

Grant Applications and Fish and Wildlife Committee Recommendations 2025

	Organization	Type of Org	Project Title	Type of Project	Location of Project	Requested Funding Amount	Recommended Funding Amount	Staff Summary of Request	FWC Rationale for Recommendation
A	Golden Gate Bird Alliance	non-profit	San Francisco Bay Osprey Camera	(a) public education	West County	\$6,444.00	\$6,444.00	<p>This is a request for funds to cover monthly web streaming and hosting costs for one year for GGAA's San Francisco Bay Osprey camera, an educational tool that connects people with ospreys and teaches them about their conservation success in the Bay Area.</p> <p><u>Proposed Schedule:</u> January 2025 - December 2025</p>	<p>This project meets the requirements of Section 13103 (a) public education. The SF Bay Osprey Camera project serves as a valuable educational resource about ospreys. Educators utilize video clips and live footage from the Osprey Camera to illustrate osprey behavior in their natural habitat and to showcase the success of conservation efforts, thereby reinforcing lessons on environmental stewardship and the impact of human actions. Full funding is recommended for one year to cover the monthly costs of webcam streaming, hosting services, and the website, including the live chat feature.</p>
B	Golden Gate Bird Alliance	non-profit	Bringing Back the Natives Events	(a) public education (e) habitat improvement	Countywide	\$5,245.00	\$3,745.00	<p>This is a request for funds to support a Fall 2024 conference which will inspire and educate about native plants; the virtual Bringing Back the Natives Garden Tour, which takes place in April of 2025, and materials for twenty Contra Costa gardens on the in-person May, 2025 Bringing Back the Natives Garden Tour. Funds would be used for facility rental, Zoom fees, t-shirts, metal holders and labor.</p> <p><u>Proposed Schedule:</u> Bringing Back the Natives Virtual and In-person Events: April and May 2025 Conference: Fall 2024</p>	<p>This project meets the requirements of Section 13103 (a) public education. The Fall 2024 conference, the April 2025 virtual garden tour, and the in-person garden tour in May 2025 will improve habitat by educating Contra Costa County residents on the significance of native plants for wildlife. These events will encourage residents to transform their gardens into habitats and provide resources to help protect declining species by creating ecologically diverse gardens. Partial funding is recommended and may only be used for facility rental, Zoom fees, t-shirts, and metal holders for keystone species signs, with the 2024 Fall Conference facility rental to be reimbursed retroactively.</p>

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C	Things that Creep	non-profit	Pocket Guide to the 30 Native Reptile Species in the San Francisco Bay Area	(a) public education	Countywide	\$16,000.00	\$7,200.00	<p>This is a request for funds to develop a pocket guide featuring each of the 30 common and uncommon native reptile species in the San Francisco Bay Area for free distribution to public elementary students, schools and public libraries in Contra Costa County. Grant funds would be used to hire a photographer, a graphic designer, and a biologist; staff salaries, and printing laminated field guides.</p> <p><u>Proposed Schedule:</u> January 2025 - December 2025</p> <p>The applicant requests an exception to the grant funding cost reimbursement requirement due to financial hardship. Please refer to the grant application for the applicant's statement of financial hardship.</p>	<p>This project meets the requirements of Section 13103 (a) public education. The educational content of the pocket guide will enhance the understanding of local reptiles, including threatened or endangered species, encouraging support for conservation efforts. The guide will tackle human-wildlife interaction issues by offering information on safe and respectful ways to engage with reptiles, helping to reduce conflicts and promote coexistence. Partial funding is recommended and may only be used for printing 3,000 4-panel laminated pocket field guides.</p> <p>The Committee recommends approving Things that Creep's request for an exception to the grant funding cost reimbursement requirement.</p>

