



CONTRA COSTA COUNTY

AGENDA

Community Advisory Board on Public Safety

Thursday, October 9, 2025

10:00 AM

50 Douglas Dr., Martinez |
<https://us06web.zoom.us/j/89204991210>
Webinar ID: 892 0499 1210

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. CONSIDER approving the Record of Action from the September 11, 2025, CAB General meeting. [25-4238](#)
Attachments: [DRAFT CAB General Meeting Record of Action - September 11, 2025](#)
4. Presentation by Contra Costa Health: SPIRIT Program [25-4239](#)
Attachments: [SPIRIT Outreach Presentation](#)
5. Discuss Office of Reentry & Justice: Solicitation Update of the AB 109 "One-Time" Pilot RFPs. [25-4240](#)
Attachments: [Office of Reentry & Justice: Updates on AB 109 "One-Time" Pilot RFP Solicitations](#)
6. Consider Approval of the CAB FY26–27 AB 109 Budget Request [Vote] [25-4241](#)
Attachments: [DRAFT CAB's FY26–27 Budget Proposals](#)
[CAB's FY25-26 Budget Proposals](#)
[FY26-27 AB 109 Memo Budget Instructions](#)
7. Discuss and consider approval of CAB Policy Recommendations FY26–27 [VOTE]. [25-4242](#)
Attachments: [DRAFT FY 26-27 CAB Policy Memo Recommendations](#)

8. Finalize Ambassador Program Guide and Review Outreach and Meeting Schedule. [25-4243](#)

Attachments: [DRAFT Ambassadors Program Guide 2025](#)
[Ambassador Program Meeting Assignment 2025](#)
[External Meeting Report - Key Results - Andersen](#)

9. Report on Community Events and Outreach Presentations

10. Review Subcommittee / External Meetings Reports. [25-4244](#)

Attachments: [CAB Subcommittee Meeting Reports](#)

11. The next meeting is currently scheduled for Thursday, November 13, 2025, at 10 a.m.

12. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Gariana Youngblood, Committee Staff
gariana.youngblood@orj.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4238

Agenda Date: 10/9/2025

Agenda #: 3.

Advisory Board: Community Advisory Board on Public Safety

Subject: Record of Action - September 11, 2025

Presenter: Nicole Green, CAB Chair

Information:

CONSIDER approving the Record of Action from the September 11, 2025, CAB General meeting.

Referral History and Update:

County ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and decisions made in the meeting. Attached for the Committee's consideration is the Record of Action for the Committee's September 11, 2025, meeting.

Recommendation(s)/Next Step(s):

Review and provide any necessary edits or corrections before approval.



CONTRA COSTA COUNTY

Committee Meeting Minutes

Community Advisory Board on Public Safety

Thursday, September 11, 2025

10:00 AM

50 Douglas Dr., Martinez |
<https://us06web.zoom.us/j/89204991210>
Webinar ID: 892 0499 1210

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Nicole Green called the meeting to order at 10:07 a.m.

1. Roll Call and Introductions

| | |
|----------------|---|
| Present | Tiffany Anaya, Nicole Green, Rena Hurley, Briana Lucca, Traci Simpson, Justin Van Zerber, and Gloribel Pastrana |
| Absent | Alexandria Van Hook |
| Late | Wilanda Hughes, Demetria Lawrence, and Rena Moore |

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Public comment received.

3. CONSIDER approving the Record of Action from the August 14, 2025, CAB General meeting. [25-3726](#)

| | |
|----------------------------|--|
| <u>Attachments:</u> | DRAFT CAB General Meeting Record of Action - August 14, 2025 |
| Motion: | Anaya |
| Second: | Pastrana |
| Aye: | Anaya, Green, Hurley, Lucca, Simpson, Van Zerber, and Pastrana |
| Absent: | Van Hook |
| Late: | Hughes, Lawrence, and Moore |
| Result: | Passed |

4. Presentation by Contra Costa Health - CALAIM Justice Initiative. [25-3727](#)

Attachments: [Contra Costa Health's CALAIM Justice Initiative Presentation](#)

Discussion was held.

Public comment received.

The Board received a presentation from Contra Costa Health on the CalAIM Enhanced Care Management and Justice Initiative, which provided an overview of CalAIM, levels of care management, pre- and post-release initiatives, eligibility criteria, and available services. Members also raised questions about how to access these services.

5. Presentation by Contra Costa Health – Alcohol and Other Drug (AODS) Services for Justice-Involved Individuals. [25-3728](#)

Attachments: [Contra Costa Health's Alcohol and Other Drugs \(AODS\) Presentati](#)

Discussion was held.

Public comment received.

The Board received a presentation from Contra Costa Health on alcohol and other drug services for justice-involved individuals, including SUD program design, medication-assisted treatment, data outcomes, juvenile hall services, and challenges. CAB discussed potential support for credits to in-custody participants and the installation of naloxone vending machines in facilities and hubs.

6. Review CAB Overview Presentation and Tabling Materials [25-3729](#)

Attachments: [CAB Overview Presentation](#)
[CAB Presentation Script](#)
[CAB Checklist for Tabling Events](#)
[CAB Tabling Schedule Template](#)

Discussion was held.

Public comment received.

The Board reviewed the draft presentation in preparation for the upcoming Partners and Providers meeting on September 30. Discussion included revising the wording on the slide “Why Should You Get Involved in CAB” and adding a presentation script for reference during delivery. The OCEC Subcommittee will update the CAB tabling and scheduling template.

7. Discuss CAB Budget Recommendations to the Community Corrections Partnership (CCP). [25-3730](#)

Attachments: [CAB's FY25-26 Budget Proposals](#)

Discussion was held.

Public comment was received.

The Board discussed the update to the Community Corrections Partnership (CCP). Members reviewed the FY 25-26 budget proposal, and the Chair requested that Subcommittee Chairs (Policy & Budget, Programs & Services, and OCEC) submit a summary of their Subcommittee's work this year to be included in the update and reported to the CCP at their November meeting.

8. Finalize Ambassador Program Guide and Review Outreach and Meeting Schedule. [25-3731](#)

Attachments: [DRAFT Ambassadors Program Guide 2025](#)
[External Meeting Report - Key Results - Andersen](#)

No discussion was held.

The Board tabled the discussion on finalizing the Ambassador Program Guide and related materials. This topic will be revisited at the next meeting in October, during which the Board will also provide updates on outreach efforts and the scheduling of meetings, particularly with the Board of Supervisors.

9. Review Subcommittee / External Meetings Reports. [25-3732](#)

Attachments: [CAB Subcommittee Meeting Reports](#)

No discussion was held.

The Board tabled the discussion on reviewing subcommittee and external meeting reports. This topic will be revisited at the next meeting in October.

10. The next meeting is currently scheduled for Thursday, October 9, 2025, at 10 a.m.

Next steps:

1. Spirit Program Presentation
2. Solicitation Update - AB 109 "One-Time" Pilot RFPs
3. CONSIDER approving the CAB FY26-27 AB 109 Budget Request [VOTE]
4. Discuss and CONSIDER approving CAB Update to CCP / CAB Policy Recommendations FY26-27
5. Finalize CAB Ambassador Guide / Outreach & Scheduling Updates
6. Report on Community Events and Outreach Presentations
7. Review Subcommittee / External Meeting Reports

11. Adjourn

The meeting was adjourned at 12:02 p.m. by Nicole Green. The next scheduled meeting of the Committee is Thursday, October 9, 2025, at 10 a.m.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Gariana Youngblood, Committee Staff
gariana.youngblood@orj.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4239

Agenda Date: 10/9/2025

Agenda #: 4.

Advisory Board: Community Advisory Board on Public Safety

Subject: Contra Costa Health - SPIRIT Program Outreach Presentation

Presenter: Contra Costa Health

Information:

Received a presentation from Contra Costa Health's SPIRIT Program, providing an overview of its goals, services, and opportunities.

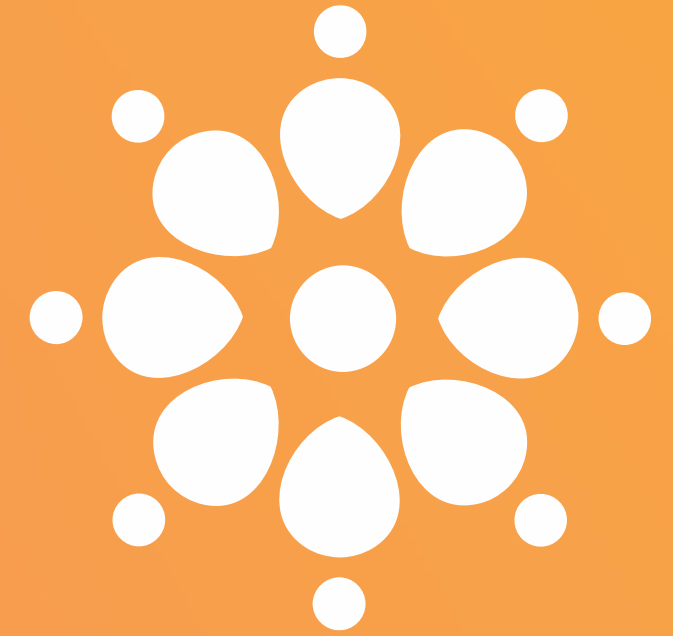
Referral History and Update:

The Community Advisory Board (CAB) invited Contra Costa Health's SPIRIT Program to present an overview of its goals, learning opportunities, internships, and schedule. The presentation aimed to provide a deeper understanding of the program and explore ways it could support CAB recruitment and mentoring efforts.

Recommendation(s)/Next Step(s):

Debriefed the presentation from Contra Costa Health's SPIRIT Program and discussed potential collaboration opportunities for CAB to engage individuals with lived experience in board activities.

CONTRA COSTA
HEALTH



SPIRIT Outreach Presentation

What is SPIRIT?

SPIRIT stands for **Service Provider Individualized Recovery Intensive Training**.

It is a **9-unit college course** offered in collaboration between:
Contra Costa Behavioral Health's Office for Peer and Family Empowerment
and
Contra Costa College

SPIRIT welcomes:

- Peers with lived experience
- Family members
- Parents and caregivers
- Young adults engaged in the behavioral health system

Goals of SPIRIT

- Understand the role of peer and family support in recovery and the behavioral health system
- Gain insight into Contra Costa Behavioral Health's system of care:
 - Mental Health Services
 - Alcohol and Other Drug Services
 - Housing and Homeless Services
 - Health Services
- Learn about community resources that support recovery and resiliency
- Explore career paths in behavioral health through skill-building and internships
- Build personal wellness plans and support systems
- Encourage hope, resiliency, and empowerment

What You'll Learn

Students will receive instruction on:

- Peer Support
- Group Facilitation
- Ethics & Professional Boundaries
- Cultural Responsiveness
- Patients' Rights & Advocacy
- Resume Writing
- Interviewing Skills
- Conflict Resolution

Guest Presenters from:

- Contra Costa Behavioral Health Services
- Community-Based Organizations
- College Professors (for academic support and guidance)

SPIRIT Vocational Specialists

- Peer Vocational Specialists actively partner with community-based organizations and county programs to connect graduates with open peer positions.
- We provide ongoing support to students and alumni in pursuing paid roles, volunteer opportunities, and vocational training.
- Our commitment is to promote long-term career growth, professional development, and success.

Internship Overview

Internship Experience

- Students participate in a 6-week work-study internship within a behavioral health agency.
- The internship provides practical, hands-on training, allowing students to apply classroom learning directly in real-world settings.
- Students gain valuable experience working alongside professionals, peers, and multidisciplinary teams, strengthening both skills and confidence.

Course Schedule

Duration: January – July (6 months)

Units: 9 total

Structure:

SPIRIT I & II (Spring Semester):

- Mondays & Wednesdays, 11:00 AM – 2:00 PM
- Held at Contra Costa College, San Pablo
- 111 classroom hours

SPIRIT III (Summer Semester – Internship):


- Mondays: Class from 11:00 AM – 2:00 PM
- Tuesday–Friday: Internship with a behavioral health agency (minimum 60 hours)
- Internship assignments made through Work Study Fair (resume and interview-based)

Contact Information

Peer Instructors:

Bianca Berrios

Certified Medi-Cal Peer Support Specialist (#MPSS-FLUJSD)


 (925) 839-0669

 Bianca.Berrios@cchealth.org

Victoria Fairchild

Certified Medi-Cal Peer Support Specialist (#MPSS-JG4AP9)

Certified SUD Counselor (SUDCC #14544)


 (925) 723-2729

 Victoria.Fairchild@cchealth.org

Peer Vocational Specialists:

Kat Dietzel


Peer Support Specialist

 (925) 812-7804

 Kathleen.Dietzel@cchealth.org

Nicole Rogers

Peer Support Specialist

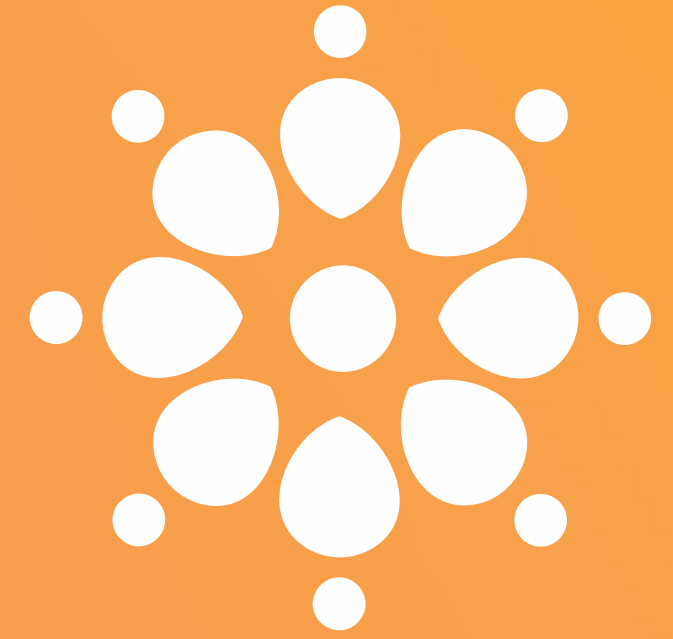
 (925) 391-6601

 Nicole.Rogers@cchealth.org

Office Address:

Office for Peer and Family Empowerment
1340 Arnold Dr. Ste 200, Martinez, CA 94553

CONTRA COSTA
HEALTH



Thank You



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4240

Agenda Date: 10/9/2025

Agenda #: 5.

