



# CONTRA COSTA COUNTY

## AGENDA - PUBLISHED

### Los Medanos Healthcare Operations Committee

Supervisor Shanelle Scales-Preston, Chair  
Supervisor Ken Carlson, Vice Chair

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**Monday, February 2, 2026**                      **1:00 PM**                      **2300 Clayton Rd., Ste. 1500, Concord, CA 94520**  
**2255 Contra Costa Blvd., Suite 202**  
**Pleasant Hill, CA 94523**  
**<https://us02web.zoom.us/j/82410858184>**

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**The public may attend this meeting in person at either above location. The public may also attend this meeting remotely via Zoom or call-in.**

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).
3. RECEIVE and APPROVE Los Medanos Healthcare Operations Committee Chair and Co-Chair [26-379](#)
4. RECEIVE and APPROVE Record of Action for December 1, 2025 Committee Meeting [26-380](#)  
**Attachments:** [CommitteeMeetingMinutes28-Jan-2026-04-20-49](#)
5. Receive Staff Report- Los Medanos Health Area Joint Workshop planning. [26-381](#)
6. Receive and Approve the LMHAC consultant recommendations for 2026 working groups. [26-382](#)
7. Receive Staff Report from the 2026-2027 LMHA Contractor Fiscal Training [26-383](#)

The next meeting is currently scheduled for March 2, 2026 1PM

Adjourn

General Information

This meeting provides reasonable accommodations for persons with disabilities planning to attend a the meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 2300 Clayton Rd., Ste. 1500, Concord, CA 94520 and 2255 Contra Costa Blvd., Suite 202

Pleasant Hill, CA 94523, during normal business hours. Staff reports related to items on the agenda are also accessible on line at [www.co.contra-costa.ca.us](http://www.co.contra-costa.ca.us).

**HOW TO PROVIDE PUBLIC COMMENT:**

Persons who wish to address the Committee during public comment on matters within the jurisdiction of the Committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should offer comments when invited by the Committee Chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing \*9 on their phones.

Public comments generally will be limited to two (2) minutes per speaker. In the interest of facilitating the business of the Board Committee, the total amount of time that a member of the public may use in addressing the Board Committee on all agenda items is 10 minutes. Your patience is appreciated.

Public comments may also be submitted to Committee staff before the meeting by email or by voicemail. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

For Additional Information Contact: [Ernesto.DeLaTorre@cchealth.org](mailto:Ernesto.DeLaTorre@cchealth.org)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-379

**Agenda Date:** 2/2/2026

**Agenda #:** 3.

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Advisory Board: LOS MEDANOS HEALTHCARE OPERATIONS COMMITTEE

Subject: RECEIVE AND APPROVE LOS MEDANOS HEALTHCARE OPERATIONS COMMITTEE  
CHAIR AND CO-CHAIR

Presenter: ERNESTO DE LA TORRE

Contact: Ernesto.DeLaTorre@cchealth.org <mailto:Ernesto.DeLaTorre@cchealth.org>

### **INFORMATION:**

The first meeting of each calendar year the committee shall appoint the Chair and Co-Chair

### **RECOMMENDATION(S)/NEXT STEP(S):**

Approve Chair and Co-chair of the Los Medanos Healthcare Operations Committee



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-380

**Agenda Date:** 2/2/2026

**Agenda #:** 4.

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Advisory Board: LOS MEDANOS HEALTHCARE OPERATIONS COMMITTEE

Subject: RECEIVE and APPROVE Record of Action for December 5, 2025 Committee Meeting

Presenter: Ernesto De La Torre

Contact: [ErnestoDeLaTorre@cchealth.org](mailto:ErnestoDeLaTorre@cchealth.org)

### **INFORMATION:**

County Ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meeting. Attached is the Record of Action for the Los Medanos Healthcare Operations Committee for December 1, 2025.

### **RECOMMENDATION(S)/NEXT STEP(S):**

APPROVE Record of Action for December 5, 2025 Committee Meeting.



# CONTRA COSTA COUNTY

## Committee Meeting Minutes

### Los Medanos Healthcare Operations Committee

Supervisor Shanelle Scales-Preston, Chair  
Supervisor Ken Carlson, Vice Chair

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**Monday, December 1, 2025**

**10:00 AM**

**2300 Clayton Rd., Ste 1500**

**Concord, CA 94520**

**2255 Contra Costa Blvd., Suite 202**

**Pleasant Hill, CA 94523**

**<https://cchealth.zoom.us/j/95584426607>**

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1. **The public may attend this meeting in person at either above location. The public may also attend this meeting remotely via Zoom or call-in.**
2. Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.
3. Roll Call

**Present:** District IV Supervisor Ken Carlson and District V Supervisor Shanelle Scales-Preston

Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).

4. Receive Staff Report regarding the joint workshop with Los Medanos Health Advisory and Healthcare Operations Committees

Erica McWhorter, Principal Excelebrate Consultant, provided a presentation to review the plans for a joint planning workshop meeting with the LMHAC and LMHOC. Staff have been asked to schedule the joint planning workshop in January 2026. No public comment was made.

**This Discussion Item was received.**

5. RECEIVE STAFF REPORT on the Los Medanos Health Area Grant Program

The committee received the staff report. Staff shared that progress on contracts was moving forward with its contracts for all grantees. Meetings were held with each agency to formalize their scopes of work and budget. Staff will be renewing contracts if possible and starting new contracts with its new grantees.

