



CONTRA COSTA COUNTY

AGENDA

Library Commission

Thursday, January 16, 2025

6:00 PM

1025 Escobar St., Room 110
Martinez, CA

352 Shoreline Drive
Pittsburg, CA

Zoom Webinar Link:
[https://zoom.us/j/92440499509?
pwd=MLUCLCJIFTt5cOb50QDbQLvyt
KEmqA.1](https://zoom.us/j/92440499509?pwd=MLUCLCJIFTt5cOb50QDbQLvytKEmqA.1)

Webinar ID: 924 4049 9509

Passcode: 135402

- Electronic agenda packet viewing is available at: <https://ccclib.org/commission/>
- Hard copy agenda packets are available for viewing at each Contra Costa County Library
- The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 72 hours before the meeting, at (925) 608-7730. After 72 hours prior, accommodations will be on a best-efforts basis.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Contra Costa County Library Administration, 777 Arnold Drive, Suite 210, Martinez, CA 94553.

Library Commissioners, please call Library Administration, at (925) 608-7700 by 5 p.m. Wednesday, January 15, 2025, if you will NOT be at the meeting. A quorum must be established in-person before a meeting can be held. A record is maintained of Commissioner's attendance.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.

1. **CALL THE MEETING TO ORDER / ROLL CALL**
The Library Commission Chair will call the meeting to order. Nina Braithwaite will do a roll call to determine a quorum of attendees.
2. **WELCOME & INTRODUCTIONS**
Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.
3. **PUBLIC COMMENT**
Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comments can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker. Public comment on agenda items can also be e-mailed to the Library Commission at nina.braithwaite@library.cccounty.us to be received one day prior to the Library Commission meeting.
4. **ACCEPTANCE OF MINUTES** [TMP-8045](#)
Commissioners will approve or amend the minutes from the November 21, 2024, meeting.
Attachments: [11-21-24 Library Commission Meeting Minutes.pdf](#)
5. **COUNTY LIBRARIAN REPORT**
County Librarian Alison McKee will report on items of interest to Commissioners.
6. **AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS**
Commissioners will suggest items for future meetings.
7. **IMPLEMENTATION STRATEGIES OF THE 2025 WORK PLAN** – Tommy [TMP-8046](#)
Smith & Nicole Gemmer
Attachments: [2025 Work Plan.pdf](#)
8. **REPORT OUTS & PLANS FOR MEETING WITH APPOINTING BODY**
9. **WORKING COMMITTEE REPORTS**
 - A. Commissioner Dozier will report to the Commission on legislative matters.
 - B. Commissioner Rosekind will update the commissioners on the Library Foundation of Contra Costa.
10. **CORRESPONDENCE**
Commissioners will review commission correspondence.
11. **COMMISSIONER ANNOUNCEMENTS**
Commissioners can use this time to share upcoming events, book sales and any other library-related information.
12. **ADJOURNMENT TO THE MARCH 20, 2025, LIBRARY COMMISSION MEETING.**

ITEMS TO CALENDAR

- **Library Commission Meeting, Thursday, March 20, 2025, 6:00 p.m.**
- **Library Commission Meeting, Thursday, May 15, 2025, 6:00 p.m.**
- **Library Commission Meeting, Thursday, July 17, 2025, 6:00 p.m.**
- **Library Commission Meeting, Thursday, September 18, 2025, 6:00 p.m.**
- **Library Commission Meeting, Thursday, November 20, 2025, 6:00 p.m.**
- **FFLC Forum, Saturday, October 4, 2025, 8:30 a.m. to 12:00 p.m. at the Walnut Creek Library Oak Room**