Advisory Board: Community Advisory Board on Public Safety

Subject: Update on Solicitations of AB 109 "One-Time" Pilot RFPs

Presenter: Patrice Guillory, Director of the Office of Reentry & Justice

Information:

Review and discuss updates on the solicitation of AB 109 "One-Time" Pilot RFPs from the Office of Reentry & Justice.

Referral History and Update:

The Office of Reentry & Justice (ORJ) will provide an update on the "One-Time" Pilot RFPs under AB 109, including the overview, solicitation process, timeline, requirements, panel composition, results, delivery system, and next steps, to support the Community Advisory Board's understanding of upcoming initiatives.

Recommendation(s)/Next Step(s):

Review the ORJ updates on AB 109 "One-Time" Pilot solicitations and discuss CAB's role in supporting and promoting these efforts.

AB 109 “One-Time” Pilot Programs

Solicitation Results & Updates



October 9, 2025

Overview of Solicitation Process



AB 109 “One-Time” Pilots: Request for Proposals

Gender Responsive Services Pilot - \$1.25M

- Comprehensive GRS for justice-involved women
- Pilot Period: 10/1/2025 – 9/30/2028
- AB 109 Reserve Funding

Peer Support + Transportation Services Pilot - \$450k

- Shuttle/Transportation Services with peer support
- Pilot Period: 10/1/2025 – 9/30/2028
- AB 109 Reserve Funding

Innovative Reentry Projects – \$1M; multiple awards

- Innovative approaches for underrepresented sub-groups
- Pilot Period: 10/1/2025 – 9/30/2027
- AB 109 Local Innovation Fund



Solicitation Timeline

| | |
|-----------------|---------------------------------|
| June 18 | RFP Release |
| July 1 | Mandatory Bidders Conference |
| July 8 | Q&A Period |
| July 11 | Addendum Issued |
| July 23 | Submission Deadline |
| July 30 – Aug 8 | Tech Review & Evaluation Period |
| Aug 15 | Notice of Award Recommendations |



Proposal Requirements

Program/Project Narrative

- Logic Model – detailing **relationship between program goals, objectives, inputs, activities, outputs and outcomes**
- Integration of **Evidence-Based/Innovative Practices**
- Articulation of Program Design & Core Components
- Experience **delivering services to the targeted justice-involved population** & collaboration experience
- Capacity for **program monitoring and data tracking**
- Client Engagement Strategies

Budget & Justification of Costs

Required Forms & Attachments



Overview of Submissions



Peer Support + Transportation Services

- No applications submitted



Gender Responsive Services

- 3 Responses Received & Evaluated



Innovative Reentry Projects

- 11 Responses Received & Evaluated



Review Panel Compositions

Three (3) Review Panel Sessions held over 3 days

- Innovation Review Panel **held two sessions**.

Each Panel consisted of 3-4 SMEs

- Probation Department's Field Services & ORJ Units
- Community Advisory Board for AB 109 Realignment members
- Contra Costa County Sheriff's Office

Application of Consensus Scoring Methodology

- All panelists provided signed **Impartiality Statements and Conflict of Interest** forms to note their intention and **commitment to evaluate proposals objectively and impartially**.



Award Recommendations



Solicitation Results

Gender Responsive Services Pilot

- The Gemma Project (98.3)

Innovative Reentry Projects – Top 3 Ranking (Most Innovative)

- **1Hundred Years + UCSF** (80.3) - \$117k
 - Mentorship & Trauma Treatment for Justice-Involved TAY
- **Emerge Career** (79.5) - \$175k
 - Hybrid Commercial Driving Training & Employment Initiative
- **Men and Women of Purpose** (78.5) - \$208k
 - Child Welfare & Family Court Navigation Assistance for Incarcerated Women



Snapshot of Reentry Services Delivery System - EXPANDED

Probation

County AB 109 Services

Behavioral Health | AODS | Forensics | Mental Health

Housing & Homeless Services

Benefits & Employment Supports

Upcoming Pilot Programs

Guaranteed Income

Gender Responsive

Peer Support & Transportation Services

Innovative Reentry Projects

Community Programs

Reentry Service Hubs

Housing Services

Employment Services

Mentoring & Family Reunification

Civil Legal Aid



Next Steps

Training & Onboarding New Providers

- Contractor Orientation
- AB 109 Learning Collaborative

Release of New Data Tools

- Clear Impact (Performance Scorecards)
- Program Data Dashboards
- SAFE Shared System Upgrades

Evaluation Planning

- ORJ with RDA Consulting

Re-Release of Peer Support + Transportation Services RFP

- CAB & Partner Feedback



Final Q & A



Thank You!

Have Questions or Feedback?

- Contact the ORJ at admin@orj.cccounty.us





CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4241

Agenda Date: 10/9/2025

Agenda #: 6.

Advisory Board: Community Advisory Board on Public Safety

Subject: CAB FY26-27 AB 109 Budget Request

Presenter: Patrice Guillory, Director of the Office of Reentry & Justice

Information:

Discuss the CAB FY26-27 AB 109 budget request.

Referral History and Update:

The County Administrator's Office (CAO) has requested that the FY 26-27 budget proposals be submitted in October. The Community Advisory Board will review the CAB FY 25-26 and a draft of the AB 109 Budget Request for FY 26-27, along with written guidance from the CAO to support the discussion of the budget request.

Recommendation(s)/Next Step(s):

Review the materials, hold a discussion, and then proceed to vote.

Contra Costa County Community Corrections Partnership
FY 2026/27 AB109 Budget Proposal Form

Attachment C

Department and Org: CAB - AB 109 Community Programs

[illegible]

1. FY 2025-26 Funding Allocation reflects the FY 2025-26 Board of Supervisor's approved AB 109 budget.

2. FY 2026-27 Baseline Request should reflect the cost of continuing FY 2025-26 programs in FY 2026-27 dollars.

3. FY 2026-27 Program Modification Request should reflect proposals for the cancellation of existing program expenditures or to rightsize prior year under expenditure trends.

Contra Costa County Community Corrections Partnership

FY 2026-27 AB109 Budget Program Narrative Form

Attachment D

Department: Community Advisory Board (CAB) - AB 109 Community Programs

PROGRAM NARRATIVE:

Please provide a narrative describing the programming being proposed on this AB 109 Budget Proposal Form.

The Community Advisory Board budget plays a vital role in the County's efforts to reduce recidivism. Investments in community programs within the CAB's budget have become essential parts of the County's reentry system, and the programs they support serve as beacons of hope and opportunity for participating residents. Additionally, the County's support of the programs and initiatives in the CAB Budget has enabled the development of innovative approaches to enhance public safety and support reentry service navigation—such as the implementation of the county's Reentry Service Hubs (the Reentry Success Center and Reentry Network)—as well as improve communication with the reentry population and stakeholders through the Reentry VOICE newsletter and facilitate information sharing and tracking among partners via the Salesforce-based shared data system.

FY 2026-27 Baseline Request

In FY24-25, the Probation Department's Office of Reentry & Justice (ORJ) issued RFPs for the AB 109 Community Programs to begin new three-year contract cycles, starting in FY25-26 through FY27-28, with first-year funds granted (\$7,000,000) based on BOS approval of the AB 109 FY25-26 budget. This allocation supports the continuous delivery of community-based reentry services in the areas of housing, employment, family reunification, civil legal aid, peer mentorship, and service navigation and pro-social connections through the county's two (2) regional reentry service hubs. The recommended ongoing funding for FY26-27 is \$7,000,000.

The CAB also supports sharing information about the county's reentry services directly to the reentry population and other relevant stakeholders through the creation of the Reentry VOICE newsletters. This communication strategy is jointly implemented by the county's Reentry Service Hubs - the Reentry Success Center and the Reentry Network. The ongoing expense of designing, printing, and distributing the quarterly Reentry VOICE newsletter to the county's detention facilities and community partner locations is \$20,000.

Annually, the CAB hosts an orientation retreat for new board members and participates in ongoing outreach events throughout the year to increase community awareness about the CAB, its accomplishments, and the county's reentry programs and services. The recommended ongoing funding to support these activities is \$3,000.

FY 2026-27 Program Modification Request -

Note: FY 2026-27 revenue assumptions do not support program enhancements or expansions. Instead this section is for program modifications to rightsize prior year under expenditure trends or eliminate programs costs no longer needed in FY 2026-27.

N/A

FY 2026-27 AB109 List of All Budgeted Contracts (no minimum)

Department: CAB - AB 109 Community Programs

| Program/Function | | 2025-26 Contract Amount (if applicable) | 2025-26 Contract Amount |
|------------------|--|--|-------------------------|
| E.) | Employment | 3,000,000 | |
| | Housing | 1,500,000 | |
| | Peer Mentoring (West County) | 200,000 | |
| | Family Reunification | 100,000 | |
| | Civil Legal Services | 200,000 | |
| | Central-East County Networked System of Services (Reentry Network) | 1,200,000 | |
| | West County Reentry Resource Center (Reentry Success Center) | 800,000 | |
| | | \$ 7,000,000 | \$ |

Contra Costa County Community Corrections Partnership
FY 2025/26 AB109 Budget Proposal Form

Department: Community Advisory Board (CAB) - AB 109 Community Programs

| Description of Item | Program/Function | Ops. Plan Item # | 2024/25 Funding Allocation ¹ | | 2025/26 Baseline Request ² | | 2025/26 Program Modification Request ³ | | 2025/26 Total Funding Request | |
|---------------------------------|------------------|------------------|---|------|---------------------------------------|------|---|------|-------------------------------|------|
| | | | Current Allocation | FTEs | Funding Request | FTEs | Funding Request | FTEs | Total Funding Request | FTEs |
| SALARY AND BENEFITS | | | | | | | | | - | - |
| Subtotal | | | - | - | - | - | - | - | \$ - | - |
| OPERATING COSTS | | | | | | | | | - | - |
| Contracts | | 6.2 | 6,717,351 | | 7,000,000 | | | | 7,000,000 | |
| Voice Quarterly Newsletters | | 6.3 | 20,000 | | 20,000 | | | | 20,000 | |
| CAB Operating Expenses | | 6.3 | 3,000 | | 3,000 | | | | 3,000 | |
| | | | | | | | | | - | - |
| Subtotal | | | 6,740,351 | | 7,023,000 | | - | | \$ 7,023,000 | |
| CAPITAL COSTS (ONE-TIME) | | | | | | | | | - | - |
| | | | | | | | | | - | - |
| Subtotal | | | - | | - | | - | | - | |
| Total | | | \$ 6,740,351 | - | \$ 7,023,000 | - | \$ - | - | \$ 7,023,000 | - |

1. FY 2024/25 Funding Allocation reflects the FY 2024/25 Board of Supervisor's approved AB 109 budget.

2. FY 2025/26 Baseline Request should reflect the cost of continuing FY 2024/25 programs in FY 2025/26 dollars.

3. FY 2025/26 Program Modification Request should reflect proposals for the cancellation of existing programs and/or funding of new programs for FY 2025/26.

Contra Costa County Community Corrections Partnership FY 2025/26 AB109 Budget Program Narrative Form

Department: Community Advisory Board (CAB) - AB 109 Community Programs

PROGRAM NARRATIVE:

The Community Advisory Board budget represents a vital component of the County's effort to reduce recidivism. Investments in the community programs included in CAB's budget have not only emerged as essential elements of the County's reentry system, but the programs that they fund have become beacons of hope and opportunity for the County residents that participate in these programs. Furthermore, the County's support of the programs and initiatives included in the CAB Budget have paved the way for the development of innovative approaches to improving public safety (Reentry Success Center and Reentry Network), communication to stakeholders regarding the County's reentry efforts (seasonal VOICE newsletter), and information sharing and tracking among partners (Salesforce based data system).

FY 2025/26 Baseline Request

For FY 25/26, the ORJ will be issuing a round of RFPs for all of the community programs for public bidding.

