

# CONTRA COSTA COUNTY

Administration Building | 1025 Escobar St., Martinez, CA



## AGENDA

**Tuesday, March 17, 2026**

**1:00 PM**

### **FIRE PROTECTION DISTRICT**

*Board of Directors*

*DIANE BURGIS, CHAIR*

*JOHN GIOIA*

*CANDACE ANDERSEN*

*KEN CARLSON, VICE CHAIR*

*SHANELLE SCALES-PRESTON*

*LEWIS BROSCHARD, FIRE CHIEF, (925) 941-3300*

*MONICA NINO, COUNTY ADMINISTRATOR AND CLERK OF THE  
BOARD OF SUPERVISORS, (925) 655-2075*

The public may attend the Board meeting in person and remotely via call-in or Zoom. Board meetings are televised live on Comcast Cable 27, ATT/U-Verse Channel 99, and WAVE Channel 32, and can be seen live online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). Meetings of the Board are closed-captioned in real time. For real time translation of the Board of Supervisors meeting, please go to the Wordly website: <https://attend.wordly.ai/join/UPPW-1508>.

Persons who wish to address the Board during public comment or with respect to an item on the agenda may comment in person or may call in during the meeting by dialing 1 855-758-1310 access code: 81863939331. A caller should indicate they wish to speak on an agenda item by pushing "#2" on their phone. Persons who wish to address the Board in person should complete the form provided for that purpose. Access via Zoom is also available using the following link: <https://cccouny-us.zoom.us/j/81863939331>. Those participating via Zoom should indicate they wish to speak on an agenda item by using the "raise your hand" feature in the Zoom app. To provide contact information, please contact Clerk of the Board at [clerkoftheboard@cob.cccounty.us](mailto:clerkoftheboard@cob.cccounty.us) or call 925-655-2000. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the Board will continue the meeting in person without remote access.

Public comments generally will be limited to two minutes per speaker. In the interest of facilitating the business of the Board, the total amount of time that a member of the public may use in addressing the Board on all agenda items is 10 minutes. Your patience is appreciated.

A lunch break or closed session may be called at the discretion of the Board Chair. Staff reports related to open session items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov).

### **1:00 P.M. Convene and call to order**

- 1. CONSIDER CONSENT ITEMS (Items listed as C.1 through C.13 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Director. Items removed from the Consent Calendar will be considered with the Discussion Items.**
- 2. PRESENTATIONS**
  - PR.1 PRESENTATION honoring Chief Lewis Broschard on the occasion of his retirement. (Chair Burgis)
- 3. DISCUSSION ITEMS**
  - D.1.** CONSIDER terminating the Pension Obligation Bond Stabilization Fund and transferring the balance to the Contra Costa County Employee Retirement Association and the Fire District's Capital Construction Fund. (Lewis Broschard, Fire Chief) [26-1112](#)

**Attachments:** [POB Stabilization Fund Presentation 3-17-26](#)

- D.2.** CONSIDER adopting Ordinance No. 2026-06, an ordinance authorizing the Contra Costa County Fire Protection District to increase its emergency ambulance service fees effective May 1, 2026. (Lewis Broschard, Fire Chief) [26-972](#)
- Attachments:** [CCCFPD Ambulance Services Fee Ordinance Effective 5.1.2026](#)
- D.3.** CONSIDER accepting a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives. (Lewis Broschard, Fire Chief) [26-1107](#)
- Attachments:** [Girls Empowerment Camp 2026 Flyer](#)  
[APOT Report March 2026](#)  
[Fire Chief Report - March 17, 2026](#)
- D.4 PUBLIC COMMENT (2 Minutes)
- 4. CONSENT ITEMS**
- C.1.** ADOPT Resolution No. 2026-79 approving a Side Letter with IAFF, Local 1230 and Contra Costa County Fire Protection District regarding the newly established classifications of Supervising Fire District Dispatchers (REHA and REHB). [RES 2026-79](#)
- Attachments:** [2026\\_0213\\_Supervising Fire District Dispatchers Side Letter 1230](#)
- C.2.** ADOPT FPD Resolution No. 2026-02 recognizing Fire Chief Lewis Broschard on his upcoming retirement from the Contra Costa County Fire Protection District, as recommended by Supervisor Burgis. [FPD-RES 2026-02](#)
- C.3.** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Fire Chief, to execute a purchase order with US Digital Designs by Honeywell, for an amount not to exceed \$200,000 to purchase and upgrade fire station alerting systems hardware and software.(100% CCCFPD EMS Transport Fund) [26-965](#)
- C.4.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with DroneSense, Inc., in an amount not to exceed \$25,000 to manage all maintenance records and provide video download capabilities for Unmanned Aerial Systems (UAS), for the period March 29, 2026 through March 28, 2027. (100% CCCFPD General Operating Fund) [26-966](#)
- C.5.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a cooperative agreement with Dominican University of California to allow Sport Performance graduate students to complete internship hours with the Contra Costa County Fire Protection District in support of the Operations Division's Mental Performance Program, for the period April 1, 2026 through March 31, 2031. (No fiscal impact) [26-967](#)
- C.6.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with A&P Helicopters, in an amount not to exceed \$2,945,000 for aerial firefighting services during an approximately 180-day period commencing on or about May 1, 2026. (100% CCCFPD General Operating Fund) [26-1104](#)

