# CONTRA COSTA COUNTY

Administration Building | 1025 Escobar St., Martinez

# AGENDA

## Tuesday, September 16, 2025

## 9:00 AM

## BOARD OF SUPERVISORS

***Supervisor John Gioia, District I***
***Supervisor Candace Andersen, District II***
***Supervisor Diane Burgis, District III***
***Supervisor Ken Carlson, District IV***
***Supervisor Shanelle Scales-Preston, District V***

***Clerk of the Board (925) 655-2000***
***clerkoftheboard@cob.cccounty.us***

The public may attend the Board meeting in person and remotely via call-in or Zoom. Board meetings are televised live on Comcast Cable 27, ATT/U-Verse Channel 99, and WAVE Channel 32, and can be seen live online at www.contracosta.ca.gov. Meetings of the Board are closed-captioned in real time. For real time translation of the Board of Supervisors meeting, please go to the Wordly website: https://attend.wordly.ai/join/UPPW-1508.

Persons who wish to address the Board during public comment or with respect to an item on the agenda may comment in person or may call in during the meeting by dialing 888-278-0254 followed by the access code 843298#. A caller should indicate they wish to speak on an agenda item by pushing "#2" on their phone. Persons who wish to address the Board in person should complete the form provided for that purpose. Access via Zoom is also available using the following link: https://cccounty-us.zoom.us/j/89586041575. Those participating via Zoom should indicate they wish to speak on an agenda item by using the “raise your hand” feature in the Zoom app. To provide contact information, please contact Clerk of the Board at clerkoftheboard@cob.cccounty.us or call 925-655-2000. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the Board will continue the meeting in person without remote access.

Public comments generally will be limited to two minutes per speaker. In the interest of facilitating the business of the Board, the total amount of time that a member of the public may use in addressing the Board on all agenda items is 10 minutes. Your patience is appreciated.

A lunch break or closed session may be called at the discretion of the Board Chair. Staff reports related to open session items on the agenda are also accessible online at www.contracosta.ca.gov.

**1. CALL TO ORDER; ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. CLOSED SESSION**

A. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code § 54957.6)

1. Agency Negotiators: Monica Nino.

Employee Organizations: Public Employees Union, Local 1; AFSCME Locals 512 and 2700; California Nurses Assn.; SEIU Locals 1021 and 2015; District Attorney Investigators' Assn.; Deputy Sheriffs Assn.; United Prof. Firefighters I.A.F.F., Local 1230; Physicians' & Dentists' Org. of Contra Costa; Western Council of Engineers; United Chief Officers Assn.; Contra Costa County Defenders Assn.; Contra Costa County Deputy District Attorneys' Assn.; Prof. & Tech. Engineers IFPTE, Local 21; and Teamsters Local 856.

2. Agency Negotiators: Monica Nino.

Unrepresented Employees: All unrepresented employees.

B. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION (Gov. Code § 54956.9(d)(1))
1. Mark Emery v. Contra Costa County, WCAB No. ADJ13170287
2. Maria Paz Gamez v. Marie Elena Lopez, et al., Contra Costa County Superior Court Case No. C21-00847

**4. Inspirational Thought-**

*"Being positive won't guarantee you'll succeed; but being negative will guarantee you won't." ~ Jon Gordon, writer and motivational speaker*

**5. CONSIDER CONSENT ITEMS (Items listed as C.1 through C.100 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Supervisor. Items removed from the Consent Calendar will be considered with the Discussion Items.**

**6. PRESENTATIONS**

PR.1 PRESENTATION proclaiming September 2025 as Suicide Prevention Month. (Stephen Field, DO, Medical Director of Behavioral Health Services and Gigi Crowder, NAMI Contra Costa Chief Executive Officer)

PR.2 PRESENTATION recognizing September 20, 2025 as World Marrow Donor Day. (Supervisor Gioia)

PR.3 PRESENTATION honoring County employees for their many years of service to Contra Costa County:

Clerk-Recorders Department to be presented by Kristin Connelly, Clerk-Recorder
1. Bradley L. Childers, Jr - 20 years of service
2. Joseph Barton - 20 years of service

Employment and Human Services Department to be presented by Marla Stuart, Employment & Human Services Director
1. Monica Galvan - 40 years of service
2. Debbie Sittser - 40 years of service
3. Jackie Foust - 35 years of service
4. Rosalyn Guillory - 35 years of service
5. Ruth Hunter - 35 years of service
6. Kam phoummathep - 35 years of service
7. Tonya Spencer - 35 years of service

Health Services Department to be presented by John Conduracki, Health Services Timekeeping Supervisor
1. Katrina Byrd - 35 years of service

## 7. DISCUSSION ITEMS

**D.1.** HEARING to consider an appeal of the County Planning Commission's decision to deny a tree permit and variances to allow the construction of a new, single-family residence located at 2754 Limerick Road in the unincorporated Tara Hills area, and to consider approving the project and take other related actions. (County File No. CDVR23-01026) (Carl Adams – Appellant/Applicant/Owner) (Ruben Hernandez, Department of Conservation and Development) **25-3878**

**Attachments:** Attachment A - Findings and Conditions of Approval CDVR23-01026
Attachment B - Carl Adams Appeal Letter CDVR23-01026
Attachment C - Maps CDVR23-01026
Attachment D - Project Plans CDVR23-01026
Attachment E - Staff Report ZA CDVR23-01026
Attachment F - Staff Report CPC CDVR23-01026
Attachment G - BOS Presentation Slides CDVR23-01026

**D.2.** CONSIDER report of the Interdepartmental Climate Action Task Force, as recommended by the Directors of the Departments of Conservation and Development and Public Works. (Warren Lai, Public Works Director and John Kopchik, Conservation and Development Director) **25-3857**

**Attachments:** 2025_09_16 Climate Action Task Force Presentation to Board

**D.3.** CONSIDER introducing Ordinance No. 2025-04, requiring large retail stores over 2,000 square feet within unincorporated Contra Costa County to stock healthy foods and beverages in checkout areas; WAIVE reading, and FIX October 7, 2025, for adoption. (Dr. Sefanit Mekuria, Deputy Health Officer, Kristian Lucas, Director of Environmental Health, Denise Milosevich, Manager of Nutrition and Physical Activity, and Bay Area Community Resource HOPS Advocacy Team) **25-3858**

**Attachments:** CCH Healthy Retail Presentation
Healthy Retail Report
Ordinance No. 2025-04

**D.4.** CONSIDER accepting the monthly update on the activities and oversight of the County's Head Start Program and provide guidance. (Marla Stuart, Employment and Human Services Director) **25-3859**

**Attachments:** September 2025 BOS Head Start Update
1. MB-25-07 Revised Guidance on Identification of Dual Language Learners
2. MB-25-08 Continued Funding Application FY26-27
3. CCB-25-20 FY25-26 Voucher-Based Budget Act Amendments
4. CCB-25-21 Alternative Payment Program Administrative Support Allocation
5. New HSPPS Compliance Timeline and Analysis

D.5 CONSIDER consent item previously removed.

D.6 PUBLIC COMMENT (2 Minutes/Speaker)

D.7 CONSIDER reports of Board members.

**8. ADJOURN in memory of William 'Bill' Landis, former Deputy Sheriff and Pleasant Hill City Councilmember**

**9. CONSENT CALENDAR**

**Animal Services**

**C.1.** APPROVE and AUTHORIZE the Director of Animal Services, or designee, to execute, on behalf of the County, a contract amendment with the Regents of the University of California, on behalf of its Davis Campus School of Veterinary Medicine, Koret Shelter Medicine Program, effective September 30, 2025, to extend the contract termination date from December 31, 2025, to May 31, 2026, to enable the department to perform additional grant-funded community outreach services. (100% State) **25-3782**

**Auditor-Controller**

**C.2.** APPROVE and AUTHORIZE County Counsel, or designee, on behalf of the Auditor-Controller, to enter into a tolling agreement in SFPP, L.P. v. County of Contra Costa, et al., Contra Costa Superior Court, Case No. C25-00808, related to SFPP, L.P.'s claim for refund of property taxes for the 2019-2020 fiscal year. **25-3783**

**Board of Supervisors (District Offices)**

**C.3.** ACCEPT Board members meeting reports for August 2025. **25-3784**

**Attachments:** District III August 2025 report.pdf
District IV August 2025 report.pdf

**Child Support Services**

**C.4.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Director of Child Support Services, a purchase order with Alpha Media LLC in an amount not to exceed $27,000 to provide advertising services for the period May 1, 2025 through April 30, 2026. (66% Federal, 34% State) **25-3785**

**Clerk of the Board**

**C.5.** ADOPT Resolution No. 2025-299 honoring Bradley L. Childers, Jr. upon 20 years of service to Contra Costa County, as recommended by the Clerk-Recorder. **RES 2025-299**

**C.6.** ADOPT Resolution No. 2025-300 honoring Joseph Barton upon 20 years of service to Contra Costa County, as recommended by the Clerk-Recorder. **RES 2025-300**

**C.7.** ADOPT Resolution No. 2025-301 recognizing the dedication of Employment and Human Services Department employees who reached 20+ years of service in Contra Costa County during 2025, as recommended by the Employment and Human Services Director. **RES 2025-301**

**C.8.** ADOPT Resolution No. 2025-311 honoring Katrina Byrd for her 35 years of service to Contra Costa County, as recommended by the Health Services Director. **RES 2025-311**

**C.9.** ADOPT Resolution No. 2025-302 honoring Carey Rowan for her exceptional service and leadership in the Public Law Library on the occasion of her retirement, as recommended by Supervisor Andersen. **RES 2025-302**

**C.10.** ADOPT Resolution No. 2025-303 recognizing the life of Douglas Dunn honoring his years of service to Behavioral Health reform in Contra Costa County, as recommended by Supervisor Burgis. **RES 2025-303**

**C.11.** ADOPT Resolution No. 2025-304 recognizing September 2025 as National Suicide Prevention Awareness Month, as recommended by the Health Services Director. **RES 2025-304**

**C.12.** ADOPT Resolution No. 2025-305 recognizing September 2025 as Sickle Cell Awareness Month & September 20, 2025 as World Marrow Donor Day, as recommended by the Health Services Director. **RES 2025-305**

**C.13.** ADOPT Resolution No. 2025-306 recognizing IBEW Local 302 as the Contra Costa Labor Council's Union of the Year, as recommended by Supervisor Carlson. **RES 2025-306**

**C.14.** ADOPT Resolution No. 2025-307 recognizing Amy Scott-Slovick, as the Contra Costa Labor Council's 2025 Labor Leader of the Year, as recommended by Supervisor Carlson. **RES 2025-307**

**C.15.** ADOPT Resolution No. 2025-308 recognizing Boilermakers Woman @ Work - Contra Costa, as the Contra Costa Labor Council's Frances Perkins Award recipient, as recommended by Supervisor Carlson. **RES 2025-308**

**C.16.** ADOPT Resolution No. 2025-309 honoring the 20th Anniversary of FIERCE Advocates, as recommended by Supervisor Gioia. **RES 2025-309**

**C.17.** ADOPT Resolution No. 2025-310 recognizing Dawn M. Herrera for her 20 years of service to Contra Costa County, as recommended by the County Librarian. **RES 2025-310**

**C.18.** APPROVE Board meeting minutes for June, July and August 2025. **25-3787**

**C.19.** REAPPOINT Mary Flott to the District II seat on the Family and Children's Trust Committee for a term ending September 30, 2027, as recommended by Supervisor Andersen. **25-3788**

**C.20.** REAPPOINT Erin E. Cabezas to the District IV Seat on the Family and Children's Trust Committee for a term ending September 30, 2027, as recommended by Supervisor Carlson. **25-3789**

**C.21.** REAPPOINT Maura Millison to the At-Large #2 Seat and Carol Carillo to the Discipline Specific #3 Seat – Child Abuse Prevention Council with terms ending September 30, 2027 on the Family and Children's Trust Committee (FACT), as recommended by the Family and Human Services Committee. **25-3790**

**Attachments:** FACT ROSTER 10.1.2025 - DRAFT Redacted
Millison, Maura (FACT) 05-05-25 [D4] - Redacted
Carrillo, Carol (FACT) 05-01-25 [OOC] - Redacted

**C.22.** APPOINT Rebecca Pfeifer-Rosenblum to the District 1 Consumer Representative Seat A-1 on the Emergency Medical Care Committee for a term ending September 30, 2026, as recommended by the Health Services Director. **25-3791**

**Attachments:** Seat A1 - Rebecca Pfeifer-Rosenblum Application_Redacted

**C.23.** ACCEPT the resignation of Royer Ramirez-Ruiz, DECLARE a vacancy in the Alternate 2 Seat on the East Richmond Heights Municipal Advisory Council for a term ending December 31, 2026, and DIRECT the Clerk of the Board to post the vacancy. **25-3792**

**C.24.** ACCEPT the resignation of Shelley Clark; DECLARE a vacancy in the At-Large Alternate seat on the Behavioral Health Board for a term ending December 31, 2027; and DIRECT the Clerk of the Board to post this vacancy, as recommended by the Health Services Director. **25-3793**

**Clerk-Recorder/Elections**

**C.25.** APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a contract amendment effective August 20, 2025 with Konnech, Inc., to extend the term through February 20, 2026 and increase the payment limit by $53,225 to a new payment limit of $107,408, to provide pollworker and location management software. (100% General Fund) **25-3794**

**Communications & Media**

**C.26.** APPROVE Appropriation Adjustment BDA-25-00148 authorizing the transfer of current year fund balance of $40,000 to the Office of Communications & Media/CCTV for the purchase of studio and media related equipment to support productions and cable television channel management operations. **25-3795**

**Attachments:** BDA-25-00148.pdf

**Conservation & Development**

**C.27.** APPROVE revisions to Measure X Housing Fund criteria related to predevelopment activities and first-time homebuyer activities, as recommended by the Conservation and Development Director. (100% Measure X funds) **25-3796**

**C.28.** APPROVE and AUTHORIZE the Conservation and Development Director to submit the County's FY 2024/25 Consolidated Annual Performance and Evaluation Report to the U.S. Department of Housing and Urban Development for the following federal programs: Community Development Block Grant, HOME Investment Partnerships Act, Emergency Solutions Grant, and Housing Opportunities for Persons with AIDS. (No fiscal impact) **25-3797**

**Attachments:** FY 24-25 Public Review CAPER

**C.29.** APPROVE amending the HOME Investment Partnership – American Rescue Plan (HOME-ARP) Allocation Plan for FY 2021/22 to add $18,115 for a new revised HOME-ARP award of $12,108,330 and APPROVE an additional allocation of $18,115 of HOME-ARP funds to the Riveter-Supportive Housing project in Richmond, as recommended by the Conservation and Development Director. (100% Federal funds) **25-3798**

**Attachments:** Amended HOME-ARP - Allocation Plan Sep 2025

**C.30.** APPROVE and AUTHORIZE the Chair of the Board of Supervisors to execute, on behalf of the County, an amendment to a franchise agreement with Crockett Sanitary Service, Inc., to extend the term from September 30, 2025 through December 31, 2025, for continued solid waste, recycling, and organics collection in its West County service area, and MAKE related California Environment Quality Act finding, as recommended by the Conservation and Development Director. (100% Solid Waste Franchise fees, no General Fund impact) **25-3799**

**County Administration**

**C.31.** ADOPT Resolution No. 2025-316 adopting the Fiscal Year 2025-2026 Adopted Budget as Finally Determined, as recommended by the County Administrator. **RES 2025-316**

**Attachments:** Attachment A-County Appropriation Adjustments
Attachment B-FY25-26 County Schedules ABC
Attachment C-Special Districts Appropriation Adjustments
Attachment D-FY25-26 Special Districts Schedules ABC

**C.32.** APPROVE and AUTHORIZE the County Administrator, or designee, to execute a change order to increase the payment limit by $3.7 million dollars, to a new payment limit of $23.5 million dollars with Sletten Construction Company, a Montana Corporation, for the West County Detention Facility Accessible Room Conversion (WARC) project to allow for additional replacement of flooring and fixtures at all housing units. (100% General Fund) **25-3801**

**County Counsel**

**C.33.** APPROVE and AUTHORIZE the County Administrator, or designee, to execute legal documents necessary to participate in and receive opioid settlement funds pursuant to a settlement with Purdue Pharma and the Sackler Family in the National Prescription Opiate Litigation. (100% Settlement Funds) **25-3802**

**C.34.** APPROVE and AUTHORIZE the County Administrator, or designee, to opt in and execute the legal documents necessary to participate in and receive settlement funds from eight opioid manufacturers that were not part of previous national opioid settlements. (100% Settlement Funds). **25-3803**

**District Attorney**

**C.35.** APPROVE and AUTHORIZE the Purchasing Agent or designee to execute, on behalf of the District Attorney, a purchase order and related license agreement with Lexipol, LLC in an amount not to exceed $15,682 for accessing law enforcement policy updates and training resources, for the period September 1, 2025 through August 31, 2026. (100% General Fund) **25-3804**

**C.36.** APPROVE and AUTHORIZE the Purchasing Agent or designee to execute, on behalf of the District Attorney, a purchase order and related license agreement with Dell Technologies, INC in an amount not to exceed $2,384 for an IT system management tool, for the period September 20, 2025 through September 19, 2028. (100% General Fund) **25-3805**

**Employment & Human Services**

**C.37.** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract renewal with Summit Building Services, Inc., in an amount not to exceed $395,882 to provide custodial services at various Community Services Bureau facilities for the term August 1, 2025 through January 31, 2026. (54% State, 46% Federal) **25-3806**

**C.38.** APPROVE and AUTHORIZE the Employment and Human Services Department Director, or designee, to accept funding in an amount not to exceed $1,098,197 from the California Department of Social Services for CalWORKs Stage 2 child care providers and for administrative support as the contract administrator for CalWORKs Stage 2 (C2AP) and California Alternative Payment Program (CAPP), and to authorize the approval of any amendments related to this funding for the period of July 1, 2025 through June 30, 2026. (100% State) **25-3807**

**Health Services**

**C.39.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract authorizing the Moraga Orinda Fire District to provide emergency ambulance services in the County's Emergency Response Area III for the period July 1, 2025 through June 30, 2028. (Non-financial agreement) **25-3824**

**C.40.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Health Services Director, a purchase order with Boston Scientific Corporation, in an amount not to exceed $1,300,000 for the purchase of vascular, urology, endoscopy, and other supplies as needed for Contra Costa Regional Medical Center for the period September 1, 2025 through August 31, 2028. (100% Hospital Enterprise Fund I) **25-3825**

**C.41.** APPROVE and AUTHORIZE the Auditor-Controller, or designee, on behalf of the Health Services Department, to reissue payment due to loss and fraudulent redemption of original payment in the amount of $31,836.02 to Aladdin Temp-Rite LLC for the purchase of two (2) air curtain refrigerators. (100% Hospital Enterprise Fund I) **25-3826**

**C.42.** APPROVE and AUTHORIZE the Auditor-Controller, or designee, to pay Boston Scientific Corporation in an amount not to exceed $119,724 for laparoscopic instruments provided to the Contra Costa Regional Medical Center during the period of June 1, 2025 through August 31, 2025, as recommended by the Health Services Director. (100% Hospital Enterprise Fund I) **25-3827**

**C.43.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Health Services Director, a purchase order with First DataBank, Inc. in an amount not to exceed $202,389 for the license of prescription medication software for the period July 1, 2025 through June 30, 2026. (100% Hospital Enterprise Fund I) **25-3828**

**Attachments:** FDB License Agreement
FDB 10th Amendment Agreement

**C.44.** APPROVE and AUTHORIZE the Auditor-Controller, or designee, on behalf of the Health Services Department, to reissue payment due to loss and fraudulent redemption of original payment in the amount of $6,328 to Aspen Surgical Products, Inc. for the purchase of disposable surgical instruments and supplies. (100% Hospital Enterprise Fund I) **25-3829**

**C.45.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Hospital Association of Southern California, in an amount not to exceed $150,000 to provide emergency communications network software and support for Contra Costa Emergency Medical Services for the period July 1, 2024 through June 30, 2027, and for successive one year terms thereafter until terminated. (100% Emergency Medical Services) **25-3830**

**C.46.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Aaron K. Hayashi, M.D., Inc., in an amount not to exceed $1,500,000 to provide radiology services at Contra Costa Regional Medical Center and Health Centers for the period October 1, 2025 through September 30, 2027. (100% Hospital Enterprise Fund I) **25-3831**

**C.47.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with David Krivan, M.D. (dba Pine Cone Medical Services), in an amount not to exceed $500,000 to provide anesthesiology services at Contra Costa Regional Medical Center and Health Centers for the period October 1, 2025 through September 30, 2026. (100% Hospital Enterprise Fund I) **25-3832**

**C.48.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Amarjit S. Dosanjh, M.D. A Medical Corporation, in an amount not to exceed $750,000 to provide plastic and reconstructive surgery services for Contra Costa Health Plan members and County recipients for the period August 1, 2025 through July 31, 2028. (100% Contra Costa Health Plan Enterprise Fund II) **25-3833**

**C.49.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with California Psychiatric Transitions Incorporated, in an amount not to exceed $2,408,011 to provide adult residential care and mental health rehabilitation services for mentally ill adults for the period September 1, 2025 through August 31, 2026. (100% Mental Health Realignment) **25-3834**

**C.50.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Health Services Director, a purchase order with Steris Corporation, in an amount not to exceed $800,000 for the purchase of sterilization solutions, filters and other medical supplies for Contra Costa Regional Medical Center for the period September 1, 2025 through August 31, 2028. (100% Hospital Enterprise Fund I) **25-3835**

**C.51.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract extension with Alvarez & Marsal Healthcare Industry Group, LLC, to extend the termination date from September 30, 2025 to January 31, 2026 to continue providing interim Chief Financial Officer services and leadership support services for the Contra Costa Health Services Department's Finance Unit with no change in the payment limit of $6,139,200. (20% Hospital Enterprise Fund I, 80% Contra Costa Health Plan Enterprise Fund II) **25-3836**

**C.52.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Integral Transit LLC, to provide additional non-emergency medical transportation services, including bariatric transport, for Contra Costa Health Plan Medi-Cal members and County recipients with no change in the payment limit of $400,000 or term ending July 31, 2026. (100% Contra Costa Health Plan Enterprise Fund II) **25-3837**

**C.53.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Addiction Research and Treatment, Inc., in an amount not to exceed $4,000,000 to provide methadone maintenance treatment services to residents in East and West County for the period July 1, 2025 through June 30, 2026. (100% Federal Drug Medi-Cal) **25-3838**

**C.54.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Options Recovery Services, in an amount not to exceed $1,374,974 to provide alcohol and drug abuse prevention services for adults with substance use and/or co-occurring disorders for the period July 1, 2025 through June 30, 2026. (37% Federal Medi-Cal; 37% Local Revenue Fund; 9% Opioid Settlement Fund; 17% Assembly Bill 109) **25-3839**

**C.55.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with J. Cole Recovery Homes, Inc., in an amount not to exceed $1,989,989 to provide residential substance use disorder treatment services for male offenders in East County for the period July 1, 2025 through June 30, 2026. (45% Federal Drug Medi-Cal; 45% State General Fund; 10% Assembly Bill 109) **25-3840**

**C.56.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with ARL Bio Pharma, Inc., to increase the payment limit by $17,848 to an amount not to exceed $167,848 to provide additional analytical testing services at Contra Costa Regional Medical Center with no change in the term ending December 31, 2025. (100% Hospital Enterprise Fund I) **25-3841**

**C.57.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with the City of El Cerrito for its Fire Department, to increase the payment limit by $77,142 to an amount not to exceed $308,568 and extend the term through June 30, 2026 for additional paramedic emergency medical first responder services within the City of El Cerrito and the Kensington Fire Protection District. (100% Measure H Funds) **25-3842**

**C.58.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Moraga Orinda Fire Protection District, to increase the payment limit by $89,508 to an amount not to exceed $358,032 and extend the term through June 30, 2026 for additional paramedic emergency medical first responder services within the cities of Moraga and Orinda. (100% Measure H) **25-3843**

**C.59.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Mesa Laboratories, Inc., to increase the payment limit by $600,000 to an amount not to exceed $1,124,306 and extend the term through September 5, 2028, for software and maintenance services for environment monitoring systems at Contra Costa Regional Medical Center. (100% Hospital Enterprise Fund I) **25-3844**

**C.60.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with The Board of Trustees of the California State University (dba California State University East Bay), to provide supervised field instruction in the County's Public Health Division to nursing students for the period August 1, 2025 through July 31, 2029. (No fiscal impact) **25-3845**

**C.61.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Rahaf Baker, M.D., in an amount not to exceed $1,200,000 to provide rheumatology services at Contra Costa Regional Medical Center and Health Centers for the period September 1, 2025 through August 31, 2028. (100% Hospital Enterprise Fund I) **25-3846**

**C.62.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Jee Hyun Guss, M.D., in an amount not to exceed $400,000 to provide outpatient psychiatric care services for mentally ill adults in Central Contra Costa County for the period September 1, 2025 through August 31, 2026. (100% Mental Health Realignment) **25-3847**

**C.63.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Susan Maxfield, LMFT, in an amount not to exceed $395,000 to provide Medi-Cal specialty mental health services for beneficiaries in Contra Costa County ages ten years and older for the period September 1, 2025 through June 30, 2027. (30% Federal Medi-Cal; 30% State Mental Health Realignment; 40% Contra Costa Health Plan Fund II) **25-3848**

**C.64.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Diablo Prosthetics and Orthotics, Inc., in an amount not to exceed $800,000 to provide Durable Medical Equipment services and related supplies for prosthetics and orthotics for Contra Costa Health Plan members and County recipients for the period August 1, 2025 through July 31, 2027. (100% Contra Costa Health Plan Enterprise Fund II) **25-3849**

**C.65.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Antioch Medical and Hospital Supply (dba Antioch Medical Supply), in an amount not to exceed $350,000 to provide durable medical equipment services and related supplies including prosthetics for orthotics and breast prostheses for Contra Costa Health Plan members and County recipients for the period August 1, 2025 through July 31, 2027. (100% Contra Costa Health Plan Enterprise Fund II) **25-3850**

**C.66.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with the City of Richmond on behalf of its Fire Department, in an amount not to exceed $229,462 to provide pre-hospital emergency medical first responder services within the City of Richmond for the period July 1, 2025 through June 30, 2026. (100% Measure H) **25-3851**

**C.67.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Contra Costa County Fire Protection District, in an amount not to exceed $2,400,000 to provide dispatching services for the Anyone, Anywhere, Anytime Crisis Response Program to facilitate services for County residents experiencing behavioral health crises for the period June 1, 2025 through May 31, 2028. (100% Measure X) **25-3852**

**C.68.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Bi-Bett, in an amount not to exceed $7,137,079 to provide substance use disorder prevention, treatment, and detoxification services for County residents referred through the Behavioral Health Access Line for the period July 1, 2025 through June 30, 2026. (15% Substance Abuse Treatment and Prevention Block Grant; 82% Federal Medi-Cal; 3% Assembly Bill 109) **25-3853**

**C.69.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Expressable Speech – Language Pathology, P.C., in an amount not to exceed $500,000 to provide telehealth speech therapy services for Contra Costa Health Plan members and County recipients for the period July 1, 2025 through June 30, 2027. (100% Contra Costa Health Plan Enterprise Fund II) **25-3854**

**C.70.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Contra Costa County Fire Protection District, to increase the payment limit by $1,928,544 to an amount not to exceed $7,304,913 and extend the term through June 30, 2026 for additional paramedic emergency medical first responder services in coordination with the Contra Costa County Emergency Medical System. (100% Measure H funds) **25-3855**

**C.71.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with WestCare California, Inc., in an amount not to exceed $2,399,422 to provide substance use disorder prevention, treatment and detoxification services for residents in West County for the period July 1, 2025 through June 30, 2026. (5% Assembly Bill 109; 17% Substance Abuse Treatment and Prevention Block Grant; 39% Federal Medi-Cal; 39% State General Fund) **25-3856**

**Human Resources**

**C.72.** ADOPT Position Adjustment Resolution No. 26484 to retitle the Social Services Program Assistant I (X0WD) classification to Eligibility Worker I, the Social Services Program Assistant (X0SA) classification to Eligibility Worker II, and establish the Eligibility Worker III classification (represented), abolish the Employment and Human Services Program Integrity Assistant (XQSN) classification and reclassify incumbents and vacant positions to Eligibility Worker III within the Employment and Human Services Department. (37% Federal, 48% State, 3% 1991 Realignment, and 12% County) **25-3871**

**Attachments:** EW III Job Description
PAR form for SSPA - EW MC (002)
SSPA-EW Final

**C.73.** ADOPT Position Adjustment Resolution No. 25938 to establish the class of Senior Deputy Director, Conservation and Development - Exempt (4AD1), allocate it to the Salary Schedule at Salary Plan and Grade B85 1031 ($17,503 - $19,297), and add two positions in the Department of Conservation and Development. (100% Land Development Fund) **25-3860**

**Attachments:** PAR No. 25938_Sr Deputy DCD Director_Apr 2022

**C.74.** ADOPT Position Adjustment Resolution No. 26491 to add one (1) Senior Deputy County Administrator - Exempt position and appoint employee number 69962 at Step 6 in this position effective September 1, 2025; and cancel one (1) Deputy County Administrator-Exempt position in the County Administrator's Office. (100% General Fund) **25-3861**

**Attachments:** P300 26491

**C.75.** ADOPT Position Adjustment Resolution No. 26476 to add one (1) part-time (24/40) Emergency Medicine-Exempt position and decrease the hours of two (2) vacant full-time Emergency Medicine-Exempt positions to part-time (28/40) in the Health Services Department. (100% Hospital Enterprise Fund I) **25-3862**

**Attachments:** PAR 26476.pdf

**C.76.** ADOPT Ordinance No. 2025-011 amending the County Ordinance Code to exempt from the merit system the new classification of Senior Deputy Director, Department of Conservation and Development – Exempt. (No fiscal impact) **25-3863**

**Attachments:** Ord 2025-11 re exclude Sr Deputy Dir DCD- August 2025.doc

**Information and Technology**

**C.77.** APPROVE and AUTHORIZE the Chief Information Officer, or designee, to execute a contract with Ensono Inc. in an amount not to exceed $98,000 for mainframe assessment services for the period of September 15, 2025, through March 31, 2026. (100% General Fund) **25-3808**

**C.78.** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Chief Information Officer, to execute a purchase order with Sirius Computer Solutions, LLC (a CDW Company), an IBM reseller, in an amount not to exceed $18,000 for the purchase of IBM Virtualization Engine Servicer hardware maintenance and extended support, subject to Sirius's Terms and Conditions, for the period of October 11, 2025, through October 10, 2026, and for annual periods thereafter in the absence of termination. (100% User Departments) **25-3809**

**C.79.** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Chief Information Officer, to execute a purchase order with IBM in an amount not to exceed $6,000 for the renewal of IBM's IDSZ subscription and support software, subject to the terms of IBM's Customer Agreement, for the period of October 1, 2025, through September 30, 2026, and for annual periods thereafter. (100% User Departments) **25-3810**

**Library**

**C.80.** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with EBSCO Information Services, LLC, in an amount not to exceed $71,611 for the renewal of the Flipster digital magazine subscription, for the period November 1, 2025 through October 31, 2026. (100% Library Fund) **25-3811**

**C.81.** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with T-Mobile USA, Inc., in an amount not to exceed $47,376 for the renewal of iPads service, for the period June 20, 2025 through June 19, 2027. (100% Library Fund) **25-3812**

**C.82.** APPROVE and AUTHORIZE the County Librarian, or designee, to accept a donation of $30,550 from the Walnut Creek Library Foundation to increase the Library's online digital collections. (100% Library Fund, no County match) **25-3813**

**Probation/Reentry and Justice**

**C.83.** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the County Probation Officer, to execute a purchase order with Raptor Technologies, LLC, in an amount not to exceed $9,999 to provide a visitor management system at John A. Davis Juvenile Hall for the period July 1, 2025 to June 30, 2027. (100% General Fund) **25-3814**

**C.84.** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the County Probation Officer, to execute a purchase order and Customer Agreement with Muck Rack, LLC in an amount not to exceed $28,000, for the purchase of a media and public relations monitoring subscription for the period October 1, 2025 through September 30, 2026. (100% General Fund) **25-3815**

**Public Works**

**C.85.** ADOPT Resolution No. 2025-312 accepting completion of private improvements for the Subdivision Agreement and release of cash deposit for subdivision SD21-09573 for a project developed by Civic Park Midhill, LLC, as recommended by the Public Works Director, Martinez area. (100% Developer Fees) **RES 2025-312**

**C.86.** ADOPT Resolution No. 2025-313 approving the Parcel Map for urban lot split minor subdivision MS23-00022, for a project being developed by William Kelleher, as recommended by the Public Works Director, Martinez area. (No fiscal impact) **RES 2025-313**

**Attachments:** Parcel Map
Tax Letter

**C.87.** ADOPT Resolution No. 2025-314 accepting the Grant Deed of Development Rights for minor subdivision MS24-00013, for a project being developed by Alexander R. Mehran, as recommended by the Public Works Director, Diablo area. (No fiscal impact) **RES 2025-314**

**Attachments:** Recordable Resolution
Grant Deed of Development Rights

**C.88.** ADOPT Resolution No. 2025-315 approving the Parcel Map for minor subdivision MS24-00013, for a project being developed by Alexander R. Mehran, as recommended by the Public Works Director, Diablo area. (No fiscal impact) **RES 2025-315**

**Attachments:** Parcel Map
Tax Letter

**C.89.** ADOPT Ordinance No. 2025-13 repealing Ordinance No. 88-27, which established traffic mitigation fees for the Briones and Rodeo, Hercules, and Crockett Areas of Benefit, Briones, Rodeo, Hercules, and Crockett areas. (No fiscal impact) **25-3816**

**Attachments:** Ordinance 88-27
Ordinance 2025-13

**C.90.** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute an Order Form subject to the terms of a Master Agreement with International Data Base Corporation in an amount not to exceed $122,693, for software maintenance and support for purchasing solicitations, for the period October 1, 2025, through September 30, 2027, Countywide. (100% General Fund) **25-3817**

**Attachments:** Bidnet Master Agreement
Order Form 2025

**C.91.** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Albert S. Dutchover to extend the term through March 31, 2026, with no change to the payment limit, to provide on-call landscape architect services, Countywide. (No fiscal impact) **25-3818**

**C.92.** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Stantec Consulting Services, Inc., to extend the term through March 31, 2026, with no change to the payment limit, to provide on-call landscape architect services, Countywide. (No fiscal impact) **25-3819**

**C.93.** APPROVE and AUTHORIZE the Public Works Director, or designee, to increase the payment limit of an Order Form subject to the terms of a Master Agreement with Periscope Holding, Inc. by $136,591 to a new payment of $883,721, for hosted purchasing and procurement software and support and extend the term through November 9, 2026, Countywide. (100% General Fund) **25-3820**

**Attachments:** Master Saas and Service Agreement Periscope
Order Form Periscope

**C.94.** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute an Assignment and Assumption of Contract and Consent with ECS Imaging, Inc. and MCCi LLC effective May 1, 2025 for On-Call Electronic Content Management Services associated with the implementation of Laserfiche, an electronic records content management system. (No Fiscal Impact) **25-3821**

**Attachments:** ECS Imaging Assignment

**Risk Management**

**C.95.** DENY claims filed by A Bolton; Heather Farmer; John Muir MC, Concord Campus; Jacqueline Lopez-Aguilar; Dason B. Melius; Justin Russo (2); and Sonja Tyesi. DENY amended claim filed by Mercury Insurance Company. **25-3822**

**C.96.** Acting as the governing board of the Contra Costa County Fire Protection District, DENY claim filed by State Farm, a subrogee of Fidel Cortes. DENY amended claim filed by United Financial Casualty Company, a subrogee of Jesus Martinez. **25-3823**

**Sheriff**

**C.97.** APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with Diablo Crime Scene Cleaners, Inc. in an amount not to exceed $2,000,000 for standard crime scene and biological cleaning services and specialized cleaning services to combat the spread of respiratory and bloodborne illnesses, for the period September 1, 2025 through August 31, 2028. (100% General Fund) **25-3866**

**C.98.** APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with Justice Benefits, Inc. in an amount not to exceed $445,000 for assistance in identifying federal financial participation reimbursement opportunities, for the period October 1, 2025 through September 30, 2028. (100% General Fund) **25-3864**

**C.99.** APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with Bay Alarm Company to provide intrusion alarm services for the Office of the Sheriff, in an amount not to exceed $100,000, for the period November 1, 2024 through December 31, 2030. (100% General Fund) **25-3865**

**C.100.** APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with Redwood Toxicology Laboratory, Inc. in an amount not to exceed $300,000 to provide toxicology screening services, for the period September 1, 2024 through August 31, 2027. (100% General Fund) **25-3867**

GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board before the Board votes on the motion to adopt. Each member of the public will be allowed two minutes to comment on the entire consent agenda.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for public testimony. Each speaker during public testimony will be limited to two minutes. After public testimony, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 1025 Escobar Street, First Floor, Martinez, CA 94553 or to clerkoftheboard@cob.cccounty.us.

In the interest of facilitating the business of the Board, the total amount of time that a member of the public may use in addressing the Board on all agenda items is 10 minutes.

Time limits for public speakers may be adjusted at the discretion of the Chair.

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Anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda may contact the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.

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DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Pursuant to Government Code section 84308 (the Levine Act), members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (except for contracts exempt from the Levine Act under Government Code section 84308(a)), franchises, discretionary land use permits and other entitlements, if the Board member received, within the previous 12 months, more than $500 in campaign contributions from the applicant or contractor, an agent of the applicant or

contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than $500 to a Board member within the previous 12 months are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member, and may be made either in writing to the Clerk of the Board of Supervisors before the subject hearing or by verbal disclosure at the time of the hearing.

BOARD OF SUPERVISORS STANDING COMMITTEES

For more information please visit the Board of Supervisors Standing Committees page here:
https://www.contracosta.ca.gov/8633/Board-of-Supervisors-Standing-Committees

Airport Committee: September 24, 2025 at 10:00 a.m.
Economic Development Committee: October 6, 2025 at 10:30 a.m.
Equity Committee: September 22, 2025 at 11:00 a.m.
Family and Human Services Committee: October 13, 2025 at 10:30 a.m.
Finance Committee: October 6, 2025 at 9:30 a.m.
Head Start Advisory Committee: November 17, 2025 at 9:00 a.m.
Internal Operations Committee: September 22, 2025 at 10:30 a.m.
Legislation Committee: September 22, 2025 at 9:00 a.m.
Los Medanos Healthcare Operations Committee: October 6, 2025 at 10:00 a.m.
Public Protection Committee: October 20,2025 at 1:30 p.m.
Resilient Shoreline Committee: October 13, 2025 at 9:00 a.m.
Sustainability Committee: November 10, 2025 1:00 p.m.
Transportation, Water and Infrastructure Committee:September 29, 2025 at 1:00 p.m.

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

Glossary of Acronyms, Abbreviations, and other Terms

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. For a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings, please visit https://www.contracosta.ca.gov/8464/Glossary-of-Agenda-Acronyms.

**File #:** 25-3878 **Agenda Date:** 9/16/2025 **Agenda #:** D.1.

**To:** Board of Supervisors

**From:** John Kopchik, Director, Conservation and Development

**Report Title:** Appeal of the County Planning Commission's Decision to Deny the Construction of a New Single-Family Residence at 2754 Limerick Road in the Unincorporated Tara Hills Area.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**

1. OPEN the public hearing on an appeal of the County Planning Commission's decision to deny a tree permit and variances to allow the construction of a new, single-family residence located at 2754 Limerick Road in the unincorporated Tara Hills area; RECEIVE testimony; and CLOSE the public hearing.

2. GRANT the appeal by Carl Adams.

3. DETERMINE that the proposed project is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15303(a) and (e) [new construction of small structures].

4. APPROVE the tree permit to allow the removal of four code-protected trees for the purpose of constructing the new, single-family residence.

5. APPROVE variances to allow a 0-foot front setback for the construction of a driveway platform structure and a 15-foot front setback for the construction of a three-car carport on the driveway platform.

6. APPROVE the attached findings in support of the project.

7. APPROVE the project conditions of approval.

8. APPROVE the project, County File #CDVR23-01026.

9. DIRECT the Department of Conservation and Development to file a CEQA Notice of Exemption with the County Clerk.

**FISCAL IMPACT:**

None. The applicant is responsible for all staff time and material cost associated with the processing of the application.

**BACKGROUND:**

This hearing is to address the appeal filed by Carl Adams of the County Planning Commission's (CPC) May 28, 2025, decision to deny the variances and tree permit that were initially approved by the County Zoning Administrator at a public hearing on May 6, 2024. The Zoning Administrator's decision was appealed by a neighbor, Ronald Collins, in a timely manner on May 15, 2024. The appeal was initially heard by the County Planning Commission (CPC) at a public meeting on December 11, 2024.

Neither the applicant, Carl Adams, nor a representative, was present at the hearing on December 11, 2024. At the hearing, Commission Chair Van Buskirk opened the public hearing and accepted testimony from the appellant, Ronald Collins. After receiving Mr. Collins' testimony, the Commissioners voted to continue the matter as an open hearing to give the applicant and staff time to respond to the Commissioners' four questions concerning the following:

- Unpermitted fill/illegal dumping on the subject property in the past;
- Unpermitted trenching related to drainage issues on the property;
- The reason for the proposed removal of two trees not located in the construction zone; and
- The possible relocation of the proposed residence to avoid tree removal for the carport.

The matter was heard again by the CPC as a continued hearing item on May 28, 2025, during which staff presented responses to the four questions posed by the CPC at their meeting on December 11, 2024. During the public hearing, testimony was received from Zachary Knox of Knox and Ross Law Group on behalf of the applicant, and from the appellant, Ronald Collins. The Chair then brought the matter back to the CPC for deliberation at which time additional questions were asked of Carl Adams (applicant), and Zachary Knox. After receiving testimony, the CPC voted to grant the appeal and deny the variances and tree permit based on the inability to make the required variance findings. The CPC supported its decision to grant the appeal and deny the project with the following findings:

1. Approval of the variances were a grant of special privilege that is not reflected or needed anywhere else in the neighborhood. The purchase of the subject property with development limitations does not entitle the applicant to those variances necessary to develop the property. The applicant has also not demonstrated that the access provided by the variance is the only reasonable means of access to the property; and
2. Reasonable development of the subject property may not necessitate removal of all the trees designated for removal. A reasonable redesign of the residence could possibly avoid the removal of at least one healthy tree, but the applicant has not considered or analyzed redesign alternatives despite requests from the commission.

**GENERAL INFORMATION**

Site Description: The subject property is located within the community of Tara Hills in the unincorporated San Pablo area of Contra Costa County. The approximately 0.5-acre vacant lot fronting Dolan Way and located approximately 145 feet east of Limerick Road is bounded by Tara Hills Elementary School to the east and residential properties to the south, west, and north. The trapezoid-shaped lot is steeply sloped with an elevation of approximately 160 feet above sea level from the southeast corner of the property at the Dolan Way frontage

sloping downwards to an elevation of approximately 120 feet at the northwest corner of the property. The lot is steepest in the southern area, adjacent to Dolan Way, where slopes are 26% or more in grade. Although the property has a Limerick Road street address, the property does not front on Limerick Road. However, based on the subdivision map for Tract 2668 (recorded 1959) and the legal property description of the subject property, the subject property may have access to Limerick Road via an easement. The subdivision map for Tract 2668 describes this as a 48-foot easement for "public ingress and egress" for a "future improvement club" on the subject property; however, the legal property description for the subject property describes it as a 30-foot access easement. The easement is located adjacent to Dolan Way and terminates at the western property boundary of the subject property. This area is also very steep with slopes approximately 26% or more in grade as shown on the attached Slope Percentage map. Portions of the easement are developed with existing retaining walls and residential improvements including a carport.

General Plan:

On November 5, 2024, the County Board of Supervisors adopted a new County General Plan (Envision 2045) placing the subject property within the Residential Low-Medium density (RLM) General Plan designation. When the application was deemed "complete" for processing in November 2023, the subject property was located within the Single-Family Residential-High Density (SH) General Plan (2005-2020) land use designation. Therefore, the SH land use designation is still applicable. Primary and secondary land uses permitted in the SH designation include detached single-family homes and accessory buildings and structures considered to be compatible with high density homes, including accessory dwelling units. The SH land use designation allows between 5.0 and 7.2 single-family units per net acre. The project proposes one single-family residence and one accessory dwelling unit on the 0.5-acre property for a total of two units. Thus, there is no change in the residential density that is allowed by the SH General Plan land use designation.

Zoning:

The subject property is located within an R-6, Single-Family Residential (R-6) zoning district which is intended to promote the orderly development of high-density residential neighborhoods. The uses permitted in the R-6 district include a detached single-family dwelling on each lot and the accessory structures (e.g. carports) and uses normally auxiliary to it, including accessory dwelling units. The development standards of the R-6 district require a minimum front setback of 20 feet, a minimum secondary front setback of 15 feet, a side yard width of five feet wide, a minimum aggregate side yard width of 15 feet, and a minimum 15-foot rear yard.

The County's Tree Preservation and Protection Ordinance (County Code Chapter 816-6) is intended to provide for the protection of trees on private property through restitution for tree removal while allowing for reasonable enjoyment of private property rights and development.

**PROJECT DESCRIPTION**

The applicant requests approval of a variance for a 0-foot front setback (where 20 feet is required) for the construction of a driveway platform structure extending from the Dolan Way frontage for access to a proposed single-family residence and junior accessory dwelling unit to be constructed on a vacant lot. The applicant also requests approval of a 15-foot front setback (where 20 feet is required) for a three-car carport that would be constructed on the driveway platform to provide off-street parking for the residence and junior accessory dwelling unit.

In addition, the applicant requests approval of a tree permit to remove two (2) coast live oak trees

approximately 40 inches in combined diameter to allow for construction of the proposed driveway platform and carport, and removal of one (1) coast live oak tree approximately 7.5 inches in diameter and one (1) red willow tree approximately 10 inches in diameter located approximately 26 feet to the east of the proposed residence due to poor health, structure, and form (Arborist Report, November 14, 2022).

**APPEAL OF THE COUNTY PLANNING COMMISSION'S MAY 28, 2025, DECISION**

On June 4, 2025, Carl Adams filed an appeal of the County Planning Commission's denial of County File #CDVR23-01026. The main points of the appeal are summarized below, followed by staff responses.

APPEAL OF CARL ADAMS

1) The Commission applied incorrect legal standard for "special privilege" by demonstrating predetermined bias against variance applications by stating that "all variances constitute a special privilege".

   Staff Response: The County Planning Commission concluded that granting variances to allow a 0-foot setback for an elevated driveway platform structure and a 15-foot setback for a carport would be a grant of special privilege because elevated driveway structures for accessing properties are not common in the vicinity or in the respective land use district in unincorporated areas of Contra Costa County. Although an elevated driveway structure used as a means for accessing property is not common in the vicinity, staff considers that it is not uncommon for properties within the respective R-6 zoning district to be granted variances for reduced setbacks when they have similarly steep topography that limits the potential for development. Driveway access is common as the primary means of access to properties. In addition, off-street parking is required pursuant to the R-6 zoning district standards. Thus, staff considers that based on the attached findings, neither variance requested is a grant of special privilege inconsistent with the limitations on other properties.

2) The Commission misapplied "special circumstances" requirements by requiring geotechnical, biological, and stormwater reports as prerequisites for variance approval, rather than basing their decision on demonstrated property conditions (topography, shape, size) and thereby creating new, unwritten standards for variance applications.

   Staff Response: The Commission requested geotechnical studies and storm water calculations to help better understand the conditions of the site. As supported in the attached variance findings the special reports requested by the Commission are not required at the entitlement stage for a variance application and are not on the application checklist for deeming an application complete. However, special reports are periodically requested as part of an application review if it is deemed that there is a need. The applicant submitted a geotechnical report and an arborist report for this project given the special conditions the subject property which is steeply sloped and has trees that may be affected by the construction.

3) The Commission ignored substantial evidence in support of all required findings including no special privilege, special circumstances due to topography, and meeting the intent and purpose of the R-6 Zoning district, and the Zoning Administrator properly found all three statutory criteria satisfied the findings.

   Staff Response: The attached variance findings include evidence in support of granting the variances.

The subject parcel faces development and access limitations due to the parcel's slope and topography. Additionally, the status of the parcel's access rights to Limerick Road, as opposed to Dolan Way, are uncertain. As described in the attached variance findings, the variances do not constitute a grant of special privilege inconsistent with limitations on properties in the vicinity because the variance allows for the construction of a driveway and facilitates access to the parcel and the proposed residence; driveway access from a public right-of-way is common to most if not all properties in the vicinity. The attached findings also describe that the parcel's steep slope along Dolan Way constitutes a special circumstance that would prevent access to the subject parcel and would thus deprive the parcel of rights enjoyed by other residential properties in the vicinity. Finally, the attached findings describe that the variance is necessary to provide driveway access from Dolan Way to allow the construction of a new single-family residence, a use that meets the intent and purpose of the R-6 zoning district.

4) The project provides needed housing units to address regional housing shortages and denial of the project goes against state law requiring local agencies to facilitate housing development and in meeting the County's Regional Housing Needs Allocation (RHNA).

   Staff Response: The subject property was identified in the 2015-2023 Housing Element Land Inventory as having the capacity for 3 above-moderate-income residential units. Staff considers that the required Housing Sites Inventory findings exist in support of the project for two units on the subject property. Therefore, staff has recommended approval of the project considering that there is a surplus of above-moderate income units on other sites within the County, and there would be no net loss in the Housing Element Sites Inventory as required by State housing law.

5) None of the neighbor concerns over privacy/views, tree removal, drainage/runoff, and construction impacts override variance criteria.

   Staff Response: In their appeal of the Zoning Administrator's decision, the neighbor indicated a concern about the negative impact of the project on their rights to privacy, views, as well as concerns about the project's potential impacts on their property due to drainage, runoff, and construction (e.g., noise). In addition, the neighbor indicated a concern about removing healthy trees. Staff agrees with the Appellant (Carl Adams) that pursuant to County code section 26-2.2006, variance approval is contingent on the decision-making body finding that three conditions exist prior to approval of the variance application. None of the three conditions require a finding that the project would not result in privacy, view, drainage, runoff, or construction impacts, or whether or not the factors exist for code-protected tree removal pursuant to County code section 816-6.8010. Staff considers that the three required findings for variance approval and the factors for tree removal exist as discussed in the attached findings section of this report.

CONCLUSION

The proposed project to construct a new single-family residence on a vacant lot is consistent with the applicable goals and policies of the General Plan including the intent and purpose of the previous SH, Single-Family Residential-High Density land use designation in which the subject property was located when the application was deemed complete. In addition, the proposed project is consistent with the standards of the R-6 Single-Family Residential Zoning District which allows for the granting of variances. Based on the information available for this application, staff does not agree with the County Planning Commission's findings that the special circumstance of steep topography along the subject property at the Dolan Way frontage has not been established as well as their finding that granting the requested variances for reduced front setbacks for

construction of a driveway platform and carport constitutes a grant of special privilege inconsistent with the limitations on other properties in the vicinity and the respective land use district in which the subject property is located. Given the topographical constraints of the property, the requested tree removal is also reasonable in order to allow the property owner an opportunity to develop and maintain the site similar to other residential properties in unincorporated areas of the County. Therefore, staff recommends that the Board of Supervisors grant the appeal by Carl Adams and approve County file #CDVR23-01026, based on the attached findings and subject to the attached conditions of approval.

CHILDREN'S IMPACT STATEMENT:

None. This project is a proposal to construct a new single-family residence with variances to the front setback and a tree permit.

**CONSEQUENCE OF NEGATIVE ACTION:**

In the event that the Board of Supervisors denies the appeal and does not approve the project, the applicant will not obtain the required variance permit or tree permit needed to allow the construction of the proposed driveway platform and carport. The applicant and owner, Carl Adams, would be unable to move forward with the project to construct a new single-family residence and junior accessory dwelling unit as proposed.

**FINDINGS AND CONDITIONS OF APPROVAL FOR COUNTY FILE #CDVR23-01026; CARL ADAMS (APPLICANT & OWNER):**

## I. Variance Findings

1. *Required Finding: That any variance authorized shall not constitute a grant of special privilege inconsistent with the limitations on other properties in the vicinity and the respective land use district in which the subject property is located.*

   Project Finding: The requested variances for a zero-foot setback for the construction of a driveway platform and a 15-foot setback for the construction of a driveway platform and carport structure provide the necessary driveway access from Dolan Way as well as off-street parking for the new single-family residence and junior accessory dwelling unit. Having basic driveway access to property from a public right-of-way is common on most, if not all, properties throughout the county that have residential development. Therefore, granting of a variance for a zero-foot front yard setback for a driveway platform structure and a 15-foot front yard setback for a driveway platform and carport structure is not a grant of special privilege inconsistent with the limitations of other properties in the vicinity and the respective land use district.

2. *Required Finding: That because of special circumstances applicable to the subject property because of its size, shape, topography, location or surroundings, the strict application of the respective zoning regulations is found to deprive the subject property of the rights enjoyed by other properties in the vicinity and within the identical land use district.*

   Project Finding: The subject property slopes steeply downward from the Dolan Way Street frontage towards the rear of the property. This steep slope makes it difficult to construct a standard driveway at natural grade to access the site. Having a variance for a zero-foot front setback for the construction of the driveway platform starting at the property line and extending to the new residence is the least intrusive design to access the property as compared to significant grading and retaining walls that would be needed for a standard driveway. Therefore, strict application of the R-6 standards is found to deprive the subject property of the rights enjoyed by other properties in the vicinity and within the identical land use district due to its steep topography.

3. *Required Finding: That any variance authorized shall substantially meet the intent and purpose of the respective land use district in which the property is located.*

   Project Finding: Generally speaking, the intent and purpose of the R-6 Single-Family Residential zoning district is to facilitate orderly development and maintenance of high-density single-family residential neighborhoods. The new single-family residence with a junior accessory dwelling unit on the subject property is consistent with the desired development mentioned above. Additionally, there is no element of the project that will inhibit future residential uses or development on the subject property or those in the surrounding neighborhood. Therefore, a variance authorized for the reduced setbacks substantially meets the intent and purpose of the R-6 zoning district in which the subject property is located.

## II. Tree Permit Findings

The Zoning Administrator is satisfied that the following factors, as provided by County Code Section 816-6.8010 for granting a tree permit, have been satisfied:

- Project Finding: Reasonable development of the property would require removal and/or work within the dripline of code-protected trees, and this development could not be reasonably accommodated on another area of the lot.

- Project Finding: Where the arborist or forester report has been required, the Zoning Administrator is satisfied that the issuance of a permit will not negatively affect the sustainability of the resource.

## III. California Environmental Quality Act (CEQA) Findings

The project is exempt under CEQA Guidelines Class 3, related to "New Construction or Conversion of Small Structures," Section 15303 paragraphs (a) and (e), which exempt the construction of one single-family residence and accessory structures such as a driveway platform or carport structure. There is no substantial evidence that the project involves unusual circumstances which might reasonably result in significant impacts which threaten the environment. Thus, none of the exceptions in CEQA Guidelines section 15300.2 apply.

## IV. Housing Sites Inventory Findings

Government Code Section 65863(b)

Section 65863(b)(1) No city, county, or city and county shall, by administrative, quasi-judicial, legislative, or other action, reduce, or require or permit the reduction of, the residential density for any parcel to, or allow development of any parcel at, a lower residential density, as defined in paragraphs (1) and (2) of subdivision (g), unless the city, county, or city and county makes written findings supported by substantial evidence of both of the following:

(A) The reduction is consistent with the adopted general plan, including the housing element.

Project Finding: The subject property has a General Plan land use designation of Single-Family Residential-High Density (SH), which allows between 5.0 and 7.2 single-family units per net acre. The subject property is half an acre in area, therefore the allowable units range between 1.9 and 2.7 single-family units. The project proposes one single-family residence and one accessory dwelling unit on the half acre property for a total of two units. Thus, there is no reduction in the residential density from the density that is allowed by the existing General Plan land use designation.

(B) The remaining sites identified in the housing element are adequate to meet the requirements of Section 65583.2 and to accommodate the jurisdiction's share of the regional housing need pursuant to Section 65584. The finding shall include a quantification of the remaining unmet need for the jurisdiction's share of the regional housing need at each income level and the remaining capacity of sites identified in the housing element to accommodate that need by income level.

Project Finding: The 6th Regional Housing Needs Allocation (RHNA) was prepared by ABAG for the period of June 30, 2022, through December 15, 2030. As part of this process, ABAG requires each jurisdiction to plan for a certain number of housing units for this period. This requirement is satisfied by identifying adequate sites that could accommodate housing that is affordable to very low, low, moderate, and above moderate-income households. ABAG has determined that the unincorporated County's share of regional housing needs is a total of 7,610 new housing units, which includes the construction of 3,133 above-moderate units, 1,211 moderate-income units, 1,194 low units, and 2,072 very low units. Based on the 2023 Housing Element Annual Progress Report, the County has constructed a total of 536 units across all income levels with 263

above-moderate units, 171 moderate-income units, 71 low-income units, and 31 very low-income units. The remaining RHNA to be constructed for the County's share of the 6th Cycle of the Housing Element RHNA are 2,870 above-moderate units, 1,040 moderate-income units, 1,123 low-income units, and 2,041 very low-income units.

The development on the subject property proposes two units, one single family residence and one accessory dwelling unit. The site is listed on the Housing Element sites inventory for three above-moderate units. An above-moderate unit are units that are for incomes above 120 percent of the area median income. Market-rate units are counted as an above-moderate income unit.

The Housing Element has incorporated into the sites inventory a surplus of units at all income categories. The surplus of units for the above-moderate category is 975 units. Calendar year 2023 is the first year of the eight-year Housing Element cycle. Many of the vacant/underutilized parcels listed in the sites inventory have not been developed, that have the capacity for above-moderate units. The undeveloped parcels include two parcels in Walnut Creek and one in Vine Hill that have a capacity of 198, 156, and 144 above-moderate units. Although the project does not propose three above-moderate units as anticipated by the County's 6th Cycle Housing Element sites inventory, there remains capacity in the sites inventory to meet the remaining unmet need for above-moderate units.

Section 65863(b)(2) If a city, county, or city and county, by administrative, quasi-judicial, legislative, or other action, allows development of any parcel with fewer units by income category than identified in the jurisdiction's housing element for that parcel, the city, county, or city and county shall make a written finding supported by substantial evidence as to whether or not remaining sites identified in the housing element are adequate to meet the requirements of Section 65583.2 and to accommodate the jurisdiction's share of the regional housing need pursuant to Section 65584. The finding shall include a quantification of the remaining unmet need for the jurisdiction's share of the regional housing need at each income level and the remaining capacity of sites identified in the housing element to accommodate that need by income level.

Project Finding: The 6th Regional Housing Needs Allocation (RHNA) was prepared by ABAG for the period of June 30, 2022, through December 15, 2030. As part of this process, ABAG requires each jurisdiction to plan for a certain number of housing units for this period. This requirement is satisfied by identifying adequate sites that could accommodate housing that is affordable

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**CONDITIONS OF APPROVAL FOR COUNTY FILE #CDVR23-01026:**

**Project Approval**

1. **Variance Permit is APPROVED** to allow a zero-foot front yard setback, where 20 feet is the minimum required, to construct a driveway platform structure, and a 15-foot front yard setback, where 20 feet is the minimum required, to construct a driveway platform and carport structure to provide driveway access from Dolan Way and off-street parking for a new 5,104 square-foot two-story single-family residence with a 500 square-foot junior accessory dwelling unit on a vacant lot.

2. **Tree Permit is APPROVED** for the removal of four (4) code-protected trees, which include three (3) coast live oaks measuring 7.5 inches, 12.7 inches, and 27.1 inches in diameter, and one (1) red willow measuring 10 inches in diameter.

3. The Variance and Tree Permit approvals described above are based on and as generally shown on the following documents:

    a) application materials received by the Department of Conservation and Development, Community Development Division (CDD) on April 24, 2023, and revised plans received on April 24, 2024.

    b) arborist report received by the CDD on January 12, 2023.

**Arborist Expense**

4. The expenses associated with all required arborist services shall be borne by the property owner.

**Arborist Recommendations**

5. The applicant shall implement all recommended measures of the consulting arborist's report, which are intended to mitigate the impacts of construction activities.

**Timing of Tree Removal**

6. The four (4) code-protected trees approved for removal shall not be removed until a building or grading permit for construction of the residence has been obtained from the County.

**Tree Planting to Protect Privacy**

7. The applicant shall plant screening (privacy) trees along the western portion of the property bordering the adjacent property directly to the west where there are currently no existing trees. Photographic evidence shall be submitted to the CDD prior to final building inspection.

**General Provisions**

8. Any deviation from the approved plans shall require review and approval by the CDD and may require the filing of an application for a new Variance and/or Tree Permit.

**Payment of Fees**

9. The application was subject to an initial deposit of $3,250.00. The application is subject to time and material costs if the application review expenses exceed the initial deposit. Any additional fee due must be paid prior to an application for a grading or building permit, or 60 days of the effective date of this permit, whichever occurs first. The fees include costs through permit issuance and final file preparation. Pursuant to Contra Costa County Board of Supervisors Resolution Number 2019/553, where a fee payment is over 60 days past due, the Department of Conservation and Development may seek a court judgement against the applicant and will charge interest at a rate of ten percent (10%) from the date of judgement. The applicant may obtain current costs by contacting the project planner. A bill will be mailed to the applicant shortly after permit issuance in the event that additional fees are due.

**Construction Period Restrictions and Requirements**

All construction activity shall comply with the following restrictions:

10. A publicly visible sign shall be posted on the property with the telephone number and person to contact regarding construction-related complaints. This person shall respond and take corrective action within 24 hours. The CDD phone number shall also be visible to ensure compliance with applicable regulations.

The following conditions shall be included on the construction drawings:

11. The applicant shall make a good faith effort to minimize project-related disruptions to adjacent properties, and to uses on the site. This shall be communicated to all project-related contractors.

12. The applicant shall require their contractors and subcontractors to fit all internal combustion engines with mufflers which are in good condition and shall locate stationary noise-generating equipment such as air compressors as far away from existing residences as possible.

13. Construction equipment and materials shall be stored onsite.

14. The site shall be maintained in an orderly fashion. Following the cessation of construction activity, all construction debris shall be removed from the site.

15. A good faith effort shall be made to avoid interference with existing neighborhood traffic flows.

16. Unless specifically approved otherwise via prior authorization from the Zoning Administrator, all construction activities shall be limited to the hours of 8:00 A.M. to 5:00 P.M., Monday through Friday, and are prohibited on State and Federal holidays on the calendar dates that these holidays are observed by the State or Federal government as listed below:

    New Year's Day (State and Federal)
    Martin Luther King, Jr. Day (State and Federal)
    Washington's Birthday (Federal)
    Presidents' Day (State)
    Cesar Chavez Day (State)
    Memorial Day (State and Federal)
    Juneteenth National Independence Holiday (Federal)
    Independence Day (State and Federal)
    Labor Day (State and Federal)
    Columbus Day (Federal)
    Veterans Day (State and Federal)
    Thanksgiving Day (State and Federal)
    Day after Thanksgiving (State)
    Christmas Day (State and Federal)

    For specific details on the actual day the State and Federal holidays occur, please visit the following websites:

    Federal Holidays: Federal Holidays (www.opm.gov)
    California Holidays: State Holidays (www.sos.ca.gov)

17. Large trucks and heavy equipment shall be subject to the same restrictions that are imposed on construction activities, except that the hours are limited to 9:00 AM to 4:00 PM.

18. Tree Damage - The applicant shall notify the CDD of any unintended damage that occurs to any tree not approved for removal during construction or grading activity. The owner shall repair any damage as determined by an arborist designated by the Director of Conservation and Development.

    Any tree not approved for removal that dies or is significantly damaged as a result of construction or grading shall be replaced with a tree or trees of equivalent size and of a species as approved by the Director of Conservation and Development to be reasonably appropriate for the particular situation.

## ADVISORY NOTES

**ADVISORY NOTES ARE NOT CONDITIONS OF APPROVAL; THEY ARE PROVIDED TO ALERT THE APPLICANT TO ADDITIONAL ORDINANCES, STATUTES, AND LEGAL REQUIREMENTS OF THE COUNTY AND OTHER PUBLIC AGENCIES THAT MAY BE APPLICABLE TO THIS PROJECT.**

A. NOTICE OF OPPORTUNITY TO PROTEST FEES, ASSESSMENTS, DEDICATIONS, RESERVATIONS OR OTHER EXACTIONS PERTAINING TO THE APPROVAL OF THIS PERMIT.

Pursuant to California Government Code Section 66000, et seq., the applicant has the opportunity to protest fees, dedications, reservations or exactions required as part of this project approval. To be valid, a protest must be in writing pursuant to Government Code Section 66020 and must be delivered to the Community Development Division within a 90-day period that begins on the date that this project is approved. If the 90th day falls on a day that the Community Development Division is closed, then the protest must be submitted by the end of the next business day.

B. Prior to applying for a building permit, the applicant is strongly encouraged to contact the following agencies to determine if additional requirements and/or additional permits are required as part of the proposed project:

- Department of Conservation and Development, Building Inspection Division
- Contra Costa County Fire Protection District
- Contra Costa County Public Works Department
- Contra Costa Health, Environmental Health Division
- East Bay Municipal Utility District
- West County Wastewater District

RECEIVED on 06/04/2025 CDVR23-01026
By Contra Costa County
Department of Conservation and Development

**APPEAL TO CONTRA COSTA COUNTY BOARD OF SUPERVISORS**
**FROM DECISION OF PLANNING COMMISSION**
**COUNTY FILE NO. CDVR23-01026**

**TO:** Contra Costa County Board of Supervisors
**FROM:** Carl Adams, Property Owner and Applicant
**RE:** Appeal from Planning Commission Decision Denying Variance and Tree Permit
**PROPERTY:** 2754 Limerick Road, San Pablo, CA (APN: 403-152-020)
**DATE:** June 4, 2025

## I. NOTICE OF APPEAL

I, Carl Adams ("Appellant"), owner of the above-referenced property, hereby appeal the decision of the Contra Costa County Planning Commission dated May 28, 2025, which granted the appeal of Ronald Collins and reversed the Zoning Administrator's approval of County File No. CDVR23-01026. This appeal is filed within ten (10) days of the Planning Commission's decision pursuant to applicable County procedures.

## II. PROJECT DESCRIPTION

The approved project consists of a new 5,104 square-foot single-family residence with a junior accessory dwelling unit on a vacant half-acre lot, requiring:

1. **Variance for 0-foot front setback** (where 20 feet is required) for driveway platform structure
2. **Variance for 15-foot front setback** (where 20 feet is required) for carport structure
3. **Tree permit** for removal of four code-protected trees (out of 34 total on the property)

## III. PROCEDURAL HISTORY

- **April 24, 2023:** Application filed and deemed complete
- **May 6, 2024:** Zoning Administrator approved project after public hearing, making all required findings based on substantial evidence
- **May 15, 2024:** Ronald Collins appealed to the Planning Commission
- **May 28, 2025:** Planning Commission reversed the Zoning Administrator's decision based on legal errors

## IV. STATEMENT OF FACTS

### Undisputed Physical Conditions:

- The property slopes steeply with a 40-foot elevation change from the Dolan Way frontage
- Trapezoid-shaped half-acre lot has been vacant since 1958
- Standard driveway construction at grade is physically unsuitable due to topography
- The property contains 34 mature trees; the project removes 4 trees per arborist recommendation
- All other zoning requirements met (height, side/rear setbacks, lot coverage)

### Staff Analysis:

County staff conducted a thorough analysis and found all three required variance criteria satisfied, recommending approval based on topographic hardship and minimal environmental impact.

## V. APPLICABLE LEGAL PRECEDENT SUPPORTS APPROVAL

California courts have consistently held that topographic constraints constitute valid grounds for variance approval:

- **Eskeland v. City of Del Mar** (2014) 224 Cal.App.4th 936: "A variance may be granted for an unnecessary hardship based on the shape or topography of a parcel."
- **Stolman v. City of Los Angeles** (2003) 114 Cal.App.4th 916: Financial hardship due to property constraints may justify variance
- **Committee to Save Hollywood Specific Plan v. City of Los Angeles** (2007): Variances appropriate for properties with physical limitations

California variance law specifically authorizes relief when "special circumstances applicable to the property because of its size, shape, topography, location, or surroundings" create unnecessary hardship. (Gov. Code § 65906; County Code § 26-2.2006)

## VI. GROUNDS FOR APPEAL - LEGAL ERRORS REQUIRING REVERSAL

### A. THE COMMISSION APPLIED INCORRECT LEGAL STANDARD FOR "SPECIAL PRIVILEGE"

**Fatal Legal Error:** A Commissioner stated that "all variances constitute a special privilege" and should rarely be granted, demonstrating predetermined bias against variance applications generally.

**Correct Legal Standard:** The "special privilege" test examines whether the specific variance would grant advantages unavailable to similarly situated properties, not whether variances should be avoided as a policy matter.

**Application:** The steep topography prevents standard driveway construction available to other properties. The variance enables the same basic residential access rights enjoyed throughout the County, not special privileges beyond normal development.

**Precedential Impact:** The Commissioner's blanket opposition to variances violates due process and exceeds the Commission's authority to make individualized determinations based on statutory criteria.

## B. THE COMMISSION MISAPPLIED "SPECIAL CIRCUMSTANCES" REQUIREMENTS

**Procedural Error:** A Commissioner demanded geotechnical, biological, and stormwater reports as prerequisites for variance approval—studies required at the building permit stage, not the planning stage.

**Legal Standard:** Special circumstances relate to existing physical characteristics of property (topography, shape, location), not future engineering analysis. Courts have held that variance decisions must be based on demonstrated property conditions, not speculative requirements.

**Documented Facts:** The 40-foot slope creating hardship is surveyed, mapped, and acknowledged by all parties. Staff found this constraint makes the standard driveway "unsuitable," and variance provides "least intrusive design."

**Prejudicial Impact:** This improper requirement effectively created new, unwritten standards for variance applications, violating established procedures and denying due process.

## C. THE COMMISSION IGNORED SUBSTANTIAL EVIDENCE SUPPORTING ALL REQUIRED FINDINGS

The Zoning Administrator properly found all three statutory criteria satisfied:

**Finding 1: No Special Privilege ✓**

- Provides basic driveway access common to all residential properties
- Addresses unique topographic constraints not shared by the neighborhood
- **Staff:** "Having basic driveway access to property from a public right-of-way is common on most, if not all, properties throughout the county."

**Finding 2: Special Circumstances Due to Topography ✓**

- Documented 40-foot elevation change prevents standard construction

- Alternative would require extensive grading, retaining walls, and environmental damage
- **Staff:** "This steep slope makes it difficult to construct a standard driveway at natural grade."
- **Staff:** Variance provides "the least intrusive design to access the property."

**Finding 3: Meets Intent and Purpose of R-6 Zone ✓**

- Single-family residence with ADU directly implements R-6 district goals
- Complies with all other zoning requirements (height, coverage, side/rear setbacks)
- **Staff:** "No element of the project will inhibit future residential uses or development."

**Commission's Failure:** No substantial evidence contradicted these findings. The Commission substituted personal policy preferences for required legal analysis.

## VII. SERIOUS PROCEDURAL VIOLATIONS REQUIRE REVERSAL

### A. Ex Parte Policy Making

The Commission effectively created new variance requirements not found in the County Code, exceeding its authority and violating the separation of powers.

### B. Lack of Ascertainable Standards

The Commission provided no guidance on what studies would be sufficient, creating impossible and arbitrary requirements for future applicants.

### C. Improper Burden Shifting

The Commission required proof of negative impacts rather than applying statutory variance criteria, fundamentally altering the legal framework.

### D. Predetermined Decision Making

Commissioner's stated opposition to variances generally demonstrates bias incompatible with quasi-judicial role requiring individualized determinations.

## VIII. DENIAL CONFLICTS WITH STATE HOUSING POLICY

This project provides needed housing units (main residence plus ADU) identified in the County's Housing Element sites inventory. The property has remained vacant since 1958—further delay serves no legitimate planning purpose.

**State Policy:** California Government Code Section 65589.5 requires local agencies to facilitate housing development and prohibits arbitrary barriers to residential construction.

**County Obligations:** Denial based on incorrect legal standards conflicts with the County's Regional Housing Needs Allocation (RHNA) commitments and Housing Element implementation.

**Public Interest:** Allowing reasonable development of vacant land for housing serves compelling public interests in addressing the regional housing shortage.

## IX. NEIGHBOR CONCERNS DO NOT OVERRIDE VARIANCE CRITERIA

While neighbor input is valuable, California law requires variance decisions to be based solely on the three statutory criteria. The concerns raised by Mr. Collins, though understandable, do not relate to legal standards for variance approval:

### A. Privacy/Views

Not grounds for variance denial under California law. Project maintains or exceeds required side yard setbacks (17'5" vs. 5' required) and rear setbacks (85' vs. 15' required).

### B. Tree Removal

Removal of 4 trees out of 34 total, based on professional arborist recommendation. This minimal impact does not constitute grounds for variance denial when statutory criteria are satisfied.

### C. Drainage/Runoff

Technical engineering issues are properly addressed through the building permit process with appropriate departmental review. These concerns do not affect the topographic hardship that justifies the variance.

### D. Construction Impacts

Temporary construction effects are regulated through conditions of approval and building permits, not grounds for variance denial.

**Legal Principle:** Courts have consistently held that general neighborhood opposition cannot override statutory variance criteria when those criteria are clearly satisfied. (*Broadway, Laguna, etc. Assn. v. Board of Permit Appeals* (1967) 66 Cal.2d 767)

## X. THE ZONING ADMINISTRATOR'S DECISION REFLECTS PROPER APPLICATION OF LAW

### Comprehensive Analysis

Staff conducted a thorough review, including:

- Detailed topographic analysis confirming hardship

- Arborist report evaluating tree impacts
- Agency coordination for utilities and services
- CEQA environmental review
- Public noticing and hearing process

**Professional Findings**

The Zoning Administrator, with planning expertise and a full administrative record, correctly applied established legal standards to undisputed facts.

**Reasonable Reliance**

Mr. Adams reasonably relied on professional staff analysis and Zoning Administrator approval. Reversal based on legally incorrect standards constitutes unfair treatment and abuse of the administrative process.

## XI. REQUEST FOR RELIEF

WHEREFORE, Appellant respectfully requests that the Board of Supervisors:

1. **REVERSE** the Planning Commission's decision of May 28, 2025;
2. **REINSTATE** the Zoning Administrator's approval of County File No. CDVR23-01026;
3. **ADOPT** the findings and conditions of approval prepared by staff and approved by the Zoning Administrator;
4. **FIND** that the project is categorically exempt from CEQA under Section 15303(a);
5. **DIRECT** staff to file a Notice of Exemption;

**ALTERNATIVELY,** if the Board finds any ambiguity in the record, **REMAND** to the Planning Commission with specific direction to:

- Apply correct legal standards for variance approval
- Prohibit consideration of factors outside the three statutory criteria
- Base decision solely on substantial evidence in the administrative record

6. **GRANT** such other relief as the Board deems just and proper.

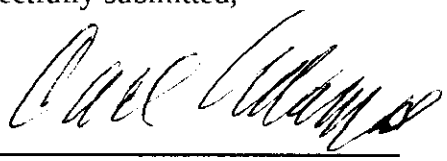
## XII. CONCLUSION

The Planning Commission's decision represents a fundamental departure from established variance law and threatens the integrity of the County's land use process. When topographic constraints prevent standard development available to other properties, variance relief is not a "special privilege"—it is the legal mechanism that ensures fair and equal treatment.

The evidence overwhelmingly supports the Zoning Administrator's findings. The steep slope is undisputed. The hardship is documented. The solution is minimal and appropriate. The Commission's rejection based on incorrect legal standards and improper procedural requirements cannot stand.

Mr. Adams should not be denied reasonable use of his property due to legal errors and procedural violations. The Board should restore the careful, professional analysis that led to the original approval and allow this long-vacant property to finally serve its intended residential purpose.

Respectfully submitted,



Carl Adams
Property Owner and Applicant

(341) 215-6331
cdadams104@comcast.net

**ATTACHMENTS:**

1. Copy of Planning Commission Decision dated May 28, 2025
2. Copy of Zoning Administrator's Approval dated May 6, 2024
3. Staff Report and Findings dated May 6, 2024
4. Project Plans and Topographic Survey
5. Arborist Report
6. Agency Comment Letters
7. Housing Element Sites Inventory Documentation

**Cc:**

Zachary A. Knox (zaknox@knoxrosslaw.com)
Knox & Ross Law Group
3661 Grand Avenue, Suite 205
Oakland, CA 94610

TRACT 2668 (TARA HILL NO. 2) M. B. 72-30

TAX CODE AREA

1" = 100'

16

14

17

13

24

ROAD

SHANNON AVE.

MAGEE AVE.

LIMERICK ROAD

GALWAY ROAD

DOLAN WAY

Project Site

CDTP22-00092
CDVR23-01026
CDSU23-00055

151 | 152 | 153
154 | 155

94/29
1961 ROLL
ASSESSOR'S MAP
BOOK 403 PAGE 15
CONTRA COSTA COUNTY, CA

## SLOPE PERCENTAGE

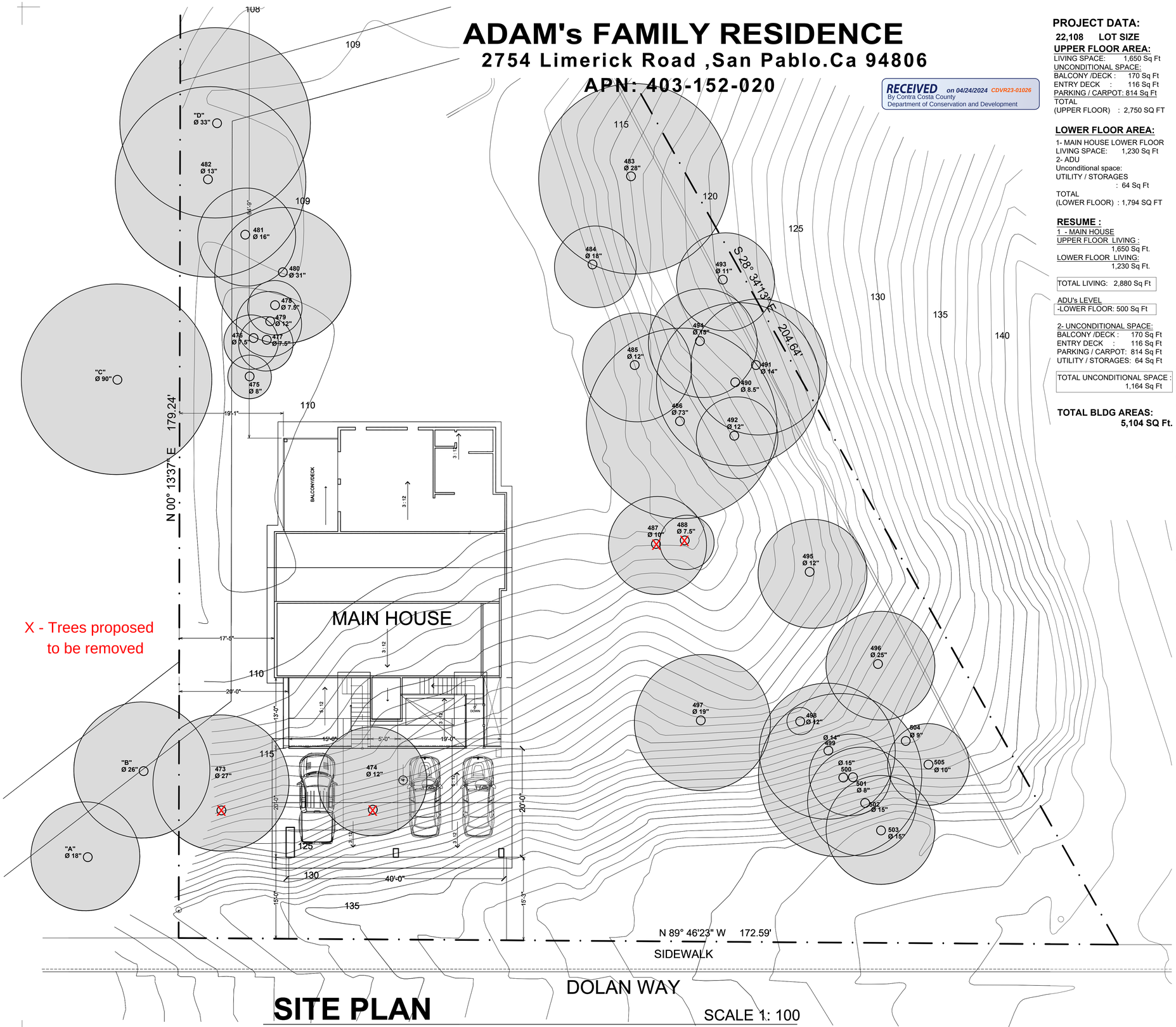


# ADAM's FAMILY RESIDENCE

## 2754 Limerick Road ,San Pablo.Ca 94806

## APN: 403-152-020

RECEIVED on 04/24/2024 CDVR23-01026
By Contra Costa County
Department of Conservation and Development




X - Trees proposed to be removed

# SITE PLAN

SCALE 1: 100

## PROJECT DATA:

**22,108 LOT SIZE**

**UPPER FLOOR AREA:**

LIVING SPACE: 1,650 Sq Ft
UNCONDITIONAL SPACE:
BALCONY /DECK : 170 Sq Ft
ENTRY DECK : 116 Sq Ft
PARKING / CARPOT: 814 Sq Ft
TOTAL
(UPPER FLOOR) : 2,750 SQ FT

**LOWER FLOOR AREA:**

1- MAIN HOUSE LOWER FLOOR
LIVING SPACE: 1,230 Sq Ft
2- ADU
Unconditional space:
UTILITY / STORAGES
: 64 Sq Ft
TOTAL
(LOWER FLOOR) : 1,794 SQ FT

**RESUME :**

1 - MAIN HOUSE
UPPER FLOOR LIVING :
1,650 Sq Ft.
LOWER FLOOR LIVING:
1,230 Sq Ft.

TOTAL LIVING: 2,880 Sq Ft

ADU's LEVEL
-LOWER FLOOR: 500 Sq Ft

2- UNCONDITIONAL SPACE:
BALCONY /DECK : 170 Sq Ft
ENTRY DECK : 116 Sq Ft
PARKING / CARPOT: 814 Sq Ft
UTILITY / STORAGES: 64 Sq Ft

TOTAL UNCONDITIONAL SPACE :
1,164 Sq Ft

**TOTAL BLDG AREAS:**
**5,104 SQ Ft.**

## OWNER & SITE INFORMATION:

- OWNER: Carls Adams
  ADDRESS: 6333 Jerilynn Avenue,Richmond,Ca 94806
  PHONE: (510) 302-7567
  E-mail: cdadams1946@comcast.com
- DESIGN & PLANNING: ROBERTO PENA-Ranpel Designs
  2679 Kelley Avenue, San Pablo, Ca 94806
  Phone: (707) 384-3638 -ranpeldesigns@gmail.com
- PARCEL: 403-152-020
- LOT SIZE: **22,108 SQ.FT.**
- OCCUPANCY : R-3
- CONSTRUCTION TYPE: V-B
- ZONING : R0
- LAND USE: Single Family Residential
- NUMBER OF STORIES : THREE
- FLOOD HAZARD ZONE: NO
- PROVIDE A NFPA 13D FIRE SPRINKLER SYSTEM

## SCOPE WORK:

**1-NEW TWO LEVELS HOUSE:**

**UPPER FLOOR** -CARPOT 4 VEHICULES-LIVING, FAMILY, DINING RM & KITCHEN =TWO BALCONIES/DECK & BARBECUE AREA
**LOWER LEVEL:** THREE BEDROOMS-ONE HOME OFFICE -TWO BATH & TWO STORAGE ROOMS
**500 SQ ADU AND LOWER LEVEL**

**NEW ROOF OPEN DECK**

**FIRE SPRINKLER PLANS DEFERRAL SUBMITTAL**
**ENCROACHMENT PERMIT DEFERRAL SUBMITTAL**

## GENERAL NOTES

1. ALL CONSTRUCTION WORKMANSHIP AND MATERIALS SHALL CONFORM CALIFORNIA RESIDENTIAL CODE 2019 EDITION ALONG WITH ANY OTHER APPLICABLE LOCAL ESTATE LAWS AND REGULATIONS.
2. ALL ELECTRICAL, FIRE PROTECTION, MECHANICAL,PLUMBING, AND STRUCTURAL WORK SHALL BE DESIGNED AND CONSTRUCTED IN ACCORDANCE WITH EACH FIELDS APPLICABLE CODES AND STANDARDS.
3. THE GENERAL CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND SITE CONDITION BEFORE STARTING WORK AND SHALL NOTIFY THE DESIGNER OF ANY DISCREPANCY.
4. NOTES AND DETAILS ON DRAWINGS SHALL TAKE PRECEDENCE OVER THESE GENERAL NOTES.
5. ALL MATERIAL AND WORKMANSHIP SHALL CONFORM TO THE CBC 2019 EDITION AND ALL APPLICABLE LOCAL AND STATE CODES,ORDINANCES AND REGULATIONS SHALL BE COMPLIED WITH IT IS THE RESPONSIBILITY OF ANY ONE SUPPLYING LABOR OR MATERIALS OR BOTH TO BRING TO THE ATTENTION OF THE DESIGNER AND THE OWNER ANY DISCREPANCIES OR CONFLICT BETWEEN THE REQUIREMENTS OF THE CODE AND THE DRAWINGS.
6. THE DESIGN, ADEQUACY AND SAFETY OF ERECTION,BRACING, SHORING TEMPORARY SUPPORTS. IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR AND HAS NOT BEEN CONSIDERED BY THE STRUCTURAL ENGINEER THE GENERAL CONTRACTOR IS RESPONSIBLE FOR THE STABILITY OF THE STRUCTURE PRIOR TO THE APPLICATION OF THE SHEAR WALLS,ROOF AND FLOOR DIAPHRAGMS AND FINISH MATERIALS. HE OR SHE SHALL PROVIDE THE NECESSARY BRACING TO PROVIDE STABILITY PRIOR TO THE APPLICATION OF THE AFOREMENTIONED MATERIALS.
7. CONCRETE SLAB OR CRAWL SPACE ON GRADE HAS NOT BEEN DESIGNED BY THE STRUCTURAL ENGINEERED UNLESS SPECIFICALLY DETAILED ON THE DRAWINGS.
8. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO LOCATE ALL EXISTING UTILITIES WHETHER SHOWN HEREON OR NOT AND TO PROTECT THEM FROM DAMAGE.
9. THE DESIGNER SHALL BE NOTIFIED IMMEDIATELY BY THE CONTRACTOR SHOULD ANY DISCREPANCY OR OTHER QUESTION ARISE PERTAINING TO THE WORKING DRAWINGS.
10. REFER TO STRUCTURAL PLANS FOR ANY QUESTION REGARDING LUMBER GRADES, BEAM AND HEADER SIZES, FOOTINGS AND SHEAR WALL REQUIREMENTS.
11. ON SITE VERIFICATION OF ALL DIMENSIONS AND CONDITIONS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND HIS OR HER SUBCONTRACTORS DIMENSIONS TAKE PRECEDENT OVER SCALED DIMENSIONS.
12. NO FRAMING OF ANY TYPE SHALL BE CONCEALED PRIOR TO INSPECTION BY GOVERNING AGENCIES.
13. NO CHANGES ARE TO BE MADE TO THESE PLANS WITHOUT THE KNOWLEDGE OR CONSENT THE DESIGNER WHOSE SIGNATURE APPEARS HEREON.
14. ALL OF A.S.T.M. DESIGNATIONS ARE TO BE OF THE LATEST EDITION.
15. CONTRACTOR SHALL CHECK AND VERIFY SIZE AND LOCATION OF ELECTRICAL SERVICES AND PLUMBING RUNS WITH ELECTRICAL AND PLUMBING CONTRACTORS BEFORE THE BEGINNING OF CONSTRUCTION.
16. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO EXAMINE THE EXISTING BUILDING AND ALL THE CONDITIONS PRIOR TO SUBMITTING BIDS TO THE OWNER SINCE PROPOSALS MUST TAKE INTO CONSIDERATION ALL SUCH CONDITIONS AS IT MAY AFFECT WORK.
17. THE CONTRACTOR SHALL BE HELD RESPONSIBLE FOR THE RESULTS OF ERRORS DISCREPANCIES OR OMISSIONS WHICH THE CONTRACTOR FAILED TO NOTIFY THE DESIGNER OR ENGINEER OF BEFORE CONSTRUCTION AND/OR FABRICATION OF THE WORK.
18. NO DEVIATIONS FROM THE STRUCTURAL DETAILS SHALL BE MADE WITHOUT THE WRITTEN APPROVAL OF THE STRUCTURAL ENGINEER OR BY PROJECT CITY INSPECTOR.
19. THE CONTRACTOR WARRANTS TO THE OWNER AND DESIGNER THAT HE OR SHE POSSESS THE PARTICULAR COMPETENCE AND SKILL IN CONSTRUCTION NECESSARY TO BUILD THIS PROJECT WITHOUT FULL ENGINEERING & ARCHITECTURAL SERVICES , AND FOR THE REASON THAT THE CONTRACTOR WISHES TO RELY UPON HIS OR HER OWN COMPETENCE,THE CONTRACTOR OR OWNER HAS RESTRICTED THE DESIGNERS SCOPE OF PROFESSIONAL SERVICES , THE CONSTRUCTION DOCUMENTS PROVIDED BY THE LIMITED SERVICES SHALL BE THEOREM BUILDERS PLANS IN RECOGNITION OF THE CONTRACTORS SOPHISTICATION. CONSTRUCTION WILL REQUIRE THAT THE CONTRACTOR ADAPT THE BUILDERS PLANS TO THE FIELD CONDITIONS ENCOUNTERED, MAKE LOGICAL ADJUSTMENTS IN FIT, FORM ,DIMENSION, AND QUANTITY THAT ARE TREATED ONLY GENERALLY BY THE BUILDERS PLANS . IN THE EVENT ADDITIONAL DETAIL OR GUIDANCE IS NEEDED BY THE CONTRACTOR OR OWNER FOR CONSTRUCTION OF ANY ASPECT OF THE PROJECT , HE OR SHE SHALL IMMEDIATELY NOTIFY THE DESIGNER .

## APPLICABLE CODES:

**PLANS CONFORM CALIFORNIA BUILDING CODE (CBC) 2019 EDITION.**
2019 CALIFORNIA RESIDENTIAL CODE (CRC)
2019 CALIFORNIA MECHANICAL CODE (CMC)
2019 CALIFORNIA ELECTRIC CODE (CEC)
2019 CALIFORNIA PLUMBING CODE (CPC)
2019 CALIFORNIA FIRE CODE (CFC)
2019 CALIFORNIA GREEN BLDG. STANDARDS CODE ( CGBSC)
2019 CALIFORNIA ENERGY CODE(2008 CAL. ENERGY STANDARDS AMENDED BY STATE OF CALIFORNIA AND LOCAL JURISDICTION)
& ALL APPLICABLE MUNICIPAL LOCAL & STATE CODES.

## INDEX:

**ARCHITECTURAL:**

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A2.0- UPPER FLOOR PLAN
A3.0- LOWER FLOOR PLAN
A4.0-ROOF DECK PLAN
A5.0-(N) ELEVATIONS
A6.0- (N)ELEVATIONS
1/2-COLOR SAMPLE BOARD
1/2-MATERIAL SAMPLE BOARD

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PLANS BY :

ROBERTO PENA

OWNER :
Carls Adams

April 2024
San Pablo,California

PROJECT NAME : **ADAM's FAMILY RESIDENCE**

PROJECT LOCATION: 2754 Limerick road, San Pablo , Ca. 94806
APN: 403-152-020

CONTENTS :

- Site Plan
- Bldg. Areas Diagram

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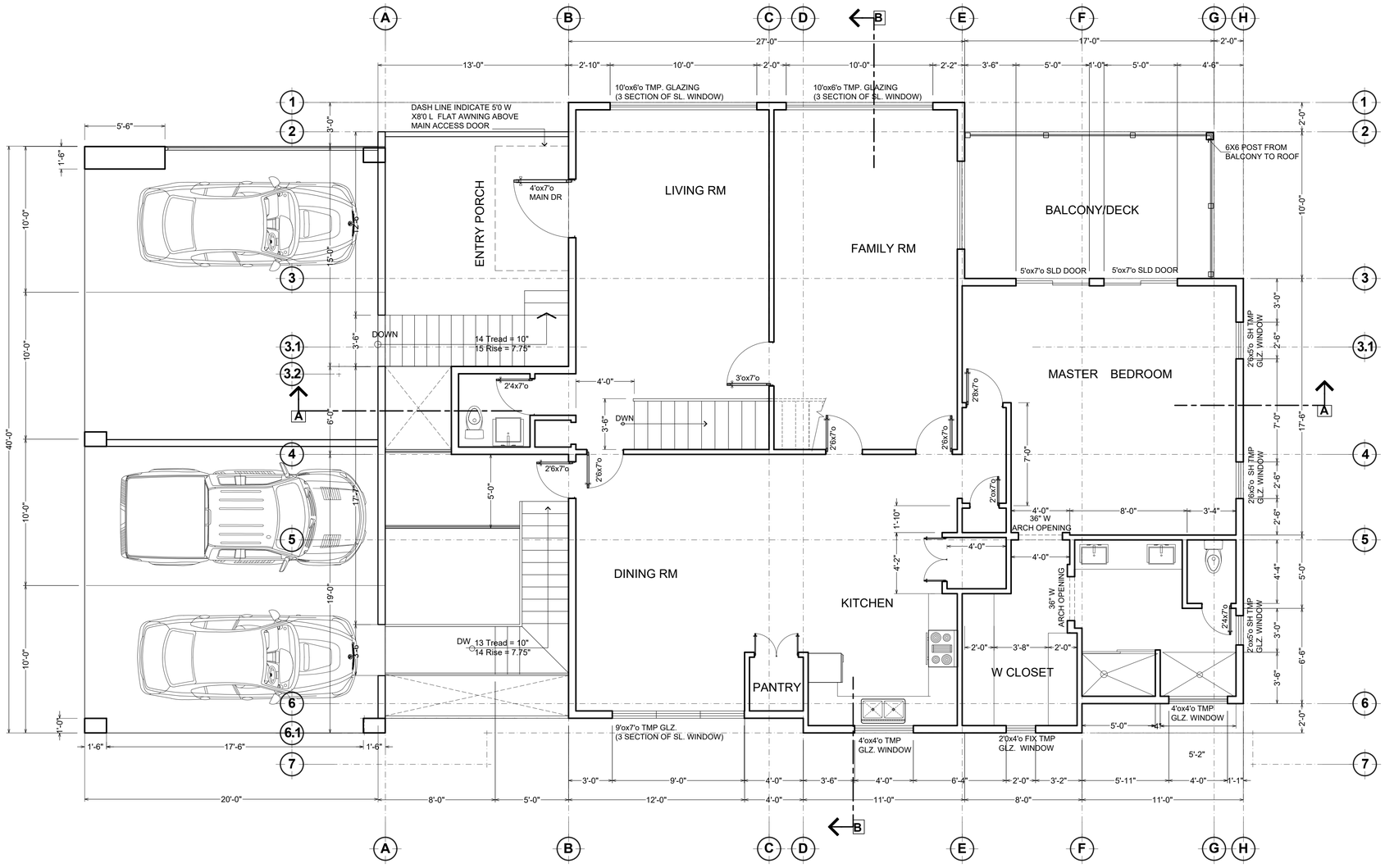
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## FLOOR PLAN KEY NOTES:

1. ALL WINDOWS TO BE DUAL GLAZED ,PROVIDE SCREENS ON OPERABLE WINDOWS. VERIFY ALL WINDOW ROUGH OPENINGS WITH WINDOW MANUFACTURED
2. PROVIDE SAFETY GLAZING IN FIXED OR OPERABLE PANELS ADJACENT TO A DOOR WHERE DE NEAREST EXPOSED EDGE OF THE GLAZING WITHIN A 24" ARC OF EITHER VERTICAL EDGE OF THE DOOR IN A WALKING SURFACE & EXPOSED BOTTOM EDGE IS LESS THEN 18" ABOVE THE FLOOR FOR WINDOWS AND DOOR (PROVIDE TEMPERATE GLAZING)
3. PROVIDE EMERGENCY EGRESS & RESCUE WINDOWS SHALL HAVE A MINIMUM NET CLEAR OPERABLE ARE OF 5.7 SQUARE FEET .THE MINIMUM NET CLEAR OPERABLE HEIGHT DIMENSION SHALL BE 24 INCH. CBC-Section 1026.2 -PROVIDE AS MEANS OF ESCAPE OR RESCUE OPENING SHALL HAVE THE BOTTOM OF THE CLEAR OPENING NOT GREATER THAN 44 INCHES MEASURED FROM THE FLOOR IN THE BEDROOM AS REQ'D. ((CRC-R 310.1)
4. ALL EXTERIOR DOOR IS TO BE SOLID CORE 1 3/4" DOORS AND OF THE TYPE AND DESIGN SHOWN ON THE ELEVATIONS AND FLOORS PLANS WITH WEATHERPROOF TIGHT FIT.
5. ALL STRUCTURAL ELEMENTS SUPPORTING THE FLOOR / CEILING ASSEMBLIES USED AS A FIRE RATED SEPARATION SHALL HAVE $\frac{5}{8}$" GYPSUM BOARD PROTECTION. (CRC Table R302.6).
6. EXTERIOR DOORS ONTO PORCHES SHALL BE PROVIDE 36" OUTSIDE LANDING .THE WIDTH OF THE LANDING SHALL BE NOT LESS THAN THE DOOR WIDTH AND 36" MINIMUM DEPTH.LANDING AT REQUIRED EGRESS DOORS SHALL NOT BE MORE THAN 1 -$\frac{1}{2}$" LOWER THAN THE TOP OF THRESHOLD. Exception: A DOOR MAY OPEN AT A LANDING THAT IS NOT MORE THAN 7 $\frac{3}{4}$" LOWER THAN THE FLOOR LEVEL IF THE DOOR DOES NOT SWING OVER THE LANDING. ( CRC R311.3.1 & R311.3.2)
7. PROVIDE FIRE-BLOCKING TO CUT OFF ALL CONCEALED DRAFT OPENING (VERTICAL AND HORIZONTAL)TO FROM AN EFFECTIVE FIRE BARRIER BETWEEN STORIES,AND BETWEEN A TOP STORY AND THE ROOF SPACE. ( CRC R302.11).
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## MAIN FLOOR

SCALE 1/4"=1'0"


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PLANS BY :

ROBERTO PENA

OWNER :
Carls Adams

April 2024
San Pablo , California

PROJECT NAME :
**ADAM's FAMILY RESIDENCE**

PROJECT LOCATION:
APN: 403-152-00- San Pablo ,Contra Costa County , Ca.

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- Upper/Main Floor Plan

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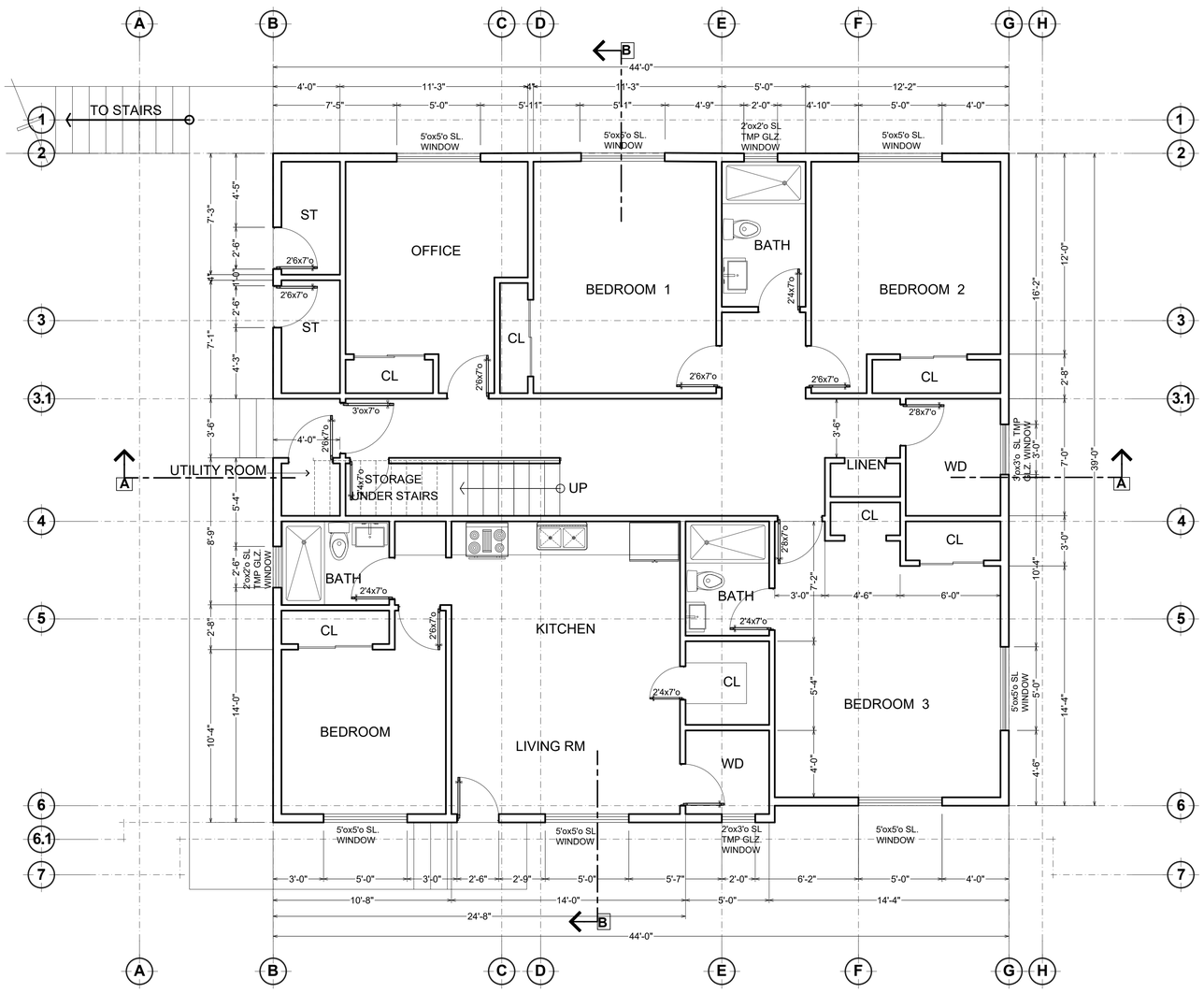
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Project # 20210927
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## LOWER FLOOR

SCALE 1/4"=1'0"

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PLANS BY :

ROBERTO PENA

OWNER :
Carls Adams

April 2024
San Pablo , California

PROJECT NAME :
**ADAM's FAMILY RESIDENCE**

PROJECT LOCATION:
APN: 403-152-00- San Pablo , Contra Costa County , Ca.

CONTENTS :

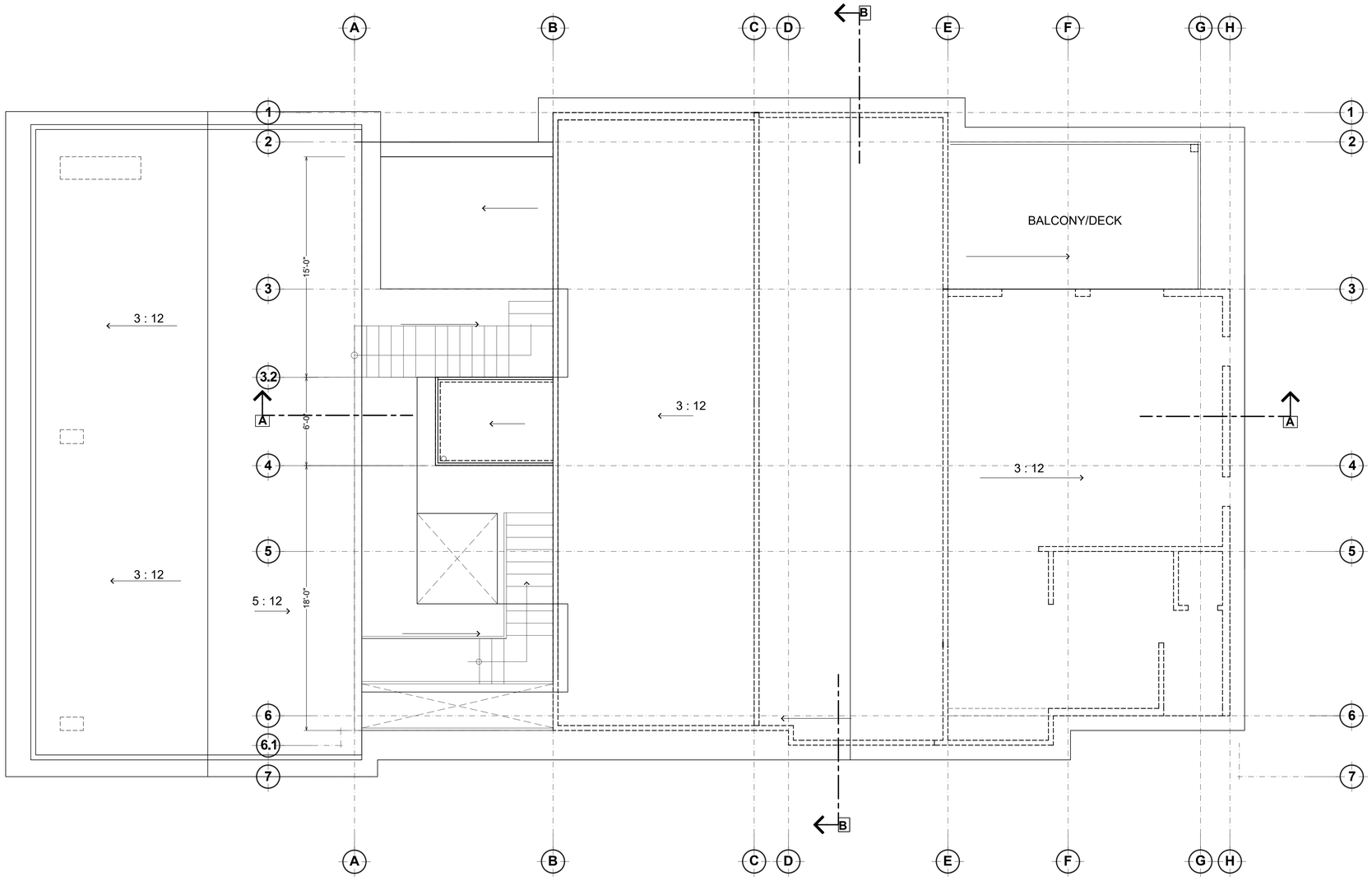
- Lower /JADU Floor Plan

| | | |
|---|---|---|
| | 11-23-22 | Planning Set |
| | 01-31-23 | Planning Set |
| | 04-24-24 | Planning Set |

DRAW: R-P
SCALE: AS SHOWN
Project # 20210927
SHEET: A3.0



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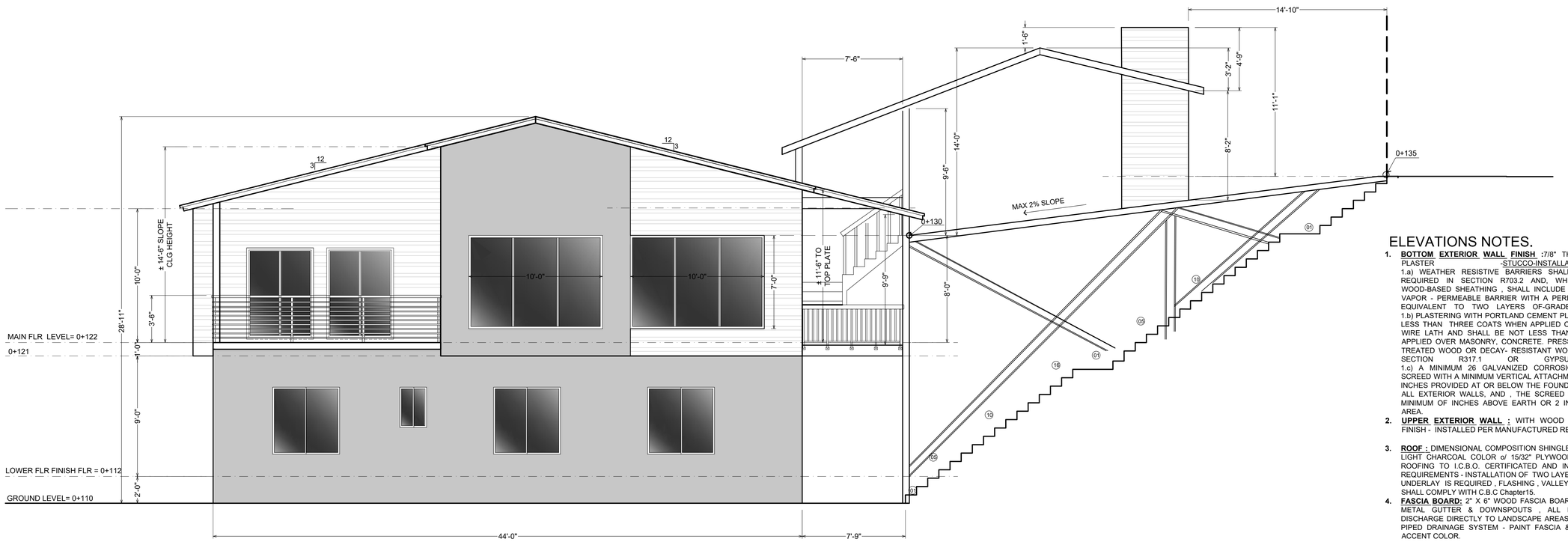
- Roof Deck Plans

| | | |
|---|---|---|
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SCALE: AS SHOWN
Project # 20210927
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## RIGHT ELEVATION

SCALE 1/4"=1'0"

## ELEVATIONS NOTES.

1. **BOTTOM EXTERIOR WALL FINISH** :7/8" THREE COAT STUCCO PLASTER -STUCCO-INSTALLATION-REQUIREMENTS: 1.a) WEATHER RESISTIVE BARRIERS SHALL BE INSTALLED AS REQUIRED IN SECTION R703.2 AND, WHERE APPLIED OVER WOOD-BASED SHEATHING , SHALL INCLUDE A WATER- RESISTIVE VAPOR - PERMEABLE BARRIER WITH A PERFORMANCE AT LEAST EQUIVALENT TO TWO LAYERS OF-GRADE-"D"-PAPER-(R703.6.3). 1.b) PLASTERING WITH PORTLAND CEMENT PLASTER SHALL NOT BE LESS THAN THREE COATS WHEN APPLIED OVER METAL LATH OR WIRE LATH AND SHALL BE NOT LESS THAN TWO COATS WHEN APPLIED OVER MASONRY, CONCRETE. PRESSURE- PRESERVATIVE TREATED WOOD OR DECAY- RESISTANT WOOD AS SPECIFIED IN SECTION R317.1 OR GYPSUM-BACKING-(R703.6.2). 1.c) A MINIMUM 26 GALVANIZED CORROSION-RESISTANT WEEP SCREED WITH A MINIMUM VERTICAL ATTACHMENT FLANGE OF 3-1/2 INCHES PROVIDED AT OR BELOW THE FOUNDATION PLATE LINE AT ALL EXTERIOR WALLS, AND , THE SCREED SHALL BE PLACED A MINIMUM OF INCHES ABOVE EARTH OR 2 INCHES ABOVE PAVED AREA.
2. **UPPER EXTERIOR WALL :** WITH WOOD HORIZONTAL SIDING FINISH - INSTALLED PER MANUFACTURED REQUIREMENTS
3. **ROOF :** DIMENSIONAL COMPOSITION SHINGLE 50 YRS. OR BETTER LIGHT CHARCOAL COLOR o/ 15/32" PLYWOOD OSB OR CDX. - ROOFING TO I.C.B.O. CERTIFICATED AND INSTALLED PER MFG'S REQUIREMENTS - INSTALLATION OF TWO LAYER OF TYPE 20 LB FELT UNDERLAY IS REQUIRED , FLASHING , VALLEY , ACCESSORIES ETC. SHALL COMPLY WITH C.B.C Chapter15.
4. **FASCIA BOARD:** 2" X 6" WOOD FASCIA BOARD W/ 4 1/2"X 5" GAL. METAL GUTTER & DOWNSPOUTS , ALL DOWNSPOUT TO BE DISCHARGE DIRECTLY TO LANDSCAPE AREAS OR TERMINATING IN PIPED DRAINAGE SYSTEM - PAINT FASCIA & GUTTER TRIM WITH ACCENT COLOR.
5. **ALL WINDOWS & GLASS DOOR:** WINDOWS DOUBLE GLASS PANEL - VINYL & TEMPERATE GLAZING FOR BATHROOM WINDOWS & SLIDING GLASS DOORS - AND WINDOWS LESS TO 18" TO FINISH FLOOR LEVEL AND LESS OF 24" OF ANY CORNER WALL SHALL BE TEMPERATE GLAZING.
6. GSM FLASHING o/2"X6" BARGE RAFTER W/ACCENT COLOR.
7. WATERPROOF EXTERIOR DOWN LIGHT / STYLE BY OWNER - PROVIDE HIGH EFFICACY OR CONTROLLED BY MOTION SENSOR PLUS PHOTO-CONTROL .

## Main Entry Upper Floor Awing

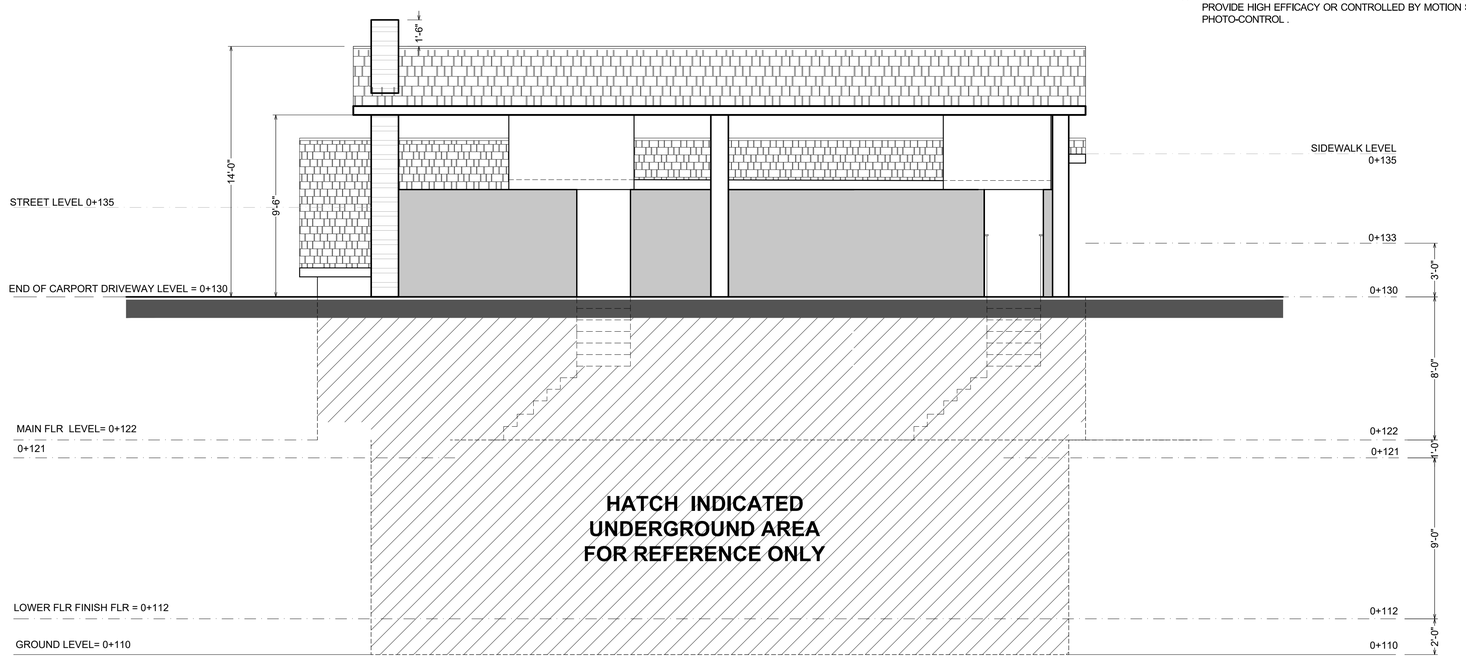
- METAL STRUCTURE SUPPORT W/ STEEL CABLE TO WALL PAINTED WITH ACCENT COLOR MATCH WITH FASCIA BOARD COLOR ( REFER TO COLOR EXHIBIT)





## Wood Siding Wall

- DARK GREY COLOR (LEFT SIZE OF BUILDING ) PROVIDE HORIZONTAL WOOD SIDING -PAINT WITH WEATHERPROOF STAIN NATURAL COLOR




## FRONT ELEVATION

SCALE 1/4"=1'0"

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APN: 403-152-00- San Pablo , Contra Costa County , Ca.

CONTENTS :

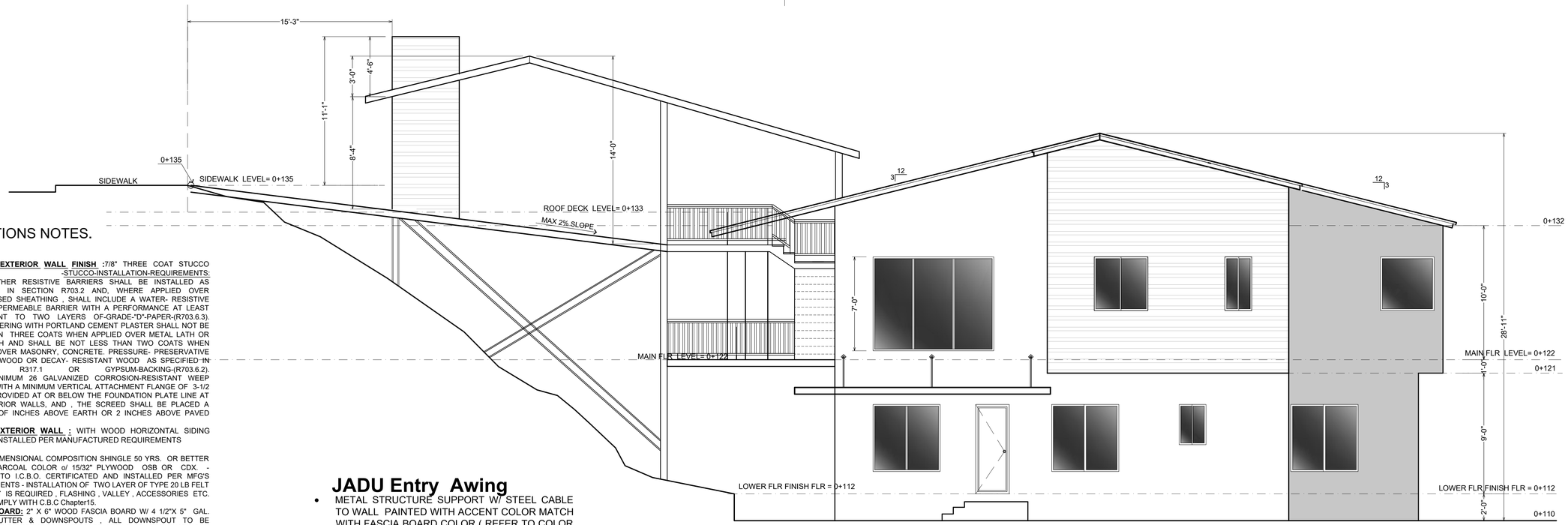
- Elevations

| | | |
|---|---|---|
| | 11-23-22 | Planning Set |
| | 01-31-23 | Planning Set |
| | 04-24-24 | Planning Set |

DRAW: R-P
SCALE: AS SHOWN
Project # 20210927
SHEET: A5.0



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## LEFT ELEVATION

SCALE 1/4"=1'0"

## ELEVATIONS NOTES.

1. **BOTTOM EXTERIOR WALL FINISH** :7/8" THREE COAT STUCCO PLASTER -STUCCO-INSTALLATION-REQUIREMENTS: 1.a) WEATHER RESISTIVE BARRIERS SHALL BE INSTALLED AS REQUIRED IN SECTION R703.2 AND, WHERE APPLIED OVER WOOD-BASED SHEATHING , SHALL INCLUDE A WATER- RESISTIVE VAPOR - PERMEABLE BARRIER WITH A PERFORMANCE AT LEAST EQUIVALENT TO TWO LAYERS OF-GRADE-"D"-PAPER-(R703.6.3). 1.b) PLASTERING WITH PORTLAND CEMENT PLASTER SHALL NOT BE LESS THAN THREE COATS WHEN APPLIED OVER METAL LATH OR WIRE LATH AND SHALL BE NOT LESS THAN TWO COATS WHEN APPLIED OVER MASONRY, CONCRETE. PRESSURE- PRESERVATIVE TREATED WOOD OR DECAY- RESISTANT WOOD AS SPECIFIED IN SECTION R317.1 OR GYPSUM-BACKING-(R703.6.2). 1.c) A MINIMUM 26 GALVANIZED CORROSION-RESISTANT WEEP SCREED WITH A MINIMUM VERTICAL ATTACHMENT FLANGE OF 3-1/2 INCHES PROVIDED AT OR BELOW THE FOUNDATION PLATE LINE AT ALL EXTERIOR WALLS, AND , THE SCREED SHALL BE PLACED A MINIMUM OF INCHES ABOVE EARTH OR 2 INCHES ABOVE PAVED AREA.
2. **UPPER EXTERIOR WALL :** WITH WOOD HORIZONTAL SIDING FINISH - INSTALLED PER MANUFACTURED REQUIREMENTS
3. **ROOF :** DIMENSIONAL COMPOSITION SHINGLE 50 YRS. OR BETTER LIGHT CHARCOAL COLOR o/ 15/32" PLYWOOD OSB OR CDX . - ROOFING TO I.C.B.O. CERTIFICATED AND INSTALLED PER MFG'S REQUIREMENTS - INSTALLATION OF TWO LAYER OF TYPE 20 LB FELT UNDERLAY IS REQUIRED , FLASHING , VALLEY , ACCESSORIES ETC. SHALL COMPLY WITH C.B.C Chapter15.
4. **FASCIA BOARD:** 2" X 6" WOOD FASCIA BOARD W/ 4 1/2"X 5" GAL. METAL GUTTER & DOWNSPOUTS , ALL DOWNSPOUT TO BE DISCHARGE DIRECTLY TO LANDSCAPE AREAS OR TERMINATING IN PIPED DRAINAGE SYSTEM - PAINT FASCIA & GUTTER TRIM WITH ACCENT COLOR.
5. **ALL WINDOWS & GLASS DOOR:** WINDOWS DOUBLE GLASS PANEL - VINYL & TEMPERATE GLAZING FOR BATHROOM WINDOWS & SLIDING GLASS DOORS - AND WINDOWS LESS TO 18" TO FINISH FLOOR LEVEL AND LESS OF 24" OF ANY CORNER WALL SHALL BE TEMPERATE GLAZING.
6. GSM FLASHING o/2"X6" BARGE RAFTER W/ACCENT COLOR.
7. WATERPROOF EXTERIOR DOWN LIGHT / STYLE BY OWNER - PROVIDE HIGH EFFICACY OR CONTROLLED BY MOTION SENSOR PLUS PHOTO-CONTROL .

## JADU Entry Awing

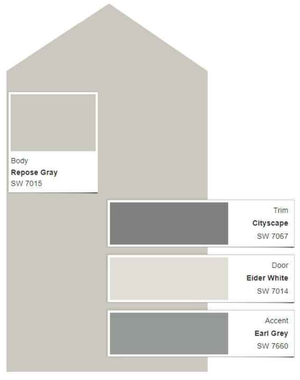
- METAL STRUCTURE SUPPORT W/ STEEL CABLE TO WALL PAINTED WITH ACCENT COLOR MATCH WITH FASCIA BOARD COLOR ( REFER TO COLOR EXHIBIT)





## Wood Siding Wall

- DARK GREY COLOR (LEFT SIZE OF BUILDING ) PROVIDE HORIZONTAL WOOD SIDING -PAINT WITH WEATHERPROOF STAIN NATURAL COLOR

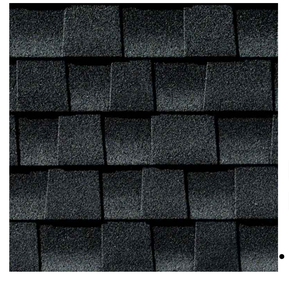



## Color Sample

- ALL EXTERIOR WALLS SMOOTH STUCCO FINISHED WITH:

1. BODY OF BUILDING WALLS REPOSE GREY ( SW7015) SHERWIN WILLIAMS COLOR ).

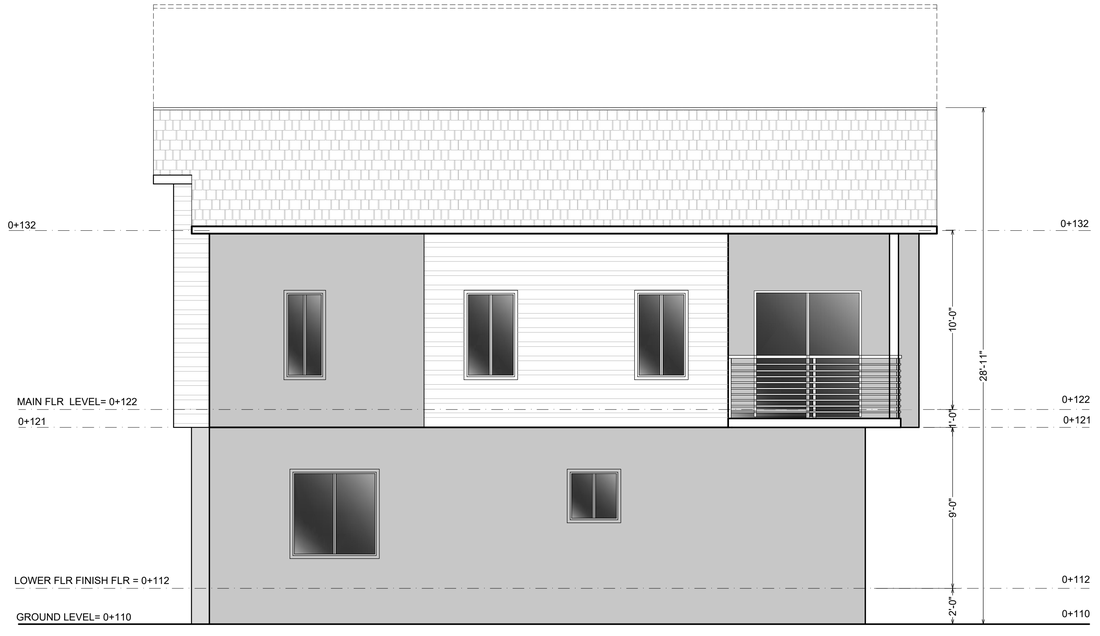
- ALL WOOD SIDING AND TRIMS WITH CITYSCAPE (SW 7067 -SHERWIN WILLIAMS COLOR).
- FASCIA BOARD, GUTTER & DOWNSPOUT PAINTED CITY SCAPE (SW 7067-SHERWIN WILLIAMS COLOR).
- ALL DOORS DOOR PAINTED W/ EIDER WHITE (SW 7014 -SHERWIN WILLIAMS COLOR).



## Roof Material

- DARK GREY COLOR COMPOSITION SHINGLE 50 YRS

DASH LINE INDICATE THE CARPORT ROOF BEYOND




## REAR ELEVATION

SCALE 1/4"=1'0"


**Ranpel Designs**
Roberto Pena
DESIGN & PLANNING
Phone: (707)384-3638
ranpeldesigns@gmail.com


PLANS BY :

ROBERTO PENA

OWNER :
Carls Adams

April 2024
San Pablo , California

PROJECT NAME :
**ADAM's FAMILY RESIDENCE**

PROJECT LOCATION:
APN: 403-152-00- San Pablo , Contra Costa County , Ca.

CONTENTS :

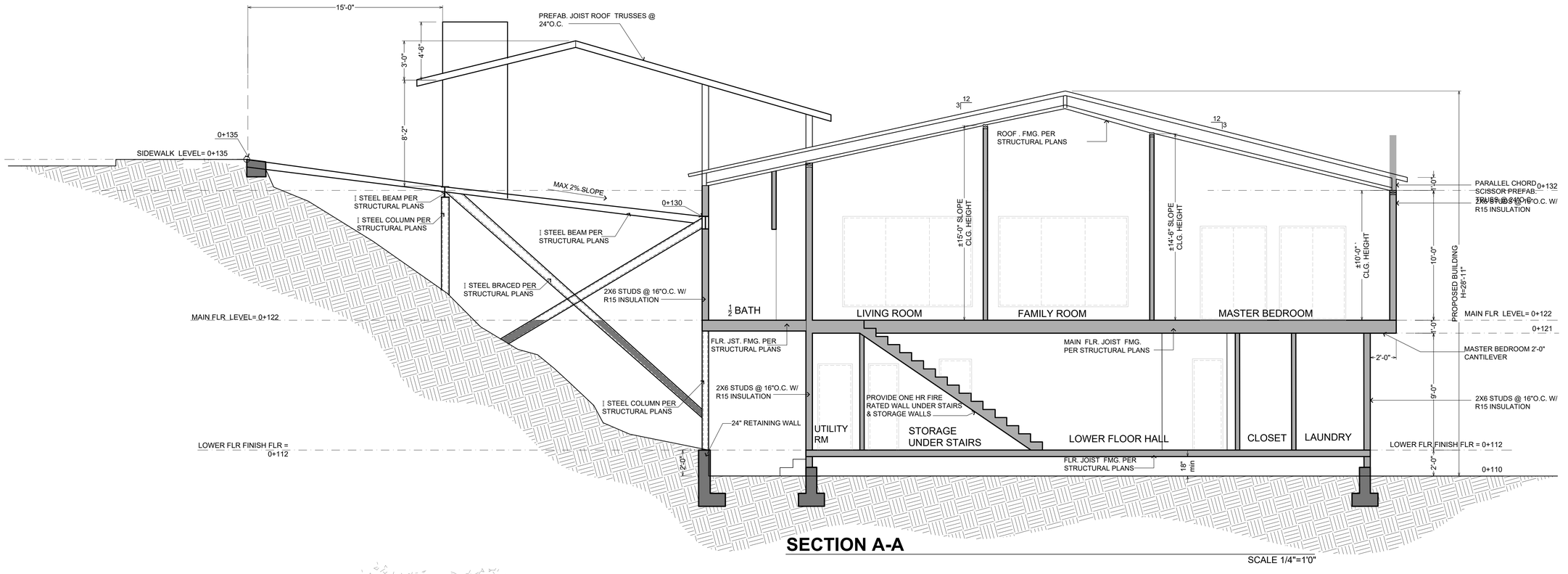
- Elevations

| | | |
|---|---|---|
| | 11-23-22 | Planning Set |
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DRAW: R-P
SCALE: AS SHOWN
Project # 20210927
SHEET: A6.0

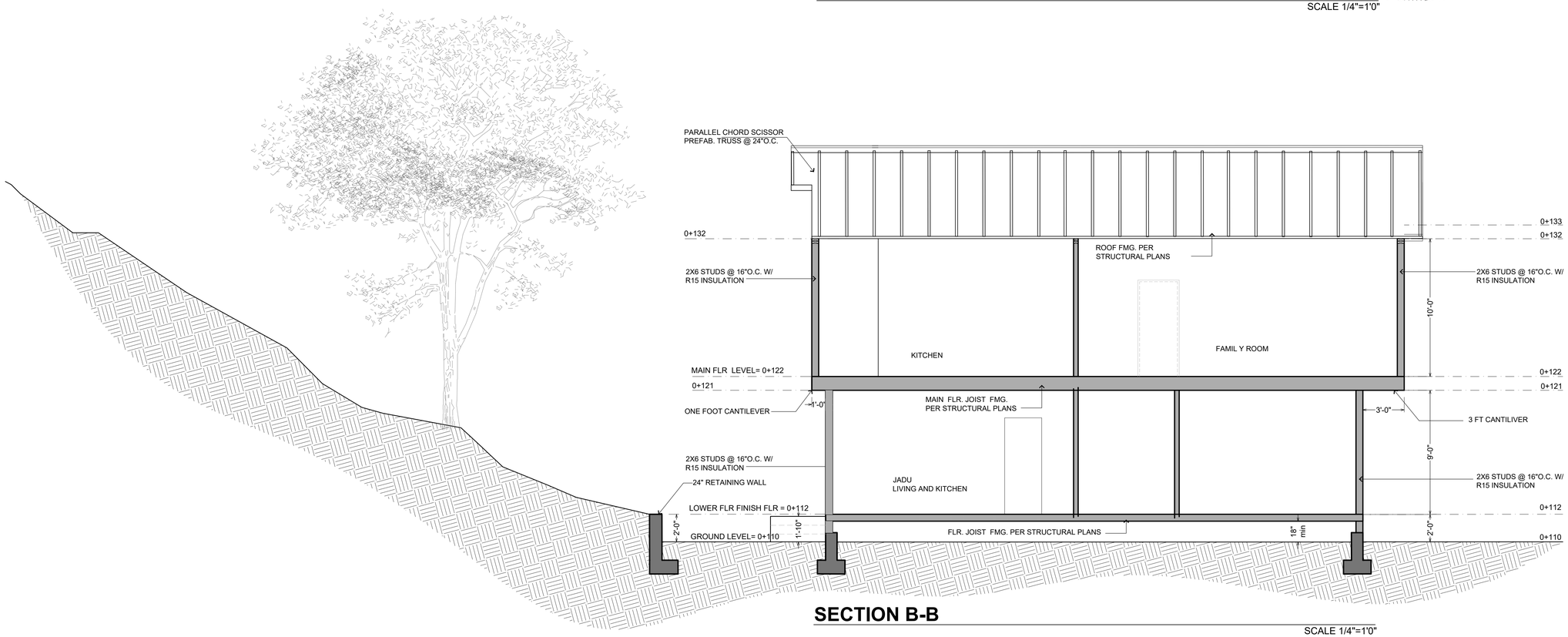


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## SECTION A-A

SCALE 1/4"=1'0"




## SECTION B-B

SCALE 1/4"=1'0"

**Ranpel Designs**
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DESIGN & PLANNING
Phone: (707)384-3638
ranpeldesigns@gmail.com

PLANS BY :

ROBERTO PENA

OWNER :
Carls Adams

April 2024
San Pablo , California

PROJECT NAME :
# ADAM's FAMILY RESIDENCE

PROJECT LOCATION:
APN: 403-152-00- San Pablo ,Contra Costa County , Ca.

CONTENTS :

- As Built Plans

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|---|---|---|
| | 11-23-22 | Planning Set |
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| | 04-24-24 | Planning Set |

DRAW: R-P
SCALE: AS SHOWN
Project # 20210927
SHEET: A7.0

ranpel
Roberto Antonio Pena Lopez
Since 2000

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# Department of Conservation and Development

## County Zoning Administrator

## Monday, May 6, 2024 – 1:30 P.M.

**STAFF REPORT** **Agenda Item #____**

| | |
|---|---|
| **Project Title:** | Variance and Tree Removal Request for a Proposed New Single-Family Residence with Junior Accessory Dwelling Unit |
| **County File(s):** | CDVR23-01026 |
| **Applicant:** | Carl Adams |
| **Owner:** | Carl Adams |
| **Zoning:** | R-6 Single-Family Residential District |
| **General Plan:** | Single-Family Residential-High Density (SH) |
| **Site Address/Location**: | 2754 Limerick Road, San Pablo (APN: 403-152-020) |
| **California Environmental Quality Act (CEQA) Status:** | Categorical Exemption – Class 3: CEQA Guidelines, Section 15303(a), new construction of a single-family residence. |
| **Project Planner:** | Nai Saephan, Planner I, (925) 655-2874 |
| **Staff Recommendation:** | Approve (See Section II for Full Recommendation) |

## I. PROJECT SUMMARY

The applicant is requesting approval of variances for reduced front yard setbacks and approval of a tree permit for the removal of four (4) code-protected trees for the construction of a driveway platform, carport structure and a 5,104 square-foot two-story single-family residence with a 500 square-foot junior accessory dwelling unit on a vacant lot. The driveway platform will provide driveway access to the subject property from Dolan Way and the carport structure will provide off-street parking for the residence and junior accessory dwelling unit. The four trees are either in close proximity to the proposed driveway platform and carport structure or have poor structure and poor health and are recommended for removal.

## II. BACKGROUND

On December 6, 2023, staff mailed out a Notice of Intent to Render Administrative Decision letter to surrounding property owners within a 300-foot radius of the subject property. The notice provided information on the project including the variances and tree removal being requested by the project applicant. The notice also provided the public with the opportunity to comment on the project or request a public hearing. During the noticing period from December 6, 2023, to December 18, 2023, staff received several comments and requests for a public hearing from the surrounding neighbors. This public hearing on the Variance application is a response to the requests for a public hearing that were received during the noticing period.

## III. RECOMMENDATION

Staff recommends that the Zoning Administrator:

A. APPROVE the variance request for a zero-foot front setback for a driveway platform structure.

B. APPROVE the variance request for a 15-foot front setback for a driveway platform and carport structure.

C. APPROVE the tree removal request for the removal of four (4) code-protected trees.

D. APPROVE the findings in support of the project.

E. APPROVE the project Conditions of Approval.

F. DIRECT Staff to file a Notice of Exemption.

## IV. GENERAL INFORMATION

A. General Plan: Single-Family Residential-High Density (SH)

B. Zoning: R-6 Single-Family Residential District

C. California Environmental Quality Act (CEQA): Categorical Exemption – Class 3: CEQA Guidelines Section 15303(a), new construction of a single-family residence.

D. Previous Zoning Applications:

1. CDTP22-00013: A Tree Permit Removal application for the removal of two code-protected trees. This application was withdrawn by the applicant.

2. CDMS06-00007: A Minor Subdivision to divide the subject parcel into two lots. This application was withdrawn by the applicant.

## V. SITE/AREA DESCRIPTION

The subject property is located within the community of Tara Hills in the unincorporated San Pablo area of Contra Costa County. The subject property is bounded by Tara Hills Elementary School to the east, Dolan Way to the south, and residential properties to the south, west, and north. The trapezoid-shaped lot is half an acre in area and has a steep slope from the Dolan Way frontage downwards to the rear of the property. Although the property has a Limerick Road street address, the property does not have direct access to this street.

## VI. PROECT DESCRIPTION

The applicant is requesting approval of two variances for reduced front setbacks. The variances include a request for a zero-foot front setback, where 20 feet is the minimum required, for the construction of a driveway platform structure, and a 15-foot front setback, where 20 feet is the minimum required, for the construction of the driveway platform and a carport structure. The driveway platform will provide driveway access to the subject property from Dolan Way and the carport structure will provide off-street parking for the proposed residence and junior accessory dwelling unit.

The applicant is also requesting approval of a tree permit to remove four (4) code-protected trees, which include three (3) coast live oaks measuring 7.5 inches, 12.7 inches, and 27.1 inches in diameter, and one (1) red willow measuring 10 inches in diameter. Two of the three coast live oaks are near the driveway platform and one being near the proposed carport structure. The third coast love oak is 27 feet to the east of the proposed residence but is in poor health with poor structure and form. The red willow is 26 feet to the east of the proposed residence and also has poor structure (severe lean) and form. All four trees are recommended for removal by the consulting arborist.

## VII. AGENCY COMMENTS

A. West County Wastewater (WCW): In a letter dated April 27, 2023, WCW staff indicated that wastewater service is available for this proposed development and provided a list of items that are needed for approval.

B. Department of Conservation and Development, Housing and Community Improvement (HCI) Division: In an email dated May 3, 2023, HCI staff indicated that the project does not need to be reviewed by HCI staff for the Inclusionary Housing Ordinance as HCI staff typically review projects of 5 or more units.

C. Contra Costa Mosquito & Vector Control District: Returned the Agency Comment Request form on May 4, 2023, with no comments.

D. Contra Costa County Fire Protection District (CCCFPD): In a letter dated May 18, 2023, CCCFPD staff provided a list of five items required or Fire District approval in accordance with the 2022 California Fire Code (CFC), the 2022 California Building Code (CBC), the 2022 California Residential Code (CRC), and Local and County Ordinances and adopted standards.

E. East Bay Municipal Utility District (EBMUD): In a response form dated May 22, 2023, EBMUD staff commented that the subject property currently does not have water service and that the addition of an accessory dwelling unit with expanded water use may require payment of associated fees. EBMUD staff further stated that when development plans are finalized, the project sponsor should contact EBMUD's New Business Office and request a water service estimate to determine the costs and conditions of providing water service to the development. Additional information regarding engineering and installation of water mains and meters, water meter restrictions, and EBMUD's Water Service Regulations were also provided in the comments.

F. Comments were solicited from the following agencies but not received prior to the publishing of this staff report: Department of Conservation and Development, Building Inspection Division; Department of Conservation and Development, Grading Inspection Division; Contra Costa Environmental Health; and the City of Pinole, Building Division.

## VIII. STAFF ANALYSIS AND DISCUSSION

A. Appropriateness of Use: The project site is within an established single-family residential neighborhood consisting mainly of existing single-story residences and a few existing two-story single-family residences. These one and two-story residences are located on lots adjacent to the subject property and in the general neighborhood. The residential nature of the neighborhood is further enhanced by a public elementary school directly to the east of the subject property. The proposed construction of a two-story single-family residence with a junior accessory dwelling unit is residential in nature and is therefore an appropriate use for the property.

B. General Plan: The subject property has a Single-Family Residential-High Density (SH) General Plan land use designation. Primary and secondary land uses permitted in this designation include detached single-family homes and accessory buildings and structures. Secondary uses generally considered to be compatible with high density homes may be allowed, including home occupations, small residential care and childcare facilities, churches and other similar places of worship, accessory dwelling units, and other uses and structures incidental to the primary uses. In addition, in specified areas of the county with conventional zoning, attached single-family units (duplexes or duets) may be allowed. The proposed two-story single-family residence with a junior accessory dwelling unit meets the criteria for both the primary and secondary land uses as described above and is therefore consistent with the uses allowed with the SH General Plan land use designation.

C. Zoning: The subject property is located within the R-6 Single-Family Residential District which is intended to promote the orderly development of high-density residential neighborhoods. The uses permitted in a R-6 district include a detached single-family dwelling on each lot and the accessory structures and uses normally auxiliary to it, accessory dwelling units, and junior accessory dwelling units. No single-family dwelling or other structure permitted in the R-6 district shall be erected or placed on a lot smaller than six thousand square feet in area, less than sixty feet in average width, on a lot less than ninety feet in depth, or exceed two and one-half stories or thirty-five feet in height. The subject property is 21,780 square feet in area, 121.51 feet in average width, and 179.24 feet in depth. The proposed single-family residence is two stories with a height of 28'-11". The subject property and the proposed project are therefore consistent with the type of development the R-6 district seeks to promote.

D. Variance: A variance is granted based on findings that the variance authorized does not constitute a grant of special privilege, that reasonable development of the property is restricted due to its size, shape, topography, location, or surroundings, and that the variance authorized shall substantially meet the intent and purpose of the respective land use district in which the subject property is located. Due to the steep slope of the property, a traditional driveway at grade that other properties enjoy would not be suitable as a means of accessing the subject property and the proposed residence from Dolan Way. The proposed driveway platform is a suitable alternative that will allow access to the property and the proposed residence. Therefore, approval of the variances requested will not be a grant of special privilege but will provide relief from the strict application of the required 20-foot minimum setback requirement due to the topography of the subject property and will substantially meet the intent and purpose of the R-6 District in which the property is located.

E. Tree Removal: Due to the topography of the subject property, development is restricted to the area of the property where the two-story single-family residence is proposed. The number of trees proposed for removal is minimized due to this area of the property being relatively close to street access and generally void of any code-protected trees as compared to other areas of the property. However, two code-protected trees will need to be removed for the proposed driveway platform and carport structure. Two additional trees to the east of the proposed residence are also proposed for removal due to poor health with poor structure and form. Reasonable development of the property would therefore require removal of these four code-protected trees.

F. Public Comments: The following areas of concern were raised by the public during the noticing of the variance and tree permit:

1. *Traffic impact and disruption from construction activity to Tara Hills Elementary School and neighbors along Dolan Way.*

   Staff Response: Traffic impact from construction activity is expected to be temporary and will be subject to construction period restrictions and requirements of the attached Conditions of Approval. Once completed, the new single-family residence with a junior accessory dwelling unit is not expected to substantially increase the overall traffic volume on this segment of Dolan Way as the project is residential in nature and is similar to existing single-family residences in the neighborhood.

2. *Possible impact on wildlife from tree removal and development on subject property.*

   Staff Response: The arborist report prepared by Michael Baefsky, Certified Arborist for Trees, Bugs, Dirt Landscape Consulting & Training, dated November 14, 2022, identifies 37 trees on and directly adjacent to the site. This suggests that the removal of 4 trees will not significantly impact the resource at this location.

3. *Possible impact on property values from proposed development.*

   Staff Response: Historically, properties that have new residential development tend to increase the property values for both the subject property and for the surrounding properties. The proposed single-family residence with a junior accessory dwelling unit is expected to increase the property value of the subject property and in turn raise the property values of the properties in the surrounding neighborhood.

4. *Possible impact on views and natural sunlight from proposed development.*

   Staff Response: The predominant views that the neighborhood enjoys are toward the southwest, west, northwest, and north. The proposed residence is located behind the residences along Limerick Road and Galway Road, thus there is no impact to existing views of the bay waters, Mt. Tamalpais, Marin headlands and Sonoma mountains for these residences. Due to the steep topography of the subject property, the proposed residence will be located at the bottom of a slope, thus, the portion of the residence visible on Dolan Way will be limited to the carport structure which has a visible height of approximately 11 feet as seen from the front of the property. This minimizes the impact on views for the neighbors along Dolan Way.

   As for the impact to sunlight from the east for the adjacent properties directly to the west of the subject property, the proposed residence will not be any higher than the existing tree canopy along the top of the ridge above the subject property. Thus, there will be minimal impact to existing sunlight from the east for the adjacent properties to the west of the subject property.

5. *Access to property from Limerick Road.*

   Staff Response: There is a 48' easement dedicated for public use of ingress and egress and for drainage shown on Subdivision Map 2668 for Lot 19 that would have provided the subject property direct access to Limerick Road, however Contra Costa County Public Works Department has stated that the County did not accept the offer of dedication and has no interest in the offer for that easement. Therefore, access to the subject property can only be from Dolan Way. As such, the project is proposing access from Dolan Way via the proposed driveway platform structure.

6. *Concerns over bulk and scale of proposed residence.*

   Staff Response: The subject property is half an acre, or 21,780 square feet, in area and is located in an R-6 Single-Family Residential District where the minimum lot size required for development is 6,000 square feet in area. Due to the larger size of the subject property, a larger home is possible while still meeting side and rear yard requirements. The exception is the applicant's request for reduced front yard setbacks to allow for the construction of a driveway platform and carport structure to access the proposed residence and provide off-street parking.

   Additionally, the proposed residence does not exceed two and one-half stories or 35' in height, which are the height limitations for any structure in the R-6 District. Furthermore, as discussed in the Zoning subsection above, the subject property meets the minimum lot area and average width requirements and is therefore not subject to a Small Lot Design Review in which the bulk and scale of development is considered in relation to the surrounding neighborhood.

7. *Hydrogeology, drainage, and prior unpermitted grading.*

   Staff Response: As part of the development process, the applicant will need to obtain a building and/or grading permit before construction and/or grading activity can begin. The applicant will be required to provide current geotechnical and/or geological reports, grading and drainage plans, and any other technical studies as required by the Building Inspection and Grading Inspection Divisions within the Department of Conservation and Development to show that the project meets all code requirements.

8. *Privacy concerns from adjacent property directly to the west of subject property.*

   Staff Response: To improve privacy between the adjacent property immediately to the west and the subject property, Condition of Approval #7 herein will require the applicant to plant screening (privacy) trees along the shared property line. This tree planting will fill in a gap that is currently void of trees to protect privacy between the two properties. Once mature, the trees are expected to provide a level of privacy which is expected to address the neighbor's concern.

9. *Construction of sidewalk on northern side of Dolan Way.*

   Staff Response: Pursuant to County Code Division 1016 – Sidewalks, *an adjacent owner is responsible for the maintenance of the sidewalk abutting the adjacent owner's property*. Therefore, the applicant will be required to maintain the sidewalk along the property frontage. The applicant will also be subject to the Contra Costa County Public Works Department requirements with regards to permitting of access improvements (curb cut) to the site.

10. *Concerns about a possible 3-story residence proposed for the subject property.*

    Staff Response: The applicant's original design plans proposed a rooftop deck that included a partial roof thereby making it a three-story configuration. Staff worked with the applicant and the applicant's architect to revise the plans to remove the roof covering over the rooftop deck. The revision was sufficient in reducing what would have been a three-story configuration into a two-story configuration with an open rooftop deck. The applicant has submitted further revisions to the proposed single-family residence that removed the rooftop deck entirely. Additionally, the applicant will need Planning review and approval of final plans prior to the issuance of a building permit for the construction. Staff will not provide Planning stamp approval if the plans submitted for the issuance of a building are not consistent with that of this approval. Furthermore, a building inspector will be at the construction site to conduct inspections during the construction phase through to final inspection. If the building inspector finds that the construction of the residence has deviated from what was approved, the inspector will have the authority to halt all construction activity to resolve the issue.

## IX. CONCLUSION

According to all of the information available for this application, it appears that granting the requested variances for the driveway platform and carport structure does not constitute a grant of special privilege inconsistent with the limitations on other properties in the vicinity and the respective land use district in which the subject property is located. Additionally, granting the requested variances to provide relief from the strict application of the 20-foot setback will allow the subject property to enjoy basic driveway access to the property similar to other properties within the identical land use district. Given the topographical constraints of the property, the requested tree removal is also reasonable in order to allow the property owner an opportunity to develop the site as other properties within the immediate vicinity.

Therefore, staff recommends that the Zoning Administrator approve the variance and tree removal request, based on the attached Findings and Conditions of Approval.

Attachments:

1. Findings and Conditions of Approval
2. Maps – Subdivision, Assessor's, General Plan, Zoning, Orthophotography
3. Agency Comments
4. Public Comments
5. Project Plans
6. Arborist Report

**FINDINGS AND CONDITIONS OF APPROVAL FOR COUNTY FILE #CDVR23-01026; CARL ADAMS (APPLICANT & OWNER):**

## I. Variance Findings

1. *Required Finding: That any variance authorized shall not constitute a grant of special privilege inconsistent with the limitations on other properties in the vicinity and the respective land use district in which the subject property is located.*

   Project Finding: The requested variances for a zero-foot setback for the construction of a driveway platform and a 15-foot setback for the construction of a driveway platform and carport structure provide the necessary driveway access from Dolan Way as well as off-street parking for the new single-family residence and junior accessory dwelling unit. Having basic driveway access to property from a public right-of-way is common on most, if not all, properties throughout the county that have residential development. Therefore, granting of a variance for a zero-foot front yard setback for a driveway platform structure and a 15-foot front yard setback for a driveway platform and carport structure is not a grant of special privilege inconsistent with the limitations of other properties in the vicinity and the respective land use district.

2. *Required Finding: That because of special circumstances applicable to the subject property because of its size, shape, topography, location or surroundings, the strict application of the respective zoning regulations is found to deprive the subject property of the rights enjoyed by other properties in the vicinity and within the identical land use district.*

   Project Finding: The subject property slopes steeply downward from the Dolan Way Street frontage towards the rear of the property. This steep slope makes it difficult to construct a standard driveway at natural grade to access the site. Having a variance for a zero-foot front setback for the construction of the driveway platform starting at the property line and extending to the new residence is the least intrusive design to access the property as compared to significant grading and retaining walls that would be needed for a standard driveway. Therefore, strict application of the R-6 standards is found to deprive the subject property of the rights enjoyed by other properties in the vicinity and within the identical land use district due to its steep topography.

3. *Required Finding: That any variance authorized shall substantially meet the intent and purpose of the respective land use district in which the property is located.*

   Project Finding: Generally speaking, the intent and purpose of the R-6 Single-Family Residential zoning district is to facilitate orderly development and maintenance of high-density single-family residential neighborhoods. The new single-family residence with a junior accessory dwelling unit on the subject property is consistent with the desired development mentioned above. Additionally, there is no element of the project that will inhibit future residential uses or development on the subject property or those in the surrounding neighborhood. Therefore, a variance authorized for the reduced setbacks substantially meets the intent and purpose of the R-6 zoning district in which the subject property is located.

## II. Tree Permit Findings

The Zoning Administrator is satisfied that the following factors, as provided by County Code Section 816-6.8010 for granting a tree permit, have been satisfied:

- Project Finding: Reasonable development of the property would require removal and/or work within the dripline of code-protected trees and this development could not be reasonably accommodated on another area of the lot.

- Project Finding: Where the arborist or forester report has been required, the Zoning Administrator is satisfied that the issuance of a permit will not negatively affect the sustainability of the resource.

## CONDITIONS OF APPROVAL FOR COUNTY FILE #CDVR23-01026:

### Project Approval

1. **Variance Permit is APPROVED** to allow a zero-foot front yard setback, where 20 feet is the minimum required, to construct a driveway platform structure, and a 15-foot front yard setback, where 20 feet is the minimum required, to construct a driveway platform and carport structure to provide driveway access from Dolan Way and off-street parking for a new 5,104 square-foot two-story single-family residence with a 500 square-foot junior accessory dwelling unit on a vacant lot.

2. **Tree Permit is APPROVED** for the removal of four (4) code-protected trees, which include three (3) coast live oaks measuring 7.5 inches, 12.7 inches, and 27.1 inches in diameter, and one (1) red willow measuring 10 inches in diameter.

3. The Variance and Tree Permit approvals described above are based on and as generally shown on the following documents:

    a) application materials received by the Department of Conservation and Development, Community Development Division (CDD) on April 24, 2023, and revised plans received on April 24, 2024.

    b) arborist report received by the CDD on January 12, 2023.

**Arborist Expense**

4. The expenses associated with all required arborist services shall be borne by the property owner.

**Arborist Recommendations**

5. The applicant shall implement all recommended measures of the consulting arborist's report, which are intended to mitigate the impacts of construction activities.

**Timing of Tree Removal**

6. The four (4) code-protected trees approved for removal shall not be removed until a building or grading permit for construction of the residence has been obtained from the County.

**Tree Planting to Protect Privacy**

7. The applicant shall plant screening (privacy) trees along the western portion of the property bordering the adjacent property directly to the west where there are currently no existing trees. Photographic evidence shall be submitted to the CDD prior to final building inspection.

**General Provisions**

8. Any deviation from the approved plans shall require review and approval by the CDD and may require the filing of an application for a new Variance and/or Tree Permit.

**Payment of Fees**

9. The application was subject to an initial deposit of $3,250.00. The application is subject to time and material costs if the application review expenses exceed the initial deposit. Any additional fee due must be paid prior to an application for a grading or building permit, or 60 days of the effective date of this permit, whichever occurs first. The fees include costs through permit issuance and final file preparation. Pursuant to Contra Costa County Board of Supervisors Resolution Number 2019/553, where a fee payment is over 60 days past due, the Department of Conservation and Development may seek a court judgement against the applicant and will charge interest at a rate of ten percent (10%) from the date of judgement. The applicant may obtain current costs by contacting the project planner. A bill will be mailed to the applicant shortly after permit issuance in the event that additional fees are due.

**Construction Period Restrictions and Requirements**

All construction activity shall comply with the following restrictions:

10. A publicly visible sign shall be posted on the property with the telephone number and person to contact regarding construction-related complaints. This person shall respond and take corrective action within 24 hours. The CDD phone number shall also be visible to ensure compliance with applicable regulations.

The following conditions shall be included on the construction drawings:

11. The applicant shall make a good faith effort to minimize project-related disruptions to adjacent properties, and to uses on the site. This shall be communicated to all project-related contractors.

12. The applicant shall require their contractors and subcontractors to fit all internal combustion engines with mufflers which are in good condition and shall locate stationary noise-generating equipment such as air compressors as far away from existing residences as possible.

13. Construction equipment and materials shall be stored onsite.

14. The site shall be maintained in an orderly fashion. Following the cessation of construction activity, all construction debris shall be removed from the site.

15. A good faith effort shall be made to avoid interference with existing neighborhood traffic flows.

16. Unless specifically approved otherwise via prior authorization from the Zoning Administrator, all construction activities shall be limited to the hours of 8:00 A.M. to 5:00 P.M., Monday through Friday, and are prohibited on State and Federal holidays on the calendar dates that these holidays are observed by the State or Federal government as listed below:

    New Year's Day (State and Federal)
    Martin Luther King, Jr. Day (State and Federal)
    Washington's Birthday (Federal)
    Presidents' Day (State)
    Cesar Chavez Day (State)
    Memorial Day (State and Federal)
    Juneteenth National Independence Holiday (Federal)
    Independence Day (State and Federal)
    Labor Day (State and Federal)
    Columbus Day (Federal)
    Veterans Day (State and Federal)
    Thanksgiving Day (State and Federal)
    Day after Thanksgiving (State)
    Christmas Day (State and Federal)

    For specific details on the actual day the State and Federal holidays occur, please visit the following websites:

    Federal Holidays: Federal Holidays (www.opm.gov)
    California Holidays: State Holidays (www.sos.ca.gov)

17. Large trucks and heavy equipment shall be subject to the same restrictions that are imposed on construction activities, except that the hours are limited to 9:00 AM to 4:00 PM.

18. Tree Damage - The applicant shall notify the CDD of any unintended damage that occurs to any tree not approved for removal during construction or grading activity. The owner shall repair any damage as determined by an arborist designated by the Director of Conservation and Development.

    Any tree not approved for removal that dies or is significantly damaged as a result of construction or grading shall be replaced with a tree or trees of equivalent size and of a species as approved by the Director of Conservation and Development to be reasonably appropriate for the particular situation.

## ADVISORY NOTES

**ADVISORY NOTES ARE NOT CONDITIONS OF APPROVAL; THEY ARE PROVIDED TO ALERT THE APPLICANT TO ADDITIONAL ORDINANCES, STATUTES, AND LEGAL REQUIREMENTS OF THE COUNTY AND OTHER PUBLIC AGENCIES THAT MAY BE APPLICABLE TO THIS PROJECT.**

A. NOTICE OF OPPORTUNITY TO PROTEST FEES, ASSESSMENTS, DEDICATIONS, RESERVATIONS OR OTHER EXACTIONS PERTAINING TO THE APPROVAL OF THIS PERMIT.

Pursuant to California Government Code Section 66000, et seq., the applicant has the opportunity to protest fees, dedications, reservations or exactions required as part of this project approval. To be valid, a protest must be in writing pursuant to Government Code Section 66020 and must be delivered to the Community Development Division within a 90-day period that begins on the date that this project is approved. If the 90th day falls on a day that the Community Development Division is closed, then the protest must be submitted by the end of the next business day.

B. Prior to applying for a building permit, the applicant is strongly encouraged to contact the following agencies to determine if additional requirements and/or additional permits are required as part of the proposed project:

- Department of Conservation and Development, Building Inspection Division
- Contra Costa County Fire Protection District
- Contra Costa County Public Works Department
- Contra Costa Health, Environmental Health Division
- East Bay Municipal Utility District
- West County Wastewater District

# TARA HILLS—UNIT NO. 2

# TRACT 2668

## CONTRA COSTA COUNTY, CALIFORNIA

SCALE: 1"= 60' JANUARY, 1959

PHIL R. JONES ENGINEERING CO.
SAN PABLO CALIFORNIA

The undersigned being the parties having a record title interest in the lands delineated and embraced within the red lines upon this map, do hereby consent to the making and recordation of the same, and we do hereby dedicate to public use those portions of said lands designated on said map as "TARA HILLS DRIVE, LIMERICK ROAD, GALWAY ROAD, MAGEE AVENUE, SHANNON AVENUE, COLEEN COURT and KERRY COURT," and that portion designated as a Path.

The area marked "Drainage Easement" is dedicated to the County of Contra Costa or its designee, and to the public for use for storm water drainage, including construction, access or maintenance of works, improvements and structures, whether covered or open, or the clearing of obstructions and vegetations.

We also do hereby dedicate for public use, easements for public utilities under, on, and over those certain strips of land designated as "Public Utility Easements" or "P.U.E." as shown on said map within said subdivision.

The area marked "48' easement" is dedicated for public use of ingress and egress and for drainage.

The map shows all easements on the premises of record.

In witness whereof, the undersigned have hereunto set their hands on the 13th day of March 1959.

THE CALIFORNIA PACIFIC TITLE INSURANCE COMPANY
A CORPORATION

M.C. Mosher
VICE PRESIDENT

H.P. Gronger
ASST. SECRETARY

STATE of CALIFORNIA } S.S.
COUNTY of ALAMEDA }

On this 13th day of March in the year 1959, before me A.W. Meikle john, a Notary Public, in and for said County and State, personally appeared M.C. Mosher and H.P. Gronger, known to me to be the Vice President and Assistant Secretary of the corporation that executed the foregoing statement, and also known to me to be the persons who executed it on behalf of such Corporation and acknowledged to me that they executed the same.

A.W. Meikle john
Notary Public in and for the County of Alameda State of California.

My Commission Expires Feb. 22, 1963

STATE of CALIFORNIA } S.S.
COUNTY of CONTRA COSTA }

I, Walter T. Paasch, County Clerk and Ex-Officio Clerk of the Board of Supervisors of the County of Contra Costa, State of California, do hereby certify that the above and foregoing map entitled "Tract 2668" was presented to said Board of Supervisors as provided by law, at a regular meeting thereof, held on the 30TH day of MARCH, 1959, and that said Board of Supervisors did thereupon by resolution duly passed and adopted at said meeting, approve said map and did not accept on behalf of the public any of the streets, roads, avenues, courts or easements shown thereupon as dedicated to public use.

I further certify that all bonds as required by law to accompany the within map have been approved by the Board of Supervisors of Contra Costa County, State of California, and filed in my office.

In witness whereof I have hereunto set my hand this 30TH day of MARCH, 1959.

W. T. PAASCH
County Clerk and Ex-Officio Clerk of the Board of Supervisors of the County of Contra Costa, State of California.

By Vivian de Trentini
Deputy Clerk

I, Victor W. Sauer, Road Commissioner Surveyor of Contra Costa County, State of California, hereby certify that I have examined the map of "Tract 2668" and that the subdivision is substantially the same as it appeared on the Tentative Map, and that all provisions of the State Laws and local ordinances governing the filing of subdivision maps have been complied with and I am satisfied that the same is technically correct.

March 30, 1959

Victor W. Sauer
Road Commissioner Surveyor
Contra Costa County, State of California

By V. W. Sauer
Deputy Road Commissioner Surveyor

I hereby certify that the Planning Commission of Contra Costa County, State of California, has approved the Tentative Map of this Subdivision, upon which this final map is based.

3-26, 1959

THOMAS G HEATON
Director of Planning
Contra Costa County, State of California

By H. Russell Griffith
Principal Planner

Recorded at the request of the California Pacific Title Company at 30 minutes past 4 P.M., on the 31st day of March, 1959, in the office of the County Recorder of the County of Contra Costa, State of California

W. T. Paasch
County Recorder in and for the County of Contra Costa, State of California.

By H.H. Hayden
Deputy County Recorder

"Tract 2668" is a portion of Sections 20, 21, 28, and 29, Township 2, North, Range 4 West, Mount Diablo Base and Meridian, situated in the County of Contra Costa, State of California.

No part of this subdivision lies within the incorporated area of any city or town.

I certify that the subdivision shown on this map is made from a survey of the ground under my supervision during the month of January, 1959, and on the orders of THE CALIFORNIA PACIFIC TITLE INSURANCE COMPANY, A CORPORATION, the owners, that the monuments are of the nature and in the locations shown on the map and are sufficient to enable the survey to be retraced.

All bearings of this subdivision map are based on the California State Grid System Zone III.

Phillip R Jones
Registered Civil Engineer
No. 4958

This map entitled "Tract 2668" is hereby accepted for recordation showing a clear title as per letter of title made by California Pacific Title Company, dated the 31st day of March, 1959; and after examining the same, I deem that said map complies in all respects with the provisions of State Laws and Local ordinances governing the filing of subdivision maps.

W. T. Paasch
County Recorder in and for the County of Contra Costa, State of California

By H.H. Hayden
Deputy County Recorder

SHEET NO. ONE(1) OF THREE(3) SHEETS

72-30
3-31-59 at 11:30 P.M.

70

# TARA HILLS - UNIT NO. 2

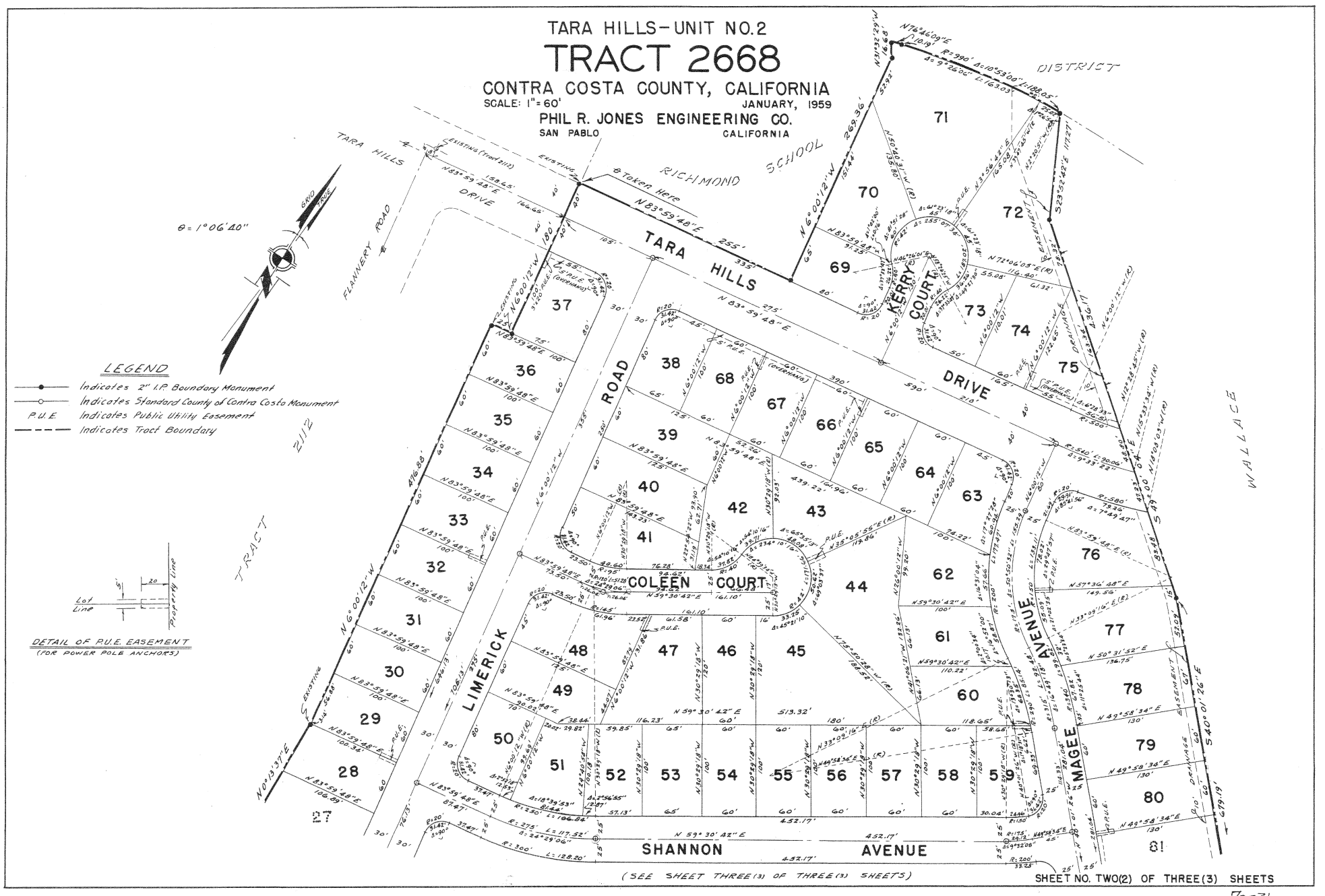
# TRACT 2668

## CONTRA COSTA COUNTY, CALIFORNIA

SCALE: 1" = 60' JANUARY, 1959

PHIL R. JONES ENGINEERING CO.

SAN PABLO CALIFORNIA




SHEET NO. TWO(2) OF THREE(3) SHEETS

72-31

TARA HILLS—UNIT NO.2

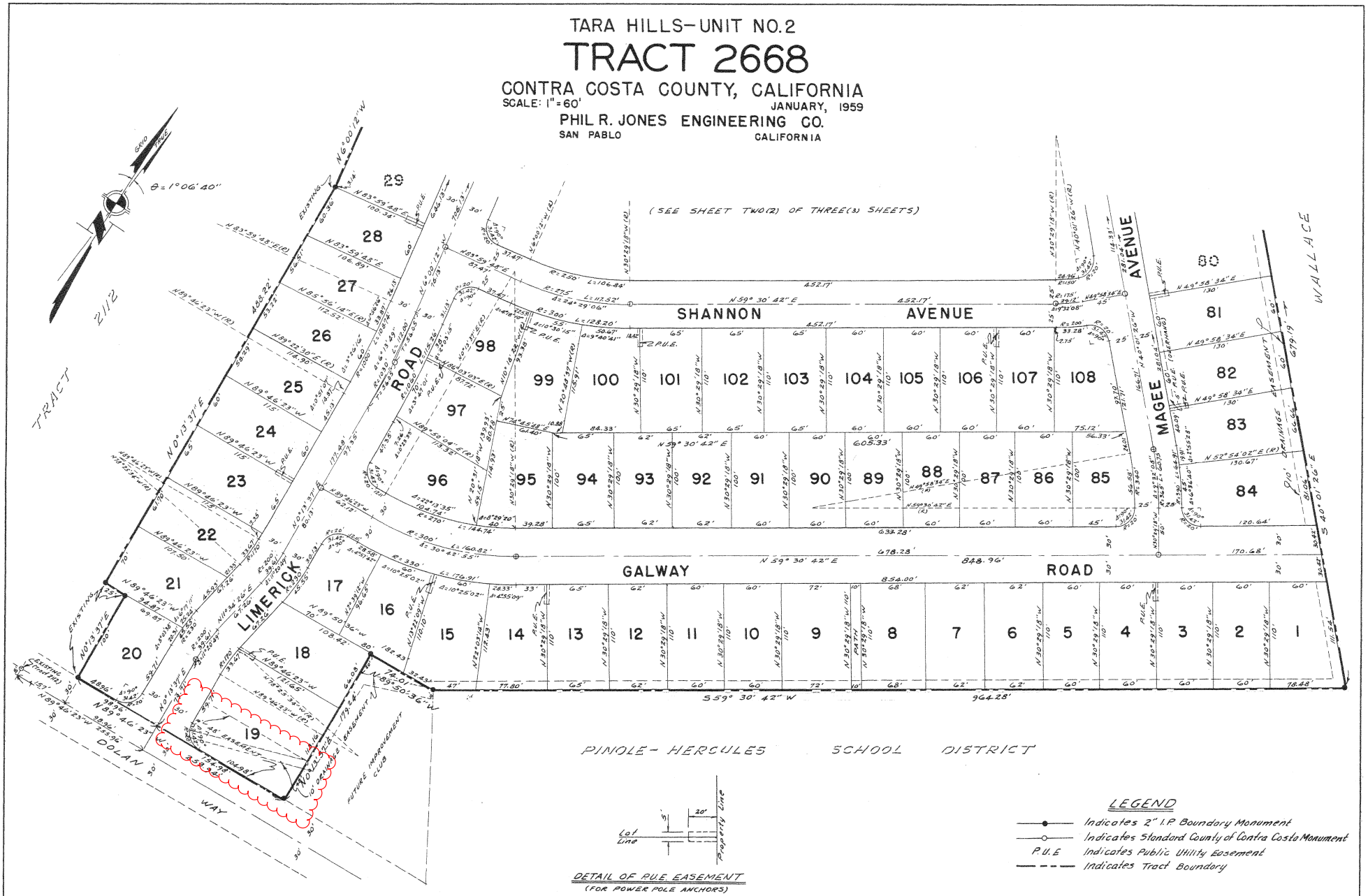
# TRACT 2668

CONTRA COSTA COUNTY, CALIFORNIA

SCALE: 1" = 60' JANUARY, 1959

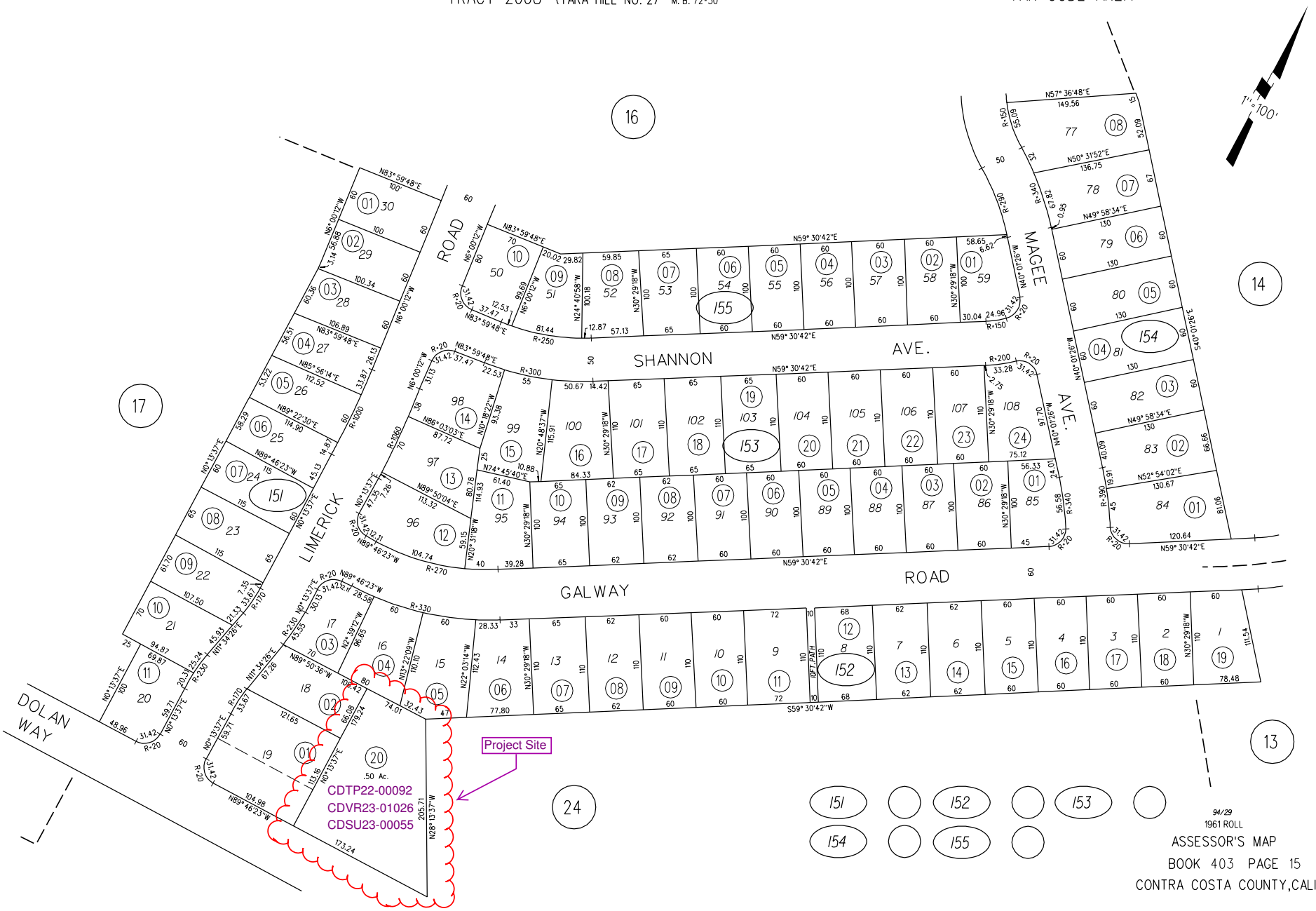
PHIL R. JONES ENGINEERING CO.

