

Policy Council Hybrid Meeting



Meeting Minutes - Draft

**CONTRA COSTA COUNTY Head Start
Policy Council**

Wednesday, November 20, 2024

**Locations: 500 Ellinwood Way, Pleasant Hill |
6:00 PM
1203 West 10th. St. Antioch, CA| 300 S. 27th St.
Richmond, CA| Zoom:
<https://cccouny-us.zoom.us/j/85441436391> |
Call: 8882780254 Code: 379008**

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order and Welcome

Present Deanna Carmona, Norma Chayrez, Ericka Garcia, Gabriela Gomar
Sandoval, Maria Gonzalez Garcia, Yesica Hernandez, Raquel Magana, Tu'Liisa Miller, Amy Mockoski, Sinthia Montano, Kimberly Nieve, Porsha Price, Torrie Spikener, Sayuri Areliz Calle, and Maria Sanchez

2. Wellness Activity- Parents participated in sharing out their fall traditions and recipes they like to cook this time of year.

3. Correspondence- No correspondence at this time.

4. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).- No public comment

5. Parent Recognition of Staff- Parents recognized Isela Rodrigues from the YMCA Fairgrounds.

6. Policy Council Subcommittee overview

Attachments: PC Subcommittees Overview 2024

7. Approval of Subcommittee Leads

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Approval of subcommittee leads as follows:

Program Services- Raquel Magana

Fiscal- Norma Chayrez

Self Assessment/ Monitoring- Gabriela Sandoval (Garibay)

Advocacy- Kimberly Nieve

Bylaws- Janelle Lafrades

Motion: Miller

Second: Mockoski

Aye: Carmona, Chayrez, Garcia, Gomar Sandoval, Gonzalez
Garcia, Hernandez, Magana, Miller, Mockoski, Montano,
Nieve, Price, Spikener, and Sanchez

Result: Passed

8. Approval of September 25, 2024 Policy Council Minutes

Attachments: September 25, 2024 Policy Council Minutes

Motion to approve September 25, 2024 Policy Council Minutes

Motion: Nieve

Second: Hernandez

Aye: Carmona, Chayrez, Garcia, Gomar Sandoval, Gonzalez
Garcia, Hernandez, Magana, Miller, Mockoski, Montano,
Nieve, Price, Spikener, and Sanchez

Abstain: Sayuri Areliz Calle

Result: Passed

9. Administrative Reports

Attachments: PC Administrative Report Nov 24
Program reports November 2024
Fiscal Reports August 2024
Child Nutrition Report August 2024
Fiscal reports September 2024
Child Nutrition Report September 2024

10. Presentation- Annual Self Assessment Report - Heard presentation on CSB Self Assessment in which no findings arose.
11. Training- Head Start Eligibility
12. Presentation- Annual Program Information Report 2023-2024
13. Site Reports
14. Program Announcements
15. Evaluation of the Meeting

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The next meeting is currently scheduled for January 15, 2025

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Ct. Suite 200, Concord, CA, during normal business hours.

Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Michelle Mankewich mmankewich@ehsd.cccounty.us