Staff was asked if current awardees had spent down all of their award. Staff shared that we were in contact with each agency to ensure they were aware of any available funds and the deadlines for requesting reimbursements.

**This Discussion Item was received.**

The 2026 meeting schedule will be developed and posted in February of 2026.

Adjourn

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For Additional Information Contact: [ernesto.delatorre@cchealth.org](mailto:ernesto.delatorre@cchealth.org)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-381

**Agenda Date:** 2/2/2026

**Agenda #:** 5.

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Advisory Board: LOS MEDANOS HEALTHCARE OPERATIONS COMMITTEE

Subject: Receive and Approve Staff Report- Los Medanos Health Area Joint Workshop planning.

Presenter: Ernesto De La Torre and Denise Milosevich

Contact: [Ernesto.DeLaTorre@cchealth.org](mailto:Ernesto.DeLaTorre@cchealth.org)/ <<mailto:Ernesto.DeLaTorre@cchealth.org>>

Denise.Milosevich@cchealth.org

### **INFORMATION:**

- a) Staff have met with our consultant from Excelebrate to develop the joint committee workshop content listed below.
  - a. Updates and Improvements (staffing, governance, grant admin)
  - b. Pending Community Assessment
  - c. Establish and level set priorities and methods for making updates and improvements (via roadmap and workgroups)
  - d. Review goals and concerns
  - e. Planned and pending improvements (bylaws, board handbook, grant program structure, tools and process)
- b) Workshop Scheduling- Would this committee like to continue moving forward with a joint workshop using one option below.
  - a. Orientation with LMHAC only- Full committee to introduce 3 new members. Review history and future plans for the committee. Cover legal requirements (Brown Act, Ethics, etc.), review committee obligations.
  - b. Joint LMHAC/LMHOC orientation and collaboration planning - Priorities for 2026 (aligned to approved grant program plan priorities, as needed) (guided group discussion). 2026 Implementation Roadmap (guided group discussion)

### **RECOMMENDATION(S)/NEXT STEP(S):**

RECEIVE Staff Report and APPROVE Los Medanos Health Area Joint Workshop scheduling.



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

**File #:** 26-382

**Agenda Date:** 2/2/2026

**Agenda #:** 6.

Advisory Board: Los Medanos Healthcare Operations Committee

Subject: Receive and Approve the LMHAC recommendations for 2026 working groups.

Presenter: Ernesto De La Torre/ Denise Milosevich

Contact: Ernesto.DeLaTorre@cchealth.org/Denise.Milosevich@cchealth.org

### **INFORMATION:**

At a regularly scheduled meeting of the LMHAC on December 9, 2025, the consultant discussed the following working groups with the advisory Committee. The LMHAC approved the following 2026 workgroups. Each workgroup will include no more than 3 committee members.

- a) Planning - Develop annual workplan and priorities, operational improvements, and strategic goal development and planning.
  - a. Coordinating with staff on the planning and implementation of the annual grant process timeline.
  - b. Supporting the planning of grant process evaluation, community engagement, and awardee reporting.
  - c. Preparing annual updates and recommendations for the full LMHAC on grant process status, issue resolution, and awardee status.
- b) Committee Governance- Review of the governance documents.
  - a. Governance Tools: Reviewing and proposing updates to the LMHAC Bylaws.
  - b. Procedural Tools: Reviewing and supporting the implementation of the *Advisory Body Handbook* and other procedural tools.
  - c. Compliance: Coordinating with staff to ensure compliance with all governing rules and procedures.
  - d. Membership: Developing and recommending processes and goals for new member training and orientation.
- c) Grant Administration- Reviewing and recommending improvements to grant administration procedures and tools (e.g., RFP templates, scoring rubrics, grant trackers, public-facing documents).
  - a. Coordinating with staff on the planning and implementation of the annual grant process timeline.
  - b. Supporting the planning of grant process evaluation, community engagement, and awardee reporting.
  - c. Preparing annual updates and recommendations for the full LMHAC on grant process status, issue resolution, and awardee status.



- d. Coordinating the review of all grant applications against the LMHAC-approved scoring rubric and developing a formal slate of funding recommendations (which may include recommendations for full awards, partial/modified awards, or further review) for the full LMHAC to deliberate and act upon in a public meeting.

**RECOMMENDATION(S)/NEXT STEP(S):**

APPROVE the LMHAC recommendations for 2026 working groups.



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-383

**Agenda Date:** 2/2/2026

**Agenda #:** 7.

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Advisory Board: Los Medanos Healthcare Operations Committee

Subject: Receive Staff Report from 2026-27 LMHA Fiscal Training

Presenter: Denise Milosevich

Contact: Denise.Milosevich@cchealth.org

### **INFORMATION:**

On January 28, 2026, staff held its first mandatory 2026-27 LMHA Fiscal Training for all awarded grantees. The training was well received, with a total of 45 attendees. Following the training, all grantees were provided with the recorded training webinar, and other required fiscal templates and documents. In addition, staff have provided fiscal office hours with all grantees for technical assistance with their questions or concerns. The staff received an abundance of positive feedback for the standardization of LMHA's fiscal requirements and its transparency of the internal reimbursement process and procedures. Staff will follow up the 2026-27 LMHA Fiscal Training program reporting and evaluate expectations and requirements for sharing their impact and overall health outcomes to the LMHA community. LMHA grantees will showcase their work to the LMHAC and greater community for collaboration and awareness.

### **RECOMMENDATION(S)/NEXT STEP(S):**

RECIEVE Staff Report from 2026-27 LMHA Fiscal Training