



CONTRA COSTA COUNTY

AGENDA

Hazardous Materials Commission

Thursday, February 27, 2025

4:00 PM

777 Arnold Dr., Martinez, CA 94553 -
Paramount Room

Zoom: <https://zoom.us/j/93502466349>

Phone: 1 (669) 900-6833

Meeting ID: 935 0246 6349

Chair: Mark Hughes

Vice Chair: Fred Glueck

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. CONSIDER approval of the January 23, 2025 Hazardous Materials Commission meeting minutes. [25-655](#)
Attachments: [January 23 2025 HMC Meeting Minutes](#)
3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
4. RECEIVE an incident report from the Hazardous Materials Programs.
5. RECEIVE a report from the Operations Committee.
6. RECEIVE a report from the Planning and Policy Development Committee.

OLD BUSINESS

7. DISCUSS any updates on the 2025 Hazardous Materials Commission Priorities assigned to each committee and the full commission.
8. DISCUSS student intern research project topics and PROVIDE guidance as needed.
9. RECEIVE an update on the status of the ceremonial resolution to recognize George Smith for his time served on the Hazardous Materials Commission.

10. RECEIVE a presentation from Roger Smith of AIA on the Pipeline Safety website.
<https://www.contracostacountypipelineinfo.org/>

NEW BUSINESS

11. DISCUSS the proposed changes to the Petroleum Refinery Process Safety Management Standards Rulemaking.
<https://www.dir.ca.gov/dosh/doshreg/Refinery-Process-Safety-Mangement/>
12. HOLD a Hazardous Materials Commission forum discussion.
13. Reports from Commissioners on items of Commission interest.

The next meeting is currently scheduled for March 27, 2025 at 4:00 PM.

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1220 Morello Avenue, Suite 200, Martinez, CA 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Adam Springer at 925-655-3216



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-655

Agenda Date: 2/27/2025

Agenda #: 2.

Advisory Board: Hazardous Materials Commission

Subject: January 23, 2025 Hazardous Materials Commission Meeting Minutes

Presenter: Adam Springer, Assistant Director Hazardous Materials Programs

Information: Attached to this agenda item is a draft of the January 23, 2025 Hazardous Materials Commission meeting minutes.

Recommendation(s)/Next Step(s): CONSIDER approval of the January 23, 2025 Hazardous Materials Commission meeting minutes.



Meeting Minutes - Final

CONTRA COSTA COUNTY Hazardous Materials Commission

Thursday, January 23, 2025

4:00 PM

777 Arnold Dr., Martinez, CA 94553 -
Paramount Room

Zoom: <https://zoom.us/j/93502466349>

Phone: 1 (669) 900-6833

Meeting ID: 935 0246 6349

Chair: Fred Glueck

Vice Chair: Mark Hughes

The meeting was called to order at 4:04 PM.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Commissioners Present: Louis Flores, Terry Baldwin, Fred Glueck, Mark Hughes, Frank Qin, Lisa Martell, Maureen Brennan, Marielle Boortz, Eduardo Martinez, Nick Plurkowski, Ronald Chinn

The commissioners present voted to approve the December 12, 2024 Hazardous Materials Commission meeting minutes.

Motion: Maureen Brennan

Second: Mark Hughes

3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

There were not any comments made by members of the public.

4. The commissioners present received a director's report on the Hazardous Materials Programs.

5. The commissioners present received a report on the Hazardous Materials Commission Operations Committee.

6. The commissioners present received a report on the Hazardous Materials Commission Planning and Policy Development Committee.

OLD BUSINESS

7. The commissioners present discussed the 2025 Hazardous Materials Commission Priorities and developed a plan of action for each committee and the full commission.

8. The commissioners present discussed the commission chair elections and voted to approve a commission chair and vice chair for 2025.
Chair: Mark Hughes
Motion: Fred Glueck
Second: Maureen Brennan
Vice Chair: Fred Glueck
Motion: Fred Glueck
Second: Ronald Chinn
9. The commissioners present discussed the AIA pipeline safety website and their interest in receiving a presentation on this topic in the future.
<https://www.contracostacountypipelineinfo.org/>
10. The commissioners present reviewed the Contra Costa County Hazardous Materials Incident Notification Policy and discussed all changes that occurred on January 15, 2025.
<https://www.cchealth.org/health-and-safety-information/hazmat-programs/hazmat-notifications-dashboard>
<https://www.cchealth.org/health-and-safety-information/hazmat-programs/community-warning-system/level-1-community-awareness-messaging>

NEW BUSINESS

11. The 2025 student interns introduced themselves and discussed potential research project topics with the commissioners present.
12. Reports from Commissioners on items of Commission interest.

Commissioner Plurkowski made a motion for the commission to discuss the proposed changes to the petroleum refinery process safety management standards.

13. Plan next meeting agenda.

The next meeting is currently scheduled for February 27, 2025 at 4:00 PM.

Adjourn

The meeting was adjourned at 5:40 PM.