



CONTRA COSTA COUNTY

AGENDA

Fish and Wildlife Committee

Wednesday, May 20, 2026

3:00 PM

40 Muir Road, Martinez, CA 94553
Construction Conference Room

ZOOM LINK

<https://cccouny-us.zoom.us/j/88999953831>

| Dial: 855-758-1310 |

The public may attend the Fish and Wildlife Committee meeting in person and remotely via call-in or Zoom.

Persons who wish to address the Fish and Wildlife Committee during public comment or with respect to an item that is on the agenda may comment in person, via Zoom, or via call-in. Those participating in person should offer comments when invited by the Committee Chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing *9 on their phones.

3:00 P.M. Convene Meeting.

1. INTRODUCTION AND STATEMENT OF CONFLICT
A member who has a conflict should, prior to consideration of the decision: (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made.
2. REVIEW and CONSIDER APPROVING the minutes for the March 18, 2026 [26-2236](#) meeting.
Attachments: [March 18, 2026 Draft Minutes](#)
3. PUBLIC COMMENT
Includes public comment on topics on the agenda and items not listed on the agenda. The FWC shall also accept public comment on agenda items at the time they are discussed.
4. UPDATES AND ANNOUNCEMENTS (Presented by Staff and FWC Members)
Includes discussion of implementation of actions authorized previously, correspondence received, and upcoming meetings of interest to the FWC.

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5. Presentation on the new District Plan that East Bay Regional Park District is developing. (Brian Holt, East Bay Regional Park District)
6. CONSIDER the following Consent items: [26-2237](#)
- a) REVIEW and ACCEPT the letter from SPAWNERS declining their 2025 grant award.
- b) REVIEW and ACCEPT the final report from Lindsay Wildlife Experience for their 2024 “Creating an Interactive Bee Exhibit and Education Programs” project.
- c) REVIEW and ACCEPT the final report from Lindsay Wildlife Experience for their 2025 “The Bear Den” project.
- d) REVIEW and ACCEPT the final report from International Bird Rescue for their 2026 “Ethically and Effectively Resolving Human/Wildlife Interaction Issues in Contra Costa County Through Temporary Emergency Treatment and Care of Injured and Orphaned Wildlife” project.
- Attachments:** [SPAWNERS Letter Declining 2025 Grant](#)
[Lindsay Wildlife Experience 2024 Final Report](#)
[Lindsay Wildlife Experience 2025 Final Report](#)
[International Bird Rescue 2026 Final Report](#)
7. REVIEW and DISCUSS Fish and Game revenue reports (FY 2025–26 Q1 & Q2). [26-2238](#)
- Attachments:** [Fish and Game Revenue Report FY 25-26 Q1](#)
[Fish and Game Revenue Report FY 25-26 Q2](#)
8. Discuss the 2026 Fall Forum. Consider recommending that the Board of Supervisors authorize the FWC to spend Fish and Wildlife Propagation funds to host the 2026 Fall Forum.
9. REVIEW, MODIFY and CONSIDER APPROVING the draft Fish and Wildlife Propagation Fund Grant Request for Proposals (RFP) for the 2027 grant cycle. [26-2239](#)
- Attachments:** [Draft 2027 Grant RFP](#)
10. DETERMINE the agenda for the next meeting. The next regular meeting date is August 19, 2026. Possible agenda items for upcoming meetings include:
- 2027 grant application review
 - 2026 Fall Forum planning
 - Informational brochure on invasive species
 - Draft 2026 Work Plan and Annual Report
 - Delta Conveyance Project update
 - Field Trip

Adjourn

The Committee Chair may alter the order of agenda items at the meeting. Please contact Maureen Parkes at 925-655-2909 or maureen.parkes@dcd.cccounty.us (or Abigail Fateman at 925-655-2908 or abigail.fateman@dcd.cccounty.us) at the CCC Department of Conservation and Development if you have questions about the Fish & Wildlife Committee or desire materials related to this agenda. Any disclosable public records related to an open session item on a regular meeting agenda and distributed to a majority of the FWC members less than 96 hours before the meeting are available for public inspection at 30 Muir Road in Martinez during business hours. The FWC will provide reasonable accommodation for persons with disabilities planning to participate in this meeting who contact staff at least 72 hours before the meeting.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2236

Agenda Date: 5/20/2026

Agenda #: 2.

Advisory Board: Fish and Wildlife Committee

Subject: REVIEW and CONSIDER APPROVING the minutes for the March 18, 2026 meeting.

Contact: Maureen Parkes (925) 655-2909

Recommendation:

REVIEW and CONSIDER APPROVING the minutes for the March 18, 2026 meeting.



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Fish and Wildlife Committee

Wednesday, March 18, 2026

3:00 PM

40 Muir Road, Martinez, CA 94553
Construction Conference Room

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| Dial: 855-758-1310 |

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3:00 P.M. Convene Meeting.

1. INTRODUCTIONS AND STATEMENT OF CONFLICT

A member who has a conflict should, prior to consideration of the decision: (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made.

Nicole Balbas, Courtney Coon, Roni Gehlke, Kathleen Jennings, Brett Morris, Olivia Ortega, Danny Pellegrini and Jamin Pursell attended the meeting. Tim Fares and Susan Heckly provided advance notice that they would not be able to attend the meeting. Lieutenant Brian Elder (Marine Patrol, Contra Costa County Office of the Sheriff), Wade Finlinson (Contra Costa Health), Jim Hanson, Lieutenant Ryan McCoy (California Department of Fish and Wildlife), Miranda Murphree, Warden Adam Nielsen (California Department of Fish and Wildlife), Warden Dominic Orlando (California Department of Fish and Wildlife), Jill Ray (Office of District 2 Supervisor), Lieutenant Jason Rogers (Office of Spill Prevention and Response "OSPR"), California Department of Fish and Wildlife, and Captain Brian Sliger (Special Operations Division, CCC Office of the Sheriff) attended the meeting. Conservation and Development staff attending the meeting were Abigail Fateman, Maureen Parkes, AiLi Pigott and Kristine Solseng.

- #### 2. REVIEW and CONSIDER APPROVING the minutes for the October 15, 2025 meeting.

[26-1159](#)

Attachments: [Draft Meeting Minutes: 10-15-25](#)

The meeting minutes were approved as written. (Vote 7-0: Balbas, Gehlke, Jennings, Morris, Ortega, Pellegrini, and Pursell; Absent: Fares and Heckly)

3. PUBLIC COMMENT

Includes public comment on topics on the agenda and items not listed on the agenda. The FWC shall also accept public comment on agenda items at the time they are discussed. (3 minutes each speaker)

There were no public comments.

4. CONSIDER electing the Fish and Wildlife Committee 2025 Officers (Chair, Vice-Chair and Secretary).

The Committee elected Daniel Pellegrini as Chair, Roni Gehlke as Vice-Chair, and Susan Heckly as Secretary of the Committee. (Vote: 7-0: Balbas, Gehlke, Jennings, Morris, Ortega, Pellegrini and Pursell; Absent: Fares and Heckly)

5. UPDATES AND ANNOUNCEMENTS (Presented by Staff and FWC Members)

Includes discussion of implementation of actions authorized previously, correspondence received, and upcoming meetings of interest to the FWC.

Maureen Parkes provided the following updates to the Committee:

- . Tim Fares and Susan Heckly provided advance notice that they would not be able to attend the meeting today.
- . Tim Fares was reappointed to the District 3 seat and Susan Heckly was reappointed to the District 2 seat for terms ending February 28, 2030.

Correspondence forwarded to Committee members:

- . Email from Supervisor Candace Andersen regarding the Urban Limit Line Update that will be on the ballot in the June 2026 election.
- . Emails from Supervisor Diane Burgis regarding a Rare Plant Discovery in Vasco Hills Regional Preserve, Discover Hoover Ranch on the Delta, Step Into A New Year Adventure with Nature with East Bay Regional Park District regarding the California State Boating and Waterways Partner Dockwalker program.
- . Emails from Supervisor Ken Carlson regarding the 13th Annual Giving Natives a Chance Planting Event and the 2026 Contra Costa County Urban Limit Line Renewal.
- . Emails from Supervisor Shanelle Scales-Preston regarding Building a Greener Bay Point, The Watershed Project and Conservation and Development Community Tree Planting Workshop, Honoring the Life and Legacy of Betty Reid Soskin, a January 7, 2 p.m. Contra Costa Library/EBRPD class for youth on basic skull anatomy and animal identification, announcements on the Diamond Classic Sturgeon Derby on January 24, 2026, hosted by the Pittsburg Marina, the Joint District Attorney and Air District Prosecution securing \$10 Million from Martinez Refining Company, and Step Into One of California's Most Important Landscapes
- . Emails from Nicole Balbas and Abby Fateman with links to articles regarding the \$10,000,000 fine for a string of safety violations at the Martinez Refining Company; noting that \$50,000 is

directed to the Fish and Wildlife Propagation Fund.

- . Emails from Maureen Parkes regarding updates to the Brown Act and the 2026 FWC meeting schedule.