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D	John Muir Chapter of Trout Unlimited (JMTU)	non-profit	Wildcat Creek Water Quality and Fish Habitat Monitoring Study	(e) habitat improvement	West County	\$7,030.00	\$7,030.00	<p>This is a request for funds to continue work on a previous grant awarded to JMTU. The purpose of this study is to obtain current data on the cyclical nature of Wildcat Creek hydrology and water quality throughout the watershed. JMTU would apply the study findings to better understand the habitat conditions (with respect to the spawning and rearing seasons) that native and anadromous fish would experience in this era of climate change. Funds would be used to purchase additional monitoring equipment and supplies: YSI Pro 20 DO/T Sensors, Cap and Membrane Kits, Oakton PCTS Testr30, replacement for Onset Hobo Unit (U26-001), Onset DO Sensor Caps (U26-RDOB-1), Onset DO Sensor Batteries, and waders.</p> <p><u>Proposed Schedule:</u> This is an ongoing project that began in the Fall of 2023. JMTU will provide a final report May 2025.</p> <p>The applicant requests an exception to the grant funding cost reimbursement requirement due to financial hardship. Please refer to the grant application for the applicant's statement of financial hardship.</p>	<p>This project meets the requirements of Section 13103 (e) habitat improvement. The project will directly benefit anadromous fish species in Wildcat Creek by enhancing understanding of the spawning and rearing conditions within the creek, as well as identifying the necessary interventions to support fish passage improvements. Additionally, the creek monitoring program will train and involve citizen monitors in efforts to improve water quality in Contra Costa County, in order to provide suitable habitat for cold-water fish populations. Full funding is recommended for YSI Pro 20 DO/T Sensors, Cap and Membrane Kits, Oakton PCTS Testr30, replacement for Onset Hobo Unit (U26-001), Onset DO Sensor Caps (U26-RDOB-1), Onset DO Sensor Batteries, and waders.</p> <p>The Committee recommends approving Trout Unlimited's request for an exception to the grant funding cost reimbursement requirement.</p>

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E	Worth a Dam	non-profit	Beaver dams build neighborhoods: 'Playing with a full deck'	(a) public education	Central County	\$1,030.00	\$1,030.00	<p>This is a request for funds for a children's educational activity at the 16th Annual Beaver Festival in Martinez. The project is a fun, free family activity that will allow children to learn about the different forms of life that exist in the riparian zone and how they are affected when beavers build and maintain ponds. Grant funds would be used to purchase trading cards, credit card sleeves, exhibit location maps, trading card flags, chalk pastels, and printing of signs and post tests.</p> <p><u>Proposed Schedule:</u> The event will be held on June 28, 2025.</p>	<p>This project meets the requirements of Section 13103 (a) public education. This project offers a tailored curriculum of supervised learning in a unique community environment where children can engage alongside their parents and siblings. Through collecting trading cards, children will gain insights into the diverse ecosystems of beaver ponds. As they piece together this puzzle, artwork revealed 'under their feet' will create a personal connection to the story of the watershed and its inhabitants. Full funding is recommended to purchase trading cards, credit card sleeves, exhibit location maps, trading card flags, chalk pastels, and printing of signs and post tests.</p>
F	Lindsay Wildlife Experience	non-profit	Mammal pen construction for wildlife rehabilitation	(b) temporary emergency treatment and care of injured or orphaned wildlife.	Countywide	\$11,586.60	\$926.60	<p>This is a request for funds to expand wildlife rehabilitation capacity in compliance with CDFW regulations. Grant funds would be used to:</p> <ol style="list-style-type: none"> 1) Install a two inch drain line under the asphalt and connected to the existing sewer line approximately 45 feet, backfill and cold patch the asphalt. 2) Build aviary & screen aviary. 3) Purchase a supply shed for aviary supplies. <p><u>Proposed Schedule:</u> The project can begin upon receipt of funding notice and be completed within 30 days of order placement.</p>	<p>This project meets the requirements of Section 13103 (b) temporary emergency treatment and care of injured or orphaned wildlife. However, the expenses for installing the drain and constructing the mammal pen were primarily driven by labor costs. The Committee prefers to recommend funding for materials; therefore, it recommends partial funding specifically for the purchase of a supply storage shed, which will enhance operational efficiency and ensure that necessary rehabilitation supplies are readily available.</p>