SAN PABLO CALIFORNIA

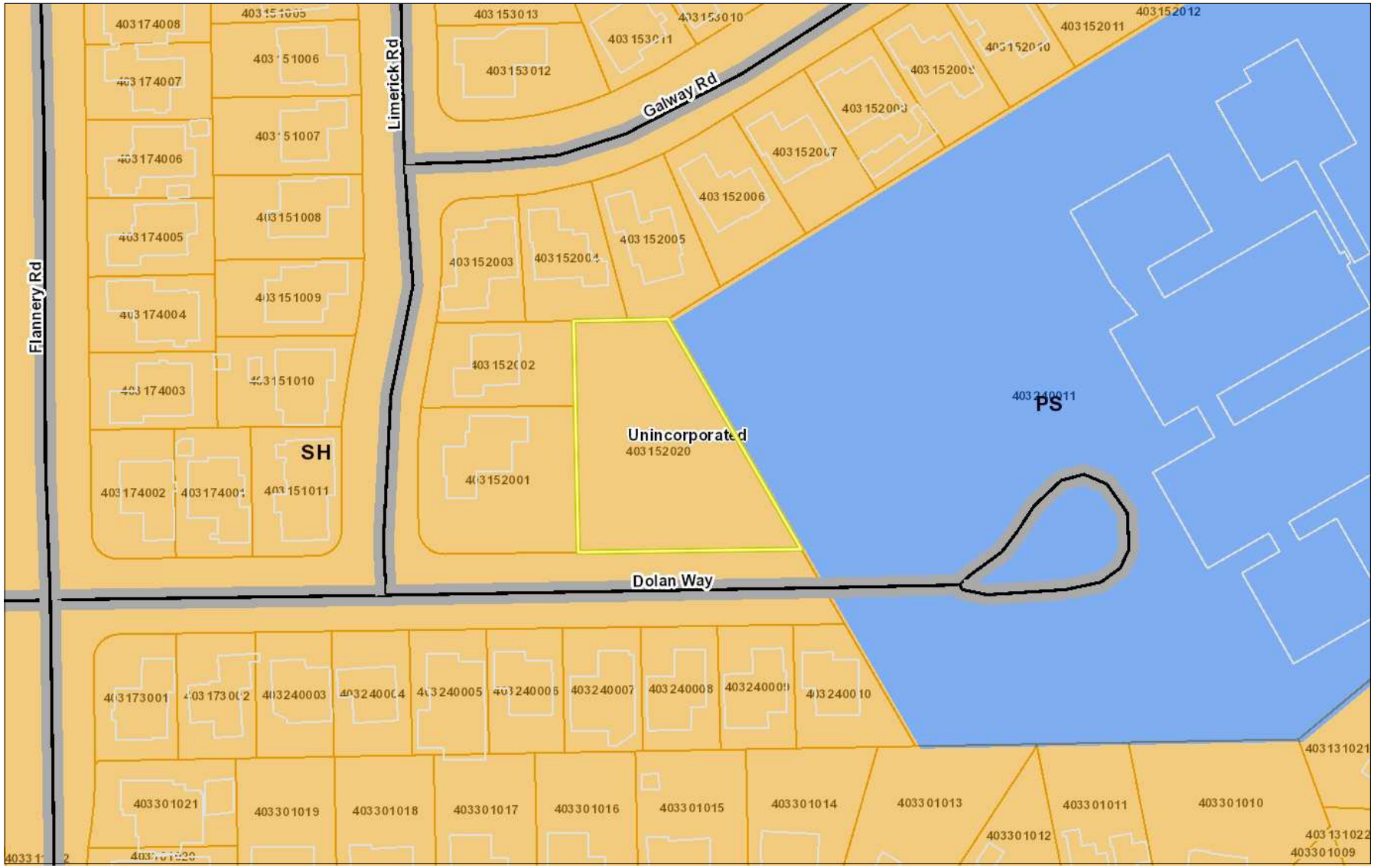



SHEET NO. THREE(3) OF THREE(3) SHEETS

72-32


TRACT 2668 (TARA HILL NO. 2) M. B. 72-30
TAX CODE AREA
1" = 100'
SHANNON AVE.
GALWAY ROAD
LIMERICK ROAD
MAGEE AVE.
DOLAN WAY
Project Site
CDTP22-00092
CDVR23-01026
CDSU23-00055
.50 Ac.
16
17
14
13
24
151
152
153
154
155
94/29
1961 ROLL
ASSESSOR'S MAP
BOOK 403 PAGE 15
CONTRA COSTA COUNTY,CALIF.

# General Plan: Single-Family Residential-High Density (SH)




Legend

- Building Outlines
- City Limits
- Unincorporated
- Highways
- Highways Bay Area
- Streets
- General Plan
  - SV (Single Family Residential - Ver
  - SL (Single Family Residential - Low
  - SM (Single Family Residential - Me
  - SH (Single Family Residential - Hig
  - ML (Multiple Family Residential - Lo
  - MM (Multiple Family Residential - M
  - MH (Multiple Family Residential - H
  - MV (Multiple Family Residential - V
  - MS (Multiple Family Residential - V
  - CC (Congregate Care/Senior Housi
  - MO (Mobile Home)
  - M-1 (Parker Avenue Mixed Use)
  - M-2 (Downtown/Waterfront Rodeo I
  - M-3 (Pleasant Hill BART Mixed Use
  - M-4 (Willow Pass Road Mixed Use)
  - M-5 (Willow Pass Road Commercia
  - M-6 (Bay Point Residential Mixed U
  - M-7 (Pittsburg/Bay Point BART Sta
  - M-8 (Dougherty Valley Village Cent
  - M-9 (Montalvin Manor Mixed Use)
  - M-10 (Willow Pass Business Park M
  - M-11 (Appian Way Mixed Use)
  - M-12 (Triangle Area Mixed Use)
  - M-13 (San Pablo Dam Road Mixed
  - M-14 (Heritage Mixed Use)
  - CO (Commercial)
  - OF (Office)
  - BP (Business Park)
  - LI (Light Industry)
  - HI (Heavy Industry)
  - AL, OIBA (Agricultural Lands & Off
  - CR (Commercial Recreation)

1: 1,128

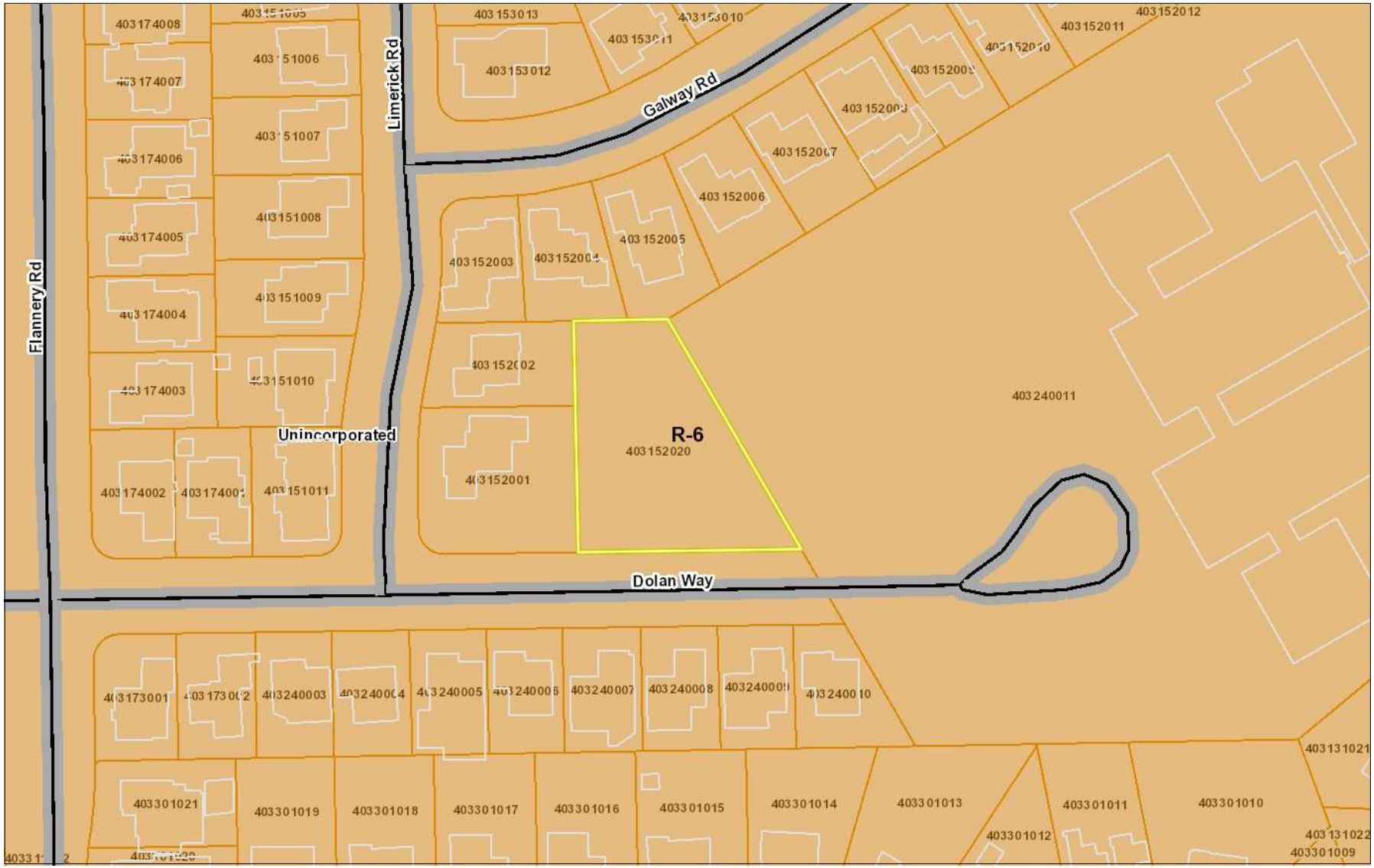
0.0 0 0.02 0.0 Miles

WGS_1984_Web_Mercator_Auxiliary_Sphere

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

**Notes**

# Zoning: R-6 Single-Family Residential District




Legend

- Building Outlines
- City Limits
- Unincorporated
- Highways
- Highways Bay Area
- Streets
- Zoning
  - R-6 (Single Family Residential)
  - R-6, -FH -UE (Flood Hazard and A
  - R-6 -SD-1 (Slope Density Hillside D
  - R-6 -TOV -K (Tree Obstruction anc
  - R-6, -UE (Urban Farm Animal Exclu
  - R-6 -X (Railroad Corridor Combinir
  - R-7 (Single Family Residential)
  - R-7 -X (Railroad Corridor Combinin
  - R-10 (Single Family Residential)
  - R-10, -UE (Urban Farm Animal Exc
  - R-12 (Single Family Residential)
  - R-15 (Single Family Residential)
  - R-20 (Single Family Residential)
  - R-20, -UE (Urban Farm Animal Exc
  - R-40 (Single Family Residential)
  - R-40, -FH -UE (Flood Hazard and A
  - R-40, -UE (Urban Farm Animal Exc
  - R-65 (Single Family Residential)
  - R-100 (Single Family Residential)
  - D-1 (Two Family Residential)
  - D-1 -T (Transitional Combining Dist
  - D-1, -UE (Urban Farm Animal Exclu
  - M-12 (Multiple Family Residential)
  - M-12 -FH (Flood Hazard Combining
  - M-17 (Multiple Family Residential)
  - M-29 (Multiple Family Residential)
  - F-R (Forestry Recreational)
  - F-R -FH (Flood Hazard Combining
  - F-1 (Water Recreational)
  - F-1 -FH (Flood Hazard Combining D
  - A-2 (General Agriculture)
  - A-2, -BS (Boat Storage Combining

1: 1,128

0.0 0 0.02 0.0 Miles

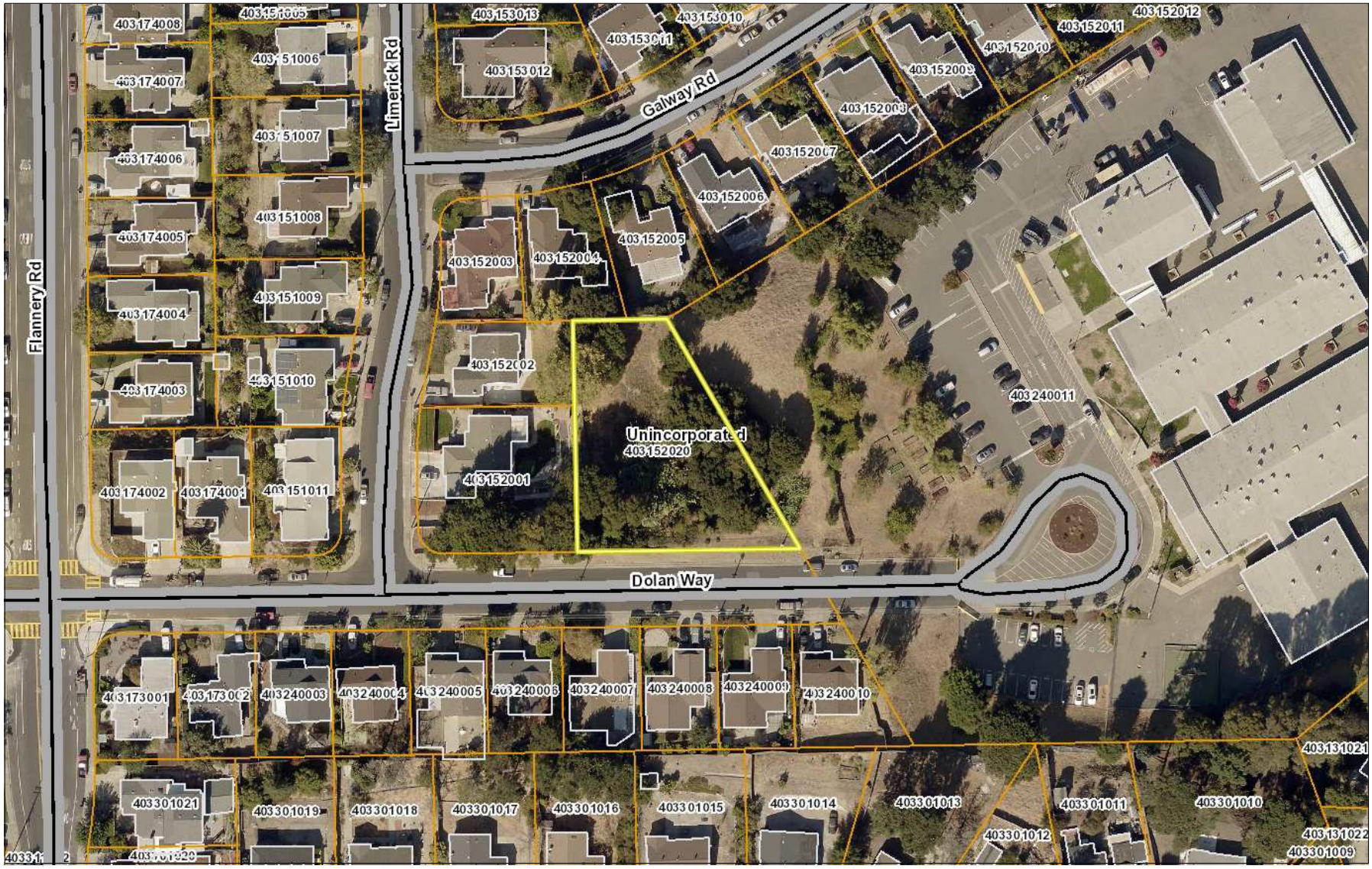
WGS_1984_Web_Mercator_Auxiliary_Sphere

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

**Notes**

# Orthophotography




Legend

- Building Outlines
- City Limits
- Unincorporated
- Highways
- Highways Bay Area
- Streets
- Water Bodies
- County Boundary
- Bay Area Counties
- Assessment Parcels
- Aerials 2019
  - Red: Band_1
  - Green: Band_2
  - Blue: Band_3

1: 1,128

0.0 0 0.02 0.0 Miles

WGS_1984_Web_Mercator_Auxiliary_Sphere

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

**Notes**

EMBRACING THE FUTURE BY PLANNING TODAY...

WEST COUNTY WASTEWATER

April 27, 2023

Nai Saephan, Project Planner
Contra Costa County Department of Conservation and Development
Community Development Division
30 Muir Road
Martinez, CA 94553-4601

**Subject:** **County File No. CDVR23-01026**
**2754 Limerick Road, San Pablo, CA 94806**
**APN: 403-152-020**

Dear Nai,

West County Wastewater (WCW) appreciates this opportunity to comment on County File No. CDVR23-01026 located at 2754 Limerick Road, in San Pablo, California. The applicant is requesting approval for a variance to allow a 0-foot front yard setback (where 20 feet is the minimum) for the construction of a carport driveway structure related to the proposed construction of a new 5,104 sq. ft. single-family residence with a Junior ADU.

Wastewater service is available for this proposed development, subject to the Project Sponsor submitting and complying with the following:

1. Provide a plot plan, to scale, showing the following information:

    a. Assessor's Parcel Number(s) (APNs)
    b. Easement(s), if applicable
    c. Location(s) of the structure(s) in relation to the parcel(s)
    d. Location(s) of the parcel(s) in relation to the street(s)
    e. Location(s) of the sewer lateral(s) and connection(s) to the sewer main(s) if sewer lateral construction is necessary or proposed (construction of a new sewer lateral, modification of an existing sewer lateral, etc.)

f. Location(s) of the room(s)/area(s)/drainage fixture units in relation to the structure(s) if modification is necessary or proposed
g. North arrow
h. Sidewalk(s)
i. Street name(s)

2. Submit the plot plan directly to: permits@wcwd.org for WCW review and approval

3. Separate fee estimates will be prepared upon the submission of plans meeting the criteria in item #1 (above) and in the manner described in item #2 (above).

   **Note**: If WCW has already stamped/approved plans that match the proposed scope of work, no additional plans will be required to be submitted to WCW for approval

   If you have any questions, please contact me at (510) 222-6700, Option 3.

Sincerely,

Armondo Hodge

Armondo Hodge
Phone: (510) 222-6700, Option 3
Email: permits@wcwd.org

Attachment(s):
1. WCW Schedule of Fees (02-01-23 to 06-30-23)
2. Map S-14

# WEST COUNTY WASTEWATER DISTRICT
## Schedule of User Fees (Effective February 1, 2023)

## SEWER SERVICE CHARGE RATES

**USER TYPE**

| | | |
|---|---|---|
| **A.** | **SINGLE FAMILY RESIDENTIAL** | |
| | 1 Flat rate | 711.00 |
| **B.** | **MULTI- FAMILY RESIDENTIAL** | |
| | 1 Flat rate | 620.00 |
| **C.** | **MOBILE HOME RESIDENTIAL** | |
| | 1 Flat rate | 620.00 |
| **D.** | **COMM. DOMESTIC STRENGTH** | |
| | 1 Flat rate | N/A |
| | 2 Min Charge | 711.00 |
| | 3 Flow Charge | 7.62 |
| | 4 BOD Charge | N/A |
| | 5 SS Charge | N/A |
| **E.** | **COMM. HIGH STRENGTH** | |
| | 1 Flat rate | N/A |
| | 2 Min Charge | 711.00 |
| | 3 Flow Charge | 12.82 |
| | 4 BOD Charge | N/A |
| | 5 SS Charge | N/A |
| **F.** | **INDUSTRIAL** | |
| | 1 Flat rate | N/A |
| | 2 Min Charge | 711.00 |
| | 3 Flow Charge | 4.90 |
| | 4 BOD Charge | 0.50 |
| | 5 SS Charge | 0.60 |

## ANNEXATION FEES

| | | |
|---|---|---|
| **Annexation Fees** | **(per parcel)** | 2,825.00 |

## PLAN APPROVAL AND SEWER PERMITS- BUILDING CONSTRUCTION

**USER TYPE**

# WEST COUNTY WASTEWATER DISTRICT
## Schedule of User Fees (Effective February 1, 2023)

| | | | |
|---|---|---|---|
| **A.** | **SINGLE FAMILY** | | |
| | 1 Plan Approval | (per building) | 215.00 |
| | 2 Permit | | 430.00 |
| **B.** | **MULTIPLE FAMILY DWELLINGS, TRAILER COURTS, GUEST DWELLINGS OR CONDOMINIUMS** | | |
| | 1 Plan Approval | (per building) | 250.00 |
| | 2. Permit | (per building Sewer) | 466.00 |
| **C.** | **SCHOOL BUILDINGS OR CHURCHES** | | |
| | 1 Plan Approval | | 250.00 |
| | 2 Permit | | 466.00 |
| **D.** | **COMMERCIAL INSTALLATIONS** | | |
| | 1 Plan Approval | | 1,120.00 |
| | 2 Permit | | 718.00 |
| **E.** | **INDUSTRIAL INSTALLATIONS** | | |
| | 1 Contributing Domestic Flow Only | | |
| | a Plan Approval | | 868.00 |
| | b Permit | | 361.00 |
| | 2 Contributing Industrial Waste (Ordinance 1-12-71A, Sec. 5) | | |
| | a Plan Approval | | 796.00 |
| | b Permit | | 3,194.00 |
| **F.** | **MISCELLANEOUS INSTALLATIONS** | | |
| | 1 Plan Approval | | 108.00 |
| | 2 Permit | | 457.00 |
| **G.** | **MINOR REPAIRS, ALTERATIONS AND DEMOLITION** | | |
| | 1 Plan Approval | | 178.00 |
| | 2 Permit | | 322.00 |

## TENTATIVE MAP REVIEW

| | |
|---|---|
| Number of Proposed Lots in Subdivision | |
| 1 20 lots and Under | 3,912.00 |
| 2 21 + lots | 4,202.00 |

## SEWER MAIN CONSTRUCTION PERMIT FEES

| | |
|---|---|
| 1. Permit - District Maintained (per 1,500 l.f. or fraction thereof) | 12,526.00 |

| | |
|---|---|
| 2. Permit – Privately Maintained (per 1,000 l.f. or fraction thereof) | 7,843.00 |
| 3. Per Manhole (applies to all SME projects) | 361.00 |

## CAPACITY CHARGES

### USER TYPE

1 Single Family Residential

| | |
|---|---|
| Water meter size: 5/8” | 2,381.00 |
| 3/4” | 3,572.00 |
| 1” | 5,953.00 |
| 1.5” | 11,905.00 |
| 2” | 19,048.00 |

Meters above 2” are individually assessed.

| | |
|---|---|
| 2 Multi Family per unit | 2,381.00 |

3 Commercial Domestic Strength

| | |
|---|---|
| Water meter size: 5/8” | 2,344.00 |
| 3/4" | 3,517.00 |
| 1” | 5,861.00 |
| 1.5” | 11,722.00 |
| 2” | 18,755.00 |

Meters above 2” are individually assessed

3 Commercial High Strength

| | |
|---|---|
| Water meter size: 5/8” | 5,506.00 |
| 3/4" | 8,259.00 |
| 1” | 13,756.00 |
| 1.5” | 27,531.00 |
| 2” | 44,049.00 |

Meters above 2” are individually assessed.

## ENVIRONMENTAL COMPLIANCE INSPECTIONS

**Business Type**

| | |
|---|---|
| 1 Food Service Establishment Inspection | 344.00 |
| 2 Dental Facility Inspection | 344.00 |
| 3 Permitted Industrial User - Inspection | 681.00 |
| 4 Permitted Industrial User - Sampling | 1,372.00 |
| 5 Auto Service Facility Sampling | 509.00 |

The fee for construction re-inspection, non-compliance re-inspection or sampling shall be at the appropriate fee category listed above.

# WEST COUNTY WASTEWATER DISTRICT
## Schedule of User Fees (Effective February 1, 2023)

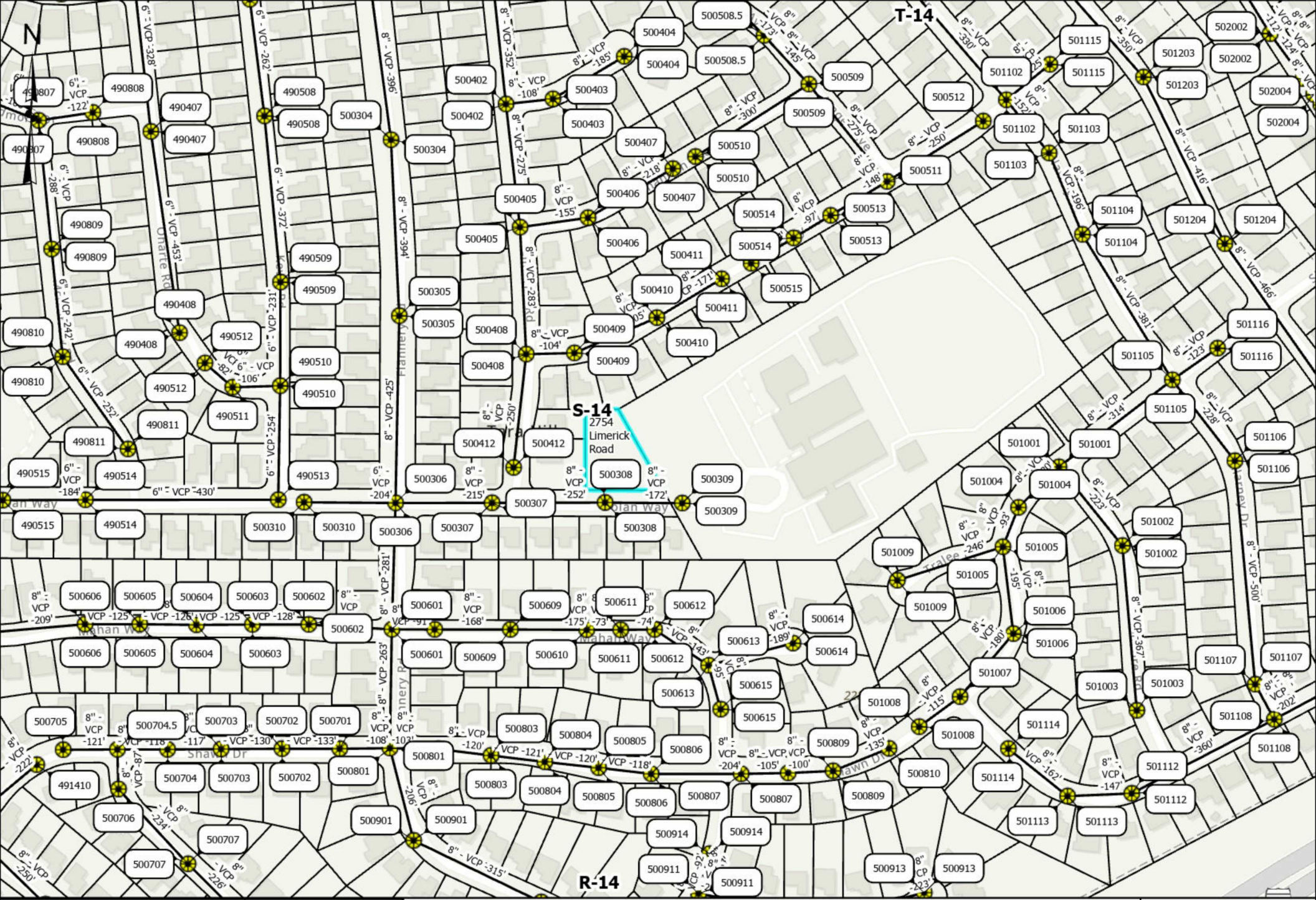
| TEMPORARY DISCHARGE PERMIT | |
|---|---|
| Temporary Discharge Permit | 597.00 |

| OTHER FEES | |
|---|---|
| 1 Dishonored Check Fee | 10.00 |
| 2 Collection Fee | See Note |
| 3 Variances | 100.00 |

Note: The Collection Fee is the District's actual cost to collect delinquent charges. The fee may include collection agency fees, applicable County charges, legal fees, and court costs.

The District shall refund sewer services fees or capacity charges only as provided in the District's Fees and Charges Ordinance.

AUTHORITY: FEES AND CHARGES ORDINANCE OF WEST COUNTY WASTEWATER DISTRICT




# WEST COUNTY WASTEWATER

**This West County Wastewater ("WCW") Geographic Information System ("GIS") data was created for WCW use only and was not created for nor intended to be used by third parties. WCW is furnishing the attached GIS data, including any shapefiles, pursuant to the California Public Records Act, and expressly disclaims the accuracy of the data or its fitness for any particular purpose.**

**From:** Cathy Remick
**To:** Nai Saephan
**Cc:** Gabriel Lemus
**Subject:** CDVR23-01026
**Date:** Wednesday, May 3, 2023 12:41:15 PM

---

Hi Nai,

Housing was recently sent a new application to review for 2754 Limerick Road in San Pablo, and you were listed as the project planner. Because this application is for a variance and a single-family home, it does not need to be reviewed by us for the Inclusionary Housing Ordinance. We typically review applications of 5 or more units.

Please let me know if you have any questions.

Thank you,

Cathy Remick, Planner
Housing and Community Improvement Division
Department of Conservation and Development
Contra Costa County
30 Muir Road
Martinez, CA 94553
925-655-2887

CONTRA COSTA COUNTY
**DEPARTMENT OF CONSERVATION AND DEVELOPMENT**
COMMUNITY DEVELOPMENT DIVISION
30 Muir Road
Martinez, CA 94553-4601
Phone: 925-655-2700
Fax: 925-655-2758

# AGENCY COMMENT REQUEST

Date April 25, 2023

We request your comments regarding the attached application currently under review.

*DISTRIBUTION*

INTERNAL

Building Inspection — Grading Inspection
Advance Planning — Housing Programs
Trans. Planning — Telecom Planner
ALUC Staff — HCP/NCCP Staff
APC PW Staff — County Geologist

HEALTH SERVICES DEPARTMENT

Environmental Health — Hazardous Materials

PUBLIC WORKS DEPARTMENT

Engineering Services (1 Full-size + 3 email Contacts)
Traffic
Flood Control (Full-size) — Special Districts

LOCAL

Fire District _____

San Ramon Valley – (email) rwendel@srvfire.ca.gov
Consolidated – (email) fire@cccfpd.org
East CCC – (email) brodriguez@eccfpd.org

Sanitary District West County Wastewater
Water District East Bay Municipal Utility District
City of Pinole
School District(s) WCCUSD
LAFCO
Reclamation District #_____
East Bay Regional Park District
Diablo/Discovery Bay/Crockett CSD
MAC/TAC _____
Improvement/Community Association
CC Mosquito & Vector Control Dist (email)

OTHERS/NON-LOCAL

CHRIS (email only: nwic@sonoma.edu)
CA Fish and Wildlife, Region 3 – Bay Delta
Native American Tribes

ADDITIONAL RECIPIENTS

District 1 Office

*Please submit your comments to:*

Project Planner Nai Saephan
Phone # 925-655-2874
E-mail Nai.Saephan@dcd.cccounty.us
County File # CDVR23-01026

Prior to May 22, 2023

* * * * *

We have found the following special programs apply to this application:

Active Fault Zone (Alquist-Priolo)
Flood Hazard Area, Panel #_____
60-dBA Noise Control
CA EPA Hazardous Waste Site
High or Very High FHSZ

* * * * *

**AGENCIES:** Please indicate the applicable code section for any recommendation required by law or ordinance. Please send copies of your response to the Applicant and Owner.

Comments: None Below ___ Attached

Print Name Jeremy Shannon

Jeremy Shannon 5/4/2023
Signature DATE

Agency phone # 925-685-9301

May 18, 2023

Nai Saephan
Contra Costa Conservation and Development

***Subject:*** New SFR with JADU
2754 Limerick Rd, San Pablo
Project # CDVR23-01026
**CCCFPD Project No.: P-2023-002256**

Dear Nai Saephan:

We have reviewed the design review application to establish a new 5,104 sq. ft. SFR with a JADU at the subject location. The following is required for Fire District approval in accordance with the 2022 California Fire Code (CFC), the 2022 California Building Code (CBC), the 2022 California Residential Code (CRC), and Local and County Ordinances and adopted standards:

1. Access as shown on plans complies with Fire District requirements.

   Provide emergency apparatus access roadways with all-weather (paved) driving surfaces of not less than 16 feet unobstructed width, and not less than 13 feet 6 inches of vertical clearance, to within 150 feet of travel distance to all portions of the exterior walls of every building. Access shall have a minimum outside turning radius of 45 feet, and must be capable of supporting the imposed fire apparatus loading of 37 tons. Access roadways shall not exceed 20% grade. Grades exceeding 16% shall be constructed of grooved concrete per the attached Fire District standard. (503) CFC

2. The developer shall provide an adequate and reliable water supply for fire protection as set forth in the California Fire Code. (507.1) CFC

3. A land development permit is required for access and water supply review and approval prior to submitting building construction plans.

   The developer shall submit a minimum of two (2) copies of full size, scaled site improvement plans indicating:

   All existing or proposed hydrant locations,
   Fire apparatus access to include slope and road surface
   Elevations of building,
   Size of building and type of construction,
   Gates, fences, retaining walls, bio-retention basins, any obstructions to access.

   ***This is a separate submittal from the building construction plans. These plans shall be approved prior to submitting building plans for review.*** (501.3) CFC

4. The home as proposed shall be protected with an approved automatic fire sprinkler system complying with the 2022 edition of NFPA 13D or Section R313.3 of the 2019 California Residential Code. Submit a minimum of two (2) sets of plans to this office for review and

approval prior to installation. (903.2) CFC, (R313.3) CRC, Contra Costa County General Plan / Contra Costa County Ordinance 2019-37.

5. The owner shall cut down and remove all weeds, grass, vines, or other growth that is capable of being ignited and endangering property. (304.1.2) CFC

Plans shall be submitted to the Fire District for review and approval ***prior to*** construction of the building or installation of the systems to ensure compliance with minimum requirements related to fire and life safety. Plan review and inspection fees shall be submitted at the time of plan review submittal. (105.4.1) CFC, (901.2) CFC, (107) CBC

Our preliminary review comments shall not be construed to encompass the complete project. Additional plans and specifications may be required after further review.

If you have any questions regarding this matter, please contact this office at (925) 941-3300.

Sincerely,

Michael Cameron
Fire Inspector

File: 2754 LIMERICK RD-PLN-P-2023-002256



4005 Port Chicago Hwy, Ste. 250 | Concord, CA 94520 | Phone: 925-941-3300 | Fax: 925-3309 | www.cccfpd.org

# REVIEW OF AGENCY PLANNING APPLICATION

**THIS IS NOT A PROPOSAL TO PROVIDE WATER SERVICES**

The technical data supplied herein is based on preliminary information, is subject to revision and is to be used for planning purpose ONLY

| | | |
|---|---|---|
| DATE: 05/22/2023 | EBMUD MAP(S): 1476B548 | EBMUD FILE:S-11404 |
| AGENCY: Department of Conservation and Development<br>Attn: Nai Saephan<br>30 Muir Road<br>MARTINEZ, CA 94553 | AGENCY FILE: CDVR23-01026 | FILE TYPE: Variance |
| APPLICANT: Carl Adams<br>6333 Jerilynn Avenue<br><br>San Pablo, CA 94806 | | OWNER: Same as applicant<br>, |

**DEVELOPMENT DATA**

ADDRESS/LOCATION: 2754 Limerick Road City:SAN PABLO Zip Code: 94806-1462

ZONING:R-6 PREVIOUS LAND USE: Vacant

| | |
|---|---|
| DESCRIPTION: Variance for a 0-ft. setback (where 20-ft. is required) for the construction of a carport driveway structure related to the proposed construction of a new 5,104 sq. ft. single-family residence with a Junior ADU. | TOTAL ACREAGE:0.51 ac. |

TYPE OF DEVELOPMENT:
Multi Family Residential:2 Units

**WATER SERVICES DATA**

| | | |
|---|---|---|
| PROPERTY: in EBMUD | ELEVATION RANGES OF STREETS:<br>144-162 | ELEVATION RANGE OF PROPERTY TO BE DEVELOPED:<br>120-147 |

Part of development may be served from existing main(s)
Location of Main(s):Dolan Way

| PRESSURE ZONE | SERVICE ELEVATION RANGE |
|---|---|
| A0A | 0-200 |

None from main extension(s)
Location of Existing Main(s):

| PRESSURE ZONE | SERVICE ELEVATION RANGE |
|---|---|

**COMMENTS**

The property currently does not have water service. The addition of an accessory dwelling unit with expanded water use may require payment of associated fees. When the development plans are finalized, the project sponsor should contact EBMUD's New Business Office and request a water service estimate to determine the costs and conditions of providing water service to the development. Engineering and installation of water mains and meters requires substantial lead time, which should be provided for in the project sponsor's development schedule. No water meters are allowed to be located in driveways. The project sponsor should be aware that Section 31 of EBMUD's Water Service Regulations requires that water service shall not be furnished for new or expanded service unless all the applicable water-efficiency measures described in the regulation are installed at the project sponsor's expense. Due to EBMUD's limited water supply, all customers should plan for shortages in time of drought.

LJ

CHARGES & OTHER REQUIREMENTS FOR SERVICE:
Contact the EBMUD New Business Office at (510)287-1008.

Chien Wang,Associate Civil Engineer; DATE
WATER SERVICE PLANNING SECTION

DATE- 12/13/2023

TO: NAI SAEPHAN – PROJECT PLANNER – nai.saephan@dcd.cccounty.us

CONTRA COSTA COUNTY DEPARTMENT OF CONSERVATION AND DEVELOPMENT

FROM: DAVE WALKER – OWNER – 2368 DOLAN WAY, SAN PABLO CA 94806

RE: CARL ADAMS – COUNTY FILE #CDVR23—01026

CC: JOHN KOPCHIK – DIRECTOR - john.kopchik@dcd.cccounty.us

UPON REVIEW OF VARIANCE APPLICATION BELOW ARE THE ISSUES I HAVE:

1. SITE PLAN A1.0 DOES NOT SHOW ENTIRE LOT FOR PROPERTY LINE AND ORIGINAL DRIVEWAY APPROACH AT 2754 LIMERICK DRIVE, NOR THE CROSS STREET LIMERICK.
2. THE DRIVEWAY NEEDS TO STAY ON ORIGNAL APPROACH NOT DOLAN WAY.
3. THE DRIVEWAY SHOULD BE LABELED BETTER TO REFLECT CHANGE FROM THE LIMERICK ADDRESS TO DOLAN WAY. OTHERWISE PUBLIC WOULD NOT KNOW OF THE LOCATION CHANGE.
4. PAGE A1.0 HAS NO MEASUREMENTS TO SHOW LOCATION OF DRIVEWAY OR SET BACK TO PROPERTY LINE. THE PLANS ARE NOT READABLE (TOO SMALL) AND INCOMPLETE.
5. REGARDING A5.0 THERE HAS NOT BEEN A SURVEYOR ON PROPERTY SO HOW ARE THEY GENERATING THE ELEVATIONS? IT LOOKS IT WOULD EXCEED MAXIMUM HEIGHT FROM GRADE (AGAIN TOO SMALL TO READ ELEVATIONS)
6. REGARDING A6.0 – TOO SMALL TO READ.
7. ARCHITECTURE DOES REFLECT ESTABLISHED (OVER 70 YEARS) NEIGHBORHOOD.
8. WOULD RUIN VIEW OF THE BAY AND SONOMA MOUNTAINS

IN REVIEW TO SEND THIS APPLICATION OUT LACKING ALL THE INFORMAION IS UNFAIR TO THE NEIGHBORS, THEY DO NOT KNOW HOW TO READ OR UNDERSTAND PLANS OR PROCEDURE ON REQUIRED CODES IS UNPROFESSIONAL.

IN CLOSING I REJECT THIS APPLICATION, IT DOES NOT MEET THE SAME REQUIREMENTS THAT CONTRA COSTA BUILDING DEPARTMENT HAV PLACED ON ME AS A 40 YEAR CONTRACTOR, LICENSE #564438.

DAVE WALKER - 510 918 7399
HOME OWNER & GENERAL CONTRACTOR

LORI WALKER
HOMEOWNER

| | |
|---|---|
| **From:** | Stella Miranda |
| **To:** | Nai Saephan; Ruben Hernandez |
| **Cc:** | Chris Hurst; jamela.smith@wccusd.net; shari.salinas@wccusd.net; Stella Miranda |
| **Subject:** | Carl Adams- County File#CDVR-23-10126 |
| **Date:** | Thursday, December 14, 2023 11:09:20 AM |

December 14, 2023

Depart of Conservation and Development
Attn: Nai Saephan & Ruben Hernandez
30 Muir Road
Martinez, CA

Re: Request by: Carl Adams
County File #CDVR23-01026

Dear Ms Saephan,

I am writing to express my extreme opposition to building a single two-story residence with an ADU. While the local community maybe unable to prevent development, that in itself will be determental to the area, nearly all the residents on Dolan way and other neighboring streets are opposed to the addition of this unit and ADU. It will cause extreme hardship for residents. It will cause traffic and safety problems. It will create even more problems with the nearby elementary school that are already at capacity and causes extreme traffic issues throughout the day. It will also destroy local wildlife that live in the area. Potentially lowering property values of our community.

Traffic and safety of pedestrians and especially children are a huge concern. Frequently vehicles line the street to get to and from the elementary school causing increased traffic on Dolan Way and cross streets such as Limerick, Flannery and the top part of Dolan Way. It's a fact that the disproportionate surge of traffic mornings and afternoons when school lets out is a big issue. It will negatively impact the safety of the children. By allowing this project to be approved it would increase the volume of traffic with all the vehicles for construction (cranes, cement trucks, general construction of the building, sewage hook ups, water pumps and utility lines and all that new construction entails.

Currently we have wildlife that any development will destroy their habitat. Any planned development should consider the continuing impact to local wildlife. I am asking the planning commission to hold a special meeting to consider the appropriate agency to ensure this wildlife is not harmed or displaced due to this proposed development.

Further, I ask the planning department to consider the impact on our property values for existing taxpayers. This proposed two story building will encroach on our views of the water and Sonoma Mountain View.

I want to know if you sent out a notice to Tara Hills Elementary School or West Contra Costa Unified school district to inform them of these plans? Since this will directly impact their families, staff,

postal and other delivery trucks and vendors that deliver supplies (Food delivery services) to the school on a daily basis.

I also want to know if they property has been properly surveyed prior to sending this notice out to neighbors. (I would like to obtain a copy of those survey records or an address where this can be viewed.

Further, upon reviewing the map of the property I noticed it is not a complete map of the area and it also does not reflect the changes that have been made from a driveway on Limerick now changed to Dolan way. When did these changes occur and who approved these changes?

I urge you to **disapprove** the proposed request to build this project. I know my opinions are shared by many of my neighbors who may not be aware of the the impact this will create in our neighborhood. Dolan way is not equipped to handle the traffic nightmare this will cause.

I also want to point out that it is **extremely unfair** to residents and WCCUSD School to send this letter out during the busy holiday season. When many of the families may be out of town other family obligations that prevent them from providing their **opposition** to this request to build a two-story dwelling and ADU. Also the WCCUSD school district and school are on a Christmas break.

I believe that this matter should be **postponed** until after the holiday season to give residents and WCCUSD the opportunity a fair chance at **opposing this build.**

Also, I believe you need to provide a **working email for residents to respond. My email was rejected three times, and my neighbors were also rejected.** It makes one wonder if you really want the residents' input on this matter. I had to call your office to verify the correct emails.

Thank you for your time and consideration. I would like to request a return email acknowledging receipt of this email.

Best regards,

Stella Miranda
2360 Dolan way
San Pablo, CA 94806

In opposition:

John Miranda
Mary Miranda
Joseph Miranda
Dominic Griffitts

Dr. Chris Hurst-WCCUSD Superintendent
Shari Salinas-Principal-Tara Hills Elementary School

**From:** Cyn Collins
**To:** Nai Saephan
**Subject:** Public Hearing Request for file #CDVR23-01026 - Carl Adams (applicant&owner)
**Date:** Thursday, December 14, 2023 12:27:46 PM

---

Hello Mr. Saephan,
We are writing to you today to request a public hearing for county file #CDVR23-01026, Carl Adams (applicant & owner).

We oppose the building application due to these concerning factors:

* 0-foot front yard set back for driveway platform structure, where 20-feet is the county requirement
* 15-foot front yard set back for carport structure, where 20-feet is the county requirement
* water run off onto my home property and surrounding home properties
* total loss of bedroom privacy and backyard privacy. His bay windows would look directly into my bedroom and yard with no way for me to provide privacy from the height of projected home
* concern over ground movement from the illegal dumping of 53 truck loads of dirt over the hillside to where Mr Adams wants to put a driveway platform
* will a sidewalk have to be constructed as land improvements for projected home, and if so, and how will that affect my adjacent property? There is only a gutter drain, no sidewalk on that side of street.
* how will the underground spring be controlled with its constant water flow?
*concern over two large water drains that are sticking 3-4 feet out of the ground and look like they are tying into the county drain, which I don't believe was done legally.
*opposing the cutting down of oak trees
*opposing what looks to be a 3 story home, with having an ADU as the ground level of projected home
* vacant lot since 1958 that was never intended for a family home

Kind Regards,
Ronald & Cynthia Collins

**From:** J C
**To:** Nai Saephan
**Subject:** Comment on Carl Adams County File #CDVR23-1026
**Date:** Monday, December 18, 2023 12:34:59 PM

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Dear Nai Saephan and Dept of Conservation and Development:

In regards to the variance request made by Carl Adams in County File #CDVR23-1026 related to proposed new home and ADU construction at 2754 Limerick Rd, San Pablo, CA 94806, please see our comments/concerns below, and, we do request a public hearing so that these proposed construction details can be better understood and commented on by us and other homeowners in the neighborhood.

Comments on proposed new home and ADU construction; 2754 Limerick Rd, San Pablo, CA; County File #CDVR23-1026

- Our concern with driveway and carport structure and the 0 ft setback variance request on Dolan Way is that there should be a better driveway location, given that we're thinking there is likely an existing easement connecting the property to Limerick Rd along the southern edge of the property specifically there for driveway access from Limerick Rd.
- The site plan doesn't show the corner of Dolan Way and Limerick Rd, so it would be difficult for any neighbors to see via the plans that a possible better driveway location could enter the property from Limerick Rd and not Dolan way.
- Having a driveway and carport on Dolan Way via the 0 ft variance request will create extra traffic due to the already-tight access for the high number of cars that travel to and from Tara Hills Elementary School which is at the end of Dolan Way, and especially if this new home will have guests that would then also need to park on Dolan Way. We already have challenges getting in and out of our driveway with the morning and afternoon school traffic. We request approval and revised design if possible with driveway access from Limerick Rd instead of Dolan, and, if we and neighbors aren't successful in persuading this change, we'd request that the distance from sidewalk to driveway entrance be at least 20 ft and not the 15 ft shown on page A5.0 Right Elevation.
- While we do understand an owner has the right to have a building size within building code, we see the total building area proposed of 5,104 sq ft and building height above 30 ft as out of character with this neighborhood, given most homes here are in the 1300-1500 Sq ft range and most are single story.
- We'd recommend and appreciate if a revised design would reduce the total square footage and lower the height of the building, given the proposed height would obstruct views of San Pablo Bay we and neighbors have here on Dolan Way. Also, this will likely negatively affect property values not only for us and neighbors on Dolan way, but the tall home looks like it will reduce privacy for neighbors on Limerick Rd since the second floor will look directly into the back yard of those homes and possibly to the rear of a few homes on Galway Rd.
- On page A6 of the design, the Left Elevation drawing shows 8 ft of height from the driveway up to the bottom of the carport eave, but it does not show what the height will be from the Dolan Way sidewalk grade level up to the highest point of the garage roof. This height is needed along with a land survey to know if and how the view of San Pablo Bay might be affected depending on carport and home roof height.
- We'd request limiting removal of protected trees as much as possible, especially if a

change in location of house footprint -- slightly towards the east, for example -- would help limit removal. We'd also request that the trees proposed to be removed be clearly shown on the plans so that we can understand which trees are being requested to be removed.

Regards and thank you,
Jason Coolman and Patricia Juarez
Homeowners at 2364 Dolan Way, San Pablo, CA 94806

**From:** Vik P
**To:** Nai Saephan
**Subject:** Request public hearing for County File #CDVR23-01026
**Date:** Monday, December 18, 2023 2:02:59 PM

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Hello Nai Saephan & team,

I hope this email finds you well. I am writing in regards to the County file# CDVR23-01026. I am the property owner of 2746 Limerick Rd, San Pablo CA 94806. I looked at the mail from county and here are my concerns:

1. Hydrogeology: I do not see any relevant information on how the hydrogeology challenges are being addressed. There has been a concern with the water flowing into my backyard from the lot(2754 Limerick Road) behind my property.

2. Code protected tree removal: Potential risk for the bird habitat. Would like to better understand through clear demarcation of which trees from total number, are at risk of removal.

3. Elevation: Constructing a 30 plus feet high structure on a ground higher than my lot might be obstructing the natural sunlight for my property. I was wondering if the design team has taken any of these concerns into consideration.

Appreciate your time and consideration.

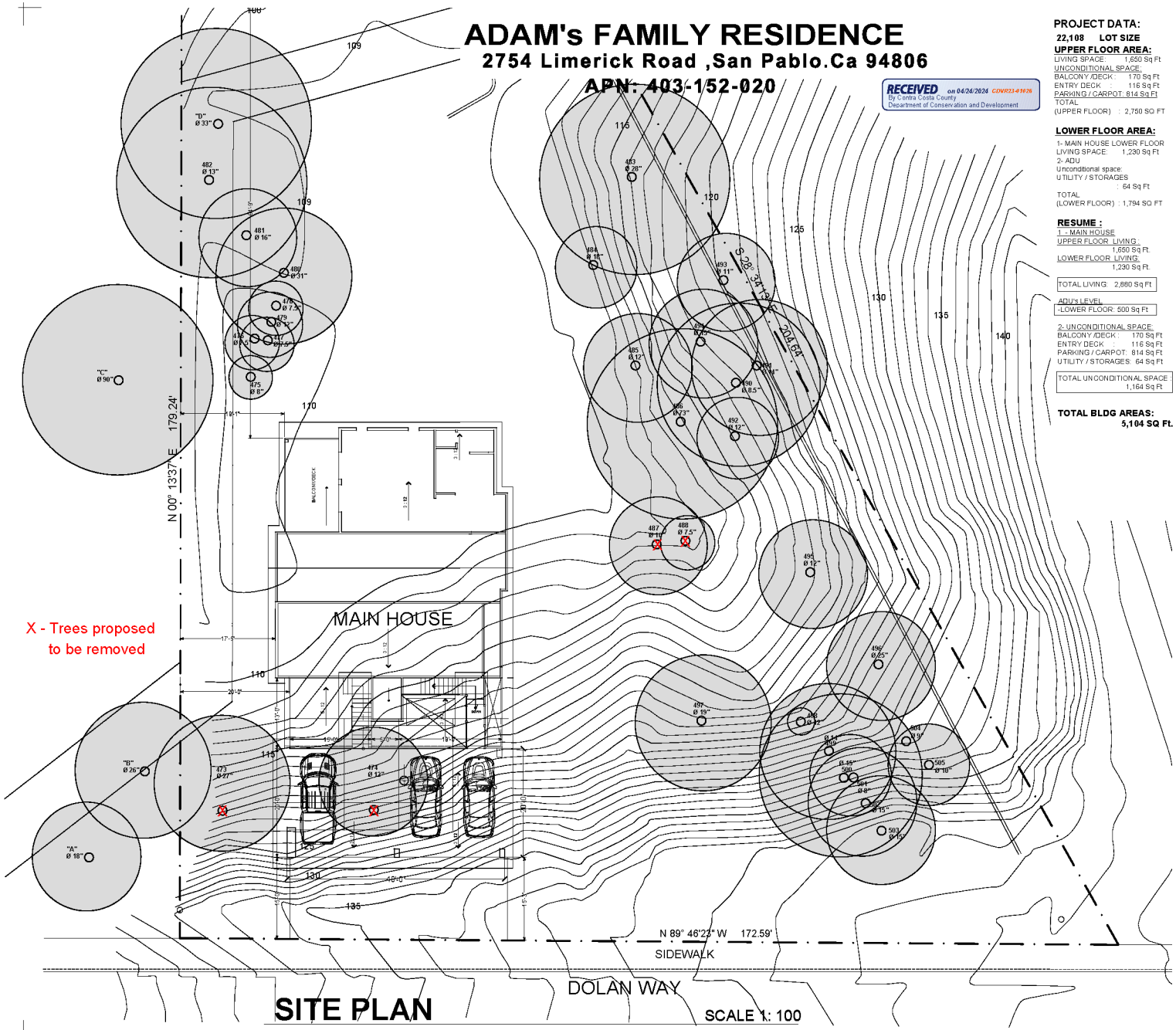
Thank you,
Vikram Pandala

# ADAM's FAMILY RESIDENCE

## 2754 Limerick Road ,San Pablo.Ca 94806

## APN: 403-152-020

RECEIVED on 04/24/2024 CDVR23-01026
By Contra Costa County
Department of Conservation and Development




# SITE PLAN

SCALE 1: 100

## PROJECT DATA:

**22,108 LOT SIZE**

**UPPER FLOOR AREA:**

LIVING SPACE: 1,650 Sq Ft
UNCONDITIONAL SPACE:
BALCONY /DECK : 170 Sq Ft
ENTRY DECK : 116 Sq Ft
PARKING / CARPOT: 814 Sq Ft
TOTAL
(UPPER FLOOR) : 2,750 SQ FT

**LOWER FLOOR AREA:**

1- MAIN HOUSE LOWER FLOOR
LIVING SPACE: 1,230 Sq Ft
2- ADU
Unconditional space:
UTILITY / STORAGES : 64 Sq Ft
TOTAL
(LOWER FLOOR) : 1,794 SQ FT

**RESUME :**

1 - MAIN HOUSE
UPPER FLOOR LIVING : 1,650 Sq Ft.
LOWER FLOOR LIVING : 1,230 Sq Ft.

TOTAL LIVING: 2,880 Sq Ft

ADU's LEVEL
-LOWER FLOOR: 500 Sq Ft

2- UNCONDITIONAL SPACE:
BALCONY /DECK : 170 Sq Ft
ENTRY DECK : 116 Sq Ft
PARKING / CARPOT: 814 Sq Ft
UTILITY / STORAGES: 64 Sq Ft

TOTAL UNCONDITIONAL SPACE 1,164 Sq Ft

**TOTAL BLDG AREAS: 5,104 SQ Ft.**

## OWNER & SITE INFORMATION:

- OWNER: Carls Adams
- ADDRESS: 6333 Jerilynn Avenue,Richmond,Ca 94806
- PHONE: (510) 302-7567
- E-mails: cdadams1946@comcast.com
- DESIGN & PLANNING: ROBERTO PENA-Ranpel Designs 2679 Kelley Avenue, San Pablo, Ca 94806 Phone: (707) 384-3638 -ranpeldesigns@gmail.com
- PARCEL: **403-152-020**
- LOT SIZE: **22,108 SQ.FT.**
- OCCUPANCY : R-3
- CONSTRUCTION TYPE: V-B
- ZONING : R0
- LAND USE: Single Family Residential
- NUMBER OF STORIES : THREE
- FLOOD HAZARD ZONE: NO
- PROVIDE A NFPA 13D FIRE SPRINKLER SYSTEM

## SCOPE WORK:

**1-NEW TWO LEVELS HOUSE:**

**UPPER FLOOR** -CARPOT 4 VEHICULES-LIVING, FAMILY, DINING RM & KITCHEN =TWO BALCONIES/DECK & BARBECUE AREA
**LOWER LEVEL:** THREE BEDROOMS-ONE HOME OFFICE -TWO BATH & TWO STORAGE ROOMS
**500 SQ ADU AND LOWER LEVEL**

**NEWROOF OPEN DECK**

**FIRE SPRINKLER PLANS DEFERRAL SUBMITTAL**
**ENCROACHMENT PERMIT DEFERRAL SUBMITTAL**

## GENERAL NOTES

1. ALL CONSTRUCTION WORKMANSHIP AND MATERIALS SHALL CONFORM CALIFORNIA RESIDENTIAL CODE 2019 EDITION ALONG WITH ANY OTHER APPLICABLE LOCAL ESTATE LAWS AND REGULATIONS.
2. ALL ELECTRICAL, FIRE PROTECTION, MECHANICAL,PLUMBING, AND STRUCTURAL WORK SHALL BE DESIGNED AND CONSTRUCTED IN ACCORDANCE WITH EACH FIELDS APPLICABLE CODES AND STANDARDS.
3. THE GENERAL CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND SITE CONDITION BEFORE STARTING WORK AND SHALL NOTIFY THE DESIGNER OF ANY DISCREPANCY.
4. NOTES AND DETAILS ON DRAWINGS SHALL TAKE PRECEDENCE OVER THESE GENERAL NOTES.
5. ALL MATERIAL AND WORKMANSHIP SHALL CONFORM TO THE CBC 2019 EDITION AND ALL APPLICABLE LOCAL AND STATE CODES,ORDINANCES AND REGULATIONS SHALL BE COMPLIED WITH.IT IS THE RESPONSIBILITY OF ANY ONE SUPPLYING LABOR OR MATERIALS OR BOTH TO BRING TO THE ATTENTION OF THE DESIGNER AND THE OWNER ANY DISCREPANCIES OR CONFLICT BETWEEN THE REQUIREMENTS OF THE CODE AND THE DRAWINGS.
6. THE DESIGN, ADEQUACY AND SAFETY OF ERECTION,BRACING, SHORING TEMPORARY SUPPORTS IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR AND HAS NOT BEEN CONSIDERED BY THE STRUCTURAL ENGINEER THE GENERAL CONTRACTOR IS RESPONSIBLE FOR THE STABILITY OF THE STRUCTURE PRIOR TO THE APPLICATION OF THE SHEAR WALLS,ROOF AND FLOOR DIAPHRAGMS AND FINISH MATERIALS. HE OR SHE SHALL PROVIDE THE NECESSARY BRACING TO PROVIDE STABILITY PRIOR TO THE APPLICATION OF THE AFOREMENTIONED MATERIALS.
7. CONCRETE SLAB OR CRAWL SPACE ON GRADE HAS NOT BEEN DESIGNED BY THE STRUCTURAL ENGINEERED UNLESS SPECIFICALLY DETAILED ON THE DRAWINGS.
8. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO LOCATE ALL EXISTING UTILITIES WHETHER SHOWN HEREON OR NOT AND TO PROTECT THEM FROM DAMAGE.
9. THE DESIGNER SHALL BE NOTIFIED IMMEDIATELY BY THE CONTRACTOR SHOULD ANY DISCREPANCY OR OTHER QUESTION ARISE PERTAINING TO THE WORKING DRAWINGS.
10. REFER TO STRUCTURAL PLANS FOR ANY QUESTION REGARDING LUMBER GRADES, BEAM AND HEADER SIZES, FOOTINGS AND SHEAR WALL REQUIREMENTS.
11. ON SITE VERIFICATION OF ALL DIMENSIONS AND CONDITIONS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND HIS OR HER SUBCONTRACTORS DIMENSIONS TAKE PRECEDENT OVER SCALED DIMENSIONS.
12. NO FRAMING OF ANY TYPE SHALL BE CONCEALED PRIOR TO INSPECTION BY GOVERNING AGENCIES.
13. NO CHANGES ARE TO BE MADE TO THESE PLANS WITHOUT THE KNOWLEDGE OR CONSENT THE DESIGNER WHOSE SIGNATURE APPEARS HEREON.
14. ALL OF A.S.T.M DESIGNATIONS ARE TO BE OF THE LATEST EDITION.
15. CONTRACTOR SHALL CHECK AND VERIFY SIZE AND LOCATION OF ELECTRICAL SERVICES AND PLUMBING RUNS WITH ELECTRICAL AND PLUMBING CONTRACTORS BEFORE THE BEGINNING OF CONSTRUCTION.
16. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO EXAMINE THE EXISTING BUILDING AND ALL THE CONDITIONS PRIOR TO SUBMITTING BIDS TO THE OWNER SINCE PROPOSALS MUST TAKE INTO CONSIDERATION ALL SUCH CONDITIONS AS IT MAY AFFECT WORK.
17. THE CONTRACTOR SHALL BE HELD RESPONSIBLE FOR THE RESULTS OF ERRORS DISCREPANCIES OR OMISSIONS WHICH THE CONTRACTOR FAILED TO NOTIFY THE DESIGNER OR ENGINEER OF BEFORE CONSTRUCTION AND/OR FABRICATION OF THE WORK.
18. NO DEVIATIONS FROM THE STRUCTURAL DETAILS SHALL BE MADE WITHOUT THE WRITTEN APPROVAL OF THE STRUCTURAL ENGINEER OR BY PROJECT CITY INSPECTOR.
19. THE CONTRACTOR WARRANTS TO THE OWNER AND DESIGNER THAT HE OR SHE POSSESS THE PARTICULAR COMPETENCE AND SKILL IN CONSTRUCTION NECESSARY TO BUILD THIS PROJECT WITHOUT FULL ENGINEERING & ARCHITECTURAL SERVICES , AND FOR THE REASON THAT THE CONTRACTOR WISHES TO RELY UPON HIS OR HER OWN COMPETENCE,THE CONTRACTOR OR OWNER HAS RESTRICTED THE DESIGNERS SCOPE OF PROFESSIONAL SERVICES . THE CONSTRUCTION DOCUMENTS PROVIDED BY THE LIMITED SERVICES SHALL BE THEOREM BUILDERS PLANS IN RECOGNITION OF THE CONTRACTORS SOPHISTICATION. CONSTRUCTION WILL REQUIRE THAT THE CONTRACTOR ADAPT THE BUILDERS PLANS TO THE FIELD CONDITIONS ENCOUNTERED, MAKE LOGICAL ADJUSTMENTS IN FIT, FORM ,DIMENSION, AND QUANTITY THAT ARE TREATED ONLY GENERALLY BY THE BUILDERS PLANS . IN THE EVENT ADDITIONAL DETAIL OR GUIDANCE IS NEEDED BY THE CONTRACTOR OR OWNER FOR CONSTRUCTION OF ANY ASPECT OF THE PROJECT , HE OR SHE SHALL IMMEDIATELY NOTIFY THE DESIGNER .

## APPLICABLE CODES:

**PLANS CONFORM CALIFORNIA BUILDING CODE (CBC) 2019 EDITION.**
2019 CALIFORNIA RESIDENTIAL CODE (CRC)
2019 CALIFORNIA MECHANICAL CODE (CMC)
2019 CALIFORNIA ELECTRIC CODE (CEC)
2019 CALIFORNIA PLUMBING CODE (CPC)
2019 CALIFORNIA FIRE CODE (CFC)
2019 CALIFORNIA GREEN BLDG. STANDARDS CODE ( CGBSC)
2019 CALIFORNIA ENERGY CODE(2008 CAL. ENERGY STANDARDS AMENDED BY STATE OF CALIFORNIA AND LOCAL JURISDICTION)
& ALL APPLICABLE MUNICIPAL LOCAL & STATE CODES.

## INDEX:

**ARCHITECTURAL:**

A1.0- TITLE BLOCK & SITE PLAN
A2.0- UPPER FLOOR PLAN
A3.0- LOWER FLOOR PLAN
A4.0-ROOF DECK PLAN
A5.0-(N) ELEVATIONS
A6.0- (N)ELEVATIONS
1/2-COLOR SAMPLE BOARD
1/2-MATERIAL SAMPLE BOARD


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PLANS BY :
ROBERTO PENA

OWNER :
Carls Adams

April 2024
San Pablo,Califomia

PROJECT NAME : **ADAM's FAMILY RESIDENCE**

PROJECT LOCATION: **2754 Limerick road, San Pablo , Ca. 94806**
**APN: 403-152-020**

CONTENTS :
- Site Plan
- Bldg. Areas Diagram

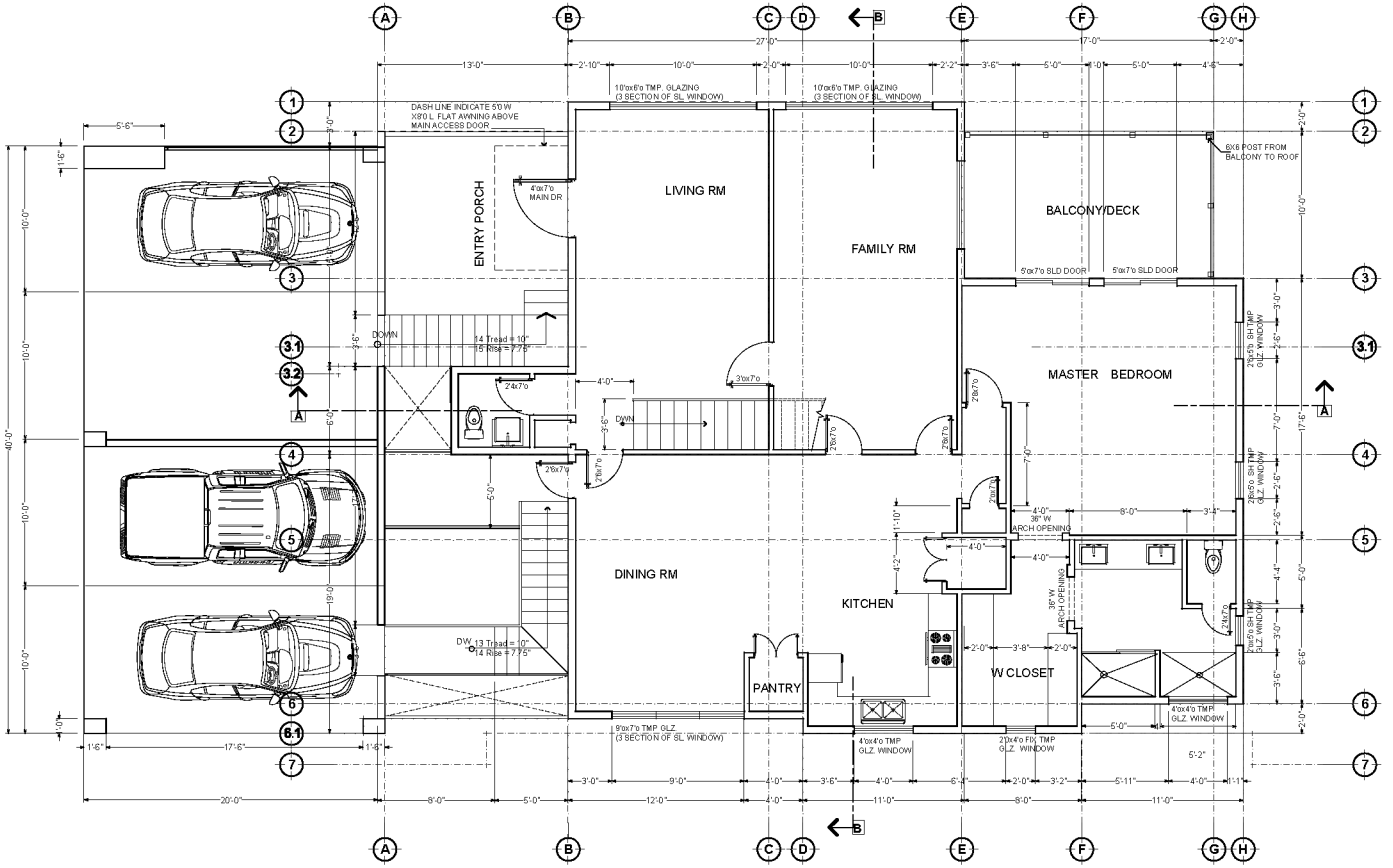
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| 01-31-23 | Planning Set |
| 04-24-24 | Planning Set |

DRAW: R-P
SCALE: AS SHOWN
Project #: 20210927
SHEET: A1.0


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## FLOOR PLAN KEY NOTES:

1. ALL WINDOWS TO BE DUAL GLAZED .PROVIDE SCREENS ON OPERABLE WINDOWS. VERIFY ALL WINDOW ROUGH OPENINGS WITH WINDOW MANUFACTURED
2. PROVIDE SAFETY GLAZING IN FIXED OR OPERABLE PANELS ADJACENT TO A DOOR WHERE DE NEAREST EXPOSED EDGE OF THE GLAZING WITHIN A 24" ARC OF EITHER VERTICAL EDGE OF THE DOOR IN A WALKING SURFACE & EXPOSED BOTTOM EDGE IS LESS THEN 18" ABOVE THE FLOOR FOR WINDOWS AND DOOR (PROVIDE TEMPERATE GLAZING).
3. PROVIDE EMERGENCY EGRESS & RESCUE WINDOWS SHALL HAVE A MINIMUM NET CLEAR OPERABLE ARE OF 5.7 SQUARE FEET .THE MINIMUM NET CLEAR OPERABLE HEIGHT DIMENSION SHALL BE 24 INCH .CBC-Section 1026.2 -PROVIDE AS MEANS OF ESCAPE OR RESCUE OPENING SHALL HAVE THE BOTTOM OF THE CLEAR OPENING NOT GREATER THAN 44 INCHES MEASURED FROM THE FLOOR IN THE BEDROOM AS REQ'D. ((CRC-R 310.1)
4. ALL EXTERIOR DOOR IS TO BE SOLID CORE 1 3/4" DOORS AND OF THE TYPE AND DESIGN SHOWN ON THE ELEVATIONS AND FLOORS PLANS WITH WEATHERPROOF TIGHT FIT.
5. ALL STRUCTURAL ELEMENTS SUPPORTING THE FLOOR / CEILING ASSEMBLIES USED AS A FIRE RATED SEPARATION SHALL HAVE ⅝" GYPSUM BOARD PROTECTION. (CRC Table R302.6).
6. EXTERIOR DOORS ONTO PORCHES SHALL BE PROVIDE 36" OUTSIDE LANDING THE WIDTH OF THE LANDING SHALL BE NOT LESS THAN THE DOOR WIDTH AND 36" MINIMUM DEPTH.LANDING AT REQUIRED EGRESS DOORS SHALL NOT BE MORE THAN 1 - ¾" LOWER THAN THE TOP OF THRESHOLD. Exception: A DOOR MAY OPEN AT A LANDING THAT IS NOT MORE THAN 7 ¾" LOWER THAN THE FLOOR LEVEL IF THE DOOR DOES NOT SWING OVER THE LANDING. ( CRC R311.3.1 & R311.3.2)
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## MAIN FLOOR

SCALE 1/4"=1'0"

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PLANS BY :
ROBERTO PENA

OWNER :
Carls Adams

April 2024
San Pablo , California

PROJECT NAME :
**ADAM's FAMILY RESIDENCE**

PROJECT LOCATION:
**APN: 403-152-00- San Pablo ,Contra Costa County , Ca.**

CONTENTS :

- Upper/Main Floor Plan

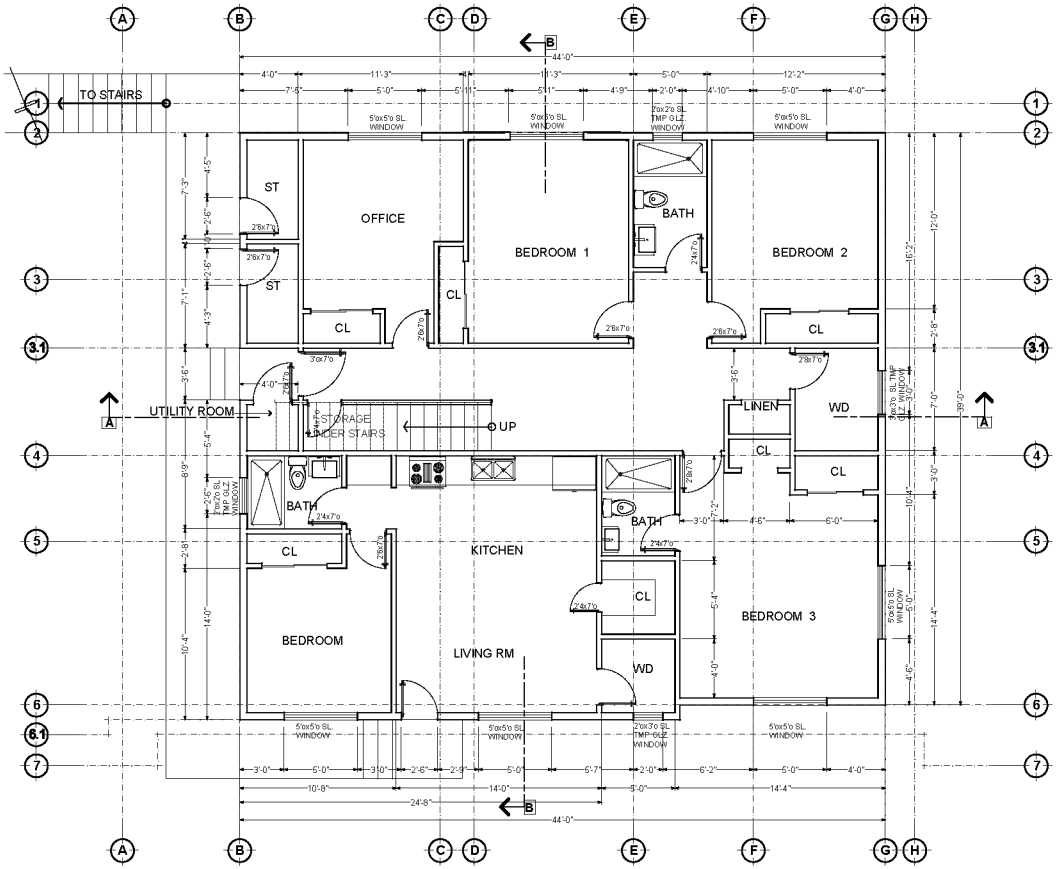
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| | 01-31-23 | Planning Set |
| | 04-24-24 | Planning Set |

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SCALE AS SHOWN
Project # 20210927
SHEET A2.0

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## LOWER FLOOR

SCALE 1/4"= 1'0"


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PLANS BY :
ROBERTO PENA

OWNER :
Carls Adams

April 2024
San Pablo , California

PROJECT NAME :
**ADAM's FAMILY RESIDENCE**

PROJECT LOCATION:
**APN: 403-152-00- San Pablo ,Contra Costa County , Ca.**

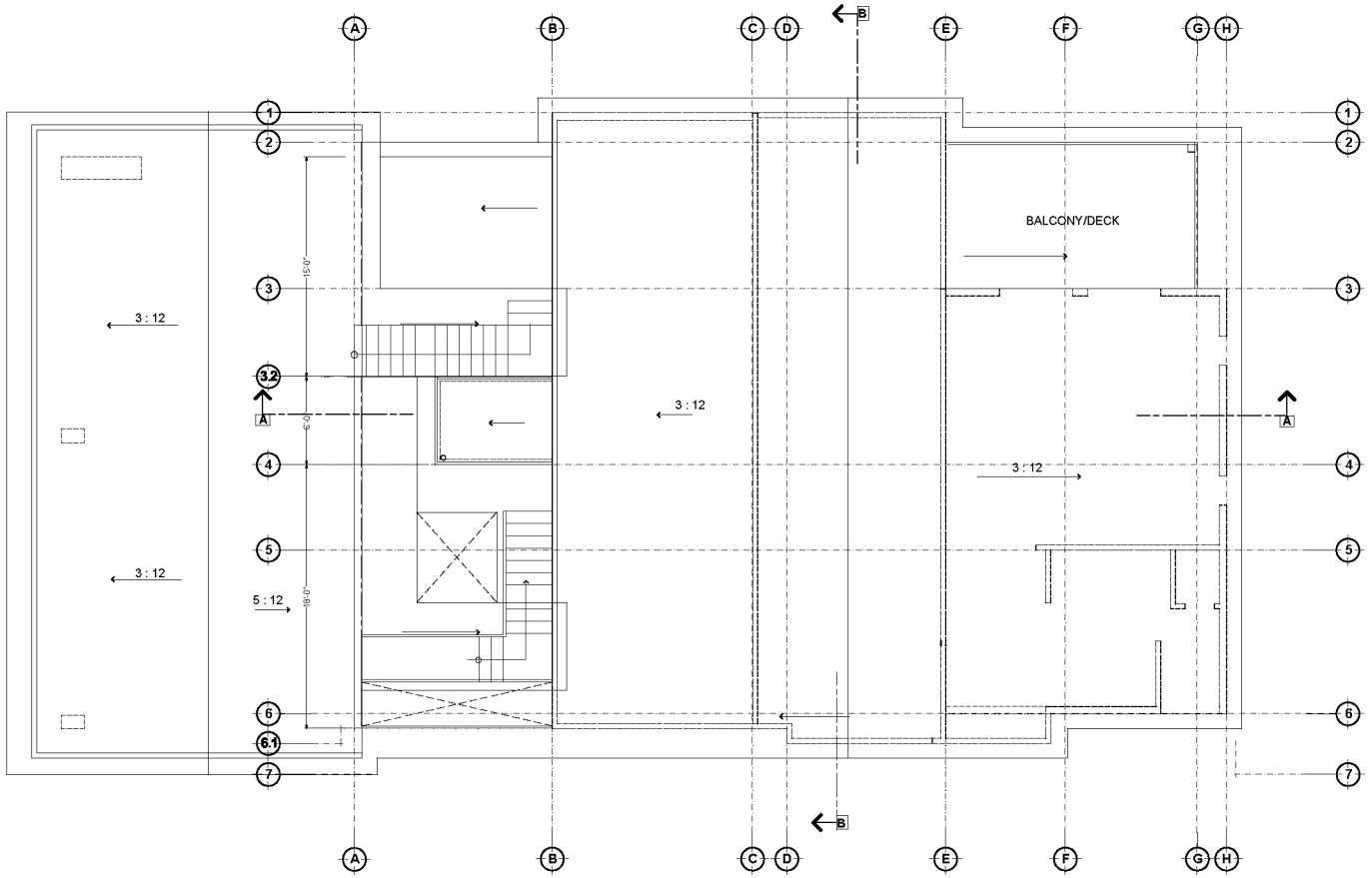
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- Lower /JADU Floor Plan

| | | |
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| | 11-23-22 | Planning Set |
| | 01-31-23 | Planning Set |
| | 04-24-24 | Planning Set |

DRAW: R-P
SCALE: AS SHOWN
Project # 20210927
SHEET: A3.0


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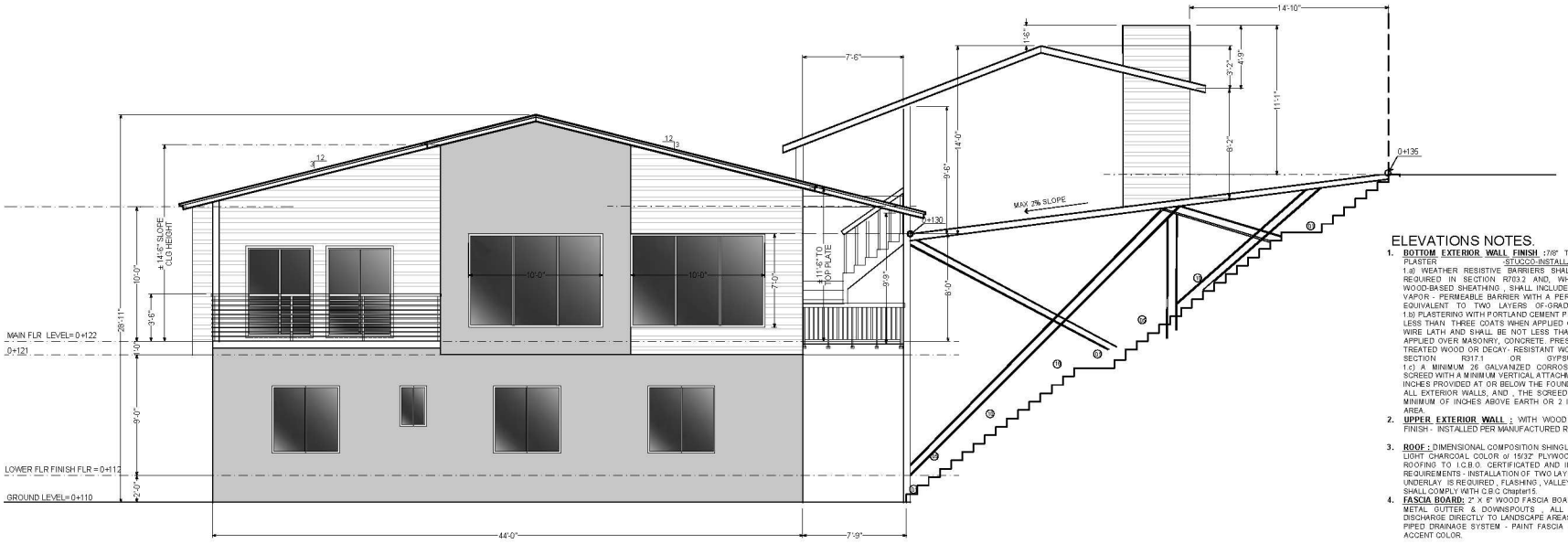
- Roof Deck Plans

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| | 04-24-24 | Planning Set |

DRAW: R-P
SCALE: AS SHOWN
Project # 20210927
SHEET: A4.0

ranpel
Roberto Antonio Pena Lopez
Since 2000


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## RIGHT ELEVATION

SCALE 1/4"=1'0"

### ELEVATIONS NOTES.

1. **BOTTOM EXTERIOR WALL FINISH** :7/8" THREE COAT STUCCO PLASTER -STUCCO-INSTALLATION-REQUIREMENTS: 1.a) WEATHER RESISTIVE BARRIERS SHALL BE INSTALLED AS REQUIRED IN SECTION R703.2 AND, WHERE APPLIED OVER WOOD-BASED SHEATHING , SHALL INCLUDE A WATER- RESISTIVE VAPOR - PERMEABLE BARRIER WITH A PERFORMANCE AT LEAST EQUIVALENT TO TWO LAYERS OF-GRADE-"D"-PAPER-(R703.8.2). 1.b) PLASTERING WITH PORTLAND CEMENT PLASTER SHALL NOT BE LESS THAN THREE COATS WHEN APPLIED OVER METAL LATH OR WIRE LATH AND SHALL BE NOT LESS THAN TWO COATS WHEN APPLIED OVER MASONRY, CONCRETE, PRESSURE- PRESERVATIVE TREATED WOOD OR DECAY- RESISTANT WOOD AS SPECIFIED IN SECTION R317.1 OR GYPSUM-BACKING-(R703.8.2). 1.c) A MINIMUM 26 GALVANIZED CORROSION-RESISTANT WEEP SCREED WITH A MINIMUM VERTICAL ATTACHMENT FLANGE OF 3-1/2 INCHES PROVIDED AT OR BELOW THE FOUNDATION PLATE LINE AT ALL EXTERIOR WALLS, AND , THE SCREED SHALL BE PLACED A MINIMUM OF INCHES ABOVE EARTH OR 2 INCHES ABOVE PAVED AREA.
2. **UPPER EXTERIOR WALL** : WITH WOOD HORIZONTAL SIDING FINISH - INSTALLED PER MANUFACTURED REQUIREMENTS
3. **ROOF :** DIMENSIONAL COMPOSITION SHINGLE 50 YRS. OR BETTER LIGHT CHARCOAL COLOR o/ 15/32" PLYWOOD OSB OR CDX. - ROOFING TO I.C.B.O. CERTIFICATED AND INSTALLED PER MFG'S REQUIREMENTS - INSTALLATION OF TWO LAYER OF TYPE 20 LB FELT UNDERLAY IS REQUIRED , FLASHING , VALLEY , ACCESSORIES ETC. SHALL COMPLY WITH C.B.C Chapter15.
4. **FASCIA BOARD:** 2" X 6" WOOD FASCIA BOARD W/ 4 1/2"X 5" GAL. METAL GUTTER & DOWNSPOUTS . ALL DOWNSPOUT TO BE DISCHARGE DIRECTLY TO LANDSCAPE AREAS OR TERMINATING IN PIPED DRAINAGE SYSTEM - PAINT FASCIA & GUTTER TRIM WITH ACCENT COLOR.
5. **ALL WINDOWS & GLASS DOOR:** WINDOWS DOUBLE GLASS PANEL - VINYL & TEMPERATE GLAZING FOR BATHROOM WINDOWS & SLIDING GLASS DOORS - AND WINDOWS LESS TO 18" TO FINISH FLOOR LEVEL AND LESS OF 24" OF ANY CORNER WALL SHALL BE TEMPERATE GLAZING
6. GSM FLASHING o/2"X6" BARGE RAFTER W/ACCENT COLOR
7. WATERPROOF EXTERIOR DOWN LIGHT / STYLE BY OWNER . **PROVIDE HIGH EFFICACY OR CONTROLLED BY MOTION SENSOR PLUS PHOTO CONTROL.**

### Main Entry Upper Floor Awing

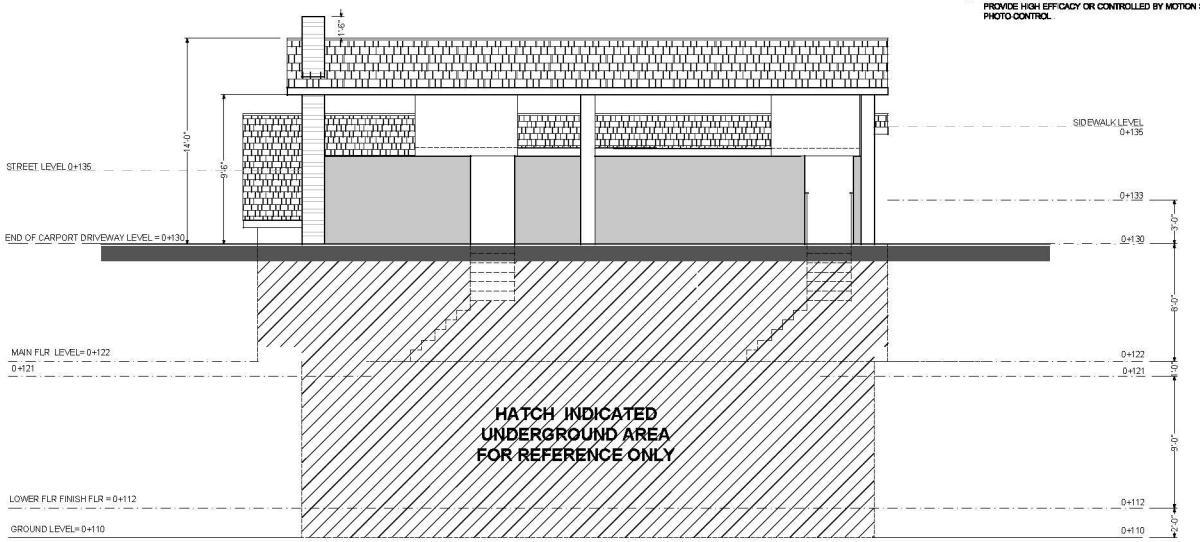
- METAL STRUCTURE SUPPORT W/ STEEL CABLE TO WALL PAINTED WITH ACCENT COLOR MATCH WITH FASCIA BOARD COLOR ( REFER TO COLOR EXHIBIT)





### Wood Siding Wall

- DARK GREY COLOR (LEFT SIZE OF BUILDING ) PROVIDE HORIZONTAL WOOD SIDING -PAINT WITH WEATHERPROOF STAIN NATURAL COLOR




## FRONT ELEVATION

SCALE 1/4"=1'0"


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PLANS BY :

ROBERTO PENA

OWNER :
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April 2024
San Pablo , California

PROJECT NAME : **ADAM's FAMILY RESIDENCE**

PROJECT LOCATION: **APN: 403-152-00- San Pablo ,Contra Costa County , Ca.**

CONTENTS :

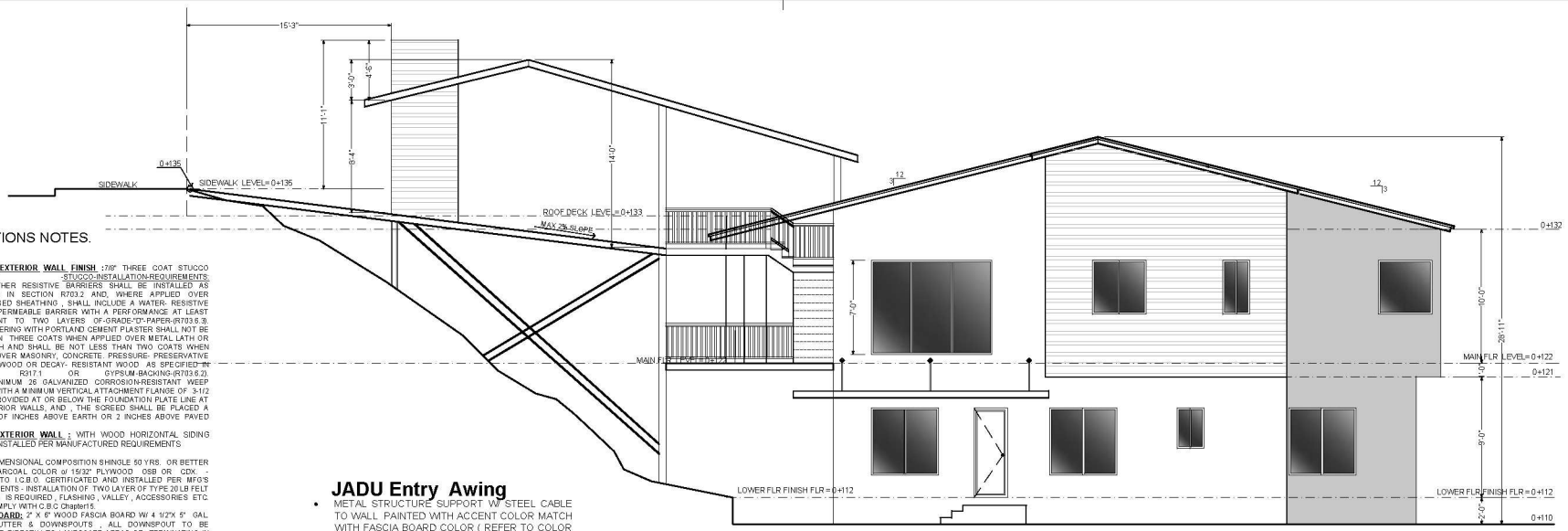
- Elevations

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| | 11-23-22 | Planning Set |
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DRAW: R-P
SCALE: AS SHOWN
Project # 20210927
SHEET: A5.0


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3. **ROOF :** DIMENSIONAL COMPOSITION SHINGLE 50 YRS. OR BETTER LIGHT CHARCOAL COLOR o/ 15/32" PLYWOOD OSB OR CDX. - ROOFING TO I.C.B.O. CERTIFICATED AND INSTALLED PER MFG'S REQUIREMENTS - INSTALLATION OF TWO LAYER OF TYPE 20 LB FELT UNDERLAY IS REQUIRED , FLASHING , VALLEY , ACCESSORIES ETC. SHALL COMPLY WITH C.B.C Chapter15.
4. **FASCIA BOARD:** 2" X 6" WOOD FASCIA BOARD W/ 4 1/2"X 5" GAL. METAL GUTTER & DOWNSPOUTS , ALL DOWNSPOUT TO BE DISCHARGE DIRECTLY TO LANDSCAPE AREAS OR TERMINATING IN PIPED DRAINAGE SYSTEM - PAINT FASCIA & GUTTER TRIM WITH ACCENT COLOR.
5. **ALL WINDOWS & GLASS DOOR:** WINDOWS DOUBLE GLASS PANEL-VINYL & TEMPERATE GLAZING FOR BATHROOM WINDOWS & SLIDING GLASS DOORS - AND WINDOWS LESS TO 18" TO FINISH FLOOR LEVEL AND LESS OF 24" OF ANY CORNER WALL SHALL BE TEMPERATE GLAZING .
6. GSM FLASHING o/2"X6" BARGE RAFTER W/ACCENT COLOR.
7. WATERPROOF EXTERIOR DOWN LIGHT / STYLE BY OWNER - **PROVIDE HIGH EFFICACY OR CONTROLLED BY MOTION SENSOR PLUS PHOTO-CONTROL.**

## JADU Entry Awing

- METAL STRUCTURE SUPPORT W/ STEEL CABLE TO WALL PAINTED WITH ACCENT COLOR MATCH WITH FASCIA BOARD COLOR ( REFER TO COLOR EXHIBIT)



## LEFT ELEVATION

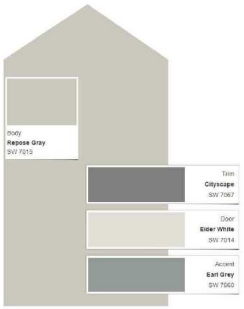
SCALE 1/4"=1'0"



## Wood Siding Wall

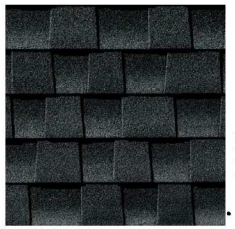
DARK GREY COLOR

(LEFT SIZE OF BUILDING ) PROVIDE HORIZONTAL WOOD SIDING -PAINT WITH WEATHERPROOF STAIN NATURAL COLOR




## Color Sample

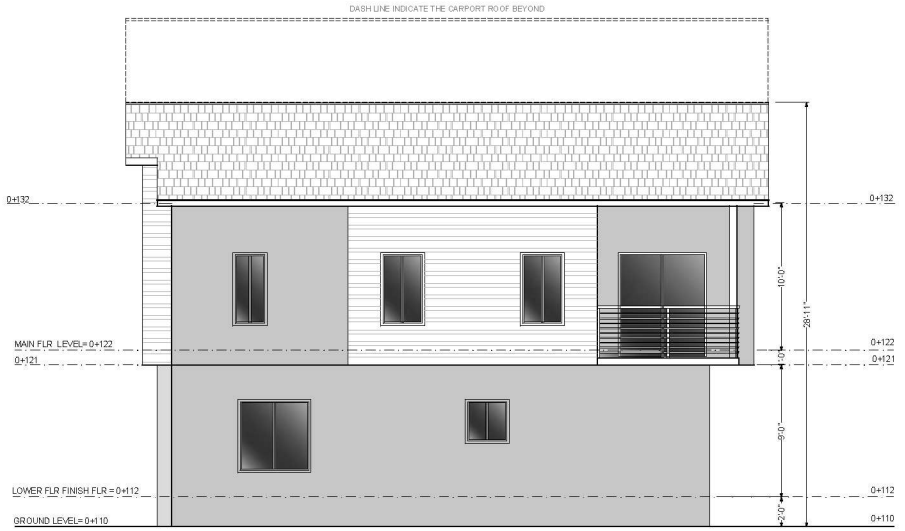
- ALL EXTERIOR WALLS SMOOTH STUCCO FINISHED WITH:
1. BODY OF BUILDING WALLS REPOSE GREY ( SW7015) SHERWIN WILLIAMS COLOR ).
- ALL WOOD SIDING AND TRIMS WITH CITYSCAPE (SW 7067 -SHERWIN WILLIAMS COLOR).
- FASCIA BOARD, GUTTER & DOWNSPOUT PAINTED CITY SCAPE (SW 7067-SHERWIN WILLIAMS COLOR).
- ALL DOORS DOOR PAINTED W/ EIDER WHITE (SW 7014 -SHERWIN WILLIAMS COLOR).



## Roof Material

DARK GREY COLOR

- COMPOSITION SHINGLE 50 YRS




## REAR ELEVATION

SCALE 1/4"=1'0"


**Ranpel Designs**
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PLANS BY :

ROBERTO PENA

OWNER :
Carls Adams

April 2024
San Pablo , California

PROJECT NAME :
**ADAM's FAMILY RESIDENCE**

PROJECT LOCATION:
**APN: 403-152-00- San Pablo ,Contra Costa County , Ca.**

CONTENTS :

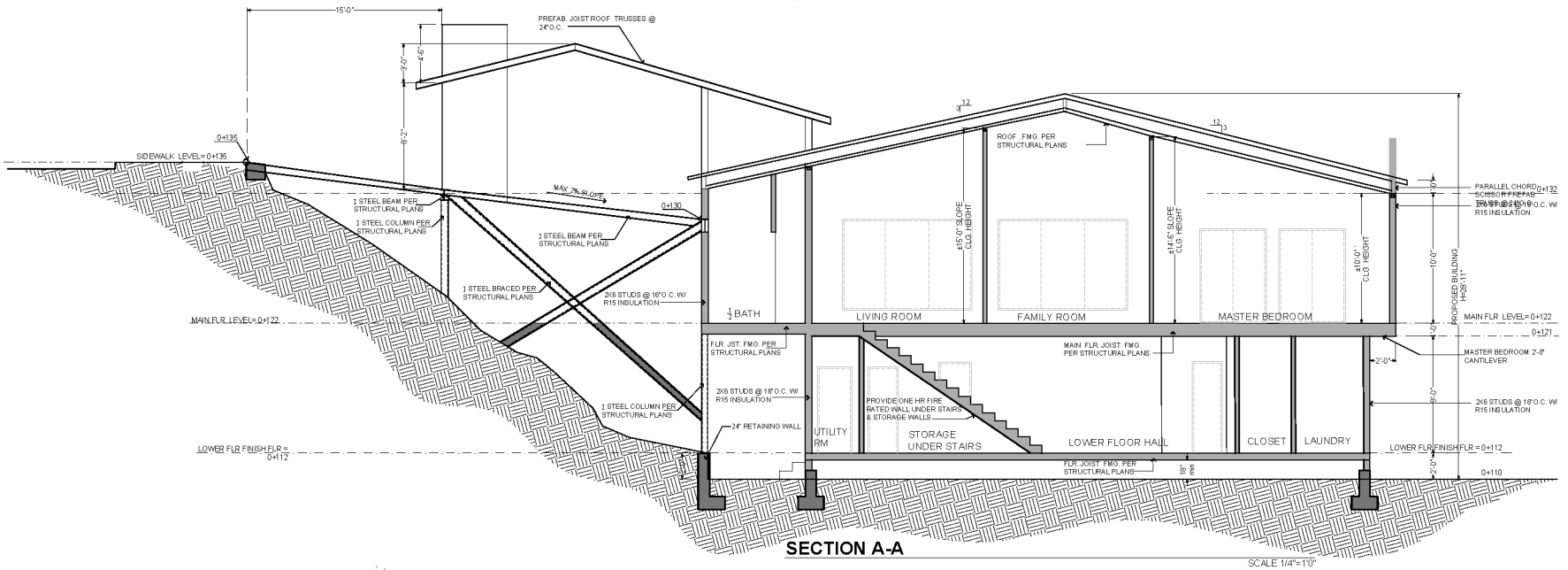
- Elevations

| | | |
|---|---|---|
| | 11-23-22 | Planning Set |
| | 01-31-23 | Planning Set |
| | 04-24-24 | Planning Set |

DRAW: R-P
SCALE: AS SHOWN
Project # 20210927
SHEET: A6.0

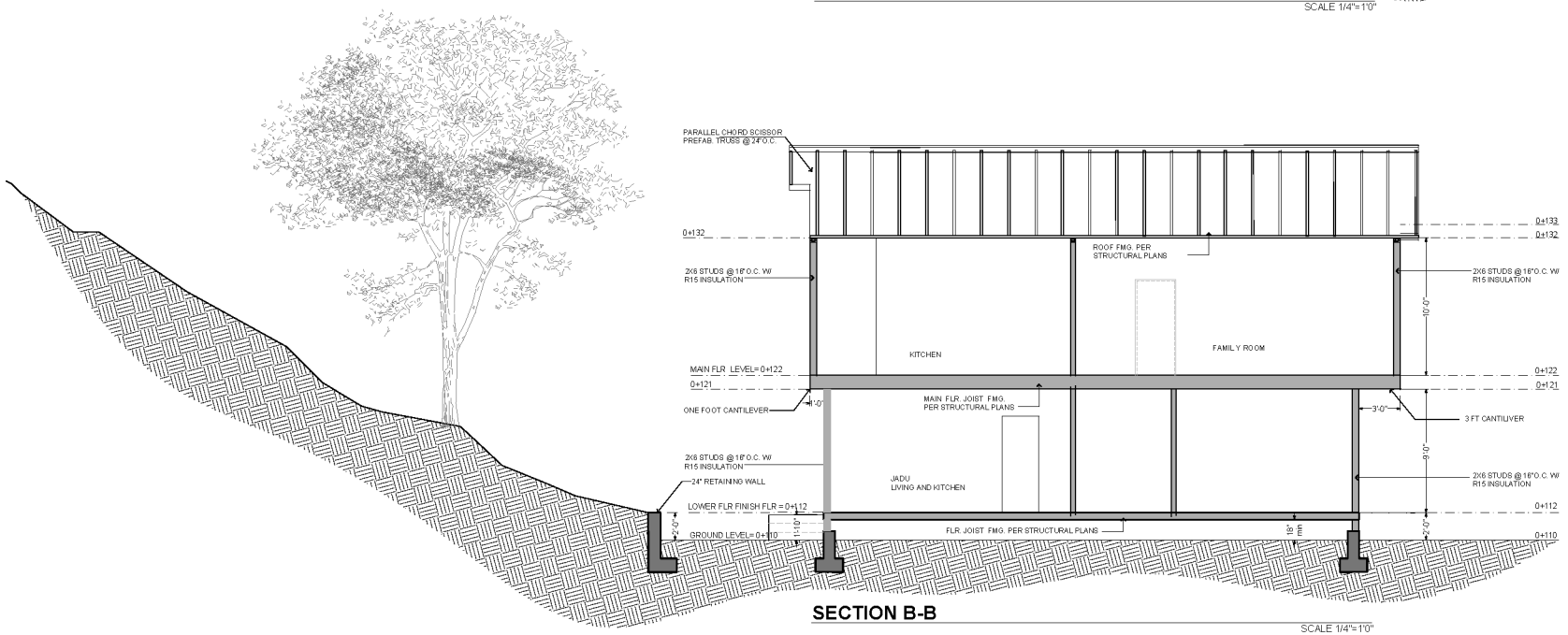
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## SECTION A-A

SCALE 1/4"= 1'0"




## SECTION B-B

SCALE 1/4"= 1'0"


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April 2024
San Pablo , California

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CONTENTS :

- As Built Plans

| | | |
|---|---|---|
| | 11-23-22 | Planning Set |
| | 01-31-23 | Planning Set |
| | 04-24-24 | Planning Set |

DRAW: R-P
SCALE: AS SHOWN
Project #: 20210927
SHEET: A7.0


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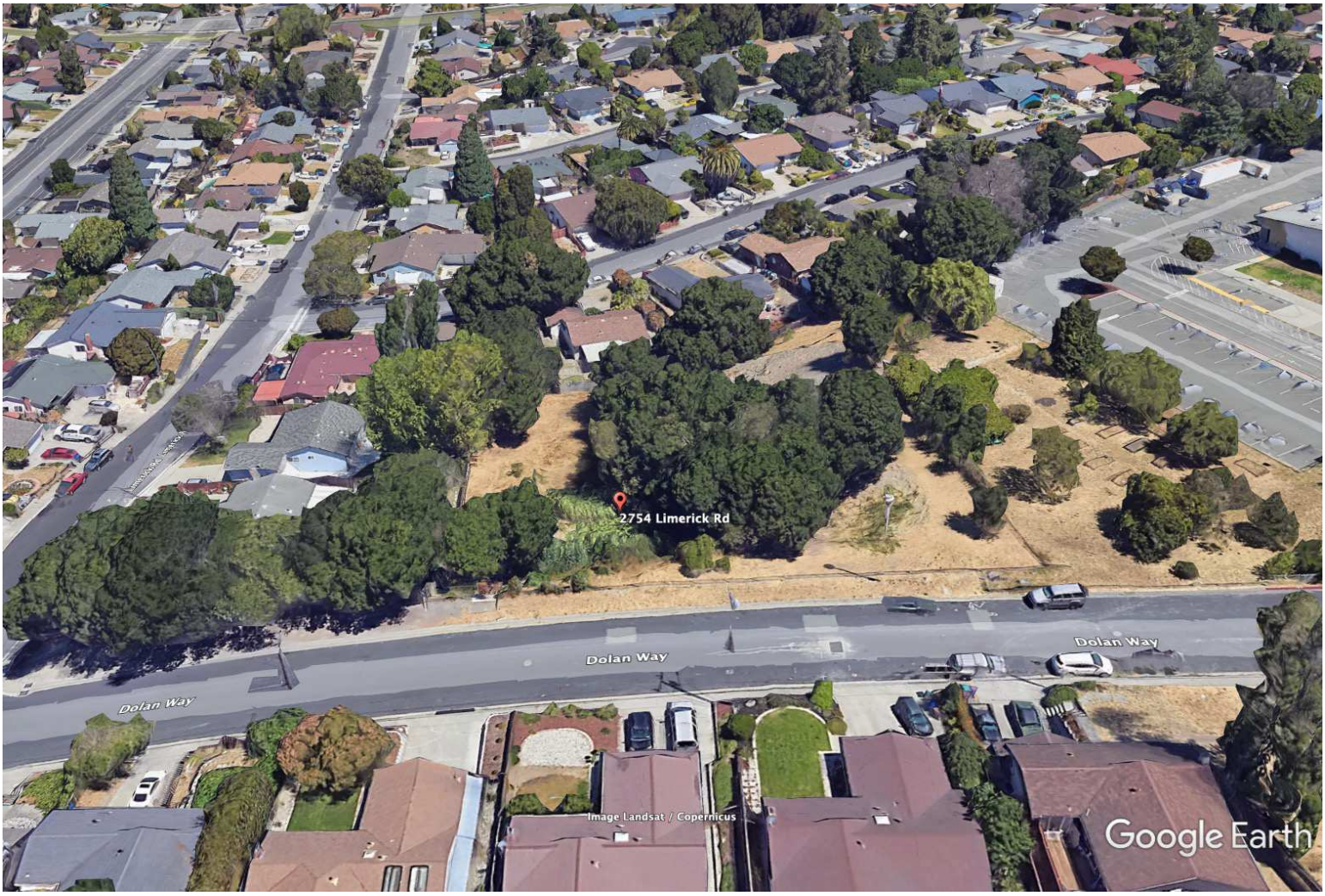
# TREES, BUGS, DIRT

LANDSCAPE CONSULTING & TRAINING

## DRAFT 2 - ARBORIST REPORT

## 2754 Limerick Road, *unincorporated* San Pablo CA

November 14, 2022




Prepared For: Carl Adams
6333 Jerilynn Ave.
Richmond CA 94806

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**SUMMARY**
I located thirty seven (37) protected trees on and directly adjacent to the site, which is a sloping property that has groves of trees concentrated along the perimeter, with an open area in the middle. The trees evaluated are protected in Contra Costa County. Coast live oak (*Quercus agrifolia*) is the main species on site. Trunk diameters range from 7.5 to 90 inches, averaging 19.1 inches. Health ranges from poor to good, averaging fair-poor. Structure ranges from very poor to fair, averaging poor. Form ranges from very poor to good, averaging fair. Trunk distances from construction range from 0 to 72 feet, averaging 41 feet. Direct construction impacts are minor for most trees & may not be measurable or visible, however one will not survive, and others will have reduced light & water, increased heat, water, increased heat, and possible root loss. Consequences include loss of one tree (#474), decline of one tree (#473), reduced health, and slower growth rate of others. To minimize negative impacts I recommend installing and maintaining tree protection fence as an enclosed, interconnected tree protection zone (TPZ), prohibiting access to the TPZ including foot & vehicle traffic, no storage of materials or clean outs within TPZ. I am also recommending the removal of two trees with poor structures and form (#487 & #488) that are leaning towards the building. To improve tree health prior to construction I recommend that soil be removed from tree trunks (root crown excavation), along with any ivy growing up the trees.

**INTRODUCTION**

ASSIGNMENT

I was hired by Carl Adams (Client), to measure, map, tag, digitally image, inventory & evaluate trees at 2754 Limerick Road in unincorporated San Pablo, CA, and to provide an Arborist Report that includes a summary of my observations, a tree location map, and other relevant information. Trees within the area to be developed, and those likely to be impacted by construction are evaluated in this report.

LIMITS OF ASSIGNMENT

- Trees not evaluated below ground or aerially, or invasive or destructive methods used to assess health.
- Negative impact assessment based on site plan with building area diagram.
- Tree trunks locations estimated visually in the field.
- Several trees located offsite, far from proposed construction were not evaluated.

PURPOSE AND USE

This report is intended to provide information for the Client and Contra Costa County as part of a development permit process.

BACKGROUND

The Contra Costa County Code, Chapter 816-6, Tree Protection & Preservation Ordinance protects single trunk trees on undeveloped properties that are 6.5 inches in diameter and greater, and requires permitting for their removal or alteration. Multiple trunk trees that are 12.7 inches (cumulatively) in diameter are also protected on undeveloped sites, along with trees in groves of four or more trees of any size. The site is considered undeveloped, but is bounded by properties that are considered developed, with trees on them that overhang the site and may be affected by proposed development.

**OBSERVATIONS**

LOCATION

2754 Limerick Road, San Pablo, CA, unincorporated Contra Costa County.

SETTING

The site slopes steeply downhill below Doyle Road and a school property. It also adjoins single family dwellings on two other sides. A recently built set of temporary wooden stairs and access track built on piers extends below Doyle Dr. in one corner of the site. Dense groves of trees, shrubs, and tall reeds line the property on three sides, with an large opening in the middle. Wooded areas are covered with English ivy (*Hedera helix*). There is a large patch of giant reed (*Arundo donax*) and scattered coyote brush (*Baccharis pilularis*), an toyon (*Heteromeles arbutifolia*), and willow (*Salix spp.*) shrubs. Soils on site are primarily mapped as cut and fill slopes, with some Diablo series, a well drained silty clay textured soil, with variable runoff qualities, slow permeability, and most roots in the top six inches. Altamont series soils is also mapped and is well drained, and clay textured, with most roots in the top seven inches.

METHODS

On November 2, 2022 I met with the Client and walked the site, discussing proposed construction plans, and the history of the site & trees. Then Identified tree species, measured **trunk circumferences** at 4.5 feet above grade, tagged trunks, located trees visually on site maps, digitally imaged trees and assessed their **health, structural quality** and **form**. Trees with trunks not located on the site were not tagged or measures, but . their trunk diameters were estimated. I also measured and estimated distances from tree trunks and the closest property lines on site. In the office I assessed the impacts of construction on trees based on the proposed building outline, tree location, and species tolerances of construction. Recommendations are provided for preservation and removal.

Documents & References used:

- Adam's Family Residence, Site Plan, Building Area Diagram, 9/22/22, Ranpel Designs
- US Soil Survey, Standard Soil Series Descriptions, Oregon State University
- Contra Costa County Code, Chapter 816-6, Tree Protection & Preservation Ordinance
- ANSI A300 (Part 5) - 2019 Management of Trees & Shrubs During Site Planning, Site Development, and Construction, Tree Care Industry Association
- Best Management Practices Managing Trees During Construction, 2008, Smite & Smiley, International Society of Arboriculture (ISA)
- Trees and Development, 1998, Matheny & Clark, ISA

Measurements & Calculations

- Trunk circumferences measured at 4.5 feet above grade, unless otherwise noted due to access problems
- Multiple trunks are combined and reported as (cumulative) diameter
- Trunk circumferences are divided by 3.14 to calculate diameter, and rounded off to one significant digit
- Distances from property lines are estimated and measured
- Driplines in four cardinal directions (north, south, east, west) are estimated and measured

Health Structure & Form Evaluation Standards
+numerical rating; zero (dead), one (very poor), two (poor), three (fair), four (good), five (excellent)
+ form assessed by rating specimens on their deviance from the norm for the species in this region, visual qualities such as attractiveness, and engineering functions such as screening, shading and creating views
+qualitative descriptions and items assessed for health & structure include
- rooting zone - bare, mulched, limited space, weeds, competing vegetation, moisture, debris
- root crown region (trunk & root junction) - buried, clear, pests, diseases, wet, wounds, cavities
- trunk - taper, lack of taper, wounds, lean, growth cracks, stress cracks, pests, diseases, wounds
- scaffold (major) branches - taper, distribution branches, strength of branch connections, wounds, pests
- smaller branches - distribution, size, amount, strength of connections, pests, diseases
- twigs - annual growth, color, size, distribution, dead/live
- foliage - color, size, distribution, pests, diseases, leaf fall

DATA - See Appendix A for complete data set
*NUMBER OF TREES*
- 37 trees evaluated
  - 33 with trunks on site
  - 4 with trunks off site

*SPECIES*
3 different species of trees were identified and are distributed as follows:

| Name | *Genus species* | # |
|---|---|---|
| silver maple | *Acer saccharinnum* | 1 |
| coast live oak | *Quercus agrifolia* | 34 |
| red willow | *Salix laevigata* | 2 |
| | **TOTAL** | **37** |

*SIZE*
Trunk diameters range from 7.5 to 90 inches, averaging 19.1 inches.

*HEALTH, STRUCTURE, AND FORM*
- Health ranges from poor to good, averaging fair
- Structure ranges from very poor to fair, averaging poor
- Form ranges from very poor to good, averaging poor

*PROTECTED STATUS*
- All trees evaluated are protected

**ANALYSIS**
*SEE APPENDIX B FOR FULL DATA SET*

TRUNK DISTANCES FROM BUILDING OUTLINE
Trunk distances range from 0 to 72 feet, averaging 41 feet.

DIRECT CONSTRUCTION IMPACTS
These are projected damages based on trunk locations relative to proposed building.
- loss (1)
- reduced water (1)
- reduced water with possible root loss (1)
- reduced light & increased heat (2)
- reduced light & water, increased heat (2)
- no impacts (6)
- reduced water, increased heat (8)
- reduced light (16)

CONSEQUENCES OF CONSTRUCTION IMPACTS
These are the result of above noted damages, tree health, and species tolerances of construction.
- loss (1)
- reduced health (1)
- decline (3)
- none (8)
- reduced growth rate (24)

**RECOMMENDATIONS -** See Appendix B, C, D & E for details
REMOVE
- #473 coast live oak, 27.1" diameter, due to poor health, structure form, and proximity to to construction
- #474 coast live oak, 12.7" diameter; due to proposed construction, given the tree's location - a parking area is proposed in its location
- #487 red willow in fair health, with poor structure (severe lean) and form, 26 feet from building
- #488 coast live oak in poor health, with poor structure and form, 27 feet from building

PRESERVE & PROTECT ALL OTHER TREES

ESTABLISH & INSTALL FENCING OUTSIDE OF TREE PROTECTION ZONES & FENCE
A tree protection zone is recommended for each tree to be preserved. Inside the fenced zone no foot, vehicle, storage, or any other intrusion is allowed during all construction phases.

REMOVE IVY & SOIL FROM TRUNKS & ROOT CROWNS OF ALL TREES TO BE PRESERVED

## APPENDIX A - DATA

| tag or *tree #* | *locale* | name | *Genus species* | circum-ference(s) inches | *cumulative diameter (inches)* | *distance from property line (feet)* | *dripline (feet)* | health | structure | form | *notes* |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **473** | *lower slope, below Doyle* | coast live oak | *Quercus agrifolia* | 50,35 | *27.1* | *7* | *9,25,12,6* | poor | poor | poor | *suppressed, very steep slope, stairs near trunk, unbalanced, multi trunk* |
| **474** | *lower slope below Doyle* | coast live oak | *Quercus agrifolia* | 40 | *12.7* | *35* | *12,20,12,12* | fair | poor | poor | *very steep slope, ivy up root crown, root crown buried, trunk leaning up & corrected* |
| **475** | *lower fence, edge* | coast live oak | *Quercus agrifolia* | 25 | *8.0* | *12* | *1,5,7,5* | fair | poor | poor | *edge of grove, minimal taper, low branches, ivy at root crown & trunk* |
| **476** | *next to 475* | coast live oak | *Quercus agrifolia* | 24 | *7.6* | *12* | *5,9,6,7* | fair | poor | poor | *interior grove, codominant scaffolds with included bark* |
| **477** | *next to 476* | coast live oak | *Quercus agrifolia* | 23.5 | *7.5* | *15* | *9,1,5,3* | poor | poor | poor | *suppressed, leaning trunk, codominant scaffolds with included bark* |
| **478** | *next to 477* | coast live oak | *Quercus agrifolia* | 23.5 | *7.5* | *16* | *3,4,9,1* | poor | poor | poor | *suppressed, leaning trunk, codominant scaffolds with included bark* |
| **479** | *next to 478, edge* | coast live oak | *Quercus agrifolia* | 39.5 | *12.6* | *16* | *4,9,12,0* | fair | poor | poor | *edge of grove, leaning trunk, codominant scaffolds with included bark, ivy at root crown* |

| tag or *tree #* | *locale* | name | *Genus species* | circum-ference(s) inches | *cumulative diameter (inches)* | *distance from property line (feet)* | *dripline (feet)* | health | structure | form | *notes* |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **480** | *edge* | coast live oak | *Quercus agrifolia* | 26,16,56 | *31.2* | *18* | *25,20,25,9* | poor | fair | fair | *edge of grove, leaf & twig dieback, 15' from storm drain inlet, root crown buried, trunk attacked by boring insects, leaning, trunk & scaffolds codominant with included bark, crown thin; leaf & twig disease* |
| **481** | *near fence* | coast live oak | *Quercus agrifolia* | 29,21.5 | *16.1* | *11* | *7,18,7,6* | poor | poor | poor | *5 feet from storm drain cover, interior suppressed, unbalanced, recent trunk wound, root crown buried, ivy at root crown, branches over neighbors fence* |
| **482** | *next to fence, ? neighbors* | coast live oak | *Quercus agrifolia* | 42.5 | *13.5* | *1.5* | *5,15,7,18* | fair | poor | fair | *ivy up trunk, root crown buried, trunk leaning downhill, branches over neighbors fence, one sided unbalanced* |

| tag or *tree #* | *locale* | name | *Genus species* | circum-ference(s) inches | *cumulative diameter (inches)* | *distance from property line (feet)* | *dripline (feet)* | health | structure | form | *notes* |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **483** | *toe of slope near school property* | coast live oak | *Quercus agrifolia* | 43,47 | *28.7* | *8* | *35,30,30,30* | good | fair | good | *edge of grove, 1/2 rooting zone with netting, root crown 1/2 buried, trunk codominant with included bark* |
| **484** | *toe of slope near school property* | coast live oak | *Quercus agrifolia* | 31,26 | *18.2* | *23* | *9,12,15,15* | good | fair | fair | *edge, suppressed, codominant trunks with included bark* |
| **485** | *toe of slope near school property* | coast live oak | *Quercus agrifolia* | 40.5 | *12.9* | *25* | *20,18,3,20* | fair | fair | fair | *edge suppressed, root crown buried, one sided* |
| **486** | *edge of slope* | coast live oak | *Quercus agrifolia* | 103,73,54 | *73.2* | *22* | *35,35,35,35* | good | fair | good | *dominant tree, root crown partially buried upslope, multi trunk with included bark* |
| **487** | *below 486* | red willow | *Salix laevigata* | 31.5 | *10.0* | *37* | *0,18,0,25* | fair | poor | poor | *suppressed, one sided, no trunk taper* |
| **488** | *below 486* | coast live oak | *Quercus agrifolia* | 23.5 | *7.5* | *33* | *0,8,0,9* | poor | poor | poor | *suppressed, trunk leaning downhill, unbalanced, no trunk taper* |
| **489** | *above 486* | coast live oak | *Quercus agrifolia* | 39.5 | *12.6* | *10* | *30,0,0,0* | fair | very poor | poor | *severe lean uphill, root crown buried* |

| tag or *tree #* | *locale* | name | *Genus species* | circum-ference(s) inches | *cumulative diameter (inches)* | *distance from property line (feet)* | *dripline (feet)* | health | structure | form | *notes* |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **490** | *above 486* | coast live oak | *Quercus agrifolia* | 27 | *8.6* | *5* | *30,0,0, 0* | poor | poor | poor | *uphill lean, suppressed, unbalanced, root crown buried* |
| **491** | *above 486* | coast live oak | *Quercus agrifolia* | 44 | *14.0* | *0* | *25,0,0, 0* | fair | poor | poor | *uphill lean, suppressed, unbalanced, root crown buried* |
| **492** | *side of 486 upslope* | coast live oak | *Quercus agrifolia* | 38.5 | *12.3* | *32* | *9,12,15 ,0* | poor | poor | poor | *suppressed, root crown buried, codominant trunks with included bark* |
| **493** | *mid slope below school* | coast live oak | *Quercus agrifolia* | 34.5 | *11.0* | *4* | *18,0,0, 0* | poor | poor | poor | *suppressed leaning uphill, root crown buried, ivy up trunk* |
| **494** | *mid slope below school* | coast live oak | *Quercus agrifolia* | 48 | *15.3* | *12* | *20,9,7, 15* | fair | fair | fair | *interior grove, codominant scaffolds with included bark , root crown partially buried* |
| **495** | *near toe of slope* | red willow | *Salix laevigata* | 40 | *12.7* | *15* | *9,15,18 ,12* | poor | very poor | poor | *interior grove no trunk taper, ivy dominated* |
| **496** | *above willow, mid slope* | coast live oak | *Quercus agrifolia* | 26.5,53 | *25.3* | *12* | *20,30,2 5,15* | fair | fair | fair | *root crown buried, ivy up trunk* |

| tag or *tree #* | *locale* | name | *Genus species* | circum-ference(s) inches | *cumulative diameter (inches)* | *distance from property line (feet)* | *dripline (feet)* | health | structure | form | *notes* |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **497** | *near toe of slope below Dolan* | coast live oak | *Quercus agrifolia* | 59 | *18.8* | *40* | *20,6,3, 25* | fair | poor | fair | *root crown buried, trunk leaning downhill, codominant scaffolds with included bark, one sided* |
| **498** | *on slope below Dolan* | coast live oak | *Quercus agrifolia* | 39 | *12.4* | *40* | *0,0,0,2 5* | poor | very poor | very poor | *suppressed, severe lean downhill, eroding slope* |
| **499** | *on slope below Dolan* | coast live oak | *Quercus agrifolia* | 45 | *14.3* | *35* | *25,0,0, 35* | fair | poor | poor | *suppressed, root crown buried, very steep eroding slope, unbalanced , ivy up trunk* |
| **500** | *on slope below Dolan* | coast live oak | *Quercus agrifolia* | 35,53 | *28.0* | *30* | *25,30,2 5,20* | fair | poor | poor | *stump sprout, root crown buried, ivy up trunk unbalanced, very steep slope* |
| **501** | *on slope below Dolan* | coast live oak | *Quercus agrifolia* | 26 | *8.3* | *25* | *15,0,0, 0* | poor | very poor | very poor | *suppressed, trunk leaning downhill on very steep eroding slope, root crown buried* |
| **502** | *on slope below Dolan* | coast live oak | *Quercus agrifolia* | 49 | *15.6* | *20* | *20,20,2 0,30* | fair | poor | fair | *interior grove some trunk taper, ivy dominated, very steep slope eroding, root crown buried codominant with 503* |

| tag or *tree #* | *locale* | name | *Genus species* | circum-ference(s) inches | *cumulative diameter (inches)* | *distance from property line (feet)* | *dripline (feet)* | health | structure | form | *notes* |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **503** | *on slope below Dolan* | coast live oak | *Quercus agrifolia* | 48 | *15.3* | *18* | *3,20,20,5* | fair | fair | fair | *edge grove codominant with 502, root crown buried, very steep slope, ivy up trunk* |
| **504** | *on slope below Dolan* | coast live oak | *Quercus agrifolia* | 28.5 | *9.1* | *38* | *20,0,0,0* | poor | very poor | very poor | *eroding steep slope, root crown buried, stump leaning downhill severely, top crown only* |
| **505** | *on slope below Dolan* | coast live oak | *Quercus agrifolia* | 32 | *10.2* | *33* | *0,15,12,0* | fair | poor | poor | *edge grove, steep eroding slope, root crown buried, unbalanced* |
| **A** | *neighbor, top of slope, near Doyle* | coast live oak | *Quercus agrifolia* | *25.1, 12.6, 18.8* | *18.0* | *15* | *15,20,15,20* | fair | fair | fair | *edge, grove tree, very steep slope, upper root crown buried* |
| **B** | *neighbor, near toe of slope, below Doyle* | coast live oak | *Quercus agrifolia* | *81.6* | *26.0* | *5* | *25,20,15,25* | fair | fair | fair | *multi trunk with included bark, torn branch, trunk leaning downhill, unbalanced* |

| tag or *tree #* | *locale* | name | *Genus species* | circum-ference(s) inches | *cumulative diameter (inches)* | *distance from property line (feet)* | *dripline (feet)* | health | structure | form | *notes* |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **C** | *neighbor, below fence* | silver maple | *Acer saccharinum* | *78.5, 78.5, 125.6* | *90.0* | *10* | *25,35,35,25* | poor | fair | good | *steep slope below fence, root crown buried, multiple trunks with included bark, cavities on trunk, scaffolds & smaller branches, sparse growth, stunted growth, top dieback* |
| **D** | *next to fence, neighbor below property* | coast live oak | *Quercus agrifolia* | *103.62* | *33.0* | *1* | *30,30,30,35* | fair | fair | good | *below lower corner neighbors fence, live tops & ends, interior shaded dieback, large hazardous deadwood over neighbors structure* |

**APPENDIX B - PRELIMINARY CONSTRUCTION IMPACTS**

| tag or *tree #* | name | *cumulative diameter (inches)* | *dripline (feet)* | health | closest item | distance from bldg. (feet) | direct impacts | consequences |
|---|---|---|---|---|---|---|---|---|
| **473** | coast live oak | *27.1* | *9,25,12,6* | poor | parking | 11 | reduced water, increased heat | decline |
| **474** | coast live oak | *12.7* | *12,20,12,12* | fair | parking | 0 | loss | loss |
| **475** | coast live oak | *8.0* | *1,5,7,5* | fair | building | 17 | reduced water, increased heat | reduced health |
| **476** | coast live oak | *7.6* | *5,9,6,7* | fair | building | 21 | reduced water, increased heat | slower growth rate |
| **477** | coast live oak | *7.5* | *9,1,5,3* | poor | building | 20 | reduced water, increased heat | slower growth rate |
| **478** | coast live oak | *7.5* | *3,4,9,1* | poor | building | 21 | reduced water, increased heath | slower growth rate |
| **479** | coast live oak | *12.6* | *4,9,12,0* | fair | building | 22 | reduced water, increased heat | slower growth rate |
| **480** | coast live oak | *31.2* | *25,20,25,9* | poor | building | 28 | none | none |
| **481** | coast live oak | *16.1* | *7,18,7,6* | poor | building | 37 | none | none |
| **482** | coast live oak | *13.5* | *5,15,7,18* | fair | building | 49 | none | none |
| **483** | coast live oak | *28.7* | *35,30,30,30* | good | building | 55 | none | none |
| **484** | coast live oak | *18.2* | *9,12,15,15* | good | building | 35 | none | none |
| **485** | coast live oak | *12.9* | *20,18,3,20* | fair | building | 29 | none | none |
| **486** | coast live oak | *73.2* | *35,35,35,35* | good | building | 34 | reduced light & water, increased heat | slower growth rate |

| tag or *tree #* | name | *cumulative diameter (inches)* | *dripline (feet)* | health | closest item | distance from bldg. (feet) | direct impacts | consequences |
|---|---|---|---|---|---|---|---|---|
| **487** | red willow | *10.0* | *0,18,0, 25* | fair | building | 26 | reduced water, increased heat | decline |
| **488** | coast live oak | *7.5* | *0,8,0,9* | poor | building | 33 | reduced water, increased heat | decline |
| **489** | coast live oak | *12.6* | *30,0,0, 0* | fair | building | 46 | reduced light | slower growth rate |
| **490** | coast live oak | *8.6* | *30,0,0, 0* | poor | building | 51 | reduced light | slower growth rate |
| **491** | coast live oak | *14.0* | *25,0,0, 0* | fair | building | 57 | reduced light | slower growth rate |
| **492** | coast live oak | *12.3* | *9,12,15 ,0* | poor | building | 43 | reduced light | slower growth rate |
| **493** | coast live oak | *11.0* | *18,0,0, 0* | poor | building | 51 | reduced light | slower growth rate |
| **494** | coast live oak | *15.3* | *20,9,7, 15* | fair | building | 41 | reduced light | slower growth rate |
| **495** | red willow | *12.7* | *9,15,18 ,12* | poor | building | 56 | reduced light | slower growth rate |
| **496** | coast live oak | *25.3* | *20,30,2 5,15* | fair | building | 70 | reduced light | slower growth rate |
| **497** | coast live oak | *18.8* | *20,6,3, 25* | fair | parking | 36 | reduced light & water, increased heat | slower growth rate |
| **498** | coast live oak | *12.4* | *0,0,0,2 5* | poor | parking | 54 | reduced light | slower growth rate |
| **499** | coast live oak | *14.3* | *25,0,0, 35* | fair | parking | 59 | reduced light | slower growth rate |
| **500** | coast live oak | *28.0* | *25,30,2 5,20* | fair | parking | 62 | reduced light | slower growth rate |

| tag or *tree #* | name | *cumulative diameter (inches)* | *dripline (feet)* | health | closest item | distance from bldg. (feet) | direct impacts | consequences |
|---|---|---|---|---|---|---|---|---|
| **501** | coast live oak | *8.3* | *15,0,0,0* | poor | parking | 62 | reduced light | slower growth rate |
| **502** | coast live oak | *15.6* | *20,20,20,30* | fair | parking | 69 | reduced light | slower growth rate |
| **503** | coast live oak | *15.3* | *3,20,20,5* | fair | parking | 69 | reduced light | slower growth rate |
| **504** | coast live oak | *9.1* | *20,0,0,0* | poor | parking | 72 | reduced light | slower growth rate |
| **505** | coast live oak | *10.2* | *0,15,12,0* | fair | parking | 37 | reduced light | slower growth rate |
| **A** | coast live oak | *18.0* | *15,20,15,20* | fair | parking | 6 | increased heath, reduced water | slower growth rate |
| **B** | coast live oak | *26.0* | *25,20,15,25* | fair | parking | 26 | increased heath, reduced water | slower growth rate |
| **C** | silver maple | *90.0* | *25,35,35,25* | poor | deck | 24 | reduced water, possible root reduction | none |
| **D** | coast live oak | *33.0* | *30,30,30,35* | fair | building | 58 | reduced water | none |

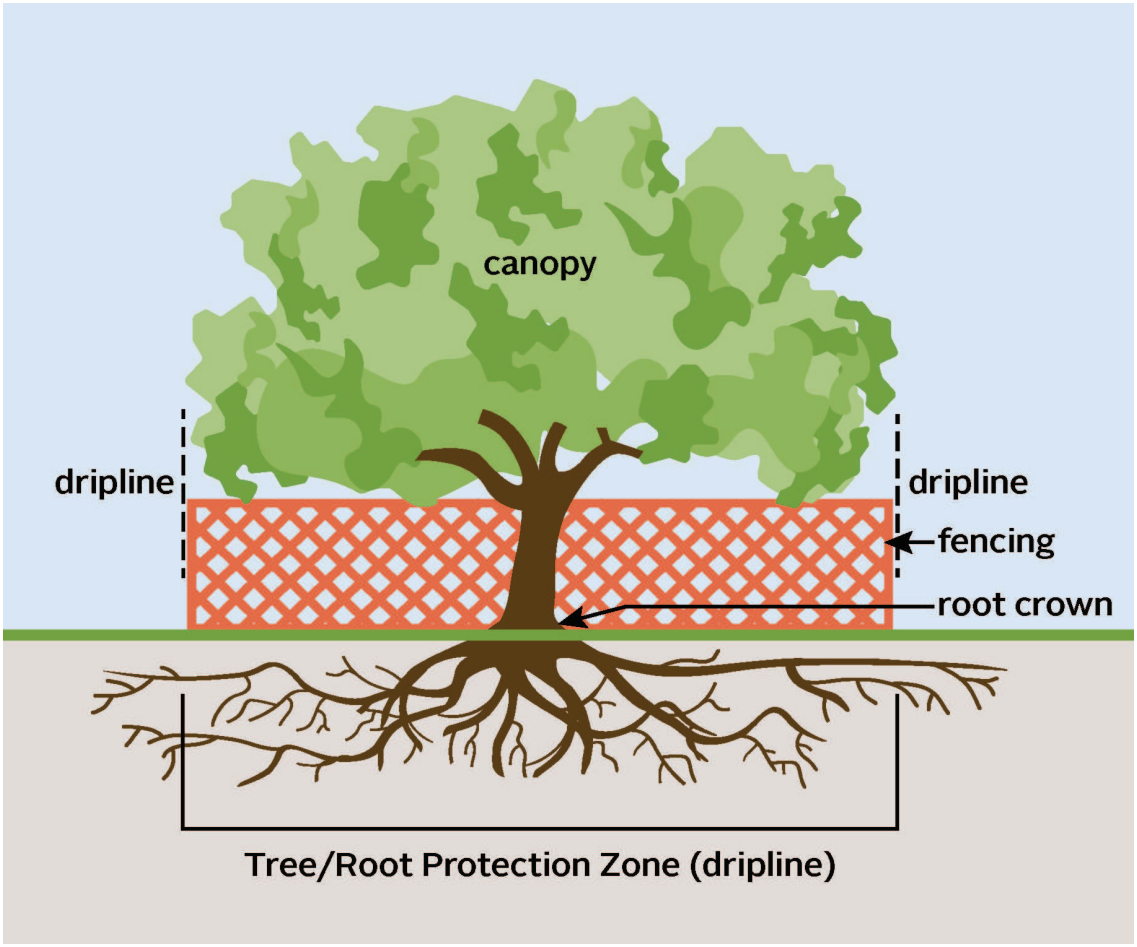
## APPENDIX C - TREE PROTECTION ZONE (TPZ) DETAIL *FOR OUTSIDE OF DRIPLINES*

Permitted Within TPZ

- Mulching – should be used during construction to protect the soil from compaction, conserve soil moisture, and moderate soil temperature. Spread wood chips to a depth of 4 (four) inches, leaving the trunk clear of mulch.
- Irrigation, aeration, or other beneficial practices that have been specifically approved for use by the Project Consulting Arborist

Prohibited Within TPZ

- Storage of construction materials, debris, or excavated material.
- Parking vehicles or equipment.
- Foot traffic.
- Erection of sheds or structures.
- Drainage changes or impoundment of water.
- Cutting tree roots by utility trenching, foundation digging, placement of curbs, trenches and other miscellaneous excavation or other digging.
- Soil disturbance, soil compaction or grade change.
- Washout activities



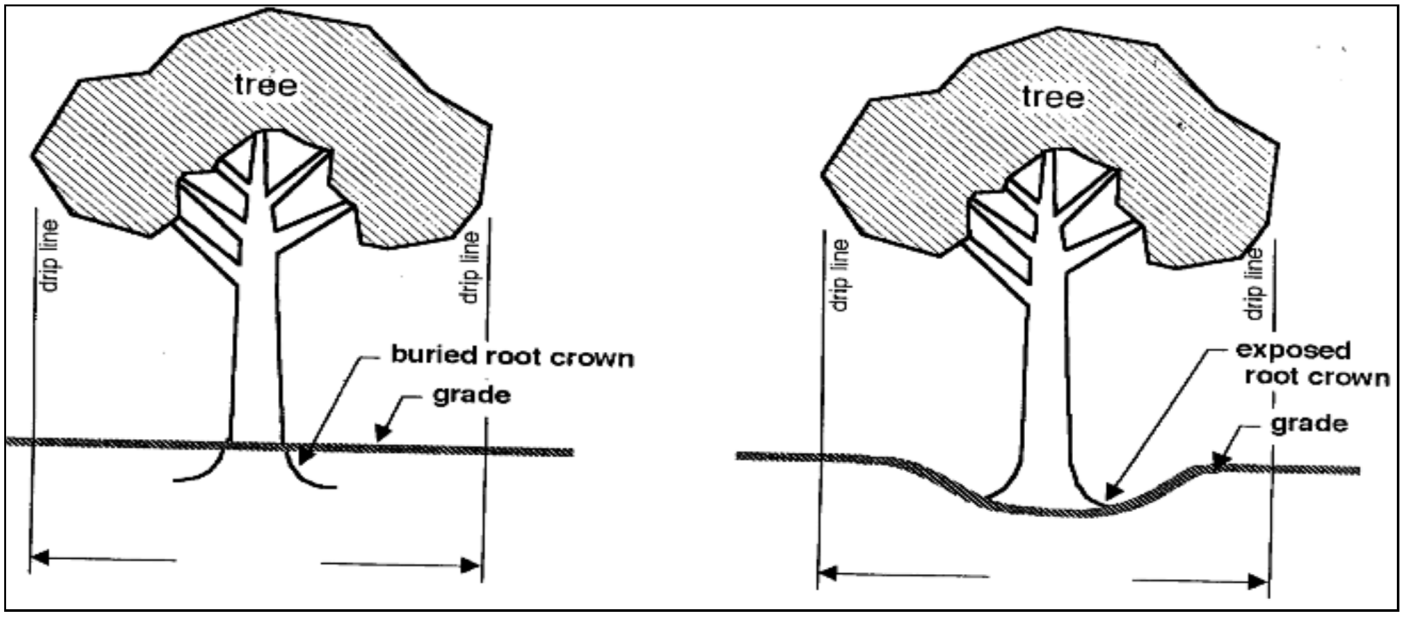
## APPENDIX D - ROOT CROWN EXCAVATION DETAIL

1. REMOVE SOIL & DEBRIS FROM CONTACT WITH TREE TRUNK
- One foot minimum clearance from trunk
- Stockpile cleared material outside of rooting zone
- Remove glass, cans, concrete, and other foreign material from rooting zone

2. CLEAR SOIL FROM TOPS OF BUTTRESS ROOTS
- Excavation within six (6) inches of trunk should be done with great care.
- Trunk should not be touched during the excavation.

3. WIDEN EXCAVATION AS NEEDED TO SUPPORT SOIL
- Expanding concentric circles of one-foot intervals should be the direction of excavation
- Height of excavated soil will be determined by slope, soil texture, soil moisture, and soil structure

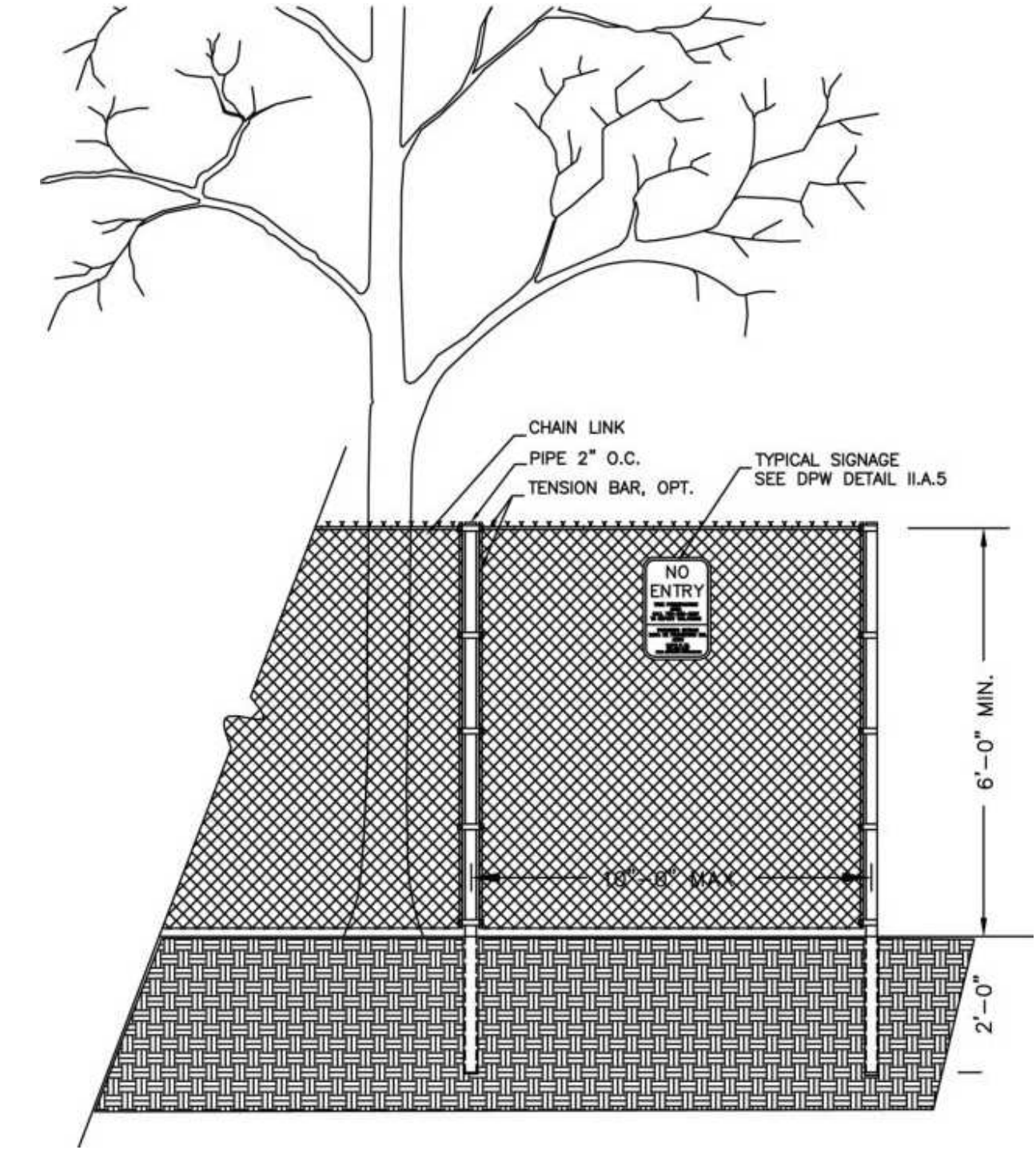
3. CLEAR LOWER END (DOWNHILL) SIDE OF EXCAVATION FOR DRAINAGE
- Water (in the future) draining into temporary tree well should be directed away from tree trunk or through the well and out.




- Upslope trenches or downslope drainage swale construction may be necessary

**APPENDIX E - FENCING DETAIL**

- Tree protection fence is required along the edge of all Tree Protection Zones, outside of tree driplines
- Orange vinyl construction fencing, snow fencing or other similar fencing should be at least 4 feet high and supported at a maximum of 10 foot intervals by metal T-posts or approved methods sufficient enough to keep the fence upright and in place. T-posts shall be a minimum of 2 feet in the ground. *Wooden stakes and rebar posts are not considered as an approved method sufficient enough to keep the fence upright and in place.*



**APPENDIX F - GLOSSARY**

**dripline** - region underneath tree canopy

**form** - genetically determined appearance that includes spread, height & configuration

**health** - tree growth as expressed by foliage, twigs, branches & trunks including resistance to pests

**root crown** – region where trunk and root system meet, also called `buttress' or `butt'

**rooting zone** – area where roots are likely to survive, beginning at the trunk and extending up to three times the radius of a tree's dripline region

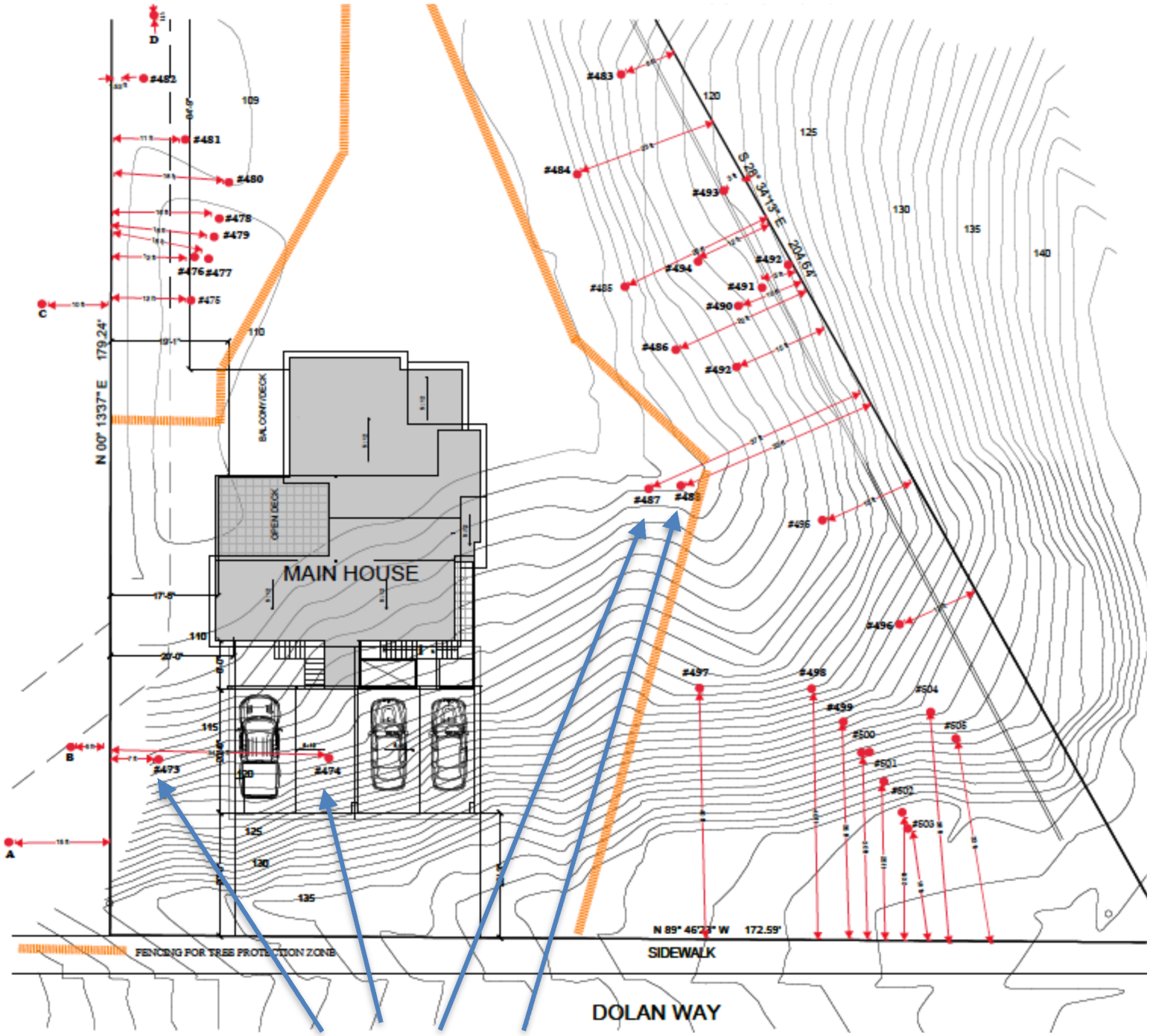
**scaffold** – large, structural branch

**structure** - physical and mechanical qualities of tree

**trunk circumference** – measurement of trunk, distance around

**trunk diameter -** trunk circumference divided by 3.14

## APPENDIX G - TREE LOCATION MAP *WITH TREE PROTECTION ZONE FENCE OUTLINE*



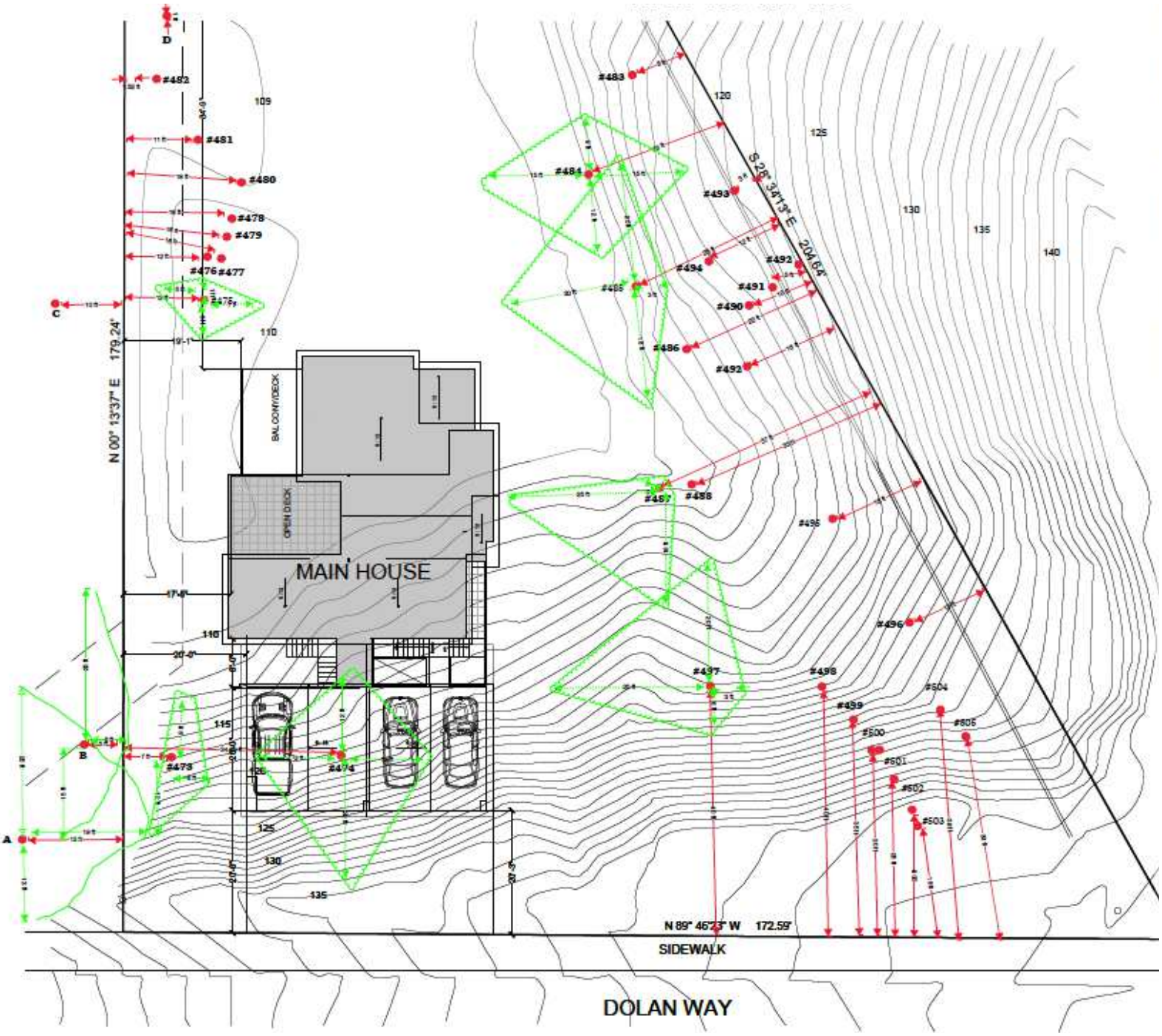

*TREE #473, 474, 487 & 488 ARE PROPOSED FOR REMOVAL,*
*THE REST OF THE TREES WILL BE PRESERVED WITHOUT ALTERATION*

## APPENDIX H - TREE DISPOSITION TABLE

| tag or *tree#* | name | circum-ference(s) inches | *cumulative diameter (inches)* | health | DISPOSITION |
|---|---|---|---|---|---|
| **473** | coast live oak | 50,35 | *27.1* | poor | **REMOVED** |
| **474** | coast live oak | 40 | *12.7* | fair | **REMOVED** |
| **475** | coast live oak | 25 | *8.0* | fair | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **476** | coast live oak | 24 | *7.6* | fair | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **477** | coast live oak | 23.5 | *7.5* | poor | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **478** | coast live oak | 23.5 | *7.5* | poor | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **479** | coast live oak | 39.5 | *12.6* | fair | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **480** | coast live oak | 26,16,56 | *31.2* | poor | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **481** | coast live oak | 29,21.5 | *16.1* | poor | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **482** | coast live oak | 42.5 | *13.5* | fair | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **483** | coast live oak | 43,47 | *28.7* | good | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **484** | coast live oak | 31,26 | *18.2* | good | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **485** | coast live oak | 40.5 | *12.9* | fair | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **486** | coast live oak | 103,73,54 | *73.2* | good | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **487** | red willow | 31.5 | *10.0* | fair | **REMOVED** |
| **488** | coast live oak | 23.5 | *7.5* | poor | **REMOVED** |
| **489** | coast live oak | 39.5 | *12.6* | fair | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **490** | coast live oak | 27 | *8.6* | poor | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **491** | coast live oak | 44 | *14.0* | fair | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **492** | coast live oak | 38.5 | *12.3* | poor | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **493** | coast live oak | 34.5 | *11.0* | poor | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **494** | coast live oak | 48 | *15.3* | fair | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **495** | red willow | 40 | *12.7* | poor | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **496** | coast live oak | 26.5,53 | *25.3* | fair | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **497** | coast live oak | 59 | *18.8* | fair | ***NOT ALTERED OR OTHERWISE AFFECTED*** |

| tag or *tree#* | name | circum-ference(s) inches | *cumulative diameter (inches)* | health | DISPOSITION |
|---|---|---|---|---|---|
| **498** | coast live oak | 39 | *12.4* | poor | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **499** | coast live oak | 45 | *14.3* | fair | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **500** | coast live oak | 35,53 | *28.0* | fair | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **501** | coast live oak | 26 | *8.3* | poor | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **502** | coast live oak | 49 | *15.6* | fair | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **503** | coast live oak | 48 | *15.3* | fair | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **504** | coast live oak | 28.5 | *9.1* | poor | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **505** | coast live oak | 32 | *10.2* | fair | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **A** | coast live oak | *25.1, 12.6, 18.8* | *18.0* | fair | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **B** | coast live oak | *81.6* | *26.0* | fair | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **C** | silver maple | *78.5, 78.5, 125.6* | *90.0* | poor | ***NOT ALTERED OR OTHERWISE AFFECTED*** |
| **D** | coast live oak | *103.62* | *33.0* | fair | ***NOT ALTERED OR OTHERWISE AFFECTED*** |

## APPENDIX I - TREE DRIPLINE OUTLINES NEAR BUILDING



**APPENDIX J - CERTIFICATE OF PERFORMANCE**

I, Michael Baefsky certify:

- That I have reviewed the Contra Costa County Code, Chapter 186-6 Tree Protection & Preservation
- That I have evaluated the subject trees, and stated my findings accurately. The extent of the evaluation is stated in the attached report;
- That I have no current or prospective interest in the vegetation or the property that is the subject of this report and have no personal interest or bias with respect to the parties involved;
- That the analysis, opinions, and conclusions stated herein are my own;
- That my analysis, opinions, and conclusions were developed and this report has been prepared according to commonly accepted professional practices;
- That no one provided significant professional assistance to the consultant, except as indicated within the report;
- That my compensation is not contingent upon the reporting of a predetermined conclusion that favors the cause of the client or any other party.

I certify that I am Registered Consulting Arborist #456, a member of the American Society of Consulting Arborists, and am Certified Arborist & Qualified Risk Assessor #WE0222A, Agricultural Pest Control Advisor #074617, Qualified Applicator #99864, Licensed Landscape Contractor (inactive) #931410, and have been involved in the practice of Arboriculture, Integrated Pest Management, Plant Health Care and Ecological Soils Management, and the study of soils and horticulture for over thirty years.

# Department of Conservation and Development

## County Planning Commission

## Wednesday, December 11, 2024 – 6:30 P.M.

**STAFF REPORT** **Agenda Item #____**

| | |
|---|---|
| **Project Title:** | Variance and Tree Permit for a New Single-Family Residence on Limerick Road in San Pablo |
| **County File(s):** | #CDVR23-01026 |
| **Appellant:** | Ronald Collins |
| **Applicant/Owner:** | Carl Adams (Applicant & Owner) |
| **General Plan:** | Single-Family Residential-High Density (SH) (Residential Low-Medium Density (RLM)) |
| **Zoning:** | R-6 Single-Family Residential District |
| **Site Address/Location**: | 2754 Limerick Road in unincorporated San Pablo, CA (APN: 403-152-020) |
| **California Environmental Quality Act (CEQA) Status:** | Categorical Exemption – Class 3: CEQA Guidelines, Section 15303(a), new construction of a single-family residence. |
| **Project Planner:** | Nai Saephan, Planner I, (925) 655-2874 nai.saephan@dcd.cccounty.us |
| **Staff Recommendation:** | Deny the Appeal and Uphold the Zoning Administrator's Decision (See Section II for full recommendation) |

## I. PROJECT SUMMARY

This is a hearing on an appeal of the Zoning Administrator's decision to approve a new 5,104 square foot, two-story, single family residence with variances to allow a 0-foot front setback (where 20 feet is required) for a driveway structure and a 15-foot front setback (where 20 feet is required) for a carport within the driveway structure, with a tree permit to remove three (3) code-protected coast live oak trees

and one (1) code-protected red willow tree for the construction of the driveway structure and carport on a vacant lot. The new residence will be accessed with the new driveway from Dolan Way.

## II. RECOMMENDATION

Department of Conservation and Development, Community Development Division (CDD) staff recommends that the County Planning Commission:

A. OPEN the public hearing on the appeal of the variance and tree permit, RECEIVE testimony, and CLOSE the public hearing.

B. DENY the appeal by Ronald Collins and UPHOLD the Zoning Administrator's decision to approve County File #CDVR23-01026.

C. ADOPT the attached findings and conditions of approval.

D. FIND that the project is categorically exempt from CEQA under Section 15303(a) of the CEQA Guidelines.

E. DIRECT the Department of Conservation and Development to file a Notice of Exemption with the County Clerk.

## III. BACKGROUND

The variance application CDVR23-01026 was accepted on April 24, 2023, requesting approval for variances to allow a 0-foot front setback (where 20 feet is required) for construction of a driveway platform structure, and a 15-foot front setback (where 20 feet is required) for construction of a carport on the driveway platform. The driveway and carport structures would provide access from Dolan Way and off-street parking for a new 5,104 square-foot two-story single-family residence on a vacant lot. The project also proposes a 500 square-foot junior accessory dwelling unit (ADU) at the lower level of the single-family residence which is allowed by-right. A separate ADU application has been submitted requesting approval of the junior ADU (file #CDSU23-00055). The application also includes a request for approval of a tree permit to allow the removal of three (3) code-protected coast live oak trees and one (1) code-protected red willow tree.

On May 6, 2024, the variance application was reviewed by the Zoning Administrator at a public hearing. After considering testimony provided at the public hearing from the applicant and neighbors, the Zoning Administrator read Housing Inventory Sites findings into the record and approved CDVR23-01026 as recommended by staff.

An appeal of the Zoning Administrator's decision was filed on May 15, 2024, within the 10-day appeal period by the appellant, Mr. Ronald Collins.

## IV. GENERAL INFORMATION AND STAFF ANALYSIS

A. Site/Area Description: The subject property is located within the community of Tara Hills in the unincorporated San Pablo area of Contra Costa County. The subject property is bounded by Tara Hills Elementary School to the east, Dolan Way to the south, and residential properties to the south, west, and north. The trapezoid-shaped lot is half an acre in area and has a steep slope with an elevation of around 160 feet from the southeast corner of the property at the Dolan Way frontage sloping downwards to the northwest corner of the property which has an elevation of around 120 feet. Although the property has a Limerick Road street address, the property does not have direct access to this street and will be accessed from Dolan Way.

B. Project Description: The applicant is requesting approval of two variances for reduced front setbacks. The variances include a request for a 0-foot front setback (where 20 feet is the minimum required) for the construction of a driveway platform structure, and a 15-foot front setback (where 20 feet is the minimum required) for the construction of a carport on the driveway platform. The driveway platform will provide access to the subject property from Dolan Way and the carport structure will provide off-street parking for the proposed residence and junior accessory dwelling unit.

   The applicant is also requesting approval of a tree permit to remove three (3) coast live oak trees measuring 7.5 inches, 12.7 inches, and 27.1 inches in diameter, and one (1) red willow tree measuring 10 inches in diameter. One of the coast live oaks is located near the driveway platform and one is located within the same area as the proposed carport structure. The third coast live oak and the red willow are located approximately 26 feet to the east of the proposed residence but according to the arborist report, both are in poor health with poor structure and form. All four trees are recommended for removal by the consulting arborist.

C. General Plan: On November 5, 2024, the County Board of Supervisors adopted a new County General Plan (Envision 2045). The subject property previously had a Single-Family Residential-High Density (SH) General Plan land use designation at the time of the Zoning Administrator's decision, and now has a Residential Low-Medium Density (RLM) designation under the current General Plan. In addition, the project was deemed "complete" for processing on November 16, 2023, therefore, staff's analysis is based on the SH land use designation. Primary and secondary land uses permitted in the SH designation include detached single-family homes and accessory buildings and structures. Secondary uses generally considered to be compatible with high density homes may be allowed, including home occupations, small residential care and childcare facilities, churches and other similar places of worship, accessory dwelling units, and other uses and structures incidental to the primary uses. The proposed two-story single-family residence with a junior accessory dwelling unit meets the criteria for both the primary and secondary land uses as described above and is therefore consistent with the uses allowed in the SH General Plan land use designation, as well as the uses, intent, and purpose of the RLM land use designation.

D. Zoning: The subject property is located within an R-6, Single-Family Residential District (R-6) which is intended to promote the orderly development of high-density residential neighborhoods. The uses permitted in a R-6 district include a detached single-family dwelling on each lot and the accessory structures and uses normally auxiliary to it, accessory dwelling units, and junior accessory dwelling units. The proposed project to construct a new single-family residence, accessory structures, and a junior accessory dwelling unit is consistent with the uses allowed in the R-6 zoning district.

No single-family dwelling or other structure permitted in the R-6 district shall be erected or placed on a lot smaller than 6,000 square feet in area, less than 60 feet in average width, or exceed two and one-half stories or 35 feet in height. The subject property is 21,780 square feet in area and approximately 122 feet in average width and is therefore not substandard in size or average width. The proposed, two-story single-family residence would have a maximum height of 28'-11" which is consistent with the R-6 district height requirements.

The R-6 district requires a minimum side yard width of five feet wide, a minimum aggregate side yard width of 15 feet, and a minimum 15-foot rear yard. The proposed residence is designed with a side yard of 17'-5" at its closest point to

the western property line, an approximately 53-foot side yard from the eastern property line, and approximately 85' to the rear property line to the north. Therefore, the proposed residence is consistent with the requirements for minimum side yard, aggregate side yard width, and rear yard requirements. Likewise, the proposed carport and driveway platform are consistent with the minimum side yard requirements.

Although the subject property has a Limerick Road street address, it does not front Limerick Road, nor does it have access to Limerick Road. The subject property wholly fronts Dolan Way. As such, the property is not considered a corner lot. The applicant is requesting variances to the front setback requirement to allow a 0-foot setback for the driveway platform and a 15-foot setback for the carport structure, where the R-6 district requires a 20-foot front yard setback. Staff believes that due to the steep slope of the property where a traditional driveway at grade would not be suitable, the findings exist to allow the requested variances for the construction of the driveway platform and carport. Therefore, the proposed project and variances substantially meet the intent and purpose of the R-6 District in which the property is located. Further discussion of the variances can be found in the attached Findings section of this report.

If granted, the proposed tree permit would allow for the removal of three code-protected coast live oak trees and one code-protected red willow tree from the subject property. Two of the code-protected coast live oak trees will need to be removed for construction of the proposed driveway platform and carport structure. The project arborist recommended removal of one code-protected coast live oak tree and one red willow tree that are outside of the construction area due to their declining health and poor structure and form. The County's Tree Preservation and Protection Ordinance (County Code Chapter 816-6) is intended to provide for the protection of trees on private property through restitution for tree removal while allowing for reasonable enjoyment of private property rights and development. The reasonable development of the subject property requires the removal of the four subject trees. Therefore, staff believes the required findings exist to allow the proposed removal of the trees.

## V. APPEAL OF ZONING ADMINISTRATOR'S MAY 6, 2024, DECISION

During the appeal period following approval by the Zoning Administrator, one appeal from Ronald Collins, owner of 2750 Limerick Road, was received by staff on

May 15, 2024. The following are summaries of the concerns raised in the letter of appeal, followed by staff's responses to each appeal point:

1. Summary of Appeal Point #1: *Appellant is concerned about the removal of the two trees on the slope east of the proposed residence and the impact on soil stability and drainage.*

   Staff Response: The arborist report has identified thirty-four (34) code-protected trees on the subject property. According to the arborist report prepared for the project, the arborist's recommendation for removal of the two trees of concern is due to fair to poor health with poor structure and form of each tree. Both trees are leaning towards the location of the proposed residence. The two trees are in a stand of 23 trees; therefore 21 trees would remain in the vicinity of the two trees removed from the eastern slope of the subject property. Thus, the removal of only these two trees is not expected to cause soil instability or have significant impact to drainage.

2. Summary of Appeal Point #2: *Appellant states that wildlife seek shelter in the trees, that their habitat is being destroyed, and that the vacant property has become an animal sanctuary.*

   Staff Response: Four of the 34 mature trees inventoried by the arborist would be removed from the subject property. The remaining 30 trees, mostly within the areas along the eastern slope of the property outside of the project site, will remain as habitat for wildlife. Staff has determined that the factors exist to recommend removal of the trees and that the issuance of a tree permit will not negatively affect the sustainability of the resource, as indicated in the attached findings.

3. Summary of Appeal Point #3: *Appellant states that a change of hill runoff into appellant's property could cause possible flooding of existing improvements.*

   Staff Response: The subject property is fairly steep along the Dolan Way frontage, rising approximately 30 to 40 feet from the approximate center of the property south towards Dolan Way. The proposed residence is designed to extend towards the bottom of the sloped area to the relatively flat portion of the property. The driveway platform would be elevated above the natural grade. There is no grading proposed under the driveway platform that would

change the hill runoff direction. If approved, the project to construct the new residence and accessory structures will be required to comply with current grading and building codes and County ordinances in regard to drainage and stormwater control. As such, the project is not anticipated to change the direction of the hill runoff in any significant manner.

4. Summary of Appeal Point #4: *Appellant is concerned that the occupants of the new residence could look directly into their backyard and bedroom window and that the removal of the two trees on the Dolan side of the subject property would compromise their privacy.*

   Staff Response: Staff considered that the new residence would be expected to have a negligible impact on privacy in the adjacent properties, however, privacy is not an element considered in determining if a project is compliant with zoning or General Plan regulations. Furthermore, as designed, the proposed residence will maintain a 17'-5" distance at its closest point to the side property line on the west, adjacent to the appellant's property, which is consistent with the R-6 zoning district requirement for a minimum 5-foot side yard. Based on available information, the appellant's residence appears to be approximately 50 feet from the shared property line. Therefore, as measured from the closest point of the new residence to the appellant's residence, there is an approximate distance of 67 feet. The two trees to be removed from the southwestern area of the property are located in the same area as the proposed driveway and carport. As such, the removal of these two trees is not expected to significantly compromise appellant's privacy as they would not block western views from the proposed residence if they were to remain. Nevertheless, to address privacy concerns, staff has recommended as a condition of approval a requirement to plant trees along the shared property line where there are currently no trees (COA #7). Once mature, these trees are expected to provide a level of privacy to address the appellant's concerns.

5. Summary of appeal point #5: *The appellant is concerned that the proposed residence will be located too close to the shared property line and that the new residence will block sunlight to their yard in the morning, and why the proposed residence is not located closer to the school side of the property.*

   Staff Response: As discussed above, the proposed location of the new residence takes advantage of the relatively flat middle area of the property and have reasonable access to Dolan Way. The proposed residence is located

17'-5" from the western property boundary adjacent to the appellant's property which is more than the 5 feet minimum side yard required within the R-6 zoning district. In addition, the proposed residence would be approximately 29 feet in height from grade which is less than the 35 feet that is allowed in the R-6 zoning district. Locating the residence further east and closer to the school side of the property would place it on a steeper slope where the majority of mature trees are growing on the subject property. Thus, the location of the residence minimizes the amount of grading that would be required to construct a house and driveway on a steep slope and the number of trees to be removed or that would be altered during construction or grading due to dripline encroachment. Furthermore, when factoring in the height of hillside and the many mature trees on the eastern side of the property that are already naturally blocking sunlight access to the west in the morning, the new residence is not expected to block sunlight any further than what already exists.

6. Summary of Appeal Point #6: *Appellant states that there is no valid reason for the four trees to be removed*.

   Staff Response: As stated in the arborist report, two of the trees are within the general area of the proposed development while the other two trees on the sloped area are recommended for removal due to concerns about their health, structure, and form. The County's Tree Protection and Preservation Ordinance (County Code Chapter 816-6) is intended to provide for the protection of trees on private property through restitution for tree removal while allowing for reasonable enjoyment of private property rights and development. Staff believes the factors exist for removal of the trees, which have been included in the attached findings.

7. Summary of Appeal Point #7: *Appellant is concerned about the structure and size of the proposed residence and asserts that it is a 3-story house*.

   Staff Response: As shown on the section drawings on the project plans, the proposed residence is a two-story structure approximately 29 feet in height above grade, which is below the 35-foot maximum height limit and conforms to the requirement of the R-6 zoning district for a maximum number of 2-1/2 stories. The property is consistent with the minimum lot size and average width of the R-6 zoning district and therefore, there is no small lot design

review component in which findings would need to be made to support the bulk and scale of a proposed structure.

8. Summary of Appeal Point #8: *Appellant states that the site is not suitable to build a home as it is where water collects from all of the hills above to where a pond used to exist before the applicant hired a construction crew to remove the pond and install stormwater piping to a storm drain and aqueduct below the subject property.*

   Staff's Response: The design and location of the proposed residence is to take advantage of a flatter area of the lot. Having water collect at the flat areas of the property from the sloping ridges on the east and south of the property due to water runoff from rain is common due to the hilly landscape of the area. The adjacent properties to the west, northwest, and north of the subject property are all at the bottom of the same hills, and all of these properties have been developed with single-family residences. There is no evidence in the record that an aqueduct has been installed on the subject property or of the presence of a drainage or water utility easement on the subject property. Nonetheless, in the event the project is approved, grading and building inspection staff will review the plans to ensure that the proposed residence and its accessory structures have been designed to meet applicable grading and building codes and County ordinance codes, including those related to drainage and stormwater control.

9. Summary of Appeal Point #9: *Appellant indicated that there has been illegal dumping of dirt onto the property in the past*.

   Staff Response: Staff confirms that in 2005, there was a code enforcement case opened on the property for grading and placing fill on a steep hillside without a permit (file #BIRF05-01632). The case has since been closed by County Code Enforcement, which indicates that the issue was resolved.

## VI. CONCLUSION

The proposed project to construct a new single-family residence on a vacant lot is consistent with the applicable goals and policies of the General Plan including the intent and purpose of the previous Single-Family Residential-High Density (SH) and is also consistent with the current Residential Low-Medium Density (RLM) land use designations. According to all of the information available for this application, it

appears that granting the requested variances for reduced front setbacks for the driveway platform and carport structure does not constitute a grant of special privilege inconsistent with the limitations on other properties in the vicinity and the respective land use district in which the subject property is located. Additionally, granting the requested variances to provide relief from the strict application of the 20-foot setback will allow the property owner to have driveway access to the property and provide for off-street parking for the residents similar to other properties within the identical land use district. Therefore, based on the attached findings, the project is consistent with the standards of the R-6 Single-Family Residential Zoning District. Given the topographical constraints of the property, the requested tree removal is also reasonable in order to allow the property owner an opportunity to develop the site similar to other residential properties within the vicinity. Therefore, staff recommends that the County Planning Commission deny the appeal and uphold the Zoning Administrator's decision to approve County file #CDVR23-01026, based on the attached findings and subject to the attached conditions of approval.

Attachments:

A. Findings and Conditions of Approval
B. Appeal Letter
C. Maps (Assessor's Parcel Map, General Plan, Zoning, Aerial)
D. Project Plans
E. Presentation Slides

**FINDINGS AND CONDITIONS OF APPROVAL FOR COUNTY FILE #CDVR23-01026; CARL ADAMS (APPLICANT & OWNER):**

## I. Variance Findings

1. *Required Finding: That any variance authorized shall not constitute a grant of special privilege inconsistent with the limitations on other properties in the vicinity and the respective land use district in which the subject property is located.*

   Project Finding: The requested variances for a zero-foot setback for the construction of a driveway platform and a 15-foot setback for the construction of a driveway platform and carport structure provide the necessary driveway access from Dolan Way as well as off-street parking for the new single-family residence and junior accessory dwelling unit. Having basic driveway access to property from a public right-of-way is common on most, if not all, properties throughout the county that have residential development. Therefore, granting of a variance for a zero-foot front yard setback for a driveway platform structure and a 15-foot front yard setback for a driveway platform and carport structure is not a grant of special privilege inconsistent with the limitations of other properties in the vicinity and the respective land use district.

2. *Required Finding: That because of special circumstances applicable to the subject property because of its size, shape, topography, location or surroundings, the strict application of the respective zoning regulations is found to deprive the subject property of the rights enjoyed by other properties in the vicinity and within the identical land use district.*

   Project Finding: The subject property slopes steeply downward from the Dolan Way Street frontage towards the rear of the property. This steep slope makes it difficult to construct a standard driveway at natural grade to access the site. Having a variance for a zero-foot front setback for the construction of the driveway platform starting at the property line and extending to the new residence is the least intrusive design to access the property as compared to significant grading and retaining walls that would be needed for a standard driveway. Therefore, strict application of the R-6 standards is found to deprive the subject property of the rights enjoyed by other properties in the vicinity and within the identical land use district due to its steep topography.

3. *<u>Required Finding</u>: That any variance authorized shall substantially meet the intent and purpose of the respective land use district in which the property is located.*

   <u>Project Finding</u>: Generally speaking, the intent and purpose of the R-6 Single-Family Residential zoning district is to facilitate orderly development and maintenance of high-density single-family residential neighborhoods. The new single-family residence with a junior accessory dwelling unit on the subject property is consistent with the desired development mentioned above. Additionally, there is no element of the project that will inhibit future residential uses or development on the subject property or those in the surrounding neighborhood. Therefore, a variance authorized for the reduced setbacks substantially meets the intent and purpose of the R-6 zoning district in which the subject property is located.

## II. <u>Tree Permit Findings</u>

The Zoning Administrator is satisfied that the following factors, as provided by County Code Section 816-6.8010 for granting a tree permit, have been satisfied:

- <u>Project Finding</u>: Reasonable development of the property would require removal and/or work within the dripline of code-protected trees and this development could not be reasonably accommodated on another area of the lot.

- <u>Project Finding</u>: Where the arborist or forester report has been required, the Zoning Administrator is satisfied that the issuance of a permit will not negatively affect the sustainability of the resource.

## III. <u>Housing Sites Inventory Findings</u>

<u>Government Code Section 65863(b)</u>

<u>Section 65863(b)(1)</u> No city, county, or city and county shall, by administrative, quasi-judicial, legislative, or other action, reduce, or require or permit the reduction of, the residential density for any parcel to, or allow development of any parcel at, a lower residential density, as defined in paragraphs (1) and (2) of subdivision (g), unless the city, county, or city and county makes written findings supported by substantial evidence of both of the following:

(A) The reduction is consistent with the adopted general plan, including the housing element.

Project Finding: The subject property has a General Plan land use designation of Single-Family Residential-High Density (SH), which allows between 5.0 and 7.2 single-family units per net acre. The subject property is half an acre in area, therefore the allowable units range between 1.9 and 2.7 single-family units. The project proposes one single-family residence and one accessory dwelling unit on the half acre property for a total of two units. Thus, there is no reduction in the residential density from the density that is allowed by the existing General Plan land use designation.

