting is interrupted for an emergency, the meeting will be suspended or cancelled, case-by-case basis.

HYBRID MEETING NORMS

An individual may be asked to leave should they behave in a manner that threatens the safety of the group or does not honor these meeting norms.

ROLL CALL OF
COUNCIL
MEMBERS

Wayne Earl, Chair & Faith Community
Representative

INTRODUCTIONS

Council Members: Please unmute and share:

- Name
- Pronouns
- Seat
- Agency (if applicable)
- As a Council member, what is 1 thing you are looking forward to in 2025? (e.g., learn, experience, accomplish, etc.)

Community Members: Please introduce yourself in the chat.

Purpose of the Meeting: These are monthly meetings for the Council on Homelessness (COH) to conduct the business of the Council. The Council is the planning body that coordinates the community's policies, strategies, and activities toward preventing and ending homelessness in Contra Costa County.

POLL – WHO'S
IN THE ROOM?

Wayne Earl, Chair & Faith Community
Representative

POLL – WHO'S IN THE ROOM?

- 1) How many Council on Homelessness meetings have you attended?
- 2) Do you have lived experience of homelessness?
- 3) What best describes your racial identity?

CONSENT CALENDAR

Wayne Earl, Chair & Faith Community
Representative

CONSENT CALENDAR

- Items on the consent calendar are generally non-controversial and do not require much, if any, discussion
- Enables grouping such items together and deciding on them at one time
- Council members and the public can remove an item from the consent calendar if they desire to discuss the item by informing the Chair

Source: <https://www.ca-ilg.org/resource/concept-consent-calendar>

ACTION ITEM

Approve the consent calendar items as listed:

- Approve minutes from the October 3, 2024 Council Meeting
- Approve staff report for the November 7, 2024 Council Meeting
- Approve rescheduling Council on Homelessness Meeting on July 3, 2025 to July 10, 2025



COMMITTEE REPORT OUTS

Plan for Accelerating Transformative Housing (PATH) Committee (ACTION ITEM) – Juno Hedrick, Vice Chair and Lived Experience Advisor, Jamie Schecter, H3

Youth Advisory Board – Caroline Miller, H3 & Juno Hedrick, Vice Chair and Lived Experience Advisor

PLAN FOR
ACCELERATING
TRANSFORMATIVE
HOUSING (PATH)
COMMITTEE

Juno Hedrick, Vice Chair and Lived Experience
Advisor, Jamie Schechter, H3

PATH Innovations Committee Overview

The PATH Innovations Committee monitors projects related to the countywide goal of reducing unsheltered homelessness in Contra Costa County in alignment with the Regional Action Plan

Annual Priorities	Audience	Goals and Activities			
		Q1: Jan - Mar	Q2: Apr - Jun	Q3: Jul - Sep	Q4: Oct - Dec
1. Reduce Unsheltered Homelessness 2. Target prevention and Rapid Exit resources to overrepresented groups 3. Monitor encampment intervention services 4. Monitoring shelter flow and capacity 5. Monitor development of new housing opportunities + pipeline	1. Providers in the Homelessness Response System 2. Stakeholders interested in data driven innovations to reduce unsheltered homelessness 3. People experiencing homelessness or at risk of homelessness	Goals: Orient new members; Assess opportunities to monitor shelter and development of new housing opportunities Committee Activities: - Review 2025 Workplan - Review unsheltered data dashboard Workgroup Activities: - Meet with 1-2 stakeholders to hear about shelter, housing, or other community approaches - Monitor/advise on adoption of prevention and Rapid Exit tools	Goals: Monitor/advise on adoption of Prevention tool Committee Activities: - Review unsheltered data dashboard - Review PIT/HIC Count insights - Review status and recommendations on prevention prioritization tool Workgroup Activities: - Meet with 1-2 stakeholders to hear about shelter, housing, or other community approaches - Monitor/advise on adoption of prevention and Rapid Exit tools - Review updates on Coordinated Prevention, prevention pilots, and shallow subsidy	Goals: Review status and outcomes for Prevention/Rapid Exit Committee Activities: - Review unsheltered data dashboard - Review Annual Report insights - Review status and outcomes for Prevention/Rapid Exit, emphasis on new AB109 funds Workgroup Activities: - Meet with 1-2 stakeholders to hear about shelter, housing, or other community approaches - Monitor/advise on adoption of prevention and Rapid Exit tools - Receive update on Encampment Resolution projects - Review updates on Coordinated Prevention,	Goals: Review efforts over the past year; Adopt priorities and workplan for 2026 Committee Activities: - Review unsheltered data dashboard - Review progress on activities and goals over the past year - Review and adopt 2026 Workplan Workgroup Activities: - Review goals and priorities and develop 2026 workplan
Scratch Pad		Accountability Corner			
<i>Use this area to take note of draft or in progress ideas that may need further discussion before adding to the work plan</i>		January - March Update 1. What goals/milestones were accomplished? 2. What new needs were identified?		April - June Update 1. What goals/milestones were accomplished? 2. What new needs were identified?	
Reference Round Up		July - September Update 1. What goals/milestones were accomplished? 2. What new needs were identified?		October - December Update 1. What goals/milestones were accomplished? 2. What new needs were identified?	
SMARTIE Goals: https://www.managementcenter.org/resources/smartie-goals-worksheet/					

