



# CONTRA COSTA COUNTY

## AGENDA

### Community Advisory Board on Public Safety

---

Tuesday, December 17, 2024

11:00 AM

50 Douglas Dr., Martinez |  
<https://us06web.zoom.us/j/81226263372> |

Call in: (669) 900-6833 |  
Meeting ID: 812 2626 3372 |

Access Code: 885306

---

#### Outreach & Community Engagement (OCEC) Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. CONSIDER approving the Record of Action from the November 19, 2024, CAB Outreach & Community Engagement (OCEC) Subcommittee Meeting. [24-4260](#)  
**Attachments:** [DRAFT CAB Outreach & Community Engagement Subcommittee Record of Action - November 19, 2024](#)
4. CONSIDER approving CAB Application for New Membership to be Considered for Approval by Full Body. [24-4261](#)  
**Attachments:** [CAB Application - Larry Graham](#)
5. Discuss CAB Retreat 2025 [24-4262](#)  
**Attachments:** [CAB Retreat Materials](#)
6. The next meeting is currently scheduled for Tuesday, February 25, 2025, at 11 a.m. (Tentative)
7. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Gariana Youngblood, ORJ Staff  
[gariana.youngblood@orj.cccounty.us](mailto:gariana.youngblood@orj.cccounty.us)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

---

**File #:** 24-4260

**Agenda Date:** 12/17/2024

**Agenda #:** 3.

---

Advisory Board: CAB Outreach & Community Engagement Subcommittee

Subject: Record of Action - November 19, 2024

Presenter: Gariana Youngblood, ORJ Staff

### Information:

CONSIDER approving the Record of Action from the November 19, 2024, CAB Outreach & Community Engagement Subcommittee meeting.

### Referral History and Update:

County ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and decisions made in the meeting. Attached for the Committee's consideration is the Record of Action for the Subcommittee's November 19, 2024, meeting.

### Recommendation(s)/Next Step(s):

Review and provide any edits/corrections, if necessary, before approval.



# CONTRA COSTA COUNTY

## Committee Meeting Minutes

### Community Advisory Board on Public Safety

---

Tuesday, November 19, 2024

11:00 AM

50 Douglas Dr., Martinez |  
<https://us06web.zoom.us/j/81226263372> |

Call in: (669) 900-6833 |

Meeting ID: 812 2626 3372 |

Access Code: 885306

---

#### Outreach & Community Engagement (OCEC) Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Marcus Dawal called the meeting to order at 11:01 a.m.

1. Roll Call and Introductions

**Present**

Marcus Dawal, Demetria Lawrence, Brenda Lee, and Alexandria Spearman

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Public comment received

Discussion: See video for more information: <https://youtu.be/uIh1XtpqOOA>

3. CONSIDER approving the Record of Action from the October 29, 2024, CAB Outreach & Community Engagement (OCEC) Subcommittee Meeting. [24-3929](#)

**Attachments:** [DRAFT CAB Outreach & Community Engagement Record of Action October 29, 2024](#)

**Motion:** Lee

**Second:** Dawal

**Aye:** Dawal, Lawrence, Lee, and Spearman

**Result:** Passed

4. CONSIDER approving CAB Application for New Membership to be Considered for Approval by Full Body [24-3930](#)

**Attachments:** [CAB Applications](#)

**Motion:** Lawrence

**Second:** Lee

---



**Aye:** Dawal, Lawrence, Lee, and Spearman

**Result:** Passed

5. Discuss CAB Retreat 2025 [24-3960](#)

**Attachments:** [CAB Retreat Agenda 2024](#)

Public comment received

Discussion: See video for more information: <https://youtu.be/uIh1XtpqOOA>

6. Discuss Ambassador Program Guide 2024 [24-3961](#)

**Attachments:** [DRAFT Ambassador Program Guide 2024](#)

Public comment received

Discussion: See video for more information: <https://youtu.be/uIh1XtpqOOA>

7. Discuss CAB Outreach Presentation [24-3931](#)

**Attachments:** [CAB Outreach Presentation](#)

Public comment received

Discussion: See video for more information: <https://youtu.be/uIh1XtpqOOA>

8. Discuss Presenting at the Reentry Success Center (RSC) Alpha Presentation - Tuesday, January 14, 2025

Public comment received

Discussion: See video for more information: <https://youtu.be/uIh1XtpqOOA>

9. The next meeting is currently scheduled for Tuesday, December 17, 2024, at 11 a.m.

**Next Steps:**

- Discuss CAB Retreat 2025 Logistics
- CAB Interview

10. Adjourn

The meeting was adjourned at 12:16 p.m. by Marcus Dawal. The next scheduled meeting of the Subcommittee is Tuesday, December 17, 2024, at 11 a.m.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Gariana Youngblood  
gariana.youngblood@orj.cccounty.us



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

---

**File #:** 24-4261

**Agenda Date:** 12/17/2024

**Agenda #:** 4.

---

Advisory Board: CAB Outreach & Community Engagement Subcommittee

Subject: Appointment to the Community Advisory Board (CAB)

Presenter: Gariana Youngblood, ORJ Staff

### Information:

Discuss CAB Application for New Membership to be Consider for Approval by Full Body

### Referral History and Update:

The Community Advisory Board (CAB) on Public Safety Realignment is composed of twelve (12) Voting Members and three (3) Alternate Members. To date, CAB has twelve (12) Voting Members and three (3) vacant Alternate Member seats.

### Recommendation(s)/Next Step(s):

CONSIDER approving CAB Application for New Membership to be Considered for Approval by Full Body

**Print**

## **Community Advisory Board (CAB) Application Form - Submission #326322**

**Date Submitted: 11/22/2024**

### **You're Invited to Apply to Serve on the Community Advisory Board to Advise the Contra Costa County Community Corrections Partnership!**

Today, you have an opportunity to help guide an important reentry process  
now under way in counties across the state of California.

*The Community Advisory Board (CAB) currently has vacancies. Anyone interested in public safety issues is  
encouraged to apply!*

**California Assembly Bill 109 ("AB 109"), also known as the Public Safety Realignment Act,**  
is a law designed to reduce the overcrowded prison population and decrease recidivism through the use of new  
and innovative approaches to corrections and reentry into the community. To accomplish these goals, AB 109 shifts  
responsibility for incarceration and supervision of low-level offenders from the state level to the local county level.  
The major components of the Act went into effect on October 1, 2011.

AB 109 directs each county to convene a Community Corrections Partnership (CCP) to oversee the development of  
a plan to implement the realignment changes on a county level. The CCP is governed by an **Executive  
Committee** of 7 members.

This group has been meeting regularly since July 2011 to draft the county's Realignment Plan and budget  
allocations. The initial Plan was approved by the Board of Supervisors in October 2011, with the intent that the  
Plan is an ongoing project that will be revised and adjusted as the group evaluates the progress of the realignment  
process. In Fall 2012, the Executive Committee convened an Ad Hoc Operational Planning Committee to develop  
an Operational Plan, which was adopted by the Executive Committee on November 9, 2012.

