



AGENDA

CONTRA COSTA COUNTY Advisory Council on Aging

Wednesday, April 15, 2026

12:15 PM

500 Ellinwood Way, Pleasant Hill, CA.
Corner Conference Room

Membership/Nominating Committee
<https://cccounty-us.zoom.us/j/89149743965>

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above.

12:15 Welcome – Thomas Lang, Membership Committee Co-Chair

12:18 Approval of March 2026 Minutes

Membership Committee Meeting Minutes 03.18.26

[26-1421](#)

12:20 Advisory Council on Aging (ACOA) Quorum /Attendance of ACOA Meetings, Committees & Workgroups

- ACOA Quorum
- Attendance Tracker
- Resignations
- Leave of Absence (LOA) Requests
 - Michael Wener: 3/31/2026 – 4/6/2026
 - Deborah Wiener: 4/15/2025, 5/11/2026, 8/19/2026, 10/21/2026
 - Kathryn Monroy-Dexter: 4/15/2026
 - Kevin Donovan: 4/6/2026 - 4/10/2026
 - Michelle Hayes: 5/1/2026 – 5/31/2026
- Membership Requirements Update (Brown Act, Ethics Training, and new Implicit Bias)
- Buddy Program Updates
- Orientation Update/Tracker
- Filling Vacant Seats

12:30 City of San Pablo ACOA Presentation Update

1:40 Consent Items

1:50 Executive Committee Action Items

1:57 Public Comment

Next Membership Committee Meeting:
- Wednesday, May 20, 2026 12:15pm – 2:00pm

2:00 Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood Way, Pleasant Hill during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:
Jenny Lam at 925 655-0773 or jlam@ehsd.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-1421

Agenda Date: 4/15/2026

Agenda #:

Advisory Council on Aging:

Membership Committee Meeting Minutes 03-18-2026



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Advisory Council on Aging

Wednesday, March 18, 2026

12:00 PM

500 Ellinwood Way, Pleasant Hill, CA.
Corner Conference Room

Membership/Nominating Committee
<https://cccouny-us.zoom.us/j/89149743965>

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

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12:15 Welcome – Kathryn Monroy Dexter, Membership Committee Chair

Call to Order: Kathryn Monroy Dexter called the meeting to order at 12:15 p.m.

Present Jill Kleiner, Thomas Lang, Kathryn Monroy-Dexter, and Deborah Wiener

Absent Roger Boaz, and Lorna Van Ackeren

12:18 Approval of February 2026 Minutes

This was approved.

Motion: Lang

Second: Wiener

Aye: Kleiner, Lang, Monroy-Dexter, and Wiener

Absent: Boaz, and Van Ackeren

Result: Passed

Membership Committee Meeting Minutes 02-18-26

[26-950](#)

12:20 ACOA Quorum/Attendance of ACOA Meetings, Committees

- ACOA Quorum:
 - 27 ACOA members were present, and quorum was established
- Attendance Tracker
 - Members with two or more absences discussed.
- Resignations
 - None at this time
- Leave of Absence (LOA) Requests
 - Alan Goldhammer: 3/9/2026 – 9/3/2026
- Membership Requirements Update (Brown Act, Ethics Training, and new Implicit Bias)
 - All trainings are up to date, per Dixie
- Buddy Program Updates
 - Susan Wright
 - Teresa Wright (reassignment)
- Orientation Update/Tracker
 - Orientation conducted on March 13th 10-12 pm via Zoom
 - Holly Frates and Susan Wright were unable to join the orientation
 - Discussed possibility of scheduling orientations quarterly
 - Will invite Holly and Susan to the next scheduled orientation
- Filling Vacant Seats
 - Pending approval
 - Zee Handoush
 - ACOA Candidate withdrew application due to personal reasons
 - Indy Sekhon (Member at Large #12)
 - Appointment on Board of Supervisor's agenda: 3/31/2026
 - Sean Barry (Alternate #1)
 - Appointment on Board of Supervisor's agenda: 3/31/2026
 - Awaiting City action for the following positions:
 - City of Antioch:
 - City of Faith Gaither Davis Appointment scheduled for 3/24/2026
 - City is confirming appointment with applicant
 - Bryan Harris: City of Richmond Representative
 - Per Mayor's office, reviewing applicants for the position and will notify AAA when decision has been made
- Vacant Seats
 - City of San Pablo
 - City of San Ramon

- City Walnut Creek
- City of Clayton
- City of Pinole

Jenny to send emails to each clerk regarding appointment of ACOA members for their cities.

12:30 Membership Expectations Documents

- Discussed possibility of defining online attendance requirements
- Discussed possibility of updating bylaws to include:
 - Minimum participation timeframe
 - Video participation for online attendees
- Discussed developing one-page informational sheet for members who are newly appointed as Alternate Members including:
 - Encouraging Alternate Members to participate
 - Ability to vote as an Alternate
 - Clarify how Alternates join committees and which committees they qualify for
 - Include rights and responsibilities mirror Member at Large and City/Town Representatives and ensure that Alternate members know that they're expected to participate
 - Alternates are notified that they can be promoted to Member at Large (MAL) members when MAL seats are vacant
 - Include factors of determining promotion of alternates to MAL positions, see section 3.1 of ACOA Bylaws
 - Include verbiage encouraging members to become leaders under Service and Participation section

ACOA Membership Expectations Draft

[26-951](#)

1:50 Executive Committee Action Items:

- Alan Goldhammer: 3/9/2026 – 9/3/2026
- Membership Expectations Document

1:57 Public Comment: None

Next Membership Committee Meeting:

- Wednesday, April 15, 2026 12:00pm – 2:00pm

2:00 Adjourn

- The meeting was adjourned at 1:14 p.m.

For Additional Information Contact:

Jenny Lam at 925 655-0773 or jlam@ehsd.cccounty.us