ANNUAL PRIORITIES

1. Reduce Unsheltered Homelessness
2. Target prevention and Rapid Exit resources to overrepresented groups
3. Monitor encampment intervention services
4. Monitoring shelter flow and capacity
5. Monitor development of new housing opportunities + pipeline

AUDIENCE

1. Providers in the Homelessness Response System
2. Stakeholders interested in data driven innovations to reduce unsheltered homelessness
3. People experiencing homelessness or at risk of homelessness

QUARTER ONE

Goals: Orient new members; Assess opportunities to monitor shelter and development of new housing opportunities

Committee Activities:

- Review 2025 Workplan
- Review unsheltered data dashboard

Workgroup Activities:

- Meet with 1-2 stakeholders to hear about shelter, housing, or other community approaches
- Monitor/advise on adoption of prevention and Rapid Exit tools"

QUARTER TWO

Goals: Monitor/advise on adoption of Prevention tool

Committee Activities:

- Review unsheltered data dashboard
- Review PIT/HIC Count insights
- Review status and recommendations on prevention prioritization tool

Workgroup Activities:

- Meet with 1-2 stakeholders to hear about shelter, housing, or other community approaches
- Monitor/advise on adoption of prevention and Rapid Exit tools
- Review updates on Coordinated Prevention, prevention pilots, and shallow subsidy

QUARTER THREE

Goals: Review status and outcomes for Prevention/Rapid Exit

Committee Activities:

- Review unsheltered data dashboard
- Review Annual Report insights
- Review status and outcomes for Prevention/RE, emphasis on new AB109 funds

Workgroup Activities:

- Meet with 1-2 stakeholders to hear about shelter, housing, or other approaches
- Monitor/advise on adoption of prevention and Rapid Exit tools
- Receive update on Encampment Resolution projects
- Review updates on Coordinated Prevention, prevention pilots, and shallow subsidy

QUARTER FOUR

Goals: Review efforts over the past year; Adopt priorities and workplan for 2026

Committee Activities:

- Review unsheltered data dashboard
- Review progress on activities and goals over the past year
- Review and adopt 2026 Workplan

Workgroup Activities:

- Review goals and priorities and develop 2026 workplan

ACTION ITEM

- Approve 2025 PATH Committee work plan as recommended by the PATH Committee



YOUTH
ADVISORY
BOARD

Caroline Miller, H3 & Juno Hedrick, Lived Experience
Advisor and Vice Chair

PLACEHOLDER

- Placeholder

OLD BUSINESS

2025 Point-In-Time Count – Yessenia Aguilar, H3

Funding Updates – Jamie Schechter and Christy Saxton, H3

2025 POINT-IN-
TIME COUNT

Yessenia Aguilar, H3

PLACEHOLDER

- Placeholder

FUNDING UPDATES

Jamie Schecter, H3
Christy Saxton, H3

MISCELLANEOUS FUNDING UPDATES

- Consolidated RFP process ongoing
- Homeless Housing, Assistance, and Prevention (HHAP) round 6 funding application expected to be released in January 2025

NEW BUSINESS

None

ANNOUNCEMENTS

Open for all to share announcements about upcoming events and to give brief reports about recent events/trainings relevant to the Council on Homelessness

PIN IT

Wayne Earl, Chair & Faith Community
Representative

UPCOMING MEETINGS

- Next COH Meeting: Thursday, February 6, 1 – 3 PM (IN PERSON)
- CoC Training (Supporting the Housing Needs of People with Criminal Records): Monday, January 13, 10 AM – 12 PM (Zoom)
- PATH Committee Meeting: Thursday, January 16, 9:30 – 11 AM (VIRTUAL)



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-06

Agenda Date: 1/9/2025

Agenda #: 3.

