



# CONTRA COSTA COUNTY

## AGENDA

### Community Advisory Board on Public Safety

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Thursday, January 9, 2025

10:00 AM

50 Douglas Dr., Martinez |  
<https://us06web.zoom.us/j/82631718242> |

Call in: (669) 900-6833 |

Meeting ID: 826 3171 8242 |

Access Code: 717827

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#### **CAB Outreach & Community Engagement Subcommittee Special Meeting**

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. CONSIDER approving the Record of Action from the December 17, 2024, CAB Outreach & Community Engagement (OCEC) Subcommittee Meeting. [25-43](#)  
**Attachments:** [DRAFT CAB Outreach & Community Engagement \(OCEC\) Subcommittee Record of Action - December 17, 2024](#)
4. Discuss CAB Retreat 2025 [25-44](#)  
**Attachments:** [DRAFT 2025 CAB Retreat Agenda](#)
5. The next meeting is currently scheduled for Tuesday, February 25, 2025, at 11 a.m.
6. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Gariana Youngblood, Committee staff  
[gariana.youngblood@orj.cccounty.us](mailto:gariana.youngblood@orj.cccounty.us)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-43

**Agenda Date:** 1/9/2025

**Agenda #:** 3.

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Advisory Board: CAB Outreach & Community Engagement Subcommittee

Subject: Record of Action - December 17, 2024

Presenter: Gariana Youngblood, ORJ Staff

### Information:

CONSIDER approving the Record of Action from the December 17, 2024, CAB Outreach & Community Engagement Subcommittee meeting.

### Referral History and Update:

County ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and decisions made in the meeting. Attached for the Subcommittee's consideration is the Record of Action for the Subcommittee's December 17, 2024, meeting.

### Recommendation(s)/Next Step(s):

Review and provide any edits/corrections, if necessary, before approval.



# CONTRA COSTA COUNTY

## Committee Meeting Minutes

### Community Advisory Board on Public Safety

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Tuesday, December 17, 2024

11:00 AM

50 Douglas Dr., Martinez |

<https://us06web.zoom.us/j/81226263372> |

Call in: (669) 900-6833 |

Meeting ID: 812 2626 3372 |

Access Code: 885306

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#### Outreach & Community Engagement (OCEC) Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Marcus Dawal called the CAB OCEC Subcommittee meeting to order at 11:04 a.m.

1. Roll Call and Introductions

**Present** Marcus Dawal, Demetria Lawrence, Brenda Lee, and Alexandria Spearman

**Late** Nicole Green

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Public comment received

Discussion: See video for more information: <https://youtu.be/oIWjOMY8Jkc>

3. CONSIDER approving the Record of Action from the November 19, 2024, CAB Outreach & Community Engagement (OCEC) Subcommittee Meeting. [24-4260](#)

**Attachments:** [DRAFT CAB Outreach & Community Engagement Subcommittee Record of Action - November 19, 2024](#)

**Motion:** Spearman

**Second:** Lee

**Aye:** Dawal, Lawrence, Lee, and Spearman

**Late:** Green

**Result:** Passed

4. CONSIDER approving CAB Application for New Membership to be Considered for Approval by Full Body. [24-4261](#)

**Attachments:** [CAB Application - Larry Graham](#)

Discussion held

Motion to CONSIDER approving CAB Application for New Membership to be Considered for Approval by Full Body will be ajenized at the next CAB OCEC Subcommittee meeting in February.

Discussion: See video for more information: <https://youtu.be/oIWjOMY8Jkc>

5. Discuss CAB Retreat 2025 [24-4262](#)

**Attachments:** [CAB Retreat Materials](#)

Discussion held

Public comment received

Discussion: See video for more information: <https://youtu.be/oIWjOMY8Jkc>

6. The next meeting is currently scheduled for Tuesday, February 25, 2025, at 11 a.m. (Tentative)

CAB OCEC Subcommittee Special meeting scheduled for Thursday, January 9, 2025, at 10 a.m.

Next Steps:

- Discuss CAB Retreat 2025

7. Adjourn

The meeting was adjourned at 12:30 p.m. by Marcus Dawal. The next scheduled meeting of the Subcommittee is Thursday, January 9, 2025, at 10 a.m.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Gariana Youngblood, ORJ Staff  
[gariana.youngblood@orj.cccounty.us](mailto:gariana.youngblood@orj.cccounty.us)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-44

**Agenda Date:** 1/9/2025

**Agenda #:** 4.

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Advisory Board: CAB Outreach & Community Engagement Subcommittee (OCEC)

Subject: CAB Retreat 2025

Presenter: Gariana Youngblood, ORJ Staff

### Information:

Discuss the agenda and materials for the 2025 CAB Retreat.