- C.7. APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a purchase order with Apex Rents, Inc., in an amount not to exceed \$95,000, for the rental of one Cat 140M3 motor grader to maintain and resurface fire roads throughout the county for the period April 1, 2026 through March 31, 2027. (100% CCCFPD General Operating Fund) [26-968](#)
- C.8. APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a Master Software-as-a-Service (SaaS) Agreement with Fire Aside, Inc. in an amount not to exceed \$25,000 for a defensible space inspection and wildfire mitigation management platform, for an initial three-year term. (100% CCCFPD General Fund) [26-969](#)
- C.9. APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with the Moraga-Orinda Fire Protection District, in an amount not to exceed \$500,000 for fuel mitigation and hazard abatement, effective March 1, 2026 through July 31, 2028. (100% Moraga-Orinda Funds) [26-1105](#)
- C.10. ACCEPT the 2025 Occupancy Inspection Compliance Report and adopting FPD Resolution No. 2026-04 acknowledging receipt of the report, pursuant California Health and Safety codes. [FPD-RES 2026-04](#)
- C.11. ESTABLISH the Measure O Committee and APPROVE Measure O Committee composition, Bylaws, and Ethics Policy. (No Fiscal Impact) [26-970](#)
- Attachments:** [Attachment A RHFPD Ordinance 2016-1](#)  
[Attachment B Measure O Committee Bylaws](#)  
[Attachment C Measure O Committee Ethics Policy](#)
- C.12. DENY claim filed by Emalee McNally for Decedent Roin Flynn. [26-971](#)
- C.13. DECLARE as surplus, and AUTHORIZE the Fire Chief, or designee, to dispose of a Type 1 fire engine and APPROVE the donation of the fire engine to the Suisun City Department in Solano County. (No fiscal impact) [26-1106](#)

#### ADVISORY COMMISSION

The Contra Costa County Fire Protection District Advisory Fire Commission is scheduled to meet next on Monday, April 13, 2026 at 7:00 p.m. at their Administrative Office, 4005 Port Chicago Highway, Suite 250, Concord, CA 94520.

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

**GENERAL INFORMATION**

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Directors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board before the Board votes on the motion to adopt. Each member of the public will be allowed two minutes to comment on the entire consent agenda.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for public testimony. Each speaker during public testimony will be limited to two minutes. After public testimony, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Directors, 1025 Escobar Street, First Floor, Martinez, CA 94553 or to [clerkoftheboard@cob.cccounty.us](mailto:clerkoftheboard@cob.cccounty.us).

Time limits for public speakers may be adjusted at the discretion of the Chair.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000.

Anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda may contact the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.

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**DISCLOSURE OF CAMPAIGN CONTRIBUTIONS**

Pursuant to Government Code section 84308 (the Levine Act), members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (except for contracts exempt from the Levine Act under Government Code section 84308(a)), franchises, discretionary land use permits and other entitlements, if the Board member received, within the previous 12 months, more than \$500 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$500 to a Board

member within the previous 12 months are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member, and may be made either in writing to the Clerk of the Board of Supervisors before the subject hearing or by verbal disclosure at the time of the hearing.

#### Glossary of Acronyms, Abbreviations, and other Terms

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. For a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings, please visit <https://www.contracosta.ca.gov/8464/Glossary-of-Agenda-Acronyms>.