



AGENDA

CONTRA COSTA COUNTY Advisory Council on Aging

Wednesday, August 5, 2026

10:00 AM

500 Ellinwood Way, Pleasant Hill, CA.
Ice Breaker Room

Executive Committee

<https://cccouny-us.zoom.us/j/85300066691>

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above. The public may attend this meeting in person at the above location.

10:00 Call to Order, Roll Call, Introductions – Jill Kleiner, President

10:04 Approval of May 2026 Meeting Minutes (Revote)

Executive Committee Meeting Minutes 05-06-26

[26-2314](#)

10:06 Approval of June 2026 Meeting Minutes

Executive Meeting Minutes 06-03-2026

[26-3253](#)

10:08 Approval of July 2026 Officer Seminar Meeting Minutes

Executive Meeting Minutes 07-23-2026

[26-3254](#)

10:10 Area Agency on Aging Report – Tracy Murray, AAA Director

- General updates

10:35 President's Report – Jill Kleiner, ACOA President

- General updates
- APU updates for August General Meeting
- Officer seminar updates
- Holiday Potluck Planning for December General Meeting

11:00 Break

11:10 Committee Reports

- Membership & Nominating Committee – Kathryn Monroy-Dexter
- Planning Committee – Jill Kleiner
- Housing Committee – Kevin Donovan
- Health and Elder Abuse Awareness – Mike Wener
- Technology Committee – Steve Lipson
- Senior Mobility Action Council (SMAC) – Jim Donnelly and Bryan Harris

11:35 Legislative Committee and California Senior Legislature Update – Steve Lipson

11:40 Consent Items

June meeting (Revote):

- Approve Leave of Absences
 - Michael Wener: 5/20/2026
 - Sarah Green: Third Wednesdays of the month May – October 2026
- Appoint Shirley Krohn to Emeritus member
- Approve ACOA Alternate Members Document

August meeting:

- Approve Leave of Absence
 - Gerry La Londe-Berg: June 17, 2026

11:45 Public Comment

Next Executive Committee Meeting:

- Wednesday, September 2, 2026, 10:00am – 12:00pm

12:00 Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood Way, Pleasant Hill during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Thomas Weisbrich at 925 655-0776 or tweisbrich@ehsd.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2314

Agenda Date: 6/3/2026

Agenda #:

Advisory Council on Aging:

Executive Committee Meeting Minutes 05-06-26



Meeting Minutes - Draft

CONTRA COSTA COUNTY Advisory Council on Aging

Wednesday, May 6, 2026

10:00 AM

500 Ellinwood Way, Pleasant Hill, CA.
Ice Breaker Room

Executive Committee

<https://cccounty-us.zoom.us/j/85300066691>

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

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10:00 Call to Order, Roll Call, Introductions – Jill Kleiner, President
- called the meeting to order at 10:00am.

Present Kevin Donovan, Jill Kleiner, Steve Lipson, Kathryn
Monroy-Dexter, and Michael Wener

Excused Candace Evans, and Michelle Hayes

Absent Shirley Krohn, and Lorna Van Ackeren

10:05 Approval of April 2026 Minutes Meeting

approved

Motion: Lipson

Second: Donovan

Aye: Donovan, Kleiner, Lipson, Monroy-Dexter, and Wener

Absent: Krohn, and Van Ackeren

Result: Passed

[26-1844](#)

Attachments: [Executive Committee Meeting Minutes 04-01-26.pdf](#)

10:10 Area Agency on Aging Report – Tracy Murray, AAA Director

General Updates

- An update was provided on recruitment for the Area Agency on Aging (AAA) Manager position. A strong candidate had been identified; however, the candidate ultimately withdrew.
- The current recruitment cycle will close without a selected candidate, and the County plans to pause briefly before determining next steps for recruitment.