The recommended amounts of ongoing funding are as follows:

Center/Network Joint Communications Strategy \$20,000

CAB expenses \$3,000

FY 2025/26 Program Modification Request

County Administrator

County Administration Building
1025 Escobar Street, 4th Floor
Martinez, California 94553-1229
(925) 655-2075
(925) 655-2066 FAX

Monica Nino
County Administrator

Contra Costa County



Board of Supervisors

John M. Gioia
District 1

Candace Andersen
District 2

Diane Burgis
District 3

Ken Carlson
District 4

Shanelle Scales-Preston
District 5

OFFICE OF THE COUNTY ADMINISTRATOR MEMORANDUM

DATE: SEPTEMBER 23, 2025 *Via E-Mail*

TO: COMMUNITY CORRECTIONS PARTNERSHIP COUNTY DEPARTMENTS

CC: Department Administrative and Fiscal Liaisons

FROM: ENID MENDOZA, Senior Deputy County Administrator

SUBJECT: **FY 2026-27 AB 109 COMMUNITY CORRECTIONS BUDGET INSTRUCTIONS**

I hope this message finds you well. As we approach the upcoming fiscal year budget development, I want to share some important information regarding the AB 109 Public Safety Realignment Community Corrections budget submission process for FY 2026-27.

This memorandum outlines the County's estimates for the upcoming Community Corrections allocations, specifically for ongoing programs. If your department has approved allocations for one-time projects funded by the \$15 million reserve, please note that funding followed a different budget approval process. The one-time project expenses should not be included in this ongoing Community Corrections programming budget process.

The Community Corrections budget proposal submission deadline is Friday, October 17, 2025. Adherence to this deadline is crucial to ensure the timely integration of AB 109 programming into the FY 2026-27 County Budget.

The Community Corrections budget development schedule is included as Attachment A. It outlines key dates for budget review and approval, including the Community Corrections Partnership – Executive Committee meetings on November 7th and December 12th. These budget proposals will first be reviewed by the Partnership, and then approved by the Public Protection Committee no later than February 2026, before being recommended to the full Board during the County Budget process. It is important that your department is represented at these meetings to address any questions or concerns raised by the Executive Committee.

State Community Corrections Allocations – Base and Growth

The State's Community Corrections allocation formula remains unchanged and is composed of a Base allocation and a Growth allocation. The Base allocation is derived from current year sales tax and vehicle license fee (VLF) funding, and the current year Growth allocation is derived from prior year actual sales tax and VLF funding from the State. While the Growth allocation has been more volatile than the Base allocation due to varying economic factors, recent Base allocations have remained relatively flat.

The Growth allocation formula is based on 80% felony probation rates (60% felony probation success rates, 20% year-over-year felony probation improvement for counties showing improvement) and 20% incarceration rates (10% county reduction in year-over-year overall prison admission, 10% county success measured by per-capita rate of prison admissions).

For reference, Attachment B provides a Base and Growth allocation summary for each county over the past 5 years, as well as the anticipated FY 2025-26 allocations.

FY 2025-26 County Allocation Plan and Budget

The State Department of Finance's current year allocation estimates reflect an approximate \$37.4 million in Base revenue and an approximate \$500,000 in Growth for Contra Costa. The current countywide AB 109 Community Corrections budget of \$41.9 million is balanced based on projected revenues totaling \$39.7 million and \$2.2 million use of fund balance. While it is unlikely that department expenditure plans will be fully realized by year end, this \$4 million gap is significant and will require diligent oversight.

FY 2026-27 County Budget Estimate

The County FY 2026-27 Community Corrections Base allocation estimate is \$38 million and is based on the FY 2024-25 to FY 2025-26 percentage increase.

To ensure fiscal responsibility, departments are advised against submitting FY 2026-27 Community Corrections budget modifications that increase, enhance, or expand current programs. Given the continuing slower growth in sales tax than projected, this approach remains the most prudent. Departments should also engage in budget forecasting that compares prior years' program budget submissions with actual expenditures. This practice will address any overestimated expenditure authority in underutilized budget categories and support a more accurate calculation of the fund balance reserve. It's important to note that the County's Community Corrections reserve fund balance policy mandates a reserve of 50% of *budgeted* expenditures.

FY 2026-27 Budget Submissions, due no later than 5:00 p.m. on Friday, October 17.

The FY 2026-27 AB 109 Community Corrections budget request forms are included as Attachments C, D, and E. Specifically, Attachment E should be completed only if the budget requests include contracted services. These forms are attached to this memorandum and provided in Excel format in this email to facilitate budget proposal completion.

1. **FY 2026-27 AB 109 Budget Proposal Form (Attachment C)**: This is the primary form that will be used to submit your funding request. This form includes:

- a. 2025-26 Funding Allocation column: Utilize this column to report the department/program [current year Community Corrections budget](#) as recommended by the Public Protection Committee and adopted by the Board of Supervisors. This column is designed to serve as a reference for completing the Baseline and Program Modification Request columns discussed in further detail below.
 - b. 2026-27 Baseline Request column: Departments are requested to submit a Baseline budget, which assumes continuation of necessary program expenses approved in the FY 2025-26 budget, but adjusted to FY 2026-27 values. Departmental administrative staff should review and incorporate any increases in wages* (e.g. longevity pay, merit increase, etc.), benefits, and operating costs that may impact the budget. An explanation of these impacts should be included in the budget narrative (described below).

*It is important to note that many labor contracts will expire on June 30, 2026. For salary projections of classes under those expiring contracts, do not include a Cost-of-Living Adjustment (COLA) at this time. Should a COLA be negotiated, budgets can be adjusted accordingly and likely with the use of AB 109 reserves. Active Memoranda of Understanding between the County and various bargaining units, as well as management, can be accessed at:
<http://www.contracosta.ca.gov/1341/Memoranda-of-Understanding>
 - c. 2026-27 Program Modification Request column: Over the past several years, departments have proposed implementation of new programs and the discontinuation of existing programs. **Proposed program additions are not encouraged due to budgetary constraints**, and program deletions or reductions should be reported in this column for tracking purposes and to assist with the review of proposals.
2. **FY 2026-27 AB 109 Budget Narrative Form (Attachment D)**: This form supplements the Budget Proposal Form by providing departments the opportunity to include detailed narratives for Salary & Benefit, Operating, Capital, and other one-time costs. The narrative should offer sufficient detail to facilitate the CCP Executive Committee's budgetary review and ensure public transparency, clearly explaining the context around the requested funding amounts for each category.
 3. **FY 2026/27 Budgeted Contracts (Attachment E)**: This form must be completed for any contracts funded through the Community Corrections budget. The amounts listed in Attachment E should match the contractual expenditures listed in Attachment C.

Budget submissions can be sent via email to Elizabeth.Farrell@cao.cccounty.us and Enid.Mendoza@cao.cccounty.us.

Adhering to the October 17th deadline is crucial for the timely preparation of the countywide budget. This also ensures that the CCP Executive Committee and Public Protection Committee can properly review and consider the proposals, in compliance with the County Better Government Ordinance and the Ralph M. Brown Act. Your cooperation and attention to this matter are greatly appreciated.

Please contact me if you have any questions regarding FY 2026-27 AB 109 funding levels or any other related questions at (925) 655-2051 or enid.mendoza@cao.cccounty.us.

Thank you.

ATTACHMENTS:

Attachment A – FY 2026-27 AB 109 Preliminary Budget Schedule
Attachment B – 6-year Statewide Base & Growth Allocations by County
Attachment C – FY 2026-27 AB 109 Budget Proposal Form
Attachment D – FY 2026-27 AB 109 Budget Narrative Form
Attachment E – FY 2026-27 AB 109 Budgeted Contracts Form

FY 2026-27 AB 109 Community Corrections Budget Development Schedule

| Major Activity | Due Date | CCP Date | PPC Date | BOS Date |
|---|--------------|--------------|-----------------|----------|
| Distribute 2026-27 CCP Budget Packet Memo | 9/23 | | | |
| Departments Submit Budget Proposals | 10/17 | | | |
| November 2025 CCP Agenda Packet Published | 10/31 | | | |
| November 2025 CCP Meeting - Budget Workshop | | 11/7 | | |
| December 2025 CCP Agenda Packet Published | 12/8 | | | |
| December 2025 CCP Meeting - Budget Deliberations | | 12/12 | | |
| Public Protection Comm. Agenda Packet Published (<i>tentative</i>) | Feb 2026 | | | |
| Public Protection Comm. - CCP Budget Discussion (<i>tentative</i>) | | | Feb 2026 | |
| County Budget Materials Due from Departments (<i>tentative</i>) | 2/6 | | | |
| County Recommended Budget available (<i>tentative</i>) | 4/17 | | | |
| Board of Supervisors Budget Hearings (<i>tentative</i>) | | | | 4/27 |
| County Budget Adoption (<i>tentative</i>) | | | | 5/19 |

as of 9/23/2025

2020-21 through 2025-26
Community Corrections Base and Growth Allocations (*As of 2025 -25 Governor's May Revision)