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G	International Bird Rescue	non-profit	Ethically and Effectively Resolving Human/Wildlife Interaction Issues in Contra Costa County Through Temporary Emergency Treatment and Care of Injured and Orphaned Wildlife	(a) public education (b) temporary emergency treatment and care of injured or orphaned wildlife (c) Temporary treatment and care of wildlife confiscated by the department as evidence.* (i) scientific research* *CDFW has previously confirmed that IBR is eligible to receive funds under FGC Sections 13103 (c) and (i)	Countywide	\$19,449.66	\$19,449.66	<p>This a request for funds to: a) address the persistent-and-now-permanent HPAI (Highly Pathogenic Avian Influenza) crisis; and b) replace obsolete and inoperable equipment and materials that have been fully depreciated and are necessary to rehabilitate injured and orphaned Contra Costa wildlife. Grant funds would be used for a Tuff shed, pet dryers, pool filter sand 50 lb bags, and above ground pool pumps.</p> <p><u>Proposed Schedule:</u> The project can begin within 30 days of grant funding approval and would be completed within six months.</p>	<p>This project meets the requirements of Section 13103 (a) public education, (b) temporary emergency treatment and care of injured or orphaned wildlife, and (c) temporary treatment and care of wildlife confiscated by the department as evidence, and (i) scientific research. This project will enhance the welfare of injured and orphaned aquatic birds in Contra Costa County by providing rehabilitation for them and will promote biodiversity by returning rehabilitated birds to their natural habitats. Full funding is recommended for a Tuff shed, pet dryers, pool filter sand 50 lb bags, and above ground pool pumps.</p>

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H	The Watershed Project	non-profit	Contra Costa Water Quality Monitoring and Water Quality Apprenticeship Training Program	(a) public education (e) habitat improvement	Countywide	\$11,840.00	\$10,690.00	<p>This is a request for funds for continued water quality monitoring with multiple partner groups and executing a water quality apprenticeship training program. Funds would be used toward purchasing equipment replacement parts, calibration standards, existing equipment repair fees, supplemental safety items to protect the monitoring crews, sending Benthic Macroinvertebrate and bioswale stormwater, soil, wood piece samples to a scientific lab for processing, educational materials, Water Quality Monitoring Annual event venue fee, catering, and outreach materials.</p> <p><u>Proposed Schedule:</u> February 2025 - January 2026</p>	<p>This project meets the requirements of Section 13103 (a) public education and (e) habitat improvement. TWP's Water Quality Monitoring Program trains, educates, and engages community members and scientists in activities that analyze and discuss the County's water quality in order to enhance water quality to support healthy habitats for fish and wildlife. Additionally, TWP offers a youth education program through the Water Quality Apprenticeship Training Program. The Committee recommends partial funding for purchasing equipment replacement parts, calibration standards, existing equipment repair fees, supplemental safety items to protect the monitoring crews, sending Benthic Macroinvertebrate and bioswale stormwater, soil, wood piece samples to a scientific lab for processing, and educational materials; and may not be used for the Water Quality Monitoring Annual event venue fee, catering, and outreach materials as listed in TWP's grant application.</p>

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I	SPAWNERS (San Pablo Watershed Neighbors Education & Restoration Society)	non-profit	Water Quality Monitoring Equipment for Students	(a) public education	West County	\$582.00	\$582.00	<p>This is a request for funds to purchase student friendly water quality monitoring equipment to enhance SPAWNERS educational offerings with local schools at their Wilkie Creek Outdoor Classroom in Richmond. Funds are requested for water monitoring kits, refill tablets for nitrate, phosphate, DO, BOD, pH, and coliform, a plastic tote bin, and a ream of paper.</p> <p><u>Project Schedule:</u> SPAWNERS intends to complete the project within one year from the date of funding notification.</p>	<p>This project meets the requirements of Section 13103 (a) public education. The project will provide SPAWNERS with materials to teach students in grades 4-12 about watershed ecology, the effects of human activity on watersheds, and the scientific principles of fish and wildlife conservation. Full funding is recommended for water monitoring kits, refill tablets for nitrate, phosphate, DO, BOD, pH, and coliform, a plastic tote bin, and a ream of paper.</p>

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J	Marine Science Institute	non-profit	2025 Delta Discovery Voyage Program	(a) public education	Central County 48% East County 52%	\$5,096.00	\$1,463.00	<p>This is a request for funds for MSI's Delta wildlife and water education programs for 5th grade Contra Costa County students. Funding is requested for expendable supplies: buckets, fish keys, trawl nets, hand/plankton nets, vessel fuel and harbor fees.</p> <p><u>Project Schedule:</u> January 6, 2025 - December 31, 2025</p>	<p>This project meets the requirements of Section 13103 (a) public education. The project provides public education that is aligned with CA Common Core and NGSS for public schools, focusing on scientific principles of fish and wildlife conservation by using supervised formal instruction conducted with a planned curriculum and aids to education. The Committee recommends partial funding for expendable supplies: buckets, fish keys, posters, nets, vials and slides as listed in their grant application; and may not be used for vessel fuel and harbor fees.</p> <p>The Committee recommends that if the final approval of this grant takes place in 2025, MSI may be reimbursed retroactively to allow them to purchase supplies in December, before the voyages begin in January.</p>