Newsletters and Announcements forwarded to Committee members

- . California Department of Water Resources - 7
- . California Fish and Game Commission - 23
- . California Oaks Coalition - 1
- . Contra Costa County Sustainability Exchange - 1
- . Contra Costa County Sustainability Team - 1
- . Contra Costa Watershed Forum agendas - 2
- . Greenbelt Alliance - 3
- . Golden Gate Bird Alliance - 14
- . Integrated Pest Management Advisory Committee and Subcommittees agendas - 3
- . John Muir Land Trust - 3
- . KIDS for the BAY - 3
- . League of Women Voters - 2
- . Lindsay Wildlife Experience - 4
- . Marine Science Institute - 1
- . Save Mount Diablo - 13
- . The Watershed Project - 1
- . Urban Tilth - 7
- . UC Master Gardener Program - 2

6. CONSIDER the following Consent items:

[26-1158](#)

a) REVIEW the letter of appreciation received from International Bird Rescue for their 2025 “Ethically and Effectively Resolving Human/Wildlife Interaction Issues in Contra Costa County Through Temporary Emergency Treatment and Care of Injured and Orphaned Wildlife” project grant reimbursement.

b) REVIEW the administratively approved request from Save Mount Diablo for their 2025 “Expanding the Kestrel Population on Mount Diablo” project to use unspent grant funds and for an extension of time to complete the project.

c) REVIEW and ACCEPT the final report from John Muir Chapter of Trout Unlimited for their 2025 “Wildcat Creek Fish Habitat and Fish Barrier Assessment Study” project.

d) REVIEW and ACCEPT the final report from The Watershed Project for their 2025 “Contra Costa Water Quality Monitoring and Water Quality Apprenticeship Training Program” project.

e) REVIEW and ACCEPT the final report from Golden Gate Bird Alliance for their 2025 “San Francisco Bay Osprey Camera” project.

f) REVIEW and APPROVE the request from Earth Team regarding their 2026 “Water Quality Monitoring in Contra Costa Watersheds” project for a modification to the usage of approved grant funds; and RECOMMEND APPROVAL to the Board of Supervisors for an early disbursement of funds for half the amount of the award due to financial hardship.

g) REVIEW and RECOMMEND APPROVAL to the Board of Supervisors the request from Mira Vista Field Stewardship Committee/The Watershed Project regarding their 2026 “Mira Vista Field Restoration Project” for an early disbursement of funds for half the amount of the award due to financial hardship.

Attachments: [International Bird Rescue - Letter of Appreciation](#)
[Save Mount Diablo - Request](#)
[John Muir Chapter of Trout Unlimited - Final Report](#)
[Golden Gate Bird Alliance - Final Report](#)
[Earth Team - Request](#)
[Mira Vista - Request](#)

The Committee reviewed and accepted Items 6a - 6e and approved Items 6f and 6g. (Vote 7-0: Balbas, Gehlke, Jennings, Morris, Ortega, Pellegrini, and Pursell; Absent: Fares and Heckly)

7. DISCUSS the Fish & Wildlife Propagation Fund and receive general updates from local enforcement agencies responsible for California Fish and Game law enforcement.

Officers from the Contra Costa County Sheriff’s Department and the California Department of Fish and Wildlife, including the Office of Spill Prevention and Response (OSPR), were in attendance and provided general updates on their activities and field operations. Officers answered questions from FWC members, which helped deepen understanding of their roles, how their work is carried out, and the frequency of fines directed into the Fish and Wildlife Propagation Fund.

8. UPDATE on the activities of the Contra Costa County Integrated Pest Management Advisory Committee (IPM) (Wade Finlinson, Contra Costa Health). [26-1156](#)

Attachments: [County IPM Policy](#)
[Ground Squirrel Decision Document](#)

Wade Finlinson provided an update on the activities of the Integrated Pest Management Advisory Committee. Miranda Murphree provided comments regarding integrated pest management approaches and the installation/maintenance of owl boxes to support rodent control.

9. RECOMMEND the appointment of a Fish and Wildlife Committee representative to serve on the Integrated Pest Management Advisory Committee.

[26-1157](#)

Attachments: [IPMAC Roster](#)

The Committee recommended that Courtney Coon be appointed as the Fish and Wildlife Committee representative on the Integrated Pest Management Advisory Committee. (Vote: Balbas, Gehlke, Jennings, Morris, Ortega, Pellegrini, and Pursell; Absent: Fares and Heckly)

10. PREVIEW interactive grant database for the Fish and Wildlife Committee webpage.

Maureen Parkes introduced the agenda item. AiLi Pigott, an intern with the Department of Conservation and Development, presented the interactive grant database, with additional information provided by Abigail Fateman and Kristine Solseng. The Committee was impressed with the database and noted that it would be very useful to them.

11. DETERMINE the agenda for the next meeting. The next regular meeting date is May 20, 2026. Possible agenda items for upcoming meetings include:

- 2027 Grant RFP Review
- 2027 Grant Application Review
- 2026 Fall Forum planning
- Draft 2026 Work Plan and Annual Report
- Informational brochure on invasive species
- Field Trip

12. Adjourn



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2237

Agenda Date: 5/20/2026

Agenda #: 6.

Fish and Wildlife Committee

Subject: Consent Items

Contact: Maureen Parkes (925) 655-2909

Recommendations:

CONSIDER the following Consent items:

- a) REVIEW and ACCEPT the letter from SPAWNERS declining their 2025 grant award.
- b) REVIEW and ACCEPT the final report from Lindsay Wildlife Experience for their 2024 “Creating an Interactive Bee Exhibit and Education Programs” project.
- c) REVIEW and ACCEPT the final report from Lindsay Wildlife Experience for their 2025 “The Bear Den” project.
- d) REVIEW and ACCEPT the final report from International Bird Rescue for their 2026 “Ethically and Effectively Resolving Human/Wildlife Interaction Issues in Contra Costa County Through Temporary Emergency Treatment and Care of Injured and Orphaned Wildlife” project.

SPAWNERS
(San Pablo Watershed Neighbors Education and Restoration Society)
c/o The Watershed Project
1327 S. 46th St., Bldg. 155
Richmond, CA 94804

April 8, 2026

To the Fish and Wildlife Committee
Contra Costa County Dept. of Conservation and Development
30 Muir Road
Martinez, CA 94553

Dear Members of the Fish and Wildlife Committee:

The members of the SPAWNERS (San Pablo Watershed Neighbors Education and Restoration Society) greatly appreciate the past support of the committee. Our most recent grant of \$582.00 for the Contra Costa Water Quality Monitoring and Apprenticeship Training Program was awarded in December 2024, but unfortunately we have been unable to make any progress towards fulfilling the terms of the grant. Therefore, we would like to turn down the funds, so that you may award them to some other group.

The reimbursable grant included the purchase of water quality monitoring equipment to use with students, and to deliver three educational programs on water quality within the year. We have been unable to recruit and schedule interested student groups for the water quality program, and we don't anticipate this situation will change in the next year. The responsibility for delivering this program was to be shared by myself, Martha Berthelsen, and the SPAWNERS paid coordinator. Since accepting this grant, we have been unable to hire and train a coordinator who stayed in the position more than a few months.

The SPAWNERS Steering Committee continues our other programs which support the health of San Pablo Creek; monthly restoration workdays with volunteers, maintenance of our demonstration native plant habitat garden at the El Sobrante Library, creek cleanups, quarterly newsletters, and watershed walks and talks. We hope we may be able to request support from your Committee at some point in the future, when we are able to expand these offerings.

Thank you once again for your support in offering us this grant, and we regret that we were not able to fulfill it.

Sincerely,

Martha Berthelsen
On behalf of the SPAWNERS Steering Committee

May 8, 2026

Dear Contra Costa County Department of Fish and Wildlife,

In April 2026, it came to our attention that the Hive Alive! Exhibit at Lindsay Wildlife Experience was not submitted for reimbursement in 2024. This exhibit was completed in August, 2024 and features a sponsorship plaque thanking the Contra Costa County Department of Fish and Wildlife for the generous support. The exhibit is complete, paid in full, and a wonderful addition to the Lindsay Wildlife exhibit hall.

While I can only speculate on why it was not submitted to your department, Lindsay Wildlife respectfully requests the opportunity to submit documentation and to receive the awarded funding for the exhibit. The grant manager at the time was responsible for submitting the reimbursement request. All other departments delivered on their contribution to the exhibit. The grant manager went on to another institution in 2025. Please accept our deepest apologies for this error.

Thank you for considering our request, and we appreciate your continued support.

Warm regards,



Jennifer Shaw, Curator of Education & Visitor Engagement

Hive Alive!

Western Honey Bee
Apis mellifera

The honey bee is a social bee that lives in colonies and produces honey. Today honey bees are the most important pollinators in America. They are found in the Middle East, Africa, and Europe. Honey bees play an important role in pollinating the food we eat. Approximately one in every three bites of food we eat depends on pollination, and some foods depend only on honey bees.

Honey is created when a honey bee visits a flower and transfers nectar to the honey stomach. The nectar is then converted into honey in the honey stomach. The honey is then regurgitated and passed to another honey bee, who will continue to break down the sugar in that nectar, transforming the nectar into honey. The honey will be used in a honeycomb, and the bees will use the honey to feed their young.

Honey bees have a long history of being used in agriculture. They are used to pollinate crops such as almonds, apples, and blueberries. Honey bees also produce honey, which is used as a natural sweetener.

Native Bees live in small colonies and are found in many parts of the United States. They are important pollinators of many native plants and flowers. Some native bees are very specialized and only pollinate a few types of plants.

Yellow-faced Bumble Bee
Bombus pennsylvanicus

Bumble bees are the most common bees in California. Most of them have a yellow and black striped pattern. They are important pollinators of many native plants and flowers. Bumble bees are also used in agriculture to pollinate crops such as blueberries and raspberries.

Ultra Green Sweat Bee
Halictus confusus

Ultra Green Sweat Bees are small bees that are found in many parts of California. They are important pollinators of many native plants and flowers. Ultra Green Sweat Bees are also used in agriculture to pollinate crops such as blueberries and raspberries.

Native Bees
There are over 1,000 native bee species in California. Most of them have a yellow and black striped pattern. They are important pollinators of many native plants and flowers. Some native bees are very specialized and only pollinate a few types of plants.

Plant Labels:

- Plant Labels:** These labels identify the plants in the window display. They include information about the plant's name, its uses, and its relationship to honey bees.
- Don't see your favorite plant?** This label encourages visitors to bring their own plants to the display.
- Plant Labels:** These labels identify the plants in the window display. They include information about the plant's name, its uses, and its relationship to honey bees.

