



CONTRA COSTA COUNTY

AGENDA

Community Advisory Board on Public Safety

Thursday, December 18, 2025

11:00 AM

50 Douglas Dr., Martinez |

<https://us06web.zoom.us/j/84706790338>

Webinar ID: 847 0679 0338

Programs & Services Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. CONSIDER approving the Record of Action from the November 20, 2025, CAB Programs & Services Subcommittee meeting. [25-5411](#)
Attachments: [DRAFT CAB Programs & Services Record of Action - November 20, 2025](#)
4. Review the CAB Programs & Services Subcommittee Work Plan. [25-5412](#)
Attachments: [CAB Program & Services Work Plan 2025](#)
5. Update on Outreach Activities and Program Tour Coordination. [25-5413](#)
Attachments: [CAB Programs & Services – Program Tour Assignments 2025](#)
6. Update on In-custody Survey and Process. [25-5414](#)
Attachments: [CAB In-Custody Survey Questions 2025](#)
7. Review Timeline for Client Feedback Process. [25-5415](#)
Attachments: [Client Feedback Process - DRAFT](#)
8. Discuss Future Service Model Ideas
9. The next meeting is currently scheduled for Thursday, February 19, 2026, at 11 a.m.

10. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Gariana Youngblood, Committee Staff
gariana.youngblood@orj.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-5411

Agenda Date: 12/18/2025

Agenda #: 3.

Advisory Board: CAB Programs & Services Subcommittee

Subject: Record of Action - November 20, 2025

Presenter: Tiffany Anaya, Subcommittee Chair

Information:

CONSIDER approving the Record of Action from the November 20, 2025, CAB Programs & Services Subcommittee meeting.

Referral History and Update:

County ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and decisions made during the meeting. Attached for the Subcommittee's consideration is the Record of Action for the Subcommittee's November 20, 2025, meeting.

Recommendation(s)/Next Step(s):

Review and provide any edits/corrections, if necessary, before approval.



CONTRA COSTA COUNTY

Committee Meeting Minutes

Community Advisory Board on Public Safety

Thursday, November 20, 2025

11:00 AM

50 Douglas Dr., Martinez |

<https://us06web.zoom.us/j/84706790338>

Webinar ID: 847 0679 0338

Programs & Services Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Wilanda Hughes called the meeting to order at 11:00 a.m.

1. Roll Call and Introductions

Present

Wilanda Hughes, Rena Hurley, and Rena Moore

Absent

Tiffany Anaya

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public comment received.

3. CONSIDER approving the Record of Action from the September 18, 2025, [25-4908](#)
CAB Programs & Services Subcommittee meeting.

Attachments:

[DRAFT CAB Programs & Services Record of Action - September 2025](#)

Motion:

Moore

Second:

Hurley

Aye:

Hughes, Hurley, and Moore

Absent:

Anaya

Result:

Passed

4. Review the CAB Programs & Services Subcommittee Work Plan. [25-4909](#)

Attachments: [CAB Program & Services Work Plan 2025](#)

Discussion was held.

Public comment was received.

The Subcommittee reviewed the work plan and discussed completed activities and next year's priorities.

5. Update on Outreach Activities and Program Tour Coordination. [25-4910](#)

Attachments: [CAB Programs & Services – Program Tour Assignments 2025](#)

Discussion was held.

Public comment was received.

Subcommittee members shared updates on their program tours and discussed the remaining tours that have yet to be completed. They will provide an update on the unfinished tours at the next meeting.

6. Discuss In-custody Survey and Process. [25-4911](#)

Attachments: [In-Custody Survey Questions 2025](#)

Discussion was held.

Public comment received.

The Office of Reentry & Justice has provided an update on the in-custody survey questions. A new question was added to the survey before it was submitted for distribution via tablets across various facilities. We will present an update on the number of responses at the next Subcommittee meeting.

7. Review Timeline for Client Feedback Process.

[25-4912](#)

Attachments: [Client Feedback Process - DRAFT](#)

Discussion was held.

Public comment received.

The Subcommittee reviewed the client feedback timeline and outlined the next steps for the in-custody survey. They also discussed the planning of focus groups for further engagement.