CDA 2030 Future Readying

- The group discussed the California Department of Aging (CDA) 2030 Future Readiness initiative, which aims to help Area Agencies on Aging (AAAs) respond to changing community needs. Proposed updates include establishing a core suite of required services for all AAAs, including case management services, which are already included in Contra Costa County's current IIIB RFP.
- Members reviewed proposed changes to AAA designation and oversight, including prioritizing counties in AAA designation decisions and expanding the conditions under which AAA status could be revoked. Concerns were raised regarding the broad scope of the proposal, lack of hearing requirements, and potential impacts on nonprofit AAAs and service continuity.
- The group also discussed proposed revisions to the Intrastate Funding Formula (IFF), including adjustments to funding factors that could significantly reduce funding for larger counties such as Contra Costa. Members noted that public comments are currently being accepted by email.
- Additional discussion focused on the proposed requirement that AAAs expend at least ninety percent (90%) of Older Americans Act funding annually to remain eligible for one-time-only (OTO) funding, with concerns raised regarding the impact of invoicing and reimbursement delays on compliance.

[26-1857](#)**Attachments:**[Revocation Language.pdf](#)[Public Comments – Revocation Status.pdf](#)[CDA - Opportunity for Public Participation on Changes to the IFF.p](#)[IFF Factor Update Summary by County.pdf](#)[What is Intrastate Funding Formula.pdf](#)

10:35 President's Report – Jill Kleiner

General updates

- Jill Kleiner shared general updates, including that May is recognized as Older Americans Month in California, with this year's theme being "Champion Your Health." A proclamation is scheduled to be presented at the upcoming Board of Supervisors meeting.
- Jill shared a request from Matt Hulse regarding the fiftieth (50th) anniversary celebration for Contra Costa Senior Legal Services, which will take place in September. In addition to the Elder Justice Award, the organization plans to recognize outstanding seniors and is requesting nominations from ACOA members. Jim Donnelly and Shirley Krohn were mentioned as potential nominees as well as others.
- Members were reminded that Senior Rally Day is scheduled for May 6 and Legislative Day for May 7.
- Jill also discussed planning for future ACOA officer elections, noting that Kevin has indicated that he will not seek the presidency in 2027. The nominating committee is expected to contact members in August, and an informational meeting will be announced at the May General Meeting for members interested in learning more about officer roles and responsibilities.

Website updates

- Jenny distributed an email outlining proposed website updates related to the new look and feel, and Jill Kleiner summarized the proposed changes for the committee.
- Members discussed accessibility improvements and noted that, although state deadlines for ADA website compliance have been postponed, improving accessibility remains a priority given the population served by ACOA.
- The committee reviewed suggested revisions submitted by committee chairs and discussed that additional changes could continue to be made after launch if needed.
- The Executive Committee expressed readiness to move forward with publishing the updated website based on the revisions reviewed.

Roles and Responsibilities updates

- The committee reviewed updates to the Roles and Responsibilities documents, and no additional revisions were proposed.
- The updated documents will be included for consideration at the May Membership Meeting.

ACOA Accomplishments for Outreach Presentation

- The committee reviewed accomplishments submitted by committee chairs for inclusion in the outreach presentation and discussed the need to simplify and shorten the content for presentation purposes.
- Members discussed limiting slides to accomplishment titles only, with additional details provided through speaker notes to avoid overcrowding slides. Topics discussed included SB 707, outreach presentations, strengthening recruitment efforts, and Bay Area digital inclusion initiatives.
- The presentation is intended to highlight key action items and accomplishments completed by the Council.
- Jill Kleiner and Thomas will work together to further condense the presentation bullet points for the slide deck.