To ensure community involvement and strong communication, the Executive Committee convened a group of 12  
community members in December 2011 **to act as a Community Advisory Board (CAB) to the Community  
Corrections Partnership.**

**Why get involved?** As realignment implementation continues, the Community Advisory Board will provide a meaningful opportunity for community members to inform and improve the County's realignment process.

**Purpose and responsibilities:** The CAB will: Provide input on community needs; Assess implementation of the realignment plan; Review data on realignment outcomes; Advise the CCP on community engagement strategies; Offer recommendations for ongoing realignment planning; Advise County agencies regarding programs for implementation in the County; and Encourage outcomes that are consistent with the County's Reentry Strategic Plan.

**Eligibility and attributes:** CAB members must live or work in Contra Costa County. CAB members may include representatives of community groups, service providers working with people with criminal backgrounds, members of the criminal justice system including advocates for alternative methods such as community courts and restorative justice, subject-matter experts and **anyone interested in public safety issues**. Emphasis will be placed on ensuring geographic representation from parts of the county most impacted by reentry.

CAB will have formerly incarcerated individuals and the families of incarcerated or formerly incarcerated people as well as crime victims and the families of crime victims. Formerly incarcerated individuals and individuals impacted by crime are encouraged to apply. If you or a family member have been incarcerated or impacted by crime, please describe how your experience with the criminal justice system will inform your participation as a CAB member.

Through the selection process, the CAB is committed to creating an advisory body that is inclusive and diverse in regards to gender, ethnicity, age, and ability.

**Commitment:** Appointments to the CAB will be for one year with a term limit of three years. The CAB meets on a monthly basis on the second Thursday of each month from 10 A.M. to 12 P.M. **Members of the CAB agree to participate in all regularly scheduled monthly meetings.** Members may miss up to three (3) regular meetings for any reason. Members who are absent from four (4) regular meetings will automatically be removed from the CAB. **Members must also make a reasonable effort to attend at least half of the CCP meetings during their term of service.**

**In addition to attending CAB and CCP meetings, members must participate in, and help complete projects for, at least one (1) of the CAB ad hoc working groups or Committees during their term of service.** Currently, the CAB has three standing committees that each meets on a monthly basis – (1) Programs and Services; (2) Policy and Budget; and (3) Outreach and Community Engagement. CAB members also hold seats on the Contra Costa County Reentry Success Center Steering Committee, CCP Quality Assurance Committee (QAC), the Public Defender's Holistic Intervention Partnership (HIP) Steering Committee, and have previously participated in review panels for reentry related county based funding opportunities.

The CCP will review and provide final approval of recommendations for membership to the Community Advisory Board. These decisions are expected to be made at a CCP quarterly meeting.

***This is an unpaid, voluntary position.***

By submitting an application, you are indicating you understand the time commitment required for CAB membership, and confirm that you are able and available to fully participate.

**Confidentiality:** All information entered on the final page of this application will be considered confidential, and not made publicly available. It will only be made available to those tasked with reviewing these applications. All other information on this application will be published to the public as part of a CAB agenda packet.

## **Name & Location**

**First Name\***

Larry

**Last Name\***

Graham

**City of Residence\***

Antioch

**Zip\***

94509

**City of Employment/School\***

Concord

**Zip\***

94518

**Creating an Inclusive and Diverse Board**

*We are committed to creating a CAB that is inclusive and diverse, so please provide the following.*

**Gender (Optional)**

Male

**Ethnicity (Optional)**

What do you consider to be your ethnicity?

- African American
- East Indian/South Asian
- Latino/a
- Native American
- Arab/Middle Eastern
- Caucasian
- Pacific Islander
- Asian American
- Mixed Race
- Other

**If Other**

multiple ethnicities

**About Your Interest in the CCP Community Advisory Board**

**Please explain your interest in serving on the Community Advisory Board. Why does this work seem interesting, exciting, or important to you?\***

Serving on the CAB will provide me the opportunity to give back to my community. I am passionate about public service. I will real utilize my real lived experience to serve as an advisor. i am interested in how the funding can be used to serve others. I believe that resource-rich programs offered to community can make a strong and positive impact.

**Tell us about any skills, experiences, or resources you believe you would bring to the Community Advisory Board. \***

As a formerly incarcerated individual and experiencing release after being issued a life sentence. I am currently a residential counselor and have served community by providing personalized counseling, support groups and equip individuals withe tools they need to overcome addiction with lasting resilience, I promote recovery- I help create safer neighborhoods and reduce stigmas. I serve as a Participant Advisory Board member at Rubicon programs, advising leadership on program service development.

**Questions? Contact:**

The Office of Reentry & Justice, by phone at (925) 313-4087, or by email at patrice.guillory@orj.cccounty.us.

**CONFIDENTIAL PORTION OF THE APPLICATION BEGINS HERE**

**All information entered on this page is confidential and will only be used to review applications.**

**Street Address\***

[Redacted Street Address]

**Phone Number\***

[Redacted Phone Number]

**Email\***

[Redacted Email]

**Personal Experience (Optional): Please include details below about anything you feel is relevant that is related to, your own or a family member’s, experience with incarceration or as a victim of crime, and how you believe this experience will inform your participation as a CAB Member.**

[Redacted Personal Experience]



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

---

**File #:** 24-4262

**Agenda Date:** 12/17/2024

**Agenda #:** 5.

---

Advisory Board: CAB Outreach & Community Engagement Subcommittee (OCEC)

Subject: CAB Retreat 2025

Presenter: Gariana Youngblood, ORJ Staff

### Information:

Review the agenda and materials from the 2024 CAB Retreat.

### Referral History and Update:

The Outreach & Community Engagement Subcommittee of the CAB has been assigned the task of organizing the CAB retreat for the upcoming year. The purpose of this retreat is to provide both new and returning CAB members and community members with an overview of CAB and AB 109.

### Recommendation(s)/Next Step(s):

Draft an agenda and revise materials to prepare for the 2025 CAB Retreat.