8. Discuss Service Model Ideas.

No discussion was held.

The Subcommittee has decided to revisit this agenda topic during next month's meeting.

9. The next meeting is currently scheduled for Thursday, December 18, 2025, at 11 a.m.

Next Steps:

- Review CAB Programs & Services Work plan
- Updates on Program Tours (Bay Area Legal Aid)
- Update In-Custody Survey and process.
- Discuss focus group process and logistics
- Review Client Feedback Process Timeline
- Discuss future service model ideas

10. Adjourn

The meeting was adjourned at 11:24 a.m. by Wilanda Hughes. The next scheduled meeting of the Subcommittee is Thursday, December 18, 2025, at 11 a.m.

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For Additional Information Contact:

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CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-5412

Agenda Date: 12/18/2025

Agenda #: 4.

Advisory Board: CAB Programs & Services Subcommittee

Subject: Programs & Services Work Plan

Presenter: Tiffany Anaya, Subcommittee Chair

Information:

Review the CAB Programs & Services Subcommittee work plan to ensure alignment with the subcommittee's goals and assess progress toward key objectives.

Referral History and Update:

CAB Subcommittees (i.e., Program & Services, Policy & Budget, and Outreach & Community Engagement) were tasked with reviewing their work plans to identify their priorities for the remainder of the year.

Recommendation(s)/Next Step(s):

Debrief the work plan to ensure alignment with the CAB Subcommittees' priorities and confirm the Subcommittee is on track to meet its goals.

CAB Programs & Services Subcommittee – 2025 Work Plan

Initiative	Sub-Tasks/Benchmarks	Timeline	Responsible Persons/Resources
Advocacy and Support of CAB Policy Platform	<p>Undertake and brainstorm priority projects and advocacy:</p> <ul style="list-style-type: none"> ➤ Expanding Housing resources within the County for reentry beyond AB 109 (support best practice program models, governance structures, make recommendations) ➤ Expanding Restorative Justice within the County (support best practice program models, governance structures, make recommendations) ➤ Collaborate w/ Other External Boards, Committees or Work Groups (i.e., Measure X CAB) ➤ Implicit Bias Training for CAB board members and CBO's that are receiving AB 109 funding ➤ ADA Compliances for CBO's receiving AB109 Funding- i.e., wheelchair accessibility if serving individuals daily as well as Recovery Homes with ADA compliances for those needing special accommodations ➤ Presentations from all CBO's receiving funding to make presentations before the full CAB 	Ongoing	All
Conduct Survey of Program Service Needs and Present Findings – Government and CBO	<ul style="list-style-type: none"> ➤ Programs and Services Qualitative Survey: <ol style="list-style-type: none"> 1. Develop Survey for CBO's and In-Custody Participants 2. We will disseminate to AB109 funded agencies and government departments who work with reentry population 3. Analyze 4. Present CAB with findings/recommendations as related to budget/funds allocations, program success, challenges, etc. 	<p>Government Agencies & CBOs: Survey finalized by April</p> <p>May Responses (2-week response period)</p> <p>June Findings</p>	All & ORJ

Promote a Comprehensive Needs Assessment	<ul style="list-style-type: none"> ➤ Programs and Services Qualitative Data Collection: <ol style="list-style-type: none"> 1. Conduct qualitative interviews with providers as needed post survey findings 2. Analyze 3. Present CAB with findings/recommendations as related to budget/funds allocations, program success, challenges, etc. ➤ Look at local and regional needs assessment to reentry population/programs: <ol style="list-style-type: none"> 1. Survey Local CABs (e.g., San Francisco, Alameda, etc.) ➤ Provide findings to Policy and Budget Subcommittee ➤ Develop a script and set up appointments to visit CBS's and present a report out to the committee. 	<p>August</p> <p>In time for inclusion in CAB'S Policy Brief and/or and Budget Proposal to CCP</p>	<p>All:</p> <p>CBO Site Visits:</p>
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CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-5413

Agenda Date: 12/18/2025

Agenda #: 5.

Advisory Board: CAB Programs & Services Subcommittee

Subject: Outreach and Program Tour Scheduling Updates

Presenter: Tiffany Anaya, Subcommittee Chair

Information:

Review the program tour schedule and provide updates on outreach activities and coordination efforts.