26-1845

Attachments:

[ACOA Website Updated Feedback.pdf](#)

[ACOA Committees Roles Responsibilities Draft.pdf](#)

[Accomplishments for Outreach.pdf](#)

[ACOA Outreach Presentation Draft.pdf](#)

11:00 Break

DRAFT

11:10 Committee Reports

Membership – Kathryn Monroy-Dexter

- The meeting was facilitated by Thomas Lang in Kathryn Monroy-Dexter's absence.
- Membership reported that scheduling is underway for individuals interested in MAL positions, with a current waitlist in place; applications continue to be received and interviews are being scheduled.
- Thomas Lang also conducted an outreach presentation to the City of San Pablo.

Planning – Jill Kleiner

- The Planning Committee reviewed the CDA Future Readiness initiative and related updates.
- Members discussed the IIIB RFP panel review process, noting that several ACOA members volunteered to participate in proposal evaluations.
- The committee received a presentation from EHSD Navigators regarding their outreach efforts.
- Future agenda items may include a presentation from Medi-Cal program representatives, as well as potential collaboration with Workforce Services to support Medi-Cal outreach and education.
- The group discussed the use of updated heat maps showing concentrations of Medi-Cal enrollees, most recently updated by EHSD in February 2026, to support targeted outreach efforts.
- It was also noted that a site visit to MOWDR is scheduled for May 22.

Housing – Kevin Donovan

- Jennifer Cannon, Senior Emergency Planning Coordinator with the Contra Costa County Office of the Sheriff, Office of Emergency Services, presented on emergency preparedness.
- She shared an organizational overview outlining the various agencies and partners involved in emergency planning and response, highlighting the breadth of coordination across the system.
- Upcoming agenda items include a Justice in Aging presentation on HR1 impacts on state and county systems and affordable housing, followed by a June update from Joseph Villarreal and a Richmond representative discussing homeowners associations (HOAs) and their impacts on seniors.

Health and Elder Abuse Prevention – Dr. Mike Wener

- Mary Blundberg from the Contra Costa County District Attorney's Office, serving as lead attorney for elder abuse, provided a presentation on health and elder abuse prevention efforts.
- It was noted that a presenter tracking system has been developed for senior facilities, along with a contact log covering approximately five to six (5–6) senior centers and associated outreach contacts.
- A new speaker vetting strategy was discussed, including a standardized review document, which will be shared with Jill Kleiner and Tracy Murray.
- The next meeting will feature a workshop-style presentation by Dr. Mike Wener on Advance Health Care Directives, including an instructional walkthrough designed to support participants in completing the document or understanding how to do so independently.

Legislative – Steve Lipson

- Steve Lipson reported that SB 971 ("Health Aging Community Partnerships Program") has passed unanimously through the Human Services Committee, following prior approval in the

Health Committee.

- The bill would support partnerships among Area Agencies on Aging (AAAs), schools, libraries, community centers, and other entities to expand educational and supportive programs for older adults.
- The bill is expected to proceed to the Senate floor and, if approved, move to the Assembly. It is anticipated to be piloted in either Orange County or Contra Costa County and does not include dedicated funding.

Technology – Steve Lipson

- Steve Lipson provided an update on recent AI developments, including new model releases such as Gemini 3, and discussed opportunities for sharing information on how these tools may be relevant to older adults.
- The group discussed how emerging AI technologies intersect with policy considerations and how AI tools might be appropriately incorporated into future work.
- It was noted that the Legislative Council currently does not permit the use of AI-generated content and discourages submission of materials created with AI assistance.

Transportation – Jim Donnelly

- Haleema Bharoocha-Jobe provided a presentation on the Accessibility Advisory Committee (AAC) and its travel training program, including opportunities for coordination with SMAC.
- The group discussed how AAC and SMAC can better complement one another, with AAC primarily serving a more structured, report-based function and SMAC positioned as a more interactive and open forum for discussion.
- A new representative from Tri Delta Transit attended the meeting. Attendance was noted as low among both ACOA members and county transportation providers.
- Candace Evans announced she will be stepping down from her role as Transportation Chair as well as resigning from the ACOA, and Jim Donnelly indicated he will serve in an interim capacity through the end of the calendar year with a focus on rebuilding and strengthening SMAC engagement.