**2024 RETREAT AGENDA: Morning Session**  
**JANUARY 11, 2024**

Time	Topic/Activities	
<b>STEP 1: LEARNING TOGETHER</b>		
<b>9:00 AM</b> - 20 min  <b>*Slides 1-5</b>	<b>Welcome &amp; Housekeeping</b> <ul style="list-style-type: none"> <li>• Welcome (CAB Leadership Team welcomes everyone else as important contributors and participants.)</li> <li>• Roll call of members/Introductions</li> <li>• Approval of Record of Action [VOTE]</li> <li>• Agenda &amp; Overview of the Process</li> <li>• Intro Icebreaker               <ul style="list-style-type: none"> <li>• Yarn-breaker (Common Threads)</li> </ul> </li> </ul>	<b>Azi Carter,</b> <b>CAB Chair</b>  <b>Calls meeting to order</b>
<b>9:20 AM</b> -10 min  <b>*Slides 6-9</b>	<b>What is the Community Advisory Board (CAB)</b> <ul style="list-style-type: none"> <li>• State the purpose of the retreat (i.e., <b>Orient new members into CAB, review history of AB109 and CAB to date, plan for 2024</b>).               <ul style="list-style-type: none"> <li>• <b>Morning Session:</b> Learning and clarifying: build relationships; develop common understanding of the history of CAB, AB109 and local justice reform efforts; conclude with an intro into the budget</li> <li>• <b>Afternoon Session:</b> Identifying priorities</li> </ul> </li> <li>• Field questions about overall purpose or process</li> <li>• Provide overview of the Standing Committees</li> </ul>	<b>Azi Carter, CAB Chair</b>
<b>9:30 AM</b> - 45 min  <b>*Slide 10 -13</b>	<b>AB 109: History &amp; Intent CAB / CCP</b> <ul style="list-style-type: none"> <li>• Patrice will give historical overview</li> <li>• Overview of History of AB109 (mass incarceration and reforms) 10 min</li> </ul> <p><b>Discussion Questions on Presented Information</b></p> <ul style="list-style-type: none"> <li>○ What stands out?</li> <li>○ What surprises you, what questions does it raise?</li> <li>○ What changes do you think that AB109 is striving to make?</li> <li>○ Introduce idea of Justice Reinvestment  <i>(See in Agenda Packet)</i></li> </ul>	<b>Patrice</b>  <b>Brenda</b>
<b>10:15 AM</b> -15 min  <b>*Slides 14-18;</b>  <b>*ORJ Slides 19-24</b>	<b>CCC: Local Landscape &amp; Structures</b> <ul style="list-style-type: none"> <li>• <b>Patrice:</b> Providing Clarity (5 min)               <ul style="list-style-type: none"> <li>○ What is CCP, CAO, PPC, BOS, CAB, and roles</li> <li>○ Remember the differences:                   <ul style="list-style-type: none"> <li>▪ State/Prison/CDCR/Parole</li> <li>▪ County/Jail/Sheriff/Probation</li> </ul> </li> </ul> </li> <li>• Overview of Office of Reentry &amp; Justice (10 min)</li> </ul>	<b>Patrice</b>
<b>10:30 AM</b> - 10 min <b>*Slide 26</b>	<b>Break</b>	

<p><b>10:40 AM</b> - 30 min</p> <p><b>*Slides 27 - 33</b></p>	<p><b>AB 109 &amp; the Money:</b> How we ended up with community money, when that started, how much it is, how (process, amounts, and purposes) it's been distributed so far within the County: Where it generally goes <i>(See in Agenda Packet)</i></p>	<p><b>Patrice &amp; Justin</b></p>
<p><b>11:10 AM</b> - 20 min</p> <p><b>*Slides 34-35</b></p>	<p><b>Reflection questions about what you've learned about CAB/ AB109</b></p> <ul style="list-style-type: none"> <li>• After hearing all of this, what are your thoughts?</li> <li>• After hearing all of this, what are one or two things you think the CAB should consider or address? (i.e. if necessary)</li> </ul>	<p><b>Rena</b></p>
<p><b>11:30 AM</b> - 15 min</p> <p><b>*Slide 36</b></p>	<p><b>Lessons Learned—Past Members</b></p> <p>Past members will share their experience of serving on CAB:</p> <ul style="list-style-type: none"> <li>• What is CAB best equipped to tackle?</li> <li>• Things that you would've done differently, etc.</li> <li>• Missed opportunities. <ul style="list-style-type: none"> <li>• NOTE: Share emphasis on CAB's primary deliverables every year: Policy Recommendations; Proposed Budget for AB 109 Community Programs to CCP; AB 109 Survey; and CAB Ambassador Meetings</li> </ul> </li> </ul> <p>Acknowledging Retiring CAB Members 2023</p> <ul style="list-style-type: none"> <li>• Present Plaques to Crawford and Scott</li> </ul> <p>Moment of Silence – in memory of Dale Harrington &amp; Dr. Hernandez</p>	<p><b>Crawford &amp; Harry Thurston</b></p>
<p><b>11:45 AM</b> -15 min</p> <p><b>*Slide 37</b></p>	<p><b>Reflections on the Morning</b></p> <ul style="list-style-type: none"> <li>• <u>Observational question:</u> From what you heard in the morning session, what are you willing to contribute to the Community Advisory Body?</li> <li>• Interactive Game <ul style="list-style-type: none"> <li>• <b>Kahoot</b></li> </ul> </li> </ul>	<p><b>LaTanyua</b></p>
<p><b>12:00 PM</b></p>	<p><b>Lunch</b></p>	

**2024 RETREAT AGENDA: Afternoon Session**  
**January 11, 2024**

<b>Time</b>	<b>Topic/Activities</b>	
<b>1:00 PM - 10 min</b>	Meeting resumes <ul style="list-style-type: none"> <li>• Roll call of Members</li> <li>• Introductions of new arrivals</li> </ul>	<b>Azi Carter, Chair</b>
<b>1:10 PM - 15 mins</b>  <b>Slides: 1-5</b>	<b>Clarify Meeting's Goals + Recap</b> <ul style="list-style-type: none"> <li>• Brief reminder of the retreat's purpose (i.e. orient new &amp; old members, priority-setting, and action-planning for the upcoming year) and methods throughout the retreat are meant to be participatory and built on shared knowledge.</li> <li>• Review Afternoon Session Goals</li> <li>• Recap Morning Session <ul style="list-style-type: none"> <li>• Does the membership have any clarifying questions about what we learned this morning?</li> </ul> </li> </ul>	<b>Nicole Green, Vice Chair</b>
<b>1:25 PM - 10 min</b>  <b>Slide: 6-7</b>	<b>Revisit CAB Purpose &amp; Functions</b> <ul style="list-style-type: none"> <li>• Discussion Questions: <ul style="list-style-type: none"> <li>○ What one or two things particularly stand out to you?</li> <li>○ What intrigues you? What surprises or concerns you?</li> </ul> </li> </ul>	<b>Nicole &amp; LaTanyua</b>  <b>Patrice</b>
<b>1:25 PM - 20 mins</b>  <b>Slide: 6-9</b>	<b>Overview of CAB Accomplishments</b>  <i>Per Subcommittee</i> <ul style="list-style-type: none"> <li>• OCEC</li> <li>• Programs &amp; Services</li> <li>• Policy &amp; Budget</li> </ul>	<b>Azi &amp; Nicole</b>
<b>1:45 PM - 20 min</b>  <b>Slide: 10-11</b>  <b>Slide 12-13</b>	<b>CAB Policy Recommendations</b> <ul style="list-style-type: none"> <li>• CAB Policy Recommendations – FY 24-25 (<i>See in Agenda Packet</i>)</li> <li>• CAB Planning Sessions on AB 109 Excess Funds (<i>See in Agenda Packet</i>)</li> </ul> <b>CAB Ambassador Program Review</b> <ul style="list-style-type: none"> <li>• CAB Ambassador Program Tool Kit (<i>See in Agenda Packet</i>)</li> </ul>	<b>Nicole &amp; Justin</b>      <b>Azi</b>
<b>2:05 PM - 10 min</b>	<b>Break</b>	
<b>2:15 PM - 35 min</b>  <b>Slide: 15-20</b>	<b>Tips for Successful Membership Engagement</b> <ul style="list-style-type: none"> <li>• Review Advisory Body Handbook</li> <li>• Review Operating Guidelines</li> </ul> <b>Organizing Ourselves to Do the Work</b> <ul style="list-style-type: none"> <li>• Overview of CAB Subcommittees Key Functions</li> <li>• Organizing CAB Subcommittees</li> <li>• Discuss Subcommittee Meeting Schedule for 2024</li> </ul>	<b>Patrice &amp; Gariana</b>