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K	Save Mount Diablo	non-profit	Expanding the Kestrel Population on Mount Diablo	(e) habitat improvement (i) scientific research* (m) other expenditures, approved by the department * * CDFW has confirmed this project is eligible to receive funds under FGC Sections 13103 (e), (i) and (m)	Countywide	\$7,762.00	\$5,680.24	<p>This is a request for funds to purchase equipment to monitor and assist kestrel population expansion on Mount Diablo. Funds are requested for land stewardship manager payment, research intern payments, WIFI bluetooth trail cameras, lithium batteries, SD cards, and materials for nest boxes.</p> <p><u>Project Schedule:</u> This is an ongoing project that began in the Spring of 2020. A final report will be provided in July of 2025, with findings from that season's nesting populations that have been monitored, compared to previous years data. The study is planned to continue till 2030.</p>	<p>This project meets the requirements of Section 13103 (e) habitat improvement, (i) scientific research, and (m) other expenditures, approved by the department. This project will contribute to kestrel population expansion on Mount Diablo. By constructing and installing 12 new kestrel nest boxes, along with the necessary cameras and equipment, SMD will significantly enhance data collection. They will analyze thousands of images captured by the cameras, with interns parsing this data to track population success, food variety, seasonal changes like the late fledging in May 2024, chick growth, nesting materials, and more. Partial funding is recommended for research intern payments, WIFI bluetooth trail cameras, lithium batteries, SD cards, and materials for nest boxes; and may not be used for land stewardship manager payment.</p>

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L	Lindsay Wildlife Experience	non-profit	The Bear Den	(a) public education	Countywide	\$20,000.00	\$16,670.00	<p>This is a request for funds to create an intentionally designed habitat and conservation interactive exhibit around three bear specimens. Funds are requested for:</p> <ul style="list-style-type: none"> - graphic design for all signage, graphics, and exhibit layout; -all exhibit signage, graphics, and exhibit title -3D interactives and displays <p><u>Project Schedule:</u> The project would begin upon receipt of funding notice and be completed by December 2025.</p>	<p>This project meets the requirements of Section 13103 (a) public education. The Bear Den exhibit will support local and global conservation efforts by providing an engaging, interactive space that educates visitors about Grizzly, Black, and Polar Bears, and will focus on the importance of dwindling habitats, regional extinction, and the impact of climate change. Partial funding is recommended for all exhibit signage, graphics, exhibit titles, and 3D interactives and displays; and may not be used for graphic design related to signage, graphics, and exhibit layout as outlined in the grant application.</p>
					Total	\$112,065.26	\$80,910.50		
			Total Available Funds as of August 14, 2024			\$544,359.80			
					Remainder	\$432,294.54	\$463,449.30		

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Subtotals By Region	Requested Funding Amount	Percentage of Total Amount Requested	Recommended Funding Amount	Percentage of Total Amount Recommended for Approval
East	\$2,649.92	2.36%	\$760.76	0.94%
West	\$14,056.00	12.54%	\$14,056.00	17.37%
Central	\$3,476.08	3.10%	\$1,732.24	2.14%
Countywide	\$91,883.26	81.99%	\$64,361.50	79.55%
TOTAL	\$112,065.26	100.00%	\$80,910.50	100.00%

**Department of
Conservation and
Development**

30 Muir Road
Martinez, CA 94553

Phone: 1-855-323-2626

**Contra
Costa
County**



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Ruben Hernandez
Deputy Director

Gabriel Lemus
Assistant Deputy Director

May 22, 2024

Dear Fish and Wildlife Propagation Fund Grant Applicants:

The Contra Costa County Fish and Wildlife Committee is pleased to announce that completed funding applications are now being accepted for consideration for the Contra Costa County Fish and Wildlife Propagation Fund (Fund). All application materials and guidelines are attached. **Proposals must be received by 5:00 p.m. on Thursday, August 1, 2024 (a postmark of August 1, 2024, does not satisfy the submission deadline).** Proposals may be emailed or mailed. Any applications that are received after the due date or without a signature will not be considered. Staff will acknowledge receipt of each grant application. If you do not receive a confirmation of receipt contact Maureen Parkes at 925-655-2909 prior to the deadline. The recommendations of the Fish and Wildlife Committee will be forwarded to the Contra Costa County Board of Supervisors, which maintains final decision-making authority for expenditures from the Fund.