11:40 Consent Items

Leave of Absence Requests:

- Deborah Wiener: 8/19/2026, 10/21/2026
- Kathryn Monroy-Dexter: 4/15/2026
- Michelle Hayes: 5/1/2026 – 5/31/2026
- Candace Evans: 3/1/2026-7/31/2026

approved

Motion: Donovan

Second: Wener

Aye: Donovan, Kleiner, Lipson, Monroy-Dexter, and Wener

Absent: Krohn, and Van Ackeren

Result: Passed

11:45 Public Comment

- It was noted that Mike and Thomas will be absent from the June Executive Meeting and will instead provide a brief written update to Jill Kleiner via email.
- Lorna will provide a brief history of CSL at the General Meeting. Additionally, each of the three (3) CSL applicants will give a brief one- to two-minute (1–2 minute) statement introducing themselves and their qualifications.

11:59 Next Meeting

- Wednesday, June 3rd, 2026, 10:00 a.m. – 12:00 p.m.

12:00 Adjournment

- The meeting adjourned at 11:49 am

For Additional Information Contact:

- Thomas Weisbrich at 925 655-0776 or tweisbrich@ehsd.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-3253

Agenda Date: 8/5/2026

Agenda #:

Advisory Council on Aging:

Executive Committee Meeting Minutes 06-03-26



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Advisory Council on Aging

Wednesday, June 3, 2026

10:00 AM

500 Ellinwood Way, Pleasant Hill, CA.
Ice Breaker Room

Executive Committee

<https://cccouny-us.zoom.us/j/85300066691>

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10:00 Call to Order, Roll Call, Introductions – Jill Kleiner, President
- Jill Kleiner, ACOA President, called the meeting to order at 10:03am

Present	Kevin Donovan, Michelle Hayes, Jill Kleiner, Steve Lipson, and Kathryn Monroy-Dexter
Absent	Lorna Van Ackeren, and Michael Wener
Non-voting	Jim Donnelly

10:05 Approval of May 2026 Meeting Minutes

Approval of Minutes (May 2026):

Minutes Amended: None

Motion: Kevin Donovan

Second: Jim Donnelly – Need to Redo vote

Emeritus Members are not permitted to Motion or Second items.

Executive Committee Meeting Minutes 05-06-26

[26-2314](#)

10:10 Housing Report – Kevin Donovan, ACOA VP & Nhang Luong, AAS Program Coordinator

- Kevin Donovan and Nhang Luong presented the updated No Place to Call Home PowerPoint, which has been developed and refined by the Housing Committee, with recent revisions by Kevin Donovan, Nhang Luong, and Marilyn Fowler.
- The presentation was redesigned to be more adaptable, allowing for both brief (10–15 minute) and expanded presentations, with an emphasis on being impact-driven, data-informed, visually engaging, and accessible to a variety of audiences.
- The Executive Committee reviewed the revised slide deck and provided feedback on ways to improve its clarity and impact for public presentations. The importance of co-sponsoring the presentation with H3 was also discussed to ensure alignment with the County's Master Plan on Aging and homelessness initiatives.

No Place To Call Home

[26-2315](#)

10:25 Area Agency on Aging Report – Tracy Murray, AAA Director

General Updates

- Following an unsuccessful recruitment for the AAA Program Manager position, AAA will announce a Temporary Upgrade (TU) opportunity for current County employees. Leadership also plans to review the job classification to explore if revisions can be made to broaden eligibility.
- The State Senate has indicated it does not support CDA's trailer bill establishing the Intrastate Funding Formula (trailer to SB 1249) and has proposed delaying implementation by one year, pending action by the State Assembly. C4A continues to advocate for a more transparent and collaborative process to revise the funding formula.
- AAA issued the IIIB and Measure X Requests for Proposals. Ten proposals were funded, and two were eliminated for not passing fiscal review. An additional RFP for IIIB services may be released in the coming months.