<p><b>2:50 PM</b> <b>- 20 min</b></p> <p><b>Slide: 21-22</b></p>	<p><b>CAB: Future Work</b></p> <p>Discussion Questions:</p> <ul style="list-style-type: none"> <li>• What's different now, compared to previous year?</li> <li>• What should be CAB's goals/priorities for 2024?</li> <li>• Are there any NEW activities or areas for CAB to consider within the charge and scope of the body?</li> <li>• Which areas are you most looking forward to working on this year?</li> </ul>	<p><b>Azi &amp; Nicole</b></p>
<p><b>3:10 PM</b> <b>- 15 min</b></p> <p><b>Slide: 23</b></p>	<p><b>What Have We Accomplished? Review and Reflect</b></p> <p>Reflection Questions:</p> <ul style="list-style-type: none"> <li>• How do you feel about the work going forward?</li> <li>• Discuss Next Steps</li> <li>• Closing &amp; Thank You</li> </ul>	<p><b>Azi</b></p>
<p><b>3:25 PM</b></p>	<p><b>Adjourn</b></p>	<p><b>Azi</b></p>



# COMMUNITY ADVISORY BOARD

(Retreat Annual Planning )

Azi Carter, *Chair*  
Nicole Green, *Vice Chair*

# WELCOME & OVERVIEW

# AGENDA OVERVIEW

## Morning Session

- Retreat purpose
- Develop common understanding of the CAB, AB109 and local justice landscape
- Local AB 109 Budget Process & Summary

## Afternoon Session

- Recap Morning Session
- Discuss CAB's accomplishments and priorities
- Discuss organizing CAB's work for 2024

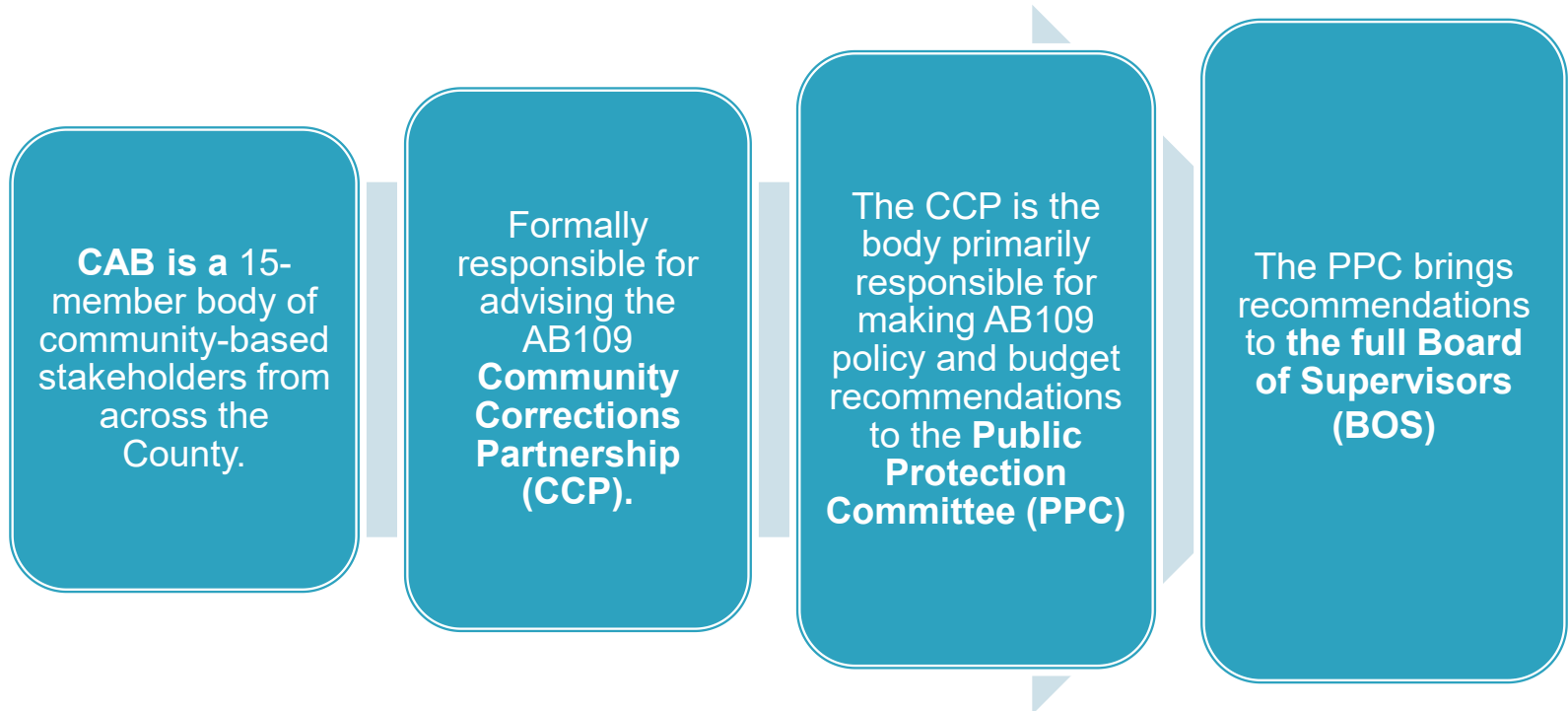
# INTRODUCTIONS & ICE-BREAKER



# WHAT IS THE COMMUNITY ADVISORY BOARD (CAB)?



# CAB STRUCTURE AND FLOW



# PURPOSE & FUNCTIONS OF CAB



- Provide Input & Feedback on AB 109 Realignment Implementation
- Advance Justice Reinvestment
- Provide Policy and Budget Advocacy

# PURPOSE & FUNCTIONS OF CAB



- Advocate for Increased Community Investments
- Serve as a Spotlight
- Engage with the Community



# CAB STANDING COMMITTEES

- The CAB has three (3) Standing Committees:
  - Policy & Budget Subcommittee
  - Programs & Services Subcommittee
  - Outreach & Community Engagement Subcommittee (OCEC)
  