### Referral History and Update:

The Outreach & Community Engagement Subcommittee of the CAB has been assigned the task of organizing the CAB retreat for the upcoming year. The purpose of this retreat is to provide both new and returning CAB members and community members with an overview of CAB and AB 109.

### Recommendation(s)/Next Step(s):

Review and provide any edits/corrections, if necessary, before approval.

**2025 RETREAT AGENDA: Morning Session**  
**JANUARY 25, 2025**

Time	Topic/Activities	
<b>STEP 1: LEARNING TOGETHER</b>		
<p>9:00 AM - 20 min</p> <p><b>*Slides 1-5</b></p>	<p><b>Welcome &amp; Housekeeping</b></p> <ul style="list-style-type: none"> <li>• Welcome (CAB Leadership Team welcomes everyone else as important contributors and participants.)</li> <li>• Roll call of members/Introductions</li> <li>• Approval of Record of Action [VOTE]</li> <li>• Agenda &amp; Overview of the CAB Retreat (i.e. State the purpose &amp; goals of the Retreat)</li> <li>• Intro Icebreaker               <ul style="list-style-type: none"> <li>• Yarn-breaker (Common Threads)</li> </ul> </li> </ul>	<p><b>Nicole Green, CAB Chair</b></p> <p><b>Calls meeting to order</b></p>
<p>9:20 AM -45 min</p> <p><b>*AB 109: Slides 5-8</b></p> <p><b>*CCC Local Landscape: Slide 9 -14</b></p>	<p><b>AB 109: History &amp; Intent CAB and CCP / CCC Local Landscape &amp; Structures</b></p> <ul style="list-style-type: none"> <li>• Overview of History of AB 109 (mass incarceration and reforms)               <ul style="list-style-type: none"> <li>○ <b>Discussion Questions on Presented Information</b> <ul style="list-style-type: none"> <li>• What stands out?</li> <li>• What surprises you, what questions does it raise?</li> <li>• What changes do you think that AB109 is striving to make?</li> <li>• Introduce idea of Justice Reinvestment</li> </ul> </li> </ul> </li> <li>• CCC Local Landscape &amp; Structures               <ul style="list-style-type: none"> <li>○ What is CCP, CAO, PPC, BOS, CAB</li> <li>○ Remember the differences:                   <ul style="list-style-type: none"> <li>• State/Prison/CDCR/Parole</li> <li>• County/Jail/Sheriff/Probation</li> </ul> </li> </ul> </li> </ul>	<p><b>Patrice Guillory</b></p>
<p>10:05 AM - 10 min</p> <p><b>*Slide 15</b></p>	<p><b>Break</b></p>	
<p>10:15 AM - 25 min</p> <p><b>*Slides 16 – 22</b></p> <p><b>Reflection Questions: Slides 23-24</b></p>	<p><b>AB 109 &amp; the Money:</b>          How we ended up with community money, when that started, how much it is, how (process, amounts, and purposes) it's been distributed so far within the County: Where it generally goes  <i>(See in Agenda Packet)</i></p>	<p><b>Patrice &amp; Justin</b></p>
<p>10:40 AM - 45 min</p> <p><b>*ORJ Slides 25-30 (Remove slides and add presentation slides)</b></p> <p><b>*Reflection Question: Slide 31</b></p>	<p><b>Presentation (Probation &amp; Office of Reentry &amp; Justice)</b></p> <ul style="list-style-type: none"> <li>• Roles &amp; Responsibilities</li> <li>• Goals &amp; Outcomes</li> <li>• Relationship to CAB</li> <li>• Provide Overview of AB 109 Caseload (Probation)</li> <li>• Service Utilization (Probation)</li> <li>• Referral Process (Probation)</li> <li>• Gaps (Probation)</li> <li>• Strategic Plan</li> <li>• Program Evaluation (ORJ)</li> <li>• Contracts (ORJ)</li> </ul>	

	<ul style="list-style-type: none"><li>• Reporting (ORJ)</li></ul>	
<b>11:30 AM</b> <b>Slide: 32</b>	<b>Lunch</b>	