(B) The remaining sites identified in the housing element are adequate to meet the requirements of Section 65583.2 and to accommodate the jurisdiction's share of the regional housing need pursuant to Section 65584. The finding shall include a quantification of the remaining unmet need for the jurisdiction's share of the regional housing need at each income level and the remaining capacity of sites identified in the housing element to accommodate that need by income level.

Project Finding: The 6th Regional Housing Needs Allocation (RHNA) was prepared by ABAG for the period of June 30, 2022, through December 15, 2030. As part of this process, ABAG requires each jurisdiction to plan for a certain number of housing units for this period. This requirement is satisfied by identifying adequate sites that could accommodate housing that is affordable to very low, low, moderate, and above moderate-income households. ABAG has determined that the unincorporated County's share of regional housing needs is a total of 7,610 new housing units, which includes the construction of 3,133 above-moderate units, 1,211 moderate-income units, 1,194 low units, and 2,072 very low units. Based on the 2023 Housing Element Annual Progress Report, the County has constructed a total of 536 units across all income levels with 263 above-moderate units, 171 moderate-income units, 71 low-income units, and 31 very low-income units. The remaining RHNA to be constructed for the County's share of the 6th Cycle of the Housing Element RHNA are 2,870 above-moderate units, 1,040 moderate-income units, 1,123 low-income units, and 2,041 very low-income units.

The development on the subject property proposes two units, one single family residence and one accessory dwelling unit. The site is listed on the Housing Element sites inventory for three above-moderate units. An above-moderate unit are units that are for incomes above 120 percent of the area median income. Market-rate units are counted as an above-moderate income unit.

The Housing Element has incorporated into the sites inventory a surplus of units at all income categories. The surplus of units for the above-moderate category is 975 units. Calendar year 2023 is the first year of the eight-year Housing Element cycle. Many of the vacant/underutilized parcels listed in the sites inventory have not been developed, that have the capacity for above-moderate units. The undeveloped parcels include two parcels in Walnut Creek and one in Vine Hill that have a capacity of 198, 156, and 144 above-moderate units. Although the project does not propose three above-moderate units as anticipated by the County's 6th Cycle Housing Element sites inventory, there remains capacity in the sites inventory to meet the remaining unmet need for above-moderate units.

Section 65863(b)(2) If a city, county, or city and county, by administrative, quasi-judicial, legislative, or other action, allows development of any parcel with fewer units by income category than identified in the jurisdiction's housing element for that parcel, the city, county, or city and county shall make a written finding supported by substantial evidence as to whether or not remaining sites identified in the housing element are adequate to meet the requirements of Section 65583.2 and to accommodate the jurisdiction's share of the regional housing need pursuant to Section 65584. The finding shall include a quantification of the remaining unmet need for the jurisdiction's share of the regional housing need at each income level and the remaining capacity of sites identified in the housing element to accommodate that need by income level.

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**CONDITIONS OF APPROVAL FOR COUNTY FILE #CDVR23-01026:**

**Project Approval**

1. **Variance Permit is APPROVED** to allow a zero-foot front yard setback, where 20 feet is the minimum required, to construct a driveway platform structure, and a 15-foot front yard setback, where 20 feet is the minimum required, to construct a driveway platform and carport structure to provide driveway access from Dolan Way and off-street parking for a new 5,104 square-foot two-story single-family residence with a 500 square-foot junior accessory dwelling unit on a vacant lot.

2. **Tree Permit is APPROVED** for the removal of four (4) code-protected trees, which include three (3) coast live oaks measuring 7.5 inches, 12.7 inches, and 27.1 inches in diameter, and one (1) red willow measuring 10 inches in diameter.

3. The Variance and Tree Permit approvals described above are based on and as generally shown on the following documents:

    a) application materials received by the Department of Conservation and Development, Community Development Division (CDD) on April 24, 2023, and revised plans received on April 24, 2024.

    b) arborist report received by the CDD on January 12, 2023.

**Arborist Expense**

4. The expenses associated with all required arborist services shall be borne by the property owner.

**Arborist Recommendations**

5. The applicant shall implement all recommended measures of the consulting arborist's report, which are intended to mitigate the impacts of construction activities.

**Timing of Tree Removal**

6. The four (4) code-protected trees approved for removal shall not be removed until a building or grading permit for construction of the residence has been obtained from the County.

**Tree Planting to Protect Privacy**

7. The applicant shall plant screening (privacy) trees along the western portion of the property bordering the adjacent property directly to the west where there are currently no existing trees. Photographic evidence shall be submitted to the CDD prior to final building inspection.

**General Provisions**

8. Any deviation from the approved plans shall require review and approval by the CDD and may require the filing of an application for a new Variance and/or Tree Permit.

**Payment of Fees**

9. The application was subject to an initial deposit of $3,250.00. The application is subject to time and material costs if the application review expenses exceed the initial deposit. Any additional fee due must be paid prior to an application for a grading or building permit, or 60 days of the effective date of this permit, whichever occurs first. The fees include costs through permit issuance and final file preparation. Pursuant to Contra Costa County Board of Supervisors Resolution Number 2019/553, where a fee payment is over 60 days past due, the Department of Conservation and Development may seek a court judgement against the applicant and will charge interest at a rate of ten percent (10%) from the date of judgement. The applicant may obtain current costs

by contacting the project planner. A bill will be mailed to the applicant shortly after permit issuance in the event that additional fees are due.

**Accessory Dwelling Unit Permit**

10. Approval of this permit does not constitute approval for an Accessory Dwelling Unit (ADU). Approval of the ADU is contingent on the review of a separate Accessory Dwelling Unit permit prior to CDD stamp of approval of plans for the issuance of a building permit for an ADU.

**Construction Period Restrictions and Requirements**

All construction activity shall comply with the following restrictions:

11. A publicly visible sign shall be posted on the property with the telephone number and person to contact regarding construction-related complaints. This person shall respond and take corrective action within 24 hours. The CDD phone number shall also be visible to ensure compliance with applicable regulations.

The following conditions shall be included on the construction drawings:

12. The applicant shall make a good faith effort to minimize project-related disruptions to adjacent properties, and to uses on the site. This shall be communicated to all project-related contractors.

13. The applicant shall require their contractors and subcontractors to fit all internal combustion engines with mufflers which are in good condition and shall locate stationary noise-generating equipment such as air compressors as far away from existing residences as possible.

14. Construction equipment and materials shall be stored onsite.

15. The site shall be maintained in an orderly fashion. Following the cessation of construction activity, all construction debris shall be removed from the site.

16. A good faith effort shall be made to avoid interference with existing neighborhood traffic flows.

17. Unless specifically approved otherwise via prior authorization from the Zoning Administrator, all construction activities shall be limited to the hours of 8:00 A.M. to 5:00 P.M., Monday through Friday, and are prohibited on State and Federal holidays

on the calendar dates that these holidays are observed by the State or Federal government as listed below:

New Year's Day (State and Federal)
Martin Luther King, Jr. Day (State and Federal)
Washington's Birthday (Federal)
Presidents' Day (State)
Cesar Chavez Day (State)
Memorial Day (State and Federal)
Juneteenth National Independence Holiday (Federal)
Independence Day (State and Federal)
Labor Day (State and Federal)
Columbus Day (Federal)
Veterans Day (State and Federal)
Thanksgiving Day (State and Federal)
Day after Thanksgiving (State)
Christmas Day (State and Federal)

For specific details on the actual day the State and Federal holidays occur, please visit the following websites:

Federal Holidays: Federal Holidays (www.opm.gov)
California Holidays: State Holidays (www.sos.ca.gov)

18. Large trucks and heavy equipment shall be subject to the same restrictions that are imposed on construction activities, except that the hours are limited to 9:00 AM to 4:00 PM.

19. Tree Damage - The applicant shall notify the CDD of any unintended damage that occurs to any tree not approved for removal during construction or grading activity. The owner shall repair any damage as determined by an arborist designated by the Director of Conservation and Development.

    Any tree not approved for removal that dies or is significantly damaged as a result of construction or grading shall be replaced with a tree or trees of equivalent size and of a species as approved by the Director of Conservation and Development to be reasonably appropriate for the particular situation.

## ADVISORY NOTES

**ADVISORY NOTES ARE NOT CONDITIONS OF APPROVAL; THEY ARE PROVIDED TO ALERT THE APPLICANT TO ADDITIONAL ORDINANCES, STATUTES, AND LEGAL REQUIREMENTS OF THE COUNTY AND OTHER PUBLIC AGENCIES THAT MAY BE APPLICABLE TO THIS PROJECT.**

A. NOTICE OF OPPORTUNITY TO PROTEST FEES, ASSESSMENTS, DEDICATIONS, RESERVATIONS OR OTHER EXACTIONS PERTAINING TO THE APPROVAL OF THIS PERMIT.

Pursuant to California Government Code Section 66000, et seq., the applicant has the opportunity to protest fees, dedications, reservations or exactions required as part of this project approval. To be valid, a protest must be in writing pursuant to Government Code Section 66020 and must be delivered to the Community Development Division within a 90-day period that begins on the date that this project is approved. If the 90th day falls on a day that the Community Development Division is closed, then the protest must be submitted by the end of the next business day.

B. Prior to applying for a building permit, the applicant is strongly encouraged to contact the following agencies to determine if additional requirements and/or additional permits are required as part of the proposed project:

- Department of Conservation and Development, Building Inspection Division
- Contra Costa County Fire Protection District
- Contra Costa County Public Works Department
- Contra Costa Health, Environmental Health Division
- East Bay Municipal Utility District
- West County Wastewater District

5-15-24

① OF 4

COUNTY FILE # CDVR23-01026

TO NAI SAEPHAN
PARCEL # 403-152-020 (CARL ADAMS)
(4) TREES TO BE CUT DOWN

THIS IS A APPEAL OF 4 TREES TO BE REMOVED ON 2754 LIMERICK ROAD. I APPEAL THIS DECISION BASED ON THESE FACTS.

1) THE FIRST 2 TREES ARE ON A STEEP SLOPE. THEY GREW THROUGH 52 DUMP TRUCKS OF ILLEGALLY DUMPED DIRT OF DOLAN IN 2005. I AM WORRIED THAT IF THE TREES ARE REMOVED THE HILL COULD SLIDE INTO MY YARD DUE TO THE LOOSENING OF THE SOIL AND DAMAGE CHANGE OF WATER RUN OFF.

2) WILDLIFE SEEK SHELTER IN THE TREES THERE HAVE ALREADY BEEN TREES & BAMBOO REMOVED WHICH WAS USED BY SQUIRRELS, HAWKS, TURKEYS & MANY OTHER BIRDS. THERE HABITAT IS BEING DESTROYED

3) CHANGE OF HILL RUN OFF INTO MY PROPERTY CAUSING ASSIABLE FLOODING OF MY HOME

4) PRIVACY FROM DOLAN WAY STREET AND ALSO NEW HOME OCCUPANTS COULD LOOK DIRECTLY INTO MY BACK YARD & BEDROOM WINDOW WOULD BE GREATLY DISTURBING ON OUR LIVES. IF THE TREES ARE REMOVED, THERE HAS ALREADY BEEN SIGNIFICANT THINNING OF THE PROPERTY OVER THE YEARS AND THE REMOVAL OF THE 2 TREES ON DOLAN SIDE ~~WOULD~~ WOULD COMPROMISE MY PRIVACY.

5) I SEE NO REASON FOR THE 4 TREES TO BE REMOVED FROM THE LAND. THEY POSE NO TREAT AS STATED IN THE LETTER I RECEIVED

6) THIS PIECE OF LAND IS TRULY LIKE AN ANIMAL SANCTUARY. NOT JUST ON A EMPTY LOT. I HAVE WITNESSED SEEING IN MY 32 YEARS OF LIVING HERE SO MANY ANIMALS TO SEE THERE HABITAT SLOWLY TAKEN AWAY OVER THE YEARS IS TRULY SADDENING. THESE 4 TREES & THE ANIMALS THEY SERVE DESERVE TO REMAIN WHERE THEY ARE.

THANK YOU
RONALD COLLINS

(3) OF 4

SECOND PART OF APPEAL IS THE STRUCTURE & SIZE OF HOUSE. MY PROPERTY IS RIGHT BELOW ON 2750 LIMERICK ROAD. I WILL HAVE (0% ZERO) PRIVACY FROM A HUGE 3 STORY HOUSE. COUNTY SAYS IT WILL BE A 2 STORY WITH ADDED ADU AT BOTTOM. YOU ALSO SAY YOU WILL HAVE CARL ADAMS PUT PRIVACY TREES IN BETWEEN OUR YARDS YOU & CARL WOULD HAVE TO PLANT 30' FOOT TREES FOR PRIVACY. County says "when mature will provide privacy". Realistically that would be at least a decade. for the trees to mature to provide privacy

THE PROPERTY IS NOT A PLACE TO BUILD A HOME. THE LOT IS AT THE BOTTOM OF WHERE ALL THE WATER COLLECTS FROM ALL THE ABOVE HILLS, THERE WAS A POND BACK THERE TIL CARL ADAMS HAD HIS CONSTRUCTION CREW TAKE A TRACTOR & PUSH IT OUT INTO ALL OUR YARDS IN 2018. NOW HE HAS AQUEDUCT OF WATER UNDER HIS PROPERTY ALL YEAR ROUND. HE HAS ILLEGALLY PUT IN 2 9" PIPES ABOUT 4' INTO GROUND CONNECTING INTO BRAND NEW STORM DRAIN JUST PUT IN BY SCHOOL 2 YEARS AGO. CARL ADAMS HAS BEEN USING A GAS GENERATOR TO PUMP WATER & SEDIMENT INTO THE PIPE. IT STICKS OUT OF THE GROUND AT LEAST 3'. I HAVE VIDEO OF HIM ILLEGALLY PUMPING WATER & WHATEVER CONTAMINENTS FROM HIS PROPERTY CARL ADAMS DUMPED 52 DUMP TRUCKS OF DIRT DOWN THE STEEP HILL FROM DOLAN IN 2005. TIL CCC COUNTY CODE ENFORCEMENT RED TAPED THE AREA / SHUT DOWN THE DUMPING

(4) OF 4

LAST PART IS SET BACK
THE STRUCTURE IS SO HUGE COMPARED TO MINE, HIS WILL BE AROUND 3 STORY AT 5500 SQ FT & MINE SITS AT AROUND 1100 SQ FT, WHY DOES THE HOUSE HAVE TO SIT SO CLOSE TO MY PROPERTY LINE, THERE IS NO WAY HE WILL NOT BE BLOCKING SUNLIGHT TO MY YARD IN THE MORNING, THE SUN COMES UP EXACTLY WHERE CARL ADAMS WANTS TO BUILD HIS HOUSE, WHY CAN'T HE BUILD IT CLOSER TO SCHOOLS SIDE PROPERTY.

THANK YOU

RONALD COCCIOS
2750 LIMERICK ROAD
SAN MARINO
CA 94806

TRACT 2668 (TARA HILL NO. 2) M. B. 72-30

TAX CODE AREA

1" = 100'

16

14

17

13

24

ROAD

SHANNON AVE.

MAGEE AVE.

LIMERICK ROAD

GALWAY ROAD

DOLAN WAY

Project Site

CDTP22-00092
CDVR23-01026
CDSU23-00055

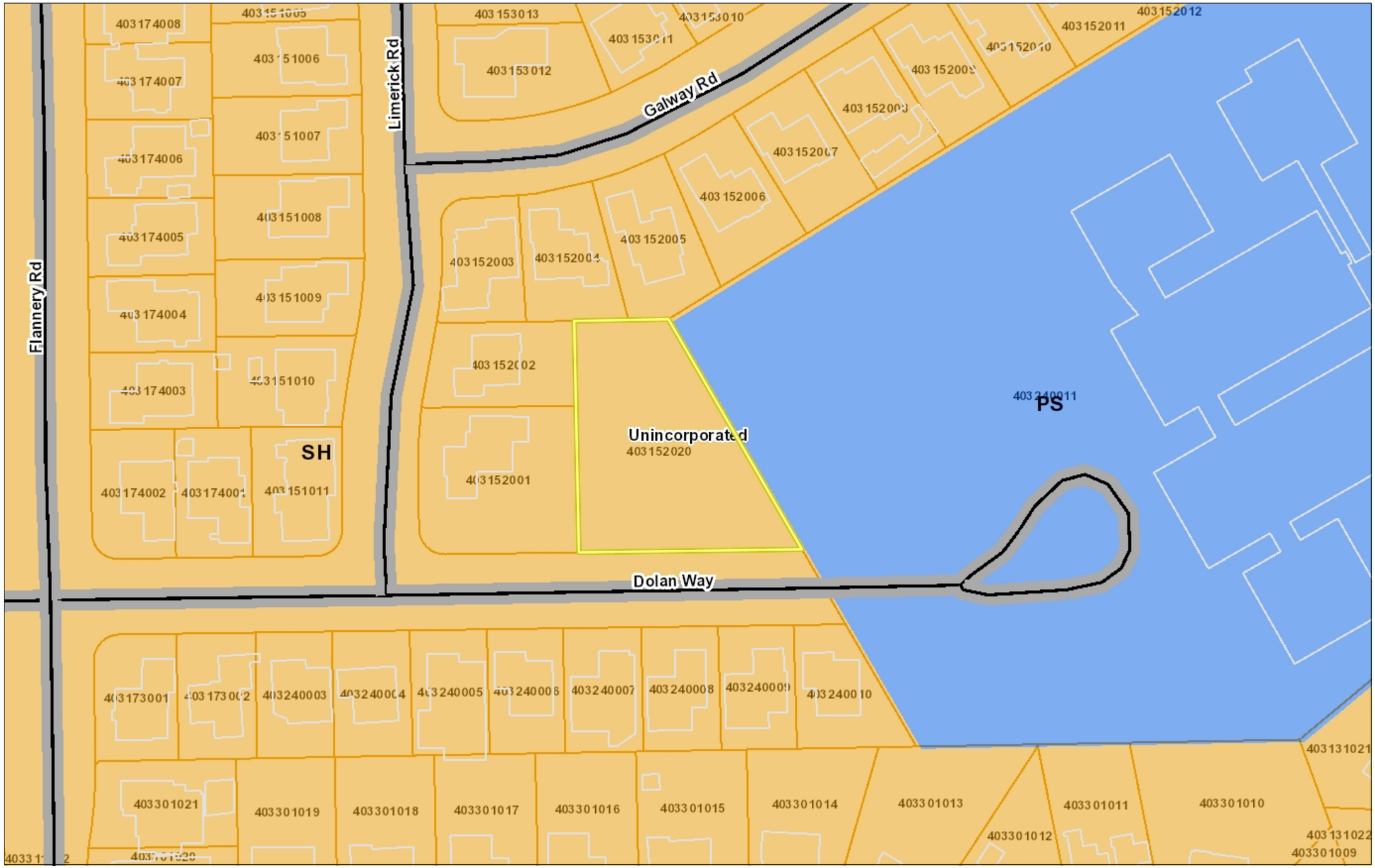
.50 Ac.

151 | 152 | 153
154 | 155

94/29
1961 ROLL
ASSESSOR'S MAP
BOOK 403 PAGE 15
CONTRA COSTA COUNTY, C

151

# General Plan: Single-Family Residential-High Density (SH)




0.0 0 0.02 0.0 Miles

WGS_1984_Web_Mercator_Auxiliary_Sphere

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

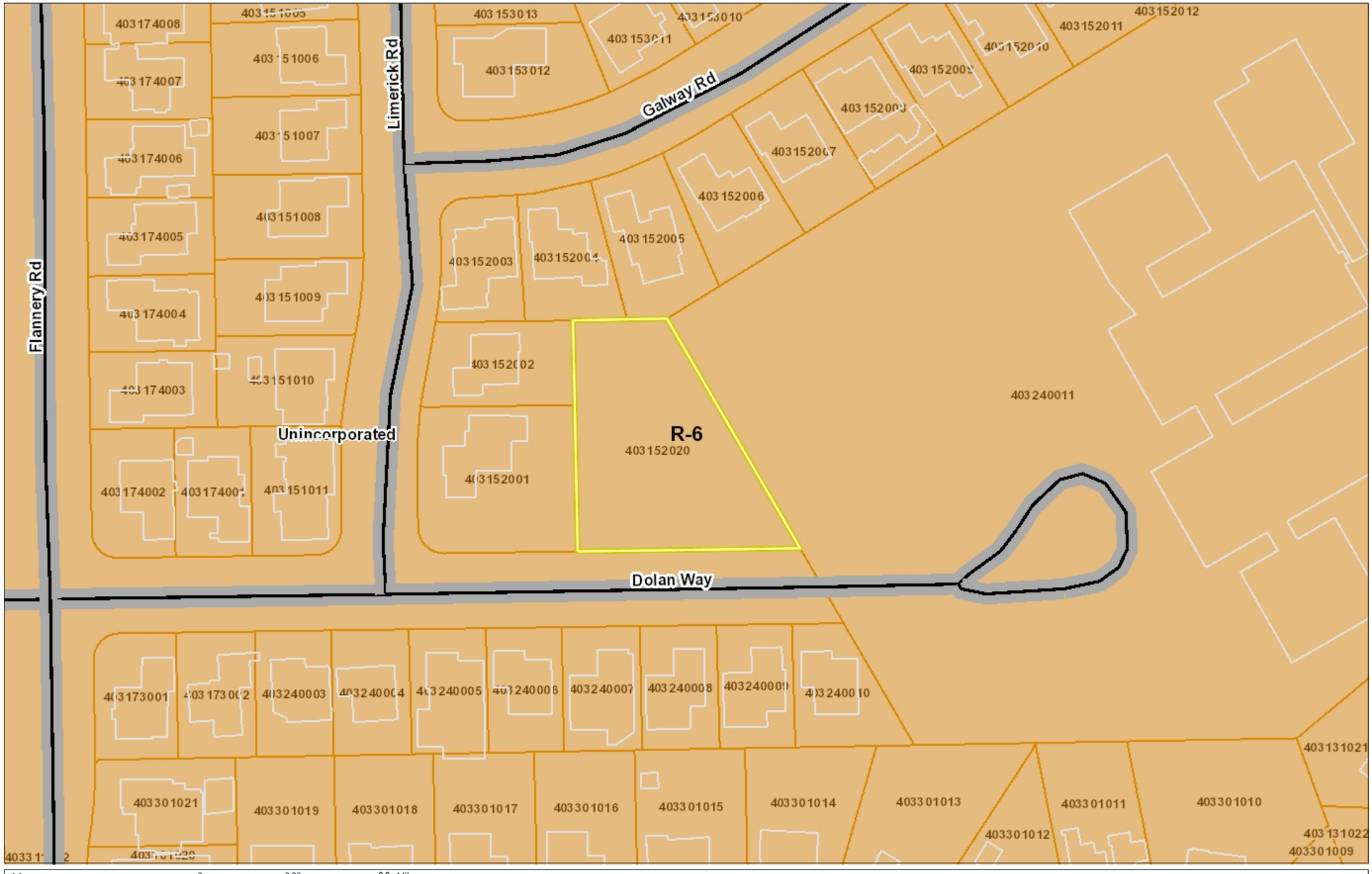
## Legend

- Building Outlines
- City Limits
- Unincorporated
- Highways
- Highways Bay Area
- Streets
- General Plan
  - SV (Single Family Residential - Ver
  - SL (Single Family Residential - Low
  - SM (Single Family Residential - Me
  - SH (Single Family Residential - Hig
  - ML (Multiple Family Residential - Lo
  - MM (Multiple Family Residential - M
  - MH (Multiple Family Residential - H
  - MV (Multiple Family Residential - V
  - MS (Multiple Family Residential - V
  - CC (Congregate Care/Senior Housi
  - MO (Mobile Home)
  - M-1 (Parker Avenue Mixed Use)
  - M-2 (Downtown/Waterfront Rodeo I
  - M-3 (Pleasant Hill BART Mixed Use
  - M-4 (Willow Pass Road Mixed Use)
  - M-5 (Willow Pass Road Commercia
  - M-6 (Bay Point Residential Mixed U
  - M-7 (Pittsburg/Bay Point BART Sta
  - M-8 (Dougherty Valley Village Cent
  - M-9 (Montalvin Manor Mixed Use)
  - M-10 (Willow Pass Business Park M
  - M-11 (Appian Way Mixed Use)
  - M-12 (Triangle Area Mixed Use)
  - M-13 (San Pablo Dam Road Mixed
  - M-14 (Heritage Mixed Use)
  - CO (Commercial)
  - OF (Office)
  - BP (Business Park)
  - LI (Light Industry)
  - HI (Heavy Industry)
  - AL, OIBA (Agricultural Lands & Off
  - CR (Commercial Recreation)

1: 1,128

**Notes**

# Zoning: R-6 Single-Family Residential District




Legend

- Building Outlines
- City Limits
- Unincorporated
- Highways
- Highways Bay Area
- Streets
- Zoning
  - R-6 (Single Family Residential)
  - R-6, -FH -UE (Flood Hazard and A
  - R-6 -SD-1 (Slope Density Hillside D
  - R-6 -TOV -K (Tree Obstruction and
  - R-6, -UE (Urban Farm Animal Exclu
  - R-6 -X (Railroad Corridor Combinir
  - R-7 (Single Family Residential)
  - R-7 -X (Railroad Corridor Combinin
  - R-10 (Single Family Residential)
  - R-10, -UE (Urban Farm Animal Exc
  - R-12 (Single Family Residential)
  - R-15 (Single Family Residential)
  - R-20 (Single Family Residential)
  - R-20, -UE (Urban Farm Animal Exc
  - R-40 (Single Family Residential)
  - R-40, -FH -UE (Flood Hazard and A
  - R-40, -UE (Urban Farm Animal Exc
  - R-65 (Single Family Residential)
  - R-100 (Single Family Residential)
  - D-1 (Two Family Residential)
  - D-1 -T (Transitional Combining Dist
  - D-1, -UE (Urban Farm Animal Exclu
  - M-12 (Multiple Family Residential)
  - M-12 -FH (Flood Hazard Combining
  - M-17 (Multiple Family Residential)
  - M-29 (Multiple Family Residential)
  - F-R (Forestry Recreational)
  - F-R -FH (Flood Hazard Combining
  - F-1 (Water Recreational)
  - F-1 -FH (Flood Hazard Combining D
  - A-2 (General Agriculture)
  - A-2, -BS (Boat Storage Combining

1: 1,128

0.0 0 0.02 0.0 Miles

WGS_1984_Web_Mercator_Auxiliary_Sphere

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

**Notes**

# Orthophotography




0.0 0 0.02 0.0 Miles

WGS_1984_Web_Mercator_Auxiliary_Sphere

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## Legend

- Building Outlines
- City Limits
- Unincorporated
- Highways
- Highways Bay Area
- Streets
- Water Bodies
- County Boundary
- Bay Area Counties
- Assessment Parcels
- Aerials 2019
  - Red: Band_1
  - Green: Band_2
  - Blue: Band_3

1: 1,128

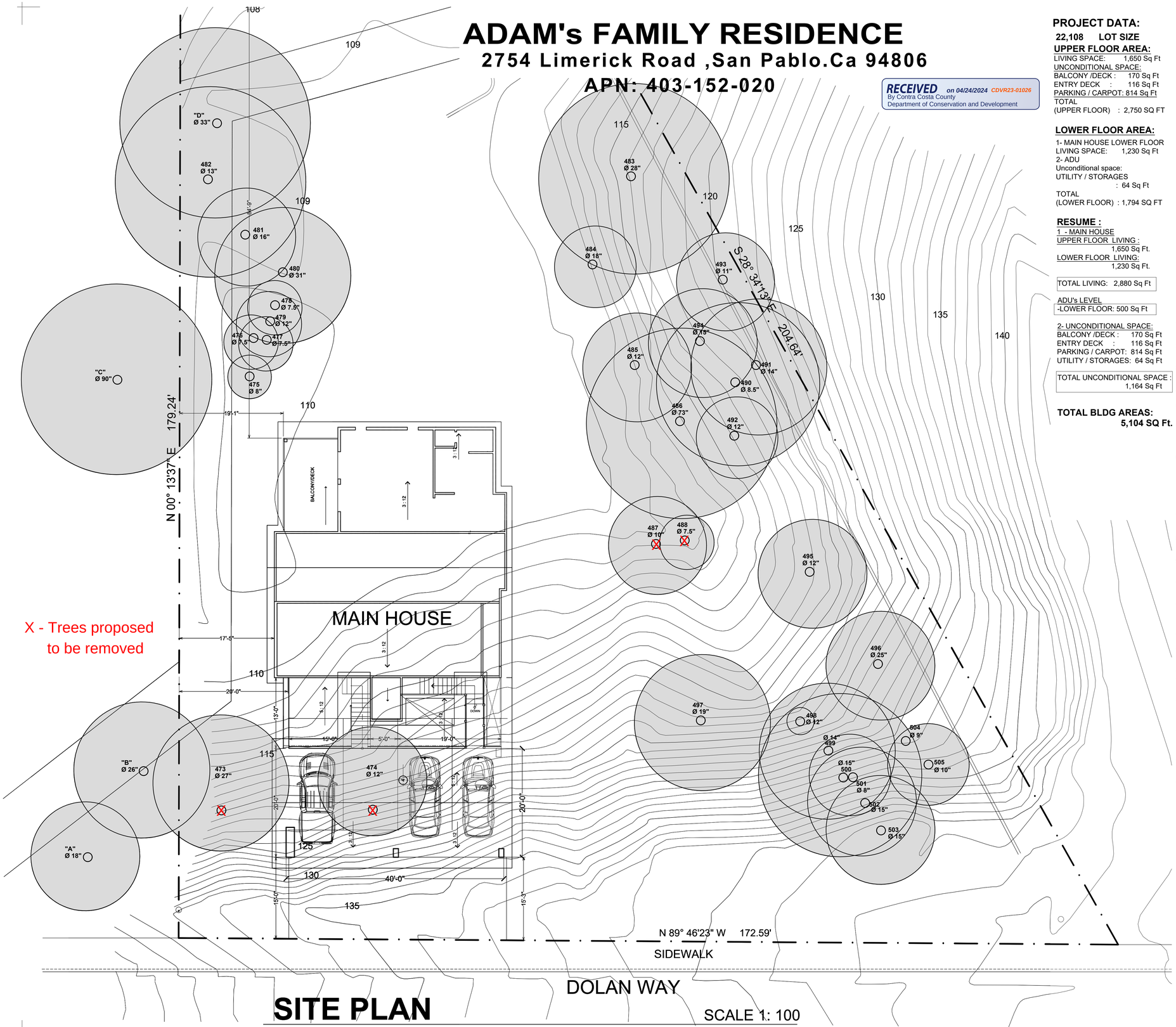
**Notes**

# ADAM's FAMILY RESIDENCE

## 2754 Limerick Road ,San Pablo.Ca 94806

## APN: 403-152-020

RECEIVED on 04/24/2024 CDVR23-01026
By Contra Costa County
Department of Conservation and Development




X - Trees proposed to be removed

# SITE PLAN

SCALE 1: 100

## PROJECT DATA:

**22,108 LOT SIZE**

**UPPER FLOOR AREA:**

LIVING SPACE: 1,650 Sq Ft
UNCONDITIONAL SPACE:
BALCONY /DECK : 170 Sq Ft
ENTRY DECK : 116 Sq Ft
PARKING / CARPOT: 814 Sq Ft
TOTAL
(UPPER FLOOR) : 2,750 SQ FT

**LOWER FLOOR AREA:**

1- MAIN HOUSE LOWER FLOOR
LIVING SPACE: 1,230 Sq Ft
2- ADU
Unconditional space:
UTILITY / STORAGES
: 64 Sq Ft
TOTAL
(LOWER FLOOR) : 1,794 SQ FT

**RESUME :**

1 - MAIN HOUSE
UPPER FLOOR LIVING :
1,650 Sq Ft.
LOWER FLOOR LIVING:
1,230 Sq Ft.

TOTAL LIVING: 2,880 Sq Ft

ADU's LEVEL
-LOWER FLOOR: 500 Sq Ft

2- UNCONDITIONAL SPACE:
BALCONY /DECK : 170 Sq Ft
ENTRY DECK : 116 Sq Ft
PARKING / CARPOT: 814 Sq Ft
UTILITY / STORAGES: 64 Sq Ft

TOTAL UNCONDITIONAL SPACE :
1,164 Sq Ft

**TOTAL BLDG AREAS:**
**5,104 SQ Ft.**

## OWNER & SITE INFORMATION:

- OWNER: Carls Adams
  ADDRESS: 6333 Jerilynn Avenue,Richmond,Ca 94806
  PHONE: (510) 302-7567
  E-mail: cdadams1946@comcast.com
- DESIGN & PLANNING: ROBERTO PENA-Ranpel Designs
  2679 Kelley Avenue, San Pablo, Ca 94806
  Phone: (707) 384-3638 -ranpeldesigns@gmail.com
- PARCEL: 403-152-020
- LOT SIZE: **22,108 SQ.FT.**
- OCCUPANCY : R-3
- CONSTRUCTION TYPE: V-B
- ZONING : R0
- LAND USE: Single Family Residential
- NUMBER OF STORIES : THREE
- FLOOD HAZARD ZONE: NO
- PROVIDE A NFPA 13D FIRE SPRINKLER SYSTEM

## SCOPE WORK:

**1-NEW TWO LEVELS HOUSE:**

**UPPER FLOOR** -CARPOT 4 VEHICULES-LIVING, FAMILY, DINING RM & KITCHEN =TWO BALCONIES/DECK & BARBECUE AREA
**LOWER LEVEL:** THREE BEDROOMS-ONE HOME OFFICE -TWO BATH & TWO STORAGE ROOMS
**500 SQ ADU AND LOWER LEVEL**

**NEW ROOF OPEN DECK**

**FIRE SPRINKLER PLANS DEFERRAL SUBMITTAL**
**ENCROACHMENT PERMIT DEFERRAL SUBMITTAL**

## GENERAL NOTES

1. ALL CONSTRUCTION WORKMANSHIP AND MATERIALS SHALL CONFORM CALIFORNIA RESIDENTIAL CODE 2019 EDITION ALONG WITH ANY OTHER APPLICABLE LOCAL ESTATE LAWS AND REGULATIONS.
2. ALL ELECTRICAL, FIRE PROTECTION, MECHANICAL,PLUMBING, AND STRUCTURAL WORK SHALL BE DESIGNED AND CONSTRUCTED IN ACCORDANCE WITH EACH FIELDS APPLICABLE CODES AND STANDARDS.
3. THE GENERAL CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND SITE CONDITION BEFORE STARTING WORK AND SHALL NOTIFY THE DESIGNER OF ANY DISCREPANCY.
4. NOTES AND DETAILS ON DRAWINGS SHALL TAKE PRECEDENCE OVER THESE GENERAL NOTES.
5. ALL MATERIAL AND WORKMANSHIP SHALL CONFORM TO THE CBC 2019 EDITION AND ALL APPLICABLE LOCAL AND STATE CODES,ORDINANCES AND REGULATIONS SHALL BE COMPLIED WITH IT IS THE RESPONSIBILITY OF ANY ONE SUPPLYING LABOR OR MATERIALS OR BOTH TO BRING TO THE ATTENTION OF THE DESIGNER AND THE OWNER ANY DISCREPANCIES OR CONFLICT BETWEEN THE REQUIREMENTS OF THE CODE AND THE DRAWINGS.
6. THE DESIGN, ADEQUACY AND SAFETY OF ERECTION,BRACING, SHORING TEMPORARY SUPPORTS. IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR AND HAS NOT BEEN CONSIDERED BY THE STRUCTURAL ENGINEER THE GENERAL CONTRACTOR IS RESPONSIBLE FOR THE STABILITY OF THE STRUCTURE PRIOR TO THE APPLICATION OF THE SHEAR WALLS,ROOF AND FLOOR DIAPHRAGMS AND FINISH MATERIALS. HE OR SHE SHALL PROVIDE THE NECESSARY BRACING TO PROVIDE STABILITY PRIOR TO THE APPLICATION OF THE AFOREMENTIONED MATERIALS.
7. CONCRETE SLAB OR CRAWL SPACE ON GRADE HAS NOT BEEN DESIGNED BY THE STRUCTURAL ENGINEERED UNLESS SPECIFICALLY DETAILED ON THE DRAWINGS.
8. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO LOCATE ALL EXISTING UTILITIES WHETHER SHOWN HEREON OR NOT AND TO PROTECT THEM FROM DAMAGE.
9. THE DESIGNER SHALL BE NOTIFIED IMMEDIATELY BY THE CONTRACTOR SHOULD ANY DISCREPANCY OR OTHER QUESTION ARISE PERTAINING TO THE WORKING DRAWINGS.
10. REFER TO STRUCTURAL PLANS FOR ANY QUESTION REGARDING LUMBER GRADES, BEAM AND HEADER SIZES, FOOTINGS AND SHEAR WALL REQUIREMENTS.
11. ON SITE VERIFICATION OF ALL DIMENSIONS AND CONDITIONS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND HIS OR HER SUBCONTRACTORS DIMENSIONS TAKE PRECEDENT OVER SCALED DIMENSIONS.
12. NO FRAMING OF ANY TYPE SHALL BE CONCEALED PRIOR TO INSPECTION BY GOVERNING AGENCIES.
13. NO CHANGES ARE TO BE MADE TO THESE PLANS WITHOUT THE KNOWLEDGE OR CONSENT THE DESIGNER WHOSE SIGNATURE APPEARS HEREON.
14. ALL OF A.S.T.M. DESIGNATIONS ARE TO BE OF THE LATEST EDITION.
15. CONTRACTOR SHALL CHECK AND VERIFY SIZE AND LOCATION OF ELECTRICAL SERVICES AND PLUMBING RUNS WITH ELECTRICAL AND PLUMBING CONTRACTORS BEFORE THE BEGINNING OF CONSTRUCTION.
16. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO EXAMINE THE EXISTING BUILDING AND ALL THE CONDITIONS PRIOR TO SUBMITTING BIDS TO THE OWNER SINCE PROPOSALS MUST TAKE INTO CONSIDERATION ALL SUCH CONDITIONS AS IT MAY AFFECT WORK.
17. THE CONTRACTOR SHALL BE HELD RESPONSIBLE FOR THE RESULTS OF ERRORS DISCREPANCIES OR OMISSIONS WHICH THE CONTRACTOR FAILED TO NOTIFY THE DESIGNER OR ENGINEER OF BEFORE CONSTRUCTION AND/OR FABRICATION OF THE WORK.
18. NO DEVIATIONS FROM THE STRUCTURAL DETAILS SHALL BE MADE WITHOUT THE WRITTEN APPROVAL OF THE STRUCTURAL ENGINEER OR BY PROJECT CITY INSPECTOR.
19. THE CONTRACTOR WARRANTS TO THE OWNER AND DESIGNER THAT HE OR SHE POSSESS THE PARTICULAR COMPETENCE AND SKILL IN CONSTRUCTION NECESSARY TO BUILD THIS PROJECT WITHOUT FULL ENGINEERING & ARCHITECTURAL SERVICES , AND FOR THE REASON THAT THE CONTRACTOR WISHES TO RELY UPON HIS OR HER OWN COMPETENCE,THE CONTRACTOR OR OWNER HAS RESTRICTED THE DESIGNERS SCOPE OF PROFESSIONAL SERVICES , THE CONSTRUCTION DOCUMENTS PROVIDED BY THE LIMITED SERVICES SHALL BE THEOREM BUILDERS PLANS IN RECOGNITION OF THE CONTRACTORS SOPHISTICATION. CONSTRUCTION WILL REQUIRE THAT THE CONTRACTOR ADAPT THE BUILDERS PLANS TO THE FIELD CONDITIONS ENCOUNTERED, MAKE LOGICAL ADJUSTMENTS IN FIT, FORM ,DIMENSION, AND QUANTITY THAT ARE TREATED ONLY GENERALLY BY THE BUILDERS PLANS . IN THE EVENT ADDITIONAL DETAIL OR GUIDANCE IS NEEDED BY THE CONTRACTOR OR OWNER FOR CONSTRUCTION OF ANY ASPECT OF THE PROJECT , HE OR SHE SHALL IMMEDIATELY NOTIFY THE DESIGNER .

## APPLICABLE CODES:

**PLANS CONFORM CALIFORNIA BUILDING CODE (CBC) 2019 EDITION.**
2019 CALIFORNIA RESIDENTIAL CODE (CRC)
2019 CALIFORNIA MECHANICAL CODE (CMC)
2019 CALIFORNIA ELECTRIC CODE (CEC)
2019 CALIFORNIA PLUMBING CODE (CPC)
2019 CALIFORNIA FIRE CODE (CFC)
2019 CALIFORNIA GREEN BLDG. STANDARDS CODE ( CGBSC)
2019 CALIFORNIA ENERGY CODE(2008 CAL. ENERGY STANDARDS AMENDED BY STATE OF CALIFORNIA AND LOCAL JURISDICTION)
& ALL APPLICABLE MUNICIPAL LOCAL & STATE CODES.

## INDEX:

**ARCHITECTURAL:**

A1.0- TITLE BLOCK & SITE PLAN
A2.0- UPPER FLOOR PLAN
A3.0- LOWER FLOOR PLAN
A4.0-ROOF DECK PLAN
A5.0-(N) ELEVATIONS
A6.0- (N)ELEVATIONS
1/2-COLOR SAMPLE BOARD
1/2-MATERIAL SAMPLE BOARD

**Ranpel Designs**
Roberto Pena
DESIGN & PLANNING
Phone: (707)384-3638
ranpeldesigns@gmail.com

PLANS BY :

ROBERTO PENA

OWNER :
Carls Adams

April 2024
San Pablo,California

PROJECT NAME : **ADAM's FAMILY RESIDENCE**

PROJECT LOCATION: 2754 Limerick road, San Pablo , Ca. 94806
APN: 403-152-020

CONTENTS :
- Site Plan
- Bldg. Areas Diagram

| | | |
|---|---|---|
| | 11-23-22 | Planning Set |
| | 01-31-23 | Planning Set |
| | 04-24-24 | Planning Set |

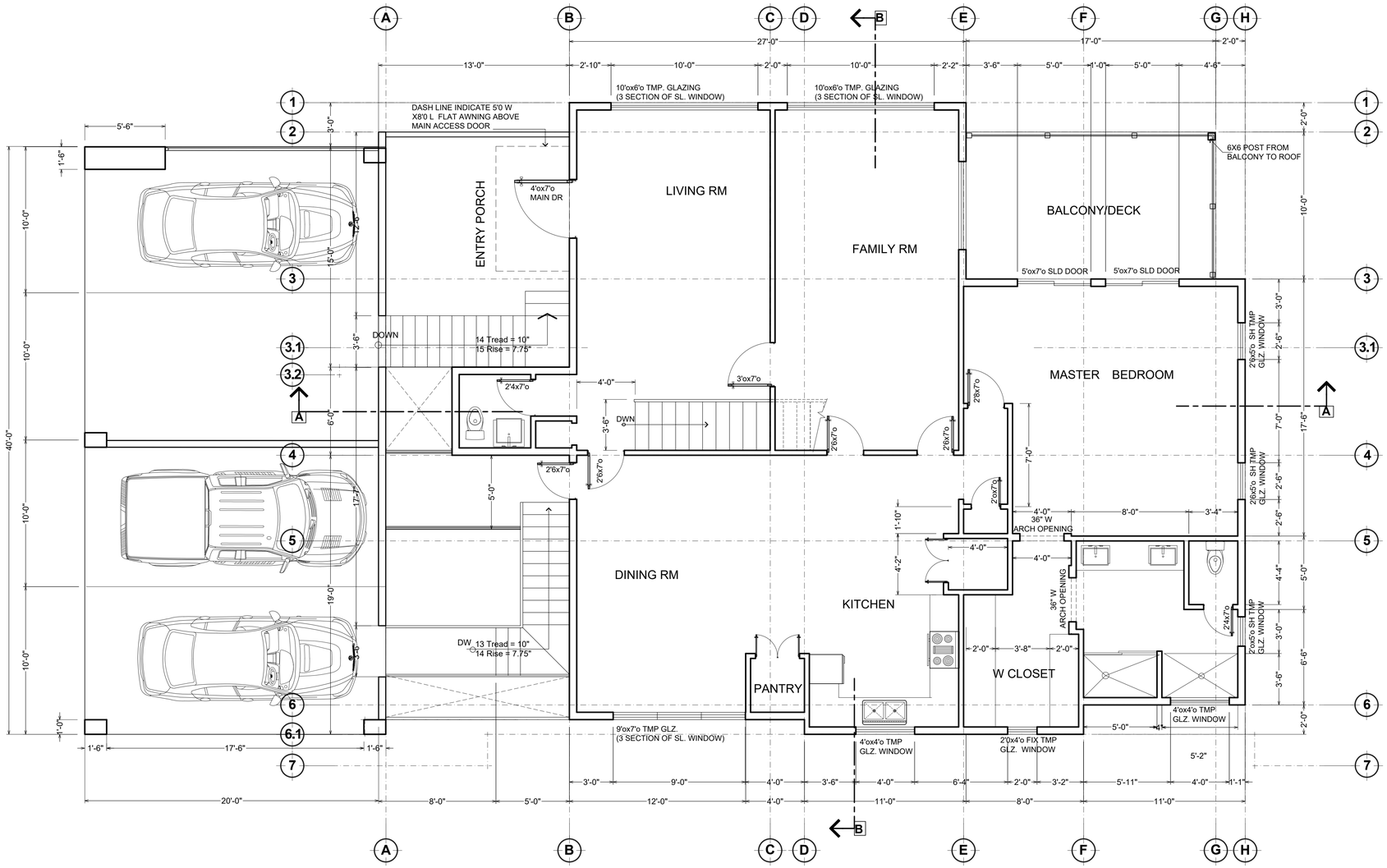
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SHEET: A1.0

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Roberto Antonio Pena Lopez
Since 2000

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## FLOOR PLAN KEY NOTES:

1. ALL WINDOWS TO BE DUAL GLAZED ,PROVIDE SCREENS ON OPERABLE WINDOWS. VERIFY ALL WINDOW ROUGH OPENINGS WITH WINDOW MANUFACTURED
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4. ALL EXTERIOR DOOR IS TO BE SOLID CORE 1 3/4" DOORS AND OF THE TYPE AND DESIGN SHOWN ON THE ELEVATIONS AND FLOORS PLANS WITH WEATHERPROOF TIGHT FIT.
5. ALL STRUCTURAL ELEMENTS SUPPORTING THE FLOOR / CEILING ASSEMBLIES USED AS A FIRE RATED SEPARATION SHALL HAVE $\frac{5}{8}$" GYPSUM BOARD PROTECTION. (CRC Table R302.6).
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## MAIN FLOOR

SCALE 1/4"=1'0"


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PLANS BY :

ROBERTO PENA

OWNER :
Carls Adams

April 2024
San Pablo , California

PROJECT NAME :
**ADAM's FAMILY RESIDENCE**

PROJECT LOCATION:
APN: 403-152-00- San Pablo ,Contra Costa County , Ca.

CONTENTS :

- Upper/Main Floor Plan

| | | |
|---|---|---|
| | 11-23-22 | Planning Set |
| | 01-31-23 | Planning Set |
| | 04-24-24 | Planning Set |

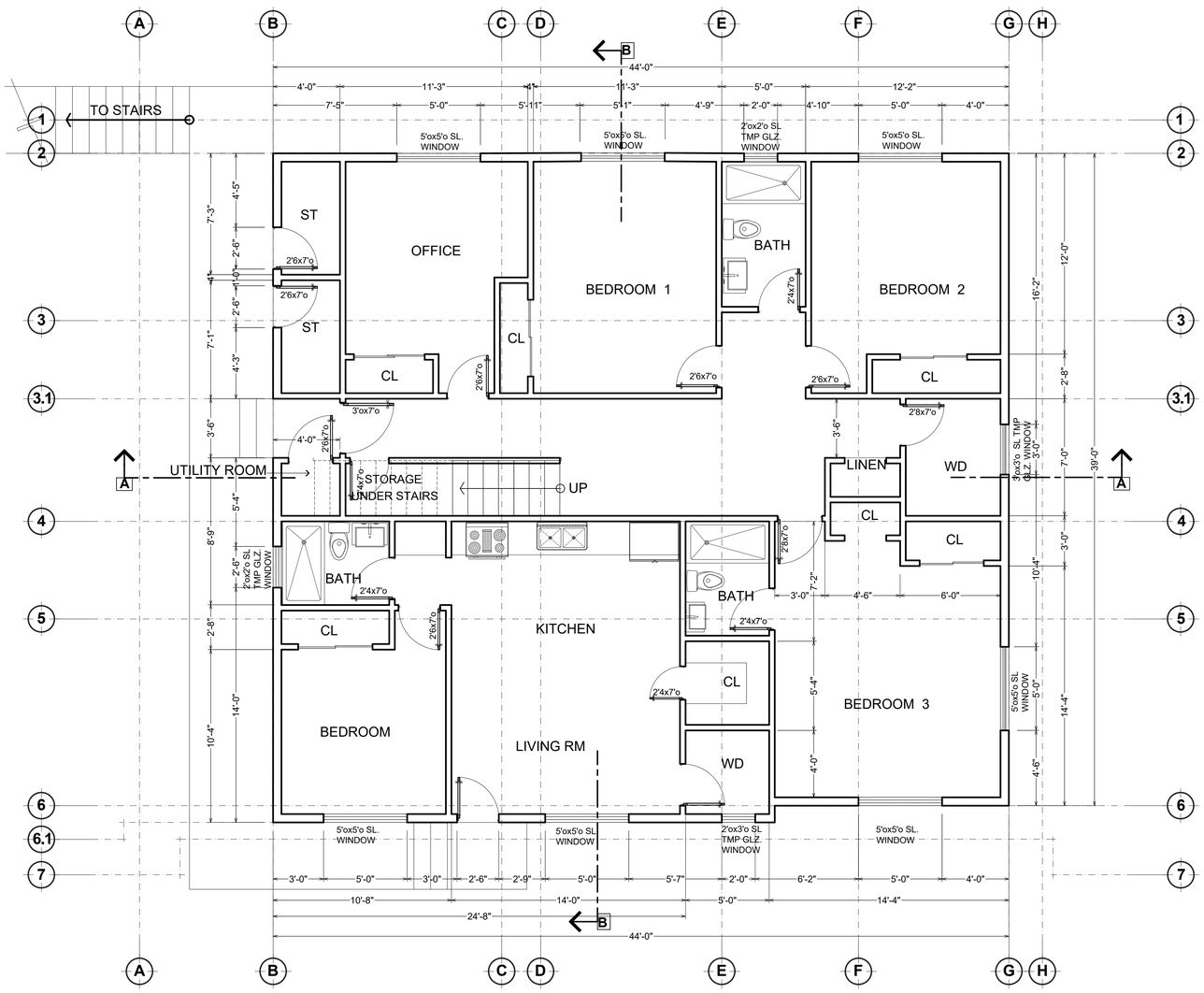
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## LOWER FLOOR

SCALE 1/4"=1'0"

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APN: 403-152-00- San Pablo , Contra Costa County , Ca.

CONTENTS :

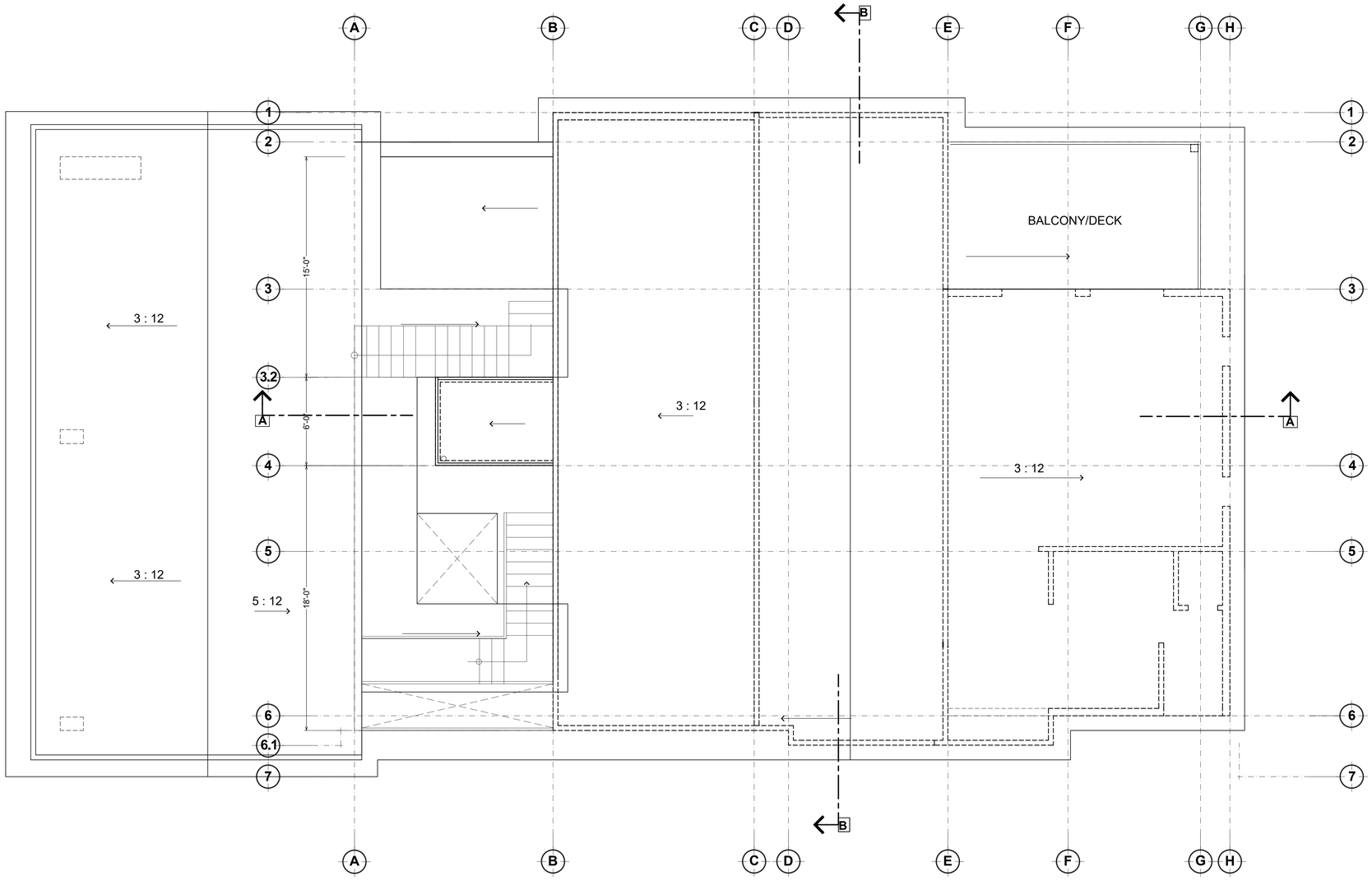
- Lower /JADU Floor Plan

| | | |
|---|---|---|
| | 11-23-22 | Planning Set |
| | 01-31-23 | Planning Set |
| | 04-24-24 | Planning Set |

DRAW: R-P
SCALE: AS SHOWN
Project # 20210927
SHEET: A3.0



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Roberto Pena
**DESIGN & PLANNING**
Phone: (707)384-3638
ranpeldesigns@gmail.com

PLANS BY :

ROBERTO PENA

OWNER :
Carls Adams

April 2024
San Pablo , California

PROJECT NAME :
# ADAM's FAMILY RESIDENCE

PROJECT LOCATION:
APN: 403-152-00- San Pablo ,Contra Costa County , Ca.

CONTENTS :

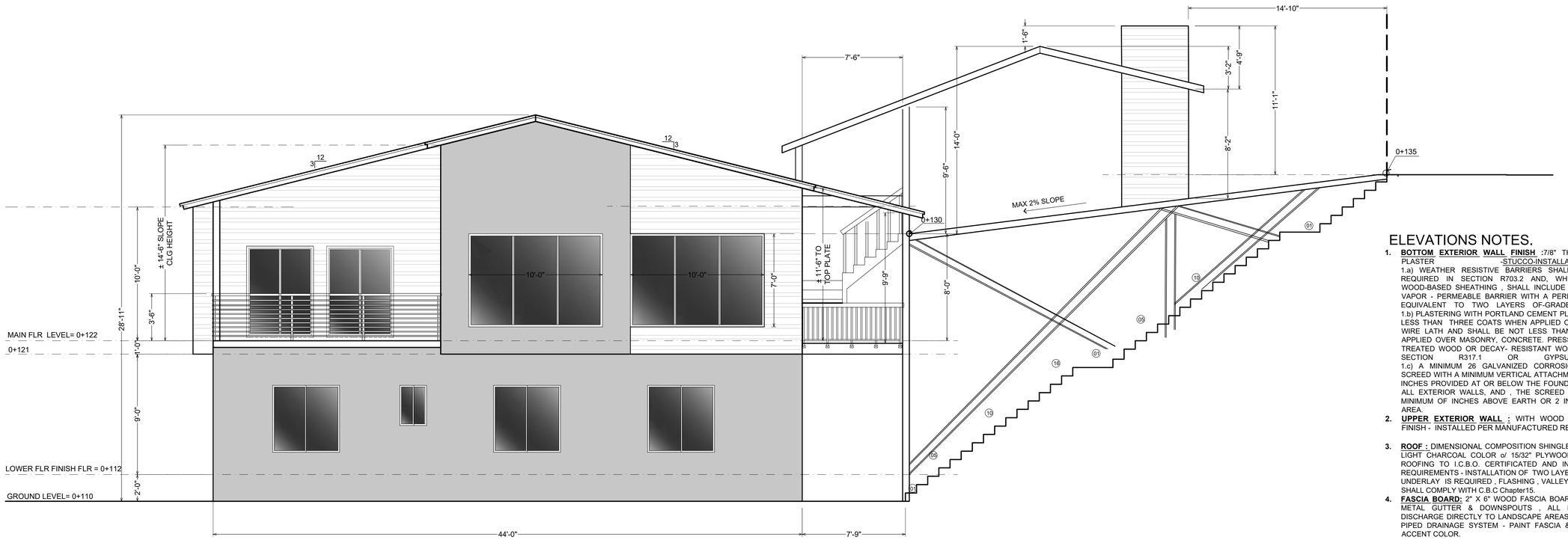
- Roof Deck Plans

| | | |
|---|---|---|
| | 11-23-22 | Planning Set |
| | 01-31-23 | Planning Set |
| | 04-24-24 | Planning Set |

DRAW: R-P
SCALE: AS SHOWN
Project # 20210927
SHEET: A4.0

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Roberto Antonio Pena Lopez
Since 2000

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## RIGHT ELEVATION

SCALE 1/4"=1'0"

## ELEVATIONS NOTES.

1. **BOTTOM EXTERIOR WALL FINISH** :7/8" THREE COAT STUCCO PLASTER -STUCCO-INSTALLATION-REQUIREMENTS: 1.a) WEATHER RESISTIVE BARRIERS SHALL BE INSTALLED AS REQUIRED IN SECTION R703.2 AND, WHERE APPLIED OVER WOOD-BASED SHEATHING , SHALL INCLUDE A WATER- RESISTIVE VAPOR - PERMEABLE BARRIER WITH A PERFORMANCE AT LEAST EQUIVALENT TO TWO LAYERS OF-GRADE-"D"-PAPER-(R703.6.3). 1.b) PLASTERING WITH PORTLAND CEMENT PLASTER SHALL NOT BE LESS THAN THREE COATS WHEN APPLIED OVER METAL LATH OR WIRE LATH AND SHALL BE NOT LESS THAN TWO COATS WHEN APPLIED OVER MASONRY, CONCRETE. PRESSURE- PRESERVATIVE TREATED WOOD OR DECAY- RESISTANT WOOD AS SPECIFIED IN SECTION R317.1 OR GYPSUM-BACKING-(R703.6.2). 1.c) A MINIMUM 26 GALVANIZED CORROSION-RESISTANT WEEP SCREED WITH A MINIMUM VERTICAL ATTACHMENT FLANGE OF 3-1/2 INCHES PROVIDED AT OR BELOW THE FOUNDATION PLATE LINE AT ALL EXTERIOR WALLS, AND , THE SCREED SHALL BE PLACED A MINIMUM OF INCHES ABOVE EARTH OR 2 INCHES ABOVE PAVED AREA.
2. **UPPER EXTERIOR WALL :** WITH WOOD HORIZONTAL SIDING FINISH - INSTALLED PER MANUFACTURED REQUIREMENTS
3. **ROOF :** DIMENSIONAL COMPOSITION SHINGLE 50 YRS. OR BETTER LIGHT CHARCOAL COLOR o/ 15/32" PLYWOOD OSB OR CDX. - ROOFING TO I.C.B.O. CERTIFICATED AND INSTALLED PER MFG'S REQUIREMENTS - INSTALLATION OF TWO LAYER OF TYPE 20 LB FELT UNDERLAY IS REQUIRED , FLASHING , VALLEY , ACCESSORIES ETC. SHALL COMPLY WITH C.B.C Chapter15.
4. **FASCIA BOARD:** 2" X 6" WOOD FASCIA BOARD W/ 4 1/2"X 5" GAL. METAL GUTTER & DOWNSPOUTS , ALL DOWNSPOUT TO BE DISCHARGE DIRECTLY TO LANDSCAPE AREAS OR TERMINATING IN PIPED DRAINAGE SYSTEM - PAINT FASCIA & GUTTER TRIM WITH ACCENT COLOR.
5. **ALL WINDOWS & GLASS DOOR:** WINDOWS DOUBLE GLASS PANEL - VINYL & TEMPERATE GLAZING FOR BATHROOM WINDOWS & SLIDING GLASS DOORS - AND WINDOWS LESS TO 18" TO FINISH FLOOR LEVEL AND LESS OF 24" OF ANY CORNER WALL SHALL BE TEMPERATE GLAZING.
6. GSM FLASHING o/2"X6" BARGE RAFTER W/ACCENT COLOR.
7. WATERPROOF EXTERIOR DOWN LIGHT / STYLE BY OWNER - PROVIDE HIGH EFFICACY OR CONTROLLED BY MOTION SENSOR PLUS PHOTO-CONTROL .

## Main Entry Upper Floor Awing

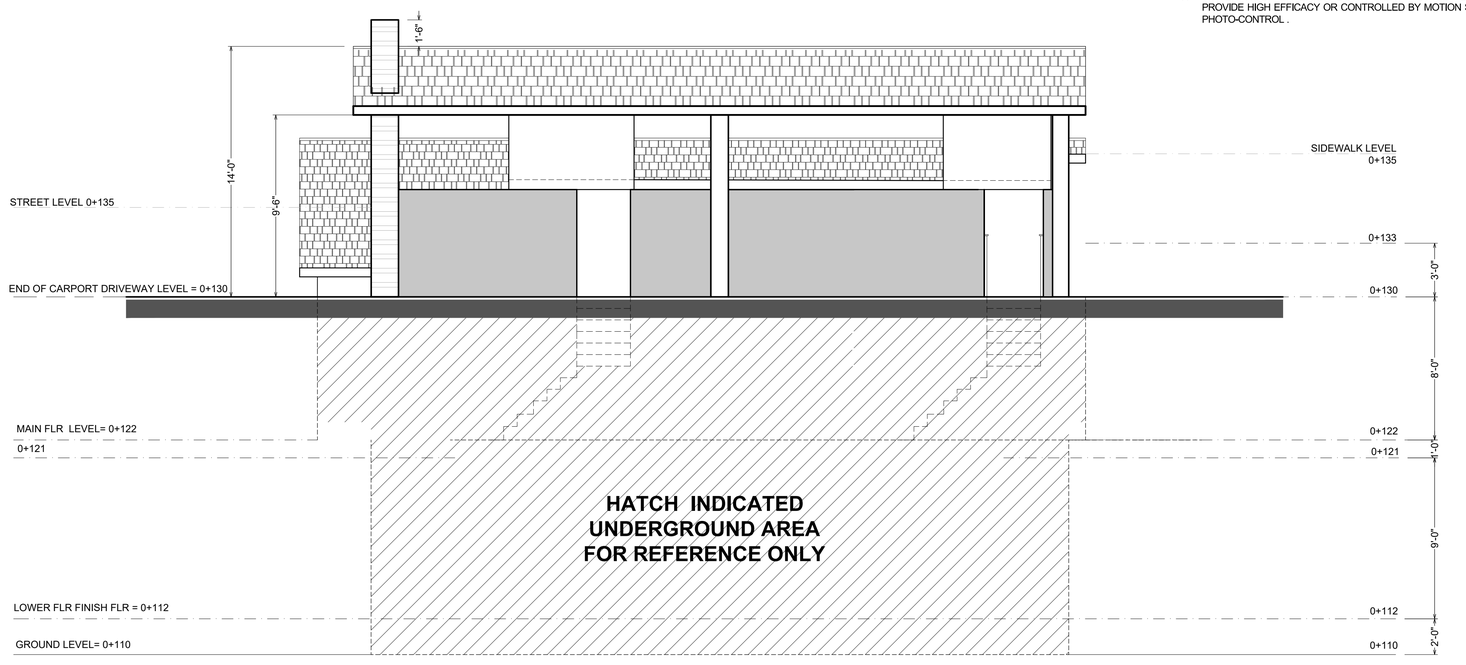
- METAL STRUCTURE SUPPORT W/ STEEL CABLE TO WALL PAINTED WITH ACCENT COLOR MATCH WITH FASCIA BOARD COLOR ( REFER TO COLOR EXHIBIT)





## Wood Siding Wall

- DARK GREY COLOR (LEFT SIZE OF BUILDING ) PROVIDE HORIZONTAL WOOD SIDING -PAINT WITH WEATHERPROOF STAIN NATURAL COLOR




## FRONT ELEVATION

SCALE 1/4"=1'0"

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Phone: (707)384-3638
ranpeldesigns@gmail.com

PLANS BY :

ROBERTO PENA

OWNER :
Carls Adams

April 2024
San Pablo , California

PROJECT NAME :
**ADAM's FAMILY RESIDENCE**

PROJECT LOCATION:
APN: 403-152-00- San Pablo , Contra Costa County , Ca.

CONTENTS :

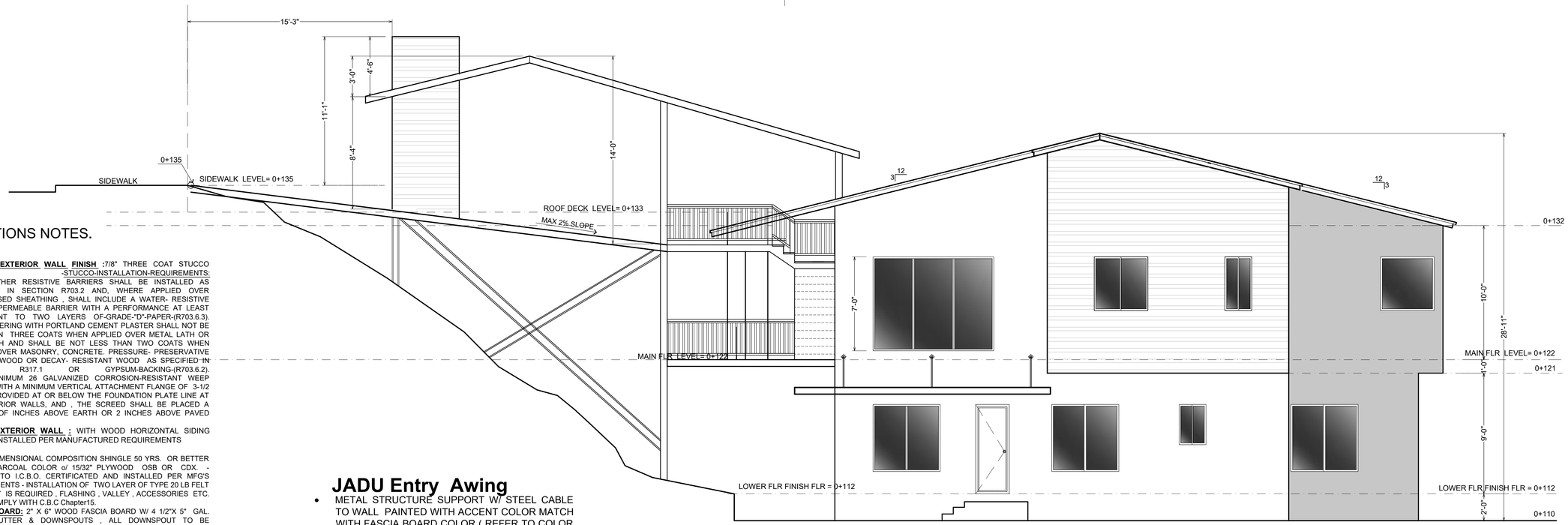
- Elevations

| | | |
|---|---|---|
| | 11-23-22 | Planning Set |
| | 01-31-23 | Planning Set |
| | 04-24-24 | Planning Set |

DRAW: R-P
SCALE: AS SHOWN
Project # 20210927
SHEET: A5.0

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## LEFT ELEVATION

SCALE 1/4"=1'0"

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## JADU Entry Awing

- METAL STRUCTURE SUPPORT W/ STEEL CABLE TO WALL PAINTED WITH ACCENT COLOR MATCH WITH FASCIA BOARD COLOR ( REFER TO COLOR EXHIBIT)

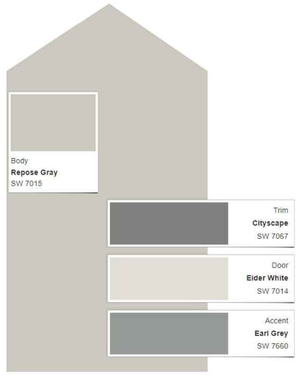


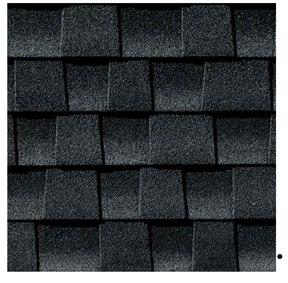


## Wood Siding Wall

DARK GREY COLOR

- (LEFT SIZE OF BUILDING ) PROVIDE HORIZONTAL WOOD SIDING -PAINT WITH WEATHERPROOF STAIN NATURAL COLOR



## Roof Material

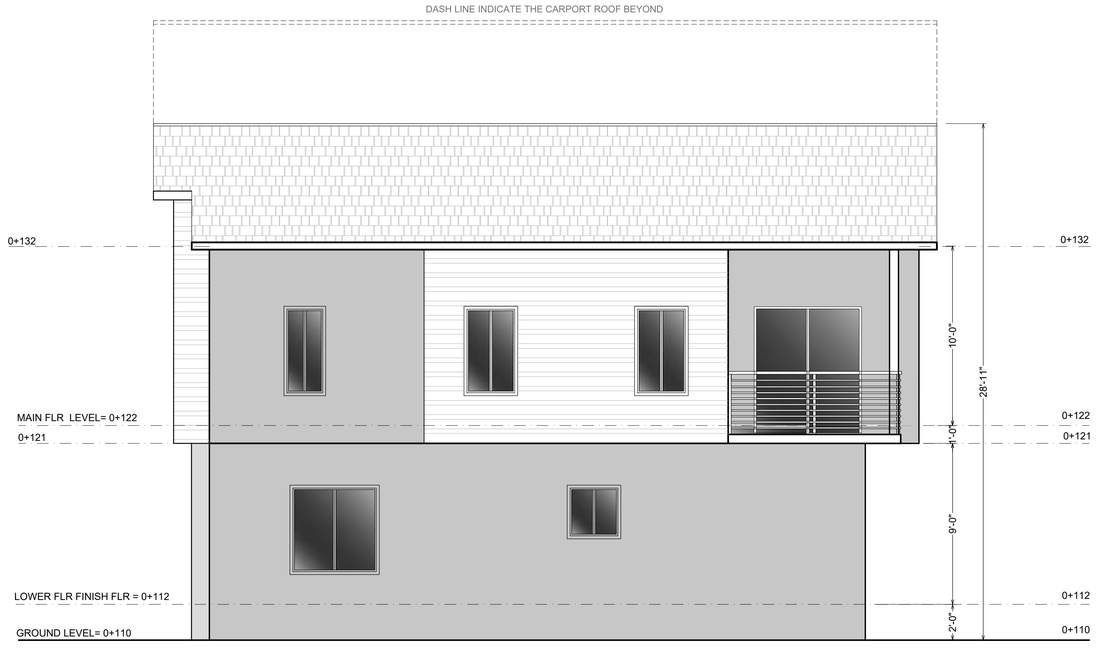
- DARK GREY COLOR COMPOSITION SHINGLE 50 YRS

## Color Sample

- ALL EXTERIOR WALLS SMOOTH STUCCO FINISHED WITH:

1. BODY OF BUILDING WALLS REPOSE GREY ( SW7015) SHERWIN WILLIAMS COLOR ).

- ALL WOOD SIDING AND TRIMS WITH CITYSCAPE (SW 7067 -SHERWIN WILLIAMS COLOR).
- FASCIA BOARD, GUTTER & DOWNSPOUT PAINTED CITY SCAPE (SW 7067-SHERWIN WILLIAMS COLOR).
- ALL DOORS DOOR PAINTED W/ EIDER WHITE (SW 7014 -SHERWIN WILLIAMS COLOR).




## REAR ELEVATION

SCALE 1/4"=1'0"

**Ranpel Designs**
Roberto Pena
DESIGN & PLANNING
Phone: (707)384-3638
ranpeldesigns@gmail.com

PLANS BY :

ROBERTO PENA

OWNER :
Carls Adams

April 2024
San Pablo , California

PROJECT NAME :
**ADAM's FAMILY RESIDENCE**

PROJECT LOCATION:
APN: 403-152-00- San Pablo , Contra Costa County , Ca.

CONTENTS :

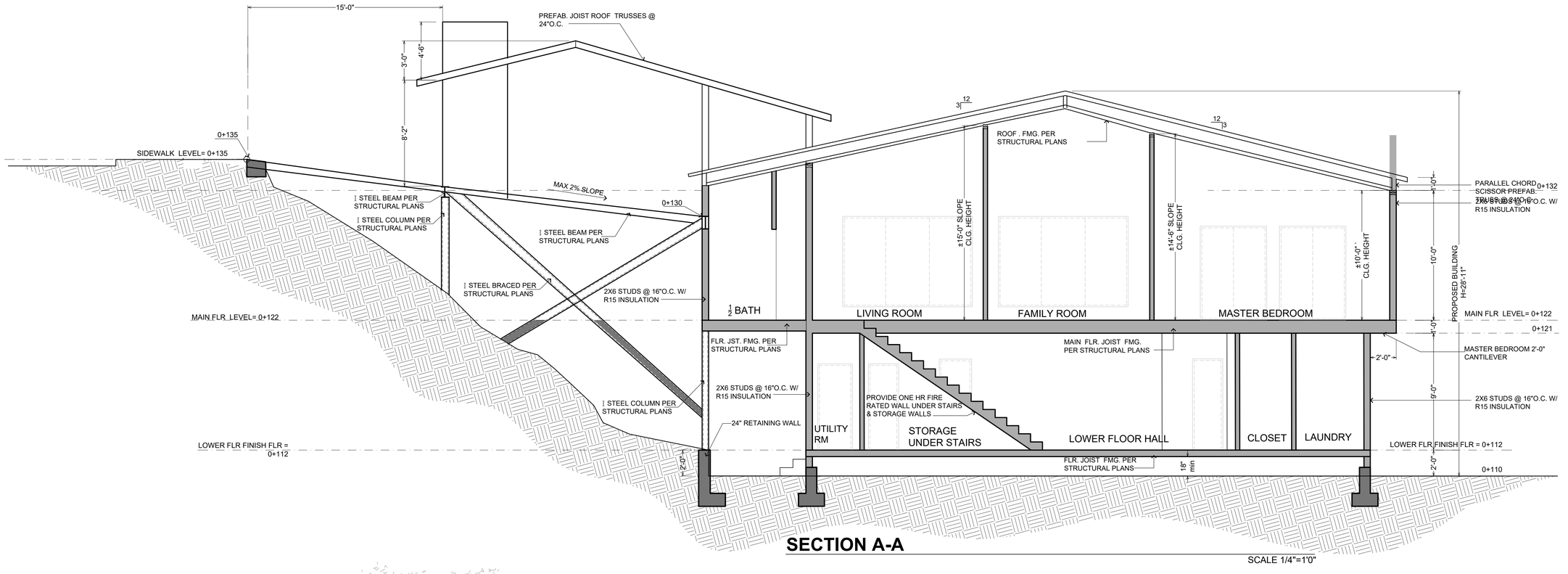
- Elevations

| | | |
|---|---|---|
| | 11-23-22 | Planning Set |
| | 01-31-23 | Planning Set |
| | 04-24-24 | Planning Set |

DRAW: R-P
SCALE: AS SHOWN
Project # 20210927
SHEET: A6.0

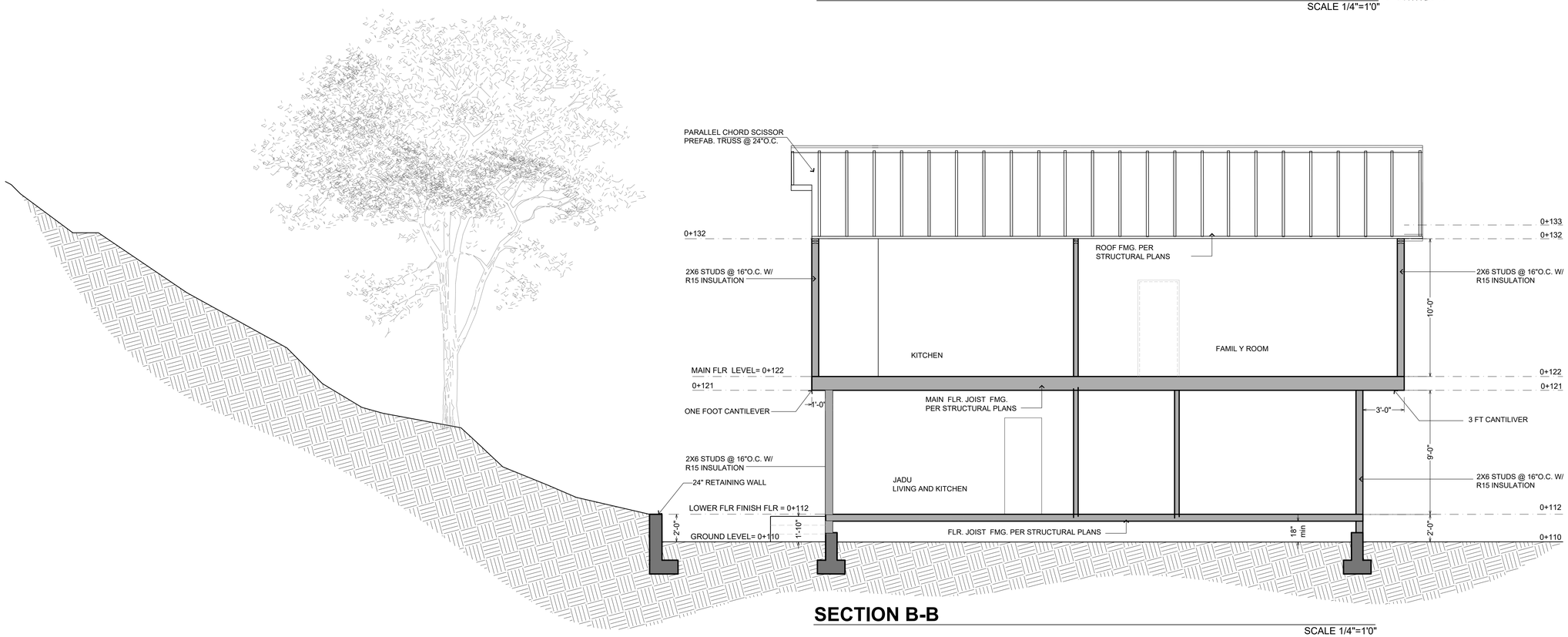


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## SECTION A-A

SCALE 1/4"=1'0"




## SECTION B-B

SCALE 1/4"=1'0"

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DESIGN & PLANNING
Phone: (707)384-3638
ranpeldesigns@gmail.com

PLANS BY :

ROBERTO PENA

OWNER :
Carls Adams

April 2024
San Pablo , California

PROJECT NAME :
# ADAM's FAMILY RESIDENCE

PROJECT LOCATION:
APN: 403-152-00- San Pablo ,Contra Costa County , Ca.

CONTENTS :

- As Built Plans

| | | |
|---|---|---|
| | 11-23-22 | Planning Set |
| | 01-31-23 | Planning Set |
| | 04-24-24 | Planning Set |

DRAW: R-P
SCALE: AS SHOWN
Project # 20210927
SHEET: A7.0

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# VARIANCES AND TREE PERMIT FOR 2754 LIMERICK ROAD NEW SINGLE-FAMILY RESIDENCE AND JUNIOR ACCESSORY DWELLING UNIT, DRIVEWAY PLATFORM, & CARPORT

COUNTY FILE #CDVR23-01026

County Planning Commission

December 11, 2024

# Project Description

- New 5,104 square-foot single-family residence with a junior accessory dwelling unit on a vacant lot in the San Pablo area of unincorporated Contra Costa County
- Reduced minimum front setback for an elevated driveway platform from Dolan Way
- Reduced minimum front setback for a carport structure for off-street parking
- Tree Permit to remove four (4) code-protected trees on the property:
  - Two (2) code-protected coast live oak trees for the construction of the driveway platform and carport structure.
  - One (1) code-protected red willow tree outside of the construction area due to poor structure (severe lean) and form.
  - One (1) code-protected coast live oak tree outside of the construction area due to poor health, with poor structure and form.

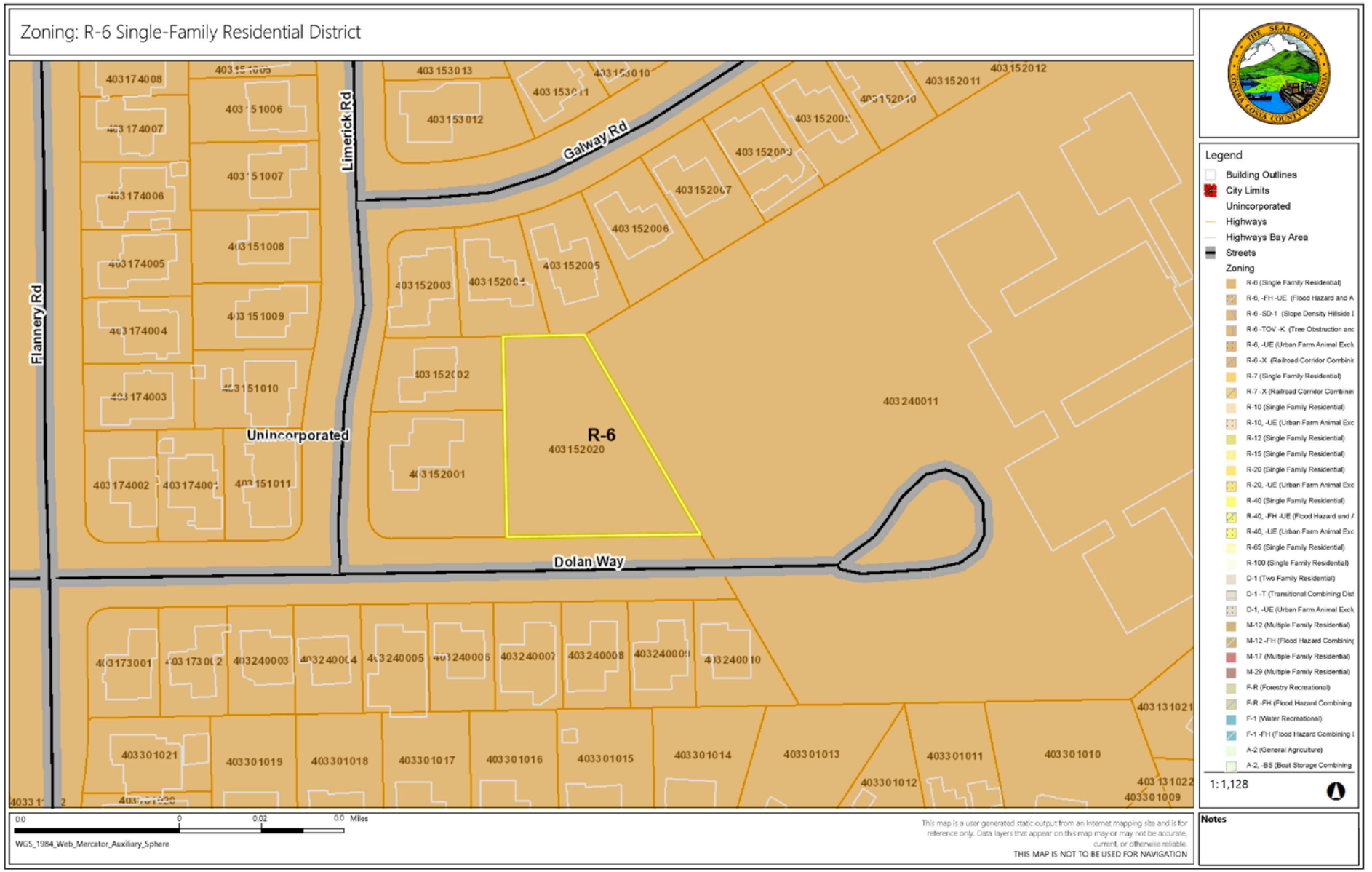
# Aerial View


Orthophotography
Flannery Rd
Limerick Rd
Galway Rd
Dolan Way
Unincorporated
403152020
Legend
Building Outlines
City Limits
Unincorporated
Highways
Highways Bay Area
Streets
Water Bodies
County Boundary
Bay Area Counties
Assessment Parcels
Aerials 2019
Red: Band_1
Green: Band_2
Blue: Band_3
1:1,128
Notes
0.0 0 0.02 0.0 Miles
WGS_1984_Web_Mercator_Auxiliary_Sphere
This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

# General Plan



# Zoning


Zoning: R-6 Single-Family Residential District
Limerick Rd
Galway Rd
Flannery Rd
Dolan Way
Unincorporated
R-6
403152020
403240011
Legend
Building Outlines
City Limits
Unincorporated
Highways
Highways Bay Area
Streets
Zoning
1:1,128
Notes
THIS MAP IS NOT TO BE USED FOR NAVIGATION
WGS_1984_Web_Mercator_Auxiliary_Sphere

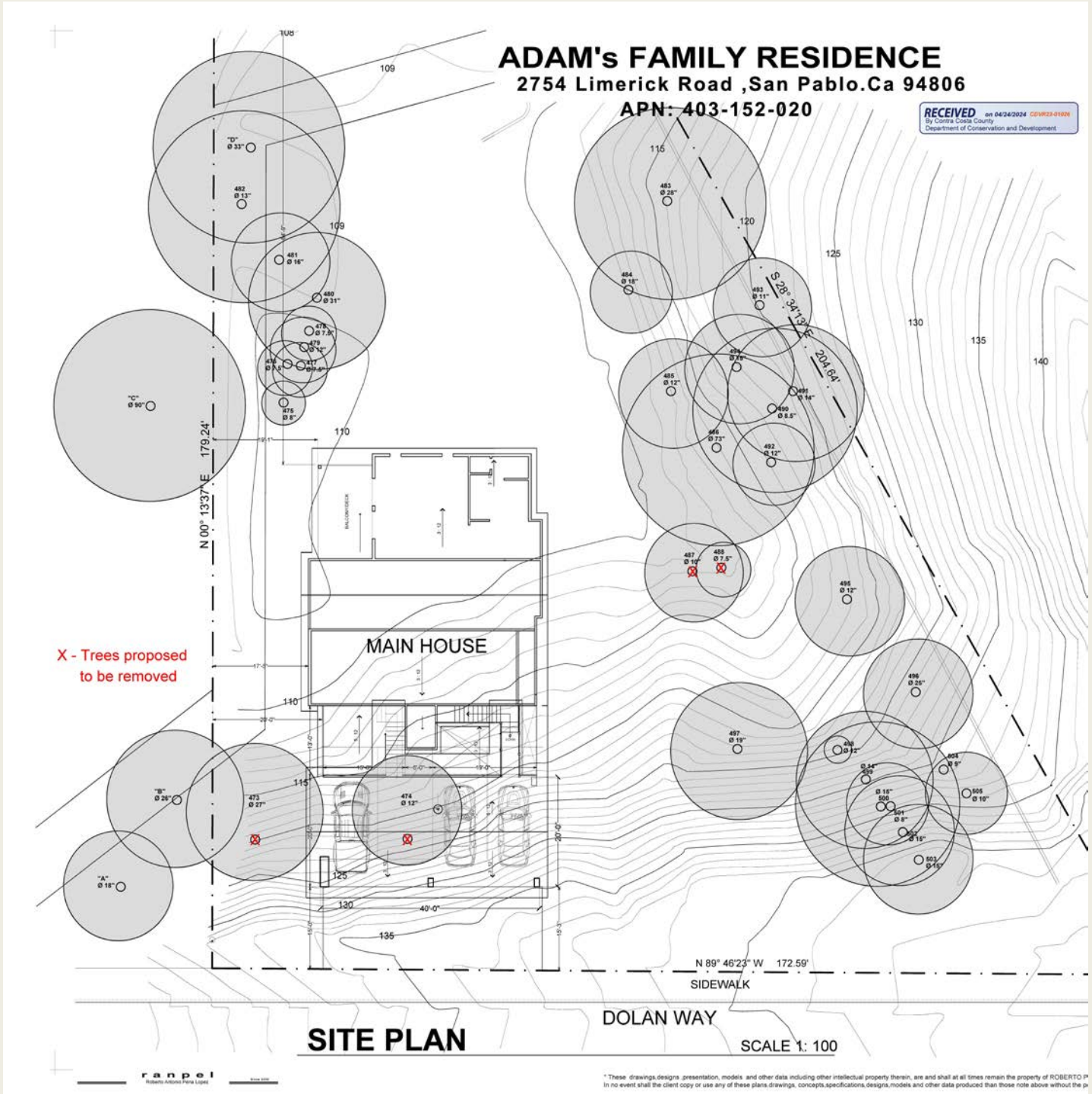
# Background

- A Variance application (County File #CDVR23-01026) was submitted on April 24, 2023.
- The matter was heard by the County Zoning Administrator on May 6, 2024. The County Zoning Administrator read the Housing Sites Inventory Findings into the record and approved the variances and tree permit as recommended by staff.
- On May 15, 2024, staff received one letter from Ronald Collins, appealing the Zoning Administrator's decision.

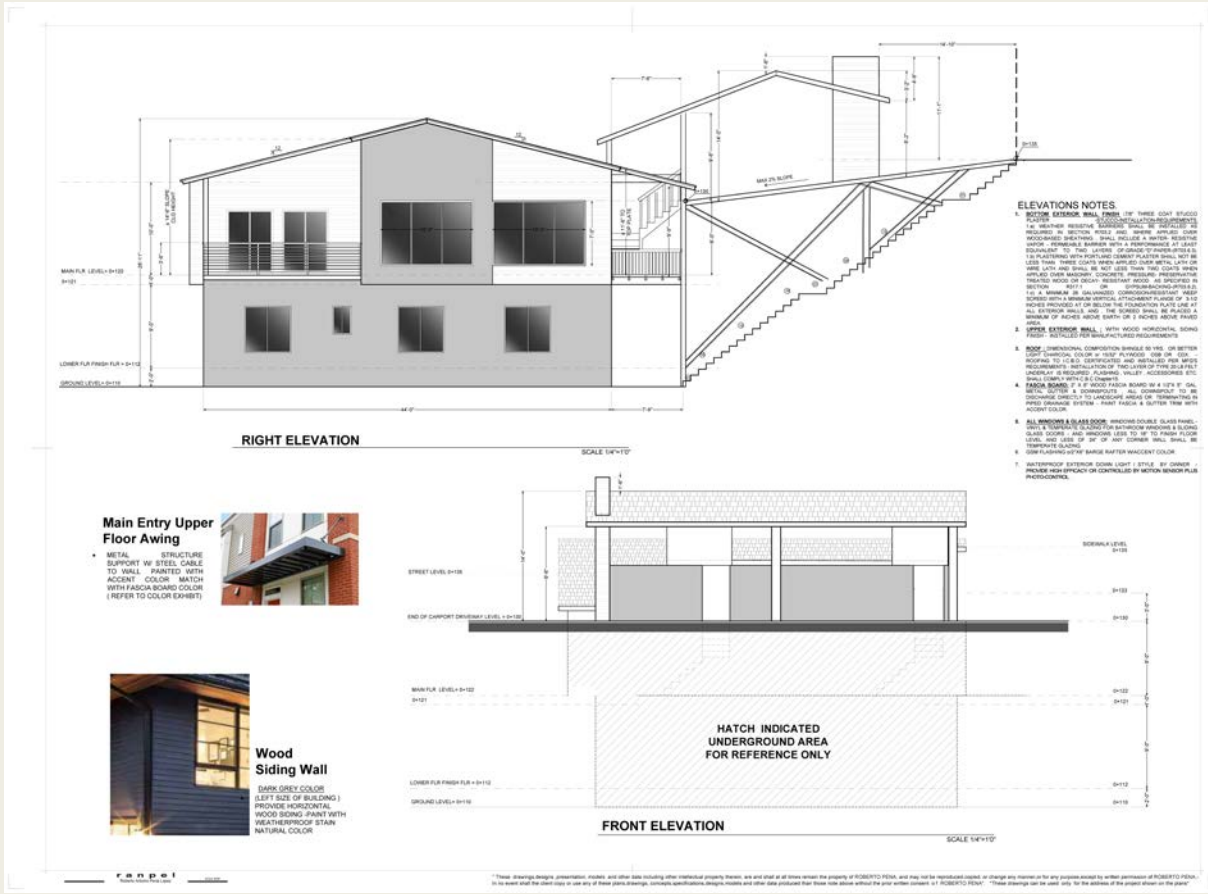
# Dolan Way Frontage

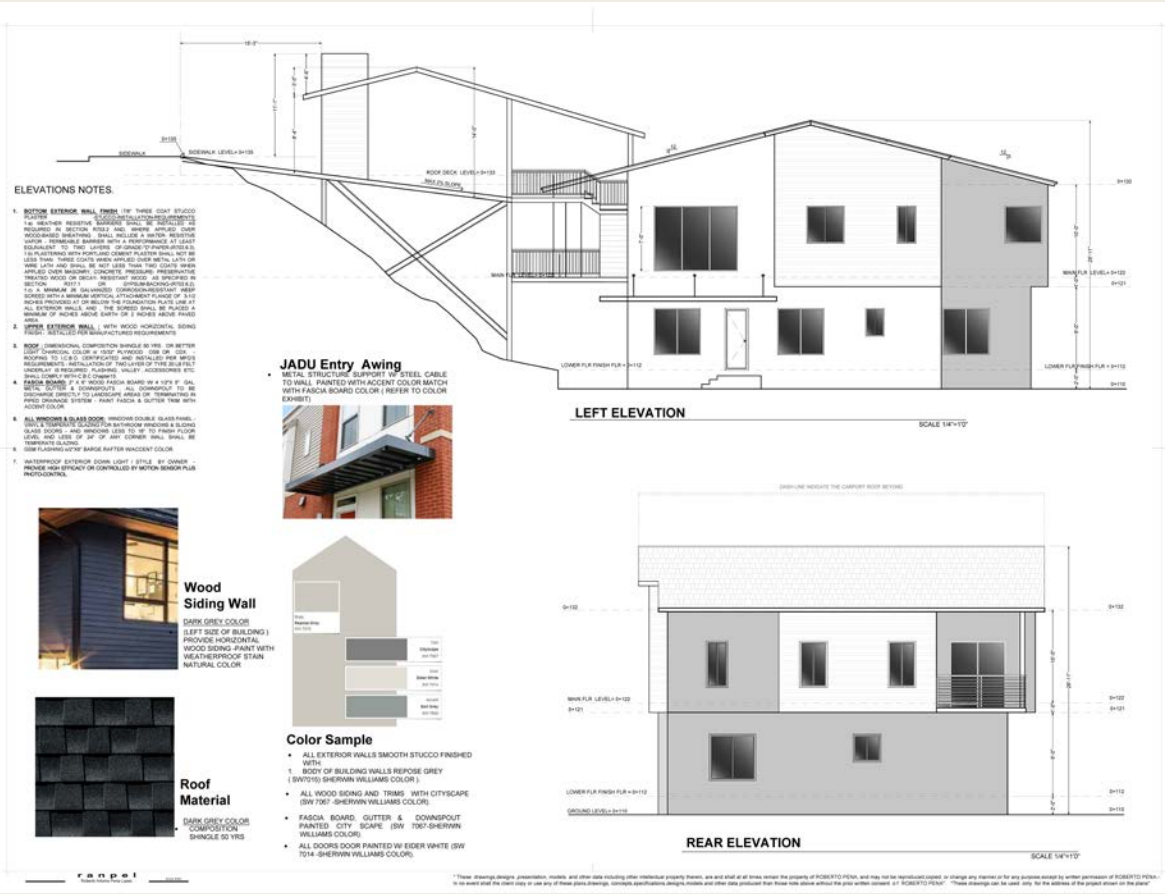


# Site Plan

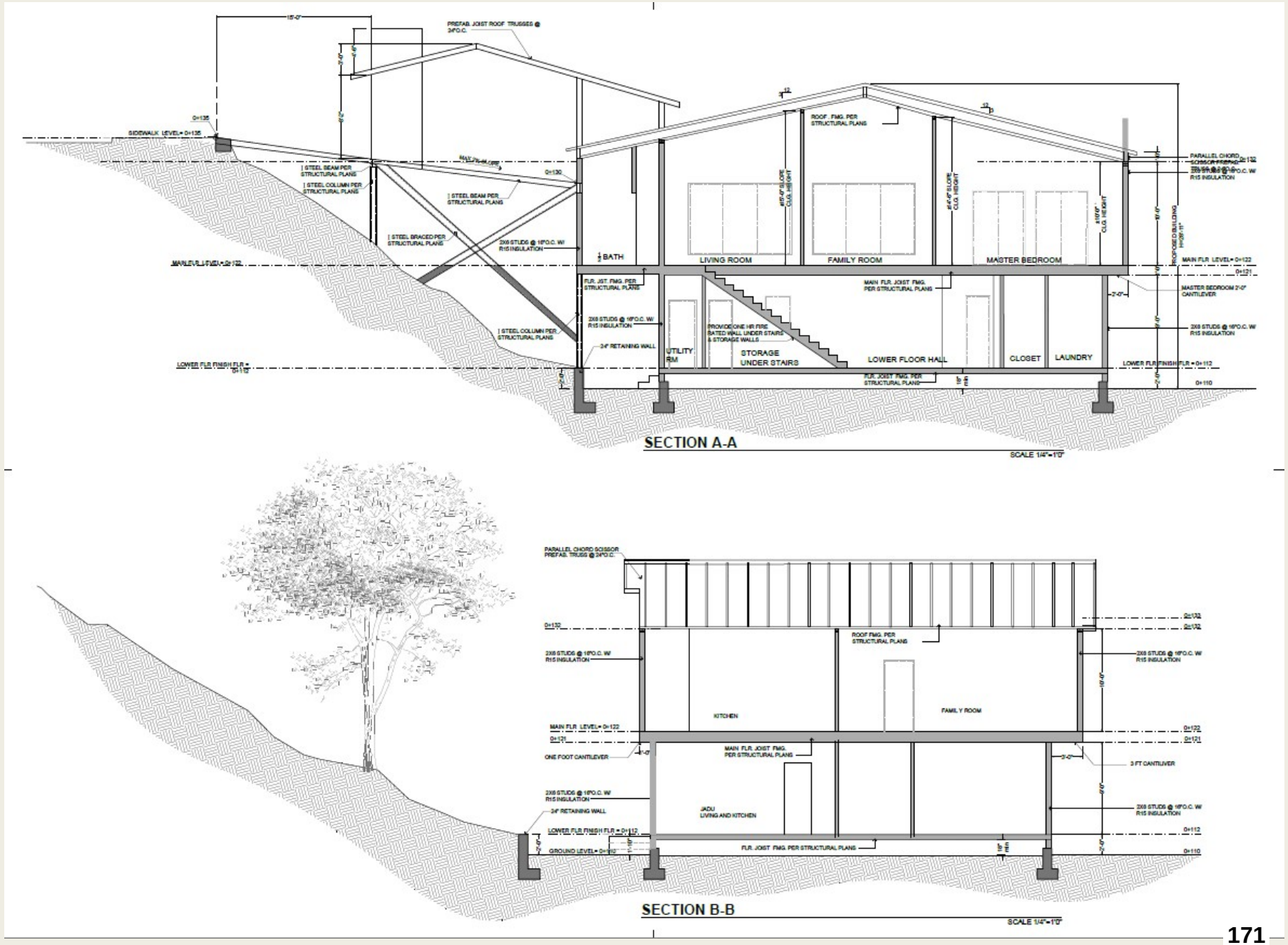

ADAM's FAMILY RESIDENCE
2754 Limerick Road ,San Pablo.Ca 94806
APN: 403-152-020
RECEIVED on 04/24/2024 CDVR23-01026
By Contra Costa County
Department of Conservation and Development
X - Trees proposed to be removed
MAIN HOUSE
N 00° 13'37" E 179.24'
S 28° 34'13" E 204.64'
N 89° 46'23" W 172.59'
SIDEWALK
DOLAN WAY
SITE PLAN
SCALE 1: 100

# Elevations


RIGHT ELEVATION
SCALE 1/4"=1'0"
ELEVATIONS NOTES.
Main Entry Upper Floor Awing
METAL STRUCTURE SUPPORT W/ STEEL CABLE TO WALL PAINTED WITH ACCENT COLOR MATCH WITH FASCIA BOARD COLOR ( REFER TO COLOR EXHIBIT)
Wood Siding Wall
DARK GREY COLOR
(LEFT SIZE OF BUILDING ) PROVIDE HORIZONTAL WOOD SIDING -PAINT WITH WEATHERPROOF STAIN NATURAL COLOR
HATCH INDICATED UNDERGROUND AREA FOR REFERENCE ONLY
FRONT ELEVATION
SCALE 1/4"=1'0"


ELEVATIONS NOTES.
JADU Entry Awing
METAL STRUCTURE SUPPORT W/ STEEL CABLE TO WALL PAINTED WITH ACCENT COLOR MATCH WITH FASCIA BOARD COLOR ( REFER TO COLOR EXHIBIT)
LEFT ELEVATION
SCALE 1/4"=1'0"
Wood Siding Wall
DARK GREY COLOR
(LEFT SIZE OF BUILDING ) PROVIDE HORIZONTAL WOOD SIDING -PAINT WITH WEATHERPROOF STAIN NATURAL COLOR
Roof Material
DARK GREY COLOR COMPOSITION SHINGLE 50 YRS
Color Sample
ALL EXTERIOR WALLS SMOOTH STUCCO FINISHED WITH
1. BODY OF BUILDING WALLS REPOSE GREY ( SW7015) SHERWIN WILLIAMS COLOR ).
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FASCIA BOARD, GUTTER & DOWNSPOUT PAINTED CITY SCAPE (SW 7067-SHERWIN WILLIAMS COLOR).
ALL DOORS DOOR PAINTED W EIDER WHITE (SW 7014 -SHERWIN WILLIAMS COLOR).
REAR ELEVATION
SCALE 1/4"=1'0"

# Sections



# Summary of Appeal Points

- Soil stability and Drainage: Appellant is concerned about the removal of the two trees on the slope east of the proposed residence and the impact on soil stability and drainage.
- Wildlife Habitat/Animal Sanctuary: Appellant states that wildlife seek shelter in the trees, that their habitat is being destroyed, and that the vacant property has become an animal sanctuary.
- Change of Hill Runoff: Appellant states that a change of hill runoff into appellant's property due to the proposed development could cause possible flooding of existing improvements.
- Privacy Concerns: Appellant is concerned that the occupants of the new residence could look directly into their backyard and bedroom window and that the removal of the two trees on the Dolan side of the subject property would compromise their privacy.
- Location of Residence Blocking Sunlight: Appellant is concerned that the proposed residence will be located too close to the shared property line and that the new residence will block sunlight to their yard in the morning.

# Summary of Appeal Points (continued)

- No Valid Reason for Tree Removal: Appellant states that there is no valid reason for the four trees to be removed.
- Structure and Size: Appellant is concerned about the structure and size of the proposed residence and asserts that it is a 3-story house.
- Not Suitable for Development/Water Ponding: Appellant states that the site is not suitable to build a home as water collects from the hills above and ponds within the flatter areas of the property; the applicant hired a construction crew to remove the pond and install stormwater piping to a storm drain and aqueduct below the subject property.
- Illegal Dumping: Appellant indicated that there has been illegal dumping of dirt onto the property in the past.

# Staff Recommendation

- Staff recommends that the County Planning Commission:

  - OPEN the public hearing on the variance and tree permit requests for the construction of a driveway platform and carport structure and a new single-family residence, RECEIVE testimony, and CLOSE the public hearing.
  - DENY the appeal by Ronald Collins and UPHOLD the Zoning Administrator's decision to approve County File #CDVR23-01026.
  - ADOPT the attached findings and conditions of approval.
  - FIND that the project is categorically exempt from CEQA under Section 15303(a) of the CEQA Guidelines.
  - DIRECT the Department of Conservation and Development to file a Notice of Exemption with the County Clerk.

# QUESTIONS?

# Department of Conservation and Development

## County Planning Commission

## Wednesday, May 28, 2025 – 6:30 P.M.

**STAFF REPORT** **Agenda Item #____**

**CONTINUED PUBLIC HEARING ITEM**

| | |
|---|---|
| **Project Title:** | Variance and Tree Permit for a New Single-Family Residence on Limerick Road in San Pablo |
| **County File:** | #CDVR23-01026 |
| **Appellant:** | Ronald Collins |
| **Applicant/Owner:** | Carl Adams (Applicant & Owner) |
| **General Plan:** | Single-Family Residential-High Density (SH)<br>(Residential Low-Medium Density (RLM)) |
| **Zoning:** | R-6 Single-Family Residential District |
| **Site Address/Location**: | 2754 Limerick Road in unincorporated area of San Pablo, CA (Assessor's Parcel Number 403-152-020) |
| **California Environmental Quality Act (CEQA) Status:** | Categorical Exemption – Class 3: CEQA Guidelines Section 15303(a), new construction of a single-family residence. |
| **Project Planner:** | Nai Saephan, Planner I, (925) 655-2874<br>nai.saephan@dcd.cccounty.us |
| **Staff Recommendation:** | Deny the Appeal and Uphold the Zoning Administrator's Decision (See Section IV for Full Recommendation) |

**CONTINUED PUBLIC HEARING FROM DECEMBER 11, 2024**

## I. PROJECT SUMMARY

This is a hearing on an appeal of the Zoning Administrator's decision to approve variances to allow a 0-foot front setback (where 20 feet is required) for a driveway

structure for access from Dolan Way and a 15-foot front setback (where 20 feet is required) for a carport within the driveway structure, and a tree permit to remove three code-protected coast live oak trees and one code-protected red willow tree for the construction of improvements. The variances and the tree permit are granted for the purpose of allowing construction of a new 5,104-square-foot, two-story, single-family residence on a vacant lot.

## II. BACKGROUND

The project was heard by the County Planning Commission on December 11, 2024. At the hearing, Chair Van Buskirk opened the public hearing and accepted testimony from the appellant, Ronald Collins. The applicant, Carl Adams, was not present at the hearing. After receiving Mr. Collins' testimony, the Commissioners posed four questions for the applicant and County staff to address, concerning the following:

- Unpermitted fill/illegal dumping in the past;
- Unpermitted trenching related to drainage issues on the property;
- The reason for the proposed removal of two trees not in the construction zone; and
- The possible relocation of the proposed residence to avoid tree removal for the carport.

The County Planning Commission then voted to have the matter be continued as an open hearing in order to give the applicant and staff time to respond to their questions.

## III. COUNTY PLANNING COMMISSION QUESTIONS

At the hearing held on December 11, 2024, the County Planning Commission posed the following questions and requested a response from the applicant and/or County staff:

1. *Is County Grading and/or Code Enforcement staff aware of the past unpermitted fill/illegal dumping that the appellant has raised in the appeal letter and in public testimony before the County Planning Commission?*

   Staff Response: As stated in Summary of Appeal Point #9 in the staff report prepared for the December 11, 2024, County Planning Commission hearing, staff confirms that in 2005, a code enforcement case was opened on the

property for grading and placing fill on a steep hillside without a permit (file #BIRF05-01632). The case was closed by County Code Enforcement, which indicates that the issue has been resolved. CDD staff conferred with staff of the County Grading Inspection Division and Code Enforcement who indicated that there is no additional information in the record regarding unpermitted grading activity on the subject property.

2. *Is Code Enforcement aware of the storm water and drainage issues on the property in which the appellant has stated that the applicant has installed pipes that connected to an existing drainage system to remove water that has collected on the property?*

   Staff Response: Code Enforcement opened case file #CECF24-00363 on May 10, 2024, after a complaint was received for overgrown vegetation throughout the subject property. According to file records, on May 17, 2024, the applicant claimed in an email to the Code Enforcement Officer that they were unable to remove overgrown vegetation due to standing water on the property, and that they were in the process of removing the water. During site inspections for this case, the Code Enforcement Officer documented evidence with photographs of trenching work and drainage pipes installed in the ground on the property. File records indicate that during an additional site inspection on July 2, 2024, the Code Enforcement Officer confirmed that the overgrown vegetation was removed, and the case was closed. No separate or additional code enforcement case has been opened specifically for the trenching or installation of pipes on the property that connect to an existing drainage system as the appellant has stated.

   On July 2, 2024, the applicant reached out to staff to ask about the proper permitting for trenching on the subject property in preparation for removing water runoff during the rainy season. Staff advised the applicant to hold off on submitting grading and/or building permits for drainage improvements on the property while the application for a variance with a request for a tree permit is going through the appeal process. It is staff's understanding that the applicant has ceased trenching activity until a determination has been made on the variance and tree permit for the proposed residence. Once a determination has been made on the variance, the proper permits for drainage improvements, including a tree permit, if necessary, can be obtained.

3. *Why are the two trees on the east side of the property being proposed for removal if they are not impacted by the proposed development?*

Response: In their report dated November 14, 2022, the project arborist indicated that one coast live oak tree and one red willow tree located in the eastern area of the subject property are in declining health and exhibit poor structure and form. As such, although they are outside of the construction area, the arborist recommended removal of these two code-protected trees. The County's Tree Protection and Preservation Ordinance allows for tree removal based on factors such as an arborist indicating a tree is in poor health and cannot be saved or is in poor form and does not merit saving (County Code section 816-6.8010).

4. *Can the proposed residence be relocated at least 15 feet to the right (east) on the property so that the proposed driveway/carport structure and residence will be lower by five feet and would not require removal of any trees?*

   Response: The Commissioner's question about moving the proposed residence up to 15 feet further east of its currently proposed location was sent to the applicant. However, neither the applicant, nor the response letter prepared by Knox & Ross Law Group on behalf of applicant (submitted January 21, 2025) addressed the question. Nor has the applicant provided revised plans showing any new location of the proposed driveway, carport, and/or residence in response to the question.

## IV. CONCLUSION

The County Planning Commission posed four clarifying questions for the applicant and staff at the public hearing on the appeal of County File #CDVR23-01026 held on December 11, 2024. The project was continued to give the applicant and staff time to look into the issues and provide responses. Staff provided responses to the first three questions as part of this staff report. On January 21, 2025, the applicant submitted a letter addressed to the County Planning Commission, which did not directly respond to the Commissioner's fourth question about relocating the proposed residence to avoid tree removal.

## V. RECOMMENDATION

Staff recommends that the County Planning Commission deny the appeal and uphold the Zoning Administrator's decision to approve County file #CDVR23-01026, as stated in the report prepared for the December 11, 2024, hearing, and based on the attached findings and subject to the attached conditions of approval.

Attachments:

A. Findings and Conditions of Approval
B. Appeal Letter
C. Letter Provided by Applicant from Knox & Ross Law Group
D. Project Plans
E. Presentation Slides

**FINDINGS AND CONDITIONS OF APPROVAL FOR COUNTY FILE #CDVR23-01026; CARL ADAMS (APPLICANT & OWNER):**

## I. Variance Findings

1. *Required Finding: That any variance authorized shall not constitute a grant of special privilege inconsistent with the limitations on other properties in the vicinity and the respective land use district in which the subject property is located.*

   Project Finding: The requested variances for a zero-foot setback for the construction of a driveway platform and a 15-foot setback for the construction of a driveway platform and carport structure provide the necessary driveway access from Dolan Way as well as off-street parking for the new single-family residence and junior accessory dwelling unit. Having basic driveway access to property from a public right-of-way is common on most, if not all, properties throughout the county that have residential development. Therefore, granting of a variance for a zero-foot front yard setback for a driveway platform structure and a 15-foot front yard setback for a driveway platform and carport structure is not a grant of special privilege inconsistent with the limitations of other properties in the vicinity and the respective land use district.

2. *Required Finding: That because of special circumstances applicable to the subject property because of its size, shape, topography, location or surroundings, the strict application of the respective zoning regulations is found to deprive the subject property of the rights enjoyed by other properties in the vicinity and within the identical land use district.*

   Project Finding: The subject property slopes steeply downward from the Dolan Way Street frontage towards the rear of the property. This steep slope makes it difficult to construct a standard driveway at natural grade to access the site. Having a variance for a zero-foot front setback for the construction of the driveway platform starting at the property line and extending to the new residence is the least intrusive design to access the property as compared to significant grading and retaining walls that would be needed for a standard driveway. Therefore, strict application of the R-6 standards is found to deprive the subject property of the rights enjoyed by other properties in the vicinity and within the identical land use district due to its steep topography.

3. *Required Finding: That any variance authorized shall substantially meet the intent and purpose of the respective land use district in which the property is located.*

   Project Finding: Generally speaking, the intent and purpose of the R-6 Single-Family Residential zoning district is to facilitate orderly development and maintenance of high-density single-family residential neighborhoods. The new single-family residence with a junior accessory dwelling unit on the subject property is consistent with the desired development mentioned above. Additionally, there is no element of the project that will inhibit future residential uses or development on the subject property or those in the surrounding neighborhood. Therefore, a variance authorized for the reduced setbacks substantially meets the intent and purpose of the R-6 zoning district in which the subject property is located.

## II. Tree Permit Findings

The Zoning Administrator is satisfied that the following factors, as provided by County Code Section 816-6.8010 for granting a tree permit, have been satisfied:

- Project Finding: Reasonable development of the property would require removal and/or work within the dripline of code-protected trees and this development could not be reasonably accommodated on another area of the lot.

- Project Finding: Where the arborist or forester report has been required, the Zoning Administrator is satisfied that the issuance of a permit will not negatively affect the sustainability of the resource.

## III. Housing Sites Inventory Findings

Government Code Section 65863(b)

Section 65863(b)(1) No city, county, or city and county shall, by administrative, quasi-judicial, legislative, or other action, reduce, or require or permit the reduction of, the residential density for any parcel to, or allow development of any parcel at, a lower residential density, as defined in paragraphs (1) and (2) of subdivision (g), unless the city, county, or city and county makes written findings supported by substantial evidence of both of the following:

(A) The reduction is consistent with the adopted general plan, including the housing element.

Project Finding: The subject property has a General Plan land use designation of Single-Family Residential-High Density (SH), which allows between 5.0 and 7.2 single-family units per net acre. The subject property is half an acre in area, therefore the allowable units range between 1.9 and 2.7 single-family units. The project proposes one single-family residence and one accessory dwelling unit on the half acre property for a total of two units. Thus, there is no reduction in the residential density from the density that is allowed by the existing General Plan land use designation.

(B) The remaining sites identified in the housing element are adequate to meet the requirements of Section 65583.2 and to accommodate the jurisdiction's share of the regional housing need pursuant to Section 65584. The finding shall include a quantification of the remaining unmet need for the jurisdiction's share of the regional housing need at each income level and the remaining capacity of sites identified in the housing element to accommodate that need by income level.

Project Finding: The 6th Regional Housing Needs Allocation (RHNA) was prepared by ABAG for the period of June 30, 2022, through December 15, 2030. As part of this process, ABAG requires each jurisdiction to plan for a certain number of housing units for this period. This requirement is satisfied by identifying adequate sites that could accommodate housing that is affordable to very low, low, moderate, and above moderate-income households. ABAG has determined that the unincorporated County's share of regional housing needs is a total of 7,610 new housing units, which includes the construction of 3,133 above-moderate units, 1,211 moderate-income units, 1,194 low units, and 2,072 very low units. Based on the 2023 Housing Element Annual Progress Report, the County has constructed a total of 536 units across all income levels with 263 above-moderate units, 171 moderate-income units, 71 low-income units, and 31 very low-income units. The remaining RHNA to be constructed for the County's share of the 6th Cycle of the Housing Element RHNA are 2,870 above-moderate units, 1,040 moderate-income units, 1,123 low-income units, and 2,041 very low-income units.

The development on the subject property proposes two units, one single family residence and one accessory dwelling unit. The site is listed on the Housing Element sites inventory for three above-moderate units. An above-moderate unit are units that are for incomes above 120 percent of the area median income. Market-rate units are counted as an above-moderate income unit.

The Housing Element has incorporated into the sites inventory a surplus of units at all income categories. The surplus of units for the above-moderate category is 975 units. Calendar year 2023 is the first year of the eight-year Housing Element cycle. Many of the vacant/underutilized parcels listed in the sites inventory have not been developed, that have the capacity for above-moderate units. The undeveloped parcels include two parcels in Walnut Creek and one in Vine Hill that have a capacity of 198, 156, and 144 above-moderate units. Although the project does not propose three above-moderate units as anticipated by the County's 6th Cycle Housing Element sites inventory, there remains capacity in the sites inventory to meet the remaining unmet need for above-moderate units.

Section 65863(b)(2) If a city, county, or city and county, by administrative, quasi-judicial, legislative, or other action, allows development of any parcel with fewer units by income category than identified in the jurisdiction's housing element for that parcel, the city, county, or city and county shall make a written finding supported by substantial evidence as to whether or not remaining sites identified in the housing element are adequate to meet the requirements of Section 65583.2 and to accommodate the jurisdiction's share of the regional housing need pursuant to Section 65584. The finding shall include a quantification of the remaining unmet need for the jurisdiction's share of the regional housing need at each income level and the remaining capacity of sites identified in the housing element to accommodate that need by income level.

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**CONDITIONS OF APPROVAL FOR COUNTY FILE #CDVR23-01026:**

**Project Approval**

1. **Variance Permit is APPROVED** to allow a zero-foot front yard setback, where 20 feet is the minimum required, to construct a driveway platform structure, and a 15-foot front yard setback, where 20 feet is the minimum required, to construct a driveway platform and carport structure to provide driveway access from Dolan Way and off-street parking for a new 5,104 square-foot two-story single-family residence with a 500 square-foot junior accessory dwelling unit on a vacant lot.

2. **Tree Permit is APPROVED** for the removal of four (4) code-protected trees, which include three (3) coast live oaks measuring 7.5 inches, 12.7 inches, and 27.1 inches in diameter, and one (1) red willow measuring 10 inches in diameter.

3. The Variance and Tree Permit approvals described above are based on and as generally shown on the following documents:

    a) application materials received by the Department of Conservation and Development, Community Development Division (CDD) on April 24, 2023, and revised plans received on April 24, 2024.

    b) arborist report received by the CDD on January 12, 2023.

**Arborist Expense**

4. The expenses associated with all required arborist services shall be borne by the property owner.

**Arborist Recommendations**

5. The applicant shall implement all recommended measures of the consulting arborist's report, which are intended to mitigate the impacts of construction activities.

**Timing of Tree Removal**

6. The four (4) code-protected trees approved for removal shall not be removed until a building or grading permit for construction of the residence has been obtained from the County.

**Tree Planting to Protect Privacy**

7. The applicant shall plant screening (privacy) trees along the western portion of the property bordering the adjacent property directly to the west where there are currently no existing trees. Photographic evidence shall be submitted to the CDD prior to final building inspection.

**General Provisions**

8. Any deviation from the approved plans shall require review and approval by the CDD and may require the filing of an application for a new Variance and/or Tree Permit.

**Payment of Fees**

9. The application was subject to an initial deposit of $3,250.00. The application is subject to time and material costs if the application review expenses exceed the initial deposit. Any additional fee due must be paid prior to an application for a grading or building permit, or 60 days of the effective date of this permit, whichever occurs first. The fees include costs through permit issuance and final file preparation. Pursuant to Contra Costa County Board of Supervisors Resolution Number 2019/553, where a fee payment is over 60 days past due, the Department of Conservation and Development may seek a court judgement against the applicant and will charge interest at a rate of ten percent (10%) from the date of judgement. The applicant may obtain current costs

by contacting the project planner. A bill will be mailed to the applicant shortly after permit issuance in the event that additional fees are due.

**Accessory Dwelling Unit Permit**

10. Approval of this permit does not constitute approval for an Accessory Dwelling Unit (ADU). Approval of the ADU is contingent on the review of a separate Accessory Dwelling Unit permit prior to CDD stamp of approval of plans for the issuance of a building permit for an ADU.

**Construction Period Restrictions and Requirements**

All construction activity shall comply with the following restrictions:

11. A publicly visible sign shall be posted on the property with the telephone number and person to contact regarding construction-related complaints. This person shall respond and take corrective action within 24 hours. The CDD phone number shall also be visible to ensure compliance with applicable regulations.

The following conditions shall be included on the construction drawings:

12. The applicant shall make a good faith effort to minimize project-related disruptions to adjacent properties, and to uses on the site. This shall be communicated to all project-related contractors.

13. The applicant shall require their contractors and subcontractors to fit all internal combustion engines with mufflers which are in good condition and shall locate stationary noise-generating equipment such as air compressors as far away from existing residences as possible.

14. Construction equipment and materials shall be stored onsite.

15. The site shall be maintained in an orderly fashion. Following the cessation of construction activity, all construction debris shall be removed from the site.

16. A good faith effort shall be made to avoid interference with existing neighborhood traffic flows.

17. Unless specifically approved otherwise via prior authorization from the Zoning Administrator, all construction activities shall be limited to the hours of 8:00 A.M. to 5:00 P.M., Monday through Friday, and are prohibited on State and Federal holidays

on the calendar dates that these holidays are observed by the State or Federal government as listed below:

New Year's Day (State and Federal)
Martin Luther King, Jr. Day (State and Federal)
Washington's Birthday (Federal)
Presidents' Day (State)
Cesar Chavez Day (State)
Memorial Day (State and Federal)
Juneteenth National Independence Holiday (Federal)
Independence Day (State and Federal)
Labor Day (State and Federal)
Columbus Day (Federal)
Veterans Day (State and Federal)
Thanksgiving Day (State and Federal)
Day after Thanksgiving (State)
Christmas Day (State and Federal)

For specific details on the actual day the State and Federal holidays occur, please visit the following websites:

Federal Holidays: Federal Holidays (www.opm.gov)
California Holidays: State Holidays (www.sos.ca.gov)

18. Large trucks and heavy equipment shall be subject to the same restrictions that are imposed on construction activities, except that the hours are limited to 9:00 AM to 4:00 PM.

19. Tree Damage - The applicant shall notify the CDD of any unintended damage that occurs to any tree not approved for removal during construction or grading activity. The owner shall repair any damage as determined by an arborist designated by the Director of Conservation and Development.

    Any tree not approved for removal that dies or is significantly damaged as a result of construction or grading shall be replaced with a tree or trees of equivalent size and of a species as approved by the Director of Conservation and Development to be reasonably appropriate for the particular situation.

## ADVISORY NOTES

**ADVISORY NOTES ARE NOT CONDITIONS OF APPROVAL; THEY ARE PROVIDED TO ALERT THE APPLICANT TO ADDITIONAL ORDINANCES, STATUTES, AND LEGAL REQUIREMENTS OF THE COUNTY AND OTHER PUBLIC AGENCIES THAT MAY BE APPLICABLE TO THIS PROJECT.**

A. NOTICE OF OPPORTUNITY TO PROTEST FEES, ASSESSMENTS, DEDICATIONS, RESERVATIONS OR OTHER EXACTIONS PERTAINING TO THE APPROVAL OF THIS PERMIT.

Pursuant to California Government Code Section 66000, et seq., the applicant has the opportunity to protest fees, dedications, reservations or exactions required as part of this project approval. To be valid, a protest must be in writing pursuant to Government Code Section 66020 and must be delivered to the Community Development Division within a 90-day period that begins on the date that this project is approved. If the 90th day falls on a day that the Community Development Division is closed, then the protest must be submitted by the end of the next business day.

B. Prior to applying for a building permit, the applicant is strongly encouraged to contact the following agencies to determine if additional requirements and/or additional permits are required as part of the proposed project:

- Department of Conservation and Development, Building Inspection Division
- Contra Costa County Fire Protection District
- Contra Costa County Public Works Department
- Contra Costa Health, Environmental Health Division
- East Bay Municipal Utility District
- West County Wastewater District

5-15-24

① OF 4

COUNTY FILE # CDVR23-01026

TO NAI SAEPHAN
PARCEL # 403-152-020 (CARL ADAMS)
(4) TREES TO BE CUT DOWN

THIS IS A APPEAL OF 4 TREES TO BE REMOVED ON 2754 LIMERICK ROAD. I APPEAL THIS DECISION BASED ON THESE FACTS.

1) THE FIRST 2 TREES ARE ON A STEEP SLOPE. THEY GREW THROUGH 52 DUMP TRUCKS OF ILLEGALLY DUMPED DIRT OF DOLAN IN 2005. I AM WORRIED THAT IF THE TREES ARE REMOVED THE HILL COULD SLIDE INTO MY YARD DUE TO THE LOOSENING OF THE SOIL AND DAMAGE CHANGE OF WATER RUN OFF.

2) WILDLIFE SEEK SHELTER IN THE TREES THERE HAVE ALREADY BEEN TREES & BAMBOO REMOVED WHICH WAS USED BY SQUIRRELS, HAWKS, TURKEYS & MANY OTHER BIRDS. THERE HABITAT IS BEING DESTROYED

3) CHANGE OF HILL RUN OFF INTO MY PROPERTY CAUSING ASSIABLE FLOODING OF MY HOME

4) PRIVACY FROM DOLAN WAY STREET AND ALSO NEW HOME OCCUPANTS COULD LOOK DIRECTLY INTO MY BACK YARD & BEDROOM WINDOW WOULD BE GREATLY DISTURBING ON OUR LIVES. IF THE TREES ARE REMOVED, THERE HAS ALREADY BEEN SIGNIFICANT THINNING OF THE PROPERTY OVER THE YEARS AND THE REMOVAL OF THE 2 TREES ON DOLAN SIDE ~~WOULD~~ WOULD COMPROMISE MY PRIVACY.

5) I SEE NO REASON FOR THE 4 TREES TO BE REMOVED FROM THE LAND, THEY POSE NO TREAT AS STATED IN THE LETTER I RECEIVED

6) THIS PIECE OF LAND IS TRULY LIKE AN ANIMAL SANCTUARY. NOT JUST ON A EMPTY LOT. I HAVE WITNESSED SEEING IN MY 32 YEARS OF LIVING HERE SO MANY ANIMALS TO SEE THERE HABITAT SLOWLY TAKEN AWAY OVER THE YEARS IS TRULY SADDENING. THESE 4 TREES & THE ANIMALS THEY SERVE DESERVE TO REMAIN WHERE THEY ARE.

THANK YOU
RONALD COLLINS

(3) OF 4

SECOND PART OF APPEAL IS THE STRUCTURE & SIZE OF HOUSE. MY PROPERTY IS RIGHT BELOW ON 2750 LIMERICK ROAD. I WILL HAVE (0% ZERO) PRIVACY FROM A HUGE 3 STORY HOUSE. COUNTY SAYS IT WILL BE A 2 STORY WITH ADDED ADU AT BOTTOM. YOU ALSO SAY YOU WILL HAVE CARL ADAMS PUT PRIVACY TREES IN BETWEEN OUR YARDS YOU & CARL WOULD HAVE TO PLANT 30' FOOT TREES FOR PRIVACY. County says "when mature will provide privacy". Realistically that would be at least a decade. for the trees to mature to provide privacy

THE PROPERTY IS NOT A PLACE TO BUILD A HOME. THE LOT IS AT THE BOTTOM OF WHERE ALL THE WATER COLLECTS FROM ALL THE ABOVE HILLS, THERE WAS A POND BACK THERE TIL CARL ADAMS HAD HIS CONSTRUCTION CREW TAKE A TRACTOR & PUSH IT OUT INTO ALL OUR YARDS IN 2018. NOW HE HAS AQUEDUCT OF WATER UNDER HIS PROPERTY ALL YEAR ROUND. HE HAS ILLEGALLY PUT IN 2 9" PIPES ABOUT 4' INTO GROUND CONNECTING INTO BRAND NEW STORM DRAIN JUST PUT IN BY SCHOOL 2 YEARS AGO. CARL ADAMS HAS BEEN USING A GAS GENERATOR TO PUMP WATER & SEDIMENT INTO THE PIPE. IT STICKS OUT OF THE GROUND AT LEAST 3'. I HAVE VIDEO OF HIM ILLEGALLY PUMPING WATER & WHATEVER CONTAMINENTS FROM HIS PROPERTY CARL ADAMS DUMPED 52 DUMP TRUCKS OF DIRT DOWN THE STEEP HILL FROM DOLAN IN 2005. TIL CCC COUNTY CODE ENFORCEMENT RED TAPED THE AREA / SHUT DOWN THE DUMPING

(4) OF 4

LAST PART IS SET BACK
THE STRUCTURE IS SO HUGE COMPARED TO MINE, HIS WILL BE ALMOST 3 STORY AT 5500 SQ FT & MINE SITS AT ALMOST 1100 SQ FT, WHY DOES THE HOUSE HAVE TO SIT SO CLOSE TO MY PROPERTY LINE, THERE IS NO WAY HE WILL NOT BE BLOCKING SUNLIGHT TO MY YARD IN THE MORNING, THE SUN COMES UP EXACTLY WHERE CARL ADAMS WANTS TO BUILD HIS HOUSE, WHY CAN'T HE BUILD IT CLOSER TO SCHOOLS SIDE PROPERTY.

THANK YOU

RONALD COCCIOS
2750 LIMERICK ROAD
SAN MARINO
CA 94806

KNOX&ROSS Law Group

3661 Grand Avenue, Suite 205
Oakland, CA 94610-2025

January 10, 2025

Contra Costa County Planning Commission
30 Muir Road
Martinez, CA 94553

Re: Appeal of Zoning Administrator's Decision (County File #CDVR23-01026)
Property: 2754 Limerick Road, San Pablo (APN: 403-152-020)
Appellant: Mr. Ronald Collins

Dear Members of the Planning Commission:

My office represents Mr. Carl Adams in connection with the above-referenced matter. I am writing regarding the appeal filed by Mr. Ronald Collins concerning the Zoning Administrator's decision to grant Mr. Adams' application for a Zoning Variance and Tree Permit for his property at 2754 Limerick Road in the unincorporated area of San Pablo, California.

I strongly support the Zoning Administrator's decision and concur with the Planning Department staff's recommendation that the Commission deny Mr. Collins' appeal. The staff report prepared for the appeal hearing thoroughly analyzes the relevant issues and correctly concludes that the required findings for both the variance and tree permit can be made.

However, after reviewing the video of the last hearing, I am also concerned that the Commission appears to be entertaining arguments, as well as new unsubstantiated allegations made by the appellant, that were not included in the appellant's original appeal application. This practice undermines the appeal process and prejudices property owners who rely on the documented grounds for appeal when preparing their responses. The Commission should limit its consideration to those specific objections properly raised in the initial appeal filing.

The Zoning Administrator's decision was based on substantial evidence in the record and careful consideration of all applicable standards and requirements. I respectfully request that the Commission uphold this decision and deny the appeal at its next-earliest scheduled meeting.



Ph: (510) 240-5262 x103 zaknox@knoxrosslaw.com Fx: (510) 240-1957

Thank you for your consideration of this matter.

Sincerely,

Knox & Ross Law Group

Zachary A. Knox

Zachary A. Knox, Esq.
Attorney for Carl Adams

Cc: Carl Adams
cdadams1946@comcast.net

John Kopchick, Director of the Conservation and Development Department
John.kopchick@dcd.cccounty.us

Ruben Hernandez, Deputy Director of the Conservation and Development Department
Ruben.hernandez@dcd.cccounty.us

Commissioners:

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Kevin.buskirk@dcd.cccounty.us

Bhupen Amin, Vice Chair of the Contra Costa County Planning Commission
Bhupen.amin@dcd.cccounty.us

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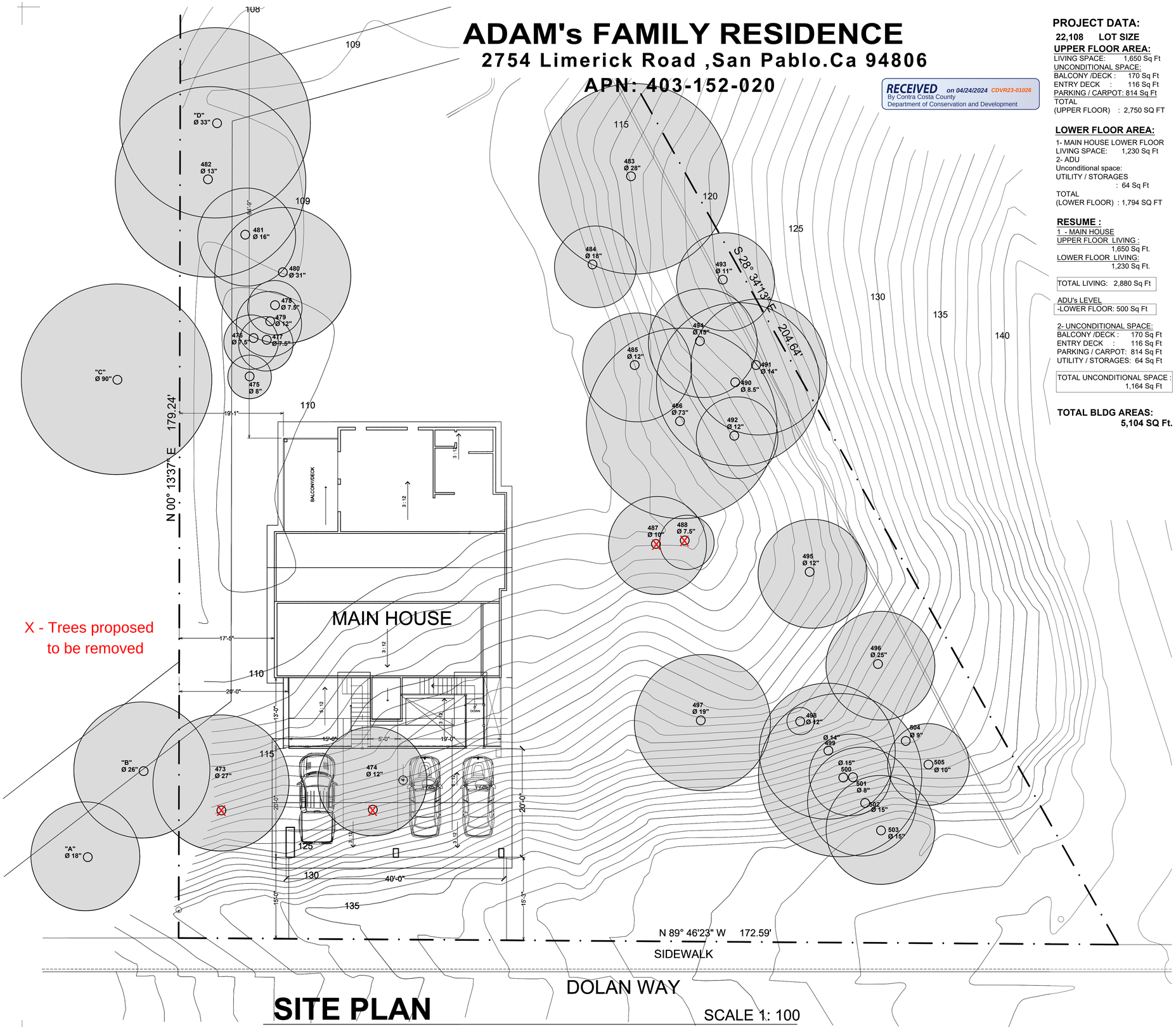
Ph: (510) 240-5262 x103 zaknox@knoxrosslaw.com Fx: (510) 240-1957

# ADAM's FAMILY RESIDENCE

## 2754 Limerick Road ,San Pablo.Ca 94806

## APN: 403-152-020

RECEIVED on 04/24/2024 CDVR23-01026
By Contra Costa County
Department of Conservation and Development




X - Trees proposed to be removed

# SITE PLAN

SCALE 1: 100

## PROJECT DATA:

**22,108 LOT SIZE**

**UPPER FLOOR AREA:**

LIVING SPACE: 1,650 Sq Ft
UNCONDITIONAL SPACE:
BALCONY /DECK : 170 Sq Ft
ENTRY DECK : 116 Sq Ft
PARKING / CARPOT: 814 Sq Ft
TOTAL
(UPPER FLOOR) : 2,750 SQ FT

**LOWER FLOOR AREA:**

1- MAIN HOUSE LOWER FLOOR
LIVING SPACE: 1,230 Sq Ft
2- ADU
Unconditional space:
UTILITY / STORAGES
: 64 Sq Ft
TOTAL
(LOWER FLOOR) : 1,794 SQ FT

**RESUME :**

1 - MAIN HOUSE
UPPER FLOOR LIVING :
1,650 Sq Ft.
LOWER FLOOR LIVING:
1,230 Sq Ft.

TOTAL LIVING: 2,880 Sq Ft

ADU's LEVEL
-LOWER FLOOR: 500 Sq Ft

2- UNCONDITIONAL SPACE:
BALCONY /DECK : 170 Sq Ft
ENTRY DECK : 116 Sq Ft
PARKING / CARPOT: 814 Sq Ft
UTILITY / STORAGES: 64 Sq Ft

TOTAL UNCONDITIONAL SPACE :
1,164 Sq Ft

**TOTAL BLDG AREAS:**
**5,104 SQ Ft.**

## OWNER & SITE INFORMATION:

- OWNER: Carls Adams
  ADDRESS: 6333 Jerilynn Avenue,Richmond,Ca 94806
  PHONE: (510) 302-7567
  E-mail: cdadams1946@comcast.com
- DESIGN & PLANNING: ROBERTO PENA-Ranpel Designs
  2679 Kelley Avenue, San Pablo, Ca 94806
  Phone: (707) 384-3638 -ranpeldesigns@gmail.com
- PARCEL: 403-152-020
- LOT SIZE: **22,108 SQ.FT.**
- OCCUPANCY : R-3
- CONSTRUCTION TYPE: V-B
- ZONING : R0
- LAND USE: Single Family Residential
- NUMBER OF STORIES : THREE
- FLOOD HAZARD ZONE: NO
- PROVIDE A NFPA 13D FIRE SPRINKLER SYSTEM

## SCOPE WORK:

**1-NEW TWO LEVELS HOUSE:**

**UPPER FLOOR** -CARPOT 4 VEHICULES-LIVING, FAMILY, DINING RM & KITCHEN =TWO BALCONIES/DECK & BARBECUE AREA
**LOWER LEVEL:** THREE BEDROOMS-ONE HOME OFFICE -TWO BATH & TWO STORAGE ROOMS
**500 SQ ADU AND LOWER LEVEL**

**NEW ROOF OPEN DECK**

**FIRE SPRINKLER PLANS DEFERRAL SUBMITTAL**
**ENCROACHMENT PERMIT DEFERRAL SUBMITTAL**

## GENERAL NOTES

1. ALL CONSTRUCTION WORKMANSHIP AND MATERIALS SHALL CONFORM CALIFORNIA RESIDENTIAL CODE 2019 EDITION ALONG WITH ANY OTHER APPLICABLE LOCAL ESTATE LAWS AND REGULATIONS.
2. ALL ELECTRICAL, FIRE PROTECTION, MECHANICAL,PLUMBING, AND STRUCTURAL WORK SHALL BE DESIGNED AND CONSTRUCTED IN ACCORDANCE WITH EACH FIELDS APPLICABLE CODES AND STANDARDS.
3. THE GENERAL CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND SITE CONDITION BEFORE STARTING WORK AND SHALL NOTIFY THE DESIGNER OF ANY DISCREPANCY.
4. NOTES AND DETAILS ON DRAWINGS SHALL TAKE PRECEDENCE OVER THESE GENERAL NOTES.
5. ALL MATERIAL AND WORKMANSHIP SHALL CONFORM TO THE CBC 2019 EDITION AND ALL APPLICABLE LOCAL AND STATE CODES,ORDINANCES AND REGULATIONS SHALL BE COMPLIED WITH IT IS THE RESPONSIBILITY OF ANY ONE SUPPLYING LABOR OR MATERIALS OR BOTH TO BRING TO THE ATTENTION OF THE DESIGNER AND THE OWNER ANY DISCREPANCIES OR CONFLICT BETWEEN THE REQUIREMENTS OF THE CODE AND THE DRAWINGS.
6. THE DESIGN, ADEQUACY AND SAFETY OF ERECTION,BRACING, SHORING TEMPORARY SUPPORTS. IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR AND HAS NOT BEEN CONSIDERED BY THE STRUCTURAL ENGINEER THE GENERAL CONTRACTOR IS RESPONSIBLE FOR THE STABILITY OF THE STRUCTURE PRIOR TO THE APPLICATION OF THE SHEAR WALLS,ROOF AND FLOOR DIAPHRAGMS AND FINISH MATERIALS. HE OR SHE SHALL PROVIDE THE NECESSARY BRACING TO PROVIDE STABILITY PRIOR TO THE APPLICATION OF THE AFOREMENTIONED MATERIALS.
7. CONCRETE SLAB OR CRAWL SPACE ON GRADE HAS NOT BEEN DESIGNED BY THE STRUCTURAL ENGINEERED UNLESS SPECIFICALLY DETAILED ON THE DRAWINGS.
8. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO LOCATE ALL EXISTING UTILITIES WHETHER SHOWN HEREON OR NOT AND TO PROTECT THEM FROM DAMAGE.
9. THE DESIGNER SHALL BE NOTIFIED IMMEDIATELY BY THE CONTRACTOR SHOULD ANY DISCREPANCY OR OTHER QUESTION ARISE PERTAINING TO THE WORKING DRAWINGS.
10. REFER TO STRUCTURAL PLANS FOR ANY QUESTION REGARDING LUMBER GRADES, BEAM AND HEADER SIZES, FOOTINGS AND SHEAR WALL REQUIREMENTS.
11. ON SITE VERIFICATION OF ALL DIMENSIONS AND CONDITIONS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND HIS OR HER SUBCONTRACTORS DIMENSIONS TAKE PRECEDENT OVER SCALED DIMENSIONS.
12. NO FRAMING OF ANY TYPE SHALL BE CONCEALED PRIOR TO INSPECTION BY GOVERNING AGENCIES.
13. NO CHANGES ARE TO BE MADE TO THESE PLANS WITHOUT THE KNOWLEDGE OR CONSENT THE DESIGNER WHOSE SIGNATURE APPEARS HEREON.
14. ALL OF A.S.T.M. DESIGNATIONS ARE TO BE OF THE LATEST EDITION.
15. CONTRACTOR SHALL CHECK AND VERIFY SIZE AND LOCATION OF ELECTRICAL SERVICES AND PLUMBING RUNS WITH ELECTRICAL AND PLUMBING CONTRACTORS BEFORE THE BEGINNING OF CONSTRUCTION.
16. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO EXAMINE THE EXISTING BUILDING AND ALL THE CONDITIONS PRIOR TO SUBMITTING BIDS TO THE OWNER SINCE PROPOSALS MUST TAKE INTO CONSIDERATION ALL SUCH CONDITIONS AS IT MAY AFFECT WORK.
17. THE CONTRACTOR SHALL BE HELD RESPONSIBLE FOR THE RESULTS OF ERRORS DISCREPANCIES OR OMISSIONS WHICH THE CONTRACTOR FAILED TO NOTIFY THE DESIGNER OR ENGINEER OF BEFORE CONSTRUCTION AND/OR FABRICATION OF THE WORK.
18. NO DEVIATIONS FROM THE STRUCTURAL DETAILS SHALL BE MADE WITHOUT THE WRITTEN APPROVAL OF THE STRUCTURAL ENGINEER OR BY PROJECT CITY INSPECTOR.
19. THE CONTRACTOR WARRANTS TO THE OWNER AND DESIGNER THAT HE OR SHE POSSESS THE PARTICULAR COMPETENCE AND SKILL IN CONSTRUCTION NECESSARY TO BUILD THIS PROJECT WITHOUT FULL ENGINEERING & ARCHITECTURAL SERVICES , AND FOR THE REASON THAT THE CONTRACTOR WISHES TO RELY UPON HIS OR HER OWN COMPETENCE,THE CONTRACTOR OR OWNER HAS RESTRICTED THE DESIGNERS SCOPE OF PROFESSIONAL SERVICES , THE CONSTRUCTION DOCUMENTS PROVIDED BY THE LIMITED SERVICES SHALL BE THEOREM BUILDERS PLANS IN RECOGNITION OF THE CONTRACTORS SOPHISTICATION. CONSTRUCTION WILL REQUIRE THAT THE CONTRACTOR ADAPT THE BUILDERS PLANS TO THE FIELD CONDITIONS ENCOUNTERED, MAKE LOGICAL ADJUSTMENTS IN FIT, FORM ,DIMENSION, AND QUANTITY THAT ARE TREATED ONLY GENERALLY BY THE BUILDERS PLANS . IN THE EVENT ADDITIONAL DETAIL OR GUIDANCE IS NEEDED BY THE CONTRACTOR OR OWNER FOR CONSTRUCTION OF ANY ASPECT OF THE PROJECT , HE OR SHE SHALL IMMEDIATELY NOTIFY THE DESIGNER .

## APPLICABLE CODES:

**PLANS CONFORM CALIFORNIA BUILDING CODE (CBC) 2019 EDITION.**
2019 CALIFORNIA RESIDENTIAL CODE (CRC)
2019 CALIFORNIA MECHANICAL CODE (CMC)
2019 CALIFORNIA ELECTRIC CODE (CEC)
2019 CALIFORNIA PLUMBING CODE (CPC)
2019 CALIFORNIA FIRE CODE (CFC)
2019 CALIFORNIA GREEN BLDG. STANDARDS CODE ( CGBSC)
2019 CALIFORNIA ENERGY CODE(2008 CAL. ENERGY STANDARDS AMENDED BY STATE OF CALIFORNIA AND LOCAL JURISDICTION)
& ALL APPLICABLE MUNICIPAL LOCAL & STATE CODES.

## INDEX:

**ARCHITECTURAL:**

A1.0- TITLE BLOCK & SITE PLAN
A2.0- UPPER FLOOR PLAN
A3.0- LOWER FLOOR PLAN
A4.0-ROOF DECK PLAN
A5.0-(N) ELEVATIONS
A6.0- (N)ELEVATIONS
1/2-COLOR SAMPLE BOARD
1/2-MATERIAL SAMPLE BOARD

**Ranpel Designs**
Roberto Pena
DESIGN & PLANNING
Phone: (707)384-3638
ranpeldesigns@gmail.com

PLANS BY :

ROBERTO PENA

OWNER :
Carls Adams

April 2024
San Pablo,California

PROJECT NAME : **ADAM's FAMILY RESIDENCE**

PROJECT LOCATION: 2754 Limerick road, San Pablo , Ca. 94806
APN: 403-152-020

CONTENTS :

- Site Plan
- Bldg. Areas Diagram

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| | 11-23-22 | Planning Set |
| | 01-31-23 | Planning Set |
| | 04-24-24 | Planning Set |

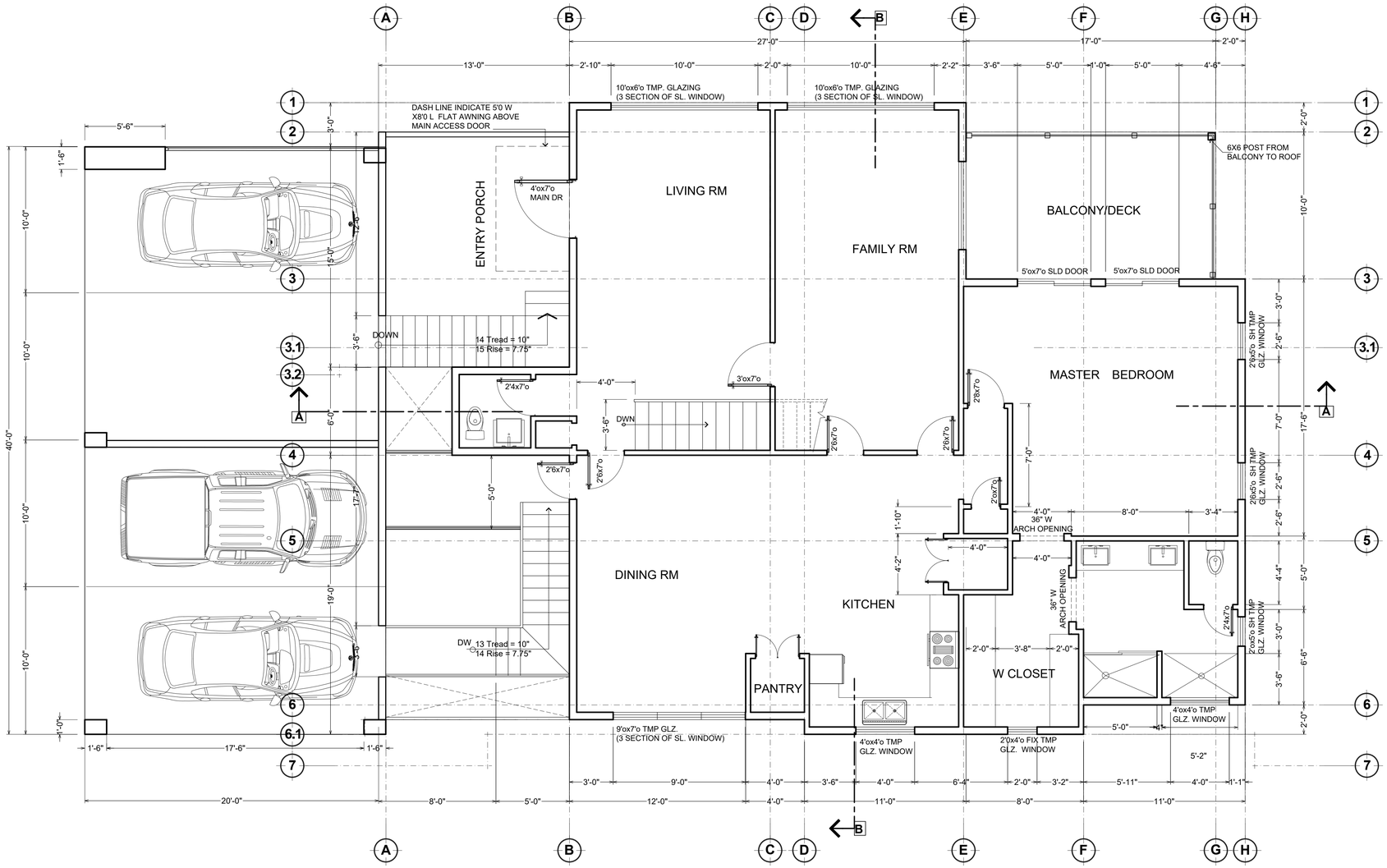
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Project # 20210927
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Roberto Antonio Pena Lopez
Since 2000

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## FLOOR PLAN KEY NOTES:

1. ALL WINDOWS TO BE DUAL GLAZED ,PROVIDE SCREENS ON OPERABLE WINDOWS. VERIFY ALL WINDOW ROUGH OPENINGS WITH WINDOW MANUFACTURED
2. PROVIDE SAFETY GLAZING IN FIXED OR OPERABLE PANELS ADJACENT TO A DOOR WHERE DE NEAREST EXPOSED EDGE OF THE GLAZING WITHIN A 24" ARC OF EITHER VERTICAL EDGE OF THE DOOR IN A WALKING SURFACE & EXPOSED BOTTOM EDGE IS LESS THEN 18" ABOVE THE FLOOR FOR WINDOWS AND DOOR (PROVIDE TEMPERATE GLAZING)
3. PROVIDE EMERGENCY EGRESS & RESCUE WINDOWS SHALL HAVE A MINIMUM NET CLEAR OPERABLE ARE OF 5.7 SQUARE FEET .THE MINIMUM NET CLEAR OPERABLE HEIGHT DIMENSION SHALL BE 24 INCH. CBC-Section 1026.2 -PROVIDE AS MEANS OF ESCAPE OR RESCUE OPENING SHALL HAVE THE BOTTOM OF THE CLEAR OPENING NOT GREATER THAN 44 INCHES MEASURED FROM THE FLOOR IN THE BEDROOM AS REQ'D. ((CRC-R 310.1)
4. ALL EXTERIOR DOOR IS TO BE SOLID CORE 1 3/4" DOORS AND OF THE TYPE AND DESIGN SHOWN ON THE ELEVATIONS AND FLOORS PLANS WITH WEATHERPROOF TIGHT FIT.
5. ALL STRUCTURAL ELEMENTS SUPPORTING THE FLOOR / CEILING ASSEMBLIES USED AS A FIRE RATED SEPARATION SHALL HAVE $\frac{5}{8}$" GYPSUM BOARD PROTECTION. (CRC Table R302.6).
6. EXTERIOR DOORS ONTO PORCHES SHALL BE PROVIDE 36" OUTSIDE LANDING .THE WIDTH OF THE LANDING SHALL BE NOT LESS THAN THE DOOR WIDTH AND 36" MINIMUM DEPTH.LANDING AT REQUIRED EGRESS DOORS SHALL NOT BE MORE THAN 1 -$\frac{1}{2}$" LOWER THAN THE TOP OF THRESHOLD. Exception: A DOOR MAY OPEN AT A LANDING THAT IS NOT MORE THAN 7 $\frac{3}{4}$" LOWER THAN THE FLOOR LEVEL IF THE DOOR DOES NOT SWING OVER THE LANDING. ( CRC R311.3.1 & R311.3.2)
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# MAIN FLOOR

SCALE 1/4"=1'0"


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Phone: (707)384-3638
ranpeldesigns@gmail.com


PLANS BY :

ROBERTO PENA

OWNER :
Carls Adams

April 2024
San Pablo , California

PROJECT NAME :
**ADAM's FAMILY RESIDENCE**

PROJECT LOCATION:
APN: 403-152-00- San Pablo ,Contra Costa County , Ca.

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- Upper/Main Floor Plan

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| | 11-23-22 | Planning Set |
| | 01-31-23 | Planning Set |
| | 04-24-24 | Planning Set |

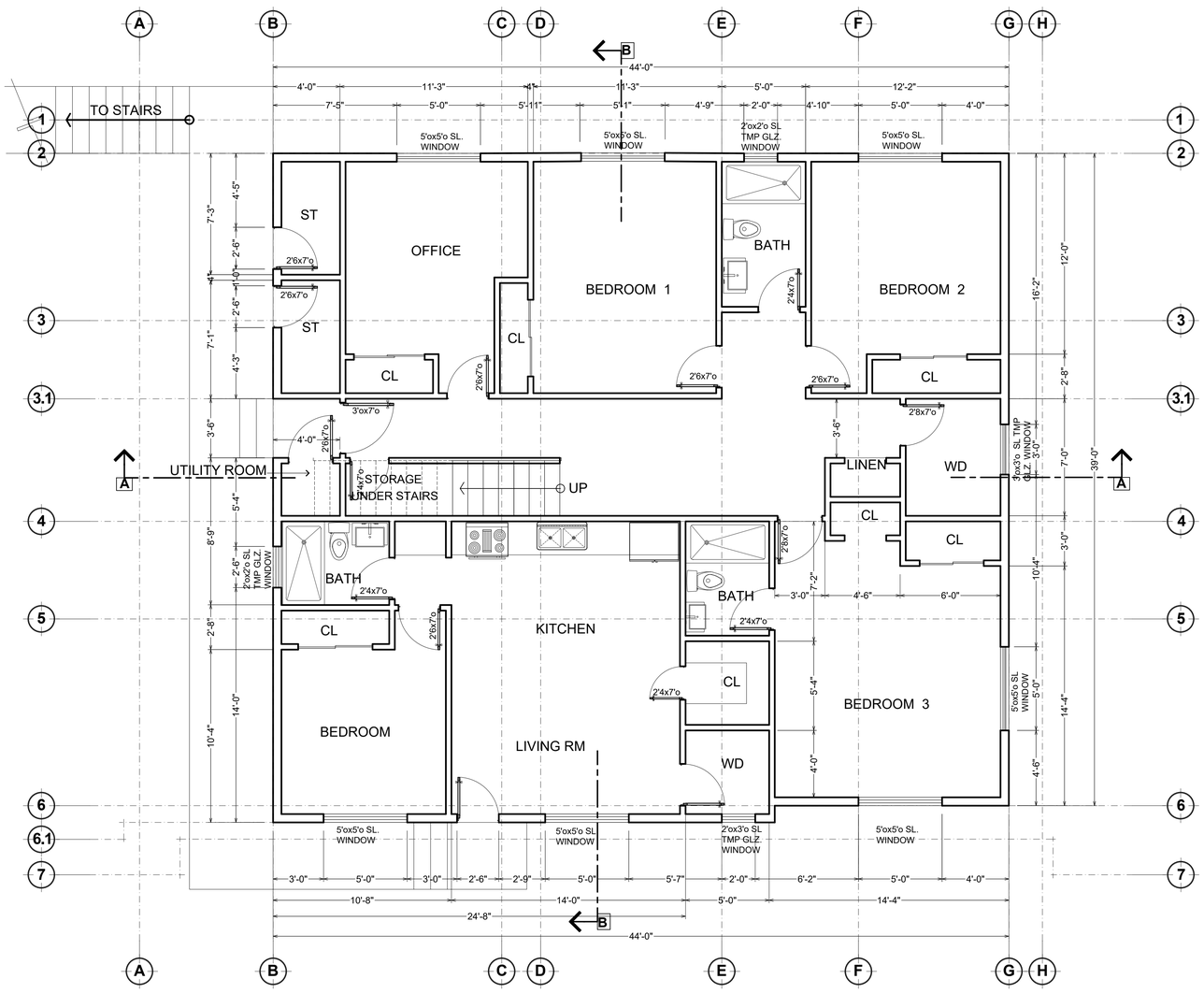
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## LOWER FLOOR

SCALE 1/4"=1'0"

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PLANS BY :

ROBERTO PENA

OWNER :
Carls Adams

April 2024
San Pablo , California

PROJECT NAME :
**ADAM's FAMILY RESIDENCE**

PROJECT LOCATION:
APN: 403-152-00- San Pablo , Contra Costa County , Ca.

CONTENTS :

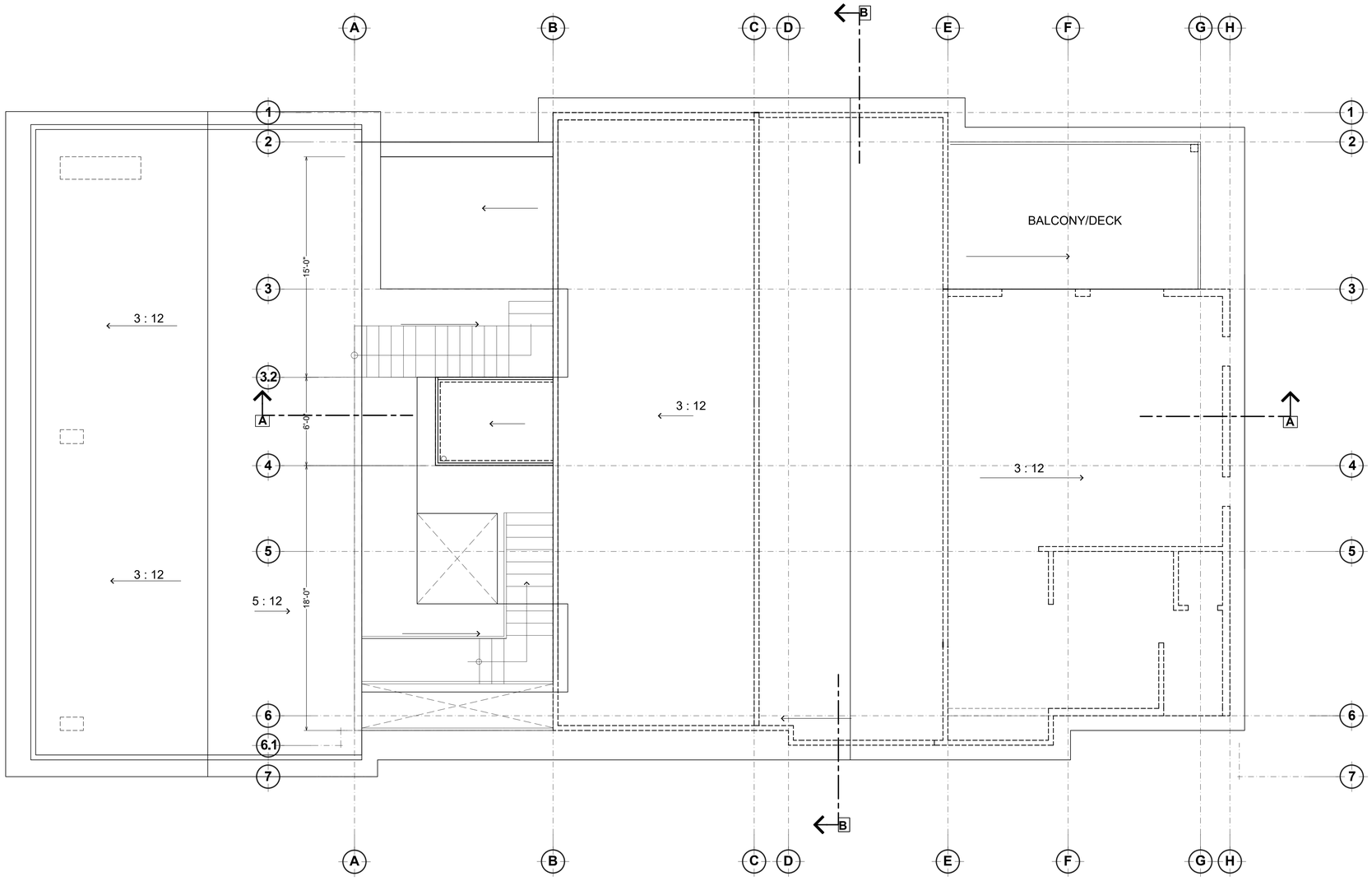
- Lower /JADU Floor Plan

| | | |
|---|---|---|
| | 11-23-22 | Planning Set |
| | 01-31-23 | Planning Set |
| | 04-24-24 | Planning Set |

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SHEET: A3.0



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Phone: (707)384-3638
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PLANS BY :

ROBERTO PENA

OWNER :
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April 2024
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PROJECT NAME :
**ADAM's FAMILY RESIDENCE**

PROJECT LOCATION:
APN: 403-152-00- San Pablo ,Contra Costa County , Ca.

CONTENTS :

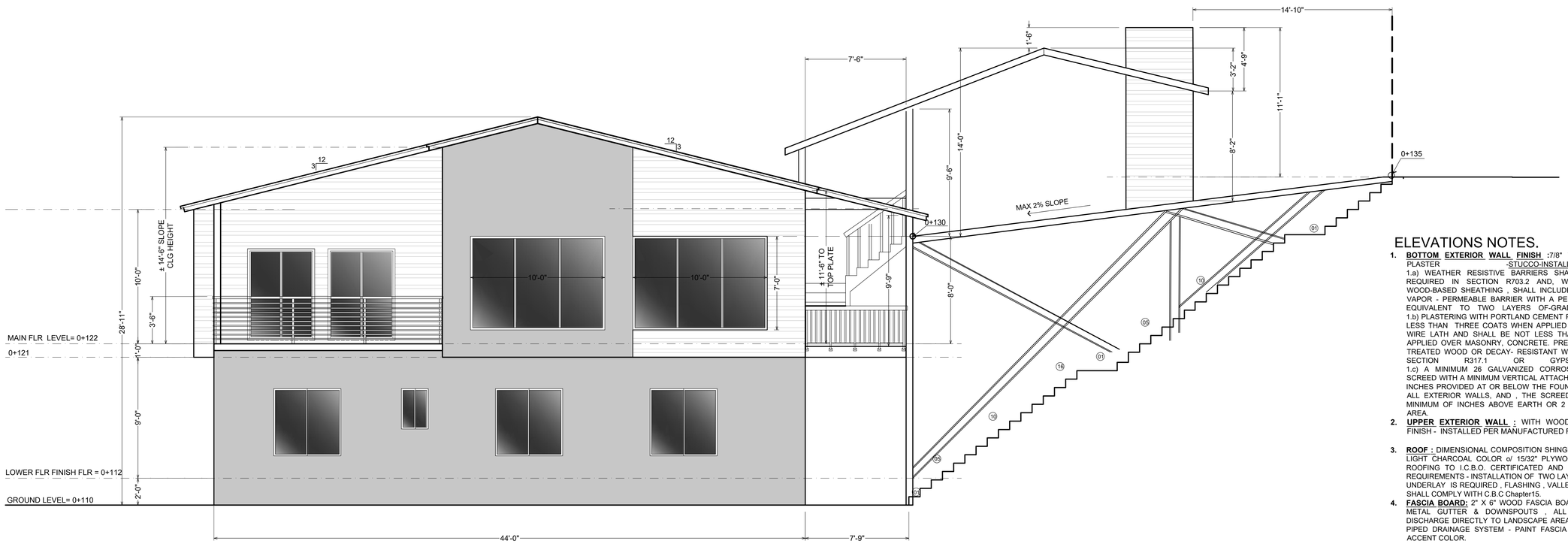
- Roof Deck Plans

| | | |
|---|---|---|
| | 11-23-22 | Planning Set |
| | 01-31-23 | Planning Set |
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DRAW: R-P
SCALE: AS SHOWN
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SHEET: A4.0

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Roberto Antonio Pena Lopez
Since 2000

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## RIGHT ELEVATION

SCALE 1/4"=1'0"

## ELEVATIONS NOTES.

1. **BOTTOM EXTERIOR WALL FINISH** :7/8" THREE COAT STUCCO PLASTER -STUCCO-INSTALLATION-REQUIREMENTS: 1.a) WEATHER RESISTIVE BARRIERS SHALL BE INSTALLED AS REQUIRED IN SECTION R703.2 AND, WHERE APPLIED OVER WOOD-BASED SHEATHING , SHALL INCLUDE A WATER- RESISTIVE VAPOR - PERMEABLE BARRIER WITH A PERFORMANCE AT LEAST EQUIVALENT TO TWO LAYERS OF-GRADE-"D"-PAPER-(R703.6.3). 1.b) PLASTERING WITH PORTLAND CEMENT PLASTER SHALL NOT BE LESS THAN THREE COATS WHEN APPLIED OVER METAL LATH OR WIRE LATH AND SHALL BE NOT LESS THAN TWO COATS WHEN APPLIED OVER MASONRY, CONCRETE. PRESSURE- PRESERVATIVE TREATED WOOD OR DECAY- RESISTANT WOOD AS SPECIFIED IN SECTION R317.1 OR GYPSUM-BACKING-(R703.6.2). 1.c) A MINIMUM 26 GALVANIZED CORROSION-RESISTANT WEEP SCREED WITH A MINIMUM VERTICAL ATTACHMENT FLANGE OF 3-1/2 INCHES PROVIDED AT OR BELOW THE FOUNDATION PLATE LINE AT ALL EXTERIOR WALLS, AND , THE SCREED SHALL BE PLACED A MINIMUM OF INCHES ABOVE EARTH OR 2 INCHES ABOVE PAVED AREA.
2. **UPPER EXTERIOR WALL :** WITH WOOD HORIZONTAL SIDING FINISH - INSTALLED PER MANUFACTURED REQUIREMENTS
3. **ROOF :** DIMENSIONAL COMPOSITION SHINGLE 50 YRS. OR BETTER LIGHT CHARCOAL COLOR o/ 15/32" PLYWOOD OSB OR CDX. - ROOFING TO I.C.B.O. CERTIFICATED AND INSTALLED PER MFG'S REQUIREMENTS - INSTALLATION OF TWO LAYER OF TYPE 20 LB FELT UNDERLAY IS REQUIRED , FLASHING , VALLEY , ACCESSORIES ETC. SHALL COMPLY WITH C.B.C Chapter15.
4. **FASCIA BOARD:** 2" X 6" WOOD FASCIA BOARD W/ 4 1/2"X 5" GAL. METAL GUTTER & DOWNSPOUTS , ALL DOWNSPOUT TO BE DISCHARGE DIRECTLY TO LANDSCAPE AREAS OR TERMINATING IN PIPED DRAINAGE SYSTEM - PAINT FASCIA & GUTTER TRIM WITH ACCENT COLOR.
5. **ALL WINDOWS & GLASS DOOR:** WINDOWS DOUBLE GLASS PANEL - VINYL & TEMPERATE GLAZING FOR BATHROOM WINDOWS & SLIDING GLASS DOORS - AND WINDOWS LESS TO 18" TO FINISH FLOOR LEVEL AND LESS OF 24" OF ANY CORNER WALL SHALL BE TEMPERATE GLAZING.
6. GSM FLASHING o/2"X6" BARGE RAFTER W/ACCENT COLOR.
7. WATERPROOF EXTERIOR DOWN LIGHT / STYLE BY OWNER - PROVIDE HIGH EFFICACY OR CONTROLLED BY MOTION SENSOR PLUS PHOTO-CONTROL .

## Main Entry Upper Floor Awing

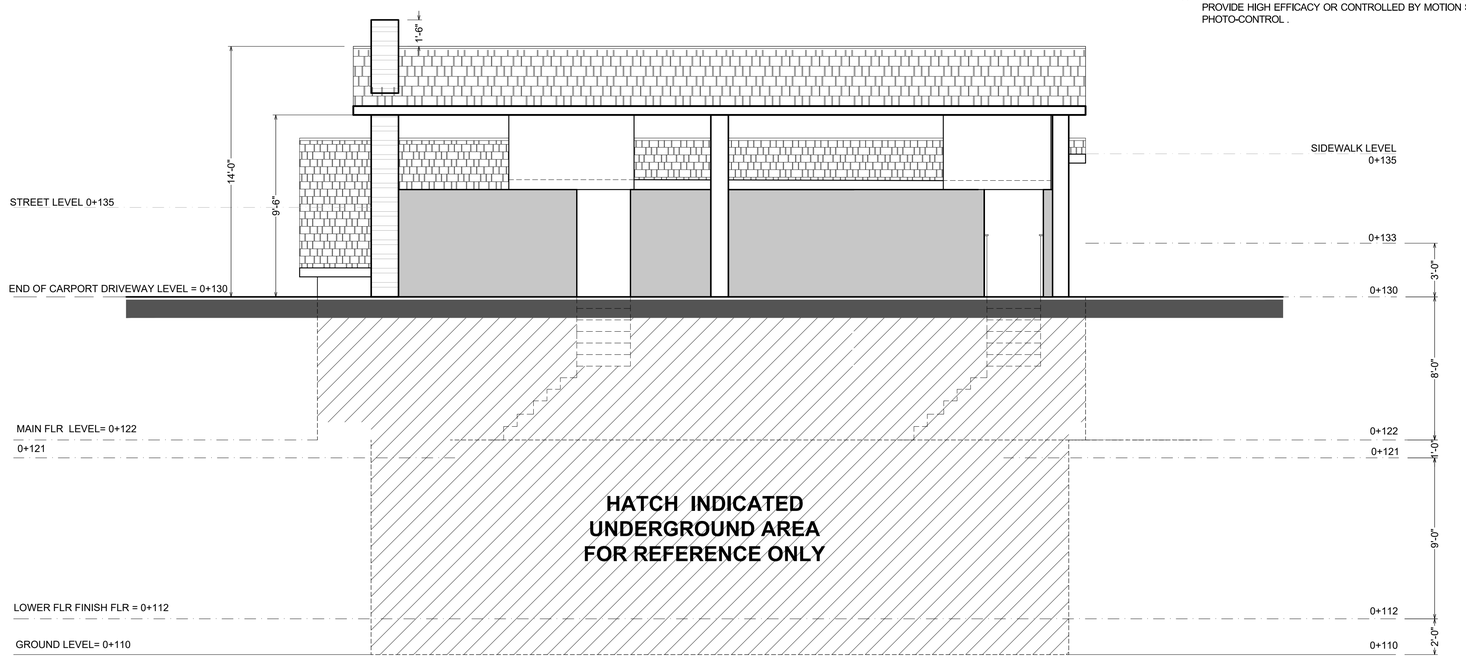
- METAL STRUCTURE SUPPORT W/ STEEL CABLE TO WALL PAINTED WITH ACCENT COLOR MATCH WITH FASCIA BOARD COLOR ( REFER TO COLOR EXHIBIT)





## Wood Siding Wall

- DARK GREY COLOR (LEFT SIZE OF BUILDING ) PROVIDE HORIZONTAL WOOD SIDING -PAINT WITH WEATHERPROOF STAIN NATURAL COLOR




## FRONT ELEVATION

SCALE 1/4"=1'0"


**Ranpel Designs**
Roberto Pena
DESIGN & PLANNING
Phone: (707)384-3638
ranpeldesigns@gmail.com


PLANS BY :

ROBERTO PENA

OWNER :
Carls Adams

April 2024
San Pablo , California

PROJECT NAME :
**ADAM's FAMILY RESIDENCE**

PROJECT LOCATION:
APN: 403-152-00- San Pablo , Contra Costa County , Ca.