Advisory Board: Contra Costa Council on Homelessness

Subject: 1.9.25 Consent Calendar

Presenter:

Contact:

Information:

Items on the consent calendar are generally non-controversial and may not require discussion. Approving the Consent Calendar means approving the items below in one vote. Council members and the public can remove an item from the consent calendar for discussion by informing the Chair.

- a. APPROVE minutes from the December 5, 2024 Council meeting
- b. APPROVE staff report for the January 9, 2025 Council meeting
- c. APPROVE rescheduling Council on Homelessness Meeting on July 3, 2025 to July 10, 2025

Referral History and Update:

Recommendation(s)/Next Step(s):

REVIEW and APPROVE

- a. minutes from the December 5, 2024 Council meeting
- b. staff report for the January 9, 2025 Council meeting
- c. rescheduling Council on Homelessness Meeting on July 3, 2025 to July 10, 2025



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

COUNCIL ON HOMELESSNESS MINUTES

Date: Thursday, December 5, 2024, 1 pm – 3 pm

Recording link: Available by email request to CChomelesscouncil@cchealth.org

Council Member Attendance:

- In-Person (10): Carolyn Foudy; Dani Jimenez; Deanne Pearn; Gabriel Lemus; Jo Bruno; Juno Hedrick; Mia Fairbanks; Nicole Green; Wayne Earl; Yahel Moreno
- Remote (1): Jazmin Ridley
- Absent (8): Alejandra Chamberlain; Hope Dixon; Iman Novin; Jai De Lotto; Janae Thomas; Leslie Gleason; Shawn Ray; Tony Ucciferri

Staff Attendance: Jaime Jenett, H3; Jamie Schecter, H3; Mark Mora, Homebase; Tania Morales, Homebase

Community Member Attendance:

- In-person: Laronette Perry, CCH: AODS; Jaclyn Tummings DCD.
- Remote: Karen McBride, BACR; Tamekia Moss, BACR; Ishani Rasanayagam, City of Pittsburg; Jacqueline Lopez-Padilla, Community Services Bureau; Janna Evans, Contra Costa Adult School; Jaclyn Tummings, Contra Costa County; Denise Clarke, Contra Costa County Office of Education; Gina Bills, Contra Costa County Office of Education; Elizabeth Winstead, Department of Rehabilitation; Heather Worobey, Department of Veterans Affairs; Kelsey Mayeda, DVC, San Ramon Campus; William Smith, Faith in Action East Bay; Brianna Ramos, Fresh Lifelines for Youth; Brittany Ferguson, H3; Carina Rodriguez-Pena, H3; Christy Saxton, H3; Kate Horsting, H3; Mary Juarez-Fitzgerald, H3; Natalie Siva, H3; Shelby Ferguson, H3; Yessenia Aguilar, H3; Kristin Kane, Kaiser Permanente; Angela Corona, Lao Family Community Development; Carmen Cano, Lao Family Community Development; Desiree Rushing, NAMI; Peter Myers, Office of Supervisor Burgis; Valarie Sanders, PUSD; Christi Rossi, SHELTER, Inc.; Janel Fletcher, SHELTER, Inc; Sarah White, SHELTER, Inc.; Stacy Hart, SparkPoint; Barb Hunt (Barbara Hunt), St. Vincent de Paul; Vee Clapp, WDBCCC; Carmella Kowall, Winter Nights Family Shelter Inc.; Awura Dzidzornu, SRP; John West, YAB

Time	Agenda Item	Presenter
1:00	1. <u>Call to Order</u> – Chair starts the meeting	a. Wayne Earl, <i>Chair and Faith Community Representative</i>
- Wayne Earl called the meeting to order.		
1:00	2. <u>Public Comment</u> – Open period for members of the public to comment on items not listed on the agenda.	a. Members of the public



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

- Valerie Sanders, Mckinney-Vento Education Council member and a support counselor in a foster homeless liaison for Pittsburgh Unified School District, shared her experiences and concerns about homelessness among children and youth. She highlighted the challenges faced by these individuals, where the program is finding that at least 10-15 families per week are dealing with evictions and lack of access to basic necessities such as food and clothes, among others. Data from the County points out that 2,975 students are experiencing homelessness during the school year. Valerie also mentioned her role in identifying and supporting homeless children and youth, and her efforts to connect them to necessary services. She expressed her appreciation for organizations like the Mckinney-Vento Education Council and emphasized the importance of continued support for these vulnerable populations.
- Desiree Rushing reminded everyone about the memorial for the unsheltered on December 20th at the Walnut Creek Library. More information about how to RSVP is on agenda item # 7, New Business section.