The Contra Costa County Fish and Wildlife Propagation Fund is entirely supported by fine revenues resulting from violations of the Fish and Game Code and Title 14 of the California Code of Regulations in Contra Costa County (County). Projects awarded from the Fund must benefit the fish and wildlife resources of the County and must meet the requirements of Section 13103 of the Fish and Game Code (attached). **If your project is eligible under Section 13103 (d), (h), (i), or (m) please send a copy of your draft proposal to Maureen Parkes at maureen.parkes@dcd.cccounty.us by June 28, 2024. Staff will coordinate with the California Department of Fish and Wildlife to confirm the project's eligibility to receive funds. See Instructions for more details.** All applications that satisfy the requirements listed in the funding application instructions will be considered.

The Fish and Wildlife Committee strongly encourages applications related to:

- improving habitat
- scientific research
- public education
- threatened and endangered species
- resolving human/wildlife interaction issues

In addition to the above areas of interest, the Fish and Wildlife Committee wishes to fund one or more projects that increase collaboration with law enforcement agencies and community cultural organizations on enforcement issues and education focusing on communities that may be unaware of local fish and game laws. Projects that provide multilingual signage and educational materials are encouraged.

The Fish and Wildlife Committee considers grant awards for prospective expenditures from non-profit organizations, schools, and government agencies. The Committee generally does not recommend funding for operating costs and overhead, such as staff salaries, benefits, or utilities. The Committee generally gives preference to funding material expenses (e.g. purchase of equipment and materials). Organizations, schools, and government agencies that have received previous Fish and Wildlife Propagation Fund grants should have a positive track record of completing projects and submitting final reports in an efficient, timely and clear manner.

The Committee expects to recommend awards to several applicants. However, it is possible that a particularly excellent proposal will be recommended to receive a large portion of the total available funds. During the 2024 grant cycle a total of \$74,522 was awarded to 11 projects. The awards ranged from \$910 to \$16,807. Available funds vary from year to year and the Fish and Wildlife Committee cannot commit to multi-year or recurring funding. The Board of Supervisors will make the final decision on the grant awards and successful applicants may anticipate receiving notification by January 2025. Project expenditures eligible for reimbursement must be made subsequent to Board of Supervisors approval of grant funding.

The grant award funds will be disbursed on a cost reimbursement basis.* (See below for exceptions.) Within a year of grant funding approval, or within one month of project completion, whichever comes sooner, recipients must submit a final project report which includes invoices and receipts documenting how funds were spent and the results of the project. Grant awardees may request a budget modification to address any proposed changes to the project costs. This request must be made in writing prior to incurring the unapproved expenses. Unapproved expenses will not be reimbursable. Fish and Wildlife Propagation fund grants will be disbursed after receipt and approval of the final project report. Details will be outlined in the grant award letter that is sent to all successful applicants.

***Exception For Non-Profit Organizations That Can Demonstrate Financial Hardship:** Private, non-profit entities that can demonstrate that providing Fish and Wildlife Propagation grant funding on a cost reimbursement basis will create a financial hardship and be detrimental to the operation of the program will be eligible to receive up to ½ of the grant amount after the grant is awarded. The remaining amount of the grant will be disbursed after the entity has submitted information including invoices and receipts documenting how the initial disbursement was spent. Within a year of initial notification of the grant funding award (January 2026), or within one month of project completion, whichever comes sooner, the entity will be required to submit information including invoices and receipts documenting how the second disbursement was spent, and provide a final project report documenting the results of the project.

***Exception For Small Projects Under \$1,000:** Grant funding may be disbursed to private, non-profit entities prior to the beginning of the project if the award is under \$1,000 and the entity has provided documentation that the project could only be initiated with advance funding. Within a year of grant funding, or within one month of project completion, whichever comes sooner, recipients must submit a final project report which includes invoices and receipts documenting how funds were spent and the results of the project.

The Committee appreciates your interest in this opportunity to improve the fish and wildlife resources in Contra Costa County. Should you have any questions about the Fish and Wildlife Committee or this funding program, please contact me at 925-655-2909 or maureen.parkes@dcd.cccounty.us.