- Review CAB Operating Guidelines for Committee Charters
  - Each charter has a description of committee responsibilities

# AB 109: HISTORY & INTENT

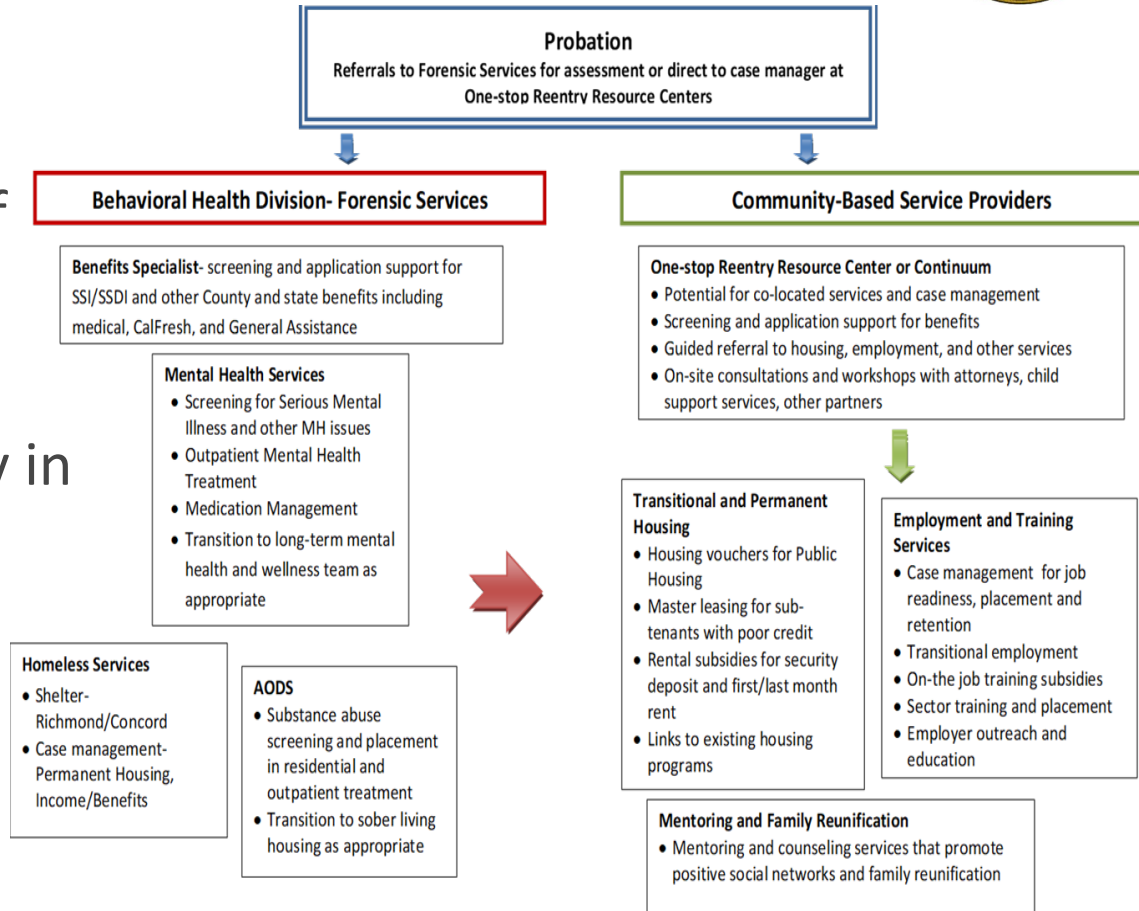
## ➤ What is Mass Incarceration and why is it so important?



# INTRODUCTION TO AB 109



- What is AB-109?
- What are the benefits of AB-109?
- CAB establishment
- What role does CAB play in assisting CCP?
- CCC reentry program description for AB-109 partners





# REDUCING RECIDIVISM THROUGH PRISON REFORM



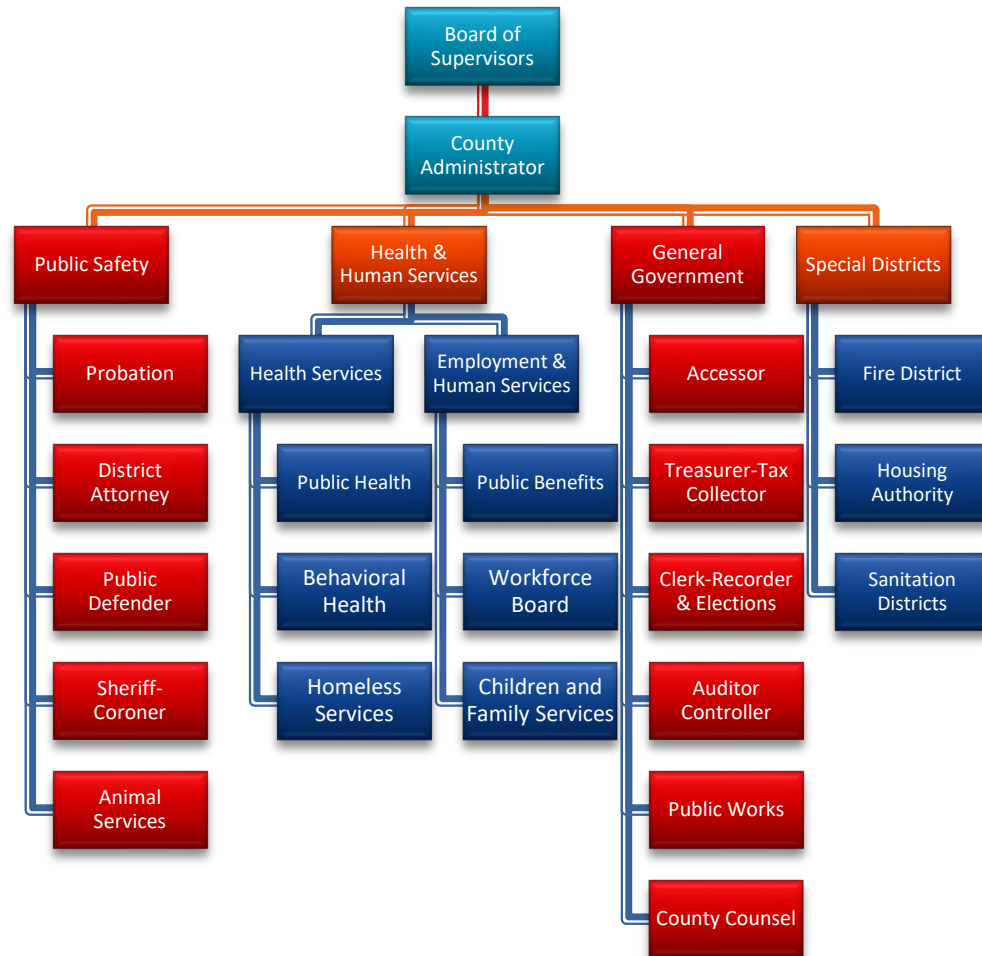
- Developing evidence-based programs to reduce recidivism
- Community Correction Programs
- Educating returning residents