CONTENTS :

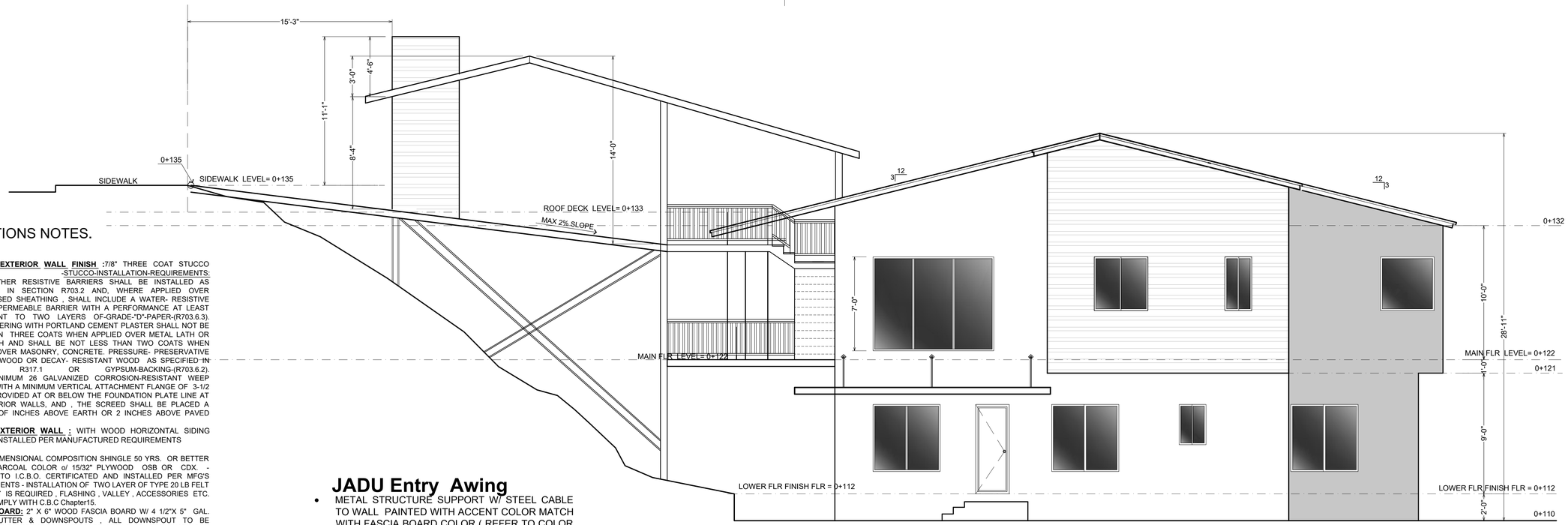
- Elevations

| | | |
|---|---|---|
| | 11-23-22 | Planning Set |
| | 01-31-23 | Planning Set |
| | 04-24-24 | Planning Set |

DRAW: R-P
SCALE: AS SHOWN
Project # 20210927
SHEET: A5.0



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## LEFT ELEVATION

SCALE 1/4"=1'0"

## ELEVATIONS NOTES.

1. **BOTTOM EXTERIOR WALL FINISH** :7/8" THREE COAT STUCCO PLASTER -STUCCO-INSTALLATION-REQUIREMENTS: 1.a) WEATHER RESISTIVE BARRIERS SHALL BE INSTALLED AS REQUIRED IN SECTION R703.2 AND, WHERE APPLIED OVER WOOD-BASED SHEATHING , SHALL INCLUDE A WATER- RESISTIVE VAPOR - PERMEABLE BARRIER WITH A PERFORMANCE AT LEAST EQUIVALENT TO TWO LAYERS OF-GRADE-"D"-PAPER-(R703.6.3). 1.b) PLASTERING WITH PORTLAND CEMENT PLASTER SHALL NOT BE LESS THAN THREE COATS WHEN APPLIED OVER METAL LATH OR WIRE LATH AND SHALL BE NOT LESS THAN TWO COATS WHEN APPLIED OVER MASONRY, CONCRETE. PRESSURE- PRESERVATIVE TREATED WOOD OR DECAY- RESISTANT WOOD AS SPECIFIED IN SECTION R317.1 OR GYPSUM-BACKING-(R703.6.2). 1.c) A MINIMUM 26 GALVANIZED CORROSION-RESISTANT WEEP SCREED WITH A MINIMUM VERTICAL ATTACHMENT FLANGE OF 3-1/2 INCHES PROVIDED AT OR BELOW THE FOUNDATION PLATE LINE AT ALL EXTERIOR WALLS, AND , THE SCREED SHALL BE PLACED A MINIMUM OF INCHES ABOVE EARTH OR 2 INCHES ABOVE PAVED AREA.
2. **UPPER EXTERIOR WALL :** WITH WOOD HORIZONTAL SIDING FINISH - INSTALLED PER MANUFACTURED REQUIREMENTS
3. **ROOF :** DIMENSIONAL COMPOSITION SHINGLE 50 YRS. OR BETTER LIGHT CHARCOAL COLOR o/ 15/32" PLYWOOD OSB OR CDX . - ROOFING TO I.C.B.O. CERTIFICATED AND INSTALLED PER MFG'S REQUIREMENTS - INSTALLATION OF TWO LAYER OF TYPE 20 LB FELT UNDERLAY IS REQUIRED , FLASHING , VALLEY , ACCESSORIES ETC. SHALL COMPLY WITH C.B.C Chapter15.
4. **FASCIA BOARD:** 2" X 6" WOOD FASCIA BOARD W/ 4 1/2"X 5" GAL. METAL GUTTER & DOWNSPOUTS , ALL DOWNSPOUT TO BE DISCHARGE DIRECTLY TO LANDSCAPE AREAS OR TERMINATING IN PIPED DRAINAGE SYSTEM - PAINT FASCIA & GUTTER TRIM WITH ACCENT COLOR.
5. **ALL WINDOWS & GLASS DOOR:** WINDOWS DOUBLE GLASS PANEL - VINYL & TEMPERATE GLAZING FOR BATHROOM WINDOWS & SLIDING GLASS DOORS - AND WINDOWS LESS TO 18" TO FINISH FLOOR LEVEL AND LESS OF 24" OF ANY CORNER WALL SHALL BE TEMPERATE GLAZING.
6. GSM FLASHING o/2"X6" BARGE RAFTER W/ACCENT COLOR.
7. WATERPROOF EXTERIOR DOWN LIGHT / STYLE BY OWNER - PROVIDE HIGH EFFICACY OR CONTROLLED BY MOTION SENSOR PLUS PHOTO-CONTROL .

## JADU Entry Awing

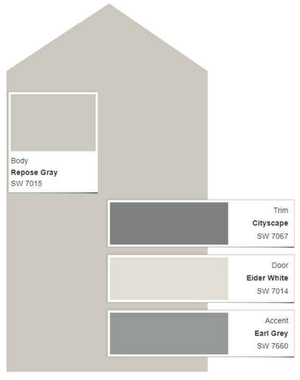
- METAL STRUCTURE SUPPORT W/ STEEL CABLE TO WALL PAINTED WITH ACCENT COLOR MATCH WITH FASCIA BOARD COLOR ( REFER TO COLOR EXHIBIT)

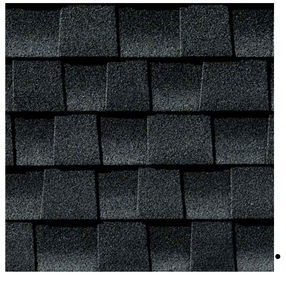




## Wood Siding Wall

- DARK GREY COLOR (LEFT SIZE OF BUILDING ) PROVIDE HORIZONTAL WOOD SIDING -PAINT WITH WEATHERPROOF STAIN NATURAL COLOR



## Roof Material

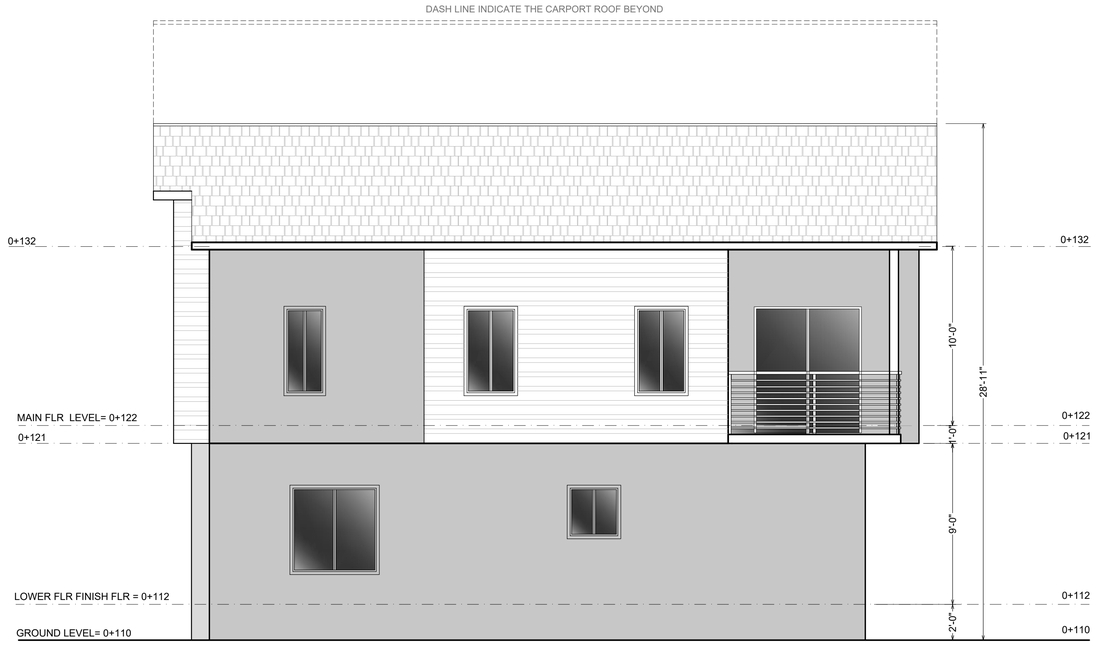
- DARK GREY COLOR COMPOSITION SHINGLE 50 YRS

## Color Sample

- ALL EXTERIOR WALLS SMOOTH STUCCO FINISHED WITH:

1. BODY OF BUILDING WALLS REPOSE GREY ( SW7015) SHERWIN WILLIAMS COLOR ).

- ALL WOOD SIDING AND TRIMS WITH CITYSCAPE (SW 7067 -SHERWIN WILLIAMS COLOR).
- FASCIA BOARD, GUTTER & DOWNSPOUT PAINTED CITY SCAPE (SW 7067-SHERWIN WILLIAMS COLOR).
- ALL DOORS DOOR PAINTED W/ EIDER WHITE (SW 7014 -SHERWIN WILLIAMS COLOR).




## REAR ELEVATION

SCALE 1/4"=1'0"


**Ranpel Designs**
Roberto Pena
DESIGN & PLANNING
Phone: (707)384-3638
ranpeldesigns@gmail.com

PLANS BY :
ROBERTO PENA


OWNER :
Carls Adams

April 2024
San Pablo , California

PROJECT NAME :
**ADAM's FAMILY RESIDENCE**

PROJECT LOCATION:
APN: 403-152-00- San Pablo , Contra Costa County , Ca.

CONTENTS :

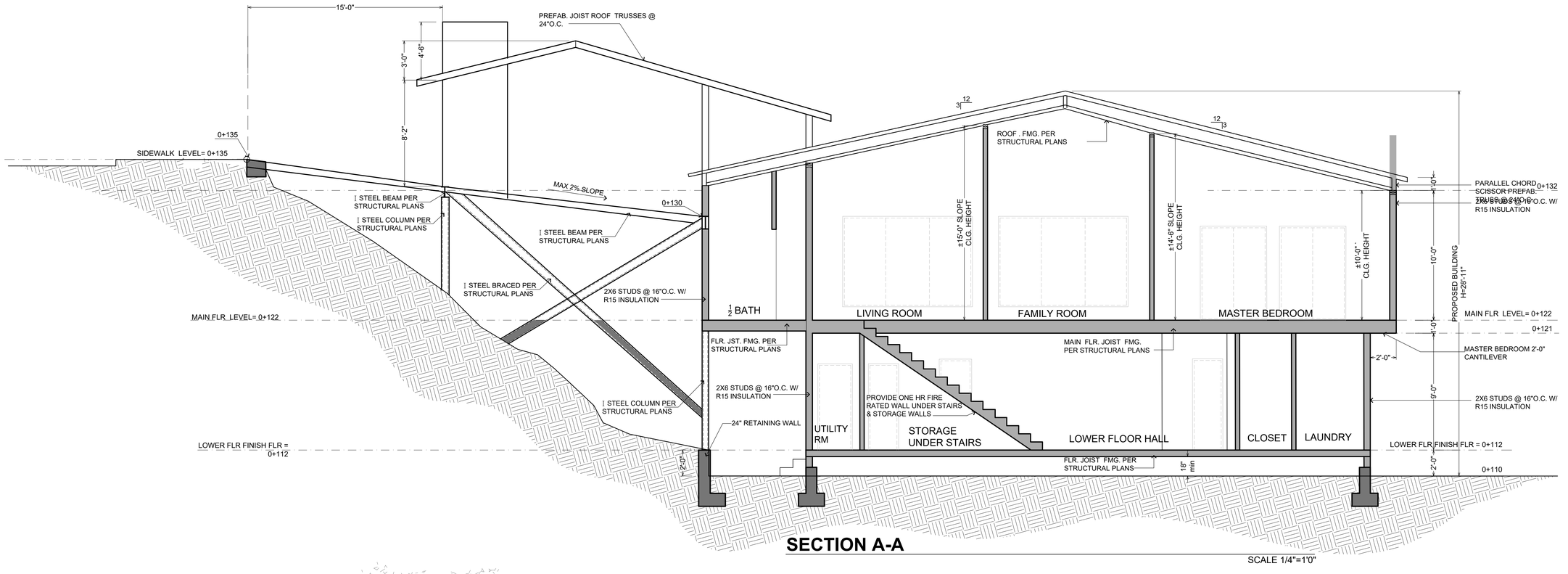
- Elevations

| | | |
|---|---|---|
| | 11-23-22 | Planning Set |
| | 01-31-23 | Planning Set |
| | 04-24-24 | Planning Set |

DRAW: R-P
SCALE: AS SHOWN
Project # 20210927
SHEET: A6.0

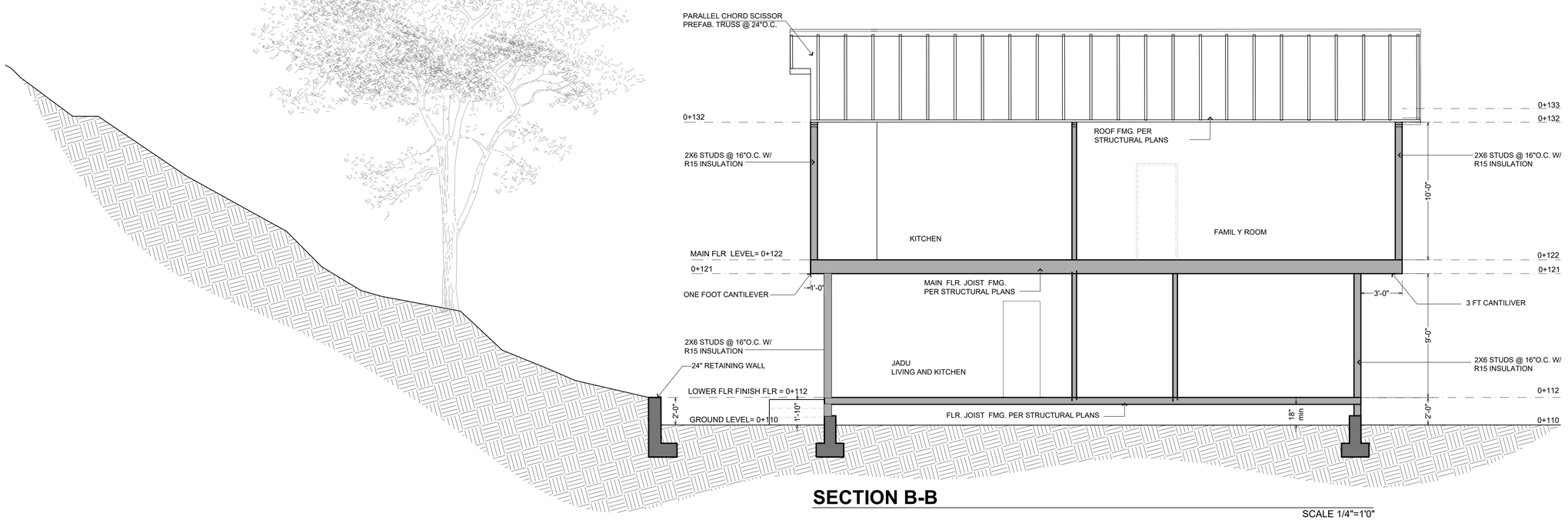


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## SECTION A-A

SCALE 1/4"=1'0"




## SECTION B-B

SCALE 1/4"=1'0"

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April 2024
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APN: 403-152-00- San Pablo ,Contra Costa County , Ca.

CONTENTS :

- As Built Plans

| | | |
|---|---|---|
| | 11-23-22 | Planning Set |
| | 01-31-23 | Planning Set |
| | 04-24-24 | Planning Set |

DRAW: R-P
SCALE: AS SHOWN
Project # 20210927
SHEET: A7.0

ranpel
Roberto Antonio Pena Lopez
Since 2000

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# VARIANCES AND TREE PERMIT FOR 2754 LIMERICK ROAD DRIVEWAY PLATFORM, CARPORT, NEW SINGLE-FAMILY RESIDENCE AND JUNIOR ACCESSORY DWELLING UNIT

COUNTY FILE #CDVR23-01026

County Planning Commission
May 28, 2025
**Continued Open Hearing**

# Project Description

- Reduced minimum front setback for a driveway structure that will provide driveway access from Dolan Way to a proposed 5,104 square-foot single-family residence with a junior accessory dwelling unit on a vacant lot in the San Pablo area of unincorporated Contra Costa County.
- Reduced minimum front setback for a carport within the driveway structure that will provide off-street parking for the new single-family residence and junior accessory dwelling unit.
- Tree Permit to remove the following four (4) code-protected trees on the property:
  - Two (2) code-protected coast live oak trees for the construction of the driveway platform and carport structure.
  - One (1) code-protected red willow tree outside of the construction area due to poor structure (severe lean) and form.
  - One (1) code-protected coast live oak tree outside of the construction area due to poor health, with poor structure and form.

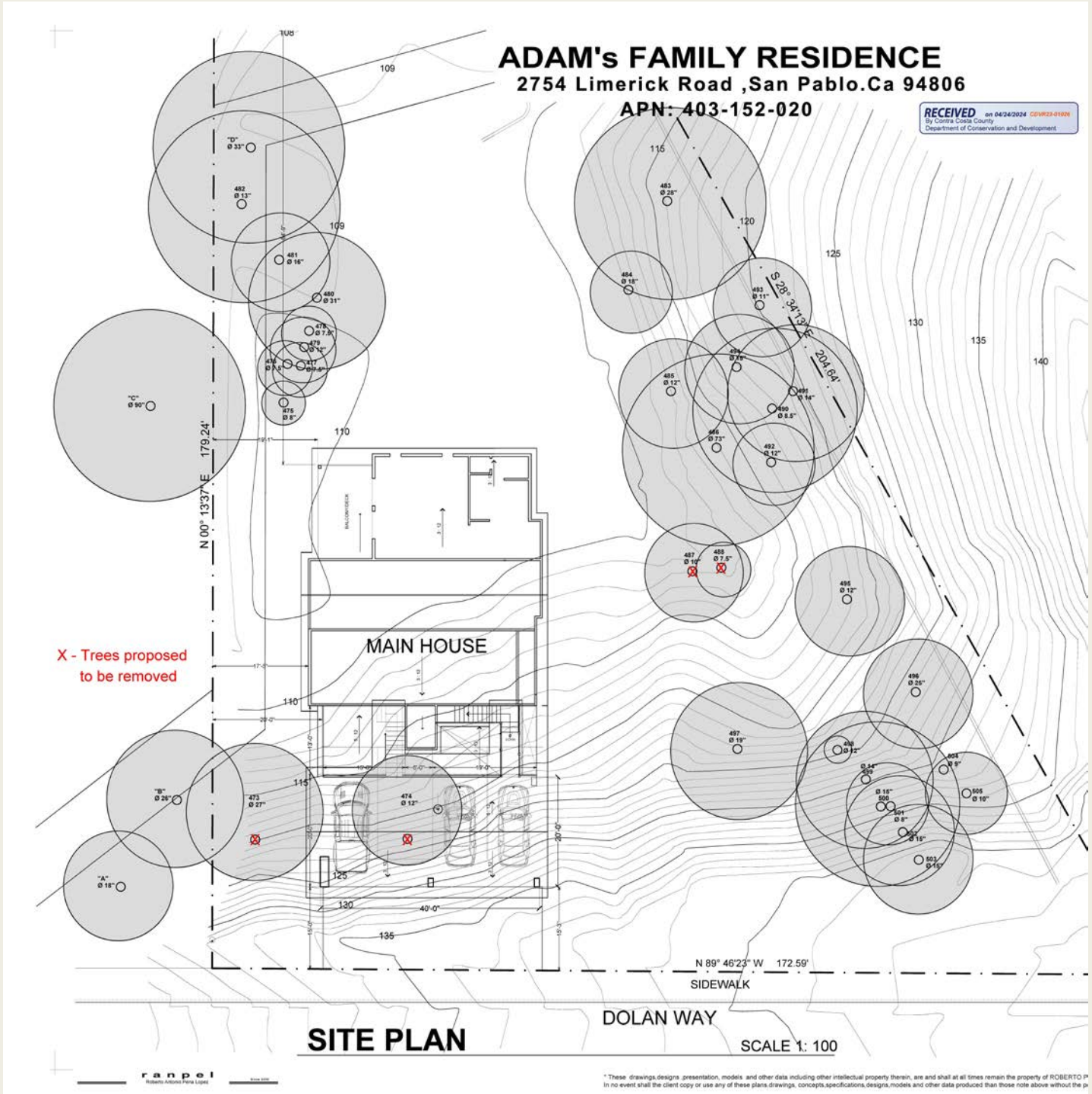
# Aerial View


Orthophotography
Flannery Rd
Limerick Rd
Galway Rd
Dolan Way
Unincorporated
403152020
403174008
403174007
403174006
403174005
403174004
403174003
403174002
403151008
403151009
403151010
403151011
403153013
403153012
403153011
403153010
403152012
403152011
403152010
403152009
403152003
403152007
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403240005
403240006
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403240008
403240009
403240010
403131021
403301021
403301019
403301018
403301017
403301016
403301015
403301014
403301013
403301011
403301010
403301012
403131022
403301009
Legend
Building Outlines
City Limits
Unincorporated
Highways
Highways Bay Area
Streets
Water Bodies
County Boundary
Bay Area Counties
Assessment Parcels
Aerials 2019
Red: Band_1
Green: Band_2
Blue: Band_3
1:1,128
0.0 0 0.02 0.0 Miles
WGS_1984_Web_Mercator_Auxiliary_Sphere
This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
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Notes

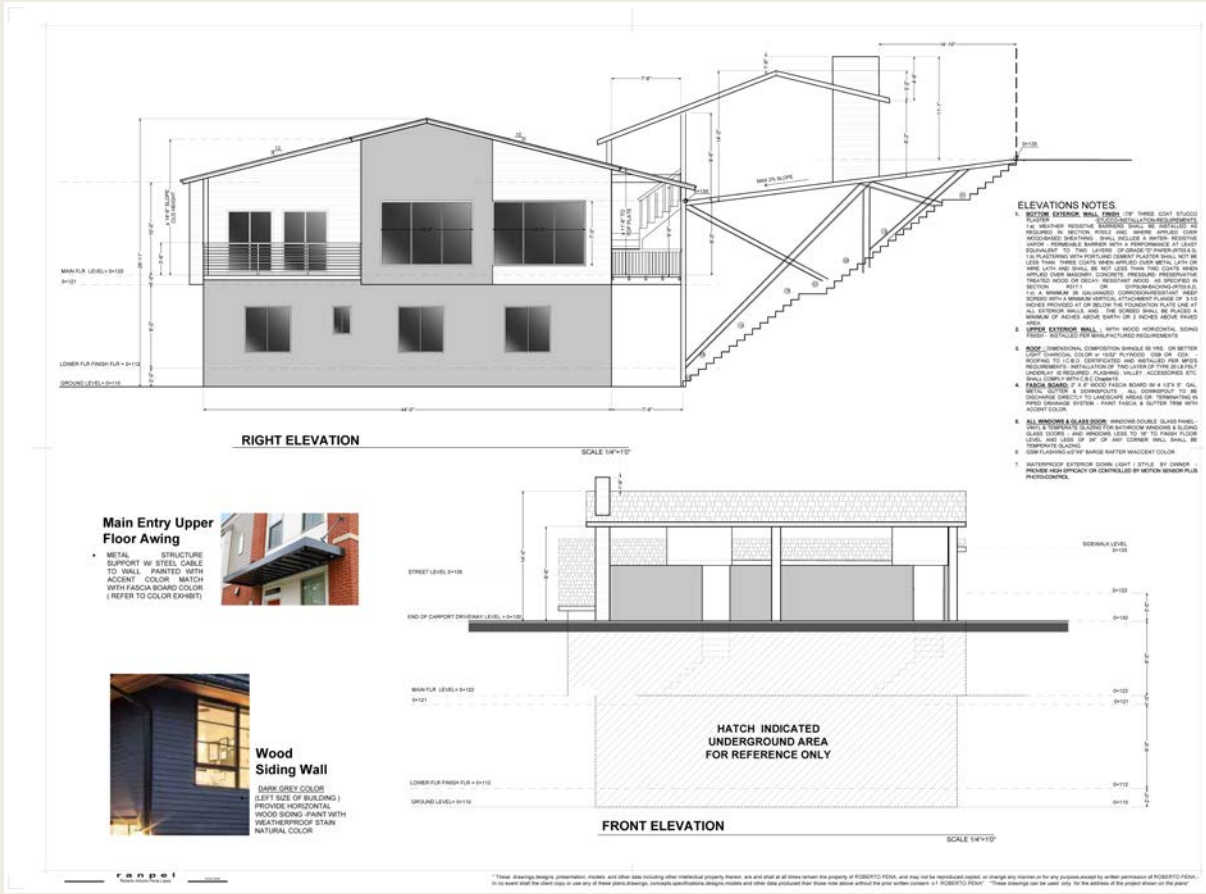
# Background

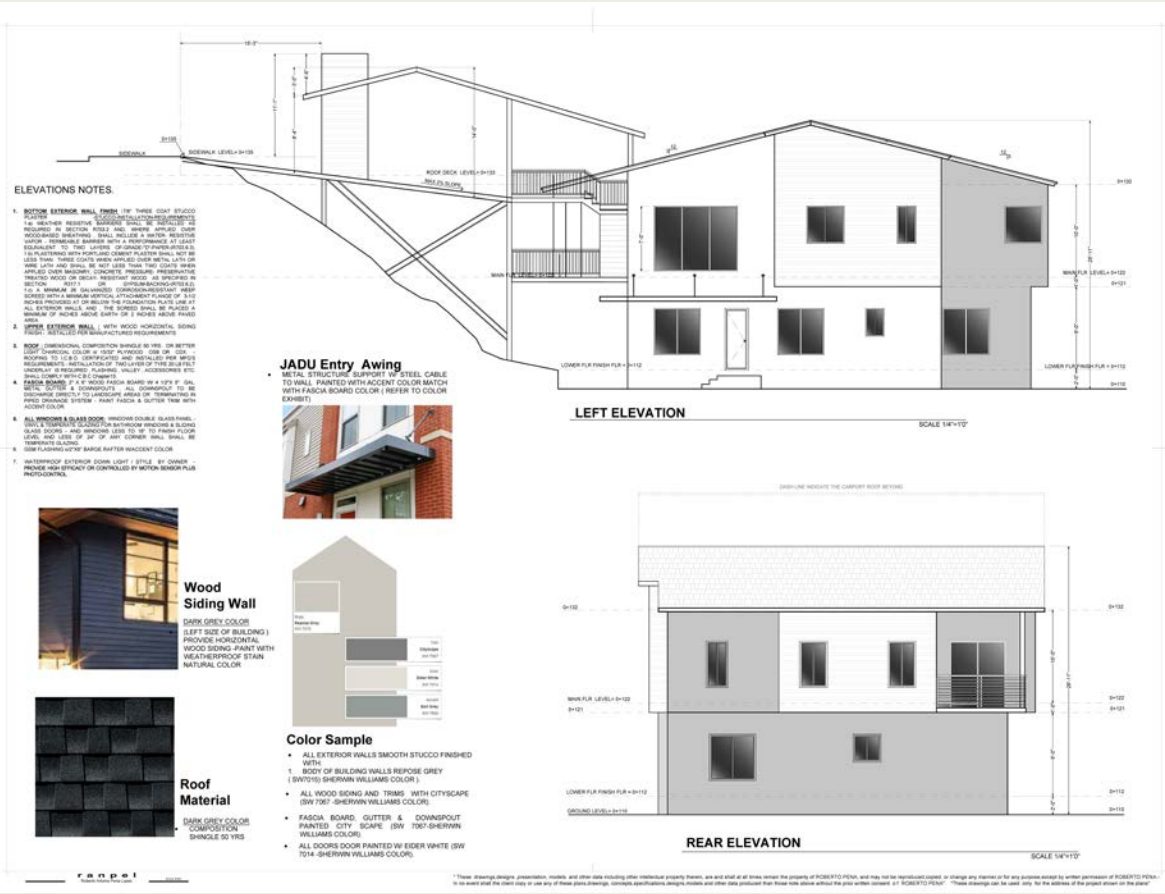
- A Variance application (County File #CDVR23-01026) was submitted on April 24, 2023.
- The matter was heard by the County Zoning Administrator on May 6, 2024, and approved the variances and tree permit as recommended by staff.
- Staff received one letter from Ronald Collins on May 15, 2024, appealing the Zoning Administrator's decision.
- The appeal was heard by the County Planning Commission on December 11, 2024.
- At the hearing, Chair Van Buskirk opened the public hearing and accepted testimony from the appellant, Ronald Collins. The applicant, Carl Adams, was not present.
- After receiving testimony from Mr. Collins, the Commissioners posed four questions for the applicant and County staff to address.
- The County Planning Commission voted to have the matter be continued as an open hearing to give the applicant and staff time to respond to their questions.

# Site Plan


ADAM's FAMILY RESIDENCE
2754 Limerick Road ,San Pablo.Ca 94806
APN: 403-152-020
RECEIVED on 04/24/2024 CDVR23-01026
By Contra Costa County
Department of Conservation and Development
X - Trees proposed to be removed
MAIN HOUSE
N 00° 13'37" E 179.24'
S 28° 34'13" E 204.64'
N 89° 46'23" W 172.59'
SIDEWALK
DOLAN WAY
SITE PLAN
SCALE 1: 100

# Elevations


RIGHT ELEVATION
SCALE 1/4"=1'0"
ELEVATIONS NOTES.
Main Entry Upper Floor Awing
Wood Siding Wall
HATCH INDICATED UNDERGROUND AREA FOR REFERENCE ONLY
FRONT ELEVATION
SCALE 1/4"=1'0"


ELEVATIONS NOTES.
JADU Entry Awing
LEFT ELEVATION
SCALE 1/4"=1'0"
Wood Siding Wall
Roof Material
Color Sample
REAR ELEVATION
SCALE 1/4"=1'0"

# Summary of Appeal Points

- Soil stability and drainage
- Destruction of wildlife habitat/animal sanctuary
- Change of hill runoff/potential flooding of nearby downslope improvements:
- Privacy concerns
- Blocked sunlight due to location of proposed residence
- No valid reason for tree removal
- Structure and size of proposed residence
- Hillside lot that collects runoff from properties above Not Suitable for Development
- Illegal Dumping

# Commissioners' Questions

- Unpermitted fill/illegal dumping in the past
- Unpermitted trenching related to drainage issues on the property
- The reason for the proposed removal of two trees not in the construction zone
- The possible relocation of the proposed residence to avoid tree removal for the carport

# Staff Recommendation

- Staff recommends that the County Planning Commission:
  - *DENY the appeal and UPHOLD the Zoning Administrator's decision to approve County File #CDVR23-01026*
  - *ADOPT the attached updated findings and conditions of approval*

# QUESTIONS?

# VARIANCES AND TREE PERMIT FOR 2754 LIMERICK ROAD NEW SINGLE-FAMILY RESIDENCE AND JUNIOR ACCESSORY DWELLING UNIT, DRIVEWAY PLATFORM, & CARPORT

COUNTY FILE #CDVR23-01026

Board of Supervisors

September 16, 2025

# Project Description

- New 5,104 square-foot single-family residence with a junior accessory dwelling unit on a vacant lot in the San Pablo area of unincorporated Contra Costa County
- Variances requested:
  - 0-foot front setback for a driveway platform with access from Dolan Way
  - 15-foot front setback for a carport on the driveway platform for off-street parking
- Tree Permit to remove four (4) code-protected trees on the property:
  - Two (2) code-protected coast live oak trees for the construction of the driveway platform and carport.
  - One (1) code-protected red willow tree outside of the construction area due to poor structure (severe lean) and form.
  - One (1) code-protected coast live oak tree outside of the construction area due to poor health, with poor structure and form.

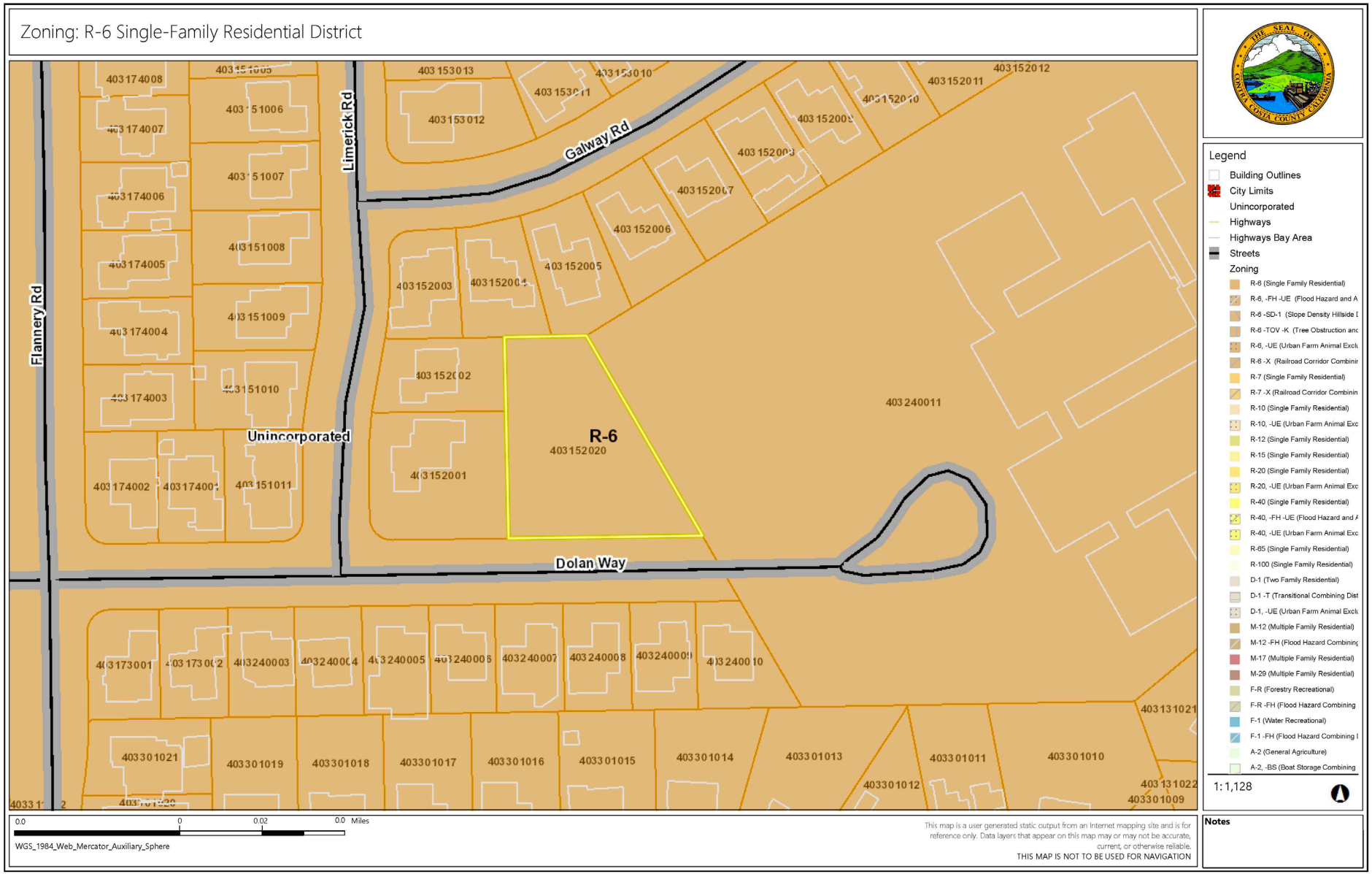
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Limerick Rd
Galway Rd
Flannery Rd
Dolan Way
Unincorporated
403152020
403174008
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403174004
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403301018
403301017
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403301015
403301014
403301013
403301012
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Building Outlines
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0.0 0 0.02 0.0 Miles
WGS_1984_Web_Mercator_Auxiliary_Sphere
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THIS MAP IS NOT TO BE USED FOR NAVIGATION
Notes

# General Plan



# Zoning


Zoning: R-6 Single-Family Residential District
Limerick Rd
Galway Rd
Flannery Rd
Dolan Way
Unincorporated
R-6
403152020
403240011
403174008
403174007
403174006
403174005
403174004
403174003
403174002
403151006
403151007
403151008
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403301019
403301018
403301017
403301016
403301015
403301014
403301013
403301012
403301011
403301010
403301009
Legend
Building Outlines
City Limits
Unincorporated
Highways
Highways Bay Area
Streets
Zoning
R-6 (Single Family Residential)
R-6, -FH -UE (Flood Hazard and A
R-6 -SD-1 (Slope Density Hillside
R-6 -TOV -K (Tree Obstruction anc
R-6, -UE (Urban Farm Animal Exclu
R-6 -X (Railroad Corridor Combinir
R-7 (Single Family Residential)
R-7 -X (Railroad Corridor Combinin
R-10 (Single Family Residential)
R-10, -UE (Urban Farm Animal Exc
R-12 (Single Family Residential)
R-15 (Single Family Residential)
R-20 (Single Family Residential)
R-20, -UE (Urban Farm Animal Exc
R-40 (Single Family Residential)
R-40, -FH -UE (Flood Hazard and
R-40, -UE (Urban Farm Animal Exc
R-65 (Single Family Residential)
R-100 (Single Family Residential)
D-1 (Two Family Residential)
D-1 -T (Transitional Combining Dist
D-1, -UE (Urban Farm Animal Exclu
M-12 (Multiple Family Residential)
M-12 -FH (Flood Hazard Combining
M-17 (Multiple Family Residential)
M-29 (Multiple Family Residential)
F-R (Forestry Recreational)
F-R -FH (Flood Hazard Combining
F-1 (Water Recreational)
F-1 -FH (Flood Hazard Combining
A-2 (General Agriculture)
A-2, -BS (Boat Storage Combining
1:1,128
0.0 0 0.02 0.0 Miles
WGS_1984_Web_Mercator_Auxiliary_Sphere
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Notes

# Slope Percentage

**SLOPE PERCENTAGE**



# Background

- April 24, 2023: The subject Variance application with a Tree Permit was submitted.
- May 6, 2024: Matter heard by the County Zoning Administrator, who approved the application with modifications to the findings for Housing Sites Inventory.
- May 15, 2024: One letter from Ronald Collins was received, appealing the Zoning Administrator's decision.
- December 11, 2024: Appeal was heard by the County Planning Commission (CPC), and the matter continued as an open hearing.
- May 28, 2025: At the continued hearing, the CPC granted the appeal and denied the variances and tree permit.
- June 4, 2025: One letter from Carl Adams was received, appealing the CPC's decision.

# Dolan Way Frontage

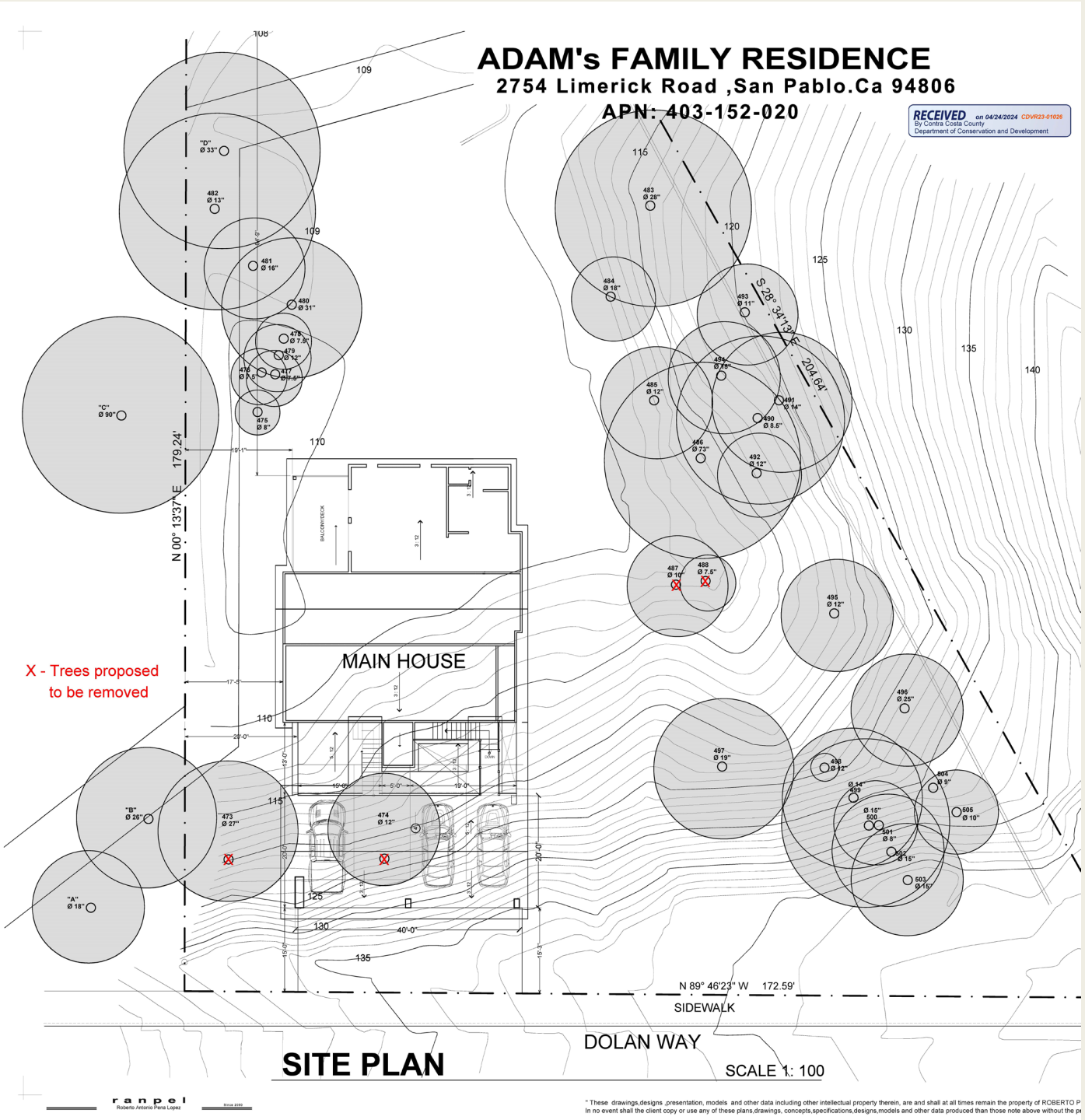


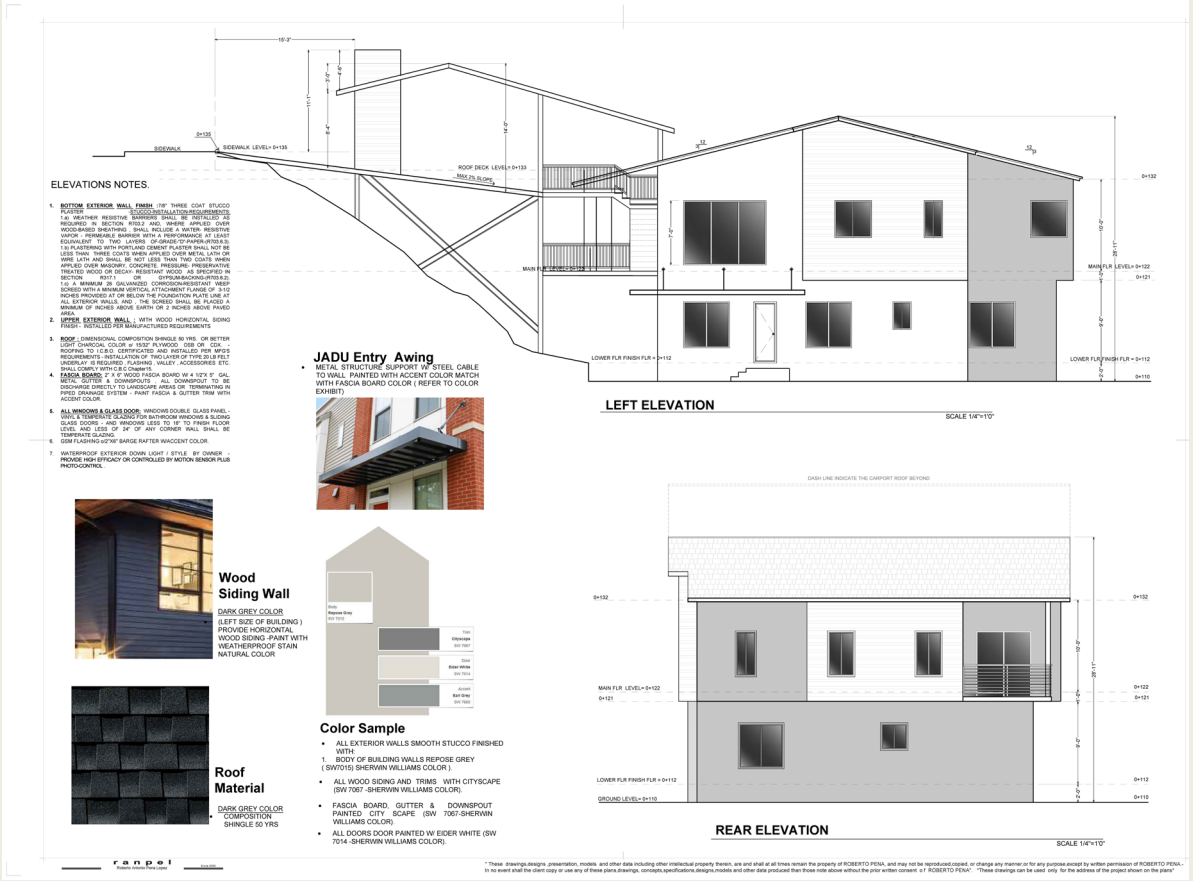





# LIMERICK ROAD & DOLAN WAY

# Site Plan


ADAM's FAMILY RESIDENCE
2754 Limerick Road ,San Pablo.Ca 94806
APN: 403-152-020
RECEIVED on 04/24/2024 CDVR23-01026
By Contra Costa County
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SITE PLAN
SCALE 1: 100




ELEVATIONS NOTES.

1. **BOTTOM EXTERIOR WALL FINISH** :7/8" THREE COAT STUCCO PLASTER STUCCO INSTALLATION REQUIREMENTS: 1.a) WEATHER RESISTIVE BARRIERS SHALL BE INSTALLED AS REQUIRED IN SECTION R703.2 AND, WHERE APPLIED OVER WOOD-BASED SHEATHING , SHALL INCLUDE A WATER RESISTIVE VAPOR - PERMEABLE BARRIER WITH A PERFORMANCE AT LEAST EQUIVALENT TO TWO LAYERS OF GRADE-'D'-PAPER.(R703.6.3). 1.b) PLASTERING WITH PORTLAND CEMENT PLASTER SHALL NOT BE LESS THAN THREE COATS WHEN APPLIED OVER METAL LATH OR WIRE LATH AND SHALL BE NOT LESS THAN TWO COATS WHEN APPLIED OVER MASONRY, CONCRETE, PRESSURE- PRESERVATIVE TREATED WOOD OR DECAY- RESISTANT WOOD AS SPECIFIED IN SECTION R317 OR GYPSUM-BACKING-(R703.6.2). 1.c) A MINIMUM 26 GALVANIZED CORROSION-RESISTANT WEEP SCREED WITH A MINIMUM VERTICAL ATTACHMENT FLANGE OF 3-1/2 INCHES PROVIDED AT OR BELOW THE FOUNDATION PLATE LINE AT ALL EXTERIOR WALLS AND THE SCREED SHALL BE PLACED A MINIMUM OF INCHES ABOVE EARTH OR 2 INCHES ABOVE PAVED AREA.
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3. **ROOF** - DIMENSIONAL COMPOSITION SHINGLE 50 YRS. OR BETTER LIGHT CHARCOAL COLOR w/ 15/32" PLYWOOD OSB OR CDX. - ROOFING TO I.C.B.O. CERTIFICATED AND INSTALLED PER MFG'S REQUIREMENTS - INSTALLATION OF TWO LAYER OF TYPE 20 LB FELT UNDERLAY IS REQUIRED , FLASHING , VALLEY , ACCESSORIES ETC. SHALL COMPLY WITH C.B.C Chapter15 .
4. **FASCIA BOARD**: 2" X 6" WOOD FASCIA BOARD W/ 4 1/2"X 5" GAL. METAL GUTTER & DOWNSPOUTS . ALL DOWNSPOUT TO BE DISCHARGE DIRECTLY TO LANDSCAPE AREAS OR TERMINATING IN PIPED DRAINAGE SYSTEM - PAINT FASCIA & GUTTER TRIM WITH ACCENT COLOR
5. **ALL WINDOWS & GLASS DOOR**: WINDOWS DOUBLE GLASS PANEL - VINYL & TEMPERATE GLAZING FOR BATHROOM WINDOWS & SLIDING GLASS DOORS - AND WINDOWS LESS TO 18" TO FINISH FLOOR LEVEL AND LESS OF 24" OF ANY CORNER WALL SHALL BE TEMPERATE GLAZING
6. GSM FLASHING xx2"x6" BARGE RAFTER W/ACCENT COLOR .
7. WATERPROOF EXTERIOR DOWN LIGHT / STYLE BY OWNER - PROVIDE HIGH EFFICACY OR CONTROLLED BY MOTION SENSOR PLUS PHOTO-CONTROL .



**Wood Siding Wall**

DARK GREY COLOR
(LEFT SIZE OF BUILDING )
PROVIDE HORIZONTAL WOOD SIDING -PAINT WITH WEATHERPROOF STAIN NATURAL COLOR



**Roof Material**

DARK GREY COLOR
COMPOSITION SHINGLE 50 YRS

**JADU Entry Awing**

- METAL STRUCTURE SUPPORT W/ STEEL CABLE TO WALL PAINTED WITH ACCENT COLOR MATCH WITH FASCIA BOARD COLOR ( REFER TO COLOR EXHIBIT)






**Color Sample**

- ALL EXTERIOR WALLS SMOOTH STUCCO FINISHED WITH:
  1. BODY OF BUILDING WALLS REPOSE GREY ( SW7015) SHERWIN WILLIAMS COLOR ).
- ALL WOOD SIDING AND TRIMS WITH CITYSCAPE (SW 7067 -SHERWIN WILLIAMS COLOR).
- FASCIA BOARD, GUTTER & DOWNSPOUT PAINTED CITY SCAPE (SW 7067-SHERWIN WILLIAMS COLOR).
- ALL DOORS DOOR PAINTED W/ EIDER WHITE (SW 7014 -SHERWIN WILLIAMS COLOR).

**LEFT ELEVATION**

SCALE 1/4"=1'0"

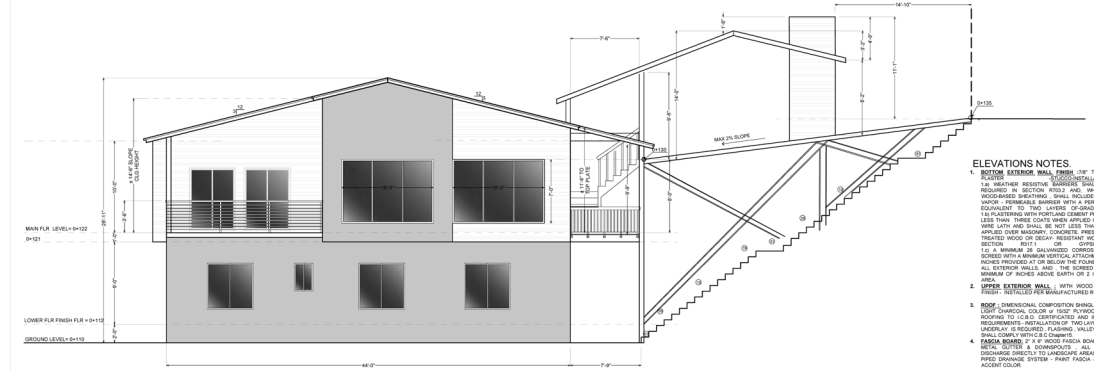



**REAR ELEVATION**

SCALE 1/4"=1'0"

ranpel
Roberto Antonio Pena Lopez

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**RIGHT ELEVATION**

SCALE 1/4"=1'0"

**Main Entry Upper Floor Awing**

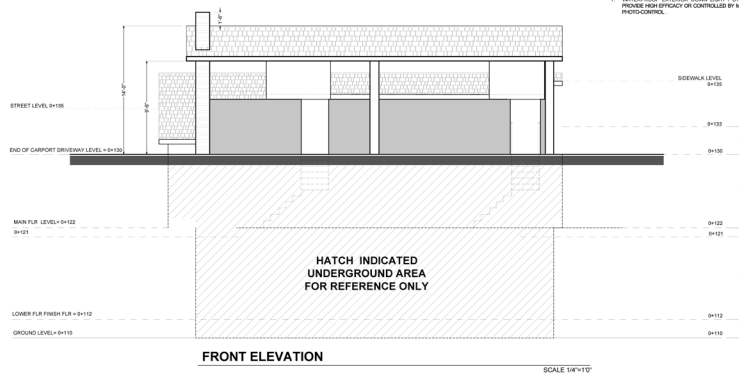
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**Wood Siding Wall**

DARK GREY COLOR
(LEFT SIZE OF BUILDING )
PROVIDE HORIZONTAL WOOD SIDING -PAINT WITH WEATHERPROOF STAIN NATURAL COLOR




**FRONT ELEVATION**

SCALE 1/4"=1'0"

ranpel
Roberto Antonio Pena Lopez

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# ELEVATIONS

# Summary of Appeal Points

- The Commission applied an incorrect legal standard for “special privilege” by demonstrating predetermined bias against variance applications by stating that “all variances constitute a special privilege.”
- The Commission misapplied “special circumstances” requirements by requiring geotechnical, biological, and stormwater reports as prerequisites for variance approval, rather than basing their decision on demonstrated property conditions (topography, shape, size) and thereby created new, unwritten standards for variance applications.
- The Commission ignored substantial evidence in support of all required findings including no special privilege, special circumstances due to topography, and meeting the intent and purpose of the R-6 Zoning district, and the Zoning Administrator properly found all three statutory criteria satisfied the findings.

# Summary of Appeal Points (continued)

- The project provides needed housing units to address regional housing shortages; denial of the project goes against state law requiring local agencies to facilitate housing development and in meeting the County's Regional Housing Needs Allocation (RHNA).
- None of the neighbor concerns over privacy/views, tree removal, drainage/runoff, and construction impacts override variance criteria.

# Staff Recommendation

- Staff recommends that the Board of Supervisors:
  - OPEN the public hearing on an appeal of the County Planning Commission's decision to deny a tree permit and variances to allow the construction of a new, single-family residence located at 2754 Limerick Road in the unincorporated Tara Hills area; RECEIVE testimony; and CLOSE the public hearing.
  - GRANT the appeal by Carl Adams.
  - DETERMINE that the proposed project is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15303(a) and (e) [new construction of small structures].
  - APPROVE the tree permit to allow the removal of four code-protected trees for the purpose of constructing the new, single-family residence.
  - APPROVE variances to allow a 0-foot front setback for the construction of a driveway platform structure and a 15-foot front setback for the construction of a three-car carport on the driveway platform.
  - APPROVE the attached findings in support of the project.
  - APPROVE the project conditions of approval.
  - APPROVE the project, County File #CDVR23-01026.
  - DIRECT the Department of Conservation and Development to file a CEQA Notice of Exemption with the County Clerk.

# QUESTIONS?

**File #:** 25-3857 **Agenda Date:** 9/16/2025 **Agenda #:** D.2.

**To:** Board of Supervisors

**From:** John Kopchik, Director, Conservation and Development

**Report Title:** Report of the Interdepartmental Climate Action Task Force, as recommended by the Directors of the Departments of Conservation and Development and Public Works

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

## RECOMMENDATIONS:

RECEIVE report of the Interdepartmental Climate Action Task Force, as recommended by the Directors of the Departments of Conservation and Development and Public Works.

## FISCAL IMPACT:

No direct fiscal impact because this is an informational report. Implementation of items in the report would result in both expenditures related to those activities and associated savings. For example, a department that installs LED lighting would incur a cost associated with installing the new lights and, because the lights use less energy, savings would accrue over time.

## BACKGROUND:

The Board of Supervisors adopted a Climate Emergency Resolution (Resolution) on September 22, 2020. Among other things, the Resolution established an Interdepartmental Climate Action Task Force (Task Force) consisting of all department heads, or their senior deputies, to coordinate their efforts focusing on the urgent implementation of the County's Climate Action and Adaptation Plan (CAAP). The Task Force was directed to report back to the Board of Supervisors (Board) twice a year as a discussion item on the Board agenda. In late 2020, the Department of Conservation and Development (DCD) in partnership with the Department of Public Works (Public Works) convened the Task Force. The Task Force has reported to the Board of Supervisors every six months, starting in March 2021, with the exception of September 2023.

In late 2021, the Task Force agreed to support the Green Government Group (G3) Champions, employee volunteers who help their departments adopt best practices that support the County's climate action goals. The G3 Champions program launched in April 2022. Both the Task Force and the G3 Champions are supported by a steering committee of staff from the departments of Conservation and Development, Public Works, County Administrator, Health, Human Resources, and Library. This steering committee meets regularly to review progress and develop and deliver program content.

### Interdepartmental Climate Action Task Force

The Task Force meets every six months. At its August 26, 2025, meeting, the Task Force received an overview of ongoing projects that support CAAP goals, and an update from the Department of Public Works on projects supported by the Sustainability Fund. There is more detail in the attached presentation.

**G3 Champions**

The G3 Champions meet every other month. Below is an overview of meetings since the last report to the Board of Supervisors in May 2025.

- The G3 Champions meeting on June 11 included a hands-on exercise for sorting recyclables and organics, intended for Champions to present to their colleagues.
- The G3 Champions meeting on August 13 included presentations on: interdepartmental County projects that are helping meet CAAP goals; the employee commute survey; and how one G3 Champion incorporates the G3 Champion mission into her department's work.

**CONSEQUENCE OF NEGATIVE ACTION:**

Failure to receive the report would deny the Board the opportunity to support and celebrate the work of County staff in meeting the County's climate action goals and provide feedback on future efforts.

# Interdepartmental Climate Action Task Force Report

Presentation to the Board of Supervisors
September 16, 2025

Warren Lai, Department of Public Works Director
John Kopchik, Department of Conservation and Development Director
Jody London, Sustainability Coordinator, DCD
Brendan Havenar-Daughton, Energy Manager, Public Works

# History

- **Interdepartmental Climate Action Task Force** was directed by the Board in September 2020 Climate Emergency Resolution.
  - Focuses on actions County departments can take to urgently implement the County's Climate Action and Adaptation Plan (CAAP).
  - Consists of department heads or designees.
- Recommended creation of **Sustainability Fund** to support projects in County facilities.
- Supports the **G3 Champions** (Green Government Group) volunteers across County departments who come together every other month to learn and develop strategies to help departments operate more sustainably.



# Implementing the Climate Action and Adaptation Plan

# 2024 CAAP Goals

- Clean and Efficient Built Environment
- No Waste Contra Costa
- Reduce Water Use and Increase Drought Resilience
- Clean Transportation Network
- Resilient Communities and Natural Infrastructure
- Climate Equity
- Leadership



Breadth of actions in the CAAP necessitates close collaboration across County departments.

# Transitioning Daycares to All-Electric

**CAAP Strategy BE-2: Retrofit existing buildings and facilities in the unincorporated county, and County infrastructure, to reduce energy use and convert to low-carbon or carbon-free fuels.**

- $220,859 grant from U.S. Dept. of Energy Energy Efficiency and Conservation Block Grant
- Clean energy retrofits focused on energy efficiency for licensed, family-based daycare facilities (single-family homes) in impacted communities
- No cost for program participants with direct install model
- Working with CoCoKids to identify daycare facilities
- RFP for contractor to do the upgrades will be released soon
- Grant work completed September 2027

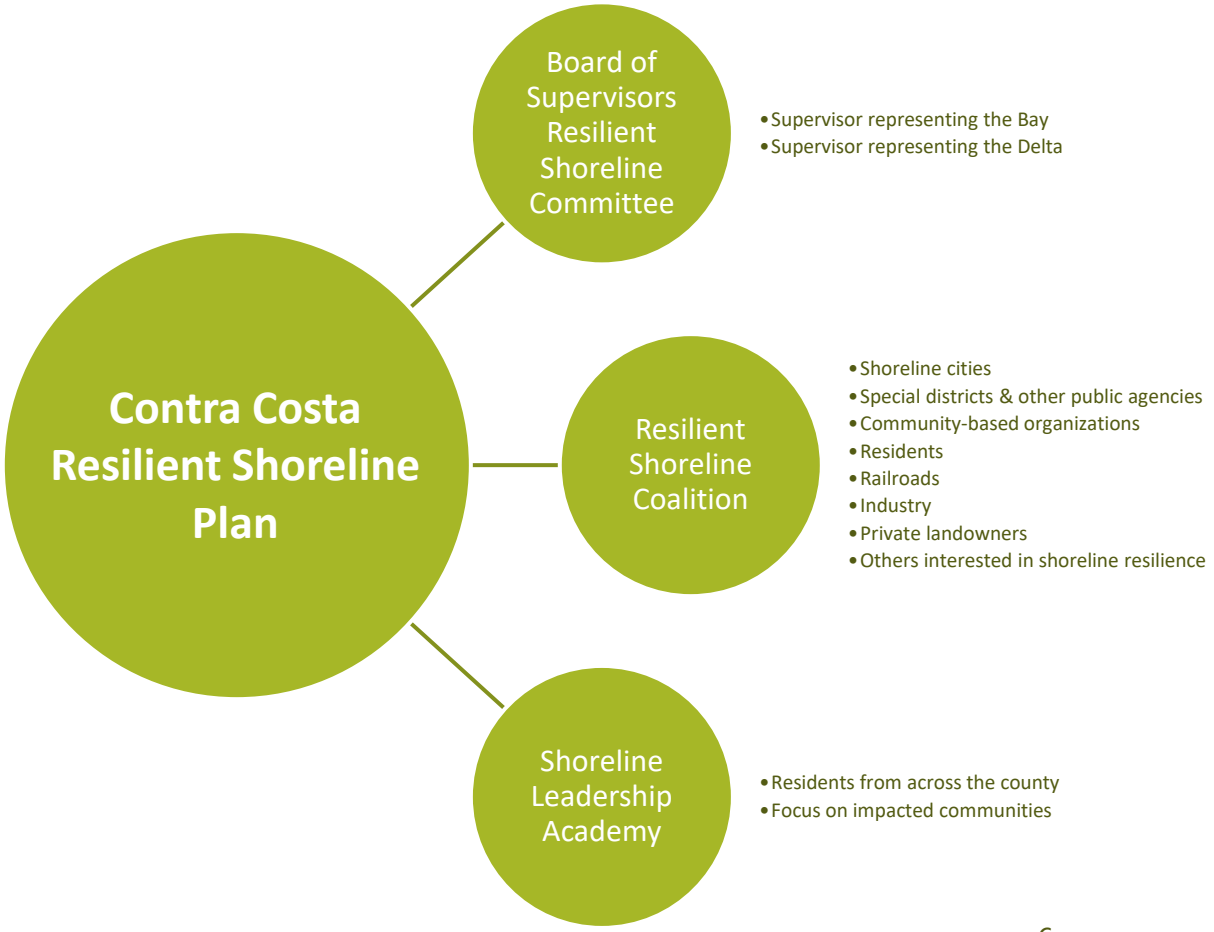


*Photo Credit: Google Creative Commons*

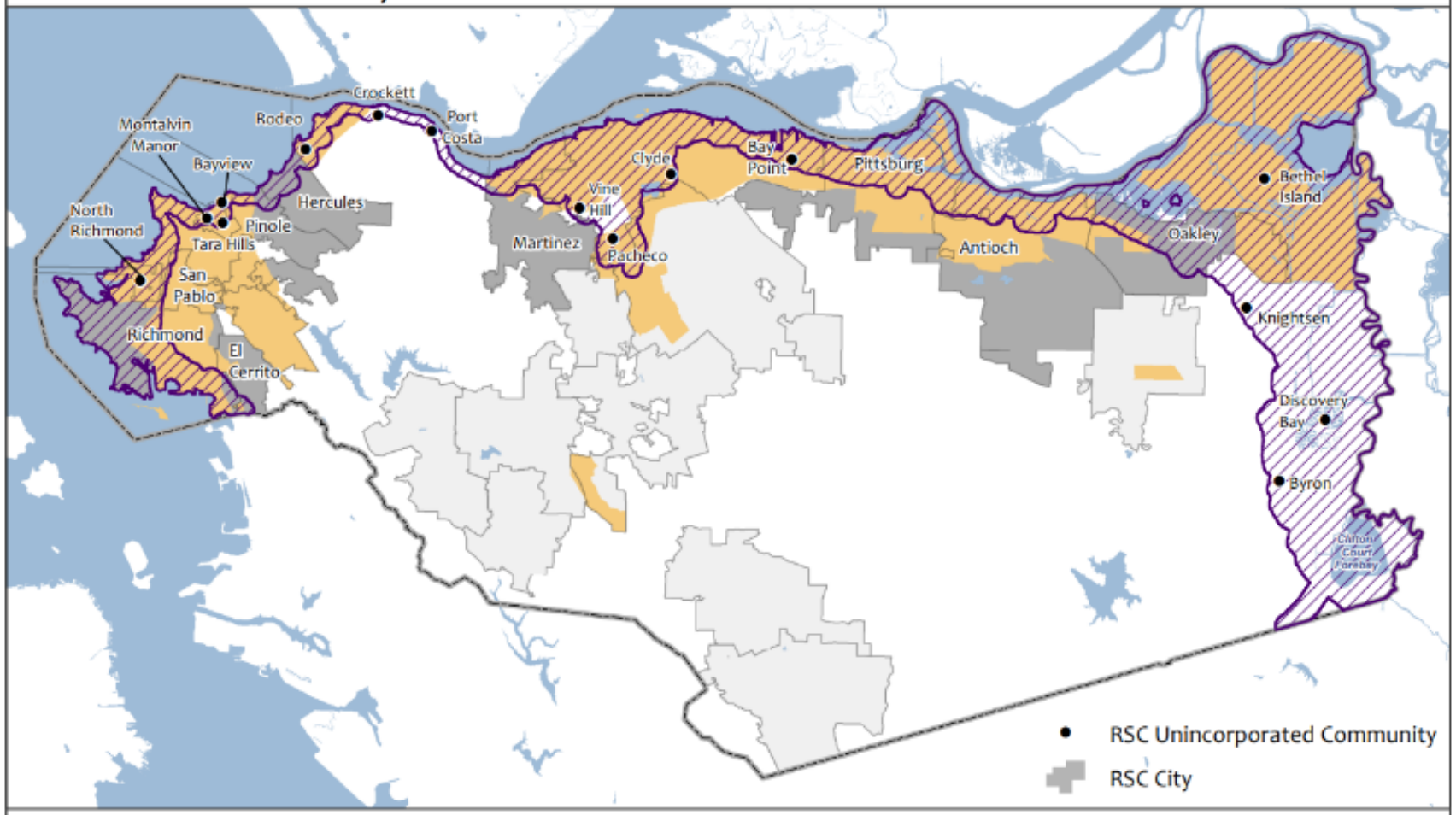
# Contra Costa Resilient Shoreline Plan

**CAAP Strategy NI-1: Protect against and adapt to changes in sea levels and other shoreline flooding conditions.**

- County Awarded $1,499,285 through Ocean Protection Council SB 1 Grant Program
  - Plan covers 90-mile shoreline from Bay to Delta
  - Focus on impacted communities
  - Explores natural and constructed infrastructure
- Grant work will include:
  - Participatory community engagement campaign
  - Strategic vulnerability assessment update to identify areas and assets potentially most affected by rising water
  - Plan development, including adaptation pathways, implementation actions, partnership needs, and financing strategies
- Interdepartmental collaboration is key to ensure County can continue to provide services and facilities are resilient to sea level rise.



# Contra Costa Resilient Shoreline Coalition (RSC)
## Resilient Shoreline Project Area and Environmental Justice Communities




**Resilient Shoreline Project Area**

The Resilient Shoreline Project Area is based on the Operational Landscape Units (OLU) for the San Francisco Bay Area developed by the San Francisco Estuary Institute. This data was not available for the Delta portion of the County. Staff drafted an approximation of the upland boundary of the OLUs for the Delta portion of the County and will require further refinement.

**Environmental Justice Community**

Environmental Justice Communities are defined as any community meeting California EnviroScreen 4.0 designations or AB 1550 designations. The data was downloaded from California Environmental Protection Agency (Cal EPA) website.

# Resilience Hubs

(places where people can go when there is a disaster and they cannot be in their homes)

**CAAP Strategy NI-3: Establish and maintain community resilience hubs.**

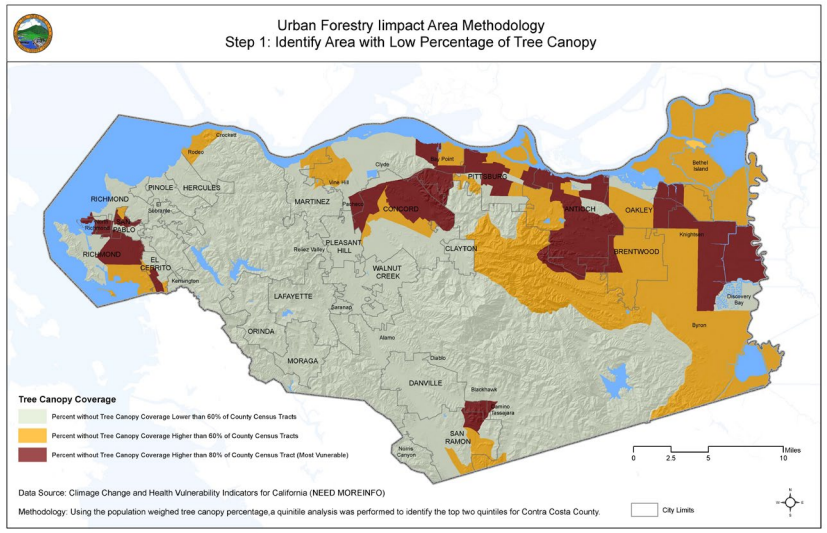
- DCD and Office of Emergency Services staff have begun coordination to develop a resilience hub master plan.
- Potential resilience hub facilities are being explored through Public Works, the Library, and Office of Racial Equity and Social Justice, as well as community partners and cities.
- In the meantime, staff is looking for opportunities to pilot resilience hubs.
  - Staff is working with Ambrose Recreation and Park District in Bay Point to identify what is needed for the Ambrose Community Center to serve as a resilience hub through a $25,000 PG&E grant.

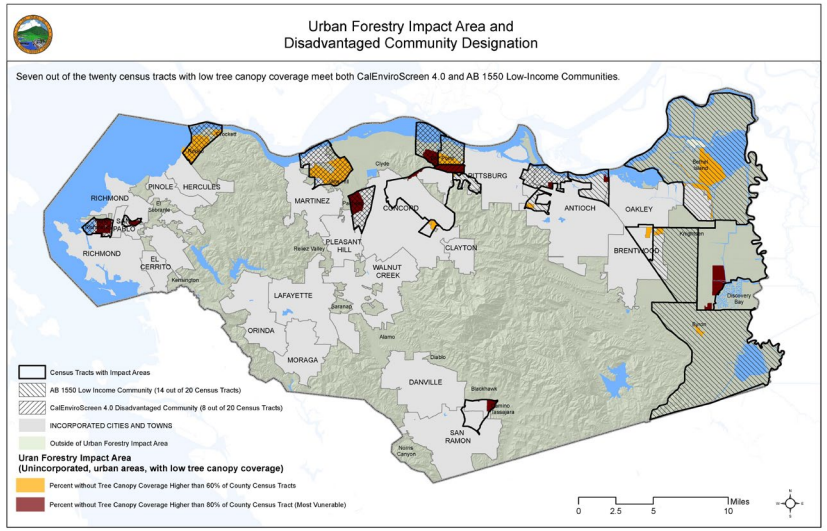


Resilience Hub diagram from U.S.D.N.



- East County Service Center in Brentwood is being designed as a microgrid that will provide direct resiliency benefits to community members.




# Urban Forest Management Plan

## CAAP Strategy NI-4: Sequester carbon on natural and working lands in Contra Costa County.

- $750,000 grant from Governor's Office of Land Use and Climate Innovation
- Project will include:
  - Community engagement led by The Watershed Project and Sustainable Contra Costa
    - Tree stewardship academy
    - Tree inventory
  - Green infrastructure workforce development led by Workforce Development Board and Civicorps
  - Urban Forest Management Plan developed by technical consultant
- Advisory Group will include DCD, Public Works, and Contra Costa County Fire Protection District, as well as community members, community groups, and other interested County departments.

# Employee Commute Survey

- Results will help design and promote programs that make it easier for employees to reduce pollution associated with driving
- Survey was available throughout August
- 2,341 responses, from nearly all departments! (over 20%)
- Raffle for prizes
  - Sticker pack
  - $20 Amazon gift card (courtesy of 511 Contra Costa)
- Results will be shared in next update



# Sustainability Fund

# County Sustainability Fund

- Funding managed by Public Works
- Annual allocation of $2.5M
- Established to fund priority sustainable infrastructure projects
- Short term priorities include EV chargers & building energy efficiency upgrades at County facilities *(these are priorities that maximize financial and environmental benefits)*

# County-Owned EV Chargers… by the Numbers

## Level 2 "overnight chargers" = 8-12 hrs for a full charge

- **161** # of chargers in operation
- **46** # of chargers under construction
- **158** # of chargers planned and funded

**@ 18 Facilities**

## Level 3 "fast chargers" = 30-45 mins for a full charge

- **0** # of chargers in operation
- **2** # of chargers under construction
- **20** # of chargers planned and funded

**@ 15 Facilities**

## Electric Vehicle Replacement

- **82** # of EVs in Fleet
- **6** % of fleet vehicles that has been electrified

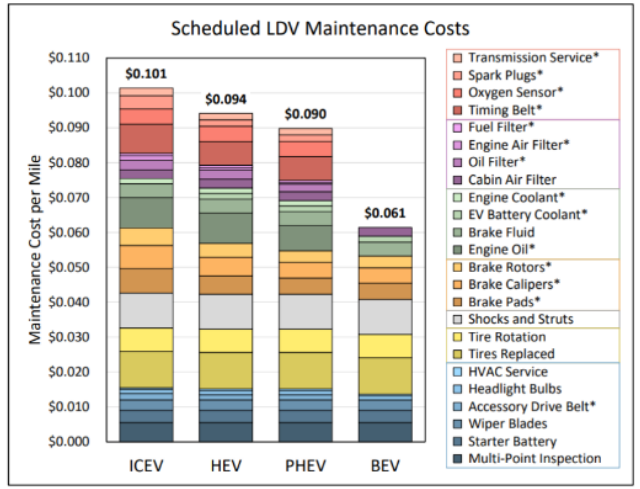
For **9** Departments

# Zero Emission Vehicle Transition Plan

- Organizes and baselines fleet data (1500 assets)
- Compares three scenarios reflecting degrees of ZEV investments
- Charts a course towards a Zero Emission fleet by 2035
- Provides cost estimates for fleet transition (Total Cost of Ownership model)
- Outlines infrastructure needs to support ZEVs
- Supports detailed analysis at the departmental level (individual vehicle replacement curves)




**EV = 40% Reduction in Maintenance Costs**



# Whole building lighting retrofits



- Priority projects – **conversion to LED**
  - Inefficient linear fluorescents fixtures
  - High wattage exterior fixtures







- Funding available for multiple projects in 2026
- Contact Public Works to communicate need/interest

# Thank you!

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3858 **Agenda Date:** 9/16/2025 **Agenda #:** D.3.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Report on Healthy Retail and Options at the Point of Sale

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ACCEPT a report from Contra Costa Health (CCH) with updates on CCH staff activities related to retailer survey and development of an ordinance that promotes the placement of healthy food options at the point of sale in certain stores, since the last report at the November 5, 2024, Board of Supervisors meeting; and

INTRODUCE Ordinance No. 2025-04, requiring large retail stores, over 2,000 square feet, within unincorporated Contra Costa County to stock healthy foods and beverages in checkout areas, WAIVE reading, and FIX October 7, 2025, for adoption.

**FISCAL IMPACT:**
The fees for inspections will be covered by the permit fees for the subject retailers, resulting in no impact to the County's general fund. Potential fiscal impact could include re-inspection fees applied by Contra Costa Environmental Health for retailers who violate the ordinance.

**BACKGROUND:**
According to the Centers for Disease Control (CDC), children's and adults' consumption of added sugar and sodium has increased the population's risk of developing type 2 diabetes, heart disease, and other chronic health conditions. Grocery and convenience stores are the top sources of foods and beverages, and they generally stock snacks high in sodium, saturated fat, and added sugars in their checkout areas. Studies have shown an association between living in a neighborhood near healthy food options and better dietary quality, higher fruit/vegetable intake, and a lower risk of having a higher body weight, even after controlling for individual-level characteristics. Accordingly, changing the retail environment to include more nutritious food and beverage standards at the points of sale can contribute to better health and well-being of children and families in Contra Costa County.

In Contra Costa County, the 2019 Kidsdata.org analyzed the FitnessGram Report and revealed that 24.5% of 5th and 27.2% of 7th-grade students are obese, with its highest obesity rates among children of color. Rates are highest among communities of color, with over 40% for African Americans, close to 50% for Hispanic and Latinos, and 60% for Native Hawaiian/ Pacific Islanders.

With the above in mind, in May 2022, CCH staff and youth from Bay Area Community Resources (BACR) presented a report to the Board of Supervisors on the potential health benefits of enacting a policy which required that healthy snack options shall be stocked at the point-of-sale. Specifically, the policy would require

the placement of healthy food options at the point of sale or checkout queues within stores over 2,000 square feet. The Board of Supervisors accepted the report, and CCH staff was directed to conduct additional research on this matter and to present their findings to the Family and Human Services (FHS) Committee.

In February 2023, CCH and BACR reported on the above directives to the FHS (FHS) Committee. After accepting the report, the FHS Committee directed CCH staff to solicit feedback from the 32 retailers within unincorporated Contra Costa County, who would be subject to the proposed policy, and thereafter, present their findings to the Board of Supervisors.

In the Summer and Fall of 2023, CCH staff conducted two surveys of retailers and held two town hall meetings to garner retailer input on the proposed ordinance and to allow their questions and concerns to be heard. Findings from the surveys and town halls were presented to the Board of Supervisors on November 5, 2024, at which time the Board of Supervisors directed CCH staff to develop an Ordinance promoting the placement of healthy food options at the point of sale in retail stores greater than 2,000 square feet in unincorporated Contra Costa County.

The attached Ordinance No. 2025-04 would require large retail stores, over 2,000 square feet, within unincorporated Contra Costa County, to stock healthy foods and beverages in their checkout areas. Specifically, the Ordinance requires the subject stores to only sell the following within their checkout areas: (1) foods with no more than five grams of added sugar and no more than 200 milligrams of sodium per labeled serving; (2) gum and mints with no added sugars; and (3) beverages with no added sugar and no artificial sweetener.

To promote this Ordinance and assist the subject retailers in complying with the Ordinance, an “implementation period” of twelve (12) months will be in effect from the effective date of the Ordinance. During this period, no fines or administrative penalties will be imposed against the subject retailers. During the implementation period, subject retailers will be educated about the new Ordinance and receive technical assistance, including guidance on nutrition standards and no penalty inspections. After the implementation period ends, the County will enforce the ordinance as permitted under the County Ordinance Code.

**CONSEQUENCE OF NEGATIVE ACTION:**
A lack of healthy food options at a retailer checkout can contribute to higher consumption of unhealthy foods and drinks that lead to poor diets, higher rates of obesity, and other health concerns. This could also impact governmental costs associated with treating diseases resulting from poor nutrition.

# Healthy Retail in Contra Costa

## Contra Costa County Board of Supervisors Presentation

**September 16, 2025**

CONTRA COSTA HEALTH

cchealth.org

## *Presenters:*


***Sefanit Mekuria, MD, MPH***

***Director of Public Health***

***Interim Director of Community Health and Safety Branch***

***Kristian Lucas, REHS***

***Director of Environmental Health***

***Denise Milosevich, MPH***

***Manager,  Nutrition & Physical Activity Promotion Program***

***Community Wellness & Prevention Program***

***Ali Wohlgemuth, MPH, M.Ed.***

***Associate Director***

***Bay Area Community Resources (BACR)***
***HOPS Youth Leadership Program***

# Public Health and the Retail Environment

**Poor nutrition** is one of the leading causes of **preventable** and **deadly illness**

**Lack of healthy food access** affects **low-income neighborhoods and communities of color** at higher rates

In Contra Costa County,

- **17.7% of children** (2–11 years) are overweight
- **29.1% of adolescents** (12–17 years) are overweight/obese
- **89% adolescents** living <185% FPL are overweight/obese
- **61% adult** obesity rate
- **10.8% adult** diagnosed diabetes[1]

# Healthy Retail Timeline 2019-Present

## 2019-2021

BACR HOPS Youth Community Assessments & Engagement

CSPI Data Analyzation

## 2022

BACR HOPS Youth Presentation to BOS

CCH Awarded CDFA-HRGP Grant Funding
(Phase I: Education & TA)

## 2023

Feb: FHS Committee Presentation

March: Retailer Community Survey 1

May: BOS Presentation *Postponed*

Aug: Retailer Community Survey 2

Oct: Healthy Retail Retailer Forum

## 2024

March: FHS Committee Presentation

Nov: BOS Presentation

## 2025

Infrastructure Refrigeration Procurement CDFA-HRGP Grant
(Ending September 2025)

June: FHS Committee Presentation

September: Present draft ordinance to BOS

Funded by the California Department of Public Health (CDPH) Nutrition & Physical Activity Branch (NPA)

# Vision for Healthy Checkout in Contra Costa







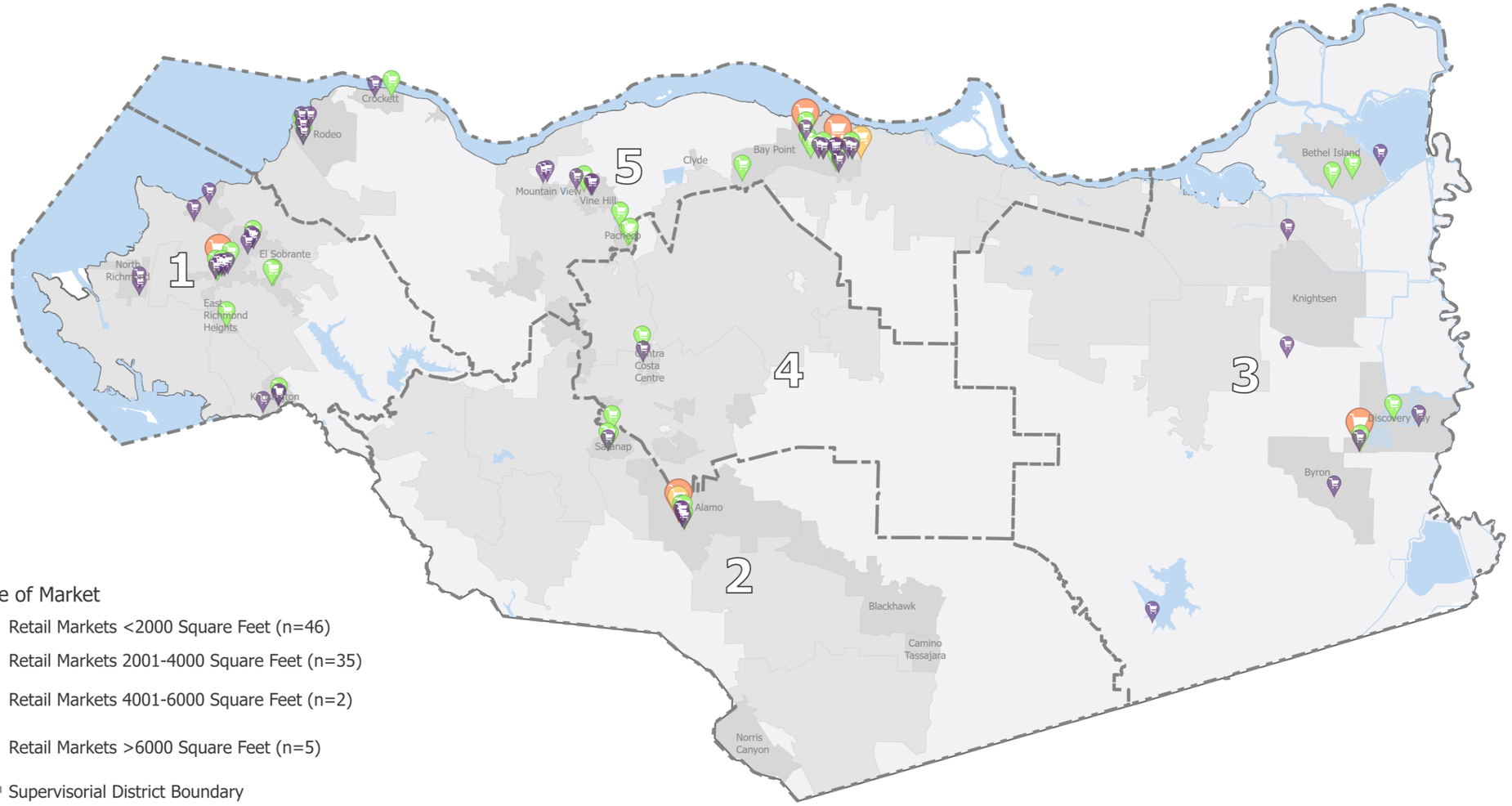


*Photo/Graphic:* Changelab Solutions

# Impact of Ordinance:

# Healthy Food Placement in Large Retail Stores

Retail Food Markets (n=88) in Unincorporated Contra Costa County




Type of Market

- Retail Markets <2000 Square Feet (n=46)
- Retail Markets 2001-4000 Square Feet (n=35)
- Retail Markets 4001-6000 Square Feet (n=2)
- Retail Markets >6000 Square Feet (n=5)
- Supervisorial District Boundary

Source: Contra Costa Environmental Health, 6/26/2025.

# Draft Ordinance: Healthy Food Placement in Large Retail Stores

A Healthy Retail Policy in all unincorporated food retail stores over **2,000* sq. ft.**, in which there are **nutrition standards** for food and beverage items stocked **in checkout areas** and **within 3 feet** of the point of sale.

*The retailer size was established to align with the existing Environmental Health Department permitting structure (ex: <2000, 2001-4000, 4001-6000, 6001+ sq. ft.) based on historical practice.




**Nutrition Standards Foods & Beverages**

1. **Foods** with **5 or less grams of added sugar** AND **200 mg or less of sodium** per serving

2. **Gum and mints** with **no added sugar**

3. **Beverages** with **no added sugar** and **no low- to no-calorie sweeteners**

# Healthy Options at the Point of Sale:

# Sample Choices



# Healthy Retailer Education and Technical Assistance

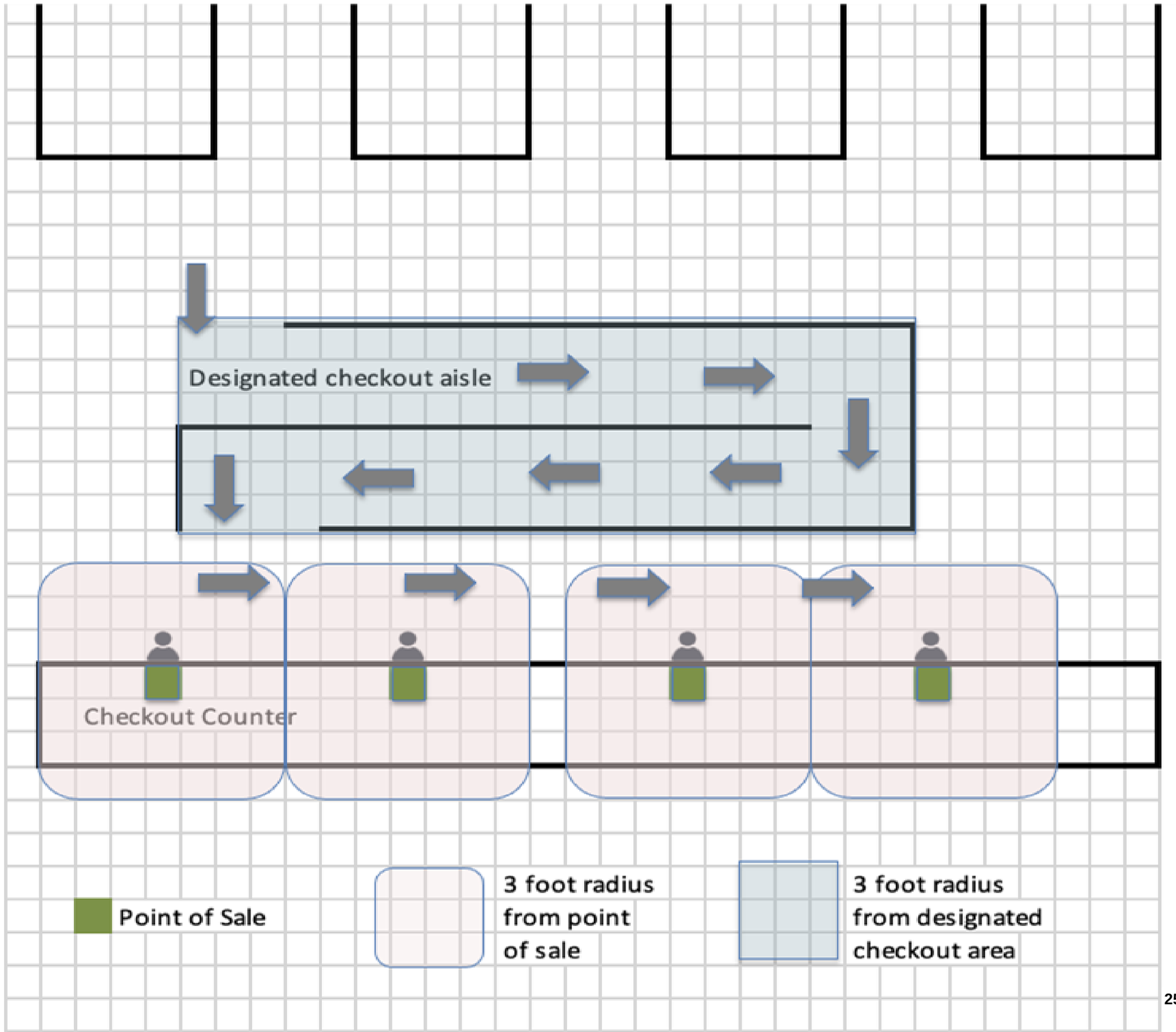
**Strategic Placement:**
Position healthy foods in prominent areas, such as checkout, and eye-level shelving, making them more visible and accessible to customers.

**Emphasize Healthy Checkout Areas:**
Suggest that stores implement healthy checkout area(s) with only nutritious snacks and beverages, and limited sugar-sweetened options.

**Healthy Retail Materials:**
Healthy retail resources to facilitate the transition to healthier options at checkout and throughout the store.



# Design of a Healthy Checkout



# Timeframe: Healthy Retail Ordinance

**Step 1**
Ordinance Development
(Current Stage)

**Step 2**
Implementation
(Months 1-12)

**Step 3**
Enforcement
(13 Months-)

**CURRENTLY:**

***SNAP-Education & Technical Support***

- *CCH Staff educate retailers about the health benefits of SNAP-Ed healthy retail. Provide SNAP-Ed resources and technical support, as needed.
  ***SNAP-Ed ends September 2025***

***Ordinance Development***

- Draft ordinance has been developed in consultation with County Counsel.

**NEXT STEP:**

***Ordinance Adoption***

Draft ordinance to be introduced, discussed, and adopted at the BOS meeting on September 16, 2025.

***Pre-ordinance Implementation***

CCH Environmental Health staff will disseminate nutrition education and additional resources to unincorporated retailers to prepare them for the enactment of the ordinance, including:

- No penalty inspections

***Enforcement Begins***

- Complaint-Based
- Reinspection Fees

# Recommendations

**ACCEPT** a report from Contra Costa Health (CCH) with updates on CCH staff activities related to retailer survey and development of an ordinance that promotes the placement of healthy food options at the point of sale in certain stores, since the last report at the November 5, 2024, Board of Supervisors meeting.

**INTRODUCE** Ordinance No. 2025-04, requiring large retail stores, over 2,000 square feet, within unincorporated Contra Costa County to stock healthy foods and beverages in checkout areas, WAIVE reading, and FIX October 7, 2025, for adoption.

# Thank you!

CONTRA COSTA HEALTH

2500 Bates Avenue, Suite B | Concord, CA 94520 | Phone: (925) 608-5235 | Fax: (952) 608-5188

To: Contra Costa County Board of Supervisors

From: Sefanit Mekuria, MD, MPH
Director of Public Health
Interim Director of Community Health and Safety Branch

Kristian Lucas, REHS
Director of Environmental Health

Re: Healthy Options at the Point-of-Sale Staff Report

Date: September 16, 2025

## I. Background

On May 24, 2022, the Board of Supervisors (BOS) accepted a report from Contra Costa Health (CCH) Nutrition and Physical Activity Project (NPAP) staff and youth from Bay Area Community Resources (BACR) on the potential health benefits of Healthy Options at the Point-of-Sale (HOPS) Ordinance which would require the placement of healthy food options at the point of sale or checkout queues. Staff was directed to conduct additional research on this matter and to present their findings to the Family Human Services (FHS) Committee.

On February 27, 2023, the FHS Committee accepted a report from CCH and BACR regarding healthy food options at the point of sale. The FHS Committee directed staff to solicit feedback from the 32 unincorporated retailers that the proposed ordinance would directly impact and to return to the Board of Supervisors to present the findings.

On May 9, 2023, CCH and BACR staff were scheduled to present survey findings. While the BOS received the report, a presentation was impossible due to a full agenda and the youth's limited availability. However, it was noted that a significant number of the 32 unincorporated retailers had yet to respond to surveys disseminated to garner their input about the proposed healthy retail option ordinance. The BOS directed CCH NPAP staff to conduct a second survey to ensure that all those potentially affected by the proposed ordinance could learn more about it and ask questions. CCH staff implemented the surveys in August 2023 and held two town hall meetings for retailers in October 2023.

On March 25th, 2024, the FHS Committee accepted a report on the findings from the retail survey conducted by staff and their recommendations for further exploration of potential healthy food options at the point-of-sale ordinance. The FHS Committee directed CCH staff to return to the BOS and include in that presentation a map of the impacted stores and an update on the progress made by local

municipalities that have developed and implemented similar policies.

On November 05, 2024, the BOS accepted a staff report and directed CCH staff to work with County Counsel to draft an ordinance on healthy retail at the point of sale in stores greater than 2,000 square feet in unincorporated Contra Costa. The draft will be brought back before the Board of Supervisors for consideration and the nutrition standards for the proposed ordinance are as recommended: foods with five (5) or less grams of added sugar AND 200 mg or less of sodium per serving; gum and mints with no added sugar; beverages with no added sugar and no low- to no-calorie sweeteners.

On June 9, 2025, the FHS Committee approved a staff report updating activities conducted since November 2024. The committee directed CCH staff to research additional retail stores in unincorporated areas identified as "food deserts" to assess whether they would be required to follow the ordinance if it passes. CCH staff were also instructed to ensure the proposed ordinance aligns with policies under consideration by other local jurisdictions, including the City of Richmond.

This report provides updates on program activities and technical assistance with the City of Richmond since the June 9th FHS Committee meeting, as well as the collaborative efforts between County Counsel and Environmental Health to introduce draft Ordinance No. 2025-04 Article 413-3.22.

## II. SNAP-Education for a Healthier Retail Environment

Increasing attention has been given to the role of retail food environments in shaping dietary behavior and obesity risk. Studies have shown an association between living in a neighborhood near healthy food options and better dietary quality, higher fruit/vegetable intake, and a lower risk of having a higher body weight, even after controlling for individual-level characteristics.[1]

Current Supplemental Nutrition Assistance Program Education (SNAP-Ed) retail research indicates that food choices are significantly influenced by the environments in which they are made. Placing food and beverages at checkout induces unplanned purchases; thus, unhealthy checkout options undermine consumers' efforts to purchase healthier foods. Snacks near the register increase the likelihood that people will buy those foods. In addition, most candy, soda, and chips in checkout aisles are placed at eye level and within reach of children, undermining parents' efforts to provide their children with a well-balanced diet. In a national study, one in three adults reported purchasing food from the checkout aisle during their last shopping trip, with lower-income shoppers more likely to buy from checkout than higher-income shoppers.[2]

In Contra Costa County, the 2019 Kidsdata.org analyzed the FitnessGram Report and revealed that 24.5% of 5th and 27.2% of 7th-grade students are obese, with the highest obesity rates among children of color. Rates are highest among communities of color, with over 40% for African Americans, close to 50% for Hispanic and Latinos, and 60% for Native Hawaiian/ Pacific Islanders. While many factors contribute to poor nutritional health, research suggests that communities without access to grocery stores are at

[1] Pem D, Jeewon R. Fruit and Vegetable Intake: Benefits and Progress of Nutrition Education Interventions- Narrative Review Article. Iran J Public Health. 2015 Oct;44(10):1309-21. PMID: 26576343; PMCID: PMC4644575.

[2] Martin SS, Aday AW, Almarzooq ZI, et al.; American Heart Association Council on Epidemiology and Prevention Statistics Committee; Stroke Statistics Subcommittee. 2024 heart disease and stroke statistics: a report of US and global data from the American Heart Association. *Circulation.* 2024;149:e347–913.

higher risk of being overweight or obese, as they are often inundated with fast food restaurants and convenience stores that sell less nutritious foods. This combination is especially prevalent in low-income urban and communities of color, where fast and unhealthy foods are more readily available than nutritious options.[3] Promoting SNAP-Ed healthy retail strategies at the point of sale would be a valuable tool to help improve the nutritional health of Contra Costa residents.

## III. Current Activities

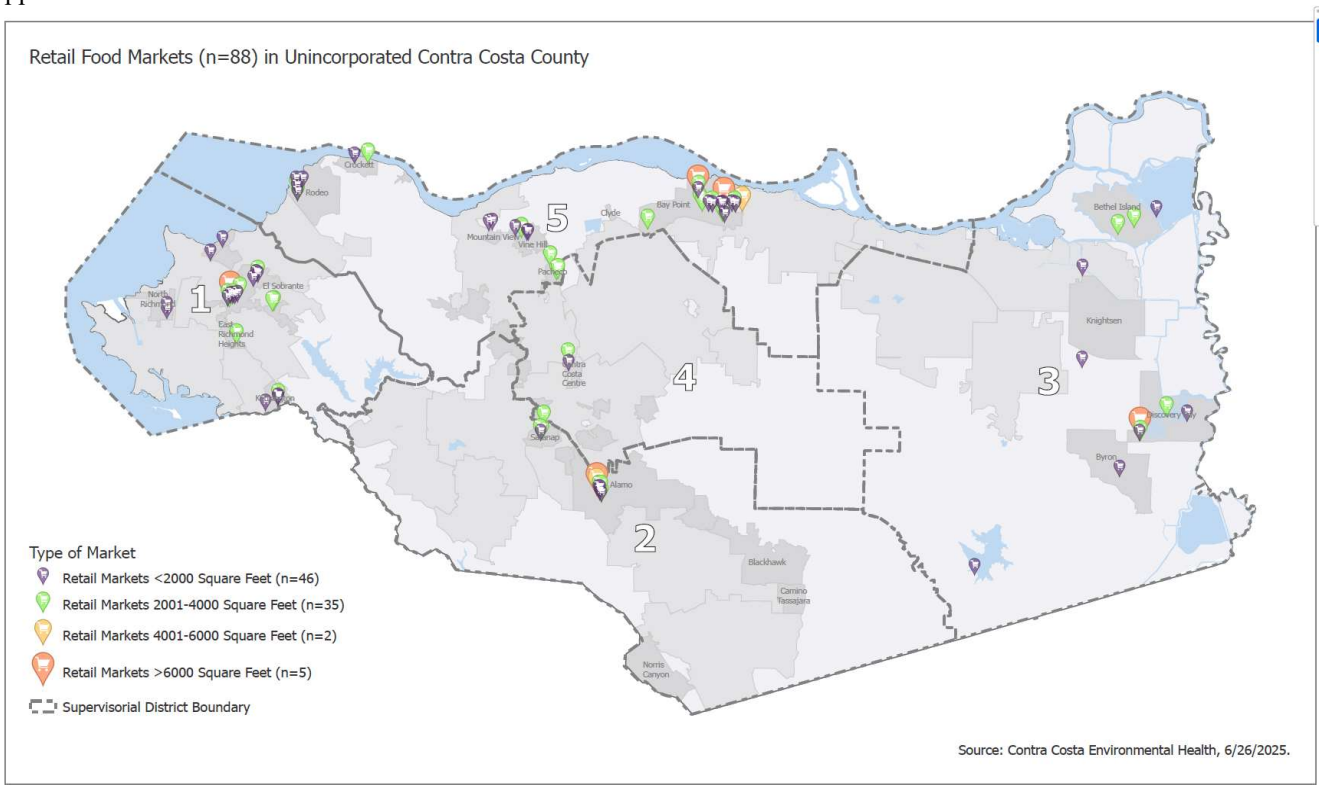
As directed by the BOS in November 2024, CCH Public and Environmental Health staff worked with County Counsel to develop draft language for an ordinance that would ensure the placement of healthy food and beverage options in the retail environment at the point of sale in stores greater than 2,000 square feet in unincorporated Contra Costa. In 2024, 32 retailers met the ordinance's 2,000 square feet or more in size within Contra Costa's District, including: (9) in District 1; (5) in District 2; (5) in District 3; (0) in District 4; and (13) in District 5. See Appendix A for the draft Ordinance No.2025-04 Article 413-3.22.

Concurrently, CCH staff provided evidence-based SNAP-Ed technical assistance on healthy retail best practices to local jurisdictions, both within and outside of Contra Costa, that expressed an interest in developing their own healthy retail policies. Recently, CCH staff have been providing technical support to the City of Richmond as they are beginning to draft their own healthy retail ordinance. CCH staff regularly attend monthly collaborative meetings with the City of Richmond to share updates and follow up on their steps in accordance with their jurisdiction. At the time of this report, the City of Richmond has not passed a healthy retail ordinance.

CCH staff provided an update regarding the above to the FHS Committee on June 9, 2025. Under the directive of the FHS Committee, CCH staff conducted an additional review of the retailers listed within the unincorporated county that are considered "food deserts" to assess if they are required to adhere to the ordinance if passed. During this review analysis, CCH staff found that, if the ordinance were to expand to meet all 88 retail outlets within the unincorporated communities, there would be an additional 46 stores that the passage of a healthy retail ordinance could impact. Furthermore, it should be noted that since CCH staff have conducted the initial assessment of the 32 retail outlets in 2024, an additional 10 retail stores have since opened their businesses since this process began and as such they were not included in initial outreach efforts to educate and inform them about the healthy retail ordinance or have the opportunity to provide input through the surveys and community forums that were held. The map on the next page shows the total number of markets within the unincorporated areas of the county, serving as a comparison to the current recommendations made by CCH.

[3] Morland KB, Evenson KR. Obesity prevalence and the local food environment. Health Place. 2009 Jun;15(2):491-495. doi: 10.1016/j.healthplace.2008.09.004. Epub 2008 Oct 7. PMID: 19022700; PMCID: PMC4964264.

Below is a map of the stores in unincorporated Contra Costa. A list of these stores over 2,000 sq. ft. is provided in Appendix B.




CCH staff have continued to support and build deeper relationships with local retailers throughout Contra Costa as they seek to improve their stores' healthy retail environment. Additionally, the staff was responsible for at least one retailer securing an infrastructure grant to purchase an energy-efficient refrigeration unit, which allowed the retail owner to increase food access while also enhancing their ability to stock fresh produce, dairy, meat, and egg products.

CCH Public and Environmental Health's strong relationships with local retailers have been instrumental in the development of a draft ordinance that would ensure the placement of healthy food and beverage options in the retail environment. Working alongside County Counsel, draft Ordinance No.2025-04 Article 413-3.22 is to be presented to the BOS on September 16th, 2025. (See Appendix A)

These efforts were previously funded through the California Department of Public Health CalFresh Healthy Living (also known as the Supplemental Nutrition Assistance Program or SNAP-Ed) grant and the California Department of Food and Agriculture Healthy Refrigeration (CDFA) Grant. As a result of the SNAP-Ed resources provided by CCH staff, many of the retailers have increased their understanding of the critical role they play in helping to improve the health of the communities they serve. It should be noted, however, that with the passing of Congressional Bill H.R. 1, SNAP-Ed funding for the CCH Nutrition and Physical Activity Promotion Program has been eliminated, and the program will sunset on September 30, 2025. Future activities related to the dissemination of educational materials, as well as the

implementation and enforcement of the ordinance once passed, will be under the purview of Environmental Health.

## IV. Next Steps

CCH Public and Environmental Health staff have established a three-step timeline, which includes the current first step. This step has been ongoing with CCH staff educating retailers about the health benefits of healthy retailing by utilizing SNAP nutrition education assistance and resources. Additionally, CCH staff will be introducing Ordinance No. 2025-04, Article 413-3.22, to the Board of Supervisors at the meeting on September 16, 2025. Thereafter, CCH staff will be prepared to follow any further direction from the BOS that results from this session.

The second step, which includes the 12-month pre-ordinance implementation period, commencing from the effective date of the ordinance, will be applied. During this time, retailers will be educated by CCH Environmental Health staff about the new policy and be provided with additional resources to prepare them for the enactment of Ordinance No. 2025-04, Article 413-3.22. Additionally, no penalty store evaluations or re-inspections will be conducted during this time. Finally, step three will initiate the enforcement stage, during which CCH Environmental Health staff will respond to complaint-based investigations, with reinspection fees as necessary.

An annual update will be prepared and submitted to the BOS to include the outcomes of Ordinance No. 2025-04 Article 413-3.22, upon its passage.

## V. Recommendations

**ACCEPT** a report from Contra Costa Health (CCH) with updates on CCH staff activities related to retailer survey and development of an ordinance that promotes the placement of healthy food options at the point of sale in certain stores, since the last report at the November 5, 2024, Board of Supervisors meeting.

**INTRODUCE** Ordinance No. 2025-04, requiring large retail stores, over 2,000 square feet, within unincorporated Contra Costa County to stock healthy foods and beverages in checkout areas, WAIVE reading, and FIX October 7, 2025, for adoption.

## APPENDIX A

Draft Ordinance No. 2025-04

ORDINANCE NO. 2025-04

ORDINANCE REQUIRING LARGE RETAIL STORES TO STOCK HEALTHY FOOD AND BEVERAGES IN CHECKOUT AREA

The Contra Costa County Board of Supervisors ordains as follows:

**SECTION I. SUMMARY.** This Ordinance adds Article 413-3.22 to the County Ordinance Code to require large retail stores within unincorporated Contra Costa County to stock healthy foods and beverages in checkout areas.

**SECTION II.** Article 413-3.22 is added to the County Ordinance Code to read:

**413-3.2202 Purpose and Applicability.**

(a) The County of Contra Costa recognizes that poor nutrition is one of the leading causes of preventable and deadly illnesses, including obesity and diabetes, both of which are prevalent in the County. Diets with an excess of added sugars and sodium are correlated to adverse health issues. The County also recognizes that food and beverage choices are strongly affected by the environment in which they are made, and that the placement of unhealthy snacks and beverages near checkout at retail stores increases the likelihood that consumers purchase those unhealthy snacks. The purpose of this Article is to promote health and the general welfare of the community by requiring large retail stores to stock healthy food and beverage options in checkout areas.

(b) The requirements of this Article apply within the unincorporated area of Contra Costa County. (Ord. 2025-04 § 2.)

**413-3.2204 Definitions.** For purposes of this Article, the following words and phrases have the following meanings:

(a) "Added sugars" means sugars added during the processing of food and beverages, or are packaged as such, and include sugars (free, mono and disaccharides), sugars from syrups and honey, and sugars from concentrated fruit or vegetable juices that are in excess of what would be expected from the same volume of 100 percent fruit or vegetable juice of the same type.

(b) "Artificial sweetener" means a sweetener with few to no calories that has a higher intensity of sweetness per gram than sucrose.

(c) "Checkout Area" means any area that is accessible to a customer of a large retail store that is either:

(1) Within three feet of any register; or

(2) Designated primarily for or utilized primarily by customers to wait in line to make a purchase at a register, up to and including the checkout endcap.

(d) "Checkout endcap" means a product display placed at the endpoint of an area designated primarily for or utilized primarily by customers to wait in line to make a purchase.

(e) "Large retail store" means an establishment over 2,000 square feet within the unincorporated area of Contra Costa County that is subject to Section 413-3.604 of this code.

(f) "Register" means a device used for monetary transactions that calculates the sales of goods and displays the sales amount for the customer. (Ord. 2025-04 § 2.)

**413-3.2206 Healthy Checkout Areas.**

A large retail store, at all hours while it is open to the public, must ensure that all food and beverages sold in its checkout areas fall within the following categories:

(a) Foods with no more than five grams of added sugar and no more than 200 milligrams of sodium per labeled serving.

(b) Gum and mints with no added sugars.

(c) Beverages with no added sugar and no artificial sweetener. (Ord. 2025-04 § 2.)

**413-3.2208 Enforcement.**

(a) For 12 months after the effective date of this ordinance, no fines or administrative penalties will be imposed under this ordinance. During this 12-month period, called the "implementation period," the County:

(1) Will, upon request, educate and provide technical assistance to large retail stores, including providing guidance on nutrition standards; and

(2) Will not conduct any penalty inspections.

(b) After the implementation period ends, the County will enforce this ordinance when it conducts inspections of large retail stores in accordance with Chapter 413-3. A large retail store shall allow access to its premises for inspections and violation reinspections for the purpose of verifying that it is operating in compliance with the requirements of this Article.

(c) After the implementation period ends, the County may seek compliance with this Article by any remedy allowed under this code, including but not limited to, administrative fines (Chapter 14-12), suspensions and revocations (Article 413-3.14), and any other remedy allowed by law.

(d) Inspection and violation reinspection fees will be in amounts established by the Board of Supervisors in the Health Services Department's fee schedule. (Ord. 2025-04 § 2.)

**SECTION III. EFFECTIVE DATE.** This ordinance becomes effective thirty (30) days after the date of its passage. Within fifteen (15) days after passage, this ordinance shall be published once with the names of supervisors voting for or against it in the East Bay Times, a newspaper published in this County.

PASSED on _____, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST: MONICA NINO, _____

Clerk of the Board of Supervisors and County Administrator

Board Chair

By: _____ [SEAL]

Deputy

# APPENDIX B

Retail Food Markets >2000 sq. ft. in the Unincorporated County

| BUSINESS NAME | STREET ADDRESS | CITY, STATE ZIP | PERMIT CATEGORY |
|---|---|---|---|
| RITE AID 5907 | 130 ALAMO PLZ | ALAMO, CA 94507 | 0617 - RETAIL MARKETS 4001-6000 SQ FT (RISK 1) |
| 7 ELEVEN 14172D | 1497 DANVILLE BLVD | ALAMO, CA 94507 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| SAFEWAY STORE 962 | 200 ALAMO PLZ | ALAMO, CA 94507 | 0618 - RETAIL MARKETS >6000 SQ FT (RISK 1) |
| CVS PHARMACY 9991 | 3158 DANVILLE BLVD | ALAMO, CA 94507 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| ALAMO LIQUORS | 3168 DANVILLE BLVD STE A | ALAMO, CA 94507 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| WALGREENS 13026 | 2700 WILLOW PASS RD | BAY POINT, CA 94565 | 0618 - RETAIL MARKETS >6000 SQ FT (RISK 1) |
| CE 50147 | 1805 WILLOW PASS RD | BAY POINT, CA 94565 | 0617 - RETAIL MARKETS 4001-6000 SQ FT (RISK 1) |
| BEVERAGE HOUSE LIQUOR #15 | 211 PORT CHICAGO HWY | BAY POINT, CA 94565 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| LA CHICANA MARKET | 2243 WILLOW PASS RD | BAY POINT, CA 94565 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| ABUELITAS MARKET | 3165 WILLOW PASS RD | BAY POINT, CA 94565 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| COLONIAL ENEGRY LLC | 3575 WILLOW PASS RD | BAY POINT, CA 94565 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| LA FIESTA MEXICANA MARKET INC | 620 PORT CHICAGO HWY | BAY POINT, CA 94565 | 0618 - RETAIL MARKETS >6000 SQ FT (RISK 1) |
| 7 ELEVEN 16693C | 774 PORT CHICAGO HWY | BAY POINT, CA 94565 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| GATEWAY GAS AND MART, LLC | 3615 GATEWAY RD | BETHEL ISLAND, CA 94511 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| BETHEL MARKET | 6235 BETHEL ISLAND RD | BETHEL ISLAND, CA 94511 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| JA AJ CHEVRON | 1001 WILLOW PASS CT | CONCORD, CA 94520 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| J & L MARKET | 491 POMONA AVE | CROCKETT, CA 94525 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| SAFEWAY STORE 1917 | 14840 HIGHWAY 4 | DISCOVERY BAY, CA 94505 | 0618 - RETAIL MARKETS >6000 SQ FT (RISK 1) |
| MICHAELS MARKET | 1502 DISCOVERY BAY BLVD | DISCOVERY BAY, CA 94505 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| CVS PHARMACY 9565 | 14830 HIGHWAY 4 | DISCOVERY BAY, CA 94514 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| LOOP CONVENIENCE STORE @ SHELL | 3621 SAN PABLO DAM RD | EL SOBRANTE, CA 94803 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| DOLLAR TREE 06080 | 3730 SAN PABLO DAM RD | EL SOBRANTE, CA 94803 | 0618 - RETAIL MARKETS >6000 SQ FT (RISK 1) |
| JACKSONS FOOD STORES #203 | 500 APPIAN WY | EL SOBRANTE, CA 94803 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| APPIAN FOOD & LIQUOR | 4247 APPIAN WY | EL SOBRANTE, CA 94803 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| J & A MARKET | 5325 VALLEY VIEW RD | EL SOBRANTE, CA 94803 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| JAY VEE LIQUORS | 3640 SAN PABLO DAM RD | EL SOBRANTE, CA 94803 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| GSS FOOD STOP | 3800 SAN PABLO DAM RD # A | EL SOBRANTE, CA 94803 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| GOLDEN GATE PETROLEUM | 5329 SAN PABLO DAM RD A | EL SOBRANTE, CA 94803 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| YOUNGS MARKET | 285 ARLINGTON AVE | KENSINGTON, CA 94707 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| 7 ELEVEN 23837D | 4001 PACHECO BLVD | MARTINEZ, CA 94553 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| ONE STOP MARKET | 5206 PACHECO BLVD | PACHECO, CA 94553 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| 7 ELEVEN 2369 32993B | 5844 PACHECO BLVD | PACHECO, CA 94553 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| A 1 LIQUOR & FOOD | 81 CENTER AVE | PACHECO, CA 94553 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| COLONIAL ENERGY CE 50149 | 254 BAILEY RD | PITTSBURG, CA 94565 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |

| | | | |
|---|---|---|---|
| ARLINGTON MARKET | 6462 ARLINGTON BLVD | RICHMOND, CA 94805 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| PALM FOOD MARKET | 640 PARKER AVE | RODEO, CA 94572 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| BEVBOX RODEO - HERCULES | 386 PARKER AVE | RODEO, CA 94572 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| SUPER STOP | 718 4TH ST | RODEO, CA 94572 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| GREEN FISH SEAFOOD MARKET | 2251 OLYMPIC BLVD | WALNUT CREEK, CA 94595 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| OLYMPIC LIQUOR & GROCERY | 2400 OLYMPIC BLVD 1 | WALNUT CREEK, CA 94595 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| 7 ELEVEN 16990G | 1248 BOULEVARD WY | WALNUT CREEK, CA 94596 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |
| 7 ELEVEN 2365-29908C | 3116 OAK RD STE G | WALNUT CREEK, CA 94597 | 0616 - RETAIL MARKETS 2001-4000 SQ FT (RISK 1) |

ORDINANCE NO. 2025-04

ORDINANCE REQUIRING LARGE RETAIL STORES TO STOCK HEALTHY FOOD AND BEVERAGES IN CHECKOUT AREA

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**SECTION II.** Article 413-3.22 is added to the County Ordinance Code to read:

**413-3.2202 Purpose and Applicability.**

(a) The County of Contra Costa recognizes that poor nutrition is one of the leading causes of preventable and deadly illnesses, including obesity and diabetes, both of which are prevalent in the County. Diets with an excess of added sugars and sodium are correlated to adverse health issues. The County also recognizes that food and beverage choices are strongly affected by the environment in which they are made, and that the placement of unhealthy snacks and beverages near checkout at retail stores increases the likelihood that consumers purchase those unhealthy snacks. The purpose of this Article is to promote health and the general welfare of the community by requiring large retail stores to stock healthy food and beverage options in checkout areas.

(b) The requirements of this Article apply within the unincorporated area of Contra Costa County. (Ord. 2025-04 § 2.)

**413-3.2204 Definitions.** For purposes of this Article, the following words and phrases have the following meanings:

(a) "Added sugars" means sugars added during the processing of food and beverages, or are packaged as such, and include sugars (free, mono and disaccharides), sugars from syrups and honey, and sugars from concentrated fruit or vegetable juices that are in excess of what would be expected from the same volume of 100 percent fruit or vegetable juice of the same type.

(b) "Artificial sweetener" means a sweetener with few to no calories that has a higher intensity of sweetness per gram than sucrose.

(c) "Checkout Area" means any area that is accessible to a customer of a large retail store that is either:

(1) Within three feet of any register; or

(2) Designated primarily for or utilized primarily by customers to wait in line to make a purchase at a register, up to and including the checkout endcap.

(d) "Checkout endcap" means a product display placed at the endpoint of an area designated primarily for or utilized primarily by customers to wait in line to make a purchase.

(e) "Large retail store" means an establishment over 2,000 square feet within the unincorporated area of Contra Costa County that is subject to Section 413-3.604 of this code.

(f) "Register" means a device used for monetary transactions that calculates the sales of goods and displays the sales amount for the customer. (Ord. 2025-04 § 2.)

**413-3.2206 Healthy Checkout Areas.**

A large retail store, at all hours while it is open to the public, must ensure that all food and beverages sold in its checkout areas fall within the following categories:

(a) Foods with no more than five grams of added sugar and no more than 200 milligrams of sodium per labeled serving.

(b) Gum and mints with no added sugars.

(c) Beverages with no added sugar and no artificial sweetener. (Ord. 2025-04 § 2.)

**413-3.2208 Enforcement.**

(a) For 12 months after the effective date of this ordinance, no fines or administrative penalties will be imposed under this ordinance. During this 12-month period, called the "implementation period," the County:

(1) Will, upon request, educate and provide technical assistance to large retail stores, including providing guidance on nutrition standards; and

(2) Will not conduct any penalty inspections.

(b) After the implementation period ends, the County will enforce this ordinance when it conducts inspections of large retail stores in accordance with Chapter 413-3. A large retail store shall allow access to its premises for inspections and violation reinspections

for the purpose of verifying that it is operating in compliance with the requirements of this Article.

(c) After the implementation period ends, the County may seek compliance with this Article by any remedy allowed under this code, including but not limited to, administrative fines (Chapter 14-12), suspensions and revocations (Article 413-3.14), and any other remedy allowed by law.

(d) Inspection and violation reinspection fees will be in amounts established by the Board of Supervisors in the Health Services Department's fee schedule. (Ord. 2025-04 § 2.)

**SECTION III. EFFECTIVE DATE.** This ordinance becomes effective thirty (30) days after the date of its passage. Within fifteen (15) days after passage, this ordinance shall be published once with the names of supervisors voting for or against it in the East Bay Times, a newspaper published in this County.

PASSED on _____, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST: MONICA NINO,
Clerk of the Board of Supervisors
and County Administrator

_____
Board Chair

By: _____
Deputy

[SEAL]

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3859 **Agenda Date:** 9/16/2025 **Agenda #:** D.4.

**To:** Board of Supervisors

**From:** Marla Stuart, Employment and Human Services Director

**Report Title:** Update on Head Start Programs and Oversight

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
CONSIDER accepting the monthly update on the activities and oversight of the County's Head Start Program and provide guidance, as recommended by the Employment and Human Services Director.

**FISCAL IMPACT:**
There is no fiscal impact.

**BACKGROUND:**
Per Board Resolution No. 2023/274, the Board receives monthly updates on and provides guidance related to the activities of the Head Start program. This is the September 2025 update.

**CONSEQUENCE OF NEGATIVE ACTION:**
The County will not be in compliance with Head Start program requirements, which may jeopardize funding and successful 2024-2029 grant implementation.

**CHILDREN'S IMPACT STATEMENT:**
The services provided under this contract support all five of Contra Costa County's community outcomes: (1)"Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (3) "Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families".

# Early Childhood Education Program Update








September 16, 2025
Marla Stuart, MSW, PhD, EHSD Director and Head Start Executive Director
MJ Robb, Community Services Bureau Interim Director, Head Start Director
info@ehsd.cccounty.us | (925) 608-4800

CONTRA COSTA COUNTY
EMPLOYMENT & HUMAN SERVICES

# Outline

| Topic | Federal Head Start | State Child Care |
|---|---|---|
| Federal Environment Updates | To date | |
| Child Care Center Services | July 2025 | July 2025 |
| Policy Council Actions | Aug 2025 | |
| Budget | July 2025 | |
| Monitoring | July 2025 | July 2025 |
| Official Funder Communication | Aug 2025 | Aug 2025 |
| Recommendation | ✓ | |
| Appendices | For Information | |

- Federal Environment Updates
- Child Care Center Services
- Policy Council Actions
- Budget
- Monitoring
- Official Funder Communication
- Recommendation
- Appendices



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# Federal Environment Updates

**Sources of Information**

1. Project 2025
2. Executive Orders
3. Federal Department Actions
4. Congressional Actions

**Categories of Impact**

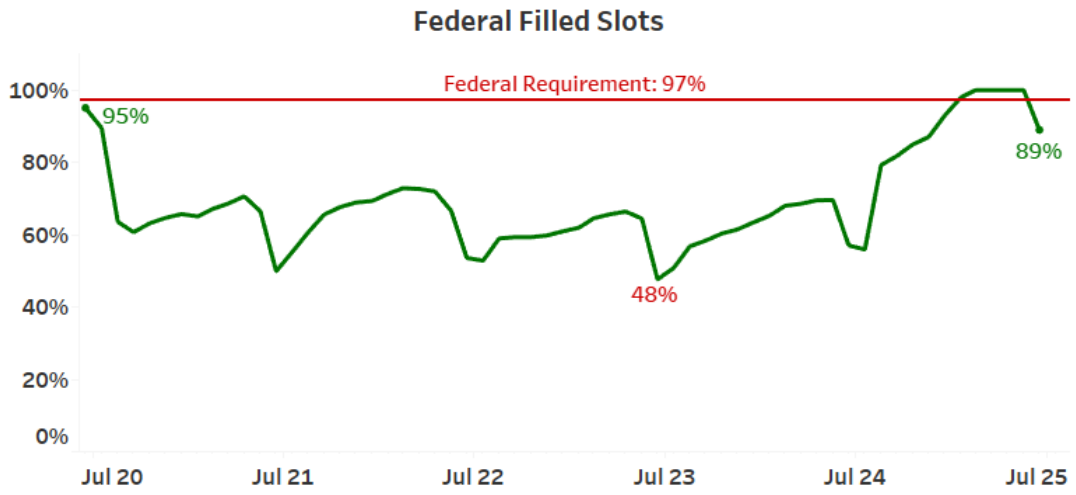
1. Potential Funding Reduction
2. Potential Funding Increase
3. Changes to Program Regulations
4. Change that may Impact Customers
5. Change that may Impact Contracts with Partners

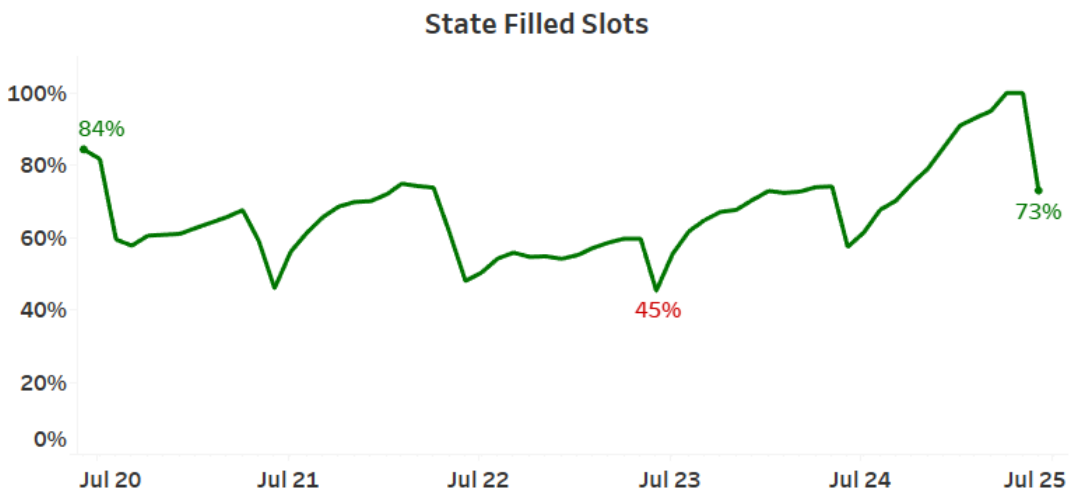
- Federal Environment Updates
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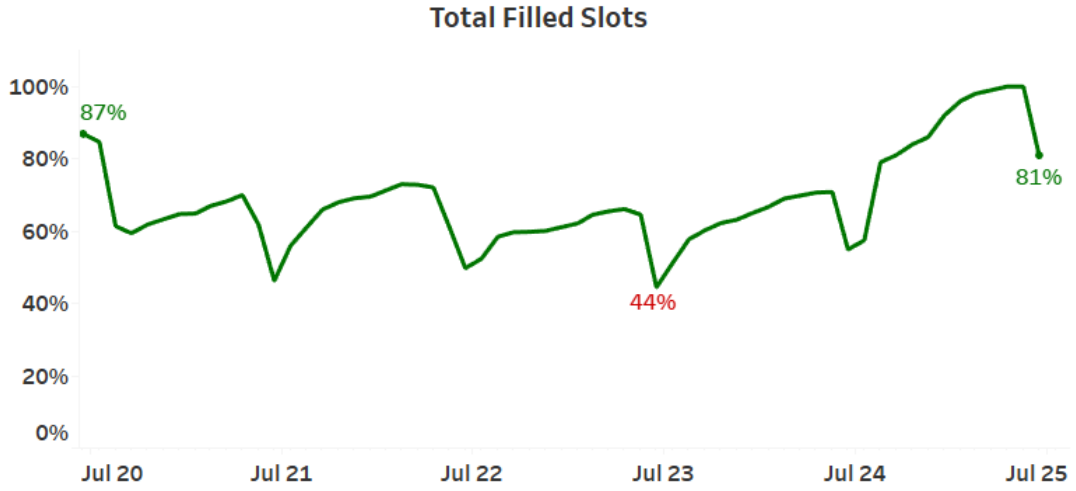


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# Center Enrollment Rates




**Current Slot Allotments**:

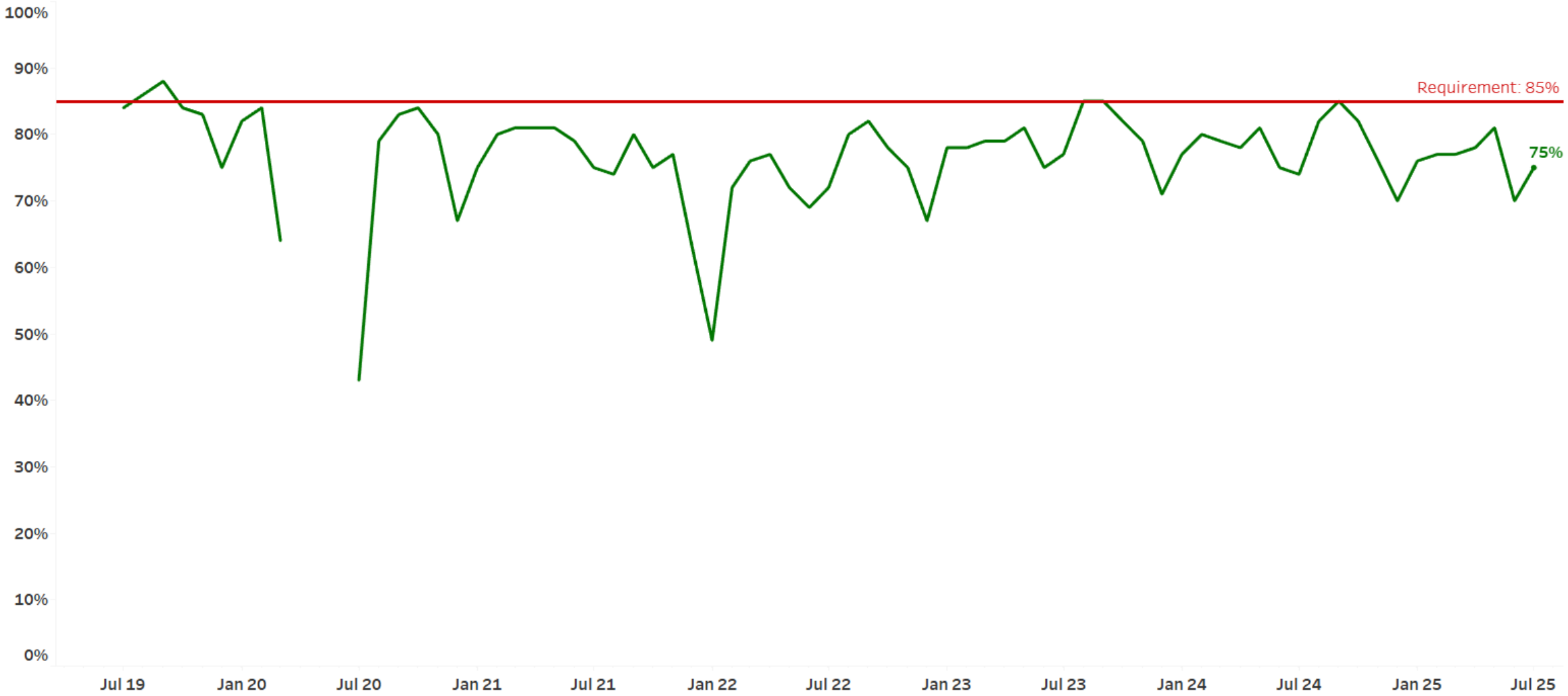
- Federal Slots (Head Start) = 1,201 (1,063 filled slots as of July 2025)
- State Slots (CDE and CDSS) = 764 (559 filled slots as of July 2025)
- Total Unique Slots = 1,345 (1,094 filled slots as of July 2025)

**Current Enrollment Requirements**:

- Federally Funded = 97% slots filled
- State Funded = Currently "hold harmless" meaning no penalties for not filling all slots. When "hold harmless" ends in June 2026, we will no longer be funded for unfilled slots.

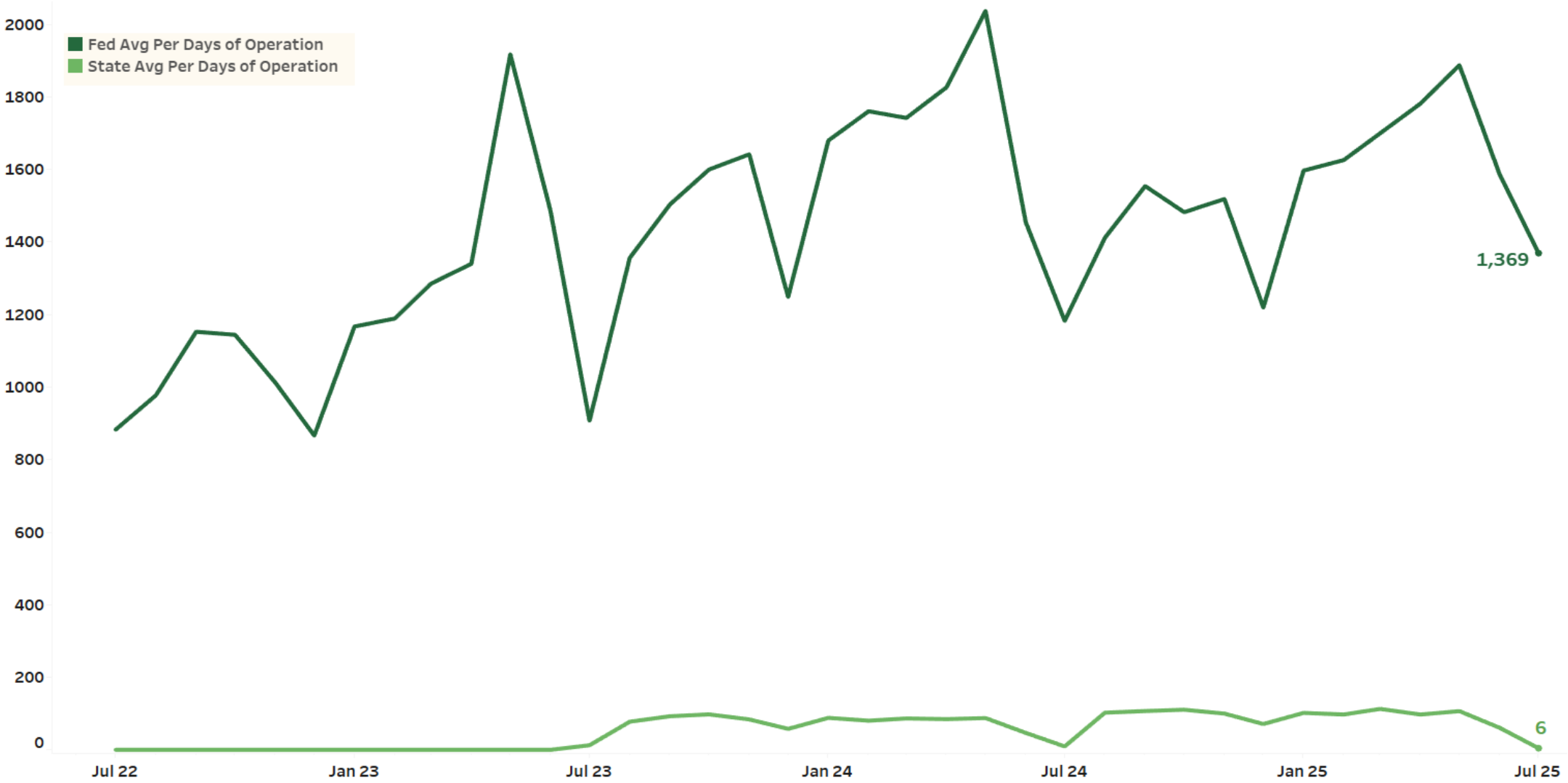
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# Center Attendance Rates




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# Average Center Meals & Snacks Per Day




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# Vended Meal Services Transition

BOS approved vended meal services contract following RFP process on July 22, 2025.

Recent activities include:

- Mid-August 2025: Ran a pilot of vended meal services with West County centers and identified areas that needed additional alignment prior to full launch.
- September 4, 2025: Ran a second pilot of vended meal services in West County centers.
- September 8, 2025: Expanded pilot to West and Central County centers.
- September 15, 2025: Full launch across all sites.

We are on track to vacate the current EHSD kitchen facilities at 847 Brookside Drive, Richmond, CA by the September 30, 2025 deadline.

# OHS Funding for Nutrition & Healthy Eating

**Requested Funding Amount:** $428,550

**Timeframe:** September 2025 – June 2026

**Application Submitted:** August 22, 2025

## Key Purchases & Activities

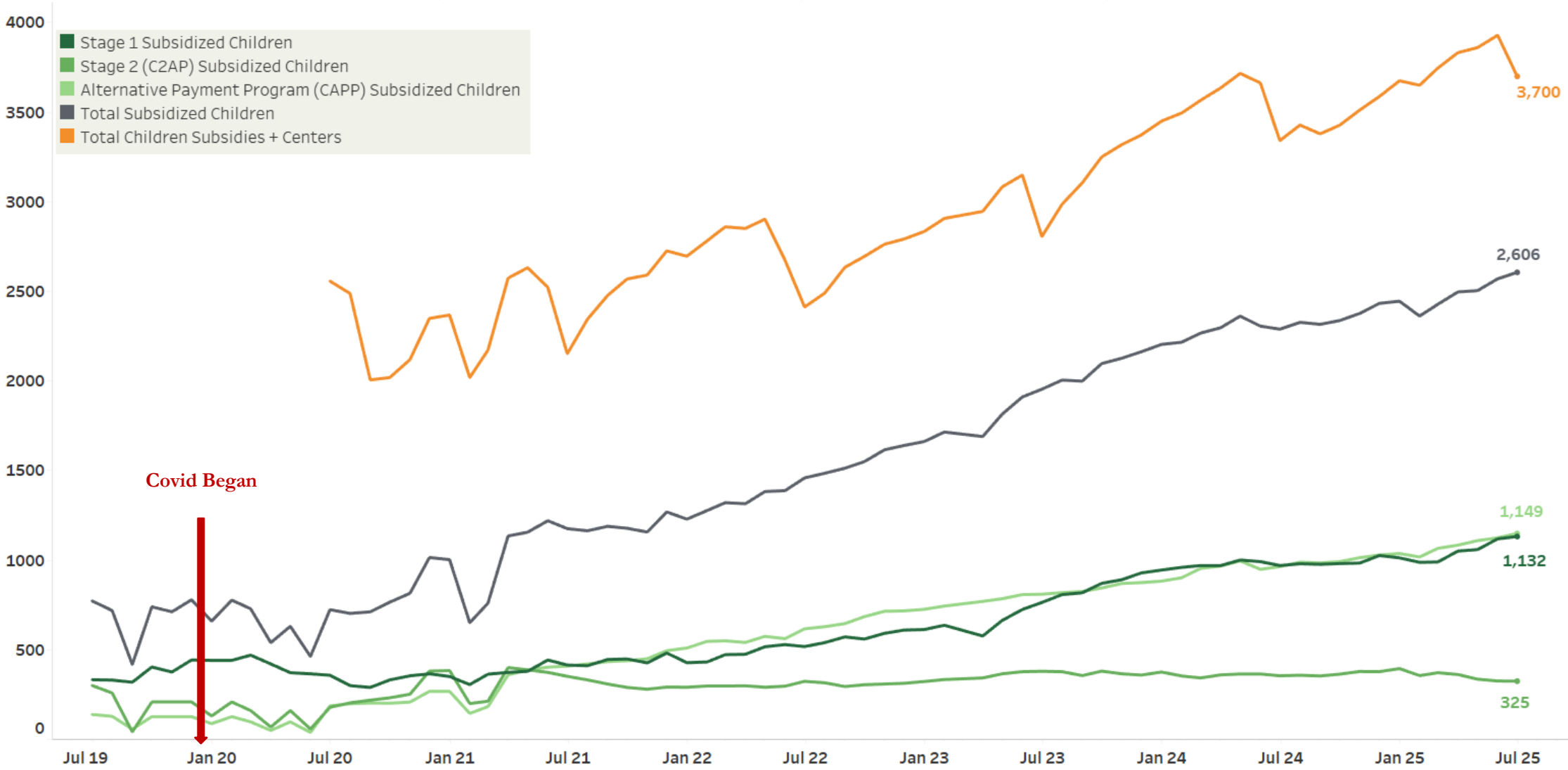
**For Centers**

1. Developmentally appropriate food service materials
2. Upgraded appliances, including in classroom refrigerators
3. Safe bottle-feeding supplies for centers
4. Gardening kits for centers
5. Nutrition Train the Trainer program

**For Families**

6. Newborn baby kits
7. Healthy eating kits
8. Food pantry services
9. Gross motor skills materials
10. Cooking demonstrations
11. Healthy food at site events for parents

# Children Served in Child Care

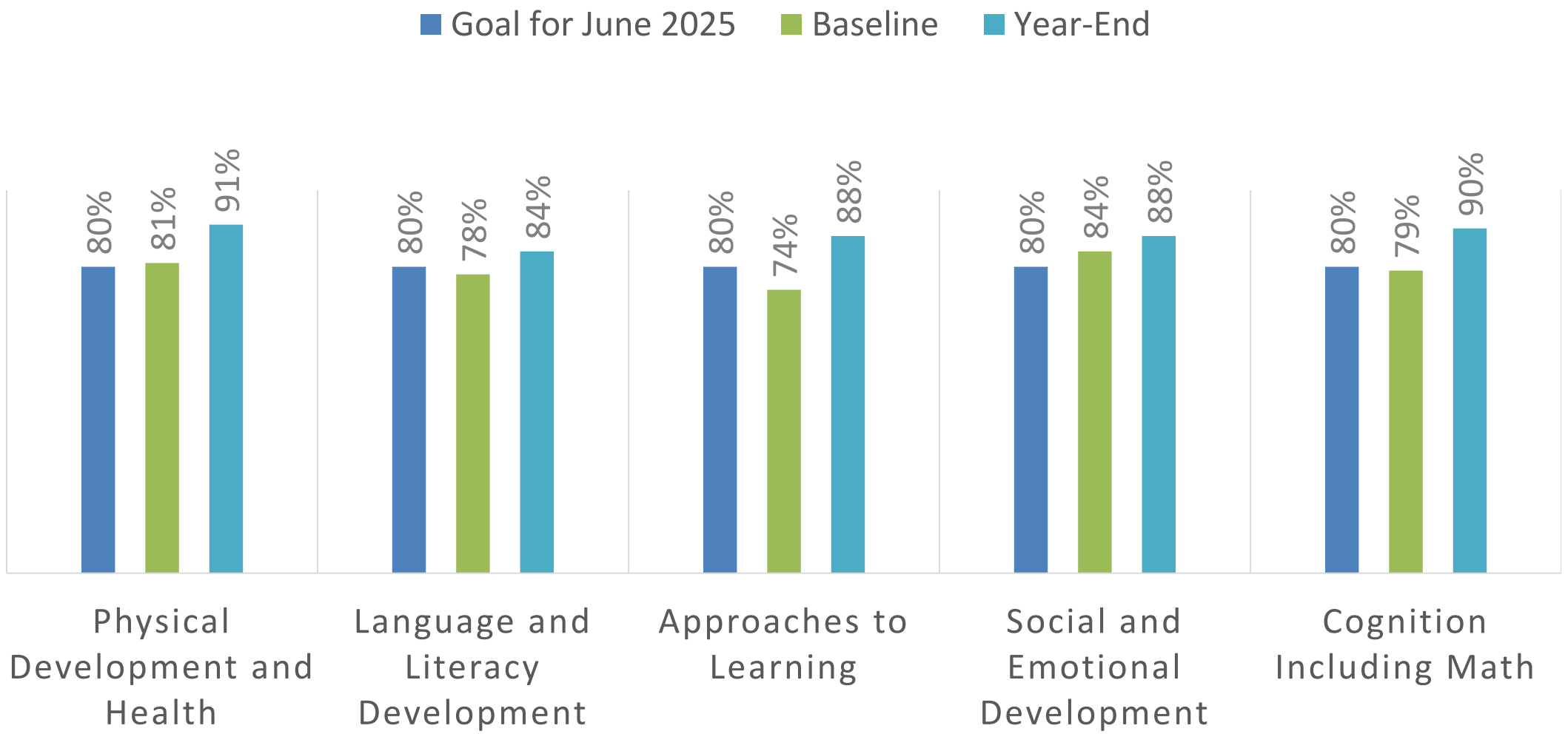



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# FY24-25 School Readiness Results: Overview

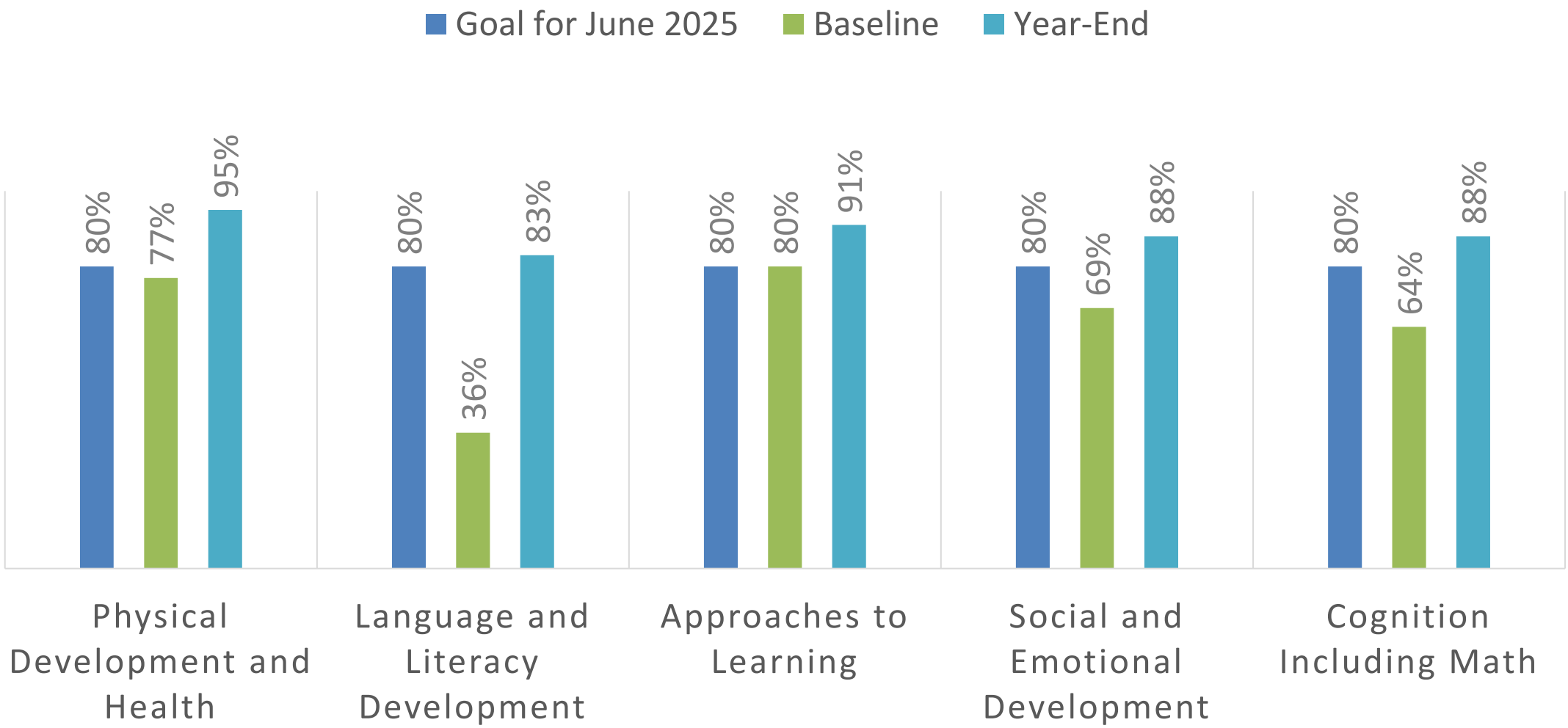
| Domain | Infant (Age: 0-11 months) | Toddler (Age: 1-2 years) | Preschool (Age: 3-4 years) | Pre-K (Age: 4-5 years) |
|---|---|---|---|---|
| Physical Development & Health | ✓ | ✓ | ✓ | ✓ |
| Language & Literacy Development | ✓ | ✓ | ✓ | ✓ |
| Approaches to Learning | ✓ | ✓ | ✓ | ✓ |
| Social & Emotional Development | ✓ | ✓ | ✓ | ✓ |
| Cognition Including Math | ✓ | ✓ | ✓ & Science | ✓ & Science |
| English Language Development | | | ✓ | ✓ |

# School Readiness Results: Infants



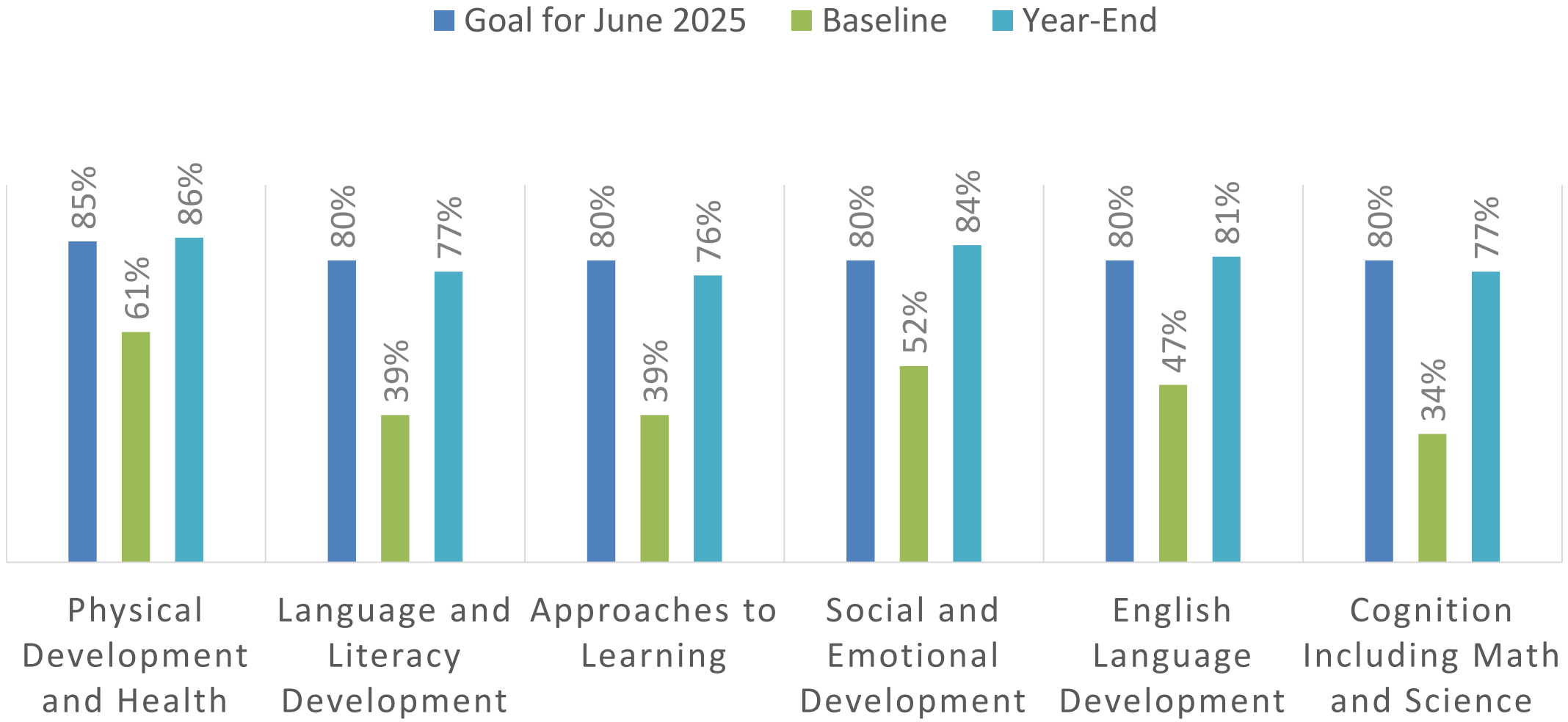

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# School Readiness Results: Toddlers



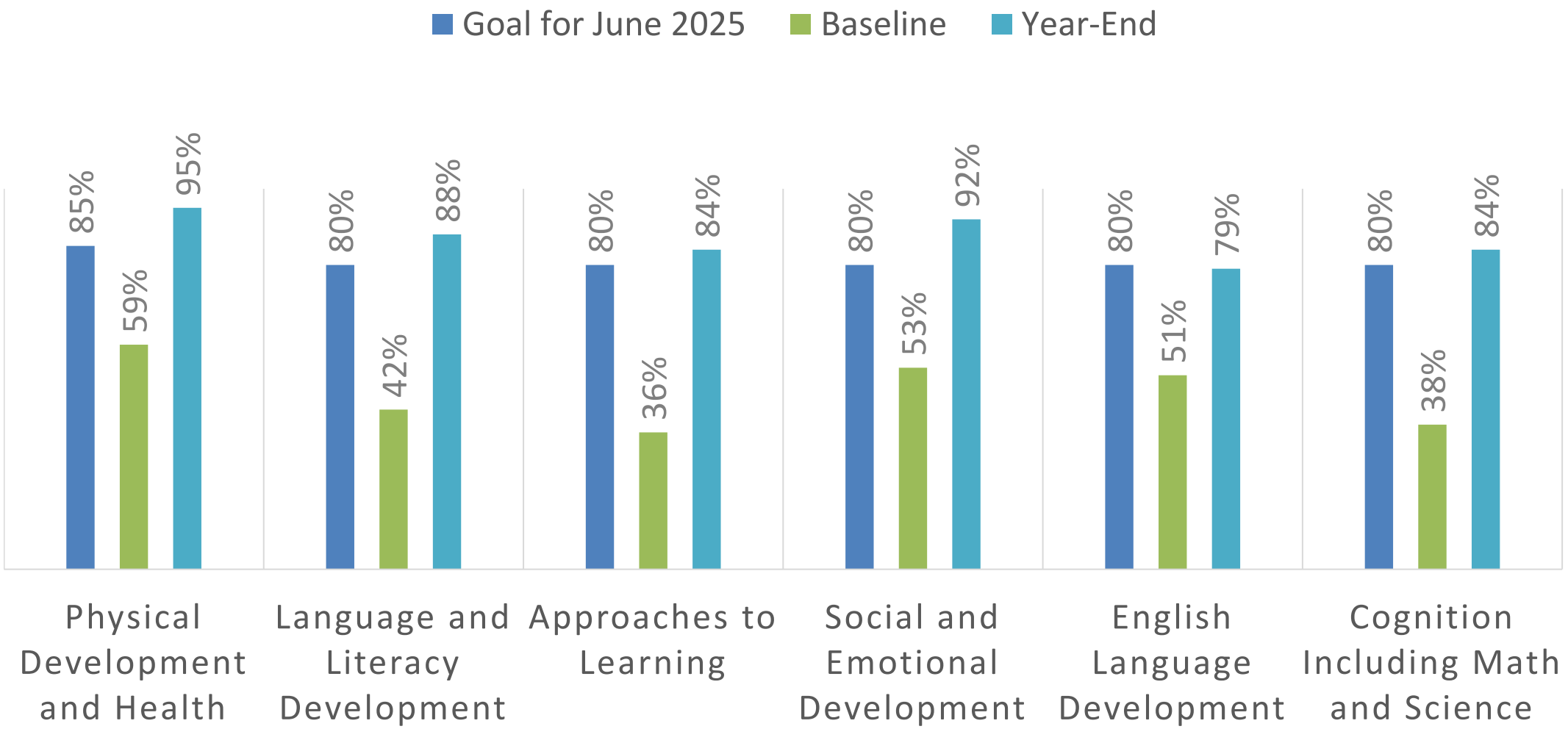

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# School Readiness Results: Preschool Children




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# School Readiness Results: Pre-K Children




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- Federal Environment Updates
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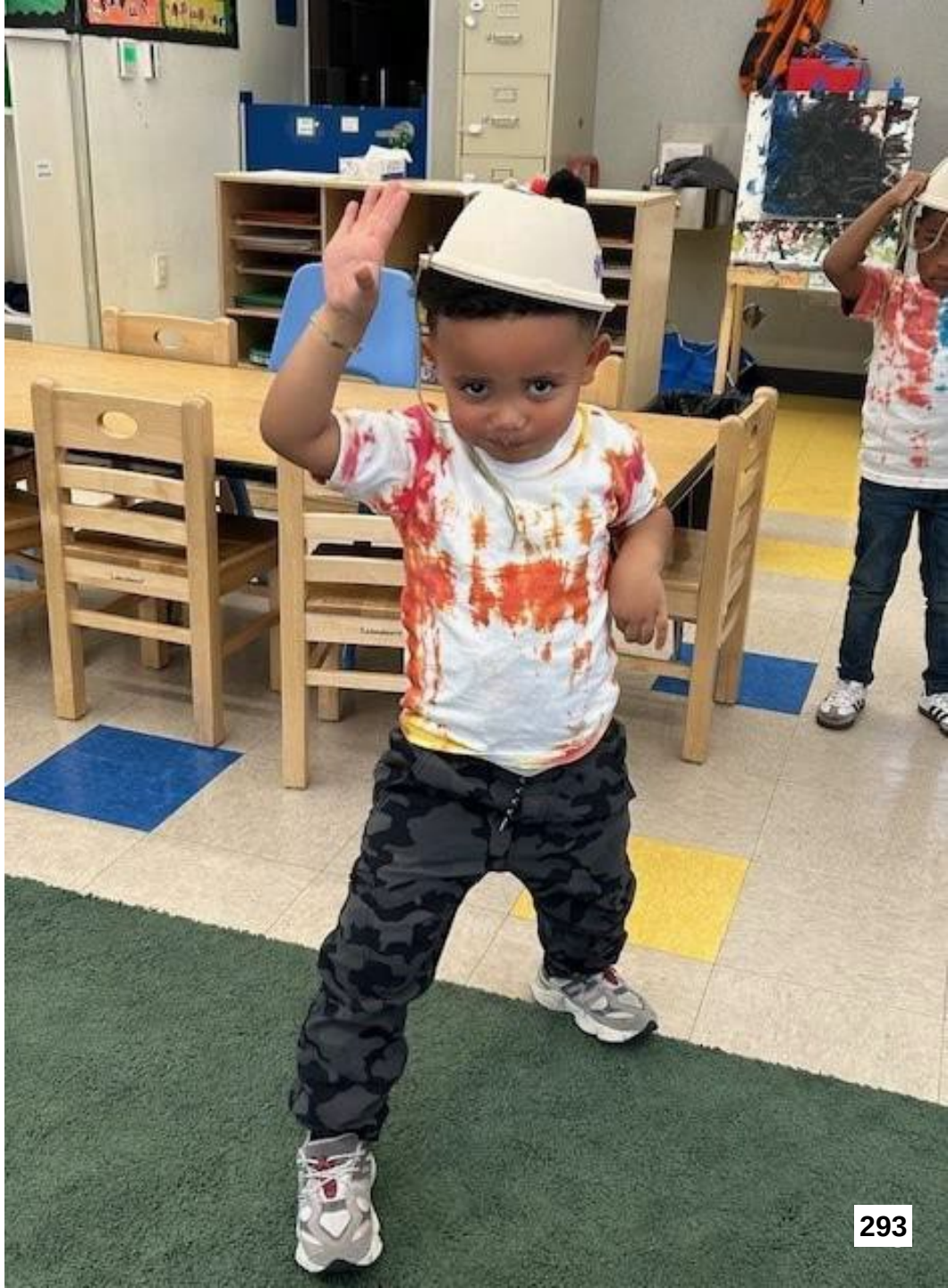
# August 2025 Policy Council Actions

The Head Start Policy Council convened on August 20, 2025. Key actions included:

- Approved FY25-26 CSB Planning Calendar
- Received monthly updates on program administration and financials
- Received presentation on 2024-2026 Community Assessment results
- Received presentation on Parent Survey results from parents of children enrolled in state-funded early childhood education centers or receiving state-funded subsidized vouchers
- Staff honored the Policy Council for their year of service

- Federal Environment Updates
- Child Care Center Services
- Policy Council Actions
- **Budget**
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# Head Start Budget Expenditures

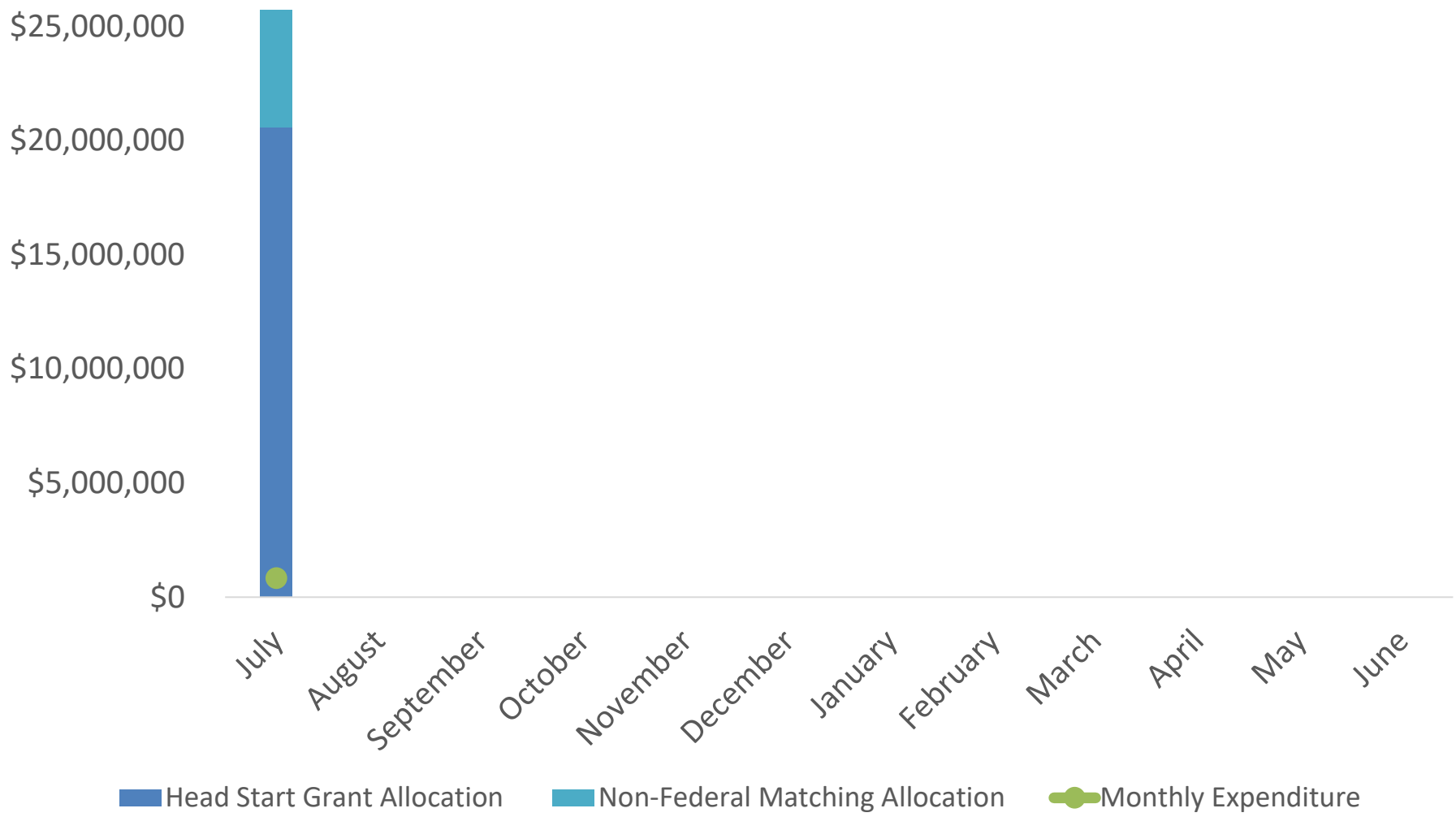
**FY25-26 Head Start Budget Allocations**:

1. Head Start Grant Allocation = $20,577,342
2. Non-Federal Matching Allocation = $5,144,336

Total Allocations = $25,721,678

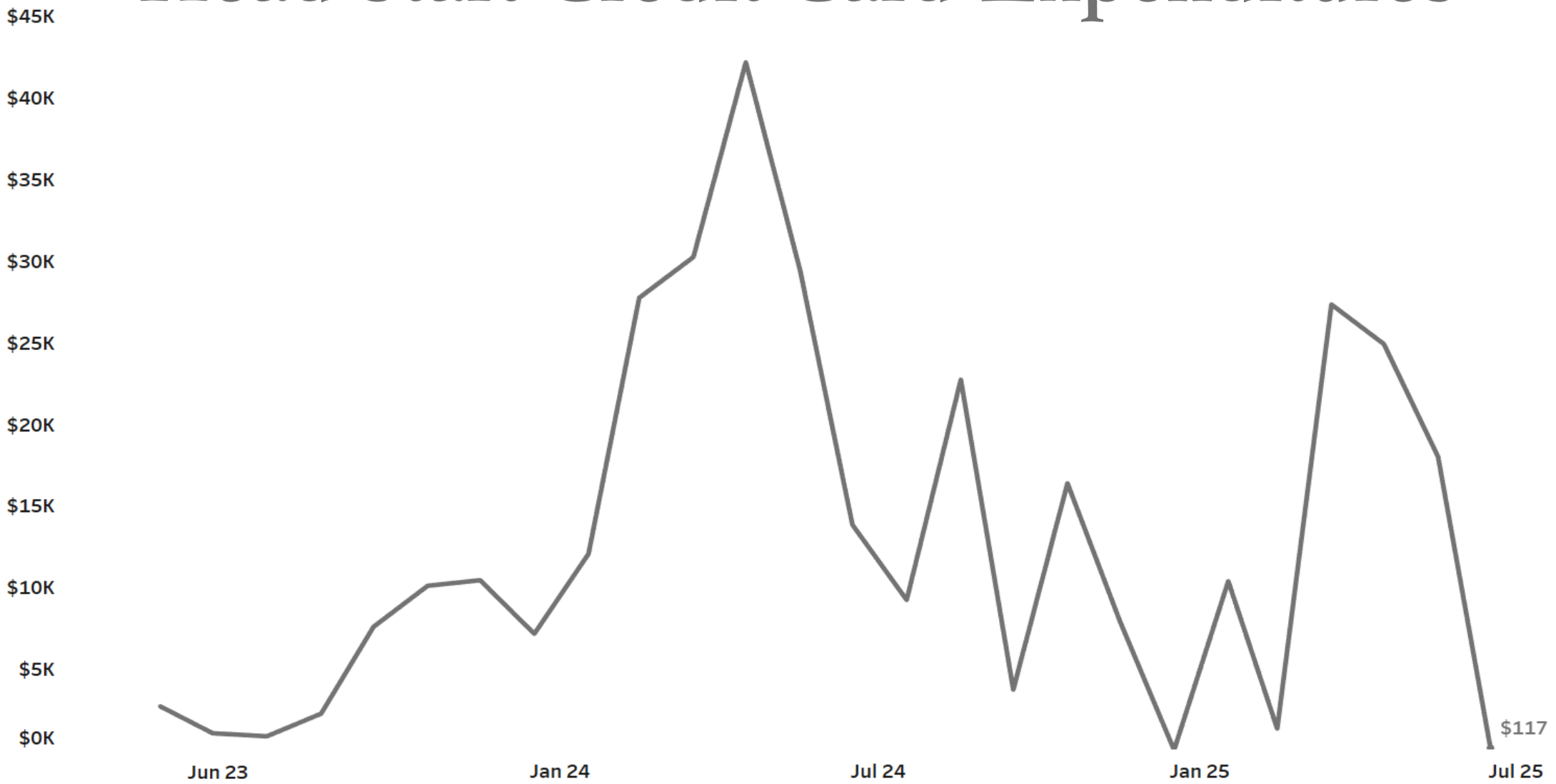
**FY25-26 Head Start Budget Expenditures:**

1. July = $836,944.12, 4%
2. Year-to-Date = $836,944.12, 4%




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# Head Start Credit Card Expenditures




All credit card expenditures are made by authorized staff for budgeted purchases to support reasonable program expenditures.

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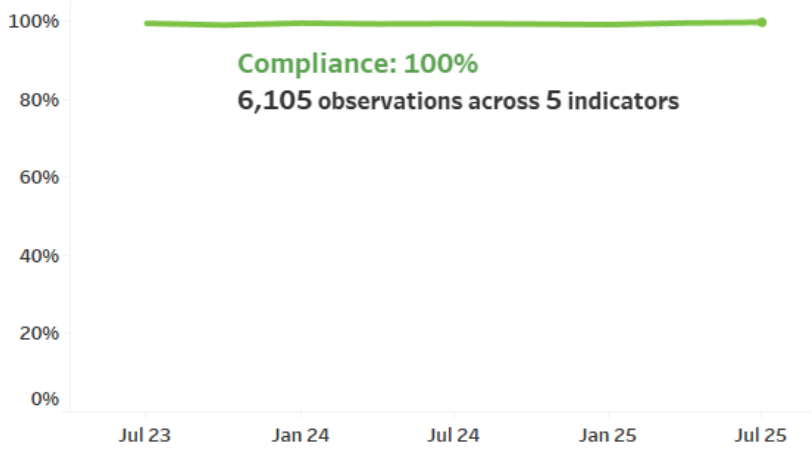
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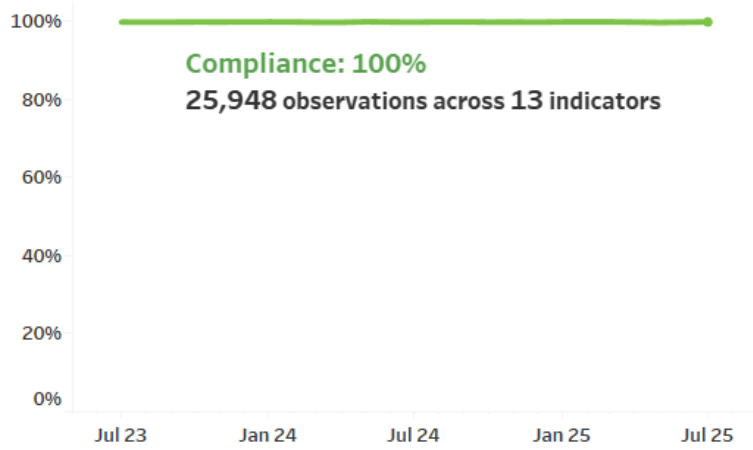
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# Health and Safety Compliance

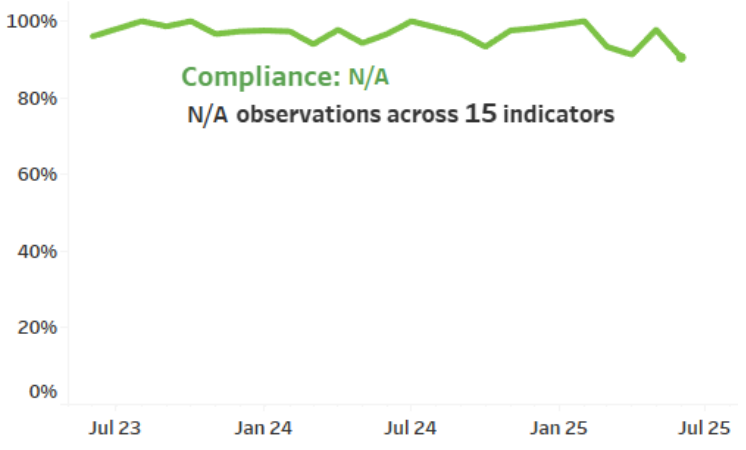
## Daily Playground Safety



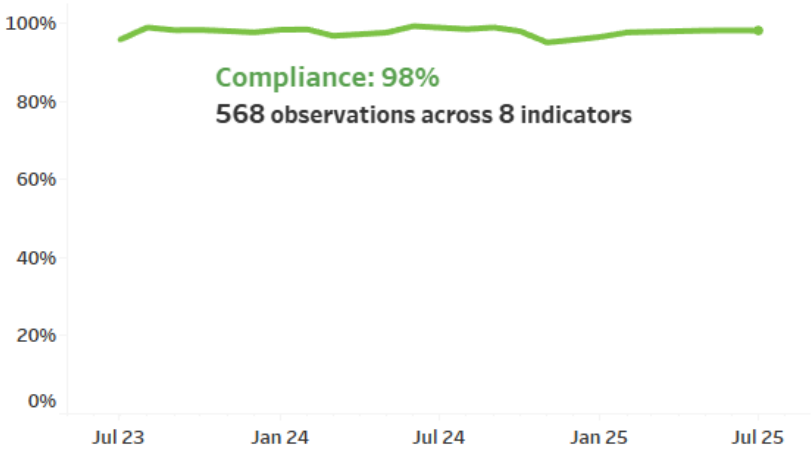

## Daily Classroom Health & Safety




## Child Transition & Safety




## Weekly Facility Safety




## Monthly Playground Safety

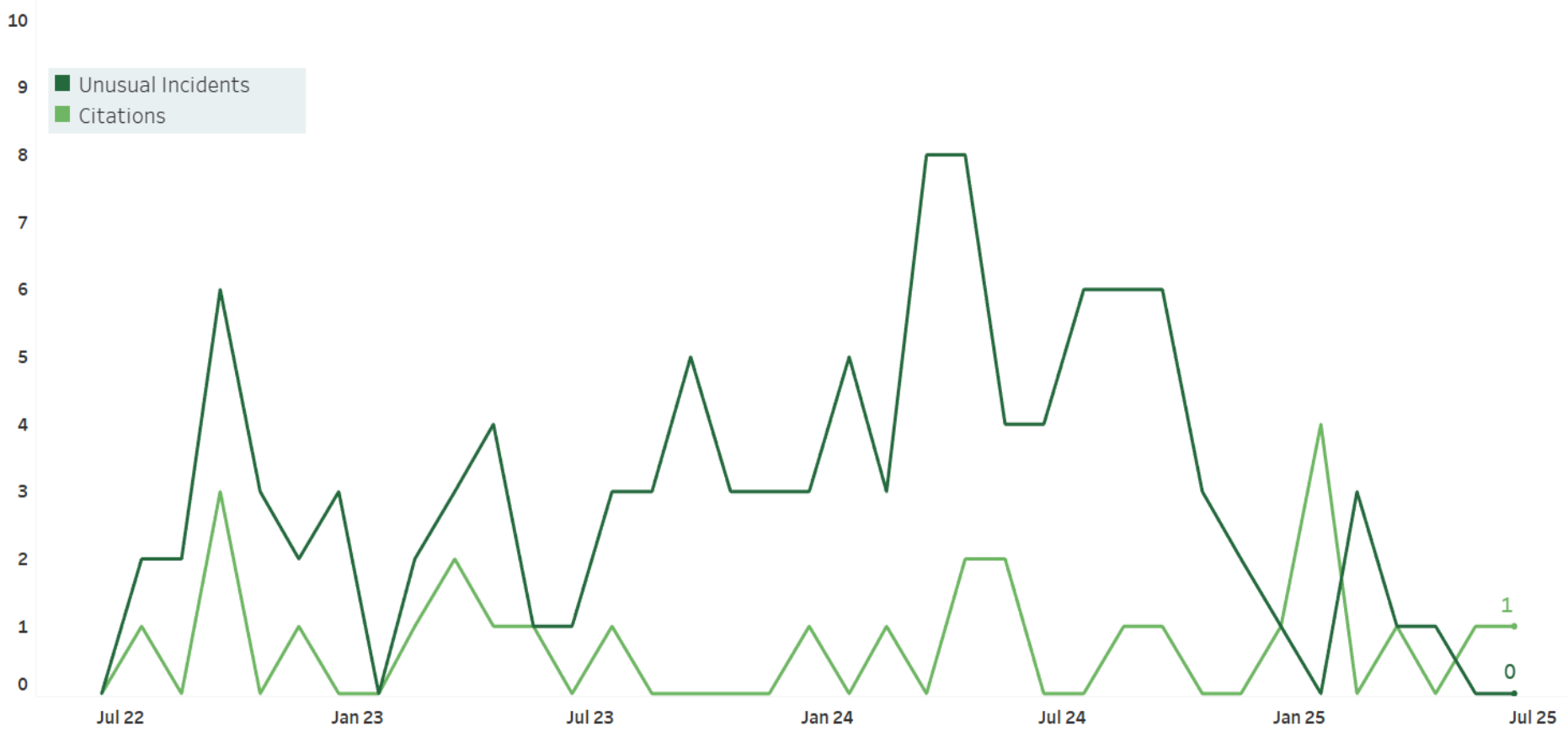



Indicators with non-compliances over 10% in July 2025:

1. Alarms and locks in hallways, front doors, and gates are in working order.
   (9/71= 13% non-compliance)

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# Unusual Incidents & Citations




**Reportable incidents as defined by the Office of Head Start (OHS)**
OHS considers a "significant incident" to be any incident that results in serious injury or harm to a child, violates Head Start standards of conduct at 45 CFR §1302.90(c), or results in a child being left alone, unsupervised, or released to an unauthorized adult. A program must report all significant incidents affecting the health and safety of children with 7 days.