Below the Surface

Discover the hidden world of honey bees and their colonies. Learn about the intricate social structure of a hive and the vital roles of different bees. Explore the fascinating world of honey bee communication and the importance of honey bees to our ecosystem.



Flowers like Ernkart's aster.



Can you find me?

| | | |
|--|--|---|
| | | |
| The Queen The only queen is surrounded by a ring of workers. | Drone Find large, male, drones by looking for their square abdomens! | Worker Bee Worker bees are the most plentiful bees in the hive! |

UNDER

Over 40% of California native bees are solitary. They do not build their nests in hives. Many native bees are important pollinators of our crops. You can help native bees by planting native plants in your garden. Native plants are adapted to our climate and support native bees. Visit www.california-nativebees.org for more information.



Can you find me?

| | | |
|---|--|---|
|  |  |  |
| Larvae Larvae grow in honeycomb. Look for their white bodies! | Honey Look for glossy honeycombs along the edges to find honey! | Eggs Look inside 'empty' cells to see the queen's white eggs. |

Mount Diablo



Plant native flowers

With an ever-decreasing natural habitat, urban gardens are becoming an important refuge for pollinators. Planting native wildflower-rich habitats is one of the most significant actions you can do to help pollinators. In fact, a single urban garden can attract up to 50 different species of bees.

Flowers like Frikart's aster, California poppy, and western redbuds are some of the bees' favorites.



Don't use pesticides

One in every three bites of food you eat relies on bees for pollination. By using harmful pesticides, you can negatively impact these important pollinators. Pesticides can cause memory loss, reproduction issues, and even kill bees. Use natural repellents such as peppermint oil, or create a habitat for pest-eating species like ladybugs.



This table MUST be completed with your grant reimbursement request. Please submit as an Excel spreadsheet.
 Tape receipts to paper and number each page in the upper right hand corner.

Grantee Name: Lindsay Wildlife Experience
 Name of Project: Creating an Interactive Bee Exhibit and Education Programs
 Contact Name Phone and Email if there are questions about this:
 Jennifer Shaw: jshaw@lindsaywildlife.org

| Page number that receipt is on. | Description of service/item and amount allowable from grant award | Vendor | Date on Receipt/Invoice number | Description of service/item on receipt (highlight item(s) on receipt) | Total Amount of Receipt/Invoice | Total Amount of Receipt/Invoice for reimbursement from the Grant |
|---------------------------------|---|-------------------------|--------------------------------|---|---------------------------------|--|
| | Graphics, Exhibits Title | Lisa Park Design | 9/3/2024 | Exhibit Title, Honeycomb fram graphics, window graphics, honeycomb shapes, hive interactive, 3d frame design | \$3,630.00 | \$2,787.30 |
| | Exhibit Frabrication | John Murray Productions | 7/25/2024 | Honeycomb display and Exhibition Title Letters, Installation, Graphics Installation, Interactive Cover Acrylic, Vinyl Cut Cat, Wildflower Clear Window, Honeycomb Dibond DTS, Honeycomb Opaque Window, Hive Interactive Print | \$9,546.26 | \$7,682.70 |
| | None | Ebe's Painting | 6/17/2024 | Prep and Painting Exhibit Wall | \$1,000.00 | \$0.00 |

TOTAL **\$10,470.00**

May 8, 2026

Dear Contra Costa County Department of Fish and Wildlife,

From 2025 through 2026, the exhibits team at Lindsay Wildlife Experience worked diligently to create the generously funded The Bear Den Exhibit. Installation of the completed exhibit was scheduled for early December 2025, meeting the grant requirements. However, on November 10, 2025, the Executive Director, Karen Deshayes, left her position at Lindsay Wildlife Experience. As her departure was unexpected, all spending and exhibit work halted unexpectedly.

The installation date was pushed back from December 2025 to March 2026. All installation is now complete and paid in full. We would deeply appreciate if the Contra Costa County Department of Fish and Wildlife would accept our request for an extension, allowing us to submit for reimbursement at this time.

Thank you for your continued support over the years. We deeply appreciate all you do.

Warm regards,



Jennifer Shaw, Curator of Education & Visitor Engagement

The Bear Den

North America is home to 14 different species of bears: Black, Brown, and American Black Bear, as well as the Giant Panda, which lives only in the mountains of China. Bears are the largest land mammals in North America, and they have many adaptations that help them survive in their natural habitats. Bears are also very intelligent animals, and they can learn from their experiences. Bears are also very curious animals, and they will investigate anything that is new to them.

What Can We Do To Help?



1. **Protect their habitat.** Bears need large areas of forest to live in. We can help by protecting these areas and making sure they are not cut down.

2. **Don't feed them.** Feeding bears can make them aggressive and dangerous. We should never feed a bear, even if it seems friendly.

3. **Be careful when hiking.** If you are hiking in a bear country, make sure you are properly prepared. Carry bear spray, make noise to let bears know you are there, and know how to use bear spray.



HOW DO YOU MEASURE UP?







JOHN MURRAY PRODUCTIONS INC

1196 32nd St
Oakland, CA 94608
5105942080
accounting@johnmurray.com
www.johnmurray.com



BILL TO

Lindsay Wildlife Experience
1931 1st Ave
Walnut Creek, CA 94597

INVOICE # 26-057_REVISIED
DATE 04/13/2026
DUE DATE 05/13/2026
TERMS Net 30

JMP PROJECT NUMBER
12398

PROJECT NAME
Bear Den

| DESCRIPTION | QTY | RATE | AMOUNT |
|------------------------------------|-----|----------|-----------|
| Final Invoice for Bear Den | | | |
| Measure Up 3D Bear Silhouette | 1 | 5,000.00 | 5,000.00T |
| Bear Paw Prints (High Touch) | 1 | 3,000.00 | 3,000.00T |
| Historic Range Maps (Tactile) | 1 | 3,000.00 | 3,000.00T |
| "The Bear Den" Dimensional Sign | 1 | 1,000.00 | 1,000.00T |
| Vinyl Printing: Images, Text, Wrap | 1 | 3,000.00 | 3,000.00T |
| Change Order to Fix the Typo | | | |
| JMP Graphics Installer | 5 | 85.00 | 425.00T |
| REPRINT: Black Bear | 1 | 95.76 | 95.76T |

Thank you for your business!
We are a CA S-corp, 94-3198978.
Questions: accounting@johnmurray.com

| | |
|--------------------|--------------------|
| SUBTOTAL | 15,520.76 |
| TAX | 1,435.67 |
| TOTAL | 16,956.43 |
| BALANCE DUE | \$16,956.43 |

Total amount reimbursable allowed by grant = \$16,670



Report for 2026 Contra Costa County Fish and Wildlife Committee Grant 5/5/26

Summary

International Bird Rescue was awarded a \$20,719.92 grant in November 2025 from the Contra Costa Fish and Wildlife Committee for “Ethically and Effectively Resolving Human/Wildlife Interaction Issues in Contra Costa County Through Temporary Emergency Treatment and Care of Injured and Orphaned Wildlife.” The grant was used to further our mission to inspire people to act toward balance with the natural world by rescuing waterbirds in crisis, and to address known, ongoing, Human-Wildlife Conflicts (negative human-wildlife interactions). This work benefits people and communities by:

- Preventing and addressing cruelty to animals, by giving aquatic birds that have been harmed by human impact a second chance at a normal life
- Protecting environmental resources
- Providing immediate, practical, humane, ethical, and effective means for people to take action

To achieve the proposed goals and provide the proposed benefits, we replaced obsolete and inoperable equipment and materials that had been fully depreciated, and which are necessary to rehabilitate injured and orphaned Contra Costa wildlife, including herons, egrets, and “Birds of Conservation Concern” in our Bird Conservation Region of “Coastal California:” California Gull, Western Gull, Western Grebe, and Brandt’s Cormorant.

Invoice Details and receipts are attached and ordered on the County-provided spreadsheet. One item, the Disinfectant Station has back on backorder for months, but we have been assured by our vendor that we should receive the item within the next few weeks. At this time, we respectfully request your acceptance of our final report, and provisional approval of the reimbursement request for your \$20,719.92 grant, pending County staff receipt of our final outstanding receipt.

We request that the County accept, without any change in total funding, minor modifications and price changes to our budgeted expenses as described in the attached forms that occurred between our initial application request and the Contra Costa County Board of Supervisor’s approval.

We want to reassure the Committee that:

1. **NO Contra Costa Fish and Wildlife Propagation Fund monies were used for any personnel costs, as per the Committee’s previously expressed concerns to multiple grant applicants,**
2. **All purchases were made *after* Board of Supervisors approval, and**
3. **All purchases support the same project, achieve the same overall goals, and provide the same overall benefits listed above**

Our San Francisco Bay-Delta Wildlife Center in Fairfield, CA admits approximately 1,750 local aquatic birds annually. We are a "referral hospital:" the place of last resort, treating the most challenging cases that are beyond the capacity or skills of other regional wildlife centers and clinics, including our partners at Lindsay Wildlife Experience, and others.

Contra Costa County residents and local Animal Control officers typically bring us over 200 wild, injured birds annually (280 three-year average), collected from dense urban areas, and from the local shores and waterways of San Pablo Bay, Alhambra Creek, and others. Our research shows that rehabilitated animals achieve successful,

long-term outcomes, including (but not limited to) completing average life expectancies, producing and rearing offspring, and serving as nutrition for other animals. Each of these outcomes is an important component of a healthy, balanced ecosystem.