1:05	<p>3. <u>Introductions</u></p> <ul style="list-style-type: none"> a. Hybrid Meeting Norms b. Roll call of Council members and introduction of guests c. Poll – Who’s in the room? 	<ul style="list-style-type: none"> a. Wayne Earl, <i>Chair and Faith Community Representative</i> b. Wayne Earl, <i>Chair and Faith Community Representative</i> c. Wayne Earl, <i>Chair and Faith Community Representative</i>
<ul style="list-style-type: none"> a. Wayne Earl went over the hybrid meeting norms and guidelines to help ensure that meetings are conducted in a safe and respectful environment that encourages participation and inclusivity. b. Wayne Earl conducted a roll call of Council members and invited guests to introduce themselves in the chat. c. Wayne Earl conducted the poll activity called “Who is in the room?” with the purpose of getting a sense of who is attending the meeting. The poll was conducted via Zoom poll. All answers are anonymous, and the results are provided below: <ol style="list-style-type: none"> 1. Question 1: How many Council on Homelessness meetings have you attended? <ul style="list-style-type: none"> Answer: This is my first meeting: 1 (4%) I’ve attended some meetings: 9 (35%) I’ve attended a lot of meetings: 16 (62%) I prefer not to answer: 0 (0%) 2. Question 2: Do you have lived experience of homelessness? <ul style="list-style-type: none"> Answer: Yes, currently 2 (8%) Yes, within the past 7 years 2 (8%) Yes, more than 7 years ago 4 (17%) No 16 (67%) I prefer not to answer 0 (0%) 3. Question 3: What best describes your racial identify? 		



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

<p>Answer: African American/Black 8 (22%) American Indian/Alaskan Native 2 (5%) Asian/Pacific Islander/Native Hawaiian 3 (8%) Hispanic/Latinx 8 (22%) White 13 (35%) Multi-racial 3 (8%) I describe myself in another way 0 (0%) I prefer not to answer 0 (0%)</p>		
1:20	<p>4. <u>Consent Calendar (ACTION ITEM)</u></p> <ul style="list-style-type: none"> a. APPROVE minutes from the November 7, 2024 Council meeting. b. APPROVE staff report for the December 5, 2024 Council meeting. c. APPROVE scheduling 2025 Council on Homelessness Orientation and Meeting on the same date: January 9, 2025, 1-4pm 	<p>a. Wayne Earl, <i>Chair and Faith Community Representative</i></p>
<p>Motion</p> <ul style="list-style-type: none"> • State of Motion: <ul style="list-style-type: none"> ○ To approve the consent calendar items as listed above. • Discussion: <ul style="list-style-type: none"> ○ None. • Procedural Record <ul style="list-style-type: none"> ○ Motion made by: Nicole Green ○ Seconded by: Deanne Pearn ○ AYES: Carolyn Foudy; Dani Jimenez; Deanne Pearn; Jazmin Ridley; Juno Hedrick; Mia Fairbanks; Nicole Green; Wayne Earl; Yahel Moreno ○ NOES: None ○ ABSTAINS: Gabriel Lemus ○ ABSENT: Alejandra Chamberlain; Hope Dixon; Iman Novin; Jai De Lotto; Janae Thomas; Leslie Gleason; Shawn Ray; Tony Ucciferri 		
1:25	<p>5. <u>Committee Report Outs- report outs from each of the committees below.</u></p> <ul style="list-style-type: none"> a. Point-in-Time Count Committee <ul style="list-style-type: none"> i. (ACTION ITEM) APPROVE Point-In-Time Count Methodology as recommended by the Point-In-Time Count Committee b. Equity Committee <ul style="list-style-type: none"> i. (ACTION ITEM) APPROVE 2025 Equity Committee work plan as recommended by the Equity Committee c. Youth Advisory Board (YAB) Update 	<ul style="list-style-type: none"> a. Yessenia Aguilar, <i>H3</i> b. Jaime Jenett, <i>H3</i> c. Caroline Miller, <i>H3</i> and Juno Hedrick, <i>Vice Chair and Lived Experience Advisor</i>