Referral History and Update:

The CAB Programs & Services Subcommittee plans to conduct an in-person program tour with community-based organizations contracted to provide services funded by AB 109. The goal is to gain a deeper understanding of the services offered, identify needs and gaps within the community, and explore how the Community Advisory Board can best support these efforts.

Recommendation(s)/Next Step(s):

Review and provide any updates on outreach activities and coordination efforts.

CAB Programs & Services – Program Tour Assignments 2025

Organization	Point of Contact	CAB Member	CAB Member	Site Visit Date
Bay Area Legal Aid	Rebecca Richardson rrichardson@baylegal.org	Rena Hurley	Tiffany Anaya	
HealthRight 360	Charmaine Hoggatt choggatt@healthright360.org	Wilanda Hughes		
Men & Women of Purpose	Frank Hancock fhancock@mwpurpose.org	Tiffany Anaya	Wiland Hughes	
Lao Family Community Development	Wilanda Hughes fhancock@mwpurpose.org	Tiffany Anaya		
Reentry Success Center	Tiffany Anaya tiffany@rubiconprograms.org	Rena Moore		
Rubicon	John Cunningham johnc@rubiconprograms.org	Wilanda Hughes		



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-5414

Agenda Date: 12/18/2025

Agenda #: 6.

Advisory Board: CAB Programs & Services Subcommittee

Subject: CAB In-Custody Survey

Presenter: Tiffany Anaya, Subcommittee Chair

Information:

Review and discuss the in-custody survey questions, distribution plan, and timeline.

Referral History and Update:

The CAB Programs & Services Subcommittee developed a survey for individuals in custody to understand better their needs within the County's jail system and after release, aiming to enhance support for their reentry.

Recommendation(s)/Next Step(s):

Debrief and discuss ways to improve the in-custody survey questions and distribution process.

Contra Costa County In-Custody Survey 2025

The Community Advisory Board (CAB) Programs & Services Subcommittee wants to better understand your health, goals, and needs while you are in jail and after release. Your answers will help CAB make recommendations to improve services for people returning home from jail or prison. Thank you for your time!

1. Where are you currently staying?

- ☐ Martinez Detention Facility
- ☐ West County (Richmond)
- ☐ Marsh Creek (Clayton)

2. How long have you been detained at your current facility?

- ☐ Less than one (1) week
- ☐ One (1) week to less than one (1) month
- ☐ One (1) month to less than three (3) months
- ☐ Three (3) months to less than six (6) months
- ☐ Six (6) months to less than one (1) year
- ☐ More than one (1) year
- ☐ Prefer not to answer
- ☐ Unknown

3. Do you have any of these health concerns? (Select all that apply)

- ☐ Chronic illness (e.g., diabetes, heart disease, chronic pain)
- ☐ Physical challenges (e.g., trouble walking, moving, or doing daily tasks)

- ☐ Concerns about drug or alcohol use
- ☐ Learning or developmental (e.g., ADHD, dyslexia, autism)
- ☐ Vision or hearing loss
- ☐ None of the above

4. Do you have any mental health or emotional concerns? (Select all that apply)

- ☐ Mental health challenges (e.g., anxiety, depression, PTSD, bipolar, etc.)
- ☐ Guilt or emotional pain about past behavior
- ☐ Feeling disconnected from your beliefs, values, or purpose
- ☐ None of the above

5. Where do you expect to live after release?

- ☐ West County (Richmond, San Pablo, etc.)
- ☐ Central County (Martinez, Concord, Walnut Creek, etc.)
- ☐ East County (Antioch, Pittsburg, Bay Point, etc.)
- ☐ Far East County (Brentwood, Oakley, etc.)
- ☐ Outside of Contra Costa County

6. What are the top three needs or concerns that are most important to you after release?

- ☐ Housing
- ☐ Employment or job training
- ☐ Mental health or counseling
- ☐ Substance use treatment
- ☐ Family or parenting support
- ☐ Legal help
- ☐ Transportation
- ☐ Income or public benefits
- ☐ Education
- ☐ Immigration services
- ☐ Supportive community or positive relationships
- ☐ Spiritual or emotional support
- ☐ Other: _____

