



Meeting Minutes - Draft

CONTRA COSTA COUNTY Hazardous Materials Commission

Friday, May 8, 2026

10:00 AM

777 Arnold Dr., Martinez, CA 94553 -
Paramount Room

<https://cchealth.zoom.us/j/98031936341>

Meeting ID: 980 3193 6341

Operations Committee

Chair: Marielle Boortz

Vice Chair: Jamin Pursell

The meeting was called to order at 10:18 AM.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Commissioners Present: Marielle Boortz, Jamin Pursell, Aaron Winer, Maureen Brennan

Staff Present: Adam Springer

2. CONSIDER approval of the April 10, 2026 Hazardous Materials Commission Operations Committee meeting minutes.

The commissioners present voted to approve the April 10, 2026 Hazardous Materials Commission Operations Committee meeting minutes with minor revisions.

Motion: Jamin Pursell

Second: Maureen Brennan

3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

There were not any comments made by members of the public.

4. DISCUSS the Hazardous Materials Commission priorities for 2026 and develop a work plan for studying priorities assigned to the Operations Committee, including inviting potential speakers.

The commissioners present discussed any updates to the priorities for 2026; Commissioner Brennan had hoped to secure an ISO guest speaker for May, but did not have any updates to share at the time of this meeting. This committee had hoped to secure a guest speaker to discuss PFAs through connections Commissioner Winer has, however, one has not yet been scheduled, but stated he will hopefully have some ideas to share at the next meeting. There was one update on potentially having someone from the Department of Conservation Department (DCD) speak on working on the EPA Brownfields Grant; based on the speaker's availability this presentation may be at either the full commission or a subcommittee meeting. Commissioner Brennan suggested David Lindsay to speak on ISO.

5. DISCUSS and draft Hazardous Materials Commission procedures, particularly those that involve the Operations Committee, e.g., candidates interview process.

The commissioners present reviewed the attached documents and made suggestions for revisions as needed such as including titles on each document: student intern vs commissioner interview questions. It was decided that new documents needed to be developed that outline the steps taken and procedures followed such as when recruitment begins/ends, the time slots given for interviewing, how the candidates are scored and ultimately selected, which commissioner seats are interviewed by this committee, what information is redacted from their applications, which aspects are handled by staff etc. These documents outlining the process for both commissioner candidate and student intern interviews will be included on the next meeting agenda.

6. DISCUSS the logistics of holding another public forum including panelists, venue, schedule, formatting, resources, food options, etc.

The commissioners present continued working on planning a forum for September of this year. Staff submitted the room reservation request for the IBEW hall, but have not yet received confirmation on approval. The room layout was discussed and the entry way was considered as a potential place to set up resource tables with flyers pertaining to the HMC's work as well as informational pamphlets from each of the panelists.

7. REVIEW the flyer from last year's public forum and CONSIDER revising and approving a new flyer to share as a "save the date".

The commissioners decided to hold off on finalizing a "save the date" flyer until the venue location and forum date have been finalized.

8. Announcements from commissioners on items of commission interest.

Commissioner Brennan suggested that the Planning and Policy Committee look into AB 2184, Nature-Based Climate Solutions which proposes an alternative to carbon capture. She also located the article she had previously cited regarding a Scottish researcher creating carbon from bread crumbs and will share with staff to send out to the rest of the commission.

9. Plan next meeting agenda.

The next meeting is currently scheduled for June 12, 2026 at 10:00 AM.

Adjourn

The meeting was adjourned at 12:02 PM.

For Additional Information Contact: Adam Springer at 925-655-3216

Full meeting recording can be found here: <https://contra-costa.legistar.com/Calendar.aspx>

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