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

a. Point-in-Time Count Committee:

Yessenia explained the concept of the Point-in-Time Count, an event designed at understanding homelessness in the community and collecting data to track trends and address emerging needs. She explained that the count is a one-night observational count that takes place every January, where volunteers perform an observational count of people experiencing homelessness. Yessenia also outlined the two main parts of the count: the shelter population count that will take place on January 29th and the unsheltered population count that will be in the morning of January 30th, from 5:30 to 9 AM. The team will use phone technology such as Geographic Information System (GIS) to make the process streamlined. Volunteers are encouraged to attend the trainings, help prepare materials, and check the volunteer assignment request tool and PIT hub where all the information needed can be found. The POST PIT Survey will be distributed two weeks after the PIT Count and surveys will be distributed in shelters, service sites, and other service providers. There are three training opportunities for volunteers to attend in different times and locations and email requests can be sent to ContraCostacoc@cchealth.org.

Motion

- State of Motion:
 - To approve the Point-In-Time Count Committee methodology as recommended by the Point-In-Time Count Committee
- Discussion:
 - None.
- Procedural Record
 - Motion made by: Jo Bruno
 - Seconded by: Mia Fairbanks
 - AYES: Carolyn Foudy; Dani Jimenez; Deanne Pearn; Gabriel Lemus; Jazmin Ridley; Juno Hedrick; Mia Fairbanks; Nicole Green; Wayne Earl; Yahel Moreno
 - NOES: None
 - ABSTAINS: None
 - ABSENT: Alejandra Chamberlain; Hope Dixon; Iman Novin; Jai De Lotto; Janae Thomas; Leslie Gleason; Shawn Ray; Tony Ucciferri

b. Equity Committee:

Jaime reported that the Equity Committee has developed their work plan for the upcoming year—the workplan was shared in the meeting packet. Some of the annual priority plan includes monitoring metrics, providing input to CoC policies and procedures, developing an equity dashboard, and working on partnerships. The committee also identified primary audiences for their work and goals with committee and workgroup activities.

Motion

- State of Motion:
 - To approve the 2025 Equity Committee work plan as recommended by the Equity Committee.



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

- Discussion:
 - Deanne Pearn highlighted the importance of starting with data to measure equity and ensure equitable access and outcomes across all services funded by the CoC.
- Procedural Record
 - Motion made by: Nicole Green
 - Seconded by: Dani Jimenez
 - AYES: Carolyn Foudy; Dani Jimenez; Deanne Pearn; Gabriel Lemus; Jazmin Ridley; Juno Hedrick; Mia Fairbanks; Nicole Green; Wayne Earl; Yahel Moreno
 - NOES: None
 - ABSTAINS: None
 - ABSENT: Alejandra Chamberlain; Hope Dixon; Iman Novin; Jai De Lotto; Janae Thomas; Leslie Gleason; Shawn Ray; Tony Ucciferri

c. Youth Advisory Board (YAB):

Juno Hedrick reported on the progress and future plans of the Youth Action Board (YAB). The YAB has been working on various projects, including a Homeless Awareness month reception, a youth panel, and improving YAB only spaces and community building. The YAB has also been preparing for the housing services Request For Proposal (RFP) panel and has been working on improving its membership, bylaws, and leadership roles. A highlight of the meeting was the successful Youth Young Adult (YYA) Panel, which featured six youth with lived experience.

1:50	6. <u>Old Business</u> a. Funding Updates	a. Jamie Schecter and Christy Saxton, <i>H3</i>
<p>a. <u>Funding Updates:</u> Applications for the Consolidated Housing and Homeless Services Request for Proposal (RFP) is now closed and a total of 20 applications were received. Panelists are now reviewing application where they are receiving ongoing assistance, including office hours and one-on-one technical assistance support. Interviews for eligible applicants will happen in the month of January. Anyone interested in receiving email notifications and updates for Funding Opportunities can sign up for the newsletter here. Additionally, H3 and Hope Solutions submitted the project Village of Hope, a 16-unit permanent supportive housing project in Pittsburg targeting transition age youth (18-24) with disabling conditions, for the CoC Builds NOFO program—the team hopes to hear from HUD soon. The last update includes the selection of Housing Consortium of the East Bay as the program to run the Bridge Housing project to provide services in Central County. Services are expected to begin in Winter 2025; prospective residents have been screened and there is now a waitlist.</p>		
1:55	7. <u>New Business</u> a. Board of Supervisors’ Advisory Board Reports b. Homeless Persons’ Memorial Event c. (ACTION ITEM) APPROVE extending Council on Homelessness term for Gabriel Lemus as Federal Homeless and Housing Funding Administrator Representative through 2025	a. Jamie Schecter, <i>H3</i> b. Wayne Earl, <i>Chair and Faith Community Representative</i> c. Jaime Jenett, <i>H3</i>