7. What kinds of help or services would best support your goals after release? (Select all that apply)

- ☐ Housing help
- ☐ Job training or employment programs
- ☐ Mental health or counseling
- ☐ Substance use treatment

- ☐ Family or parenting programs
- ☐ Legal help
- ☐ Transportation assistance
- ☐ Financial or benefits help
- ☐ Supportive community programs
- ☐ Spiritual or emotional support
- ☐ Other: _____

8. What supportive services are most needed inside the jail? (Select all that apply)

- ☐ Education or vocational training
- ☐ Mental health support
- ☐ Substance use treatment
- ☐ Family or parenting programs
- ☐ Faith-based or spiritual support
- ☐ Connections to community programs before release
- ☐ Gender-specific programs
- ☐ Other: _____

9. What race or ethnicity do you most identify with?

- ☐ White
- ☐ Black or African American
- ☐ Hispanic/Latinx
- ☐ Asian or Pacific Islander
- ☐ American Indian/Alaskan Native
- ☐ Two or more races
- ☐ Prefer not to say

10. What gender do you identify as? (Select all that apply)

- ☐ Male
- ☐ Female
- ☐ Transgender
- ☐ Nonbinary
- ☐ Prefer not to say

11. What is your age group?

- ☐ 18–25
- ☐ 26–45

☐ 46-64

☐ 65 or older

Thank you for sharing your experiences. Your input will help improve programs and support for people returning home.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-5415

Agenda Date: 12/18/2025

Agenda #: 7.

Advisory Board: CAB Programs & Services Subcommittee

Subject: Client Feedback Process

Presenter: Tiffany Anaya, Subcommittee Chair

Information:

Review the Client Feedback Process timeline and activities as proposed by the Office of Reentry & Justice.

Referral History and Update:

The CAB Programs & Services Subcommittee seeks client feedback on service experiences to understand community needs better and inform CAB recommendations to the Community Corrections Partnership (CCP).

Recommendation(s)/Next Step(s):

Debrief the proposed client feedback process, including purpose and timeline, and provide input.

Client Feedback Process - DRAFT Purpose: The purpose of the client feedback process is to gather input from the county's justice-involved population regarding their knowledge of and access to available reentry services, as well as to better understand their needs to inform CAB's future recommendations.

Date (Month/Year)	Activities		
	General	Program & Services	Policy & Budget
November 2025		Distribute In-custody survey (ORJ)	
January 2026		Receive & analyze In-Custody Survey results. (ORJ)	
February 2026		Presentation of In-Custody Survey results to CAB Programs & Services	Presentation of In-Custody Survey results to CAB Policy & Budget Subcommittees.
March 2026	Presentation of In-Custody Survey results at CAB General Meeting	Programs & Services begin developing post-release survey and focus group questions.	
April 2026		Distribute post-release survey and/or conduct post-release focus group(s).	
May 2026		Analyze survey/focus group findings.	
June 2026	Presentation of post-release results and a discussion of the comparison between in-custody and post-release results will take place at the CAB General Meeting.	Programs & Services Subcommittee will review comparative survey information and develop preliminary ideas for recommendations	Policy & Budget Subcommittee will review comparative survey information and develop preliminary ideas for recommendations
July 2026	CAB receives update on Subcommittees' initial ideas for recommendations at the General Meeting	Programs & Services Subcommittee continue refining initial ideas for recommendations based on comparative client feedback information and invite service providers to give input.	Policy & Budget Subcommittee continue refining initial ideas for recommendations based on comparative client feedback information and invite service providers to give input.

August 2026	CAB discusses and prioritizes Subcommittees' ideas for recommendations at the General Meeting	Programs & Services discusses lessons learned from the Client Feedback Process.	Policy & Budget begins drafting CAB recommendations.
September 2026			Policy & Budget Subcommittee presents proposed recommendations at the General Meeting and will revise them based on member feedback.
October 2026	CAB approves revised recommendations and budget request at the General Meeting.		
November 2026	CAB presents recommendations during the Community Corrections Partnership (CCP) Budget Workshop.		
December 2026	CAB presents any follow-up information as requested by the CCP.		