Sincerely,

Maureen Parkes
Fish and Wildlife Committee Staff

INSTRUCTIONS

What Must Be Included in Your Proposal (not to exceed 4 pages):

- 1) Signed Application Cover Page – See attached.
(PDFs and e-signatures are acceptable)
- 2) Description of the project for which funding is requested. Please include an explanation of:
 - how this project will benefit the fish and wildlife of Contra Costa County
 - how this project meets the requirements of Section 13103 of the Fish & Game Code (attached) which defines the eligibility requirements for projects requesting funding from the Fish and Wildlife Propagation Fund. Indicate which letter(s) of the Section 13103 is/are satisfied.

If your proposal is eligible under Section 13103 (d), (h), (i)*, or (m), a copy of your draft proposal must be sent to the attention of Maureen Parkes at maureen.parkes@dcd.cccounty.us or at the address listed on Page 2 and received by **June 28, 2024**. Staff will coordinate with the California Department of Fish and Wildlife to confirm the project's eligibility to receive funds.

*If your project is eligible under Section 13103 (i), and a scientific collection permit is required and issued by the California Department of Fish and Wildlife, this will indicate that the project is eligible to receive Fish and Wildlife Propagation funds. Please send the scientific collection permit along with your grant application by the August 1, 2024 - 5:00 P.M. grant submission deadline. Scientific collection permits are not included in the grant application page limit.

The Fish and Wildlife Committee wishes to be acknowledged for its financial support of the project. FWC or staff review may be required prior to printing any written materials that receive funding. Please refer to the guidelines listed below:

- Grant recipients agree to obtain advance written approval from the FWC of any communication/written material that may reasonably be understood to represent the views of the FWC and to provide the FWC with reasonable opportunity to review, comment and approve the communication/written material.

Grant recipients may use the following standard language in making attributions for funding by the FWC:

- Attribution for full Grant funding: "This (research, publication, project, web site, report, etc.) was funded by the Contra Costa County Fish and Wildlife Committee."
- Attribution for partial Grant funding: "This (research, publication, project, web site, report, etc.) is funded in part by the Contra Costa County Fish and Wildlife Committee."

- 3) Project schedule - The project must be completed within a year from the date you receive notification of funding (by January 2026).
- 4) Project budget (itemized). The Fish and Wildlife Committee generally does not recommend funding for operating costs and overhead. Examples for these include staff salaries, health insurance, and operation costs such as electricity to run an office. If an hourly rate is listed, overhead costs need to be itemized separately. The Committee generally gives preference to funding material expenses (e.g. purchase of equipment and materials).
- 5) Annual budget for the applying organization (not itemized).
- 6) Statement describing the applying organization, listing the Board of Directors and officers of the organization, and listing all affiliated organizations.
- 7) Statement describing the qualifications of the sponsoring organization and participating individuals for completing the project.
- 8) List of individuals responsible for performing project and of individuals responsible for overseeing project.
- 9) Statement describing the status of permit approvals necessary to perform project (if applicable).
- 10) Request for an exception to the grant funding cost reimbursement requirement due to financial hardship or an exception for a small project under \$1,000. (This request does not count toward your page limit and is only required if requesting an exception.)

Format:

- Your proposal packet, including cover sheet and any attachments must not exceed four single-sided pages or two double-sided pages, 8.5 by 11 inches in size. Electronic submittals are preferred. Please use 11 point font or larger and ½ inch margins or larger on your pages. *If you submit more than 3 pages plus required cover sheet, your proposal may be disqualified without review.*
- If your project is eligible under Section 13103 (d), (h), (i), or (m) a copy of your draft proposal must be sent to the attention of Maureen Parkes at maureen.parkes@dcd.cccounty.us and received by **June 28, 2024**. (See exception for Section 13103 (i) on Page 1.)
- Do not attach an additional cover letter, brochures, posters, publications, CDs, DVDs, large maps or yellow-sticky paper (e.g. Post-It™).
- Your complete application packet including signature must **arrive by 5:00 p.m. on Thursday, August 1, 2024 (Pacific Daylight Time)** to be considered for funding. (Please note: A postmark of August 1, 2024 does not satisfy the submission deadline. If submitted after the deadline, your proposal will be disqualified).*

Your complete application should be:

Emailed: maureen.parkes@dcd.cccounty.us

or

Mailed or Hand Delivered: Contra County Fish & Wildlife Committee
c/o Contra Costa County Dept. of Conservation and Development
30 Muir Road
Martinez, CA 94553-4601
Attn: Maureen Parkes

*Staff will acknowledge receipt of each grant application. If you do not receive an email confirmation of receipt, contact Maureen Parkes prior to the deadline by calling 925-655-2909.