Attachment B

| | County FY 2020-21 | | County FY 2021-22 | | County FY 2022-23 | | County FY 2023-24 | | County FY 2024-25 | | County FY 2025-26 | | |
|-----------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------|
| County | 2019-20 Growth | 2020-21 Base* | 2020-21 Growth | 2021-22 Base | 2021-22 Growth | 2022-23 Base | 2022-23 Growth | 2023-24 Base | 2023-24 Growth* | 2024-25 Base* | 2024-25 Growth* | 2025-26 | Base* |
| Alameda | \$ - | \$ 50,397,466 | \$ 18,542,309 | \$ 58,770,787 | \$ 11,172,439 | \$ 69,849,967 | \$ 4,236,136 | \$ 72,484,513 | \$ - | \$ 72,484,513 | \$ 858,879 | \$ 73,448,957 | |
| Alpine | \$ - | \$ 277,274 | \$ 9,155 | \$ 323,341 | \$ 21,233 | \$ 384,296 | \$ 8,692 | \$ 398,791 | \$ - | \$ 398,791 | \$ 3,618 | \$ 404,097 | |
| Amador | \$ - | \$ 1,700,573 | \$ 1,059,997 | \$ 1,983,116 | \$ 229,681 | \$ 2,356,963 | \$ 211,293 | \$ 2,445,861 | \$ - | \$ 2,445,861 | \$ 35,681 | \$ 2,478,405 | |
| Butte | \$ - | \$ 8,548,807 | \$ 1,201,404 | \$ 9,969,154 | \$ 1,593,435 | \$ 11,848,490 | \$ 412,642 | \$ 12,295,382 | \$ - | \$ 12,295,382 | \$ 156,171 | \$ 12,458,979 | |
| Calaveras | \$ - | \$ 1,374,861 | \$ 880,626 | \$ 1,603,288 | \$ 195,361 | \$ 1,905,533 | \$ 174,546 | \$ 1,977,404 | \$ - | \$ 1,977,404 | \$ 10,889 | \$ 2,003,714 | |
| Colusa | \$ - | \$ 855,015 | \$ 975,422 | \$ 997,072 | \$ 78,594 | \$ 1,185,035 | \$ 175,870 | \$ 1,229,732 | \$ - | \$ 1,229,732 | \$ 34,814 | \$ 1,246,094 | |
| Contra Costa | \$ - | \$ 25,692,714 | \$ 3,882,261 | \$ 29,961,447 | \$ 5,066,248 | \$ 35,609,632 | \$ 1,282,896 | \$ 36,952,728 | \$ - | \$ 36,952,728 | \$ 521,795 | \$ 37,444,403 | |
| Del Norte | \$ - | \$ 1,213,589 | \$ 77,101 | \$ 1,415,221 | \$ 244,449 | \$ 1,682,012 | \$ 43,872 | \$ 1,745,453 | \$ - | \$ 1,745,453 | \$ 22,594 | \$ 1,768,677 | |
| El Dorado | \$ - | \$ 4,458,215 | \$ 440,803 | \$ 5,198,928 | \$ 860,802 | \$ 6,179,004 | \$ 185,964 | \$ 6,412,059 | \$ - | \$ 6,412,059 | \$ 36,061 | \$ 6,497,375 | |
| Fresno | \$ - | \$ 40,346,077 | \$ 9,492,284 | \$ 47,049,403 | \$ 10,306,916 | \$ 55,918,925 | \$ 2,549,002 | \$ 58,028,031 | \$ - | \$ 58,028,031 | \$ 434,525 | \$ 58,800,124 | |
| Glenn | \$ - | \$ 1,422,801 | \$ 145,678 | \$ 1,659,193 | \$ 261,751 | \$ 1,971,976 | \$ 60,136 | \$ 2,046,354 | \$ - | \$ 2,046,354 | \$ 14,796 | \$ 2,073,582 | |
| Humboldt | \$ - | \$ 5,340,680 | \$ 5,668,747 | \$ 6,228,011 | \$ 996,485 | \$ 7,402,085 | \$ 1,031,803 | \$ 7,681,271 | \$ - | \$ 7,681,271 | \$ 135,737 | \$ 7,783,475 | |
| Imperial | \$ - | \$ 5,892,271 | \$ 4,459,783 | \$ 6,871,247 | \$ 3,345,338 | \$ 8,166,581 | \$ 855,964 | \$ 8,474,601 | \$ - | \$ 8,474,601 | \$ 56,622 | \$ 8,587,360 | |
| Inyo | \$ - | \$ 853,195 | \$ 591,662 | \$ 994,950 | \$ 192,668 | \$ 1,182,513 | \$ 115,427 | \$ 1,227,114 | \$ - | \$ 1,227,114 | \$ 9,928 | \$ 1,243,441 | |
| Kern | \$ - | \$ 44,530,508 | \$ 3,619,875 | \$ 51,929,059 | \$ 7,428,394 | \$ 61,718,470 | \$ 1,734,248 | \$ 64,046,319 | \$ - | \$ 64,046,319 | \$ 1,199,584 | \$ 64,898,488 | |
| Kings | \$ - | \$ 8,570,402 | \$ 795,859 | \$ 9,994,338 | \$ 1,287,904 | \$ 11,878,421 | \$ 349,383 | \$ 12,326,442 | \$ - | \$ 12,326,442 | \$ 448,402 | \$ 12,490,452 | |
| Lake | \$ - | \$ 3,080,257 | \$ 374,249 | \$ 3,592,029 | \$ 616,251 | \$ 4,269,180 | \$ 139,453 | \$ 4,430,202 | \$ - | \$ 4,430,202 | \$ 61,494 | \$ 4,489,148 | |
| Lassen | \$ - | \$ 1,676,016 | \$ 156,911 | \$ 1,954,479 | \$ 99,799 | \$ 2,322,927 | \$ 68,525 | \$ 2,410,542 | \$ - | \$ 2,410,542 | \$ 217,148 | \$ 2,442,615 | |
| Los Angeles | \$ - | \$ 424,874,915 | \$ 56,848,048 | \$ 495,466,047 | \$ 89,502,202 | \$ 588,868,870 | \$ 20,057,925 | \$ 611,079,365 | \$ - | \$ 611,079,365 | \$ 5,232,103 | \$ 619,210,089 | |
| Madera | \$ - | \$ 6,877,566 | \$ 1,441,008 | \$ 8,020,244 | \$ 3,227,586 | \$ 9,532,181 | \$ 406,644 | \$ 9,891,708 | \$ - | \$ 9,891,708 | \$ 324,677 | \$ 10,023,322 | |
| Marin | \$ - | \$ 6,091,182 | \$ 1,311,466 | \$ 7,103,206 | \$ 1,177,459 | \$ 8,442,267 | \$ 365,692 | \$ 8,760,686 | \$ - | \$ 8,760,686 | \$ 90,169 | \$ 8,877,251 | |
| Mariposa | \$ - | \$ 699,231 | \$ 79,848 | \$ 815,405 | \$ 128,234 | \$ 969,121 | \$ 30,853 | \$ 1,005,674 | \$ - | \$ 1,005,674 | \$ 36,879 | \$ 1,019,055 | |
| Mendocino | \$ - | \$ 2,864,985 | \$ 1,017,003 | \$ 3,340,990 | \$ 616,824 | \$ 3,970,817 | \$ 234,978 | \$ 4,120,585 | \$ - | \$ 4,120,585 | \$ 229,086 | \$ 4,175,411 | |
| Merced | \$ - | \$ 9,575,568 | \$ 1,294,048 | \$ 11,166,508 | \$ 2,396,896 | \$ 13,271,563 | \$ 454,074 | \$ 13,772,129 | \$ - | \$ 13,772,129 | \$ 461,361 | \$ 13,955,375 | |
| Modoc | \$ - | \$ 396,047 | \$ 34,225 | \$ 461,848 | \$ 86,012 | \$ 548,913 | \$ 15,744 | \$ 569,617 | \$ - | \$ 569,617 | \$ 120,799 | \$ 577,196 | |
| Mono | \$ - | \$ 720,419 | \$ 164,354 | \$ 840,114 | \$ 109,374 | \$ 998,488 | \$ 44,706 | \$ 1,036,148 | \$ - | \$ 1,036,148 | \$ 10,521 | \$ 1,049,934 | |
| Monterey | \$ - | \$ 13,764,203 | \$ 3,194,144 | \$ 16,051,066 | \$ 2,606,917 | \$ 19,076,934 | \$ 862,648 | \$ 19,796,462 | \$ - | \$ 19,796,462 | \$ 373,160 | \$ 20,059,865 | |
| Napa | \$ - | \$ 3,996,596 | \$ 478,404 | \$ 4,660,613 | \$ 1,048,017 | \$ 5,539,209 | \$ 179,809 | \$ 5,748,133 | \$ - | \$ 5,748,133 | \$ 253,754 | \$ 5,824,615 | |
| Nevada | \$ - | \$ 2,384,537 | \$ 512,260 | \$ 2,780,717 | \$ 379,721 | \$ 3,304,924 | \$ 142,979 | \$ 3,429,577 | \$ - | \$ 3,429,577 | \$ 52,489 | \$ 3,475,209 | |
| Orange | \$ - | \$ 87,340,303 | \$ 12,746,138 | \$ 101,851,518 | \$ 20,542,799 | \$ 121,052,065 | \$ 4,290,078 | \$ 125,617,812 | \$ - | \$ 125,617,812 | \$ 1,643,561 | \$ 127,289,221 | |
| Placer | \$ - | \$ 8,851,903 | \$ 1,365,334 | \$ 10,322,608 | \$ 2,095,449 | \$ 12,268,575 | \$ 446,368 | \$ 12,731,312 | \$ - | \$ 12,731,312 | \$ 90,735 | \$ 12,900,708 | |
| Plumas | \$ - | \$ 751,790 | \$ 119,847 | \$ 876,696 | \$ 90,093 | \$ 1,041,967 | \$ 38,522 | \$ 1,081,267 | \$ - | \$ 1,081,267 | \$ 11,419 | \$ 1,095,654 | |
| Riverside | \$ - | \$ 80,344,311 | \$ 11,990,294 | \$ 93,693,171 | \$ 18,414,839 | \$ 111,355,747 | \$ 3,988,166 | \$ 115,555,775 | \$ - | \$ 115,555,775 | \$ 1,001,828 | \$ 117,093,304 | |
| Sacramento | \$ - | \$ 51,274,136 | \$ 8,409,738 | \$ 59,793,112 | \$ 15,013,008 | \$ 71,065,016 | \$ 2,664,424 | \$ 73,745,390 | \$ - | \$ 73,745,390 | \$ 2,658,717 | \$ 74,726,611 | |
| San Benito | \$ - | \$ 1,964,830 | \$ 1,165,673 | \$ 2,291,278 | \$ 334,216 | \$ 2,723,219 | \$ 234,835 | \$ 2,825,931 | \$ - | \$ 2,825,931 | \$ 21,864 | \$ 2,863,532 | |
| San Bernardino | \$ - | \$ 103,269,533 | \$ 8,122,773 | \$ 120,427,319 | \$ 16,235,898 | \$ 143,129,685 | \$ 3,979,045 | \$ 148,528,139 | \$ - | \$ 148,528,139 | \$ 3,445,295 | \$ 150,504,382 | |
| San Diego | \$ - | \$ 84,435,656 | \$ 7,147,539 | \$ 98,464,276 | \$ 20,005,775 | \$ 117,026,277 | \$ 3,333,022 | \$ 121,440,182 | \$ - | \$ 121,440,182 | \$ 1,332,428 | \$ 123,056,006 | |
| San Francisco | \$ - | \$ 25,111,391 | \$ 6,557,447 | \$ 29,283,540 | \$ 6,628,944 | \$ 34,803,929 | \$ 1,688,707 | \$ 36,116,637 | \$ - | \$ 36,116,637 | \$ 532,993 | \$ 36,597,187 | |
| San Joaquin | \$ - | \$ 26,534,093 | \$ 3,098,875 | \$ 30,942,617 | \$ 3,546,918 | \$ 36,775,767 | \$ 1,181,612 | \$ 38,162,847 | \$ - | \$ 38,162,847 | \$ 305,867 | \$ 38,670,623 | |
| San Luis Obispo | \$ - | \$ 8,836,293 | \$ 773,135 | \$ 10,304,405 | \$ 1,426,586 | \$ 12,246,941 | \$ 352,761 | \$ 12,708,862 | \$ - | \$ 12,708,862 | \$ 122,902 | \$ 12,877,960 | |
| San Mateo | \$ - | \$ 17,962,095 | \$ 2,891,924 | \$ 20,946,420 | \$ 5,683,045 | \$ 24,895,135 | \$ 924,868 | \$ 25,834,111 | \$ - | \$ 25,834,111 | \$ 238,289 | \$ 26,177,847 | |
| Santa Barbara | \$ - | \$ 13,664,374 | \$ 2,446,292 | \$ 15,934,650 | \$ 3,657,475 | \$ 18,938,572 | \$ 742,342 | \$ 19,652,883 | \$ - | \$ 19,652,883 | \$ 244,386 | \$ 19,914,374 | |
| Santa Clara | \$ - | \$ 50,955,462 | \$ 8,588,774 | \$ 59,421,492 | \$ 13,963,444 | \$ 70,623,340 | \$ 2,684,266 | \$ 73,287,056 | \$ - | \$ 73,287,056 | \$ 806,653 | \$ 74,262,178 | |
| Santa Cruz | \$ - | \$ 8,426,661 | \$ 4,011,478 | \$ 9,826,714 | \$ 2,466,531 | \$ 11,679,198 | \$ 851,690 | \$ 12,119,705 | \$ - | \$ 12,119,705 | \$ 188,442 | \$ 12,280,963 | |
| Shasta | \$ - | \$ 8,380,245 | \$ 879,833 | \$ 9,772,586 | \$ 2,394,966 | \$ 11,614,866 | \$ 357,626 | \$ 12,052,947 | \$ - | \$ 12,052,947 | \$ 91,822 | \$ 12,213,317 | |
| Sierra | \$ - | \$ 284,590 | \$ 138,246 | \$ 332,293 | \$ 18,883 | \$ 394,936 | \$ 29,209 | \$ 409,832 | \$ - | \$ 409,832 | \$ 641 | \$ 415,285 | |
| Siskiyou | \$ - | \$ 1,598,527 | \$ 1,301,556 | \$ 1,864,115 | \$ 598,262 | \$ 2,215,529 | \$ 246,640 | \$ 2,299,093 | \$ - | \$ 2,299,093 | \$ 24,353 | \$ 2,329,684 | |
| Solano | \$ - | \$ 12,909,534 | \$ 3,494,812 | \$ 15,054,363 | \$ 2,031,422 | \$ 17,892,337 | \$ 887,614 | \$ 18,567,186 | \$ - | \$ 18,567,186 | \$ 336,456 | \$ 18,814,232 | |
| Sonoma | \$ - | \$ 12,004,405 | \$ 4,662,774 | \$ 13,998,919 | \$ 2,473,154 | \$ 16,637,927 | \$ 1,047,756 | \$ 17,265,463 | \$ - | \$ 17,265,463 | \$ 179,619 | \$ 17,495,189 | |
| Stanislaus | \$ - | \$ 21,910,774 | \$ 2,095,776 | \$ 25,551,154 | \$ 4,778,599 | \$ 30,367,932 | \$ 902,838 | \$ 31,513,326 | \$ - | \$ 31,513,326 | \$ 285,605 | \$ 31,932,627 | |
| Sutter | \$ - | \$ 3,346,990 | \$ 2,752,776 | \$ 3,903,078 | \$ 722,854 | \$ 4,638,867 | \$ 520,756 | \$ 4,813,832 | \$ - | \$ 4,813,832 | \$ 232,301 | \$ 4,877,883 | |
| Tehama | \$ - | \$ 3,510,677 | \$ 2,314,401 | \$ 4,093,961 | \$ 733,222 | \$ 4,865,734 | \$ 456,046 | \$ 5,049,256 | \$ - | \$ 5,049,256 | \$ 33,691 | \$ 5,116,439 | |
| Trinity | \$ - | \$ 715,549 | \$ 164,052 | \$ 834,434 | \$ 134,066 | \$ 991,737 | \$ 44,531 | \$ 1,029,143 | \$ - | \$ 1,029,143 | \$ 29,472 | \$ 1,042,836 | |
| Tulare | \$ - | \$ 19,580,910 | \$ 4,440,664 | \$ 22,834,193 | \$ 3,974,058 | \$ 27,138,783 | \$ 1,210,940 | \$ 28,162,382 | \$ - | \$ 28,162,382 | \$ 205,285 | \$ 28,537,097 | |
| Tuolumne | \$ - | \$ 2,190,626 | \$ 289,023 | \$ 2,554,589 | \$ 626,228 | \$ 3,036,168 | \$ 102,775 | \$ 3,150,684 | \$ - | \$ 3,150,684 | \$ 113,735 | \$ 3,192,605 | |
| Ventura | \$ - | \$ 20,104,426 | \$ 1,614,659 | \$ 23,444,689 | \$ 4,483,393 | \$ 27,864,367 | \$ 779,882 | \$ 28,915,333 | \$ - | \$ 28,915,333 | \$ 129,435 | \$ 29,300,066 | |
| Yolo | \$ - | \$ 8,250,212 | \$ 3,952,578 | \$ 9,620,949 | \$ 1,599,375 | \$ 11,434,643 | \$ 837,806 | \$ 11,865,926 | \$ - | \$ 11,865,926 | \$ 168,450 | \$ 12,023,808 | |
| Yuba | \$ - | \$ 3,013,376 | \$ 707,652 | \$ 3,514,035 | \$ 307,553 | \$ 4,176,484 | \$ 190,174 | \$ 4,334,009 | \$ - | \$ 4,334,009 | \$ 180,021 | \$ 4,391,675 | |
| California | \$ - | \$ 1,366,000,000 | \$ 226,992,997 | \$ 1,592,954,995 | \$ 300,258,045 | \$ 1,893,251,040 | \$ 71,447,203 | \$ 1,964,659,204 | \$ - | \$ 1,964,659,204 | \$ 26,100,001 | \$ 1,990,800,001 | |