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

	<p>d. Reflections from Outgoing Members</p> <p>e. Recognize Outgoing Council Members: Jo Bruno, Deanne Pearn, Janae Thomas, Jai De Lotto, and Iman Novin</p>	<p>d. Outgoing Council Members and Jaime Jenett, <i>H3</i></p> <p>e. Jaime Jenett, <i>H3</i></p>
--	--	--

- a. 2024 Council on Homelessness Work Plan Check-In:
 Jamie reminded members that the COH committee provides two reports to the Board of Supervisors: one is the annual COH report, and the other one is Triennial report. The reports were included in the meeting packet for anyone to review them.
- b. Homeless Persons’ Memorial Event:
 Wayne invited members and the public to the Homeless Persons’ Memorial event on December 20th from 11:00 am to 12:30 pm at the Walnut Creek Library. The event will be both in-person and via Zoom, and attendees can register [here](#). Names of those to be remembered may be submitted to ContraCostacoc@cchealth.org.
- c. APPROVE extending Council on Homelessness term for Gabriel Lemus as Federal Homeless and Housing Funding Administrator Representative through 2025:
 COH members discussed the opportunity of extending Gabriel Lemus's term as the Federal Homeless and Housing Funding Administrator Representative to another year as his term was up for this year. The Board of Supervisors has already granted permission to allow this extension. The same was decided to have the lived experience seat expire in three years as opposed to two years.
- Motion
- State of Motion:
 - To approve the extending Council on Homelessness term for Gabriel Lemus as Federal Homeless and Housing Funding Administrator.
 - Discussion:
 - None.
 - Procedural Record
 - Motion made by: Mia Fairbanks
 - Seconded by: Jo Bruno
 - AYES: Carolyn Foudy; Dani Jimenez; Deanne Pearn; Jazmin Ridley; Juno Hedrick; Mia Fairbanks; Nicole Green; Wayne Earl; Yahel Moreno
 - NOES: None
 - ABSTAINS: Gabriel Lemus
 - ABSENT: Alejandra Chamberlain; Hope Dixon; Iman Novin; Jai De Lotto; Janae Thomas; Leslie Gleason; Shawn Ray; Tony Ucciferri
- d. Reflections from Outgoing Members:
 Jo Bruno reflected on her work and contributions over the past four years as the Lived Experience Advisor seat member. Jo highlighted her involvement in numerous committees and working groups,



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

and the influence her lived experience has had on policy changes. Jo also shared her concerns about the reducing barriers for people with lived experience and other so that they can participate and vote in meetings virtually. She emphasized the importance of building relationships between different groups and provide better support to people with lived experience by providing fair compensation for their work and in a timeline manner. Jo shared her future involvement in this work as co-facilitator in the All-Home Emerging Leaders Program and youth advocacy for Contra Costa, among others.

e. Recognize Outgoing Council Members: Jo Bruno, Deanne Pearn, Janae Thomas, Jai De Lotto, and Iman Novin:

The meeting was a heartfelt farewell to several outgoing members of the Council on Homelessness. Most current COH members expressed their gratitude for the opportunity to serve and shared their experiences and growth during their time on the council. They also acknowledged the challenges and successes they faced, and the impact they had on the community. The conversation ended with a sense of hope and optimism for the future, as the council members expressed their commitment to continue working together to address homelessness in their community.