**California Department of Social Services Community Care Licensing Citations**
Type A: An immediate risk to the health, safety or personal rights of children in care.
Type B: If not corrected right away, may be a risk to the health, safety, and personal rights of the children in care.

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# CDE Management Bulletin

**Management Bulletin MB-25-07 issued:** July 31, 2025

**Subject:** Revised Guidance on Identification of Dual Language Learners

**Information:** Notifies and provides guidance to California State Preschool Program (CSPP) contractors regarding the requirements for identifying and collecting data on dual language learners (DLL) including multilingual learners, language characteristics of preschool programs, and language composition of program staff.

**Action:** CSB staff began using the updated Family Language Instrument and Family Language and Interest Interview forms ahead of the September 1, 2025 deadline. Staff also updated the process for how the forms are completed. The new guidance allows forms to be completed via phone and web conferencing with enrollment staff and for families to complete and return on their own. We are now in compliance.



1. MB-25-07 Revised Guidance on Identification of Dual Language Learners

# CDE Management Bulletin

**Management Bulletin MB-25-08 issued:** August 22, 2025

**Subject:** Continued Funding Application (CFA), Fiscal Year (FY) 2026-27

**Information:** Provides guidance to current California Department of Education (CDE), Early Education Division (EED), California State Preschool Program (CSPP) and California Prekindergarten and Family Literacy (CPKS) contractors regarding how to request continued funding for fiscal year 2026-27 CSPP and CPKS contracts.

**Action:** Staff are preparing the application to come to the Board of Supervisors for approval prior to the November 14, 2025 deadline.



# CDSS Child Care Bulletin

**Child Care Bulletin 25-20 issued:** July 23, 2025

**Subject:** Fiscal Year 2025-26 Voucher-Based Budget Act Amendments

**Information:** Informs Alternative Payment Programs child care and development contractors of Fiscal Year (FY) 2025-26 Voucher-Based Budget Act Amendments. Senate Bill 120 revised the initial allocations regarding alternative payment programs to reimburse child care providers based on families' certified need. The revised allocations will be issued to contractors who hold Alternative Payment Programs (CAPP, C2AP, and C3AP).

**Action:** Included in today's agenda for Board approval. Contra Costa County's CAPP funding increased from $13,201,794 to $13,567,266 and C2AP funding increased from $5,936,493 to $6,129,571.

# CDSS Child Care Bulletin

**Child Care Bulletin 25-21 issued:** August 13, 2025

**Subject:** Fiscal Year 2025-26 Voucher-Based Budget Act Amendments

**Information:** Provides information to child care and development contractors regarding administrative allocations appropriated in Assembly Bill (AB) 102 for Alternative Payment (CAPP, CMAP, C2AP, and C3AP) and CFFCC contracts.

**Action:** Included in today's agenda for Board approval. Contra Costa County was allocated $705,022, the same level as FY24-25.

- Federal Environment Updates
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# Recommendation

CONSIDER accepting the monthly update on the activities and oversight of the County's Head Start Program and provide guidance, as recommended by the Employment and Human Services Director; and

- Federal Environment Updates
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# 2025 Head Start Governance Updates Calendar

| | Federal Requirement* | 1/21/25 | 2/25/25 | 3/25/25 | 4/15/25 | 5/20/25 | 6/24/25 | 7/22/25 | 8/12/25 | 9/16/25 | 10/21/25 | 11/18/25 | 12/16/25 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **1. Monthly Program Updates** | HSA 642(d)(2)<br>HSPPS 1301.2(b)(2) | Nov-Dec '24 | Jan '25 | Feb '25 | None | Mar-Apr '25 | May '25 | Jun '25 | None | Jul '25 | Aug-Sep '25 | None | Oct '25 |
| **2. Monthly Financial Updates** | HSA 642(d)(2)<br>HSPPS 1301.2(b)(2) | Nov '24 | Dec '24 | Jan '25 | Feb '25 | Mar '25 | Apr '25 | May '25 | Jun '25 | Jul '25 | Aug '25 | Sep '25 | Oct '25 |
| **3. Funder Communications** | HSA 642(d)(2)<br>HSPPS 1301.2(b)(2) | Dec '24 | Jan '25 | Feb '25 | Mar '25 | Apr '25 | May '25 | Jun '25 | Jul '26 | Aug '25 | Sep '25 | Oct '25 | Nov '25 |
| **4. Annual HS Governance and Eligibility Training** | HSA 642(d)(3)<br>HSPPS 1301.5, 1302.12(m) | | Training | | | | | | | | | | |
| **5. Annual Goals and Objectives (included in Grant application)** | HSPPS 1302.102(a) | | | Approval Item | | | | | | | | | |
| **6. Annual Non-Competitive Grant Renewal Application** | HSA 642(c)(1)(E)<br>HSPSS 1301.2(b)(1) | | | Approval Item | | | | | | | | | |
| **7. Annual Selection Criteria and Recruitment Plan** | HSPSS 1302.13, 1302.14(a) | | | | Approval Item | | | | | | | | |
| **8. Annual Community Needs Assessment** | HSA 640(g)(1)(C)<br>HSPPS 1302.11(b), 1302.102(d)(2) | | | | | | | | | | Share Results | | |
| **9. FY25-26 Planning Calendar** | HSA 640(g)(1)(D)<br>HSPPS 1302.11(b), 1302.102(d)(2) | | | | | | | | | | Approval Item | | |
| **10. Annual Self-Assessment** | HSA 642(d)(2)<br>HSPPS 1302.102(b)(2) | | | | | | | | | | Approval Item | | |
| **11. Annual County Single Financial Audit** | HSA 642(d)(2)<br>HSPPS 1301.2(b)(2) | | | | | | | | | | Approval Item | | |
| **12. Annual Program Information Report** | 45 CFR Part 75 | | | | | | | | | | | Share Results | |
| **13. CSB Agency Policies & Procedures** | HSA 642(c)(1)(E) | As needed | | | | | | | | | | | |

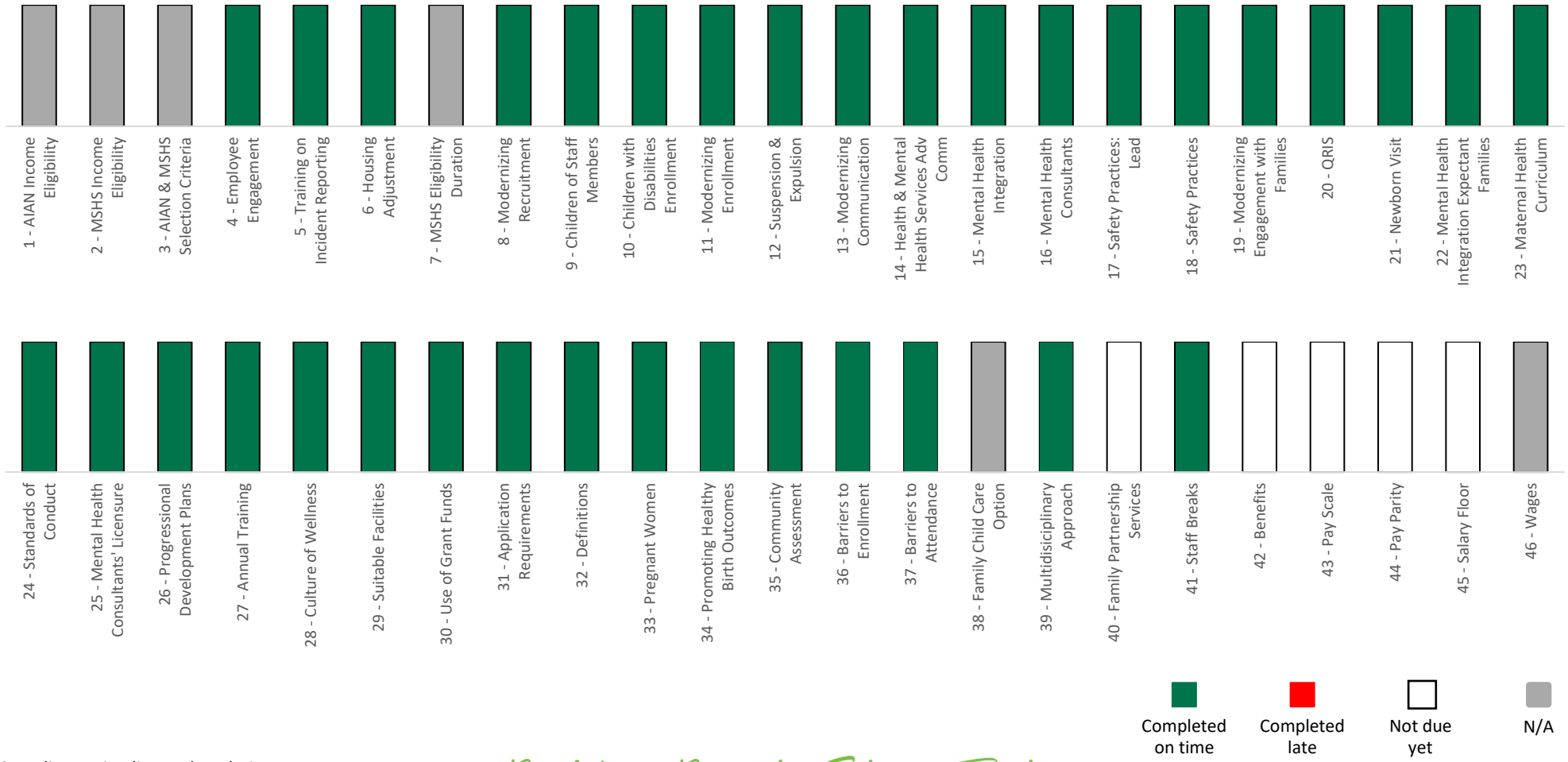
Contra Costa County Resolution 2023/274 includes all of these requirements.

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Planned

Completed

# HSPPS Compliance Timeline Progress Chart




5. New HSPPS Compliance Timeline and Analysis

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# Management Bulletin 25-07

This Management Bulletin notify and update guidance to California State Preschool Program contractors regarding the requirements for identifying and collecting data on dual language learners.

## Early Education Division

**Subject:** Revised Guidance on Identification of Dual Language Learners

**Number:** 25-07

**Date:** July 2025

**Expires:** Until rescinded or superseded by regulations

**Authority:** California *Education Code* (*EC*) Section 8241.5; Assembly Bill (AB) 2268 (Chapter 15, Statutes of 2024)

**Attention:** Executive Directors and Program Directors of all California State Preschool Programs

**Note: This Management Bulletin (MB) rescinds and replaces MB 23-03.**

## Purpose

The purpose of this MB is to notify and provide guidance to California State Preschool Program (CSPP) contractors regarding the requirements for identifying and collecting data on dual language learners (DLL) including multilingual learners, language characteristics of preschool programs, and language composition of program staff.

This MB provides guidance to contractors regarding the following:

- Designating CSPP children as DLLs, including children who are dually enrolled in transitional kindergarten (TK) or kindergarten and CSPP;
- Conducting the Family Language Instrument and Family Language and Interest Interview;
- Teacher Designation of a DLL;

- Determining DLL status from kindergarten through twelfth grade (K-12) English learner (EL) status;
- Reporting data on DLLs; and
- Defining “enrollment date” for the purposes of all guidance related to DLL designation.

## Policy

CSPP contractors are required to use the Family Language Instrument and the directives in this MB for all children, including those children dually enrolled in TK and CSPP, to identify DLLs in CSPP, except as provided below.

For children that are dually enrolled in kindergarten and CSPP for Extended Learning and Care (under the provisions of *Education Code* [*EC*] 48000[l]), contractors may do either of the following for the purposes of determining DLL status in CSPP:

- Conduct the Family Language Instrument to determine the DLL status of the child, **or**
- Use the child’s designation as an EL student through the state assessment for English Language Proficiency, as provided in the “Determining DLL Status” directive below.

For any child in CSPP, if the contractor determines that the child is a DLL as described above, the contractor must conduct the Family Language and Interest Interview following the procedures listed in the Family Language and Interest Interview section below.

Contractors are required to report child and program data to the California Department of Education (CDE) as directed in the Data Reporting section below.

In addition, effective January 1, 2024, the following changes apply:

- CSPP contractors may use the previous designation of child as a dual language learner by a General Childcare and Development Program (CCTR) or Migrant Childcare and Development Programs (CMIG) to identify the child as a DLL.
- If a parent or guardian chooses not to participate in the identification process, contractors will not be penalized. However, CSPP contractors are still required to provide the Family Language Instrument to the family and report data on these children, either as a non-DLL or DLL through Teacher Designation.

## Directives for Implementation

This MB includes the following documents:

- Family Language Instrument (Attachment A) (DOCX; Updated Jul-2025)
- Family Language and Interest Interview (Attachment B) (DOCX; Updated Jul-2025)

**Note: Contractors may begin using these new forms as of the release of this MB. Contractors are required to use these new forms for any child enrolled on or after September 1, 2025.**

## Determining DLL Status

Contractors must determine DLL status for every child enrolled in CSPP by using one of two approaches no later than upon enrollment:

- Conduct the Family Language Instrument to determine DLL status, **or**
- If the child is dually enrolled in kindergarten for Extended Learning and Care, obtain information on the child's designation as an EL student in kindergarten as specified below.

***Contractors must conduct the Family Language Instrument to determine the DLL status of TK children that are dually enrolled in CSPP, until further notice. Using EL student status for DLL identification of those enrolled in both CSPP and TK is no longer an option.***

### Conducting the Family Language Instrument

The Family Language Instrument (Attachment A) is a four-question survey. When conducting the Family Language Instrument, contractors must ask all four questions in the instrument to the child's family. However, contractors have the flexibility to place the four-question survey onto their own forms.

A completed Family Language Instrument must be kept and saved in the family data file.

The Family Language Instrument must be completed for each child even if there are multiple children from the same family. When multiple children are enrolled from the same family, the CDE recommends the instruments be conducted at the same time to minimize burden for families.

The Family Language Instrument can either be completed in person, via phone and web conferencing with the enrollment staff, or be shared with families as a form for them to fill out and return as part of their enrollment paperwork. The CDE recommends that the staff providing the instrument share information with families about the intent and purpose of the Family Language Instrument before requiring families to complete it. To aid in this conversation, the CDE has included some information in Attachment A that contractors can share with parents.

To the extent possible, the CDE strongly encourages contractors to communicate with the parent about the instrument and provide it in the family's preferred language. To assist with this, the CDE will be providing translations of the Family Language Instrument in: Spanish, Vietnamese, Simplified Chinese, Traditional Chinese, Armenian, Arabic, Filipino (Pilipino or Tagalog), Punjabi (India and Pakistan), Russian, Farsi (Persian), Japanese, and Korean.

These translations can be accessed on the CSPP DLL Identification Tools Translations web page.

### Determining DLL Status

Contractors must designate children as DLLs in CSPP if either of the following are true:

- If a language other than English is the answer to questions 1, 3, or 4 of the Family Language Instrument, or
- If the answers to the Family Language Instrument questions 1, 3, or 4 indicated English only, but program staff determine within 30 calendar days of enrollment, through child observations, that the child demonstrates they speak, respond to, or understand a language other than English, the contractor must share these observations with the family and review with the family the responses to the Family Language Instrument, updating as necessary to ensure proper designation.

For purposes of DLL identification, the date of enrollment from which to measure 30 calendar days is as follows:

- Part-Day Enrollment: the first day the child is scheduled to receive CSPP services.
- Full-Day Enrollment: the date that the contractor certifies the family for CSPP services.
- Pilot Counties: If you are a provider participating in an approved pilot plan that includes the 120-day Certification of Eligibility for Full-Day CSPP pilot flexibility, use the first day the child is scheduled to receive CSPP services. If you are unsure of your pilot status or unsure if this pilot flexibility is part of your county's pilot plan, please reach out to your Program Quality Implementation (PQI) office Regional Consultant.

Contractors must determine DLL status for every child enrolled in CSPP transferring from CCTR or CMIG by using one of two approaches no later than upon enrollment:

- A CSPP contractor may use the previous designation of child determined by a CCTR or CMIG contractor to identify the child as a DLL or not a DLL.
    - If the child demonstrates that they speak, respond to, or understand a language other than English, then the contractor will have 30 days from the date of transfer to determine if a Teacher Designation, as described below, is needed.
- Contractors may only require parents or guardians to complete a new Family Language Instrument and Family Language and Interest Interview, as applicable, at the time of transfer into CSPP if they have a written policy to do so.

**Determining DLL Status Through Staff Observation**

Contractors may designate children as DLLs by having program staff determine, through child observations, that the child demonstrates they speak, respond to, or understand a language other than English within 30 calendar days of enrollment. This is referred to as "Teacher Designation."

Contractors may designate children as DLL through Teacher Designation, if within 30 calendar days from the date of enrollment through child observations, the child demonstrates they speak, respond to, or understand a language other than English and either one of the following are true:

- In the event a parent chooses not to answer questions in the Family Language Instrument. (Note: The child will be initially identified as “not a DLL.”)

- If the parent or guardian initially responded English only to Questions 1, 3, and 4 of the Family Language Instrument.

In the event that observations of the child demonstrate that a child is a DLL, the contractor must meet with the family to share these documented child observations, review the DLL identification process, and revisit the Family Language Instrument to encourage parents to update their initial responses for proper designation. During this meeting, the CDE recommends contractors share the benefits of multilingualism and home language development, share that proper designation can support the program in supporting the child, including their English and home language development, clarify that this designation is specific to CSPP and will not apply in elementary school and beyond, and address any other hesitations or concerns they may have around the process.

If the parent or guardian still chooses not to provide or update their answers to the Family Language Instrument, the contractor may designate the child as a DLL through a Teacher Designation.

For children identified as a DLL through Teacher Designation, contractors should attempt to obtain and document responses to Questions 4, 6, 7, and 8 from the Family Language and Interest Interview within 30 calendar days of designation as these responses are still required to be reported into the Preschool Language Information System (PLIS) or the California Preschool Data Collection (CAPSDAC) system, as applicable.

NOTE: Teacher Designation can only occur after 30 calendar days and after meeting with the parent or guardian.

As a reminder, if Teacher Designation is used, contractors must include the following in the family file:

1. Written observations for how the child has demonstrated they speak, respond to, or understand a language other than English.

2. Documentation from conversation with the family about their responses to the Family Language Instrument.

The CDE recommends the following:

- Reassuring and addressing parents or guardians concerned about the implications of answering these questions and about DLL identification in preschool. The goal is to create interactions with parents and families and provide opportunities to strengthen the relationship

between the program and family.

- Follow the best practices on Teacher Designation found in the CDE Frequently Asked Questions (FAQs) web page.

- Review the Purpose and Framing and Instruction sections found in both the Family Language Instrument and Family Language and Interest Interview as these documents offer additional context and supports for both contractors and parents or guardians.

- The following best practices on Teacher Designation can be found in the FAQs page located on the DLL Support web page.

**Determining DLL Status from EL Status**

Contractors have two options for determining the DLL status for children receiving extended learning and care from CSPP outside of their kindergarten instructional minutes, pursuant to *EC* 48000, as described below.

Option #1: If a child enrolled in CSPP is also enrolled in kindergarten, the contractor may choose (but is not required) to determine the DLL status of the child based on their EL student designation in the K-12 system. The EL student designation is determined through the Initial English Language Proficiency Assessments for California (ELPAC).

Contractors that are not the local educational agency (LEA) serving the kindergarten student may determine that the child is designated as an EL student in the K-12 system through one of the following ways:

- Contractors may ask families with children enrolled in kindergarten for a copy of the Initial ELPAC Student Score Report (or more recent documentation, if that is available), designating whether their child is an EL student in the K-12 system.

- Contractors may ask parents and guardians to sign a consent form for the LEA serving the kindergarten student to allow the release of the Initial ELPAC Student Score Report (or more recent documentation, if available) to the contractor.

- Contractors may enter into written agreements with LEAs serving the same children to have those LEAs deem the contractor to be their authorized representative for purposes of sharing information on EL student status for CSPP-enrolled students with the contractor. Such agreements must conform to federal and state privacy law requirements including the Family Educational Rights and Privacy Act ([FERPA] 20 U.S.C. § 1232g; 34 *Code of Federal Regulations* [*CFR*] Part 99) in order for the LEA to share educational records with the contractor without parental and guardian consent. The CDE encourages all LEAs to create such agreements with contractors in their attendance area so they can share information on EL student status with CSPP contractors at their request to remove the burden from families

and ensure important information on children is shared with those responsible for serving the children.

- Contractors that are the LEA serving the kindergarten child may share the child's EL student status with the LEA's preschool staff, as necessary, without the need for parental and guardian consent or a written agreement.

Under any of these approaches, documentation from families or from LEAs serving the child must be saved in the Family Data File.

Option #2: If contractors are unable to or choose not to determine DLL status based on EL student designation for dually enrolled children, contractors must administer the Family Language Instrument for those children to determine DLL status.

If a kindergarten student has been identified as Initially Fluent English Proficient (IFEP) as determined by the Initial ELPAC assessment but appears to know and understand another language besides English, the CDE recommends administering the Family Language Instrument to determine the child's dual language learner status in CSPP.

## Supporting DLLs

For any child who is identified as a DLL, the CDE recommends CSPP contractors provide families with resources on the benefits of strengthening children's bi- and multilingualism and ideas for what they can do at home to support their child's language development. Suggested resources to support this can be found at the bottom of this MB.

### The Family Language and Interest Interview

The Family Language and Interest Interview (Attachment B) must be completed for all children enrolled in CSPP who have been identified as DLL under the processes described above.

The Family Language and Interest Interview must be conducted by the child's teacher or other designated staff in collaboration with the child's family.

If the child's teacher is not the staff conducting the interview, staff conducting the interview must share the results with the child's teacher in order to best support the child. For children that are identified as DLLs, any notes and/or responses from the Family Language and Interest Interview must be kept as part of the family data file.

The CDE recommends at least fifteen minutes be dedicated per family. Ideally, the interviews are to be conducted in person; but can be done by phone or through an online conferencing application such as Zoom, WebEx, or Teams.

The CDE recommends the teacher or other designated staff conducting the interview provide families with information about the intent and purpose of the Family Language and Interest Interview before asking the questions. To aid in this conversation, the CDE has included some information in

the beginning of Attachment B that contractors can share with parents.

To the extent possible, the CDE strongly encourages contractors to conduct the interview in the family's preferred language. To assist with this, the CDE will be providing translations of the Family Language and Interest Interview in Spanish, Vietnamese, Simplified Chinese, Traditional Chinese, Armenian, Arabic, Filipino (Pilipino or Tagalog), Punjabi (India and Pakistan), Russian, Farsi (Persian), Japanese, and Korean.

These translations can be accessed on the CDE CSPP DLL Identification Tools Translations web page.

Contractors have the flexibility to place the questions for the Family Language and Interest Interview onto their own forms. Notes and or responses from the Family Language and Interest Interview must be kept as part of the family data file.

The Family Language and Interest Interview must be completed for each child identified as a dual language learner even if there are multiple children from the same family. When multiple children are enrolled from the same family, the CDE recommends the interview questions for all children be asked at the same time to minimize burden for families.

## Timeline for Implementation

### January 1, 2024, and Beyond

Beginning January 1, 2024, for any child enrolled, contractors must:

- Determine DLL status using the process described in this MB. If using the Family Language Instrument, contractors must complete the instrument with the parent or guardian of each child no later than upon enrollment. These questions must be completed by the parent or guardian of the child no later than upon enrollment. If using EL student designation to determine DLL status, contractors must obtain documentation of the designation no later than upon enrollment.

- Conduct the Family Language and Interest Interview for children identified as a DLL within 30 calendar days of enrollment.

## Requirements for CSPP Contractors Operating Family Child Care Home Education Networks

As required by *EC* 8241.5, the procedures to identify and report DLLs as described in this MB are the sole responsibility of the CSPP contractor. As a result, CSPP contractors operating through a Family Child Care Home Education Networks (FCCHENs) are responsible for conducting the Family Language Instrument or obtaining documentation on EL student status for all children enrolled in their CSPP program as described above. CSPP contractors operating through a FCCHEN are also responsible for conducting the Family Language and Interest Interview with families enrolled in their CSPP contract.

The CDE encourages CSPP contractors operating through a FCCHEN to conduct the Family Language and Interest Interview alongside, and in collaboration with, the family childcare provider. To the extent this is not possible, the CSPP contractor must share the results of the interview with the family childcare provider serving the child.

Per *EC* 8241.5, family childcare providers participating in a CSPP FCCHEN are not responsible or liable for the accuracy of data. Additionally, the identification and reporting of DLLs by CSPP contractors shall not impact the status of a provider within a CSPP FCCHEN.

# Data Reporting

Per *EC* 8241.5, contractors are required to report data on DLLs enrolled in a CSPP along with family, classroom, and teacher information.

### PLIS (Community-Based Organizations [CBOs] and Community College Districts)

CBO and Community College District CSPP contractors will continue to submit data in the PLIS for the respective reports.

To log in to the CDE PLIS portal, contractors will enter the same credentials used for the CDMIS. The PLIS Data Reporting Instructions (formerly Attachment C) and the PLIS Reporting Schedule (formerly Attachment D) can be found on the CDE PLIS Landing Page.

Contractors are required to submit the PLIS Report on a quarterly basis. Please refer to the PLIS Landing Page for the latest PLIS Data Reporting Instructions and Data Reporting Schedule.

The CDE will periodically hold technical assistance webinars on the PLIS and PLIS Report; contractors will be notified when these occur, via the Early Education Division (EED) email distribution list. Contractors can also expect to receive reminders of data reporting due dates and data cleaning outreach.

#### CAPSDAC system (LEA CSPP contractors)

Beginning in the 2025–26 fiscal year (FY), LEA CSPP contractors have submitted child, staff, and classroom data to the CAPSDAC system, including all required child, staff, and classroom language information. Access to the CAPSDAC System, data reporting requirements from guidance, and more information on the CAPSDAC data submission instructions and the CAPSDAC Submission schedule can be found on the CDE CAPSDAC Support web page.

# Contractor Reimbursement and Fiscal Reporting Requirements

### Adjustment Factor for DLL Children

Assembly Bill (AB) 210 increased the DLL adjustment factor from 1.1 to 1.2. The FY 2022–23 Enrollment, Attendance, and Fiscal Report in the Child Development Provider Accounting Reporting Information System (CPARIS) was updated to reflect this change to the DLL adjustment factor.

Note: Unless superseded by a change in statute, due to the provisions of *EC* 8244, the DLL adjustment factor does not apply to part-day CSPP.

### Enrollment, Attendance, and Fiscal Reporting within CPARIS

In order to utilize the DLL adjustment factor, the process for identification of a DLL set forth in this MB must be used.

Contractors must implement the provisions of this MB before they may report under the DLL adjustment factor. Contractors must make the determination that the child is a DLL as described in the Determining DLL Status section above in order to report the child under the DLL adjustment factor category. Documentation of DLL status using the process described above will support the reporting of the child days of enrollment under the DLL adjustment factor category.

## Background and Authority

*EC* Section 8205 defines “DLL children” as children whose first language is a language other than English or children who are developing two or more languages, one of which may be English.

*EC* Section 8244 allows for actual child days of enrollment to be adjusted by an adjustment factor when the child meets specified criteria. Adjustment factors recognize that different categories of children require special and appropriate services and that the costs for these services vary. Specifically, *EC* Section 8244(b)(4) states that in order to reflect the additional expense of serving full-day preschool children, the adjustment factor for DLLs, as defined in *EC* Section 8205(o) and have been identified as a dual language learner, shall be 1.2.

Pursuant to *EC* Section 8241.5, enacted through AB 1363 in 2021 and later modified by AB 210 (2022), the CDE is required to develop procedures for CSPP contractors to identify and report data on children that are DLLs enrolled in a CSPP. At a minimum, these procedures are required to include all of the following:

- The distribution and collection of a completed family language instrument
- A family language and interest interview
- Criteria for CSPP contractors to use to accurately identify dual language learners enrolled in their preschool programs

*EC* 8241.5 also requires data to be reported about children that are DLLs and the preschool program that they are being served in, which shall include at a minimum all of the following:

- A child’s home language, the language the child uses most, and the family’s preferred language in which to receive verbal and written communication.
- A child’s race or ethnicity.

- Language characteristics of the preschool program, including, but not limited to, whether the program uses the home language for instruction, such as a dual language immersion program, or another program that supports the development of home languages.

- The language composition of the program staff.

As required by *EC* 8241.5, DLL identification for CSPP students enrolled in kindergarten may be determined through the EL student designation process (through administration of the Initial ELPAC) in the K-12 system and that identification for children enrolled in CSPP will not be connected to or associated with the EL student designation in the K-12 system.

In addition, AB 321 (Statutes of 2022) modified *EC* Section 8241.5, effective January 1, 2023, to require that the Family Language Instrument be completed no later than upon enrollment of the child. More recently, AB 393 (Statutes of 2023) modified *EC* Section 8241.5 to state that parents or guardians of a child enrolled in CSPP are not required to complete the Family Language Instrument or to participate in the Family Language and Interest Interview. If a parent or guardian chooses not to participate in the identification process, contractors will not be penalized, nor will it affect the family's eligibility for enrollment in a CSPP. It also states that a CSPP contractor may use the previous designation of child as a DLL by a general childcare and development program or migrant childcare program to identify the child as DLL. This requirement was effective January 1, 2024.

Finally, AB 2268 (Statutes of 2024) amended *EC* Section 60810(b) to exempt TK students from both the Initial ELPAC or the Alternative ELPAC and the summative ELPAC/Alternate ELPAC. Thus, any children dually enrolled in both TK and CSPP must be determined as DLL using the Family Language Instrument or through Teacher Designation.

The CDE intends to promulgate regulations in the future to implement these requirements. In the interim, pursuant to authority provided in *EC* 8241.5(g)(2), this MB and accompanying attachments constitute implementation procedures and related guidance to implement the legislation and, as such, the directives in this MB must be followed by contractors.

## Resources

**Resources to share with families regarding the benefits of multilingualism and home language development:**

- Ways to Develop Your Child's Billingualism (Spanish) (PDF)
- Keeping Your Home Language (available in 16 languages)
- Benefits of Multilingualism (PDF)
- The Importance of Home Language Series | Early Childhood Learning and Knowledge Center (available in English, Spanish, Arabic, Chinese, and other languages)
- Supporting DLL's Families: This resource engages DLLs' families in discussion about language goals and practices. Topics include how families frame their language goals and

practices and what those practices look like during everyday interactions with children such as playing and reading.

- The following resources include family tip sheets, outreach toolkits, multilingual read-alouds, and parent perspective videos and can be found on the Quality Start Los Angeles DLL Resources
  - The Two Languages, Twice the Opportunities Dual Language Learning Campaign spreads the message about the benefits of being bilingual and bicultural. It's time to empower the next generation.
  - The DLL Resources for Families web page provides provide tools that can help you on this incredible journey to support your child's developing bi-/multilingualism.

**For technical support, up to date guidance, FAQs, and resources for the identification, reporting, and support of DLLs in the CSPP, visit the following web page.**

- Dual Language Learner (DLL) Support

If you have **programmatic** questions regarding the information in this MB, please contact your assigned Early Education Division (EED) Program Quality Implementation (PQI) Office Regional Consultant.

If you have **fiscal** questions regarding the information in this MB, please contact your assigned Early Education and Nutrition Fiscal Services (EENFS) fiscal apportionment analyst.

**Questions: Early Education Division | 916-322-6233**

Last Reviewed: Tuesday, August 5, 2025

# Management Bulletin 25–08

Fiscal Year 2026-27 Continued Funding Application information, forms, and instructions for California State Preschool Program contractors.

## Early Education Division

**Subject:** Continued Funding Application (CFA), Fiscal Year (FY) 2026-27

**Number:** 25-08

**Date:** August 22, 2025

**Expires:** When Rescinded

**Authority:** *California Code of Regulations,* Title 5 (5 *CCR*) Section 17726

**Attention: Executive Officers and Program Directors of California State Preschool Programs (CSPP) and Prekindergarten and Family Literacy Support (CPKS) Programs**

## Purpose

This Management Bulletin (MB) provides information and guidance to current California Department of Education (CDE), Early Education Division (EED), CSPP and CPKS contractors regarding how to request continued funding for fiscal year (FY) 2026–27 CSPP and CPKS contracts. This MB supersedes the CFA information found in MB 24-09.

## Policy

To be considered for continued funding for FY 2026–27, CSPP and CPKS contractors must complete and submit the FY 2026–27 CFA on or before 5 p.m. on **November 14, 2025**. The FY 2026–27 CFA will be sent to each contractor via email, and associated forms are available to download on the CDE CFA web page.

By completing and returning the FY 2026–27 CFA, your agency indicates that it wishes to renew its CSPP contract for FY 2026–27, and CPKS contract, as applicable, and accepts all of the terms and conditions of such contract(s), which will be provided to all contractors being renewed for funding no later than June 1, 2026.

CSPP and CPKS contractors who apply for and are approved for continued funding will not need to sign and return a CSPP and/or CPKS contract to provide services for FY 2026–27, as contractors who apply for and are approved for continued funding through the CFA process will be automatically renewed in accordance with all applicable federal and state laws, as well as all contract terms and conditions that will be incorporated into the FY 2026–27 contract.

If CSPP and CPKS contractors do not wish to have a contract in 2026–27, they may reject the terms of the new contract(s) and opt not to renew their services under the terms of the new contract(s). Contractors that

wish to reject the terms of the FY 2026–27 contract(s) must provide written notice that the terms of the contract are rejected by sending an email to EarlyEducationContracts@cde.ca.gov on or before June 30, 2026. Such email should come from the Executive Director/Superintendent of the contracting entity or their authorized representative and state that the terms of the FY 2026–27 CSPP contract, and CPKS contract if applicable, are rejected. Contractors providing such notice to CDE of the rejection of the terms of the contract will not have a contract in effect for FY 2026–27.

**Note: If your agency requires formal board approval to enter into contracts, it is important that your agency seek such approval as soon as possible to ensure timely submission of the CFA. Please review the CFA Overview and Instructions for signature authorization requirements.**

## Implementation Directives

**Applications must be received by the CDE, Early Education Division (EED), on or before 5 p.m., November 14, 2025, regardless of the method of application submission.**

1. Each contractor will receive a copy of their CFA by email. The email will be sent from CFA@cde.ca.gov to the individuals the contractor has listed in the Child Data Management Information System (CDMIS) as the Executive Director and Program Director. The CFA is prepopulated with information the agency has provided in the CDMIS.
2. Each contractor must review and verify that all information in the CFA is complete and accurate. If updates or corrections are needed, log into CDMIS and submit changes. Notify CFA@cde.ca.gov when you have submitted changes in CDMIS.
3. Download, complete, and save all required supporting documents from the CDE CFA web page.
4. Obtain the authorized representative's signature on all signature pages. The CFA and accompanying documents must be signed by a person who has been delegated the legal authority to sign contractual documents on behalf of the agency. Signatures may be provided using a digital signature program such as AdobeSign or DocuSign, or you may print a paper copy and sign by hand.
5. The CFA and supporting documentation may be submitted by email or by US mail. Email submissions of the CFA are strongly encouraged. Please keep a copy of the CFA for your records.

***Option 1: Submit by Email***

Scan and email the completed and signed documents to CFA@cde.ca.gov. Include the following message in the body of your email:

“I have electronically submitted the Continuing Funding Application (CFA) to the California Department of Education on behalf of my agency/organization. I certify that I was authorized to submit the CFA for [Insert Contractor Name], vendor number [XXXX]. [Insert Contractor Name] intends for the CFA transaction to be completed by electronic means, which shall have the same effect as if it were signed in ink on a piece of paper, and all signatures included with the CFA are intended to be binding upon [Insert Contractor Name].”

Your application will be incomplete without this email certification.

***Option 2: Submit Hard Copy by US Mail***

If submitting by US mail, send the completed and signed CFA and all required attachments to the following address:

California Department of Education

Early Education Division

Attention: Continued Funding Application 2026–27

1430 N Street, Suite 3410

Sacramento, CA 95814-5901

## Background and Authority

Per *California Code of Regulations*, Title 5 (5 *CCR*) Section 17726(d), “Contractors that intend to accept the offer to continue services in the subsequent contract period shall respond to a Continued Funding Application request from the Early Education Division in accordance with the instructions and timelines specified in the request.”

In addition, 5 *CCR* Section 17726(e) states, “Failure to respond within the timelines specified in the continued funding application request shall constitute notification to the Early Education Division of the contractor’s intent to discontinue services at the end of the current contract period unless the contractor has received a written extension of the original timeline from the Early Education Division.” Failure to respond to requests from the EED for additional information will result in the application being deemed incomplete.

## Resources

If there are any questions regarding the application process, contact the CFA team by email at CFA@cde.ca.gov. Include your agency’s name, vendor number, and phone number on all inquiries.

If you have any **programmatic** questions regarding the information in this MB, please contact your assigned EED, Program Quality Implementation (PQI) office consultant by using the CDE Consultant Regional Assignments directory web page.

If you have any **fiscal**-related questions regarding the information in this MB, please contact your assigned Early Education and Nutrition Fiscal Services fiscal analyst by using the Fiscal Apportionment Analyst Directory web page.

**Questions: Early Education Division | CFA@cde.ca.gov**

Last Reviewed: Friday, August 22, 2025

July 23, 2025

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

**EXECUTIVE SUMMARY**

**CHILD CARE BULLETIN (CCB) NO. 25-20**

The purpose of this Child Care Bulletin is to provide voucher-based child care and development contractors with an overview of the Budget Act amendment allocations for Fiscal Year 2025-26 as authorized in Senate Bill 120 (Chapter 13, Statutes of 2025) related to child care and development investments.

CALIFORNIA HEALTH & HUMAN SERVICES AGENCY
**DEPARTMENT OF SOCIAL SERVICES**
744 P Street • Sacramento, CA 95814 • *www.cdss.ca.gov*

**JENNIFER TROIA**
DIRECTOR

**GAVIN NEWSOM**
GOVERNOR

July 23, 2025

CHILD CARE BULLETIN (CCB) NO. 25-20

GUIDANCE TYPE: FISCAL

| | |
|---|---|
| TO: | ALL ALTERNATIVE PAYMENT PROGRAMS CHILD CARE AND DEVELOPMENT CONTRACTORS |
| SUBJECT: | FISCAL YEAR 2025-26 VOUCHER-BASED BUDGET ACT AMENDMENTS |
| APPLICABLE PROGRAMS: | CALIFORNIA ALTERNATIVE PAYMENT PROGRAMS (CAPP), CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS STAGES TWO (C2AP) AND THREE (C3AP) |
| REFERENCE: | SENATE BILL (SB) 120 (CHAPTER 13, STATUTES OF 2025) CHILD CARE BULLETIN (CCB) NUMBER (NO.) 25-12; CHILD CARE BULLETIN (CCB) NUMBER (NO.) 25-09 |

## Purpose

The purpose of this CCB is to inform Alternative Payment Programs child care and development contractors of Fiscal Year (FY) 2025-26 Voucher-Based Budget Act Amendments. The Senate Bill (SB) 120 (Chapter 13, Statutes of 2025) revised the initial allocations communicated in CCB 25-12 and CCB 25-09, regarding alternative payment programs to reimburse childcare providers based on families' certified need. The revised allocations will be issued to contractors who hold Alternative Payment Programs (CAPP, C2AP, C3AP).

## Background

Voucher-based programs, also referred to as Alternative Payment Programs, provide voucher-based child care subsidies to help income-qualified families pay for child care.

Prior to SB 120, alternative payment programs were required to reimburse childcare providers based upon actual days and hours of attendance. Families with variable schedules and license-exempt providers who provided part-time services were required to be reimbursed based on actual days and hours of attendance, up to the maximum certified hours. To support maximum parental choice, vouchers are provided to families to obtain care in license-exempt care, licensed child care centers, or licensed family child care homes. Voucher-based programs are reimbursed on the Regional Market Rate (RMR) schedule. The RMR ceilings are the maximum amounts that voucher-based child care providers can be reimbursed from the state for subsidized child care.

Alternative Payment Programs use federal and state funding to provide vouchers for eligible low-income families. Alternative Payment Program agencies help families enrolled in CalWORKs Child Care or CAPP arrange child care services and make payment for those services directly to the child care provider selected by the family.

Effective July 1, 2025, SB 120 (Chapter 13, Statutes 2025) provided the funding to maintain reimbursement at maximum authorized hours of care, regardless of attendance, for voucher-based providers through June 30, 2026. Families certified for a variable schedule and license-exempt providers who provide part-time services shall also be reimbursed based on the maximum authorized hours of care. Contractors shall not be required to track absences for purposes of reimbursement to alternative payment program providers. Allocations for reimbursement based on certified need will remain consistent with amounts awarded in FY 2023-24 and FY 2024-25.

**Claiming**

The terms Project Cost Account (PCA) and Service Location (SL) codes are interchangeable and represent the same funding source.

As a reminder, Maximum Reimbursable Amounts are comprised of multiple funding sources. Each funding source’s corresponding PCA/SL is listed in the contract. Reimbursements are processed through a system-generated percent-to-total for each contract, which is comprised of multiple PCAs/SLs. Contractors are encouraged to review the PCA information and funding details in their local agreements and this CCB.

Attachment I displays the Budget Act Amendment Allocation for CAPP:

| Project Cost Account/Service Location Code | Code Title | Federal Catalog Number |
|---|---|---|
| 25400 | CCDF Discretionary Federal Fund | 93.575 |
| 15467 | Proposition 64 Fund | N/A |
| 13186 | Child Development (CD) Alternative Payment State General Fund | N/A |
| 13373 | Reimbursement Based on Certified Need | N/A |

Attachment II displays the Budget Act Amendment Allocation for C2AP:

| Project Cost Account/Service Location Code | Code Title | Federal Catalog Number |
|---|---|---|
| 24178 | CCDF Title XX Alternative Payment Stage Two Federal Fund | 93.575 |
| 13367 | Child Development (CD) Alternative Payment Program Stage Two State General fund | N/A |
| 13373 | Reimbursement Based on Certified Need | N/A |

Attachment III displays the Budget Act Amendment Allocation for C3AP:

| Project Cost Account/Service Location Code | Code Title | Federal Catalog Number |
|---|---|---|
| 23881 | CCDF CalWORKs Discretionary Alternative Payment Stage Three Federal Fund | 93.575 |
| 25452 | CCDF CalWORKs Matching Stage Three Federal Fund | 93.596 |
| 13024 | Child Development (CD) Alternative Payment Program Stage Three State General fund | N/A |
| 13373 | Reimbursement Based on Certified Need | N/A |

For further information about fiscal reporting and claiming for voucher-based Child and Development programs, please refer to the Enrollment, Attendance, and Fiscal Reporting and Reimbursement Procedures for Child Care and Development Contracts, commonly referred to as the Fiscal Handbook located on the Fiscal Resources webpage. An update to the Fiscal Handbook is forthcoming for FY 2025-26.

If you have questions or need additional guidance regarding the information in this letter, please contact the Child Development Fiscal Services inbox at ChildDevelopmentFiscal@dss.ca.gov.

Sincerely,

***Original Document Signed By***

RAYMOND ULIASSI, Acting Chief
Fiscal Forecasting Branch
Finance and Accounting Division

Attachments

**Fiscal Year 2025-26**

Attachment I

**Budget Act Amendments for the California Alternative Payment Program (CAPP)**

| Agency Code | Agency Name | Contract Number | Initial 2025-26 Maximum Reimbursable Amount | Reimbursement based on Certified Hours of Care | 2025-26 Budget Act Maximum Reimbursable Amount |
|---|---|---|---|---|---|
| 0000002401 | ALAMEDA CO SOCIAL SERVICES AGY | CAPP5000 | $4,411,799 | $122,667 | $4,534,466 |
| 000000B325 | BANANAS INC | CAPP5001 | $16,427,265 | $445,970 | $16,873,235 |
| 000000B376 | COMM CHILD CARE COORD CNCL OF ALAMEDA | CAPP5002 | $22,298,781 | $585,702 | $22,884,483 |
| 000000B388 | HIVELY | CAPP5003 | $17,739,063 | $467,306 | $18,206,369 |
| 000000U243 | THE DAVIS ST COMM CNTR INC | CAPP5004 | $7,007,995 | $184,974 | $7,192,969 |
| 000000N852 | VALLEY OAK CHILDRENS SERVICES INC | CAPP5005 | $9,909,759 | $281,992 | $10,191,751 |
| 000000X675 | THE RESOURCE CONN OF AMADOR & CALAVERAS | CAPP5006 | $4,438,377 | $112,460 | $4,550,837 |
| 0000001006 | COLUSA COE | CAPP5007 | $3,907,227 | $110,538 | $4,017,765 |
| 000000H860 | COCOKIDS, INC. | CAPP5008 | $54,452,315 | $1,538,203 | $55,990,518 |
| 0000002207 | CONTRA COSTA CO EMPL/HUMAN SVC | CAPP5009 | $13,201,794 | $365,472 | $13,567,266 |
| 000000X707 | DEL NORTE CHILD CARE COUNCIL | CAPP5010 | $1,632,071 | $42,971 | $1,675,042 |
| 000000N604 | CNTRL VLY CHILDRENS SVCS NTWK | CAPP5011 | $2,089,679 | $54,101 | $2,143,780 |
| 000000J162 | SUPPORTIVE SERVICES INC | CAPP5012 | $34,273,995 | $1,256,564 | $35,530,559 |
| 0000001011 | GLENN COE | CAPP5013 | $5,373,070 | $149,149 | $5,522,219 |
| 000000B205 | CHANGING TIDES FAMILY SERVICES | CAPP5014 | $10,092,328 | $278,684 | $10,371,012 |
| 0000001013 | IMPERIAL COE | CAPP5015 | $8,506,487 | $229,993 | $8,736,480 |
| 0000001014 | INYO COE | CAPP5016 | $2,415,724 | $65,290 | $2,481,014 |
| 0000001015 | KERN CO SUPT OF SCHOOLS | CAPP5017 | $62,913,466 | $1,808,574 | $64,722,040 |
| 000000P155 | KINGS COMMUNITY ACTION ORG INC | CAPP5018 | $9,373,554 | $256,890 | $9,630,444 |
| 0000001018 | LASSEN COE | CAPP5019 | $1,079,515 | $29,312 | $1,108,827 |
| 000000G090 | CHILD CARE RESOURCE CENTER INC | CAPP5020 | $248,572,116 | $6,024,463 | $254,596,579 |
| 000000N616 | CHILDRENS HOME SOCIETY OF CAL | CAPP5021 | $152,873,609 | $4,335,235 | $157,208,844 |
| 0000002187 | CITY OF NORWALK | CAPP5022 | $1,451,637 | $38,153 | $1,489,790 |
| 000000Y908 | CONNECTIONS FOR CHILDREN | CAPP5023 | $9,186,105 | $252,487 | $9,438,592 |
| 0000002219 | LA COUNTY DEPT OF CHILDREN & FAMILY SVCS | CAPP5024 | $42,158,709 | $1,213,523 | $43,372,232 |
| 000000B749 | CRYSTAL STAIRS INC | CAPP5025 | $67,598,676 | $1,886,650 | $69,485,326 |
| 000000T292 | DREW CHILD DEV CORP INC | CAPP5026 | $9,269,101 | $251,204 | $9,520,305 |
| 000000B460 | INTL INSTITUTE OF LOS ANGELES | CAPP5027 | $1,853,454 | $52,031 | $1,905,485 |
| 000000B763 | MEXICAN AMER OPP FOUNDATION | CAPP5028 | $50,277,972 | $1,413,918 | $51,691,890 |
| 000000J852 | OPTIONS FOR LEARNING | CAPP5029 | $35,038,875 | $925,199 | $35,964,074 |
| 000000Y628 | PATHWAYS LA | CAPP5030 | $18,421,548 | $510,621 | $18,932,169 |
| 0000006490 | POMONA USD | CAPP5031 | $36,923,149 | $979,397 | $37,902,546 |
| 000000B509 | COMM ACTION PARTNERSHIP OF MADERA CNTY | CAPP5032 | $8,077,726 | $217,039 | $8,294,765 |
| 000000F228 | MARIN CHILD CARE COUNCIL | CAPP5033 | $6,405,456 | $176,268 | $6,581,724 |
| 0000002221 | MARIN CO HEALTH & HUMAN SVCS | CAPP5034 | $885,073 | $25,356 | $910,429 |
| 000000B514 | NORTH COAST OPPORTUNITIES INC | CAPP5035 | $8,978,911 | $232,958 | $9,211,869 |
| 0000001024 | MERCED COE | CAPP5036 | $17,059,433 | $455,418 | $17,514,851 |
| 000000N984 | TRAINING EMPL & COMM HELP INC | CAPP5037 | $1,690,777 | $44,209 | $1,734,986 |
| 0000001026 | MONO COE | CAPP5038 | $1,164,466 | $31,489 | $1,195,955 |
| 000000B524 | COMM RESOURCES FOR CHILDREN | CAPP5039 | $9,203,166 | $264,864 | $9,468,030 |
| 000000H910 | SIERRA NEVADA CHILDRENS SERVS | CAPP5040 | $3,009,755 | $79,299 | $3,089,054 |
| 0000001030 | ORANGE CO DEPT OF EDUCATION | CAPP5041 | $119,001,846 | $3,454,781 | $122,456,627 |
| 0000001031 | PLACER COE | CAPP5042 | $20,450,565 | $553,842 | $21,004,407 |
| 000000N674 | PLUMAS RURAL SERVICES | CAPP5043 | $2,053,085 | $53,412 | $2,106,497 |
| 0000001033 | RIVERSIDE COE | CAPP5044 | $229,163,486 | $6,610,588 | $235,774,074 |
| 000000J388 | CHILD ACTION INC | CAPP5045 | $56,005,721 | $1,523,905 | $57,529,626 |
| 000000T007 | CHILD DEVELOPMENT ASSOC INC | CAPP5046 | $85,377,376 | $2,299,625 | $87,677,001 |
| 000000H945 | YMCA OF SAN DIEGO COUNTY | CAPP5047 | $67,892,449 | $1,905,619 | $69,798,068 |
| 000000B610 | CHILDRENS COUNCIL SAN FRANCISCO | CAPP5048 | $19,389,275 | $523,021 | $19,912,296 |
| 0000002238 | DEPT OF EARLY CHILDHOOD | CAPP5049 | $2,425,535 | $65,287 | $2,490,822 |
| 000000B620 | FAM RESOURCE & REFERRAL CTR OF SAN JOAQ | CAPP5050 | $24,529,091 | $680,586 | $25,209,677 |
| 000000B621 | COMM ACTION PARTNERSHIP OF SLO CNTY INC | CAPP5051 | $8,987,553 | $241,061 | $9,228,614 |
| 000000M232 | CHILD CARE COORD CNCL OF SAN MATEO CNTY | CAPP5052 | $19,977,432 | $562,228 | $20,539,660 |
| 0000002241 | SAN MATEO CO HUMAN SERVICES AGENCY | CAPP5053 | $3,502,819 | $100,157 | $3,602,976 |
| 000000B845 | CHILDREN'S RESRC & REF OF SANTA BARBARA | CAPP5054 | $22,527,869 | $480,226 | $23,008,095 |
| 0000001042 | SANTA BARBARA COE | CAPP5055 | $40,996,521 | $1,152,261 | $42,148,782 |
| 000000B655 | CATALYST FAMILY INC. | CAPP5056 | $4,228,610 | $112,461 | $4,341,071 |
| 000000X358 | CHILD DEVELOPMENT INC | CAPP5057 | $38,617,807 | $1,069,971 | $39,687,778 |
| 000000B649 | GO KIDS INC | CAPP5058 | $39,565,084 | $1,086,433 | $40,651,517 |
| 0000001045 | SHASTA COE | CAPP5059 | $14,174,934 | $396,705 | $14,571,639 |
| 000000J803 | SISKIYOU CHILD CARE COUNCIL | CAPP5060 | $3,112,362 | $80,888 | $3,193,250 |
| 000000B689 | SOLANO FAMILY & CHILDREN'S COUNCIL INC | CAPP5061 | $34,628,541 | $979,402 | $35,607,943 |
| 000000B822 | COMM CC CNCL OF SONOMA CO | CAPP5062 | $19,076,324 | $510,120 | $19,586,444 |

Attachment I

**Fiscal Year 2025-26**

**Budget Act Amendments for the California Alternative Payment Program (CAPP)**

| Agency Code | Agency Name | Contract Number | Initial 2025-26 Maximum Reimbursable Amount | Reimbursement based on Certified Hours of Care | 2025-26 Budget Act Maximum Reimbursable Amount |
|---|---|---|---|---|---|
| 000000B883 | RIVER TO COAST CHILDREN'S SVCS | CAPP5063 | $2,236,608 | $61,792 | $2,298,400 |
| 0000002249 | SONOMA CO HUMAN SERVICES DEPT | CAPP5064 | $1,287,744 | $38,382 | $1,326,126 |
| 0000001050 | STANISLAUS COE | CAPP5065 | $39,670,465 | $1,150,806 | $40,821,271 |
| 000000N677 | HUMAN RESPONSE NETWORK | CAPP5066 | $786,667 | $21,254 | $807,921 |
| 0000001054 | TULARE COE | CAPP5067 | $19,915,038 | $552,112 | $20,467,150 |
| 000000N235 | INFANT/CHILD ENRICHMT SVCS INC | CAPP5068 | $4,454,040 | $113,959 | $4,567,999 |
| 000000B715 | CHILD DEV RES OF VENTURA CO INC | CAPP5069 | $37,310,882 | $1,047,520 | $38,358,402 |
| | | **Total** | **$2,002,989,707** | **$55,224,997** | **$2,058,214,704** |

**FISCAL YEAR 2025-26**

**BUDGET ACT AMENDMENTS FOR THE CALWORKS STAGE TWO PROGRAM (C2AP)**

| AGENCY CODE | AGENCY NAME | CONTRACT NUMBER | INITIAL 2025-26 MAXIMUM REIMBURSABLE AMOUNT | REIMBURSEMENT BASED ON CERTIFIED HOURS OF CARE | 2025-26 BUDGET ACT MAXIMUM REIMBURSABLE AMOUNT |
|---|---|---|---|---|---|
| 000000B325 | BANANAS, INCORPORATED | C2AP5000 | $2,141,585 | $72,433 | $2,214,018 |
| 000000B376 | COMMUNITY CHILD CARE COORD CO OF ALAMEDA | C2AP5001 | $4,681,543 | $168,887 | $4,850,430 |
| 000000B388 | HIVELY | C2AP5002 | $2,870,677 | $74,619 | $2,945,296 |
| 000000U243 | THE DAVIS STREET COMMUNITY CENTER INC | C2AP5003 | $2,468,459 | $68,551 | $2,537,010 |
| 000000N852 | VALLEY OAK CHILDREN'S SERVICES, INC | C2AP5004 | $2,769,938 | $115,232 | $2,885,170 |
| 000000X675 | THE RES CONN OF AMADOR & CALAVERAS CO, INC | C2AP5005 | $405,376 | $10,198 | $415,574 |
| 0000001006 | COLUSA COUNTY SUPERINTENDENT OF SCHOOLS | C2AP5006 | $248,041 | $10,484 | $258,525 |
| 000000H860 | COCOKIDS, INC. | C2AP5007 | $2,818,681 | $112,177 | $2,930,858 |
| 0000002207 | CONTRA COSTA CO EMPL & HUMAN SERVICES DEP | C2AP5008 | $5,936,493 | $193,078 | $6,129,571 |
| 000000X707 | DEL NORTE CHILD CARE COUNCIL | C2AP5009 | $106,873 | $2,235 | $109,108 |
| 000000N604 | CENTRAL VALLEY CHILDREN'S SERVICES NETWORK | C2AP5010 | $3,418,953 | $87,306 | $3,506,259 |
| 000000J162 | SUPPORTIVE SERVICES INC | C2AP5011 | $6,857,806 | $184,224 | $7,042,030 |
| 0000001011 | GLENN COUNTY SUPERINTENDENT OF SCHOOLS | C2AP5012 | $300,145 | $12,731 | $312,876 |
| 000000B205 | CHANGING TIDES FAMILY SERVICES | C2AP5013 | $873,021 | $24,668 | $897,689 |
| 0000001013 | IMPERIAL COUNTY SUPERINTENDENT OF SCHOOLS | C2AP5014 | $6,462,567 | $280,853 | $6,743,420 |
| 0000001014 | INYO COUNTY SUPERINTENDENT OF SCHOOLS | C2AP5015 | $70,526 | $1,418 | $71,944 |
| 0000001015 | KERN COUNTY SUPERINTENDENT OF SCHOOLS | C2AP5016 | $10,784,215 | $411,157 | $11,195,372 |
| 000000P155 | KINGS COMMUNITY ACTION ORGANIZATION, INC | C2AP5017 | $3,530,153 | $93,011 | $3,623,164 |
| 0000001018 | LASSEN COUNTY SUPERINTENDENT OF SCHOOLS | C2AP5018 | $274,217 | $10,892 | $285,109 |
| 000000G090 | CHILD CARE RESOURCE CENTER, INC | C2AP5019 | $98,992,997 | $3,030,294 | $102,023,291 |
| 000000N616 | CHILDREN'S HOME SOCIETY OF CALIFORNIA | C2AP5020 | $21,778,475 | $864,644 | $22,643,119 |
| 0000002187 | CITY OF NORWALK | C2AP5021 | $1,850,453 | $39,103 | $1,889,556 |
| 000000Y908 | CONNECTIONS FOR CHILDREN | C2AP5022 | $3,221,612 | $79,863 | $3,301,475 |
| 000000B749 | CRYSTAL STAIRS, INC | C2AP5023 | $57,547,876 | $1,374,573 | $58,922,449 |
| 000000T292 | DREW CHILD DEVELOPMENT CORPORATION, INC. | C2AP5024 | $12,928,354 | $311,950 | $13,240,304 |
| 000000B460 | INTERNATIONAL INSTITUTE OF LOS ANGELES | C2AP5025 | $760,445 | $24,668 | $785,113 |
| 000000B763 | MEXICAN AMERICAN OPPORTUNITY FOUNDATION | C2AP5026 | $7,562,743 | $178,077 | $7,740,820 |
| 000000J852 | OPTIONS FOR LEARNING | C2AP5027 | $10,550,885 | $221,009 | $10,771,894 |
| 000000Y628 | PATHWAYS LA | C2AP5028 | $6,625,605 | $184,797 | $6,810,402 |
| 0000006490 | POMONA UNIFIED SCHOOL DISTRICT | C2AP5029 | $13,539,063 | $311,996 | $13,851,059 |
| 000000B509 | COMM ACTION PARTNERSHIP OF MADERA CO, INC. | C2AP5030 | $1,848,171 | $66,804 | $1,914,975 |
| 000000F228 | MARIN CHILD CARE COUNCIL | C2AP5031 | $1,299,372 | $40,814 | $1,340,186 |
| 000000B514 | NORTH COAST OPPORTUNITIES, INC | C2AP5032 | $677,672 | $26,580 | $704,252 |
| 0000001024 | MERCED COUNTY SUPERINTENDENT OF SCHOOLS | C2AP5033 | $3,632,587 | $143,819 | $3,776,406 |
| 000000N984 | TRAINING, EMPLOYMENT AND COMMUNITY HELP, INC. | C2AP5034 | $79,681 | $86 | $79,767 |
| 0000001026 | MONO COUNTY SUPERINTENDENT OF SCHOOLS | C2AP5035 | $100 | $0 | $100 |
| 000000B524 | COMMUNITY RESOURCES FOR CHILDREN | C2AP5036 | $482,627 | $9,378 | $492,005 |
| 000000H910 | SIERRA NEVADA CHILDREN'S SERVICES | C2AP5037 | $532,510 | $21,719 | $554,229 |
| 0000001030 | ORANGE COUNTY SUPERINTENDENT OF SCHOOLS | C2AP5038 | $8,499,200 | $356,117 | $8,855,317 |
| 0000001031 | PLACER COUNTY SUPERINTENDENT OF SCHOOLS | C2AP5039 | $2,105,165 | $65,904 | $2,171,069 |
| 0000001033 | RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS | C2AP5041 | $10,820,792 | $335,087 | $11,155,879 |
| 000000J388 | CHILD ACTION, INC. | C2AP5042 | $50,305,246 | $1,677,931 | $51,983,177 |
| 000000T007 | CHILD DEVELOPMENT ASSOCIATES, INC | C2AP5043 | $70,030,096 | $1,586,175 | $71,616,271 |
| 000000H945 | YMCA OF SAN DIEGO COUNTY | C2AP5044 | $44,266,784 | $1,112,488 | $45,379,272 |
| 0000002238 | DEPT OF EARLY CHILDHOOD | C2AP5045 | $8,688,130 | $296,438 | $8,984,568 |
| 000000B620 | FAMILY RESOURCE & REFERRAL CENTER OF SAN JOAQUIN | C2AP5046 | $9,755,404 | $369,813 | $10,125,217 |
| 000000B621 | COMM ACTION PARTNERSHIP OF SAN LUIS OBISPO CO, INC. | C2AP5047 | $2,495,877 | $89,050 | $2,584,927 |
| 000000M232 | CHILD CARE COORD CO OF SAN MATEO CO, INC | C2AP5048 | $926,278 | $15,597 | $941,875 |
| 0000002241 | COUNTY OF SAN MATEO HUMAN SERVICES AGENCY | C2AP5049 | $566,512 | $14,104 | $580,616 |
| 000000B845 | CHILDREN'S RES & REF OF SANTA BARBARA | C2AP5050 | $9,087,494 | $57,713 | $9,145,207 |
| 0000001042 | SANTA BARBARA CO SUP OF SCHOOLS | C2AP5051 | $4,909,597 | $142,928 | $5,052,525 |
| 000000B655 | CATALYST FAMILY INC. | C2AP5052 | $1,541,238 | $61,924 | $1,603,162 |
| 000000X358 | CHILD DEVELOPMENT INCORPORATED | C2AP5053 | $13,327,221 | $508,194 | $13,835,415 |

**FISCAL YEAR 2025-26**

**BUDGET ACT AMENDMENTS FOR THE CALWORKS STAGE TWO PROGRAM (C2AP)**

| AGENCY CODE | AGENCY NAME | CONTRACT NUMBER | INITIAL 2025-26 MAXIMUM REIMBURSABLE AMOUNT | REIMBURSEMENT BASED ON CERTIFIED HOURS OF CARE | 2025-26 BUDGET ACT MAXIMUM REIMBURSABLE AMOUNT |
|---|---|---|---|---|---|
| 000000B649 | GO KIDS, INC | C2AP5054 | $3,502,306 | $146,383 | $3,648,689 |
| 0000001045 | SHASTA COUNTY SUPERINTENDENT OF SCHOOLS | C2AP5055 | $3,312,604 | $97,456 | $3,410,060 |
| 000000J803 | SISKIYOU CHILD CARE COUNCIL | C2AP5056 | $150,267 | $2,369 | $152,636 |
| 000000B689 | SOLANO FAMILY & CHILDREN'S COUNCIL, INC | C2AP5057 | $10,955,705 | $372,515 | $11,328,220 |
| 000000B822 | COMM CHILD CARE COUNCIL OF SONOMA CO | C2AP5058 | $2,396,273 | $98,732 | $2,495,005 |
| 000000B883 | RIVER TO COAST CHILDREN'S SERVICES | C2AP5059 | $99,576 | $3,604 | $103,180 |
| 000000N677 | HUMAN RESPONSE NETWORK | C2AP5060 | $100 | $0 | $100 |
| 0000001054 | TULARE COUNTY SUPERINTENDENT OF SCHOOLS | C2AP5061 | $6,736,372 | $236,431 | $6,972,803 |
| 000000N235 | INFANT/CHILD ENRICHMENT SERVICES, INC. | C2AP5062 | $312,240 | $9,399 | $321,639 |
| 000000B715 | CHILD DEV RES OF VENTURA COUNTY INC | C2AP5063 | $3,299,451 | $141,132 | $3,440,583 |
| 000000N674 | PLUMAS RURAL SERVICES | C2AP5040 | $76,119 | $3,188 | $79,307 |
| | | **Total** | **$569,096,544** | **$16,665,000** | **$585,761,544** |

**FISCAL YEAR 2025-26**

**BUDGET ACT AMENDMENTS FOR THE CALWORKS STAGE THREE PROGRAM (C3AP)**

| AGENCY CODE | AGENCY NAME | CONTRACT NUMBER | INITIAL 2025-26 MAXIMUM REIMBURSABLE AMOUNT | REIMBURSEMENT BASED ON CERTIFIED HOURS OF CARE | 2025-26 BUDGET ACT MAXIMUM REIMBURSABLE AMOUNT |
|---|---|---|---|---|---|
| 000000B325 | BANANAS, INCORPORATED | C3AP5000 | $7,513,595 | $250,629 | $7,764,224 |
| 000000B376 | COMM CHILD CARE COORD COUNCIL OF ALAMEDA CO | C3AP5001 | $8,901,979 | $325,127 | $9,227,106 |
| 000000B388 | HIVELY | C3AP5002 | $3,538,299 | $78,841 | $3,617,140 |
| 000000U243 | THE DAVIS STREET COMMUNITY CENTER INCORPORATED | C3AP5003 | $3,402,966 | $127,677 | $3,530,643 |
| 000000N852 | VALLEY OAK CHILDREN'S SERVICES, INC | C3AP5004 | $3,412,406 | $94,501 | $3,506,907 |
| 000000X675 | THE RES CONN OF AMADOR & CALAVERAS CO, INC | C3AP5005 | $366,509 | $14,082 | $380,591 |
| 0000001006 | COLUSA COUNTY SUPERINTENDENT OF SCHOOLS | C3AP5006 | $267,698 | $9,583 | $277,281 |
| 000000H860 | COCOKIDS, INC. | C3AP5007 | $17,704,353 | $585,991 | $18,290,344 |
| 000000X707 | DEL NORTE CHILD CARE COUNCIL | C3AP5008 | $142,749 | $6,463 | $149,212 |
| 000000N604 | CENTRAL VALLEY CHILDREN'S SERVICES NETWORK | C3AP5009 | $3,575,796 | $113,620 | $3,689,416 |
| 000000J162 | SUPPORTIVE SERVICES INC | C3AP5010 | $8,565,457 | $310,105 | $8,875,562 |
| 0000001011 | GLENN COUNTY SUPERINTENDENT OF SCHOOLS | C3AP5011 | $224,912 | $7,144 | $232,056 |
| 000000B205 | CHANGING TIDES FAMILY SERVICES | C3AP5012 | $310,563 | $12,101 | $322,664 |
| 0000001013 | IMPERIAL COUNTY SUPERINTENDENT OF SCHOOLS | C3AP5013 | $5,098,551 | $163,091 | $5,261,642 |
| 0000001014 | INYO COUNTY SUPERINTENDENT OF SCHOOLS | C3AP5014 | $89,307 | $2,575 | $91,882 |
| 0000001015 | KERN COUNTY SUPERINTENDENT OF SCHOOLS | C3AP5015 | $13,292,998 | $440,812 | $13,733,810 |
| 000000P155 | KINGS COMMUNITY ACTION ORGANIZATION, INC | C3AP5016 | $1,989,340 | $73,780 | $2,063,120 |
| 0000001018 | LASSEN COUNTY SUPERINTENDENT OF SCHOOLS | C3AP5017 | $187,065 | $4,871 | $191,936 |
| 000000G090 | CHILD CARE RESOURCE CENTER, INC | C3AP5018 | $92,229,033 | $2,884,635 | $95,113,668 |
| 000000N616 | CHILDREN'S HOME SOCIETY OF CALIFORNIA | C3AP5019 | $22,053,982 | $794,981 | $22,848,963 |
| 0000002187 | CITY OF NORWALK | C3AP5020 | $1,975,235 | $71,333 | $2,046,568 |
| 000000Y908 | CONNECTIONS FOR CHILDREN | C3AP5021 | $1,971,428 | $59,056 | $2,030,484 |
| 000000B749 | CRYSTAL STAIRS, INC | C3AP5022 | $71,419,581 | $2,505,202 | $73,924,783 |
| 000000T292 | DREW CHILD DEVELOPMENT CORPORATION, INC. | C3AP5023 | $9,458,943 | $286,505 | $9,745,448 |
| 000000B460 | INTERNATIONAL INSTITUTE OF LOS ANGELES | C3AP5024 | $550,988 | $19,162 | $570,150 |
| 000000B763 | MEXICAN AMERICAN OPPORTUNITY FOUNDATION | C3AP5025 | $7,074,326 | $246,300 | $7,320,626 |
| 000000J852 | OPTIONS FOR LEARNING | C3AP5026 | $7,583,197 | $257,356 | $7,840,553 |
| 000000Y628 | PATHWAYS LA | C3AP5027 | $8,752,587 | $191,086 | $8,943,673 |
| 0000006490 | POMONA UNIFIED SCHOOL DISTRICT | C3AP5028 | $8,199,452 | $286,945 | $8,486,397 |
| 000000B509 | COMM ACTION PARTNERSHIP OF MADERA CO, INC. | C3AP5029 | $1,166,253 | $36,833 | $1,203,086 |
| 000000F228 | MARIN CHILD CARE COUNCIL | C3AP5030 | $1,877,337 | $50,146 | $1,927,483 |
| 000000B514 | NORTH COAST OPPORTUNITIES, INC | C3AP5031 | $728,257 | $27,225 | $755,482 |
| 0000001024 | MERCED COUNTY SUPERINTENDENT OF SCHOOLS | C3AP5032 | $3,485,435 | $111,254 | $3,596,689 |
| 000000N984 | TRAINING, EMPLOYMENT AND COMMUNITY HELP, INC. | C3AP5033 | $100 | $0 | $100 |
| 0000001026 | MONO COUNTY SUPERINTENDENT OF SCHOOLS | C3AP5034 | $100 | $0 | $100 |
| 000000B524 | COMMUNITY RESOURCES FOR CHILDREN | C3AP5035 | $623,440 | $21,206 | $644,646 |
| 000000H910 | SIERRA NEVADA CHILDREN'S SERVICES | C3AP5036 | $477,273 | $12,117 | $489,390 |
| 0000001030 | ORANGE COUNTY SUPERINTENDENT OF SCHOOLS | C3AP5037 | $4,210,051 | $143,936 | $4,353,987 |
| 0000001031 | PLACER COUNTY SUPERINTENDENT OF SCHOOLS | C3AP5038 | $2,445,019 | $79,440 | $2,524,459 |
| 0000001033 | RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS | C3AP5040 | $14,800,460 | $549,423 | $15,349,883 |
| 000000J388 | CHILD ACTION, INC. | C3AP5041 | $23,336,715 | $811,202 | $24,147,917 |
| 000000T007 | CHILD DEVELOPMENT ASSOCIATES, INCORPORATED | C3AP5042 | $31,033,385 | $1,063,763 | $32,097,148 |
| 000000H945 | YMCA OF SAN DIEGO COUNTY | C3AP5043 | $18,435,382 | $652,448 | $19,087,830 |
| 000000B610 | CHILDREN'S COUNCIL OF SAN FRANCISCO | C3AP5044 | $13,379,947 | $484,144 | $13,864,091 |
| 000000B620 | FAMILY RESOURCE & REFERRAL CENTER OF SAN JOAQUIN | C3AP5045 | $10,995,222 | $385,775 | $11,380,997 |
| 000000B621 | COMM ACTION PARTNERSHIP OF SAN LUIS OBISPO CO, INC. | C3AP5046 | $2,413,251 | $89,668 | $2,502,919 |
| 000000M232 | CHILD CARE COORD COUNCIL OF SAN MATEO CO, INC | C3AP5047 | $2,665,593 | $95,079 | $2,760,672 |
| 000000B845 | SANTA BARBARA FAMILY CARE CENTER | C3AP5048 | $2,248,402 | $77,345 | $2,325,747 |
| 0000001042 | SANTA BARBARA COUNTY SUPERINTENDENT OF SCHOOLS | C3AP5049 | $3,437,735 | $119,508 | $3,557,243 |
| 000000B655 | CATALYST FAMILY INC. | C3AP5050 | $879,362 | $29,723 | $909,085 |
| 000000X358 | CHILD DEVELOPMENT INCORPORATED | C3AP5051 | $15,159,458 | $465,685 | $15,625,143 |
| 000000B649 | GO KIDS, INC | C3AP5052 | $8,211,432 | $268,248 | $8,479,680 |

**FISCAL YEAR 2025-26**

**BUDGET ACT AMENDMENTS FOR THE CALWORKS STAGE THREE PROGRAM (C3AP)**

| AGENCY CODE | AGENCY NAME | CONTRACT NUMBER | INITIAL 2025-26 MAXIMUM REIMBURSABLE AMOUNT | REIMBURSEMENT BASED ON CERTIFIED HOURS OF CARE | 2025-26 BUDGET ACT MAXIMUM REIMBURSABLE AMOUNT |
|---|---|---|---|---|---|
| 0000001045 | SHASTA COUNTY SUPERINTENDENT OF SCHOOLS | C3AP5053 | $2,884,126 | $98,763 | $2,982,889 |
| 000000J803 | SISKIYOU CHILD CARE COUNCIL | C3AP5054 | $39,031 | $1,145 | $40,176 |
| 000000B689 | SOLANO FAMILY & CHILDREN'S COUNCIL, INC | C3AP5055 | $7,643,490 | $251,727 | $7,895,217 |
| 000000B822 | COMMUNITY CHILD CARE COUNCIL OF SONOMA COUNTY | C3AP5056 | $2,773,883 | $94,243 | $2,868,126 |
| 000000B883 | RIVER TO COAST CHILDREN'S SERVICES | C3AP5057 | $40,757 | $789 | $41,546 |
| 000000N677 | HUMAN RESPONSE NETWORK | C3AP5058 | $100 | $0 | $100 |
| 0000001054 | TULARE COUNTY SUPERINTENDENT OF SCHOOLS | C3AP5059 | $5,507,486 | $181,798 | $5,689,284 |
| 000000N235 | INFANT/CHILD ENRICHMENT SERVICES, INC. | C3AP5060 | $232,246 | $9,359 | $241,605 |
| 000000B715 | CHILD DEV RES OF VENTURA COUNTY INC | C3AP5061 | $6,831,159 | $227,936 | $7,059,095 |
| 000000N674 | PLUMAS RURAL SERVICES | C3AP5039 | $73,183 | $1,518 | $74,701 |
| | | **Total** | **$497,888,365.00** | **$16,665,000** | **$514,553,365** |

August 13, 2025

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

**EXECUTIVE SUMMARY**

**CHILD CARE BULLETIN (CCB) NO. 25-21**

The purpose of this Child Care Bulletin is to provide information to child care and development contractors regarding administrative allocations appropriated in Assembly Bill (AB) 102 for the administration and support costs associated with implementing ongoing provisions of the Memorandum of Understanding with Child Care Providers United.

CALIFORNIA HEALTH & HUMAN SERVICES AGENCY
**DEPARTMENT OF SOCIAL SERVICES**
744 P Street • Sacramento, CA 95814 • *www.cdss.ca.gov*

**JENNIFER TROIA**
DIRECTOR

**GAVIN NEWSOM**
GOVERNOR

August 13, 2025

CHILD CARE BULLETIN (CCB) NO. 25-21

GUIDANCE TYPE: FISCAL

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY CHILD CARE COORDINATORS
ALL CHILD CARE AND DEVELOPMENT CONTRACTORS

SUBJECT: **ALTERNATIVE PAYMENT PROGRAM ADMINISTRATIVE SUPPORT ALLOCATION**

APPLICABLE PROGRAMS: CALIFORNIA ALTERNATIVE PAYMENT PROGRAMS (CAPP)
CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS (CALWORKS), STAGE TWO (C2AP), AND THREE (C3AP)
FAMILY CHILD CARE HOME EDUCATION NETWORKS (CFCC)
MIGRANT ALTERNATIVE PAYMENT PROGRAM (CMAP)

REFERENCE: ASSEMBLY BILL (AB) 102; AB 378 (CHAPTER 385, STATUTES OF 2019); TITLE 5 OF THE CALIFORNIA CODE OF REGULATIONS (5 CCR) SECTION 18065; WELFARE AND INSTITUTIONS CODE (WIC) SECTIONS 10225; 10370; 10421; 10424.5; ENROLLMENT ATTENDANCE AND FISCAL REPORTING AND REIMBURSEMENT PROCEDURES FOR CHILD CARE AND DEVELOPMENT CONTRACTS;

## Purpose

The purpose of this Child Care Bulletin is to provide information to child care and development contractors regarding administrative allocations appropriated in Assembly Bill (AB) 102. Administrative Support allocation has been issued to contractors who hold Alternative Payment (CAPP, CMAP, C2AP, C3AP) and CFCC contracts.

## Background

Effective January 1, 2020, Assembly Bill (AB) 378 (Chapter 385, Statutes of 2019) authorized family child care providers, defined in Welfare and Institutions Code (WIC) Section 10421(b) as licensed family child care home operators or license-exempt providers who participate in a state-funded early care and education program, to meet and confer with the state regarding matters within the scope of representation as established in WIC Section 10424.5. Family child care providers chose Child Care Providers United (CCPU) to act as their union representative, and CCPU was subsequently certified by the Public Employment Relations Board.

On June 30, 2023, the State and CCPU reached an agreement, which became effective from the date of full ratification and through July 1st, 2025. CCPU members ratified the tentative agreement on July 31, 2023, and it was fully ratified and codified in WIC Section 10277.1 via Senate Bill (SB) 140 (Chapter 193, Statutes of 2023). Previous allocations were issued in FY 2023-24 and FY 2024-25 to support administrative work. Funds allocated in FY 2025-26, pursuant to AB 102 (Chapter 5, Statutes 2025), are consistent with the FY 2024-25 allocation. For more information regarding the FY 2024-25 allocation, please refer to CCB 24-24.

Pursuant to AB 102 (Chapter 5, Statutes 2025), the funds are appropriated for Alternative Payment Contractors in acknowledgement of administration and support costs associated with implementing and maintaining ongoing provisions of the Memorandum of Understanding with Child Care Providers United.

## Eligibility

Agencies that administer at least one of the following contracts will be eligible for the Alternative Payment Program Administrative Allocation to support ongoing provisions of the Memorandum of Understanding with Child Care Providers United:

- California Alternative Payment Programs (CAPP)
- Family Child Care Home Education Networks (CFCC)
- California Work Opportunity and Responsibility to Kids (CalWORKs) Two (C2AP) and Three (C3AP)
- Migrant Alternative Payment Program (CMAP)

**Allowable Use of Funds**

This payment is intended to assist with activities related to provide resources to alternative payment program agencies for administration and support costs associated with implementing ongoing provisions of the Memorandum of Understanding with Child Care Providers United. Support activities include but are not limited to, dues deduction, meeting new Subsidized Provider Report (SPR) requirements outlined in the MOU, data collection related to CCPU data requests, and any additional activities or staff support related to supporting administration of AB 378 (Chapter 385, Statutes of 2019).

For questions seeking additional guidance regarding 'allowable use of funds' please contact the Child Care Development Division (CCDD) inbox at ccpb@dss.ca.gov.

**Claiming**

The terms Project Cost Account (PCA) and Service Location (SL) codes are interchangeable and represent the same funding source.

Attachment I displays the allocation for alternative programs. Funding is comprised of General Fund.

| Project Cost Account/Service Location Code | Code Title | Federal Catalog Number |
|---|---|---|
| 13265 | CCPU MOU Admin Support Costs | N/A |

This PCA is associated with administrative allocation to support AB 102 activities. DSS does not utilize or assign SACs/resource codes. As outlined on page 85 of the Fiscal Handbook for new state PCAs, contractors may use locally defined resource codes within the range of 6160-6199 to track the various child care and development programs/contracts. In doing so, the locally defined codes must roll up to Resource 6160 when reporting data to CDE.

**Allocation Methodology**

The statewide total funding for the Alternative Payment Program Administrative Support Allocation is $70,000,000. The FY 2025-26 Administrative Allocation by agency remains consistent with allocation amounts for FY 2024-25. For further details regarding past year allocation, please refer to CCB 24-24. Individual contractor allocations were established with a $300,000 base and a maximum allocation of $2,000,000. The remaining allocations are determined based on each contractor's Maximum Reimbursable Amount (MRA). A proportional share, calculated as each contractor's percentage of the total MRA, is reapplied to distribute the remaining funds.

Refer to Attachment I for a list of Administrative Support allocations by contractor. If you have questions or need additional guidance regarding the information in this letter, please contact the Child Development Fiscal Services inbox at ChildDevelopmentFiscal@dss.ca.gov.

Sincerely,

***Original Document Signed By***

RAYMOND ULIASSI, Acting Chief
Fiscal Forecasting Branch
Finance and Accounting Division

Attachment

# FY 25-26 Administrative Allocation by Agency



| Agency Code | Agency Name | Total Allocation |
|---|---|---|
| 0000002401 | ALAMEDA CO SOCIAL SERVICES AGY | $395,140 |
| 000000T536 | ALLIES FOR EVERY CHILD, INC. | $327,805 |
| 000000B325 | BANANAS INC | $856,262 |
| 0000006974 | CABRILLO COMM COLLEGE DIST | $307,957 |
| 000000B655 | CATALYST FAMILY INC. | $442,034 |
| 000000B205 | CHANGING TIDES FAMILY SERVICES | $566,599 |
| 000000Q118 | CHICANO FEDERATION OF SAN DIEGO COUNTY | $397,564 |
| 000000J388 | CHILD ACTION INC | $2,000,000 |
| 000000M232 | CHILD CARE COORD CNCL OF SAN MATEO CNTY | $808,231 |
| 000000G090 | CHILD CARE RESOURCE CENTER INC | $2,000,000 |
| 000000B715 | CHILD DEV RES OF VENTURA CO INC | $1,366,604 |
| 000000T007 | CHILD DEVELOPMENT ASSOC INC | $2,000,000 |
| 000000X358 | CHILD DEVELOPMENT INC | $1,741,562 |
| 000000N617 | CHILD LANE | $335,197 |
| 000000B610 | CHILDRENS COUNCIL SAN FRANCISCO | $1,051,911 |
| 000000N616 | CHILDRENS HOME SOCIETY OF CAL | $2,000,000 |
| 000000B845 | CHILDREN'S RESRC & REF OF SANTA BARBARA | $904,520 |
| 0000002187 | CITY OF NORWALK | $407,875 |
| 000000N604 | CNTRL VLY CHILDRENS SVCS NTWK | $506,488 |
| 000000H860 | COCOKIDS, INC. | $1,923,066 |
| 0000001006 | COLUSA COE | $395,326 |
| 000000B509 | COMM ACTION PARTNERSHIP OF MADERA CNTY | $537,640 |
| 000000B621 | COMM ACTION PARTNERSHIP OF SLO CNTY INC | $598,307 |
| 000000B822 | COMM CC CNCL OF SONOMA CO | $821,693 |
| 000000B376 | COMM CHILD CARE COORD CNCL OF ALAMEDA | $1,066,951 |
| 000000B524 | COMM RESOURCES FOR CHILDREN | $519,079 |
| 000000N053 | COMMUNITY ACTION MARIN | $312,903 |
| 000000Y320 | COMMUNITY ACTION PARTNERSHIP OF KERN | $1,080,803 |
| 000000P800 | COMMUNITY FAMILY SERVICES INC | $327,112 |
| 000000Y908 | CONNECTIONS FOR CHILDREN | $606,676 |
| 0000002207 | CONTRA COSTA CO EMPL/HUMAN SVC | $705,022 |
| 000000B749 | CRYSTAL STAIRS INC | $2,000,000 |
| 000000X707 | DEL NORTE CHILD CARE COUNCIL | $339,634 |
| 0000002238 | DEPT OF EARLY CHILDHOOD | $528,408 |
| 00000AA055 | DIGNITY COMMUNITY CARE | $309,544 |
| 000000T292 | DREW CHILD DEV CORP INC | $887,790 |
| 000000B620 | FAMILY RESOURCE & REFERRAL CENTER OF SAN JOAQUIN | $1,273,094 |
| 0000001011 | GLENN COE | $433,757 |
| 000000B649 | GO KIDS INC | $1,390,454 |
| 000000B388 | HIVELY | $799,271 |
| 000000N677 | HUMAN RESPONSE NETWORK | $328,418 |
| 0000001013 | IMPERIAL COE | $721,943 |

| | | |
|---|---|---|
| 000000N235 | INFANT/CHILD ENRICHMT SVCS INC | $405,897 |
| 000000B460 | INTL INSTITUTE OF LOS ANGELES | $367,510 |
| 0000001014 | INYO COE | $355,057 |
| 0000001015 | KERN CO SUPT OF SCHOOLS | $2,000,000 |
| 000000B202 | KIDANGO INC | $401,310 |
| 000000P155 | KINGS COMMUNITY ACTION ORG INC | $615,163 |
| 0000002219 | LA COUNTY DEPT OF CHILDREN & FAMILY SVCS | $1,210,019 |
| 0000001018 | LASSEN COE | $332,949 |
| 0000006474 | LOS ANGELES COMM COLLEGE DIST | $321,253 |
| 000000X575 | MANDALA CHILDRENS HOUSE INC | $313,909 |
| 000000F228 | MARIN CHILD CARE COUNCIL | $499,581 |
| 0000002221 | MARIN CO HEALTH & HUMAN SVCS | $319,103 |
| 0000001024 | MERCED COE | $810,773 |
| 000000B763 | MEXICAN AMER OPP FOUNDATION | $1,766,120 |
| 0000001025 | MODOC COE | $306,104 |
| 0000001026 | MONO COE | $325,097 |
| 000000B514 | NORTH COAST OPPORTUNITIES INC | $523,337 |
| 000000J852 | OPTIONS FOR LEARNING | $1,464,863 |
| 0000001030 | ORANGE CO DEPT OF EDUCATION | $2,000,000 |
| 000000Y628 | PATHWAYS LA | $923,742 |
| 0000001031 | PLACER COE | $877,688 |
| 000000N674 | PLUMAS RURAL SERVICES | $347,381 |
| 0000006490 | POMONA USD | $1,486,605 |
| 000000B883 | RIVER TO COAST CHILDREN'S SVCS | $385,935 |
| 0000001033 | RIVERSIDE COE | $2,000,000 |
| 0000002241 | SAN MATEO CO HUMAN SERVICES AGENCY | $387,082 |
| 0000001042 | SANTA BARBARA COE | $1,329,241 |
| 0000001045 | SHASTA COE | $732,200 |
| 000000H910 | SIERRA NEVADA CHILDRENS SERVS | $406,381 |
| 000000J803 | SISKIYOU CHILD CARE COUNCIL | $370,921 |
| 000000B689 | SOLANO FAMILY & CHILDREN'S COUNCIL INC | $1,440,500 |
| 0000002249 | SONOMA CO HUMAN SERVICES DEPT | $327,824 |
| 0000001050 | STANISLAUS COE | $1,156,496 |
| 000000J162 | SUPPORTIVE SERVICES INC | $1,581,563 |
| 0000001052 | TEHAMA CO DEPT OF EDUCATION | $311,715 |
| 000000B700 | THE CHILDREN & FAM CIRCLE OF SONOMA CNTY | $327,481 |
| 000000U243 | THE DAVIS ST COMM CNTR INC | $577,217 |
| 000000X675 | THE RESOURCE CONN OF AMADOR & CALAVERAS | $409,272 |
| 000000N984 | TRAINING EMPL & COMM HELP INC | $337,304 |
| 0000001054 | TULARE COE | $983,862 |
| 000000N852 | VALLEY OAK CHILDRENS SERVICES INC | $638,905 |
| 000000H945 | YMCA OF SAN DIEGO COUNTY | $2,000,000 |
| | | **$70,000,000** |

## Updated Head Start Program Performance Standard Requirements

**Background:** The office of Head Start published timelines by which grant recipients must comply with the Head Start Program Performance Standards updated in the final rule, Supporting the Head Start Workforce and Consistent Quality Programming. The final rule was published in the Federal Register on August 21, 2024.

| No. | Performance Standard Summary | Compliance Date* | CCC Compliance Status | Description of Compliance / Recommended Actions |
|---|---|---|---|---|
| 1 | 1302.12(e) AIAN Income Eligibility. All families in an American Indian and Alaska Native (AIAN) program's service area with age-eligible children, or pregnant women, are eligible for Head Start services, regardless of income. | 3/1/2024 | n/a | CCC does not operate an AIAN program. |
| 2 | 1302.12(f) MSHS Income Eligibility. Migrant and Seasonal Head Start (MSHS) programs may serve any child who has one family member whose income comes primarily from agricultural employment, regardless of total family income | 3/1/2024 | n/a | CCC does not operate a MSHS program. |
| 3 | 1302.14(a)(2), (3) AIAN and MSHS Selection Criteria. Tribes may prioritize children in families for which a child, a family member, or a member of the same household, is a member of an Indian tribe. MSHS programs may give priority to children whose families can demonstrate they have relocated frequently within the past two years to pursue agricultural work. | 3/1/2024 | n/a | CCC does not operate an AIAN or MSHS program. |
| 4 | 1302.101(a)(2) Employee Engagement. A program must comply with enhanced requirements for employee engagement to promote more responsive management styles designed to identify and resolve barriers to high-quality job performance. | 10/21/2024 | Compliant | Supervisors are training in and exercise Reflective Supervision strategies to support meaningful and effective employee engagement and ongoing staff supervision. Upon hire, managers begin engagement through the onboarding process utilizing an orientation checklist specific to their job classification. Regular individual check-ins are facilitated by managers. Staff are engaged in goal-setting as a component of the annual performance evaluation. |



*eclkc.ohs.acf.hhs.gov/publication/timeline-compliance-updated-performance-standard-requirements

**Updated Head Start Program Performance Standard Requirements**

| No. | Performance Standard Summary | Compliance Date* | CCC Compliance Status | Description of Compliance / Recommended Actions |
|---|---|---|---|---|
| 5 | 1302.101(a)(5), 1302.102(d) Training on Incident Reporting. A program must submit reports, as appropriate, to the responsible HHS official immediately but no later than seven calendar days following a health or safety incident. All staff are required to be trained to implement reporting procedures. | 10/21/2024 | Compliant | In 2023 CSB revised its procedures for reporting incidents, establishing expectations which ensure HHS official notification no later than seven calendar days following a reportable health or safety incident. |
| 6 | 1302.12(i)(1) Housing Adjustment. A program may adjust a family's income to account for excessive housing costs when determining eligibility. | 10/21/2024 | Compliant | Enrollment team screens families over 100% of the Federal Poverty Level (FPL) for housing costs exceeding 30% and has implemented use of a calculation spreadsheet to adjust income accordingly. |
| 7 | 1302.12(j) MSHS Eligibility Duration. In MSHS programs, once an infant or toddler and their family are deemed eligible, they are eligible until they turn three years old. This is consistent with the requirement that children participating in the Early Head Start program remain eligible for the duration of the program. | 10/21/2024 | n/a | CCC does not operate a MSHS program. |
| 8 | 1302.13 Modernizing Recruitment. A program must include modern technologies to encourage and assist families in applying for admission to the program, and to reduce the family's administrative and paperwork burden in the application and enrollment process. | 10/21/2024 | Compliant | The program has an existing process whereby families may submit an online application, call the enrollment hotline / Interactive Voice Response (IVR) system, and submit and/or sign eligibility documents electronically. |
| 9 | 1302.14(a)(6) Children of Staff Members. A program may consider the enrollment of eligible children of staff members as part of the selection criteria | 10/21/2024 | Compliant | CCC's Selection Criteria was approved by the PC on 2/21/24 and BOS on 9/10/24 and is effective through 6/30/25. CCC may consider addition of children of staff members to the selection criteria when revising for the 2025-2026 program year. |

*eclkc.ohs.acf.hhs.gov/publication/timeline-compliance-updated-performance-standard-requirements

**Updated Head Start Program Performance Standard Requirements**

| No. | Performance Standard Summary | Compliance Date* | CCC Compliance Status | Description of Compliance / Recommended Actions |
|---|---|---|---|---|
| 10 | 1302.14(b)(1) Children with Disabilities Enrollment. A program must ensure at least 10% of its actual enrollment is filled by children eligible for services under the Individuals with Disabilities Education Act (IDEA). | 10/21/2024 | Compliant | CCC has historically met the 10% threshold when calculating percentage of children with a disability per cumulative enrollment. Our 2024 PIR indicated 13% of enrolled children had a disability. |
| 11 | 1302.15(g) Modernizing Enrollment. A program must regularly examine their enrollment processes and implement any identified improvements to streamline the enrollment experience for families. | 10/21/2024 | Compliant | The enrollment process is analyzed on an ongoing basis in order to identify improvements to streamline enrollment. For the 2024-25 program year on-site enrollment clinics are being facilitated at centralized locations in areas of the county with high enrollment needs. |
| 12 | 1302.17(a) Suspension and Expulsion. Suspension continues to be a measure of last resort only when there is a serious safety threat. Programs must first engage with a mental health consultant, collaborate with the parents, and use appropriate community resources. Programs must explore and document all steps taken to address the behaviors and supports needed to facilitate the child's safe reentry and continued participation in the program. | 10/21/2024 | Compliant | CSB's procedures currently align with this standard. CSB's step plan requires multidisciplinary efforts to support a child with continued program participation are sufficiently documented. |

*eclkc.ohs.acf.hhs.gov/publication/timeline-compliance-updated-performance-standard-requirements

**Updated Head Start Program Performance Standard Requirements**

| No. | Performance Standard Summary | Compliance Date* | CCC Compliance Status | Description of Compliance / Recommended Actions |
|---|---|---|---|---|
| 13 | 1302.34(b)(9) Modernizing Communication. A program must ensure it uses accessible communication methods and modalities that meet the needs of the community when engaging with prospective and enrolled families. | 10/21/2024 | Compliant | As an outcome of 2019-2023 program goals, the enrollment process was modernized through use of innovative technologies: Interactive Voice Response (IVR) system, Short Messaging System (SMS), web-based application and resources page. Family meetings and trainings (including parenting curriculum) is offered in a virtual format. A communication survey is completed by families annually to ensure the program is utilizing communication methods that work best for enrolled families. |
| 14 | 1302.40(b) Health and Mental Health Services Advisory Committee. Programs must establish and maintain a Health and Mental Health Services Advisory Committee. | 10/21/2024 | Compliant | An already established Health and Nutrition Services Advisory committee which meets twice annually. The next meeting, scheduled for 12/5/24, will take place under the new name: Health, Mental Health, and Nutrition Services Advisory Committee. |
| 15 | 1302.41, 1302.42(b), 1302.46(b) Mental Health Integration. These program requirements consistently integrate mental health into all aspects of program service delivery. | 10/21/2024 | Compliant | The CCC HS program has been operated under a multidisciplinary approach, with high levels of collaboration among the designated Health and Mental Health content area managers. For example, CSB facilitates monthly managers meetings and joint family meetings. CSB's model for comprehensive service delivery positions assistant managers who are generalists and obtain training from specialists in the areas of Health and Mental Health. |

*eclkc.ohs.acf.hhs.gov/publication/timeline-compliance-updated-performance-standard-requirements

**Updated Head Start Program Performance Standard Requirements**

| No. | Performance Standard Summary | Compliance Date* | CCC Compliance Status | Description of Compliance / Recommended Actions |
|---|---|---|---|---|
| 16 | 1302.45(b) Mental Health Consultants. A program must ensure mental health consultants provide consultation services that build the capacity of adults in a child's life to strengthen and support the mental health and social and emotional development of children. | 10/21/2024 | Compliant | The County's collaboration with the Early Childhood Mental Health Program |
| 17 | 1302.47(b)(10) Safety Practices – Lead. In facilities where lead may exist, programs must regularly inspect and test for the presence of lead and, as needed, conduct remediation and abatement. | 10/21/2024 | Compliant | CCC HS centers follow California Health and Safety Code section 1597.16, which requires that all licensed Child Care Centers constructed before 1/1/2010, test their cold-water outlets used for drinking or cooking for lead by 1/1/23, and subsequent testing must occur every 5 years. |
| 18 | 1302.47(b)(5) Safety Practices. Programs must ensure all staff, consultants, contractors, and volunteers follow appropriate practices to keep children safe. Aligns the definition of "child abuse and neglect" with Child Abuse Prevention and Treatment Act (another federal statute). | 10/21/2024 | Compliant | CSB revised its safety practices procedures in 2023, establishing a culture of safety including tools for active supervision and personal rights training. Annual trainings are provided which align with this standard. |
| 19 | 1302.50(a) Modernizing Engagement with Families. Programs must communicate with families in a format that meets the needs of each individual family. | 10/21/2024 | Compliant | A communication survey is completed by families annually to ensure the program is utilizing communication methods that work best for enrolled families. |
| 20 | 1302.53(b)(2) QRIS. Programs should participate in their Quality Rating and Improvement System (QRIS) to the extent practicable if the state or local area has strategies in place to support their participation. | 10/21/2024 | Compliant | CCC HS centers currently participate in QRIS. |
| 21 | 1302.80(d) Newborn Visit. A newborn visit must, at minimum, include a discussion of the following: maternal mental and physical health, safe sleep, infant health, and support for basic needs. | 10/21/2024 | Compliant | Newborn visits include discussion of maternal mental and physical health, safe sleep, infant health, and support for basic needs. |

*eclkc.ohs.acf.hhs.gov/publication/timeline-compliance-updated-performance-standard-requirements

**Updated Head Start Program Performance Standard Requirements**

| No. | Performance Standard Summary | Compliance Date* | CCC Compliance Status | Description of Compliance / Recommended Actions |
|---|---|---|---|---|
| 22 | 1302.81 Mental Health Information and Services Integration for Expectant Families. Programs must ensure the required prenatal and postpartum information, education, and services are provided to enrolled pregnant women, mothers, fathers, and partners or other family members. | 10/21/2024 | Compliant | Services to pregnant women include prenatal and postpartum information and education are provided to families enrolled through the County's partnerships with Aspiranet and Mount Diablo Unified School District. |
| 23 | 1302.82(a) Maternal Health Curriculum. If a program uses a curriculum in the provision of services to pregnant women and pregnant people, it should be a maternal health curriculum to support prenatal and postpartum education needs. | 10/21/2024 | Compliant | The Growing Great Kids® curriculum includes prenatal health and postpartum education. |
| 24 | 1302.90(c) Standards of Conduct. Programs must ensure that staff, consultants, contractors, and volunteers do not maltreat or endanger the health or safety of children, and that they report reasonably suspected or known incidents of child abuse and neglect. | 10/21/2024 | Compliant | CSB standards of conduct, signed by all staff, consultants and volunteers annually. |
| 25 | 1302.91(e)(8)(ii) Mental Health Consultants' Licensure. A program must ensure all mental health consultants are licensed or under the supervision of a licensed mental health professionals. Programs also must use mental health consultants with knowledge of and experience in serving young children and their families. | 10/21/2024 | Compliant | CCC partners with Early Childhood Mental Health Program for mental health consultation services. Licensure is a component of the contract. |
| 26 | 1302.92(b)(1) Professional Development Plans. Programs must develop professional development plans for full-time staff providing direct services to children, as required in Section 648A(f) of the Head Start Act. | 10/21/2024 | Compliant | Professional development plans are incorporated into the annual performance evaluation for staff in classifications providing direct services to children. |
| 27 | 1302.92(b)(2–3) Annual Training. Programs must ensure staff receive annual training on: (1) Mandatory reporting; (2) Positive strategies to understand and support children's social and emotional development; and (3) The knowledge, experience, and competencies to improve child and family outcomes. | 10/21/2024 | Compliant | All 3 topics are incorporated into the annual training schedule. |

*eclkc.ohs.acf.hhs.gov/publication/timeline-compliance-updated-performance-standard-requirements

**Updated Head Start Program Performance Standard Requirements**

| No. | Performance Standard Summary | Compliance Date* | CCC Compliance Status | Description of Compliance / Recommended Actions |
|---|---|---|---|---|
| 28 | 1302.93(d) Culture of Wellness. A program should cultivate a program-wide culture of wellness that empowers staff as professionals and supports staff to effectively accomplish their job responsibilities in a high-quality manner. | 10/21/2024 | Compliant | A culture of wellness has been established and is maintained through work of CSB's wellness team, SIA, which focuses on Simple, Impactful and Actionable strategies to promote wellness. On 5/8/24, CSB facilitated an all-staff wellness event which included keynote speakers on DEI, training on stress reduction, as well as healthy cooking and painting sessions. CCC promotes wellness through offering a robust Employee Assistance Program (EAP). |
| 29 | 1303.42 Suitable Facilities. Grant recipients are no longer required to have a written statement from an independent real estate professional confirming the lack of other suitable facilities in the area. | 10/21/2024 | Compliant | The CCC HS program will no longer request such written statements when submitting capital projects requests for applicable major renovation or construction projects utilizing federal funds. |
| 30 | 1303.43 Use of Grant Funds. If a recipient seeks to use federal funds for reasonable fees and costs necessary to submit an application under §§1303.42 and 1303.44, they must be granted approval from the responsible HHS official. Once approval is granted, the funds are allowable regardless of the outcome of the preliminary eligibility determination. | 10/21/2024 | Compliant | CCC will request approval for use of federal funds for reasonable fees and costs necessary to submit a pre-approval application for major renovation or construction projects. |
| 31 | 1303.44 Application Requirements. Programs must adhere to updated application requirements, including the facility's value and additional information HHS officials may request as part of the 1303 process. | 10/21/2024 | Compliant | CCC will comply with the revised 1303 pre-approval requirements when requesting to use federal funds for major renovation / construction projects. |

*eclkc.ohs.acf.hhs.gov/publication/timeline-compliance-updated-performance-standard-requirements

**Updated Head Start Program Performance Standard Requirements**

| No. | Performance Standard Summary | Compliance Date* | CCC Compliance Status | Description of Compliance / Recommended Actions |
|---|---|---|---|---|
| 32 | 1305.2 Definitions. Programs must use new and revised definitions for "Early Head Start", "Federal interest", "Grant recipient", "Head Start", "Head Start agency", "Head Start Preschool", "Housing costs", "Income", "Major renovations", "Migrant family", "Poverty line", "Purchase", and "Suspension". | 10/21/2024 | Compliant | CCC is using new and revised definitions under this section. |
| 33 | 1302.80(e) Pregnant Women. A program must track and record services an enrolled pregnant woman or pregnant person receives, both from the program and through referrals, to help identify specific prenatal care services and resources needed to support a healthy pregnancy. | 12/19/2024 | Compliant | CCC currently maintains a record of services accessed by pregnant persons including rereferrals and services utilizing its child and family data system. |
| 34 | 1302.80(f) Promoting Healthy Birth Outcomes. Programs must help address disparities in maternal and birth outcomes across racial and ethnic groups, using data to inform program services. | 2/18/2025 | Compliant | Through partnerships, CCC provides services to pregnant women which help address disparities in maternal and birth outcomes: (1) MDUSD Crossroads High School supports acheivement of high school diplomas and on-site prenatal and parenting classes to support posisitve outcomes among teen parents. (2) Aspiranet serves primarily Spanish-speaking families and adapts home visiting services based on needs assessment data collected from various screenings / assessments, including Life Skills Progression (LSP) and Patient Health Questionnaire (PHQ-4). |
| 35 | 1302.11(b) Community Assessment. Programs must collect relevant data while maintaining the community assessment's content focus on geographic location, race, ethnicity, etc. Requires programs to conduct annual updates only as needed, such as if there are significant shifts in community demographics. | 8/1/2025 | Compliant | The program currently utilized a contractor who supplies a comprehensive community assessment with all required components annually. |

*eclkc.ohs.acf.hhs.gov/publication/timeline-compliance-updated-performance-standard-requirements

**Updated Head Start Program Performance Standard Requirements**

| No. | Performance Standard Summary | Compliance Date* | CCC Compliance Status | Description of Compliance / Recommended Actions |
|---|---|---|---|---|
| 36 | 1302.14(d) Barriers to Enrollment. A program is required to use data from the community assessment to identify potential barriers to enrollment and attendance, including using data to understand access to transportation for the highest need families. | 8/1/2025 | Compliant | CCC has a sytems in place for examining data on an ongoing basis and responding to potential barriers to enrollment and attendance. |
| 37 | 1302.16(a)(2)(v) Barriers to Attendance. A program must examine barriers to regular attendance, such as access to safe and reliable transportation, and where possible, provide or facilitate transportation for the child if needed. | 8/1/2025 | Compliant | CCC has a sytems in place for examining data on an ongoing basis and responding to potential barriers to enrollment and attendance. |
| 38 | 1302.23(b)(2–4) Family Child Care Option. Family child care (FCC) services must comply with specified child ratios and group sizes for programs. There is no longer reference to the term "assistant provider". All FCC providers who count toward ratios must meet the qualification requirements for FCC providers described in§1302.91(e)(4). | 8/1/2025 | n/a | CCC does not operate HS within the Family Child Care Option. |
| 39 | 1302.45(a) Multidisciplinary Approach. Programs must use a multidisciplinary approach to mental health and wellness supports. Mental health consultation services must be available at a frequency of at least once a month; if a mental health consultant is not available to provide services at least once a month, programs must use other licensed mental health professionals or behavioral health support specialists who coordinate with a mental health consultant. | 8/1/2025 | Compliant | CCC partners with Early Childhood Mental Health Program (ECMHP) for mental health consultation services. The program revised its procedures to ensure oversight structure monitors for monthly availability of mental health consultation services. An expanded contract with ECMHP is anticipated to be approved by the BOS on 8/12/25. |

*eclkc.ohs.acf.hhs.gov/publication/timeline-compliance-updated-performance-standard-requirements

**Updated Head Start Program Performance Standard Requirements**

| No. | Performance Standard Summary | Compliance Date* | CCC Compliance Status | Description of Compliance / Recommended Actions |
|---|---|---|---|---|
| 40 | 1302.52(d) Family Partnership Services. Programs must ensure family service worker assignments do not exceed 40 families per family service worker. Programs may temporarily exceed the maximum during periods of staff absence and in emergency or recovery circumstances. A waiver is required to exceed the ratio of family assignments to family service worker if it will extend beyond a temporary period. | 8/1/2027 | In-Progress | On August 16, 2024, the Administration for Children and Families issued an award for the Head Start grant. On March 19, 2024 (D. 4), the Board of Supervisors approved the submission of the grant application which includes new positions. This budget includes an increase in Comprehensive Services (family service worker) positions to lower caseloads to 40 families. |
| 41 | 1302.93(c) Staff Breaks. A program must provide, for each staff member, regular breaks of adequate length and frequency based on hours worked. During breaks, one teaching staff member may be replaced by one staff member who does not meet the teaching qualifications required for the age, provided that this staff member has the necessary training and experience to ensure safety of children and minimal disruption to the quality of services. | 8/1/2027 | Compliant | CCC complies with State and Federal requirements pertaining to staff breaks including meal breaks. Per the 2022-2026 Local One MOU employees are entitled to a rest break for each 4 hours of work. The program will identify how it may operationalize new flexibilities of allowing a staff member to provide classroom coverage who does not meet teaching qualifications. |

*eclkc.ohs.acf.hhs.gov/publication/timeline-compliance-updated-performance-standard-requirements

**Updated Head Start Program Performance Standard Requirements**

| No. | Performance Standard Summary | Compliance Date* | CCC Compliance Status | Description of Compliance / Recommended Actions |
|---|---|---|---|---|
| 42 | 1302.90(f) Benefits. For full-time staff (working 30 or more hours per week) the program must provide or facilitate access to affordable health care coverage, offer paid leave, and offer access to short-term, free or minimal cost behavioral health services. Part-time staff must be connected with health insurance options in the Marketplace. Programs must connect eligible staff with child care subsidy programs and the Public Service Loan Forgiveness Program. Small Head Start agencies with 200 or fewer slots are exempt from most of the benefits requirements, but these agencies must still make measurable improvement in benefits for Head Start staff over time. | 8/1/2028 | In-Progress | Staff scheduled to work at least 20 hours per week, CCC provides affordable health care coverage. Part-time staff are connected with health insurance options. The program is in the process of identifying a process which ensures staff are connected with child care subsidy programs and the Public Service Loan Forgiveness Program. |
| 43 | 1302.90(e)(1) Pay scale. (i) By August 1, 2031, a program must implement a salary scale, salary schedule, wage ladder, or other similar pay structure for program staff salaries that incorporates the requirements in paragraphs (e)(2) through (4) of this section; reflects salaries or wages for all other staff in the program; promotes salaries that are comparable to similar services in relevant industries in their geographic area; and considers, at a minimum, responsibilities, qualifications, experience relevant to the position, and schedule or hours worked. (ii) After August 1, 2031, a program must review its pay structure at least once every 5 years to assess whether it continues to meet the expectations described in paragraph (e)(1)(i) of this section. (iii) A program must ensure that staff salaries are not in excess of level II of the Executive Schedule, as required in 42 U.S.C. 9848(b)(1). | 8/1/2031 | In-Progress | The Program will work with HR on a salary study which compares similar services in relevant industries in Contra Costa County. Salary study will be required every 5 years. |

*eclkc.ohs.acf.hhs.gov/publication/timeline-compliance-updated-performance-standard-requirements

**Updated Head Start Program Performance Standard Requirements**

| No. | Performance Standard Summary | Compliance Date* | CCC Compliance Status | Description of Compliance / Recommended Actions |
|---|---|---|---|---|
| 44 | 1302.90(e)(2) Progress to pay parity for education staff with elementary school staff. (i) By August 1, 2031, a program must demonstrate it has made progress to parity with kindergarten through third grade teachers by ensuring that each Head Start teacher receives an annual salary that is at least comparable to the annual salary paid to preschool teachers in public school settings in the program's local school district, adjusted for responsibilities, qualifications, experience, and schedule or hours worked. A program may provide annual salaries comparable to a neighboring school district if the salaries are higher than a program's local school district, adjusted for role, responsibilities, qualifications, experience, and schedule or hours worked. | 8/1/2031 | In-Progress | The Program will work with HR on a salary study which compares CCC teacher salary to school district preschool teachers. The program in is the process of developing a process to ensure it regularly tracks data on how wages paid to their education staff compare to wages paid to preschool through third grade teachers in their local or neighboring school district. |
| 45 | 1302.90 (3) Salary floor. By August 1, 2031, a program must ensure, at a minimum, the wage or salary structure established or updated under paragraph (e)(1)(i) of this section provides all staff with a wage or salary that is generally sufficient to cover basic needs such as food, housing, utilities, medical costs, transportation, and taxes, or would be sufficient if the worker's hourly rate were paid according to a full-time, full-year schedule (or over 2,080 hours per year). (4) Wage comparability for all ages served. A program must ensure the wage or salary structure established or updated under paragraph (e)(1)(i) of this section does not differ by age of children served for similar program staff positions with similar qualifications and experience. | 8/1/2031 | In-Progress | The Program will work with HR and labor on a salary study which compares salary structure to salary that is generally sufficient to cover basic needs.<br>CCC currently has the same salary schedule for staff providing to instruction to all ages served. |

**Updated Head Start Program Performance Standard Requirements**

| No. | Performance Standard Summary | Compliance Date* | CCC Compliance Status | Description of Compliance / Recommended Actions |
|---|---|---|---|---|
| 46 | 1302.90(e) Wages. Small Head Start agencies with 200 or fewer slots are exempt from most of the wage requirements, but these agencies must still develop or update a pay scale that promotes competitive wages for all staff, and make measurable progress toward reducing disparities in wages between Head Start educators and public preschool teachers over time. The final rule includes an option for the Secretary of the Department of Health and Human Services (HHS) to establish in 2028 a limited waiver process for most of the wage requirements for eligible programs, if the prior four years of appropriation increases for Head Start are less than an annual average of 1.3%. | 8/1/2031 | n/a | CCC HS program serves more than 200 slots. |

*eclkc.ohs.acf.hhs.gov/publication/timeline-compliance-updated-performance-standard-requirements

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3782 **Agenda Date:** 9/16/2025 **Agenda #:** C.1.

**To:** Board of Supervisors

**From:** Ben Winkleblack, Animal Services Director

**Report Title:** Contract Amendment with the Regents of the University of California, on behalf of its Davis Campus School of Veterinary Medicine, Koret Shelter Medicine Program

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**

APPROVE and AUTHORIZE the Director of Animal Services, or designee, to execute a contract amendment with the Regents of the University of California, on behalf of its Davis Campus School of Veterinary Medicine, Koret Shelter Medicine Program, effective September 30, 2025, to extend the contract termination date from December 31, 2025, to May 31, 2026, to enable the department to perform additional grant-funded community outreach services.

**FISCAL IMPACT:**

Funded by the Regents of the University of California, on behalf of its Davis Campus School of Veterinary Medicine, Koret Shelter Medicine Program. 100 % State funds, no County match required.

**BACKGROUND:**

In October, 2022 the Animal Services Department applied for California for All Animals Program grant funds. The Department was awarded $100,000 by the Regents of the University of California, on behalf of its Davis Campus School of Veterinary Medicine, Koret Shelter Medicine Program, to implement a marketing and communication plan to help educate Contra Costa County residents about available services, provide staff development, and bring on an independent contractor position to help connect the community. In 2018, the Animal Services Department created and implemented a strategic plan with community input to improve services. FY 2022/23 the Department processed a Request for Proposal (RFP) for a Strategic Plan consultant to update the plan. In FY 2023/24 the department began the process of recruiting a Community Engagement independent contractor to assess county resident and partner animal welfare needs to help in the development of a community engagement plan. Due to a delay in the recruitment of a Community Engagement independent contractor and the completion of the updated Strategic and Marketing Plans, the Department requested a grant extension through December 31, 2025.

Based on the current workload being carried out by the Community Engagement Coordinator, the Department anticipates that the remaining grant funds will be fully expended if the agreement is extended through May 31, 2026.

**CONSEQUENCE OF NEGATIVE ACTION:**

Failure to approve this amendment will prevent CCAS from utilizing the remaining grant funds awarded by the Regents of the University of California, on behalf of its Davis Campus School of Veterinary Medicine, Koret Shelter Medicine Program to provide further Community Outreach Services for Contra Costa County.

**File #:** 25-3783 **Agenda Date:** 9/16/2025 **Agenda #:** C.2.

**Recommendation**

APPROVE AND AUTHORIZE County Counsel, or designee, on behalf of the Auditor-Controller, to enter into a tolling agreement in *SFPP, L.P. v. County of Contra Costa, et al*., Contra Costa Superior Court, Case No. C25-00808, related to SFPP, L.P.'s claim for refund of property taxes for the 2019-2020 fiscal year.

**Fiscal**

No negative fiscal impact.

**Background**

Under the California Constitution, certain property owned or used by pipeline companies, among others, is annually assessed by the State Board of Equalization ("BOE"). (Cal. Const., article XIII, § 19.) The amount of these "unitary property" assessments attributed to the County by the BOE are then taxed by the County in accordance with a statutory formula. (See Rev. & Tax. Code, § 100.) The Auditor-Controller uses the amount of unitary property assessments annually provided by the BOE to calculate the amount of taxes to be levied on these properties in accordance with a formula mandated by state law. (Rev. & Tax. Code, § 100).

SFPP, L.P. ("Plaintiff") is a pipeline company that contests the tax rate applied to its unitary property for the 2019-2020 fiscal year. In March 2024, Plaintiff submitted a claim for partial refund of property taxes pursuant to Revenue and Taxation Code section 5097 ("Claim for Refund"). Through the Claim for Refund, Plaintiff requested that the County refund the sum of $313,948.91, plus appropriate interest, in property taxes levied for the fiscal year 2019-2020. After the Claim for Refund was denied, Plaintiff filed a complaint against the County on March 24, 2025, *SFPP, L.P. v. County of Contra Costa*, Contra Costa Superior Court, Case No. C25-00808 ("Action").

Plaintiff requests a refund on the asserted basis that the formula used to calculate the tax rate is unconstitutional. However, the County is given no discretion in its calculation of the unitary tax rate; it is a mandated formula set by the State. Further, recent decisions from First, Third, Fifth and Sixth Appellate Districts of the Court of Appeal of California have affirmed the constitutionality of the rate. (*Pacific Bell Telephone Co. v. County of Napa* (2025) 112 Cal.App.5th 952; *Pacific Bell Telephone Co. v. County of Placer* (2025) 111 Cal.App.5th 634; *Pacific Bell Telephone Co. v. County of Merced* (2025) 109 Cal.App.5th 844; *County of Santa Clara v. Sup. Ct.* (2023) 87 Cal.App.5th 347.) Simila lawsuit ar currentl pendin on appeal in the remaining two Appellate Districts within California: Second Appellate District, *Pacific Bell Telephone Co. et al. v. County of Ventura et al.* (Case No. B337518); and, Fourth Appellate District,

*Pacific Bell Telephone Co. et al. v. County of Riverside et al.* (Case No. E083505) (collectively, the "Pacific Bell Actions").

To provide the parties with sufficient time to await the outcome of the cases in the other Appellate Districts, and resolve the next steps for handling this claim, Plaintiff has proposed that the parties enter into a tolling agreement. Under the terms of the proposed tolling agreement, (1) the limitations period is tolled beginning March 24, 2025 until cancelled by one of the parties upon thirty (30) days' notice; (2) the parties agree not to take any legal action related to the Claim for Refund during the tolling period; (3) Plaintiff agrees to dismiss the Action without prejudice; and (4) Plaintiff waives any claim for the recovery of prejudgment interest from March 24, 2025 onward, including but not limited to interest under Revenue and Taxation Code section 5151. Entering into the tolling agreement would benefit the County because interest on any potential judgment against the County would be waived from the period beginning March 24, 2025.

**Consequence of Negative Action**

Failure to take this action may result in the County paying prejudgment interest on the Claim for Refund.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3784 **Agenda Date:** 9/16/2025 **Agenda #:** C.3.

**To:** Board of Supervisors

**From:** Monica Nino, County Administrator

**Report Title:** Accept Board members meeting report for August 2025

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

### RECOMMENDATIONS:

ACCEPT Board Districts III & IV meeting reports for August 2025. District I, II, and V have nothing to report.

### FISCAL IMPACT:

No fiscal impact.

### BACKGROUND:

Government Code section 53232.3(d) requires that members of legislative bodies report on meetings attended for which there has been expense reimbursement (mileage, meals, lodging, etcetera). The attached reports were submitted by the Board of Supervisors members in satisfaction of this requirement. Districts I, II, and V have nothing to report.

### CONSEQUENCE OF NEGATIVE ACTION:

The Board of Supervisors will not be in compliance with Government Code 53232.3(d).

**Supervisor Diane Burgis - August 2025 AB1234 Report**

(Government Code Section 53232.3(d) requires that members legislative bodies report on meetings attended for which there has been expense reimbursement (mileage, meals, lodging, etc).

| Date | Meeting Name | Location | Purpose |
|---|---|---|---|
| 4-Aug | Meet with Representative Josh Harder | Stockton | Meeting |
| 5-Aug | Board of Supervisors | Martinez | Meeting |
| 6-Aug | Delta Protection Commission | Sacramento | Meeting |
| 7-Aug | Contra Costa Building and Construction Trades | Concord | Meeting |
| 7-Aug | Mayor's Conference | Antioch | Event |
| 8-Aug | Legislative Delegation Reception | Martinez | Meeting |
| 12-Aug | Board of Supervisors | Martinez | Meeting |
| 13-Aug | LAFCO | Martinez | Event |
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* Reimbursement may come from an agency other than Contra Costa County

**Supervisor Ken Carlson - August 2025 AB1234 R**

(Government Code Section 53232.3(d) requires that members legislative
attended for which there has been expense reimbursement (mileage,

| Date | Meeting Name | Location |
|---|---|---|
| 5-Aug | Board of Supervisors Meeting | Martinez |
| 6-Aug | Behavioral Health Board | Martinez |
| 11-Aug | Meeting with County Administrator, Monica Nino | Martinez |
| 12-Aug | Board of Supervisors Meeting | Martinez |
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* Reimbursement may come from an agency other than Contra Costa County

| **eport**<br>bodies report on meetings<br>meals, lodging, etc). |
|---|
| **Purpose** |
| Decision on Agenda Items |
| Decision on Agenda Items |
| Decision on Agenda Items |
| Decision on Agenda Items |
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1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3785 **Agenda Date:** 9/16/2025 **Agenda #:** C.4.

**To:** Board of Supervisors

**From:** Matt Brega, Child Support Services Director

**Report Title:** Purchase order with Alpha Media

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

### RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Director of Child Support Services, a purchase order containing mutual indemnification language with Alpha Media LLC in an amount not to exceed $27,000 to provide advertising services for the period May 1, 2025 through April 30, 2026.

### FISCAL IMPACT:

This project will be fully funded by allocations from the Federal Government at 66% and State of California at 34%.

### BACKGROUND:

The Department of Child Support Services utilizes Alpha Media, to create and stream advertisements that will reach our target market, via Connected TV (CTV), Over-The-Top (OTT), and on-air ad on local radio stations KKIQ and KUIC. These types of directed advertisements will help increase awareness for Child Support Services available in Contra Costa County.

The Terms and Conditions of the purchase order include a Limitation of Liability and Indemnification provision approved by County Counsel.

### CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the department will have difficulty reaching out to customers who do now know about Child Support services.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** RES 2025-299 **Agenda Date:** 9/16/2025 **Agenda #:** C.5.

**To:** Board of Supervisors

**From:** Kristin Connelly Clerk-Recorder

**Report Title:** Honoring Bradley L. Childers, Jr. upon 20 years of service to Contra Costa County

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ADOPT Resolution to recognize Bradley L. Childers, Jr. for his commitment to public service at the Clerk-Recorder-Elections Department for over 20 years.

**FISCAL IMPACT:**
None

**BACKGROUND:**
See Resolution

**CONSEQUENCE OF NEGATIVE ACTION:**
N/A

# The Board of Supervisors of Contra Costa County, California

IN THE MATTER OF honoring Bradley L. Childers, Jr. ("Brad") upon the occasion of 20 years of service to the Contra Costa County Clerk-Recorder-Elections Department.

WHEREAS, Brad Childers began his career with Contra Costa County as a temporary student worker in the Health Services Department on September 29, 1999, after he proudly served his Country as a Marine from 1993 to 1997, and was deployed in Asia, Southeast Asia, and Australia; and

WHEREAS, Brad began his career as a permanent County employee as a Network Technician I in the Clerk-Recorder's Office on June 29, 2005; and

WHEREAS, Brad advanced his career with perseverance, determination and professionalism throughout the years. He was promoted to Network Administrator I in December 2007, promoted to Network Administrator II in November 2009, and promoted into his current position as Information System Manager I on March 23, 2022; and

WHEREAS, throughout his years of service, Brad has expanded the duties of the Information Technology staff to not simply managing the complex systems of the Clerk-Recorder Division but to also providing services to the Elections Division; and

WHEREAS, Brad's leadership of the Information Technology staff has protected the Department against countless threats, outages, and even helped us continue to serve the public after the in-the-building flood caused by a failed cooling system that caused significant damage to the Department in September 2024; and

Brad has promoted collaboration among his staff and with DoIT, serving as a model for County departments and encouraging partnerships with external organizations to stay ahead in cybersecurity; and

WHEREAS, throughout his career, Brad has been valued as reliable, knowledgeable, dedicated and the "go-to" person to solve problems, creating strategies based on his deep knowledge of the Clerk-Recorder's Office responsibilities and duties;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Contra Costa does hereby recognize and honor Bradley L. Childers, Jr. for his commitment to public service at the Clerk-Recorder -Elections Department for over 20 years. All who have had the honor of working alongside him and the countless thousands of customers who have benefited from the effective systems he has created, thank, and congratulate Brad for his dedicated service and joyfully celebrate his achievements.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** RES 2025-300 **Agenda Date:** 9/16/2025 **Agenda #:** C.6.

**To:** Board of Supervisors

**From:** Kristin Connelly Clerk-Recorder

**Report Title:** Honoring Joseph Barton Upon 20 years of Service to Contra Costa County

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ADOPT Resolution to recognize Joseph Barton for his commitment to public service at the Clerk-Recorder-Elections Department for over 20 years.

**FISCAL IMPACT:**
None

**BACKGROUND:**
See Resolution

**CONSEQUENCE OF NEGATIVE ACTION:**
N/A

# The Board of Supervisors of Contra Costa County, California

IN THE MATTER OF honoring Joseph Barton upon the occasion of 20 years of service to the Contra Costa County Clerk-Recorder-Elections Department.

WHEREAS, Joseph Barton began his career with the Clerk-Recorder's Office on August 2, 2005, as a Seasonal Clerk; and

WHEREAS, Joseph has advanced his career with perseverance, determination and professionalism throughout the years. He was appointed to a Clerk Beginning Level in May of 2010 and promoted to Experienced Level in April 2011. He entered the Clerk-Recorder Series as a Clerk-Recorder Services Technician in June 2012, promoted on June 10, 2013 to Clerk-Recorder Services Specialist and then to Clerk-Recorder Services Supervisor on September 1, 2016 and, since September 1, 2023, is serving the Clerk-Recorder's Office as the Department's first Records Archive Manager; and

WHEREAS, throughout his years of service, Joseph has gained the experience and historical background to take on the very important task of ensuring all records are restored, preserved, and protected for Contra Costa County in perpetuity; and

WHEREAS throughout his career, Joseph has been valued as reliable, knowledgeable, dedicated and the "go-to" person to solve problems, creating strategies based on his deep knowledge of the Clerk-Recorder's Office responsibilities and duties. Joseph has dedicated his career to knowing relevant codes inside and out for the services, products, and processes within the Clerk-Recorder Division's purview. One can often hear him reciting a specific code provision to support his decisions; and

WHEREAS since 2018, Joseph has worked with the Historical Society and National Park Services to realize his concept for our Destination Weddings program at various historical sites across the county. His passion for history led to our first event at the John Muir National Historical Site on Valentine's Day in 2018; and

WHEREAS, Joseph has thrived in his 20-year career at the Clerk-Recorder's Office and has worked diligently to ensure each project, task, and challenge he takes on is researched, examined, and well considered. He is passionate about serving Contra Costa County and takes pride in his position and successful career. His persistence and attention to detail resulted in a recognition award being issued to him for his tenacity and perseverance for a successful global update on the proprietary data system used within the Clerk-Recorder's Office;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of County of Contra Costa does hereby recognize and honor Joseph Barton for his commitment to public service at the Clerk-Recorder-Elections Department for over 20 years. All who have had the honor of working alongside him and those privileged enough to have received his mentorship, thank and congratulate Joseph Barton for his dedicated service and joyfully celebrate his achievements.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** RES 2025-301 **Agenda Date:** 9/16/2025 **Agenda #:** C.7.

**To:** Board of Supervisors

**From:** Marla Stuart, Employment and Human Services Director

**Report Title:** Proclamation to recognize EHSD staff for 20+ years of service

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ADOPT a resolution recognizing the dedication of Employment and Human Services Department employees who reached 20+ years of service in Contra Costa County during 2025, as recommended by the Employment and Human Services Director.

**FISCAL IMPACT:**
No fiscal impact for this action.

**BACKGROUND:**
Contra Costa County Employment and Human Services Department (EHSD) wishes to recognize and congratulate staff members who achieve 20+ years of service during 2025 for their dedication and valuable contributions over the years.

**CONSEQUENCE OF NEGATIVE ACTION:**
Long-serving EHSD staff who reach milestone 20+ years of service during 2025 will not be recognized.

**CHILDREN'S IMPACT STATEMENT:**

This resolution supports all five of Contra Costa County's community outcomes of the Children's Report Card: (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (3) "Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families."

# The Board of Supervisors of Contra Costa County, California

**IN THE MATTER OF** Contra Costa County Recognizing Employment and Human Services Department Staff for 20+ Years of Service in 2025:

WHEREAS, Contra Costa County Employment & Human Services Department (EHSD) recognizes and congratulates staff members who achieve 20+ years of service during 2025; and

WHEREAS, Monica Galvan and Debbie Sittser have each reached a remarkable 40 years of service as Contra Costa County employees; and

WHEREAS, Jackie Foust, Rosalyn Guillory, Ruth Hunter, Kam Phoummathep, and Tonya Spencer have achieved the milestone of 35 years of service in Contra Costa County; and

WHEREAS, Terrie Adams, Beverly Brown, Christina Castle-Barber, Lora Duncan, Victoria Duong, Rachel Foster, Al Gibson, HollieDayle Hertweck, Janeen Lawson, Celso Lira, Michelle Milum, Vincent Odusanya, Yesenia Orta, Magdalena Perez-Dominguez, Julie Rafighi, Denise Reynolds, Scott Sanders, and Latonya Saucer have achieved the milestone of 30 years of service in Contra Costa County; and

WHEREAS, Kelly Ackelbein, Jessica Ardon, Debra Bidwell, Liza Bollas, Theresa Bradshaw, Georgenia Brocks, Laura Burris, Casey Costa, Patricia Crain, Gail Decatur, Martha M. De La Torre, Bruce Dibley, Laura Gipp, Carol L Hackett, Marcy Hara, Jessica Lynn Johnson, Tejinder Kaur, Maureen Kiernan, Khiet-Vi Long, Nhang Luong, Cheryl McDaniel, Giselle McNeill, Edith Ortega, Lachelle Overton, Laverne Parris, Carmen Rivera, Manny Rosario, Nai Saefong, Georgette Shipe, Lisa Simes, Donyale Thornton, Amy Vallerga, Danyiel Wallace, Luke Wheeler, Janice Wright have each achieved the milestone of 25 years of service in Contra Costa County; and

WHEREAS, Emilio G Alvarez, Lloyd Amog, Genise Anderson-Long, Ryan Baker, DaSaundra Bennett, Christine Borrego, Pleshette Brown, Michelle Calabio, Leticia Cifuentes, Verneda Clapp, Caroline Cosio, Shannon Currie, Rebecca Darnell, Judy Flores, Demetria Kellee Franklin, Marie Gandara, Marichel Garcia, Juanita Harden Lee, Ulda A Ibarra, Jamie Jacobs, Daniel Jameyson, Lori Juarez, Julie Larsson, Leshawn Le Blanc, Cindy Magee, Maria Mariscal, Maile McKeown, Joshua Melgoza, Aileen Palompo, Nanci Powers, Collette Rodas, Nadiya Salcedo, Sandra Sanchez, Felicia Shepherd-Secrease, Karen Sheppard, Margaret Smith, Talenda Todd, Michael Urrutia, and Angela Verarde achieved the milestone of 20 years of service in Contra Costa County; and

WHEREAS, our Contra Costa County Employment and Human Services Department (EHSD) staff members embody our mission to ensure that our community members have access to resources that support, protect, and empower individuals and families to achieve self-sufficiency; and

WHEREAS, our longtime public servants exemplify EHSD's core values of promoting organizational excellence, delivering exceptional customer experience, openly communicating, embracing change, practicing ethical behavior, and respecting diversity in the work they perform every day.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County hereby recognizes these employees for their 20+ years of valuable contributions to Contra Costa County community

members, EHSD customers and colleagues, and appreciates their dedicated service over the years.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** RES 2025-311 **Agenda Date:** 9/16/2025 **Agenda #:** C.8.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Click or tab here to enter text.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ADOPT Resolution No. recognizing Katrina Byrd for her 35 years of service in the Health Services Department as recommended by the Health Services Director.

**FISCAL IMPACT:**

**BACKGROUND:**

**CONSEQUENCE OF NEGATIVE ACTION:**

# The Board of Supervisors of Contra Costa County, California

**IN THE MATTER OF** honoring Katrina Byrd for her thirty-five years of dedicated service to Contra Costa County, Personnel and Payroll Division, Health Services Department.

**WHEREAS,** Katrina Byrd began her career with Contra Costa County in 1989 as a Records Clerk and through hard work and dedication advanced to the position of Account Clerk - Advanced Lead in the Office of Revenue Collection and was later promoted to Account Clerk Supervisor for the Cashier's Unit; and

**WHEREAS**, in 2010, Katrina joined the Payroll Unit of the Health Services Department as an Account Clerk - Advanced Level, a position that has since been reclassified as Timekeeping Technician; and

**WHEREAS,** Katrina proudly served as a Local 2700 Union Representative advocating for her colleagues and demonstrating her commitment to public service; and

**WHEREAS,** in her early years with the County, Katrina provided vital support to clients, including assisting clients with debt collection, balancing accounting records, notarizing documents, and preparing individuals for traffic hearings before the court commissioner; and

**WHEREAS**, over the last fifteen years, Katrina has played a key role in leading the Health Services Payroll Unit through restructuring efforts involving policies, procedures, and workflows, and has been instrumental in the training and onboarding of fifteen new employees; and

**WHEREAS**, Katrina is known for her professionalism, high-quality work, appreciation for her team, and unwavering dedication to the County's mission and values..

**NOW, THEREFORE, BE IT RESOLVED** that Katrina Byrd be formally recognized and sincerely thanked for her thirty-five years of exemplary public service to the Contra Costa Health Services Department, and for her outstanding work, unwavering dedication, and invaluable contributions to the County and its residents.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** RES 2025-302 **Agenda Date:** 9/16/2025 **Agenda #:** C.9.

**To:** Board of Supervisors

**From:** Candace Andersen, District II Supervisor

**Report Title:** Resolution honoring Carey Rowan for her exceptional service and leadership in the Public Law Library

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
Resolution honoring Carey Rowan for her exceptional service and leadership in the Public Law Library

**FISCAL IMPACT:**
No fiscal impact

**BACKGROUND:**
Resolution honoring Carey Rowan for her exceptional service and leadership in the Public Law Library

**CONSEQUENCE OF NEGATIVE ACTION:**
No negative action

# The Board of Supervisors of Contra Costa County, California

**IN THE MATTER OF RESOLUTION OF THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY HONORING CAREY ROWAN FOR HER EXCEPTIONAL SERVICE AND LEADERSHIP IN THE PUBLIC LAW LIBRARY**

**WHEREAS**, Carey Rowan received her Master of Library Science degree from the University of Southern California, where she laid the foundation for a career devoted to public service and the advancement of legal resources for the community; and

**WHEREAS**, Carey began her career working in public libraries in Southern California, where she honed her skills and passion for library services before becoming the Director and Librarian of the Public Law Library of Solano County, where she made an immediate impact in promoting access to legal resources for the public; and

**WHEREAS**, in 2008, Carey was appointed as the Director and Librarian of the Public Law Library of Contra Costa County, where she served with distinction and dedication through her retirement in August 2025; and

**WHEREAS**, during her tenure as Director, Carey led a committed and passionate library staff in making the Public Law Library of Contra Costa County a vital and indispensable resource for the residents of Contra Costa County, enhancing access to justice and providing essential legal information to the public; and

**WHEREAS**, Carey oversaw the development of the Library's collections, electronic resources, staffing, budget, and reference services, ensuring that the Library met the diverse and evolving needs of the community; and

**WHEREAS**, Carey was committed to making legal resources available to Contra Costa residents who were without legal representation, frequently assisting individuals facing personal crises and navigating complex legal issues ranging from family law to probate law, employment disputes, business law, eviction issues, immigration matters, and more; and

**WHEREAS**, under Carey's leadership, the Public Law Library developed and enhanced programs such as "Lawyer in the Library" and the "Court Accounting Workshop," which provided critical access to legal advice and resources for members of the community; and

**WHEREAS**, Carey worked tirelessly to reach out to seniors and individuals with disabilities, ensuring they had the information and resources they needed, particularly in the area of conservatorship issues, and making the Library a valuable and trusted partner for these vulnerable populations; and

**WHEREAS**, Carey's leadership ensured that the Public Law Library became an essential resource not only for the public, but also for the judges and court staff of the Contra Costa Superior Court, who regularly encouraged unrepresented parties to utilize the Library's resources to better understand and navigate their legal matters; and

**WHEREAS**, Carey ensured that the Public Law Library remained a premier resource for attorneys in Contra

Costa County, supporting the legal community and contributing to the excellence of the county's legal services.

**NOW, THEREFORE, BE IT RESOLVED**, that the Contra Costa County Board of Supervisors, on behalf of the people of Contra Costa County, hereby expresses its deepest appreciation and gratitude to Carey Rowan for her outstanding leadership and dedication to the Public Law Library and for her unwavering commitment to improving access to justice in our community.

**File #:** RES 2025-303 **Agenda Date:** 9/16/2025 **Agenda #:** C.10.

**To:** **Board of Supervisors**

**From:** Diane Burgis, District III Supervisor

**Report Title:** RECOGNIZING THE LIFE OF DOUGLAS DUNN - HONORING HIS YEARS OF HUMBLE SERVICE AND UNWAVERING ADVOCACY FOR MENTAL AND BEHAVIORAL HEALTH REFORM IN CONTRA COSTA COUNTY AND THROUGHOUT CALIFORNIA.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
RECOGNIZING THE LIFE OF DOUGLAS DUNN - HONORING HIS YEARS OF HUMBLE SERVICE AND UNWAVERING ADVOCACY FOR MENTAL AND BEHAVIORAL HEALTH REFORM IN CONTRA COSTA COUNTY AND THROUGHOUT CALIFORNIA.

**FISCAL IMPACT:**
None

**BACKGROUND:**
None

**CONSEQUENCE OF NEGATIVE ACTION:**
None

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**

**and for Special Districts, Agencies and Authorities Governed by the Board**

**IN THE MATTER OF RECOGNIZING THE LIFE OF DOUGLAS DUNN - HONORING HIS YEARS OF HUMBLE SERVICE AND UNWAVERING ADVOCACY FOR MENTAL AND BEHAVIORAL HEALTH REFORM IN CONTRA COSTA COUNTY AND THROUGHOUT CALIFORNIA**.

**WHEREAS,** Douglas William Dunn was born on October 24, 1952, known to many as Doug. He dedicated his life to advocating for Mental and Behavioral Health reform; and

**WHEREAS**, Doug was a passionate and steadfast advocate for mental health awareness, tirelessly working to break the stigma surrounding mental illness; and

**WHEREAS,** He was devoted to his wife Linda and worked with her for many years as a Family to Family teacher; and

**WHEREAS**, he was one of the most informed community advocates who attended state meetings, read documents, analyzed data and then spoke from the heart and with passion about the need to support people with serious mental health challenges to live a life outside of institutions and in community with family and friends; and

**WHEREAS**, through his voice, compassion, and quiet determination, Doug served as a beacon of hope for those struggling in silence, offering encouragement, understanding, and unwavering support; and

**WHEREAS**, even with little fanfare or recognition, Doug made a lasting impact on individuals and communities, showing that small acts of kindness and advocacy can lead to powerful change; and

**WHEREAS**, his efforts helped to spark important conversations around mental well-being, resilience, and the need for accessible mental health resources for all. He was instrumental in bringing Laura's Law to Contra Costa County; and

**WHEREAS**, the legacy of Doug lives on in those he supported, inspired, and uplifted, reminding us all of

the power of empathy, listening, and advocacy; and

**WHEREAS**, in addition to Mental Health Commissioner as the Chair of the Finance Committee; Doug was a fierce Mental Health Advocate and served on the NAMI CC board in the role of 1st Vice President. Doug was charged with sharing legislative updates at NAMI monthly board and general meetings.

**WHERAS**, Doug spearheaded NAMI's efforts to have the Assisted Outpatient Treatment offered in this county. In 2017 Doug Dunn was hired by NAMI CC as a valuable member of our Family Volunteer Network staff.

**NOW, THEREFORE, BE IT RESOLVED** that we, the Contra Costa County Board of Supervisors, honor the life and legacy of Douglas Dunn, celebrating his contribution to serving his family, friends and the community in Contra Costa County and across California.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** RES 2025-304 **Agenda Date:** 9/16/2025 **Agenda #:** C.11.

**To:** **Board of Supervisors**

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Recognize September as National Suicide Prevention Month

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
Adopt resolution recognizing September 2025 as National Suicide Prevention Awareness Month.

**FISCAL IMPACT:**
There is no fiscal impact for this action.

**BACKGROUND:**
N/A

**CONSEQUENCE OF NEGATIVE ACTION:**
N/A

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**

**and for Special Districts, Agencies and Authorities Governed by the Board**

**IN THE MATTER OF Recognizing September 2025 as National Suicide Awareness Month**

**WHEREAS,** September is National Suicide Prevention Awareness Month. During this month, mental health professionals and advocates, community-based organizations and partners, survivors and allies, and members of the community promote unity, support, recovery, resilience, and hope in suicide prevention awareness; and

**WHEREAS,** the Substance Abuse and Mental Health Services Administration (SAMHSA) highlight the call to action for evidence-based suicide prevention strategies by connecting individuals and communities to life saving support; and

**WHEREAS,** the theme for 2025 is "Together in Strength, Dignity, Hope, and Purpose"; and

**WHEREAS,** suicide prevention includes understanding risk, providing access to timely and compassionate care, and providing individual support and care; and

**WHEREAS,** the Substance Abuse and Mental Health Services Administration (SAMHSA) recommends elevating and embracing the distinct role and programs of peer-led efforts through connectedness, community, and the decrease of stigma; and

**WHEREAS,** Contra Costa Behavioral Health has promoted and lifted peer support training, internships, education, employment, and services for the past 31 years in collaboration with Contra Costa Health, community-based organizations, and Contra Costa College; and

**WHEREAS,** Contra Costa Health continues to strive and provide increased access and visibility to trauma informed and compassionate care, including development and expansion of crisis continuum services like separate adult and youth crisis stabilization units, A3 (Anyone, Anywhere, Anytime), the addition and expansion of behavioral health treatment and housing, upcoming opening of the Oak Grove center which includes Peer Respite, expanded hour drop-in care, and the Miles Hall Crisis Call Center; and

**WHEREAS,** NAMI Contra Costa and other longtime community partners continue their tireless service to provide support groups, free educational programs, community outreach and advocacy for individuals affected by mental illness, their families and the broader community; and

**WHEREAS,** Contra Costa Behavioral Health Transformation responds to the needs and feedback from local community stakeholders to actively and responsibly address and mitigate a distressing trend of increased suicide rates locally and statewide.

**NOW, THEREFORE, BE IT RESOLVED:** that the County Board of Supervisors does hereby recognize.

**File #:** RES 2025-305 **Agenda Date:** 9/16/2025 **Agenda #:** C.12.

**To:** Board of Supervisors

**From:** Grant Colfax, Health Services Director

**Report Title:** Recognize Sickle Cell Awareness Month and World Marrow Donor Day for September 2025

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ADOPT Resolution recognizing September 2025 as Sickle Cell Awareness Month & September 20, 2025 as World Marrow Donor Day.

**FISCAL IMPACT:**
There is no fiscal impact for this action.

**BACKGROUND:**
N/A

**CONSEQUENCE OF NEGATIVE ACTION:**
N/A

# The Board of Supervisors of Contra Costa County, California

**IN THE MATTER OF Recognizing World Marrow Donor Day 2025 and Proclaiming September as Sickle Cell Awareness Month**

**WHEREAS,** World Marrow Donor Day (WMDD) is observed annually on the third Saturday in September as a global initiative of the World Marrow Donor Association (WMDA) to honor more than 43 million registered stem cell and cord blood donors worldwide; and

**WHEREAS,** WMDD is dedicated to thanking the selfless individuals who register and donate stem cells to save lives, and the 2025 theme, "Hope Heroes," recognizes the profound impact of voluntary donors in transforming the lives of patients and families around the globe; and

**WHEREAS,** marrow and stem cell transplants are often the only life-saving treatment for patients with certain blood cancers, genetic disorders, and life-threatening blood diseases, including sickle cell disease; and

**WHEREAS,** sickle cell disease is the most common inherited blood disorder in the United States, affecting approximately 100,000 Americans and disproportionately impacting African American and Hispanic communities; and

**WHEREAS,** September has been nationally recognized as Sickle Cell Awareness Month to increase public knowledge, promote early diagnosis, support research, and improve health outcomes for individuals living with this lifelong condition; and

**WHEREAS,** individuals with sickle cell disease may depend on bone marrow or stem cell transplants for the possibility of a cure, yet racial and ethnic minorities remain significantly underrepresented on national and international donor registries; and

**WHEREAS,** Contra Costa Health and the National Donor Marrow Program (NDMP, formerly Be The Match) have come together in partnership to advocate, educate, and recruit future marrow and stem cell donors throughout Contra Costa County, expanding awareness and improving equity in access to life-saving treatments; and

**WHEREAS,** expanded public education, greater donor registration, and continued community outreach are critical to saving lives, addressing disparities, and bringing hope to patients and families;

**NOW, THEREFORE, BE IT RESOLVED:** that the County Board of Supervisors does hereby recognizes September 2025 as Sickle Cell Awareness Month in Contra Costa County, urging all residents to learn more about this disease, support affected individuals and families, and promote equitable access to care and research;

and

**BE IT FURTHER RESOLVED** that the County Board of Supervisors joins with communities worldwide in recognizing World Marrow Donor Day on Saturday, September 20, 2025, honoring marrow and stem cell donors for their life-saving contributions, and encouraging all eligible residents, particularly those from diverse backgrounds, to register as potential donors.

**File #:** RES 2025-306 **Agenda Date:** 9/16/2025 **Agenda #:** C.13.

**To:** **Board of Supervisors**

**From:** Ken Carlson, District IV Supervisor

**Report Title:** ADOPT Resolution recognizing IBEW Local 302 as the Contra Costa Labor Council's Union of the Year, as recommended by Supervisor Carlson.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ADOPT Resolution recognizing IBEW Local 302 as the Contra Costa Labor Council's Union of the Year, as recommended by Supervisor Carlson.

**FISCAL IMPACT:**
None

**BACKGROUND:**
See resolution

**CONSEQUENCE OF NEGATIVE ACTION:**
No negative action

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**

**and for Special Districts, Agencies and Authorities Governed by the Board**

IN THE MATTER OF **A RESOLUTION OF THE CONTRA COSTA COUNTY BOARD OF SUPERVISORS RECOGNIZING IBEW LOCAL 302 AS THE CONTRA COSTA LABOR COUNCIL'S "UNION OF THE YEAR" AND COMMENDING ITS SERVICE TO WORKERS AND THE COMMUNITY**

WHEREASWHEREAS, International Brotherhood of Electrical Workers Local 302 ("IBEW Local 302"), was established in 1928 and headquartered in Martinez, California, has served Contra Costa County for nearly a century; and

WHEREAS, originally founded as a marine local, IBEW Local 302 has evolved to represent more than 1,300 members working across construction, industrial maintenance, and sound and communications, reflecting the breadth and depth of the county's economy; and

WHEREAS, IBEW Local 302 champions the well-being of its members through fair wages, strong collective bargaining, job security, and comprehensive benefits, building stable families and a stronger local economy; and

WHEREAS, the Local's nationally recognized apprenticeship and journeyman training programs prepare electricians to meet the demands of a rapidly evolving industry, including key growth areas such as renewable energy, electric-vehicle (EV) infrastructure, and microgrid technologies; and

WHEREAS, IBEW Local 302's commitment to safety, quality workmanship, and continual upskilling promotes safer job sites, higher standards, and resilience across Contra Costa's critical infrastructure; and

WHEREAS, rooted in solidarity, dedicated to service, and driven by innovation, IBEW Local 302 consistently partners with contractors, public agencies, and community organizations to deliver projects that benefit workers

and residents alike; and

WHEREAS, the Contra Costa Labor Council has named IBEW Local 302 its Union of the Year for 2025, recognizing the Local's enduring leadership, excellence in training, and forward-looking role in California's clean-energy transition and adoption of smart technologies;

NOW, THEREFORE, BE IT RESOLVED that the Contra Costa County Board of Supervisors hereby recognizes **IBEW Local 302** as **Union of the Year**, and expresses its profound appreciation for the Local's nearly 100 years of service to working people and its contributions to building better careers, safer job sites, and stronger communities in Contra Costa County.

**File #:** RES 2025-307 **Agenda Date:** 9/16/2025 **Agenda #:** C.14.

**To:** **Board of Supervisors**

**From:** Ken Carlson, District IV Supervisor

**Report Title:** Resolution recognizing Amy Scott-Slovick, as the Contra Costa Labor Council's 2025 Labor Leader of the Year, as recommended by Supervisor Carlson.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ADOPT Resolution recognizing Amy Scott-Slovick, as the Contra Costa Labor Council's 2025 Labor Leader of the Year, as recommended by Supervisor Carlson.

**FISCAL IMPACT:**
None

**BACKGROUND:**
See resolution

**CONSEQUENCE OF NEGATIVE ACTION:**
No negative action

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**

**and for Special Districts, Agencies and Authorities Governed by the Board**

IN THE MATTER OF **RECOGNIZING AND COMMENDING AMY SCOTT-SLOVICK, 2025 "LABOR LEADER OF THE YEAR"**

WHEREAS, Amy Scott-Slovick is a registered nurse and leader in the California Nurses Association who has dedicated her career to advancing safe staffing standards, high-quality patient care, and the dignity of healthcare workers; and

WHEREAS, Amy serves on the Contra Costa Labor Council Executive Board as Sergeant-at-Arms, building bridges across union sectors and helping transform words of solidarity into concrete action; and

WHEREAS, throughout Contra Costa County and beyond, Amy is known for leading with heart, showing up consistently on picket lines, advocating for renter protections, and supporting workers during organizing drives; and

WHEREAS, Amy's advocacy is direct and fearless; she speaks truth to power, especially when patient safety or workers' rights are on the line; and

WHEREAS, Amy's leadership embodies the values that define the labor movement: solidarity, advocacy, and a commitment to working families; and

WHEREAS, in recognition of these qualities and her tireless service, the Contra Costa Labor Council has honored Amy Scott-Slovick as the 2025 Labor Leader of the Year;

NOW, THEREFORE, BE IT RESOLVED that the Contra Costa County Board of Supervisors hereby recognizes and commends **Amy Scott-Slovick** for her exemplary leadership, public service, and advocacy on behalf of patients, healthcare workers, and working families across Contra Costa County.

**File #:** RES 2025-308 **Agenda Date:** 9/16/2025 **Agenda #:** C.15.

**To:** **Board of Supervisors**

**From:** Ken Carlson, District IV Supervisor

**Report Title:** ADOPT Resolution recognizing Boilermakers Woman @ Work - Contra Costa, as the Contra Costa Labor Council's Frances Perkins Award recipient, as recommended by Supervisor Carlson.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ADOPT Resolution recognizing Boilermakers Woman @ Work - Contra Costa, as the Contra Costa Labor Council's Frances Perkins Award recipient, as recommended by Supervisor Carlson.

**FISCAL IMPACT:**
None

**BACKGROUND:**
See resolution

**CONSEQUENCE OF NEGATIVE ACTION:**
No negative action

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**

**and for Special Districts, Agencies and Authorities Governed by the Board**

IN THE MATTER OF RECOGNIZING BOILERMAKERS WOMEN @ WORK - CONTRA COSTA WITH THE "FRANCES PERKINS AWARD" AND COMMENDING THEIR LEADERSHIP IN THE SKILLED TRADES

WHEREAS, Boilermakers Women @ Work - Contra Costa is the women's committee of Boilermakers Local 549, based in Pittsburg, California, organizing journeywomen, apprentices, and allies to recruit, mentor, and retain women in one of the most demanding crafts in the building trades; and

WHEREAS, through year-round mentorship, apprenticeship outreach, and peer support, energized in part by the Tradeswomen Build Nations movement, Women @ Work transforms solidarity into tangible pathways to family-sustaining union careers; and

WHEREAS, the committee's story is deeply rooted in local history: during World War II, Richmond's Kaiser Shipyards launched an extraordinary 747 vessels powered by workers, including "Rosie the Riveters", who welded, fit steel, and proved that excellence in heavy industry knows no gender; and

WHEREAS, the SS Red Oak Victory, preserved in Richmond as the last surviving ship from that monumental effort, stands as a living classroom for that legacy and inspiration for today's tradeswomen; and

WHEREAS, in 2025 tradeswomen, including members and leaders from Local 549, volunteered aboard the Red Oak Victory to help stabilize and restore the historic vessel, offering the next generation a powerful demonstration of union skill, safety, and sisterhood in action; and

WHEREAS, Women @ Work carries Richmond's Rosie the Riveter spirit into today's refineries, power plants, and classrooms across Contra Costa County, opening doors so more women can build the future with union wages and union pride; and

WHEREAS, in recognition of this leadership and service, the Contra Costa Labor Council is presenting Boilermakers Women @ Work - Contra Costa with the Frances Perkins Award at the 26th Annual Labor to Labor Dinner;

NOW, THEREFORE, BE IT RESOLVED that the Contra Costa County Board of Supervisors hereby recognizes Boilermakers Women @ Work - Contra Costa for advancing equity, excellence, and opportunity in the skilled trades and for their enduring contributions to the workers and communities of Contra Costa County.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** RES 2025-309 **Agenda Date:** 9/16/2025 **Agenda #:** C.16.

**To:** Board of Supervisors

**From:** John Gioia, District I Supervisor

**Report Title:** ADOPT resolution honoring the 20th Anniversary of FIERCE Advocates

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ADOPT resolution honoring the 20th Anniversary of FIERCE Advocates

**FISCAL IMPACT:**
none

**BACKGROUND:**
See resolution text.

**CONSEQUENCE OF NEGATIVE ACTION:**
none

# The Board of Supervisors of Contra Costa County, California

**IN THE MATTER OF HONORING THE 20TH ANNIVERSARY OF FIRECE ADVOCATES**

**WHEREAS**, twenty years ago, the Building Blocks for Kids (BBK) Collaborative was launched in Richmond's Iron Triangle neighborhood to radically transform the lives of children and families through deep community collaboration, strategic investment, and the belief that every child deserves the chance to thrive; and

**WHEREAS**, with its more than two dozen community and agency partners BBK provided innovative programs such as Full Family Behavioral Health, BBK summer enrichment, Digital Literacy, and the beloved African American Baby Shower, in partnership with families in Richmond and throughout Contra Costa County; and

**WHEREAS**, BBK in 2023, evolved into FIERCE Advocates: Families and Individuals Equitably Rooted in Collective Empowerment: reflecting a bold commitment to healing-centered care, parent-led advocacy, and leadership development; and

**WHEREAS**, over the past two decades, FIERCE Advocates has partnered with thousands of residents to improve their emotional well-being and maternal health outcomes, and create civic leadership and policy advocacy opportunities for youth and adults; and

**WHEREAS**, behind every number is a story of transformation: a parent finding their voice, a teen discovering joy in learning, a mother supported in childbirth, a community leader stepping forward; and

**WHEREAS**, in 2025, FIERCE Advocates celebrates two decades of resilience, community leadership, and justice-driven impact;

**NOW, THEREFORE, BE IT RESOLVED** that the Contra Costa County Board of Supervisors hereby recognizes and commends FIERCE Advocates on its 20th Anniversary, honoring its legacy of

impact and partnership, and celebrating its vision to ignite a future rooted in equity, justice, and healing for all families.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** RES 2025-310 **Agenda Date:** 9/16/2025 **Agenda #:** C.17.

**To:** Board of Supervisors

**From:** Alison McKee, County Librarian

**Report Title:** Recognizing Dawn Herrera for 20 years of service

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ADOPT Resolution No. 2025- recognizing Dawn M. Herrera for her 20 years of service to Contra Costa County, as recommended by the County Librarian.

**FISCAL IMPACT:**
none

**BACKGROUND:**
See resolution.

**CONSEQUENCE OF NEGATIVE ACTION:**
n/a

# The Board of Supervisors of Contra Costa County, California

**IN THE MATTER OF** recognizing Dawn M. Herrera on the occasion of her 20 years of service to Contra Costa County.

**WHEREAS,** Dawn M. Herrera first served Contra Costa County as a Library Student Assistant at the Pleasant Hill Library on February 2, 2005 and served in that capacity until August 18, 2014, where she promoted to a permanent-intermittent Library Assistant-Journey Level; and

**WHEREAS,** in her role as a permanent-intermittent Library Assistant, she provided assistance to branches throughout the County, covering for absences and vacation, thereby permitting the branches to open; and

**WHEREAS,** on October 24, 2016, she reassigned to a part-time Library Assistant at the Ygnacio Valley Library; and

**WHEREAS,** on November 1, 2019, she reassigned to a full-time position at the Ygnacio Valley Library; and

**WHEREAS,** during the COVID pandemic in 2020, Dawn was commended for her excellent customer service while the Library was holding front-door service while the branches were otherwise closed; she also served as a Disaster Service Worker in the call center, helping to set testing and vaccine appointments and assisting at clinics; and

**WHEREAS,** she has provided excellent service as the Adult Volunteer Coordinator for the Ygnacio Valley branch; and

**WHEREAS,** she has had patrons regularly return for her Storytimes because, as they described it, they liked how she interacts with the children; and

**WHEREAS,** in 2023, she spearheaded a Unity Day, coordinated programming around anti-bullying, and now an annual program at the Ygnacio Valley branch; and

**WHEREAS,** in 2024, she launched the Seed Library at Ygnacio Valley Library working with community partners; and

**WHEREAS,** over her career she has helped create programming to share the diverse cultural heritages that make up our communities, including her own indigenous heritage (Mexican and Native Hawaiian);

**NOW, THEREFORE, BE IT RESOLVED:** that the Contra Costa County Board of Supervisors does hereby honor and congratulate Dawn M. Herrera on the occasion of reaching 20 years of service with Contra Costa County.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3787 **Agenda Date:** 9/16/2025 **Agenda #:** C.18.

**To:** Board of Supervisors

**From:** Monica Nino, County Administrator

**Report Title:** Approve the Board meeting minutes for June, July and August 2025

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**

APPROVE Board meeting minutes for June, July and August 2025, as on file with the Office of the Clerk of the Board.

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

Government Code Section 25101(b) requires the Clerk of the Board to keep and enter in the minute book of the Board a full and complete record of the proceedings of the Board at all regular and special meetings, including the entry in full of all resolutions and of all decisions on questions concerning the allowance of accounts. The vote of each member on every question shall be recorded.

**CONSEQUENCE OF NEGATIVE ACTION:**

The Board of Supervisors will not be in compliance with Government Code Section 25101(b).

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3788 **Agenda Date:** 9/16/2025 **Agenda #:** C.19.

**To:** Board of Supervisors

**From:** Candace Andersen, District II Supervisor

**Report Title:** **APPOINTMENT TO THE FAMILY AND CHILDREN'S TRUST COMMITTEE**

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

### RECOMMENDATIONS:

REAPPOINT Mary Flott, Alamo resident, to the District II seat on the Family and Children's Trust Committee for a two-year term with an expiration date of September 30, 2027, as recommended by Supervisor Candace Andersen.

### FISCAL IMPACT:

NONE

### BACKGROUND:

In 1982 the Board of Supervisors established the Family and Children's Trust (FACT) Committee to make recommendations regarding the allocation of funds for the prevention and intervention services to reduce child abuse and neglect, provide support services for families with children, and promote a more coordinated seamless system of services. In addressing the needs of the community focusing on prevention and intervention services to reduce child abuse and neglect, FACT maintains a committee comprised of individuals with diverse knowledge, backgrounds, and community perspectives regarding community needs to serve families with children.

Supervisor Andersen advertised the vacancy, Ms. Flott requested reappointment and Supervisor Andersen has been pleased with Ms. Flott's involvement on FACT over the years and would like her to continue for another term.

### CONSEQUENCE OF NEGATIVE ACTION:

The seat will become vacant.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3789 **Agenda Date:** 9/16/2025 **Agenda #:** C.20.

**To:** Board of Supervisors

**From:** Ken Carlson, District IV Supervisor

**Report Title:** REAPPOINT Erin E. Cabezas to the District IV Seat on the Family and Children's Trust Committee, as recommended by Supervisor Carlson.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPOINT Erin E. Cabezas to the District IV Seat on the Family and Children's Trust Committee for a term ending September 30, 2027.

**FISCAL IMPACT:**
None

**BACKGROUND:**
The Family and Children's Trust Committee (FACT) was established in 1985 by the Contra Costa County Board of Supervisors to make funding recommendations on the allocation of specific funds for the prevention and treatment of child abuse and neglect and supportive services for families and children. Funding for FACT supported projects derived from federal and state program legislation, and donations to the County's Family and Children's Trust Fund.

**CONSEQUENCE OF NEGATIVE ACTION:**
District IV Seat will become vacant.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3790 **Agenda Date:** 9/16/2025 **Agenda #:** C.21.

**To:** Board of Supervisors

**From:** Family & Human Services Committee

**Report Title:** Reappointments to the Family and Children's Trust Committee

☐Recommendation of the County Administrator ☒ Recommendation of Board Committee

**RECOMMENDATIONS:**
REAPPOINT Maura Millison to the At-Large #2 Seat and Carol Carillo to the Discipline Specific #3 Seat - Child Abuse Prevention Council with terms ending September 30, 2027 on the Family and Children's Trust Committee (FACT), as recommended by the Family and Human Services Committee.

**FISCAL IMPACT:**
There is no fiscal impact for this action.

**BACKGROUND:**
On January 7, 2020 the Board of Supervisors adopted Resolution No. 2020/1 adopting policy governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was the requirement that applications for at large/countywide seats be reviewed by a Board of Supervisors committee.

The Family and Children's Trust Committee (FACT), was established in 1982 by the Contra Costa County Board of Supervisors to make funding recommendations on the allocation of a variety of funds for prevention and intervention services to reduce child abuse and neglect, provide supportive services to families and children, and promote a more coordinated, seamless system of services for families. Funding for FACT supported projects derived from federal and state program legislation, and donations to the County's Family and Children's Trust Fund.

Every two years, the members of the FACT establish a series of County priorities for the use of these funds through review of existing data and reports and by holding Public Hearings in various areas of the county. The Committee then develops a competitive bidding process to select non-profit, community-based agencies that can best provide the services determined to be most important. Program recommendations are made to the Board of Supervisors which makes the final funding decisions. The Committee continues to evaluate these funded programs to ensure continued provision of quality service and achievement of stated goals. Programs currently being supported include countywide parenting classes, therapeutic day care for emotionally disturbed children, treatment for families, young children and teens with both substance abuse and child abuse issues, services for homeless families, and projects to support children whose mothers have been victims of domestic

violence and sexual assault.

On March 19, 2024 the Board of Supervisors approved a reduction of FACT Committee member seats from fifteen (15) to eleven (11). This reduction has allowed the FACT Committee to achieve quorum and meet regularly. Members are appointed by the Board and include citizens with expertise in children's issues, education, law, non-profit agency management, public health, and program research/evaluation. Terms for all Commission seats are two years.

At Large and non-District appointed seat vacancies on the FACT have been assigned for Family and Human Services Committee review since 2003.

At the September 8, 2025, Family and Human Services Meeting, the Committee approved the reappointments of Maura Millison to the At-Large #2 Seat and Carol Carillo to the Discipline Specific #3 Seat - Child Abuse Prevention Council with terms ending September 30, 2027 on the Family and Children's Trust Committee.

**CONSEQUENCE OF NEGATIVE ACTION:**
Failure to appoint and reappoint members is likely to reduce public participation in advising policy development.

# FACT ROSTER OCTOBER 2025

## Discipline Specific Seats (3)

1. **First 5 Commission**
   Exp. 09/30/2026
   **Emily Hampshire**
   Concord, CA 94520

2. **Mental Health**
   Exp. 09/30/2026
   **Dr. Rhiannon Shires**
   Danville, CA 94526

3. **Child Abuse Prevention Council**
   Exp. 09/30/2027
   **Carol Carrillo, MSW**
   Concord, CA 94520

*Chair
**Vice-Chair

## At-Large Members (3)

1. **Nakenya Allen**
   Exp. 09/30/2026
   Martinez, CA 94553

2. **Maura Millison**
   Exp. 09/30/2027
   Clayton, CA 94517

3. **VACANT**
   Exp. 09/30/2027

## Staff to FACT

**Ana Kaye**
40 Douglas Drive
Martinez, CA 94553
O: (925) 608-4885
kayea@ehsd.cccounty.us

**Jan Nelson**
40 Douglas Drive
Martinez, CA 94553
O: (925) 608-4941
nelsojb@ehsd.cccounty.us

***Reception: (925) 608-5000***

## District Seats (5)

**District I**
Exp. 09/30/2026
Supervisor John Gioia
**Catherine "Kay" Reed****
Kensington, CA 94707

**District II**
Exp. 09/30/2027
Supervisor Candace Andersen
**Mary Flott**
Alamo, CA 94507

**District III**
Exp. 09/30/2026
Supervisor Diane Burgis
**Yvonne Wadleigh**
Brentwood, CA 94513

**District IV**
Exp. 09/30/2027
Supervisor Ken Carlson
**Erin Cabezas**
Concord, CA 94521

**District V**
Exp. 09/30/2027
Supervisor Scales-Preston
**Isabel Renggenathen***
Antioch, CA 94509

DRAFT

Draft – Effective October 1, 2025
Blue Highlights represent 9/30/2025 re-appointments pending approval.
Yello Highlight represents the vacant seat.

# Application Form

## Profile

Maura
First Name

Middle Initial

Millison
Last Name

[redacted]
Home Address

Suite or Apt

Clayton
City

CA
State

94517
Postal Code

[redacted]
Primary Phone

[redacted]
Email Address

**District Locator Tool**

### Resident of Supervisorial District:

None Selected

Employer

Job Title

### Length of Employment

### Do you work in Contra Costa County?

○ Yes ○ No

### If Yes, in which District do you work?

### How long have you lived or worked in Contra Costa County?

### Are you a veteran of the U.S. Armed Forces?

○ Yes ○ No

## Board and Interest

### Which Boards would you like to apply for?

Family & Children's Trust Committee: Submitted

### Seat Name

**Have you ever attended a meeting of the advisory board for which you are applying?**

◉ Yes ○ No

**If Yes, how many meetings have you attended?**

7

## Education

**Select the option that applies to your high school education ***

☑ High School Diploma

**College/ University A**

**Name of College Attended**

San Francisco State University

**Degree Type / Course of Study / Major**

BS Health Education

**Degree Awarded?**

◉ Yes ○ No

**College/ University B**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

○ Yes ○ No

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

○ Yes ○ No

**Other Trainings & Occupational Licenses**

**Other Training A**

**Certificate Awarded for Training?**

○ Yes ○ No

**Other Training B**

**Certificate Awarded for Training?**

○ Yes ○ No

**Occupational Licenses Completed:**

## Qualifications and Volunteer Experience

**Please explain why you would like to serve on this particular board, commitee, or commission.**

Current member of FACT - reapplication

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

Current member of FACT - reapplication

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

◉ Yes ○ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

○ Yes ◉ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

○ Yes ◉ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

## Conflict of Interest and Certification

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

○ Yes ◉ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

○ Yes ◉ No

**If Yes, please identify the nature of the relationship:**

**Please Agree with the Following Statement**

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

☑ I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
   (1) Mother, father, son, and daughter;
   (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
   (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
   (4) Registered domestic partner, pursuant to California Family Code section 297;
   (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
   (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Contra Costa County

Print Form

Please return completed applications to:
Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553
or email to: ClerkofTheBoard@cob.cccounty.us

# BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

**First Name** Carol | **Middle Initial** | **Last Name** Carrillo

**Home Address - Street** [redacted] | **City** Benicia | **State** Ca | **Postal Code** 94510

**Primary Phone (best number to reach you)** [redacted] | **Email Address** [redacted]

**Resident of Supervisorial District** (if out of County, please enter N/A): | District Locator Tool

**Do you work in Contra Costa County?** ☐ Yes ☐ No **If Yes, in which District do you work?**

**Current Employer** Child Abuse Prevention Council | **Job Title** Executive Director | **Length of Employment** 26 years

**How long have you lived or worked in Contra Costa County?**

**Board, Committee, or Commission** FACT | **Seat Name** Advisory

**Have you ever attended a meeting of the advisory board for which you are applying?**

Please check one: ☐ Yes ☐ No If Yes, how many?

## EDUCATION

***Check appropriate box if you possess one of the following:***

☑ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

| Colleges or Universities Attended | Degree Type/ Course of Study/Major | Degree Awarded | |
|---|---|---|---|
| Washington University in St, Louis | MSW | ☑ Yes | ☐ No |
| | | ☐ Yes | ☐ No |
| | | ☐ Yes | ☐ No |

**Occupational Licenses Completed:**

**Other Trainings Completed:**

**Certificate Awarded for Training?**

☐ Yes ☐ No

☐ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?** ☐ Yes ☑ No

If Yes, please explain:

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?** ☐ Yes ☐ No

**Are you a veteran of the U.S. Armed Forces?** ☐ Yes ☐ No



THIS FORM IS A PUBLIC DOCUMENT

**Please explain why you would like to serve on this particular board, committee, or commission.**

I serve on this committee to educate the members on best practice child abuse prevention programs in our county. I am able to educate the members about the importance of prevention and focus on current and emerging issue in the field.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).**

I have led the Child Abuse Prevention Council for 26 years and have foused our programs/services on prevention and early intervention. We work closely with CFS, schools and CBO's to strengthen famileis and keep kids safe. We advocate for the best interest of children and families in our community.

**I am including my resume with this application:**

Please check one: ☑ Yes ☐ No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Please check one: ☐ Yes ☑ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

**List any volunteer and community experience, including any boards on which you have served.**

**Do you have a familial relationship with a member of the Board of Supervisors?** (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☑ No

If Yes, please identify the nature of the relationship:

**Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?**

Please check one: ☐ Yes ☑ No

If Yes, please identify the nature of the relationship:



THIS FORM IS A PUBLIC DOCUMENT

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or ommissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

**Signed:** [signature] **Date:** 5-1-2025

**Submit this application to:** ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at ClerkofTheBoard@cob.cccounty.us*

## Important Information

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5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships: (1) Mother, father, son, and daughter; (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter; (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter; (4) Registered domestic partner, pursuant to California Family Code section 297; (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner; (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



THIS FORM IS A PUBLIC DOCUMENT

# RESUME

Carol [redacted] Carrillo, MSW
[redacted]
Benicia, California 94510
[redacted]

## Summary of Professional Experience

Social Worker with over 30 years of experience in providing management and direct services in non-profit child welfare programs

**Children's Home Society of California, Los Angeles and Oakland offices - 1986-1992 Foster Care Program Supervisor**

Provided program development, evaluation, recruitment, training, certification, case management, and treatment services. Developed family preservation (home visiting) program. Hired and supervised professional staff.

**Program Supervisor, 1992-1999 - San Francisco Court Appointed Special Advocates (SFCASA) and Contra Costa Court Appointed Special Advocates (CASA)**

Child Welfare Advocacy- Provided recruitment, training, case management and supervision of volunteers providing advocacy service to children and families involved in the dependency court/reunification process. Hired and supervised professional staff. Managed a caseload of 100 advocates.

**Executive Director, Child Abuse Prevention Council of Contra Costa County (CAPC) 1999- Present**

Responsible for managing all aspects of the non- profit agency, including program development and evaluation, operational and personnel management, Board of Directors relations, budget planning and oversight, community outreach, interagency coordination, public relations and fundraising. Increased the agency budget to over 2 million dollars to expand programs using the Protective Factors Framework and with a Diversity, Equity and Inclusion lens. Manage two grants from the State Office of Child Abuse Prevention (OCAP) to coordinate the child abuse prevention work across the 10 Bay Area counties. Working on a Contra Costa county wide Child Abuse Prevention Plan to improve the social determinants of health for our families and communities.

## Educational Background

**December 1992** - Post Graduate Certificate in Human Service Administration San Francisco State University

**August 1984** - Master's Degree in Social Work, George Warren Brown School of Social Work, Washington University, St. Louis Missouri

## Volunteer Experience

1992 Newborn Connections Home Visiting Program

1996 Board of Directors Child Abuse Prevention Council

Elected to the NASW Delegate Assembly worked on the “ Code of Ethics” document

October 2024 was awarded the Lifetime Achievement Award from the National Association of Social Workers(NASW) California Chapter.

**Professional Affiliation**:
National Association of Social Workers, California Chapter.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3791 **Agenda Date:** 9/16/2025 **Agenda #:** C.22.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Appointment to the Emergency Medical Care Committee

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPOINT the following individual to a seat on the Emergency Medical Care Committee (EMCC) for a two-year term with an expiration date of September 30, 2026:

Seat A-1, District 1 Consumer Representative: Rebecca Pfeifer-Rosenblum, San Pablo, CA 94805

**FISCAL IMPACT:**
There is no fiscal impact for this action.

**BACKGROUND:**
The EMCC is a multidisciplinary committee appointed by the County Board of Supervisors, to provide advice and recommendations on EMS-related matters to the Board, Health Services Director, and its EMS Agency. Membership consists of consumer representatives, and representatives of EMS-related organizations and groups.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this action is not approved, this position on the EMCC will not be filled.

# Application Form

## Profile

Rebecca
First Name

Middle Initial

Pfeifer-Rosenblum
Last Name

[redacted]
Home Address

Suite or Apt

San Pablo
City

CA
State

94805
Postal Code

[redacted]
Primary Phone

[redacted]
Email Address

**District Locator Tool**

### Resident of Supervisorial District:

☑ District 1

San Francisco Department of Public Health
Employer

Registered Nurse
Job Title

### Length of Employment

10 years

### Do you work in Contra Costa County?

○ Yes ◉ No

### If Yes, in which District do you work?

### How long have you lived or worked in Contra Costa County?

I have lived in Contra Costa County my entire life except for while in school out of county

### Are you a veteran of the U.S. Armed Forces?

○ Yes ◉ No

## Board and Interest

### Which Boards would you like to apply for?

Emergency Medical Care Committee: Submitted

### Seat Name

**Have you ever attended a meeting of the advisory board for which you are applying?**

○ Yes ◉ No

**If Yes, how many meetings have you attended?**

---

## Education

**Select the option that applies to your high school education ***

☑ High School Diploma

**College/ University A**

**Name of College Attended**

UC Davis

**Degree Type / Course of Study / Major**

Bachelor of Science in Medical Microbiology

**Degree Awarded?**

◉ Yes ○ No

**College/ University B**

**Name of College Attended**

Thomas Jefferson University

**Degree Type / Course of Study / Major**

Bachelor of Science in Nursing

**Degree Awarded?**

◉ Yes ○ No

---

**College/ University C**

**Name of College Attended**

Tulane University

**Degree Type / Course of Study / Major**

Master of Science in Public Health and Tropical Medicine

**Degree Awarded?**

◉ Yes ○ No

## Other Trainings & Occupational Licenses

### Other Training A

Registered Nurse

### Certificate Awarded for Training?

◉ Yes ○ No

### Other Training B

Nurse Practitioner

### Certificate Awarded for Training?

◉ Yes ○ No

### Occupational Licenses Completed:

## Qualifications and Volunteer Experience

### Please explain why you would like to serve on this particular board, commitee, or commission.

With all the many problems we're facing in this world, I find the phrase "think globally, act locally" to be empowering. My community means a lot to me, and there are actually things I can do to help build a stronger, safer, more connected Contra Costa County.

### Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I have always had an interest in emergency medicine and community emergency preparedness, and my work with the City and County of San Francisco's emergency response to COVID-19 has given me some valuable experience in what this looks like in practice. I look forward to the opportunity to apply some of this to my own community.

Upload a Resume

### Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

◉ Yes ○ No

### Do you have any obligations that might affect your attendance at scheduled meetings?

○ Yes ◉ No

### If Yes, please explain:

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

○ Yes ◉ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

## Conflict of Interest and Certification

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

○ Yes ◉ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

○ Yes ◉ No

**If Yes, please identify the nature of the relationship:**

**Please Agree with the Following Statement**

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

☑ I Agree

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1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
   (1) Mother, father, son, and daughter;
   (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
   (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
   (4) Registered domestic partner, pursuant to California Family Code section 297;
   (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
   (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

# Rebecca Pfeifer-Rosenblum

[redacted]

## Education

Master of Science in Nursing | May 2020 | Sonoma State University
Master of Public Health | December 2015 | Tulane School of Public Health and Tropical Medicine
Bachelor of Science in Nursing | May 2013 | Thomas Jefferson School of Nursing
Bachelor of Science in Medical Microbiology | July 2008 | University of California at Davis

## Licenses and Certifications

RN, California license #95058714, exp 1/31/2027
AANP Board Certified Nurse Practitioner, license # 95015252, exp 1/31/27

## Publications

Fuchs, Jonathan D et al. "Assessment of a Hotel-Based COVID-19 Isolation and Quarantine Strategy for Persons Experiencing Homelessness." *JAMA network open* vol. 4,3 e210490. 1 Mar. 2021, doi:10.1001/jamanetworkopen.2021.0490

## Experience

### Per Diem Registered Nurse | San Francisco Department of Public Health | 12/2015 – current

- Collaborate with interdisciplinary staff to provide medical care to people experiencing homelessness in clinics, on the street, and in shelters.
- As part of the End the Epidemic Team, critically analyze STI and HCV workflows across Whole Person Integrated Care Programs, provide education and support to staff, outreach patients for follow up, and maintain data and tracking of cases.
- At the San Francisco Sobering Center, Provide nursing care, administer medications, maintain client safety, and manage behavioral issues in a setting for safe recovery for alcohol and opiate intoxication.
- Medically manage alcohol and opiate withdrawal per nurse-driven protocol.