Final Checklist Before You Submit Your Proposal:

Please note that your proposal will not be considered if you provide more materials than required below:

- Signed Cover page (your proposal will be disqualified if it does not have your original signature on the cover page).
- 3 pages or less on your project description (any extra attachments such as a map and an organization budget will be counted as one of the three page limit.)
- If your project qualifies under Section 13013 (i) and you have been issued a scientific collection permit from the California Department of Fish and Wildlife please include it. (This is not a part of the page limit listed above.)
- Request for an exception to the grant funding cost reimbursement requirement due to financial hardship or an exception for a small project under \$1,000. (This is not a part of the page limit listed above and is only required if requesting an exception).

If you have questions regarding the Contra Costa County Fish and Wildlife Propagation Fund grant process, please contact Maureen Parkes: maureen.parkes@dcd.cccounty.us / (925) 655-2909.

California Fish and Game Code Section 13103.

Expenditures from the fish and wildlife propagation fund of any county may be made only for the following purposes:

- (a) Public education relating to the scientific principles of fish and wildlife conservation, consisting of supervised formal instruction carried out pursuant to a planned curriculum and aids to education such as literature, audio and video recordings, training models, and nature study facilities.
- (b) Temporary emergency treatment and care of injured or orphaned wildlife.
- (c) Temporary treatment and care of wildlife confiscated by the department as evidence.
- (d) Breeding, raising, purchasing, or releasing fish or wildlife which are to be released upon approval of the department pursuant to Sections 6400 and 6401 onto land or into waters of local, state, or federal agencies or onto land or into waters open to the public.
- (e) Improvement of fish and wildlife habitat, including, but not limited to, construction of fish screens, weirs, and ladders; drainage or other watershed improvements; gravel and rock removal or placement; construction of irrigation and water distribution systems; earthwork and grading; fencing; planting trees and other vegetation management; and removal of barriers to the migration of fish and wildlife.
- (f) Construction, maintenance, and operation of public hatchery facilities.
- (g) Purchase and maintain materials, supplies, or equipment for either the department's ownership and use or the department's use in the normal performance of the department's responsibilities.
- (h) Predator control actions for the benefit of fish or wildlife following certification in writing by the department that the proposed actions will significantly benefit a particular wildlife species.
- (i) Scientific fish and wildlife research conducted by institutions of higher learning, qualified researchers, or governmental agencies, if approved by the department. *
- (j) Reasonable administrative costs, excluding the costs of audits required by Section 13104, for secretarial service, travel, and postage by the county fish and wildlife commission when authorized by the county board of supervisors. For purposes of this subdivision, "reasonable cost" means an amount which does not exceed 3 percent of the average amount received by the fund during the previous three-year period, or three thousand dollars (\$3,000) annually, whichever is greater, excluding any funds carried over from a previous fiscal year.
- (k) Contributions to a secret witness program for the purpose of facilitating enforcement of this code and regulations adopted pursuant to this code.
- (l) Costs incurred by the district attorney or city attorney in investigating and prosecuting civil and criminal actions for violations of this code, as approved by the department.
- (m) Other expenditures, approved by the department, for the purpose of protecting, conserving, propagating, and preserving fish and wildlife.

* A scientific collection permit, if required and issued by the California Department of Fish and Wildlife, indicates that the project is eligible to receive Fish and Wildlife Propagation funds.

California Fish and Game Code Section 711.2. (a)

"For purposes of this code, unless the context otherwise requires, "wildlife" means and includes all wild animals, birds, plants, fish, amphibians, reptiles, and related ecological communities, including the habitat upon which the wildlife depends for its continued viability ..."

**Contra Costa County
2025 Fish and Wildlife Propagation Fund
Application Cover Page**

Office Use Only:

Project title:

Organization/Individual applying:

(Organization type: please check one – government, non-profit, for-profit, other (explain))

Address:

Telephone:

Fax:

E-mail:

Name and title of contact person:

One sentence summary of proposal:

Requested grant:

Proposal prepared by (name & title):

Signature (*Typing your name does not count as a signature. If this section is empty, your proposal will not be considered*):

Signed on _____