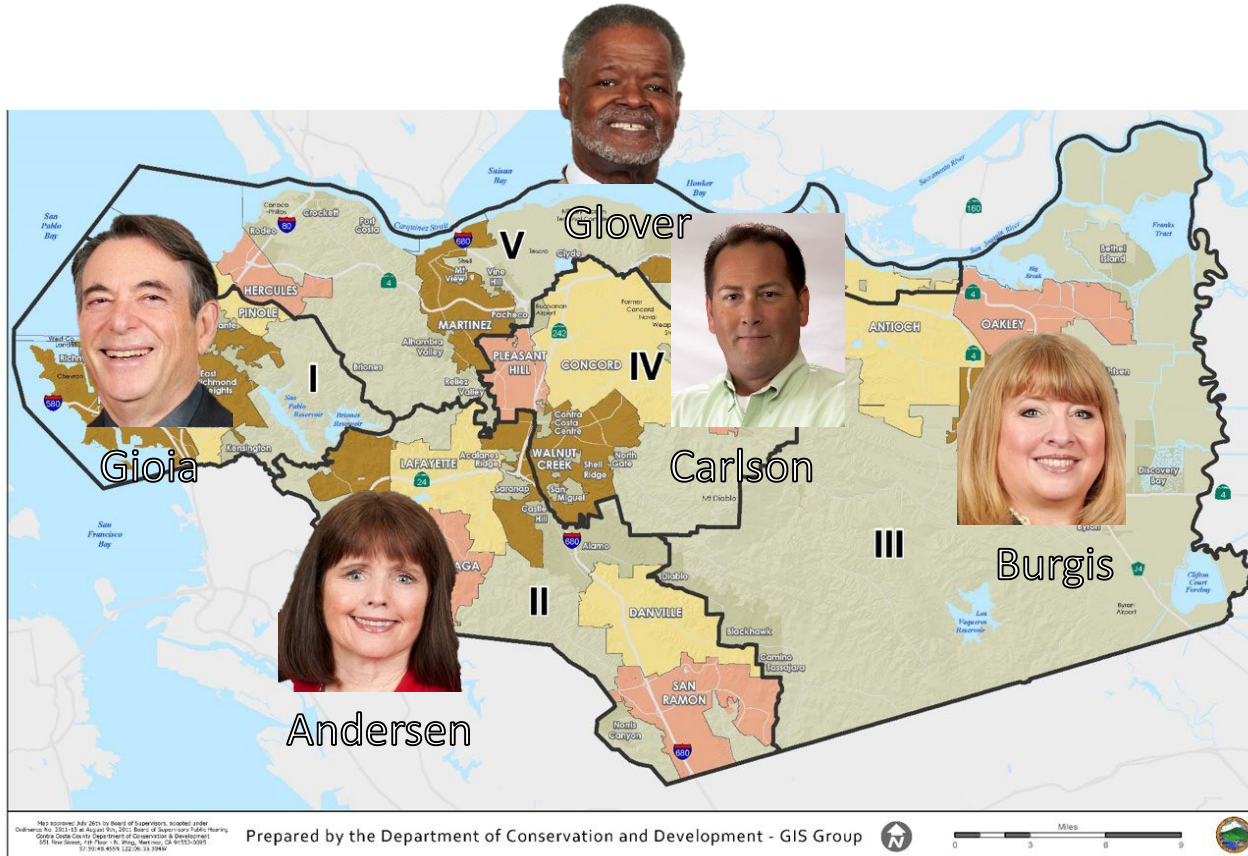
# CCC: LOCAL LANDSCAPE & STRUCTURES



# ORGANIZATIONAL STRUCTURE



# CONTRA COSTA COUNTY: SUPERVISORIAL DISTRICT MAP



# CCC BOARD OF SUPERVISORS (STANDING COMMITTEES)



## COUNTY DISTRICTS

1. John Gioia
2. Candace Andersen
3. Diane Burgis
4. Ken Carlson
5. Federal Glover

Public  
Protection

Sustainability

Transportation,  
Water, and  
Infrastructure

Equity

Internal  
Operations

Legislation

Airport

Family &  
Human  
Services

Finance

Board Standing Committees:

<https://www.contracosta.ca.gov/1739/Board-Standing-Committees>



# PUBLIC SAFETY BODIES



BOS Standing Committee



BOS Appointed Advisory Bodies



Advisory Body Standing Committees



CAB Subcommittees

# OFFICE OF REENTRY & JUSTICE



# THE ORJ (OFFICE OF REENTRY & JUSTICE)

- Community Advisory Board initiated in 2016
- Authorized by the Board of Supervisors as a 2½ year pilot project of the County Administrator's Office
  - Formally established in January 2017
- In July 2020, ORJ was established as a new unit of the county's Probation Department; located at 50 Douglas Dr., Martinez
- Scope of Work: *To build on, align and advance AB 109 Public Safety Realignment, Reentry and Justice-related Initiatives in Contra Costa County*





# ORJ STAFF

## ➤ ORJ Management

- ORJ Director – Patrice Guillory
- ORJ Research & Evaluation Manager – Denise Zabkiewicz, PhD
- ORJ Program Manager **(To be hired)**

## ➤ Programs Team

- Program Coordinator – Michelle Elizondo
- Program Coordinator – **(To be hired)**
- Administrative Services Assistant II – Gariana Youngblood

## ➤ Data and Evaluation Team

- Planner/Evaluator – Kimberly Aseo
- Planner/Evaluator – Liana Willis
- Planner/Evaluator – **(To be hired)**

# ON-GOING & NEW PROJECTS

## Stewarding Community Investments in Prevention & Reentry Service Provision

- ✓ **AB 109 Community Programs** (Adult Reentry Services)
- ✓ **Data Reporting & Capacity Support** for Juvenile Justice and Crime Prevention Act (JJCPA) funded service providers
- ✓ **Development of “Youth of Promise Fund”** in partnership with the Antioch Community Foundation
  - ✓ Provide microgrants of up to \$10k to approx. 15 emerging non-profits serving justice-involved youth or youth at risk of system involvement in the East County region
  - ✓ Seeking partnerships with other regional foundations
- ✓ **Development of a Collaborative System of Support for TAY probationers**
  - ✓ TAY Service Network w/ Fresh Lifelines for Youth

## Oversight & Implementation of Measure X funded – 3 YR Restorative Justice Project (\$2M)

- ✓ **Launching the Restorative Justice Initiative in 2023**
  - ✓ RFQ for Project Management & Evaluation Services
  - ✓ Conducted a Needs Assessment & Community Engagement Process
  - ✓ Convening a steering committee to provide feedback and input on findings and recommendations of needs assessment

# ON-GOING & NEW PROJECTS CONT.

Cultivation of multidisciplinary partnerships across county & community stakeholders