### Clinical Faculty, San Francisco State School of Nursing | 8/2023 - Current

- Oversee nursing students at community-based clinical sites to perform health screenings and patient education.
- Evaluate students' progress, provide feedback and grade assignments.
- Assist students to learn critical thinking and to apply knowledge learned in lecture to real-world clinical scenarios.

### Nurse Practitioner | Lifelong East Oakland Clinic | 11/2021 – 12/2023

- Provide primary care for a complex adult patient population at a busy federally qualified health center (FQHC).
- Collaborate with interdisciplinary staff to provide holistic medical, wellness and psychiatric care and case management.
- Perform home visits to home-bound patients living in East Oakland as part of the Care At Home program.

### Nurse Manager, Mobile Vaccine Team | San Francisco Department of Public Health | 12/2021 – 3/2022

- Provided clinical leadership to mobile vaccine team RNs offering COVID vaccination to homebound seniors, residential care facilities, transitional housing programs, SROs, schools, shelters, and unsheltered people.
- Responsible for onboarding, training, writing policies and protocols and managing personnel.

**Vaccine Access Project Manager | San Francisco Department of Public Health | 3/2021 – 3/2022**

- Coordinated low-barrier access to COVID-19 vaccinations and education for people experiencing homelessness using evidence-based and data-driven approaches and in collaboration with city agencies and CBOs.
- Provided training to the mobile vaccine team and SF State nursing students in harm reduction, trauma-informed care, cultural humility, and client-centered communication.
- Collected and maintained vaccination data and proposed efficient and equitable vaccination strategy in alignment with vaccine branch objectives.

**Nurse Manager, Referral Assessment and Coordination Team |3/2020 - 3/2021**

- Supervised daily operation of a team of nine RNs and one social worker processing referrals into isolation and quarantine hotel rooms for COVID+ patients and close contacts unable to isolate in their usual living environment.
- Developed and performed continuous quality improvement of the program and maintained accurate data.
- Responsible for onboarding, scheduling, and training of staff.
- Point of contact for outside agencies, hospitals, administrators, and other COVID emergency response branches.

**Team Lead, Homeless Outreach Team | San Francisco DPH | 9/2015 – 12/2016**

- Lead a team of 5 outreach workers. Ensured team safety, enforced policies, resolved conflicts, and promoted team cohesiveness, motivation, and confidence.
- Outreached to people experiencing homelessness in San Francisco's Mission District to provide linkage to case management, addiction and recovery treatment services, and primary care.

**EMT | American Medical Response | 10/2009 – 8/2011**

- Provided emergency medical assessment, treatment, and transport on a 911 ambulance in a large and diverse county. Communicated clearly with dispatches, hospital staff, patients, and families.

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MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3792 **Agenda Date:** 9/16/2025 **Agenda #:** C.23.

**To:** Board of Supervisors

**From:** John Gioia, District I Supervisor

**Report Title:** District I, 2nd Alternate Seat Vacancy on the East Richmond Heights Advisory Council

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ACCEPT the resignation of Royer Ramirez-Ruiz, DECLARE a vacancy in the Alternate 2 Seat on the East Richmond Heights Municipal Advisory Council for a term ending December 31, 2026, and DIRECT the Clerk of the Board to post the vacancy.

**FISCAL IMPACT:**
none

**BACKGROUND:**
Royer Ramirez- Ruiz was appointed by the Board of Supervisors as the District 1, 2nd alternate seat on the East Richmond Heights Municipal Advisory Council on December 12, 2023. The current term ends on December 31, 2026

**CONSEQUENCE OF NEGATIVE ACTION:**
The East Richmond Heights Municipal Advisory Council may not be able to conduct routine business

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3793 **Agenda Date:** 9/16/2025 **Agenda #:** C.24.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Declare Behavioral Health Board Alternate At-Large Seat Vacant

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ACCEPT the resignation from Shelley Clark, DECLARE vacant the Alternate At-large seat on the Behavioral Health Board for a term ending December 31, 2027; and DIRECT the Clerk of the Board to post the vacancy.

**FISCAL IMPACT:**
There is no fiscal impact for this action.

**BACKGROUND:**
Proposition 1, passed as a ballot measure in April, 2024, mandating transformation of the public health system (Senate Bill 326: sections pertaining to the Behavioral Health Advisory Board).

Provisions of SB 326 included implementation of an integrated Behavioral Health Advisory Board by January 1, 2025. This integrated advisory body is to include designated members of the community prepared to address community mental health and substance use treatment services.

The mandated functions of the Behavioral Health Advisory Board include:

- Review and evaluate the local public mental health system
- Review and evaluate the local public substance use disorder treatment system
- Advise the governing body on community mental health and substance use disorder services
- Review and evaluate the community's public behavioral health needs, services, facilities, and special problems where services are being provided
- Review county agreements
- Advise the governing body and the local behavioral health director
- Ensure citizen and professional involvement at all stages
- Submit an annual report
- Review and recommend appointment of the local director of behavioral health services
- Review and comment on county's performance outcome date
- Assess the impact of the realignment of services
- Conduct a public hearing on the draft three-year program and expenditure plan and annual updates at the close of the 30-day comment period required by subdivision.
- Review adopted Behavioral Health Services Act plan and make recommendations to the local

behavioral health agency.
- Provide an annual report of written explanations to the local governing body and Department of Health Care Services

Membership of the Board includes:
- 10 to 15 members
- 50% consumers, or the parents, spouses, siblings, or adult children of consumers
- One of these members will be 25 years of age or younger
- 20% will be consumers
- 20% will be families of consumers
- One member will be a veteran or veteran advocate
- One member will be an employee of a local education agency
- One member of the governing body (the Board of Supervisors)
- Term of three years
- Appointments will be staggered

Exception of the Board is to include:
- Member of the board, or their spouse, shall not be a county employee of a county mental health or substance use disorder service, an employee of the State Department of Health Care Services (DHCS), or an employee, or paid member, of the governing board of a mental health or substance use disorder contract agency
- Exception: a consumer of behavioral health services who has obtained employment in any of the above and holds a position in which the consumer does not have an interest, influence, or authority over a financial or contractual matter shall
- Abstain from voting on a financial or contractual issue concerning the member's employer

It is proposed that Contra Costa County's Behavioral Health Board members be appointed as follows:
- Board of Supervisor Member: 1 seat recommended by the Chair of the Board of Supervisors
- Consumer/Family member younger than 26: 1 seat as recommended by Behavioral Health Services to the Family and Human Services Committee
- Veteran or veteran Advocate: 1 seat as recommended by Behavioral Health Services to the Family and Human Services Committee
- Employee of a local education agency: 1 seat as recommended by Behavioral Health Services to the Family and Human Services Committee
- At-large: 1 seat as recommended by Behavioral Health Services to the Family and Human Services
- Consumer seat: 5 seats recommended by the Board of Supervisors
- Family Seat: 5 seats recommended by the Board of Supervisors
- 1 Alternate seat for Board of Supervisor Member
- 1 Alternate seat for At-large Member

**CONSEQUENCE OF NEGATIVE ACTION:**
The Alternate At-Large seat would not be declared vacant, which would hinder the ability to recruit to fill the position and could cause quorum issues for the body.

1025 ESCOBAR STREET
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# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3794 **Agenda Date:** 9/16/2025 **Agenda #:** C.25.

**To:** Board of Supervisors

**From:** Kristin Connelly, Clerk-Recorder

**Report Title:** Contract Amendment with Konnech, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**

APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a contract amendment effective August 20, 2025 with Konnech, Inc., to extend the term through February 20, 2026 and increase the payment limit by $53,225 to a new payment limit of $107,408, to provide pollworker and location management software.

**FISCAL IMPACT:**

100% General Fund. The costs of this agreement are within the Department's operating budget.

**BACKGROUND:**

The Department contracted with Konnech, Inc., on January 12, 2018 to provide licensing, maintenance, and support of the PollChief application. This application is used to contact and schedule upwards of 1,200 volunteer pollworkers every election cycle, as well as assist in contact and procurement of 146 polling places for Election Day, 5 Regional Early Voting Sites, and numerous pollworker training rooms ahead of each election.

The contract amendment provides that Konnech will indemnify the County for any and all claims for any death or injury to persons or property arising from the services provided under the Agreement that are caused by the negligence or willful misconduct of Konnech. However, Konnech will not indemnify the County for the proportion of liability a court determines is attributable to the negligence or willful misconduct of the County.

**CONSEQUENCE OF NEGATIVE ACTION:**

The Department would need to identify and implement an alternative service provider in advance of the Statewide Special Election on November 4, 2025. An alternative service provider would require a significant amount of time and a substantial financial investment, including staff training and system testing.

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# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3795 **Agenda Date:** 9/16/2025 **Agenda #:** C.26.

**To:** Board of Supervisors

**From:** Kristi Jourdan, Communication and Media Director

**Report Title:** Fund Balance Appropriation for Media Equipment in CCTV

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE Appropriation Adjustment No. BDA-25-00148 authorizing the transfer of current year fund balance of $40,000 to the Office of Communications & Media/CCTV for the purchase of studio and media related equipment to support productions and cable television channel management operations.

**FISCAL IMPACT:**
The Final County Budget for Fiscal Year 2025-26 includes "Obligated Fund Balances for FY 2025-26" showing that $2,872,622 has been obligated to CCTV/PEG (Public, Educational, Government Access Channels) in the General Fund. This recommended appropriation adjustment will reduce the fund balance by $40,000 to provide for the purchase of critical equipment for the operations of CCTV.

**BACKGROUND:**
Fund Balance Available will be increased by $40,000 and capital appropriations will be increased in Org. 1225 (Office of Communications & Media/CCTV) to provide appropriations in FY 25-26 for the purchase of studio and media related equipment to support productions and cable television channel management operations.

**CONSEQUENCE OF NEGATIVE ACTION:**
Appropriations will not be properly allocated to provide for the purchase of this necessary equipment to operate the CCTV functions.

# View Budget Amendment: Budget Amendment: FY 2025-26 - Operating Budget on 09/04/2025 : BDA-25-00148

| | |
|---|---|
| **Company** | Contra Costa County |
| **Budget Template** | Operating Budget : FY 2025-26 Operating Budget |
| **Budget** | FY 2025-26 Operating Budget |
| **Organizing Dimension Type** | |
| **Amendment ID** | BDA-25-00148 |
| **Amendment Date** | 09/04/2025 |
| **Description** | Appropriate revenue from Fund Balance (CCTV/PEG) to provide appropriations for PEG-eligible purchase (pending BOS item TMP-11149) |
| **Amendment Type** | Appropriation / Estimated Revenue Adjustment |
| **Balanced Amendment** | Yes |
| **Entry Type** | Mid-Year Adjustments |
| **Status** | In Progress |

Budget Amendment Entries

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2025-26 Year (FY 2025-26 Operating Budget) | 4951:OFFICE EQUIP & FURNITURE | 1200 GENERAL ADMINISTRATION (Home Org) | 1225 COMMUNICATION & MEDIA | 100300 GENERAL | $20,000.00 | $0.00 | Provide appropriations for CCTV to purchase PEG equipment. | Warning : - Home Org on Budget Line Not Equal Initiator's Home Org |
| FY 2025-26 Year (FY 2025-26 Operating Budget) | 2251:COMPUTER SOFTWARE COST | 1200 GENERAL ADMINISTRATION (Home Org) | 1225 COMMUNICATION & MEDIA | 100300 GENERAL | $10,000.00 | $0.00 | Provide appropriations for CCTV to purchase PEG equipment. | Warning : - Home Org on Budget Line Not Equal Initiator's Home Org |
| FY 2025-26 Year (FY 2025-26 Operating Budget) | 2270:MAINTENANCE - EQUIPMENT | 1200 GENERAL ADMINISTRATION (Home Org) | 1225 COMMUNICATION & MEDIA | 100300 GENERAL | $10,000.00 | $0.00 | Provide appropriations for CCTV to purchase PEG equipment. | Warning : - Home Org on Budget Line Not Equal Initiator's Home Org |
| FY 2025-26 Year (FY 2025-26 Operating Budget) | 9990:APPROPRIATED FUND BAL | 1200 GENERAL ADMINISTRATION (Home Org) | 1225 COMMUNICATION & MEDIA | 100300 GENERAL | $0.00 | $40,000.00 | To provide revenue from Fund Balance (CCTV/PEG) for PEG eligible purchases | Warning : - Home Org on Budget Line Not Equal Initiator's Home Org |

Process History

| Process | Step | Status | Completed On | Due Date | Person (Up to 5) | All Persons | Comment |
|---|---|---|---|---|---|---|---|
| Budget Amendment Event | Budget Amendment Event | Step Completed | 09/04/2025 02:56:02 PM | 09/05/2025 | Emlyn Struthers | 1 | |
| Budget Amendment Event | Review Budget Amendment | Not Required | | 09/05/2025 | | 0 | |

# View Budget Amendment: Budget Amendment: FY 2025-26 - Operating Budget on 09/04/2025 : BDA-25-00148

| Process | Step | Status | Completed On | Due Date | Person (Up to 5) | All Persons | Comment |
|---|---|---|---|---|---|---|---|
| Budget Amendment Event | Approval by Department Approver – Budget Amendment | Approved | 09/04/2025 05:46:11 PM | | Enid Mendoza (Department Approver – Budget Amendment) | 1 | |
| Budget Amendment Event | Review Budget Amendment | Awaiting Action | | 09/05/2025 | Analiza Pinlac (Budget Specialist (Auditor Office)) | 3 | |
| | | | | | Xia Zhang (Budget Specialist (Auditor Office)) | | |
| | | | | | Yesenia Campos (Budget Specialist (Auditor Office)) | | |

1025 ESCOBAR STREET
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# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3796 **Agenda Date:** 9/16/2025 **Agenda #:** C.27.

**To:** Board of Supervisors

**From:** John Kopchik, Director, Conservation and Development

**Report Title:** Measure X Housing Funds - Proposed Revisions Related to Predevelopment Loans and First-Time Homebuyer Eligible Activities

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE revisions to Measure X Housing Fund criteria related to Predevelopment activities and First-Time Homebuyer activities.

**FISCAL IMPACT:**
There is no General Fund impact. Measure X funds are part of a countywide, 20-year 1/2 cent sales tax approved by Contra Costa County voters on November 30, 2020.

**BACKGROUND:**
Measure X is a countywide 20-year, ½ cent sales tax approved by Contra Costa County voters on November 3, 2020. Collection of the tax began on April 1, 2021. The ballot measure language stated that the intent of Measure X is "to keep Contra Costa's regional hospital open and staffed; fund community health centers, emergency response; support crucial safety-net services; invest in early childhood services; protect vulnerable populations; and for other essential county services."

On November 16, 2021, the County Board of Supervisors (the "Board") approved allocating a portion of Measure X revenue to establish a new funding source to support the development of affordable housing and housing/homelessness related activities, now know as the Measure X Housing Fund (MX Housing Fund). The Board of Supervisors approved and committed $10 million of Measure X funds for Year One and approximately $12 million on an annual basis thereafter for the MX Housing Fund.

On September 20, 2022, the Board approved and authorized the County's Health Services Department-Heath, Housing and Homelessness Division (H3) and the Department of Conservation and Development (DCD) to administer the MX Housing Fund, with H3 administering 25 percent of the overall MX Housing Fund and DCD administering 75 percent of the MX Housing Fund.

As approved by the Board on September 20, 2022, the goals of the Measure X Housing Funds are as follows:

- Support the affordable housing needs of Contra Costa County residents.
- Top priority is to fund affordable housing production and preservation.
- Prioritize filling funding gaps not addressed by other sources.
- Leverage funding wherever possible.

- Maintain flexibility to respond to the County's housing needs as they evolve.

At the same Board meeting, the following priorities and parameters were approved for funding eligibility:

- The funds will prioritize funding for projects serving households earning up to 50% Area Median Income (AMI).
- Projects serving households earning up to 80% AMI are eligible.
- Homeownership affordability term of 20 plus years.

Lastly, the Board approved the following loan or award minimums for DCD's 75% for capital/development projects:

- Predevelopment: $25,000
- Renovation and Microhome projects: $250,000
- Everything else: $500,000

Proposed Revisions

*Predevelopment*

Measure X Predevelopment Awards: Minimum award of $25,000 with maximum of $500,000 per project. No more than $1,000,000 in Measure X Housing Funds may be allocated for predevelopment loans within DCD's annual competitive Notice of Funding Availability/Request for Proposals (NOFA/RFP) process.

*Homeownership*

The following is proposed to be added for Measure X homeownership activities:

1. The affordability requirements for Measure X-assisted homeownership units are to be targeted for households earning up to 80% AMI but may also be reserved for households earning between 81-120% AMI. Households earning 80% of AMI or below will be prioritized.
2. Measure X assisted homeownership activities may allow for modest downpayment assistance for first-time homebuyers in conjunction with private mortgage loans.
3. Measure X assisted homeownership purchase price limits are to use the HOME Investment Partnership (HOME) Program Purchase Price Limits, updated annually by the U.S. Department of Housing and Urban Development (HUD). The current purchase price limit for newly constructed single-family homes in Contra Costa County is $712,000, effective as of September 1, 2024.
4. Standard homeownership loan terms for the loan to the developer are zero percent interest for the construction period. The County Measure X loan is considered repaid by the developer when each Measure X affordable home is sold to a qualified first-time homebuyer and a homeowner resale restriction and/or shared equity agreement is recorded against the property for an affordability term of at least 20 years.

If the above revisions are approved by the Board, DCD staff will incorporate the revisions into the program details for DCD's upcoming annual competitive NOFA/RFP scheduled to be available mid-October 2025.

**CONSEQUENCE OF NEGATIVE ACTION:**

Without Board approval to revise Measure X Housing Fund criteria related to predevelopment loans and first-time homebuyer eligible activities, DCD staff will not be able to make needed changes in time for the

beginning of DCD's FY 2026/27 NOFA/RFP.

1025 ESCOBAR STREET
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# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3797 **Agenda Date:** 9/16/2025 **Agenda #:** C.28.

**To:** Board of Supervisors

**From:** John Kopchik, Director, Conservation and Development

**Report Title:** FY 2024/25 Consolidated Annual Performance and Evaluation Report to the U.S. Department of Housing and Urban Development

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the submission of the County's FY 2024/25 Consolidated Annual Performance and Evaluation Report (CAPER) to the United States Department of Housing and Urban Development (HUD) for the following federal programs: Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA).

**FISCAL IMPACT:**
No fiscal impact. This action seeks to approve the year-end performance report for the FY 2024/25 CDBG, HOME, ESG, and HOPWA programs administered by the County. Catalog of Federal Domestic Assistance (CFDA) numbers: CDBG - 14.218; HOME - 14.239; ESG- 14.231; and HOPWA - 14.241.

**BACKGROUND:**
Consolidated Annual Performance and Evaluation Report (CAPER): The Housing and Community Development Act of 1974, as amended, requires all CDBG and HOME entitlement jurisdictions to prepare and submit a CAPER (Attachment A) to the U.S Department of Housing and Urban Development (HUD) by September 30th of each year. The CAPER provides the County and interested stakeholders with an opportunity to evaluate the progress in carrying out priorities and objectives contained in the County's five-year Consolidated Plan and annual Action Plan. HUD uses the CAPER to evaluate whether: (1) the County has carried out projects/programs as described in its 5-Year Consolidated Plan and annual Action Plan; (2) the CDBG, HOME, ESG, and HOPWA assisted activities are eligible and meet a national objective, and if expenditures meet certain statutory requirements; and (3) the County has demonstrated a continuing capacity to carry out its HUD funded programs.

The basic elements of the CAPER are as follows: Summary of resources and expenditures; programmatic accomplishments; status of actions taken during the year to implement objectives contained in the Consolidated Plan; and evaluation of progress made during the year in addressing identified priority needs and objectives. Highlights of the FY 2024/25 CAPER include the following:

- The County received approximately $8 million in FY 2024/25 CDBG, HOME, and ESG funds for use in accomplishing housing and non-housing community development objectives.

- The County expended approximately $15.9 million on approved projects and programs (expenditures were for projects funded in previous fiscal years and FY 2024/25).
- For each dollar of the County federal funds spent for projects that were completed during the year, $16.10 was leveraged from other federal, state, local, and private resources.
- There were more than 28,000 lower-income persons/families served through public service programs.
- 3 lower-income people were placed in jobs through Economic Development programs.
- 461 businesses were assisted through Economic Development programs.
- 2 Infrastructure/Public Facilities projects were completed.
- 79 rental housing units (Alvarez Court, Aspen Court, and Rodeo Gateway Senior) were rehabilitated and occupied by low-income households.
- 46 low/moderate-income owner-occupied homes were rehabilitated.
- 78 low-income renters received services and/or financial assistance to prevent them from being homeless or to quickly regain housing following an episode of being homeless.

In addition, this is the fifth and final reporting year for the FY 2020-2025 Consolidated Plan. During the past five years, 12 of the 18 different priority goals were met or exceeded with CDBG, HOME, ESG and HOPWA funds, accomplishing the following:

- Approximately 191,733 lower income persons/families were served through public services programs.
- 15 lower income people were placed in jobs through Economic Development programs.
- 1,543 businesses were assisted through Economic Development programs.
- 104 new rental housing units were constructed for low-income households.
- 658 rental units were preserved to maintain affordability for low-income households.
- 73 owner occupied units were rehabilitated for low-income homeowners.
- 74 new permanent supportive special needs rental units were constructed, including low-income seniors.
- 26 new permanent supportive rental units were constructed and/or rehabilitated for people living with HIV/AIDS.

**CONSEQUENCE OF NEGATIVE ACTION:**
The County cannot submit the CAPER without Board approval, which could jeopardize future HUD funding.

# CONTRA COSTA COUNTY FY 2024/25 CAPER

(Consolidated Annual Performance & Evaluation Report)

COMMUNITY DEVELOPMENT BLOCK GRANT
HOME INVESTMENT PARTNERSHIPS ACT
EMERGENCY SOLUTIONS GRANTS
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS

DRAFT
August 29, 2025

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DRAFT

## CR-05 - Goals and Outcomes

**Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Housing and Community Development Act of 1974, as amended, requires all Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Program entitlement jurisdictions to prepare and submit a Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD) by September 30 of each year. The CAPER provides the County and interested stakeholders with an opportunity to evaluate the progress in carrying out priorities and objectives contained in the County's five-year Consolidated Plan and annual Action Plan.

- Over 28,000 low/moderate-income persons/families were served through the County funded public service programs.
- 3 low/moderate-income persons were placed in jobs through the County funded economic development programs.
- 303 businesses were assisted through micro-enterprise assistance programs.
- 2 infrastructure/public facilities projects were completed within low/moderate-income neighborhoods.
- 78 rental housing units (Alvarez Court, Aspen Court, and Rodeo Gateway Senior)were rehabilitated by low-income households.
- 62 rental housing units (Galindo Terrace/Rick Judd Commons) were constructed with 12 units occupied as HOME-Assisted.
- 2 extremely low-income owner-occupied homes were rehabilitated.
- 4 scattered site rental units were rehabilitated and occupied by low/moderate income renters.
- 904 low-income renters received assistance to prevent them from becoming homeless or to help them quickly regain housing following an episode of being homeless.
- 5,503 lower-income persons/families were aided in food security.
- 78 low-income renters received financial assistance to prevent them from being homeless during the COVID-19 pandemic.

DRAFT

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

| Goal | Category | Source / Amount | Indicator | Unit of Measure | Expected – Strategic Plan | Actual – Strategic Plan | Percent Complete | Expected – Program Year | Actual – Program Year | Percent Complete |
|---|---|---|---|---|---|---|---|---|---|---|
| **AH-1 New Construction of Affordable Rental Housing** | Affordable Housing | CDBG: $ / HOME: $ | Rental units constructed | Household Housing Unit | 150 | 104 | 69.00% | 30 | 62 | 206.67% |
| **AH-2 Homeownership Opportunities** | Affordable Housing | HOME: $ | Homeowner Housing Added | Household Housing Unit | 50 | 0 | 0.00% | | | |
| **AH-3: Maintain and Preserve Affordable Housing** | Affordable Housing | CDBG: $ / HOME: $ | Rental units rehabilitated | Household Housing Unit | 350 | 657 | 187.71% | 70 | 78 | 111.429% |
| **AH-3: Maintain and Preserve Affordable Housing** | Affordable Housing | CDBG: $ / HOME: $ | Homeowner Housing Rehabilitated | Household Housing Unit | 100 | 27 | 27.00% | 20 | 2 | 25.00% |
| **AH-4: New Supportive Housing - Special Needs** | Affordable Housing | HOME: $ / HOPWA: $ | Rental units constructed | Household Housing Unit | 40 | 74 | 296.00% | | | |
| **AH-4: New Supportive Housing -** | Affordable Housing | HOME: $ / | Housing for People with HIV/AIDS added | Household Housing | 25 | 26 | 65.00% | 8 | 23 | 287.50% |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **Special Needs** | | HOPWA: $ | | Unit | | | | | | |
| **CD-1: General Public Services** | Non-Housing Community Development | CDBG: $ | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 50000 | 48870 | 97.74% | 10000 | 7950 | 79.50% |
| **CD-2: Non-Homeless Special Needs Population** | Non-Homeless Special Needs Non-Housing Community Development | CDBG: $ | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 7000 | 57089 | 815.56% | 10294 | 12168 | 118.20% |
| **CD-3: Youth** | Non-Housing Community Development | CDBG: $ | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 10000 | 9536 | 95.36% | 2047 | 2254 | 110.11% |
| **CD-4: Fair Housing** | Non-Housing Community Development | CDBG: $ | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 200 | 418 | 209.00% | 80 | 91 | 113.75% |
| **CD-5: Economic Development** | Non-Housing Community Development | CDBG: $ | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 100 | 3597 | 3,597.00% | 529 | 1146 | 216.64% |
| **CD-5: Economic Development** | Non-Housing Community Development | CDBG: $ | Jobs created/retained | Jobs | 25 | 12 | 48.00% | 3 | 3 | 100.00% |

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| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **CD-5: Economic Development** | Non-Housing Community Development | CDBG: $ | Businesses assisted | Businesses Assisted | 900 | 1082 | 120.22% | 195 | 301 | 154.36% |
| **CD-6: Infrastructure/Public Facilities** | Non-Housing Community Development | CDBG: $ | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 5000 | 35075 | 701.50% | 4684 | 0 | 0.00% |
| **CD-7: Administration** | Administration | CDBG: $ / HOME: $ / ESG: $ / HOPWA: $ | Other | Other | 4 | 4 | 100.00% | 1 | 0 | 0.00% |
| **H-1: Housing & Supportive Services for Homeless** | Homeless | CDBG: $ / ESG: $ | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 5000 | 30853 | 617.06% | 2736 | 14917 | 545.21% |
| **H-1: Housing & Supportive Services for Homeless** | Homeless | CDBG: $ / ESG: $ | Homeless Person Overnight Shelter | Persons Assisted | 1630 | 6793 | 416.75% | 326 | 2262 | 693.87% |
| **H-1: Housing & Supportive Services for Homeless** | Homeless | CDBG: $ / ESG: $ | Overnight/Emergency Shelter/Transitional Housing Beds added | Beds | 0 | 0 | | 0 | 0 | |
| **H-2: Rapid Rehousing & Homelessness Prevention** | Homeless | CDBG: $ / ESG: $ | Public service activities other than Low/Moderate Income Housing | Persons Assisted | 0 | 1634 | | 0 | 1634 | |

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| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | Benefit | | | | | | | |
| **H-2: Rapid Rehousing & Homelessness Prevention** | Homeless | CDBG: $ / ESG: $ | Tenant-based rental assistance / Rapid Rehousing | Households Assisted | 90 | 29 | 32.22% | 178 | 16 | 8.99% |
| **H-2: Rapid Rehousing & Homelessness Prevention** | Homeless | CDBG: $ / ESG: $ | Homelessness Prevention | Persons Assisted | 50 | 24 | 48.00% | 10 | 11 | 110.00% |

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

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**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

All of the County's HOME Investment Partnerships Program (HOME), Community Development Block Grant (CDBG), Emergency Solutions Grants (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) funding sources address the priorities and specific objectives identified in the FY 2020/2025 Consolidated Plan. All of the funded activities meet at least one of the highest priority needs identified in the Consolidated Plan.

The County has made significant progress in meeting the goals and objectives contained in the Five-Year Consolidated Plan. During FY 2024/25, CDBG-funded public service projects provided a wide range of social services to over 28,000 Urban County residents and households, including the homeless, mentally, and physically disabled, seniors, victims of domestic violence, and other special needs populations. Economic development programs offered training and placement services for 3 lower-income persons and assisted with the creation and expansion of 303 microenterprises/small businesses. There were two Infrastructure/Public Facilities projects completed in FY 2024/25 that created a variety of infrastructure and accessibility improvements.

FY 2024/25 CAPER is the last year of the Five-Year Consolidated Plan 2020-2025. While the County has met most of their goals, there are a few goals that were not met as summarized below:

| Consolidated Plan Priorities | 5-Year Goal | Annua 1-Year Goal | Goal Type | FY 2020/21 | FY 2021/22 | FY 2022/23 | FY 2023/24 | FY 2024/25 | Total Completed | % Completed |
|---|---|---|---|---|---|---|---|---|---|---|
| CD-1: General Public Services | 50,000 | 10,000 | Persons | 16,350 | 17,036 | 7,534 | 7,950 | 8,845 | 57,715 | 115% |
| CD-2: Non-Homeless Special Needs | 7,000 | 1,400 | Persons | 12,371 | 15,427 | 17,123 | 12,168 | 11,379 | 68,468 | 978% |
| CD-3: Youth | 10,000 | 2,000 | Persons | 2,144 | 2,157 | 2,981 | 2,254 | 1,868 | 11,404 | 114% |
| CD-4: Fair Housing | 200 | 40 | Persons | 72 | 112 | 143 | 91 | 82 | 500 | 250% |
| CD-5: Economic Development | | | | | | | | | | |
| Jobs Created/Retained | 25 | 5 | Jobs | 3 | 3 | 3 | 3 | 3 | 15 | 60% |
| PS Activities other than LMH | 100 | 20 | Persons | 671 | 708 | 1072 | 1,146 | 1,020 | 4,617 | 4617% |
| Businesses Assisted | 900 | 180 | Businesses | 211 | 188 | 206 | 477 | 461 | 1,543 | 171% |
| CD-6: IPF | 5,000 | 1,000 | Persons | 1,046 | 455 | 29,158 | 4,416 | 20,325 | 55,400 | 1108% |
| H-1: Housing & Supportive Homeless Services | | | | | | | | | | |
| Overnight Shelter | 1,630 | 326 | Persons | 1,153 | 1287 | 2,091 | 2,262 | 2,368 | 9,161 | 562% |
| PS Activities other than LMH | 5,000 | 1,000 | Persons | 6,587 | 4,714 | 4,635 | 14,917 | 9,052 | 39,905 | 798% |
| H-2: Rapid Rehousing & Homeless Prevention | | | | | | | | | | |
| TBRA/Rapid Rehousing | 90 | 18 | Households | 15 | 2 | 18 | 16 | 27 | 78 | 87% |
| Homeless Prevention | 50 | 10 | Persons | 617 | 252 | 1095 | 1634 | | 3,598 | 7196% |
| AH-1: New Construction Affordable Rental HSG | 150 | 30 | Units | - | 42 | 0 | 0 | 62 | 104 | 69% |
| AH-2: Homeownership Opportunities | 50 | 10 | Units | - | 0 | 0 | 0 | 0 | - | 0% |
| AH-3: Maintain and Preserve Affordable HSG | | | | | | | | | | |
| Rental Units Rehabilitated | 350 | 70 | Units | 117 | 14 | 228 | 220 | 78 | 657 | 187.71% |
| Homeowners Housing Rehabilitated | 100 | 20 | Units | 6 | 7 | 9 | 5 | | 27 | 27% |
| AH-4: New Supportive Housing - Special Needs | | | | | | | | | | |
| Special Needs Units Constructed | 25 | 5 | Units | 45 | 0 | 29 | 0 | 0 | 74 | 296% |
| HOPWA Units | 40 | 8 | Units | 2 | 0 | 1 | 0 | 23 | 26 | 65.00% |

## CR-10 - Racial and Ethnic composition of families assisted

**Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)**

| | CDBG | HOME |
|---|---|---|
| White | 9,920 | 5 |
| Black or African American | 5,415 | 3 |
| Asian | 2,329 | 3 |
| American Indian or American Native | 1,340 | 0 |
| Native Hawaiian or Other Pacific Islander | 205 | 0 |
| **Total** | **19,209** | **12** |
| Hispanic | 4,134 | 1 |
| Not Hispanic | 14,875 | 11 |

**Describe the clients assisted (including the racial and/or ethnicity of clients assisted with ESG)**

| | HESG |
|---|---|
| American Indian, Alaska Native, or Indigenous | 2,231 |
| Asian or Asian American | 2,498 |
| Black, African American, or African | 8,617 |
| Hispanic/Latina/e/o | 2,902 |
| Middle Eastern or North African | 0 |
| Native Hawaiian or Pacific Islander | 329 |
| White | 14,298 |
| Multiracial | 14,064 |
| Client doesn't know | 0 |
| Client prefers not to answer | 0 |
| Data not collected | 0 |
| **Total** | **44,939** |

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

The County requests that sub-grantees/subrecipients collect race and ethnicity information using nine different categories, in addition to the Hispanic ethnicity. The figures above do not take into account certain multiracial categories.

However, as of March 29, 2024, the Office of Management and Budget revised its Statistical Policy Directive No. 15: Standards for Maintaining, Collecting, and Presenting Federal Data on Race and

Ethnicity. This revision includes new race/ethnicity categories, which are reflected above. However, the introduction of this revision was adopted too late to be included in the collection data present.

For a complete view of the race/ethnicity demographic information of the residents/beneficiaries served by the various CDBG/HOME/ESG/HOPWA funded projects and programs, please see the project/program tables in Attachment B.

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## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

| Source of Funds | Source | Resources Made Available | Amount Expended During Program Year |
|---|---|---|---|
| CDBG | public - federal | 10,413,405 | 6,430,933 |
| HOME | public - federal | 11,251,813 | 9,139,018 |
| ESG | public - federal | 399,140 | 361,187 |

**Table 3 - Resources Made Available**

### Narrative

The "Resources Made Available" includes the current year grant allocation, program income, returned or recaptured funds and prior year unexpended funds. The amount expended during program year 2024/25 includes funds expended on completed projects/activities and on projects/activities that are underway but not yet completed.

### Identify the geographic distribution and location of investments

| Target Area | Planned Percentage of Allocation | Actual Percentage of Allocation | Narrative Description |
|---|---|---|---|
| Contra Costa County | 100 | 100 | Countywide |

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

The Contra Costa County HOME Consortium area is comprised of the unincorporated areas and incorporated cities/towns of the County. In terms of geographic distribution of investment of HOME funds, HOME housing activities will go towards all eligible areas of the HOME Consortium area to benefit low-income households.

Contra Costa County also receives an allocation of CDBG funds from HUD to benefit residents of the Urban County. The Urban County area is comprised of all the unincorporated areas and incorporated cities/towns of the County, minus the Cities of Antioch, Concord, Pittsburg, and Walnut Creek. These four cities receive their own allocation of CDBG funds from HUD and therefore are not part of the Urban County area. In terms of specific geographic distribution of investments, infrastructure improvements and public facilities were focused primarily in areas with concentrations of low- to moderate-income populations within the Urban County area. Investments in CDBG housing activities occur in any Urban County area.

Contra Costa County also receives an allocation of ESG funds from HUD. The ESG area for the County is the Urban County area (similar to the County's CDBG Urban County area explained above). In terms of

geographic investment of ESG funds, ESG funds were distributed throughout the Urban County to provide assistance to the homeless population or those at risk of becoming homeless who are within the Urban County area of Contra Costa County.

Contra Costa County is also a sub-grantee to the City of Oakland (Alameda County) for the HOPWA program. Contra Costa County's HOPWA area is the entire County unincorporated areas and incorporated cities/towns of the County. FY 2021 is the last year HOPWA funds were used for affordable housing development activites in Contra Costa County. FY 2022 and thereafter all HOPWA activities have been managed by Contra Costa Health Services.

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**Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

For each dollar spent in County federal funds for projects that were completed during the program year, $15.15 was leveraged in other federal, State, local, and private resources. The 100 percent ESG matching requirements were met through other federal (non-ESG), State, local, and private resources. The 25 percent HOME Program match requirement was exceeded through non-federal resources and the excess will be carried over for the next fiscal year.

| Fiscal Year Summary – HOME Match | |
|---|---|
| 1. Excess match from prior Federal fiscal year | 45,107,246 |
| 2. Match contributed during current Federal fiscal year | 2,205,658 |
| 3. Total match available for current Federal fiscal year (Line 1 plus Line 2) | 47,312,904 |
| 4. Match liability for current Federal fiscal year | 2,168,975 |
| 5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4) | 45,143,929 |

**Table 5 – Fiscal Year Summary - HOME Match Report**

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| Match Contribution for the Federal Fiscal Year | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Project No. or Other ID** | **Date of Contribution** | **Cash (non-Federal sources)** | **Foregone Taxes, Fees, Charges** | **Appraised Land/Real Property** | **Required Infrastructure** | **Site Preparation, Construction Materials, Donated labor** | **Bond Financing** | **Total Match** |
| Esperanza (formerly Las Juntas) | 11/19/2021 | 0 | 968,340 | 0 | 0 | 0 | 0 | 968,340 |
| Chesley Mutual Housing | 4/8/2025 | 0 | $201,213 | 0 | 0 | 0 | 0 | $201,213 |
| Mayfair Affordable | 6/7/2024 | 0 | 0 | $1,036,105 | 0 | 0 | 0 | $1,036,105 |

**Table 6 – Match Contribution for the Federal Fiscal Year**

## HOME MBE/WBE report

| **Program Income** – Enter the program amounts for the reporting period | | | | |
|---|---|---|---|---|
| **Balance on hand at beginning of reporting period $** | **Amount received during reporting period $** | **Total amount expended during reporting period $** | **Amount expended for TBRA $** | **Balance on hand at end of reporting period $** |
| 1,991,667 | 649,988.85 | 2,639,363.58 | 0 | 2,292.30 |

**Table 7 – Program Income**

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| **Minority Business Enterprises and Women Business Enterprises –** Indicate the number and dollar value of contracts for HOME projects completed during the reporting period | | | | | | | |
|---|---|---|---|---|---|---|---|
| | **Total** | **Minority Business Enterprises** | | | | **White Non-Hispanic** | |
| | | **Alaskan Native or American Indian** | **Asian or Pacific Islander** | **Black Non-Hispanic** | **Hispanic** | | |
| **Contracts** | | | | | | | |
| Dollar Amount | $45,255,359.00 | 0 | | 0 | | $45,255,359.00 | |
| Number | 1 | 0 | | 0 | | 1 | |
| **Sub-Contracts** | | | | | | | |
| Number | 54 | 0 | 5 | 1 | 4 | 44 | |
| Dollar Amount | $28,251,029.00 | 0 | $1,103,009.00 | $638,500.00 | $1,480,214.00 | $25,029,306.00 | |

| | **Total** | **Women Business Enterprises** | **Male** |
|---|---|---|---|
| **Contracts** | | | |
| Dollar Amount | $45,255,359.00 | 0 | $45,255,359.00 |
| Number | 1 | 0 | 1 |
| **Sub-Contracts** | | | |
| Number | 54 | 5 | 49 |
| Dollar Amount | $28,251,029.00 | $623,289.00 | $27,627,740.00 |

**Table 8 - Minority Business and Women Business Enterprises**

| **Minority Owners of Rental Property** – Indicate the number of HOME-assisted rental property owners and the total amount of HOME funds in these rental properties assisted | | | | | | |
|---|---|---|---|---|---|---|
| | **Total** | **Minority Property Owners** | | | | **White Non-Hispanic** |
| | | **Alaskan Native or American Indian** | **Asian or Pacific Islander** | **Black Non-Hispanic** | **Hispanic** | |
| Number | 0 | 0 | 0 | 0 | 0 | 0 |
| Dollar Amount | 0 | 0 | 0 | 0 | 0 | 0 |

**Table 9 – Minority Owners of Rental Property**

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| **Relocation and Real Property Acquisition –** Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition | | |
|---|---|---|
| Parcels Acquired | 0 | 0 |
| Businesses Displaced | 0 | 0 |
| Nonprofit Organizations Displaced | 0 | 0 |
| Households Temporarily Relocated, not Displaced | 104 | $1,709,984.70 |

| **Households Displaced** | **Total** | **Minority Property Enterprises** | | | | **White Non-Hispanic** |
|---|---|---|---|---|---|---|
| | | **Alaskan Native or American Indian** | **Asian or Pacific Islander** | **Black Non-Hispanic** | **Hispanic** | |
| Number | 0 | 0 | 0 | 0 | 0 | 0 |
| Cost | 0 | 0 | 0 | 0 | 0 | 0 |

**Table 10 – Relocation and Real Property Acquisition**

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## CR-20 - Affordable Housing 91.520(b)

**Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.**

| | One-Year Goal | Actual |
|---|---|---|
| Number of Homeless households to be provided affordable housing units | 0 | 0 |
| Number of Non-Homeless households to be provided affordable housing units | 287 | 66 |
| Number of Special-Needs households to be provided affordable housing units | 6 | 75 |
| **Total** | **293** | **141** |

**Table 11 – Number of Households**

| | One-Year Goal | Actual |
|---|---|---|
| Number of households supported through Rental Assistance | 0 | 0 |
| Number of households supported through The Production of New Units | 31 | 62 |
| Number of households supported through Rehab of Existing Units | 175 | 79 |
| Number of households supported through Acquisition of Existing Units | 87 | 0 |
| **Total** | **293** | **141** |

**Table 12 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

During FY 2024/25, Contra Costa continued to make progress toward meeting its affordable housing goals. There are also several developments currently under construction or will be commencing construction in the coming months. In measuring the County's accomplishments, it must be noted that the majority of funded housing projects are complex, involving new construction or acquisition and rehabilitation of multifamily housing, and require multiple funding sources. In general, these projects require two to five years from initial development planning to completion and occupancy. In order to

facilitate the ability of the project sponsor to obtain additional funding from other sources (e.g., LIHTCs and State programs), the County often conditionally awards resources relatively early in the process. Therefore, the number of units funded and completed with current resources is often less than the number funded and in development.

The Galindo Terrace, Rodeo Gateway Senior, Alvarez Court, and Aspen Court Apartments housing projects closed out during this fiscal year. The 811 San Pablo, Chesley Mutual Housing, and Esperanza Place housing projects completed construction and closeout compliance is underway. The Civic Crossing/699 YVR Housing, Civic Center Rehab, and Riverhouse Accessiblity housing projects commenced construction during FY 2024/25.

**Discuss how these outcomes will impact future annual action plans.**

The development schedule of the above-listed projects will not impact future annual action plans. The progress and completion information will be reported in future CAPERs.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

| Number of Households Served | CDBG Actual | HOME Actual |
|---|---|---|
| Extremely Low-income | 70 | 7 |
| Low-income | 3 | 5 |
| Moderate-income | 2 | |
| **Total** | **75** | **12** |

**Table 13 – Number of Households Served**

## Narrative Information

In FY 2024/25, the following housing activities were accomplished with disbursement of HOME/CDBG/HOPWA funds:

- 2 owner-occupied homes were rehabilitated with CDBG funds as part of the Neighborhood Preservation Program. The2 homeowners were extremely low-income (30% AMI
- 1 tenant household occupied a newly rehabilitated Richmond Neighborhood Housing Services (RNHS) property. The household was extremely low-income.
- 73 rental housing units (Alvarez Court, Aspen Court and Rodeo Gateway Senior) were rehabilitated by low-income households.
- 62 rental housing units (Galindo Terrace) were constructed with 12 units occupied as HOME-Assisted.

## CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Contra Costa Continuum of Care uses a number of strategies to reach out to unsheltered persons experiencing homelessness and assess their individual needs, including direct outreach and marketing, the use of phone-based services including the 211-line, marketing in common languages (e.g., Spanish), making physical and virtual locations accessible to those with disabilities, and collaborating with local law enforcement.

All persons experiencing homelessness who are interested in housing receive a VI-SPDAT (Vulnerability Index – Service Prioritization Decision Assistance Tool) assessment, the common assessment tool being used by the Contra Costa Coordinated Entry System to prioritize those with the highest levels of chronicity and acuity for available housing resources and services. Persons are also referred to CARE (Coordinated Assessment Resource) Centers to access services for basic needs, case management, housing navigation, and health care.

Outreach Services: As a part of the Contra Costa Coordinated Entry System, CORE (Coordinated Outreach, Referral and Engagement) Teams serve as an entry point into the homeless system of care, providing both day and evening outreach resources and services to people experiencing unsheltered homelessness throughout the County, including those living in encampments. CORE seeks to engage and stabilize homeless individuals living outside through consistent outreach to facilitate and/or deliver health and basic need services and secure permanent housing. The outreach teams seek out individuals on the street and in encampments and provide clients with access to food and shelter, and to integrated health, mental health and substance use treatment services. This year, in collaboration with Contra Costa Office of Education, the Contra Costa Community Advisory Board on AB 109 Public Safety Realignment, Contra Costa County Probation Department, and other stakeholders, CORE targeted services with new, dedicated outreach teams to two populations: families and youth within Contra Costa school districts and people exiting incarceration. CORE continued to serve medically acute unhoused individuals through the ongoing implementation of CORE+ teams, who are equipped to provide direct support for in-patient and emergency department patients experiencing homelessness in Contra Costa County.

Health Care for the Homeless: In addition to providing direct medical care, testing and immunization services, the County-funded Health Care for the Homeless Program uses its mobile healthcare van for outreach. The bilingual Healthcare for the Homeless Team assesses client's needs, provides social support, and links clients to appropriate services and programs, including mental health and substance use programs, Medi-Cal, the County's Basic Adult Care program, and the Covered California healthcare

insurance exchange. Healthcare for the Homeless also partners closely with the CORE outreach teams, CARE Centers, and emergency shelters to provide care to people without shelter or housing.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

During calendar year 2024 there were 14,245 people served in programs for people experiencing or at-risk of homelessness (making up 9,995 households). There has been a 40% increase in the number of households served in programs for people experiencing homelessness between 2020-2024.

Crisis services, including emergency shelter and transitional housing, are a critical component of the Contra Costa Coordinated Entry System. For individuals and families experiencing a housing crisis that cannot be diverted, CORE Teams and CARE Centers make referrals to over 1,000 emergency shelter and transitional housing beds throughout Contra Costa County. In keeping with a Housing First approach, the goal of Contra Costa's crisis response system is to provide immediate and easy access to safe and decent shelter beds, when available, to the most vulnerable unsheltered people, including those that are chronically homeless, with the housing-focused goal of re-housing people as quickly as possible. Contra Costa CoC has established system-level performance measures for emergency shelter, including reducing the average length of stay, increasing exits to permanent housing, and increasing non-returns to homelessness.

For FY 2024/25, CDBG funds were awarded to Concord's Adult Emergency Shelter to provide shelter and case management services to homeless adults. Upon entry to the shelter, each resident is assigned a case manager to assist the individual in determining an appropriate service plan that will help them regain housing as soon as possible. The shelters are part of Contra Costa County's Continuum of Care and enables individuals and families the opportunity to work on stabilizing their lives and moving toward a permanent housing solution.

HUD CoC Program Funding: Under HUD's 2024 CoC Program NOFO, the County CoC obtained an award $22,336,034 the majority of which supports funding for rental assistance-based programs like rapid rehousing and permanent supportive housing for the most vulnerable, including seniors, chronically homeless individuals, and for survivors of domestic violence. Additionally, the CoC was awarded $5,368,828 over three years under HUD's Supplemental NOFO to Address Unsheltered Homelessness. This funding will be utilized to provide new permanent supportive housing to 28 households and increase investment in the CoC's Homeless Management Information System (HMIS).

County CoC Strategic Plan and System Modeling: In the past year, the Contra Costa CoC collaborated with the County to create a regional action plan in accordance with the State's Homeless Housing Assistance and Prevention (HHAP) program. The CoC hosted three public stakeholder meetings to receive input and coordinated with multiple County departments to create the plan. The CoC and County track progress and updates to the Plan using HMIS data. The regional action plan outlines the community's priorities and aims to reduce inflow and increase outflow using community approved strategies and milestones. The plan is built on guiding principles of equity, transparency, and data

informed decision making. Additionally in the summer and fall of 2024, the CoC's Youth Board (YAB) led the development and publication of a Youth Needs Assessment and strategic plan to address youth homelessness.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The Contra Costa CoC has implemented a triage tool used by 211 and other crisis service entry points into our system to identify clients on the brink of homelessness and connect them to prevention, mainstream services, and diversion services.
The CoC worked to create standardized program models and developed two models based on Rapid Resolution: Prevention/Diversion and Rapid Exit. Prevention/Diversion programs focus on supporting households at risk of homelessness and Rapid Exit programs focus on households currently experiencing homelessness with an identified housing solution. Supports provided to both groups are similar, but services are tailored based on the differing needs of households at risk of homelessness and those currently experiencing homelessness. These updated program models were approved by the CoC advisory board, the Council on Homelessness, in June 2022 and were implemented for the first time in FY2022/23. The CoC expanded prevention services through local and state funding programs and saw a 111% increase in households served over five years (2020-2024).

Clients are connected to prevention services throughout the County's Coordinated entry system via the telephonic system (211) and also connect directly to several other prevention providers. 2,019 households were served in prevention programs during calendar year 2024. Eighty-eighte percent (88%) of people in prevention programming exited to permanent housing; 2% of households in prevention programing exited to a temporary setting; 1% exited to unsheltered homelessness. Work is currently underway to enhance integrations of prevention and diversion services into the homeless CoC, including use of coordinated entry system, data collection and storage, broader access among providers and populations to the local flexible housing use fund, and potentially a regional approach to prevention services and funding. As a result of participation in a national Housing Stabilization Learning Cohort facilitated by Community Solutions, the CoC is currently piloting a coordinated prevention system to better target resources to those most vulnerable to experiencing homelessness.

**Helping low-income individuals and families avoid becoming homeless, pt 2**

Season of Sharing provides $1.7million in FY2023-24 in financial assistance (emergency rent payments, utilities, & other aids to prevent homelessness) for families in crisis. Discharge planning w/hospitals,

mental health, substance use treatment, corrections & foster care systems also help to reduce first time homelessness. Federal Emergency Solutions Grants and Supportive Services for Veteran Families funding are also available in the County and accessible through 211 to provide prevention and rental assistance support to persons at risk of homelessness.

There is significant cross system collaboration including with hospitals and clinics, Department of Probation, law enforcement, and the Office of the Public Defender. H3 and other CoC partner agencies work closely with those systems, agencies and the County Employment and Human Services Department to ensure affordable housing and social services are available to individuals who are at risk of discharge into homelessness or unstable housing. H3 is working to strengthen other partnerships and collaborative projects, including with foster care system and workforce development services. CORE outreach teams are often bridging across these systems on the ground and working closely with a variety of providers to connect vulnerable populations to the available resources.

Veterans: In cooperation with the local VA, Contra Costa's CoC has worked to increase its capacity to house and serve homeless veterans, including the distribution of HUD-VASH vouchers and rental assistance for permanent housing units provided to homeless veterans and their families under the Supportive Services for Veteran Families (SSVF) program.

The County continues to work with Contra Costa Public Housing Authorities (PHA) and local affordable housing developers to maximize the inventory of affordable housing units to which formerly homeless clients can eventually transition. The Special Assistant to the Executive Director of the Housing Authority of Contra Costa County (HACC) serves on the Contra Costa CoC advisory board in the Public Housing Authority Representative seat and has consistently provided needed political support and commitment to gain approval of new affordable housing projects in the County. In the past year, the CoC has partnered closely with the PHA to lease up the remaining 41 Housing Stability Vouchers, which were awarded in parallel with the CoC's Supplemental NOFO award. Additionally, the CoC works closelywith HACCC and Child Welfare to maximize access to Foster Youth to Independence vouchers for transitiona aged youth exiting the child welfare system.

Reducing Recidivism: Contra Costa Health has integrated the County's Mental Health, Alcohol and Other Drug Services and Homeless Programs under one County department that is able to address the mental health and substance use issues that are common barriers to long-term housing success for homeless individuals and families. Contra Costa Health Plan (CCHP), the County's main managed care plan provider, is also integrated under Contra Costa Health and contracts with internal teams to administer Enhanced Care Management (ECM) and Community Supports under CAlAIM. County staff and nonprofit partners provide services like housing navigation and tenancy sustaining services to support CCHP members in retaining or exiting permanent housing.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that**

**individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

In sum, 17% of households accessing crisis response services during 20244 exited to Permanent Housing. Over the course of 2024 1,142 households were served in RRH and 448 in housing with other type of subsidy.

The Contra Costa CoC uses the VI-SPDAT (which includes length of homelessness as measure of vulnerability) to help prioritize the most vulnerable people for available Permanent Supportive Housing. This process is used to prioritize individuals and families for Rapid Rehousing and permanent housing options, including Permanent Supportive Housing for individuals and families with high needs. Available housing is also prioritized for persons who have been homeless longest. The CoC and homeless services providers are committed to reducing length of time persons are homeless by reducing barriers to housing and services using a Housing First approach.

The CoC uses various data metrics to track, monitor and support decision making around homeless services and housing funding and policy. CoC-wide performance measures, tracked in HMIS, include reducing the average length of stay in emergency shelters, tracking chronicity, and number of permanent housing exits. The CoC has recently used system modeling to help identify strategies to right size the system and maximize existing resources, so more resources would be available to more people to promote faster more stable housing placements. However, Contra Costa's biggest challenge to reducing length of time homeless is lack of affordable housing stock and permanent ongoing funding to support stable housing in our high-cost area for low, very low and extremely low-income households.

Chronically Homeless: Chronically homeless households are generally the most difficult to move from the streets and back into housing. The county tracks chronicity in the homeless management information system (HMIS) and use chronicity as a prioritization factor in housing placement. 39% of households served in crisis response were chronically homeless. Despite the challenges in reaching and housing this population, local outreach teams and care providers continue to successfully engage with the chronically homeless population to begin the process of establishing and maintaining stable housing. In FY23/24 the County received expanded funding from the HUD CoC-funded County project for High Utilizers of Multiple Systems (HUMS) to increase permanent supportive housing pending the rehabilitation of microunits for the project participants in San Pablo. This site, known as El Portal Place, is scheduled to open before the end of 2024 and was acquired by the County using Homekey funding via the California Department of Housing and Community Development. This expansion allowed for chronically homeless high needs individuals to benefit from stable permanent housing even before the project building was complete. The CoC is also working closely with County Behavioral Health Services to implement Behavioral Health Services Act (BHSA) programs in the coming months. BHSA funding

requires a significant amount of funding for people experiencing homelessness is dedicated to people experiencing chronic homelessness.

Families with Children: In Contra Costa County, 18% of households were families with children in calendar year 2024; the number of family households has increased by 79% since 2024. Families experiencing a housing crisis who cannot be diverted are connected to crisis services and assessed for permanent housing using the Family VI-SPDAT. Using a Housing First approach, the CE Manager makes referrals to services and housing based on the prioritization to ensure the most vulnerable are first matched to resources that meet their needs. As of FY23/24 there are three large Rapid Rehousing projects dedicated to families with children as well as increased homelessness prevention services targeted to families.

**Helping homeless persons pt 2.**

Veterans: Veteran households made up 8% of the population served in calendar year 2024. Veteran households were served in permanent supportive housing and veterans had the highest rate of exit to permanent housing that any other subgroup. As part of our involvement in the Built For Zero campaign, the Contra Costa CoC focused on improving connections between the Veteran and homeless systems of care by facilitating data sharing between programs to better assess the number of veterans being housed each month in the community. All CoC program-funded providers, including outreach teams, assess veteran eligibility using a standardized HMIS intake form and qualifying clients are referred to veteran services using the coordinated entry system and HMIS database. The CoC also uses a veteran "by name" list to identify veterans who are not yet connected to housing and to center monthly housing placement committee meetings with veteran providers and the VA on the needs and options for housing and services on those specific veterans.

Unaccompanied Youth: When foster youth age out of the foster care system, the County links them to the Independent Living Skills Program (ILSP). ILSP includes workshops that prepare youth for emancipation (money management, education, computer skills, home management, and social skills), employment assistance, non-McKinney-Vento housing and retention services, and an individualized transition plan out of foster care. Additionally, in the last year, the CoC has worked on multiple initiatives to bolster services to Transition Aged Youth, including partnering with the PHA and County Employment and Human Services Department to implement the Foster Youth to Independence voucher program, participating in a Community of Practice with youth serving organizations in Contra Costa, and publishing a strategic plan to end youth homelessness. The CoC, in partnership with the Youth Advisory Board (YAB), plans to submit an application for HUD's Youth Homelessness Demonstration Project when it is made available by HUD.

Reentry Population: Over the past two years, the CoC has developed and scaled multiple projects with criminal legal system agencies to connect people reentering the community after incarceration, with outreach, prevention and, specialized housing navigation services and housing. The CoC also has a seat on the Council on Homelessness dedicated to criminal legal system partners to ensure adequate consideration of the needs of this population and to enhance the system of care. In FY21/22, the County worked cross-departmentally to apply for a three-year expansion to the pilot Holistic Intervention Partnership to support people engaged with the criminal legal system who are unhoused or at risk of losing housing. The County began planning for the next iteration of HIP in FY23/24. Additionally, in FY23/24, the Community Advisory Board overseeing AB109 funding voted to allocate new funding to invest in outreach, emergency shelter, rapid rehousing, and homelessness prevention for individuals exiting incarceration. Street outreach services began in 2024 and the other programs began in 2025.

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## CR-30 - Public Housing 91.220(h); 91.320(j)

### Actions taken to address the needs of public housing

HACCC has begun a long-term project to reposition and rehabilitate its public housing portfolio in the face of ever-decreasing federal, state and local funding. The planning portion of this process is expected to be completed this year and implementation has actually begun on portions of the plan. As part of this process HACCC has moved forward with RAD conversion and Demolition/Disposition at the Las Deltas property in North Richmond. These units have been removed from the public housing portfolio and converted to project-based voucher assistance that will be used to help fund construction or rehabilitation of more affordable housing units.

Over the long term, HACCC intends to convert all public housing to project-based units via RAD, although capacity to oversee that is not available at present.
HACCC utilized approximately $1.09 million of HUD funding for modernization improvements at all its public housing developments. Specific improvements taken in FY 24/25 include:

- $26,860 for pipe and heater upgrades, sewer repairs, and bathtub overflow replacement at the Alhambra Terrace development
- $33,160 for window and gas line break replacements, and flooring at the Bayo Vista development
- $80,600 for unit modernization at the Bridgemont development
- $30,685 for plumbing and modernization improvements at the Casa De Manana development
- $8,445.11 for plumbing improvements at the Central development
- $121,683 for lobby improvements, floor structure improvement, and carpeting at the Central Office
- $120,500 for asbestos abatement, modernizations, repairs, window upgrades, new water heater, and flooring upgrade at the El Pueblo development
- $233,061 for kitchen outlet upgrades, bathroom modernization, roof repair, window upgrades, and floor upgrades at the Elder Winds development
- $16,920 for boiler system replacement at the Kidd Manor development
- $65,937 for modernizations, window replacement, furnace system upgrades, and tub and shower replacement at Los Arboles
- $327,640 for modernization, window replacements and upgrades, furnace upgrades, kitchen cabinet upgrades, furnace system upgrade, bathroom modernization, plumbing system replacement, and shed upgrade at the Los Nogales development

- $31,213 for kitchen cabinet upgrades, flooring modernization, cleanout replacement, power restoration, and bathroom modernization at the Vista Del Camino development

**Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

HACCC actively encourages all Public Housing residents to get involved in the community where they are living. Because we have new management staff, we recently held multiple townhall meetings to introduce our new team members to the residents. We will continue to hold quarterly townhall meetings throughout the county to keep our residents informed of any change happening in our Public Housing world, develop resident leaders and solicit participation in resident service programs. HACCC believes that it is important to provide residents with conduits to service providers, in every community, that can provide families with the opportunity to pursue employment, job training and other education that will lead them toward self-sufficiency. The ultimate goal is to transition households from welfare to work and achieve greater independence. HACCC has active resident services at four of the thirteen Public Housing Developments located in Contra Costa County and currently two residents serve on the Housing Authorities Board of Commissioner. The resident services program provides office and meeting facilities for work participants, childcare or after school programs for children of working parents, equipment and materials as funding allows, and technical assistance from non-profit or governmental agencies as needed.

**Actions taken to provide assistance to troubled PHAs**

Not applicable. HACCC is not designated as troubled.

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## CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The County will continue its efforts to remove or ameliorate public policies which negatively impact affordable housing development in the County including the following:

- Through the County Density Bonus Ordinance and the State's Density Bonus Statute, an application for a housing development may request a density bonus if they seek and agree to construct on-site affordable housing. Both state and local laws regarding residential density bonus require the County to grant a bonus in residential density on a site if a certain percentage of units in the project are affordable. The affordability of the units is deed restricted and runs with the land. The density bonus that is granted varies depending on the affordability levels of the units based on the area median income (AMI) of the affordable units. Units proposed at 30% AMI, 50% AMI, 80% AMI, or 120% AMI all have differing levels of density bonus. A project's location close to transit, the proposal of a childcare facility on-site, and other factors may also increase the number of incentives, concessions, or density bonus for the project.
- Through the Inclusionary Housing Ordinance, the County requires all developers of five or more residential units to provide 15 percent of the units at affordable costs to moderate, lower, or very low-income households depending on the type of project. Developers may pay a fee in lieu of providing affordable units if the project includes 125 residential units or less.
- Through the Farmworker Housing Ordinance, the County has established requirements and standards for housing accommodations for five or more farmworkers and established ministerial review and discretionary review processes for different housing accommodation types. Housing accommodations for four or fewer farmworkers are not regulated separately by the County Zoning Code but must comply with all zoning requirements of the zoning district where the housing accommodations are located.
- Through the Accessory Dwelling Units Ordinance, the County has authorized accessory dwelling units, including junior accessory dwelling units, and established procedures for reviewing and approving their development to ensure healthy and safe residential living environments, established location and development standards, and require ministerial review of their proposed development.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The County's efforts to increase and maintain the supply of affordable housing, and to meet the objectives identified in the Consolidated Plan, described in the general narrative sections of this report, are all directed to meeting underserved needs. In addition, the criteria for target population and alleviation of affordable housing needs employed in the allocation of HOME and CDBG funds for

housing, establish a priority for projects that reserve a portion of the units for extremely low-income and/or special needs populations.

The following are obstacles to meeting needs of the underserved:

**Accessibility to Services**: Lack of accessibility to services can be the result of lack of transportation for those in need, services that are not delivered in a culturally appropriate manner or in the appropriate language, burdensome prerequisites to accessing services ("red tape"), and services that are not provided in proximity to those in need. Lack of transportation is a particular challenge for those who do not drive, do not have a car, or are elderly and for persons with disabilities. Most if not all the public service projects listed in AP-38 are located within the neighborhoods or communities of the target population to provide easy accessibility to their services. Some of the public service projects serving the elderly or persons with disabilities provide transportation to their services or provide "in-home" services.

**Awareness of Services**: The lack of awareness of the availability of services by those in need and a lack of knowledge about how to access services are significant obstacles to the provision of services. All agencies receiving CDBG, HOME, ESG, or HOPWA funds from the County must provide significant outreach to those in need. County DCD staff continues to monitor CDBG/HOME/ESG/HOPWA-funded agencies to verify if an agency's outreach is adequate and that outreach materials are available in various languages.

**Coordination of Services**: Those in need often access services from several points; similar services may also be provided by more than one agency. Those being served by one agency may have needs that are not being addressed by the particular agency currently serving that person or family. County DCD staff advocates that CDBG/HOME/ESG/HOPWA-funded agencies collaborate and coordinate with other agencies in the community or serving their target population. DCD staff continue to encourage agencies to collaborate and coordinate to avoid duplication and to provide more efficient services to their clients or target populations.

**Resources**: Resources are generally less than required to meet the level of need. The CDBG/HOME/ESG/HOPWA funds that are available are prioritized to the high Priority Needs and Goals established in the 2020-2025 Consolidated Plan. Funding is also prioritized for those undertakings that represent the most efficient use of funds, are delivered by the most qualified persons, and serve the broadest area.

### Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The County has incorporated the requirements of the lead-based paint regulations (24 CFR PART 35) into its affected programs, including the homeowner and rental rehabilitation programs. These programs developed implementation plans that include procedures to test for lead-based paint, determine a scope of work to address lead-based paint hazards, ensure qualified contractors are

performing the required work, and obtain a clearance examination at project completion.

Additionally, the County's Neighborhood Preservation Program, a home rehabilitation program, provides grants to homeowners who have received rehabilitation loans and need to abate lead hazards.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The movement of people to above the poverty line involves a variety of policies and programs that extend beyond providing opportunities for employment at a living wage. Access to education, transportation, childcare, and housing are also key components that can assist persons to secure and retain economically self-sustaining employment. The County employs a variety of strategies to help alleviate poverty in the Urban County, including efforts to stimulate economic growth and job opportunities, and to provide Urban County residents with the skills and abilities required to take advantage of those opportunities.

In FY 2024/25, the CDBG program provided funds for three job training and placement programs:

- Opportunity Junction's Bay Point Career Counseling and Placement Assistance program (24-35-ED) and Administrative Careers Training program (24-38-ED) provided personalized vocational training and job placement for persons to establish careers in information technology and office administration.
- Multicultural Institute's Lifeskills/Day Labor program (24-34-ED) provided job-matching, individualized assistance with health, legal and educational needs.
- Loaves and Fishes Culinary Training Program (24-37-ED) provided culinary training and certificates of completion to low-income persons experiencing barriers to employment.

In FY 2024/25, the CDBG program provided funds for a number of programs that do not aid in employment, but are crucial to the reduction of poverty:

- Eden Council for Hope and Opportunity's Tenant-Landlord Housing Services Collaboration program (24-05-PS) provided information and counseling to County tenants on their housing rights.
- CocoKids Road to Success program (24-36-ED) provided microenterprise assistance to low-income residents seeking to start or maintain licensed home-based family childcare businesses.
- The City of Lafayette's Lamorinda Spirit Van Senior Transportation Program (24-12-PS) provided transportation to the elderly so that they may maintain their normal lifestyle and age in their homes.
- Mount Diablo Unified School District's CARES After School Enrichment Program (24-25-PS) provided after-school childcare and enrichment to elementary and middle school students.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

DCD continues to provide technical assistance to non-profits to build capacity and assist in the development of programs and projects designed to meet the County's Consolidated Plan objectives through individual meetings and workshops held during the program year. Further, the Department works with non-profits to achieve designation as a Community Housing Development Organization (CHDO) and/or Community Based Development Organization (CBDO) for purposes of participating in the Consortium HOME and County CDBG affordable housing programs.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The County's efforts to coordinate activities and strategies for affordable housing development and the provision of emergency and transitional housing and supportive services included cooperative planning efforts as well as participation in a number of countywide housing and service provider organizations. Planning efforts undertaken during FY 2024/25 included the following:

- Contra Costa Consortium members continued to work on strategies and actions designed to overcome identified impediments and eliminate problems of housing discrimination in Contra Costa.
- The Continuum of Care and the Council on Homelessness worked with Contra Costa jurisdictions, public and private agencies, the interfaith community, homeless advocacy groups, and other community organizations to implement the Continuum of Care Plan, which includes strategies and programs designed to alleviate homelessness, and the Ten-Year Plan to End Homelessness.
- In addition to the above, the County participated in a number of countywide housing and service provider organizations, which are intended to share resources and coordinate strategies and programs for affordable housing and community development activities.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

Urban County staff, along with staff from the other Contra Costa CDBG entitlement jurisdictions (Antioch, Concord, Pittsburg, and Walnut Creek), worked together to prepare the Contra Costa Consortium Analysis of Impediments to Fair Housing Choice (AI). This document outlines and identifies barriers to fair housing and presents a plan to properly navigate them. The last update of the AI was completed and approved by each Contra Costa CDBG entitlement jurisdiction in 2019. An update to the 2019 AI is currently underway. The 2019 AI is effective from July 1, 2020, to June 30, 2025, and is available on the County website at: http://www.contracostaca.gov/CDBG

To address impediments identified in the study, the 2019 AI offers the following set of goals and actions.

Recommendation #1: Increase available financial resources for affordable housing to better fund efforts to foster stable residential integration and increased access to opportunity.

i. Explore a countywide affordable housing bond issuance that includes efforts to develop permanent supportive housing, to build affordable housing for families, and to preserve affordable housing in areas undergoing gentrification and displacement. Efforts to support a bond issue could include the posting of informational materials regarding the need for affordable housing and the possible uses of bond proceedings on government agency websites.
ii. If bond does not pass, consider other sources for a County-wide housing trust fund.

Recommendation #2 Provide for the production of additional affordable housing through market incentives and improvements.

i. Promote market-rate housing to include affordable units, such as by promoting use of density bonuses.
ii. Explore the production of units that are affordable by design, such as Accessory Dwelling Units (ADUs) and micro-units.
iii. Evaluate options for streamline processing of affordable housing developments.

Recommendation #3: Increase residential racial and ethnic integration by increasing the supply of affordable housing for families in high-opportunity areas.

i. Discourage or eliminate live/work preferences in inclusionary ordinances.
ii. Coordinate the use of housing subsidies such as Project-Based Vouchers and RAD transfers of assistance with emerging opportunities to build or access affordable housing in high-opportunity areas (such as new bond measures or LIHTC development), to increase access to designated opportunity areas with low poverty rates, healthy neighborhoods, and high-performing schools among subsidized households.
iii. Consider any affordable housing funding sources (including new sources such as bond funds) that create balance in the location of affordable housing throughout the county by supporting the creation of affordable units, particularly for families, in high-opportunity areas.

**Identify actions taken to overcome the effects of any impediments cont.**

Recommendation #4: Increase the supply of permanent supportive housing for people with disabilities and services for people with disabilities.

i. To the extent practicable, use affordable housing funds to construct permanent supportive housing in developments in which 10-25% of units are set aside for persons with disabilities. Affirmatively market units to individuals with intellectual and developmental disabilities, their families, and service providers, such as the Regional Center of the East Bay.

ii. . Explore methods for nonprofit partners to assist in purchasing or master leasing affordable units within inclusionary market-rate developments and set a portion of those units aside for persons with disabilities.

iii. Explore funding options for continuing community-based services for possible expansion of services, particularly for persons with psychiatric disabilities.

Recommendation #5: Reduce housing discrimination and discriminatory barriers to residential mobility.

i. Educate landlords on criminal background screening in rental housing (using HUD fair housing guidance) and explore the feasibility of adopting ordinances.

ii. . Develop and disseminate a best practices guide to credit screening in the rental housing context to discourage the use of strict FICO score cut-offs and overreliance on eviction records.

iii. Develop and distribute informational brochure on inclusionary leasing practices, including with licenses where applicable.

iv. Increase outreach to LGBTQ and immigrant stakeholder groups to provide know your right materials regarding housing discrimination

v. Continue and increase outreach and education activities for all protected classes.

vi. Include education on new requirements of the Right to a Safe Home Act in outreach activities to both landlords and the public.

vii. For publicly-supported housing, develop protocols to ensure responsiveness to reasonable accommodation requests.

Recommendation #6: Address barriers to mobility for families and individuals in publicly-supported housing, including Housing Choice Voucher participants.

i. Provide mobility counseling and updated briefing materials to families with or eligible for Housing Choice Vouchers, including about healthy neighborhoods and high-performing, low-poverty schools.

ii. Provide block grants or other funding for security deposits (including for voucher holders).



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iii. Require developers to affirmatively market affordable units (especially in opportunity areas) to voucher holders throughout the county.

iv. Implement measures to address sources of income discrimination against Housing Choice Voucher participants and landlord reluctance to participate in the HCV program, including increased landlord support and contact, production of an owners packet, and outreach and education (including workshops).

**Identify actions taken to overcome the effects of any impediments contd.**

Recommendation #7: Reduce the displacement of low-income communities of color by enhancing protections for vulnerable tenants and homeowners and preserving affordable housing in areas that are gentrifying or at risk of gentrification.

i. Explore the development of displacement mitigation or replacement requirements for any rezoning activities that could displace existing residents.

ii. Explore the feasibility of adopting tenant protections, such as relocation costs, increased noticing, just cause, and rent control ordinances (as permitted by state law), to cover the unincorporated areas of the County and the Cities of Antioch, Concord, Pittsburg, and Walnut Creek.

iii. Continue funding and support multi-agency collaborative efforts for legal services, including organizations that do not receive Legal Services Corporation funding and are able to represent undocumented residents.

iv. In tandem with investments in affordable housing development in low-poverty areas, provide funds for the preservation of affordable housing in areas that are undergoing gentrification or are at risk of gentrification, particularly in areas of high environmental health.

v. Encourage the donation of municipally-owned, tax-foreclosed properties to non-profit community land trusts to be rehabilitated, as needed, and preserved for long-term affordable housing.

Recommendation #8: Increase access to opportunity through targeted public investments and efforts to increase economic mobility within Racially or Ethnically Concentrated Areas of Poverty (R/ECAPs).

i. Prioritize economic development expenditures in and around R/ECAPs including through the Northern Waterfront Economic Development Initiative.

ii. Prioritize funding for job training activities in and around R/ECAPs including for the types of industrial jobs created through the Northern Waterfront Economic Development Initiative.

iii. Prioritize infrastructure and streetscaping improvements in R/ECAPs in order to facilitate local retail development.

iv. Engage with small business incubators, like West Contra Costa Small Business Incubator or the Richmond Commercial Kitchen, to expand to R/ECAPs within Contra

Costa County or to provide technical assistance to start-up incubators within the County.

v. Explore methods for providing low-interest loans and below-market leases for tax-foreclosed commercial properties to low-income residents seeking to start businesses within R/ECAPs.

Recommendation #9: Increase and stabilize access to proficient schools.

i. Create regular lines of communication between PHAs and staff with county and district school boards and school district staff to ensure that districts take into account the needs of low- income residents in redistricting and investment decisions, particularly for residents of public and assisted housing in the region.

ii. To the extent possible, focus on the development of new family affordable housing in school districts and school zones with lower rates of school-based poverty concentration, and incentivize new market-rate multifamily development in high-performing school zones to include more bedrooms in affordable apartments for families with children.

Recommendation #10: Increase coordination of housing and environmental health planning to support access to healthy homes and neighborhoods.

i. Expand ongoing interagency connections to support weatherization, energy efficiency, and climate adaptation for low-income residents.

Recommendation #11: Improve inter-jurisdictional coordination.

i. Explore an ongoing working group of representatives from Consortium, PHA, and local housing and community development staff, along with representatives of local and regional transportation, education, climate/energy, and health agencies.

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## CR-40 - Monitoring 91.220 and 91.230

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements.**

The County Department of Conservation and Development (DCD) is responsible for administering the following federally funded programs: CDBG, HOME, NSP, ESG, and HOPWA. DCD monitors all projects funded through these programs to ensure that the projects achieve their approved objectives in a manner consistent with federal regulations, the Consolidated Plan, and other local planning requirements. DCD's monitoring process consists of the following:

- Before funding consideration, all project applications are reviewed to ensure consistency with federal regulations, Board of Supervisors policy, the Consolidated Plan, the Analysis of Impediments to Fair Housing Choice (if applicable), and the County Housing Element (if applicable).
- All project sponsors receiving an allocation of CDBG, HOME, NSP, HOPWA, and/or ESG funds are required to enter into Project Agreements that specify project objectives, the scope of work, eligible activities, performance targets, project budget, implementation time frame, federal regulatory requirements, and monitoring and reporting requirements.
- During project implementation, project sponsors are required to submit periodic progress reports detailing project progress, significant problems encountered (and their resolution), project funding and expenditures, affirmative marketing activity, and quantitative participation data that illustrates findings on the amount of outreach to women and minority-owned businesses. Additionally, projects are monitored as applicable for compliance with federal accounting and procurement standards, labor and construction standards, relocation, affirmative marketing, equal opportunity, fair housing, and other federal requirements.
- Following project completion, project sponsors are required to submit Project Completion Reports identifying: project accomplishments; population served, including data on household characteristics (e.g., income, ethnicity); rent and/or housing affordability; and total sources and uses of funds.

Affordable housing development projects (e.g., acquisition, rehabilitation, new construction) must also submit annual compliance reports designed to ensure continued compliance with federal regulations, affordability and use restrictions, and other requirements as specified in the project loan documents. In addition, all HOME-assisted projects are subject to periodic on-site inspections to ensure ongoing compliance with the local housing code.

**Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports**.

Contra Costa County set a minimum 15-day comment period for citizen participation and to receive comments on the CAPER. Notices announcing the public hearing date to consider acceptance of the CAPER were posted in local newspapers, as well as the County website, at least 15 days prior to the public hearing date. A notice announcing the draft of the CAPER and the public hearing date for the CAPER was published on the County website, in the East Bay Times, La Opinion de La Bahia, and the Sing Tao Daily on August 29, 2025 and August 31, 2025. The County's Board of Supervisors will consider the FY 2024/25 CAPER at its September 16, 2025 meeting. There were _____ public comments received prior to or at the September 16, 2025 Board of Supervisors meeting. The draft CAPER was made available for review at the County's Department of Conservation and Development office, and on the following website: https://www.contracosta.ca.gov/CDBG.

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## CR-45 - CDBG 91.520(c)

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There were no changes in the County of Contra Costa's program objectives. No changes to program objectives are anticipated at this time, as there are no issues have been indicated.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

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## CR-50 - HOME 24 CFR 91.520(d)

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Effective January 24, 2015, participating jurisdictions are now required to inspect rental projects funded with HOME funds at least once every three years during the required period of affordability. DCD staff monitors units in one of the three regions of the County (East, Central, and West) each year. Staff inspects 15 percent, or no fewer than four, of the HOME-assisted units for each monitored project. Copies of the inspection reports are maintained at the DCD offices.

During FY 2024/25, the County performed on-site physical inspections of 21 HOME/CDBG projects and 126 units. Concurrent with the on-site physical inspections, DCD staff inspect tenant files to ensure the management company complies with the HOME program and local County requirements. The review includes income certifications, rent, and utility allowance calculations, appropriate tenant lease provisions, and the annual project audit and operating budget. For all projects with failed units, the County works with the owner and property management company to bring the unit into compliance within 30 days. The following table summarizes the on-site physical inspections completed during the fiscal year:

| Project Name | # of Units Inspected | # of Units Passed | # of Units Failed |
|---|---|---|---|
| Acalanes Court | | 4 | 0 |
| Arboleda Apartments | 4 | 4 | 0 |
| Belle Terre | 4 | 4 | 0 |
| Berrellesa Palms | 4 | 4 | 0 |
| Coggins Square | 8 | 8 | 0 |
| Hacienda Heights | 14 | 14 | 0 |
| Lakeside Apartments | 10 | 10 | 0 |
| Montego Place | 4 | 4 | 0 |
| Monteverde Senior | 7 | 7 | 0 |
| Riley Court | 4 | 4 | 0 |
| Rumrill Place | | 4 | 0 |
| St. Paul's Commons | 4 | 4 | 0 |

| | | | |
|---|---|---|---|
| Valley Vista Senior | 8 | 8 | 0 |
| Villa Vasconcellos | 6 | 6 | 0 |
| Virginia Lane | 4 | 4 | 0 |

**Table 14 - Table 14- HOME On-Site Inspections continued**

### Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)

The objective of affirmative marketing is to promote equal access to housing by all groups within the market area. The County has adopted the following policies and measures:

Information concerning the availability of funding, housing opportunities, fair housing, and affirmative marketing requirements will be distributed to the general public; all jurisdictions and housing agencies located in the County; property owners and developers of affordable housing; and minority and public interest groups.

Notices of funds available are posted on the County website at http://www.contracosta.ca.gov/CDBG

Informational material describing the HOME, CDBG, and HOPWA Programs is available at:

- http://www.contracosta.ca.gov/aff-hsg-dev (for developers)
- http://www.contracosta.ca.gov/affordablehousing (for consumers)

The County will maintain records concerning the above activities, including copies of press releases, affirmative marketing materials distributed, and workshops and meetings held with the above groups and organizations.

The County requires owners of federally assisted housing to comply with federal fair housing law and employ the following affirmative marketing activities:

- Advertise the availability of assisted units in local newspapers and newsletters, such as those published by minority groups, neighborhood churches, public service organizations, etc., and on bulletin boards in community gathering spots (e.g., community centers, churches, supermarkets, laundromats, fair housing/housing counseling agencies, and employment offices).
- Contact appropriate community organizations and representatives of minority and other disadvantaged groups to solicit tenants and provide information about the availability of the assisted units.
- Display the Equal Housing Opportunity logo at the project location and in all advertisements pertaining to assisted units.

### Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

The amount of HOME program income (PI) received in FY 2024/25 was $649,988.85. The amount of HOME PI used on projects during FY 2024/25 was $2,732,999.10, which includes PI from previous years. The PI was expended for HOME Program Administration, the Civic Crossing (formerly 699 YVR), Mayfair Affordable, and 811 San Pablo Ave Apartments projects. The unexpended PI funds will be allocated to a housing development project during the FY 2026/27 Action Plan cycle.

**Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 24 CFR 91.320(j)**

Market factors such as the high cost of land suitable for residential development and unprecedented high construction costs continue to be significant constraints on the development of affordable housing in Contra Costa. The County attempts to counter these factors with strategies and subsidy programs to develop affordable rental housing and homeownership opportunities, for example:

- The County applied for and received Permanent Local Housing Allocation (PLHA) grant funds to support the new construction of affordable rental units.
- The County applied for the Local Housing Trust Fund matching grant through the state.
- Measure X Housing Fund.
- Behavioral Health Services is the lead County department to apply to State of California No Place Like Home funds (both competitive and non-competitive funds) for permanent supportive housing development.
- The County has a multifamily housing revenue bond program that allows developers to finance projects at tax-exempt rates and access 4% Low-Income Housing Tax Credits.
- The County has a density bonus ordinance to permit increased densities for housing developments that include units affordable to low-income households.
- The County adopted an Inclusionary Housing Ordinance, which requires developers to provide 15 percent of the units as affordable to moderate, low, or very low-income households.

Discussion regarding the County's efforts to affirmatively further fair housing can be found in Section CR-35.

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## CR-58 – Section 3

### Identify the number of individuals assisted and the types of assistance provided

| Total Labor Hours | CDBG | HOME | ESG | HOPWA | HTF |
|---|---|---|---|---|---|
| Total Number of Activities | 3 | 1 | 0 | 0 | 0 |
| Total Labor Hours | 258,805.90 | 107,710.16 | 0 | 0 | 0 |
| Total Section 3 Worker Hours | 7,645.98 | 34,893.66 | 0 | 0 | 0 |
| Total Targeted Section 3 Worker Hours | 524.5 | 943 | 0 | 0 | 0 |

**Table 15 – Total Labor Hours**

| Qualitative Efforts - Number of Activities by Program | CDBG | HOME | ESG | HOPWA | HTF |
|---|---|---|---|---|---|
| Outreach efforts to generate job applicants who are Public Housing Targeted Workers | 3 | 1 | 0 | 0 | 0 |
| Outreach efforts to generate job applicants who are Other Funding Targeted Workers. | 3 | 1 | 0 | 0 | 0 |
| Direct, on-the job training (including apprenticeships). | 0 | 0 | 0 | 0 | 0 |
| Indirect training such as arranging for, contracting for, or paying tuition for, off-site training. | 0 | 0 | 0 | 0 | 0 |
| Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching). | 0 | 0 | 0 | 0 | 0 |
| Outreach efforts to identify and secure bids from Section 3 business concerns. | 3 | 1 | 0 | 0 | 0 |
| Technical assistance to help Section 3 business concerns understand and bid on contracts. | 0 | 0 | 0 | 0 | 0 |
| Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns. | 0 | 0 | 0 | 0 | 0 |
| Provided or connected residents with assistance in seeking employment including: drafting resumes,preparing for interviews, finding job opportunities, connecting residents to job placement services. | 0 | 0 | 0 | 0 | 0 |
| Held one or more job fairs. | 0 | 0 | 0 | 0 | 0 |
| Provided or connected residents with supportive services that can provide direct services or referrals. | 0 | 0 | 0 | 0 | 0 |
| Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation. | 0 | 0 | 0 | 0 | 0 |
| Assisted residents with finding child care. | 0 | 0 | 0 | 0 | 0 |
| Assisted residents to apply for, or attend community college or a four year educational institution. | 0 | 0 | 0 | 0 | 0 |
| Assisted residents to apply for, or attend vocational/technical training. | 0 | 0 | 0 | 0 | 0 |
| Assisted residents to obtain financial literacy training and/or coaching. | 0 | 0 | 0 | 0 | 0 |
| Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns. | 0 | 0 | 0 | 0 | 0 |
| Provided or connected residents with training on computer use or online technologies. | 0 | 0 | 0 | 0 | 0 |
| Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses. | 0 | 0 | 0 | 0 | 0 |
| Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act. | 0 | 0 | 0 | 0 | 0 |
| Other. | 0 | 0 | 0 | 0 | 0 |

**Table 16 – Qualitative Efforts - Number of Activities by Program**

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**Narrative**

Contra Costa County has updated its Section 3 Plan and accompanying forms to comply with the New Final Rule. Three CDBG funded project (Alvarez Court, Aspen Court, and Rodeo Gateway Senior) and one HOME funded project (Rick Judd Commons/Galindo Terrace) is reported above. Section 3 benchmarks and information will be added at the completion of these ongoing activities.

## CR-60 - ESG 91.520(g) (ESG Recipients only)

**SG Supplement to the CAPER in *e-snaps***

**For Paperwork Reduction Act**

### 1. Recipient Information—All Recipients Complete

**Basic Grant Information**

| | |
|---|---|
| **Recipient Name** | CONTRA COSTA COUNTY |
| **Organizational DUNS Number** | 139441955 |
| **UEI** | |
| **EIN/TIN Number** | 946000509 |
| **Identify the Field Office** | SAN FRANCISCO |
| **Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance** | Richmond/Contra Costa County CoC |

**ESG Contact Name**

| | |
|---|---|
| **Prefix** | Mr |
| **First Name** | Gabriel |
| **Middle Name** | |
| **Last Name** | Lemus |
| **Suffix** | |
| **Title** | Deputy Director |

**ESG Contact Address**

| | |
|---|---|
| **Street Address 1** | Department of Conservation and Development |
| **Street Address 2** | 30 Muir Road |
| **City** | Martinez |
| **State** | CA |
| **ZIP Code** | - |
| **Phone Number** | 9256552885 |
| **Extension** | |
| **Fax Number** | |
| **Email Address** | gabriel.lemus@dcd.cccounty.us |

**ESG Secondary Contact**

| | |
|---|---|
| **Prefix** | |

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| | |
|---|---|
| **First Name** | Jaclyn |
| **Last Name** | Tummings |
| **Suffix** | |
| **Title** | Senior Planner |
| **Phone Number** | 9256552886 |
| **Extension** | |
| **Email Address** | Jaclyn.tummings@dcd.cccounty.us |

## 2. Reporting Period—All Recipients Complete

| | |
|---|---|
| **Program Year Start Date** | 07/01/2024 |
| **Program Year End Date** | 06/30/2025 |

## 3a. Subrecipient Form – Complete one form for each subrecipient

**Subrecipient or Contractor Name:** CONTRA COSTA COUNTY HEALTH SERVICES HOMELESS DIVISION
**City:** CONCORD
**State:** CA
**Zip Code:** ,
**DUNS Number:**
**UEI:**
**Is subrecipient a victim services provider:** N
**Subrecipient Organization Type:** Unit of Government
**ESG Subgrant or Contract Award Amount:** 30000

**Subrecipient or Contractor Name:** Contra Costa County Health Services
**City:** Martinez
**State:** CA
**Zip Code:** ,
**DUNS Number:** 071687883
**UEI:**
**Is subrecipient a victim services provider:** N
**Subrecipient Organization Type:** Unit of Government
**ESG Subgrant or Contract Award Amount:** 97500

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**Subrecipient or Contractor Name:** Contra Costa Health Services Homeless Program
**City:** Martinez
**State:** CA
**Zip Code:** 94553, 4675
**DUNS Number:** 071687883
**UEI:**
**Is subrecipient a victim services provider:** N
**Subrecipient Organization Type:** Unit of Government
**ESG Subgrant or Contract Award Amount:** 30844

**Subrecipient or Contractor Name:** SHELTER, Inc.
**City:** Martinez
**State:** CA
**Zip Code:** 94553, 4219
**DUNS Number:** 625691985
**UEI:**
**Is subrecipient a victim services provider:** N
**Subrecipient Organization Type:** Other Non-Profit Organization
**ESG Subgrant or Contract Award Amount:** 131060

**Subrecipient or Contractor Name:** STAND! For Families Free of Violence
**City:** Concord
**State:** CA
**Zip Code:** 94520, 7979
**DUNS Number:** 603066127
**UEI:**
**Is subrecipient a victim services provider:** N
**Subrecipient Organization Type:** Other Non-Profit Organization
**ESG Subgrant or Contract Award Amount:** 49500

**Subrecipient or Contractor Name:** Trinity Center Walnut Creek
**City:** Walnut Creek
**State:** CA
**Zip Code:** 94596, 4037
**DUNS Number:** 079218515
**UEI:**
**Is subrecipient a victim services provider:** N
**Subrecipient Organization Type:** Other Non-Profit Organization
**ESG Subgrant or Contract Award Amount:** 30500

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# CR-65 - Persons Assisted

## 4. Persons Served

### 4a. Complete for Homelessness Prevention Activities

| Number of Persons in Households | Total |
|---|---|
| Adults | 0 |
| Children | 0 |
| Don't Know/Refused/Other | 0 |
| Missing Information | 0 |
| **Total** | **0** |

**Table 17 – Household Information for Homeless Prevention Activities**

### 4b. Complete for Rapid Re-Housing Activities

| Number of Persons in Households | Total |
|---|---|
| Adults | 0 |
| Children | 0 |
| Don't Know/Refused/Other | 0 |
| Missing Information | 0 |
| **Total** | **0** |

**Table 18 – Household Information for Rapid Re-Housing Activities**

### 4c. Complete for Shelter

| Number of Persons in Households | Total |
|---|---|
| Adults | 0 |
| Children | 0 |
| Don't Know/Refused/Other | 0 |
| Missing Information | 0 |
| **Total** | **0** |

**Table 19 – Shelter Information**

### 4d. Street Outreach

| Number of Persons in Households | Total |
|---|---|
| Adults | 0 |
| Children | 0 |
| Don't Know/Refused/Other | 0 |

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| | |
|---|---|
| Missing Information | 0 |
| **Total** | **0** |

**Table 20 – Household Information for Street Outreach**

### 4e. Totals for all Persons Served with ESG

| Number of Persons in Households | Total |
|---|---|
| Adults | 0 |
| Children | 0 |
| Don't Know/Refused/Other | 0 |
| Missing Information | 0 |
| **Total** | **0** |

**Table 21 – Household Information for Persons Served with ESG**

### 5. Gender—Complete for All Activities

| | Total |
|---|---|
| Male | 0 |
| Female | 0 |
| Transgender | 0 |
| Don't Know/Refused/Other | 0 |
| Missing Information | 0 |
| **Total** | **0** |

**Table 22 – Gender Information**

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### 6. Age—Complete for All Activities

| | Total |
|---|---|
| Under 18 | 0 |
| 18-24 | 0 |
| 25 and over | 0 |
| Don't Know/Refused/Other | 0 |
| Missing Information | 0 |
| **Total** | **0** |

**Table 23 – Age Information**

### 7. Special Populations Served—Complete for All Activities

**Number of Persons in Households**

| Subpopulation | Total | Total Persons Served – Prevention | Total Persons Served – RRH | Total Persons Served in Emergency Shelters |
|---|---|---|---|---|
| Veterans | 0 | 0 | 0 | 0 |
| Victims of Domestic Violence | 0 | 0 | 0 | 0 |
| Elderly | 0 | 0 | 0 | 0 |
| HIV/AIDS | 0 | 0 | 0 | 0 |
| Chronically Homeless | 0 | 0 | 0 | 0 |
| **Persons with Disabilities:** | | | | |
| Severely Mentally Ill | 0 | 0 | 0 | 0 |
| Chronic Substance Abuse | 0 | 0 | 0 | 0 |
| Other Disability | 0 | 0 | 0 | 0 |
| Total (Unduplicated if possible) | 0 | 0 | 0 | 0 |

**Table 24 – Special Population Served**

**CR-65 Narrative -** The tables within CR-65 are intentionally left blank as directed by HUD. The information for CR-65 is reported within the Sage system (the ESG-CAPER Annual Reporting Tool/System). Sage is the system that configures aggregate information from the Homeless Management Information System (HMIS) and produces all statistical information required by HUD on program participants served in ESG-funded projects. The Sage system report for the County's ESG program is attached as Attachment A.

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 10. Shelter Utilization

| | |
|---|---|
| Number of New Units - Rehabbed | 0 |
| Number of New Units - Conversion | 0 |
| Total Number of bed-nights available | 193,067 |
| Total Number of bed-nights provided | 174,260 |
| Capacity Utilization | 90.26% |

**Table 25 – Shelter Capacity**

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

Annual Performance Measures focus on the outcomes for consumers who access the system of care. HUD pulls data each year from every CoC's Homeless Management Information System (HMIS) Database to generate Systems Performance Measures results.

HUD developed the following seven system-level performance measures to help communities gauge their progress in preventing and ending homelessness: 1. Length of time persons remain homeless; 2. The extent to which persons who exit homelessness to permanent housing destinations return to homelessness; 3. Number of homeless persons; 4. Jobs and income growth for homeless persons in CoC; 5. Number of persons who become homeless for the first time; 6. Homelessness prevention and housing placement of persons defined by Category 3 of HUD's homeless definition for CoC Program-funded projects; and, 7. Successful housing placement. These measures are used to track progress across all HUD-funded programs and to determine funding for each CoC for the following year. The Performance Measures are run for Fiscal Years, October 1 to September 30.

Annual Performance Measures focus on the outcomes for consumers who access the system of care and are required and monitored by HUD. The high-level findings of the FY 2023 (October 1, 2022 – September 30, 2023) Performance Measures are summarized below:

**FY23 System Performance Measures**

*Measure One: Length of Time Homeless*

- Clients spent, on average, 164 days homeless while in emergency shelter and transitional housing programs in FY23

*Measure Two: Returns to Homelessness*

- 15% of people served in literally homeless programs who exited to permanent housing returned to a homeless program during FY23

*Measure Three: Number of People Experiencing Homelessness*

- 1,828 people served in emergency shelter or transitional housing during FY23

*Measure Four: Increase in Income*

- 45% of individuals who exited the system increased their income in FY23 (24% increased cash income and 24% increased earned income)
- 53% of individuals still in the system increased total income (9% increased cash income, 46% increased earned income)

*Measure Five: First Time Homeless*

- 1,926 individuals accessing emergency shelter, transitional housing, rapid rehousing and permanent housing were newly homeless in FY23

*Measure Six: Prevention Outreach*

- Data for Measure Six is not analyzed for Contra Costa's CoC

*Measure Seven: Positive Outcomes*

- 73% of all exits from street outreach were positive exits in FY23
- 44% of all exits from emergency shelters and transitional housing were positive exits in FY23
- 98% of people enrolled in permanent supportive housing retained their housing in FY23

**Key Shifts from FY21 to FY22**

The FY22 performance measures suggest a return to pre-COVID-19 program practices and outcomes. During the pandemic shelter-in-place, services were limited to the most vulnerable individuals and capacity was reduced in both interim housing and permanent housing programs. The CoC has since worked to increase system capacity. A summary of key shifts in performances measures from FY22 to FY23 is provided below:

- As capacity in interim housing increased toward the end of FY23, there was a 1% increase in the number of people served in emergency shelters and transitional housing from FY22 to FY23 (from 1,806 to 1,828). Increased access to housing resulted in a 18% decrease in the average number of days enrolled in shelter, from 195 days during FY22 to 164 days in FY23.
- There was a 14% increase in the number of people newly homeless (having a first enrollment into a program for literally homeless individuals) from 1,683 in FY22 to 1,926 in FY23.
- Positive exits from Street Outreach increased by 148% (29% in FY22 to 72% in FY23).
- During FY23, 45% of people that exited homeless services increased their total income (24% increased their earned income and 24% increased their non-cash income).

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# CR-75 – Expenditures

## 11. Expenditures

### 11a. ESG Expenditures for Homelessness Prevention

| | Dollar Amount of Expenditures in Program Year | | |
|---|---|---|---|
| | 2022 | 2023 | 2024 |
| Expenditures for Rental Assistance | 0 | 0 | 0 |
| Expenditures for Housing Relocation and Stabilization Services - Financial Assistance | 5,150 | 0 | 5,000 |
| Expenditures for Housing Relocation & Stabilization Services - Services | 8,147 | 0 | 0 |
| Expenditures for Homeless Prevention under Emergency Shelter Grants Program | 0 | 0 | 0 |
| **Subtotal Homelessness Prevention** | 13,297 | 0 | 5,000 |

**Table 26 – ESG Expenditures for Homelessness Prevention**

### 11b. ESG Expenditures for Rapid Re-Housing

| | Dollar Amount of Expenditures in Program Year | | |
|---|---|---|---|
| | 2022 | 2023 | 2024 |
| Expenditures for Rental Assistance | 0 | 0 | 0 |
| Expenditures for Housing Relocation and Stabilization Services - Financial Assistance | 14,334 | 22,542 | 20,000 |
| Expenditures for Housing Relocation & Stabilization Services - Services | 94,082 | 105,476 | 89,053 |
| Expenditures for Homeless Assistance under Emergency Shelter Grants Program | 0 | 0 | 0 |
| **Subtotal Rapid Re-Housing** | 108,416 | 128,018 | 131,060 |

**Table 27 – ESG Expenditures for Rapid Re-Housing**

### 11c. ESG Expenditures for Emergency Shelter

| | Dollar Amount of Expenditures in Program Year | | |
|---|---|---|---|
| | 2022 | 2023 | 2024 |
| Essential Services | 109,279 | 59,500 | 69,999 |
| Operations | 98,000 | 131,709 | 108,620 |
| Renovation | 0 | 0 | 0 |
| Major Rehab | 0 | 0 | 0 |
| Conversion | 0 | 0 | 0 |
| **Subtotal** | 207,279 | 191,209 | 178,619 |

**Table 28 – ESG Expenditures for Emergency Shelter**

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### 11d. Other Grant Expenditures

| | Dollar Amount of Expenditures in Program Year | | |
|---|---|---|---|
| | 2022 | 2023 | 2024 |
| Street Outreach | 30,844 | 30,844 | 30,844 |
| HMIS | 0 | 0 | 0 |
| Administration | 42,787 | 30,157 | 31,336 |

**Table 29- Other Grant Expenditures**

### 11e. Total ESG Grant Funds

| Total ESG Funds Expended | 2022 | 2023 | 2024 |
|---|---|---|---|
| | 402,623 | 380,228 | 371,859 |

**Table 30 - Total ESG Funds Expended**

### 11f. Match Source

| | 2022 | 2023 | 2024 |
|---|---|---|---|
| Other Non-ESG HUD Funds | 273,541 | 119,510 | 116,714 |
| Other Federal Funds | 588,528 | 302,808 | 435,837 |
| State Government | 2,019,848 | 3,051,017 | 3,551,283 |
| Local Government | 798,680 | 1,055,494 | 1,017,900 |
| Private Funds | 964,543 | 920,643 | 1,313,281 |
| Other | 0 | 0 | 0 |
| Fees | 0 | 0 | 0 |
| Program Income | 0 | 0 | 0 |
| **Total Match Amount** | 4,645,140 | 5,359,472 | 6,435,015 |

**Table 31 - Other Funds Expended on Eligible ESG Activities**

### 11g. Total

| Total Amount of Funds Expended on ESG Activities | 2022 | 2023 | 2024 |
|---|---|---|---|
| 500 | 5,047,763 | 5,739,700 | 6,806,874 |

**Table 32 - Total Amount of Funds Expended on ESG Activities**

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# Attachment A - ESG CAPER (Sage)

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# Attachment B – Completed & Ongoing Projects by Funding Category

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# CONTRA COSTA COUNTY
# FY 2024/25 CAPER
# Public Service Projects

| Project ID | Sponsor | Name/ Location | Project Objective/Description | Project Status | CDBG Funds Budgeted | FY 2024/25 Expenses | Total Served | Race/Ethnicity (bottom number represents those who identify Hispanic as ethnicity in addition to selecting a racial category) | | | | | | | | | Income | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | White Hisp. | Af.Am Hisp. | Asian Hisp. | Am.Ind/Alskn Native Hisp. | Native Haw'n/ Pacifi | Am. Ind./ White Hisp. | Asian/ White Hisp. | Af.Am/White Hisp. | Am.Ind /Af.Am Hisp. | Other Hisp. | 30% | 50% | 80% | % of total |
| **Objective CD - 1 General Public Services:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, and other issues. | | | | | | | | | | | | | | | | | | | | |
| 24-01-PS | Bay Area Crisis Nursery 1506 Mendocino Dr. Concord, CA 94521 (925) 685-6633 | Bay Area Crisis Nursery | The purpose of the program is to provide emergency residential/shelter services and childcare fror young children living in families who identify experiencing a crisis or parental stress.. **Primary Performance Measurement: Provide short-term residential/shelter services and** | **Complete.** | $17,000 | $17,000.00 | 40 | 22/14 | 0 | 3 | 1/1 | 1 | 1 | 1 | 8/1 | 3 | 0 | 29 | 8 | 3 | 100% |
| 24-02-PS | Community Housing Development Corporation of North Richmond 1535 Fred Jackson Way Richmond, CA | Multicultural Family / Senior Center Census Tract: 3650.02 | The purpose of this program is to operate and maintain a community center for residents of North Richmond. The center provides nutrition programs, senior services, educational, social and multi-cultural programs. **Primary Performance** | **Complete.** | $40,000 | $40,000.00 | 1,016 | This program serves an area that meets the criteria for an "area benefit" activity. | | | | | | | | | | | | |
| 24-03-PS | Community Housing Development Corporation of North Richmond 1535 Fred Jackson Way Richmond, CA | Housing Instability Counseling Program | The purpose of this program is to provide housing counseling services to households facing housing instability, including eviction, default, foreclosure, and/or loss of income that cause or could cause eviction, default, foreclosure or | **Complete.** However the subrecipient was short in meeting goal by 61 clients | $25,000 | $10,472.95 | 9 | 1 | 4 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 1/1 | 1 | 3 | 5 | 100% |
| 24-04-PS | Community Violence Solutions 2101 Van Ness Street San Pablo, CA 94806 (510) 307-4112 | CIC Child Sexual Assault Intervention | The purpose of the program is to provide in-depth forensis interview, counseling, advocacy, and case management services to child victims of sexual assualt and their non-offending families. Primary Performance Measurement: | **Complete.** | $15,000 | $15,000.00 | 251 | 60 | 38 | 3 | 0 | 7 | 0 | 1 | 0 | 0 | 142/107 | 251 | - | - | 100% |
| 24-05-PS | Eden Council for Hope and Opportunity (ECHO) 770 A Street, Hayward, CA 94541 (510) 581-9380 | Tenant/Landlord Counseling and Dispute Resolution Services | The purpose of this program is to provide information and bring community awareness with regard to housing rights and responsibilities to both tenants and landlords residing in Antioch, Concord, Walnut Creek, and the Urban County. Services shall include telephone counseling regarding housing rights and responsibilities, dispute resolution, development and distribution flyers | **Complete.** | $80,000.0 | $70,675.3 | 409 | 238/112 | 110 | 28 | 3 | 1 | 0 | 1 | 1 | 0 | 27 | 219 | 95 | 94 | 100% |

# CONTRA COSTA COUNTY
# FY 2024/25 CAPER
# Public Service Projects

| Project ID | Sponsor | Name/ Location | Project Objective/Description | Project Status | CDBG Funds Budgeted | FY 2024/25 Expenses | Total Served | Race/Ethnicity (bottom number represents those who identify Hispanic as ethnicity in addition to selecting a racial category) | | | | | | | | | Income | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | White Hisp. | Af.Am Hisp. | Asian Hisp. | Am.Ind/Alskn Native Hisp. | Native Haw'n/ Pacifi | Am. Ind./ White Hisp. | Asian/ White Hisp. | Af.Am/White Hisp. | Am.Ind /Af.Am Hisp. | Other Hisp. | 30% | 50% | 80% | % of total |
| 24-06-PS | Food Bank of Contra Costa 4010 Nelson Avenue PO Box 271966 Concord, CA 94520 | Collaborative Food Distribution Program - Urban County | The purpose of this program is to alleviate hunger by providing food for low-income and homeless persons throughout the Urban County. **Primary Performance Measurement: 1,839 unduplicated low income** | **Complete.** However the subrecipient was short in meeting goal by 365 clients | $46,500 | $46,500.00 | 1,810 | 666 / 165 | 471 / 7 | 464 | 20 | 13 | 12 | 9 | 3 | 5 | 147 / 4 | 1,810 | - | - | 100% |
| 24-07-PS | Housing and Economic Rights Advocates 3950 Broadway, Ste. 200, Oakland, CA 94611 (but services are | Financially Stability Legal Services | The purpose of this program is to assist both homeowners and tenants maintain a suitable living environment through their debt/credit, home preservation, and tenants rights work, reducing discrimanatory barriers in order to | **Complete.** | $25,000 | $24,999.99 | 87 | 25 / 5 | 31 | 10 | 0 | 2 | 0 | 0 | 0 | 0 | 19 / 13 | 60 | 18 | 9 | 100% |
| 24-04-PS | Loaves & Fishes of Contra Costa 835 Ferry Street Martinez, CA 94553 (925) 293-4792 | Nourishing Lives in Martinez, Antioch, and Pittsburg; Martinez Dining Room Program - | The purpose of this program is to alleviate hunger by providing nutritious meals to low-income & homeless people seeking emergency food assistance. A hot mid-day meal will be served Monday through Friday at 835 Ferry Street in Martinez. **Primary Performance** | **Complete.** | $18,000 | $17,999.92 | 2,101 | This program serves an area that meets the criteria for an "area benefit" activity. | | | | | | | | | | | | |
| 24-09-PS | Monument Crisis Center 1990 Market Street Concord, CA 94520 (925) 825-7751 | Critical Safety Net Resources for Families and Individuals - Central County | The purpose of this program is to provide wrap-around safety net services through a variety of services including: on-site food distribution, direct referrals and workshops for financial assistance, and other basic information and referrals and support to lower | **Complete.** | $17,000 | $17,000.00 | 2,276 | 410 / 137 | 62 / 6 | 395 / 16 | 19 / 2 | 12 | 15 / 4 | 35 | 30 | 6 / 6 | 1292 / 1050 | 2,133 | 137 | 6 | 100% |
| 24-10-PS | Richmond Community Foundation 3260 Blume Drive, Suite 110 Richmond, CA 94806 510-234-11200 | Contra Costa County Service Integration Program-SparkPoint Contra Costa Community Career | The purpose of the program is to provide assistance in gaining skills and resources they need to obtain and maintain employment and move up in their career. The neighborhood-based program strives to advance the economic well-being by providing other significant and meaninful opportunities through | **Complete.** | $15,000 | $15,000.00 | 565 | This program serves an area that meets the criteria for an "area benefit" activity. | | | | | | | | | | | | |
| 24-11-PS | St. Vincent de Paul 2210 Gladstone Drive, Pittsburg, CA 94565 (925) 439-5060 | RotaCare Pittsburg Free Medical Clini at St. Vincent de Paul | The purpose of this program is to provide free urgent and chronic medical care to the uninsured at St. Vincent de Paul, including physician/nurse treatment, lab services, x-rays, MRIs, Ultrasounds, diagnostics, and all parmaceuticals. Patients are referred for free | **Complete.** However, the subrecipient fell short of its goal by 9 clients due to short staff. | $18,000 | $17,999.82 | 281 | 240 / 227 | 9 | 18 | 0 | 8 | 0 | 1 | 0 | 0 | 5 | 235 | 25 | 21 | 100% |

# CONTRA COSTA COUNTY
# FY 2024/25 CAPER
# Public Service Projects

| Project ID | Sponsor | Name/ Location | Project Objective/Description | Project Status | CDBG Funds Budgeted | FY 2024/25 Expenses | Total Served | Race/Ethnicity (bottom number represents those who identify Hispanic as ethnicity in addition to selecting a racial category) | | | | | | | | | | Income | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | White<br>Hisp. | Af.Am<br>Hisp. | Asian<br>Hisp. | Am.Ind/A lskn Native<br>Hisp. | Native Haw'n / Pacifi<br>Hisp. | Am. Ind./ White<br>Hisp. | Asian/ White<br>Hisp. | Af.A m/W hite<br>Hisp. | Am.Ind /Af.Am<br>Hisp. | Other<br>Hisp. | 30% | 50% | 80% | % of total |
| **Objective CD - 2 Non-Homeless Special Needs Population:** Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, persons with disabilities, victims of domestic violence, abused/neglected children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers. | | | | | | | | | | | | | | | | | | | | | |
| 24-12-PS | Lamorinda Spirit - City of Lafayette<br>500 St Marys Road<br>Lafayette, CA 94549<br>(925) 284-1549 | Lamorinda Spirit Van Senior Transportation Program - Central County | The purpose of this program is to provide transportation for Lafayette, Moraga, and Orinda older adults to medical and personal appointments; grocery and sundry shopping; errands; exercise and other classes; lunch at the Congregate Cafe, Walnut Creek Senior Center; Sunday church; and social outings | **Complete.** However, the subrecipient fell short of their goal by 11 clients. | $10,000 | $10,000.00 | 149 | 118<br>4 | 4 | 24 | 0 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 149 | 0 | 100% |
| 24-13-PS | Contra Costa Crisis Center<br>PO Box 3364<br>307 Lennon Lane<br>Walnut Creek, CA 94598<br>(925) 939-1916 x 107 | Crisis / 211 Contra Costa Urban County | The purpose of this program is to provide information and referrals to Urban County residents including homeless persons, abused children, seniors, battered spouses, persons with HIV/AIDS, and the disabled. **Primary Performance Measurement: Provide a homeless hotline and 211** | **Complete.**However the subrecipient fell short of their goal by 604 clients | $18,000 | $18,000.00 | 7,596 | 1293<br>367 | 860 | 90 | 14 | 12 | 0 | 0 | 46 | 0 | 5,281 | 7,596 | 0 | 0 | 100% |
| 24-14-PS | Contra Costa Family Justice Alliance<br>256 - 24th Street<br>Richmond, CA 94804<br>(925) 972-7400 | Family Justice Center - West County | The purpose of this program is to provide one-stop services to victims of domestic violence, sexual assault, child abuse, elder abuse and human trafficking. **Primary Performance Measurement: Provide resources to meet the needs of 800 clients,** | **Complete.** However, the subrecipient fell short of their goal by 111 clients | $35,000 | $35,000.00 | 739 | 191<br>6 | 105<br>2 | 545 | 4<br>1 | 14<br>2 | 1<br>1 | 4 | 5 | 1 | 359<br>296 | 0 | 739 | 0 | 100% |
| 24-15-PS | Contra Costa Senior Legal Services<br>2702 Clayton Road, Ste. 202<br>Concord, CA 94519<br>(925) 609-7901 | Legal Services for Seniors Urban County | The purpose of this program is to provide free legal advice to seniors to prevent the loss of housing, elder abuse, and financial abuse. **Primary Performance Measurement: Provide free legal advice to at least 300 Urban County seniors (unduplicated).** | **Complete.** However, the subrecipient fell short of their goal by 37 clients. | $20,000 | $19,586.54 | 13 | 5<br>1 | 4 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 2 | 0 | 13 | 0 | 100% |

# CONTRA COSTA COUNTY
# FY 2024/25 CAPER
# Public Service Projects

| Project ID | Sponsor | Name/ Location | Project Objective/Description | Project Status | CDBG Funds Budgeted | FY 2024/25 Expenses | Total Served | Race/Ethnicity (bottom number represents those who identify Hispanic as ethnicity in addition to selecting a racial category) | | | | | | | | | Income | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | White Hisp. | Af.Am Hisp. | Asian Hisp. | Am.Ind/Alskn Native Hisp. | Native Haw'n/ Pacifi | Am. Ind./ White Hisp. | Asian/ White Hisp. | Af.Am/White Hisp. | Am.Ind /Af.Am Hisp. | Other Hisp. | 30% | 50% | 80% | % of total |
| 24-16-PS | Court Appointed Special Advocates (CASA)<br>2151 Salvio Street, Suite 295<br>Concord, CA 94520<br>925 256-7284 | Serving all Foster Children Urban County | The purpose of this program is to assist abused and neglected Urban County children who are dependents of the Court system in maneuvering through the system, accessing necessary services and securing long-term permanent homes by providing advocacy and mentoring. **Primary Performance Measurement: Provide advocacy** | **Complete.** However, the subrecipient fell short of their goal by 2 clients. | $18,000 | $17,811.15 | 78 | 31<br>26 | 35<br>3 | 0 | 2<br>2 | 2 | 0 | 0 | 8 | 0 | 0 | 78 | 0 | 0 | 100% |
| 24-18-PS | Lions Center for the Visually Impaired<br>175 Alvarado Avenue<br>Pittsburg, CA 94565<br>(925) 432-3013 | Independent Living Skills for Blind & Visually Impaired - Urban County | The purpose of this program is to avoid institutionalization and maintain independence in a safe environment for adults with visual impairments by providing in-home independent living skills instruction and training. **Primary Performance Measurement: Provide in-home** | **Complete.** | $13,000 | $12,999.91 | 199 | 107 | 37 | 21<br>2 | 1 | 0 | 0 | 0 | 3 | 1 | 29<br>24 | 13 | 183 | 3 | 100% |
| 24-19-PS | Meals on Wheels Diablo Region<br>1300 Civic Drive<br>Walnut Creek, CA 94596<br>(925) 937-8311 | Care Management - Urban County | The purpose of this program is to prevent homelessness and premature institutionalization or hospitalization by providing bilingual care management services to seniors. **Primary Performance Measurement: Provide professional, bilingual care management services to 400** | **Complete.** | $17,000 | $17,000.00 | 975 | 623<br>206 | 105 | 172 | 0 | 7 | 0 | 0 | 0 | 3 | 65 | 0 | 975 | 0 | 100% |
| 24-20-PS | Meals on Wheels Diablo Region<br>1300 Civic Drive<br>Walnut Creek, CA 94596<br>(925) 937-8311 | Meals on Wheels (MOW) | The purpose of tMeals on Wheels is to provide hot, nutritious meals to Urban County seniors in order to lessen social isolation and to improve general health through increased socialization. **Primary Performance Measurement: Provide hot, nutritious meals to 750 Urban County Seniors in** | **Complete.**However the subrecipient fell short of their goal by 133 clients | $17,000 | $17,000.00 | 617 | 462<br>102 | 69 | 59 | 0 | 5 | 1 | 0 | 0 | 0 | 21 | 0 | 617 | 0 | 100% |
| 24-17-PS | Empowered Aging<br>4415 Cowell Road, Suite #100<br>Concord, CA 94518<br>(925) 685-2070 | Ombudsman Services of Contra Costa - Urban County | The purpose of this program is to decrease incidents of elder abuse and quality of care issues for frail and dependent seniors residing in nursing home and residential care facilities located in the Urban County through advocacy. **Primary Performance Measurement: 300 dependent adults and elderly** | **Complete.** | $10,000 | $9,996.56 | 457 | 288 | 80 | 35 | 0 | 0 | 1 | 0 | 0 | 0 | 53<br>31 | 0 | 457 | 0 | 100% |

# CONTRA COSTA COUNTY
# FY 2024/25 CAPER
# Public Service Projects

| Project ID | Sponsor | Name/ Location | Project Objective/Description | Project Status | CDBG Funds Budgeted | FY 2024/25 Expenses | Total Served | Race/Ethnicity (bottom number represents those who identify Hispanic as ethnicity in addition to selecting a racial category) | | | | | | | | | | Income | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | White Hisp. | Af.Am Hisp. | Asian Hisp. | Am.Ind/A lskn Native Hisp. | Native Haw'n / Pacifi | Am. Ind./ White Hisp. | Asian/ White Hisp. | Af.A m/W hite Hisp. | Am.Ind /Af.Am Hisp. | Other Hisp. | 30% | 50% | 80% | % of total |
| 24-21-PS | Pleasant Hill Recreation & Park District<br>147 Gregory Lane<br>Pleasant Hill, CA 94523<br>(925) 798-8788 | Senior Service Network - 233 Gregory Lane Pleasant Hill | The purpose of this program is to prevent the displacement or premature institutionalization of seniors through on-site crisis intervention and care management services. **Primary Performance Measurement: Provide care management services to at least 150 to Central County seniors, primarily residing in Pleasant Hill.** | **Complete.** | $12,000 | $12,000.00 | 152 | 135<br>11 | 2 | 15 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 152 | 100% |
| 24-22-PS | Rainbow Community Center<br>2118 Willow Pass Road,<br>Suite 500<br>Concord, CA 94520<br>(925) 692-0090 | Kind Hearts Community Support Program - Urban County | The purpose of this program is to provide outreach and socialization activities, nutritional support and home-based services to Urban County residents with AIDS and Lesbian, Gay, Bisexual and Transgender seniors. **Primary Performance Measurement: Provide congregate meals, food pantry services, wellness calls and home visits to 78 LGBT** | **Complete;** however, fell short of their goal of 78 due to clientele still cautious about meeting in person and attending programs in person due to COVID-19 and MPOX. | $13,000 | $13,000.00 | 404 | 364 | 7 | 6 | 1 | 0 | 0 | 4 | 0 | 0 | 22 | 0 | 404 | 0 | 100% |
| **Objective CD - 3 Youth:** Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood. | | | | | | | | | | | | | | | | | | | | | |
| 24-23-PS | East Bay Center for Performing Arts<br>339 - 11th Street,<br>Richmond, CA 94801 | Deep Roots, Wide World Program - West County | The Purpose of this program is to provide a full year of in-school, hands-on music instruction, which will be sustained at Stege and Nystrom Elementary Schools, both Title I WCCUSD schools on Richmond's Southside. **Primary Performance** | **Complete.** | $15,000 | $15,000.00 | 684 | This program serves an area that meets the criteria for an "area benefit" activity. | | | | | | | | | | | | | |
| 24-24-PS | Bay Area Community Resources (BACR) (Fiscal Agent)<br>171 Carlos Drive<br>San Rafael, CA 94903<br>(415) 444-5580 | James Morehouse Project at El Cerrito High School - 540 Ashbury Ave.<br>El Cerrito, CA 94530 | The purpose of the project is to provide comprehensive mental health and student support services to students attending El Cerrito High School resulting in improved well-being and an increase in school connectedness among participants as measured by student pre/post evaluations. **Primary Performance** | **Complete.** | $10,000 | $9,999.65 | 127 | 20 | 33 | 20 | 0 | 0 | 0 | 0 | 0 | 0 | 54<br>54 | 62 | 49 | 16 | 100% |

# CONTRA COSTA COUNTY
# FY 2024/25 CAPER
# Public Service Projects

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | White Hisp. | Af.Am Hisp. | Asian Hisp. | Am.Ind/Alskn Native Hisp. | Native Haw'n/ Pacifi | Am. Ind./ White Hisp. | Asian/ White Hisp. | Af.Am/White Hisp. | Am.Ind /Af.Am Hisp. | Other Hisp. | 30% | 50% | 80% | % of total |
| 24-25-PS | Mount Diablo Unified School District<br>1266 San Carlos Ave.,<br>Room A6<br>Concord, CA 94518<br>(925) 691-0351 | CARES After School Enrichment Program - Bay Point Census Tracts: 3141.04, 3141.03, 3142 | The purpose of this program is to provide enrichment through the CARES After School Program to 700 elementary and middle school students in the Bay Point area as evidenced by on site and off site experiences and programs for students. **Primary Performance Measurement: Provide after-school assistance and** | **Complete. However, the subrecipient fell short of their goal by 238 clients.** | $10,000 | $10,000.00 | 579 | This program serves an area that meets the criteria for an "area benefit" activity. | | | | | | | | | | | | |
| 24-26-PS | RYSE, Inc.<br>3939 Bissell Avenue<br>Richmond, CA 94805<br>(510) 374-3401 | RYSE Career Pathway Program - West County Census Tracts: 3680.01, 3690.01, 3700.00, 3710.00 | The purpose of this program is to provide career development and soft-skills support to West County youth. This support includes paid work experience opportunities, academic enrichment, and intervention. **Provide support services and teach basic skills to 230 Urban County youth, in order to enable them to maintain long-term** | **Complete.** | $40,000 | $39,967.81 | 379 | This program serves an area that meets the criteria for an "area benefit" activity. | | | | | | | | | | | | |
| 24-27-PS | Village Community Resource Center<br>633 Village Dr.<br>Brentwood, CA 94513 | Village Community Resource Center Program | The purpose of this program is to provide family-focused, bilingual afterschool tutoring and community-school partnership programming to East County children. **Primary** | **Complete.** | $13,000 | $12,999.85 | 99 | 24<br>18 | 2 | 5<br>1 | 0 | 0 | 0 | 0 | 0 | 0 | 68<br>62 | 50 | 39 | 10 | 100% |
| **Objective CD - 4 Fair Housing:** To continue to promote fair housing activities and affirmatively further fair housing. | | | | | | | | | | | | | | | | | | | | |
| 24-28-PS | Eden Council for Hope and Opportunity (ECHO)<br>770 A Street,<br>Hayward, CA 94541<br>(510) 581-9380 | Fair Housing Services Program | The purpose of this program is to further fair housing by addressing discrimination in Antioch, Concord, Walnut Creek, and urban Contra Costa County; investigating allegations of discriminatio; conducting audits to uncover discrimination; and provide training | **Complete.** | $40,000.0 | $40,000.0 | 82 | 67<br>54 | 15 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22 | 55 | 5 | 100% |
| **Objective H - 1 Housing & Supportive Services for the Homeless:** Further "Housing First" approach to ending homelessness by supporting homeless outreach efforts, emergency shelter, transitional housing, and permanent housing with supportive services to help homeless persons achieve housing stability. | | | | | | | | | | | | | | | | | | | | |

# CONTRA COSTA COUNTY
# FY 2024/25 CAPER
# Public Service Projects

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | White Hisp. | Af.Am Hisp. | Asian Hisp. | Am.Ind/Alskn Native Hisp. | Native Haw'n / Pacifi | Am. Ind./ White Hisp. | Asian/ White Hisp. | Af.Am/White Hisp. | Am.Ind /Af.Am Hisp. | Other Hisp. | 30% | 50% | 80% | % of total |
| 24-29-PS | Contra Costa County Behavioral Health Services Homeless 1350 Arnold Drive, Ste 202 Martinez, CA 94553 (925) 313-7700 | CORE-Coordinated Outreach, Referral, and Engagement Program | Subrecipient provides day and evening homeless street outreach services to individuals living outside throughout the County to engage, stabilize, deliver health and basic need services, and aid in obtaining interim and permanent housing. **Primary Performance Measurement: Provide services to 400 urban County residents.** | **Complete.** | $90,000 | $90,000.00 | 4,650 | 1,406<br>172 | 1,568<br>47 | 110<br>2 | 200<br>124 | 70<br>22 | 37<br>17 | 21 | 56<br>7 | 21<br>1 | 1,159<br>336 | 4,650 | 0 | 0 | 100% |
| 24-30-PS | Greater Richmond Interfaith Program 165 22nd Street Richmond, CA 94801 | Homeless Shelter and Soup Kitchen | The purpose of the program is to provide shelter, three hot meals a day, and case management services, to families who are experiencing homelessness. **Primary Performance Measurement: Serve 250 low-income inviduals and people who are experiencing homelessness.** | **Complete** | $30,000 | $30,000.00 | 668 | 96<br>16 | 285<br>45 | 18<br>4 | 9<br>2 | 10<br>2 | 31<br>21 | 6 | 11<br>1 | 11<br>3 | 193<br>10 | 668 | 0 | 0 | 100% |
| 24-31-PS | STAND! For Families Free of Violence P.O. Box 6406 Concord, CA 94524 | Rollie Mullen Center Emergency Shelter | Subrecipient provides emergency shelter for 24 women and their children who are homeless because they are in peril due to violent relationships. Up to six weeks of shelter and services are provided per household, including food, clothing, case management, employment assessment, and housing referrals. **Primary Performance Measurement: Program will provide services to 80 persons.** | **Complete.** | $12,000 | $12,000.00 | 75 | 9 | 5 | 3 | 0 | 0 | 0 | 1 | 0 | 1 | 58<br>33 | 0 | 75 | 0 | 100% |

# CONTRA COSTA COUNTY
# FY 2024/25 CAPER
# Public Service Projects

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | White Hisp. | Af.Am Hisp. | Asian Hisp. | Am.Ind/Alskn Native Hisp. | Native Haw'n/ Pacifi | Am. Ind./ White Hisp. | Asian/ White Hisp. | Af.Am/White Hisp. | Am.Ind /Af.Am Hisp. | Other Hisp. | 30% | 50% | 80% | % of total |
| 24-32-PS | Winter Nights Family Shelter, Inc.<br>404 Gregory Lane, Room 7<br>Pleasant Hill, CA 94523<br>(925) 414-3883 | Winter Nights has three programs: The Family Shelter, The Safe Parking Program (SPP), and Continued Success | Subrecipient provides a clean, safe, and supportive environment while helping to break the cycle of homelessness by assisting them toward self-sufficiency and into stable housing. **Primary Performance Measurement: Provide services to 16 urban County residents.** | **Complete** | $10,000 | $9,999.67 | 34 | 10/1 | 10 | 6 | 3/3 | 0 | 0 | 0 | 0 | 2 | 3 | 34 | 0 | 0 | 100% |
| **Objective H - 2 Prevention Services for Homeless:** Expand existing prevention services including emergency rental assistance, case management, housing search assistance, legal assistance, landlord mediation, money management and credit counseling. | | | | | | | | | | | | | | | | | | | | |
| 23-33-PS | Shelter Inc.<br>1333 Willow Pass Rd., #206<br>Concord, CA 94520<br>(925) 335-0698 | Homeless Prevention and Rapid Rehousing - Urban County | The purpose of this program is to prevent homelessness by helping clients maintain their housing and to rehouse those that are experiencing homelessness. **Primary Performance Measurement: Provide 100 Urban County residents with homelessness** | **Complete.** | $30,000 | $29,510.03 | 904 | 89/12 | 421/1 | 25 | 10 | 8 | 0 | 0 | 0 | 0 | 351/87 | 348 | 238 | 45 | 70% |
| | | | | **TOTALS** | **$799,500** | **$774,519** | **28,505** | **7316/1788** | **5137/148** | **2169/28** | **306/144** | **198/27** | **99/43** | **85** | **172/9** | **54/10** | **9772/2237** | **18,259** | **4,279** | **369** | **80%** |

# CONTRA COSTA COUNTY
# FY 2024/25
# CAPER
# Economic Development Projects

| Project ID | Sponsor | Project Name/ Location | Project Objective/Description | Project Status | CDBG Funds Budgeted | FY 2024/25 Expenses | Total Served | Race/Ethnicity (bottom number represents those who identify Hispanic as ethnicity in addition to selecting a racial category) | | | | | | | | | | Income | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | White Hisp. | Af.Am Hisp. | Asian Hisp. | Am.Ind/ Alskn Native Hisp. | Native Haw'n/ Pacific Is. Hisp. | Am.Ind/ White Hisp. | Asian/ White Hisp. | Af.Am/ White Hisp. | Am.Ind /Af.Am Hisp. | Other Hisp. | 30% | 50% | 80% | % of total |
| **Objective CD-5 Economic Development:** Reduce the number of persons below the poverty level, expand economic opportunities for very low- and low-income residents and increase the viability of neighborhood commercial areas. | | | | | | | | | | | | | | | | | | | | | |
| 24-34-PS | Multicultural Institute 3600 Macdonald Avenue Richmond, CA 94805 | Lifeskills/Day Labor Program | The purpose of this project is to connect workers to loacal employers, and advocate fair-wage paying jobs; offer educational opportunities and courses to gain skills that allow participants to qualify for better paying jobs and reach financial stability; provide on the street workshops, and community events to inform day laborers about current immigration policies and provide immigration referrals. **Performance Measurement: Serve 500 day laborers and other low-income individuals by providing them with workforce development opportunities and job placement assistance.** | **Complete.** 995 low-income, under-employed Spanish-speaking immigrant workers were provided with vocational training. | $30,000 | $30,000.00 | 995 | 10 | 26 | 59 | 877<br>877 | 0 | 6 | 0 | 0 | 0 | 17 | 522 | 130 | 343 | 100% |
| 24-35-ED | Opportunity Junction, Inc. 3102 Delta Fair Blvd. Antioch, CA 94509 (925) 776-1133 | Bay Point Career Counseling and Placement Assistance | The purpose of this program is to provide vocational services to 15 unemployed job-seekers, including career skills development, case management, etc. **Primary Performance Measurement: Provide vocational services to 15 low-income Urban County residents.** | **Complete.** 19 clients were provided with vocational services. | $20,000 | $20,000.00 | 19 | 6<br>2 | 6 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 4<br>3 | 14 | 3 | 2 | 100% |
| 24-36-ED | CocoKids, Inc. 1035 Detroit Avenue Suite 200 Concord, CA 94518 | Road to Success Urban County | The purpose of this project is to increase opportunities for very-low and low-income persons to start and succeed in operating a micro-enterprise as a family day-care provider. **Primary Performance Measurement: Assist 90 urban county clients to open/maintain a family daycare business.** | **Complete.** CocoKids, Inc. assisted 90 low-income, Urban County residents open or retain family daycare business. | $90,000 | $90,000.00 | 96 | 44<br>37 | 19 | 11 | 1 | 0 | 0 | 2 | 1 | 1<br>1 | 17<br>13 | 40 | 30 | 26 | 100% |

# CONTRA COSTA COUNTY
# FY 2024/25
# CAPER
# Economic Development Projects

| Project ID | Sponsor | Project Name/ Location | Project Objective/Description | Project Status | CDBG Funds Budgeted | FY 2024/25 Expenses | Total Served | Race/Ethnicity (bottom number represents those who identify Hispanic as ethnicity in addition to selecting a racial category) | | | | | | | | | | Income | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | White Hisp. | Af.Am Hisp. | Asian Hisp. | Am.Ind/ Alskn Native Hisp. | Native Haw'n/ Pacific Is. Hisp. | Am.Ind/ White Hisp. | Asian/ White Hisp. | Af.Am/ White Hisp. | Am.Ind /Af.Am Hisp. | Other Hisp. | 30% | 50% | 80% | % of total |
| **Objective CD-5 Economic Development:** Reduce the number of persons below the poverty level, expand economic opportunities for very low- and low-income residents and increase the viability of neighborhood commercial areas. | | | | | | | | | | | | | | | | | | | | | |
| 24-37-ED | Loaves and Fishes of Contra Costa<br>835 Ferry St.<br>Martinez, CA 94533 | Culinary Arts Training Program | The purpose of this project is provide a free 12-week introductory Culinary program for low-income individuals interested in the culinary industry and experiencing barriers to employment. **Primary Performance Measurement: Have 2 students graduate and employed full-time. Seconday Measurement: Have 24 students graduate from the program.** | **Complete.** Loaves and Fishes Culinary trained and gradauted 25 students. | $15,000 | $15,000.00 | 25 | 6 | 11 | 1 | 0 | 1 | 0 | 0 | 0 | 1/1 | 5/5 | 12 | 10 | 3 | 100% |
| 24-38-ED | Opportunity Junction, Inc.<br>3102 Delta Fair Blvd.<br>Antioch, CA 94509<br>(925) 776-1133 | Administrative Careers Training | The purpose of this program is to provide wraparound career advancement services to low-income job seekers, and ultimately place them into careers within the administrative field. **Primary Performance Measurement: Train and place 3 low-income Urban County residents with employer clients.** | **Complete.** A total of 3 low-income Urban County residents were placed with employer partners, while 14 total Urban County clients were placed into employment, with an average hourly wage of $21.57/hr. | $100,000 | $100,000.00 | 3 | 1/1 | 1/1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 3 | 0 | 0 | 100% |
| 24-39-ED | Renaissance Entrepreneurship Center<br>1500 MacDonald Avenue<br>Richmond, CA 94801 | Igniting the Power of Entrepreneurship to Build Economically Vibrant Families and Communities in Contra Costa County Richmond | The purpose of this project is to increase the number of micro-enterprises, owned and operated by very low- and low-income persons, and to sustain existing micro-enterprises. **Primary Performance Measurement: Assist 45 CDBG eligible new or existing business owners develop and/or operate a business.** | **Complete.** A total of 153 existing or aspiring businesses were assisted. | $45,000 | $44,721.84 | 305 | 70/51 | 81/5 | 17/1 | 8/7 | 1/1 | 0 | 0 | 0 | 2 | 126/107 | 163 | 56 | 42 | 86% |

# CONTRA COSTA COUNTY
# FY 2024/25
# CAPER
# Economic Development Projects

| Project ID | Sponsor | Project Name/ Location | Project Objective/Description | Project Status | CDBG Funds Budgeted | FY 2024/25 Expenses | Total Served | Race/Ethnicity (bottom number represents those who identify Hispanic as ethnicity in addition to selecting a racial category) | | | | | | | | | | Income | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | White Hisp. | Af.Am Hisp. | Asian Hisp. | Am.Ind/ Alskn Native Hisp. | Native Haw'n/ Pacific Is. Hisp. | Am.Ind/ White Hisp. | Asian/ White Hisp. | Af.Am/ White Hisp. | Am.Ind /Af.Am Hisp. | Other Hisp. | 30% | 50% | 80% | % of total |
| **Objective CD-5 Economic Development:** Reduce the number of persons below the poverty level, expand economic opportunities for very low- and low-income residents and increase the viability of neighborhood commercial areas. | | | | | | | | | | | | | | | | | | | | | |
| 24-40-ED | West Contra Costa Business Development Center, Inc. 812 San Pablo Avenue, Ste. 2 Pinole, CA 94564 (510) 932-1844 | Emerging Entrepreneurs Program-West County | The purpose of this project is to improve the success of small businesses/micro-enterprises located in West County through business assistance and community building activities. **Primary Performance Measurement: Provide assistance to 60 existing or prospective businesses in the targeted commercial corridors of San Pablo, Rodeo, North Richmond and Crockett to help business owners achieve key targets, including increased sales and profitability, expanded customer base and product offering, and/or improved storefronts.** | **Complete.** The BDC provided assistance to 60 aspiring, start-up, or established small businesses in the West County region. Of these businesses, 12 new ventures were established and 48 existing businesses were assisted. | $95,700 | $94,444.99 | 60 | 6 | 11 | 16 | 0 | 0 | 0 | 1 | 0 | 0 | 26<br>20 | 17 | 15 | 18 | 83% |
| | | | | **TOTAL** | **$395,700** | **$394,166.83** | **1,503** | 143<br>91 | 155<br>6 | 107<br>1 | 886<br>884 | 2<br>1 | 6 | 4 | 1 | 4<br>2 | **195<br>148** | **771** | **244** | **434** | **96%** |

**CONTRA COSTA COUNTY**
**FY 2024/25 CAPER**
**Infrastructure/Public Facilities Projects/CDBG Administration**

| Project ID | Sponsor | Project Name/ Location | Project Status | Total CDBG Funds Budgeted | FY 2024/25 Expenses | Total Served | Race/Ethnicity | | | | | | | | | | Income | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | White Hisp. | Af.Am Hisp. | Asian Hisp. | Am.Ind/Alskn Native Hisp. | Native Haw'n/ Pacific Is. Hisp. | Am. Ind./ White Hisp. | Asian/ White Hisp. | Af.Am/ White Hisp. | Am.Ind /Af.Am Hisp. | Other Hisp. | 30% | 50% | 80% | % of total |
| **Objective CD-6 Infrastructure / Public Facilities: Maintain quality public facilities and adequate infrastructure, and ensure access for the mobility-impaired by addressing physical access to public facilities.** | | | | | | | | | | | | | | | | | | | | |
| 20-42-IPF | Martinez Early Childhood Center, Inc. | Classroom and Kitchen Flooring Replacement | **Complete.** | $ 38,700 | $ 38,700 | 65 | 57 / 33 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8 | 22 | 35 | 100% |
| 21-40-IPF | City of Richmond, Community Services | Senior Center ADA improvements | **Canceled.** | $ 44,000 | $ - | | | | | | | | | | | | | | | |
| 21-41-IPF | CC Health Services - H3 Division | Brookside/Calli House Emergency Shelter Security and Grounds Improvements | **Canceled.** Project has been combined with another (23-42-IPF) | $ 66,677 | $ - | | | | | | | | | | | | | | | |
| 22-43-IPF | Urban Tilth | Making the Greenway Accessible to all | **Delayed.** | $ 80,000 | $ - | | | | | | | | | | | | | | | |
| 23-41-IPF | Ambrose Recreation & Park District | Ambrose Community Center Floor Replacement Project | **Complete.** | $ 45,905 | $ 30,232 | 20,260 | Area Benefit Project | | | | | | | | | | 20260 | 0 | 0 | 100% |
| 23-42-IPF | Contra Costa Health Services, H3 Division | Brookside/Calli House Emergency Shelter Security Upgrade | **Underway.** Doors and windows portion of the project completed, waiting to start security fencing and gate work. | $ 116,677 | $ - | | | | | | | | | | | | | | | |
| 23-43-IPF | Lions Center for the Visually Impaired | Interior & Exterior Upgrades & ADA Improvements | **Underway.** Project is currently under construction. | $ 167,000 | $ - | | | | | | | | | | | | | | | |
| 23-44-IPF | Martinez Early Childhood Center, Inc. | Energy Efficiency Improvements | **Delayed.** | $ 122,880 | $ - | | | | | | | | | | | | | | | |
| 24-41-IPF | EBCPA | Lighting System Replacement and Upgrades | **Underway.** Project construction is complete. Closeout material is currently being reviewed. | $ 72,000 | $ - | | | | | | | | | | | | | | | |
| 24-42-IPF | Lions Center for the Visually Impaired | LCVI Site Renovation | **Canceled.** $72,000 reallocated to prior project (23-43-IPF) | $ 112,500 | $ - | | | | | | | | | | | | | | | |
| 24-43-IPF | Martinez Early Childhood Center, Inc. | Fencing/Gates Project | **Delayed.** Awaiting completion of prior project (23-44-IPF). | $ 90,898 | $ - | | | | | | | | | | | | | | | |
| 24-44-IPF | Nurturing Independence through Artistic Development | NIAD CAP Phase 2 - Entryway Doors and Lobby | **Underway.** The project is currently waiting for construction materials. | $ 93,798 | $ - | | | | | | | | | | | | | | | |
| 24-54-IPF | Nurturing Independence through Artistic Development | SAFE - Fire Alarm System | **Underway.** Project construction is complete. Closeout material is currently being reviewed. | $ 60,000 | $ - | | | | | | | | | | | | | | | |
| | | | **TOTALS** | **$ 1,111,035** | **$ 68,932.00** | 20,325 | 57 / 33 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 20268 | 22 | 35 | 100% |
| **Objective CD-8** Administration/Planning: Support development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector, and administer federal grant programs in a fiscally prudent manner. | | | | | | | | | | | | | | | | | | | | |
| | CCC Conservation and Development Department 30 Muir Road - Martinez, CA 94553 (925) 674-7200 | CDBG Program Administration | **Complete.** | $1,313,968.85 | $1,049,613.08 | N/A | Not Applicable | | | | | | | | | | | | | |
| | | | **TOTALS** | **$1,313,968.85** | **$1,049,613.08** | | | | | | | | | | | | | | | |

**CONTRA COSTA COUNTY**
**FY 2024/25**
**Housing Projects**

| | | | | Funds Allocated | | | | | Funds Expended FY 2024/25 | Total Expended to Date | Affordability and/or Income Restrictions | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Sponsor/ Developer #1** | **Sponsor/ Developer #2** | **Project Name/ Location** | **Project Status** | **Total Cost** | **CDBG/ NSP** | **HOME** | **HOME-ARP** | **HOPWA** | **CDBG, NSP, HOME, HOME-ARP, HOPWA** | **CDBG, NSP, HOME, HOME-ARP, HOPWA** | 0% - 30% | 31-% 50% | 51% - 80% | Unit Total |
| **Objective AH-1 — New Construction of Affordable Rental Housing.** | | | | | | | | | | | | | | |
| Resources for Community Development | N/A | Galindo Terrace Concord | **Complete.** | $ 65,036,170 | $ - | $ 2,034,921 | | $ 210,000 | $ 100,224.50 | $ 2,244,921.26 | 14 | 40 | 7 | 62 |
| Resources for Community Development | N/A | Civic Crossing (699 YVR Housing) Walnut Creek | **Underway:** Construction commenced June 2025. | $ 151,889,625 | $ - | $ 3,539,183 | $ 3,344,636 | $ - | $ 3,021,664.33 | $ 3,021,664.33 | 36 | 32 | 24 | 93 |
| Satellite Affordable Housing Associates | N/A | 811 San Pablo Pinole | **Underway:** Construction Complete. Closeout compliance in progress. | $ 32,781,181 | $ - | $ 2,686,280 | | $ - | $ 878,983.20 | $ 2,403,078.29 | 16 | 14 | 2 | 33 |
| Community Housing Development Corp of N. Richmond | Eden Development, Inc. | Legacy Court Richmond | **Underway:** Construction commenced November 2024. | $ 69,077,084 | $ - | $ - | $ 4,382,047 | $ - | $ 4,332,047 | $ 4,332,047 | 17 | 0 | 25 | 43 |
| Alliant Strategic Development | N/A | Bella Vista Apartments Bay Point | **Cancelled:** HOME-ARP award recaptured. | $ 73,964,818 | $ - | $ - | $ 2,550,000 | $ - | $ - | $ - | 11 | 0 | 111 | 124 |
| Related California | N/A | El Cerrito Plaza BART TOD El Cerrito | **Progressing.** Awarded 4% Tax Credits. Construction escrow closing expected October 2025. | $ 71,402,913 | $ - | $ 1,550,000 | $ - | $ - | $ - | $ - | 19 | 21 | 29 | 70 |
| BRIDGE Housing Corporation | N/A | Mayfair Affordable El Cerrito | **Underway.** Construction commenced June 2024. 50% construction completed through June 2025. | $ 70,767,887 | $ - | $ 4,247,500 | $ - | $ - | $ 4,188,566.31 | $ 4,188,566.31 | 15 | 28 | 24 | 69 |
| **Objective AH-2 — Homeownership Opportunities** | | | | | | | | | | | | | | |
| Habitat for Humanity East Bay/Silicon Valley | N/A | Pacifica Landing Bay Point | **Delayed**: Applicant is working to complete building permit approval, record final map, etc. | $ 1,977,471 | $ 1,000,000 | $ - | | $ - | $ - | $ 1,000 | 0 | 2 | 1 | 29 |
| Habitat for Humanity East Bay/Silicon Valley | N/A | Esperanza Place aka Las Juntas Walnut Creek | **Underway:** Construction Complete. Closeout compliance. | $ 24,053,556 | | $ 1,655,000 | | | $ 12,435.85 | $ 1,655,507.02 | 0 | 0 | 32 | 42 |
| **Objective AH-3 - Maintain and Preserve Affordable Housing** | | | | | | | | | | | | | | |
| Richmond Neighborhood Housing Services | N/A | Richmond Scattered Site Rehabilitation Phases 1 - 4 (2017, 2018, 2020, 2021) | **Ongoing:** In FY 2024/25, one projects was completed, and one began pre-construction. | $ 1,524,380 | $ 1,336,198 | $ - | $ - | $ - | $ 132,820 | $ 1,003,335 | 1 | 0 | 0 | 1 |

**CONTRA COSTA COUNTY**
**FY 2024/25**
**Housing Projects**

| | | | | Funds Allocated | | | | | Funds Expended FY 2024/25 | Total Expended to Date | Affordability and/or Income Restrictions | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Sponsor/ Developer #1** | **Sponsor/ Developer #2** | **Project Name/ Location** | **Project Status** | **Total Cost** | **CDBG/ NSP** | **HOME** | **HOME-ARP** | **HOPWA** | **CDBG, NSP, HOME, HOME-ARP, HOPWA** | **CDBG, NSP, HOME, HOME-ARP, HOPWA** | 0% - 30% | 31-% 50% | 51% - 80% | Unit Total |
| DCD | N/A | Neighborhood Preservation Program | **Ongoing:** In FY 2024/25, 2 homes were rehabilitated. | $ 355,580 | $ 355,580 | $ - | | $ - | $ 255,792 | $ 255,792 | 2 | 0 | 0 | 2 |
| EAH Housing | N/A | Rodeo Gateway Senior Rodeo | **Complete.** | $ 31,947,793 | $ 2,241,344 | $ - | | $ - | $ 52,166.99 | $ 2,241,343.53 | 44 | 3 | 2 | 50 |
| Resources for Community Development | N/A | Aspen Court Apartments Pacheco | **Complete.** | $ 1,828,050 | $ 1,002,678 | $ - | | $ 625,000 | $ 707,129.24 | $ 1,002,678.46 | 9 | 2 | 0 | 12 |
| Community Housing Development Corp of N. Richmond | N/A | Chesley Mutual Housing Richmond | **Underway.** Construction complete. Closeout compliance underway. | $ 5,160,530 | $ 994,807 | $ 1,050,000 | | $ - | $ 1,771,749.34 | $ 1,969,447.50 | 2 | 27 | 0 | 30 |
| Resources for Community Development | N/A | Alvarez Court Pinole | **Complete.** | $ 1,353,945 | $ 715,535 | $ - | | $ 567,411 | $ 1,183,460.43 | $ 1,282,945.75 | 15 | 3 | 0 | 19 |
| EAH Housing | N/A | Nevin Plaza 1 Richmond | **Underway.** Loan documents executed April 2024. | $ 95,577,241 | $ 725,000 | $ - | $ - | $ - | $476.55 | $666,435.71 | 64 | 74 | 0 | 140 |
| Eden Development, Inc. | N/A | Riverhouse Hotel Accessibility Imp. Martinez | **Underway.** Loan documents executed April 2025. | $ 2,200,000 | $ 2,000,000 | | | | $348,503.93 | $348,503.93 | 43 | 40 | 0 | 84 |
| Eden Development, Inc. | N/A | Riverhouse Hotel Martinez | **Progressing.** Awarded 4% Tax Credits. Construction escrow closing expected October 2025. | $ 68,179,402 | | $ 1,000,000 | $ - | $ - | $ - | $ - | 43 | 40 | 0 | 84 |
| Novin Development | N/A | Civic Center Apartments Richmond | **Underway:** Loan documents executed April 2025. | $ 20,736,721 | $ 1,040,000 | $ - | $ - | $ - | $ 866,414.44 | $ 866,414.44 | 48 | 0 | 0 | 49 |
| Resources for Community Development | N/A | Lakeside Apartments Concord | **Delayed:** Applicant plans to apply for 4% tax credits and tax exempt bonds Sept. 2025. | $ 48,056,875 | $ - | $ 5,040,000 | $ - | $ - | $ - | $ - | 48 | 26 | 48 | 124 |
| Rebuilding Together East Bay North | N/A | Healthy Homes Contra Costa | **Complete.** | $ 128,524 | $ 116,840 | $ - | $ - | $ - | $ 116,839.71 | $ 116,839.71 | 8 | 5 | 13 | 27 |
| **Objective AH-4 - New Permanent Supportive Housing -Special Needs** | | | | | | | | | | | | | | |
| Eden Development, Inc. | Community Housing Development Corp of N. Richmond | The Riveter Supportive Richmond | **Delayed:** Applicant is seeking additional funding to fill financing gap. | $ 72,308,170 | $ 2,040,000 | $ - | $ - | $ - | $ - | $ - | 25 | 33 | 0 | 59 |
| **Program Administration** | | | | | | | | | | | | | | |

**CONTRA COSTA COUNTY**
**FY 2024/25**
**Housing Projects**

| | | | | Funds Allocated | | | | | Funds Expended FY 2024/25 | Total Expended to Date | Affordability and/or Income Restrictions | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Sponsor/ Developer #1** | **Sponsor/ Developer #2** | **Project Name/ Location** | **Project Status** | **Total Cost** | **CDBG/ NSP** | **HOME** | **HOME-ARP** | **HOPWA** | **CDBG, NSP, HOME, HOME-ARP, HOPWA** | **CDBG, NSP, HOME, HOME-ARP, HOPWA** | 0% - 30% | 31-% 50% | 51% - 80% | Unit Total |
| Department of Conservation and Development | | HOME and HOME-ARP Program Administration | Provide oversight and administer the HOME and HOME-ARP programs. | $ - | $ - | $ 373,250 | $ 1,813,532 | $ - | $ 638,551 | $ 638,551 | | | | |
| | | | **TOTALS** | **$ 910,307,916** | **$ 13,567,982** | **$ 23,176,134** | **$ 12,090,215** | **$ 1,402,411** | **$ 18,607,824** | **$ 28,239,070** | **455** | **357** | **318** | **1,187** |

# CONTRA COSTA COUNTY
# FY 2024/25
# CAPER
## Community Development Block Grant-Coronavirus (CDBG-CV) Projects

| Project ID | Sponsor | Project Name/ Location | Project Objective/Description | Project Status | CDBG-CV Funds Budgeted | Previously Expended | FY 2024/25 Expenses | Total Served | Race/Ethnicity (bottom number represents those who identify Hispanic as ethnicity in addition to selecting a racial category) | | | | | | | | | | Income | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 20-02A-CDBG-CV | Loaves & Fishes of Contra Costa | Nourishing Lives CV - Martinez | The purpose of this program is to provide free lunches and groceries weekdays to homeless and low-income Urban County residents at the Loaves & Fishes Martinez Dining Room. The Martinez Dining Room will begin serving weekend meals in response to the COVID-19 pandemic.**Primary Performance Measurement: Serve 200 urban county clients.** | **Complete** | $121,281 | $121,281 | N/A | This project will serve an area that meets the criteria for an "area benefit" activity. | | | | | | | | | | | | | | |
| 20-02B-CDBG-CV | Loaves & Fishes of Contra Costa | Nourishing Lives CV - Oakley | The purpose of this program is to provide free lunches and groceries on weekdays to homeless and low-income Urban County residents at the Loaves & Fishes Oakley Dining Room. **Primary Performance Measurement: Serve 200 Urban County residents.** | **Complete** | $121,281 | $121,281 | N/A | 356 | 191<br>17 | 17<br>7 | 7 | 27<br>10 | 0 | 13<br>5 | 17 | 11 | 0 | 73 | 356 | 0 | 0 | 100% |
| 20-61-CDBG-CV | Meals on Wheels Diablo Region | Meals on Wheels (MOW) CV | The purpose of this program is to help frail, homebound seniors to age in place. Moreover, clients benefit from daily health/wellness checks and ongoing monitoring during home visits. **Primary Performance Measurement:** | **Complete** | $242,562 | $242,562 | N/A | 351 | 247<br>56 | 45 | 43 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 351 | 0 | 100% |
| 20-04-CDBG-CV | Renaissance Entrepreneurship Center | Renaissance Richmond CV | The purpose of this program is to provide loan/grant assistance and relief to eligible microenterprises. These businesses will receive no more than $10,000 in loans/grants. **Primary Performance Measurement: Provide assistance to 50 Urban County new or existing business owners develop/or operate their business during the COVID-19 Pandemic.** | **Complete** | $727,687 | 727687 | N/A | 48 | 17<br>8 | 11 | 7<br>1 | 1<br>1 | 0 | 0 | 0 | 0 | 0 | 9<br>9 | 30 | 13 | 4 | 98% |
| 20-05-CDBG-CV | Shelter, Inc. | Homeless Prevention and Rapid Rehousing CV | The purpose of this project is to provide rapid rehousing and homeless prevention services to Urban County residents to quickly regain stable, permanent housing or maintain their housing. **Primary Performance Measurement: Assist 287 Urban County residents.** | **Complete.** Shelter Inc. has served a total of 1,056 since the start of the program but has served 78 clients in FY 2024/25 | $3,927,687 | $3,589,218 | $338,469 | 1056 | 217<br>136 | 478<br>25 | 74<br>4 | 18<br>10 | 18<br>2 | 0 | 0 | 0 | 0 | 251<br>51 | 694 | 236 | 126 | 100% |
| 20-06-CDBG-CV | Eden Council for Hope and Opportunity (ECHO) | Tenant/Landlor Counseling, Dispute Resolution, and Legal Services Program - CV | Provide tenant/landlord counseling and related legal services to very low-, low-, and moderate-income tenant households impacted by the COVID-19 pandemic. | **Complete** | $600,000 | $600,000 | N/A | 712 | 442<br>216 | 11 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 45<br>5 | 378 | 204 | 129 | 100% |

# CONTRA COSTA COUNTY
# FY 2024/25
# CAPER
## Community Development Block Grant-Coronavirus (CDBG-CV) Projects

| Project ID | Sponsor | Project Name/ Location | Project Objective/Description | Project Status | CDBG-CV Funds Budgeted | Previously Expended | FY 2024/25 Expenses | Total Served | Race/Ethnicity (bottom number represents those who identify Hispanic as ethnicity in addition to selecting a racial category) | | | | | | | | | | Income | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | CCC Department of Conservation and Development<br><br>30 Muir Road, Martinez, CA 94553 | CDBG-CV Administration | Operating Support and Staff Costs | **N/A** | $1,038,725 | $ 898,013 | $140,705.08 | | | | | | | | | | | | | | | |
| | | | | **TOTAL** | **$6,779,223** | **$6,300,042** | **$479,174.08** | **1,455** | **1096**<br>**420** | **530**<br>**32** | **131**<br>**5** | **47**<br>**21** | **17**<br>**2** | **13**<br>**5** | **17** | **11** | **0** | **351**<br>**54** | **724** | **600** | **130** | **100%** |

# CONTRA COSTA COUNTY
# FY 2024/25 CAPER
# Emergency Solutions Grants

| Project ID | Sponsor | Project Name/Location | Project Objective/Description | Category of Assistance | Project Status | ESG Funds Budgeted | FY 2024/25 Expenses | 100% Match Provided By | Total Served | Race/Ethnicity | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | White<br>Hisp. | Af Am<br>Hisp. | Asian<br>Hisp. | Am.Ind/ Alskn Native<br>Hisp. | Native Haw'n/ Pacific Is.<br>Hisp. | Am. Ind./ White<br>Hisp. | Asian/ White<br>Hisp. | Af.Am/ White<br>Hisp. | Am.Ind/ Af.Am<br>Hisp. | Other<br>Hisp. |
| **Objective H - 1:** Housing & Supportive Services for the Homeless: Further "Housing First" approach to ending homelessness by supporting homeless outreach efforts, emergency shelter, transitional housing, and permanent housing with supportive services to help homeless persons achieve housing stability. | | | | | | | | | | | | | | | | | | | |
| 24-45A-ESG | Contra Costa Health Services 1350 Arnold Drive Martinez, CA 94553 | Emergency Shelters for Single Adults, Urban County | The Adult Interim Housing Program is a 24-hour emergency shelter program that provides wrap-around services to assist persons in finding appropriate long-term housing. The interim housing program is located in two facilities (in the Cities of Richmond and Concord) and serves consumers from all over the County. The program has a combined capacity to serve 109 homeless men and women and | Operating Support: No Staff Costs | **Complete.** | $97,500.00 | $68,620.05 | County General Fund | 595 | 282 | 186 | 11 | 30<br>21 | 4 | 3 | 15 | 0 | 0 | 64<br>16 |
| 24-45B-ESG | Contra Costa Health Services 1350 Arnold Drive Martinez, CA 94553 | Calli House, Urban County | Subrecipient operates the Calli House Youth Shelter. The shelters are open 24-hours a day and provide meals, laundry facilities, mail, health screenings, telephones and a wide array of on-site support services. Program will provide services to 60 youth. | Operating Support: No Staff Costs | **Complete.** | $30,000.00 | $29,999.80 | County General Fund | 91 | 21<br>6 | 37 | 4 | 0 | 0 | 0 | 2 | 0 | 0 | 27<br>20 |
| 24-45C-ESG | Contra Costa Health Services 1350 Arnold Drive Martinez, CA 94553 | CORE-Coordinated Outreach, Referral, and Engagement Program | Subrecipient provides day and evening homeless street outreach services to individuals living outside throughout the County to engage, stabilize, deliver health and basic need services, and aid in obtaining interim and permanent housing. Program will provide services to 400 Urban County individuals. | Staff Costs | **Complete.** | $30,844.00 | $30,844.00 | County General Fund | 9,052 | 3,029<br>390 | 2,984<br>87 | 178<br>10 | 404<br>248 | 125<br>40 | 106<br>39 | 38<br>3 | 133<br>9 | 48<br>6 | 2,007<br>703 |
| 24-45E-ESG | STAND! For Families Free of Violence P.O. Box 6406 Concord, CA 94524 | Rollie Mullen Center, Urban County | Subrecipient provides emergency shelter for 24 women and their children who are homeless because they are in peril due to violent relationships. Up to six weeks of shelter and services are provided per household, including food, clothing, case management, employment assessment, and housing referrals. Program will provide services to 80 persons. | Essential Services | **Complete.** | $49,500.00 | $49,500.00 | Contra Costa Health Services Department | 116 | 11<br>1 | 15 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 86<br>46 |
| 24-45F-ESG | Trinity Center 1924 Trinity Avenue Walnut Creek, CA 94596 | Trinity Center, Urban County | Subrecipient operates a drop-in center and provides breakfast and lunch, laundry, showers, clothing, food and support services to homeless clients. Services will be provided to 1,100 Urban County residents. | Staff Costs | **Complete.** | $30,500.00 | $30,499.28 | Private Funds | 1566 | 705<br>128 | 320<br>4 | 57 | 49<br>17 | 33<br>12 | 9<br>3 | 2 | 3 | 4<br>1 | 384<br>273 |
| **Objective H - 2:** Prevention Services for Homeless: Expand existing prevention services including emergency rental assistance, case management, housing search assistance, legal assistance, landlord mediation, money management and credit counseling. | | | | | | | | | | | | | | | | | | | |
| 24-45D-ESG | Shelter, Inc. of Contra Costa County 1333 Willow Pass Road, Suite 206 Concord, CA 94520 | Homlessness Prevention and Rapid Rehousing Program | Provide homelessness prevention and rapid rehousing services to 20 Urban County individuals and families to prevent homelessness and to help them quickly regain housing following an episode of homelessness. | Staff Costs, Direct Client Financial Assistance and Indirect Costs (with HUD Approved Allocation Plan) | **Complete.** | $131,060.00 | $131,060.00 | Foundations and Private Funds | 27 | 1 | 25 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| **ESG Program Administration** | | | | | | | | | | | | | | | | | | | |
| | Contra Costa Department of Conservation & Development 30 Muir Road Martinez, CA 94553 | Program Administration | Provide oversight and direction to the ESG program. | Operating Support and Staff Costs | | $29,736.00 | $31,336.21 | N/A | | | | | | | | | | | |
| | | | | | **Totals** | **$399,140.00** | **$371,859.34** | | **11,447** | 4049<br>525 | 3567<br>91 | 254<br>10 | 484<br>286 | 162<br>52 | 118<br>42 | 57<br>3 | 136<br>9 | 52<br>7 | 2568<br>1058 |

# Attachment C - CDBG Financial Summary Report

DRAFT

| | |
|---|---|
| PART I: SUMMARY OF CDBG RESOURCES | |
| 01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR | 0.00 |
| 02 ENTITLEMENT GRANT | 4,614,953.00 |
| 03 SURPLUS URBAN RENEWAL | 0.00 |
| 04 SECTION 108 GUARANTEED LOAN FUNDS | 0.00 |
| 05 CURRENT YEAR PROGRAM INCOME | 1,755,298.35 |
| 05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE) | 0.00 |
| 06 FUNDS RETURNED TO THE LINE-OF-CREDIT | 0.00 |
| 06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT | 0.00 |
| 07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE | 0.00 |
| 08 TOTAL AVAILABLE (SUM, LINES 01-07) | 6,370,251.35 |
| PART II: SUMMARY OF CDBG EXPENDITURES | |
| 09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION | 3,716,870.84 |
| 10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT | 0.00 |
| 11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10) | 3,716,870.84 |
| 12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION | 1,258,950.03 |
| 13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS | 0.00 |
| 14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES | 0.00 |
| 15 TOTAL EXPENDITURES (SUM, LINES 11-14) | 4,975,820.87 |
| 16 UNEXPENDED BALANCE (LINE 08 - LINE 15) | 1,394,430.48 |
| PART III: LOWMOD BENEFIT THIS REPORTING PERIOD | |
| 17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS | 0.00 |
| 18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING | 0.00 |
| 19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES | 1,876,759.89 |
| 20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT | 0.00 |
| 21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20) | 1,876,759.89 |
| 22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11) | 50.49% |
| LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS | |
| 23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION | PY: PY: PY: |
| 24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION | 0.00 |
| 25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS | 0.00 |
| 26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24) | 0.00% |
| PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS | |
| 27 DISBURSED IN IDIS FOR PUBLIC SERVICES | 794,463.44 |
| 28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR | 0.00 |
| 29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR | 0.00 |
| 30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS | 0.00 |
| 31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30) | 794,463.44 |
| 32 ENTITLEMENT GRANT | 4,614,953.00 |
| 33 PRIOR YEAR PROGRAM INCOME | 1,000,844.71 |
| 34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP | 0.00 |
| 35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34) | 5,615,797.71 |
| 36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35) | 14.15% |
| PART V: PLANNING AND ADMINISTRATION (PA) CAP | |
| 37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION | 1,258,950.03 |
| 38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR | 0.00 |
| 39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR | 0.00 |
| 40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS | 0.00 |
| 41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40) | 1,258,950.03 |
| 42 ENTITLEMENT GRANT | 4,614,953.00 |
| 43 CURRENT YEAR PROGRAM INCOME | 1,755,298.35 |
| 44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP | 0.00 |
| 45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44) | 6,370,251.35 |
| 46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45) | 19.76% |

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

| Plan Year | IDIS Project | IDIS Activity | Activity | Activity Name | Matrix Code | National Objective | Drawn Amount |
|---|---|---|---|---|---|---|---|
| 2021 | 50 | 2170 | | CHDC: Chesley Mutual Housing | 14B | LMH | $424,601.26 |
| 2022 | 47 | 2114 | | EAH/Rodeo Gateway Senior Rehab | 14B | LMH | $52,166.99 |
| 2023 | 48 | 2173 | | Resources for Community Development: Alvarez Court | 14B | LMH | $52,881.53 |
| 2023 | 52 | 2174 | | EAH Housing: Nevin Plaza 1 Rehab | 14B | LMH | $476.55 |
| 2023 | 53 | 2172 | | RCD: Aspen Court | 14B | LMH | $50,510.89 |
| 2023 | 55 | 2229 | | Eden Housing: Riverhouse Accessibility Improvements | 14B | LMH | $349,869.58 |
| 2024 | 46 | 2232 | | Novin Development: Civic Center Apts | 14B | LMH | $909,604.15 |
| | | | | | 14B | Matrix Code | $1,840,110.95 |
| Total | | | | | | | $1,840,110.95 |

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|---|---|---|---|---|---|---|---|
| 2023 | 42 | 2179 | 7021348 | Ambrose Recreation & Park District - Ambrose Community Center Floor Replacement Project | 03E | LMA | $30,232.00 |
| | | | | | 03E | Matrix Code | $30,232.00 |
| 2020 | 38 | 2178 | 7005139 | Martinez Early Childhood Center, Inc.: Classroom and Kitchen Flooring Replacement | 03M | LMC | $38,700.00 |
| | | | | | 03M | Matrix Code | $38,700.00 |
| 2024 | 29 | 2203 | 6988809 | Contra Costa County Health Services: Coordinated Outreach, Referral, and Engagement Program | 03T | LMC | $20,874.67 |
| 2024 | 29 | 2203 | 7005139 | Contra Costa County Health Services: Coordinated Outreach, Referral, and Engagement Program | 03T | LMC | $28,050.63 |
| 2024 | 29 | 2203 | 7021348 | Contra Costa County Health Services: Coordinated Outreach, Referral, and Engagement Program | 03T | LMC | $38,783.76 |
| 2024 | 32 | 2225 | 6988809 | Winter Nights Family Shelter, Inc. | 03T | LMC | $1,090.14 |
| 2024 | 32 | 2225 | 7011282 | Winter Nights Family Shelter, Inc. | 03T | LMC | $4,516.10 |
| 2024 | 32 | 2225 | 7021524 | Winter Nights Family Shelter, Inc. | 03T | LMC | $4,393.43 |
| | | | | | 03T | Matrix Code | $97,708.73 |
| 2024 | 12 | 2219 | 6988809 | City of Lafayette: Lamorinda Spirit Van Senior Transportation Program | 05A | LMC | $3,273.40 |
| 2024 | 12 | 2219 | 7011282 | City of Lafayette: Lamorinda Spirit Van Senior Transportation Program | 05A | LMC | $1,892.77 |
| 2024 | 12 | 2219 | 7021524 | City of Lafayette: Lamorinda Spirit Van Senior Transportation Program | 05A | LMC | $2,633.19 |
| 2024 | 12 | 2219 | 7057985 | City of Lafayette: Lamorinda Spirit Van Senior Transportation Program | 05A | LMC | $2,200.64 |
| 2024 | 15 | 2196 | 7013881 | Contra Costa Senior Legal Services: Legal Services for Seniors | 05A | LMC | $8,087.03 |
| 2024 | 15 | 2196 | 7021348 | Contra Costa Senior Legal Services: Legal Services for Seniors | 05A | LMC | $4,589.71 |
| 2024 | 15 | 2196 | 7054222 | Contra Costa Senior Legal Services: Legal Services for Seniors | 05A | LMC | $6,909.80 |
| 2024 | 17 | 2216 | 6988809 | Empowered Aging: Ombudsman Services for Contra Costa | 05A | LMC | $2,498.07 |
| 2024 | 17 | 2216 | 7013881 | Empowered Aging: Ombudsman Services for Contra Costa | 05A | LMC | $2,498.07 |
| 2024 | 17 | 2216 | 7046355 | Empowered Aging: Ombudsman Services for Contra Costa | 05A | LMC | $2,498.07 |
| 2024 | 17 | 2216 | 7054222 | Empowered Aging: Ombudsman Services for Contra Costa | 05A | LMC | $2,502.34 |
| 2024 | 19 | 2187 | 6965884 | Meals on Wheels Diablo Region: Care Management | 05A | LMC | $4,250.02 |
| 2024 | 19 | 2187 | 7005139 | Meals on Wheels Diablo Region: Care Management | 05A | LMC | $4,250.02 |
| 2024 | 19 | 2187 | 7021348 | Meals on Wheels Diablo Region: Care Management | 05A | LMC | $4,250.02 |
| 2024 | 19 | 2187 | 7054222 | Meals on Wheels Diablo Region: Care Management | 05A | LMC | $4,249.94 |
| 2024 | 20 | 2188 | 6965884 | Meals on Wheels Diablo Region: Meals on Wheel | 05A | LMC | $4,250.10 |
| 2024 | 20 | 2188 | 7013881 | Meals on Wheels Diablo Region: Meals on Wheel | 05A | LMC | $4,250.04 |
| 2024 | 20 | 2188 | 7021348 | Meals on Wheels Diablo Region: Meals on Wheel | 05A | LMC | $4,248.74 |
| 2024 | 20 | 2188 | 7054222 | Meals on Wheels Diablo Region: Meals on Wheel | 05A | LMC | $4,251.12 |
| 2024 | 21 | 2197 | 7011282 | Pleasant Hill Recreation & Park District: Senior Service Network | 05A | LMC | $3,668.17 |
| 2024 | 21 | 2197 | 7013881 | Pleasant Hill Recreation & Park District: Senior Service Network | 05A | LMC | $2,531.76 |
| 2024 | 21 | 2197 | 7018714 | Pleasant Hill Recreation & Park District: Senior Service Network | 05A | LMC | $4,200.42 |
| 2024 | 21 | 2197 | 7054222 | Pleasant Hill Recreation & Park District: Senior Service Network | 05A | LMC | $1,599.65 |
| 2024 | 22 | 2189 | 7013881 | Rainbow Community Center of Contra Costa: Kind Hearts Community Support Program | 05A | LMC | $3,900.92 |
| 2024 | 22 | 2189 | 7021348 | Rainbow Community Center of Contra Costa: Kind Hearts Community Support Program | 05A | LMC | $7,065.82 |
| 2024 | 22 | 2189 | 7057985 | Rainbow Community Center of Contra Costa: Kind Hearts Community Support Program | 05A | LMC | $2,033.26 |
| | | | | | 05A | Matrix Code | $98,583.09 |
| 2024 | 18 | 2186 | 6965884 | Lions Center for the Visually Impaired: Independent Living Skills for Blind and Visually Impaired | 05B | LMC | $3,314.00 |
| 2024 | 18 | 2186 | 7013881 | Lions Center for the Visually Impaired: Independent Living Skills for Blind and Visually Impaired | 05B | LMC | $5,908.40 |
| 2024 | 18 | 2186 | 7018714 | Lions Center for the Visually Impaired: Independent Living Skills for Blind and Visually Impaired | 05B | LMC | $1,836.50 |
| 2024 | 18 | 2186 | 7057985 | Lions Center for the Visually Impaired: Independent Living Skills for Blind and Visually Impaired | 05B | LMC | $1,941.01 |
| | | | | | 05B | Matrix Code | $12,9[illegible] |
| 2024 | 24 | 2218 | 7021524 | James Morehouse Project / West Contra Costa Public Education Fund | 05D | LMC | $9,[illegible] |

