



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Advisory Council on Aging

Tuesday, April 7, 2026

10:00 AM

500 Ellinwood Way, Pleasant Hill, CA
Corner Conference Room

Planning Committee

<https://cccounty-us.zoom.us/j/81809281017>

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above.

10:00 Welcome, Announcements, Roll call – Jill Kleiner

- Call to Order: Jill Kleiner called the meeting to order at 10:00 a.m.

Present Chalo Buckman, Deborah Card, Cesar Court, Jill Kleiner, Richard Morisky, and Dennis Yee

Absent Kevin Donovan, and Candace Evans

10:05 Approval of March 2026 Minutes

Motion: Card

Second: Morisky

Aye: Buckman, Card, Court, Kleiner, Morisky, and Yee

Absent: Donovan, and Evans

Result: Passed

Planning Committee Meeting Minutes 03.03.26

[26-1331](#)

10:10 Updates from Area Agency on Aging- Cristina Ugaitafa

- AAA Program Position: Large pool of candidates. We hope to schedule interviews in the next couple of weeks
- IIB, VII, and Measure X RFP- update by Glenda
 - The number of panels isn't known yet (potentially 3)
 - Need two people from ACOA per panel as reviewers- Jill and Dennis, Jim offered if he's allowed, Kevin usually volunteers
 - Glenda can ask for reviewers at ACOA General, if needed
 - Dates: Orientation 4/29 from 2:00-3:30, Review panel 5/11 from 1-4, 5/12 from 9-12, 5/13 from 9-12:00 pm
 - Conflict of interest- can assign the reviewer to another panel
 - Total amount is approximately \$1,300,000
- CDA Monitoring Visit: AAA did exceptionally well with only two findings. No findings in the Administration, which includes staffing, Council, RFP, Contract management etc.

10:30 Brian O'Toole, Esq. - Medi-Cal Review 2026

- Brian O'Toole presented "Medi-Cal Review 2026" and answered questions
- Questions for next month's presenters on Medi-Cal:
 - Does the county get fined if redetermination dates aren't met?
- Handout shared online (attached to April meeting documents)

2026 ACOA Medi-Cal Seminar

[26-1332](#)

10:55 Discuss Community Based Outreach Sessions – Debbie Card

- Discuss Community Based Outreach Sessions – continue to discuss Medi-Cal topic after May Planning Committee presentation; Jill to ask Brian O'Toole if interested in participating in Medi-Cal outreach presentations.
- Updates on scheduling I&A Focus Group Revisit for Danville (Sept 2026)

11:10 Break

11:20 Status of CBO site visits

- Q2 2026: MOWDR on May 22nd at 2:00 pm – can accommodate 20 attendees, sign-ups at April & May General meetings
- Discuss Q3 potential sites: PACE/CEI, Trinity Center, Loaves & Fishes, White Pony Express, St. Vincent de Paul

11:40 Area Plan Update 2026/2027

- Mid-year timing for ACOA progress, by Committee chairs, on 2026/2027 objectives at ACOA General for August

11:50 Public Comment

- Cristina checked with Tracy if MPA updates can be given at Planning Committee meetings and she stated she can't give monthly updates. Cristina to check with Tracy if there can be semi-annual updates along with budget updates or annually to whole ACOA

Next Planning Committee Meeting:

- Tuesday, May 5, 2026, 10:00AM – 12:00PM

12:00 Adjourn

- Meeting adjourned at 11:47 am

For Additional Information Contact:

Cristina Ugaitafa at 925 655-0775 or cugaitafa@ehsd.cccounty.us

DRAFT