Contra Costa County Community Corrections Partnership
FY 2026/27 AB109 Budget Proposal Form

Attachment C

Department and Org:

| Description of Item | Program/Function | 2025-26 Funding Allocation ¹ | | 2026-27 Baseline Request ² | | 2026-27 Program Modification Request ³ | | 2026-27 Total Funding Request | |
|--|------------------|---|------|---------------------------------------|------|---|------|-------------------------------|------|
| | | Current Allocation | FTEs | Funding Request | FTEs | Funding Request | FTEs | Total Funding Request | FTEs |
| <u>SALARY AND BENEFITS</u> | | | | - | | | | - | - |
| | | | | - | | | | - | - |
| | | | | | | | | - | - |
| | | | | - | | | | - | - |
| | | | | - | | | | - | - |
| | | | | - | | | | - | - |
| | | | | - | | | | - | - |
| | | | | - | | | | - | - |
| | | | | - | | | | - | - |
| | | | | - | | | | - | - |
| Salary and Benefits Subtotal | | - | - | - | - | - | - | \$ - | - |
| <u>OPERATING COSTS</u> | | | | | | | | - | |
| | | | | | | | | - | |
| | | | | | | | | - | |
| | | | | | | | | - | |
| | | | | | | | | - | |
| | | | | | | | | - | |
| | | | | | | | | - | |
| | | | | | | | | - | |
| | | | | | | | | - | |
| | | | | | | | | - | |
| Operating Costs Subtotal | | - | | - | | - | | \$ - | |
| <u>CAPITAL COSTS (ONE-TIME)</u> | | | | | | | | - | |
| | | | | | | | | - | |
| Capital (one-time) Costs Subtotal | | - | | - | | - | | \$ - | |
| Total | | | | \$ - | - | \$ - | - | \$ - | - |

1. FY 2025-26 Funding Allocation reflects the FY 2025-26 Board of Supervisor's approved AB 109 budget.
2. FY 2026-27 Baseline Request should reflect the cost of continuing FY 2025-26 programs in FY 2026-27 dollars.
3. FY 2026-27 Program Modification Request should reflect proposals for the cancellation of existing program expenditures or to rightsize prior year under expenditure trends.

Contra Costa County Community Corrections Partnership
FY 2026-27 AB109 Budget Program Narrative Form

Attachment D

Department:

PROGRAM NARRATIVE:

Please provide a narrative describing the programming being proposed on this AB 109 Budget Proposal Form.

FY 2026-27 Baseline Request

FY 2026-27 Program Modification Request -

Note: FY 2026-27 revenue assumptions do not support program enhancements or expansions. Instead this section is for program modifications to rightsize prior year under expenditure trends or eliminate programs costs no longer needed in FY 2026-27.

Contra Costa County Community Corrections Partnership
FY 2026-27 AB109 List of All Budgeted Contracts (no minimum)

Attachment E

| | |
|---------------------|--|
| Department and Org: | |
|---------------------|--|

| Contractor Name | Program/Function | 2025-26 Contract Amount (if applicable) | 2026-27 Proposed Contract Amount | Variance between 2025-26 and 2026-27 Amounts |
|-----------------|------------------|--|-------------------------------------|---|
| | | | | - - - - - - - - |
| | | \$ - | \$ - | \$ - |



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4242

Agenda Date: 10/9/2025

Agenda #: 7.

Advisory Board: Community Advisory Board on Public Safety

Subject: CAB Policy Recommendations FY26-27

Presenter: Nicole Green, CAB Chair

Information:

Review and discuss CAB's FY26-27 Policy Recommendations for presentation to the Community Corrections Partnership (CCP).

Referral History and Update:

The Community Advisory Board (CAB) is preparing its FY26-27 Policy Recommendations and will provide an annual update to the Community Corrections Partnership (CCP), highlighting recent activities, ongoing initiatives, and progress on key programs.

Recommendation(s)/Next Step(s):

CAB will debrief and vote to advance the FY26-27 Policy Recommendations for presentation to CCP at the November meeting.

MEMORANDUM

FY 2026-2027 Policy & Budget Recommendations- Community Advisory Board to the Contra Costa County Community Corrections Partnership

The Community Advisory Board (CAB) would like to submit the following memorandum to the Community Corrections Partnership (CCP) for consideration and request public discussion of CAB's proposed policy and budget recommendations for fiscal year 2026-2027. CAB recognizes CCP for its ongoing support and attention to CAB's recommendations over the years and will continue to work in partnership with CCP members and members of the Board of Supervisors to refine, enhance, and improve our local criminal justice system.

As County residents and representatives of the community, we want a fair and effective justice system in Contra Costa County. Our approach to policy rests on four pillars:

- *We want to invest in what works.*
- *We believe that true justice requires social justice.*
- *We believe that incarceration should serve as a last resort.*
- *We believe that safety for all depends on justice for all.*

This year, the CAB would like to address the following topics:

- Updates on the \$15M excess AB109 fund deployment
- ORJ AB109 departmental data collection activities
- Recommendation to fund a stipended position on CAB
- Education on SB 678 alignment to CCP's annual plan
- General updates from each subcommittee

Updates on the \$15M excess AB109 fund deployment:

CAB has had the honor to host Health, Housing, and Homeless Services to hear about their expansion of services targeted to support this specific population. Specifically, we would like to highlight the increased number of emergency and short-term beds dedicated to AB109 individuals, as well as the CORE Outreach team, which has already shown a significant impact by connecting many members of our community to vital resources. CAB also received a presentation from Behavioral Health to learn about their strategies, both within and outside of incarceration, to ensure that individuals are assessed and treated with appropriate care, and to include strategies for connecting them to resources upon their release.

Other major accomplishments include: The development and expansion to the new CORE Reentry Team, the collaboration with EHSD in the development of the GI pilot, the award of funding for additional Rapid Re-Housing (RRH) and Prevention housing funds, the award of funding for In-custody to Post-Release Women's Services, the deployment of renovation funds for Richmond Reentry Success Center (grand re-opening in October), and the county departments continued dedication to collaborating, sharing data, and streamlining services so individuals can easily access all of the great resources available to them.

Two funded projects that could use the support of the CCP are the County Employment Pathway Pilot program and the allocation of \$150,000 for the HR department to support this program and create more

transparency around the County's hiring practices for the AB109 population. We believe that quality employment that creates economic power is a vital component to the success of an individual. We would like to explore how the board can support the launch and implementation of the previous recommendations.

ORJ AB109 departmental data collection activities:

CAB is excited to see the ORJ launch the data dashboards, monitoring the engagement of the AB109 population across each department. This is a step in the right direction, ensuring the community has transparency on how County funds are being spent and the success of the individuals who are receiving support. We want to say thank you to the ORJ for taking the time to walk us through the dashboards and for receiving our feedback.

CAB would like to raise this activity up as a priority for CCP this year. The infrastructure within the County has now been built to easily collect and create visualizations with this data. It is imperative that each County department adhere to the quarterly data request from ORJ so we can create a comprehensive picture of all services across the County. Additionally, CAB's Policy & Budget Subcommittee would like to use this information moving forward to assist with budget recommendations, as it will create the opportunity to review trends over longer periods of time, understand where more investment needs to be made, and even areas we can reallocate resources.

We thank you in advance for your work on this, as we understand that anytime you launch a new process, there are constraints that need to be addressed. We hope to see the continued commitment to sharing this information in a timely and accurate manner.

Recommendation to fund a stipended position on CAB:

CAB is a volunteer board that is committed to including the voices of individuals who receive AB109 services within the County. Over the years, the Board has struggled to fill positions with individuals with lived experience due to many of the barriers our services are designed to help overcome. The board would like to recommend the adoption of a specific stipended seat on the board. This would require the identification of ~\$600 on an annual basis. Below you will find a high-level overview of the recommendation, which was based off of the report created by HomeBase on board positions that receive stipends.

CAB would like to recommend the establishment of a seat on the board that is for an individual who has accessed AB109 services in Contra Costa County. This individual would be recruited through CBO outreach engagements and would go through the same application process as any other board member. The individual would receive a \$25 gift card for their attendance and participation in any general board or subcommittee meeting (up to \$600 annually). This seat would not be eligible for individuals who are being compensated for their participation through any other means. The title for the seat will be determined later, and the CAB is open to any recommendations or guidance CCP can provide.

Eligibility Criteria:

- Received AB109 services from a local provider within the last 3 years
- Served time in county jail or state prison within the last 10 years
- Lives in Contra Costa County

Education on SB 678 alignment to CCP's annual plan

CAB experienced a large turnover of members this past year and prioritized educating all new members to ensure a deep understanding of how AB109 funding works. During the retreat, the board learned about SB 678 and the County's ability to receive additional AB109 funds above the standard allocation if we reduce our jail population and show a reduction in recidivism.

As funding becomes increasingly difficult to obtain year over year, it is essential for the CCP to develop strategies to identify and secure additional funds for the AB 109 population. These goals are aligned with the County's overall objective of reducing incarceration rates and supporting those who have been released to have access to jobs and housing so they do not reoffend.

We recommend that the Probation and Sheriff's office detail strategies that will make our County more competitive in receiving these funds in future years.

General updates from each subcommittee:**Policy & Budget Subcommittee**

The Policy & Budget Subcommittee has focused on understanding the data sharing agreements ORJ has with various County departments, supporting public access to data associated with AB 109 services, and providing feedback on RFPs released by ORJ.

Programs & Services

This year, the Programs & Services department concentrated on two main goals: thoroughly reviewing the current client survey process and establishing clear models for our 2025 goals. Key initiatives focused on gathering better data, starting with the creation of a focus group to identify service gaps before and after client release. We also implemented new post-release surveys scheduled for 30, 60, and 90 days after release. To improve in-custody data collection, we worked to identify better delivery methods and coordinated these efforts with the Sheriff's Office. Furthermore, the subcommittee explored collaboration with AB109 providers to share survey information and continues to brainstorm new service models while advocating for expanded resources for the reentry population beyond current AB 109 funding.

Outreach & Community Engagement

This year, the OCEC Community Advisory Board (CAB) focused on three strategic areas: enhancing internal processes, expanding community engagement, and strengthening collaboration with district leaders. Key initiatives included expanding community outreach by creating processes for tabling events and other community engagement activities. To streamline operations, the CAB updated its new member onboarding processes for a smooth transition and established clearer internal processes and a framework for all members. Additionally, the board refined the Ambassador program and process for meetings and implemented a mid-year check-in with district leaders to better understand gaps in services better and identify new areas of focus.

CAB understands that the current budget projections anticipate a reduction in funding from the state and would like to maintain the current level of investment in community programs with a standard cost-

of-living adjustment comparable to the county department's increases.

CAB is committed to ensuring the voices of the AB 109 population are amplified through our work and their needs are being met through County investments. As CAB continues to increase opportunities for more public involvement, we encourage the CCP, PPC, and CAO staff to share ideas and areas of focus to ensure we are in alignment.

Thank you for your consideration,

CAB Members 2025



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4243

Agenda Date: 10/9/2025

Agenda #: 8.

Advisory Board: Community Advisory Board on Public Safety

Subject: Ambassador Program Guide and Meeting Assignments

Presenter: Demetria Lawrence, Outreach & Community Engagement Subcommittee Chair

Information:

Review the Ambassador Program Guide and outreach schedule, and update on efforts.

Referral History and Update:

The Community Advisory Board's OCEC Subcommittee has updated the Ambassador Guide. Members will review the revised Ambassador Program Guide and updated meeting assignments to coordinate and organize meetings with the County's Community Corrections Partnership, Board of Supervisors, and other key County representatives. These meetings are designed to provide updates on past initiatives and to discuss the CAB's priorities and goals for the remainder of the year.

Recommendation(s)/Next Step(s):

Review and provide feedback on the Ambassador Program Guide and meeting assignments before scheduling and facilitating meetings.

**CAB
AMBASSADOR PROGRAM
GUIDE**

CAB Ambassador Program Guide

Table of Contents

1. Ambassador Program Overview and Structure
2. Tips for Conducting Successful Ambassador Meetings
 - Sample Talking Points
 - Effective Communication Strategies
 - Ambassador Dos & Don'ts
3. Sample Email Template to Request & Confirm Zoom Meeting
4. Sample Ambassador Meeting Outline
5. Sample Thank You Email
6. Summary of Meeting Notes - Example
7. Sample External Meeting Report-Key Results

CAB AMBASSADOR PROGRAM

PROGRAM OVERVIEW:

The CAB Ambassadors Program (CAP) was established in 2016 to strengthen communication between the Community Advisory Board and key decision-makers. As an AB109 Community Advisory Board member, you serve as an ambassador for our work in the community, representing the board when meeting with county supervisors, community organizations, and other stakeholders.

The program serves two essential purposes:

1. **Creating Communication Channels:** CAP establishes direct communication between CAB and those who vote on CAB's proposals. Ambassadors gather valuable insights about departmental and elected officials' priorities through regular engagement while sharing CAB's annual focus areas. This ongoing dialogue ensures mutual understanding and builds collaborative relationships.
2. **Mobilizing Support:** CAP builds support for significant CAB recommendations, particularly those addressing complex or potentially challenging issues. Ambassadors meet with each stakeholder annually to discuss priorities and build understanding before critical end-of-year voting processes.

Program Structure

CAB members collectively develop recommended talking points to guide discussions with Community Corrections Partnership members and County Supervisors. The program operates through carefully assigned Ambassador pairs consisting of a Lead and a Second who function as a coordinated team. The Office of Reentry & Justice (ORJ) reviews all assignments to ensure compliance with Brown Act requirements.