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|---|---|---|---|---|---|---|---|
| 2024 | 27 | 2224 | 6988809 | Village Community Resource Center: Village Community Resource Center Program Support | 05D | LMC | $6,989.02 |
| 2024 | 27 | 2224 | 7011282 | Village Community Resource Center: Village Community Resource Center Program Support | 05D | LMC | $3,276.00 |
| 2024 | 27 | 2224 | 7021524 | Village Community Resource Center: Village Community Resource Center Program Support | 05D | LMC | $2,734.83 |
| | | | | | 05D | Matrix Code | $22,999.50 |
| 2024 | 14 | 2214 | 6988809 | Contra Costa Family Justice Alliance: Family Justice Navigation Program | 05G | LMC | $9,580.24 |
| 2024 | 14 | 2214 | 7013881 | Contra Costa Family Justice Alliance: Family Justice Navigation Program | 05G | LMC | $11,850.90 |
| 2024 | 14 | 2214 | 7021524 | Contra Costa Family Justice Alliance: Family Justice Navigation Program | 05G | LMC | $8,837.71 |
| 2024 | 14 | 2214 | 7054222 | Contra Costa Family Justice Alliance: Family Justice Navigation Program | 05G | LMC | $4,730.19 |
| 2024 | 31 | 2204 | 6965884 | STAND! For Families Free of Violence: Rollie Mullen Center Emergency Shelter | 05G | LMC | $3,627.75 |
| 2024 | 31 | 2204 | 7011282 | STAND! For Families Free of Violence: Rollie Mullen Center Emergency Shelter | 05G | LMC | $4,653.38 |
| 2024 | 31 | 2204 | 7021348 | STAND! For Families Free of Violence: Rollie Mullen Center Emergency Shelter | 05G | LMC | $3,685.67 |
| 2024 | 31 | 2204 | 7057985 | STAND! For Families Free of Violence: Rollie Mullen Center Emergency Shelter | 05G | LMC | $33.20 |
| | | | | | 05G | Matrix Code | $46,999.04 |
| 2024 | 10 | 2222 | 6988809 | Richmond Community Foundation: Sparkpoint Contra Costa | 05H | LMA | $9,446.60 |
| 2024 | 10 | 2222 | 7021524 | Richmond Community Foundation: Sparkpoint Contra Costa | 05H | LMA | $5,553.40 |
| 2024 | 34 | 2221 | 6988809 | Multicultural Institute: Lifeskills / Day Labor Program | 05H | LMC | $6,769.45 |
| 2024 | 34 | 2221 | 7011282 | Multicultural Institute: Lifeskills / Day Labor Program | 05H | LMC | $6,115.78 |
| 2024 | 34 | 2221 | 7021524 | Multicultural Institute: Lifeskills / Day Labor Program | 05H | LMC | $7,684.06 |
| 2024 | 34 | 2221 | 7057985 | Multicultural Institute: Lifeskills / Day Labor Program | 05H | LMC | $9,430.71 |
| 2024 | 35 | 2199 | 7011282 | Opportunity Junction: Bay Point Career Counseling and Placement Assistance | 05H | LMCSV | $10,559.80 |
| 2024 | 35 | 2199 | 7018714 | Opportunity Junction: Bay Point Career Counseling and Placement Assistance | 05H | LMCSV | $8,051.58 |
| 2024 | 35 | 2199 | 7057985 | Opportunity Junction: Bay Point Career Counseling and Placement Assistance | 05H | LMCSV | $1,388.62 |
| 2024 | 37 | 2192 | 6965884 | Loaves and Fishes of Contra Costa: Culinary Arts Training | 05H | LMC | $4,637.50 |
| 2024 | 37 | 2192 | 7054222 | Loaves and Fishes of Contra Costa: Culinary Arts Training | 05H | LMC | $6,000.00 |
| 2024 | 37 | 2192 | 7057985 | Loaves and Fishes of Contra Costa: Culinary Arts Training | 05H | LMC | $4,362.50 |
| | | | | | 05H | Matrix Code | $80,000.00 |
| 2024 | 5 | 2201 | 6988809 | ECHO Housing: Tenant/Landlord Counseling and Dispute Resolution Service | 05K | LMC | $14,816.68 |
| 2024 | 5 | 2201 | 7018714 | ECHO Housing: Tenant/Landlord Counseling and Dispute Resolution Service | 05K | LMC | $17,064.23 |
| 2024 | 5 | 2201 | 7021348 | ECHO Housing: Tenant/Landlord Counseling and Dispute Resolution Service | 05K | LMC | $18,409.41 |
| 2024 | 5 | 2201 | 7054222 | ECHO Housing: Tenant/Landlord Counseling and Dispute Resolution Service | 05K | LMC | $20,384.93 |
| | | | | | 05K | Matrix Code | $70,675.25 |
| 2024 | 1 | 2181 | 6965884 | Bay Area Crisis Nursery: Bay Area Crisis Nursery | 05L | LMC | $4,340.71 |
| 2024 | 1 | 2181 | 7005139 | Bay Area Crisis Nursery: Bay Area Crisis Nursery | 05L | LMC | $4,167.11 |
| 2024 | 1 | 2181 | 7018714 | Bay Area Crisis Nursery: Bay Area Crisis Nursery | 05L | LMC | $8,492.18 |
| | | | | | 05L | Matrix Code | $17,000.00 |
| 2024 | 11 | 2223 | 6988809 | St. Vincent de Paul of Contra Costa: RotaCare Pittsburg Free Medical Clinic at St. Vincent de Paul | 05M | LMC | $7,071.00 |
| 2024 | 11 | 2223 | 7011282 | St. Vincent de Paul of Contra Costa: RotaCare Pittsburg Free Medical Clinic at St. Vincent de Paul | 05M | LMC | $5,862.48 |
| 2024 | 11 | 2223 | 7021524 | St. Vincent de Paul of Contra Costa: RotaCare Pittsburg Free Medical Clinic at St. Vincent de Paul | 05M | LMC | $4,554.00 |
| 2024 | 11 | 2223 | 7057985 | St. Vincent de Paul of Contra Costa: RotaCare Pittsburg Free Medical Clinic at St. Vincent de Paul | 05M | LMC | $512.49 |
| | | | | | 05M | Matrix Code | $17,999.97 |
| 2024 | 4 | 2195 | 7013881 | Community Violence Solutions: CIC Child Sexual Assault Intervention | 05N | LMC | $7,502.30 |
| 2024 | 4 | 2195 | 7021348 | Community Violence Solutions: CIC Child Sexual Assault Intervention | 05N | LMC | $3,750.71 |
| 2024 | 4 | 2195 | 7054222 | Community Violence Solutions: CIC Child Sexual Assault Intervention | 05N | LMC | $3,746.99 |
| 2024 | 16 | 2185 | 6965884 | Court Appointed Special Advocates: Serving All Foster Children | 05N | LMC | $7,024.51 |
| 2024 | 16 | 2185 | 7005139 | Court Appointed Special Advocates: Serving All Foster Children | 05N | LMC | $4,590.79 |
| 2024 | 16 | 2185 | 7018714 | Court Appointed Special Advocates: Serving All Foster Children | 05N | LMC | $4,393.46 |
| 2024 | 16 | 2185 | 7054222 | Court Appointed Special Advocates: Serving All Foster Children | 05N | LMC | $1,802.39 |
| | | | | | 05N | Matrix Code | $32,811.15 |
| 2024 | 33 | 2205 | 6965884 | SHELTER Inc.: Homeless Prevention Program | 05Q | LMC | $6,879.48 |
| 2024 | 33 | 2205 | 7013881 | SHELTER Inc.: Homeless Prevention Program | 05Q | LMC | $1,026.19 |
| 2024 | 33 | 2205 | 7021348 | SHELTER Inc.: Homeless Prevention Program | 05Q | LMC | $9,001.74 |
| 2024 | 33 | 2205 | 7057985 | SHELTER Inc.: Homeless Prevention Program | 05Q | LMC | $9,806.53 |
| | | | | | 05Q | Matrix Code | $26,713.94 |
| 2024 | 3 | 2194 | 7018714 | Community Housing Development Corporation of North Richmond: Housing Instability Counseling Program | 05U | LMC | $9,419.52 |
| 2024 | 3 | 2194 | 7059539 | Community Housing Development Corporation of North Richmond: Housing Instability Counseling Program | 05U | LMC | $1,053.43 |
| | | | | | 05U | Matrix Code | $10,472.95 |
| 2024 | 6 | 2182 | 6965884 | Food Bank of Contra Costa and Solano: Collaborative Food Distribution | 05W | LMC | $8,686.26 |
| 2024 | 6 | 2182 | 7005139 | Food Bank of Contra Costa and Solano: Collaborative Food Distribution | 05W | LMC | $17,472.90 |
| 2024 | 6 | 2182 | 7018714 | Food Bank of Contra Costa and Solano: Collaborative Food Distribution | 05W | LMC | $11,357.95 |
| 2024 | 6 | 2182 | 7054222 | Food Bank of Contra Costa and Solano: Collaborative Food Distribution | 05W | LMC | $8,982.89 |
| 2024 | 8 | 2183 | 6965884 | Loaves and Fishes of Contra Costa: Nourishing Lives | 05W | LMA | $4,499.03 |
| 2024 | 8 | 2183 | 7005139 | Loaves and Fishes of Contra Costa: Nourishing Lives | 05W | LMA | $4,500.74 |
| 2024 | 8 | 2183 | 7018714 | Loaves and Fishes of Contra Costa: Nourishing Lives | 05W | LMA | $6,745.40 |
| 2024 | 8 | 2183 | 7054222 | Loaves and Fishes of Contra Costa: Nourishing Lives | 05W | LMA | $2,254.75 |
| | | | | | 05W | Matrix Code | $64,499.92 |
| 2024 | 7 | 2217 | 6988809 | Housing and Economic Rights Advocates: Financially Stability Legal Services | 05X | LMC | $4,264.86 |
| 2024 | 7 | 2217 | 7011282 | Housing and Economic Rights Advocates: Financially Stability Legal Services | 05X | LMC | $5,096.11 |
| 2024 | 7 | 2217 | 7021524 | Housing and Economic Rights Advocates: Financially Stability Legal Services | 05X | LMC | $4,287.30 |
| 2024 | 7 | 2217 | 7057985 | Housing and Economic Rights Advocates: Financially Stability Legal Services | 05X | LMC | $11,3[illegible] |
| | | | | | 05X | Matrix Code | $24,9[illegible] |

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|---|---|---|---|---|---|---|---|
| 2024 | 2 | 2193 | 7018714 | Community Housing Development Corporation of North Richmond: Multicultural Family/Senior Center | 05Z | LMA | $20,141.73 |
| 2024 | 2 | 2193 | 7021348 | Community Housing Development Corporation of North Richmond: Multicultural Family/Senior Center | 05Z | LMA | $9,579.21 |
| 2024 | 2 | 2193 | 7054222 | Community Housing Development Corporation of North Richmond: Multicultural Family/Senior Center | 05Z | LMA | $10,279.06 |
| 2024 | 9 | 2220 | 6988809 | Monument Crisis Center: Critical Safety Net Resources for Families and Individuals | 05Z | LMC | $4,250.00 |
| 2024 | 9 | 2220 | 7011282 | Monument Crisis Center: Critical Safety Net Resources for Families and Individuals | 05Z | LMC | $4,250.00 |
| 2024 | 9 | 2220 | 7021524 | Monument Crisis Center: Critical Safety Net Resources for Families and Individuals | 05Z | LMC | $4,250.00 |
| 2024 | 9 | 2220 | 7057985 | Monument Crisis Center: Critical Safety Net Resources for Families and Individuals | 05Z | LMC | $4,250.00 |
| 2024 | 13 | 2184 | 6965884 | Contra Costa Crisis Services: Crisis / 211 Contra Costa | 05Z | LMC | $6,832.25 |
| 2024 | 13 | 2184 | 7005139 | Contra Costa Crisis Services: Crisis / 211 Contra Costa | 05Z | LMC | $4,445.00 |
| 2024 | 13 | 2184 | 7018714 | Contra Costa Crisis Services: Crisis / 211 Contra Costa | 05Z | LMC | $3,361.25 |
| 2024 | 13 | 2184 | 7054222 | Contra Costa Crisis Services: Crisis / 211 Contra Costa | 05Z | LMC | $3,361.50 |
| 2024 | 23 | 2215 | 7021524 | East Bay Center for the Performing Arts: Deep Roots, Wide World Program | 05Z | LMA | $15,000.00 |
| 2024 | 25 | 2190 | 7018714 | Mount Diablo Unified School District: CARES After School Enrichment Program | 05Z | LMA | $5,678.90 |
| 2024 | 25 | 2190 | 7054222 | Mount Diablo Unified School District: CARES After School Enrichment Program | 05Z | LMA | $4,321.10 |
| 2024 | 26 | 2198 | 7011282 | RYSE Inc.: RYSE Career Pathway Program | 05Z | LMA | $20,002.65 |
| 2024 | 26 | 2198 | 7018714 | RYSE Inc.: RYSE Career Pathway Program | 05Z | LMA | $10,000.83 |
| 2024 | 26 | 2198 | 7054222 | RYSE Inc.: RYSE Career Pathway Program | 05Z | LMA | $9,996.52 |
| 2024 | 30 | 2191 | 6965884 | Greater Richmond Interfaith Program: Homeless Shelter and Soup Kitchen | 05Z | LMC | $7,671.50 |
| 2024 | 30 | 2191 | 7021348 | Greater Richmond Interfaith Program: Homeless Shelter and Soup Kitchen | 05Z | LMC | $8,765.76 |
| 2024 | 30 | 2191 | 7054222 | Greater Richmond Interfaith Program: Homeless Shelter and Soup Kitchen | 05Z | LMC | $13,562.74 |
| | | | | | 05Z | Matrix Code | $170,000.00 |
| 2020 | 4 | 2003 | 7019168 | RNHS: Rehabilitation of 2601 Maine Avenue, Richmond CA | 14A | LMH | $60,581.39 |
| 2020 | 4 | 2231 | 7019168 | RNHS: Rehabilitation of 512 South 15th Street, Richmond | 14A | LMH | $43,871.58 |
| 2021 | 52 | 2177 | 6957076 | RNHS: Rehabilitation of 318 South 16th Street, Richmond | 14A | LMH | $164,100.00 |
| 2021 | 52 | 2177 | 7018714 | RNHS: Rehabilitation of 318 South 16th Street, Richmond | 14A | LMH | $2,100.00 |
| 2021 | 52 | 2230 | 7019168 | RNHS: Rehabilitation of 2952 Chavez Lane, Richmond | 14A | LMH | $22,623.48 |
| 2022 | 50 | 2083 | 6976988 | Habitat for Humanity/CCC: Neighborhood Preservation Program | 14A | LMH | $18,289.68 |
| 2024 | 49 | 2226 | 6976988 | CCC DCD: Neighborhood Preservation Program | 14A | LMH | $30,100.00 |
| 2024 | 49 | 2226 | 6995096 | CCC DCD: Neighborhood Preservation Program | 14A | LMH | $45,538.21 |
| 2024 | 49 | 2226 | 6995098 | CCC DCD: Neighborhood Preservation Program | 14A | LMH | $33,000.00 |
| 2024 | 49 | 2226 | 7020975 | CCC DCD: Neighborhood Preservation Program | 14A | LMH | $52,594.73 |
| 2024 | 49 | 2226 | 7047688 | CCC DCD: Neighborhood Preservation Program | 14A | LMH | $44,343.84 |
| 2024 | 49 | 2226 | 7059310 | CCC DCD: Neighborhood Preservation Program | 14A | LMH | $50,215.00 |
| 2024 | 53 | 2228 | 7013881 | Rebuilding Together East Bay North: Healthy Homes Contra Costa | 14A | LMH | $55,593.30 |
| 2024 | 53 | 2228 | 7054222 | Rebuilding Together East Bay North: Healthy Homes Contra Costa | 14A | LMH | $61,246.41 |
| | | | | | 14A | Matrix Code | $684,197.62 |
| 2024 | 38 | 2200 | 7011282 | Opportunity Junction: Administrative Careers Training Program | 18A | LMJ | $50,497.48 |
| 2024 | 38 | 2200 | 7018714 | Opportunity Junction: Administrative Careers Training Program | 18A | LMJ | $39,788.85 |
| 2024 | 38 | 2200 | 7057985 | Opportunity Junction: Administrative Careers Training Program | 18A | LMJ | $9,713.67 |
| | | | | | 18A | Matrix Code | $100,000.00 |
| 2024 | 36 | 2206 | 6965884 | CoCoKids Inc.: Road to Success | 18C | LMCMC | $25,332.41 |
| 2024 | 36 | 2206 | 7011282 | CoCoKids Inc.: Road to Success | 18C | LMCMC | $25,359.20 |
| 2024 | 36 | 2206 | 7021348 | CoCoKids Inc.: Road to Success | 18C | LMCMC | $21,441.76 |
| 2024 | 36 | 2206 | 7057985 | CoCoKids Inc.: Road to Success | 18C | LMCMC | $17,866.63 |
| 2024 | 39 | 2207 | 6965884 | Renaissance Entrepreneurship Center: Using the Power of Entrepreneurship to Build Economical | 18C | LMCMC | $12,235.20 |
| 2024 | 39 | 2207 | 7021524 | Renaissance Entrepreneurship Center: Using the Power of Entrepreneurship to Build Economical | 18C | LMCMC | $21,328.21 |
| 2024 | 39 | 2207 | 7057985 | Renaissance Entrepreneurship Center: Using the Power of Entrepreneurship to Build Economical | 18C | LMCMC | $11,158.43 |
| 2024 | 40 | 2208 | 6965884 | West Contra Costa Business Dev. Center Inc.: Emerging Entrepreneurs Program | 18C | LMCMC | $18,990.78 |
| 2024 | 40 | 2208 | 7005139 | West Contra Costa Business Dev. Center Inc.: Emerging Entrepreneurs Program | 18C | LMCMC | $22,799.15 |
| 2024 | 40 | 2208 | 7018714 | West Contra Costa Business Dev. Center Inc.: Emerging Entrepreneurs Program | 18C | LMCMC | $16,335.20 |
| 2024 | 40 | 2208 | 7057985 | West Contra Costa Business Dev. Center Inc.: Emerging Entrepreneurs Program | 18C | LMCMC | $36,319.86 |
| | | | | | 18C | Matrix Code | $229,166.83 |
| Total | | | | | | | $1,876,759.89 |

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | **Activity to prevent, prepare for, and respond to Coronavirus** | Activity Name | **Grant Number** | **Fund Type** | Matrix Code | National Objective | **Drawn Amount** |
|---|---|---|---|---|---|---|---|---|---|---|
| 2024 | 29 | 2203 | 6988809 | No | Contra Costa County Health Services: Coordinated Outreach, Referral, and Engagement Program | B24UC060002 | PI | 03T | LMC | $20,874.67 |
| 2024 | 29 | 2203 | 7005139 | No | Contra Costa County Health Services: Coordinated Outreach, Referral, and Engagement Program | B24UC060002 | PI | 03T | LMC | $28,050.63 |
| 2024 | 29 | 2203 | 7021348 | No | Contra Costa County Health Services: Coordinated Outreach, Referral, and Engagement Program | B24UC060002 | EN | 03T | LMC | $38,783.76 |
| 2024 | 32 | 2225 | 6988809 | No | Winter Nights Family Shelter, Inc. | B24UC060002 | PI | 03T | LMC | $1,090.14 |
| 2024 | 32 | 2225 | 7011282 | No | Winter Nights Family Shelter, Inc. | B24UC060002 | PI | 03T | LMC | $4,516.10 |
| 2024 | 32 | 2225 | 7021524 | No | Winter Nights Family Shelter, Inc. | B24UC060002 | EN | 03T | LMC | $4,3 |

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity to prevent, prepare for, and respond to Coronavirus | Activity Name | Grant Number | Fund Type | Matrix Code | National Objective | Drawn Amount |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | 03T | Matrix Code | $97,708.73 |
| 2024 | 12 | 2219 | 6988809 | No | City of Lafayette: Lamorinda Spirit Van Senior Transportation Program | B24UC060002 | PI | 05A | LMC | $3,273.40 |
| 2024 | 12 | 2219 | 7011282 | No | City of Lafayette: Lamorinda Spirit Van Senior Transportation Program | B24UC060002 | PI | 05A | LMC | $1,892.77 |
| 2024 | 12 | 2219 | 7021524 | No | City of Lafayette: Lamorinda Spirit Van Senior Transportation Program | B24UC060002 | EN | 05A | LMC | $2,633.19 |
| 2024 | 12 | 2219 | 7057985 | No | City of Lafayette: Lamorinda Spirit Van Senior Transportation Program | B25UC060002 | PI | 05A | LMC | $2,200.64 |
| 2024 | 15 | 2196 | 7013881 | No | Contra Costa Senior Legal Services: Legal Services for Seniors | B24UC060002 | EN | 05A | LMC | $8,087.03 |
| 2024 | 15 | 2196 | 7021348 | No | Contra Costa Senior Legal Services: Legal Services for Seniors | B24UC060002 | EN | 05A | LMC | $4,589.71 |
| 2024 | 15 | 2196 | 7054222 | No | Contra Costa Senior Legal Services: Legal Services for Seniors | B24UC060002 | PI | 05A | LMC | $6,909.80 |
| 2024 | 17 | 2216 | 6988809 | Yes | Empowered Aging: Ombudsman Services for Contra Costa | B24UC060002 | PI | 05A | LMC | $2,498.07 |
| 2024 | 17 | 2216 | 7013881 | Yes | Empowered Aging: Ombudsman Services for Contra Costa | B24UC060002 | EN | 05A | LMC | $2,498.07 |
| 2024 | 17 | 2216 | 7046355 | Yes | Empowered Aging: Ombudsman Services for Contra Costa | B24UC060002 | PI | 05A | LMC | $2,498.07 |
| 2024 | 17 | 2216 | 7054222 | Yes | Empowered Aging: Ombudsman Services for Contra Costa | B24UC060002 | PI | 05A | LMC | $2,502.34 |
| 2024 | 19 | 2187 | 6965884 | No | Meals on Wheels Diablo Region: Care Management | B24UC060002 | PI | 05A | LMC | $4,250.02 |
| 2024 | 19 | 2187 | 7005139 | No | Meals on Wheels Diablo Region: Care Management | B24UC060002 | PI | 05A | LMC | $4,250.02 |
| 2024 | 19 | 2187 | 7021348 | No | Meals on Wheels Diablo Region: Care Management | B24UC060002 | EN | 05A | LMC | $4,250.02 |
| 2024 | 19 | 2187 | 7054222 | No | Meals on Wheels Diablo Region: Care Management | B24UC060002 | PI | 05A | LMC | $4,249.94 |
| 2024 | 20 | 2188 | 6965884 | No | Meals on Wheels Diablo Region: Meals on Wheel | B24UC060002 | PI | 05A | LMC | $4,250.10 |
| 2024 | 20 | 2188 | 7013881 | No | Meals on Wheels Diablo Region: Meals on Wheel | B24UC060002 | EN | 05A | LMC | $4,250.04 |
| 2024 | 20 | 2188 | 7021348 | No | Meals on Wheels Diablo Region: Meals on Wheel | B24UC060002 | EN | 05A | LMC | $4,248.74 |
| 2024 | 20 | 2188 | 7054222 | No | Meals on Wheels Diablo Region: Meals on Wheel | B24UC060002 | PI | 05A | LMC | $4,251.12 |
| 2024 | 21 | 2197 | 7011282 | No | Pleasant Hill Recreation & Park District: Senior Service Network | B24UC060002 | PI | 05A | LMC | $3,668.17 |
| 2024 | 21 | 2197 | 7013881 | No | Pleasant Hill Recreation & Park District: Senior Service Network | B24UC060002 | EN | 05A | LMC | $2,531.76 |
| 2024 | 21 | 2197 | 7018714 | No | Pleasant Hill Recreation & Park District: Senior Service Network | B24UC060002 | EN | 05A | LMC | $4,200.42 |
| 2024 | 21 | 2197 | 7054222 | No | Pleasant Hill Recreation & Park District: Senior Service Network | B24UC060002 | PI | 05A | LMC | $1,599.65 |
| 2024 | 22 | 2189 | 7013881 | No | Rainbow Community Center of Contra Costa: Kind Hearts Community Support Program | B24UC060002 | EN | 05A | LMC | $3,900.92 |
| 2024 | 22 | 2189 | 7021348 | No | Rainbow Community Center of Contra Costa: Kind Hearts Community Support Program | B24UC060002 | EN | 05A | LMC | $7,065.82 |
| 2024 | 22 | 2189 | 7057985 | No | Rainbow Community Center of Contra Costa: Kind Hearts Community Support Program | B25UC060002 | PI | 05A | LMC | $2,033.26 |
| | | | | | | | | 05A | Matrix Code | $98,583.09 |
| 2024 | 18 | 2186 | 6965884 | No | Lions Center for the Visually Impaired: Independent Living Skills for Blind and Visually Impaired | B24UC060002 | PI | 05B | LMC | $3,314.00 |
| 2024 | 18 | 2186 | 7013881 | No | Lions Center for the Visually Impaired: Independent Living Skills for Blind and Visually Impaired | B24UC060002 | EN | 05B | LMC | $5,908.40 |
| 2024 | 18 | 2186 | 7018714 | No | Lions Center for the Visually Impaired: Independent Living Skills for Blind and Visually Impaired | B24UC060002 | EN | 05B | LMC | $1,836.50 |
| 2024 | 18 | 2186 | 7057985 | No | Lions Center for the Visually Impaired: Independent Living Skills for Blind and Visually Impaired | B25UC060002 | PI | 05B | LMC | $1,941.01 |
| | | | | | | | | 05B | Matrix Code | $12,999.91 |
| 2024 | 24 | 2218 | 7021524 | Yes | James Morehouse Project / West Contra Costa Public Education Fund | B24UC060002 | EN | 05D | LMC | $9,999.65 |
| 2024 | 27 | 2224 | 6988809 | No | Village Community Resource Center: Village Community Resource Center Program Support | B24UC060002 | PI | 05D | LMC | $6,989.02 |
| 2024 | 27 | 2224 | 7011282 | No | Village Community Resource Center: Village Community Resource Center Program Support | B24UC060002 | PI | 05D | LMC | $3,276.00 |
| 2024 | 27 | 2224 | 7021524 | No | Village Community Resource Center: Village Community Resource Center Program Support | B24UC060002 | EN | 05D | LMC | $2,734.83 |
| | | | | | | | | 05D | Matrix Code | $22,999.50 |
| 2024 | 14 | 2214 | 6988809 | No | Contra Costa Family Justice Alliance: Family Justice Navigation Program | B24UC060002 | PI | 05G | LMC | $9,580.24 |
| 2024 | 14 | 2214 | 7013881 | No | Contra Costa Family Justice Alliance: Family Justice Navigation Program | B24UC060002 | EN | 05G | LMC | $1,211.43 |
| 2024 | 14 | 2214 | 7013881 | No | Contra Costa Family Justice Alliance: Family Justice Navigation Program | B24UC060002 | PI | 05G | LMC | $10,639.47 |
| 2024 | 14 | 2214 | 7021524 | No | Contra Costa Family Justice Alliance: Family Justice Navigation Program | B24UC060002 | EN | 05G | LMC | $8,837.71 |
| 2024 | 14 | 2214 | 7054222 | No | Contra Costa Family Justice Alliance: Family Justice Navigation Program | B24UC060002 | PI | 05G | LMC | $4,730.19 |
| 2024 | 31 | 2204 | 6965884 | No | STAND! For Families Free of Violence: Rollie Mullen Center Emergency Shelter | B24UC060002 | PI | 05G | LMC | $3,627.75 |
| 2024 | 31 | 2204 | 7011282 | No | STAND! For Families Free of Violence: Rollie Mullen Center Emergency Shelter | B24UC060002 | PI | 05G | LMC | $4,653.38 |
| 2024 | 31 | 2204 | 7021348 | No | STAND! For Families Free of Violence: Rollie Mullen Center Emergency Shelter | B24UC060002 | EN | 05G | LMC | $3,685.67 |
| 2024 | 31 | 2204 | 7057985 | No | STAND! For Families Free of Violence: Rollie Mullen Center Emergency Shelter | B25UC060002 | PI | 05G | LMC | $33.20 |
| | | | | | | | | 05G | Matrix Code | $46,999.04 |
| 2024 | 10 | 2222 | 6988809 | No | Richmond Community Foundation: Sparkpoint Contra Costa | B24UC060002 | PI | 05H | LMA | $9,446.60 |
| 2024 | 10 | 2222 | 7021524 | No | Richmond Community Foundation: Sparkpoint Contra Costa | B24UC060002 | EN | 05H | LMA | $5,553.40 |
| 2024 | 34 | 2221 | 6988809 | No | Multicultural Institute: Lifeskills / Day Labor Program | B24UC060002 | PI | 05H | LMC | $6,769.45 |
| 2024 | 34 | 2221 | 7011282 | No | Multicultural Institute: Lifeskills / Day Labor Program | B24UC060002 | PI | 05H | LMC | $6,115.78 |
| 2024 | 34 | 2221 | 7021524 | No | Multicultural Institute: Lifeskills / Day Labor Program | B24UC060002 | EN | 05H | LMC | $7,684.06 |
| 2024 | 34 | 2221 | 7057985 | No | Multicultural Institute: Lifeskills / Day Labor Program | B25UC060002 | PI | 05H | LMC | $9,430.71 |
| 2024 | 35 | 2199 | 7011282 | No | Opportunity Junction: Bay Point Career Counseling and Placement Assistance | B24UC060002 | PI | 05H | LMCSV | $10,5 |

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity to prevent, prepare for, and respond to Coronavirus | Activity Name | Grant Number | Fund Type | Matrix Code | National Objective | Drawn Amount |
|---|---|---|---|---|---|---|---|---|---|---|
| 2024 | 35 | 2199 | 7018714 | No | Opportunity Junction: Bay Point Career Counseling and Placement Assistance | B24UC060002 | EN | 05H | LMCSV | $8,051.58 |
| 2024 | 35 | 2199 | 7057985 | No | Opportunity Junction: Bay Point Career Counseling and Placement Assistance | B25UC060002 | PI | 05H | LMCSV | $1,388.62 |
| 2024 | 37 | 2192 | 6965884 | No | Loaves and Fishes of Contra Costa: Culinary Arts Training | B24UC060002 | PI | 05H | LMC | $4,637.50 |
| 2024 | 37 | 2192 | 7054222 | No | Loaves and Fishes of Contra Costa: Culinary Arts Training | B24UC060002 | PI | 05H | LMC | $6,000.00 |
| 2024 | 37 | 2192 | 7057985 | No | Loaves and Fishes of Contra Costa: Culinary Arts Training | B25UC060002 | PI | 05H | LMC | $4,362.50 |
| | | | | | | | | 05H | Matrix Code | $80,000.00 |
| 2024 | 5 | 2201 | 6988809 | Yes | ECHO Housing: Tenant/Landlord Counseling and Dispute Resolution Service | B24UC060002 | PI | 05K | LMC | $14,816.68 |
| 2024 | 5 | 2201 | 7018714 | Yes | ECHO Housing: Tenant/Landlord Counseling and Dispute Resolution Service | B24UC060002 | EN | 05K | LMC | $17,064.23 |
| 2024 | 5 | 2201 | 7021348 | Yes | ECHO Housing: Tenant/Landlord Counseling and Dispute Resolution Service | B24UC060002 | EN | 05K | LMC | $18,409.41 |
| 2024 | 5 | 2201 | 7054222 | Yes | ECHO Housing: Tenant/Landlord Counseling and Dispute Resolution Service | B24UC060002 | PI | 05K | LMC | $20,384.93 |
| | | | | | | | | 05K | Matrix Code | $70,675.25 |
| 2024 | 1 | 2181 | 6965884 | No | Bay Area Crisis Nursery: Bay Area Crisis Nursery | B24UC060002 | PI | 05L | LMC | $4,340.71 |
| 2024 | 1 | 2181 | 7005139 | No | Bay Area Crisis Nursery: Bay Area Crisis Nursery | B24UC060002 | PI | 05L | LMC | $4,167.11 |
| 2024 | 1 | 2181 | 7018714 | No | Bay Area Crisis Nursery: Bay Area Crisis Nursery | B24UC060002 | EN | 05L | LMC | $8,492.18 |
| | | | | | | | | 05L | Matrix Code | $17,000.00 |
| 2024 | 11 | 2223 | 6988809 | No | St. Vincent de Paul of Contra Costa: RotaCare Pittsburg Free Medical Clinic at St. Vincent de Paul | B24UC060002 | PI | 05M | LMC | $7,071.00 |
| 2024 | 11 | 2223 | 7011282 | No | St. Vincent de Paul of Contra Costa: RotaCare Pittsburg Free Medical Clinic at St. Vincent de Paul | B24UC060002 | PI | 05M | LMC | $5,862.48 |
| 2024 | 11 | 2223 | 7021524 | No | St. Vincent de Paul of Contra Costa: RotaCare Pittsburg Free Medical Clinic at St. Vincent de Paul | B24UC060002 | EN | 05M | LMC | $4,554.00 |
| 2024 | 11 | 2223 | 7057985 | No | St. Vincent de Paul of Contra Costa: RotaCare Pittsburg Free Medical Clinic at St. Vincent de Paul | B25UC060002 | PI | 05M | LMC | $512.49 |
| | | | | | | | | 05M | Matrix Code | $17,999.97 |
| 2024 | 4 | 2195 | 7013881 | No | Community Violence Solutions: CIC Child Sexual Assault Intervention | B24UC060002 | PI | 05N | LMC | $7,502.30 |
| 2024 | 4 | 2195 | 7021348 | No | Community Violence Solutions: CIC Child Sexual Assault Intervention | B24UC060002 | EN | 05N | LMC | $3,750.71 |
| 2024 | 4 | 2195 | 7054222 | No | Community Violence Solutions: CIC Child Sexual Assault Intervention | B24UC060002 | PI | 05N | LMC | $3,746.99 |
| 2024 | 16 | 2185 | 6965884 | No | Court Appointed Special Advocates: Serving All Foster Children | B24UC060002 | PI | 05N | LMC | $7,024.51 |
| 2024 | 16 | 2185 | 7005139 | No | Court Appointed Special Advocates: Serving All Foster Children | B24UC060002 | PI | 05N | LMC | $4,590.79 |
| 2024 | 16 | 2185 | 7018714 | No | Court Appointed Special Advocates: Serving All Foster Children | B24UC060002 | EN | 05N | LMC | $4,393.46 |
| 2024 | 16 | 2185 | 7054222 | No | Court Appointed Special Advocates: Serving All Foster Children | B24UC060002 | PI | 05N | LMC | $1,802.39 |
| | | | | | | | | 05N | Matrix Code | $32,811.15 |
| 2024 | 33 | 2205 | 6965884 | No | SHELTER Inc.: Homeless Prevention Program | B24UC060002 | PI | 05Q | LMC | $6,879.48 |
| 2024 | 33 | 2205 | 7013881 | No | SHELTER Inc.: Homeless Prevention Program | B24UC060002 | EN | 05Q | LMC | $1,026.19 |
| 2024 | 33 | 2205 | 7021348 | No | SHELTER Inc.: Homeless Prevention Program | B24UC060002 | EN | 05Q | LMC | $9,001.74 |
| 2024 | 33 | 2205 | 7057985 | No | SHELTER Inc.: Homeless Prevention Program | B25UC060002 | PI | 05Q | LMC | $9,806.53 |
| | | | | | | | | 05Q | Matrix Code | $26,713.94 |
| 2024 | 3 | 2194 | 7018714 | No | Community Housing Development Corporation of North Richmond: Housing Instability Counseling Program | B24UC060002 | EN | 05U | LMC | $9,419.52 |
| 2024 | 3 | 2194 | 7059539 | No | Community Housing Development Corporation of North Richmond: Housing Instability Counseling Program | B25UC060002 | PI | 05U | LMC | $1,053.43 |
| | | | | | | | | 05U | Matrix Code | $10,472.95 |
| 2024 | 6 | 2182 | 6965884 | No | Food Bank of Contra Costa and Solano: Collaborative Food Distribution | B24UC060002 | PI | 05W | LMC | $8,686.26 |
| 2024 | 6 | 2182 | 7005139 | No | Food Bank of Contra Costa and Solano: Collaborative Food Distribution | B24UC060002 | PI | 05W | LMC | $17,472.90 |
| 2024 | 6 | 2182 | 7018714 | No | Food Bank of Contra Costa and Solano: Collaborative Food Distribution | B24UC060002 | EN | 05W | LMC | $11,357.95 |
| 2024 | 6 | 2182 | 7054222 | No | Food Bank of Contra Costa and Solano: Collaborative Food Distribution | B24UC060002 | PI | 05W | LMC | $8,982.89 |
| 2024 | 8 | 2183 | 6965884 | No | Loaves and Fishes of Contra Costa: Nourishing Lives | B24UC060002 | PI | 05W | LMA | $4,499.03 |
| 2024 | 8 | 2183 | 7005139 | No | Loaves and Fishes of Contra Costa: Nourishing Lives | B24UC060002 | PI | 05W | LMA | $4,500.74 |
| 2024 | 8 | 2183 | 7018714 | No | Loaves and Fishes of Contra Costa: Nourishing Lives | B24UC060002 | EN | 05W | LMA | $6,745.40 |
| 2024 | 8 | 2183 | 7054222 | No | Loaves and Fishes of Contra Costa: Nourishing Lives | B24UC060002 | PI | 05W | LMA | $2,254.75 |
| | | | | | | | | 05W | Matrix Code | $64,499.92 |
| 2024 | 7 | 2217 | 6988809 | No | Housing and Economic Rights Advocates: Financially Stability Legal Services | B24UC060002 | PI | 05X | LMC | $4,264.86 |
| 2024 | 7 | 2217 | 7011282 | No | Housing and Economic Rights Advocates: Financially Stability Legal Services | B24UC060002 | PI | 05X | LMC | $5,096.11 |
| 2024 | 7 | 2217 | 7021524 | No | Housing and Economic Rights Advocates: Financially Stability Legal Services | B24UC060002 | EN | 05X | LMC | $4,287.30 |
| 2024 | 7 | 2217 | 7057985 | No | Housing and Economic Rights Advocates: Financially Stability Legal Services | B25UC060002 | PI | 05X | LMC | $11,351.72 |
| | | | | | | | | 05X | Matrix Code | $24,999.99 |
| 2024 | 2 | 2193 | 7018714 | No | Community Housing Development Corporation of North Richmond: Multicultural Family/Senior Center | B24UC060002 | EN | 05Z | LMA | $20,141.73 |
| 2024 | 2 | 2193 | 7021348 | No | Community Housing Development Corporation of North Richmond: Multicultural Family/Senior Center | B24UC060002 | EN | 05Z | LMA | $9,5 |

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity to prevent, prepare for, and respond to Coronavirus | Activity Name | Grant Number | Fund Type | Matrix Code | National Objective | Drawn Amount |
|---|---|---|---|---|---|---|---|---|---|---|
| 2024 | 2 | 2193 | 7054222 | No | Community Housing Development Corporation of North Richmond: Multicultural Family/Senior Center | B24UC060002 | PI | 05Z | LMA | $10,279.06 |
| 2024 | 9 | 2220 | 6988809 | Yes | Monument Crisis Center: Critical Safety Net Resources for Families and Individuals | B24UC060002 | PI | 05Z | LMC | $4,250.00 |
| 2024 | 9 | 2220 | 7011282 | Yes | Monument Crisis Center: Critical Safety Net Resources for Families and Individuals | B24UC060002 | PI | 05Z | LMC | $4,250.00 |
| 2024 | 9 | 2220 | 7021524 | Yes | Monument Crisis Center: Critical Safety Net Resources for Families and Individuals | B24UC060002 | EN | 05Z | LMC | $4,250.00 |
| 2024 | 9 | 2220 | 7057985 | Yes | Monument Crisis Center: Critical Safety Net Resources for Families and Individuals | B25UC060002 | PI | 05Z | LMC | $4,250.00 |
| 2024 | 13 | 2184 | 6965884 | No | Contra Costa Crisis Services: Crisis / 211 Contra Costa | B24UC060002 | PI | 05Z | LMC | $6,832.25 |
| 2024 | 13 | 2184 | 7005139 | No | Contra Costa Crisis Services: Crisis / 211 Contra Costa | B24UC060002 | PI | 05Z | LMC | $4,445.00 |
| 2024 | 13 | 2184 | 7018714 | No | Contra Costa Crisis Services: Crisis / 211 Contra Costa | B24UC060002 | EN | 05Z | LMC | $3,361.25 |
| 2024 | 13 | 2184 | 7054222 | No | Contra Costa Crisis Services: Crisis / 211 Contra Costa | B24UC060002 | PI | 05Z | LMC | $3,361.50 |
| 2024 | 23 | 2215 | 7021524 | No | East Bay Center for the Performing Arts: Deep Roots, Wide World Program | B24UC060002 | EN | 05Z | LMA | $15,000.00 |
| 2024 | 25 | 2190 | 7018714 | No | Mount Diablo Unified School District: CARES After School Enrichment Program | B24UC060002 | EN | 05Z | LMA | $5,678.90 |
| 2024 | 25 | 2190 | 7054222 | No | Mount Diablo Unified School District: CARES After School Enrichment Program | B24UC060002 | PI | 05Z | LMA | $4,321.10 |
| 2024 | 26 | 2198 | 7011282 | No | RYSE Inc.: RYSE Career Pathway Program | B24UC060002 | PI | 05Z | LMA | $20,002.65 |
| 2024 | 26 | 2198 | 7018714 | No | RYSE Inc.: RYSE Career Pathway Program | B24UC060002 | EN | 05Z | LMA | $10,000.83 |
| 2024 | 26 | 2198 | 7054222 | No | RYSE Inc.: RYSE Career Pathway Program | B24UC060002 | PI | 05Z | LMA | $9,996.52 |
| 2024 | 30 | 2191 | 6965884 | No | Greater Richmond Interfaith Program: Homeless Shelter and Soup Kitchen | B24UC060002 | PI | 05Z | LMC | $7,671.50 |
| 2024 | 30 | 2191 | 7021348 | No | Greater Richmond Interfaith Program: Homeless Shelter and Soup Kitchen | B24UC060002 | EN | 05Z | LMC | $8,765.76 |
| 2024 | 30 | 2191 | 7054222 | No | Greater Richmond Interfaith Program: Homeless Shelter and Soup Kitchen | B24UC060002 | PI | 05Z | LMC | $13,562.74 |
| | | | | | | | | 05Z | Matrix Code | $170,000.00 |
| | | | | No | Activity to prevent, prepare for, and respond to Coronavirus | | | | | $686,791.99 |
| | | | | Yes | Activity to prevent, prepare for, and respond to Coronavirus | | | | | $107,671.45 |
| Total | | | | | | | | | | $794,463.44 |

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|---|---|---|---|---|---|---|---|
| 2024 | 50 | 2227 | 6988832 | CDBG Program Administration 24-25 | 21A | | $570,044.01 |
| 2024 | 50 | 2227 | 7015576 | CDBG Program Administration 24-25 | 21A | | $310,372.02 |
| 2024 | 50 | 2227 | 7051889 | CDBG Program Administration 24-25 | 21A | | $337,132.12 |
| 2024 | 50 | 2227 | 7052858 | CDBG Program Administration 24-25 | 21A | | $1,401.88 |
| | | | | | 21A | Matrix Code | $1,218,950.03 |
| 2024 | 28 | 2202 | 6988809 | ECHO Housing: Fair Housing Services | 21D | | $9,734.00 |
| 2024 | 28 | 2202 | 7013881 | ECHO Housing: Fair Housing Services | 21D | | $9,734.00 |
| 2024 | 28 | 2202 | 7018714 | ECHO Housing: Fair Housing Services | 21D | | $160.18 |
| 2024 | 28 | 2202 | 7021348 | ECHO Housing: Fair Housing Services | 21D | | $10,414.61 |
| 2024 | 28 | 2202 | 7057985 | ECHO Housing: Fair Housing Services | 21D | | $9,957.21 |
| | | | | | 21D | Matrix Code | $40,000.00 |
| Total | | | | | | | $1,258,950.03 |

**File #:** 25-3798 **Agenda Date:** 9/16/2025 **Agenda #:** C.29.

**To:** Board of Supervisors

**From:** John Kopchik, Director, Conservation and Development

**Report Title:** Amended HOME-ARP Allocation Plan - Amendment to the County's FY 2021/22 Action Plan

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**

1. APPROVE amending the HOME Investment Partnership - American Rescue Plan (HOME-ARP) Allocation Plan as a Non-Substantial Amendment to the FY 2021/22 Annual Action Plan to add $18,115 in HOME-ARP funds for a new revised HOME-ARP Award of $12,108,330.

2. APPROVE an additional allocation of $18,115 in HOME-ARP funds to the Riveter-Supportive Housing project located at 100 38th Street in Richmond.

**FISCAL IMPACT:**
There is no general fund impact. All funds are provided to Contra Costa County on a formula basis through the U.S. Department of Housing and Urban Development. CFDA: 14.239 (HOME-ARP).

**BACKGROUND:**
The American Rescue Plan Act of 2021 appropriated $5 billion to assist individuals or households who are homeless, at risk of homelessness, and other vulnerable populations, by providing rental housing, rental assistance, supportive services, and non-congregate shelter, to reduce homelessness and increase housing stability. The funds were allocated by HUD on a formula basis to jurisdictions that qualified for funding through the HOME Investment Partnership Program (HOME Program). HOME-ARP is a special one-time funding program.

In September 2021, HUD awarded the Contra Costa County HOME Consortium (which consists of Contra Costa County and the Cities of Antioch, Concord, Pittsburg, and Walnut Creek) $12,090,215 in HOME-ARP funds. As required by HUD, the Board of Supervisors approved the HOME-ARP Allocation Plan on October 11, 2022, allowing the County to utilize the HOME-ARP funds to acquire, develop, rehabilitate, or preserve affordable rental housing and/or permanent supportive rental housing units to serve HOME-ARP Qualifying Populations.

HOME-ARP funds must primarily benefit individuals and households in one of the following Qualifying Populations:

- Experiencing homelessness (as defined in 24 CFR 91.5 "Homeless" (1), (2), or (3))
- At risk of homelessness (as defined in 24 CFR 91.5 "At Risk of Homelessness")

- Fleeing domestic violence, dating violence, sexual assault, stalking, or human trafficking (as defined in 24 CFR 5.2003)
- Other populations with a high risk of housing instability (including highly cost-burdened low-income households, households who had moved two or more times in the last 60 days, and households living in a hotel/motel)

Reason for Amendment to HOME-ARP Allocation Plan
On April 30, 2025, HUD notified the County they had discovered an administrative error in the allocation of the HOME-ARP funds. This error resulted in the County inadvertently being allocated less HOME-ARP funds than it was legally entitled to receive.

| **Original HOME-ARP Award** | **Additional Allocation Amount** | **Revised HOME-ARP Award** |
|---|---|---|
| $12,090,215.00 | $18,115.00 | $12,108,330.00 |

As approved by the Board on October 11, 2022, the HOME-ARP funds are to be used to acquire, develop, rehabilitate, or preserve affordable rental housing and/or permanent supportive housing units to serve HOME-ARP Qualifying Populations and for the administration of the program. With the additional HOME-ARP funds, the Department of Conservation and Development (DCD) recommends the following amendments to the use of HOME-ARP funding:

| **HOME-ARP Activity** | **Original Allocation** | **Amended Allocation** |
|---|---|---|
| Development of Affordable Rental Housing | $10,276,683 | $10,294,798 |
| Administration and Planning | $1,813,532 | $1,813,532 |
| **Total HOME-ARP Allocation** | **$12,090,215** | **$12,108,330** |

The Riveter - Supportive, Richmond
On June 24, 2025, the Board approved the recapture of $2,550,000 in HOME-ARP funds from the Bella Vista Apartments project in Bay Point and approved the reallocation of $2,550,000 in HOME-ARP funds to the Riveter-Supportive project located at 100 38th Street in the City of Richmond. The Riveter-Supportive project is an adaptive reuse and acquisition project comprising of 58 affordable permanent supportive housing rental units. The project's primary objective is to house individuals at the lowest income levels who need additional supportive services not offered in traditional affordable housing developments. The project is still in the process in completing the remaining financing for the project; therefore the project has not started construction.

Revised HOME-ARP Funding Recommendations: Additional award of $18,115 to The Riveter
The HOME-ARP regulations require the HOME-ARP grant to the County be fully expended and closed out by September 30, 2030. New construction rental housing projects typically require 18 months to two years to complete construction plus an additional 3-6 months to lease up and fully occupy. The Riveter-Supportive project proposes to apply for 4 percent tax credits and tax-exempt bonds in September 2025. Of the previously-funded HOME-ARP Development projects, the Riveter-Supportive project is best suited to receive the additional allocation because it is not yet in construction but construction is anticipated to start soon. DCD staff recommends allocating the additional $18,115 in HOME-ARP funds to The Riveter-Supportive project for a revised total allocation of HOME-ARP funds of $2,568,115.

**CONSEQUENCE OF NEGATIVE ACTION:**
A delay in approving the Amended HOME-ARP Allocation Plan may jeopardize the County in receiving the revised award of HOME-ARP funds from HUD.

# Contra Costa County Consortium
# HOME Investment Partnerships Program – American Rescue Plan (HOME-ARP) Allocation Plan

AMENDED SEPTEMBER 16, 2025

**Jurisdiction**: County of Contra Costa
**Original HOME-ARP Allocation**: $12,090,215
**Revised HOME-ARP Allocation**: $12,108,330

## Reason for Amendment to HOME-ARP Allocation Plan

On April 30, 2025, the U.S. Department of Housing and Urban Development notified the County of Contra Costa (County) they had discovered an administrative error in the allocation of the HOME-ARP funds. This error resulted in the County inadvertently being allocated less HOME-ARP funds than it was legally entitled to receive. The County was originally allocated $12,090,215 in HOME-ARP funds. Due to HUD's recalculation, the revised total allocation is $12,108,330. This additional funding is incorporated into this Amendment to the County's original HOME-ARP Allocation Plan dated October 18, 2022. The Contra Costa County Final HOME-ARP Allocation Plan was submitted to HUD October 2022. View the HOME-ARP Allocation Plan (PDF).

## Amended Allocation Summary

### Use of HOME-ARP Funding

| HOME-ARP Activity | Original Allocation | Amended Allocation |
|---|---|---|
| Supportive Services | | |
| **Development of Affordable Housing** | $10,276,683 | $10,294,798 |
| Acquisition & Development of Non-Congregate Shelters | | |
| Tenant-Based Rental Assistance (TBRA) | | |
| Non-Profit Operating | | |
| Non-Profit Capacity Building | | |
| Administration and Planning | $1,813,532 | $1,813,532 |
| **Total HOME-ARP Allocation** | **$12,090,215** | **$12,108,330** |

DRAFT

## Non-Substantial Amendment Determination

This Amendment does not meet the threshold for a substantial amendment under HUD Notice CPD-21-10 (Section V.C.6) and 24 CFR 92.63. A substantial amendment is defined as any change to the method of distributing funds, the addition of a new activity not previously described in the plan, or a change in the purpose, scope, location, or beneficiaries of an activity. In this case, the HOME-ARP activities, the distribution of funding remain the same, and populations served remain the same and therefore do not require a substantial amendment process. The additional $18,115 in HOME-ARP funds represent a change of less than 10 percent and thus do not require a substantial amendment according to the County's Citizen Participation Plan.

## Public Participation Process

This Amendment to the Home-Arp Allocation Plan will be considered for approval by the County Board of Supervisors on Tuesday September 16, 2025 at 9:00 am. The meeting will be held at the Administration Building 1025 Escobar Street, Martinez, CA 94553. The public may attend the Board meeting in person and remotely via call-in or Zoom. | https://cccounty-us.zoom.us/j/89586041575 | Call in: 888-278-0254 access code 843298#

DRAFT

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3799 **Agenda Date:** 9/16/2025 **Agenda #:** C.30.

**To:** Board of Supervisors

**From:** John Kopchik, Director, Conservation and Development

**Report Title:** Solid Waste and Recycling Collection Services in the Unincorporated West County Areas Served by Crockett Sanitary Service, Inc., Inc. to Extend the Term of the Franchise Agreement

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
1. APPROVE and AUTHORIZE the Chair of the Board of Supervisors to execute, on behalf of the County, an amendment to a franchise agreement with Crockett Sanitary Service, Inc., to extend the agreement termination date from September 30, 2025, to a new termination date of December 31, 2025, for continued solid waste, recycling, and organics collection in its West County service area.

2. FIND that the Fifth Amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061 (b)(3) of the CEQA guidelines, as the Fifth Amendment will not cause potentially significant impacts on the environment.

3. DIRECT the Department of Conservation and Development (DCD) Director or designee to file a CEQA Notice of Exemption with the County Clerk.

4. DIRECT the Director of DCD, or designee, to arrange for payment of the $50 handling fee to the County Clerk for filing

**FISCAL IMPACT:**
There is no impact on the County General Fund. The costs for County staff time spent administering the Franchise Agreement with Crockett Sanitary Services, Inc., and any related consulting services are covered by solid waste/recycling collection franchise fees.

**BACKGROUND:**
On November 5, 1996, the County entered into a franchise agreement with Walter Botta, the sole proprietor of the Crockett Garbage Company, to provide collection and recycling services for the unincorporated communities of Crockett, Port Costa and Tormey. Walter Botta immediately assigned his rights and obligations under the Agreement to Crockett Garbage Service, Inc. (name was subsequently changed to Crockett Sanitary Service, Inc.), which is a subsidiary of Richmond Sanitary Service, Inc. (owned by Republic Services).

The Agreement has been amended four times and said amendments were approved by both Parties on

November 1, 2016, December 20, 2016, February 14, 2017, and July 22, 2025.

The Franchise Agreement grants Crockett Sanitary Service, Inc. the exclusive privilege and duty to collect solid waste, recyclables and organics routinely generated by residential and commercial customers within the designated Crockett service area (also known as the "Franchise Area"). The Crockett Franchise Area covers the following three (3) unincorporated areas of District V:

1. Crockett
2. Tormey
3. Port Costa

The current Franchise Agreement with Crockett Sanitary Service, Inc. continues through September 30, 2025. The purpose of this Fifth Amendment is to extend the term of the Agreement through December 31, 2025. There are no service or rate changes in this Fifth Amendment to the Franchise Agreement.

**CONSEQUENCE OF NEGATIVE ACTION:**
After September 30, 2025, solid waste, recycling, and organics collection services in the unincorporated West County area currently served by Crockett Sanitary Service, Inc would no longer be regulated under a franchise agreement as required by County Code Chapter 418-7.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** RES 2025-316 **Agenda Date:** 9/16/2025 **Agenda #:** C.31.

**To:** **Board of Supervisors**

**From:** Monica Nino, County Administrator

**Report Title:** Fiscal Year 2025-2026 Adopted Budget as Finally Determined

**RECOMMENDATIONS:**

ADOPT Resolution No. 2025/316 adopting the Fiscal Year 2025-2026 Adopted Budget as Finally Determined, including:

a. Final changes to close out the 2024-2025 County Budget, including changes to revenues, appropriations, and obligated fund balances; and AUTHORIZE the Auditor-Controller to make the necessary changes in the financial accounting system, as reflected in Attachment A;

b. Final changes to the 2025-2026 County Budget, including changes to appropriations, revenues, and obligated fund balances; and AUTHORIZE the County Administrator and Auditor-Controller to make technical adjustments to the budgets pursuant to Attachment B (County - Schedule A, B, and C);

c. Final changes to close out the 2024-2025 Special Districts Budget, including changes to revenues, appropriations, and obligated fund balances; and AUTHORIZE the Auditor-Controller to make the necessary changes in the financial accounting system, as reflected in Attachment C; and

d. Final changes to the 2025-2026 Special Districts Budget, including changes to appropriations, revenues, and obligated fund balances; and AUTHORIZE the County Administrator and Auditor-Controller to make technical adjustments to the budgets pursuant to Attachment D (Special Districts - Schedule A, B, and C).

**FISCAL IMPACT:**

As described in the background information below, this action adjusts FY24-25 appropriations and revenues to balance budgeted figures to actual experience; and for FY25-26, includes fund balances, reserves, designations and all estimated revenue and appropriation line-item changes to correspond to the latest information.

**BACKGROUND:**

On April 28-29, 2025, the Board of Supervisors adopted the State Controller's Office Fiscal Year 2025-2026 Recommended Budget Schedules for Countywide Funds and Special Districts, conducted public hearings on County and Special District budgets, and directed the County Administrator to prepare for Board adoption the FY25-26 County and Special Districts Budgets, as modified, to incorporate any changes directed by the Board

during the public hearings.

On May 20, 2025, the Board of Supervisors requested that the Auditor-Controller make adjustments to the FY24-25 appropriations and revenues by reallocating and balancing budgeted and actual expenditures and revenues as needed for various budget units and special districts, subject to Board approval in September. This request is pursuant to state law that requires each budget unit and expenditure object level within those units not exceed appropriations. Each year, this requirement generates a substantial number of adjustments to balance each budget unit and object. Attachments A and C (County and Special Districts respectively) contain the necessary appropriation adjustments to close out the FY24-25 Budget. Due to the volume of adjustments required and as allowable by the Budget Act (with the exception of fixed asset accounts ) adjustments are made to balance by major object (i.e. 1000, 2000, etc.); therefore, the over/under amounts do not always tie to the specific appropriation account.

Also on May 20, 2025, the Board of Supervisors authorized the Auditor-Controller to make technical adjustments to the FY25-26 County and Special District Budgets when actual amounts were known. This action is pursuant to state law that requires the Board of Supervisors adopt a budget which includes obligated fund balances and all estimated revenue and appropriation line-item changes to the proposed Budget no later than October 2 of each year. Attachments B and D (County and Special Districts respectively) include changes to revenues, appropriations, and obligated fund balances in the FY25-26 Budget to correspond with the latest fiscal and legal information.

Schedule C lists the final year carryforwards and appropriations adjustments as described above. Note that the General Fund budget is required to be balanced, therefore there is not a recommended budget fund balance nor a final budget fund balance. Non-general funds can carry appropriated fund balance and therefore those funds may include recommended budget fund balance and final budget fund balance.

Schedule B enumerates the fund balances calculated by the Auditor for each fund. From that total, encumbrances, the total from Schedule C, and all the fund balance totals from Schedule A are subtracted. Encumbrances are used to control expenditure commitments and enhance cash management. The assignment to general fund reserve is the residual net resources excess of non-spendable, restricted, and committed fund balance over total fund balance.

Schedule A details the obligated fund balances. The obligated amounts increase or decrease only by Board adoption or adopted Board policy. The Schedule begins with the end of year totals in each fund balance category:

- Non-spendable: inherently non-spendable due to their form;
- Restricted: externally enforceable limitations of use imposed by creditors, laws or enabling legislation;
- Committed: self-imposed limitations set in place prior to the end of the year by the Board of Supervisors;
- Assigned: limitation resulting from intended use by the Board of Supervisors; and
- Unassigned: which is the residual net resources excess of non-spendable, restricted, and committed fund balance over total fund balance.

The final figures in Schedule A are updated for the General Fund as follows:

- $449,308 is restricted for East Bay Regional Communications System
- $2,902,973 is restricted for the CCTV's Public, Educational, and Governmental Fund
- $28,346,722 is restricted for Medicare Part D
- $20,000,000 is assigned for litigation and audit exceptions
- $10,000,000 is assigned for Property Tax System Replacement Project
- $9,326,361 is assigned for Bay Point Library Construction
- $585,000 is assigned for Law and Justice Information Systems
- $585,395 is assigned for Dependent Care Assistance Plan (DCAP)
- $1,025,354 is assigned for Health Care Spending Account (HCSA)
- $151,090 is assigned for Probation Juvenile Justice Data
- $4,737,964 is assigned for Facility Improvements For Juvenile Hall
- $2,364,379 is assigned for Vehicle Theft Prevention
- $1,035,564 is assigned for Office of Restorative Justice Planning & Implementation
- $3,784,110 is assigned for Elections Capital Replacement Surcharge
- $8,507,464 is assigned for the COVID-19 FEMA Reserve
- $20,000,000 is assigned for the Measure X reserve
- $24,878,825 is assigned for an increase to the Capital Reserve as required by the General Fund Reserve Policy, plus an additional $181,000,000 for Board of Supervisors approved projects.

In September 2022, the County adopted the 20-year Capital Facilities Master Plan (CFMP), a forward-looking strategy anticipating capital needs and better forecasting major capital expenditures over time. The CFMP breaks down this long-term vision into sequential 5-year implementation plans specifying the projects and funding requirements in the near to midterm.

The first 5-year implementation plan began in FY24-25 and will run through FY29-30. The major projects identified for this period are the East County Service Center (ECSC), Youth Center for District 5, Youth Center for District 3, and the remodel of Module D in the Martinez Detention Facility (MDF). These projects were most recently presented and discussed at the Board of Supervisors meeting on February 25, 2025.

The East County Service Center (ECSC) is the first major project in the CFMP. It will be a 120,000 square foot, three-story County office building for 440 staff across nine departments. The Board approved a progressive design-build approach and a phase one design contract with Webcor Builders on July 8, 2025. Construction is expected to be completed by the end of 2027, with a total budget of $143 million. The project includes

sustainability and energy conservation measures, and the County expects to receive Federal energy credits currently still available through 2027 which, if realized, could reduce the total project cost by $5.3M.

The Board authorized the creation of Youth Centers in Districts 3, 4, and 5 using Measure X funding. District 4 partnered with the Community Youth Center (CYC) in Concord to provide services. District 5 is pursuing an existing location which the allocated Measure X funds could cover acquisition and refurbishment. In District 3, no suitable facility was found, so the County purchased land with the Contra Costa Fire Protection District to build both Fire Station #90 and a new youth center. Design is underway, and the total project cost beyond Measure X funding is estimated at $13 million, with further refinement expected in the next 6-9 months as design and pre-construction progress.

The final major project in this 5-year window is the remodel of Modules D and Q at the Martinez Detention Facility, scheduled to start in FY26-27 and take approximately two years. Module D requires significant upgrades to meet modern correctional standards and has been a frequent concern of the Prison Law Office under the ongoing Consent Decree. Module Q will be remodeled to increase holding capacity for detainees on court appearance days. As the West County Reentry, Treatment, and Housing facility is completed by the end of 2025, more detainees will be housed in West County, which will increase the number of people coming to the Courts complex. Module Q will serve as the holding area for these detainees. The total budget for Modules D and Q renovations is currently estimated at $25 million.

Assigning fund balance to the General Fund Capital Reserve for the Board of Supervisors approved projects totaling $181M will enable the County to execute its long-term capital plans, ensuring sufficient resources are allocated for completion, avoiding debt and the administrative burdens and costs of debt issuance and management, helping maintain the county's excellent credit ratings, updating county facilities to meet operational needs and legal requirements, lowering the long-term operating cost of the county's real estate portfolio through increased ownership and reduced leasing, helping address deferred maintenance, and building reserves to fund additional planned projects and emerging capital needs.

At the conclusion of FY23-24, the Board of Supervisors established an assigned General Fund reserve designation titled "COVID-19 FEMA Reserve" in the amount of $37,644,395. The purpose of the reserve designation was to ensure that the County was made whole in case outstanding FEMA claims related to the COVID-19 pandemic were disallowed or otherwise not paid. The County Administrator's Office requested that the Board direct staff to return at least annually to report on the status of outstanding COVID-19 FEMA claims to assess whether a portion of the "Assigned" General Fund balance amount should be reduced at which time the Board could provide direction as to the use of those funds.

At this time, the County Administrator's Office is recommending a reduction in the amount from $37,644,395 to $8,507,464 in recognition of funds that have been received from FEMA over the past year and as discussed at the Board of Supervisors FY25-26 budget hearings and subsequent meetings. The proposed $8,507,464 figure is composed of two parts: 1) $8,217,932 reflecting 10% of the County's total obligated claim amount ($82,179,316) in case of future audit by CalOES or FEMA; and 2) $289,532 in anticipated funds not yet received related to final closeout of the County's COVID-19 FEMA claims currently being processed by CalOES.

Included in these annual materials are several items of note, specifically Schedule C in Attachment B totals $258.7M. Of this amount, $89.5M are non-General funds and restricted. The balance of $169.2M is for General Fund appropriation carryforwards and adjustments that fall into five general categories as detailed below:

- Measure X assigned funds total $132.2M or 78% of the total carryforwards;
- Restricted funds total $4.0M or 2%;
- Information technology costs total $1.8M or 1%;
- Capital project costs total $27.6M or 16%;
- And $2.6M are for program related costs, such as $1.1M Contra Costa County Futures, $462k related to Rodeo Unocal Return to Source, and other appropriations.

Attachment B (Schedule B) includes encumbrances totaling $79.0M, of which $77.1M are in the general fund. Encumbrances reflect the outstanding contractual obligations for which goods and services have not been received and are set up to reserve portions of applicable appropriations. Encumbrances still open at year end are not accounted for as expenditures or liabilities, but as a constraint imposed on fund balance.

Timing of the phases of the compilation, publication, presentation, and adoption of the County budgets is an important topic of discussion. All of the individual phases of the County budget process have significant timing restrictions and adhere to the County Budget Act, as prescribed in Government Code 29000-29144. The County of Contra Costa operates on a modified accrual basis. Modified accrual accounting combines accrual basis accounting with cash basis accounting. Revenues are recognized when they become available and measurable and, with few exceptions, records expenditures when liabilities are incurred. For practical purposes this means that the final budget for June 30 includes a sixty-day adjustment period, leaving very little time to prepare the State Schedules for review and adoption. Government Code section 29088 states that the budget shall be adopted by Resolution no later than October 2.

**CONSEQUENCE OF NEGATIVE ACTION:**

Delay in Final Budget Adoption and failure to meet state requirements in Government Code section 29088.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED:**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By:

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**

**and for Special Districts, Agencies and Authorities Governed by the Board**

IN THE MATTER OF

Adopting the Fiscal Year 2025-2026 Adopted Budget as Finally Determined and closing-out the FY24-25 Budget.

WHEREAS,

The Contra Costa County Board of Supervisors acting in its capacity as the Governing Board of the County of Contra Costa and all districts of which it is the ex-officio governing Board.

NOW, THEREFORE, BE IT RESOLVED

The Board ADOPT final materials including:

1. Final changes to close out the FY24-25 County Budget, including changes to revenues, appropriations, and obligated fund balances; and AUTHORIZE the Auditor-Controller to make the necessary changes in the financial accounting system, as reflected in Attachment A;
2. Final changes in the FY25-26 County Budget, including designations and changes to appropriations, revenues, and obligated fund balances; and AUTHORIZE the County Administrator and Auditor-Controller to make technical adjustments to the budgets pursuant to Attachment B (County - Schedule A, B, and C);
3. Final changes to close out the FY24-25 Special Districts Budget, including changes to revenues, appropriations, and obligated fund balances; and AUTHORIZE the Auditor-Controller to make the necessary changes in the financial accounting system, as reflected in Attachment C; and
4. Final changes in the FY25-26 Special Districts Budget, including designations and changes to appropriations, revenues, and obligated fund balances; and AUTHORIZE the County Administrator and Auditor-Controller to make technical adjustments to the budgets pursuant to Attachment D (Special Districts - Schedule A, B, and C);

# View Budget Amendment: Budget Amendment: FY 2024-25 - Operating Budget on 06/30/2025 : BDA-25-00142

| | |
|---|---|
| **Company** | Contra Costa County |
| **Budget Template** | Operating Budget : FY 2024-25 Operating Budget |
| **Budget** | FY 2024-25 Operating Budget |
| **Organizing Dimension Type** | |
| **Amendment ID** | BDA-25-00142 |
| **Amendment Date** | 06/30/2025 |
| **Description** | FY2024-25 COUNTY YEAR-END CLEAN-UP |
| **Amendment Type** | Appropriation / Estimated Revenue Adjustment |
| **Balanced Amendment** | Yes |
| **Entry Type** | Mid-Year Adjustments |
| **Status** | Available |

Budget Amendment Entries

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1590 COMM DEVELOP CDBG-ADMIN | 100300 GENERAL | $5,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1590 COMM DEVELOP CDBG-ADMIN | 100300 GENERAL | $0.00 | $81,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0591 ECON DEV/SUSTAINABILITY | 100300 GENERAL | $110,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0591 ECON DEV/SUSTAINABILITY | 100300 GENERAL | $0.00 | $110,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1585 COMM DEVELOP HOPWA-ADMIN | 100300 GENERAL | $449,412.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1585 COMM DEVELOP HOPWA-ADMIN | 100300 GENERAL | $0.00 | $18,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0582 PERMANENT LOCAL HOUSING ALLOCATION PROGRAM (PLHA) | 134700 PERMANENT LOCAL HOUSING ALLOCATION PROGRAM (PLHA) | $100,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0582 PERMANENT LOCAL HOUSING ALLOCATION PROGRAM (PLHA) | 134700 PERMANENT LOCAL HOUSING ALLOCATION PROGRAM (PLHA) | $3,731,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0561 HOME INCOME INVSTMT ACCT | 116100 HOME INVSTMT PRTNRSHP ACT | $2,748,271.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0561 HOME INCOME INVSTMT ACCT | 116100 HOME INVSTMT PRTNRSHP ACT | $0.00 | $183,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0479 L/M HSG ASSET FD-LMIHAF | 115900 L/M HSG ASSET FD-LMIHAF | $8,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0479 L/M HSG ASSET FD-LMIHAF | 115900 L/M HSG ASSET FD-LMIHAF | $0.00 | $8,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0370 LIVABLE COMMUNITIES | 133700 LIVABLE COMMUNITIES FUND | $83,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0370 LIVABLE COMMUNITIES | 133700 LIVABLE COMMUNITIES FUND | $0.00 | $83,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0285 ENERGY EFFICIENCY PROGS | 112000 CONSERVATION & DEVELOPMEN | $12,600.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0285 ENERGY EFFICIENCY PROGS | 112000 CONSERVATION & DEVELOPMEN | $0.00 | $12,600.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0284 SB1383 LOCAL ASST GRANT | 112000 CONSERVATION & DEVELOPMEN | $8,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0284 SB1383 LOCAL ASST GRANT | 112000 CONSERVATION & DEVELOPMEN | $525,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2460 BUSINESS LICENSE-CCC | 116200 CASP CERT & TRAINING FUND | $200.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2460 BUSINESS LICENSE-CCC | 116200 CASP CERT & TRAINING FUND | $0.00 | $200.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2601 ADMINISTRATION | 112000 CONSERVATION & DEVELOPMEN | $6,425,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2601 ADMINISTRATION | 112000 CONSERVATION & DEVELOPMEN | $0.00 | $6,425,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 3336 MEDICAL SERVICES | 100300 GENERAL | $50,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 3336 MEDICAL SERVICES | 100300 GENERAL | $5,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 3336 MEDICAL SERVICES | 100300 GENERAL | $0.00 | $55,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2310:NON CNTY PROF SPCLZD SVCS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 3300 AGRICULTR-WGTS/MEAS ADMIN | 100300 GENERAL | $20,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 3300 AGRICULTR-WGTS/MEAS ADMIN | 100300 GENERAL | $0.00 | $20,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0311 SLESF-PROBATION | 114300 SUPPLEMENTAL LAW ENF SVCS | $0.00 | $500.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2300:TRANSPORTATION AND TRAVEL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0311 SLESF-PROBATION | 114300 SUPPLEMENTAL LAW ENF SVCS | $500.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2320:OUTSIDE MEDICAL SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 3191 MED SVCS AT FACILITIES | 100300 GENERAL | $500.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3311:FEDERAL AID | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 3065 COURT ORDERED PROGRAMS | 100300 GENERAL | $0.00 | $500.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 3120 JUVENILE HALL | 100300 GENERAL | $5,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2160:CLOTHING & PERSONAL SUPPL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 3120 JUVENILE HALL | 100300 GENERAL | $10,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 3120 JUVENILE HALL | 100300 GENERAL | $0.00 | $15,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 3622 COMMUNITY WARNING SYSTEM | 100300 GENERAL | $650,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 3622 COMMUNITY WARNING SYSTEM | 100300 GENERAL | $87,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4948:MISCELLANEOUS EQUIPMENT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 3622 COMMUNITY WARNING SYSTEM | 100300 GENERAL | $0.00 | $737,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0359 CORONER | 100300 GENERAL | $15,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0359 CORONER | 100300 GENERAL | $1,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0359 CORONER | 100300 GENERAL | $500,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0359 CORONER | 100300 GENERAL | $575,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2284:REQUESTED MAINTENANCE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2578 MTZ DETENTION FACILITY | 100300 GENERAL | $5,000,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2592 PERIMETER SECURITY SVCS | 100300 GENERAL | $0.00 | $3,092,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2578 MTZ DETENTION FACILITY | 100300 GENERAL | $0.00 | $3,000,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2592 PERIMETER SECURITY SVCS | 100300 GENERAL | $1,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0274 AB 879 | 136000 CENTRAL IDENTIFY BUREAU | $400,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0270 CENTRAL IDENTIFY BUREAU | 136000 CENTRAL IDENTIFY BUREAU | $1,725,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0262 SLESF-JAIL CONSTR & OPS | 114300 SUPPLEMENTAL LAW ENF SVCS | $4,200,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2553 BASIC ACADEMY | 142000 SHERIFF LAW ENF TRNG CNTR | $40,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2553 BASIC ACADEMY | 142000 SHERIFF LAW ENF TRNG CNTR | $700,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2500 SHERIFF CENTRAL ADMIN | 100300 GENERAL | $3,500,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2500 SHERIFF CENTRAL ADMIN | 100300 GENERAL | $3,100,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2500 SHERIFF CENTRAL ADMIN | 100300 GENERAL | $0.00 | $1,200,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2500 SHERIFF CENTRAL ADMIN | 100300 GENERAL | $0.00 | $5,400,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0355 RECORDER | 100300 GENERAL | $1,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0355 RECORDER | 100300 GENERAL | $0.00 | $1,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3619:GEN SVC-BLDG OCPNCY COSTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2450 RECORDS MGMT/MICRO CONV | 110000 RECORDER MODERNIZATION | $50,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2450 RECORDS MGMT/MICRO CONV | 110000 RECORDER MODERNIZATION | $0.00 | $50,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2350 CLERK-RECORDER ADMIN | 100300 GENERAL | $6,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2350 CLERK-RECORDER ADMIN | 100300 GENERAL | $1,682,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2350 CLERK-RECORDER ADMIN | 100300 GENERAL | $59,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4164:668-REPLACE TELECOM AND SERVER RMS COOLING SYSTEM | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2350 CLERK-RECORDER ADMIN | 100300 GENERAL | $248.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4107:668-RECONFIGURE BLDG | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2350 CLERK-RECORDER ADMIN | 100300 GENERAL | $100,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4951:OFFICE EQUIP & FURNITURE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2350 CLERK-RECORDER ADMIN | 100300 GENERAL | $0.00 | $512,554.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0275 DNA IDENTIFICATION FUND | 115600 DNA IDENTIFICATION FUND | $19,500.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0265 VEHICLE THEFT PROGRAM | 100300 GENERAL | $140,166.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2950 BAR ASSOC DEFENSE SERVICE | 100300 GENERAL | $0.00 | $99,778.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0264 SLESF-FRONT LINE ENF-CITY | 114300 SUPPLEMENTAL LAW ENF SVCS | $123,832.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0264 SLESF-FRONT LINE ENF-CITY | 114300 SUPPLEMENTAL LAW ENF SVCS | $167,249.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2560 AUTOMATED FINGERPRINT ID | 114000 PUB PROTECT-SPEC REV FND | $2,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2310:NON CNTY PROF SPCLZD SVCS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2560 AUTOMATED FINGERPRINT ID | 114000 PUB PROTECT-SPEC REV FND | $0.00 | $2,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2310:NON CNTY PROF SPCLZD SVCS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0246 DISPUTE RESOLUTION PROG | 112600 DISPUTE RESOLUTION PROG | $5,500.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0246 DISPUTE RESOLUTION PROG | 112600 DISPUTE RESOLUTION PROG | $0.00 | $5,000.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1401 INDIRECT ADMIN COSTS | 100300 GENERAL | $1,600,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1081:LABOR RECEIVED/PROVIDED | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1401 INDIRECT ADMIN COSTS | 100300 GENERAL | $0.00 | $1,600,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0586 ZERO TOLRNCE-DOM VIOLENCE | 112700 ZERO TOLRNCE-DOM VIOLENCE | $20.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0586 ZERO TOLRNCE-DOM VIOLENCE | 112700 ZERO TOLRNCE-DOM VIOLENCE | $0.00 | $20.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0585 DOM VIOLENCE VICTIM ASIST | 112500 DOM VIOLENCE VICTIM ASIST | $0.00 | $80,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0585 DOM VIOLENCE VICTIM ASIST | 112500 DOM VIOLENCE VICTIM ASIST | $176,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5610 SLINGSHOT | 100300 GENERAL | $750,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5610 SLINGSHOT | 100300 GENERAL | $0.00 | $750,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5561 ZERO TOLERANCE CENTRALIZE | 100300 GENERAL | $100,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2340:OTHER INTRDPTMNTL CHARGES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5561 ZERO TOLERANCE CENTRALIZE | 100300 GENERAL | $0.00 | $100,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5560 GRANTS ENCOURAGE ARRESTS | 100300 GENERAL | $250,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2310:NON CNTY PROF SPCLZD SVCS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5560 GRANTS ENCOURAGE ARRESTS | 100300 GENERAL | $0.00 | $250,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3622:GEN SVC-OTHER GS CHARGES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0508 EHSD-IHSS PUBLIC AUTHORIT | 115500 IHSS PUBLIC AUTHORITY | $50,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0508 EHSD-IHSS PUBLIC AUTHORIT | 115500 IHSS PUBLIC AUTHORITY | $0.00 | $50,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5450 EHS WORKFORCE SVCS ADMIN | 100300 GENERAL | $2,500,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5450 EHS WORKFORCE SVCS ADMIN | 100300 GENERAL | $0.00 | $2,500,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2132:MINOR COMPUTER EQUIPMENT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5123 EHS IT SYS NON-CALWIN | 100300 GENERAL | $0.00 | $1,100,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2335:OTHER TELECOM CHARGES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5122 EHS IT SYSTEMS CALWIN | 100300 GENERAL | $0.00 | $300,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2100:OFFICE EXPENSE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5122 EHS IT SYSTEMS CALWIN | 100300 GENERAL | $0.00 | $800,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5101 ADMINISTRATION | 100300 GENERAL | $3,000,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2310:NON CNTY PROF SPCLZD SVCS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5101 ADMINISTRATION | 100300 GENERAL | $0.00 | $1,000,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5101 ADMINISTRATION | 100300 GENERAL | $200,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2827:IBNR EXPENSE ACCRUAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6146 IBNR EXPENSE-COMMNTY PLAN | 146100 HMO ENTERPRISE-COMM PLAN | $1,891,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0480 LOS MEDANOS COMM HC | 113800 LOS MEDANOS COMM HC REV | $2,700.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0480 LOS MEDANOS COMM HC | 113800 LOS MEDANOS COMM HC REV | $405,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6050 ADMINISTRATION | 113500 EMERGENCY MED SVCS FUND | $921,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5717 PROP 36-SUBSTANCE ABUSE | 113600 PROP 36-SUB ABUSE CP ACT | $1,235.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5724 MHSA ADULT SERVICES | 100300 GENERAL | $8,301,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5724 MHSA ADULT SERVICES | 100300 GENERAL | $109,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5724 MHSA ADULT SERVICES | 100300 GENERAL | $0.00 | $8,410,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4952:INSTITUTIONL EQUIP & FURN | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5731 ADMINISTRATION | 100300 GENERAL | $11,600.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4166:157-ROOF AND SKYLIGHT REPLCMNT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5731 ADMINISTRATION | 100300 GENERAL | $1,200.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4019:LAND&BLDG AQUISITION | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5731 ADMINISTRATION | 100300 GENERAL | $3,537,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5731 ADMINISTRATION | 100300 GENERAL | $0.00 | $3,549,800.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5890 CAL CHILD SVCS-ADMIN | 100300 GENERAL | $151,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5890 CAL CHILD SVCS-ADMIN | 100300 GENERAL | $0.00 | $151,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0454 PUBLIC ADMINISTRATOR | 100300 GENERAL | $7,061.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5870 GENERAL PROG-ADMIN | 100300 GENERAL | $807,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5870 GENERAL PROG-ADMIN | 100300 GENERAL | $0.00 | $971,961.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4954:MEDICAL & LAB EQUIPMENT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5750 PH DIVISION SUMMARY | 100300 GENERAL | $11,900.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5750 PH DIVISION SUMMARY | 100300 GENERAL | $418,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5750 PH DIVISION SUMMARY | 100300 GENERAL | $0.00 | $20,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5750 PH DIVISION SUMMARY | 100300 GENERAL | $0.00 | $252,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5700 MARTZ DETENTION INFIRMARY | 100300 GENERAL | $351,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5700 MARTZ DETENTION INFIRMARY | 100300 GENERAL | $0.00 | $351,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1700 COUNTY COUNSEL ADMIN | 100300 GENERAL | $495,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1700 COUNTY COUNSEL ADMIN | 100300 GENERAL | $0.00 | $495,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2310:NON CNTY PROF SPCLZD SVCS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0019 ASSMT LITIGATION SVCS | 100300 GENERAL | $490,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1600 ASSESSOR - ADMINISTRATION | 100300 GENERAL | $0.00 | $490,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0015 TREASURER-TAX COLLECTOR | 100300 GENERAL | $1,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0015 TREASURER-TAX COLLECTOR | 100300 GENERAL | $0.00 | $1,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5017:TRANSFERS - GOV/ENT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4435 PLANT ACQ-UNDESIGNATED | 100300 GENERAL | $1,150,285.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4435 PLANT ACQ-UNDESIGNATED | 100300 GENERAL | $673,639.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2330:OTHER GEN SVCS CHARGES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4435 PLANT ACQ-UNDESIGNATED | 100300 GENERAL | $14,602.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4158:591/656-GEORGE MILLER MODULAR BUILDING | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4423 PLANT ACQ-SOCIAL SERVICE | 100300 GENERAL | $2,283.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4148:387-INSTALL OF 30 SHELTERS WITH 1-2 ADA BATHROOMS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4423 PLANT ACQ-SOCIAL SERVICE | 100300 GENERAL | $2,320,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4423 PLANT ACQ-SOCIAL SERVICE | 100300 GENERAL | $0.00 | $2,320,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4432:000-DESIGN 2523 EL PORTAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4419 PLANT ACQ-HLTH SVCS G FND | 100300 GENERAL | $826,246.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4403:387-BUILD DOG PARK | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4419 PLANT ACQ-HLTH SVCS G FND | 100300 GENERAL | $608,832.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4402:722-BUILD DOG PARK | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4419 PLANT ACQ-HLTH SVCS G FND | 100300 GENERAL | $303,947.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4380:036-CRISIS HUB | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4419 PLANT ACQ-HLTH SVCS G FND | 100300 GENERAL | $4,222,983.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4366:949-DSGN/DVLP SUPPORT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4419 PLANT ACQ-HLTH SVCS G FND | 100300 GENERAL | $19,154.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4154:100-CONSTRUCT SHERMAN RECOVERY CENTER | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4419 PLANT ACQ-HLTH SVCS G FND | 100300 GENERAL | $111,781.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4153:550-CONSTRUCT RECOVERY CENTER | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4419 PLANT ACQ-HLTH SVCS G FND | 100300 GENERAL | $52,157.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4152:401-CONSTRUCT DELTA RECOVERY CENTER | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4419 PLANT ACQ-HLTH SVCS G FND | 100300 GENERAL | $103,098.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4419 PLANT ACQ-HLTH SVCS G FND | 100300 GENERAL | $0.00 | $8,089,007.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4418:044-UPDATE SECURITY CAMS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4413 PLANT ACQ-PROBATION | 100300 GENERAL | $286.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4416:400-INSTALL HVAC | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4413 PLANT ACQ-PROBATION | 100300 GENERAL | $105.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2289:NON-CAP IMPS-BETTERMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4413 PLANT ACQ-PROBATION | 100300 GENERAL | $0.00 | $391.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4349:390-INTERCOM SYSTEM | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4411 PLANT ACQ-DTNTN FACILITS | 100300 GENERAL | $3,571.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4114:182-TRAINING STRUCTURE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4411 PLANT ACQ-DTNTN FACILITS | 100300 GENERAL | $101,607.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4411 PLANT ACQ-DTNTN FACILITS | 100300 GENERAL | $0.00 | $105,178.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4427:760-KEYCARD ACCESS GATE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4407 PLANT ACQ SHERIFF-CORONER | 100300 GENERAL | $6,224.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4416:400-INSTALL HVAC | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4407 PLANT ACQ SHERIFF-CORONER | 100300 GENERAL | $1,760.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4176:390-WCDF JAIL EXPANSION | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4407 PLANT ACQ SHERIFF-CORONER | 100300 GENERAL | $57,884,745.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4116:130-NEW CUSTOMER SERVICE COUNTER | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4407 PLANT ACQ SHERIFF-CORONER | 100300 GENERAL | $37,882.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4115:000-EVOC REPAIR ASPHALT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4407 PLANT ACQ SHERIFF-CORONER | 100300 GENERAL | $243,492.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4413:274-FIRE SUPPRESSION SYS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4405 PLANT ACQ-OFFICE BLDGS | 100300 GENERAL | $391.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4385:000-EV CHARGERS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4405 PLANT ACQ-OFFICE BLDGS | 100300 GENERAL | $1,357,839.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4470:UNDESIGNATED CAP PROJECTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4405 PLANT ACQ-OFFICE BLDGS | 100300 GENERAL | $0.00 | $684,578.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4107:668-RECONFIGURE BLDG | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4405 PLANT ACQ-OFFICE BLDGS | 100300 GENERAL | $0.00 | $673,652.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4434:615-MSR X REPLACE HVAC | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4110 FLIP | 100300 GENERAL | $1,960.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4410:274-MSR X RPLC GENERATOR | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4110 FLIP | 100300 GENERAL | $30,113.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4409:272-MSR X UPGRD GENERATOR | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4110 FLIP | 100300 GENERAL | $37,635.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4397:038-FLIP REPLACE ROOF | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4110 FLIP | 100300 GENERAL | $493,699.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4379:140-FLIP HVAC/REFRIG | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4110 FLIP | 100300 GENERAL | $127.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4373:275-FLIP PARKING LOT RPRS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4110 FLIP | 100300 GENERAL | $494,575.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4360:632-NEW FIRE ALARM SYSTEM | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4110 FLIP | 100300 GENERAL | $18,989.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4295:FLIP-163-406-6TH ST-FS02 | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4110 FLIP | 100300 GENERAL | $2,377.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4200:275-FLIP HVAC & GENERATOR | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4110 FLIP | 100300 GENERAL | $164,418.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4165:044-JUVE HALL WATER PIPE REPLCMNT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4110 FLIP | 100300 GENERAL | $4,706.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4110 FLIP | 100300 GENERAL | $689,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4470:UNDESIGNATED CAP PROJECTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4110 FLIP | 100300 GENERAL | $0.00 | $1,937,599.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1050 ADMINISTRATION | 100300 GENERAL | $1,700,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1050 ADMINISTRATION | 100300 GENERAL | $0.00 | $1,700,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4280 TELECOMMUNICATIONS | 100300 GENERAL | $1,500,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4280 TELECOMMUNICATIONS | 100300 GENERAL | $0.00 | $90,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4280 TELECOMMUNICATIONS | 100300 GENERAL | $0.00 | $300,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3505:RETIRE OTH LONG TERM DEBT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4280 TELECOMMUNICATIONS | 100300 GENERAL | $0.00 | $1,000,000.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4955:RADIO & COMMUNICATN EQUIP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4280 TELECOMMUNICATIONS | 100300 GENERAL | $0.00 | $110,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2310:NON CNTY PROF SPCLZD SVCS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1334 HEALTH PLAN ADMIN | 100300 GENERAL | $0.00 | $700,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1300 ADMINISTRATIVE SVC UNIT | 100300 GENERAL | $700,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0013 MEAS X GEN PURPOSE ALLOC | 100300 GENERAL | $500,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0013 MEAS X GEN PURPOSE ALLOC | 100300 GENERAL | $0.00 | $500,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4951:OFFICE EQUIP & FURNITURE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1225 COMMUNICATION & MEDIA | 100300 GENERAL | $15,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1225 COMMUNICATION & MEDIA | 100300 GENERAL | $0.00 | $15,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1200 GENERAL ADMINISTRATION | 100300 GENERAL | $500.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2310:NON CNTY PROF SPCLZD SVCS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1200 GENERAL ADMINISTRATION | 100300 GENERAL | $0.00 | $500.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0793 RET LITGTN STLMNT DBT SVC | 135200 RET LITGTN STLMNT DBT SVC | $1,406,503.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0036 PERSONNEL MERIT BOARD | 100300 GENERAL | $55,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2340:OTHER INTRDPTMNTL CHARGES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0036 PERSONNEL MERIT BOARD | 100300 GENERAL | $0.00 | $40,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2310:NON CNTY PROF SPCLZD SVCS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0036 PERSONNEL MERIT BOARD | 100300 GENERAL | $0.00 | $15,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2100:OFFICE EXPENSE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1105 BOARD OF SUPS DIST #5-OPS | 100300 GENERAL | $110,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1105 BOARD OF SUPS DIST #5-OPS | 100300 GENERAL | $0.00 | $110,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1100 BD SUPERVISORS GEN ADMIN | 100300 GENERAL | $89,950.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1100 BD SUPERVISORS GEN ADMIN | 100300 GENERAL | $50.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2310:NON CNTY PROF SPCLZD SVCS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1100 BD SUPERVISORS GEN ADMIN | 100300 GENERAL | $0.00 | $90,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9990:APPROPRIATED FUND BAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0275 DNA IDENTIFICATION FUND | 115600 DNA IDENTIFICATION FUND | $0.00 | $19,500.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9990:APPROPRIATED FUND BAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0687 RD DEVLPMNT PACHECO AREA | 139900 RD DEVLPMNT PACHECO AREA | $0.00 | $11,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9752:ROAD DEVELOPMENT FEES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0680 RD DVLPMNT DISCOVERY BAY | 139000 RD DVLPMNT DISCOVERY BAY | $0.00 | $11,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9990:APPROPRIATED FUND BAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0632 WEST COUNTY AREA OF BENEF | 123200 WEST COUNTY AREA OF BENEF | $0.00 | $1,300.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9990:APPROPRIATED FUND BAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5717 PROP 36-SUBSTANCE ABUSE | 113600 PROP 36-SUB ABUSE CP ACT | $0.00 | $1,235.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9752:ROAD DEVELOPMENT FEES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0641 ALAMO AREA OF BENEFIT | 126000 ALAMO AREA OF BENEFIT | $0.00 | $1,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9681:COURT FILING FEES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0246 DISPUTE RESOLUTION PROG | 112600 DISPUTE RESOLUTION PROG | $0.00 | $500.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0579 VETERANS SERVICE OFFICE | 100300 GENERAL | $1,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0579 VETERANS SERVICE OFFICE | 100300 GENERAL | $0.00 | $1,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4433:465-ELECTRIC UPGRADES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0113 PLANT ACQUIS-LIBRARY FUND | 120600 COUNTY LIBRARY | $79,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4430:470-YGNACIO VALLEY LIBRARY UPGRADES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0113 PLANT ACQUIS-LIBRARY FUND | 120600 COUNTY LIBRARY | $161,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4426:459-NEW HVAC UNIT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0113 PLANT ACQUIS-LIBRARY FUND | 120600 COUNTY LIBRARY | $56,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4425:451-REPLACE ROOF - MSR X | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0113 PLANT ACQUIS-LIBRARY FUND | 120600 COUNTY LIBRARY | $2,500.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4407:465-HVAC REPLACEMENT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0113 PLANT ACQUIS-LIBRARY FUND | 120600 COUNTY LIBRARY | $30,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4405:465-ROOF REPLACEMENT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0113 PLANT ACQUIS-LIBRARY FUND | 120600 COUNTY LIBRARY | $25,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4100:451-ELECTRICAL AND LIGHTING | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0113 PLANT ACQUIS-LIBRARY FUND | 120600 COUNTY LIBRARY | $141,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4470:UNDESIGNATED CAP PROJECTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0113 PLANT ACQUIS-LIBRARY FUND | 120600 COUNTY LIBRARY | $0.00 | $494,500.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 3698 NAVY TRANS MTGTN-ROADS | 111400 NAVY TRANS MITIGATION | $10.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 3698 NAVY TRANS MTGTN-ROADS | 111400 NAVY TRANS MITIGATION | $0.00 | $10.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0687 RD DEVLPMNT PACHECO AREA | 139900 RD DEVLPMNT PACHECO AREA | $11,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0682 ROAD IMPRVMNT FEE | 139200 ROAD IMPRVMNT FEE | $1,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0682 ROAD IMPRVMNT FEE | 139200 ROAD IMPRVMNT FEE | $0.00 | $1,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0680 RD DVLPMNT DISCOVERY BAY | 139000 RD DVLPMNT DISCOVERY BAY | $11,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0674 MISCEL PROPERTY-ROAD FUND | 110800 ROAD | $200.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0674 MISCEL PROPERTY-ROAD FUND | 110800 ROAD | $0.00 | $200.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0672 ROAD MAINTENANCE -RD FUND | 110800 ROAD | $1,938,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4953:AUTOS & TRUCKS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0672 ROAD MAINTENANCE -RD FUND | 110800 ROAD | $148,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0672 ROAD MAINTENANCE -RD FUND | 110800 ROAD | $7,600.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0672 ROAD MAINTENANCE -RD FUND | 110800 ROAD | $0.00 | $2,093,600.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0664 WALDEN GREEN MAINTENANCE | 113200 WALDEN GREEN MAINTENANCE | $0.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0664 WALDEN GREEN MAINTENANCE | 113200 WALDEN GREEN MAINTENANCE | $0.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4660 NON-CTY ROAD CONSTRUCTION | 100300 GENERAL | $1,544.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4660 NON-CTY ROAD CONSTRUCTION | 100300 GENERAL | $46,885.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4660 NON-CTY ROAD CONSTRUCTION | 100300 GENERAL | $0.00 | $2,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0651 PUB WKS-LAND DEVELOPMENT | 110300 LAND DEVELOPMENT FUND | $298,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0651 PUB WKS-LAND DEVELOPMENT | 110300 LAND DEVELOPMENT FUND | $117,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0651 PUB WKS-LAND DEVELOPMENT | 110300 LAND DEVELOPMENT FUND | $0.00 | $37,000.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4500 PUBLIC WORKS ADMIN | 100300 GENERAL | $901,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4500 PUBLIC WORKS ADMIN | 100300 GENERAL | $166,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4500 PUBLIC WORKS ADMIN | 100300 GENERAL | $0.00 | $2,422,737.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0641 ALAMO AREA OF BENEFIT | 126000 ALAMO AREA OF BENEFIT | $1,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0637 CENTRAL CO AREA/BENEFIT | 124200 CENTRAL CO AREA/BENEFIT | $56,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0636 BRIONES AREA OF BENEFIT | 124100 BRIONES AREA OF BENEFIT | $551,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0635 MARTINEZ AREA OF BENEFIT | 124000 MARTINEZ AREA OF BENEFIT | $80,400.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0632 WEST COUNTY AREA OF BENEF | 123200 WEST COUNTY AREA OF BENEF | $6,300.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0632 WEST COUNTY AREA OF BENEF | 123200 WEST COUNTY AREA OF BENEF | $0.00 | $5,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0631 HERCUL/RODEO/CROCK A OF B | 123100 HERCUL/RODEO/CROCK A OF B | $72,806.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4730 LNDFL SURCHARGE RECYCLING | 100300 GENERAL | $50,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4730 LNDFL SURCHARGE RECYCLING | 100300 GENERAL | $0.00 | $50,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4210 ADMINISTRATION | 100300 GENERAL | $1,111,166.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4210 ADMINISTRATION | 100300 GENERAL | $466,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4951:OFFICE EQUIP & FURNITURE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4210 ADMINISTRATION | 100300 GENERAL | $692,106.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4956:TOOLS & SUNDRY EQUIPMENT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4210 ADMINISTRATION | 100300 GENERAL | $0.00 | $800,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4210 ADMINISTRATION | 100300 GENERAL | $0.00 | $266,197.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4729:FS94-DESIGN & CONSTRUCTN | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $555.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4725:REMODEL CCCFPD COMM CNTR | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $436,749.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4565:201-UPGRD EXTERIOR LIGHTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $11.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4536:201-RPLC COOLING TOWERS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $512.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4506:555-RESTORE HVAC | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $85.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4504:699-EXPANSION OF WCHC MAMMO ROOM | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $10,567.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4502:265-REPLACE HVAC | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $28,659.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4501:555-RPLC VACUUM PUMPS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $1,920.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4424:004-FLIP UPG ELVTR CNTRLS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $170.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4385:000-EV CHARGERS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $3,321.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4335:010-FLIP BLDG STDY/ADA | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $239.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4332:733-CRISIS STBLZTN UNIT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $14,780.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4265:VARIOUS IMPROVEMNTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $30,449.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4161:000-CEC GOVT FLEET EVSE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $26,163.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4146:390-CONSTRUCT BATTERY ENERGY STORAGE SYSTEM WCDF | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $210.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4019:LAND&BLDG AQUISITION | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $7,200.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4425:451-REPLACE ROOF - MSR X | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $0.00 | $675.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4956:TOOLS & SUNDRY EQUIPMENT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $0.00 | $50,809.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4953:AUTOS & TRUCKS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $0.00 | $192,022.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $0.00 | $15,169,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $0.00 | $387,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $27,860,515.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $0.00 | $2,165,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4301 BLDG COST-MISC SERVICES | 100300 GENERAL | $1,309,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4301 BLDG COST-MISC SERVICES | 100300 GENERAL | $0.00 | $1,208,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4283 DIRECT COSTS | 150100 FLEET ISF | $408,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2271:VEHICLE REPAIRS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4283 DIRECT COSTS | 150100 FLEET ISF | $1,236,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4953:AUTOS & TRUCKS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4284 VEHICLE REPLACEMENT | 150100 FLEET ISF | $0.00 | $1,644,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0020 PURCHASING | 100300 GENERAL | $60,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0020 PURCHASING | 100300 GENERAL | $0.00 | $171,420.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2900 PUBLIC DEFENDER ADMIN | 100300 GENERAL | $194,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2900 PUBLIC DEFENDER ADMIN | 100300 GENERAL | $222,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2900 PUBLIC DEFENDER ADMIN | 100300 GENERAL | $0.00 | $416,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0251 DA ENVIRON/OSHA | 113000 DA ENVIRON/OSHA | $750.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0251 DA ENVIRON/OSHA | 113000 DA ENVIRON/OSHA | $3,500.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0251 DA ENVIRON/OSHA | 113000 DA ENVIRON/OSHA | $0.00 | $4,250.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0247 DA CONSUMER PROTECTION | 112400 DA CONSUMER PROTECTION | $2,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0247 DA CONSUMER PROTECTION | 112400 DA CONSUMER PROTECTION | $0.00 | $2,000.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2800 DISTRICT ATTORNEY ADMIN | 100300 GENERAL | $488,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2800 DISTRICT ATTORNEY ADMIN | 100300 GENERAL | $0.00 | $488,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1780 CCC CHILD SPPRT SVCS-OPS | 113400 CCC DEPT CHILD SPPRT SVCS | $5,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1780 CCC CHILD SPPRT SVCS-OPS | 113400 CCC DEPT CHILD SPPRT SVCS | $0.00 | $5,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1501 LOCAL HOUSING TRUST | 100300 GENERAL | $52,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1501 LOCAL HOUSING TRUST | 100300 GENERAL | $0.00 | $52,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0597 HUD BLDG INSP NPP | 134900 HUD BLDG INSP NPP | $65,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0597 HUD BLDG INSP NPP | 134900 HUD BLDG INSP NPP | $40.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9348:ST AID-DETENTION PROJ | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4407 PLANT ACQ SHERIFF-CORONER | 100300 GENERAL | $0.00 | $58,174,103.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9879:BLDG MTCE SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $0.00 | $9,703,711.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9560:FED AID HUD BLOCK GRANTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1570 HOME ARP ADMIN | 100300 GENERAL | $0.00 | $5,734,727.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9990:APPROPRIATED FUND BAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0595 PRIVATE ACTIVITY BONDS | 111100 PRIVATE ACTIVITY BOND | $0.00 | $5,248,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9990:APPROPRIATED FUND BAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0262 SLESF-JAIL CONSTR & OPS | 114300 SUPPLEMENTAL LAW ENF SVCS | $0.00 | $4,200,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9956:TRANSFERS - GOV/GOVERNMENT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0582 PERMANENT LOCAL HOUSING ALLOCATION PROGRAM (PLHA) | 134700 PERMANENT LOCAL HOUSING ALLOCATION PROGRAM (PLHA) | $0.00 | $3,831,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9990:APPROPRIATED FUND BAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0561 HOME INCOME INVSTMT ACCT | 116100 HOME INVSTMT PRTNRSHP ACT | $0.00 | $2,565,271.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 8490:APPROPRIATED FUND BALANCE HOSPITAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6146 IBNR EXPENSE-COMMNTY PLAN | 146100 HMO ENTERPRISE-COMM PLAN | $0.00 | $1,891,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9595:MISC GOVT AGENCIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0270 CENTRAL IDENTIFY BUREAU | 136000 CENTRAL IDENTIFY BUREAU | $0.00 | $1,725,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9967:CONTRIB FROM OTHER FUNDS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0793 RET LITGTN STLMNT DBT SVC | 135200 RET LITGTN STLMNT DBT SVC | $0.00 | $1,406,503.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9635:ELECTION SERVICE-OTHER | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2350 CLERK-RECORDER ADMIN | 100300 GENERAL | $0.00 | $1,334,694.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9990:APPROPRIATED FUND BAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6050 ADMINISTRATION | 113500 EMERGENCY MED SVCS FUND | $0.00 | $921,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9990:APPROPRIATED FUND BAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2553 BASIC ACADEMY | 142000 SHERIFF LAW ENF TRNG CNTR | $0.00 | $740,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9881:MICROFILM & REPRDCTN SVCS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4210 ADMINISTRATION | 100300 GENERAL | $0.00 | $596,360.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9660:PLANNING & ENGINEER SVCS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0284 SB1383 LOCAL ASST GRANT | 112000 CONSERVATION & DEVELOPMEN | $0.00 | $533,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9990:APPROPRIATED FUND BAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0636 BRIONES AREA OF BENEFIT | 124100 BRIONES AREA OF BENEFIT | $0.00 | $524,400.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9569:OTHER FEDERAL AID | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1585 COMM DEVELOP HOPWA-ADMIN | 100300 GENERAL | $0.00 | $431,412.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9010:PROP TAXES-CURRNT SECRD | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0480 LOS MEDANOS COMM HC | 113800 LOS MEDANOS COMM HC REV | $0.00 | $407,700.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9375:ST AID FOR DISASTER-OTHER | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0274 AB 879 | 136000 CENTRAL IDENTIFY BUREAU | $0.00 | $400,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9105:ROAD PRIVLGES & PERMITS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0651 PUB WKS-LAND DEVELOPMENT | 110300 LAND DEVELOPMENT FUND | $0.00 | $378,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9956:TRANSFERS - GOV/GOVERNMENT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0264 SLESF-FRONT LINE ENF-CITY | 114300 SUPPLEMENTAL LAW ENF SVCS | $0.00 | $167,249.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9990:APPROPRIATED FUND BAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0264 SLESF-FRONT LINE ENF-CITY | 114300 SUPPLEMENTAL LAW ENF SVCS | $0.00 | $123,832.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9752:ROAD DEVELOPMENT FEES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0635 MARTINEZ AREA OF BENEFIT | 124000 MARTINEZ AREA OF BENEFIT | $0.00 | $80,400.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9990:APPROPRIATED FUND BAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0631 HERCUL/RODEO/CROCK A OF B | 123100 HERCUL/RODEO/CROCK A OF B | $0.00 | $72,806.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9990:APPROPRIATED FUND BAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0585 DOM VIOLENCE VICTIM ASIST | 112500 DOM VIOLENCE VICTIM ASIST | $0.00 | $66,000.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9752:ROAD DEVELOPMENT FEES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0637 CENTRAL CO AREA/BENEFIT | 124200 CENTRAL CO AREA/BENEFIT | $0.00 | $56,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9951:REIMBURSEMENTS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4660 NON-CTY ROAD CONSTRUCTION | 100300 GENERAL | $0.00 | $40,875.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9444:VEHICLE THEFT-VLF | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0265 VEHICLE THEFT PROGRAM | 100300 GENERAL | $0.00 | $40,388.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9966:MISC GRANTS & DONATIONS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0585 DOM VIOLENCE VICTIM ASIST | 112500 DOM VIOLENCE VICTIM ASIST | $0.00 | $30,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9752:ROAD DEVELOPMENT FEES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0636 BRIONES AREA OF BENEFIT | 124100 BRIONES AREA OF BENEFIT | $0.00 | $26,600.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0597 HUD BLDG INSP NPP | 134900 HUD BLDG INSP NPP | $0.00 | $65,040.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1591 DEVELOPER CONTRIBUTIONS | 111300 AFFORDABLE HOUSING SP REV | $100,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1591 DEVELOPER CONTRIBUTIONS | 111300 AFFORDABLE HOUSING SP REV | $0.00 | $100,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0595 PRIVATE ACTIVITY BONDS | 111100 PRIVATE ACTIVITY BOND | $5,248,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1570 HOME ARP ADMIN | 100300 GENERAL | $4,762.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1570 HOME ARP ADMIN | 100300 GENERAL | $6,023,662.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1570 HOME ARP ADMIN | 100300 GENERAL | $0.00 | $293,697.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1587 COMM DEVELOP ESG-ADMIN | 100300 GENERAL | $98,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1587 COMM DEVELOP ESG-ADMIN | 100300 GENERAL | $0.00 | $42,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1590 COMM DEVELOP CDBG-ADMIN | 100300 GENERAL | $20,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |

Process History

| Process | Step | Status | Completed On | Due Date | Person (Up to 5) | All Persons | Comment |
|---|---|---|---|---|---|---|---|
| Budget Amendment Event | Budget Amendment Event | Step Completed | 08/22/2025 04:42:29 PM | 08/23/2025 | Analiza.Pinlac@ac.cccounty.us / Analiza Pinlac (external load) | 1 | |
| Budget Amendment Event | Review Budget Amendment | Not Required | | 08/23/2025 | | 0 | |
| Budget Amendment Event | Approval by Department Approver – Budget Amendment | Approved | 08/22/2025 04:52:18 PM | | Peter Karumbi | 1 | |
| Budget Amendment Event | Review Budget Amendment | Not Required | | 08/23/2025 | | 0 | |
| Budget Amendment Event | Review Budget Amendment | Approved | 08/22/2025 04:54:24 PM | 08/23/2025 | Peter Karumbi (Budget Manager) | 1 | |
| Budget Amendment Event | Approval by Sponsored Programs Manager | Not Required | | 08/23/2025 | | 0 | |
| Budget Amendment Event | Approval by Project Hierarchy Manager | Not Required | | 08/23/2025 | | 0 | |
| Budget Amendment Event | To Do: Project Budget Amended. Update Financial Budget? | Not Required | | 08/23/2025 | | 0 | |

# View Budget Amendment: Budget Amendment: FY 2024-25 - Operating Budget on 06/30/2025 : BDA-25-00144

| | |
|---|---|
| **Company** | Contra Costa County |
| **Budget Template** | Operating Budget : FY 2024-25 Operating Budget |
| **Budget** | FY 2024-25 Operating Budget |
| **Organizing Dimension Type** | |
| **Amendment ID** | BDA-25-00144 |
| **Amendment Date** | 06/30/2025 |
| **Description** | FY2024-25 COUNTY YEAR END CLEAN-UP |
| **Amendment Type** | Appropriation / Estimated Revenue Adjustment |
| **Balanced Amendment** | Yes |
| **Entry Type** | Mid-Year Adjustments |
| **Status** | Available |

Budget Amendment Entries

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0508 EHSD-IHSS PUBLIC AUTHORIT | 115500 IHSS PUBLIC AUTHORITY | $0.00 | $80,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0508 EHSD-IHSS PUBLIC AUTHORIT | 115500 IHSS PUBLIC AUTHORITY | $80,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4470:UNDESIGNATED CAP PROJECTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4401 PLANT ACQ - MISC ACQ | 100300 GENERAL | $0.00 | $213,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4176:390-WCDF JAIL EXPANSION | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4401 PLANT ACQ - MISC ACQ | 100300 GENERAL | $213,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4470:UNDESIGNATED CAP PROJECTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4110 FLIP | 100300 GENERAL | $0.00 | $23,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4110 FLIP | 100300 GENERAL | $23,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2310:NON CNTY PROF SPCLZD SVCS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0020 PURCHASING | 100300 GENERAL | $0.00 | $67,000.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4010 BLDG SERVICES ADMIN | 100300 GENERAL | $67,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4290 TELEPHONE MAINTENANCE | 100300 GENERAL | $0.00 | $561,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4290 TELEPHONE MAINTENANCE | 100300 GENERAL | $561,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1100 BD SUPERVISORS GEN ADMIN | 100300 GENERAL | $0.00 | $217,100.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1100 BD SUPERVISORS GEN ADMIN | 100300 GENERAL | $217,100.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1432 HS OPERATIONS | 100300 GENERAL | $0.00 | $225,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 1432 HS OPERATIONS | 100300 GENERAL | $225,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5982 MEDI-CAL I/P MANAGED CARE | 100300 GENERAL | $0.00 | $437,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2320:OUTSIDE MEDICAL SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 5982 MEDI-CAL I/P MANAGED CARE | 100300 GENERAL | $437,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2900 PUBLIC DEFENDER ADMIN | 100300 GENERAL | $0.00 | $25,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2900 PUBLIC DEFENDER ADMIN | 100300 GENERAL | $25,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 8490:APPROPRIATED FUND BALANCE HOSPITAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6146 IBNR EXPENSE-COMMNTY PLAN | 146100 HMO ENTERPRISE-COMM PLAN | $0.00 | $400,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2846:OFFICE & ADMIN SUPPLIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6146 IBNR EXPENSE-COMMNTY PLAN | 146100 HMO ENTERPRISE-COMM PLAN | $400,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 8490:APPROPRIATED FUND BALANCE HOSPITAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6100 CC HEALTH PLAN REVENUE | 146000 HMO ENTERPRISE | $0.00 | $352,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2846:OFFICE & ADMIN SUPPLIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6100 CC HEALTH PLAN REVENUE | 146000 HMO ENTERPRISE | $145,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6100 CC HEALTH PLAN REVENUE | 146000 HMO ENTERPRISE | $207,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4954:MEDICAL & LAB EQUIPMENT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $0.00 | $4,922,767.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4951:OFFICE EQUIP & FURNITURE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $66,175.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4578:550-RECOAT BUILDING | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $698,691.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4577:265-RENOVATE STE 300 300A | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $58,342.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4575:521-ADD EXAM ROOMS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $38,082.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4574:201-INSTL BACKUP GENERATR | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $31,147.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4573:903-INSTALL RED OUTLETS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $164,456.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4572:201-CONVERT 5D MED ROOM | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $3,647.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4567:699-INSTALL ELCTRC WASHER | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $186,241.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4566:201-INSTALL ELCTRC WASHER | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $106.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4565:201-UPGRD EXTERIOR LIGHTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $3,545.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4562:201-MEASURE X PLANNING | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $21,767.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4552:733-ADDITION/GENERATOR | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $88,006.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4537:201-LAB AUTOMATION | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $257,818.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4536:201-RPLC COOLING TOWERS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $2,457,338.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4530:550-RESURFACE PARKING LOT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $81.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4518:749-WCHC CLINIC EXPANSION | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $235.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4516:555-REPLACE NURSE CALL SYSTEM | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $6,734.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4515:555-NPC 5 UPGRADES TO CCRMC CAMPUS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $56,036.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4514:550-UPDATE 4 ELEVATORS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $3,462.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4512:555-DESIGN & CONSTRUCTION NEW PUBLIC HEALTH LAB | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $29,444.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4511:555-DESIGN & CONSTRUCTION PARKING STRUCTURE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $211.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4510:555-DESIGN & CONSTRUCTION IR SUITE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $106.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4508:555-MODERNIZE ELEVATORS HEALTH CENTER | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $142,133.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4507:555-MODERNIZE ELEVATORS MAIN HOSPITAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $307,039.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4506:555-RESTORE HVAC | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $57,797.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4505:201-INSTALL ELECTRICAL OUTLETS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $89,652.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4504:699-EXPANSION OF WCHC MAMMO ROOM | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $47,078.00 | $0.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4503:555-UPGRADE HOSPITAL & LAB | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $11,418.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4502:265-REPLACE HVAC | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $43,689.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4501:555-RPLC VACUUM PUMPS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $3,636.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4500:667-INSTALL NEW RADIOGRAPHY AND FLUOROSCOPY EQUIPMENT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $8,806.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4381:025-PUB HLTH TRAILER | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6971 BLDGS BLDG IMPROVEMENTS | 145000 HOSPITAL ENTERPRISE | $39,849.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4500 PUBLIC WORKS ADMIN | 100300 GENERAL | $0.00 | $3,070,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4500 PUBLIC WORKS ADMIN | 100300 GENERAL | $3,070,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0634 NORTH RICHMOND AOB | 123400 NORTH RICHMOND AOB | $0.00 | $50,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0634 NORTH RICHMOND AOB | 123400 NORTH RICHMOND AOB | $50,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2889:OTHER EXPENSES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6200 MEDICAL SERVICES-OTHER | 145000 HOSPITAL ENTERPRISE | $0.00 | $764,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6200 MEDICAL SERVICES-OTHER | 145000 HOSPITAL ENTERPRISE | $764,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |

Process History

| Process | Step | Status | Completed On | Due Date | Person (Up to 5) | All Persons | Comment |
|---|---|---|---|---|---|---|---|
| Budget Amendment Event | Budget Amendment Event | Step Completed | 08/27/2025 02:25:01 PM | 08/28/2025 | Analiza.Pinlac@ac.cccounty.us / Analiza Pinlac (external load) | 1 | |
| Budget Amendment Event | Review Budget Amendment | Not Required | | 08/28/2025 | | 0 | |
| Budget Amendment Event | Approval by Department Approver – Budget Amendment | Approved | 08/27/2025 04:26:12 PM | | Peter Karumbi | 1 | |
| Budget Amendment Event | Review Budget Amendment | Not Required | | 08/28/2025 | | 0 | |
| Budget Amendment Event | Review Budget Amendment | Approved | 08/27/2025 04:26:34 PM | 08/28/2025 | Peter Karumbi (Budget Manager) | 1 | |
| Budget Amendment Event | Approval by Sponsored Programs Manager | Not Required | | 08/28/2025 | | 0 | |
| Budget Amendment Event | Approval by Project Hierarchy Manager | Not Required | | 08/28/2025 | | 0 | |
| Budget Amendment Event | To Do: Project Budget Amended. Update Financial Budget? | Not Required | | 08/28/2025 | | 0 | |

# View Budget Amendment: Budget Amendment: FY 2024-25 - Operating Budget on 06/30/2025 : BDA-25-00147

| | |
|---|---|
| **Company** | Contra Costa County |
| **Budget Template** | Operating Budget : FY 2024-25 Operating Budget |
| **Budget** | FY 2024-25 Operating Budget |
| **Organizing Dimension Type** | |
| **Amendment ID** | BDA-25-00147 |
| **Amendment Date** | 06/30/2025 |
| **Description** | FY2024-25 YEAR END CLEAN-UP |
| **Amendment Type** | Appropriation / Estimated Revenue Adjustment |
| **Balanced Amendment** | Yes |
| **Entry Type** | Mid-Year Adjustments |
| **Status** | Available |

Budget Amendment Entries

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3505:RETIRE OTH LONG TERM DEBT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6977 CAP EQUIP-MED CARE DIV | 145000 HOSPITAL ENTERPRISE | $0.00 | $20,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2898:HOSPITAL LOSS ON DSP SL-CAPITAL ASSETS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6977 CAP EQUIP-MED CARE DIV | 145000 HOSPITAL ENTERPRISE | $20,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4664:BFA AIP28 ARFF TRMNL CNST | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4853 BUCHANAN FLD CAPITAL ASSETS | 140100 AIRPORT ENTERPRISE | $0.00 | $1,705,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3560:DEPRECIATION | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4853 BUCHANAN FLD CAPITAL ASSETS | 140100 AIRPORT ENTERPRISE | $1,705,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 8129:MEDI-CAL CONTR ALLOWANCE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6200 MEDICAL SERVICES-OTHER | 145000 HOSPITAL ENTERPRISE | $0.00 | $1,126,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2849:OTHER MINOR EQUIPMENT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 6200 MEDICAL SERVICES-OTHER | 145000 HOSPITAL ENTERPRISE | $1,126,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2553 BASIC ACADEMY | 142000 SHERIFF LAW ENF TRNG CNTR | $0.00 | $2,000.00 | FY24-25 Year-End County Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3560:DEPRECIATION | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 2553 BASIC ACADEMY | 142000 SHERIFF LAW ENF TRNG CNTR | $2,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5022:INTRAFUND-TRANS-SERVICES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $0.00 | $26.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4070 COUNTY BUILDINGS COSTS | 100300 GENERAL | $26.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4953:AUTOS & TRUCKS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4284 VEHICLE REPLACEMENT | 150100 FLEET ISF | $0.00 | $1,467,000.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3560:DEPRECIATION | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4284 VEHICLE REPLACEMENT | 150100 FLEET ISF | $1,450,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 4284 VEHICLE REPLACEMENT | 150100 FLEET ISF | $17,000.00 | $0.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0002 CLERK OF THE BOARD | 100300 GENERAL | $0.00 | $1,110.00 | FY24-25 Year-End County Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 0059 COMMUNITY ACCESS TV | 100300 GENERAL | $1,110.00 | $0.00 | FY24-25 Year-End County Clean-up | |

Process History

| Process | Step | Status | Completed On | Due Date | Person (Up to 5) | All Persons | Comment |
|---|---|---|---|---|---|---|---|
| Budget Amendment Event | Budget Amendment Event | Step Completed | 09/04/2025 01:18:11 PM | 09/05/2025 | Analiza.Pinlac@ac.cccounty.us / Analiza Pinlac (external load) | 1 | |
| Budget Amendment Event | Review Budget Amendment | Not Required | | 09/05/2025 | | 0 | |
| Budget Amendment Event | Approval by Department Approver – Budget Amendment | Approved | 09/04/2025 02:59:46 PM | | Harjit Nahal (Department Approver – Budget Amendment) | 1 | |

| Process | Step | Status | Completed On | Due Date | Person (Up to 5) | All Persons | Comment |
|---|---|---|---|---|---|---|---|
| Budget Amendment Event | Review Budget Amendment | Not Required | | 09/05/2025 | | 0 | |
| Budget Amendment Event | Review Budget Amendment | Approved | 09/04/2025 03:03:41 PM | 09/05/2025 | Peter Karumbi (Budget Manager) | 1 | |
| Budget Amendment Event | Approval by Sponsored Programs Manager | Not Required | | 09/05/2025 | | 0 | |
| Budget Amendment Event | Approval by Project Hierarchy Manager | Not Required | | 09/05/2025 | | 0 | |
| Budget Amendment Event | To Do: Project Budget Amended. Update Financial Budget? | Not Required | | 09/05/2025 | | 0 | |

SCHEDULE A

CONTRA COSTA COUNTY
DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES
FOR FISCAL YEAR 2025-2026 FINAL BUDGETS

| FUND | Description | OBLIGATED FUND BALANCE AS OF 6/30/2025 | CANCELLATIONS RECOMMEND | CANCELLATIONS ADOPT | INCREASES RECOMMEND | INCREASES ADOPT | TOTAL OBLIGATED FUND BALANCE FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| 1003 | NONSPENDABLE -INVENTORIES | 3,065,756 | | | | | 3,065,756 |
| 1003 | NONSPENDABLE -DEPARTMENTAL PETTY CASH | 296,200 | | | | | 296,200 |
| 1003 | NONSPENDABLE -PREPAID EXPENSE | 16,699,926 | | | | | 16,699,926 |
| 1003 | RESTRICTED - EBRCS INVESTMENTS | 449,308 | | | | | 449,308 |
| 1003 | ASSIGNED - MEDICARE PART D | 26,395,266 | | | 1,951,456 | 1,951,456 | 28,346,722 |
| 1003 | ASSIGNED -CCTV/PEG | 2,902,973 | 70,000 | 70,000 | | | 2,832,973 |
| 1003 | ASSIGNED -EQUIPMENT REPLACEMENT | 7,852,226 | | | | | 7,852,226 |
| 1003 | ASSIGNED -LITIGATION & AUDIT EXCEPTIONS | 20,000,000 | | | | | 20,000,000 |
| 1003 | ASSIGNED -MEASURE X-RESERVE | 20,000,000 | | | | | 20,000,000 |
| 1003 | ASSIGNED - LJIS RESERVE | 585,000 | | | | | 585,000 |
| 1003 | ASSIGNED - DEPENDENT CARE ASSISTANCE PLAN (DCAP) | 583,626 | | | 1,769 | 1,769 | 585,395 |
| 1003 | ASSIGNED - HEALTH CARE SPENDING ACCOUNT (HCSA) | 1,023,581 | | | 1,773 | 1,773 | 1,025,354 |
| 1003 | ASSIGNED - FACILITY IMPROVEMENTS FOR JUVENILE HALL | 2,937,964 | | | 1,800,000 | 1,800,000 | 4,737,964 |
| 1003 | ASSIGNED - VEHICLE THEFT PREVENTION | 2,464,157 | 99,778 | 99,778 | | | 2,364,379 |
| 1003 | ASSIGNED - ELECTIONS CAPITAL REPLACEMENT SURCHARGE | 2,413,118 | | | 1,370,992 | 1,370,992 | 3,784,110 |
| 1003 | ASSIGNED - ORJ PLANNING & IMPLEMENTATION | 1,099,418 | 63,854 | 63,854 | | | 1,035,564 |
| 1003 | ASSIGNED - REBER TRUST | 150,000 | 150,000 | 150,000 | | | 0 |
| 1003 | ASSIGNED - BAY POINT LIBRARY CONSTRUCTION | | | | 9,326,361 | 9,326,361 | 9,326,361 |
| 1003 | ASSIGNED - PROBATION JUVENILE JUSTICE DATA | | | | 151,090 | 151,090 | 151,090 |
| 1003 | ASSIGNED - PROPERTY TAX SYSTEM REPLACEMENT PROJECT | | | | 10,000,000 | 10,000,000 | 10,000,000 |
| 1003 | ASSIGNED - COVID-19 FEMA RESERVE | 37,644,395 | 29,136,931 | 29,136,931 | | | 8,507,464 |
| 1003 | ASSIGNED -GENERAL FUND CAPITAL RESERVE | 137,778,323 | | | 205,878,825 | 205,878,825 | 343,657,148 |
| 1003 | ASSIGNED -GENERAL FUND RESERVE | 602,578,055 | 96,521,012 | 96,521,012 | | | 506,057,043 |
| | SUBTOTAL GENERAL FUND | 886,919,291 | 126,041,575 | 126,041,575 | 230,482,266 | 230,482,266 | 991,359,982 |
| 1041 | ASSIGNED FUND BALANCE | 100,000 | | | | | 100,000 |
| 1100 | ASSIGNED FUND BALANCE | 0 | | | 49,739 | 49,739 | 49,739 |
| 1102 | ASSIGNED FUND BALANCE | 700,332 | 61,754 | 61,754 | | | 638,578 |
| 1103 | ASSIGNED FUND BALANCE | 489,574 | | | 65,737 | 65,737 | 555,311 |
| 1104 | ASSIGNED -EQUIP REPL (CRIMINALISTICS LAB) | 14,299 | | | | | 14,299 |
| 1104 | ASSIGNED FUND BALANCE | 211,564 | | | 10,789 | 10,789 | 222,353 |
| 1105 | ASSIGNED FUND BALANCE | 957 | | | 15,195 | 15,195 | 16,152 |
| 1106 | ASSIGNED FUND BALANCE | 728,150 | 123,681 | 123,681 | | | 604,469 |
| 1107 | ASSIGNED FUND BALANCE | 4,701,006 | | | 556,173 | 556,173 | 5,257,179 |
| 1108 | ASSIGNED -EQUIPMENT REPLACEMENT (ROAD) | 8,040,026 | | | | | 8,040,026 |
| 1108 | ASSIGNED FUND BALANCE | 12,385,825 | | | 19,849,740 | 19,849,740 | 32,235,565 |
| 1110 | ASSIGNED FUND BALANCE | 522 | 522 | 522 | | | 0 |
| 1111 | ASSIGNED FUND BALANCE | 3,049,268 | 102,014 | 102,014 | | | 2,947,254 |
| 1113 | ASSIGNED FUND BALANCE | 14,068,382 | | | 1,056,080 | 1,056,080 | 15,124,462 |

SCHEDULE A

CONTRA COSTA COUNTY
DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES
FOR FISCAL YEAR 2025-2026 FINAL BUDGETS

| FUND | Description | OBLIGATED FUND BALANCE AS OF 6/30/2025 | CANCELLATIONS RECOMMEND | CANCELLATIONS ADOPT | INCREASES RECOMMEND | INCREASES ADOPT | TOTAL OBLIGATED FUND BALANCE FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| 1115 | ASSIGNED FUND BALANCE | 5,906,604 | | | 236,924 | 236,924 | 6,143,528 |
| 1116 | NONSPENDABLE- PREPAID EXP (CHILD DEVLPMT) | 562,740 | | | | | 562,740 |
| 1116 | ASSIGNED FUND BALANCE | 2,520,584 | | | 584,400 | 584,400 | 3,104,984 |
| 1118 | ASSIGNED FUND BALANCE | 471,526 | | | 10,215 | 10,215 | 481,741 |
| 1119 | ASSIGNED FUND BALANCE | 44,614 | 3,681 | 3,681 | | | 40,933 |
| 1120 | ASSIGNED FUND BALANCE | 48,672,744 | | | 675,494 | 675,494 | 49,348,238 |
| 1120 | ASSIGNED -EQUIP REPL (DCD) | 906,606 | | | | | 906,606 |
| 1121 | ASSIGNED FUND BALANCE | 39,131 | | | 209,674 | 209,674 | 248,805 |
| 1122 | ASSIGNED FUND BALANCE | 0 | | | 251,782 | 251,782 | 251,782 |
| 1123 | ASSIGNED FUND BALANCE | 199,394 | | | 665,614 | 665,614 | 865,008 |
| 1124 | ASSIGNED FUND BALANCE | 628,179 | 628,179 | 628,179 | | | 0 |
| 1125 | ASSIGNED FUND BALANCE | (66,000) | | | 66,000 | 66,000 | 0 |
| 1126 | ASSIGNED FUND BALANCE | 269,186 | | | 76,524 | 76,524 | 345,710 |
| 1127 | ASSIGNED FUND BALANCE | (1,278) | | | 109,035 | 109,035 | 107,757 |
| 1129 | ASSIGNED FUND BALANCE | 784,956 | | | | | 784,956 |
| 1130 | ASSIGNED FUND BALANCE | 1,923,918 | 43,845 | 43,845 | | | 1,880,073 |
| 1131 | NONSPENDABLE -PETTY CASH (DA FORFEITURE-FED) | 3,500 | | | | | 3,500 |
| 1132 | ASSIGNED FUND BALANCE | 6,011 | | | 15,991 | 15,991 | 22,002 |
| 1133 | ASSIGNED FUND BALANCE | 0 | | | 842 | 842 | 842 |
| 1134 | ASSIGNED -EQUIP REPLACEMENT (DCSS) | 57,045 | | | | | 57,045 |
| 1134 | ASSIGNED FUND BALANCE | 1,664,851 | 1,466,501 | 1,466,501 | | | 198,350 |
| 1135 | ASSIGNED FUND BALANCE | 397,854 | 175,057 | 175,057 | | | 222,797 |
| 1137 | ASSIGNED FUND BALANCE | 31 | | | 2 | 2 | 33 |
| 1138 | NONSPENDABLE -PREPAID EXPENSE (LOS MEDANOS COMM HC REV) | 22,411 | | | 2,841,555 | 2,841,555 | 2,863,966 |
| 1138 | ASSIGNED FUND BALANCE | 1,483,111 | | | | | 1,483,111 |
| 1140 | ASSIGNED FUND BALANCE | 456,777 | | | 331,373 | 331,373 | 788,150 |
| 1141 | ASSIGNED FUND BALANCE | 406,148 | | | 3,936 | 3,936 | 410,084 |
| 1142 | ASSIGNED FUND BALANCE | 488,711 | | | 540,242 | 540,242 | 1,028,953 |
| 1145 | ASSIGNED FUND BALANCE | 597,986 | | | 5,668 | 5,668 | 603,654 |
| 1146 | ASSIGNED FUND BALANCE | 102,227,936 | | | 52,768,753 | 52,768,753 | 154,996,689 |
| 1147 | ASSIGNED FUND BALANCE | 3,736,379 | | | 440,347 | 440,347 | 4,176,726 |
| 1149 | ASSIGNED FUND BALANCE | 0 | | | 1 | 1 | 1 |
| 1150 | ASSIGNED FUND BALANCE | 2,328,687 | 92,474 | 92,474 | | | 2,236,213 |
| 1151 | ASSIGNED FUND BALANCE | 261,153 | | | 147,136 | 147,136 | 408,289 |
| 1153 | ASSIGNED FUND BALANCE | 155,626,779 | 9,703,867 | 9,703,867 | | | 145,922,912 |
| 1154 | ASSIGNED FUND BALANCE | 5,443 | | | | | 5,443 |
| 1155 | NONSPENDABLE -PREPAID EXPENSE (IHSS PUBLIC) | 202,715 | | | | | 202,715 |
| 1155 | ASSIGNED FUND BALANCE | 151,265 | 138,671 | 138,671 | | | 12,594 |
| 1156 | ASSIGNED FUND BALANCE | 117,126 | 68,870 | 68,870 | | | 48,256 |
| 1157 | ASSIGNED FUND BALANCE | 9,990,522 | 2,519,824 | 2,519,824 | | | 7,470,698 |
| 1158 | ASSIGNED FUND BALANCE | 1,655,995 | | | 427,920 | 427,920 | 2,083,915 |

SCHEDULE A

CONTRA COSTA COUNTY
DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES
FOR FISCAL YEAR 2025-2026 FINAL BUDGETS

| FUND | Description | OBLIGATED FUND BALANCE AS OF 6/30/2025 | CANCELLATIONS RECOMMEND | CANCELLATIONS ADOPT | INCREASES RECOMMEND | INCREASES ADOPT | TOTAL OBLIGATED FUND BALANCE FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| 1159 | ASSIGNED FUND BALANCE | 14,896,165 | | | 373,400 | 373,400 | 15,269,565 |
| 1161 | ASSIGNED FUND BALANCE | 349,496 | 304,341 | 304,341 | | | 45,155 |
| 1162 | ASSIGNED FUND BALANCE | 147,827 | | | 1,500 | 1,500 | 149,327 |
| 1206 | ASSIGNED -LIBRARY AUTOMATION | 8,322,000 | | | 678000 | 678000 | 9,000,000 |
| 1206 | ASSIGNED -LIBRARY FACILITIES | 6,000,000 | | | 6000000 | 6000000 | 12,000,000 |
| 1206 | ASSIGNED -LIBRARY BRANCH OPERATIONS | 12,784,283 | | | | | 12,784,283 |
| 1206 | ASSIGNED -EQUIPMENT REPLACEMENT (LIBRARY) | 140,658 | | | | | 140,658 |
| 1206 | NONSPENDABLE -PETTY CASH (LIBRARY) | 2,710 | | | | | 2,710 |
| 1231 | ASSIGNED FUND BALANCE | (4,230) | | | 9,230 | 9,230 | 5,000 |
| 1232 | ASSIGNED FUND BALANCE | 157,571 | | | 2,580 | 2,580 | 160,151 |
| 1234 | ASSIGNED FUND BALANCE | 5,542,059 | | | 825,255 | 825,255 | 6,367,314 |
| 1240 | ASSIGNED FUND BALANCE | 1,598,322 | | | 911,051 | 911,051 | 2,509,373 |
| 1241 | ASSIGNED FUND BALANCE | (2,790) | | | 2,790 | 2,790 | 0 |
| 1242 | ASSIGNED FUND BALANCE | 5,692,729 | 108,259 | 108,259 | | | 5,584,470 |
| 1243 | ASSIGNED FUND BALANCE | 133,718 | 133,718 | 133,718 | | | 0 |
| 1260 | ASSIGNED FUND BALANCE | 582,375 | 221,043 | 221,043 | | | 361,332 |
| 1270 | ASSIGNED FUND BALANCE | 2,799,741 | | | 92,586 | 92,586 | 2,892,327 |
| 1282 | ASSIGNED FUND BALANCE | 4,293,459 | | | 973,386 | 973,386 | 5,266,845 |
| 1290 | ASSIGNED FUND BALANCE | 323,412 | 5,626 | 5,626 | | | 317,786 |
| 1328 | ASSIGNED FUND BALANCE | 200,712 | 2,264 | 2,264 | | | 198,448 |
| 1332 | ASSIGNED FUND BALANCE | 290,101 | | | 46,788 | 46,788 | 336,889 |
| 1334 | ASSIGNED FUND BALANCE | 666,624 | 84,288 | 84,288 | | | 582,336 |
| 1337 | ASSIGNED FUND BALANCE | 4,907,788 | 229,596 | 229,596 | | | 4,678,192 |
| 1347 | ASSIGNED FUND BALANCE | 178,951 | | | 1,786,413 | 1,786,413 | 1,965,364 |
| 1349 | ASSIGNED FUND BALANCE | 192,729 | | | 118,817 | 118,817 | 311,546 |
| 1360 | ASSIGNED FUND BALANCE | 2,239,717 | | | 724,220 | 724,220 | 2,963,937 |
| 1388 | ASSIGNED FUND BALANCE | 115,979 | 115,979 | 115,979 | | | 0 |
| 1390 | ASSIGNED FUND BALANCE | 519,902 | | | 114,426 | 114,426 | 634,328 |
| 1392 | ASSIGNED FUND BALANCE | 17,447,903 | | | 2,076,098 | 2,076,098 | 19,524,001 |
| 1394 | ASSIGNED FUND BALANCE | 326,449 | | | 48,553 | 48,553 | 375,002 |
| 1395 | ASSIGNED FUND BALANCE | 3,070,853 | | | 522,810 | 522,810 | 3,593,663 |
| 1399 | ASSIGNED FUND BALANCE | 564,997 | 9,281 | 9,281 | | | 555,716 |
| | TOTAL GENERAL COUNTY FUNDS | 1,370,642,746 | 142,384,910 | 142,384,910 | 327,803,050 | 327,803,050 | 1,556,060,886 |

SCHEDULE B

CONTRA COSTA COUNTY
FUND BALANCE AVAILABLE

| FUND | | FUND BALANCE PER AUDITOR AS OF 6/30/2025 | LESS: OBLIGATED FUND BALANCES | | | FUND BALANCE AVAILABLE |
|---|---|---|---|---|---|---|
| | | | ENCUMBRANCES | NONSPENDABLE, RESTRICTED & COMMITTED | ASSIGNED | |
| 1003 | GENERAL | 1,237,643,283 | 77,101,790 | 20,511,189 | 970,848,793 | 169,181,511 |
| 1041 | COUNTY SERVICE AREA ADVANCES | 100,000 | | | 100,000 | 0 |
| 1056 | LAW ENFORCEMENT - EQUIP REPLACE | 4,185,137 | | | | 4,185,137 |
| 1100 | RECORDER MODERNIZATION | 5,721,294 | | | 49,739 | 5,671,555 |
| 1101 | COURT/CLERK AUTOMATION | 78 | | | | 78 |
| 1102 | FISH & GAME | 638,578 | | | 638,578 | 0 |
| 1103 | LAND DEVELOPMENT FUND | 555,311 | | | 555,311 | 0 |
| 1104 | CRIMINALISTICS LABORATORY | 236,652 | | | 236,652 | 0 |
| 1105 | SURVEY MONUMENT PRESERVATION | 440,747 | | | 16,152 | 424,595 |
| 1106 | CRIMINAL JUSTICE CONSTRUCTION | 755,894 | | | 604,469 | 151,425 |
| 1107 | COURTHOUSE CONSTRUCTION | 4,809,003 | | | 5,257,179 | (448,176) |
| 1108 | ROAD | 47,848,314 | 366,257 | | 40,275,591 | 7,206,466 |
| 1110 | DRAINAGE AREA 9 | 349,354 | | | | 349,354 |
| 1111 | PRIVATE ACTIVITY BOND | 2,947,254 | | | 2,947,254 | 0 |
| 1113 | AFFORDABLE HOUSING | 15,124,462 | | | 15,124,462 | 0 |
| 1114 | NAVY TRANSPORTATION MITIGATION | 5,428,203 | | | | 5,428,203 |
| 1115 | TOSCO/SOLANO TRANSPORTATION MITIGATION | 6,144,528 | | | 6,143,528 | 1,000 |
| 1116 | CHILD DEVELOPMENT | 3,667,724 | | 562,740 | 3,104,984 | 0 |
| 1118 | HUD NSP | 481,741 | | | 481,741 | 0 |
| 1119 | USED OIL RECYCLING GRANT | 40,933 | | | 40,933 | 0 |
| 1120 | CONSERVATION AND DEVELOPMENT | 50,514,626 | 259,781 | | 50,254,844 | 1 |
| 1121 | CDD/PWD JOINT REVIEW FEE | 248,805 | | | 248,805 | 0 |
| 1122 | DRAINAGE DEFICIENCY | 2,995,317 | | | 251,782 | 2,743,535 |
| 1123 | PUBLIC WORKS TRUST | 865,008 | | | 865,008 | 0 |
| 1124 | D.A. CONSUMER PROTECTION | 628,179 | | | | 628,179 |
| 1125 | DOM. VIOLENCE VICTIM ASSIST. | (65,943) | | | | (65,943) |
| 1126 | DISPUTE RESOLUTION PROG. | 345,710 | | | 345,710 | 0 |
| 1127 | ZERO TOLERANCE-DOM VIOLENCE | 107,757 | | | 107,757 | 0 |
| 1129 | D.A. REVENUE NARCOTICS | 784,956 | | | 784,956 | 0 |
| 1130 | D.A. ENVIRON/OSHA | 2,051,345 | | | 1,880,073 | 171,272 |
| 1131 | D.A. FORFEITURE-FED-DOJ | 3,493 | | 3,500 | | (7) |
| 1132 | WALDEN GREEN MAINTENANCE | 71,295 | | | 22,002 | 49,293 |
| 1133 | R/ESTATE FRAUD PROSECUTE | 100,272 | | | 842 | 99,430 |
| 1134 | CHILD SUPPORT SERVICES | 255,395 | | | 255,395 | 0 |

SCHEDULE B

CONTRA COSTA COUNTY
FUND BALANCE AVAILABLE

| FUND | | FUND BALANCE PER AUDITOR AS OF 6/30/2025 | LESS: OBLIGATED FUND BALANCES | | | FUND BALANCE AVAILABLE |
|---|---|---|---|---|---|---|
| | | | ENCUMBRANCES | NONSPENDABLE, RESTRICTED & COMMITTED | ASSIGNED | |
| 1135 | EMERGENCY MED SVCS FUND | 222,797 | | | 222,797 | 0 |
| 1136 | PROP 36-SUB ABUSE CP ACT | (1,235) | | | | (1,235) |
| 1137 | HLT SVC - CHIP/AB75 TOBACCO | 33 | | | 33 | 0 |
| 1138 | LOS MEDANOS COMM HC REV | 4,347,077 | | 2,863,966 | 1,483,111 | 0 |
| 1139 | TRAFFIC SAFETY | 421,154 | | | | 421,154 |
| 1140 | PUB PROTECT-SPEC REV FND | 1,572,977 | | | 788,150 | 784,827 |
| 1141 | SHERIFF NARCOTICS FORFEIT-ST/LOCAL | 410,084 | | | 410,084 | 0 |
| 1142 | SHERIFF NARCOTICS FORFEIT-FEDERAL | 543,186 | | | 1,028,953 | (485,767) |
| 1143 | SUP LAW ENFORCEMENT SVCS | 14,867,246 | | | | 14,867,246 |
| 1145 | SHERIFF FORFEIT-FEDERAL DEPT OF TREASURY | 603,654 | | | 603,654 | 0 |
| 1146 | PROP 63 MH SVCS ACT | 154,996,689 | | | 154,996,689 | 0 |
| 1147 | PRISONERS WELFARE FUND | 4,255,054 | | | 4,176,726 | 78,328 |
| 1149 | PROBATION OFFICERS SPEC | 1 | | | 1 | 0 |
| 1150 | AUTOMATED SYSTEMS DEVELOPMENT | 2,421,213 | | | 2,236,213 | 185,000 |
| 1151 | PROPERTY TAX ADMIN PROGRAM | 3,586,044 | | | 408,289 | 3,177,755 |
| 1153 | CTY LOCAL REV FUND 2011 | 152,807,988 | | | 145,922,912 | 6,885,076 |
| 1154 | OBSCENE MATTER-MINORS | 5,443 | | | 5,443 | 0 |
| 1155 | IHSS PUBLIC AUTHORITY | 215,309 | | 202,715 | 12,594 | 0 |
| 1156 | DNA IDENTIFICATION | 48,256 | | | 48,256 | 0 |
| 1157 | COMM CORR PRFMC INCNTV FD | 11,961,318 | | | 7,470,698 | 4,490,620 |
| 1158 | NO RICH WST&RCVY MTGN FD | 2,083,915 | | | 2,083,915 | 0 |
| 1159 | L/M HSG ASSET FD-LMIHAF | 15,269,565 | | 15,269,565 | | 0 |
| 1160 | BAILEY RD MNTC SURCHARGE | 4,021,147 | | | | 4,021,147 |
| 1161 | HOME INVSTMT PRTNRSHP ACT | 45,155 | | | 45,155 | 0 |
| 1162 | CASP CERT & TRAINING FUND | 149,327 | | | 149,327 | 0 |
| 1206 | LIBRARY | 54,108,563 | 645,556 | 2,710 | 33,924,941 | 19,535,356 |
| 1207 | CASEY LIBRARY GIFT TRUST | 267,635 | | | | 267,635 |
| 1231 | HERCUL/RODEO/CROCK AREA OF BENEFIT | 0 | | | 5,000 | (5,000) |
| 1232 | WEST COUNTY AREA OF BENEFIT | 149,151 | | | 160,151 | (11,000) |
| 1234 | NORTH RICHMOND AREA OF BENEFIT | 6,328,314 | | | 6,367,314 | (39,000) |
| 1240 | MARTINEZ AREA OF BENEFIT | 2,469,873 | | | 2,509,373 | (39,500) |
| 1241 | BRIONES AREA OF BENEFIT | (1,580) | | | | (1,580) |
| 1242 | CENTRAL COUNTY AREA OF BENEFIT | 6,070,470 | | | 5,584,470 | 486,000 |
| 1243 | SOUTH WALNUT CREEK AREA OF BENEFIT | 0 | | | | 0 |
| 1260 | ALAMO AREA OF BENEFIT | 715,832 | | | 361,332 | 354,500 |
| 1270 | SOUTH COUNTY AREA OF BENEFIT | 2,888,327 | | | 2,892,327 | (4,000) |
| 1282 | EAST COUNTY AREA OF BENEFIT | 5,097,845 | | | 5,266,845 | (169,000) |

SCHEDULE B

CONTRA COSTA COUNTY
FUND BALANCE AVAILABLE

| FUND | | FUND BALANCE PER AUDITOR AS OF 6/30/2025 | LESS: OBLIGATED FUND BALANCES | | | FUND BALANCE AVAILABLE |
|---|---|---|---|---|---|---|
| | | | ENCUMBRANCES | NONSPENDABLE, RESTRICTED & COMMITTED | ASSIGNED | |
| 1290 | BETHEL ISLAND AREA OF BENEFIT | 317,786 | | | 317,786 | 0 |
| 1328 | COUNTY CHILDRENS | 198,448 | | | 198,448 | 0 |
| 1332 | ANIMAL BENEFIT | 336,889 | | | 336,889 | 0 |
| 1334 | CO-WIDE GANG & DRUG | 582,336 | | | 582,336 | 0 |
| 1337 | LIVABLE COMMUNITIES FUND | 6,350,694 | | | 4,678,192 | 1,672,502 |
| 1347 | CDBG SM BUS&MICROENT LOAN | 1,965,364 | | | 1,965,364 | 0 |
| 1349 | HUD BLDG INSP NPP | 311,546 | | | 311,546 | 0 |
| 1350 | RETIREMENT UAAL BOND FUND | 0 | | | | 0 |
| 1352 | RET LITGTN STLMNT DBT SVC | 0 | | | | 0 |
| 1354 | FAMILY LAW CTR DEBT SVC | 0 | | | | 0 |
| 1360 | CENTRAL IDENTIFY BUREAU | 3,622,267 | 658,330 | | 2,963,937 | 0 |
| 1388 | SOUTHERN PACIFIC RIGHT OF WAY | 4,585,266 | | | | 4,585,266 |
| 1390 | ROAD DEVELOPMENT DISCOVERY BAY | 610,328 | | | 634,328 | (24,000) |
| 1392 | ROAD IMPROVEMENT FEE | 21,596,501 | | | 19,524,001 | 2,072,500 |
| 1394 | ROAD DEVELOPMENT RICHMOND/EL SOBRANTE | 377,502 | | | 375,002 | 2,500 |
| 1395 | ROAD DEVELOPMENT BAY POINT AREA | 3,359,663 | | | 3,593,663 | (234,000) |
| 1399 | ROAD DEVELOPMENT PACHECO AREA | 565,716 | | | 555,716 | 10,000 |
| | TOTAL GENERAL COUNTY FUNDS | 1,893,752,838 | 79,031,714 | 39,416,385 | 1,516,644,501 | 258,660,238 |

SCHEDULE C

RECOMMENDED VS. FINAL BUDGET
FUND BALANCE CHANGES
APPROPRIATIONS AND ESTIMATED REVENUE RECOMMENDATIONS
FOR 2025-26 FINAL BUDGET

| FUND | 2025-26 RECOMMENDED BUDGET FUND BALANCE | 2025-26 FINAL BUDGET FUND BALANCE | FINAL YEAR-END FUND BALANCE | CHANGE | RECOMMENDED LINE ITEM CHANGES AMOUNT | B/U ACCT |
|---|---|---|---|---|---|---|
| 1003 GENERAL FUND | 0 | 0 | 169,181,511 | 169,181,511 | 5,075,000 | 0001-2310 |
| | | | | | 2,661,245 | 0003-2310 |
| | | | | | 1,000,000 | 0003-2479 |
| | | | | | 462,511 | 0004-2479 |
| | | | | | 1,983,264 | 0007-2479 |
| | | | | | 200,000 | 0010-4951 |
| | | | | | (847,258) | 0013-3570 |
| | | | | | 250,000 | 0015-2310 |
| | | | | | 35,000 | 0015-2479 |
| | | | | | 125,000 | 0030-2479 |
| | | | | | 378,920 | 0043-1011 |
| | | | | | 558,388 | 0043-2479 |
| | | | | | 25,000 | 0077-2284 |
| | | | | | 152,124 | 0079-4953 |
| | | | | | 522,000 | 0085-2284 |
| | | | | | 7,150,539 | 0085-4470 |
| | | | | | 26,000,000 | 0111-4176 |
| | | | | | 315,500 | 0111-4107 |
| | | | | | 23,897 | 0135-2479 |
| | | | | | 9,785,916 | 0136-2479 |
| | | | | | 531,845 | 0147-2310 |
| | | | | | 807,198 | 0147-4951 |
| | | | | | 126,061 | 0147-4955 |
| | | | | | 150,000 | 0235-2310 |
| | | | | | 250,000 | 0242-2330 |
| | | | | | 446,404 | 0243-2314 |
| | | | | | 170,000 | 0243-4953 |
| | | | | | 205,492 | 0255-1011 |

SCHEDULE C

RECOMMENDED VS. FINAL BUDGET
FUND BALANCE CHANGES
APPROPRIATIONS AND ESTIMATED REVENUE RECOMMENDATIONS
FOR 2025-26 FINAL BUDGET

| FUND | 2025-26 RECOMMENDED BUDGET FUND BALANCE | 2025-26 FINAL BUDGET FUND BALANCE | FINAL YEAR-END FUND BALANCE | CHANGE | RECOMMENDED LINE ITEM CHANGES AMOUNT | B/U ACCT |
|---|---|---|---|---|---|---|
| 1003 GENERAL FUND CONTINUED | | | | | 1,712,814 | 0308-2479 |
| | | | | | 85,000 | 0330-2284 |
| | | | | | 868,450 | 0335-4952 |
| | | | | | 31,200 | 0355-2310 |
| | | | | | 150,000 | 0355-2479 |
| | | | | | 200,000 | 0366-2284 |
| | | | | | 594,024 | 0366-2310 |
| | | | | | 852,281 | 0463-2340 |
| | | | | | 847,258 | 0465-3570 |
| | | | | | 2,833,600 | 0467-2320 |
| | | | | | 28,176,582 | 0467-2340 |
| | | | | | 4,557,546 | 0501-2310 |
| | | | | | 1,300,000 | 0501-2479 |
| | | | | | 3,476,177 | 0503-2310 |
| | | | | | 92,172 | 0504-1011 |
| | | | | | 5,746,712 | 0504-2310 |
| | | | | | 143,626 | 0579-2479 |
| | | | | | 2,214,812 | 0580-2479 |
| | | | | | 2,846,472 | 0583-2310 |
| | | | | | 1,605,330 | 0583-2479 |
| | | | | | 19,669,541 | 0583-4019 |
| | | | | | 30,094,496 | 0599-2310 |
| | | | | | 1,041,233 | 0599-2340 |
| | | | | | 758,600 | 0650-2284 |
| | | | | | 5,814,539 | 0650-2479 |
| | | | | | (5,075,000) | 0990-6301 |

SCHEDULE C

RECOMMENDED VS. FINAL BUDGET
FUND BALANCE CHANGES
APPROPRIATIONS AND ESTIMATED REVENUE RECOMMENDATIONS
FOR 2025-26 FINAL BUDGET

| FUND | 2025-26 RECOMMENDED BUDGET FUND BALANCE | 2025-26 FINAL BUDGET FUND BALANCE | FINAL YEAR-END FUND BALANCE | CHANGE | RECOMMENDED LINE ITEM CHANGES AMOUNT | B/U ACCT |
|---|---|---|---|---|---|---|
| 1056 CO LAW ENF CMPTR CAP PROJ | 0 | 0 | 4,185,137 | 4,185,137 | 591,754 | 0126-5011 |
| | | | | | 1,253,596 | 0129-5011 |
| | | | | | 2,339,787 | 0131-5011 |
| 1100 RECORDER MODERNIZATION | 5,671,555 | 5,671,555 | 5,671,555 | 0 | 0 | |
| 1101 COURT/CLERK AUTOMATION | 0 | 0 | 78 | 78 | 78 | 0236-2479 |
| 1102 FISH & GAME | 0 | 0 | 0 | 0 | 0 | |
| 1103 LAND DEVELOPMENT FUND | 0 | 0 | 0 | 0 | 0 | |
| 1104 CRIMINALISTICS LABORATORY | 0 | 0 | 0 | 0 | 0 | |
| 1105 SURVEY MONUMENT PRESERVATION | 424,595 | 424,595 | 424,595 | 0 | 0 | |
| 1106 CRIMINAL JUSTICE CONSTRUCTION | 151,425 | 151,425 | 151,425 | 0 | 0 | |
| 1107 COURTHOUSE CONSTRUCTION | (448,176) | (448,176) | (448,176) | 0 | 0 | |
| 1108 ROAD | 7,206,466 | 7,206,466 | 7,206,466 | 0 | 0 | |
| 1110 DRAINAGE AREA 9 | 355,000 | 355,000 | 349,354 | (5,646) | (5,646) | 0120-5011 |
| 1114 NAVY TRANS MITIGATION | 5,421,303 | 5,421,303 | 5,428,203 | 6,900 | 6,900 | 0697-5011 |
| 1115 TOSCO/SOLANO TRANS MTGTN | 1,000 | 1,000 | 1,000 | 0 | 0 | |
| 1116 CHILD DEVELOPMENT | 0 | 0 | 0 | 0 | 0 | |
| 1118 HUD NSP | 0 | 0 | 0 | 0 | 0 | |
| 1119 USED OIL RECYCLING GRANT | 0 | 0 | 0 | 0 | 0 | |
| 1120 CONSERVATION & DEVELOPMENT | 1 | 1 | 1 | 0 | 0 | |
| 1121 CDD/PWD JOINT REVIEW FEE | 0 | 0 | 0 | 0 | 0 | |
| 1122 DRAINAGE DEFICIENCY | 2,743,535 | 2,743,535 | 2,743,535 | 0 | 0 | |
| 1123 PUBLIC WORKS TRUST | 0 | 0 | 0 | 0 | 0 | |
| 1124 DA CONSUMER PROTECTION | 650,000 | 650,000 | 628,179 | (21,821) | (21,821) | 0247-5011 |
| 1125 DOM. VIOLENCE VICTIM ASSIST | 0 | 0 | (65,943) | (65,943) | (65,943) | 0585-2479 |
| 1126 DISPUTE RESOLUTION PROG | 0 | 0 | 0 | 0 | 0 | |
| 1127 ZERO TOLERANCE-DOM VIOLENCE | 0 | 0 | 0 | 0 | 0 | |
| 1129 D.A. REVENUE NARCOTICS | 0 | 0 | 0 | 0 | 0 | |
| 1130 D.A. ENVIRON/OSHA | 171,272 | 171,272 | 171,272 | 0 | 0 | |

SCHEDULE C

RECOMMENDED VS. FINAL BUDGET
FUND BALANCE CHANGES
APPROPRIATIONS AND ESTIMATED REVENUE RECOMMENDATIONS
FOR 2025-26 FINAL BUDGET

| FUND | 2025-26 RECOMMENDED BUDGET FUND BALANCE | 2025-26 FINAL BUDGET FUND BALANCE | FINAL YEAR-END FUND BALANCE | CHANGE | RECOMMENDED LINE ITEM CHANGES AMOUNT | RECOMMENDED LINE ITEM CHANGES B/U ACCT |
|---|---|---|---|---|---|---|
| 1131 D.A. FORFEITURE-FED-DOJ | 0 | 0 | (7) | (7) | (7) | 0234-2479 |
| 1132 WALDEN GREEN MAINTENANCE | 49,293 | 49,293 | 49,293 | 0 | 0 | |
| 1133 RE FRAUD PROSECUTE | 99,430 | 99,430 | 99,430 | 0 | 0 | |
| 1134 CCC DEPT CHILD SUPPORT SVCS | 0 | 0 | 0 | 0 | 0 | |
| 1135 EMERGENCY MED SVCS FUND | 0 | 0 | 0 | 0 | 0 | |
| 113600 PROP 36-SUB ABUSE CP ACT | 0 | 0 | 0 | 0 | 0 | |
| 1137 HLTH SVC-CHIP/AB75 TOBACCO | 0 | 0 | (1,235) | (1,235) | (1,235) | 0468-2310 |
| 1138 LOS MEDANOS COMM HC REV | 0 | 0 | 0 | 0 | 0 | |
| 1139 TRAFFIC SAFETY | 407,438 | 407,438 | 421,154 | 13,716 | 13,716 | 0368-2479 |
| 1140 PUBLIC PROTECTION-SPEC, REV | 784,827 | 784,827 | 784,827 | 0 | 0 | |
| 1141 SHER NARC FORFEIT-ST/LOCAL | 0 | 0 | 0 | 0 | 0 | |
| 1142 SHER NARC FORFEIT-FEDERAL | (485,767) | (485,767) | (485,767) | 0 | 0 | |
| 1143 SUP LAW ENFORCEMENT SVCS | 1,718,737 | 1,718,737 | 14,867,246 | 13,148,509 | 1,898,418 | 0241-5011 |
| | 0 | | | | (4,107,228) | 0262-5011 |
| | 0 | | | | 1,595,615 | 0263-5011 |
| | | | | | (123,832) | 0264-5012 |
| | 0 | | | | 13,885,536 | 0311-5011 |
| 1145 SHERIFF FORFEIT-FED TREASURY | 0 | 0 | 0 | 0 | 0 | |
| 1147 PRISONERS WELFARE FUND | 78,328 | 78,328 | 78,328 | 0 | 0 | |
| 1149 PROBATION OFFICERS SPEC | 0 | 0 | 0 | 0 | 0 | |
| 1150 AUTOMATED SYSTEMS DEVELOPMENT | 185,000 | 185,000 | 185,000 | 0 | 0 | |
| 1151 PROPERTY TAX ADMIN PROGRAM | 3,177,755 | 3,177,755 | 3,177,755 | 0 | 0 | |
| 1153 CNTY LOCAL REV FUND | 6,885,076 | 6,885,076 | 6,885,076 | 0 | 0 | |
| 1154 OBSCENE MATTER-MINORS | 0 | 0 | 0 | 0 | 0 | |
| 1155 IHSS PUBLIC AUTHORITY | 0 | 0 | 0 | 0 | 0 | |
| 1156 DNA IDENTIFICATION FUND | 0 | 0 | 0 | 0 | 0 | |
| 1157 COMM CORR PRFMC INCNTV FD | 4,490,620 | 4,490,620 | 4,490,620 | 0 | 0 | |
| 1158 NO RICH WST&RCVY MTGN FD | 0 | 0 | 0 | 0 | 0 | |

SCHEDULE C

RECOMMENDED VS. FINAL BUDGET
FUND BALANCE CHANGES
APPROPRIATIONS AND ESTIMATED REVENUE RECOMMENDATIONS
FOR 2025-26 FINAL BUDGET

| FUND | 2025-26 RECOMMENDED BUDGET FUND BALANCE | 2025-26 FINAL BUDGET FUND BALANCE | FINAL YEAR-END FUND BALANCE | CHANGE | RECOMMENDED LINE ITEM CHANGES AMOUNT | RECOMMENDED LINE ITEM CHANGES B/U ACCT |
|---|---|---|---|---|---|---|
| 1159 L/M HSG ASSET FD-LMIHAF | 0 | 0 | 0 | 0 | 0 | |
| 1160 BAILEY RD MNTC SURCHARGE | 4,029,565 | 4,029,565 | 4,021,147 | (8,418) | (8,418) | 0660-2479 |
| 1161 HOME INVSTMT PRTNRSHP ACT | 0 | 0 | 0 | 0 | 0 | |
| 1162 CASP CERT & TRAINING FUND | 0 | 0 | 0 | 0 | 0 | |
| 1206 LIBRARY | 0 | 0 | 19,535,356 | 19,535,356 | 1,806,810 | 3702-2490 |
| | | | | | 100,000 | 3703-4953 |
| | | | | | 300,000 | 3706-1011 |
| | | | | | 163,250 | 3706-2310 |
| | | | | | 620,000 | 3706-2490 |
| | | | | | 50,000 | 3706-3620 |
| | | | | | 185,000 | 3707-2490 |
| | | | | | 10,000 | 3708-2490 |
| | | | | | 3,006,203 | 3714-2490 |
| | | | | | 195,000 | 3714-4951 |
| | | | | | 4,919,177 | 3722-2102 |
| | | | | | 301,000 | 3739-2490 |
| | | | | | 75,000 | 3741-2490 |
| | | | | | 31,000 | 3744-4951 |
| | | | | | 680,000 | 3906-2310 |
| | | | | | 75,000 | 3906-3620 |
| | | | | | 975,916 | 3906-2490 |
| | | | | | 42,000 | 3906-4951 |
| | | | | | 6,000,000 | 0113-4265 |
| 1207 CASEY LIBRARY GIFT TRUST | 0 | 0 | 267,635 | 267,635 | 267,635 | 0622-3611 |
| 1231 HERCUL/RODEO/CROCK AREA OF BEN | (5,000) | (5,000) | (5,000) | 0 | 0 | |
| 1232 WEST COUNTY AREA OF BENEFIT | (11,000) | (11,000) | (11,000) | 0 | 0 | |
| 1234 NORTH RICHMOND AREA OF BENEFIT | (39,000) | (39,000) | (39,000) | 0 | 0 | |
| 1240 MARTINEZ AREA OF BENEFIT | (39,500) | (39,500) | (39,500) | 0 | 0 | |

**SCHEDULE C**

**RECOMMENDED VS. FINAL BUDGET**
**FUND BALANCE CHANGES**
**APPROPRIATIONS AND ESTIMATED REVENUE RECOMMENDATIONS**
**FOR 2025-26 FINAL BUDGET**

| FUND | 2025-26 RECOMMENDED BUDGET FUND BALANCE | 2025-26 FINAL BUDGET FUND BALANCE | FINAL YEAR-END FUND BALANCE | CHANGE | RECOMMENDED LINE ITEM CHANGES AMOUNT | RECOMMENDED LINE ITEM CHANGES B/U ACCT |
|---|---|---|---|---|---|---|
| 1241 BRIONES AREA OF BENEFIT | 4,000 | 4,000 | (1,580) | (5,580) | (5,580) | 0636-5011 |
| 1242 CENTRAL COUNTY AREA OF BENEFIT | 486,000 | 486,000 | 486,000 | 0 | 0 | |
| 1243 SO WAL CRK AREA OF BENEFIT | 0 | 0 | 0 | 0 | 0 | |
| 1260 ALAMO AREA OF BENEFIT | 354,500 | 354,500 | 354,500 | 0 | 0 | |
| 1270 SOUTH CO AREA OF BENEFIT | (4,000) | (4,000) | (4,000) | 0 | 0 | |
| 1282 EAST COUNTY AREA OF BENEFIT | (169,000) | (169,000) | (169,000) | 0 | 0 | |
| 1290 BETHEL ISL AREA OF BENEFIT | 0 | 0 | 0 | 0 | 0 | |
| 1328 COUNTY CHILDRENS | 0 | 0 | 0 | 0 | 0 | |
| 1332 ANIMAL BENEFIT | 0 | 0 | 0 | 0 | 0 | |
| 1334 CO-WIDE GANG & DRUG | 0 | 0 | 0 | 0 | 0 | |
| 1337 LIVABLE COMMUNITIES FUND | 1,672,502 | 1,672,502 | 1,672,502 | 0 | 0 | |
| 1347 CDBG SM BUS&MICROENT LOAN | 0 | 0 | 0 | 0 | 0 | |
| 1349 HUD BLDG INSP NPP | 0 | 0 | 0 | 0 | 0 | |
| 1350 RETIREMENT UAAL BOND FUND | 0 | 0 | 0 | 0 | 0 | |
| 1352 RET LITGTN STLMNT DBT SVC | (1,406,503) | (1,406,503) | 0 | 1,406,503 | 1,406,503 | 0793-3611 |
| 1354 FAMILY LAW CTR DEBT SVC | 0 | 0 | 0 | 0 | 0 | |
| 1360 CENTRAL IDENTIFY BUREAU | 0 | 0 | 0 | 0 | 0 | |
| 1388 SOUTHERN PACIFIC RIGHT OF WAY | 4,877,495 | 4,877,495 | 4,585,266 | (292,229) | (292,229) | 0678-2479 |
| 1390 ROAD DEVELOPMENT DISCOVERY BAY | (24,000) | (24,000) | (24,000) | 0 | 0 | |
| 1392 ROAD IMPROVEMENT FEE | 2,072,500 | 2,072,500 | 2,072,500 | 0 | 0 | |
| 1394 RD DEVELOPMENT RICH/EL SOBRANTE | 2,500 | 2,500 | 2,500 | 0 | 0 | |
| 1395 RD DEVELOPMENT BAY POINT | (234,000) | (234,000) | (234,000) | 0 | 0 | |
| 1399 ROAD DEVELOPMENT PACHECO AREA | 10,000 | 10,000 | 10,000 | 0 | 0 | |
| TOTAL GENERAL COUNTY FUNDS | 51,315,772 | 51,315,772 | 258,660,238 | 207,414,434 | 207,414,434 | |

# View Budget Amendment: Budget Amendment: FY 2024-25 - Operating Budget on 06/30/2025 : BDA-25-00140

| | |
|---|---|
| **Company** | Contra Costa County |
| **Budget Template** | Operating Budget : FY 2024-25 Operating Budget |
| **Budget** | FY 2024-25 Operating Budget |
| **Organizing Dimension Type** | |
| **Amendment ID** | BDA-25-00140 |
| **Amendment Date** | 06/30/2025 |
| **Description** | FY2024-25 SPECIAL DISTRICT YEAR-END CLEAN-UP |
| **Amendment Type** | Appropriation / Estimated Revenue Adjustment |
| **Balanced Amendment** | Yes |
| **Entry Type** | Mid-Year Adjustments |
| **Status** | Available |

Budget Amendment Entries

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7496 SERV AREA M-23 BLKHAWK | 249600 SERV AREA M-23 BLKHAWK | $1,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7496 SERV AREA M-23 BLKHAWK | 249600 SERV AREA M-23 BLKHAWK | $0.00 | $1,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7492 SERV AREA M-20 RODEO | 249200 SERV AREA M-20 RODEO | $1,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7492 SERV AREA M-20 RODEO | 249200 SERV AREA M-20 RODEO | $0.00 | $1,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7488 SERV AREA M-16 CLYDE AREA | 248800 SERV AREA M-16 CLYDE AREA | $100.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7488 SERV AREA M-16 CLYDE AREA | 248800 SERV AREA M-16 CLYDE AREA | $0.00 | $100.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7486 BART TRNSIT VLG CFD2008-1 | 248600 BART TRNSIT VLG CFD2008-1 | $600.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7486 BART TRNSIT VLG CFD2008-1 | 248600 BART TRNSIT VLG CFD2008-1 | $3,700.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7486 BART TRNSIT VLG CFD2008-1 | 248600 BART TRNSIT VLG CFD2008-1 | $0.00 | $4,300.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7483 CCC CFD 2022-1 | 248300 CCC CFD 2022-1 | $1,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7483 CCC CFD 2022-1 | 248300 CCC CFD 2022-1 | $0.00 | $1,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7473 CSA M-28 | 247300 CSA M-28 | $1,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7473 CSA M-28 | 247300 CSA M-28 | $0.00 | $1,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4711:DUMP DIVERSION LIGHTING SYSTEM | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7394 SERV AREA L-100 | 240100 SERV AREA L-100 | $3,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7394 SERV AREA L-100 | 240100 SERV AREA L-100 | $0.00 | $3,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7995 SVC AREA P6 ZONE 3007 | 279500 SVC AREA P6 ZONE 3007 | $2,100.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7995 SVC AREA P6 ZONE 3007 | 279500 SVC AREA P6 ZONE 3007 | $0.00 | $2,100.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7989 SVC AREA P6 ZONE 0214 | 278900 SVC AREA P6 ZONE 0214 | $0.00 | $700.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7989 SVC AREA P6 ZONE 0214 | 278900 SVC AREA P6 ZONE 0214 | $400.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7989 SVC AREA P6 ZONE 0214 | 278900 SVC AREA P6 ZONE 0214 | $300.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7988 SVC AREA P6 ZONE 1204 | 278800 SVC AREA P6 ZONE 1204 | $900.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7988 SVC AREA P6 ZONE 1204 | 278800 SVC AREA P6 ZONE 1204 | $0.00 | $900.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7798 SVC AREA P6 ZONE 2608 | 279800 SVC AREA P6 ZONE 2608 | $0.00 | $6,300.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7798 SVC AREA P6 ZONE 2608 | 279800 SVC AREA P6 ZONE 2608 | $6,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7798 SVC AREA P6 ZONE 2608 | 279800 SVC AREA P6 ZONE 2608 | $300.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7776 SVC AREA P6 ZONE 2904 | 267600 SVC AREA P6 ZONE 2904 | $300.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7776 SVC AREA P6 ZONE 2904 | 267600 SVC AREA P6 ZONE 2904 | $0.00 | $300.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7774 SVC AREA P6 ZONE 0506 | 277400 SVC AREA P6 ZONE 0506 | $0.00 | $37,500.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7774 SVC AREA P6 ZONE 0506 | 277400 SVC AREA P6 ZONE 0506 | $37,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7774 SVC AREA P6 ZONE 0506 | 277400 SVC AREA P6 ZONE 0506 | $500.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7744 SVC AREA P6 ZONE 3004 | 278000 SVC AREA P6 ZONE 3004 | $0.00 | $1,900.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7744 SVC AREA P6 ZONE 3004 | 278000 SVC AREA P6 ZONE 3004 | $2,200.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7744 SVC AREA P6 ZONE 3004 | 278000 SVC AREA P6 ZONE 3004 | $0.00 | $300.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7742 SVC AREA P6 ZONE 2605 | 277800 SVC AREA P6 ZONE 2605 | $0.00 | $1,400.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7742 SVC AREA P6 ZONE 2605 | 277800 SVC AREA P6 ZONE 2605 | $2,200.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7742 SVC AREA P6 ZONE 2605 | 277800 SVC AREA P6 ZONE 2605 | $100.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7742 SVC AREA P6 ZONE 2605 | 277800 SVC AREA P6 ZONE 2605 | $0.00 | $900.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7739 SVC AREA P6 ZONE 2704 | 271900 SVC AREA P6 ZONE 2704 | $1,200.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7739 SVC AREA P6 ZONE 2704 | 271900 SVC AREA P6 ZONE 2704 | $0.00 | $1,200.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7737 SVC AREA P6 ZONE 1616 | 271700 SVC AREA P6 ZONE 1616 | $0.00 | $100.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7737 SVC AREA P6 ZONE 1616 | 271700 SVC AREA P6 ZONE 1616 | $200.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7737 SVC AREA P6 ZONE 1616 | 271700 SVC AREA P6 ZONE 1616 | $0.00 | $100.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7730 SVC AREA P6 ZONE 3112 | 278500 SVC AREA P6 ZONE 3112 | $300.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7730 SVC AREA P6 ZONE 3112 | 278500 SVC AREA P6 ZONE 3112 | $0.00 | $300.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7729 SVC AREA P6 ZONE 2703 | 274500 SVC AREA P6 ZONE 2703 | $200.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7729 SVC AREA P6 ZONE 2703 | 274500 SVC AREA P6 ZONE 2703 | $0.00 | $200.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7726 SVC AREA P6 ZONE 0301 | 274200 SVC AREA P6 ZONE 0301 | $0.00 | $18,650.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7726 SVC AREA P6 ZONE 0301 | 274200 SVC AREA P6 ZONE 0301 | $20,500.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7726 SVC AREA P6 ZONE 0301 | 274200 SVC AREA P6 ZONE 0301 | $1,250.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7726 SVC AREA P6 ZONE 0301 | 274200 SVC AREA P6 ZONE 0301 | $0.00 | $3,100.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7724 SVC AREA P6 ZONE 2202 | 274000 SVC AREA P6 ZONE 2202 | $0.00 | $6,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7724 SVC AREA P6 ZONE 2202 | 274000 SVC AREA P6 ZONE 2202 | $6,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7723 SVC AREA P6 ZONE 0504 | 273700 SVC AREA P6 ZONE 0504 | $0.00 | $2,700.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7723 SVC AREA P6 ZONE 0504 | 273700 SVC AREA P6 ZONE 0504 | $4,400.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7723 SVC AREA P6 ZONE 0504 | 273700 SVC AREA P6 ZONE 0504 | $0.00 | $1,700.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7722 SVC AREA P6 ZONE 3104 | 273900 SVC AREA P6 ZONE 3104 | $100.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7722 SVC AREA P6 ZONE 3104 | 273900 SVC AREA P6 ZONE 3104 | $0.00 | $100.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7720 SVC AREA P6 ZONE 3001 | 273600 SVC AREA P6 ZONE 3001 | $0.00 | $2,200.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7720 SVC AREA P6 ZONE 3001 | 273600 SVC AREA P6 ZONE 3001 | $3,400.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7720 SVC AREA P6 ZONE 3001 | 273600 SVC AREA P6 ZONE 3001 | $0.00 | $1,200.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7719 SVC AREA P6 ZONE 2203 | 273500 SVC AREA P6 ZONE 2203 | $0.00 | $14,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7719 SVC AREA P6 ZONE 2203 | 273500 SVC AREA P6 ZONE 2203 | $15,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7719 SVC AREA P6 ZONE 2203 | 273500 SVC AREA P6 ZONE 2203 | $0.00 | $1,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7714 SVC AREA P6 ZONE 1002 | 273000 SVC AREA P6 ZONE 1002 | $400.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7714 SVC AREA P6 ZONE 1002 | 273000 SVC AREA P6 ZONE 1002 | $0.00 | $400.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7709 SVC AREA P6 ZONE 0203 | 272800 SVC AREA P6 ZONE 0203 | $0.00 | $700.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7709 SVC AREA P6 ZONE 0203 | 272800 SVC AREA P6 ZONE 0203 | $1,600.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7709 SVC AREA P6 ZONE 0203 | 272800 SVC AREA P6 ZONE 0203 | $0.00 | $900.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7707 SVC AREA P6 ZONE 1511 | 272600 SVC AREA P6 ZONE 1511 | $100.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7707 SVC AREA P6 ZONE 1511 | 272600 SVC AREA P6 ZONE 1511 | $0.00 | $100.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7701 SVC AREA P6 ZONE 3103 | 272100 SVC AREA P6 ZONE 3103 | $100.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7701 SVC AREA P6 ZONE 3103 | 272100 SVC AREA P6 ZONE 3103 | $0.00 | $100.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7700 SVC AREA P6 ZONE 0503 | 272000 SVC AREA P6 ZONE 0503 | $0.00 | $21,800.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7700 SVC AREA P6 ZONE 0503 | 272000 SVC AREA P6 ZONE 0503 | $24,300.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7700 SVC AREA P6 ZONE 0503 | 272000 SVC AREA P6 ZONE 0503 | $600.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7700 SVC AREA P6 ZONE 0503 | 272000 SVC AREA P6 ZONE 0503 | $0.00 | $3,100.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7699 SVC AREA P6 ZONE 3000 | 269900 SVC AREA P6 ZONE 3000 | $0.00 | $1,700.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7699 SVC AREA P6 ZONE 3000 | 269900 SVC AREA P6 ZONE 3000 | $2,700.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7699 SVC AREA P6 ZONE 3000 | 269900 SVC AREA P6 ZONE 3000 | $0.00 | $1,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7694 SVC AREA P6 ZONE 1800 | 269400 SVC AREA P6 ZONE 1800 | $0.00 | $300.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7694 SVC AREA P6 ZONE 1800 | 269400 SVC AREA P6 ZONE 1800 | $1,100.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7694 SVC AREA P6 ZONE 1800 | 269400 SVC AREA P6 ZONE 1800 | $0.00 | $800.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7693 SVC AREA P6 ZONE 1602 | 269300 SVC AREA P6 ZONE 1602 | $0.00 | $800.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7693 SVC AREA P6 ZONE 1602 | 269300 SVC AREA P6 ZONE 1602 | $800.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7692 SVC AREA P6 ZONE 1617 | 269200 SVC AREA P6 ZONE 1617 | $0.00 | $300.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7692 SVC AREA P6 ZONE 1617 | 269200 SVC AREA P6 ZONE 1617 | $300.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7685 SVC AREA P6 ZONE 1000 | 268500 SVC AREA P6 ZONE 1000 | $0.00 | $1,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7685 SVC AREA P6 ZONE 1000 | 268500 SVC AREA P6 ZONE 1000 | $1,200.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7685 SVC AREA P6 ZONE 1000 | 268500 SVC AREA P6 ZONE 1000 | $0.00 | $200.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7684 SVC AREA P6 ZONE 0500 | 268400 SVC AREA P6 ZONE 0500 | $0.00 | $7,600.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7684 SVC AREA P6 ZONE 0500 | 268400 SVC AREA P6 ZONE 0500 | $10,300.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7684 SVC AREA P6 ZONE 0500 | 268400 SVC AREA P6 ZONE 0500 | $0.00 | $2,700.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7676 SVC AREA P6 ZONE 1515 | 278600 SVC AREA P6 ZONE 1515 | $0.00 | $255.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7676 SVC AREA P6 ZONE 1515 | 278600 SVC AREA P6 ZONE 1515 | $255.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7674 SVC AREA P6 ZONE 0201 | 267400 SVC AREA P6 ZONE 0201 | $0.00 | $7,000.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7674 SVC AREA P6 ZONE 0201 | 267400 SVC AREA P6 ZONE 0201 | $7,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7673 SVC AREA P6 ZONE 1005 | 267300 SVC AREA P6 ZONE 1005 | $0.00 | $2,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7673 SVC AREA P6 ZONE 1005 | 267300 SVC AREA P6 ZONE 1005 | $2,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7672 SVC AREA P6 ZONE 2905 | 267700 SVC AREA P6 ZONE 2905 | $500.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7672 SVC AREA P6 ZONE 2905 | 267700 SVC AREA P6 ZONE 2905 | $0.00 | $500.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9010:PROP TAXES-CURRNT SECRD | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7713 SERV AREA LIB-13 YGNACIO | 271300 SERV AREA LIB-13 YGNACIO | $0.00 | $15,300.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7713 SERV AREA LIB-13 YGNACIO | 271300 SERV AREA LIB-13 YGNACIO | $96,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7713 SERV AREA LIB-13 YGNACIO | 271300 SERV AREA LIB-13 YGNACIO | $0.00 | $80,700.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9010:PROP TAXES-CURRNT SECRD | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7712 SERV AREA LIB 12 MORAGA | 271200 SERV AREA LIB12 MORAGA | $0.00 | $1,270.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7712 SERV AREA LIB 12 MORAGA | 271200 SERV AREA LIB12 MORAGA | $11,470.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7712 SERV AREA LIB 12 MORAGA | 271200 SERV AREA LIB12 MORAGA | $0.00 | $10,200.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9010:PROP TAXES-CURRNT SECRD | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7710 SERV AREA LIB-10 PINOLE | 271000 SERV AREA LIB-10 PINOLE | $0.00 | $120.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7710 SERV AREA LIB-10 PINOLE | 271000 SERV AREA LIB-10 PINOLE | $1,650.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7710 SERV AREA LIB-10 PINOLE | 271000 SERV AREA LIB-10 PINOLE | $0.00 | $1,530.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9010:PROP TAXES-CURRNT SECRD | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7702 SERV AREA LIB-2 EL SOBRT | 270200 SERV AREA LIB-2 EL SOBRT | $0.00 | $12,500.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7702 SERV AREA LIB-2 EL SOBRT | 270200 SERV AREA LIB-2 EL SOBRT | $68,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7702 SERV AREA LIB-2 EL SOBRT | 270200 SERV AREA LIB-2 EL SOBRT | $0.00 | $55,500.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9990:APPROPRIATED FUND BAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7770 SERV AREA R-10 RODEO | 276000 SERV AREA R-10 RODEO | $0.00 | $3,912.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9965:RESTRICTED DONATIONS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7770 SERV AREA R-10 RODEO | 276000 SERV AREA R-10 RODEO | $0.00 | $8,794.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7770 SERV AREA R-10 RODEO | 276000 SERV AREA R-10 RODEO | $5,657.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3620:GEN SVC-REQUESTED MNTCE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7770 SERV AREA R-10 RODEO | 276000 SERV AREA R-10 RODEO | $5,584.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2310:NON CNTY PROF SPCLZD SVCS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7770 SERV AREA R-10 RODEO | 276000 SERV AREA R-10 RODEO | $1,465.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7758 SERV AREA R-7 ZONE A | 275800 SERV AREA R-7 ZONE A | $25,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7758 SERV AREA R-7 ZONE A | 275800 SERV AREA R-7 ZONE A | $0.00 | $25,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7669 SVC AREA P6 ZONE 1516 | 266900 SVC AREA P6 ZONE 1516 | $0.00 | $1,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7669 SVC AREA P6 ZONE 1516 | 266900 SVC AREA P6 ZONE 1516 | $700.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7669 SVC AREA P6 ZONE 1516 | 266900 SVC AREA P6 ZONE 1516 | $300.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7668 SVC AREA P6 ZONE 1007 | 266800 SVC AREA P6 ZONE 1007 | $1,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7668 SVC AREA P6 ZONE 1007 | 266800 SVC AREA P6 ZONE 1007 | $0.00 | $1,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7666 SVC AREA P6 ZONE 2607 | 266600 SVC AREA P6 ZONE 2607 | $0.00 | $5,300.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7666 SVC AREA P6 ZONE 2607 | 266600 SVC AREA P6 ZONE 2607 | $5,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7666 SVC AREA P6 ZONE 2607 | 266600 SVC AREA P6 ZONE 2607 | $300.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7663 SVC AREA P6 ZONE 2504 | 266300 SVC AREA P6 ZONE 2504 | $600.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7663 SVC AREA P6 ZONE 2504 | 266300 SVC AREA P6 ZONE 2504 | $0.00 | $600.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7662 SVC AREA P6 ZONE 0212 | 266200 SVC AREA P6 ZONE 0212 | $0.00 | $200.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7662 SVC AREA P6 ZONE 0212 | 266200 SVC AREA P6 ZONE 0212 | $1,400.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7662 SVC AREA P6 ZONE 0212 | 266200 SVC AREA P6 ZONE 0212 | $0.00 | $1,200.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7661 SVC AREA P6 ZONE 0200 | 266100 SVC AREA P6 ZONE 0200 | $0.00 | $400.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7661 SVC AREA P6 ZONE 0200 | 266100 SVC AREA P6 ZONE 0200 | $1,100.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7661 SVC AREA P6 ZONE 0200 | 266100 SVC AREA P6 ZONE 0200 | $0.00 | $700.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7658 SVC AREA P6 ZONE 0206 | 265800 SVC AREA P6 ZONE 0206 | $0.00 | $300.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7658 SVC AREA P6 ZONE 0206 | 265800 SVC AREA P6 ZONE 0206 | $1,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7658 SVC AREA P6 ZONE 0206 | 265800 SVC AREA P6 ZONE 0206 | $0.00 | $700.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7655 POLICE AREA 5 RND HILL | 265500 SERV AREA PL5 RND HILL | $3,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7655 POLICE AREA 5 RND HILL | 265500 SERV AREA PL5 RND HILL | $0.00 | $3,000.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7653 SERV AREA P-2 ZONE A | 265300 SERV AREA P-2 ZONE A | $25,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7653 SERV AREA P-2 ZONE A | 265300 SERV AREA P-2 ZONE A | $0.00 | $25,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7652 POLICE AREA 2 DANVILLE | 265200 SERV AREA PL2 DANVILLE | $10.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7652 POLICE AREA 2 DANVILLE | 265200 SERV AREA PL2 DANVILLE | $0.00 | $10.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7650 POLICE SVC-CROCKETT COGEN | 265000 POLICE SVC-CROCKETT COGEN | $20,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7650 POLICE SVC-CROCKETT COGEN | 265000 POLICE SVC-CROCKETT COGEN | $800.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7650 POLICE SVC-CROCKETT COGEN | 265000 POLICE SVC-CROCKETT COGEN | $1,400.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7650 POLICE SVC-CROCKETT COGEN | 265000 POLICE SVC-CROCKETT COGEN | $0.00 | $22,200.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7643 SVC AREA P6 ZONE 0202 | 264300 SVC AREA P6 ZONE 0202 | $0.00 | $400.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7643 SVC AREA P6 ZONE 0202 | 264300 SVC AREA P6 ZONE 0202 | $600.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7643 SVC AREA P6 ZONE 0202 | 264300 SVC AREA P6 ZONE 0202 | $0.00 | $200.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7640 SVC AREA P6 ZONE 3100 | 264000 SVC AREA P6 ZONE 3100 | $0.00 | $1,200.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7640 SVC AREA P6 ZONE 3100 | 264000 SVC AREA P6 ZONE 3100 | $1,600.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7640 SVC AREA P6 ZONE 3100 | 264000 SVC AREA P6 ZONE 3100 | $0.00 | $400.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7638 SVC AREA P6 ZONE 0702 | 263800 SVC AREA P6 ZONE 0702 | $200.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7638 SVC AREA P6 ZONE 0702 | 263800 SVC AREA P6 ZONE 0702 | $0.00 | $200.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7623 SVC AREA P6 ZONE 1700 | 262300 SVC AREA P6 ZONE 1700 | $0.00 | $9,200.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7623 SVC AREA P6 ZONE 1700 | 262300 SVC AREA P6 ZONE 1700 | $10,600.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7623 SVC AREA P6 ZONE 1700 | 262300 SVC AREA P6 ZONE 1700 | $0.00 | $1,400.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7618 SVC AREA P6 ZONE 2501 | 261800 SVC AREA P6 ZONE 2501 | $0.00 | $485.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7618 SVC AREA P6 ZONE 2501 | 261800 SVC AREA P6 ZONE 2501 | $785.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7618 SVC AREA P6 ZONE 2501 | 261800 SVC AREA P6 ZONE 2501 | $0.00 | $300.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7616 SVC AREA P6 ZONE 1611 | 261600 SVC AREA P6 ZONE 1611 | $0.00 | $330.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7616 SVC AREA P6 ZONE 1611 | 261600 SVC AREA P6 ZONE 1611 | $530.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7616 SVC AREA P6 ZONE 1611 | 261600 SVC AREA P6 ZONE 1611 | $0.00 | $200.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7615 SVC AREA P6 ZONE 1610 | 261500 SVC AREA P6 ZONE 1610 | $100.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7615 SVC AREA P6 ZONE 1610 | 261500 SVC AREA P6 ZONE 1610 | $0.00 | $100.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7613 SVC AREA P6 ZONE 2801 | 261300 SVC AREA P6 ZONE 2801 | $0.00 | $400.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7613 SVC AREA P6 ZONE 2801 | 261300 SVC AREA P6 ZONE 2801 | $750.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7613 SVC AREA P6 ZONE 2801 | 261300 SVC AREA P6 ZONE 2801 | $0.00 | $350.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9990:APPROPRIATED FUND BAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7609 SVC AREA P6 ZONE 0501 | 260900 SVC AREA P6 ZONE 0501 | $0.00 | $955.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7609 SVC AREA P6 ZONE 0501 | 260900 SVC AREA P6 ZONE 0501 | $0.00 | $4,920.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7609 SVC AREA P6 ZONE 0501 | 260900 SVC AREA P6 ZONE 0501 | $5,850.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7609 SVC AREA P6 ZONE 0501 | 260900 SVC AREA P6 ZONE 0501 | $1,655.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7609 SVC AREA P6 ZONE 0501 | 260900 SVC AREA P6 ZONE 0501 | $0.00 | $1,630.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7608 SVC AREA P6 ZONE 2201 | 260800 SVC AREA P6 ZONE 2201 | $0.00 | $1,700.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7608 SVC AREA P6 ZONE 2201 | 260800 SVC AREA P6 ZONE 2201 | $1,700.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7603 SVC AREA P6 ZONE 0502 | 260300 SVC AREA P6 ZONE 0502 | $0.00 | $25,900.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7603 SVC AREA P6 ZONE 0502 | 260300 SVC AREA P6 ZONE 0502 | $13,100.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7603 SVC AREA P6 ZONE 0502 | 260300 SVC AREA P6 ZONE 0502 | $0.00 | $5,790.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9066:SPECIAL TAX-FIRE/POLICE | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7294 SVC AREA P6 ZONE 1518 | 279400 SVC AREA P6 ZONE 1518 | $0.00 | $7,310.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7294 SVC AREA P6 ZONE 1518 | 279400 SVC AREA P6 ZONE 1518 | $25,500.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7294 SVC AREA P6 ZONE 1518 | 279400 SVC AREA P6 ZONE 1518 | $400.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7517 SUA-17 | 251700 STORMWATER UTIL A-17 CNTY | $150,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7517 SUA-17 | 251700 STORMWATER UTIL A-17 CNTY | $0.00 | $150,000.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9990:APPROPRIATED FUND BAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7406 SERV AREA EM-1 ZONE B | 240600 SERV AREA EM-1 ZONE B | $0.00 | $434,300.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7406 SERV AREA EM-1 ZONE B | 240600 SERV AREA EM-1 ZONE B | $285,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7406 SERV AREA EM-1 ZONE B | 240600 SERV AREA EM-1 ZONE B | $150,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7406 SERV AREA EM-1 ZONE B | 240600 SERV AREA EM-1 ZONE B | $0.00 | $700.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7405 SERV AREA EM-1 ZONE A | 240500 SERV AREA EM-1 ZONE A | $1,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7405 SERV AREA EM-1 ZONE A | 240500 SERV AREA EM-1 ZONE A | $1,500.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7405 SERV AREA EM-1 ZONE A | 240500 SERV AREA EM-1 ZONE A | $0.00 | $2,500.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5016:TRANSFERS - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7136 WCCHCD DEBT SVC | 213600 WCCHCD DEBT SVC | $2,600,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7136 WCCHCD DEBT SVC | 213600 WCCHCD DEBT SVC | $5,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3505:RETIRE OTH LONG TERM DEBT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7136 WCCHCD DEBT SVC | 213600 WCCHCD DEBT SVC | $0.00 | $2,605,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7135 WCC HLTHCARE DIST | 213500 WCC HLTHCARE DIST | $5,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7135 WCC HLTHCARE DIST | 213500 WCC HLTHCARE DIST | $2,200,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7135 WCC HLTHCARE DIST | 213500 WCC HLTHCARE DIST | $0.00 | $2,205,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7300 CCC FIRE PROTECTION | 202000 C C C FIRE PROTECTION | $300,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7300 CCC FIRE PROTECTION | 202000 C C C FIRE PROTECTION | $0.00 | $300,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9971:MELLO-ROOS/SPEC DIST ONLY | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7045 CCCFPD CFD 2004-1 CYPRESS LAKES | 203500 CCC FIRE PROTECTION-CFD | $0.00 | $1,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7045 CCCFPD CFD 2004-1 CYPRESS LAKES | 203500 CCC FIRE PROTECTION-CFD | $1,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9971:MELLO-ROOS/SPEC DIST ONLY | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7044 CCCFPD CFD 2020-1 UNINCORP COUNTY | 203500 CCC FIRE PROTECTION-CFD | $0.00 | $10.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7044 CCCFPD CFD 2020-1 UNINCORP COUNTY | 203500 CCC FIRE PROTECTION-CFD | $10.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9971:MELLO-ROOS/SPEC DIST ONLY | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7043 CCCFPD CFD 2020-1 OAKLEY | 203500 CCC FIRE PROTECTION-CFD | $0.00 | $10.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7043 CCCFPD CFD 2020-1 OAKLEY | 203500 CCC FIRE PROTECTION-CFD | $10.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9971:MELLO-ROOS/SPEC DIST ONLY | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7042 CCCFPD CFD 2020-1 BRENTWOOD | 203500 CCC FIRE PROTECTION-CFD | $0.00 | $500.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3530:TAXES & ASSESSMENTS | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7042 CCCFPD CFD 2020-1 BRENTWOOD | 203500 CCC FIRE PROTECTION-CFD | $500.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4725:REMODEL CCCFPD COMM CNTR | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7040 CCCFPD EMS TRANSPORT FUND | 204000 CCCFPD EMS TRANSPORT FUND | $6,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4952:INSTITUTIONL EQUIP & FURN | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7040 CCCFPD EMS TRANSPORT FUND | 204000 CCCFPD EMS TRANSPORT FUND | $0.00 | $6,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3611:INTERFUND EXP - GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7040 CCCFPD EMS TRANSPORT FUND | 204000 CCCFPD EMS TRANSPORT FUND | $17,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7040 CCCFPD EMS TRANSPORT FUND | 204000 CCCFPD EMS TRANSPORT FUND | $329,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7040 CCCFPD EMS TRANSPORT FUND | 204000 CCCFPD EMS TRANSPORT FUND | $0.00 | $346,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4728:FS9-DESIGN & CONSTRUCTN | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7025 CCCFPD CAPTL CONSTRUCTION | 202500 CCCFPD CAPTL CONSTRUCTION | $678,476.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4720:FS85-STABILIZE BUILDING | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7025 CCCFPD CAPTL CONSTRUCTION | 202500 CCCFPD CAPTL CONSTRUCTION | $35,640.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4706:FS86-NEW FIRE STN BAY PNT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7025 CCCFPD CAPTL CONSTRUCTION | 202500 CCCFPD CAPTL CONSTRUCTION | $24,320.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 4730:FS90-DESIGN & CONSTRUCTN | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7025 CCCFPD CAPTL CONSTRUCTION | 202500 CCCFPD CAPTL CONSTRUCTION | $0.00 | $738,436.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9990:APPROPRIATED FUND BAL | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7022 CCCFPD POB DEBT SVC FUND | 202200 CCCFPD POB DEBT SVC FUND | $0.00 | $4,810.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 5011:REIMBURSEMENTS-GOV/GOV | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7022 CCCFPD POB DEBT SVC FUND | 202200 CCCFPD POB DEBT SVC FUND | $4,810.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |

