



CONTRA COSTA COUNTY

AGENDA

Family & Children's Trust Committee

Monday, March 2, 2026

9:30 AM

40 Douglas Drive, Martinez
Room 101/102

Zoom:

<https://cccounty-us.zoom.us/j/81231078409>

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Review and approve minutes from the February FACT meeting [26-843](tel:26-843)
Attachments: [2-9-26 FACT Meeting Minutes](#)
3. FACT Membership Update, Organization & Action Items
4. FACT 2026 Annual Site Visit Activity
-Site Visit Report Outs
-Vote for renewal funding recommendations
5. FACT 2025 Tax Donation Update
6. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

The next meeting is currently scheduled for April 6, 2026.

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 40 Douglas Drive, Martinez during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:
Ana Kaye (925) 448-4921



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-843

Agenda Date: 3/2/2026

Agenda #: 2.

FACT Meeting Minutes

February 9, 2026

9:30 a.m. – 11:30 a.m.

40 Douglas Drive, Martinez, CA

Room 101/102



Call to Order – 9:32am

Committee Member Roll Call:

Mary Flott- Present	Isabel Renggenathen- Absent	Carol Carrillo- Absent	Dr. Rhiannon Shires-Absent	Emily Hampshire- Present
Nakenya Allen- Present	Maura Millson- Present	Erin Cabezas- Present	Yvonne Wadleigh- Present	Kay Reed-Present
Natalya Danuaskas- Present				

Staff: Ana Kaye, Jan Nelson, Cynthia Lepe

Guests:

- 1. Review and Accept Minutes (January 5, 2026)**
 - **Mary motioned to accept the minutes, Erin seconded. Motion passes unanimously.**

- 2. FACT Membership Update, Organization & Action Items**
 - **Membership Updates:**
 - o As of November 18, all 11 FACT seats have been filled and all members are up to date with required training.
 - o Brown Act teleconferencing guidelines have been updated and shared with the FACT committee via email on 1/8/2026 and in the 2/9/2026 meeting agenda packet.

- 3. FACT Site Visit Monitoring**
 - **Discuss site visit action plan**
 - o FACT members will form 6 visit teams and conduct contractor site visits, checking if services are being delivered, funding is being properly utilized, and the program is aligning with FACT value and by-laws.
 - o Members will report-out their findings at the March meeting.

- 4. FACT 2025 Tax Donation Update:**
 - **Receive Contract Process Update**

- Staff to FACT have received the tax flyer donation receipts. FACT committee will receive final totals and donation data at the March meeting, as well. Thank you notes will then be prepared for chairs to sign and sent to donors.

Discussion/Announcements/Public Comment

American Association of University Women (Danville, Alamo, Walnut Creek) have scholarships available for foster care involved women. Deadline to apply is March 1st.

- 9:56am Adjourn –

ACTION ITEM ADDITIONS FROM THIS MEETING

Deliverable	Responsible Party	Assigned Date/Due Date