- ✓ **AB 109 Partners & Providers meetings & ongoing support to our county's community corrections/reentry governing and advisory bodies: CCP, CAB, QAC, PPC**
- ✓ **Advise on Juvenile Justice Coordinating Council's recommended initiatives**
- ✓ **Ongoing support of county efforts to advance racial equity through the Racial Justice Oversight Body**

Shifting focus to Data-driven, evidence-base service delivery

- ✓ **Procurement of EBPs**
  - ✓ *Future EBP procurement in Juvenile Justice services*
- ✓ **Development of EBP Program Inventory**
- ✓ **Department-wide Performance-Based Contracting Initiative**
- ✓ **Provide system-wide trainings on EBPs**
  - ✓ *Conducted three-part training series on data-driven approaches to reentry service delivery & EBP 101 in 2021*
  - ✓ *Pursue available training opportunities on specific EBPs for contractors in the future*

# ON-GOING & NEW PROJECTS *CONT.*

Using data analysis to form strategic partnerships for addressing systemic challenges

- ✓ **Awarded \$1.18M in Federal Community Funding** (formerly known as “federal earmarks”) for **Strategies for Youth evidence-based training model** for local law enforcement agencies
- ✓ **Participation in NaCo’s Familiar Faces Initiative** – bridging the gap between criminal justice and health care systems through data integration and service coordination.
- ✓ **10-year Adult Trends Report & Analysis** (Research briefs forthcoming in 2024)
- ✓ **Analysis of annual AB 109 provider feedback survey and in-custody survey** (Results forthcoming in 2024)
- ✓ **Research partnership** with the California Policy Lab, Chief Probation Officers of California (CPOC), and funded through Arnold Ventures – **looks at the local impacts of AB 1950 (reduces Probation Supervision Terms for certain misdemeanor and felony cases) and its affects on criminal justice outcomes.**

# Q & A

**BREAK**

# AB 109 & THE MONEY



# AB 109 REVENUES & EXPENSES

## ➤ Three Key Terms

- **Revenues** – Funds coming in
- **Budgets** – Allocations of revenues
- **Expenses** – *Actual* use of funds (i.e. expenditures)





# REVENUES

- AB 109 Revenues are largely “projected”
  - A portion of State Sales Tax & Vehicle License Fees
  
- Legislative bodies, including the BOS, approve annual budgets based on these projections
  
- AB 109 Revenue mostly fall in two “buckets”
  - Base allocations – set by the State per county
  - Growth Funds – performance-based that factors metrics related to a county’s incarceration and supervision rates.
    - 10% of Growth – set aside as Innovation Fund



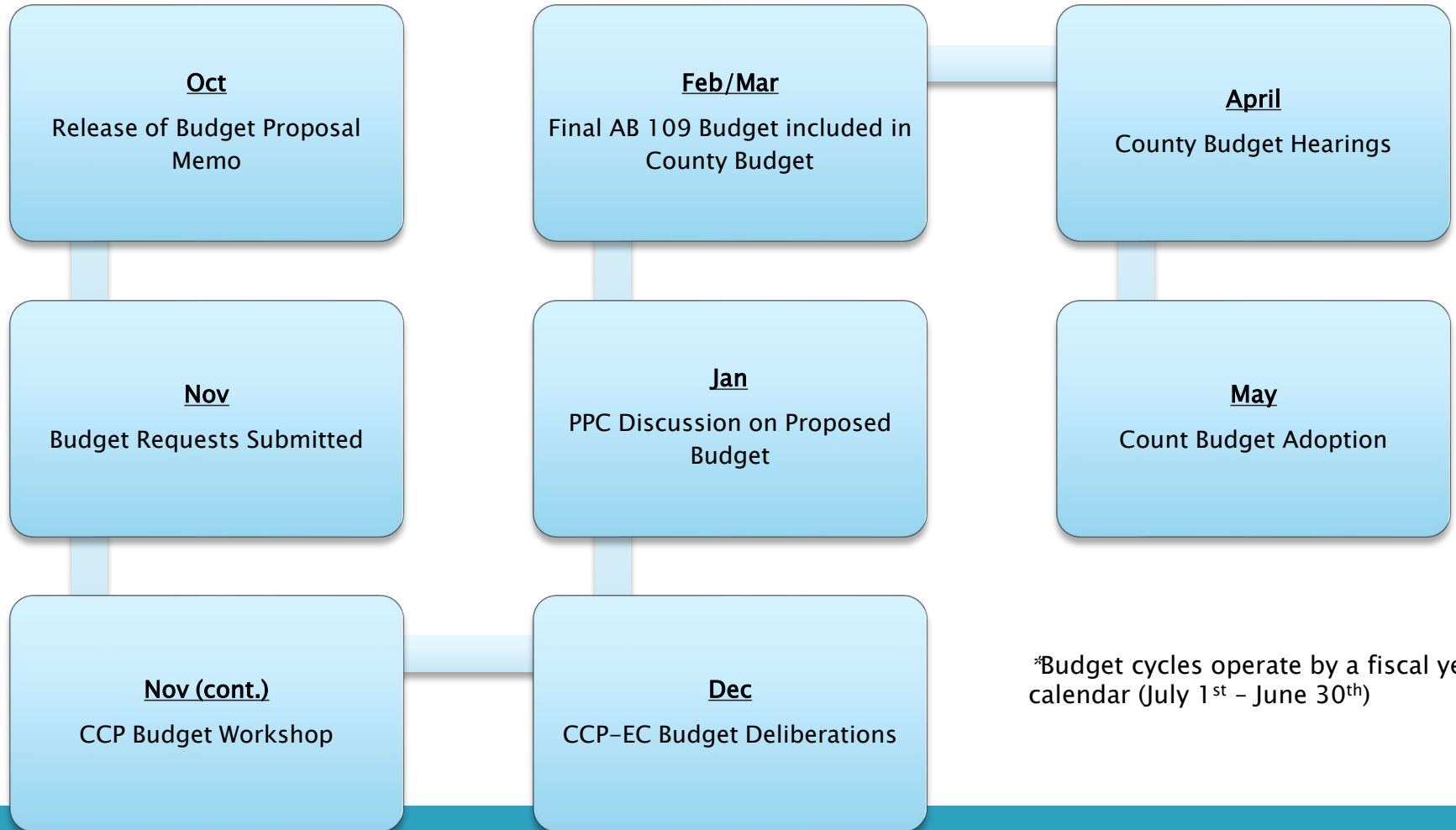
# SNAPSHOT OF AB 109 REVENUE CONTRA COSTA COUNTY FYs 2017 - 2024

Revenue Type	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24*
<b>BASE FUNDING</b>	\$23,342,798	\$24,661,862	\$25,308,439	\$25,692,714	\$29,961,447	\$35,609,632	\$35,987,575
<b>PRIOR YEAR'S GROWTH FUNDING</b>	\$2,375,791	\$1,152,872	\$0	\$3,882,261	\$5,066,248	\$375,387*	--

Source: CSAC Community Corrections Base & Growth Allocations per county (14/15 - 22/23)

\* Estimate per CA Department of Finance

# BUDGETS – LOCAL AB 109 BUDGETING CYCLE



\*Budget cycles operate by a fiscal year calendar (July 1<sup>st</sup> – June 30<sup>th</sup>)

# BUDGETS – BUDGETING ALLOCATIONS



- FY 24/25 CCP Total Budget Request Summary
  - Refer to Agenda Packet
  
- FY 24-25 CAB Budget Proposal & Program Narrative
  - Refer to Agenda Packet



# EXPENSES

- Quarterly Financial Reporting Summary
  - **Q1 of FY 23-24**
  - **Q4 of FY 22-23**
  - Refer to Agenda Packet

# REFLECTIONS & QUESTIONS



# REFLECTION QUESTIONS

- What one or two things particularly stand out to you?
- What intrigues you? What surprises or concerns you?
- What implications do you think this has for the work of the CAB?
- What are one or two things you think the CAB will have to consider or address?