2:37

8. Announcements

a. All

a. General Announcements:

- Deanne Pearn announced the grand opening of a new cottage community, a six-unit property for homeless seniors in Walnut Creek, on December 10th.
- Deanne Pearn shared that there is a lot of progress on the homeless youth project called Hope Village in Pittsburgh for 2025. It is the first of its kind in Contra Costa County with a lot of new models, technology, and funding. This project is made possible thanks to the faith community partner, Grace Presbyterian Church in Walnut Creek.
- Jo Bruno shared that Delta Peers is doing a winter drive throughout the month of December where they are collecting blankets, jackets, beanies, socks, gloves, and all of the sorts for winter necessities. There's also a request for small electronics such as batteries and hygiene stuff.
- Wayne Earl mentioned that for the week of Christmas, the Bay Area Rescue Mission will be hosting Christmas dinners all week long and will be open to the public at 200 McDonald Avenue, from 4:00 pm to 6:00 pm, Saturday, through Wednesday, December 21st through the 25th. More details about this event may be found [here](#).
- The Holiday Extravaganza event, hosted in West County, will be distributing toys to around 150 individuals on December 14th.
- Barb Hunt, from St. Vincent de Paul, shared information about the of Contra Costa County Workforce Development program. Its 25-week program begins on December 6th and provides employment and training for those with barriers, including homelessness, past incarceration, and addiction. The program has had great results in a span of six months having helped 195 people. Flyer and registration page can be found at this [site](#).
- H3 announced the grand opening of the South County Family Justice Center in Danville on December 10th from 3:00 – 5:00 pm.



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

2:42	9. <u>Pin It</u>	a. Wayne Earl, <i>Chair and Faith Community Representative</i>
<ul style="list-style-type: none">• The next COH meeting will be on January 9th, from 1:00 – 3:00pm at 1025 Escobar Street in Martinez.• A list of upcoming meetings was shared and will also be sent via email.		



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

Commonly Used Acronyms

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
BIPOC	Black and Indigenous People of Color
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG, CDBG-CV	Community Development Block Grant (federal and state programs) and the federal Community Development Block Grant CARES Act coronavirus allocation.
CESH	California Emergency Solutions and Housing program (state funding)
Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding permanent solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
DCD	(Contra Costa County) Department of Conservation and Development
DOC	Department Operations Center
EHSD	(Contra Costa County) Employment and Human Services Division
EOC	Emergency Operations Center
ESG and ESG-CV	Emergency Solutions Grant (federal and state program) and the federal Emergency Solutions Grant CARES Act coronavirus allocation.
ESG-CV	Emergency Solutions Grant CARES
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA/NOFO	Notice of Funding Availability/ Notice of Funding Opportunity
PHA	Public Housing Authority
PUI	Persons Under Investigation
PWLE	People With Lived Experience of Homelessness
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

SSI	Supplemental Security Income
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 18-24)
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool



CONTRA COSTA COUNCIL ON HOMELESSNESS STAFF REPORT

Report for the January 9, 2025 Council on Homelessness Meeting

INTRODUCTION

The Council on Homelessness staff report is to inform the Contra Costa Council on Homelessness of the status of projects happening within the Continuum of Care. The report was created to create space on Council on Homelessness meeting agendas for discussion on important issues, to share more information in a digestible format, to make it easier for Council on Homelessness members to review and track ongoing content, and to increase transparency about the work happening within the Continuum of Care. The Council on Homelessness guides the content included in the staff report.

PROJECTS

Project: Concord Naval Weapons Station (CNWS) and Homeless Collaborative

There are no updates at this time.

Technical Assistance (TA) Updates:

There are no updates at this time.

COMMITTEES

Equity Committee

- Placeholder



CONTRA COSTA COUNCIL ON HOMELESSNESS STAFF REPORT

Funding Committee

- The purpose of the Funding Committee is to direct the community input process for several time-sensitive federal and state funding streams. The work of the Continuum of Care/Emergency Solutions Grant (CoC/ESG) Committee, namely updating materials and prepare for the annual Continuum of Care Notice of Funding Opportunity (CoC NOFO) competition, will now take place within the Funding Committee.
- There are no scheduled meetings for the remainder of 2024.

Governance Committee

- The purpose of the Governance Committee is to review and revise the [Governance Charter and Bylaws](#) to increase efficiency and impact in the Council on Homelessness. The Governance Committee Work Group met in March to discuss recommended revisions to the council bylaws.
- This ad hoc committee and work group convened monthly from February to March 2024 on the following dates. Recommended revisions to the Council on Homelessness Bylaws and Governance Charter were developed and were reviewed by County Counsel. The Council on Homelessness for reviewed and approved the revisions at the June meeting. The Family and Human Services Committee of the Board of Supervisors approved the proposed changes at their September 23, 2024 meeting and the next step is for the revisions to be approved by the County Board of Supervisors.