This guide provides the tools and information you need to effectively communicate our board's priorities, gather valuable feedback, and build strong partnerships across the community to support successful reintegration efforts.

Your Role as an Ambassador

As a CAB ambassador, you:

- Represent the collective voice of the advisory board, not just personal opinions
- Build relationships with key stakeholders and community partners
- Educate others about AB109 and its local implementation
- Gather community feedback and concerns to bring back to the board
- Help identify potential partnerships and resources

Tips for Conducting Successful Meetings

Before the Meeting

1. **Prepare thoroughly**
 - Briefly research the organization or official you're meeting with
 - Review relevant data and recent CAB discussions
 - Prepare concise handouts/notes with key information
 - Confirm meeting logistics (time, location, attendees)
 - Be prepared to share any approved board materials

2. Set clear objectives

- Define 2-3 specific goals for the meeting
- Prepare an agenda and share it in advance if appropriate
- Anticipate questions and prepare thoughtful responses
- Know which decisions require full board approval

During the Meeting

1. Make a strong first impression

- Log into Zoom 5-10 minutes early
- Begin with a brief introduction of yourself and the board's role
- Thank them for their time and interest
- Start with common ground before addressing challenging topics

2. Communicate effectively

- Use plain language, avoiding jargon and acronyms
- Balance facts and data with personal stories and examples
- Listen actively and take notes on feedback
- Be honest about what you know and don't know
- Offer to follow up on questions you can't immediately answer

3. Handle difficult conversations

- Acknowledge concerns respectfully
- Focus on shared goals for community safety and successful reentry
- Use "we" language to emphasize a collaborative approach
- Redirect politically charged discussions to evidence-based outcomes
- Stay calm and professional if tensions arise

4. Close effectively

- Summarize key discussion points and any agreements reached
- Clarify next steps and who is responsible for each
- Invite ongoing communication and feedback
- Thank them for their time and perspectives

After the Meeting

1. Follow through

- Send a thank-you email summarizing key points and next steps
- Provide any additional information promised
- Share relevant feedback with the full board and/or chair
- Update your CAB Ambassador Meeting Report Out document
- Schedule follow-up communications as appropriate

Sample Talking Points: County Supervisors

About AB109 Implementation

- "Our county's AB109 implementation plan focuses on evidence-based practices to reduce recidivism while enhancing public safety."
- "The Community Advisory Board provides community perspective and oversight to ensure programs align with local needs."
- "Since implementation began in 2011, we've seen [insert local data point on positive outcomes]."
- "Our current priorities include [list 2-3 board priorities]."

Funding and Resources

- "AB109 funding has allowed our county to develop innovative programs such as [specific local examples]."
- "We continuously evaluate program effectiveness to ensure responsible use of taxpayer dollars."
- "The advisory board reviews data to identify successes and areas needing improvement."

Community Impact

- "Effective reentry services benefit everyone by reducing crime, strengthening families, and creating taxpaying citizens."
- "Our community-based approach addresses the root causes of recidivism, including housing instability, unemployment, and untreated mental health issues."
- "The board includes diverse community voices, including [examples of board composition]."
- "We're seeing promising results in [specific outcome area], with [specific data point]."

Requests and Recommendations

- "Based on our current priorities, we recommend [specific policy or program recommendation]."
- "We invite you to attend our upcoming community forum on [topic] to hear directly from program participants and providers."
- "We'd appreciate your support for [specific initiative or funding request] in the upcoming budget cycle."
- "We see an opportunity to leverage county resources by partnering with [specific organization or department]."

Sample Talking Points: Community Organizations

Partnership Opportunities

- "The Community Advisory Board seeks community partners who can help address gaps in our reentry continuum."
- "Your organization's expertise in [specific area] could significantly benefit individuals transitioning back to the community."
- "We can connect you with the AB109 program manager to discuss potential collaboration or funding opportunities."
- "Together, we can create stronger pathways to successful community reintegration."

Information Sharing

- "We'd value your perspective on how realignment has affected your clients or community."
- "The advisory board is currently focusing on [specific issue], and we'd appreciate your insights."
- "We can present to your staff or clients about available reentry resources."

Community Education

- "Many community members misunderstand who AB109 serves – these are non-violent, non-serious, non-sexual offenders returning to our community."
- "Research consistently shows that stable housing, employment, and treatment significantly reduce recidivism."
- "Successful reintegration benefits everyone through increased public safety, family stability, and community wellbeing."
- "Community support is essential for successful reentry – isolation and stigma increase the risk of reoffending."

Addressing Concerns

- "Public safety remains our top priority, which is why we emphasize supervision and support services."
- "We welcome community feedback and incorporate it into our recommendations to the Community Corrections Partnership."

Effective Communication Strategies

Telling the AB109 Story

- Use a balanced approach that acknowledges both challenges and successes
- Share specific examples and success stories (with appropriate permissions)
- Connect realignment to broader community benefits
- Use visual aids when possible (simple charts, infographics)
- Personalize without compromising confidentiality

Representing Diverse Perspectives

- Acknowledge the range of views represented on CAB
- Focus on areas of consensus when speaking officially
- Clarify when you're sharing personal views vs. CAB positions
- Recognize the different impacts of criminal justice policies across communities
- Invite diverse stakeholders to board meetings to share their perspectives directly

Discuss CAB priorities and the goals of subcommittees

- **Current Priorities:** [Discuss current CAB priorities]
- **Success Metrics:** [Discuss 2-3 positive outcome measurements]
- **Challenges:** [Discuss 2-3 ongoing challenges]
- **Local Impact:** [Discuss 2-3 key local statistics about AB109 population and outcomes]
- **Services:** [Discuss key services funded through AB109]

Ambassador Dos and Don'ts

Do:

- Represent the board's official positions accurately
- Listen more than you speak when gathering community input
- Bring community concerns back to the full board
- Focus on data and evidence-based practices
- Acknowledge both successes and challenges honestly
- Coordinate with the board chair before major presentations

Don't:

- Make promises or commitments without board approval
- Share confidential information about specific cases or individuals
- Criticize other agencies or officials publicly
- Present personal opinions as board positions
- Engage in partisan political discussions when representing the board
- Speak to the media without proper authorization

Resources for Ambassadors

- Office of Reentry and Justice website
- Annual report executive summary
- CAB PowerPoint presentation (customizable)
- Success stories (with appropriate releases)
- Schedule of upcoming community events and meetings

Feedback Loop

After representing the board at meetings or events:

1. Complete the External Meeting Report Form
 2. Share key takeaways at the next board meeting
 3. Submit any new community contacts to OCEC
 4. Identify any needed updates to talking points or materials
 5. Mentor new board members in ambassador activities
-

DRAFT

Sample Email template for CAB Ambassadors to request a Zoom meeting:

Subject: AB109 Community Advisory Board - Request for Meeting on Funding Priorities

Dear [Recipient Name],

I hope this email finds you well. As a member of the AB109 Community Advisory Board (CAB) Ambassador program, my colleague, [Colleague Name], and I would like to schedule a 45-minute Zoom meeting with you to discuss our work related to the AB109 Community Advisory Board for [priorities for the current year].

Purpose of Meeting:

- Provide a brief overview of the CAB Ambassador program
- Share updates on our current initiatives
- Request your valuable feedback on four key priority areas: [list the priorities for the current year]
 1. Housing
 2. Behavioral health
 3. Employment
 4. Pre/post-release services

Your insights would greatly contribute to our efforts in ensuring effective resource allocation and program development for returning community members.

Potential Meeting Dates: Please share your availability in the next few weeks for any of the following time frames.

- [Date Option 1]: Between [time range]
- [Date Option 2]: Between [time range]
- [Date Option 3]: Between [time range]

If these dates don't work for your schedule, please suggest alternatives that would be more convenient for you. Additionally, if you prefer that another individual from your office attend in your place, please let us know, and we'll be happy to coordinate with them directly.

We appreciate your consideration. We look forward to connecting and discussing these important community matters.

Best regards,

[Your Name]
AB109 Community Advisory Board Ambassador
Phone: [Your Phone Number]
Email: [Your Email Address]

Sample Email template for CAB Ambassadors to confirm a Zoom meeting:

Subject: Confirming Our Meeting - CAB Ambassador Program Discussion

Dear [Name/Title],

Thank you for agreeing to meet with us regarding the Community Advisory Board (CAB) Ambassador Program. We look forward to our conversation about how we can collaborate to support AB109 reentry services in Contra Costa County.

Meeting Details:

- Date: [Insert Date]
- Time: [Insert Time]
- Location: [Insert Location/Zoom Link]

During our time together, [CAB Member Name] and I will share an overview of CAB's recent work and would love to hear your thoughts on our four key priority areas [list the priorities for the current year]:

1. Housing services for justice-involved individuals
2. Behavioral health support
3. Employment opportunities for the reentry population
4. Pre/post-release engagement services

We're particularly interested in learning about your current priorities and exploring how CAB might support your initiatives moving forward.

If you need to reschedule or have any questions before we meet, please don't hesitate to reach out to me at [phone number] or [email address].

We appreciate your time and look forward to this important conversation.

Best regards,

[Your Name]
AB109 Community Advisory Board Ambassador
[Phone Number]
[Email Address]

CAB Ambassador Meeting Outline

Pre-Meeting Preparation

- [] Lead and Co-Lead meet beforehand to coordinate approach
 - [] Review interviewee's background/webpage
 - [] Prepare questions specific to their role/department
 - [] Bring materials: notepads, CAB overview materials
 - [] Log In 5-10 minutes early
-

OPENING (5 minutes)

LEAD: Introductions & Welcome

- "Good [morning/afternoon], thank you for taking the time to meet with us today."
- "I'm [Name], and this is my colleague [Co-Lead Name]. We're both members of the Community Advisory Board."
- **Allow opportunity for them to introduce themselves and any staff present**

LEAD: Establish Meeting Purpose

- "We're here to establish a direct line of communication between CAB and your office."
 - "Our main goals today are to:
 - Share an overview of CAB's current work and priorities
 - Learn about your priorities and initiatives
 - Explore how CAB might support your work
 - Get your feedback on our key focus areas"
 - "Please feel free to jump in with questions or comments at any time."
 - "Before we dive in, are there any specific priorities or issues you'd like to discuss or bring to our attention?"
-

CAB OVERVIEW (8-10 minutes)

CO-LEAD: CAB Mission & Accomplishments

- "Over the past several years, CAB has worked to realize the goals of AB 109 Public Realignment by advocating for increased community-based reentry services and supporting expansion of our reentry system."
- **Key Accomplishments:**
 - Successful funding increases for community-based housing, legal aid, and employment services
 - New expense reporting templates
 - Strengthened pre-release transition planning
 - Permanent creation and expansion of the Office of Reentry and Justice

CO-LEAD: CAB's Four Pillars

"Our approach to policy rests on four core principles:

1. **We want to invest in what works**
2. **We believe true justice requires social justice**
3. **We believe incarceration should serve as a last resort**
4. **We believe safety for all depends on justice for all"**

LEAD: Recent Major Project

- "This year, CAB's Policy & Budget Subcommittee was tasked by the Community Corrections Partnership and supported by the Board of Supervisors to develop recommendations for a one-time \$15M allocation from AB 109 excess funds."
 - "We worked extensively with departments and organizations across the county through workgroups and presentations."
 - "This collaborative approach included partners like H3, Behavioral Health, Rubicon, WIOA, Sheriff's Office, DA, Public Defender's Office, and many others."
-

PRIORITY AREAS DISCUSSION (10-15 minutes)

CO-LEAD: "We'd like to share our four key priority areas and get your feedback:"

Priority Area #1: HOUSING

- Additional countywide CORE teams for homeless reentry population
- Expanded housing supports following H3's 1-2-4 framework (interim, permanent, homelessness prevention)
- **"What are your thoughts on housing challenges for the reentry population in your area/department?"**

LEAD: Priority Area #2: BEHAVIORAL HEALTH**

- Countywide on-demand mobile outreach for behavioral health resources
- Additional Community Support Workers (peer support specialists) for field-based services
- **"How do you see behavioral health needs impacting the populations you serve?"**

CO-LEAD: Priority Area #3: EMPLOYMENT SERVICES**

- Countywide employment pathway for reentry participants in county positions
- Job training workshops and on-the-job training
- Pre-release employment services and job placement support
- Clean slate program for record clearing
- **"What employment barriers do you see, and how might we address them together?"**

LEAD: Priority Area #4: PRE/POST-RELEASE SERVICES**

- Guaranteed Income pilot program for justice-involved individuals
- Gap-filler services including:
 - 24/7 transportation and mentoring services
 - Extended service hours (weekends/after hours)
 - Language services expansion
 - Enhanced services for women
- Interim Bridge Housing coordinated by CORE teams
- **"What gaps do you see in current pre and post-release services?"**

STAKEHOLDER INPUT & DISCUSSION (8-10 minutes)

LEAD: Open Discussion

- "What priorities or initiatives are you currently focused on that align with these areas?"
- "How can CAB support your work or collaborate on shared goals?"
- "What challenges are you seeing that we should be aware of?"
- "Are there other community partners we should be connecting with?"

CO-LEAD: Alignment & Next Steps

- "Our recommendations will be going before the Board of Supervisors for consideration."
- "How can we ensure our work complements and strengthens what you're already doing?"