Program Results

In our last, complete fiscal year (FY25: 10/1/24-9/30/25), we admitted 2,950 wild, native, aquatic birds for care (1,769 in Northern California, and 1,181 in Southern California), on par with historical averages. The average length of time in care for all patients during this reporting period was 22 days (which is a 10% increase from 19.67 days the prior year). Patients represent 94 unique species, including:

- **Federally and State-listed Endangered species** California Least Tern
- **Federally Threatened species** Western Snowy Plover
- **IUCN (International Union for Conservation of Nature) Endangered Species** Ashy Storm-Petrel
- **IUCN Near-Threatened species** Elegant Tern
- **“Birds of Conservation Concern”** in our Bird Conservation Regions of “Coastal California” and “California Current:” Black-vented Shearwater, Brandt's Cormorant, Burrowing Owl, Clark's Grebe, Western Grebe, Guadalupe Murrelet, California Gull, Heermann's Gull, Western Gull, Laysan Albatross, Black-footed Albatross, and Willet

In our last fiscal year, Contra Costa County intakes of 358 patients represent a 34% increase compared to the prior year, as we continue to manage the deadly Highly Pathogenic Avian Influenza (HPAI, aka “Bird Flu”) crisis. Patient data from our RaptorMed software (which we use to track medical information specific to each individual patient) shows the following FY25 results (10/1/24-9/30/25) for 358 Contra Costa patients:

165 – Egrets – Snowy, Great
100 – Ducks – Mallard, Wood
51 – Geese – Canada
8 – Brown Pelican
8 – Gulls – Western, Ring-billed
7 – Herons – Green, Black-crowned Night
3 – Killdeer
1 – each – Sora, Red-throated Loon

Plus “Birds of Conservation Concern:”
2 – Western Grebe
12 – California Gull

Unlike traditional veterinary clinics, our patients come to us with no funding, no insurance, and no one directly responsible for paying the bill. Birds injured by human impact require capable hands and large volumes of food and vitamins to be successfully rehabilitated and returned to the environment. We are able to meet the demand for our services only with philanthropic support from other concerned citizens, foundations, corporations, and municipal agencies who share our values.

We are able to efficiently and effectively rescue and rehabilitate so many wild birds because of our well-established response protocols, developed through years of direct, hands-on experience.

Each rescued bird is given an improved quality of life. Each released bird is an indicator of progress towards our goals of mitigating human impact on the environment and conserving biological diversity. Treated birds are banded so that they can be tracked by scientists, volunteers, and the Federal Bird Banding Lab. Data from the banding effort is analyzed by our veterinary care team as part of ongoing research, and the results shared at professional conferences.

Three Notable Challenges We Face

1. Our biggest challenge continues to be **Highly Pathogenic Avian Influenza (HPAI, aka “Bird Flu”)** Eurasian strain H5N1 2.3.4.4.b. What was first hoped to be a temporary or seasonal event is now a permanent, deadly threat to North America’s wild birds. Since we’ve reported on HPAI in the past, we won’t go into detail here, except to say that **as a result of our extraordinary efforts, we have been successful in keeping Bird Flu from infecting our patient populations while they are in care.**
2. Large-scale, unpredictable crisis events like the **2025, 2024, and 2022 Pelican Crises** also prove challenging, as this was the third time in four years that this iconic species faced such a challenge. This year was unique in that not only were the patients arriving showing signs of starvation, but were also presenting with complications from domoic acid and saxitoxin poisoning from harmful algae blooms.
3. A third challenge is the changing philanthropic landscape. Three of our major corporate supporters are either leaving California altogether, or are significantly reorganizing their business operations. Federal reimbursement to compensate us for an oil-spill incident we responded to ten years ago was frozen and delayed by the current administration, further taxing our reserves and our cash flow.

Our Top Priorities And Goals For The Coming Year

Three goals run through everything we do:

- Minimize and mitigate human and industrial impacts on wildlife
- Conserve local, regional, and global biodiversity
- Inspire environmental conservation and stewardship

In addition to these three “evergreen” goals, in 2026 we look to:

1. **Maintain peak readiness** to respond to the unpredictable but sadly-inevitable environmental crises, such as oil spills, chemical contaminations, or species collapses.
2. **Secure sufficient, diversified financial support to keep our essential work sustainable.**
3. **Retain the best, most-qualified personnel.** Our people and their experiences are our most valuable asset. Quite simply, skilled, caring, professionally trained people are key to giving birds what they need to heal. Tangibles like medicine, food, and nutrition are also vital to our work, but it is our people who innovate new solutions to the changing and increasing threats to wildlife. We hope to be able to add a full-time veterinarian to our staff.

Contra Costa County Fish and Wildlife Committee Grant Images



Dr. Rebecca Duerr, Senior Director of Research & Veterinary Science, performs a surgery under the new **Bovie MI-750 LED Surgical Light**, which replaced a fully-non-repairable surgical light in our Surgery Suite to support patient outcomes for birds rescued and/or referred from Contra Costa County.



Raypak 106 105,000 BTU Propane Gas Warm Water Pool Heater, replaces a fully-non-repairable above-ground, warm water pool heater to support aquatic bird patients rescued and/or referred from Contra Costa County, as they re-establish their waterproofing: necessary for release back to the wild at species-appropriate locations.



One of **two OSHA-compliant Fortress Aluminum 4-Riser Stairs Systems** that replace dilapidated, non-OSHA-compliant wooden stairs for rehabilitation pools housing aquatic bird patients rescued and/or referred from Contra Costa County, to improve health, safety, and working conditions.



Dr. Rebecca Duerr, Senior Director of Research & Veterinary Science uses the new **Welch Allyn 3.5V Ophthalmoscope** to conduct a patient intake exam, resulting in improved patient diagnostics.



Wildlife Rehabilitation Technician Sierra Koop examines a Common Murre under one of two **Bovie MI-550 Exam Station Lights**, which replaces fully-non-repairable lights to support patient outcomes for birds rescued and/or referred from Contra Costa County.

Contact:

International Bird Rescue
4369 Cordelia Rd.
Fairfield, CA 94534

Phil Kohlmetz, Grants Coordinator
E: grants@birdrescue.org
C: 707-704-0350 P: 707-207-0380 x100



INTERNATIONAL
BIRD RESCUE

DID YOU KNOW?

Wildlife rehabilitators aren't the only ones who can protect birds from bird flu, **YOU** can make a difference too!



DISINFECT YOUR SHOES

Be sure to disinfect the bottom of your shoes as bird flu can be spread through bird droppings. Use diluted bleach and leave shoes in the sun to dry.



MANAGE BIRDFEEDERS RESPONSIBLY

Although songbirds and hummingbirds have a lower risk, birdfeeders and bird baths should be cleaned and disinfected at least weekly.



REPORT SICK OR DECEASED BIRDS

For birds experiencing symptoms like tremors, bluish eyes, head-twisting, seizures, or respiratory problems, alert your state's wildlife agency. Otherwise, contact your local wildlife rehabilitator before intervening.



BE AWARE OF ASYMPTOMATIC SPECIES

Mallards, ducklings, and others may be infected but not show symptoms of the disease.



TAKE SPECIAL CARE AROUND DOMESTIC BIRDS

If you are around chickens, ducks, and turkeys—use gloves, change clothing and shoes to avoid cross-contamination.



SUPPORT YOUR LOCAL WILDLIFE REHABILITATOR

Wildlife organizations cannot do it alone. Support your local group with time and resources to help stop the spread of this virus.

This table MUST be completed with your grant reimbursement request. Please submit as an Excel spreadsheet.
Tape receipts to paper and number each page in the upper right hand corner.

Grantee Name: **International Bird Rescue**

Name of Project: **Ethically and Effectively Resolving Human/Wildlife Interaction Issues in Contra Costa County Through Temporary Emergency Treatment and Care of Injured and Orphaned Wildlife**

Contact Name Phone and Email if there are questions about this: **Phil Kohlmetz, Grants Coordinator, 707-704-0350, grants@birdrescue.org**

| Page number that receipt is on. | Description of service/item and amount allowable from grant award | Vendor | Date on Receipt/ Invoice number | Description of service/item on receipt (highlight item(s) on receipt) | Total Amount of Receipt/Invoice | Total Amount of Receipt/Invoice for reimbursement from the Grant |
|---------------------------------|---|--------------------|---------------------------------|---|---------------------------------|--|
| 2 | Bovie MI-750 LED Sugrical Light | MFI Medical | 1/21/26 | Surgical Light | \$10,305.30 | \$5,104.00 |
| 2 | 2 Bovie MI-550 Exam Station Lights | MFI Medical | 1/21/26 | Exam lights x 2 | \$10,305.30 | \$5,201.30 |
| 3 | Raypak 106 Propane Gas Heater | Doheny's | 12/22/26 | Warm Water Pool Heater | \$2,112.23 | \$2,112.23 |
| | Rescue Mixing Disinfectant Station | Midwest Veterinary | | Disinfectant Station | | \$931.69 |
| 4 | Two OSHA-Compliant Stairs | Home Depot | 12/24/25 | Pool stairs | \$2,573.60 | \$2,573.60 |
| 5, 6, 7 | Two Brinsea TLC-50 Incubators | Chewy | 2/4/26 | Incubator x 2 | \$2,384.23 | \$2,384.23 |
| 8, 9, 10 | Two Vitamix Commercial Grade Blenders | KaTom | 2/4/26 | Blender x 2 | \$1,138.40 | \$1,138.40 |
| 11, 12, 13, 19 | Welch Allyn Veterinary Ophthalmoscope | MFI Medical | 2/19/26 | Ophthalmoscope | \$858.31 | \$858.31 |
| 14, 15, 16, 17, 18 | Frigidaire Freezer Refrigerator | Home Depot | 12/24/25 | Refrigerator | \$416.16 | \$416.16 |
| | | | | | | |
| | | | | | | |
| TOTAL | | | | | \$19,788.23 | \$20,719.92 |



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2238

Agenda Date: 5/20/2026

Agenda #: 7.

Advisory Board: Fish and Wildlife Committee

Subject: Review of Fish and Game Revenue Reports (FY 2025-26 Q1 & Q2)

Contact: Maureen Parkes (925) 655-2909

Information:

The Committee will review quarterly revenue reports summarizing fines and bail-related revenue collected from Fish and Game Code violations during Fiscal Year 2025-26 Quarter 1 and Quarter 2.