10:50 President's Report – Jill Kleiner, ACOA President

General updates

- The Executive Committee is recommending that Shirley Krohn be appointed as an Emeritus Member in recognition of her longstanding service, including serving twice as ACOA President and as a long-time CSL representative.
- Jill proposed hosting a one-hour leadership information session to encourage future officer participation by reviewing the roles of each officer position, featuring a panel of current and former officers, and providing opportunities for attendees to speak with officers. The group also discussed the need to ensure the event complies with Brown Act requirements and whether it should be held as a special meeting.

Website updates

- Updates recommended by the Technology Committee were incorporated and are now live on the website.
- Appreciation was expressed to Jenny Lam for coordinating the new website look and feel.

Member roster signups

- ACOA is developing a member roster with an opt-in process for members who wish to be included.
- The roster will include members' names, email addresses, and phone numbers and will be organized alphabetically by last name.
- Members who are not present will be contacted individually by AAA staff to confirm their participation.

11:00 Break

11:05 ACOA Outreach Presentation

- The final ACOA Outreach Presentation has been completed and includes an updated accomplishments slide.

11:10 Committee Reports

Membership – Kathryn Monroy-Dexter

- The Membership Committee will consider which alternate member should fill the newly vacant Member-at-Large (MAL) position following Shirley Krohn's transition and will then review the waitlist to identify candidates to fill the vacant alternate position. Jenny is reaching out to individuals on the waitlist to confirm continued interest and update the list.
- Guidelines for alternate members were developed to clarify their roles and reinforce that alternates remain active participants in ACOA.
- The committee plans to review the buddy program and evaluate its effectiveness, including successes and challenges to date. Lorna Van Ackeren has agreed to reach out to cities to recruit ACOA representatives, with a focus on filling city vacancies that have remained open for extended periods.

Planning – Jill Kleiner

- The Planning Committee discussed holding one additional Information & Assistance (I&A) focus group in September in Danville.
- The committee debriefed on the MOWDR site visit and identified the PACE Center in El Sobrante as the next potential site visit; while the program is not AAA-funded, members felt the visit would still be valuable and educational for ACOA.
- The committee is reviewing progress toward Area Plan Update objectives, with updates to be discussed at the June committee meeting and reported out at the August general meeting.

Housing – Kevin Donovan

- In May, the Housing Committee hosted Justice in Aging for a presentation on Medicare, as well as updates on HUD impacts and newly introduced work requirements for certain benefits programs.
- The June 15 meeting will include a presentation on homeowners associations (HOAs), including how they operate and how HOA requirements can impact older adults, particularly in communities such as Rossmoor. The committee will also hear from Teresa Anderson from Tim Grayson's office regarding three bills authored by Assemblymember Grayson that are moving through the Senate.
- The committee is planning an August presentation from Joseph Villareal with the County Development team and will provide additional details as they become available.

Health and Elder Abuse Prevention – Dr. Mike Wener

- Dr. Mike Wener was not present for the meeting.
- The June meeting will include a presentation from Dr. Wener on diabetic foot health.

Legislative – Steve Lipson

- SB 971, the Older Adult Education Bill, cleared the Senate Health Committee, the Senate Human Services Committee, and the Senate floor vote, and will now move to the Assembly. AARP has officially endorsed the bill, which is expected to support continued momentum, and there is currently no known opposition.
- New CSL members were elected following the last ACOA General Meeting and will be officially sworn in during October; they will receive training in the meantime.
- The future role and structure of the Legislative Committee will be discussed, with a recommendation to include it as a dedicated agenda item rather than under committee reports during Executive and General Committee meetings at this time.

Technology – Steve Lipson

- The Technology Committee discussed emerging legislation related to fraud and scams, including concerns around “mule accounts” that can unintentionally involve older adults and caregivers who believe they are participating in legitimate work-from-home opportunities.
- The committee discussed the impacts of these scams, including potential long-term consequences such as restrictions on online banking access for individuals involved in fraudulent transactions.