CLOSING (3-5 minutes)

CO-LEAD: Appreciation & Follow-up

- "We really appreciate you taking the time to meet with us. This has been incredibly valuable."
- "Your insights about [mention specific feedback they provided] will definitely inform our ongoing work."

LEAD: Ongoing Partnership

- "Please don't hesitate to reach out if there's ever a need for clarification or if CAB can provide support for your initiatives."
- "The fact that you made time for this meeting demonstrates your commitment to this important work."
- "We're excited about the possibility of continued collaboration as we work to make Contra Costa County a better place for everyone."

Both: Contact Information Exchange

- Provide CAB contact information
 - Confirm best way to reach them for follow-up
 - "Thank you again for your partnership."
-

POST-MEETING ACTION ITEMS

- ☐ Complete meeting notes within 24 hours
 - ☐ Share key insights with CAB at the next board meeting
 - ☐ Follow up on any commitments made
 - ☐ Send thank you email within 2 business days
 - ☐ Schedule any requested follow-up meetings
-

During the meeting, be sure to take notes on the following:

- Key priorities they mentioned
- Specific feedback on CAB's priorities
- Collaboration opportunities identified
- Follow-up actions needed
- Contact information for key staff
- Important dates or deadlines mentioned

DRAFT

Sample Email template: Thank you (post-meeting)

Subject: Thank You - CAB Ambassador Program Meeting

Dear [Name/Title],

Thank you for taking the time to meet with [CAB Member Name] and me [yesterday/on Date]. Your insights about [specific topic discussed or priority mentioned] were particularly valuable, and we appreciated learning more about [specific initiative or concern they mentioned].

The conversation reinforced the importance of CAB maintaining open communication with partners like you, who are working to improve outcomes for justice-involved individuals in our community. Your perspective on [mention specific feedback they provided related to housing/behavioral health/employment/pre-post release services] will inform our ongoing work.

As we discussed, CAB remains committed to supporting initiatives that align with our shared goals of reducing recidivism and strengthening reentry services. We'll be sure to keep you updated on [any specific follow-up items discussed], and please don't hesitate to reach out if there are ways CAB can support your work.

We look forward to continuing this partnership and working together to make a positive impact for the reentry population in Contra Costa County.

Thank you again for your time and collaboration.

Warm regards,

[Your Name]
[Your Title/Role]
CAB Member
[Phone Number]
[Email Address]

Notes:

- Customize bracketed placeholders with specific information
- Add specific meeting outcomes or commitments to the thank you email
- Include any relevant attachments or follow-up materials as needed
- Adjust meeting duration in confirmation email based on your planned agenda

EXAMPLE SUMMARY OF MEETING NOTES

- Applauded CAB work in strengthening ties across county departments and CBOs
- Recommend bringing law enforcement into some conversations so we can address issues that lead to incarceration that may be preventable.
- One area I would like to see us learn more about is its pathways for AB109 individuals to get connected back to the education pipeline.
- Supervisor Carlson explored the idea of supporting the families of AB109 individuals.
- One recommendation was to develop training or interactive videos for county staff to walk a day in the shoes of those they serve.

External Meeting Report - Key Results

Report to CAB After Member Participation in an External Meeting SAMPLE REPORT OUT – CAB

AMBASSADOR MEETING:

| | | | |
|------------|---|------|------------------|
| Group Name | Supervisor Burgis | Date | November 3, 2021 |
| Location | Zoom Call | Time | 3:15 PM |
| Purpose | Update the Supervisor of CAB's Proposals & Activities | | |

MEETING HIGHLIGHTS

- In attendance were Jon'Ta Davenport (Lead) & Crawford Carpenter (Second)
- Her assignments as a County Supervisor have not been in the Criminal Justice arena. They are learning about this area.
- Develop a relationship with Alicia Nuchols (925 655 2335) in her office who watches various areas such as this. She can assist us with priorities for the Supervisor's District
- We should look into Measure X money. It allows receiving agencies to be creative with the use of that money. It would be most helpful if we could assist the county in finding funding for various initiatives.
- Public Safety is a key issue for her District. We should frame our messaging to those we are seeking assistance from stressing that our programs save considerable money by not investing it in the prison system
- She feels we can give people HOPE by stressing accountability
- As far as transparency, it would be helpful to provide a model from a county that's engaging in transparency in an effective manner. We should keep in mind that there are limits as to what can be reasonably accomplished. Our emphasis should not be on coming in after the fact, but on being proactive with measures that can be adequately planned for
- Three areas that are priorities for her District are:
 - Housing
 - Mental Health
 - Homelessness

ACTION REQUESTED OF FULL CAB

- Note comments above regarding providing a model of successes

IMPORTANT DATES

- N/A

ATTACHMENTS

- N/A

Last Updated: June 2025

DRAFT

2025 CAB Ambassadors Program Member Assignments

| Community Corrections Partnership (CCP) Select Members | | | | | | | | | | | Board of Supervisors- District | | | | |
|--|-----|-------|-----|-------------------|-------------------|------|-----|-----------|------------------|-----------------|--------------------------------|---------------|-------------|--------------|-----------------------|
| CAB Member | CAO | Court | H3 | Behavioral Health | District Attorney | EHSD | LEA | Probation | Sheriff's Office | Public Defender | 1 Gioia | 2 Andersen | 3 Burgis | 4 Carlson | 5 Scales - Preston |
| Nicole | 1st | 1st | | | | 1st | | | | | | | | | |
| Rena H. | | | 2nd | 2nd | | | | | | 2nd | | | | | |
| Gloribel | | | | | 1st | | | 2nd | | | 1st | | | | |
| Justin | | | 1st | | | | | | | | | | 1st | | 2 nd |
| Rena M. | | 2nd | | | | 2nd | 2nd | | | | | | | | |
| Traci | | | | | 2nd | | | | | | | 2nd | | 1st | |
| Alexandria | | | | 1st | | | | | 2nd | | | 1st | | | |
| Demetria | | | | | | | 1st | | | 1st | | | | 2nd | |
| Tiffany | | | | | | | | | 1st | | 2nd | | | | 1st |
| Wilanda | 2nd | | | | | | | 1st | | | | | 2nd | | |
| Briana | | | | 3rd | | | | 3rd | | 3rd | | | | | |
| | | | | | | | | | | | | | | | |

1st = Lead

2nd = Second

3rd = Third

Standing Committee Assignments

Policy & Budget: Justin Van Zerber; Traci Simpson; Briana Lucca

OCEC: Demetria Lawrence; Alexandria Van Hook; Gloribel Pastrana

Programs & Services: Rena Hurley; Rena Moore, Tiffany Anaya, Wilanda Hughes

External Meeting Report - Key Results

Report to CAB After Member Participation in an External Meeting

CAB AMBASSADOR MEETING:

| | | | |
|------------|--|------|-----------------|
| Group Name | Supervisor Candace Andersen, District II, Board Chair | Date | July 30th, 2025 |
| Location | District II Field Office | Time | 2pm |
| Purpose | Identify Gaps and discuss priority areas of CAB | | |
| Attendees | Alexandria Spearman (Van Hook), Traci Simpson, Field Rep. Jill Ray | | |

MEETING HIGHLIGHTS

- Supervisor Andersen is well informed and engaged in conversations and actions connected to the priority areas the CAB is responsible for promoting
- Her beautiful weekly e-newsletter is positioned to guide her constituents to 211 and their newly updated services along with a variety of services that reach our population.
- She listed several county projects and services that have been helpful to her district, which serves as an informational hub within the county, i.e: Familiar Faces, Discovery Counseling Center, etc.
- Supervisor Andersen's main concern within our areas is the gap between employment and best financial practices. She suggests a financial literacy component that will fill the space between receiving employment and managing finances to become and remain stable. Pre- and/or post-release options for all ages, especially 18-25.
- She finalized her support by noting that CAB can submit events and information to her office for distribution in her e-newsletter anytime.

ACTION REQUESTED OF FULL CAB

- Consider financial literacy component for pre- and post-release

IMPORTANT DATES

- N/A

ATTACHMENTS

- N/A



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4244

Agenda Date: 10/9/2025

Agenda #: 10.

Advisory Board: Community Advisory Board on Public Safety
Subject: Reports from CAB Subcommittees & External Meetings
Presenter: Nicole Green, CAB Chair

Information:

Review and discuss reports from CAB Subcommittees and external meetings.

Referral History and Update:

The proposed reports from CAB Subcommittees and external meetings are intended to strengthen communication and collaboration between the Community Advisory Board (CAB), its Subcommittees (Programs & Services, Policy & Budget, and Outreach & Community Engagement), other County advisory bodies (such as the Community Corrections Partnership, Public Protection Committee, and Measure X CAB), and the broader community. These reports aim to enhance transparency by offering regular updates on Subcommittee activities and sharing key insights from external meetings.

Recommendation(s)/Next Step(s):

Receive updates and reports from CAB Subcommittees and representatives attending external meetings.

Report from a Committee Meeting of the CAB – Outreach & Community Engagement Subcommittee (OCEC)

| | | | |
|------------|---|----------|-----------------------------|
| Group Name | Outreach & Community Engagement Subcommittee (OCEC) | Date | 8/26/25 |
| Chair | Demetria Lawrence | Time | 2:00PM-3:30PM |
| Recorder | Gariana Youngblood | Location | 50 Douglas Dr. Martinez, CA |

MEETING ATTENDED BY THE FOLLOWING

| | | |
|--------------|---------------------|---------------------------|
| Nicole Green | Alexandria Van Hook | Staff: Gariana Youngblood |
| | | |
| | | |

MEETING HIGHLIGHTS

- Reviewed the CAB Overview Presentation
- Reviewed CAB Outreach Budget Proposal
- Discussed outreach and recruitment efforts
- Rescheduled CAB OCEC's September meeting

NEXT STEPS

- Review Outreach & Community Engagement Presentation
- Review CAB Outreach Budget Proposal
- Discuss CAB strategies for recruitment & outreach
- Discuss CAB OCEC meeting schedule

ACTION REQUESTED OF FULL CAB

- Review CAB application expectations, onboarding document, and interview questions.

IMPORTANT DATES

- Next CAB Outreach & Community Engagement Subcommittee Meeting is Monday, September 15, 2025, at 2 p.m.

ATTACHMENTS

- Applicant Expectations
- Interview Questions
- New Member Orientation

Contra Costa County Community Advisory Board on Public Safety

Applicant Expectations

OCEC or the Committee staff will email applicants the expectations before the interview. During the interview, OCEC will ask the applicant if they have any questions regarding the expectations of CAB members.

Overview:

The Community Advisory Board (CAB) plays a vital role in implementing AB109 Public Safety Realignment in our county. As a volunteer member, you will offer community perspectives and suggestions on strategies, programs, and services that promote the successful reentry of formerly incarcerated individuals while improving public safety.

Time Commitment

- Attend monthly board meetings (2 hours, held on the second Thursday of each month from 10am to 12pm)
- Participate in at least one subcommittee and assist in completing projects. (requires approximately 3-5 hours per month)
- Review meeting materials in advance (approximately 1-2 hours of preparation per meeting)
- Attend annual retreat (3-4 hours)
- Attend community events selected by CAB (2-3 hours per event)
- Commit to 3-year term of service
- Attend at least 2-3 of the CCP meetings virtually (approximately 1-2 hours)

Responsibilities

- Provide guidance and recommendations on AB109 implementation strategies
- Represent diverse stakeholder perspectives in the decision-making process
- Review program performance data and outcomes
- Identify service gaps and community needs related to reentry
- Serve as a liaison between the community and criminal justice agencies
- Assist in developing annual priorities and funding recommendations

- Participate in review panels for reentry-related county-based funding opportunities
 - Participate in site visits to funded programs when applicable (approximately 2-4 visits annually)
 - Attend relevant trainings to stay informed on best practices and emerging issues
-

Document Last Updated: June 2025

Contra Costa County Community Advisory Board on Public Safety

Applicant Interview Questions

Overview

OCEC will select 5-10 questions for each applicant. The OCEC Vice Chair will record which questions were asked for the CAB to review when considering the applicant's CAB application. CAB Application Interview Questions should not be listed on the OCEC agenda when reviewing CAB applications for new membership.

Background and Experience

1. What motivated you to apply for the AB109 Community Advisory Board position?
2. How do you understand AB109 (Public Safety Realignment) and its impact on our community?
3. What personal or professional experiences have you had with the criminal justice system, rehabilitation programs, or community reentry services?
4. How are you connected to the community this board serves?

Knowledge and Perspectives

5. What do you see as the biggest challenges facing formerly incarcerated individuals returning to our community?
6. How would you describe the balance between public safety concerns and rehabilitation needs?
7. What local resources or programs are you familiar with that support successful reintegration?
8. What gaps do you perceive in our current reentry services?

Skills and Contributions

9. What specific skills, knowledge, or perspectives would you bring to the advisory board?
10. How have you worked collaboratively in diverse groups to address complex community issues?

11. How would you gather input from community members who might be affected by AB109 policies?
12. What experience do you have reviewing data or program outcomes to inform recommendations?

Values and Approach

13. How do you think about equity and fairness in the criminal justice system?
14. What role do you believe the community should play in supporting rehabilitation and reentry?
15. How would you approach disagreements about priorities or resource allocation on the board?
16. What does success look like to you regarding AB109 implementation in our community?