FG13100

| Fee Code | Fee Code Description | Payment Amount | Transaction Date | Arrest Dates | Charge Numbers | Offense Codes | Offense Descriptions | Charge Dispo Type | Arrest Agency |
|----------|-----------------------------------|----------------|------------------|--|-----------------|---|---|--|---|
| FG13100 | F&G County Propagation Fund (50%) | \$ 6.27 | 07/22/2025 | 03/18/2021, 05/14/2021, 05/15/2021 | 002, 1, 3 | FG12012(a)-M, PC182(a)(1)-F, FG12012(a)-M | FG12012(a)-M: Illegal Poaching of Wildlife for Profit, PC182(a)(1)-F: CONSPIRACY TO COMMIT CRIME, FG12012(a)-M: Illegal Poaching of Wildlife for Profit | *Found Guilty - Court, , *Found Guilty - Court | Department of Fish & Game, Department of Fish & Game, Department of Fish & Game |
| FG13100 | F&G County Propagation Fund (50%) | \$ 6.27 | 08/08/2025 | 03/18/2021, 05/14/2021, 05/15/2021 | 002, 1, 3 | FG12012(a)-M, PC182(a)(1)-F, FG12012(a)-M | FG12012(a)-M: Illegal Poaching of Wildlife for Profit, PC182(a)(1)-F: CONSPIRACY TO COMMIT CRIME, FG12012(a)-M: Illegal Poaching of Wildlife for Profit | *Found Guilty - Court, , *Found Guilty - Court | Department of Fish & Game, Department of Fish & Game, Department of Fish & Game |
| FG13100 | F&G County Propagation Fund (50%) | \$ 12.55 | 09/17/2025 | 03/18/2021, 05/14/2021, 05/15/2021 | 002, 1, 3 | FG12012(a)-M, PC182(a)(1)-F, FG12012(a)-M | FG12012(a)-M: Illegal Poaching of Wildlife for Profit, PC182(a)(1)-F: CONSPIRACY TO COMMIT CRIME, FG12012(a)-M: Illegal Poaching of Wildlife for Profit | *Found Guilty - Court, , *Found Guilty - Court | Department of Fish & Game, Department of Fish & Game, Department of Fish & Game |
| FG13100 | F&G County Propagation Fund (50%) | \$ 12.55 | 08/13/2025 | 04/11/2021, 04/16/2021, 05/08/2021, 05/14/2021, 05/15/2021 | 002, 1, 3, 4, 5 | FG12012(a)-M, PC182(a)(1)-F, FG12012(a)-M, FG12012(a)-M, FG12012(a)-M | FG12012(a)-M: Illegal Poaching of Wildlife for Profit, PC182(a)(1)-F: CONSPIRACY TO COMMIT CRIME, FG12012(a)-M: Illegal Poaching of Wildlife for Profit, FG12012(a)-M: Illegal Poaching of Wildlife for Profit, FG12012(a)-M: Illegal Poaching of Wildlife for Profit | *Found Guilty - Court, *Dismissal -Other Dismissal, *Dismissal - Other Dismissal, *Found Guilty - Court, *Dismissal -Other Dismissal | Department of Fish & Game, Department of Fish & Game, Department of Fish & Game, Department of Fish & Game, Department of Fish & Game |

FG13100

| Fee Code | Fee Code Description | Payment Amount | Transaction Date | Arrest Dates | Charge Numbers | Offense Codes | Offense Descriptions | Charge Dispo Type | Arrest Agency |
|----------|-----------------------------------|----------------|------------------|--|--------------------|---|---|--|---|
| FG13100 | F&G County Propagation Fund (50%) | \$ 25.09 | 09/19/2025 | 04/11/2021, 04/16/2021, 05/08/2021, 05/14/2021, 05/15/2021 | 002, 1, 3, 4, 5 | FG12012(a)-M, PC182(a)(1)-F, FG12012(a)-M, FG12012(a)-M, FG12012(a)-M | FG12012(a)-M: Illegal Poaching of Wildlife for Profit, PC182(a)(1)-F: CONSPIRACY TO COMMIT CRIME, FG12012(a)-M: Illegal Poaching of Wildlife for Profit, FG12012(a)-M: Illegal Poaching of Wildlife for Profit, FG12012(a)-M: Illegal Poaching of Wildlife for Profit | *Found Guilty - Court, *Dismissal -Other Dismissal, *Dismissal - Other Dismissal, *Found Guilty - Court, *Dismissal -Other Dismissal | Department of Fish & Game, Department of Fish & Game, Department of Fish & Game, Department of Fish & Game, Department of Fish & Game |
| FG13100 | F&G County Propagation Fund (50%) | \$ 12.53 | 07/22/2025 | 04/12/2021, 04/13/2021, 04/14/2021, 05/14/2021, 05/15/2021 | 005, 1, 2, 3, 4 | FG12012(a)-M, PC182(a)(1)-F, FG12012(a)-M, FG12012(a)-M, FG12012(a)-M | FG12012(a)-M: Illegal Poaching of Wildlife for Profit, PC182(a)(1)-F: CONSPIRACY TO COMMIT CRIME, FG12012(a)-M: Illegal Poaching of Wildlife for Profit, FG12012(a)-M: Illegal Poaching of Wildlife for Profit, FG12012(a)-M: Illegal Poaching of Wildlife for Profit | *Dismissal- Other 1203.425, *Dismissal - Other Dismissal, *Dismissal -Other Dismissal, *Dismissal - Other Dismissal, *Dismissal -Other Dismissal | Department of Fish & Game, Department of Fish & Game, Department of Fish & Game, Department of Fish & Game, Department of Fish & Game |
| FG13100 | F&G County Propagation Fund (50%) | \$ 12.53 | 08/12/2025 | 04/12/2021, 04/13/2021, 04/14/2021, 05/14/2021, 05/15/2021 | 005, 1, 2, 3, 4 | FG12012(a)-M, PC182(a)(1)-F, FG12012(a)-M, FG12012(a)-M, FG12012(a)-M | FG12012(a)-M: Illegal Poaching of Wildlife for Profit, PC182(a)(1)-F: CONSPIRACY TO COMMIT CRIME, FG12012(a)-M: Illegal Poaching of Wildlife for Profit, FG12012(a)-M: Illegal Poaching of Wildlife for Profit, FG12012(a)-M: Illegal Poaching of Wildlife for Profit | *Dismissal- Other 1203.425, *Dismissal - Other Dismissal, *Dismissal -Other Dismissal, *Dismissal - Other Dismissal, *Dismissal -Other Dismissal | Department of Fish & Game, Department of Fish & Game, Department of Fish & Game, Department of Fish & Game, Department of Fish & Game |

FG13100

| Fee Code | Fee Code Description | Payment Amount | Transaction Date | Arrest Dates | Charge Numbers | Offense Codes | Offense Descriptions | Charge Dispo Type | Arrest Agency |
|----------|-----------------------------------|----------------|------------------|--|--------------------|---|---|--|---|
| FG13100 | F&G County Propagation Fund (50%) | \$ 12.53 | 09/17/2025 | 04/12/2021, 04/13/2021, 04/14/2021, 05/14/2021, 05/15/2021 | 005, 1, 2, 3, 4 | FG12012(a)-M, PC182(a)(1)-F, FG12012(a)-M, FG12012(a)-M, FG12012(a)-M | FG12012(a)-M: Illegal Poaching of Wildlife for Profit, PC182(a)(1)-F: CONSPIRACY TO COMMIT CRIME, FG12012(a)-M: Illegal Poaching of Wildlife for Profit, FG12012(a)-M: Illegal Poaching of Wildlife for Profit, FG12012(a)-M: Illegal Poaching of Wildlife for Profit | *Dismissal- Other 1203.425, *Dismissal - Other Dismissal, *Dismissal -Other Dismissal, *Dismissal - Other Dismissal, *Dismissal -Other Dismissal | Department of Fish & Game, Department of Fish & Game, Department of Fish & Game, Department of Fish & Game, Department of Fish & Game, Department of Fish & Game |

Total collected \$ 100.32

FG13003

| Account Name | Transaction Date | Violation Date | Citing Agency | Total Credit Amount | Total Debit Amount | Statute | Disposition Type |
|---------------------------------------|------------------|----------------|-------------------------|---------------------|--------------------|---|---------------------|
| Fish and Game Fines FG 13003 - County | 7/30/2025 | 7/26/2021 | Cal Dept Of Fish & Game | \$ 3.59 | 0 | CCR 14-5.75 - STRIPED BASS | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 8/13/2025 | 7/26/2021 | Cal Dept Of Fish & Game | \$ 3.39 | 0 | CCR 14-5.75 - STRIPED BASS | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 9/4/2025 | 7/26/2021 | Cal Dept Of Fish & Game | \$ 1.99 | 0 | CCR 14-5.75 - STRIPED BASS | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 8/26/2025 | 6/28/2024 | Cal Dept Of Fish & Game | \$ 5.92 | 0 | FG 7145(a) - Fishing Without a License | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 7/25/2025 | 6/14/2024 | Cal Dept Of Fish & Game | \$ 6.19 | 0 | CCR 14-5.75 - STRIPED BASS | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 9/4/2025 | 6/14/2024 | Cal Dept Of Fish & Game | \$ 6.19 | 0 | CCR 14-5.75 - STRIPED BASS | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 9/29/2025 | 6/14/2024 | Cal Dept Of Fish & Game | \$ 6.19 | 0 | CCR 14-5.75 - STRIPED BASS | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 7/17/2025 | 10/27/2024 | Cal Dept Of Fish & Game | \$ 49.00 | 0 | CCR 14-28.65 - Fin Fish - General Gear Restrictions | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 7/17/2025 | 10/19/2024 | Cal Dept Of Fish & Game | \$ 6.23 | 0 | CCR 14-2 - Fishing Methods - With 2 Poles | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 8/12/2025 | 10/19/2024 | Cal Dept Of Fish & Game | \$ 6.23 | 0 | CCR 14-2 - Fishing Methods - With 2 Poles | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 9/10/2025 | 10/19/2024 | Cal Dept Of Fish & Game | \$ 6.23 | 0 | CCR 14-2 - Fishing Methods - With 2 Poles | Guilty (Conviction) |