Transportation – Jim Donnelly

- The Transportation Committee’s June meeting was cancelled but will be held in July instead. Riki Juster will present on Lamorinda Spirit Van and its 20 years of service.
- SMAC will present to the Accessibility Advisory Committee (AAC) in June to begin fostering collaboration between the groups.
- SMAC will develop a presentation for the AAC, with Jim Donnelly working with AAA staff to ensure the materials are reviewed and approved by the County.

ACOA Alternate Membership

[26-2316](#)

11:40 Consent Items

- Approve Leave of Absences
 - Michael Wener: 5/20/2026
 - Sarah Green: Third Wednesdays of the month May – October 2026
- Appoint Shirley Krohn to Emeritus member
- Approve ACOA Alternate Members Document

Approval of Consent Calendar:

Motion: Jim Donnelly

Second: Steve Lipson

Consent Calendar will be revoted on during the August Executive Committee meeting, since Emeritus Members are not permitted to Motion or Second items.

11:45 Public Comment

- None

Next Executive Committee Meeting:

- Wednesday, August 5, 2026, 10:00am – 12:00pm
- Please note: The Executive Committee will not meet in July

12:00 Adjournment

- The meeting adjourned at 12:00pm.

For Additional Information Contact:

Thomas Weisbrich at 925 655-0776 or tweisbrich@ehsd.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-3254

Agenda Date: 8/5/2026

Agenda #:

Advisory Council on Aging:

Executive Committee Meeting Minutes 07-23-26



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Advisory Council on Aging

Thursday, July 23, 2026

2:00 PM

500 Ellinwood Way, Pleasant Hill, CA.
Boardroom

Executive Committee - ACOA Officer Seminar
<https://cccouny-us.zoom.us/j/86577337955>

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

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2.:00 Call to Order, Roll Call, Introductions – Jill Kleiner, President

- Jill Kleiner, ACOA President, called the meeting to order at 2:02pm.

Present Kevin Donovan, Michelle Hayes, Jill Kleiner, Kathryn
Monroy-Dexter, Lorna Van Ackeren, and Michael Wener

Absent Steve Lipson

Late Bryan Harris

Non-voting Jim Donnelly, Marilyn Fowler, Gerry LaLonde-Berg, Thomas
Lang, Indy Sekhon, and Teresa Wright

2:10 Presentation: ACOA Officer Seminar (Who are the Officers?, What are the Officer Duties? Panel Discussion)

- Jill Kleiner provided an overview of ACOA officer positions, terms, responsibilities, election timelines, and the expected time commitment, while sharing her experiences serving as President. Kevin Donovan discussed the Vice President role and shared his experiencing serving over the past year.
- Michelle Hayes reviewed the Secretary/Treasurer's responsibilities and discussed potential future bylaw amendments to transition the Secretary/Treasurer position to a Secretary-only role and potentially broaden the role.
- Committee chair responsibilities were also reviewed.
- Current and former officers, including Lorna Van Ackeren, Mike Wener, and Jim Donnelly, participated in a panel discussion on leadership experiences, accomplishments, challenges, and the importance of ACOA's advocacy role.
- The presentation concluded with a question-and-answer session focused on leadership challenges, effective governance, and advice for prospective officers. Members were reminded that the nominating committee will be formed in August for the upcoming officer election process with elections at the December General meeting.

ACOA Officer Seminar Presentation

[26-3197](#)

3:25 Public Comment

- None

Next Executive Committee Meeting:

- Wednesday, August 5th, 2026, 10am to 12pm

3:30 Adjourn

- The meeting adjourned at 3:30pm.

For Additional Information Contact:

Thomas Weisbrich at 925 655-0776 or tweisbrich@ehsd.cccounty.us