Commitment and Logistics

17. What is your availability for board meetings, committee work, and community engagement activities?
18. How do you plan to balance this volunteer commitment with your other responsibilities?
19. Are you willing to participate in ongoing education about criminal justice reform and best practices?
20. Is there anything else you'd like us to know about your interest in serving on this advisory board?

Document Last Updated: April 2025

Contra Costa County Community Advisory Board on Public Safety

New Member Orientation

1. AB109 Background and Purpose
2. Community Advisory Board Structure
3. Roles and Responsibilities
4. Meeting Procedures
5. Subcommittees
6. Key Stakeholders and Partners
7. Important Resources
8. First 90 Days Checklist
9. Contact Information

1. AB109 Background and Purpose

What is AB109?

Assembly Bill 109 (Public Safety Realignment Act) shifted responsibility for supervising certain lower-level offenders from state prisons and parole to county jails and probation. This legislation was designed to reduce prison overcrowding and recidivism through local control, supervision, and services.

Goals of Realignment:

- Reduce state prison population
- Decrease recidivism through improved rehabilitation services
- Enhance public safety through better supervision and support
- Create cost-effective local solutions

[Review Community Advisory Board Retreat Annual Planning Presentation](#)

2. Community Advisory Board Structure

Purpose:

The Community Advisory Board (CAB) provides community input and oversight for implementing AB109, ensuring programs meet local needs and utilize effective practices.

Composition:

- Community members (including formerly incarcerated individuals)
- Service providers

- Faith community representatives
- Business sector representatives
- Government agency representatives
- Victims' advocates
- Public health/behavioral health professionals

Reporting Structure:

The CAB makes recommendations to the [Community Corrections Partnership \(CCP\)](#), which oversees the county's AB109 implementation plan. The CCP consists of the following:

Ex-Officio Members:

1. Chief Probation Officer (Chair)
2. Presiding Judge (or designee)
3. District Attorney
4. Public Defender
5. Sheriff
6. Head of County Department of Social Services
7. Head of County Department of Mental Health
8. Head of County Department of Employment
9. Head of County Alcohol and Substance Abuse Programs
10. Head of County Office of Education

Appointed Members:

11. County Supervisor, CAO, or BOS designee
12. Chief of Police
13. CBO Representative
14. Victim's Representative

3. Roles and Responsibilities

As a CAB member, you are expected to:

General Responsibilities:

- Attend all scheduled board meetings (typically monthly)
- Review materials in advance of meetings
- Participate actively in discussions and decision-making
- Serve on at least one subcommittee
- Attend relevant trainings and educational opportunities

- Represent the board at community events when appropriate
- Maintain confidentiality regarding sensitive information

Advisory Functions:

- Review program effectiveness data
- Identify service gaps and community needs
- Provide input on funding allocations
- Develop policy recommendations
- Ensure community perspectives are considered
- Advocate for evidence-based practices
- Monitor implementation of the local plan

4. Meeting Procedures

Schedule:

Regular meetings are held on the 2nd Thursday of each month from 10AM-12PM at 50 Douglas Dr., Martinez. Special meetings may be called as needed.

Format:

- Meetings follow parliamentary procedure (Robert's Rules of Order)
- Public comment periods are included in each agenda
- Quorum requires attendance of a majority of members
- Decisions typically require a majority vote

Agenda Items:

- Members can submit agenda items to the chair & Gariana at least two weeks before meetings
- Standard agenda includes approval of minutes, committee reports, program updates, discussion items, action items, and public comment

Attendance Policy:

Members can miss up to three (3) regular meetings for any reason. They must inform the Office of Reentry and Justice and the CAB Chair of any absence as soon as possible. CAB will review the membership status of any member who is absent from four (4) regular CAB meetings or four regular CAB Subcommittee meetings.

When medical or family medical leave is needed, members should inform the Office of Reentry and Justice and the CAB Chair as soon as possible. Medical and/or family medical

leave absences will be handled separately and will not count toward the three-meeting absence limit. Documentation may be required to confirm the status of medical or family medical leave.

Tardiness Guidelines:

Our goal is to ensure that meetings start on time and proceed efficiently, respecting everyone's time. All CAB members are expected to arrive on time for scheduled meetings. If you anticipate being late to a meeting, please notify both:

- The Office of Reentry and Justice Staff, AND
- The CAB Chair

Notification should be emailed at least 30 minutes before the scheduled meeting start time. Please include your estimated time of arrival.

We understand that unexpected situations arise. If you're experiencing challenges with meeting attendance or punctuality, please contact the CAB Chair to discuss possible accommodations or solutions.

5. Subcommittees

The board maintains three (3) standing subcommittees. Each member is expected to serve on at least one. Additionally, CAB members can hold seats on the Contra Costa County Reentry Success Center Steering Committee, [CCP Quality Assurance Committee \(QAC\)](#), the Public Defender's Holistic Intervention Partnership (HIP) Steering Committee, and review panels for reentry-related county-based funding opportunities.

Programs and Services Committee

- Reviews program performance data
- Identifies service gaps
- Recommends program improvements
- Conducts site visits to funded programs

Policy and Budget Committee

- Reviews spending reports
- Develops funding recommendations
- Monitors grant compliance
- Identifies potential funding sources

Outreach and Community Engagement Committee

- Develops communication strategies
- Plans public forums and education events
- Gathers community input
- Encourages member recruitment

6. Key Stakeholders and Partners

Criminal Justice Agencies:

- Office of Reentry & Justice
- County Sheriff's Department
- Probation Department
- District Attorney's Office
- Public Defender's Office
- Superior Court
- Local Police Departments

Service Providers:

- Mental Health Services
- Substance Use Treatment Providers
- Housing Assistance Programs
- Workforce Development
- Education and Vocational Training
- Family Support Services

Community Partners:

- Faith-Based Organizations
- Neighborhood Associations
- Recovery Community
- Victims' Services Organizations
- Business Community
- Educational Institutions

7. Important Resources

Key Documents are available in [Google Drive](#) for review:

- CAB Operating Guidelines and Charters
- Proposal to Establish the ORJ
- Annual CAB Retreat Documents
- Subcommittee Folders

- Meeting Minutes and Agendas

Training Opportunities:

- New Member Orientation (required)
- Annual Retreat (required)
- AB109 Symposium
- ORJ's Procurement Process and Proposal Review Training
- Site Visits to Model Programs *when applicable

Online Resources:

- County AB109 Website: <https://www.contracosta.ca.gov/3091/Public-Safety-Realignment>
 - [Implementation Plan](#)
 - [CCC Reentry Strategic Plan](#)
- [Office of Reentry and Justice](#)
 - [Community Advisory Board](#)
- Board Member Google Drive

8. First 90 Days Checklist

- ☐ Schedule a 30–45 minute check-in with the CAB Chair.
- ☐ Meet with the CAB Chair and/or OCEC chair for individual orientation
- ☐ Plan to attend the annual retreat (based on scheduled date)
- ☐ Review AB109 Implementation Plan and recent annual reports
- ☐ Join at least one subcommittee
- ☐ Tour key facilities (jail, day reporting center, etc.) *when applicable
- ☐ Meet with the Director of the Office of Reentry & Justice
- ☐ Review the meeting minutes from the last six months and any documents or plans proposed by the CAB Chair.
- ☐ Complete required ethics training, implicit bias, and Brown Act

9. Contact Information

Board Leadership:

- Chair: Nicole Green
- Vice Chair: Justin Van Zerber
- Secretary: Rena Moore

Subcommittee Chairs:

- Programs and Services
 - Chair: Tiffany Anaya
 - Vice Chair: Wilanda Huges
- Policy and Budget
 - Chair: Justin Van Zerber
 - Vice Chair: Tracy Simpson
- Outreach and Community Engagement:
 - Chair: Demetria Lawrence
 - Vice Chair: Gloribel Pastrana

Committee Staff:

- Office of Reentry and Justice Director: Patrice Guillory | 925-313-4087 | Patrice.Guillory@orj.cccounty.us
- Administrative Support: Gariana Youngblood | 925-313-4135 | Gariana.Youngblood@orj.cccounty.us

Document Last Updated: July, 2025

Report from a Committee Meeting of the CAB – Programs & Services Subcommittee

| | | | |
|------------|----------------------------------|----------|-----------------------------|
| Group Name | Programs & Services Subcommittee | Date | 8/21/25 |
| Chair | Tiffany Anaya | Time | 11:00AM-12:30PM |
| Recorder | Gariana Youngblood | Location | 50 Douglas Dr. Martinez, CA |

MEETING ATTENDED BY THE FOLLOWING

| | | |
|-----------------------------|--|---------------------------|
| Rena Moore | Rena Hurley | Staff: Gariana Youngblood |
| Wilanda Hughes (Vice Chair) | Jill Ray, Office of Supervisor Candace Andersen | Staff: Kimmy Aseo |
| Michelle Elizondo | Genoveva Zesati | |

MEETING HIGHLIGHTS

- Reviewed the CAB Programs & Services work plan.
- Provided updates on Program tours.
- Discussed the in-custody survey questions and process.

NEXT STEPS

- Brainstorm future service model ideas.
- Updates on Program tours
- Discuss scheduling in-custody, post-custody, focus groups, and provider surveys

ACTION REQUESTED OF FULL CAB

- N/A

IMPORTANT DATES

- Next CAB Programs & Services Subcommittee Meeting is Thursday, September 18, 2025, at 11 a.m.

| ATTACHMENTS |
|---|
| <ul style="list-style-type: none">• N/A |

Report from a Committee Meeting of the CAB – Programs & Services Subcommittee

| | | | |
|------------|----------------------------------|----------|-----------------------------|
| Group Name | Programs & Services Subcommittee | Date | 9/18/25 |
| Chair | Tiffany Anaya | Time | 11:00AM-12:30PM |
| Recorder | Gariana Youngblood | Location | 50 Douglas Dr. Martinez, CA |

MEETING ATTENDED BY THE FOLLOWING

| | | |
|-----------------------------|-------------|---------------------------|
| Tiffany Anaya (Chair) | Rena Hurley | Staff: Patrice Guillory |
| Wilanda Hughes (Vice Chair) | Kimmy Aseo | Staff: Gariana Youngblood |
| Rena Moore | | |

MEETING HIGHLIGHTS

- Reviewed CAB Programs & Services Work plan.
- Update on Program tours.
- Discussed timeline for client feedback process.
- Brainstorm future service model ideas.

NEXT STEPS

- Review of CAB Programs & Services Work plan.
- Updates on Program tours.
- Review in-custody survey and process.
- Discuss future service model ideas.

ACTION REQUESTED OF FULL CAB

- N/A

IMPORTANT DATES

- Next CAB Programs & Services Subcommittee Meeting is Thursday, October 16, 2025, at 11 a.m.

ATTACHMENTS

- N/A

Report from a Committee Meeting of the CAB – Policy & Budget Subcommittee

| | | | |
|------------|------------------------------|----------|-----------------------------|
| Group Name | Policy & Budget Subcommittee | Date | 8/18/25 |
| Chair | Justin Van Zerber | Time | 11:00AM-12:30PM |
| Recorder | Gariana Youngblood | Location | 50 Douglas Dr. Martinez, CA |

| MEETING ATTENDED BY THE FOLLOWING | | |
|--|--------------|---------------------------|
| Justin Van Zerber (Chair) | Briana Lucca | Staff: Patrice Guillory |
| Traci Simpson (Vice Chair) | Kimmy Aseo | Staff: Gariana Youngblood |
| Jill Ray, Office of Supervisor Candace Andersen | | |

| MEETING HIGHLIGHTS |
|---|
| <ul style="list-style-type: none"> Reviewed CAB Policy & Budget work plan. Discuss data dashboard and metrics. Discuss stipends. |
| NEXT STEPS |
| <ul style="list-style-type: none"> Discuss stipends. |
| ACTION REQUESTED OF FULL CAB |
| <ul style="list-style-type: none"> N/A |
| IMPORTANT DATES |
| <ul style="list-style-type: none"> Next CAB Policy & Budget Subcommittee Meeting is Monday, September 15, 2025, at 11 a.m. |
| ATTACHMENTS |

- N/A

Report from a Committee Meeting of the CAB – Policy & Budget Subcommittee

| | | | |
|------------|------------------------------|----------|-----------------------------|
| Group Name | Policy & Budget Subcommittee | Date | 9/15/25 |
| Chair | Justin Van Zerber | Time | 11:00AM-12:30PM |
| Recorder | Gariana Youngblood | Location | 50 Douglas Dr. Martinez, CA |

MEETING ATTENDED BY THE FOLLOWING

| | | |
|----------------------------|--|---------------------------|
| Justin Van Zerber (Chair) | Nicole Green | Staff: Patrice Guillory |
| Traci Simpson (Vice Chair) | Trav Grindall | Staff: Gariana Youngblood |
| Briana Lucca | Jill Ray, Office of Supervisor Candace Andersen | |

MEETING HIGHLIGHTS

- Reviewed CAB Policy & Budget Work plan.
- Discussed stipends
- Discussed CAB Budget Recommendations to the Community Corrections Partnership (CCP)

NEXT STEPS

- Review of CAB Policy & Budget Work plan
- Discuss CAB Policy Recommendations 26/27

ACTION REQUESTED OF FULL CAB

- N/A

IMPORTANT DATES

- Next CAB Policy & Budget Subcommittee Meeting is Monday, October 20, 2025, at 11 a.m.

ATTACHMENTS

- N/A