FG13003

| Account Name | Transaction Date | Violation Date | Citing Agency | Total Credit Amount | Total Debit Amount | Statute | Disposition Type |
|---------------------------------------|------------------|----------------|-------------------------|---------------------|--------------------|---|---------------------|
| Fish and Game Fines FG 13003 - County | 7/11/2025 | 12/6/2024 | Cal Dept Of Fish & Game | \$ 12.14 | 0 | FG 7145(a) - Fishing Without a License | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 8/22/2025 | 12/6/2024 | Cal Dept Of Fish & Game | \$ 12.13 | 0 | FG 7145(a) - Fishing Without a License | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 7/30/2025 | 2/15/2025 | Cal Dept Of Fish & Game | \$ 6.05 | 0 | FG 7145(a) - Fishing Without a License | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 8/7/2025 | 2/15/2025 | Cal Dept Of Fish & Game | \$ 6.05 | 0 | FG 7145(a) - Fishing Without a License | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 8/8/2025 | 4/14/2025 | Cal Dept Of Fish & Game | \$ 49.00 | 0 | FG 7145(a) - Fishing Without a License | Bail Forfeiture |
| Fish and Game Fines FG 13003 - County | 7/7/2025 | 4/15/2025 | Cal Dept Of Fish & Game | \$ 9.68 | 0 | CCR 14-28.65 - Fin Fish - General Gear Restrictions | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 8/4/2025 | 4/15/2025 | Cal Dept Of Fish & Game | \$ 39.32 | 0 | CCR 14-28.65 - Fin Fish - General Gear Restrictions | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 7/25/2025 | 4/20/2025 | Cal Dept Of Fish & Game | \$ 10.97 | 0 | CCR 14-5.75 - STRIPED BASS | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 9/11/2025 | 5/6/2025 | Cal Dept Of Fish & Game | \$ 49.00 | 0 | FG 7145(a) - Fishing Without a License | Bail Forfeiture |
| Fish and Game Fines FG 13003 - County | 8/22/2025 | 5/3/2025 | Cal Dept Of Fish & Game | \$ 26.95 | 0 | CCR 14-5.75 - STRIPED BASS | Bail Forfeiture |
| Fish and Game Fines FG 13003 - County | 7/7/2025 | 5/12/2025 | Cal Dept Of Fish & Game | \$ 49.00 | 0 | CCR 14-28.65 - Fin Fish - General Gear Restrictions | Bail Forfeiture |

FG13003

| Account Name | Transaction Date | Violation Date | Citing Agency | Total Credit Amount | Total Debit Amount | Statute | Disposition Type |
|---------------------------------------|------------------|----------------|-------------------------|---------------------|--------------------|---|---------------------|
| Fish and Game Fines FG 13003 - County | 8/15/2025 | 5/12/2025 | Cal Dept Of Fish & Game | \$ 49.00 | 0 | CCR 14-28.65 - Fin Fish - General Gear Restrictions | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 9/30/2025 | 7/13/2025 | Cal Dept Of Fish & Game | \$ 43.56 | 21.7805 | CCR 14-28.65 - Fin Fish - General Gear Restrictions | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 9/4/2025 | 7/13/2025 | Cal Dept Of Fish & Game | \$ 49.00 | 0 | CCR 14-28.65 - Fin Fish - General Gear Restrictions | Bail Forfeiture |

Total collected \$ **513.01**

FG13100

| Fee Code | Fee Code Description | Payment Amount | Transaction Date | Arrest Dates | Charge Numbers | Offense Codes | Offense Descriptions | Charge Dispo Type | Arrest Agency |
|----------|-----------------------------------|----------------|------------------|--|-----------------|---|---|--|---|
| FG13100 | F&G County Propagation Fund (50%) | \$ 12.55 | 11/25/2025 | 03/18/2021, 05/14/2021, 05/15/2021 | 002, 1, 3 | FG12012(a)-M, PC182(a)(1)-F, FG12012(a)-M | FG12012(a)-M: Illegal Poaching of Wildlife for Profit, PC182(a)(1)-F: CONSPIRACY TO COMMIT CRIME, FG12012(a)-M: Illegal Poaching of Wildlife for Profit | *Found Guilty - Court, , *Found Guilty - Court | Department of Fish & Game, Department of Fish & Game, Department of Fish & Game |
| FG13100 | F&G County Propagation Fund (50%) | \$ 12.53 | 11/25/2025 | 04/12/2021, 04/13/2021, 04/14/2021, 05/14/2021, 05/15/2021 | 005, 1, 2, 3, 4 | FG12012(a)-M, PC182(a)(1)-F, FG12012(a)-M, FG12012(a)-M, FG12012(a)-M | FG12012(a)-M: Illegal Poaching of Wildlife for Profit, PC182(a)(1)-F: CONSPIRACY TO COMMIT CRIME, FG12012(a)-M: Illegal Poaching of Wildlife for Profit, FG12012(a)-M: Illegal Poaching of Wildlife for Profit, FG12012(a)-M: Illegal Poaching of Wildlife for Profit | *Dismissal- Other 1203.425, *Dismissal - Other Dismissal, *Dismissal -Other Dismissal, *Dismissal - Other Dismissal, *Dismissal -Other Dismissal | Department of Fish & Game, Department of Fish & Game, Department of Fish & Game, Department of Fish & Game, Department of Fish & Game |

Total Collected \$ 25.08

FG13003

| Account Name | Transaction Date | Violation Date | Citing Agency | Total Credit Amount | Total Debit Amount | Statute | Disposition Type |
|---------------------------------------|------------------|----------------|-------------------------|---------------------|--------------------|---|---------------------|
| Fish and Game Fines FG 13003 - County | 10/3/2025 | 7/26/2021 | Cal Dept Of Fish & Game | \$ 1.94 | 0 | CCR 14-5.75 - STRIPED BASS | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 10/17/2025 | 7/26/2021 | Cal Dept Of Fish & Game | \$ 1.41 | 0 | CCR 14-5.75 - STRIPED BASS | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 11/26/2025 | 7/26/2021 | Cal Dept Of Fish & Game | \$ 1.90 | 0 | CCR 14-5.75 - STRIPED BASS | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 12/19/2025 | 7/26/2021 | Cal Dept Of Fish & Game | \$ 1.96 | 0 | CCR 14-5.75 - STRIPED BASS | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 11/3/2025 | 6/14/2024 | Cal Dept Of Fish & Game | \$ 6.19 | 0 | CCR 14-5.75 - STRIPED BASS | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 11/24/2025 | 6/14/2024 | Cal Dept Of Fish & Game | \$ 6.19 | 0 | CCR 14-5.75 - STRIPED BASS | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 12/31/2025 | 6/14/2024 | Cal Dept Of Fish & Game | \$ 6.19 | 0 | CCR 14-5.75 - STRIPED BASS | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 10/22/2025 | 10/19/2024 | Cal Dept Of Fish & Game | \$ 6.23 | 0 | CCR 14-2 - Fishing Methods - With 2 Poles | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 12/26/2025 | 10/19/2024 | Cal Dept Of Fish & Game | \$ 6.23 | 0 | CCR 14-2 - Fishing Methods - With 2 Poles | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 12/19/2025 | 12/6/2024 | Cal Dept Of Fish & Game | \$ 9.45 | 0 | FG 7145(a) - Fishing Without a License | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 10/29/2025 | 2/15/2025 | Cal Dept Of Fish & Game | \$ 6.05 | 0 | FG 7145(a) - Fishing Without a License | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 12/4/2025 | 2/15/2025 | Cal Dept Of Fish & Game | \$ 2.64 | 0 | FG 7145(a) - Fishing Without a License | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 12/29/2025 | 4/29/2025 | Cal Dept Of Fish & Game | \$ 32.06 | 0 | CCR 14-28.65 - Fin Fish - General Gear Restrictions | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 10/28/2025 | 5/27/2025 | Cal Dept Of Fish & Game | \$ 14.70 | 0 | FG 7145(a) - Fishing Without a License | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 12/1/2025 | 6/20/2025 | Cal Dept Of Fish & Game | \$ 49.00 | 0 | FG 7145(a) - Fishing Without a License | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 10/31/2025 | 6/22/2025 | Cal Dept Of Fish & Game | \$ 22.05 | 0 | CCR 14-5 - BLACK BASS | Bail Forfeiture |
| Fish and Game Fines FG 13003 - County | 12/29/2025 | 6/25/2025 | Cal Dept Of Fish & Game | \$ 1.86 | 0 | CCR 14-5.75 - STRIPED BASS | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 10/30/2025 | 7/13/2025 | Cal Dept Of Fish & Game | \$ 24.20 | 0 | CCR 14-28.65 - Fin Fish - General Gear Restrictions | Guilty (Conviction) |