# LESSONS LEARNED FROM PAST MEMBERS



- What is CAB best equipped to tackle?
- Missed opportunities
- Things that you would've done differently?





# REFLECTION QUESTION

- From what you heard in the morning session, what are you willing to contribute to the Community Advisory Body?

**LUNCH TIME!**



# COMMUNITY ADVISORY BOARD

(Retreat Annual Planning – Afternoon Session)

*Azi Carter, Chair*  
*Nicole Green, Vice Chair*

**WELCOME**

# AFTERNOON SESSION – MEETING OVERVIEW



- Recap of Retreat – Morning Session
- Review CAB's Past Accomplishments
- Revisit Subcommittee Functions & Formation

# RECAP – MORNING SESSION



# RECAP – MORNING SESSION

- Reviewed CAB's Purpose & Structure
- Discussed AB 109 Legislation and its impact mass incarceration
- County landscape & where CAB fits in
- Reviewed AB 109 Budgeting Process
- Lessons Learned from Previous Members

# CAB ACCOMPLISHMENTS





# CAB: OUTREACH COMMUNITY & ENGAGEMENT (OCEC)

- ✓ Annual CAB Retreat Planning & Prep
- ✓ Established an "Ambassador Guide" to assist CAB members with their ambassador meetings with key staff and public leaders assigned to the Community Corrections Partnership
- ✓ Provided orientation and training on the new Ambassador toolkit
- ✓ Hosted AB 109 Mini Summit (5 counties)
- ✓ Increased outreach, recruitment and member representation of West County region
- ✓ Worked with the Lamorinda Sunrise Rotary Club to raise awareness about CAB's mission which resulted in the creation of a re-entry Rotary scholarship program with Diablo Valley College



# CAB: PROGRAM & SERVICES (P&S)

- ✓ Supported the administration of a survey to gather feedback from funded agencies on system gaps and needs for services.
  - ✓ Survey results supported CAB's policy recommendations for more housing services, behavioral health supports, and greater employment opportunities.
- ✓ Received presentations from CBOs and County departments to learn about the statuses of their reentry services
  - ✓ Toured/in-person visits to CBO program sites
- ✓ Championed the first ever Survey of currently incarcerated individuals
- ✓ CAB members' call for implicit bias training of CAB membership was translated to new county policy adoption for all county advisory bodies



# CAB: POLICY & BUDGET (P&B)

- ✓ In 2022, Members submitted recommendations to the CAO's office for spending-down AB109 excess funds by highlighting the need for increased funding in Housing, Behavioral Health, Employment, and Pre-Release Engagement.
- ✓ In 2023, CCP & PPC Members approved a one-time allocation of \$15M from the AB 109 fund balance be obligated to expand reentry services in CAB's four priority areas.
  - ✓ P&B hosts workgroup planning sessions from Dec. 2023 – April 2024 to develop a spending and service expansion plan for the \$15M.
- ✓ Held Ambassador meetings with CCP members and BOS member offices to present on policy recommendations.

# CAB POLICY RECOMMENDATIONS



# CAB POLICY RECOMMENDATIONS

- CAB Policy Recommendations – FY 24-25
  - See in agenda packet
  
- CAB Planning Sessions on AB 109 Excess Funds
  - See in agenda packet

# CAB AMBASSADOR PROGRAM

# CAB AMBASSADOR PROGRAM



- CAB Ambassador Talking Points
  - See in agenda packet
- CAB Ambassador Toolkit
  - See in agenda packet

**BREAK**



# TIPS FOR SUCCESSFUL ENGAGEMENT



# TIPS FOR SUCCESSFUL ENGAGEMENT

- Advisory Body Handbook
  
- Operating Guidelines
  - Duties and Charge of the Body
  - Membership
  - CAB Standing Subcommittees

# ORGANIZING OURSELVES TO DO THE WORK

# OVERVIEW OF CAB SUBCOMMITTEE

## KEY FUNCTIONS



### ➤ CAB Operating Guidelines

#### ◦ ARTICLE 6: CAB Committees

- Will meet no less than quarterly and meetings are open to the public.
- CAB Vice Chair will serve as Committee Chair for the Policy and Budget Committee. Other Committee Leadership will be named by the CAB Chair and confirmed by vote by the full CAB.
- Committee members should not engage in activities that are not within the purpose/responsibilities as outlined in the Charters or conflict with the Operating Guidelines and other applicable policies.
- Committees may recommend policies and decisions falling within their scope of authority to the full CAB for approval.
- Each Committee will function with a Committee Chair, Vice-Chair, and at least one more CAB member. Committee Chair is responsible for conducting meetings, developing and distributing agendas, and ensuring compliance with applicable policies involving advisory bodies.
- Committee Vice-chairs shall act for the Committee Chair in his or her absence, and prepare written summaries of Committee meetings and activities

# NOTES ON ASSIGNING MEMBERSHIP TO SUBCOMMITTEES



- Members are required to participate in at least one subcommittee and are permitted to serve on more than one subcommittee.
- Members can assign themselves to the subcommittee(s) of their choice.
- Membership and active participation in each subcommittee require a minimum of 3 members to maintain quorum and meeting proceedings.
- Most of CAB's work is conducted through Subcommittees, therefore, meets as frequently as the Full Board.

# ACTION ITEM: APPROVAL OF CAB SUBCOMMITTEE MEMBERSHIP



- CAB Chair will entertain a motion
- Public Comment
- Roll Call Vote
- Discuss subcommittee meeting schedule and agenda items for initial meeting

# CAB FUTURE WORK



# DISCUSSION QUESTIONS

- What's different now, compared to previous year?
- What should be CAB's goals/priorities for 2024?
- Are there any NEW activities or areas for CAB to consider within the charge and scope of the body?
- Which areas are you most looking forward to working on this year?



# WHAT HAVE WE ACCOMPLISHED

## WRAP UP



- How do you feel about the work going forward?
- Next Steps

**THANK YOU!**