

Policy Council Sparkle Space – February 2026

(formerly known as the Parking Lot)

The following concerns were raised at the Policy Council during the 2/18/26 meeting.

Issue: What do classroom safety monitoring tools look like?

- See attached:
 - Daily Classroom Health & Safety Checklist
 - Daily Playground Safety Checklist
 - Weekly Facility Safety Checklist

Issue: There is an area of the KinderCare Pittsburg Playground that needs some attention.

- The CSB Partner Unit Analyst is working with the center director of KC Pittsburg to discuss ways to support KinderCare Pittsburg in presenting their request and need to the KinderCare Facilities team. This area has been gated off and is currently not in use. Ideas include having it paved and painted with a bike path to have dedicated space for bikes, or to have it used as a motor movement area for sports such as soccer and ball play.

Issue: Nia from KinderCare Pittsburg and Kim from Riverview would like to participate on the Program Services Committee.

- The roster has been updated to include Nia and Kim, and their first meeting will be March 4, 2026 at 5pm. Welcome Nia and Kim!

Consejo de Políticas Espacio Reluciente – Febrero 2026

(anteriormente conocido como el Estacionamiento)

Las siguientes inquietudes se plantearon en el Consejo de Políticas durante la reunión del 2/18/26

Problema: Cómo son las herramientas de supervisión de la seguridad en el aula

- Ver adjunto:
 - Lista de verificación diaria de salud y seguridad en el aula
 - Lista de verificación diaria de seguridad en el patio de recreo
 - Lista de verificación semanal de seguridad en las instalaciones

Problema: Hay una zona del patio de recreo de KinderCare Pittsburg que requiere atención.

- El Analista de la Unidad Asociada de CSB está trabajando con el director del centro de KC Pittsburg para analizar cómo apoyar a KinderCare Pittsburg en la presentación de su solicitud y necesidad al equipo de Instalaciones de KinderCare. Esta zona ha sido cercada y actualmente no se utiliza. Se podría pavimentarla y pintarla con una ciclovía para tener un espacio exclusivo para bicicletas, o utilizarla como zona de movimiento motorizado para deportes como fútbol y pelota.

Problema: Nia de KinderCare Pittsburg y Kim de Riverview desean participar en el Comité de Servicios del Programa.

- Se ha actualizado la lista para incluir a Nia y Kim y su primera reunión será el 4 de marzo de 2026 a las 5:00pm. ¡Bienvenidas, Nia y Kim!



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Daily Classroom Health and Safety Checklist

Guidance: Indicate Compliant (C) or Non-Compliant (NC) in appropriate box. Add a comment for any NC.

Site/Classroom:	Week of:	Teacher Initial:				
		M	T	W	TH	F
1. All Electrical Outlets are covered. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
2. Wall pad/Tablet is in working order and correctly reflects enrolled children in correct classroom. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
3. The lesson plan includes individualized activities to promote positive social emotional learning, and a health & safety activity. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
4. Children's food allergy list posted near food prep area and kept confidential. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
5. Zoning maps for indoors and outdoors are posted in visible locations. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
6. White boards are posted in visible location. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
7. All rooms have been scanned for items not belonging in the children's space, such as teacher's personal belongings including food/drinks/handbags, adult scissors, hand sanitizer/lotions/sprays. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
8. All cabinets required to be locked are in working order. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
9. Cleaning, sanitizing, and disinfection products are not accessible to children (must be in locked cabinet).		C <input type="checkbox"/> NC <input type="checkbox"/>				



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Comment:					
10. The learning environment is arranged to promote active supervision (sight and sound) of all children present. Comment:	C <input type="checkbox"/> NC <input type="checkbox"/>				
11. All materials on the Parent Board in classroom display current information. Comment:	C <input type="checkbox"/> NC <input type="checkbox"/>				
12. All door alarms are on and in good working order, if applicable. Comment:	C <input type="checkbox"/> NC <input type="checkbox"/>				
13. The spaces in classrooms, hallways, and other areas are clear, clean & free of objects including trip hazards, fall hazards, piles/clutter, etc. Comment:	C <input type="checkbox"/> NC <input type="checkbox"/>				

Correction Expectation: Teaching staff must immediately (the same day) share the NC with the Site Supervisor/Manager in charge. NC indicators must be corrected immediately and within 3 business days follow up from the site supervisor must be documented to prevent a reoccurrence. Immediate corrections include placing a track-It or work order, correcting the NC, and/or removing the immediate H&S item/concern. Examples of follow up can include meeting/training agendas and notes with teaching staff, revised lesson plan, or photos of correction.



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Daily Playground Safety Checklist

Guidance: Indicate Compliant (C) or Non-Compliant (NC) in appropriate box. Add a comment for any NC.

Site/Classroom:	Week of:	Teacher Initial:				
		M	T	W	TH	F
1. Portable Materials: All portable items such as carts, trikes, blocks, water tables, etc. are in good repair with no cracks or jagged edges. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
2. Play Materials: All additional play materials such as small blocks, books, dramatic play items, and other toys are in good repair and age appropriate for the children using them. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
3. Litter: The area is free of glass, sharp objects, animal feces, branches, wasp nests, and other harmful debris. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
4. Boundaries: Fencing/barrier zones for play areas are locked and in good repair, including gate latches and alarms. The playground is only accessed by enrolled children, center staff, and other authorized personnel. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
5. Zoning Maps: Zoning maps are posted on the outside of the door leading to the playground. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				

Correction Expectation: Teaching staff must immediately (the same day) share the NC with the Site Supervisor/Manager in charge. SS/Manager and teachers must address NC the same day through immediate action (correction, work order(s), closing/section off unsafe area). All corrections must be made within 24 hours.



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Weekly Facility Safety Checklist

Guidance: Indicate Compliant (C) or Non-Compliant (NC) in appropriate box. Add a comment for any NC.

Site:	Week of:	SS/Manager Initial:				
		Mon.	Tues.	Wed.	Thurs.	Fri.
1. The outdoor environment is free of litter and unsafe debris. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
2. Hallways/Common areas are free of clutter and tripping hazards. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
3. Fallen leaves and weeds are not excessive to the point that it poses a tripping hazard on the property. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
4. Alarms, if applicable, and locks in hallways, front doors, and gates are in working order. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
5. Kitchen and break room areas are inaccessible to children. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
6. All community area postings are current, relevant, and bilingual. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
7. The temperature log for the refrigerator(s) has been completed daily for the week and is registered below 40°F and the freezer below 0°F. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
8. The Site Supervisor/designee has validated that the daily tools have been completed for the week in CLOUDS for each classroom/playground. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				

Correction Expectation: Site Supervisor/Manager must address NC the same day through immediate action (correction, work order(s), closing/section off unsafe area). All corrections must be made within 7 days.