FG13003

| Account Name | Transaction Date | Violation Date | Citing Agency | Total Credit Amount | Total Debit Amount | Statute | Disposition Type |
|---------------------------------------|------------------|----------------|-------------------------|---------------------|--------------------|--|---------------------|
| Fish and Game Fines FG 13003 - County | 12/3/2025 | 7/13/2025 | Cal Dept Of Fish & Game | \$ 3.02 | 0 | CCR 14-28.65 - Fin Fish - General Gear Restrictions | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 12/22/2025 | 6/7/2025 | Cal Dept Of Fish & Game | \$ 58.80 | 0 | CCR 14-28.15 - Halibut, California | Bail Forfeiture |
| Fish and Game Fines FG 13003 - County | 11/3/2025 | 6/8/2025 | Cal Dept Of Fish & Game | \$ 58.80 | 0 | CCR 14-27.8 - Salmon | Bail Forfeiture |
| Fish and Game Fines FG 13003 - County | 11/10/2025 | 6/8/2025 | Cal Dept Of Fish & Game | \$ 68.60 | 0 | CCR 14-27.8 - Salmon | Bail Forfeiture |
| Fish and Game Fines FG 13003 - County | 11/2/2025 | 6/8/2025 | Cal Dept Of Fish & Game | \$ 58.80 | 0 | CCR 14-27.8 - Salmon | Bail Forfeiture |
| Fish and Game Fines FG 13003 - County | 12/4/2025 | 6/5/2025 | Cal Dept Of Fish & Game | \$ 36.75 | 0 | CCR 14-5.75 - STRIPED BASS | Bail Forfeiture |
| Fish and Game Fines FG 13003 - County | 10/6/2025 | 2/22/2025 | Cal Dept Of Fish & Game | \$ 151.90 | 0 | CCR 14-5.75 - STRIPED BASS | Bail Forfeiture |
| Fish and Game Fines FG 13003 - County | 10/7/2025 | 5/14/2025 | Cal Dept Of Fish & Game | \$ 49.00 | 0 | FG 7145(a) - Fishing Without a License | Bail Forfeiture |
| Fish and Game Fines FG 13003 - County | 12/18/2025 | 8/31/2025 | Cal Dept Of Fish & Game | \$ 14.70 | 0 | FG 7145(a) - Fishing Without a License | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 12/22/2025 | 6/8/2025 | Cal Dept Of Fish & Game | \$ 58.80 | 0 | CCR 14-27.8 - Salmon | Bail Forfeiture |
| Fish and Game Fines FG 13003 - County | 12/29/2025 | 7/13/2025 | Cal Dept Of Fish & Game | \$ 20.17 | 0 | CCR 14-28.59 - Surfperch | Guilty (Conviction) |
| Fish and Game Fines FG 13003 - County | 10/27/2025 | 9/28/2025 | Cal Dept Of Fish & Game | \$ 85.75 | 0 | CCR 14-5.75 - STRIPED BASS | Bail Forfeiture |
| Fish and Game Fines FG 13003 - County | 11/7/2025 | 9/28/2025 | Cal Dept Of Fish & Game | \$ 26.95 | 0 | CCR 14-5.75 - STRIPED BASS | Bail Forfeiture |
| Fish and Game Fines FG 13003 - County | 11/17/2025 | 9/1/2025 | Cal Dept Of Fish & Game | \$ 49.00 | 0 | CCR 14-507 - Waterfowl - Method of Take | Bail Forfeiture |
| Fish and Game Fines FG 13003 - County | 12/1/2025 | 10/18/2025 | Cal Dept Of Fish & Game | \$ 49.00 | 0 | CCR 14-509(b) - Violation of code concurrence with Federal Regulations | Bail Forfeiture |
| Fish and Game Fines FG 13003 - County | 12/26/2025 | 11/5/2025 | Cal Dept Of Fish & Game | \$ 49.00 | 0 | FG 7145(a) - Fishing Without a License | Bail Forfeiture |
| Total Collected | | | | \$ 1,039.28 | | | |



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2239

Agenda Date: 5/20/2026

Agenda #: 9.

Advisory Body: Contra Costa County Fish and Wildlife Committee

Subject: REVIEW, MODIFY and CONSIDER APPROVING the draft Fish and Wildlife Propagation Fund Grant Request for Proposals (RFP) for the 2027 grant cycle.

Contact: Maureen Parkes (925) 655-2909

RECOMMENDATION:

REVIEW, MODIFY and CONSIDER APPROVING the draft Fish and Wildlife Propagation Fund Grant Request for Proposals (RFP) for the 2027 grant cycle.

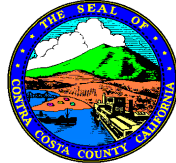
See attachment.

**Department of
Conservation and
Development**

30 Muir Road
Martinez, CA 94553

Phone: [1-855-323-2626](tel:1-855-323-2626)

**Contra
Costa
County**



John Kopchik
Director

Jason Crapo
Deputy Director

Deidra Dingman
Deputy Director

Ruben Hernandez
Deputy Director

Gabriel Lemus
Deputy Director

May 25, 2026

Dear Fish and Wildlife Propagation Fund Grant Applicants:

The Contra Costa County Fish and Wildlife Committee is pleased to announce that funding applications are now being accepted for consideration for the Contra Costa County Fish and Wildlife Propagation Fund (Fund). All application materials and guidelines are attached. **Proposals must be received by 5:00 p.m. on Monday, July 27, 2026 (a postmark of July 27, 2026 does not satisfy the submission deadline).** Proposals may be emailed or mailed. Any applications that are received after the due date or without a signature will not be considered. Staff will acknowledge receipt of each grant application. If you do not receive a confirmation of receipt, contact Maureen Parkes at (925) 655-2909 prior to the deadline. The recommendations of the Fish and Wildlife Committee will be forwarded to the Contra Costa County Board of Supervisors, which maintains final decision-making authority for expenditures from the Fund.

The Contra Costa County Fish and Wildlife Propagation Fund is entirely supported by fine revenues resulting from violations of the Fish and Game Code and Title 14 of the California Code of Regulations in Contra Costa County (County). **Projects awarded from the Fund must benefit the fish and wildlife resources of the County and must meet the requirements of Section 13103 of the Fish and Game Code (attached).** If your project is eligible under Section 13103 (d), (h), (i), or (m) please send a copy of your draft proposal to Maureen Parkes at maureen.parkes@dcd.cccounty.us by June 25, 2026. Maureen Parkes will coordinate with the California Department of Fish and Wildlife to confirm the project's eligibility to receive funds. See Instructions for more details. All applications that satisfy the requirements listed in the funding application instructions will be considered.

The Fish and Wildlife Committee strongly encourages applications related to:

- Improving habitat
- Scientific research
- Public education
- Threatened and endangered species
- Resolving human / wildlife interaction issues

In addition to the above areas of interest, the Fish and Wildlife Committee wishes to fund one or more projects that increase collaboration with law enforcement agencies and community cultural organizations related to enforcement issues and education focusing on communities that may be unaware of local fish and game laws. Projects that provide multilingual signage and educational materials are encouraged.

Note on Preferred Projects: The Fish and Wildlife Committee considers grant awards for prospective expenditures from non-profit organizations, schools, and government agencies. The Committee generally recommends funding projects that avoid operating costs and overhead – such as staff salaries, benefits, or utilities – and that minimize expenses dedicated to management of awarded projects. ~~Recommendations for funding will be given to service-oriented and educational projects, or those involving the direct purchase of goods and materials that do not require installation or labor on public land or facilities.~~

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Note on construction and related projects: Projects that qualify as “public works” under California law, such as construction, alteration, demolition, installation, or repair work done under contract and paid in whole or in part out of public funds may trigger requirements including prevailing wage, public bidding, and contractor registration. Applicants proposing such activities will be required to demonstrate full legal compliance. For more information go to the California Department of Industrial Relations Public Works webpage: <https://www.dir.ca.gov/public-works/publicworks.html>

The Committee expects to recommend awards to several applicants. However, it is possible that a particularly excellent proposal will be recommended to receive a large portion of the total available funds. Generally, the Committee will only recommend one project per organization. During the 2026 grant cycle a total of \$148,500.08 was awarded to 15 projects. The awards ranged from \$895 to \$24,390. Available funds vary from year to year and the Fish and Wildlife Committee cannot commit to multi-year or recurring funding. The Board of Supervisors will make the final decision on the grant awards and successful applicants may anticipate receiving notification by January 2027. ~~Project expenditures eligible for reimbursement must be made subsequent to Board of~~

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~~Supervisors approval of grant funding. Only expenditures incurred after approval by the Board of Supervisors are eligible for reimbursement. In rare cases where an earlier expenditure is essential for the project to proceed, the applicant may request approval for that specific expense in their grant application; however, such approval is not guaranteed, and applicants assume all risk if they proceed without it.~~

New Requirement Effective 2026: All grantees must enter into a formal grant contract (“contract”) with Contra Costa County prior to receiving any Fish and Wildlife Propagation Fund disbursements. The contract will outline project responsibilities, reporting requirements, reimbursement procedures, and other conditions of funding. Applicants approved for award will receive the contract along with their notice of award. The contract must be executed before any project expenditures become eligible for reimbursement.

The grant award funds will be disbursed on a cost reimbursement basis. (See below for exception.) Within 18 months of contract execution, or within one month of project completion, whichever comes sooner, recipients must submit a final project report which includes invoices and receipts documenting how funds were spent and the results of the project. Grant awardees may request a budget modification to address any proposed changes to the project costs. This request must be made in writing prior to incurring the unapproved expenses. Unapproved expenses will not be reimbursable. Fish and Wildlife Propagation Fund grants will be disbursed after receipt and approval of the final project report. Details will be outlined in the draft contract that is sent to all successful applicants.

***Exception For Organizations That Can Demonstrate Financial Hardship:** Entities may request in their original grant application to receive one advance payment of 50% of the grant award. These entities must demonstrate that providing Fish and Wildlife Propagation grant funding on a cost reimbursement basis at the completion of the project will create a financial hardship and be detrimental to the operation of the program. These entities will be eligible to receive up to 50% of the grant amount upon execution of the contract with the County. The remaining amount of the grant will be disbursed after the entity has submitted a final report including invoices and receipts documenting how the initial disbursement was spent. All reporting and invoicing must be completed within 18 months of contract execution, or within one month of project completion, whichever comes sooner.