**2024 RETREAT AGENDA: Afternoon Session**  
**January 25, 2025,**

Time	Topic/Activities	
12:30 PM - 10 min	Meeting resumes <ul style="list-style-type: none"> <li>Roll call of Members</li> <li>Introductions of new arrivals</li> </ul>	Nicole Green, Chair
12:40 PM - 10 mins  Slides: 1-5	<b>Clarify Meeting's Goals + Recap</b> <ul style="list-style-type: none"> <li>Brief reminder of the retreat's purpose (i.e. orient new &amp; old members, priority-setting, and action-planning for the upcoming year) and methods throughout the retreat are meant to be participatory and built on shared knowledge.</li> <li>Review Afternoon Session Goals</li> <li>Recap Morning Session <ul style="list-style-type: none"> <li>Does the membership have any clarifying questions about what we learned this morning?</li> </ul> </li> </ul>	Nicole Green, Chair
12:50 PM - 40 min  CAB Overview Slide: 6-11  *CAB accomplishments: Slides 12-15  *Policy Rec: Slides: 16-17  Organize: Slides: 18-22  Tips: Slides:23-24	<b>Community Advisory Board (CAB)</b> <ul style="list-style-type: none"> <li>Purpose &amp; Function <ul style="list-style-type: none"> <li>Overview of CAB (Alexandria) – 10 mins <ul style="list-style-type: none"> <li>Purpose &amp; Function</li> <li>CAB Standing Committees</li> <li>Discuss CAB General Meeting Requirements &amp; Schedule 2025</li> </ul> </li> <li>Overview of CAB Accomplishments <ul style="list-style-type: none"> <li>Per Subcommittee <ul style="list-style-type: none"> <li>Outreach &amp; Community Engagement (OCEC)</li> <li>Programs &amp; Services (Tiffany)</li> <li>Policy &amp; Budget (Justin)</li> </ul> </li> </ul> </li> <li>CAB Policy Recommendations (Nicole &amp; Justin) – 10 mins <ul style="list-style-type: none"> <li>CAB Policy &amp; Budget Recommendations – FY 25-26 (See in Agenda Packet)</li> <li>AB 109 Excess Funds (See in Agenda Packet)</li> </ul> </li> </ul> </li> <li><b>Organizing Ourselves to Do the Work (Nicole) - 10 mins</b> <ul style="list-style-type: none"> <li>Overview of CAB Subcommittees Key Functions</li> <li>Organizing CAB Subcommittees</li> <li>Discuss Subcommittee Meeting Schedule 2025</li> </ul> </li> <li><b>Tips for Successful Engagement (Patrice &amp; Gariana) – 10 mins</b> <ul style="list-style-type: none"> <li>Review Advisory Handbook (See in Agenda Packet)</li> <li>Review Operating Guidelines (See in Agenda Packet)</li> </ul> </li> </ul>	Alexandria Spearman  Patrice and Gariana
1:30 PM - 10 min *Slide: 25	Break	

<p><b>1:40 PM - 20 min</b></p> <p><b>Slide 26-27</b></p>	<p><b>CAB Ambassador Program Review</b></p> <ul style="list-style-type: none"> <li>• CAB Ambassador Program Tool Kit <i>(See in Agenda Packet)</i> <ul style="list-style-type: none"> <li>○ Discuss Ambassador Program Timeline (i.e. when to schedule and complete Ambassadors meetings)</li> <li>○ Follow-up Process</li> </ul> </li> </ul>	<p><b>Patrice &amp; Gariana</b></p>
<p><b>2:00 PM - 20 min</b></p> <p><b>Slide: 28</b></p> <p><b>Discussion Questions: Slides: 29</b></p>	<p><b>CAB: Future Work</b></p> <ul style="list-style-type: none"> <li>• Invite Stakeholders to CAB General Meeting <ul style="list-style-type: none"> <li>○ Discuss what agencies you would like to invite to CAB for a presentation on their roles &amp; responsibilities</li> </ul> </li> </ul> <p>Discussion Questions:</p> <ul style="list-style-type: none"> <li>• What's different now, compared to previous year?</li> <li>• What should be CAB's goals/priorities for 2024?</li> <li>• Are there any NEW activities or areas for CAB to consider within the charge and scope of the body?</li> <li>• Which areas are you most looking forward to working on this year?</li> </ul>	<p><b>Nicole</b></p>
<p><b>2:20 PM - 10 min</b></p> <p><b>Slide: 30</b></p>	<p><b>Review and Reflect</b></p> <p><b>Reflection Questions:</b></p> <ul style="list-style-type: none"> <li>• How do you feel about the work going forward?</li> <li>• Discuss Next Steps</li> <li>• Closing &amp; Thank You</li> </ul>	<p><b>Nicole Green</b></p>
<p><b>2:30 PM</b></p> <p><b>*Slide:31</b></p>	<p><b>Adjourn</b></p>	<p><b>Nicole Green</b></p>