Nominating Committee

- The Nominating Panel met two times in October to score and select candidates for the open Council on Homelessness seats in 2025. The Council on Homelessness approved the candidates recommended by the Nominating Panel at the November 7 meeting.
- There are no scheduled meetings moving forward. The committee will be convened again in mid-2025.



CONTRA COSTA COUNCIL ON HOMELESSNESS STAFF REPORT

Oversight Committee

- The purpose of the Oversight Committee is to review and assess the development, implementation, and improvement of: CoC, Coordinated Entry System, HMIS database, and System Outcomes.
- The first meeting of 2025 will be in February. Date, time, and location are TBD.
- Important highlights from the December Committee meeting are as follows:
 - Coordinated Entry Policies & Procedures revisions were approved and recommended for approval to the CoH
 - Written Standards revisions were approved and recommended for approval to the CoH

Plan to Accelerate Transformative Housing Innovations Committee

- Placeholder



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-07

Agenda Date: 1/9/2025

Agenda #: 4.

Advisory Board: Contra Costa Council on Homelessness

Subject: REVIEW and APPROVE 2025 PATH Committee work plan as recommended by the PATH Committee

Presenter: Jamie Schecter, H3

Contact:

Information:

Referral History and Update:

Recommendation(s)/Next Step(s):

APPROVE 2025 PATH Committee work plan as recommended by the PATH Committee

PATH Innovations Committee Overview

The PATH Innovations Committee monitors projects related to the countywide goal of reducing unsheltered homelessness in Contra Costa County in alignment with the Regional Action Plan

Annual Priorities	Audience	Goals and Activities			
		Q1: Jan - Mar	Q2: Apr - Jun	Q3: Jul - Sep	Q4: Oct - Dec
1. Reduce Unsheltered Homelessness 2. Target prevention and Rapid Exit resources to overrepresented groups 3. Monitor encampment intervention services 4. Monitoring shelter flow and capacity 5. Monitor development of new housing opportunities + pipeline	1. Providers in the Homelessness Response System 2. Stakeholders interested in data driven innovations to reduce unsheltered homelessness 3. People experiencing homelessness or at risk of homelessness	Goals: Orient new members; Assess opportunities to monitor shelter and development of new housing opportunities Committee Activities: - Review 2025 Workplan - Review unsheltered data dashboard Workgroup Activities: - Meet with 1-2 stakeholders to hear about shelter, housing, or other community approaches - Monitor/advise on adoption of prevention and Rapid Exit tools	Goals: Monitor/advise on adoption of Prevention tool Committee Activities: - Review unsheltered data dashboard - Review PIT/HIC Count insights - Review status and recommendations on prevention prioritization tool Workgroup Activities: - Meet with 1-2 stakeholders to hear about shelter, housing, or other community approaches - Monitor/advise on adoption of prevention and Rapid Exit tools - Review updates on Coordinated Prevention, prevention pilots, and shallow subsidy	Goals: Review status and outcomes for Prevention/Rapid Exit Committee Activities: - Review unsheltered data dashboard - Review Annual Report insights - Review status and outcomes for Prevention/Rapid Exit, emphasis on new AB109 funds Workgroup Activities: - Meet with 1-2 stakeholders to hear about shelter, housing, or other community approaches - Monitor/advise on adoption of prevention and Rapid Exit tools - Receive update on Encampment Resolution projects - Review updates on Coordinated Prevention, prevention pilots, and shallow subsidy	Goals: Review efforts over the past year; Adopt priorities and workplan for 2026 Committee Activities: - Review unsheltered data dashboard - Review progress on activities and goals over the past year - Review and adopt 2026 Workplan Workgroup Activities: - Review goals and priorities and develop 2026 workplan

Scratch Pad
<p><i>Use this area to take note of draft or in progress ideas that may need further discussion before adding to the work plan</i></p>

Accountability Corner	
<p>January - March Update</p> <p>1. What goals/milestones were accomplished? 2. What new needs were identified?</p>	<p>April - June Update</p> <p>1. What goals/milestones were accomplished? 2. What new needs were identified?</p>
<p>July - September Update</p> <p>1. What goals/milestones were accomplished? 2. What new needs were identified?</p>	<p>October - December Update</p> <p>1. What goals/milestones were accomplished? 2. What new needs were identified?</p>

Reference Round Up
<p>SMARTIE Goals: https://www.managementcenter.org/resources/smartie-goals-worksheet/</p> <p>Previous Agendas and minutes: https://www.contracosta.ca.gov/AgendaCenter</p>