***Exception For Small Project Under \$1,000:** Grant funding may be disbursed to private, non-profit entities prior to the beginning of the project if the award is under \$1,000 and the entity has provided documentation that the project could only be initiated with advance funding. Within a year of grant funding, or within one month of project completion,

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~~whichever comes sooner, recipients must submit a final project report which includes invoices and receipts documenting how funds were spent and the results of the project.~~

The Committee appreciates your interest in this opportunity to improve the fish and wildlife resources in Contra Costa County. Should you have any questions about the Fish and Wildlife Committee or this funding program, please contact me at (925) 655-2909 or maureen.parkes@dcd.cccounty.us.

Sincerely,

Maureen Parkes

Fish and Wildlife Committee Staff

DRAFT

INSTRUCTIONS

What Must Be Included in Your Proposal (not to exceed 4 pages):

- 1) Signed Application Cover Page – See attached.
(PDFs and e-signatures are acceptable)
- 2) Description of the project for which funding is requested. Please include an explanation of:
 - how this project will benefit the fish and wildlife of Contra Costa County
 - how this project meets the requirements of Section 13103 of the Fish & Game Code (attached) which defines the eligibility requirements for projects requesting funding from the Fish and Wildlife Propagation Fund. Indicate which letter(s) of the Section 13103 is/are satisfied.

If your proposal is eligible under Section 13103 (d), (h), (i)*, or (m), a copy of your draft proposal must be sent to the attention of Maureen Parkes at maureen.parkes@dcd.cccounty.us or at the address listed on Page 3 and received by **June 25, 2026**. Staff will coordinate with the California Department of Fish and Wildlife to confirm the project's eligibility to receive funds.

*If your project is eligible under Section 13103 (i), and a scientific collection permit is required and issued by the California Department of Fish and Wildlife, this will indicate that the project is eligible to receive Fish and Wildlife Propagation funds. Please send the scientific collection permit along with your grant application by the July 27, 2026 - 5:00 P.M. grant submission deadline. Scientific collection permits are not included in the grant application page limit.

~~The Fish and Wildlife Committee should be acknowledged for its financial support of the project. Review by FWC or staff is required prior to printing any written materials that are produced as a result of this funding. Please refer to the guidelines listed below:~~

~~• Grant recipients agree to obtain advance written approval from the FWC of any communication/written material that may reasonably be understood to represent the views of the FWC and to provide the FWC with reasonable opportunity to review, comment and approve the communication/written material.~~

~~Grant recipients may use the following standard language in making attributions for funding by the FWC:~~

~~• Attribution for full grant funding: "This (research, publication, project, web site, report, etc.) was funded by the Contra Costa County Fish and Wildlife Committee."~~

~~• Attribution for partial grant funding: "This (research, publication, project, web site, report, etc.) is funded in part by the Contra Costa County Fish and Wildlife Committee."~~

- 3) Project schedule - The project must be completed within 18 months from the date the grant contract is executed.
- 4) Project budget (itemized). The Fish and Wildlife Committee generally does not

Deleted: The Fish and Wildlife Committee should be acknowledged for its financial support of the project. Review by FWC or staff is required prior to printing any written materials that are produced as a result of this funding. Please refer to the guidelines listed below:¶

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recommend funding for operating costs and overhead. Examples of these include staff salaries, health insurance, and operation costs such as electricity to run an office. If an hourly rate for staff is listed, overhead costs need to be itemized separately. The Committee generally recommends funding [one-time](#) material expenses (e.g. purchase of equipment and materials).

- 5) Annual budget for the applying organization (not itemized).
- 6) Statement describing the applying organization, listing the Board of Directors and officers of the organization, and listing all affiliated organizations.
- 7) Statement describing the qualifications of the sponsoring organization and participating individuals for completing the project.
- 8) List of individuals responsible for performing the project and of individuals responsible for overseeing project.
- 9) Statement describing the status of permit approvals necessary to perform project (if applicable).
- 10) Request for an exception to the grant funding reimbursement process due to financial hardship, if applicable. *(This request does not count toward your page limit and is only required if requesting an exception. Details of the reimbursement process and the exception that may be granted are described in the attached letter.*

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Format:

- Your proposal packet, including cover sheet and any attachments must not exceed four single-sided pages or two double-sided pages, 8.5 by 11 inches in size. Electronic submittals are preferred. Please use 11 point font or larger and ½ inch margins or larger on your pages. *If you submit more than 3 pages plus required cover sheet, your proposal may be disqualified without review.*
- If your project is eligible under Section 13103 (d), (h), (i), or (m) a copy of your draft proposal must be sent to the attention of Maureen Parkes at maureen.parkes@dcd.cccounty.us and received by **June 25, 2026**. (See exception for Section 13103 (i) on Page 1.)
- Do not attach an additional cover letter, brochures, posters, publications, CDs, DVDs, large maps or yellow-sticky paper (e.g. Post-It™).
- Your complete application packet including signature must **arrive by 5:00 p.m. on Monday, July 27, 2026 (Pacific Daylight Time)** to be considered for funding. (Please note: A postmark of [July 27, 2026](#) does not satisfy the submission deadline. If submitted after the deadline, your proposal will be disqualified).*

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Your complete application should be:

Emailed: maureen.parkes@dcd.cccounty.us

or

Mailed or Hand Delivered: Contra Costa County Fish & Wildlife Committee
c/o Contra Costa County Dept. of Conservation and
Development
30 Muir Road
Martinez, CA 94553-4601
Attn: Maureen Parkes

*Staff will acknowledge receipt of each grant application. If you do not receive an email confirmation of receipt, contact Maureen Parkes prior to the deadline by calling (925) 655-2909.

Final Checklist Before You Submit Your Proposal:

Please note that your proposal will not be considered if you provide more materials than required below:

- Signed Cover page (your proposal will be disqualified if it does not have your original signature on the cover page).
- 3 pages or less on your project description (any extra attachments such as a map and an organization budget will be counted as one of the three page limit.)
- If your project qualifies under Section 13013 (i) and you have been issued a scientific collection permit from the California Department of Fish and Wildlife please include it. (This is not a part of the page limit listed above.)
- Request for an exception to the grant funding cost reimbursement requirement due to financial hardship. (This is not a part of the page limit listed above and is only required if requesting an exception).

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If you have questions regarding the Contra Costa County Fish and Wildlife Propagation Fund grant process, please contact Maureen Parkes: maureen.parkes@dcd.cccounty.us / (925) 655-2909.

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California Fish and Game Code Section 13103

Expenditures from the fish and wildlife propagation fund of any county may be made only for the following purposes:

- a) Public education relating to the scientific principles of fish and wildlife conservation, consisting of supervised formal instruction carried out pursuant to a planned curriculum and aids to education such as literature, audio and video recordings, training models, and nature study facilities.
- b) Temporary emergency treatment and care of injured or orphaned wildlife.
- c) Temporary treatment and care of wildlife confiscated by the department as evidence.
- d) Breeding, raising, purchasing, or releasing fish or wildlife which are to be released upon approval of the department pursuant to Sections 6400 and 6401 onto land or into waters of local, state, or federal agencies or onto land or into waters open to the public.
- e) Improvement of fish and wildlife habitat, including, but not limited to, construction of fish screens, weirs, and ladders; drainage or other watershed improvements; gravel and rock removal or placement; construction of irrigation and water distribution systems; earthwork and grading; fencing; planting trees and other vegetation management; and removal of barriers to the migration of fish and wildlife.
- f) Construction, maintenance, and operation of public hatchery facilities.
- g) Purchase and maintain materials, supplies, or equipment for either the department's ownership and use or the department's use in the normal performance of the department's responsibilities.
- h) Predator control actions for the benefit of fish or wildlife following certification in writing by the department that the proposed actions will significantly benefit a particular wildlife species.
- i) Scientific fish and wildlife research conducted by institutions of higher learning, qualified researchers, or government agencies, if approved by the department. *
- j) Reasonable administrative costs, excluding the costs of audits required by Section 13104, for secretarial service, travel, and postage by the county fish and wildlife commission when authorized by the county board of supervisors. For purposes of this subdivision "reasonable cost" means an amount which does not exceed 3 percent of the average amount received by the fund during the previous three-year period, or three thousand dollars (\$3,000) annually, whichever is greater, excluding any funds carried over from a previous fiscal year.

* A scientific collection permit, if required and issued by the California Department of Fish and Wildlife, indicates that the project is eligible to receive Fish and Wildlife Propagation funds.

- k) Contributions to a secret witness program for the purpose of facilitating enforcement of this code and regulations adopted pursuant to this code.
- l) Costs incurred by the district attorney or city attorney in investigating and prosecuting civil and criminal actions for violations of this code, as approved by the department.
- m) Costs incurred by a county counsel in investigating and prosecuting an action for civil penalties, injunctive relief, or civil penalties and injunctive relief pursuant to Section 5650.1 resulting from unlicensed cannabis cultivation.
- n) Other expenditures, approved by the department, for the purpose of protecting, conserving, propagating, and preserving fish and wildlife.

California Fish and Game Code Section 711.2. (a)

“For purposes of this code, unless the context otherwise requires, “wildlife” means and includes all wild animals, birds, plants, fish, amphibians, reptiles, and related ecological communities, including the habitat upon which the wildlife depends for continued viability...”

**Contra Costa County
2027 Fish and Wildlife Propagation Fund
Application Cover Page**

Office Use Only:

Project title:

Organization/Individual applying:

(Organization type: please check one – government, non-profit, school, other (explain))

Address:

Telephone:

Fax:

E-mail:

Name and title of contact person:

One sentence summary of proposal:

Requested grant:

Proposal prepared by (name & title):

I understand that projects that qualify as “public works” under California law, such as construction, alteration, demolition, installation, or repair work done under contract and paid in whole or in part out of public funds may trigger requirements including prevailing wage, public bidding, and contractor registration. Applicants proposing such activities will be required to demonstrate full legal compliance. (For more information go to the California Department of Industrial Relations Public Works webpage: <https://www.dir.ca.gov/public-works/publicworks.html>.)

Signature (*Typing your name does not count as a signature. If this section is empty, your proposal will not be considered*):

Signed on _____