



Contra
Costa
County

Print Form

Please return completed applications to:
Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553
or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Middle Initial Last Name
 City State Postal Code
Primary Phone (best number to reach you) Email Address
Resident of Supervisorial District (if out of County, please enter N/A): [District Locator Tool](#)
Do you work in Contra Costa County? ☐ Yes ☒ No If Yes, in which District do you work?
Current Employer Job Title Length of Employment
How long have you lived or worked in Contra Costa County?

Board, Committee, or Commission Seat Name
Have you ever attended a meeting of the advisory board for which you are applying?
Please check one: ☐ Yes ☒ No If Yes, how many?

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
Dillard University	Bachelors of Science Biology minor in Chemistry	☒ Yes	☐ No
California State University, East Bay	Masters of Science Health Care Administration	☒ Yes	☐ No
Walden University	Doctorate of Public Health (Pause)	☐ Yes	☐ No

Occupational Licenses Completed:

Other Trainings Completed: Certificate Awarded for Training?
☐ Yes ☒ No
☐ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

I am interested in serving on this committee because I want to create a space for my African American community that's culturally appropriate in giving realistic and holistic healing and resources to support, heal, and empower. Contra Costa County does not have resources allocated towards the African American community and this wellness hub would do just that. I want my community to be represented and heard by someone who when they look at me, they can see themselves in the mirror. I have a passion for eliminating racial disparities within my African American community which has been my focus as a young child. My passion for black excellence and healing continued to grow as I matriculated through my undergraduate career at Dillard University as a student ambassador providing guidance and support to incoming students. After returning home from undergrad, I wanted to be able to give back to my community but did not see an avenue to create that space. The opportunity has arisen, and I want to become a member of the African American Holistic Wellness Hub Steering Committee.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

I believe I am qualified for this appointment because of my current role working with a diverse community in San Francisco and my training in trauma healing. As a program manager for a nonprofit in San Francisco specifically in the South of Market (SOMA) and Tenderloin area I see firsthand how limited resources catered to specific ethnicities affect their healing and more support is needed. My program grants the homeless population an avenue to get back on their feet with our permanent housing support and access to resources that are specific to their individual needs. I work with a diverse group of individuals on my team who have lived experience as well as clients who are in recovery and looking for a way out. Although I work in San Francisco, I see this same struggle in my hometown of Pittsburgh. I want to use the knowledge and resources gained from my position as a program manager to help steer the African American Holistic Wellness Hub in a direction that's inclusive to the needs of the African American Community. I have the experience with collaborating with the city and county of San Francisco to advocate for my clients and I will use that same drive and passion to create the African American Holistic Wellness Hub. I recently completed training with the Trauma Healing Institute to become certified in adult and teen trauma. The African American community has been groomed to not address our trauma. However, with the skills I have gained through the Trauma Healing Institute I am able to work with individuals or groups who have trauma in the African American, LGBTQ+, transition-aged-youth, homeless, adopted, and formerly incarcerated adults and youth. I also served as the Co-Director of Children's Ministry at Genesis Church from 2017-2019 and Director from 2019-2023. I currently serve as the Lead Youth Leader for our Teens Ministry Rooted at Genesis Church. Resume is also attached.

I am including my resume with this application:

Please check one: ☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☐ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☐ No

If Yes, please identify the nature of the relationship:

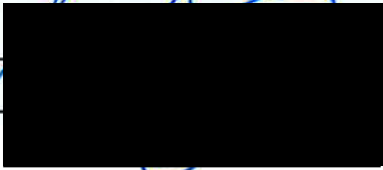
Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☐ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

A black rectangular box redacting the signature of the applicant.

Date:

8/18/23

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at
ClerkofTheBoard@cob.cccounty.us*

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships: (1) Mother, father, son, and daughter; (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter; (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter; (4) Registered domestic partner, pursuant to California Family Code section 297; (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner; (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Please explain why you would like to serve on this particular board, committee, or commission,

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Resume is also attached.

Ashley J. Green, MSHCA

Contact

[REDACTED]
[REDACTED]

Education

Master of Health Care
Administration, California State
University, East Bay, Hayward, CA
Class of 2019

Bachelor of Science in Biology
minor in Chemistry, Dillard
University, New Orleans, LA Class
of 2017

Summary

A competent, hard-working, task and goal oriented driven professional healthcare worker. Proficient skills in managing projects as an individual and team player and builds successful professional relationships to support adherence to federal, state, and county regulations. Exception skills working with diverse and challenging environments, communication skills, and time management.

Experience

06/2022-Present

Manger of Problem-Solving Services • San Francisco, CA • Episcopal Community Services

Develop and propose to the Department of Homelessness and Supportive Housing programmatic and operational changes to support the San Francisco Homelessness Response System goals. Woth within and promote the integrated services team model in an environment dedicated to harm reduction, recovery, and wellness. Work with HSH and other community partners to expand the scope of Problem-Solving Services and other resources such as employment, benefits, and housing to San Francisco shelters.

09/2020-06/2022

Compliance Coordinator • San Francisco, CA • HealthRIGHT360

Responsible for quality assurance of charts. Provides training on updated policies and procedures from organizational, county, and state leadership. Perform onboarding training for new program staff. Support Program Director in ensuring staff productivity in policies and procedures. Works cohesively with the Compliance Director on ensuring agencies compliance standards.

12/2019-03/2020

Practice Coordinator II • San Francisco, CA • Covelo Group

Managed a large call volume with excellent customer service while scheduling, rescheduling, or cancelling appointments based on patient and radiology department availability. Received and processed external radiology orders for future scheduling.

02/2019-12/20219

ROI Specialist • San Francisco, CA • UCSF Medical Center

Performed data entry, record retrieval, and order processing by utilizing Epic Software and adhering to HIPAA guidelines. Maintained accuracy and security of protected health information. Identified new methods to optimize medical records management.

07/2018-10/2018

Internship/Capstone Project • Martinez, CA • Northern California Health Care System

Completed a space audit project for three outpatient clinics. Completed and submitted an executive summary identifying the ethical standards on the allocation of clinical and administrative space. Developed and finalized correspondence for Veterans, Non-Profit Organizations, VA and Non-VA Organizations, and local Congress Offices. Received clearance to engage in Incident Command Post Team, and Safety and Environmental Care Rounds briefings, activities, and drills. Attended and created agendas for Site Manager morning briefings and transcribed minutes for weekly supervisor briefings.

Key Skills

Oral and Written Communication
Project Management
Time Management
Problem Solving
Adaptability
Strong Work Ethics

Affiliations

National Association of Health Service Executives (NAHSE) -

Golden State Chapter (2017-2021)

- Student Liaison
- Events Coordinator
- Secretary

Northern California Chapter (2021-2022)

- Secretary

Community Service

Volunteer, Genesis Church Grocery Share Program, Antioch, CA
Trauma Healing Specialist (Adult and Teens)

References

Ceedral Armstrong
Director of Interim Housing

[REDACTED]
[REDACTED]

Roderrick Smith
Associate Director of Problem-Solving Services

[REDACTED]
[REDACTED]