Process History

| Process | Step | Status | Completed On | Due Date | Person (Up to 5) | All Persons | Comment |
|---|---|---|---|---|---|---|---|
| Budget Amendment Event | Budget Amendment Event | Step Completed | 08/15/2025 03:40:48 PM | 08/16/2025 | Analiza.Pinlac@ac.cccounty.us / Analiza Pinlac (external load) | 1 | |
| Budget Amendment Event | Review Budget Amendment | Not Required | | 08/16/2025 | | 0 | |

| Process | Step | Status | Completed On | Due Date | Person (Up to 5) | All Persons | Comment |
|---|---|---|---|---|---|---|---|
| Budget Amendment Event | Approval by Department Approver – Budget Amendment | Approved | 08/15/2025 03:55:42 PM | | Harjit Nahal (Department Approver – Budget Amendment) | 1 | |
| Budget Amendment Event | Review Budget Amendment | Not Required | | 08/16/2025 | | 0 | |
| Budget Amendment Event | Review Budget Amendment | Approved | 08/15/2025 03:56:30 PM | 08/16/2025 | Harjit Nahal (Budget Manager) | 1 | |
| Budget Amendment Event | Approval by Sponsored Programs Manager | Not Required | | 08/16/2025 | | 0 | |
| Budget Amendment Event | Approval by Project Hierarchy Manager | Not Required | | 08/16/2025 | | 0 | |
| Budget Amendment Event | To Do: Project Budget Amended. Update Financial Budget? | Not Required | | 08/16/2025 | | 0 | |

# View Budget Amendment: Budget Amendment: FY 2024-25 - Operating Budget on 06/30/2025 : BDA-25-00143

| | |
|---|---|
| **Company** | Contra Costa County |
| **Budget Template** | Operating Budget : FY 2024-25 Operating Budget |
| **Budget** | FY 2024-25 Operating Budget |
| **Organizing Dimension Type** | |
| **Amendment ID** | BDA-25-00143 |
| **Amendment Date** | 06/30/2025 |
| **Description** | FY2024-25 SPECIAL DISTRICT YEAR-END CLEAN-UP |
| **Amendment Type** | Appropriation / Estimated Revenue Adjustment |
| **Balanced Amendment** | Yes |
| **Entry Type** | Mid-Year Adjustments |
| **Status** | Available |

Budget Amendment Entries

| Period | *Ledger Account/Summary | Home Organization | *Cost Center | *Fund | Debit Amount | Credit Amount | Memo | Exceptions |
|---|---|---|---|---|---|---|---|---|
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 9029:TOTAL CURRENT PROP TAXES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7136 WCCHCD DEBT SVC | 213600 WCCHCD DEBT SVC | $0.00 | $2,605,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 3505:RETIRE OTH LONG TERM DEBT | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7136 WCCHCD DEBT SVC | 213600 WCCHCD DEBT SVC | $2,605,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 1011:PERMANENT SALARIES | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7040 CCCFPD EMS TRANSPORT FUND | 204000 CCCFPD EMS TRANSPORT FUND | $0.00 | $700,000.00 | FY24-25 Year-End Special Districts Clean-up | |
| FY 2024-25 Year (FY 2024-25 Operating Budget) | 2479:OTHER SPECIAL DPMTAL EXP | 1025 AUD-SPECIAL ACCOUNTING (Home Org) | 7040 CCCFPD EMS TRANSPORT FUND | 204000 CCCFPD EMS TRANSPORT FUND | $700,000.00 | $0.00 | FY24-25 Year-End Special Districts Clean-up | |

Process History

| Process | Step | Status | Completed On | Due Date | Person (Up to 5) | All Persons | Comment |
|---|---|---|---|---|---|---|---|
| Budget Amendment Event | Budget Amendment Event | Step Completed | 08/27/2025 02:23:18 PM | 08/28/2025 | Analiza.Pinlac@ac.cccounty.us / Analiza Pinlac (external load) | 1 | |
| Budget Amendment Event | Review Budget Amendment | Not Required | | 08/28/2025 | | 0 | |
| Budget Amendment Event | Approval by Department Approver – Budget Amendment | Approved | 08/27/2025 04:25:45 PM | | Peter Karumbi | 1 | |

# View Budget Amendment: Budget Amendment: FY 2024-25 - Operating Budget on 06/30/2025 : BDA-25-00143

| Process | Step | Status | Completed On | Due Date | Person (Up to 5) | All Persons | Comment |
|---|---|---|---|---|---|---|---|
| Budget Amendment Event | Review Budget Amendment | Not Required | | 08/28/2025 | | 0 | |
| Budget Amendment Event | Review Budget Amendment | Approved | 08/27/2025 04:26:02 PM | 08/28/2025 | Peter Karumbi (Budget Manager) | 1 | |
| Budget Amendment Event | Approval by Sponsored Programs Manager | Not Required | | 08/28/2025 | | 0 | |
| Budget Amendment Event | Approval by Project Hierarchy Manager | Not Required | | 08/28/2025 | | 0 | |
| Budget Amendment Event | To Do: Project Budget Amended. Update Financial Budget? | Not Required | | 08/28/2025 | | 0 | |

**SCHEDULE A**
**DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES**
**FOR FISCAL YEAR 2025-2026 FINAL BUDGETS**
**County Special Districts**

| FUND | DESCRIPTION - PURPOSE | OBLIGATED FUND BAL BALANCE AS OF 6/30/2025 | AMOUNT MADE AVAILABLE BY CANCELLATION | | | INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED | | TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|---|
| | | | RECOMMENDED | ADOPTED | | RECOMMENDED | ADOPTED | |
| | **PUBLIC PROTECTION** | | | | | | | |
| | **FIRE PROTECTION** | | | | | | | |
| | CCC FIRE DISTRICT CONSOLIDATED | | | | | | | |
| 202000 | NONSPENDABLE-PETTY CASH | 500 | | | | | | 500 |
| 202000 | ASSIGNED-FUND BALANCE | 104,185,113 | | 0 | | 12,817,469 | 12,817,469 | 117,002,582 |
| 202000 | NONSPENDABLE-INVENTORIES | 1,171,067 | | | | | 0 | 1,171,067 |
| 202000 | NONSPENDABLE-PREPAID EXPENSE | 11,111 | | | | | 0 | 11,111 |
| 202200 | ASSIGNED-FUND BALANCE | 4,135 | 4,135 | 4,135 | | | 0 | 0 |
| 202400 | ASSIGNED-FUND BALANCE | 27,381,810 | | 0 | | | 0 | 27,381,810 |
| 202500 | ASSIGNED-FUND BALANCE | 12,358,226 | 1,054,191 | 1,054,191 | | | 0 | 11,304,035 |
| 202800 | ASSIGNED-FUND BALANCE | 539,278 | | 0 | | 25,639 | 25,639 | 564,917 |
| 203100 | ASSIGNED-FUND BALANCE | 315,457 | 315,457 | 315,457 | | | 0 | 0 |
| 203400 | ASSIGNED-FUND BALANCE | 9,267,016 | | | | 403,492 | 403,492 | 9,670,508 |
| 203500 | ASSIGNED-FUND BALANCE | 3,295,453 | | | | 894,840 | 894,840 | 4,190,293 |
| 203600 | ASSIGNED-FUND BALANCE | 106,670 | | | | 92,886 | 92,886 | 199,556 |
| 203800 | ASSIGNED-FUND BALANCE | 4,442 | | | | 15,160 | 15,160 | 19,602 |
| 204000 | ASSIGNED-FUND BALANCE | 66,026,834 | 1,671,659 | 1,671,659 | | | 0 | 64,355,175 |
| 204000 | NONSPENDABLE-PREPAID EXPENSE | 871,488 | | | | | | 871,488 |
| | **TOTAL FIRE PROTECTION** | 225,538,600 | 3,045,441 | 3,045,441 | 0 | 14,249,486 | 14,249,486 | 236,742,645 |
| | **FLOOD CONTROL** | | | | | | | |
| | CCC FLOOD CTL WTR CONS | | | | | | | |
| 250500 | ASSIGNED-FUND BALANCE | 0 | | 0 | | 10,143 | 10,143 | 10,143 |
| 250500 | ASSIGNED-EQUIP REPLACEMENT | 1,303,327 | | | | | 0 | 1,303,327 |
| 250500 | NONSPENDABLE-ADV TO OTHER FUNDS | 2,686,000 | | | | | 0 | 2,686,000 |
| | FLOOD CNTL 3B WALNUT CREEK | | | | | | | |
| 252000 | NONSPENDABLE-ADV TO OTHER FUNDS | 1,540,000 | | | | | 0 | 1,540,000 |
| | FLOOD CNTL Z 1 MARSH CR | | | | | | | |
| 252100 | ASSIGNED-FUND BALANCE | - | | 0 | | 1,865,493 | 1,865,493 | 1,865,493 |

**SCHEDULE A**
**DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES**
**FOR FISCAL YEAR 2025-2026 FINAL BUDGETS**
**County Special Districts**

| FUND | DESCRIPTION - PURPOSE | OBLIGATED FUND BAL BALANCE AS OF 6/30/2025 | AMOUNT MADE AVAILABLE BY CANCELLATION | | INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED | | TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| | | | RECOMMENDED | ADOPTED | RECOMMENDED | ADOPTED | |
| | **FLOOD CONTROL CONTINUED** | | | | | | |
| | FLOOD CONTROL ZONE #6A | | | | | | |
| 252600 | ASSIGNED-FUND BALANCE | 4,808 | | | | 0 | 4,808 |
| | FLOOD CNTL Z 8 RODEO CREEK | | | | | | |
| 253000 | ASSIGNED-FUND BALANCE | - | | 0 | 32,989 | 32,989 | 32,989 |
| | FLOOD CONTROL ZONE #8A | | | | | | |
| 253100 | ASSIGNED-FUND BALANCE | 49,445 | | | 46,397 | 46,397 | 95,842 |
| | FLOOD CNTL Z 9 PINOLE CREEK | | | | | | |
| 253200 | ASSIGNED-FUND BALANCE | 19,359 | 144 | 144 | | 0 | 19,215 |
| | FLOOD CONTROL DRAINAGE 37A | | | | | | |
| 253400 | ASSIGNED-FUND BALANCE | 207 | 183 | 183 | | 0 | 24 |
| | FLOOD CNTRL DRAINAGE 33A | | | | | | |
| 253500 | ASSIGNED-FUND BALANCE | - | | 0 | 2,747 | 2,747 | 2,747 |
| | FLOOD CONTROL DRAINAGE 75A | | | | | | |
| 253600 | ASSIGNED-FUND BALANCE | 112,984 | | | 11,674 | 11,674 | 124,658 |
| | FLOOD CNTRL DRAINAGE 57 | | | | | | |
| 253800 | ASSIGNED-FUND BALANCE | - | | 0 | 39,060 | 39,060 | 39,060 |
| | FLOOD CNTRL DRNG AREA 67 | | | | | | |
| 253900 | ASSIGNED-FUND BALANCE | 10,018 | | | 1,152 | 1,152 | 11,170 |
| | FLOOD CNTRL DRNG AREA 33B | | | | | | |
| 254100 | ASSIGNED-FUND BALANCE | - | | 0 | 1,138 | 1,138 | 1,138 |
| | FLOOD CNTRL DRNG AREA 76 | | | | | | |
| 254200 | ASSIGNED-FUND BALANCE | 309,302 | | | 12,164 | 12,164 | 321,466 |
| | FLOOD CONTROL DRAINAGE 72 | | | | | | |
| 254400 | ASSIGNED-FUND BALANCE | 5,097 | | | 2,424 | 2,424 | 7,521 |
| | FLOOD CNTRL DRNG AREA 62 | | | | | | |
| 254300 | ASSIGNED-FUND BALANCE | - | | 0 | 8,866 | 8,866 | 8,866 |
| | FLOOD CNTRL DRNG AREA 78 | | | | | | |
| 254500 | ASSIGNED-FUND BALANCE | | | | 2,139 | 2,139 | 2,139 |
| | FLOOD CNTRL DRNG AREA 30B | | | | | | |
| 254600 | ASSIGNED-FUND BALANCE | | | | 1,545,787 | 1,545,787 | 1,545,787 |

**SCHEDULE A**
**DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES**
**FOR FISCAL YEAR 2025-2026 FINAL BUDGETS**
**County Special Districts**

| FUND | DESCRIPTION - PURPOSE | OBLIGATED FUND BAL BALANCE AS OF 6/30/2025 | AMOUNT MADE AVAILABLE BY CANCELLATION | | INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED | | TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| | | | RECOMMENDED | ADOPTED | RECOMMENDED | ADOPTED | |
| | **FLOOD CONTROL CONTINUED** | | | | | | |
| | FLOOD CNTRL DRNG AREA 44B | | | | | | |
| 254700 | ASSIGNED-FUND BALANCE | 644 | | 0 | 15,495 | 15,495 | 16,139 |
| | FLOOD CNTRL DRNG AREA 29E | | | | | | |
| 254800 | ASSIGNED-FUND BALANCE | 685 | | 0 | 3,318 | 3,318 | 4,003 |
| | FLOOD CNTRL DRNG AREA 290 | | | | | | |
| 255000 | ASSIGNED-FUND BALANCE | | | | 3,212 | 3,212 | 3,212 |
| | FLOOD CNTRL DRNG AREA 300 | | | | | | |
| 255100 | ASSIGNED-FUND BALANCE | | | | 7,047 | 7,047 | 7,047 |
| | FLOOD CNTRL DRNG AREA13 | | | | | | |
| 255200 | ASSIGNED-FUND BALANCE | 35,784 | | | 736,066 | 736,066 | 771,850 |
| | FLOOD CNTRL DRNG AREA 52A | | | | | | |
| 255300 | ASSIGNED-FUND BALANCE | - | | 0 | 19,076 | 19,076 | 19,076 |
| | FLOOD CNTRL DRNG AREA 10 | | | | | | |
| 255400 | ASSIGNED-FUND BALANCE | 5,353 | | 0 | 958,184 | 958,184 | 963,537 |
| | FLOOD CNTRL DRNG AREA29C | | | | | | |
| 255500 | ASSIGNED-FUND BALANCE | 549 | | 0 | 8,436 | 8,436 | 8,985 |
| | FLOOD CNTRL DRNG AREA 29D | | | | | | |
| 255600 | ASSIGNED-FUND BALANCE | | | | 1,479 | 1,479 | 1,479 |
| | FLOOD CNTRL DRNG AREA 30A | | | | | | |
| 255700 | ASSIGNED-FUND BALANCE | - | | 0 | 286,947 | 286,947 | 286,947 |
| | FLOOD CNTRL DRNG AREA 30C | | | | | | |
| 255800 | ASSIGNED-FUND BALANCE | | | | 116,367 | 116,367 | 116,367 |
| | FLOOD CNTRL DRNG AREA 15A | | | | | | |
| 255900 | ASSIGNED-FUND BALANCE | - | | 0 | 288 | 288 | 288 |
| | FLOOD CNTRL DRNG AREA 910 | | | | | | |
| 256000 | ASSIGNED-FUND BALANCE | 9,123 | | | 16,172 | 16,172 | 25,295 |
| | FLOOD CNTRL DRNG AREA 130 | | | | | | |
| 256200 | ASSIGNED-FUND BALANCE | 422,450 | | 0 | 970,575 | 970,575 | 1,393,025 |
| | FLOOD CNTRL DRNG AREA 127 | | | | | | |
| 256300 | ASSIGNED-FUND BALANCE | - | | 0 | 21,262 | 21,262 | 21,262 |
| | FLOOD CONTROL DRAINAGE 40A | | | | | | |
| 256500 | ASSIGNED-FUND BALANCE | 818 | | | 17 | 17 | 835 |

**SCHEDULE A**
**DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES**
**FOR FISCAL YEAR 2025-2026 FINAL BUDGETS**
**County Special Districts**

| FUND | DESCRIPTION - PURPOSE | OBLIGATED FUND BAL BALANCE AS OF 6/30/2025 | AMOUNT MADE AVAILABLE BY CANCELLATION | | INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED | | TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| | | | RECOMMENDED | ADOPTED | RECOMMENDED | ADOPTED | |
| | **FLOOD CONTROL CONTINUED** | | | | | | |
| | FLOOD CNTRL DRNG AREA 56 | | | | | | |
| 256600 | ASSIGNED-FUND BALANCE | - | | 0 | 70,804 | 70,804 | 70,804 |
| 256600 | NONSPENDABLE-ADV TO OTHER FUNDS | 350,000 | | | | 0 | 350,000 |
| | FLOOD CONTROL DRAINAGE 29G | | | | | | |
| 256800 | ASSIGNED-FUND BALANCE | 302,312 | 2,079 | 2,079 | | 0 | 300,233 |
| | FLOOD CONTROL DRAINAGE 29H | | | | | | |
| 256900 | ASSIGNED-FUND BALANCE | | | | 59,631 | 59,631 | 59,631 |
| | FLOOD CNTRL DRNG AREA 52C | | | | | | |
| 257100 | ASSIGNED-FUND BALANCE | 28,452 | | | 150,460 | 150,460 | 178,912 |
| | FLOOD CNTRL DRNG AREA 48C | | | | | | |
| 257200 | ASSIGNED-FUND BALANCE | 0 | | 0 | 26,141 | 26,141 | 26,141 |
| | FLOOD CNTRL DRNG AREA 48D | | | | | | |
| 257300 | ASSIGNED-FUND BALANCE | 1,972 | | 0 | 39,606 | 39,606 | 41,578 |
| | FLOOD CNTRL DRNG AREA 48B | | | | | | |
| 257400 | ASSIGNED-FUND BALANCE | | | | 121 | 121 | 121 |
| | FLOOD CNTRL DRNG AREA 67A | | | | | | |
| 257500 | ASSIGNED-FUND BALANCE | 18,035 | 3,717 | 3,717 | | 0 | 14,318 |
| | FLOOD CNTRL DRNG AREA 76A | | | | | | |
| 257600 | ASSIGNED-FUND BALANCE | | | | 27,169 | 27,169 | 27,169 |
| | FLOOD CNTRL DRNG AREA 46 | | | | | | |
| 257800 | ASSIGNED-FUND BALANCE | 32,394 | | | 120,138 | 120,138 | 152,532 |
| | FL00D CNTRL DRNGE AREA 1010 | | | | | | |
| 258000 | ASSIGNED-FUND BALANCE | 15,081 | 15,081 | 15,081 | | 0 | 0 |
| | FL00D CNTRL DRNG AREA 101A | | | | | | |
| 258100 | ASSIGNED-FUND BALANCE | 729 | | | 32,350 | 32,350 | 33,079 |
| | FL00D CNTRL DRNG AREA 1010A | | | | | | |
| 258200 | ASSIGNED-FUND BALANCE | | | | 11,895 | 11,895 | 11,895 |
| | FLOOD CNTRL DRNG AREA 16 | | | | | | |
| 258300 | ASSIGNED-FUND BALANCE | 24,581 | | 0 | 216,884 | 216,884 | 241,465 |
| | FLOOD CNTRL DRNG AREA 52D | | | | | | |
| 258400 | ASSIGNED-FUND BALANCE | 0 | | 0 | 370 | 370 | 370 |

**SCHEDULE A**
**DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES**
**FOR FISCAL YEAR 2025-2026 FINAL BUDGETS**
**County Special Districts**

| FUND | DESCRIPTION - PURPOSE | OBLIGATED FUND BAL BALANCE AS OF 6/30/2025 | AMOUNT MADE AVAILABLE BY CANCELLATION | | INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED | | TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| | | | RECOMMENDED | ADOPTED | RECOMMENDED | ADOPTED | |
| | **FLOOD CONTROL CONTINUED** | | | | | | |
| | FLOOD CNTRL DRNG AREA 87 | | | | | | |
| 258500 | ASSIGNED-FUND BALANCE | 516 | | | 2,864 | 2,864 | 3,380 |
| | FLOOD CNTRL DRNG AREA 89 | | | | | | |
| 258700 | ASSIGNED-FUND BALANCE | 53,122 | | | 1,406 | 1,406 | 54,528 |
| | FLOOD CNTRL DRNG AREA 109 | | | | | | |
| 259500 | ASSIGNED-FUND BALANCE | 244,418 | | | 3,961 | 3,961 | 248,379 |
| | FLOOD CNTRL DRNG AREA 47 | | | | | | |
| 259700 | ASSIGNED-FUND BALANCE | 1,751 | | | 10,277 | 10,277 | 12,028 |
| | **TOTAL FLOOD CONTROL** | 7,589,316 | 21,204 | 21,204 | 7,520,192 | 7,520,192 | 15,088,304 |
| | **STORMWATER UTILITY DISTRICTS** | | | | | | |
| | STORMWTR UTIL A-1 ANT | | | | | | |
| 250100 | ASSIGNED-FUND BALANCE | 5,187 | | | 31,236 | 31,236 | 36,423 |
| | STORMWTR UTIL A-2 CLYN | | | | | | |
| 250200 | ASSIGNED-FUND BALANCE | 1,603 | 1,603 | 1,603 | | 0 | 0 |
| | STORMWTR UTIL A-3 CONC | | | | | | |
| 250300 | ASSIGNED-FUND BALANCE | 33,216 | | | 20,635 | 20,635 | 53,851 |
| | STORMWTR UTIL A-4 DANV | | | | | | |
| 250400 | ASSIGNED-FUND BALANCE | 10,667 | | 0 | 257 | 257 | 10,924 |
| | STORMWTR UTIL A-7 LAF | | | | | | |
| 250700 | ASSIGNED-FUND BALANCE | 1,328 | | | 406 | 406 | 1,734 |
| | STORMWTR UTIL A-8 MRTZ | | | | | | |
| 250800 | ASSIGNED-FUND BALANCE | 1,385 | | 0 | 5,439 | 5,439 | 6,824 |
| | STORMWTR UTIL A-9 MRGA | | | | | | |
| 250900 | ASSIGNED-FUND BALANCE | 2,336 | 394 | 394 | | 0 | 1,942 |
| | STORMWTR UTIL A-10 ORIN | | | | | | |
| 251000 | ASSIGNED-FUND BALANCE | 509,161 | | | 10,739 | 10,739 | 519,900 |
| | STORMWTR UTIL A-11 PINL | | | | | | |
| 251100 | ASSIGNED-FUND BALANCE | 4,423 | | | 1,913 | 1,913 | 6,336 |
| | STORMWTR UTIL A-12 PITT | | | | | | |
| 251200 | ASSIGNED-FUND BALANCE | 9,354 | 2,637 | 2,637 | | 0 | 6,717 |

**SCHEDULE A**
**DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES**
**FOR FISCAL YEAR 2025-2026 FINAL BUDGETS**
**County Special Districts**

| FUND | DESCRIPTION - PURPOSE | OBLIGATED FUND BAL BALANCE AS OF 6/30/2025 | AMOUNT MADE AVAILABLE BY CANCELLATION | | INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED | | TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| | | | RECOMMENDED | ADOPTED | RECOMMENDED | ADOPTED | |
| | **STORMWATER UTILITY DISTRICTS CONTINUED** | | | | | | |
| | STORMWTR UTIL A-13 Pl H | | | | | | |
| 251300 | ASSIGNED-FUND BALANCE | 690 | | | 4,946 | 4,946 | 5,636 |
| | STORMWTR UTIL A-14 S PB | | | | | | |
| 251400 | ASSIGNED-FUND BALANCE | 0 | | | 24,377 | 24,377 | 24,377 |
| | STORMWTR UTIL A-15 S RM | | | | | | |
| 251500 | ASSIGNED-FUND BALANCE | 8,976 | | | 9,239 | 9,239 | 18,215 |
| | STORMWTR UTIL A-16 W Ck | | | | | | |
| 251600 | ASSIGNED-FUND BALANCE | 17,848 | | | 14,448 | 14,448 | 32,296 |
| 251900 | ASSIGNED-FUND BALANCE | 2,003 | | | 642,302 | 642,302 | 644,305 |
| | STORMWTR UTIL A-19 Rich | | | | | | |
| 252300 | ASSIGNED-FUND BALANCE | 7,594 | | | 169,815 | 169,815 | 177,409 |
| | STORMWTR UTIL A-5 El C | | | | | | |
| 252500 | ASSIGNED-FUND BALANCE | 12,652 | | | 20,214 | 20,214 | 32,866 |
| | STORMWTR UTIL A-20 Brnt | | | | | | |
| 253300 | ASSIGNED-FUND BALANCE | 109,304 | 26,917 | 26,917 | | 0 | 82,387 |
| | STORMWTR UTIL A-6 Herc | | | | | | |
| 252400 | ASSIGNED-FUND BALANCE | 1,434 | | | 13,878 | 13,878 | 15,312 |
| | **TOTAL STORMWATER UTILITY** | 739,161 | 31,551 | 31,551 | 969,845 | 969,845 | 1,677,455 |
| | **SERVICE AREA POLICE** | | | | | | |
| | SERV AREA P-6 ZONE 502 | | | | | | |
| 260300 | ASSIGNED-FUND BALANCE | 6,675 | | | 699 | 699 | 7,374 |
| | SERV AREA P-6 ZONE 1508 | | | | | | |
| 260500 | ASSIGNED-FUND BALANCE | 700 | | | | 0 | 700 |
| | SERV AREA P-6 ZONE 1614 | | | | | | |
| 260600 | ASSIGNED-FUND BALANCE | 2,247 | | | 699 | 699 | 2,946 |
| | SERV AREA P-6 ZONE 1804 | | | | | | |
| 260700 | ASSIGNED-FUND BALANCE | 2,840 | | | 700 | 700 | 3,540 |
| | SERV AREA P-6 ZONE 2201 | | | | | | |
| 260800 | ASSIGNED-FUND BALANCE | 2,615 | | | 700 | 700 | 3,315 |

**SCHEDULE A**
**DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES**
**FOR FISCAL YEAR 2025-2026 FINAL BUDGETS**
**County Special Districts**

| FUND | DESCRIPTION - PURPOSE | OBLIGATED FUND BAL BALANCE AS OF 6/30/2025 | AMOUNT MADE AVAILABLE BY CANCELLATION | | INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED | | TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| | | | RECOMMENDED | ADOPTED | RECOMMENDED | ADOPTED | |
| | **SERVICE AREA POLICE CONTINUED** | | | | | | |
| | SERV AREA P-6 ZONE 501 | | | | | | |
| 260900 | ASSIGNED-FUND BALANCE | 700 | 110 | 110 | | 0 | 590 |
| | SERV AREA P-6 ZONE 1613 | | | | | | |
| 261000 | ASSIGNED-FUND BALANCE | 2,864 | | | 700 | 700 | 3,564 |
| | SERV AREA P-6 ZONE 2200 | | | | | | |
| 261100 | ASSIGNED-FUND BALANCE | 2,272 | | | 700 | 700 | 2,972 |
| | SERV AREA P-6 ZONE 2502 | | | | | | |
| 261200 | ASSIGNED-FUND BALANCE | 2,417 | | | 699 | 699 | 3,116 |
| | SERV AREA P-6 ZONE 2801 | | | | | | |
| 261300 | ASSIGNED-FUND BALANCE | 2,444 | | | 699 | 699 | 3,143 |
| | SERV AREA P-6 ZONE 1609 | | | | | | |
| 261400 | ASSIGNED-FUND BALANCE | 2,101 | | | 700 | 700 | 2,801 |
| | SERV AREA P-6 ZONE 1610 | | | | | | |
| 261500 | ASSIGNED-FUND BALANCE | 2,463 | | | 700 | 700 | 3,163 |
| | SERV AREA P-6 ZONE 1611 | | | | | | |
| 261600 | ASSIGNED-FUND BALANCE | 2,828 | | | 700 | 700 | 3,528 |
| | SERV AREA P-6 ZONE 1612 | | | | | | |
| 261700 | ASSIGNED-FUND BALANCE | 2,513 | | | 700 | 700 | 3,213 |
| | SERV AREA P-6 ZONE 2501 | | | | | | |
| 261800 | ASSIGNED-FUND BALANCE | 4,282 | | | 700 | 700 | 4,982 |
| | SERV AREA P-6 ZONE 2800 | | | | | | |
| 261900 | ASSIGNED-FUND BALANCE | 2,309 | | | 700 | 700 | 3,009 |
| | SERV AREA P-6 ZONE 1514 | | | | | | |
| 262000 | ASSIGNED-FUND BALANCE | 2,099 | | | 701 | 701 | 2,800 |
| | SERV AREA P-6 ZONE 1101 | | | | | | |
| 262100 | ASSIGNED-FUND BALANCE | 3,326 | | | 701 | 701 | 4,027 |
| | SERV AREA P-6 ZONE 1803 | | | | | | |
| 262200 | ASSIGNED-FUND BALANCE | 2,100 | | | 699 | 699 | 2,799 |
| | SERV AREA P-6 ZONE 1700 | | | | | | |
| 262300 | ASSIGNED-FUND BALANCE | 6,251 | | | 700 | 700 | 6,951 |
| | SERV AREA P-6 ZONE 2903 | | | | | | |
| 262500 | ASSIGNED-FUND BALANCE | 2,148 | | | 701 | 701 | 2,849 |

**SCHEDULE A**
**DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES**
**FOR FISCAL YEAR 2025-2026 FINAL BUDGETS**
**County Special Districts**

| FUND | DESCRIPTION - PURPOSE | OBLIGATED FUND BAL BALANCE AS OF 6/30/2025 | AMOUNT MADE AVAILABLE BY CANCELLATION | | INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED | | TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| | | | RECOMMENDED | ADOPTED | RECOMMENDED | ADOPTED | |
| | **SERVICE AREA POLICE CONTINUED** | | | | | | |
| | SERV AREA P-6 ZONE 2000 | | | | | | |
| 262400 | ASSIGNED-FUND BALANCE | 2,811 | | | 564 | 564 | 3,375 |
| | SERV AREA P-6 ZONE 1505 | | | | | | |
| 262600 | ASSIGNED-FUND BALANCE | 3,033 | | | 700 | 700 | 3,733 |
| | SERV AREA P-6 ZONE 1506 | | | | | | |
| 262700 | ASSIGNED-FUND BALANCE | 2,721 | | | 699 | 699 | 3,420 |
| | SERV AREA P-6 ZONE 1001 | | | | | | |
| 262800 | ASSIGNED-FUND BALANCE | 2,890 | | | 700 | 700 | 3,590 |
| | P-6 CENTRAL ADMIN BASE | | | | | | |
| 262900 | ASSIGNED-FUND BALANCE | 2,250,491 | 358,183 | 358,183 | | 0 | 1,892,308 |
| | SERV AREA P-6 ZONE 1607 | | | | | | |
| 263000 | ASSIGNED-FUND BALANCE | 3,751 | | | 700 | 700 | 4,451 |
| | SERV AREA P-6 ZONE 1504 | | | | | | |
| 263100 | ASSIGNED-FUND BALANCE | 2,721 | | | 701 | 701 | 3,422 |
| | SERV AREA P-6 ZONE 2702 | | | | | | |
| 263200 | ASSIGNED-FUND BALANCE | 3,324 | | | 564 | 564 | 3,888 |
| | CSA P-1 POLICE | | | | | | |
| 265000 | NONSPENDABLE-PREPAID EXPENSE | 2,696 | | | | 0 | 2,696 |
| | SERV AREA P-2 ZONE A | | | | | | |
| 265300 | ASSIGNED-EQUIP REPLACEMENT | 37,030 | | | | 0 | 37,030 |
| 265300 | ASSIGNED-FUND BALANCE | 172,211 | | | 22,319 | 22,319 | 194,530 |
| | POLICE AREA 5 RND HILL | | | | | | |
| 265500 | ASSIGNED-FUND BALANCE | 643,209 | | | 19,656 | 19,656 | 662,865 |
| | SERV AREA P-2 ZONE B | | | | | | |
| 265700 | ASSIGNED-FUND BALANCE | 458,008 | | | 223,495 | 223,495 | 681,503 |
| 265700 | ASSIGNED-EQUIP REPLACEMENT | 5,055 | | | | 0 | 5,055 |
| | SERV AREA P-6 ZONE 2703 | | | | | | |
| 274500 | ASSIGNED-FUND BALANCE | 2,411 | | | 700 | 700 | 3,111 |
| | SERV AREA P-6 ZONE 1606 | | | | | | |
| 263300 | ASSIGNED-FUND BALANCE | 1,938 | | | 602 | 602 | 2,540 |
| | SERV AREA P-6 ZONE 1605 | | | | | | |
| 263400 | ASSIGNED-FUND BALANCE | 2,693 | | | 700 | 700 | 3,393 |

**SCHEDULE A**
**DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES**
**FOR FISCAL YEAR 2025-2026 FINAL BUDGETS**
**County Special Districts**

| FUND | DESCRIPTION - PURPOSE | OBLIGATED FUND BAL BALANCE AS OF 6/30/2025 | AMOUNT MADE AVAILABLE BY CANCELLATION | | INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED | | TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| | | | RECOMMENDED | ADOPTED | RECOMMENDED | ADOPTED | |
| | **SERVICE AREA POLICE CONTINUED** | | | | | | |
| | SERV AREA P-6 ZONE 1503 | | | | | | |
| 263600 | ASSIGNED-FUND BALANCE | 3,720 | | | 602 | 602 | 4,322 |
| | SERV AREA P-6 ZONE 400 | | | | | | |
| 263700 | ASSIGNED-FUND BALANCE | 3,928 | | | 628 | 628 | 4,556 |
| | SERV AREA P-6 ZONE 702 | | | | | | |
| 263800 | ASSIGNED-FUND BALANCE | 2,100 | | | 699 | 699 | 2,799 |
| | SERV AREA P-6 ZONE 1502 | | | | | | |
| 263900 | ASSIGNED-FUND BALANCE | 1,963 | | | 628 | 628 | 2,591 |
| | SERV AREA P-6 ZONE 3100 | | | | | | |
| 264000 | ASSIGNED-FUND BALANCE | 2,733 | | | 700 | 700 | 3,433 |
| | SERV AREA P-6 ZONE 2500 | | | | | | |
| 264100 | ASSIGNED-FUND BALANCE | 3,167 | | | 628 | 628 | 3,795 |
| | SERV AREA P-6 ZONE 701 | | | | | | |
| 264200 | ASSIGNED-FUND BALANCE | 3,647 | | | 628 | 628 | 4,275 |
| | SERV AREA P-6 ZONE 202 | | | | | | |
| 264300 | ASSIGNED-FUND BALANCE | 3,155 | | | 700 | 700 | 3,855 |
| | SERV AREA P-6 ZONE 1501 | | | | | | |
| 264400 | ASSIGNED-FUND BALANCE | 3,089 | | | 700 | 700 | 3,789 |
| | SERV AREA P-6 ZONE 1604 | | | | | | |
| 264500 | ASSIGNED-FUND BALANCE | 3,068 | | | 661 | 661 | 3,729 |
| | SERV AREA P-6 ZONE 1801 | | | | | | |
| 264600 | ASSIGNED-FUND BALANCE | 2,932 | | | 661 | 661 | 3,593 |
| | SERV AREA P-6 ZONE 2901 | | | | | | |
| 264700 | ASSIGNED-FUND BALANCE | 1,604 | | | 628 | 628 | 2,232 |
| | SERV AREA P-6 ZONE 1603 | | | | | | |
| 264800 | ASSIGNED-FUND BALANCE | 2,100 | | | 700 | 700 | 2,800 |
| | SERV AREA P-6 ZONE 1200 | | | | | | |
| 264900 | ASSIGNED-FUND BALANCE | 2,775 | | | 700 | 700 | 3,475 |
| | SERV AREA P-6 ZONE POLICE AREA 2 DANVILLE | | | | | | |
| 265200 | ASSIGNED-FUND BALANCE | 1,470 | | | 837 | 837 | 2,307 |
| | SERV AREA P-6 ZONE 2902 | | | | | | |
| 265400 | ASSIGNED-FUND BALANCE | 2,501 | | | 700 | 700 | 3,201 |

**SCHEDULE A**
**DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES**
**FOR FISCAL YEAR 2025-2026 FINAL BUDGETS**
**County Special Districts**

| FUND | DESCRIPTION - PURPOSE | OBLIGATED FUND BAL BALANCE AS OF 6/30/2025 | AMOUNT MADE AVAILABLE BY CANCELLATION | | INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED | | TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| | | | RECOMMENDED | ADOPTED | RECOMMENDED | ADOPTED | |
| | **SERVICE AREA POLICE CONTINUED** | | | | | | |
| | SERVICE AREA PL6 | | | | | | |
| 265600 | ASSIGNED-FUND BALANCE | 1,247,849 | 667,343 | 667,343 | | 0 | 580,506 |
| | SERV AREA P-6 ZONE 206 | | | | | | |
| 265800 | ASSIGNED-FUND BALANCE | 2,100 | | | 701 | 701 | 2,801 |
| | SERV AREA P-6 ZONE 207 | | | | | | |
| 265900 | ASSIGNED-FUND BALANCE | 2,603 | | | 700 | 700 | 3,303 |
| | SERV AREA P-6 ZONE 200 | | | | | | |
| 266100 | ASSIGNED-FUND BALANCE | 3,840 | | | 700 | 700 | 4,540 |
| | SERV AREA P-6 ZONE 212 | | | | | | |
| 266200 | ASSIGNED-FUND BALANCE | 7,070 | | | 700 | 700 | 7,770 |
| | SERV AREA P-6 ZONE 2504 | | | | | | |
| 266300 | ASSIGNED-FUND BALANCE | 3,045 | | | 700 | 700 | 3,745 |
| | SERV AREA P-6 ZONE 1203 | | | | | | |
| 266500 | ASSIGNED-FUND BALANCE | 805 | | | | 0 | 805 |
| | SERV AREA P6 zone 2607 | | | | | | |
| 266600 | ASSIGNED-FUND BALANCE | | | | 5,706 | 5,706 | 5,706 |
| | SERV AREA P-6 ZONE 505 | | | | | | |
| 266700 | ASSIGNED-FUND BALANCE | 1,196 | | | 220 | 220 | 1,416 |
| | SERV AREA P-6 ZONE 1007 | | | | | | |
| 266800 | ASSIGNED-FUND BALANCE | 3,066 | | | 699 | 699 | 3,765 |
| | SERV AREA P6 zone 1516 | | | | | | |
| 266900 | ASSIGNED-FUND BALANCE | | | | 1,541 | 1,541 | 1,541 |
| | SERV AREA P-6 ZONE 3113 | | | | | | |
| 267000 | ASSIGNED-FUND BALANCE | 812 | | | 652 | 652 | 1,464 |
| | SERV AREA P-6 ZONE 209 | | | | | | |
| 267100 | ASSIGNED-FUND BALANCE | 2,401 | | | 700 | 700 | 3,101 |
| | SERV AREA P-6 ZONE 211 | | | | | | |
| 267200 | ASSIGNED-FUND BALANCE | 2,696 | | | 700 | 700 | 3,396 |
| | SERV AREA P-6 ZONE 1005 | | | | | | |
| 267300 | ASSIGNED-FUND BALANCE | 2,551 | | | 700 | 700 | 3,251 |
| | SERV AREA P-6 ZONE 201 | | | | | | |
| 267400 | ASSIGNED-FUND BALANCE | 7,588 | | | 701 | 701 | 8,289 |

**SCHEDULE A**
**DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES**
**FOR FISCAL YEAR 2025-2026 FINAL BUDGETS**
**County Special Districts**

| FUND | DESCRIPTION - PURPOSE | OBLIGATED FUND BAL BALANCE AS OF 6/30/2025 | AMOUNT MADE AVAILABLE BY CANCELLATION | | INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED | | TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| | | | RECOMMENDED | ADOPTED | RECOMMENDED | ADOPTED | |
| | **SERVICE AREA POLICE CONTINUED** | | | | | | |
| | SERV AREA P-6 ZONE 2700 | | | | | | |
| 267500 | ASSIGNED-FUND BALANCE | 3,013 | | | 698 | 698 | 3,711 |
| | SERV AREA P-6 ZONE 2904 | | | | | | |
| 267600 | ASSIGNED-FUND BALANCE | 1,875 | | | 699 | 699 | 2,574 |
| | SERV AREA P-6 ZONE 2905 | | | | | | |
| 267700 | ASSIGNED-FUND BALANCE | 1,990 | | | 699 | 699 | 2,689 |
| | SERV AREA P-6 ZONE 700 | | | | | | |
| 268000 | ASSIGNED-FUND BALANCE | 1,400 | | | 675 | 675 | 2,075 |
| | SERV AREA P-6 ZONE 1100 | | | | | | |
| 268100 | ASSIGNED-FUND BALANCE | 2,100 | | | 700 | 700 | 2,800 |
| | SERV AREA P-6 ZONE 1600 | | | | | | |
| 268200 | ASSIGNED-FUND BALANCE | 2,381 | | | 697 | 697 | 3,078 |
| | SERV AREA P-6 ZONE 2601 | | | | | | |
| 268300 | ASSIGNED-FUND BALANCE | 3,162 | | | 675 | 675 | 3,837 |
| | SERV AREA P-6 ZONE 500 | | | | | | |
| 268400 | ASSIGNED-FUND BALANCE | 5,103 | | | 700 | 700 | 5,803 |
| | SERV AREA P-6 ZONE 1000 | | | | | | |
| 268500 | ASSIGNED-FUND BALANCE | 2,099 | | | 701 | 701 | 2,800 |
| | SERV AREA P-6 ZONE 2900 | | | | | | |
| 268700 | ASSIGNED-FUND BALANCE | 2,099 | | | 700 | 700 | 2,799 |
| | SERV AREA P-6 ZONE 1006 | | | | | | |
| 268800 | ASSIGNED-FUND BALANCE | 2,904 | | | 699 | 699 | 3,603 |
| | SERV AREA P-6 ZONE 1601 | | | | | | |
| 268900 | ASSIGNED-FUND BALANCE | 3,107 | | | 675 | 675 | 3,782 |
| | SERV AREA P-6 ZONE 2300 | | | | | | |
| 269000 | ASSIGNED-FUND BALANCE | 2,965 | | | 675 | 675 | 3,640 |
| | SERV AREA P-6 ZONE 1617 | | | | | | |
| 269200 | ASSIGNED-FUND BALANCE | | | | 248 | 248 | 248 |
| | SERV AREA P-6 ZONE 1602 | | | | | | |
| 269300 | ASSIGNED-FUND BALANCE | 3,577 | | | 701 | 701 | 4,278 |
| | SERV AREA P-6 ZONE 1800 | | | | | | |
| 269400 | ASSIGNED-FUND BALANCE | 3,815 | | | 700 | 700 | 4,515 |

**SCHEDULE A**
**DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES**
**FOR FISCAL YEAR 2025-2026 FINAL BUDGETS**
**County Special Districts**

| FUND | DESCRIPTION - PURPOSE | OBLIGATED FUND BAL BALANCE AS OF 6/30/2025 | AMOUNT MADE AVAILABLE BY CANCELLATION | | INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED | | TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| | | | RECOMMENDED | ADOPTED | RECOMMENDED | ADOPTED | |
| | **SERVICE AREA POLICE CONTINUED** | | | | | | |
| | SERV AREA P-6 ZONE 2600 | | | | | | |
| 269500 | ASSIGNED-FUND BALANCE | 3,997 | | | 701 | 701 | 4,698 |
| | SERV AREA P-6 ZONE 2701 | | | | | | |
| 269600 | ASSIGNED-FUND BALANCE | 2,456 | | | 700 | 700 | 3,156 |
| | SERV AREA P-6 ZONE 1500 | | | | | | |
| 269700 | ASSIGNED-FUND BALANCE | 1,957 | | | 213 | 213 | 2,170 |
| | SERV AREA P-6 ZONE 3000 | | | | | | |
| 269900 | ASSIGNED-FUND BALANCE | 3,789 | | | 700 | 700 | 4,489 |
| | SERV AREA P-6 ZONE 503 | | | | | | |
| 272000 | ASSIGNED-FUND BALANCE | 10,173 | | | 700 | 700 | 10,873 |
| | SERV AREA P-6 ZONE 3103 | | | | | | |
| 272100 | ASSIGNED-FUND BALANCE | 2,100 | | | 700 | 700 | 2,800 |
| | SERV AREA P-6 ZONE 900 | | | | | | |
| 272200 | ASSIGNED-FUND BALANCE | 4,090 | | | 700 | 700 | 4,790 |
| | SERV AREA P-6 ZONE 1509 | | | | | | |
| 272300 | ASSIGNED-FUND BALANCE | 2,896 | | | 700 | 700 | 3,596 |
| | SERV AREA P-6 ZONE 3101 | | | | | | |
| 272400 | ASSIGNED-FUND BALANCE | 3,229 | | | 699 | 699 | 3,928 |
| | SERV AREA P-6 ZONE 1615 | | | | | | |
| 272500 | ASSIGNED-FUND BALANCE | 2,563 | | | 700 | 700 | 3,263 |
| | SERV AREA P-6 ZONE 1511 | | | | | | |
| 272600 | ASSIGNED-FUND BALANCE | 2,967 | | | 700 | 700 | 3,667 |
| | SERV AREA P-6 ZONE 1510 | | | | | | |
| 272700 | ASSIGNED-FUND BALANCE | 2,765 | | | 700 | 700 | 3,465 |
| | SERV AREA P-6 ZONE 203 | | | | | | |
| 272800 | ASSIGNED-FUND BALANCE | 2,265 | | | 700 | 700 | 2,965 |
| | SERV AREA P-6 ZONE 1002 | | | | | | |
| 273000 | ASSIGNED-FUND BALANCE | 2,100 | | | 699 | 699 | 2,799 |
| | SERV AREA P-6 ZONE 2602 | | | | | | |
| 273100 | ASSIGNED-FUND BALANCE | 1,977 | | | 700 | 700 | 2,677 |
| | SERV AREA P-6 ZONE 204 | | | | | | |
| 273200 | ASSIGNED-FUND BALANCE | 2,883 | | | 700 | 700 | 3,583 |

**SCHEDULE A**
**DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES**
**FOR FISCAL YEAR 2025-2026 FINAL BUDGETS**
**County Special Districts**

| FUND | DESCRIPTION - PURPOSE | OBLIGATED FUND BAL BALANCE AS OF 6/30/2025 | AMOUNT MADE AVAILABLE BY CANCELLATION | | INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED | | TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| | | | RECOMMENDED | ADOPTED | RECOMMENDED | ADOPTED | |
| | **SERVICE AREA POLICE CONTINUED** | | | | | | |
| | SERV AREA P-6 ZONE 1003 | | | | | | |
| 273300 | ASSIGNED-FUND BALANCE | 2,844 | | | 700 | 700 | 3,544 |
| | SERV AREA P-6 ZONE 1201 | | | | | | |
| 273400 | ASSIGNED-FUND BALANCE | 3,390 | | | 700 | 700 | 4,090 |
| | SERV AREA P-6 ZONE 2203 | | | | | | |
| 273500 | ASSIGNED-FUND BALANCE | 8,998 | | | 700 | 700 | 9,698 |
| | SERV AREA P-6 ZONE 3001 | | | | | | |
| 273600 | ASSIGNED-FUND BALANCE | 4,346 | | | 700 | 700 | 5,046 |
| | SERV AREA P-6 ZONE 3102 | | | | | | |
| 273800 | ASSIGNED-FUND BALANCE | 2,231 | | | 700 | 700 | 2,931 |
| | SERV AREA P-6 ZONE 3104 | | | | | | |
| 273900 | ASSIGNED-FUND BALANCE | 2,100 | | | 700 | 700 | 2,800 |
| | SERV AREA P-6 ZONE 504 | | | | | | |
| 273700 | ASSIGNED-FUND BALANCE | 3,062 | | | 700 | 700 | 3,762 |
| | SERV AREA P-6 ZONE 2202 | | | | | | |
| 274000 | ASSIGNED-FUND BALANCE | 5,790 | | | 700 | 700 | 6,490 |
| | SERV AREA P-6 ZONE 205 | | | | | | |
| 274100 | ASSIGNED-FUND BALANCE | 2,110 | | | 420 | 420 | 2,530 |
| | SERV AREA P-6 ZONE 301 | | | | | | |
| 274200 | ASSIGNED-FUND BALANCE | 4,819 | | | 700 | 700 | 5,519 |
| | SERV AREA P-6 ZONE 1004 | | | | | | |
| 274300 | ASSIGNED-FUND BALANCE | 2,100 | | | 701 | 701 | 2,801 |
| | SERV AREA P-6 ZONE 2603 | | | | | | |
| 274400 | ASSIGNED-FUND BALANCE | 3,630 | | | 699 | 699 | 4,329 |
| | SERV AREA P-6 ZONE 3002 | | | | | | |
| 274600 | ASSIGNED-FUND BALANCE | 4,122 | | | 700 | 700 | 4,822 |
| | SERV AREA P-6 ZONE 3105 | | | | | | |
| 274700 | ASSIGNED-FUND BALANCE | 1,540 | | | 73 | 73 | 1,613 |
| | SERV AREA P-6 ZONE 3106 | | | | | | |
| 274800 | ASSIGNED-FUND BALANCE | 1,548 | | | 74 | 74 | 1,622 |
| | SERV AREA P-6 ZONE 3107 | | | | | | |
| 274900 | ASSIGNED-FUND BALANCE | 2,927 | | | 398 | 398 | 3,325 |

**SCHEDULE A**
**DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES**
**FOR FISCAL YEAR 2025-2026 FINAL BUDGETS**
**County Special Districts**

| FUND | DESCRIPTION - PURPOSE | OBLIGATED FUND BAL BALANCE AS OF 6/30/2025 | AMOUNT MADE AVAILABLE BY CANCELLATION | | INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED | | TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| | | | RECOMMENDED | ADOPTED | RECOMMENDED | ADOPTED | |
| | **SERVICE AREA POLICE CONTINUED** | | | | | | |
| | SERV AREA P-6 ZONE 0506 | | | | | | |
| 277400 | ASSIGNED-FUND BALANCE | | | | 1,400 | 1,400 | 1,400 |
| | SERV AREA P-6 ZONE 0210 | | | | | | |
| 277500 | ASSIGNED-FUND BALANCE | 3,131 | | | 701 | 701 | 3,832 |
| | SERV AREA P-6 ZONE 1513 | | | | | | |
| 277600 | ASSIGNED-FUND BALANCE | 2,931 | | | 700 | 700 | 3,631 |
| | SERV AREA P-6 ZONE 2604 | | | | | | |
| 277700 | ASSIGNED-FUND BALANCE | 3,700 | | | 700 | 700 | 4,400 |
| | SERV AREA P-6 ZONE 2605 | | | | | | |
| 277800 | ASSIGNED-FUND BALANCE | 13,930 | | | 700 | 700 | 14,630 |
| | SERV AREA P-6 ZONE 3003 | | | | | | |
| 277900 | ASSIGNED-FUND BALANCE | 3,565 | | | 700 | 700 | 4,265 |
| | SERV AREA P-6 ZONE 3004 | | | | | | |
| 278000 | ASSIGNED-FUND BALANCE | 1,876 | | | 701 | 701 | 2,577 |
| | SERV AREA P-6 ZONE 3108 | | | | | | |
| 278100 | ASSIGNED-FUND BALANCE | 1,099 | | | | 0 | 1,099 |
| | SERV AREA P-6 ZONE 3109 | | | | | | |
| 278200 | ASSIGNED-FUND BALANCE | 2,985 | | | 685 | 685 | 3,670 |
| | SERV AREA P-6 ZONE 3110 | | | | | | |
| 278300 | ASSIGNED-FUND BALANCE | 3,422 | | | 525 | 525 | 3,947 |
| | SERV AREA P-6 ZONE 3112 | | | | | | |
| 278500 | ASSIGNED-FUND BALANCE | 3,867 | | | 700 | 700 | 4,567 |
| | SERV AREA P-6 ZONE 1515 | | | | | | |
| 278600 | ASSIGNED-FUND BALANCE | | | | 5 | 5 | 5 |
| | SERV AREA P-6 ZONE 2606 | | | | | | |
| 278700 | ASSIGNED-FUND BALANCE | 1,325 | | | 215 | 215 | 1,540 |
| | SERV AREA P-6 ZONE 1204 | | | | | | |
| 278800 | ASSIGNED-FUND BALANCE | 2,124 | | | 700 | 700 | 2,824 |
| | SERV AREA P-6 ZONE 0214 | | | | | | |
| 278900 | ASSIGNED-FUND BALANCE | | | | 1,400 | 1,400 | 1,400 |
| | SERV AREA P-6 ZONE 3005 | | | | | | |
| 279300 | ASSIGNED-FUND BALANCE | 1,128 | | | 483 | 483 | 1,611 |

**SCHEDULE A**
**DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES**
**FOR FISCAL YEAR 2025-2026 FINAL BUDGETS**
**County Special Districts**

| FUND | DESCRIPTION - PURPOSE | OBLIGATED FUND BAL BALANCE AS OF 6/30/2025 | AMOUNT MADE AVAILABLE BY CANCELLATION | | INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED | | TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| | | | RECOMMENDED | ADOPTED | RECOMMENDED | ADOPTED | |
| | **SERVICE AREA POLICE CONTINUED** | | | | | | |
| | SERV AREA P-6 ZONE 1518 | | | | | | |
| 279400 | ASSIGNED-FUND BALANCE | | | | 2,735 | 2,735 | 2,735 |
| | SERV AREA P-6 ZONE 3007 | | | | | | |
| 279500 | ASSIGNED-FUND BALANCE | 3,242 | | | 701 | 701 | 3,943 |
| | SERV AREA P-6 ZONE 2608 | | | | | | |
| 279800 | ASSIGNED-FUND BALANCE | | | | 700 | 700 | 700 |
| | SERV AREA P-6 ZONE 1512 | | | | | | |
| 271500 | ASSIGNED-FUND BALANCE | 1,400 | | | 700 | 700 | 2,100 |
| | SERV AREA P-6 ZONE 1608 | | | | | | |
| 271600 | ASSIGNED-FUND BALANCE | 741 | | | | 0 | 741 |
| | SERV AREA P-6 ZONE 1616 | | | | | | |
| 271700 | ASSIGNED-FUND BALANCE | 2,701 | | | 700 | 700 | 3,401 |
| | SERV AREA P-6 ZONE 1802 | | | | | | |
| 271800 | ASSIGNED-FUND BALANCE | 1,400 | | | | 0 | 1,400 |
| | SERV AREA P-6 ZONE 2704 | | | | | | |
| 271900 | ASSIGNED-FUND BALANCE | 3,163 | | | 700 | 700 | 3,863 |
| | **TOTAL SERVICE AREA POLICE** | 5,193,844 | 1,025,636 | 1,025,636 | 358,589 | 358,589 | 4,526,798 |
| | **SERVICE AREA-DRAINAGE** | | | | | | |
| | Area D-2,Walnut Creek | | | | | | |
| 260200 | ASSIGNED-FUND BALANCE | 8,317 | | | 17,455 | 17,455 | 25,772 |
| | **TOTAL SERVICE AREA-DRAINAGE** | 8,317 | 0 | 0 | 17,455 | 17,455 | 25,772 |
| | **MISCELLANEOUS DISTRICTS** | | | | | | |
| | DISCOVERY BAY WEST PARKING | | | | | | |
| 277100 | ASSIGNED-FUND BALANCE | 698 | | | 57 | 57 | 755 |
| | CONTRA COSTA WATER AGENCY | | | | | | |
| 282500 | ASSIGNED-FUND BALANCE | 3,419,739 | | | 172,804 | 172,804 | 3,592,543 |
| | **TOTAL MISCELLANEOUS DISTRICT** | 3,420,437 | 0 | 0 | 172,860 | 172,860 | 3,593,297 |
| | **TOTAL PUBLIC PROTECTION** | 242,489,676 | 4,123,832 | 4,123,832 | 23,288,428 | 23,288,428 | 261,654,271 |

**SCHEDULE A**
**DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES**
**FOR FISCAL YEAR 2025-2026 FINAL BUDGETS**
**County Special Districts**

| FUND | DESCRIPTION - PURPOSE | OBLIGATED FUND BAL BALANCE AS OF 6/30/2025 | AMOUNT MADE AVAILABLE BY CANCELLATION | | INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED | | TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| | | | RECOMMENDED | ADOPTED | RECOMMENDED | ADOPTED | |
| | **HEALTH AND SANITATION** | | | | | | |
| | **EMERGENCY MEDICAL SERVICES** | | | | | | |
| | WCC HLTHCARE DIST | | | | | | |
| 213500 | ASSIGNED-FUND BALANCE | 10,490,340 | | | 3,867,604 | 3,867,604 | 14,357,944 |
| | WCCHCD DEBT SVC | | | | | | |
| 213600 | ASSIGNED-FUND BALANCE | 9,829,212 | | | 2,721 | 2,721 | 9,831,933 |
| | SERV AREA EM-1 ZONE A | | | | | | |
| 240500 | NONSPENDABLE-PREPAID EXPENSE | 20,819 | | | 4,634 | 4,634 | 25,453 |
| 240500 | ASSIGNED-FUND BALANCE | | | | | 0 | 0 |
| | SERV AREA EM-1 ZONE B | | | | | | |
| 240600 | ASSIGNED-FUND BALANCE | 2,519,374 | 1,694,248 | 1,694,248 | | 0 | 825,126 |
| 240600 | NONSPENDABLE-PREPAID EXPENSE | 12,744 | | | | 0 | 12,744 |
| | **TOTAL EMERGENCY MEDICAL SRVCES** | 22,872,489 | 1,694,248 | 1,694,248 | 3,874,960 | 3,874,960 | 25,053,201 |
| | **TOTAL HEALTH AND SANITATION** | 22,872,489 | 1,694,248 | 1,694,248 | 3,874,960 | 3,874,960 | 25,053,201 |
| | **EDUCATION** | | | | | | |
| | **SERVICE AREA-LIBRARY** | | | | | | |
| | SERV AREA LIB-2,EL SOBRANTE | | | | | | |
| 270200 | ASSIGNED-FUND BALANCE | 377,260 | | | 2,164 | 2,164 | 379,424 |
| | SERV AREA LIB-10,PINOLE | | | | | | |
| 271000 | ASSIGNED-FUND BALANCE | 4,661 | | | 21 | 21 | 4,682 |
| | SERV AREA LIB-12,MORAGA | | | | | | |
| 271200 | ASSIGNED-FUND BALANCE | 36,709 | | | 176 | 176 | 36,885 |
| | SERV AREA LIB-13,YGNACIO | | | | | | |
| 271300 | ASSIGNED-FUND BALANCE | 478,737 | | | 2,665 | 2,665 | 481,402 |
| | **TOTAL SERVICE AREA-LIBRARY** | 897,367 | 0 | 0 | 5,026 | 5,026 | 902,393 |
| | **TOTAL EDUCATION** | 897,367 | 0 | 0 | 5,026 | 5,026 | 902,393 |

**SCHEDULE A**
**DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES**
**FOR FISCAL YEAR 2025-2026 FINAL BUDGETS**
**County Special Districts**

| FUND | DESCRIPTION - PURPOSE | OBLIGATED FUND BAL BALANCE AS OF 6/30/2025 | AMOUNT MADE AVAILABLE BY CANCELLATION | | INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED | | TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| | | | RECOMMENDED | ADOPTED | RECOMMENDED | ADOPTED | |
| | **PUBLIC WAYS & FACILITIES** | | | | | | |
| | **SERVICE AREA-LIGHTING** | | | | | | |
| | SERV AREA L-100, COUNTYWIDE | | | | | | |
| 240100 | ASSIGNED-FUND BALANCE | 509,578 | 509,578 | 509,578 | | 0 | 0 |
| | CCC CFD 2010-1 ST LIGHTNG | | | | | | |
| 248700 | ASSIGNED-FUND BALANCE | 1,621 | | 0 | 2,875 | 2,875 | 4,496 |
| | **TOTAL SERVICE AREA-LIGHTING** | 511,199 | 509,578 | 509,578 | 2,875 | 2,875 | 4,496 |
| | **SERVICE AREA MISCELLANEOUS** | | | | | | |
| | SERV AREA M-1,DELTA FERRY | | | | | | |
| 247000 | ASSIGNED-FUND BALANCE | 1,377 | 1,377 | 1,377 | | | 0 |
| | CSA M-28 | | | | | | |
| 247300 | ASSIGNED-FUND BALANCE | 38,479 | 38,479 | 38,479 | | | 0 |
| | SERV AREA M-29, DOUGHERTY VALLEY | | | | | | |
| 247500 | ASSIGNED-FUND BALANCE | 4,982,745 | | | 8,376,433 | 8,376,433 | 13,359,178 |
| | SERV AREA M-31, PH BART | | | | | | |
| 247600 | ASSIGNED-FUND BALANCE | 119,602 | 44,708 | 44,708 | | | 74,894 |
| | CSA T-1 DANVILLE | | | | | | |
| 248000 | ASSIGNED-FUND BALANCE | 33,019 | 33,019 | 33,019 | | | 0 |
| | CCC CFD 2022-1 | | | | | | |
| 248300 | ASSIGNED-FUND BALANCE | | | | 46,842 | 46,842 | 46,842 |
| | NO RCHMD MTCE CFD 2006-1 | | | | | | |
| 248500 | ASSIGNED-FUND BALANCE | 0 | | | 2,205 | 2,205 | 2,205 |
| | BART TRNSIT VLG CFD 2008-1 | | | | | | |
| 248600 | ASSIGNED-FUND BALANCE | 5,300 | 5,300 | 5,300 | | | 0 |
| | SERV AREA M-16,CLYDE | | | | | | |
| 248800 | ASSIGNED-FUND BALANCE | 0 | | | 12,010 | 12,010 | 12,010 |
| | SERV AREA M-17 MONTALVIN | | | | | | |
| 248900 | NONSPENDABLE-PETTY CASH | 5,000 | | | | | 5,000 |
| | SERV AREA M-20,RODEO | | | | | | |
| 249200 | ASSIGNED-FUND BALANCE | 0 | | | | | 0 |

**SCHEDULE A**
**DETAIL OF PROVISIONS FOR OBLIGATED FUND BALANCES**
**FOR FISCAL YEAR 2025-2026 FINAL BUDGETS**
**County Special Districts**

| FUND | DESCRIPTION - PURPOSE | OBLIGATED FUND BAL BALANCE AS OF 6/30/2025 | AMOUNT MADE AVAILABLE BY CANCELLATION | | INC. OR NEW OBLIG. FUND BAL TO BE PROVIDED | | TOTAL OBLIGATED FUND BAL FOR BUDGET YEAR |
|---|---|---|---|---|---|---|---|
| | | | RECOMMENDED | ADOPTED | RECOMMENDED | ADOPTED | |
| | **SERVICE AREA MISCELLANEOUS CONTINUED** | | | | | | |
| | SERV AREA M-23,BLACKHAWK | | | | | | |
| 249600 | ASSIGNED-FUND BALANCE | 0 | | | 39,025 | 39,025 | 39,025 |
| | SERV AREA M-30,DANVILLE | | | | | | |
| 249900 | ASSIGNED-FUND BALANCE | 0 | | | 686 | 686 | 686 |
| | **TOTAL SERVICE AREA MISCELLANEOUS** | 5,185,522 | 122,883 | 122,883 | 8,477,201 | 8,477,201 | 13,539,840 |
| | **SERVICE AREA-ROAD MAINTENANCE** | | | | | | |
| | SERV AREA RD-4, BETHEL ISLAND | | | | | | |
| 249400 | ASSIGNED-FUND BALANCE | 136 | | | 981 | 981 | 1,117 |
| | **TOTAL SERVICE AREA-ROAD MAINTENANCE** | 136 | 0 | 0 | 981 | 981 | 1,117 |
| | **TOTAL PUBLIC WAYS & FACILITIES** | 5,696,857 | 632,461 | 632,461 | 8,481,057 | 8,481,057 | 13,545,453 |
| | **RECREATION & CULTURAL SVC** | | | | | | |
| | **SERVICE AREA RECREATION** | | | | | | |
| | SERV AREA R-4 MORAGA | | | | | | |
| 275100 | ASSIGNED-FUND BALANCE | 27 | 8 | 8 | | | 19 |
| | SERV AREA R-9, EL SOBRANTE | | | | | | |
| 275700 | ASSIGNED-FUND BALANCE | 1,433 | 1,158 | 1,158 | | | 275 |
| | SERV AREA R-7 ZONE A | | | | | | |
| 275800 | ASSIGNED-FUND BALANCE | 0 | | | 1,437,165 | 1,437,165 | 1,437,165 |
| 275800 | NONSPENDABLE-PETTY CASH | 5,000 | | | | | 5,000 |
| | SERV AREA R-10 RODEO | | | | | | |
| 276000 | ASSIGNED-FUND BALANCE | 1,117 | 1,117 | 1,117 | | | 0 |
| 276000 | NONSPENDABLE-PETTY CASH | 3,000 | | | | | 3,000 |
| | **TOTAL SERVICE AREA RECREATION** | 10,577 | 2,283 | 2,283 | 1,437,165 | 1,437,165 | 1,445,459 |
| | **TOTAL RECREATION & CULTURAL SVC** | 10,577 | 2,283 | 2,283 | 1,437,165 | 1,437,165 | 1,445,459 |
| | **TOTAL OBLIGATED FUND BALANCES** | 271,966,966 | 6,452,824 | 6,452,824 | 37,086,636 | 37,086,636 | 302,600,777 |

**SCHEDULE B**

**2025-2026**
**CONTRA COSTA COUNTY**
**SPECIAL DISTRICTS**
**FUND BALANCE AVAILABLE**

| | | District | Fund Balance Per Auditor as of 6/30/2025 | Less Obligated Fund Balances: Encumbrances | Less Obligated Fund Balances: Nonspendable, Restricted & Committed | Less Obligated Fund Balances: Assigned | Fund Balance Available |
|---|---|---|---|---|---|---|---|
| **PUBLIC PROTECTION** | | | | | | | |
| | | **FIRE PROTECTION** | | | | | |
| 202000 | 7300 | CCCFPD-Consolidated Fire | 121,382,046 | 1,396,787 | 1,182,678 | 117,002,582 | 1,800,000 |
| 202200 | 7022 | CCCFPD POB Debt Svc Fund | 0 | | 0 | 0 | 0 |
| 202400 | 7024 | CCCFPD POB Stabilization Fund | 27,381,810 | | | 27,381,810 | (0) |
| 202500 | 7025 | CCFPD CAPTL Construction | 17,833,074 | | | 11,304,035 | 6,529,039 |
| 202800 | 7028 | Crockett-Carquinez Fire Dist | 564,917 | | 0 | 564,917 | 0 |
| 203100 | 7031 | CCCFPD-Cap Outlay-Consolidated | 911,831 | | | 0 | 911,831 |
| 203400 | 7034 | CCC Fire Protection - DIF | 9,670,508 | | | 9,670,508 | 0 |
| 203500 | 7035 | CCCFPD Fire Protection-CFD | 4,190,293 | | | 4,190,293 | 0 |
| 203600 | 7036 | CCCFPD New Devlpmt Pmt Fee FD | 1,736,611 | | | 199,556 | 1,537,055 |
| 203800 | 7038 | CCCFPD Pittsburg Special FND | 19,602 | | | 19,602 | 0 |
| 204000 | 7040 | CCCFPD EMS Transport Fund | 69,832,520 | 4,605,856 | 871,488 | 64,355,175 | 0 |
| | | **TOTAL FIRE PROTECTION** | 253,523,213 | 6,002,643 | 2,054,166 | 234,688,479 | 10,777,925 |
| | | **FLOOD CONTROL** | | | | | |
| 250500 | 7505 | Flood Control & Wtr Conserv | 13,797,599 | 272,109 | 2,686,000 | 1,313,470 | 9,526,020 |
| 252000 | 7520 | Flood Control Zone #3B | 45,258,393 | | 1,540,000 | 0 | 43,718,393 |
| 252100 | 7521 | Flood Control Zone #1 | 15,328,303 | 5,816 | | 1,865,493 | 13,456,994 |
| 252200 | 7522 | Flood Control Zone #2 | 400 | | | | 400 |
| 252600 | 7526 | Flood Control Zone #6A | 21,808 | | | 4,808 | 17,000 |
| 252700 | 7527 | Flood Control Zone #7 | 92,362 | | | 0 | 92,362 |
| 253000 | 7530 | Flood Control Zone #8 | 180,136 | | | 32,989 | 147,147 |
| 253100 | 7531 | Flood Control Zone #8A | 100,842 | | | 95,842 | 5,000 |
| 253200 | 7532 | Flood Control Zone #9 | 24,215 | | | 19,215 | 5,000 |
| 253400 | 7534 | Flood Control Drainage 37A | 5,024 | | | 24 | 5,000 |
| 253500 | 7535 | Flood Control Drainage 33A | 230,066 | | | 2,747 | 227,319 |
| 253600 | 7536 | Flood Control Drainage 75A | 364,658 | | | 124,658 | 240,000 |
| 253700 | 7537 | Flood Control Drainage 128 | 46,529 | | | | 46,529 |
| 253800 | 7538 | Flood Control Drainage 57 | 234,300 | | | 39,060 | 195,240 |
| 253900 | 7539 | Flood Control Drainage 67 | 61,170 | | | 11,170 | 50,000 |
| 254000 | 7540 | Flood Control Drainage 19A | 603,822 | | | | 603,822 |
| 254100 | 7541 | Flood Control Drainage 33B | 104,871 | | | 1,138 | 103,733 |
| 254200 | 7542 | Flood Control Drainage 76 | 431,466 | | | 321,466 | 110,000 |
| 254300 | 7543 | Flood Control Drainage 62 | 284,432 | | | 8,866 | 275,566 |
| 254400 | 7544 | Flood Control Drainage 72 | 62,521 | | | 7,521 | 55,000 |
| 254500 | 7545 | Flood Control Drainage 78 | 42,232 | | | 2,139 | 40,093 |

SCHEDULE B

2025-2026
CONTRA COSTA COUNTY
SPECIAL DISTRICTS
FUND BALANCE AVAILABLE

| | | District | Fund Balance Per Auditor as of 6/30/2025 | Less Obligated Fund Balances: Encumbrances | Less Obligated Fund Balances: Nonspendable, Restricted & Committed | Less Obligated Fund Balances: Assigned | Fund Balance Available |
|---|---|---|---|---|---|---|---|
| | | **FLOOD CONTROL CONTINUED** | | | | | |
| 254600 | 7546 | Flood Control Drainage 30B | 3,642,315 | | | 1,545,787 | 2,096,528 |
| 254700 | 7547 | Flood Control Drainage 44B | 651,139 | | | 16,139 | 635,000 |
| 254800 | 7548 | Flood Control Drainage 29E | 54,003 | | | 4,003 | 50,000 |
| 254900 | 7549 | Flood Control Drainage 52B | 108,306 | | | 0 | 108,306 |
| 255000 | 7550 | Flood Control Drainage 290 | 42,026 | | | 3,212 | 38,814 |
| 255100 | 7551 | Flood Control Drainage 300 | 116,526 | | | 7,047 | 109,479 |
| 255200 | 7552 | Flood Control Drainage 13 | 8,371,850 | | | 771,850 | 7,600,000 |
| 255300 | 7553 | Flood Control Drainage 52A | 642,543 | | | 19,076 | 623,467 |
| 255400 | 7554 | Flood Control Drainage 10 | 9,263,537 | | | 963,537 | 8,300,000 |
| 255500 | 7555 | Flood Control Drainage 29C | 498,985 | | | 8,985 | 490,000 |
| 255600 | 7556 | Flood Control Drainage 29D | 117,159 | | | 1,479 | 115,680 |
| 255700 | 7557 | Flood Control Drainage 30A | 354,980 | | | 286,947 | 68,033 |
| 255800 | 7558 | Flood Control Drainage 30C | 3,892,896 | | | 116,367 | 3,776,529 |
| 255900 | 7559 | Flood Control Drainage 15A | 165,410 | | | 288 | 165,122 |
| 256000 | 7560 | Flood Control Drainage 910 | 202,295 | | | 25,295 | 177,000 |
| 256100 | 7561 | Flood Control Drainage 33C | 1,506 | | | | 1,506 |
| 256200 | 7562 | Flood Control Drainage 130 | 13,893,025 | | | 1,393,025 | 12,500,000 |
| 256300 | 7563 | Flood Control Drainage 127 | 56,762 | | | 21,262 | 35,500 |
| 256500 | 7565 | Flood Control Drainage 40A | 400,835 | | | 835 | 400,000 |
| 256600 | 7566 | Flood Control Drainage 56 | 12,325,945 | | 350,000 | 70,804 | 11,905,141 |
| 256700 | 7567 | Flood Control Drainage 73 | 215,232 | | | | 215,232 |
| 256800 | 7568 | Flood Control Drainage 29G | 435,233 | | | 300,233 | 135,000 |
| 256900 | 7569 | Flood Control Drainage 29H | 1,855,781 | | | 59,631 | 1,796,150 |
| 257000 | 7570 | Flood Control Drainage 29J | 53,566 | | | 0 | 53,566 |
| 257100 | 7571 | Flood Control Drainage 52C | 4,878,912 | | | 178,912 | 4,700,000 |
| 257200 | 7572 | Flood Control Drainage 48C | 734,334 | | | 26,141 | 708,193 |
| 257300 | 7573 | Flood Control Drainage 48D | 61,578 | | | 41,578 | 20,000 |
| 257400 | 7574 | Flood Control Drainage 48B | 106,861 | | | 121 | 106,740 |
| 257500 | 7575 | Flood Control Drainage 67A | 464,318 | | | 14,318 | 450,000 |
| 257600 | 7576 | Flood Control Drainage 76A | 421,066 | | | 27,169 | 393,897 |
| 257700 | 7577 | Flood Control Drainage 520 | 294,178 | | | | 294,178 |
| 257800 | 7578 | Flood Control Drainage 46 | 2,102,532 | | | 152,532 | 1,950,000 |
| 257900 | 7579 | Flood Control Drainage 55 | 12,914 | | | 0 | 12,914 |
| 258000 | 7580 | Flood Control Drainage 1010 | 1,108,118 | | | 0 | 1,108,118 |

SCHEDULE B

2025-2026
CONTRA COSTA COUNTY
SPECIAL DISTRICTS
FUND BALANCE AVAILABLE

| | | District | Fund Balance Per Auditor as of 6/30/2025 | Less Obligated Fund Balances: Encumbrances | Less Obligated Fund Balances: Nonspendable, Restricted & Committed | Less Obligated Fund Balances: Assigned | Fund Balance Available |
|---|---|---|---|---|---|---|---|
| | | **FLOOD CONTROL CONTINUED** | | | | | |
| 258100 | 7581 | Flood Control Drainage 101A | 1,068,079 | | | 33,079 | 1,035,000 |
| 258200 | 7582 | Flood Control Drainage 1010A | 398,711 | | | 11,895 | 386,816 |
| 258300 | 7583 | Flood Control Drainage 16 | 2,641,465 | | | 241,465 | 2,400,000 |
| 258400 | 7584 | Flood Control Drainage 52D | 18,779 | | | 370 | 18,409 |
| 258500 | 7585 | Flood Control Drainage 87 | 53,380 | | | 3,380 | 50,000 |
| 258600 | 7586 | Flood Control Drainage 88 | 22,704 | | | | 22,704 |
| 258700 | 7587 | Flood Control Drainage 89 | 198,528 | | | 54,528 | 144,000 |
| 258800 | 7588 | Flood Control Drainage 22 | 189,025 | | | 0 | 189,025 |
| 259500 | 7595 | Flood Control Drainage 109 | 274,379 | | | 248,379 | 26,000 |
| 259700 | 7597 | Flood Control Drainage 47 | 296,028 | | | 12,028 | 284,000 |
| | | **TOTAL FLOOD CONTROL** | 149,982,895 | 277,925 | 4,576,000 | 10,512,304 | 134,616,667 |
| | | **STORM DRAINAGE DISTRICTS** | | | | | |
| 259400 | 7594 | Storm Drainage Zone #19 | 1,859 | | | | 1,859 |
| 291600 | 7916 | Zone #16-Debt Service | 0 | | | | 0 |
| | | **TOTAL STORM DRAINAGE DISTRICTS** | 1,859 | 0 | 0 | 0 | 1,859 |
| | | **STORMWATER UTILITY DISTRICTS** | | | | | |
| 248400 | 7484 | CCC CFD 2007-1 Stormwater | 18,441 | | | | 18,441 |
| 250100 | 7501 | Stormwater Util A-1 Ant | 148,552 | | | 36,423 | 112,129 |
| 250200 | 7502 | Stormwater Util A-2 Clyn | 11,435 | | | 0 | 11,435 |
| 250300 | 7503 | Stormwater Util A-3 Conc | 153,468 | | | 53,851 | 99,617 |
| 250400 | 7504 | Stormwater Util A-4 Danv | 50,814 | | | 10,924 | 39,890 |
| 250700 | 7507 | Stormwater Util A-7 Laf | 37,125 | | | 1,734 | 35,391 |
| 250800 | 7508 | Stormwater Util A-8 Mrtz | 47,955 | | | 6,824 | 41,131 |
| 250900 | 7509 | Stormwater Util A-9 Mrga | 23,253 | | | 1,942 | 21,311 |
| 251000 | 7510 | Stormwater Util A-10 Orin | 546,988 | | | 519,900 | 27,088 |
| 251100 | 7511 | Stormwater Util A-11 Pinl | 30,979 | | | 6,336 | 24,643 |
| 251200 | 7512 | Stormwater Util A-12 Pitt | 100,858 | | | 6,717 | 94,141 |
| 251300 | 7513 | Stormwater Util A-13 Pl H | 41,120 | | | 5,636 | 35,484 |
| 251400 | 7514 | Stormwater Util A-14 S Pb | 64,675 | | | 24,377 | 40,298 |
| 251500 | 7515 | Stormwater Util A-15 S Rm | 70,525 | | | 18,215 | 52,310 |
| 251600 | 7516 | Stormwater Util A-16 W Ck | 74,868 | | | 32,296 | 42,572 |
| 251700 | 7517 | Stormwater Util A-17 Co | 3,204,927 | | | | 3,204,927 |
| 251800 | 7518 | Stormwater Util A-18 Okly | 24,718 | | | 0 | 24,718 |

SCHEDULE B

2025-2026
CONTRA COSTA COUNTY
SPECIAL DISTRICTS
FUND BALANCE AVAILABLE

| | | District | Fund Balance Per Auditor as of 6/30/2025 | Less Obligated Fund Balances: Encumbrances | Less Obligated Fund Balances: Nonspendable, Restricted & Committed | Less Obligated Fund Balances: Assigned | Fund Balance Available |
|---|---|---|---|---|---|---|---|
| | | **STORMWATER UTILITY DISTRICTS CONTINUED** | | | | | |
| 251900 | 7519 | Stormwater Util Admin | 8,134,873 | | | 644,305 | 7,490,568 |
| 252300 | 7523 | Stormwater Util A-19 Rich | 255,121 | | | 177,409 | 77,712 |
| 252500 | 7525 | Stormwater Util A-5 El C | 40,803 | | | 32,866 | 7,937 |
| 253300 | 7533 | Stormwater Util A-20 Brnt | 127,387 | | | 82,387 | 45,000 |
| 252400 | 7596 | Stormwater Util A-6 Herc | 44,454 | | | 15,312 | 29,142 |
| | | **TOTAL STORMWATER UTILITY DISTRICTS** | 13,253,340 | 0 | 0 | 1,677,455 | 11,575,886 |
| | | **SERVICE AREA-POLICE** | | | | | |
| 260300 | 7603 | Area P-6 Zone 502 | 7,374 | | | 7,374 | 0 |
| 260500 | 7605 | Area P-6 Zone 1508 | 700 | | | 700 | (0) |
| 260600 | 7606 | Area P-6 Zone 1614 | 2,946 | | | 2,946 | 0 |
| 260700 | 7607 | Area P-6 Zone 1804 | 3,540 | | | 3,540 | 0 |
| 260800 | 7608 | Area P-6 Zone 2201 | 3,315 | | | 3,315 | 0 |
| 260900 | 7609 | Area P-6 Zone 501 | 590 | | | 590 | (0) |
| 261000 | 7610 | Area P-6 Zone 1613 | 3,564 | | | 3,564 | 0 |
| 261100 | 7611 | Area P-6 Zone 2200 | 2,972 | | | 2,972 | 0 |
| 261200 | 7612 | Area P-6 Zone 2502 | 3,116 | | | 3,116 | 0 |
| 261300 | 7613 | Area P-6 Zone 2801 | 3,143 | | | 3,143 | 0 |
| 261400 | 7614 | Area P-6 Zone 1609 | 2,801 | | | 2,801 | 0 |
| 261500 | 7615 | Area P-6 Zone 1610 | 3,163 | | | 3,163 | 0 |
| 261600 | 7616 | Area P-6 Zone 1611 | 3,528 | | | 3,528 | 0 |
| 261700 | 7617 | Area P-6 Zone 1612 | 3,213 | | | 3,213 | 0 |
| 261800 | 7618 | Area P-6 Zone 2501 | 4,982 | | | 4,982 | 0 |
| 261900 | 7619 | Area P-6 Zone 2800 | 3,009 | | | 3,009 | 0 |
| 262000 | 7620 | Area P-6 Zone 1514 | 2,800 | | | 2,800 | 0 |
| 262100 | 7621 | Area P-6 Zone 1101 | 4,027 | | | 4,027 | 0 |
| 262200 | 7622 | Area P-6 Zone 1803 | 2,799 | | | 2,799 | 0 |
| 262300 | 7623 | Area P-6 Zone 1700 | 6,951 | | | 6,951 | 0 |
| 262500 | 7625 | Area P-6 Zone 2903 | 2,849 | | | 2,849 | 0 |
| 262400 | 7624 | Area P-6 Zone 2000 | 3,375 | | | 3,375 | 0 |
| 262600 | 7626 | Area P-6 Zone 1505 | 3,733 | | | 3,733 | 0 |
| 262700 | 7627 | Area P-6 Zone 1506 | 3,420 | | | 3,420 | 0 |
| 262800 | 7628 | Area P-6 Zone 1001 | 3,590 | | | 3,590 | 0 |
| 262900 | 7629 | P-6 Central Admin Base | 15,514,343 | | | 1,892,308 | 13,622,035 |

SCHEDULE B

2025-2026
CONTRA COSTA COUNTY
SPECIAL DISTRICTS
FUND BALANCE AVAILABLE

| | | District | Fund Balance Per Auditor as of 6/30/2025 | Less Obligated Fund Balances: Encumbrances | Less Obligated Fund Balances: Nonspendable, Restricted & Committed | Less Obligated Fund Balances: Assigned | Fund Balance Available |
|---|---|---|---|---|---|---|---|
| | | **SERVICE AREA-POLICE CONTINUED** | | | | | |
| 263000 | 7630 | Area P-6 Zone 1607 | 4,451 | | | 4,451 | 0 |
| 263100 | 7631 | Area P-6 Zone 1504 | 3,422 | | | 3,422 | 0 |
| 263200 | 7632 | Area P-6 Zone 2702 | 3,888 | | | 3,888 | 0 |
| 274500 | 7729 | Area P-6 Zone 2703 | 3,111 | | | 3,111 | 0 |
| 263300 | 7633 | Area P-6 Zone 1606 | 2,540 | | | 2,540 | 0 |
| 263400 | 7634 | Area P-6 Zone 1605 | 3,393 | | | 3,393 | 0 |
| 263600 | 7636 | Area P-6 Zone 1503 | 4,322 | | | 4,322 | 0 |
| 263700 | 7637 | Area P-6 Zone 400 | 4,556 | | | 4,556 | 0 |
| 263800 | 7638 | Area P-6 Zone 702 | 2,799 | | | 2,799 | 0 |
| 263900 | 7639 | Area P-6 Zone 1502 | 2,591 | | | 2,591 | 0 |
| 264000 | 7640 | Area P-6 Zone 3100 | 3,433 | | | 3,433 | 0 |
| 264100 | 7641 | Area P-6 Zone 2500 | 3,795 | | | 3,795 | 0 |
| 264200 | 7642 | Area P-6 Zone 701 | 4,275 | | | 4,275 | 0 |
| 264300 | 7643 | Area P-6 Zone 202 | 3,855 | | | 3,855 | 0 |
| 264400 | 7644 | Area P-6 Zone 1501 | 3,789 | | | 3,789 | 0 |
| 264500 | 7645 | Area P-6 Zone 1604 | 3,729 | | | 3,729 | 0 |
| 264600 | 7646 | Area P-6 Zone 1801 | 3,593 | | | 3,593 | 0 |
| 264700 | 7647 | Area P-6 Zone 2901 | 2,232 | | | 2,232 | 0 |
| 264800 | 7648 | Area P-6 Zone 1603 | 2,800 | | | 2,800 | 0 |
| 264900 | 7649 | Area P-6 Zone 1200 | 3,475 | | | 3,475 | 0 |
| 265000 | 7650 | Police SVC-Crockett Cogen | (4,520) | | 2,696 | | (7,216) |
| 265200 | 7652 | Police Area 2 Danville | 12,561 | | | 2,307 | 10,254 |
| 265300 | 7653 | Area P-2 Zone A, Blackhawk | 494,455 | | 0 | 231,560 | 262,895 |
| 265400 | 7654 | Area P-6 Zone 2902 | 3,201 | | | 3,201 | 0 |
| 265500 | 7655 | Area P-5, Roundhill Area | 753,097 | | 0 | 662,865 | 90,232 |
| 265600 | 7656 | Service Area PL6 | 7,649,167 | | | 580,506 | 7,068,661 |
| 265700 | 7657 | Area P-2 Zone B, Alamo | 796,866 | | 0 | 686,558 | 110,308 |
| 265800 | 7658 | Area P-6 Zone 206 | 2,801 | | | 2,801 | 0 |
| 265900 | 7659 | Area P-6 Zone 207 | 3,303 | | | 3,303 | 0 |
| 266100 | 7661 | Area P-6 Zone 200 | 4,540 | | | 4,540 | 0 |
| 266200 | 7662 | Area P-16 Zone 212 | 7,770 | | | 7,770 | 0 |
| 266300 | 7663 | Area P-6 Zone 2504 | 3,745 | | | 3,745 | 0 |
| 266500 | 7665 | Area P6 zone 1203 | 805 | | | 805 | (0) |
| 266600 | 7666 | Area P6 zone 2607 | 5,706 | | | 5,706 | 0 |
| 266700 | 7667 | Area P-6 Zone 505 | 1,416 | | | 1,416 | 0 |
| 266800 | 7668 | Area P6 zone 1007 | 3,765 | | | 3,765 | 0 |

SCHEDULE B

2025-2026
CONTRA COSTA COUNTY
SPECIAL DISTRICTS
FUND BALANCE AVAILABLE

| | District | Fund Balance Per Auditor as of 6/30/2025 | Less Obligated Fund Balances: Encumbrances | Less Obligated Fund Balances: Nonspendable, Restricted & Committed | Less Obligated Fund Balances: Assigned | Fund Balance Available |
|---|---|---|---|---|---|---|
| | **SERVICE AREA-POLICE CONTINUED** | | | | | |
| 266900 | 7669 Area P6 zone 1516 | 1,541 | | | 1,541 | 0 |
| 267000 | 7670 Area P6 zone 3113 | 1,464 | | | 1,464 | 0 |
| 267100 | 7671 Area P-6 Zone 209 | 3,101 | | | 3,101 | 0 |
| 267200 | 7372 Area P-6 Zone 211 | 3,396 | | | 3,396 | 0 |
| 267300 | 7673 Area P-6 Zone 1005 | 3,251 | | | 3,251 | 0 |
| 267400 | 7674 Area P-6 Zone 201 | 8,289 | | | 8,289 | 0 |
| 267500 | 7675 Area P-6 Zone 2700 | 3,711 | | | 3,711 | 0 |
| 267600 | 7776 Area P-6 Zone 2904 | 2,574 | | | 2,574 | 0 |
| 267700 | 7672 Area P-6 Zone 2905 | 2,689 | | | 2,689 | 0 |
| 268000 | 7680 Area P-6 Zone 700 | 2,075 | | | 2,075 | 0 |
| 268100 | 7681 Area P-6 Zone 1100 | 2,800 | | | 2,800 | 0 |
| 268200 | 7682 Area P-6 Zone 1600 | 3,078 | | | 3,078 | 0 |
| 268300 | 7683 Area P-6 Zone 2601 | 3,837 | | | 3,837 | 0 |
| 268400 | 7684 Area P-6 Zone 500 | 5,803 | | | 5,803 | 0 |
| 268500 | 7685 Area P-6 Zone 1000 | 2,800 | | | 2,800 | 0 |
| 268700 | 7687 Area P-6 Zone 2900 | 2,799 | | | 2,799 | 0 |
| 268800 | 7688 Area P-6 Zone 1006 | 3,603 | | | 3,603 | 0 |
| 268900 | 7689 Area P-6 Zone 1601 | 3,782 | | | 3,782 | 0 |
| 269000 | 7690 Area P-6 Zone 2300 | 3,640 | | | 3,640 | 0 |
| 269200 | 7692 Area P-6 Zone 1617 | 248 | | | 248 | 0 |
| 269300 | 7693 Area P-6 Zone 1602 | 4,278 | | | 4,278 | 0 |
| 269400 | 7694 Area P-6 Zone 1800 | 4,515 | | | 4,515 | 0 |
| 269500 | 7695 Area P-6 Zone 2600 | 4,698 | | | 4,698 | 0 |
| 269600 | 7696 Area P-6 Zone 2701 | 3,156 | | | 3,156 | 0 |
| 269700 | 7697 Area P-6 Zone 1500 | 2,170 | | | 2,170 | 0 |
| 269900 | 7699 Area P-6 Zone 3000 | 4,489 | | | 4,489 | 0 |
| 271500 | 7735 Area P-6 Zone 1512 | 2,100 | | | 2,100 | 0 |
| 271600 | 7736 Area P-6 Zone 1608 | 741 | | | 741 | 0 |
| 271700 | 7737 Area P-6 Zone 1616 | 3,401 | | | 3,401 | 0 |
| 271800 | 7738 Area P-6 Zone 1802 | 1,400 | | | 1,400 | (0) |
| 271900 | 7739 Area P-6 Zone 2704 | 3,863 | | | 3,863 | 0 |
| 272000 | 7700 Area P-6 Zone 503 | 10,873 | | | 10,873 | 0 |
| 272100 | 7701 Area P-6 Zone 3103 | 2,800 | | | 2,800 | 0 |
| 272200 | 7703 Area P-6 Zone 900 | 4,790 | | | 4,790 | 0 |
| 272300 | 7704 Area P-6 Zone 1509 | 3,596 | | | 3,596 | 0 |

SCHEDULE B

2025-2026
CONTRA COSTA COUNTY
SPECIAL DISTRICTS
FUND BALANCE AVAILABLE

| | | District | Fund Balance Per Auditor as of 6/30/2025 | Less Obligated Fund Balances: Encumbrances | Less Obligated Fund Balances: Nonspendable, Restricted & Committed | Less Obligated Fund Balances: Assigned | Fund Balance Available |
|---|---|---|---|---|---|---|---|
| | | **SERVICE AREA-POLICE CONTINUED** | | | | | |
| 272400 | 7705 | Area P-6 Zone 3101 | 3,928 | | | 3,928 | 0 |
| 272500 | 7706 | Area P-6 Zone 1615 | 3,263 | | | 3,263 | 0 |
| 272600 | 7707 | Area P-6 Zone 1511 | 3,667 | | | 3,667 | 0 |
| 272700 | 7708 | Area P-6 Zone 1510 | 3,465 | | | 3,465 | 0 |
| 272800 | 7709 | Area P-6 Zone 203 | 2,965 | | | 2,965 | 0 |
| 273000 | 7714 | Area P-6 Zone 1002 | 2,799 | | | 2,799 | 0 |
| 273100 | 7715 | Area P-6 Zone 2602 | 2,677 | | | 2,677 | 0 |
| 273200 | 7716 | Area P-6 Zone 204 | 3,583 | | | 3,583 | 0 |
| 273300 | 7717 | Area P-6 Zone 1003 | 3,544 | | | 3,544 | 0 |
| 273400 | 7718 | Area P-6 Zone 1201 | 4,090 | | | 4,090 | 0 |
| 273500 | 7719 | Area P-6 Zone 2203 | 9,698 | | | 9,698 | 0 |
| 273600 | 7720 | Area P-6 Zone 3001 | 5,046 | | | 5,046 | 0 |
| 273700 | 7723 | Area P-6 Zone 504 | 3,762 | | | 3,762 | 0 |
| 273800 | 7721 | Area P-6 Zone 3102 | 2,931 | | | 2,931 | 0 |
| 273900 | 7722 | Area P-6 Zone 3104 | 2,800 | | | 2,800 | 0 |
| 274000 | 7724 | Area P-6 Zone 2202 | 6,490 | | | 6,490 | 0 |
| 274100 | 7725 | Area P-6 Zone 205 | 2,530 | | | 2,530 | 0 |
| 274200 | 7726 | Area P-6 Zone 301 | 5,519 | | | 5,519 | 0 |
| 274300 | 7727 | Area P-6 Zone 1004 | 2,801 | | | 2,801 | 0 |
| 274400 | 7728 | Area P-6 Zone 2603 | 4,329 | | | 4,329 | 0 |
| 274600 | 7746 | Area P-6 Zone 3002 | 4,822 | | | 4,822 | 0 |
| 274700 | 7747 | Area P-6 Zone 3105 | 1,613 | | | 1,613 | 0 |
| 274800 | 7748 | Area P-6 Zone 3106 | 1,622 | | | 1,622 | 0 |
| 274900 | 7749 | Area P-6 Zone 3107 | 3,325 | | | 3,325 | 0 |
| 277400 | 7774 | Area P-6 Zone 0506 | 1,400 | | | 1,400 | 0 |
| 277500 | 7745 | Area P-6 Zone 0210 | 3,832 | | | 3,832 | 0 |
| 277600 | 7734 | Area P-6 Zone 1513 | 3,631 | | | 3,631 | 0 |
| 277700 | 7741 | Area P-6 Zone 2604 | 4,400 | | | 4,400 | 0 |
| 277800 | 7742 | Area P-6 Zone 2605 | 14,630 | | | 14,630 | 0 |
| 277900 | 7743 | Area P-6 Zone 3003 | 4,265 | | | 4,265 | 0 |
| 278000 | 7744 | Area P-6 Zone 3004 | 2,577 | | | 2,577 | 0 |
| 278100 | 7731 | Area P-6 Zone 3108 | 1,099 | | | 1,099 | 0 |
| 278200 | 7732 | Area P-6 Zone 3109 | 3,670 | | | 3,670 | 0 |
| 278300 | 7733 | Area P-6 Zone 3110 | 3,947 | | | 3,947 | 0 |

SCHEDULE B

2025-2026
CONTRA COSTA COUNTY
SPECIAL DISTRICTS
FUND BALANCE AVAILABLE

| | | District | Fund Balance Per Auditor as of 6/30/2025 | Less Obligated Fund Balances: Encumbrances | Less Obligated Fund Balances: Nonspendable, Restricted & Committed | Less Obligated Fund Balances: Assigned | Fund Balance Available |
|---|---|---|---|---|---|---|---|
| | | **SERVICE AREA-POLICE CONTINUED** | | | | | |
| 278500 | 7730 | Area P-6 Zone 3112 | 4,567 | | | 4,567 | 0 |
| 278600 | 7676 | Area P-6 Zone 1515 | 5 | | | 5 | 0 |
| 278700 | 7677 | Area P-6 Zone 2606 | 1,540 | | | 1,540 | 0 |
| 278800 | 7988 | Area P-6 Zone 1204 | 2,824 | | | 2,824 | 0 |
| 278900 | 7989 | Area P-6 Zone 0214 | 1,400 | | | 1,400 | 0 |
| 279300 | 7993 | Area P-6 Zone 3005 | 1,611 | | | 1,611 | 0 |
| 279400 | 7294 | Area P-6 Zone 1518 | 2,735 | | | 2,735 | 0 |
| 279500 | 7995 | Area P-6 Zone 3007 | 3,943 | | | 3,943 | 0 |
| 279800 | 7798 | Area P-6 Zone 2608 | 700 | | | 700 | 0 |
| | | **TOTAL SERVICE AREA-POLICE** | 25,683,968 | 0 | 2,696 | 4,524,102 | 21,157,170 |
| | | **SERVICE AREA-DRAINAGE** | | | | | |
| 260200 | 7602 | Area D-2,Walnut Creek | 495,772 | | | 25,772 | 470,000 |
| | | **TOTAL SERVICE AREA-DRAINAGE** | 495,772 | 0 | 0 | 25,772 | 470,000 |
| | | **MISCELLANEOUS DISTRICTS** | | | | | |
| 277100 | 7771 | Discovery Bay West Parking | 22,355 | | | 755 | 21,600 |
| 282500 | 7825 | Contra Costa Water Agency | 3,592,543 | | | 3,592,543 | 0 |
| | | **TOTAL MISCELLANEOUS DISTRICTS** | 3,614,897 | 0 | 0 | 3,593,297 | 21,600 |
| | | **TOTAL PUBLIC PROTECTION** | 446,555,945 | 6,280,568 | 6,632,862 | 255,021,409 | 178,621,106 |
| | | **HEALTH AND SANITATION** | | | | | |
| | | **EMERGENCY MEDICAL SERVICES** | | | | | |
| 213500 | 7135 | WCC Hlthcare Dist | 14,357,944 | | | 14,357,944 | 0 |
| 213600 | 7136 | WCC Debt SVC | 9,831,933 | | | 9,831,933 | 0 |
| 240500 | 7405 | Area EM-1, Zone A | 30,119 | | 25,453 | 0 | 4,666 |
| 240600 | 7406 | Area EM-1, Zone B | 2,189,854 | | 12,744 | 825,126 | 1,351,984 |
| | | **TOTAL EMERGENCY MEDICAL SERVICES** | 26,409,850 | 0 | 38,197 | 25,015,003 | 1,356,650 |
| | | **SANITATION DISTRICTS** | | | | | |
| 236500 | 7365 | District #6 | 0 | | | | 0 |
| | | **TOTAL SANITATION DISTRICTS** | 0 | 0 | 0 | 0 | 0 |
| | | **TOTAL HEALTH AND SANITATION** | 26,409,850 | | 38,197 | 25,015,003 | 1,356,650 |

**SCHEDULE B**

**2025-2026**
**CONTRA COSTA COUNTY**
**SPECIAL DISTRICTS**
**FUND BALANCE AVAILABLE**

| | | District | Fund Balance Per Auditor as of 6/30/2025 | Less Obligated Fund Balances: Encumbrances | Less Obligated Fund Balances: Nonspendable, Restricted & Committed | Less Obligated Fund Balances: Assigned | Fund Balance Available |
|---|---|---|---|---|---|---|---|
| **EDUCATION** | | | | | | | |
| | | **SERVICE AREA-LIBRARY** | | | | | |
| 270200 | 7702 | Area LIB-2,El Sobrante | 379,424 | | | 379,424 | 0 |
| 271000 | 7710 | Area LIB-10,Pinole | 4,682 | | | 4,682 | 0 |
| 271200 | 7712 | Area LIB-12,Moraga | 36,885 | | | 36,885 | 0 |
| 271300 | 7713 | Area LIB-13,Ygnacio | 481,402 | | | 481,402 | 0 |
| | | **TOTAL SERVICE AREA-LIBRARY** | 902,393 | 0 | 0 | 902,393 | 0 |
| **TOTAL EDUCATION** | | | 902,393 | 0 | 0 | 902,393 | 0 |
| **PUBLIC WAYS AND FACILITIES** | | | | | | | |
| | | **SERVICE AREA-LIGHTING** | | | | | |
| 240100 | 7394 | Area L-100, Countywide | 9,912,635 | 584,858 | | | 9,327,778 |
| 248700 | 7487 | CCC CFD 2010-1 St Lightng | 249,848 | | | 4,496 | 245,352 |
| | | **TOTAL SERVICE AREA-LIGHTING** | 10,162,484 | 584,858 | 0 | 4,496 | 9,573,130 |
| | | **SERVICE AREA-MISCELLANEOUS** | | | | | |
| 247000 | 7470 | Area M-1, Delta Ferry | 7,006 | | | 0 | 7,006 |
| 247300 | 7473 | 247300 - CSA M-28 | 747,023 | | | 0 | 747,023 |
| 247500 | 7475 | Area M-29, Dougherty Valley | 18,535,884 | | | 13,359,178 | 5,176,706 |
| 247600 | 7476 | Area M-31 PH BART | 352,046 | | | 74,894 | 277,152 |
| 248000 | 7480 | CSA T-1 Danville | 4,006,368 | | | 0 | 4,006,368 |
| 248300 | 7483 | CCC CFD 2022-1 | 103,092 | | | 46,842 | 56,250 |
| 248500 | 7485 | No Rchmd Mtce CFD 2006-1 | 954,499 | | | 2,205 | 952,294 |
| 248600 | 7486 | Bart Trnsit VLG CFD 2008-1 | 64,218 | | | 0 | 64,218 |
| 248800 | 7488 | Area M-16, Clyde | 154,148 | | | 12,010 | 142,138 |
| 248900 | 7489 | Area M-17, Montalvin Manor | 11,416 | | 5,000 | 0 | 6,416 |
| 249200 | 7492 | Area M-20, Rodeo | 58,252 | | | 0 | 58,252 |
| 249600 | 7496 | Area M-23, Blackhawk | 200,528 | | | 39,025 | 161,503 |
| 249900 | 7499 | Area M-30, Danville | 172,811 | | | 686 | 172,125 |
| | | **TOTAL SERVICE AREA-MISCELLANEOUS** | 25,367,291 | 0 | 5,000 | 13,534,840 | 11,827,451 |

SCHEDULE B

2025-2026
CONTRA COSTA COUNTY
SPECIAL DISTRICTS
FUND BALANCE AVAILABLE

| | | District | Fund Balance Per Auditor as of 6/30/2025 | Less Obligated Fund Balances: Encumbrances | Less Obligated Fund Balances: Nonspendable, Restricted & Committed | Less Obligated Fund Balances: Assigned | Fund Balance Available |
|---|---|---|---|---|---|---|---|
| | | **SERVICE AREA-ROAD MAINTENANCE** | | | | | |
| 249400 | 7494 | Area RD-4, Bethel Island | 165,467 | | | 1,117 | 164,350 |
| | | **TOTAL SERVICE AREA-ROAD MAINTENANCE** | 165,467 | 0 | 0 | 1,117 | 164,350 |
| | | **TOTAL PUBLIC WAYS AND FACILITIES** | 35,695,242 | 584,858 | 5,000 | 13,540,453 | 21,564,931 |
| | | **RECREATION/CULTURAL SVCS** | | | | | |
| | | **SERVICE AREA-RECREATION** | | | | | |
| 275100 | 7751 | Service Area R-4 Moraga | 27 | | | 19 | 8 |
| 275700 | 7757 | Service Area R-9, El Sobrante | 5,419 | | | 275 | 5,144 |
| 275800 | 7758 | Service Area R-7,Zone A Alamo | 6,293,187 | | 5,000 | 1,437,165 | 4,851,022 |
| | | **SERVICE AREA-RECREATION CONT.** | | | | | |
| 276000 | 7770 | Service Area R-10, Rodeo | 203 | | 3,000 | 0 | (2,797) |
| | | **TOTAL SERVICE AREA-RECREATION** | 6,298,837 | 0 | 8,000 | 1,437,459 | 4,853,378 |
| | | **TOTAL RECREATION/CULTURAL SVCS** | 6,298,837 | 0 | 8,000 | 1,437,459 | 4,853,378 |
| | | **TOTAL COUNTY SPECIAL DISTRICTS** | 515,862,267 | 6,865,426 | 6,684,059 | 295,916,718 | 206,396,064 |

**SCHEDULE C**
**RECOMMENDED VS. FINAL BUDGET**
**FUND BALANCE CHANGES**
**APPROPRIATION AND ESTIMATED REVENUE RECOMMENDATIONS**
**FOR 2025-2026 FINAL BUDGET**

| | DISTRICT | 2025-2026 RECOMMENDED BUDGET FUND BALANCE | 2025-2026 FINAL BUDGET FUND BALANCE | FINAL YEAR-END FUND BALANCE AVAILABLE | FUND BALANCE CHANGE | RECOMMENDED LINE ITEM CHANGES AMOUNT | RECOMMENDED LINE ITEM CHANGES B/U-ACCT |
|---|---|---|---|---|---|---|---|
| **PUBLIC PROTECTION** | | | | | | | |
| | **FIRE PROTECTION** | | | | | | |
| 7300 | CCCFPD-Consolidated Fire | 1,800,000 | 1,800,000 | 1,800,000 | (0) | (0) | |
| 7022 | CCCFPD POB Debt Svc Fund | | 0 | 0 | 0 | 0 | |
| 7024 | CCCFPD POB Stabilization Fund | | 0 | (0) | (0) | (0) | |
| 7025 | CCFPD CAPTL Construction | 6,529,039 | 6,529,039 | 6,529,039 | 0 | 0 | |
| 7028 | Crockett-Carquinez Fire Dist | | 0 | 0 | 0 | 0 | |
| 7031 | CCCFPD-Cap Outlay-Consolidated | 1,902,600 | 1,902,600 | 911,831 | (990,769) | (990,769) | 7031-4705 |
| 7034 | CCC Fire Protection - DIF | | 0 | 0 | 0 | 0 | |
| 7035 | CCCFPD Fire Protection-CFD | | 0 | 0 | 0 | 0 | |
| 7036 | CCCFPD New Devlpmt Pmt Fee FD | 1,537,055 | 1,537,055 | 1,537,055 | 0 | 0 | |
| 7038 | CCCFPD Pittsburg Special Fund | | 0 | 0 | 0 | 0 | |
| 7040 | CCCFPD EMS Transport Fund | | 0 | 0 | 0 | 0 | |
| | **TOTAL FIRE PROTECTION** | **11,768,694** | 11,768,694 | 10,777,925 | (990,769) | (990,769) | |
| | **FLOOD CONTROL** | | | | | | |
| 7505 | Flood Control & Wtr Conserv | 9,526,020 | 9,526,020 | 9,526,020 | 0 | 0 | |
| 7520 | Flood Control Zone #3B | 46,237,390 | 46,237,390 | 43,718,393 | (2,518,997) | (2,518,997) | 7520-2479 |
| 7521 | Flood Control Zone #1 | 13,456,994 | 13,456,994 | 13,456,994 | 0 | 0 | |
| 7522 | Flood Control Zone #2 | 8,000 | 8,000 | 400 | (7,600) | (7,600) | 7522-5011 |
| 7526 | Flood Control Zone #6A | 17,000 | 17,000 | 17,000 | (0) | (0) | |
| 7527 | Flood Control Zone #7 | 215,167 | 215,167 | 92,362 | (122,805) | (122,805) | 7527-2479 |
| 7530 | Flood Control Zone #8 | 147,147 | 147,147 | 147,147 | 0 | 0 | |
| 7531 | Flood Control Zone #8A | 5,000 | 5,000 | 5,000 | 0 | 0 | |
| 7532 | Flood Control Zone #9 | 5,000 | 5,000 | 5,000 | (0) | (0) | |
| 7534 | Flood Control Drainage 37A | 5,000 | 5,000 | 5,000 | (0) | (0) | |
| 7535 | Flood Control Drainage 33A | 227,319 | 227,319 | 227,319 | 0 | 0 | |
| 7536 | Flood Control Drainage 75A | 240,000 | 240,000 | 240,000 | 0 | 0 | |
| 7537 | Flood Control Drainage 128 | 74,976 | 74,976 | 46,529 | (28,447) | (28,447) | 7537-5011 |
| 7538 | Flood Control Drainage 57 | 195,240 | 195,240 | 195,240 | 0 | 0 | |
| 7539 | Flood Control Drainage 67 | 50,000 | 50,000 | 50,000 | 0 | 0 | |
| 7540 | Flood Control Drainage 19A | 604,006 | 604,006 | 603,822 | (184) | (184) | 7540-2479 |
| 7541 | Flood Control Drainage 33B | 103,733 | 103,733 | 103,733 | 0 | 0 | |
| 7542 | Flood Control Drainage 76 | 110,000 | 110,000 | 110,000 | 0 | 0 | |
| 7543 | Flood Control Drainage 62 | 275,566 | 275,566 | 275,566 | 0 | 0 | |

**SCHEDULE C**
**RECOMMENDED VS. FINAL BUDGET**
**FUND BALANCE CHANGES**
**APPROPRIATION AND ESTIMATED REVENUE RECOMMENDATIONS**
**FOR 2025-2026 FINAL BUDGET**

| | DISTRICT | 2025-2026 RECOMMENDED BUDGET FUND BALANCE | 2025-2026 FINAL BUDGET FUND BALANCE | FINAL YEAR-END FUND BALANCE AVAILABLE | FUND BALANCE CHANGE | RECOMMENDED LINE ITEM CHANGES AMOUNT | B/U-ACCT |
|---|---|---|---|---|---|---|---|
| | **FLOOD CONTROL CONTINUED** | | | | | | |
| 7544 | Flood Control Drainage 72 | 55,000 | 55,000 | 55,000 | 0 | 0 | |
| 7545 | Flood Control Drainage 78 | 40,093 | 40,093 | 40,093 | 0 | 0 | |
| 7546 | Flood Control Drainage 30B | 2,096,528 | 2,096,528 | 2,096,528 | 0 | 0 | |
| 7547 | Flood Control Drainage 44B | 635,000 | 635,000 | 635,000 | 0 | 0 | |
| 7548 | Flood Control Drainage 29E | 50,000 | 50,000 | 50,000 | 0 | 0 | |
| 7549 | Flood Control Drainage 52B | 108,490 | 108,490 | 108,306 | (184) | (184) | 7549-2479 |
| 7550 | Flood Control Drainage 290 | 38,814 | 38,814 | 38,814 | 0 | 0 | |
| 7551 | Flood Control Drainage 300 | 109,479 | 109,479 | 109,479 | 0 | 0 | |
| 7552 | Flood Control Drainage 13 | 7,600,000 | 7,600,000 | 7,600,000 | 0 | 0 | |
| 7553 | Flood Control Drainage 52A | 623,467 | 623,467 | 623,467 | 0 | 0 | |
| 7554 | Flood Control Drainage 10 | 8,300,000 | 8,300,000 | 8,300,000 | 0 | 0 | |
| 7555 | Flood Control Drainage 29C | 490,000 | 490,000 | 490,000 | 0 | 0 | |
| 7556 | Flood Control Drainage 29D | 115,680 | 115,680 | 115,680 | 0 | 0 | |
| 7557 | Flood Control Drainage 30A | 68,033 | 68,033 | 68,033 | 0 | 0 | |
| 7558 | Flood Control Drainage 30C | 3,776,529 | 3,776,529 | 3,776,529 | 0 | 0 | |
| 7559 | Flood Control Drainage 15A | 165,122 | 165,122 | 165,122 | 0 | 0 | |
| 7560 | Flood Control Drainage 910 | 177,000 | 177,000 | 177,000 | 0 | 0 | |
| 7561 | Flood Control Drainage 33C | 1,508 | 1,508 | 1,506 | (2) | (2) | 7561-2479 |
| 7562 | Flood Control Drainage 130 | 12,500,000 | 12,500,000 | 12,500,000 | 0 | 0 | |
| 7563 | Flood Control Drainage 127 | 35,500 | 35,500 | 35,500 | 0 | 0 | |
| 7565 | Flood Control Drainage 40A | 400,000 | 400,000 | 400,000 | 0 | 0 | |
| 7566 | Flood Control Drainage 56 | 11,905,141 | 11,905,141 | 11,905,141 | 0 | 0 | |
| 7567 | Flood Control Drainage 73 | 234,027 | 234,027 | 215,232 | (18,795) | (18,795) | 7567-2479 |
| 7568 | Flood Control Drainage 29G | 135,000 | 135,000 | 135,000 | 0 | 0 | |
| 7569 | Flood Control Drainage 29H | 1,796,150 | 1,796,150 | 1,796,150 | 0 | 0 | |
| 7570 | Flood Control Drainage 29J | 53,566 | 53,566 | 53,566 | 0 | 0 | |
| 7571 | Flood Control Drainage 52C | 4,700,000 | 4,700,000 | 4,700,000 | 0 | 0 | |
| 7572 | Flood Control Drainage 48C | 708,193 | 708,193 | 708,193 | 0 | 0 | |
| 7573 | Flood Control Drainage 48D | 20,000 | 20,000 | 20,000 | 0 | 0 | |
| 7574 | Flood Control Drainage 48B | 106,740 | 106,740 | 106,740 | 0 | 0 | |
| 7575 | Flood Control Drainage 67A | 450,000 | 450,000 | 450,000 | 0 | 0 | |
| 7576 | Flood Control Drainage 76A | 393,897 | 393,897 | 393,897 | 0 | 0 | |

**SCHEDULE C**
**RECOMMENDED VS. FINAL BUDGET**
**FUND BALANCE CHANGES**
**APPROPRIATION AND ESTIMATED REVENUE RECOMMENDATIONS**
**FOR 2025-2026 FINAL BUDGET**

| | DISTRICT | 2025-2026 RECOMMENDED BUDGET FUND BALANCE | 2025-2026 FINAL BUDGET FUND BALANCE | FINAL YEAR-END FUND BALANCE AVAILABLE | FUND BALANCE CHANGE | RECOMMENDED LINE ITEM CHANGES AMOUNT | RECOMMENDED LINE ITEM CHANGES B/U-ACCT |
|---|---|---|---|---|---|---|---|
| | **FLOOD CONTROL CONTINUED** | | | | | | |
| 7577 | Flood Control Drainage 520 | 301,628 | 301,628 | 294,178 | (7,450) | (7,450) | 7577-2479 |
| 7578 | Flood Control Drainage 46 | 1,950,000 | 1,950,000 | 1,950,000 | 0 | 0 | |
| 7579 | Flood Control Drainage 55 | 15,950 | 15,950 | 12,914 | (3,036) | (3,036) | 7579-2479 |
| 7580 | Flood Control Drainage 1010 | 1,122,000 | 1,122,000 | 1,108,118 | (13,882) | (13,882) | 7580-2479 |
| 7581 | Flood Control Drainage 101A | 1,035,000 | 1,035,000 | 1,035,000 | 0 | 0 | |
| 7582 | Flood Control Drainage 1010A | 386,816 | 386,816 | 386,816 | 0 | 0 | |
| 7583 | Flood Control Drainage 16 | 2,400,000 | 2,400,000 | 2,400,000 | 0 | 0 | |
| 7584 | Flood Control Drainage 52D | 18,409 | 18,409 | 18,409 | 0 | 0 | |
| 7585 | Flood Control Drainage 87 | 50,000 | 50,000 | 50,000 | 0 | 0 | |
| 7586 | Flood Control Drainage 88 | 22,751 | 22,751 | 22,704 | (47) | (47) | 7586-2479 |
| 7587 | Flood Control Drainage 89 | 144,000 | 144,000 | 144,000 | 0 | 0 | |
| 7588 | Flood Control Drainage 22 | 189,209 | 189,209 | 189,025 | (184) | (184) | 7588-2479 |
| 7595 | Flood Control Drainage 109 | 26,000 | 26,000 | 26,000 | 0 | 0 | |
| 7597 | Flood Control Drainage 47 | 284,000 | 284,000 | 284,000 | 0 | 0 | |
| | **TOTAL FLOOD CONTROL** | **137,338,278** | 137,338,278 | 134,616,667 | (2,721,611) | (2,721,611) | |
| | **STORM DRAINAGE DISTRICTS** | | | | | | |
| 7594 | Zone #19 | 2,000 | 2,000 | 1,859 | (141) | (141) | 7594-2479 |
| 7916 | Zone #16 | 0 | 0 | 0 | 0 | 0 | |
| | **TOTAL STORM DRAINAGE DISTRICTS** | **2,000** | 2,000 | 1,859 | (141) | (141) | |
| | **STORMWATER UTILITY DISTRICTS** | | | | | | |
| 7484 | CCC CFD 2007-1 Stormwater | 80,882 | 80,882 | 18,441 | (62,441) | (62,441) | 7484-3611 |
| 7501 | Stormwater Util A-1 Ant | 112,129 | 112,129 | 112,129 | 0 | 0 | |
| 7502 | Stormwater Util A-2 Clyn | 50,703 | 50,703 | 11,435 | (39,268) | (39,268) | 7502-2310 |
| 7503 | Stormwater Util A-3 Conc | 99,617 | 99,617 | 99,617 | 0 | 0 | |
| 7504 | Stormwater Util A-4 Danv | 39,890 | 39,890 | 39,890 | 0 | 0 | |
| 7507 | Stormwater Util A-7 Laf | 35,391 | 35,391 | 35,391 | 0 | 0 | |
| 7508 | Stormwater Util A-8 Mrtz | 41,131 | 41,131 | 41,131 | 0 | 0 | |
| 7509 | Stormwater Util A-9 Mrga | 21,311 | 21,311 | 21,311 | (0) | (0) | |
| 7510 | Stormwater Util A-10 Orin | 27,088 | 27,088 | 27,088 | 0 | 0 | |
| 7511 | Stormwater Util A-11 Pinl | 24,643 | 24,643 | 24,643 | 0 | 0 | |
| 7512 | Stormwater Util A-12 Pitt | 94,141 | 94,141 | 94,141 | (0) | (0) | |
| 7513 | Stormwater Util A-13 Pl H | 35,484 | 35,484 | 35,484 | 0 | 0 | |
| 7514 | Stormwater Util A-14 S Pb | 40,298 | 40,298 | 40,298 | 0 | 0 | |
| 7515 | Stormwater Util A-15 S Rm | 52,310 | 52,310 | 52,310 | 0 | 0 | |

**SCHEDULE C**
**RECOMMENDED VS. FINAL BUDGET**
**FUND BALANCE CHANGES**
**APPROPRIATION AND ESTIMATED REVENUE RECOMMENDATIONS**
**FOR 2025-2026 FINAL BUDGET**

| | DISTRICT | 2025-2026 RECOMMENDED BUDGET FUND BALANCE | 2025-2026 FINAL BUDGET FUND BALANCE | FINAL YEAR-END FUND BALANCE AVAILABLE | FUND BALANCE CHANGE | RECOMMENDED LINE ITEM CHANGES AMOUNT | B/U-ACCT |
|---|---|---|---|---|---|---|---|
| | **STORMWATER UTILITY DISTRICTS CONTINUED** | | | | | | |
| 7516 | Stormwater Util A-16 W Ck | 42,572 | 42,572 | 42,572 | 0 | 0 | |
| 7517 | Stormwater Util A-17 Co | 4,551,212 | 4,551,212 | 3,204,927 | (1,346,285) | (1,346,285) | 7517-2479 |
| 7518 | Stormwater Util A-18 Okly | 36,292 | 36,292 | 24,718 | (11,574) | (11,574) | 7518-2310 |
| 7519 | Stormwater Util Admin | 7,490,568 | 7,490,568 | 7,490,568 | 0 | 0 | |
| 7523 | Stormwater Util A-19 Rich | 77,712 | 77,712 | 77,712 | 0 | 0 | |
| 7525 | Stormwater Util A-5 El C | 7,937 | 7,937 | 7,937 | 0 | 0 | |
| 7533 | Stormwater Util A-20 Brnt | 45,000 | 45,000 | 45,000 | (0) | (0) | |
| 7596 | Stormwater Util A-6 Herc | 29,142 | 29,142 | 29,142 | 0 | 0 | |
| | **TOTAL STORMWATER UTILITY DISTRICTS** | **13,035,453** | 13,035,453 | 11,575,886 | (1,459,567) | (1,459,567) | |
| | **SERVICE AREA-POLICE** | | | | | | |
| 7603 | Area P-6 Zone 502 | 0 | 0 | 0 | 0 | 0 | |
| 7605 | Area P-6 Zone 1508 | 0 | 0 | (0) | (0) | (0) | |
| 7606 | Area P-6 Zone 1614 | 0 | 0 | 0 | 0 | 0 | |
| 7607 | Area P-6 Zone 1804 | 0 | 0 | 0 | 0 | 0 | |
| 7608 | Area P-6 Zone 2201 | 0 | 0 | 0 | 0 | 0 | |
| 7609 | Area P-6 Zone 501 | 0 | 0 | (0) | (0) | (0) | |
| 7610 | Area P-6 Zone 1613 | 0 | 0 | 0 | 0 | 0 | |
| 7611 | Area P-6 Zone 2200 | 0 | 0 | 0 | 0 | 0 | |
| 7612 | Area P-6 Zone 2502 | 0 | 0 | 0 | 0 | 0 | |
| 7613 | Area P-6 Zone 2801 | 0 | 0 | 0 | 0 | 0 | |
| 7614 | Area P-6 Zone 1609 | 0 | 0 | 0 | 0 | 0 | |
| 7615 | Area P-6 Zone 1610 | 0 | 0 | 0 | 0 | 0 | |
| 7616 | Area P-6 Zone 1611 | 0 | 0 | 0 | 0 | 0 | |
| 7617 | Area P-6 Zone 1612 | 0 | 0 | 0 | 0 | 0 | |
| 7618 | Area P-6 Zone 2501 | 0 | 0 | 0 | 0 | 0 | |
| 7619 | Area P-6 Zone 2800 | 0 | 0 | 0 | 0 | 0 | |
| 7620 | Area P-6 Zone 1514 | 0 | 0 | 0 | 0 | 0 | |
| 7621 | Area P-6 Zone 1101 | 0 | 0 | 0 | 0 | 0 | |
| 7622 | Area P-6 Zone 1803 | 0 | 0 | 0 | 0 | 0 | |
| 7623 | Area P-6 Zone 1700 | 0 | 0 | 0 | 0 | 0 | |
| 7625 | Area P-6 Zone 2903 | 0 | 0 | 0 | 0 | 0 | |
| 7624 | Area P-6 Zone 2000 | 0 | 0 | 0 | 0 | 0 | |
| 7626 | Area P-6 Zone 1505 | 0 | 0 | 0 | 0 | 0 | |
| 7627 | Area P-6 Zone 1506 | 0 | 0 | 0 | 0 | 0 | |

**SCHEDULE C**
**RECOMMENDED VS. FINAL BUDGET**
**FUND BALANCE CHANGES**
**APPROPRIATION AND ESTIMATED REVENUE RECOMMENDATIONS**
**FOR 2025-2026 FINAL BUDGET**

| | DISTRICT | 2025-2026 RECOMMENDED BUDGET FUND BALANCE | 2025-2026 FINAL BUDGET FUND BALANCE | FINAL YEAR-END FUND BALANCE AVAILABLE | FUND BALANCE CHANGE | RECOMMENDED LINE ITEM CHANGES AMOUNT | B/U-ACCT |
|---|---|---|---|---|---|---|---|
| | **SERVICE AREA-POLICE CONTINUED** | | | | | | |
| 7628 | Area P-6 Zone 1001 | 0 | 0 | 0 | 0 | 0 | |
| 7629 | P-6 Central Admin Base | 13,622,035 | 13,622,035 | 13,622,035 | 0 | 0 | |
| 7630 | Area P-6 Zone 1607 | 0 | 0 | 0 | 0 | 0 | |
| 7631 | Area P-6 Zone 1504 | 0 | 0 | 0 | 0 | 0 | |
| 7632 | Area P-6 Zone 2702 | 0 | 0 | 0 | 0 | 0 | |
| 7729 | Area P-6 Zone 2703 | 0 | 0 | 0 | 0 | 0 | |
| 7633 | Area P-6 Zone 1606 | 0 | 0 | 0 | 0 | 0 | |
| 7634 | Area P-6 Zone 1605 | 0 | 0 | 0 | 0 | 0 | |
| 7636 | Area P-6 Zone 1503 | 0 | 0 | 0 | 0 | 0 | |
| 7637 | Area P-6 Zone 400 | 0 | 0 | 0 | 0 | 0 | |
| 7638 | Area P-6 Zone 702 | 0 | 0 | 0 | 0 | 0 | |
| 7639 | Area P-6 Zone 1502 | 0 | 0 | 0 | 0 | 0 | |
| 7640 | Area P-6 Zone 3100 | 0 | 0 | 0 | 0 | 0 | |
| 7641 | Area P-6 Zone 2500 | 0 | 0 | 0 | 0 | 0 | |
| 7642 | Area P-6 Zone 701 | 0 | 0 | 0 | 0 | 0 | |
| 7643 | Area P-6 Zone 202 | 0 | 0 | 0 | 0 | 0 | |
| 7644 | Area P-6 Zone 1501 | 0 | 0 | 0 | 0 | 0 | |
| 7645 | Area P-6 Zone 1604 | 0 | 0 | 0 | 0 | 0 | |
| 7646 | Area P-6 Zone 1801 | 0 | 0 | 0 | 0 | 0 | |
| 7647 | Area P-6 Zone 2901 | 0 | 0 | 0 | 0 | 0 | |
| 7648 | Area P-6 Zone 1603 | 0 | 0 | 0 | 0 | 0 | |
| 7649 | Area P-6 Zone 1200 | 0 | 0 | 0 | 0 | 0 | |
| 7650 | Police SVC- Crockett Cogen | 163,029 | 163,029 | (7,216) | (170,245) | (170,245) | 7650-2479 |
| 7652 | Police Area 2 Danville | 10,254 | 10,254 | 10,254 | 0 | 0 | |
| 7653 | Area P-2 Zone A, Blackhawk | 262,895 | 262,895 | 262,895 | 0 | 0 | |
| 7654 | Area P-6 Zone 2902 | | 0 | 0 | 0 | 0 | |
| 7655 | Area P-5, Roundhill Area | 90,232 | 90,232 | 90,232 | 0 | 0 | |
| 7656 | Service Area PL6 | 7,068,661 | 7,068,661 | 7,068,661 | 0 | 0 | |
| 7657 | Area P-2 Zone B, Alamo | 110,308 | 110,308 | 110,308 | 0 | 0 | |
| 7658 | Area P-6 Zone 206 | 0 | 0 | 0 | 0 | 0 | |
| 7659 | Area P-6 Zone 207 | 0 | 0 | 0 | 0 | 0 | |
| 7661 | Area P-6 Zone 200 | 0 | 0 | 0 | 0 | 0 | |
| 7662 | Area P-6 Zone 212 | 0 | 0 | 0 | 0 | 0 | |
| 7663 | Area P-6 Zone 2504 | 0 | 0 | 0 | 0 | 0 | |

**SCHEDULE C**
**RECOMMENDED VS. FINAL BUDGET**
**FUND BALANCE CHANGES**
**APPROPRIATION AND ESTIMATED REVENUE RECOMMENDATIONS**
**FOR 2025-2026 FINAL BUDGET**

| | DISTRICT | 2025-2026 RECOMMENDED BUDGET FUND BALANCE | 2025-2026 FINAL BUDGET FUND BALANCE | FINAL YEAR-END FUND BALANCE AVAILABLE | FUND BALANCE CHANGE | RECOMMENDED LINE ITEM CHANGES AMOUNT | B/U-ACCT |
|---|---|---|---|---|---|---|---|
| | **SERVICE AREA-POLICE CONTINUED** | | | | | | |
| 7665 | Area P-6 Zone 1203 | 0 | 0 | (0) | (0) | (0) | |
| 7666 | Area P-6 Zone 2607 | 0 | 0 | 0 | 0 | 0 | |
| 7667 | Area P-6 Zone 505 | 0 | 0 | 0 | 0 | 0 | |
| 7668 | Area P-6 Zone 1007 | 0 | 0 | 0 | 0 | 0 | |
| 7669 | Area P-6 Zone 1516 | 0 | 0 | 0 | 0 | 0 | |
| 7670 | Area P-6 Zone 3113 | 0 | 0 | 0 | 0 | 0 | |
| 7671 | Area P-6 Zone 209 | 0 | 0 | 0 | 0 | 0 | |
| 7372 | Area P-6 Zone 211 | 0 | 0 | 0 | 0 | 0 | |
| 7673 | Area P-6 Zone 1005 | 0 | 0 | 0 | 0 | 0 | |
| 7674 | Area P-6 Zone P-7 201 | 0 | 0 | 0 | 0 | 0 | |
| 7675 | Area P-6 Zone 2700 | 0 | 0 | 0 | 0 | 0 | |
| 7776 | Area P-6 Zone 2904 | 0 | 0 | 0 | 0 | 0 | |
| 7672 | Area P-6 Zone 2905 | 0 | 0 | 0 | 0 | 0 | |
| 7680 | Area P-6 Zone 700 | 0 | 0 | 0 | 0 | 0 | |
| 7681 | Area P-6 Zone 1100 | 0 | 0 | 0 | 0 | 0 | |
| 7682 | Area P-6 Zone 1600 | 0 | 0 | 0 | 0 | 0 | |
| 7683 | Area P-6 Zone 2601 | 0 | 0 | 0 | 0 | 0 | |
| 7684 | Area P-6 Zone 500 | 0 | 0 | 0 | 0 | 0 | |
| 7685 | Area P-6 Zone 1000 | 0 | 0 | 0 | 0 | 0 | |
| 7687 | Area P-6 Zone 2900 | 0 | 0 | 0 | 0 | 0 | |
| 7688 | Area P-6 Zone 1006 | 0 | 0 | 0 | 0 | 0 | |
| 7689 | Area P-6 Zone 1601 | 0 | 0 | 0 | 0 | 0 | |
| 7690 | Area P-6 Zone 2300 | 0 | 0 | 0 | 0 | 0 | |
| 7692 | Area P-6 Zone 1617 | 0 | 0 | 0 | 0 | 0 | |
| 7693 | Area P-6 Zone 1602 | 0 | 0 | 0 | 0 | 0 | |
| 7694 | Area P-6 Zone 1800 | 0 | 0 | 0 | 0 | 0 | |
| 7695 | Area P-6 Zone 2600 | 0 | 0 | 0 | 0 | 0 | |
| 7696 | Area P-6 Zone 2701 | 0 | 0 | 0 | 0 | 0 | |
| 7697 | Area P-6 Zone 1500 | 0 | 0 | 0 | 0 | 0 | |
| 7699 | Area P-6 Zone 3000 | 0 | 0 | 0 | 0 | 0 | |
| 7700 | Area P-6 Zone 503 | 0 | 0 | 0 | 0 | 0 | |
| 7701 | Area P-6 Zone 3103 | 0 | 0 | 0 | 0 | 0 | |
| 7703 | Area P-6 Zone 900 | 0 | 0 | 0 | 0 | 0 | |
| 7704 | Area P-6 Zone 1509 | 0 | 0 | 0 | 0 | 0 | |

**SCHEDULE C**
**RECOMMENDED VS. FINAL BUDGET**
**FUND BALANCE CHANGES**
**APPROPRIATION AND ESTIMATED REVENUE RECOMMENDATIONS**
**FOR 2025-2026 FINAL BUDGET**

| | DISTRICT | 2025-2026 RECOMMENDED BUDGET FUND BALANCE | 2025-2026 FINAL BUDGET FUND BALANCE | FINAL YEAR-END FUND BALANCE AVAILABLE | FUND BALANCE CHANGE | RECOMMENDED LINE ITEM CHANGES AMOUNT | B/U-ACCT |
|---|---|---|---|---|---|---|---|
| | **SERVICE AREA-POLICE CONTINUED** | | | | | | |
| 7705 | Area P-6 Zone 3101 | 0 | 0 | 0 | 0 | 0 | |
| 7706 | Area P-6 Zone 1615 | 0 | 0 | 0 | 0 | 0 | |
| 7707 | Area P-6 Zone 1511 | 0 | 0 | 0 | 0 | 0 | |
| 7708 | Area P-6 Zone 1510 | 0 | 0 | 0 | 0 | 0 | |
| 7709 | Area P-6 Zone 203 | 0 | 0 | 0 | 0 | 0 | |
| 7714 | Area P-6 Zone 1002 | 0 | 0 | 0 | 0 | 0 | |
| 7715 | Area P-6 Zone 2602 | 0 | 0 | 0 | 0 | 0 | |
| 7716 | Area P-6 Zone 204 | 0 | 0 | 0 | 0 | 0 | |
| 7717 | Area P-6 Zone 1003 | 0 | 0 | 0 | 0 | 0 | |
| 7718 | Area P-6 Zone 1201 | 0 | 0 | 0 | 0 | 0 | |
| 7719 | Area P-6 Zone 2203 | 0 | 0 | 0 | 0 | 0 | |
| 7720 | Area P-6 Zone 3001 | 0 | 0 | 0 | 0 | 0 | |
| 7721 | Area P-6 Zone 3102 | 0 | 0 | 0 | 0 | 0 | |
| 7722 | Area P-6 Zone 3104 | 0 | 0 | 0 | 0 | 0 | |
| 7723 | Area P-6 Zone 504 | 0 | 0 | 0 | 0 | 0 | |
| 7724 | Area P-6 Zone 2202 | 0 | 0 | 0 | 0 | 0 | |
| 7725 | Area P-6 Zone 205 | 0 | 0 | 0 | 0 | 0 | |
| 7726 | Area P-6 Zone 301 | 0 | 0 | 0 | 0 | 0 | |
| 7727 | Area P-6 Zone 1004 | 0 | 0 | 0 | 0 | 0 | |
| 7728 | Area P-6 Zone 2603 | 0 | 0 | 0 | 0 | 0 | |
| 7746 | Area P-6 Zone 3002 | 0 | 0 | 0 | 0 | 0 | |
| 7747 | Area P-6 Zone 3105 | 0 | 0 | 0 | 0 | 0 | |
| 7748 | Area P-6 Zone 3106 | 0 | 0 | 0 | 0 | 0 | |
| 7749 | Area P-6 Zone 3107 | 0 | 0 | 0 | 0 | 0 | |
| 7774 | Area P-6 Zone 0506 | 0 | 0 | 0 | 0 | 0 | |
| 7745 | Area P-6 Zone 0210 | 0 | 0 | 0 | 0 | 0 | |
| 7734 | Area P-6 Zone 1513 | 0 | 0 | 0 | 0 | 0 | |
| 7741 | Area P-6 Zone 2604 | 0 | 0 | 0 | 0 | 0 | |
| 7742 | Area P-6 Zone 2605 | 0 | 0 | 0 | 0 | 0 | |
| 7743 | Area P-6 Zone 3003 | 0 | 0 | 0 | 0 | 0 | |
| 7744 | Area P-6 Zone 3004 | 0 | 0 | 0 | 0 | 0 | |
| 7731 | Area P-6 Zone 3108 | 0 | 0 | 0 | 0 | 0 | |
| 7732 | Area P-6 Zone 3109 | 0 | 0 | 0 | 0 | 0 | |
| 7733 | Area P-6 Zone 3110 | 0 | 0 | 0 | 0 | 0 | |
| 7730 | Area P-6 Zone 3112 | 0 | 0 | 0 | 0 | 0 | |
| 7676 | Area P-6 Zone 1515 | 0 | 0 | 0 | 0 | 0 | |

**SCHEDULE C**
**RECOMMENDED VS. FINAL BUDGET**
**FUND BALANCE CHANGES**
**APPROPRIATION AND ESTIMATED REVENUE RECOMMENDATIONS**
**FOR 2025-2026 FINAL BUDGET**

| | DISTRICT | 2025-2026 RECOMMENDED BUDGET FUND BALANCE | 2025-2026 FINAL BUDGET FUND BALANCE | FINAL YEAR-END FUND BALANCE AVAILABLE | FUND BALANCE CHANGE | RECOMMENDED LINE ITEM CHANGES AMOUNT | B/U-ACCT |
|---|---|---|---|---|---|---|---|
| | **SERVICE AREA-POLICE CONTINUED** | | | | | | |
| 7677 | Area P-6 Zone 2606 | 0 | 0 | 0 | 0 | 0 | |
| 7988 | Area P-6 Zone 1204 | 0 | 0 | 0 | 0 | 0 | |
| 7989 | Area P-6 Zone 0214 | 0 | 0 | 0 | 0 | 0 | |
| 7993 | Area P-6 Zone 3005 | 0 | 0 | 0 | 0 | 0 | |
| 7294 | Area P-6 Zone 1518 | 0 | 0 | 0 | 0 | 0 | |
| 7995 | Area P-6 Zone 3007 | 0 | 0 | 0 | 0 | 0 | |
| 7798 | Area P-6 Zone 2608 | 0 | 0 | 0 | 0 | 0 | |
| 7735 | Area P-6 Zone 1512 | 0 | 0 | 0 | 0 | 0 | |
| 7736 | Area P-6 Zone 1608 | 0 | 0 | 0 | 0 | 0 | |
| 7737 | Area P-6 Zone 1616 | 0 | 0 | 0 | 0 | 0 | |
| 7738 | Area P-6 Zone 1802 | 0 | 0 | (0) | (0) | (0) | |
| 7739 | Area P-6 Zone 2704 | 0 | 0 | 0 | 0 | 0 | |
| | **TOTAL SERVICE AREA-POLICE** | **21,327,414** | 21,327,414 | 21,157,170 | (170,244) | (170,244) | |
| | **SERVICE AREA-DRAINAGE** | | | | | | |
| 7602 | Area D-2,Walnut Creek | 470,000 | 470,000 | 470,000 | 0 | 0 | |
| | **TOTAL SERVICE AREA-DRAINAGE** | **470,000** | 470,000 | 470,000 | 0 | 0 | |
| | **MISCELLANEOUS DISTRICTS** | | | | | | |
| 7771 | Discovery Bay West Parking | 21,600 | 21,600 | 21,600 | 0 | 0 | |
| 7825 | Contra Costa Water Agency | 0 | 0 | 0 | 0 | 0 | |
| | **TOTAL MISCELLANEOUS DISTRICTS** | **21,600** | 21,600 | 21,600 | 0 | 0 | |
| **TOTAL PUBLIC PROTECTION** | | 183,963,439 | 183,963,439 | 178,621,106 | (5,342,333) | (5,342,333) | |
| **HEALTH AND SANITATION** | | | | | | | |
| | **EMERGENCY MEDICAL SERVICES** | | | | | | |
| 7135 | WCC HLTHCARE DIST | | 0 | 0 | 0 | 0 | |
| 7136 | WCCHCD DEBT SVC | | 0 | 0 | 0 | 0 | |
| 7405 | Area EM-1, Zone A | 4,666 | 4,666 | 4,666 | 0 | 0 | |
| 7406 | Area EM-1, Zone B | 1,351,984 | 1,351,984 | 1,351,984 | (0) | (0) | |
| | **TOTAL EMERGENCY MEDICAL SERVICES** | **1,356,650** | 1,356,650 | 1,356,650 | (0) | (0) | |
| | **SANITATION DISTRICTS** | | | | | | |
| 7365 | District #6 | 0 | 0 | 0 | 0 | 0 | |
| | **TOTAL SANITATION DISTRICTS** | 0 | 0 | 0 | 0 | 0 | |
| **TOTAL HEALTH AND SANITATION** | | 1,356,650 | 1,356,650 | 1,356,650 | (0) | (0) | |

**SCHEDULE C**
**RECOMMENDED VS. FINAL BUDGET**
**FUND BALANCE CHANGES**
**APPROPRIATION AND ESTIMATED REVENUE RECOMMENDATIONS**
**FOR 2025-2026 FINAL BUDGET**

| DISTRICT | 2025-2026 RECOMMENDED BUDGET FUND BALANCE | 2025-2026 FINAL BUDGET FUND BALANCE | FINAL YEAR-END FUND BALANCE AVAILABLE | FUND BALANCE CHANGE | RECOMMENDED LINE ITEM CHANGES AMOUNT | RECOMMENDED LINE ITEM CHANGES B/U-ACCT |
|---|---|---|---|---|---|---|
| **EDUCATION** | | | | | | |
| **SERVICE AREA-LIBRARY** | | | | | | |
| 7702 Area LIB-2,El Sobrante | 0 | 0 | 0 | 0 | 0 | |
| 7710 Area LIB-10,Pinole | 0 | 0 | 0 | 0 | 0 | |
| 7712 Area LIB-12,Moraga | 0 | 0 | 0 | 0 | 0 | |
| 7713 Area LIB-13,Ygnacio | 0 | 0 | 0 | 0 | 0 | |
| **TOTAL SERVICE AREA-LIBRARY** | 0 | 0 | 0 | 0 | 0 | |
| **TOTAL EDUCATION** | 0 | 0 | 0 | 0 | 0 | |
| **PUBLIC WAYS AND FACILITIES** | | | | | | |
| **SERVICE AREA-LIGHTING** | | | | | | |
| 7394 Area L-100, Countywide | 9,702,071 | 9,702,071 | 9,327,778 | (374,293) | (374,293) | 7394-2479 |
| 7487 CCC CFD 2010-1 St Lightng | 245,352 | 245,352 | 245,352 | 0 | 0 | |
| **TOTAL SERVICE AREA-LIGHTING** | **9,947,423** | 9,947,423 | 9,573,130 | (374,293) | (374,293) | |
| **SERVICE AREA-MISCELLANEOUS** | | | | | | |
| 7470 Area M-1, Delta Ferry | 7,698 | 7,698 | 7,006 | (692) | (692) | 7470-2479 |
| 7473 247300 - CSA M-28 | 770,691 | 770,691 | 747,023 | (23,668) | (23,668) | 7473-2479 |
| 7475 Area M-29, Dougherty Valley | 5,176,706 | 5,176,706 | 5,176,706 | 0 | 0 | |
| 7476 Area M-31, PH BART | 277,152 | 277,152 | 277,152 | 0 | 0 | |
| 7480 CSA T-1 Danville | 4,158,817 | 4,158,817 | 4,006,368 | (152,449) | (152,449) | 7480-2479 |
| 7483 CCC CFD 2022-1 | 56,250 | 56,250 | 56,250 | 0 | 0 | |
| 7485 No Rchmd Mtce CFD 2006-1 | 952,294 | 952,294 | 952,294 | 0 | 0 | |
| 7486 Bart Trnsit VLG CFD 2008-1 | 99,806 | 99,806 | 64,218 | (35,588) | (35,588) | 7486-2310 |
| 7488 Area M-16, Clyde | 142,138 | 142,138 | 142,138 | 0 | 0 | |
| 7489 Area M-17, Montalvin Manor | 309,521 | 309,521 | 6,416 | (303,105) | (303,105) | 7489-2479 |
| 7492 Area M-20, Rodeo | 83,444 | 83,444 | 58,252 | (25,193) | (25,193) | 7492-2479 |
| 7496 Area M-23, Blackhawk | 161,503 | 161,503 | 161,503 | 0 | 0 | |
| 7499 Area M-30 Danville | 172,125 | 172,125 | 172,125 | 0 | 0 | |
| **TOTAL SERVICE AREA-MISCELLANEOUS** | **12,368,145** | 12,368,145 | 11,827,451 | (540,694) | (540,694) | |

**SCHEDULE C**
**RECOMMENDED VS. FINAL BUDGET**
**FUND BALANCE CHANGES**
**APPROPRIATION AND ESTIMATED REVENUE RECOMMENDATIONS**
**FOR 2025-2026 FINAL BUDGET**

| | DISTRICT | 2025-2026 RECOMMENDED BUDGET FUND BALANCE | 2025-2026 FINAL BUDGET FUND BALANCE | FINAL YEAR-END FUND BALANCE AVAILABLE | FUND BALANCE CHANGE | RECOMMENDED LINE ITEM CHANGES AMOUNT | B/U-ACCT |
|---|---|---|---|---|---|---|---|
| | **SERVICE AREA-ROAD MAINTENANCE** | | | | | | |
| 7494 | Area RD-4, Bethel Island | 164,350 | 164,350 | 164,350 | 0 | 0 | |
| | **TOTAL SERVICE AREA-ROAD MAINTENANCE** | **164,350** | 164,350 | 164,350 | 0 | 0 | |
| **TOTAL PUBLIC WAYS AND FACILITIES** | | 22,479,918 | 22,479,918 | 21,564,931 | (914,987) | (914,987) | |
| **RECREATION/CULTURAL SVCS** | | | | | | | |
| | **SERVICE AREA-RECREATION** | | | | | | |
| 7751 | Service Area R-4 Moraga | 8 | 8 | 8 | 0 | 0 | |
| 7757 | Area R-9, El Sobrante | 5,144 | 5,144 | 5,144 | (0) | (0) | |
| 7758 | Area R-7,Zone A Alamo | 4,851,022 | 4,851,022 | 4,851,022 | 0 | 0 | |
| 7770 | Area R-10, Rodeo | 0 | 0 | (2,797) | (2,797) | (2,797) | 7770-2479 |
| | **TOTAL SERVICE AREA-RECREATION** | 4,856,174 | 4,856,174 | 4,853,378 | (2,796) | (2,796) | |
| **TOTAL RECREATION/CULTURAL SVCS** | | **4,856,174** | 4,856,174 | 4,853,378 | (2,796) | (2,796) | |
| **TOTAL COUNTY SPECIAL DISTRICTS** | | **212,656,181** | 212,656,181 | 206,396,064 | (6,260,117) | (6,260,117) | |

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3801 **Agenda Date:** 9/16/2025 **Agenda #:** C.32.

**To:** Board of Supervisors

**From:** Monica Nino, County Administrator

**Report Title:** Change order for West County Accessible Room Conversion (WARC) Project

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
AUTHORIZE and APPROVE the County Administrator, or designee, to execute a change order to increase the payment limit by $3.7 million dollars, to a new payment limit of $23.5 million dollars with Sletten Construction Company, a Montana Corporation, for the West County Detention Facility Accessible Room Conversion (WARC) project to allow for additional replacement of flooring and fixtures at all housing units.

**FISCAL IMPACT:**
The increase in contract amount is being sourced from previously appropriated funds in two accounts, which are already encumbered for detention facility improvements.

**BACKGROUND:**
The West County Detention Facility (WCDF) was built in the 1980s with carpeting and enamel fixtures. These items have worn significantly in the ensuing 40 years of service and need replacement. Since the WARC project is already making updates to two and a half of the four housing units at WCDF, it makes economic sense to have the additional one and a half housing units undergo these needed upgrades at the same time. The scope of work will include replacement of the carpet with hard surface flooring, replacement of the enamel toilets and sinks with detention grade stainless steel, and will resurface all shower units with epoxy coatings to reduce leaking.

**CONSEQUENCE OF NEGATIVE ACTION:**
The work would need to be completed at a later time with another contractor mobilization resulting in higher costs by not using the economies of scale provided by combining this work with the ongoing work in progress.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3802 **Agenda Date:** 9/16/2025 **Agenda #:** C.33.

**To:** Board of Supervisors

**From:** Thomas L. Geiger, County Counsel

**Report Title:** National Opioid Litigation: Participation in Sackler - Purdue Pharma Settlement

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

### RECOMMENDATIONS:

APPROVE and AUTHORIZE the County Administrator, or designee, to execute legal documents necessary to participate in and receive opioid settlement funds pursuant to a settlement with Purdue Pharma and the Sackler Family in the National Prescription Opiate Litigation (the Purdue/Sackler Settlement).

### FISCAL IMPACT:

The Purdue/Sackler Settlement totals approximately $8 billion, with $1.5 billion expected to come from the Purdue Pharma bankruptcy estate and $6.5 billion coming from individual members of the Sackler Family over a 15-year period. The dollar amount that the County would receive as a result of participating in the Purdue/Sackler Settlement cannot be estimated at this time due to fluctuating estate value and participation-based formulas. Of the funds coming to the State of California, 15% will go to the State, 70% will go to counties and cities as opioid abatement funds, and 15% will go to California Subdivision Fund, which will be divided among participating local governments, including the County.

### BACKGROUND:

Over the past three years, states and counties have reached settlements with drug manufacturers, drug distributors, and pharmacy chains in the National Prescription Opiate Litigation, a series of lawsuits related to the opioid crisis. In January 2025, an agreement, settlement framework and allocation in principle was reached with Purdue Pharma and the Sackler Family, which will govern the Purdue/Sackler Settlement. The County is eligible to receive a percentage of the funds that will be paid to the State of California. However, to receive all funds for which it is eligible, the County is required to execute certain documents, including a Subdivision Participation and Release Form. Ninety-five percent of funding awarded to local governments must be used to abate and remediate the impacts of the opioid crisis.

### CONSEQUENCE OF NEGATIVE ACTION:

If authorization to execute legal documents is not granted, the County will be unable to participate in and receive funds pursuant to the Purdue/Sackler Settlement.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3803 **Agenda Date:** 9/16/2025 **Agenda #:** C.34.

**To:** Board of Supervisors

**From:** Thomas L. Geiger, County Counsel

**Report Title:** National Opioid Litigation: Participation in New Manufacturer Settlement

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

### RECOMMENDATIONS:

APPROVE and AUTHORIZE the County Administrator, or designee, to opt in and execute the legal documents necessary to participate in and receive settlement funds from eight opioid manufacturers that were not part of previous national opioid settlements ("G8 Settlement").

### FISCAL IMPACT:

A national settlement requiring eight manufacturers to abate the opioid epidemic has been reached and totals approximately $1.2 billion ($844 million cash plus $355 million in medications). The State of California elected to participate in one or more of the national opioid settlements with these manufacturers and as a result the County is eligible to receive settlement funds. The dollar amount that the County would receive if it participates in the G8 Settlement cannot be estimated at this time due to participation-based formulas. The greater the number of local governments that elect to opt in, the greater the share of the national settlement California will receive.

### BACKGROUND:

Over the past three years, states and counties have reached settlements with drug manufacturers, drug distributors, and pharmacy chains in the National Prescription Opiate Litigation, a series of lawsuits related to the opioid crisis. On April 4, 2025, settlement agreements were reached with eight manufacturers: Alvogen, Inc, Amneal Pharmaceuticals, Inc., Apotex Corp., Hikma Pharmaceuticals USA, Inc., Indivior Inc., Mylan, Sun Pharmaceutical Industries, Inc., and Zydus Pharmaceuticals (USA) Inc. The monetary portion of the settlements will provide cash to participating states and local governments to remediate and abate the impacts of the opioid crisis. In addition to the monetary settlements, injunctive relief related to the marketing, sale, and distribution practices will be imposed. The State of California elected to participate in one or more of the opioid settlements with these manufacturers and as a result the County is eligible to receive settlement funds. However, to receive these funds, the County is required to opt in by October 8, 2025, and in the future will be required to execute certain legal documents.

**CONSEQUENCE OF NEGATIVE ACTION:**
If the authorization to opt in and execute legal documents is not granted, the County will be unable to participate in and receive funds pursuant to the G8 Settlement.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3804 **Agenda Date:** 9/16/2025 **Agenda #:** C.35.

**To:** Board of Supervisors

**From:** Diana Becton, District Attorney

**Report Title:** Purchase Order and Related Software License Agreement with Lexipol, LLC.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Purchasing Agent or designee to execute, on behalf of the District Attorney, a purchase order and related license agreement with Lexipol, LLC in an amount not to exceed $15,682 for accessing law enforcement policy updates and training resources, for the period September 1, 2025 through August 31, 2026.

**FISCAL IMPACT:**
Approval of this action will result in expenditures up to $15,682 which has been included in the Department's FY25-26 Budget.

**BACKGROUND:**
The District Attorney's Office uses Lexipol, LLC to access up-to-date, legally sound policies that guide daily operations and mitigate risks. Lexipol provides policy updates, training, and resources through regularly reviewing changes in state and federal laws, court rulings, and best practices to ensure the District Attorney Senior Inspectors perform their duties safely and in compliance with current laws while reducing risks to the Department and the County.

Approval of the Purchase Order will allow the District Attorney's Office to access the policy updates provided by Lexipol, LLC. This Software License Agreement includes limitation of liability under which the County agrees to hold Lexipol, LLC harmless from any claims arising out of the performance under this agreement.

**CONSEQUENCE OF NEGATIVE ACTION:**
Without executing the Purchase Order and related Software License Agreement with Lexipol, LLC., the District Attorney's Office Bureau of Investigations cannot utilize the service to access critical law enforcement policy updates and training resources.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3805 **Agenda Date:** 9/16/2025 **Agenda #:** C.36.

**To:** Board of Supervisors

**From:** Diana Becton, District Attorney

**Report Title:** Purchase Order and Related Software Transaction Agreement with Dell Technologies, INC for Quest Software

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Purchasing Agent or designee to execute, on behalf of the District Attorney, a purchase order and related license agreement with Dell Technologies, INC in an amount not to exceed $2,384 for an IT system management tool, for the period September 20, 2025 through September 19, 2028.

**FISCAL IMPACT:**
Approval of this action will result in expenditures up to $2,384 which have been included in the Department's FY 25-26 Budget.

**BACKGROUND:**
The District Attorney's Office uses a system management tool purchased through Dell Technologies, INC to support IT operations in managing computers, servers and devices across the organization. This tool helps ensure that all managed systems remain up to date, secure and compliant with organization policies by providing automated patch management, software distribution, asset inventory, compliance tracking, and remote administration.

Approval of the purchase order and related Software Transaction Agreement will allow the District Attorney's Office to continue using this tool in support of securely managing and maintaining compliance of IT systems across the organization. The Software Transaction Agreement includes limitation of liability and indemnification provisions under which the County agrees to hold the vendor harmless.

**CONSEQUENCE OF NEGATIVE ACTION:**
Without executing the purchase order and related Software Transaction Agreement, the District Attorney's office cannot continue to securely manage and maintain compliance of IT systems across the organization.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3806 **Agenda Date:** 9/16/2025 **Agenda #:** C.37.

**To:** Board of Supervisors

**From:** Marla Stuart, Employment and Human Services Director

**Report Title:** CSB - Contract 38-085-2 Summit Building Services, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract renewal with Summit Building Services, Inc., in an amount not to exceed $395,882 to provide custodial services at various Community Services Bureau facilities for the term August 1, 2025 through January 31, 2026.

**FISCAL IMPACT:**

54% State, 46% Federal, all of which is budgeted for in FY 25-26

**BACKGROUND:**

On August 8, 2023, the Board approved item C.23 for a contract with Summit Building Services, Inc. (Contractor) for the provision of custodial services to Employment and Human Services Department (EHSD), Community Services Bureau (CSB) site locations. On September 10, 2024, the Board approved item C.47 to amend and extend the Contract through July 31, 2025.

This staff report is to approve a contract renewal with Summit Building Services, Inc., to provide custodial services for several County-operated facilities, including childcare sites. Summit Building Services has provided custodial services for these facilities for over 10 years.

EHSD childcare facilities are remotely located, beyond the typical routes of the County's custodial staff, and require nighttime services. At present, the County's custodial services are not equipped to effectively manage or supervise employees under these specific requirements.

This request has no impact on the current County Custodial staff.

**CHILDREN'S IMPACT STATEMENT:**

This Contract supports three (3) of the community outcomes established in the Children's Report Card: (1) "Children Ready for and Succeeding in School"; (3)"Families that are Economically Self-Sufficient"; and (4)

"Families that are Safe, Stable and Nurturing".

**CONSEQUENCE OF NEGATIVE ACTION:**

Should the proposed action not be approved by the Board of Supervisors, custodial services provided by Summit Building Services, Inc. will be terminated and EHSD facilities will not be in compliance with the Office of Head Start, the California Department of Education, and the California Department of Social Services.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3807 **Agenda Date:** 9/16/2025 **Agenda #:** C.38.

**To:** Board of Supervisors

**From:** Marla Stuart, Employment and Human Services Director

**Report Title:** CalWORKs Stage 2 and California Alternative Payment Program Funding

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Employment and Human Services Department Director, or designee, to accept funding in an amount not to exceed $1,098,197 from the California Department of Social Services for CalWORKs Stage 2 child care providers and for administrative support as the contract administrator for CalWORKs Stage 2 (C2AP) and California Alternative Payment Program (CAPP), and to authorize the approval of any amendments related to this funding for the period of July 1, 2025 through June 30, 2026.

**FISCAL IMPACT:**
$1,098,197: 100% State funds, all of which is funded by CDSS and budgeted in FY25-26.

$393,175.00 is for C2AP
$705,022 is for administrative support of C2AP and CAPP

**BACKGROUND:**
This staff report seeks to accept state funding for a total of $1,098,197 from the California Department of Social Services (CDSS), which has been appropriated through Senate Bill (SB)120 and Assembly Bill (AB) 378 to support Senate Bill (SB) 102. SB 120 authorizes ongoing reimbursements to childcare providers based on the maximum authorized hours of care, regardless of actual attendance. Additionally, AB 378 supports SB 102 by providing administrative support allocation to development contractors who act as contract administrators for the CalWORKs Stage 2 (C2AP) and the California Alternative Payment Program (CAPP). This notification increases the funding by $1,098,197 for a new total payment limit of $30,821,579.

On December 17, 2024, the Board of Supervisors approved the Continued Funding Application for fiscal year 2025-2026 and accepted $29,723,382 (C.84) for the provision of C2AP and CAPP childcare programs. On July 23, 2025, CDSS issued Child Care Bulletin (CCB) number 25-20, advising administrators of Alternative Payment Programs to continue reimbursing childcare providers based on the maximum authorized hours of care.

On March 11, 2025, the Board of Supervisors approved an administrative support allocation of $705,022 (C. 32) to the Employment and Human Services Department (EHSD) as the contract administrator for C2AP and CAPP. On August 3, 2025, CDSS issued Child Care Bulletin (CCB) number 25-21, providing fiscal guidance for the ongoing administrative support of Alternative Payment Programs (C2AP, CAPP). Acceptable use of funds includes supporting activities related to SB 102 including but not limited to dues deduction, meeting new Subsidized Provider Report (SPR) requirements and data collection related to Child Care Provider Union (CCPU) data requests.

This staff report is to execute the County's allocation of $1,098,197 and to authorize approval of any amendments during the 2025-2026 term. This increase will raise the total funding amount from $29,723,382 to $30,821,579.

**CONSEQUENCE OF NEGATIVE ACTION:**
The County will not be in compliance with Head Start program requirements, which may jeopardize funding and successful 2024-2029 grant implementation.

Should the proposed action not be approved by the Board of Supervisors, additional CDSS funding for childcare providers throughout Contra Costa County will be forfeited.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3824 **Agenda Date:** 9/16/2025 **Agenda #:** C.39.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Agreement #23-768-1 with the Moraga Orinda Fire District

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute Agreement #23-768-1 authorizing the Moraga Orinda Fire District ("MOFD") or ("District") to provide emergency ambulance services in the County's Emergency Response Area III for the period July 1, 2025 through June 30, 2028.

**FISCAL IMPACT:**
This is a non-financial agreement.

**BACKGROUND:**
This long-term ambulance services agreement would authorize the MOFD to provide emergency ambulance services in the County's Emergency Response Area III from July 1, 2025, through June 30, 2028. Emergency Response Area III, located in Moraga and Orinda, is one of five (5) ambulance operating areas in Contra Costa County.

MOFD has provided emergency ambulance services in Emergency Response Area III without interruption since before January 1, 1980. The County and the District entered into the most recent ambulance services agreement for Emergency Response Area III on October 11, 2022, and that agreement expired on June 30, 2025.

Under the ambulance services agreement, the District will provide emergency ambulance services as requested by any County-designated public safety dispatch center. The District will provide these services 24 hours a day for the full term of the agreement. The District must staff and equip its ambulances to provide advance life support care, including staffing each ambulance with at least one paramedic and one emergency medical technician (EMT). The agreement establishes response time standards that the District must meet when responding to emergency calls. It also establishes clinical, personnel, vehicle, communications equipment, and other standards that the District must meet.

The County's five (5) Emergency Response Areas are "exclusive operating areas" that were established in accordance with Health and Safety Code section 1797.224 (Section 224), a provision of the EMS Act (the "Emergency Medical Services (EMS) System and the Prehospital Emergency Medical Care Personnel Act," codified at Health and Safety Code sections 1797 through 1799.207).

Under Section 224, a competitive process to select an ambulance provider for an exclusive operating area is not required if the local EMS agency develops or implements a local plan that continues the use of existing providers operating within a local EMS area in the manner and scope in which the services have been provided without interruption since January 1, 1981.

Because the District has provided emergency ambulance services in Emergency Response Area III without interruption since before January 1, 1980, the District is "grandfathered with exclusivity" under Section 224 and a competitive process is not required for this contract. This Agreement includes mutual indemnification to hold harmless both parties for any claims arising out of the performance of this Agreement. This Agreement is retroactive due to unexpected staff vacancies during the peak renewal period.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Agreement is not approved, County would not have a long-term emergency ambulance services Agreement for Emergency Response Area III.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3825 **Agenda Date:** 9/16/2025 **Agenda #:** C.40.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Purchase Order with Boston Scientific Corporation

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Health Services Director, a blanket purchase order with Boston Scientific Corporation in an amount not to exceed $1,300,000 for the purchase of vascular, urology, endoscopy, and other supplies as needed for Contra Costa Regional Medical Center (CCRMC) for the period of September 1, 2025 through August 31, 2028.

**FISCAL IMPACT:**
Approval of this action will result in expenditures of up to $1,300,000 over a three-year period and will be funded by Hospital Enterprise Fund I revenues.

**BACKGROUND:**
Boston Scientific Corporation provides medical devices used in a wide range of specialties, including cardiology, endoscopy, urology, neuromodulation, and peripheral interventions. CCRMC uses interventional urology products from Boston Scientific that are designed for diagnosing and treating urological conditions with minimally invasive solutions. These include stents, laser systems, resectoscopes, and neuromodulation devices for conditions like Benign Prostatic Hyperplasia (BPH), kidney stones, urinary incontinence, and bladder cancer. The products aim to reduce the need for surgery, improve outcomes, and shorten recovery times for patients.

On February 8, 2022 the Board of Supervisors approved agenda item C.39 to execute a purchase order with Boston Scientific Corporation in the amount of $600,000 for the purchase of vascular, urology, endoscopy, and other supplies for CCRMC for the period from January 1, 2022 through May 31, 2023. CCRMC terminated the ordering process with Boston Scientific Corporation starting June 1, 2023 to allow time for a new purchase order to be established.

On July 11, 2023 the Board of Supervisors approved agenda C.98 to execute purchase order #28564 with Boston Scientific Corporation in the amount of $600,000 for the purchase of vascular, urology, endoscopy, and other supplies for CCRMC for the period of July 1, 2023 through May 31, 2025.

On February 25, 2025 the Board of Supervisors approved agenda C.103 to amend purchase order #28564 with Boston Scientific Corporation to increase the amount to a new payment limit of $784,000 with no change to the original term of July 1, 2023 through May 31, 2025.

On September 16, 2025 CCRMC plans to request that the Board of Supervisors approve payment to Boston Scientific Corporation for products provided to CCRMC during the period of June 1, 2025 through August 31, 2025.

Boston Scientific Corporation is a member of the Vizient Group Purchasing Organization (GPO) and per Administrative Bulletin 600.3, GPO members are exempt from solicitation requirements.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this action is not approved, CCRMC will not be able to acquire the specialty supplies essential for performing critical surgeries, potentially compromising patient care and treatment outcomes.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3826 **Agenda Date:** 9/16/2025 **Agenda #:** C.41.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Payment for Equipment Provided by Aladdin Temp-Rite LLC

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Auditor-Controller, or designee, on behalf of the Health Services Department, to reissue payment due to loss and fraudulent redemption of original payment in the amount of $31,836.02 to Aladdin Temp-Rite LLC for the purchase of two (2) air curtain refrigerators.

**FISCAL IMPACT:**
Approval of this action will result in a one-time expenditure of up to $31,836.02 and will be funded by Hospital Enterprise Fund I revenues.

**BACKGROUND:**
Aladdin Temp-Rite LLC is a global company that specializes in meal delivery system solutions for healthcare settings. They partner with healthcare providers to deliver a comprehensive range of state-of-the-art products and meal delivery systems using leading edge technologies, such as induction, convection, and conduction, to keep delivered meals at the peak of flavor and successfully undergone the Hazard Analysis and Critical Control Point (HACCP) management system and considered HACCP-safe until served. For over a decade, the CCRMC has contracted with Aladdin Temp-Rite LLC for patient meal delivery systems and related supplies, as well as other capital expenditures, such as refrigeration.

On November 13, 2024, the Purchasing Agent issued capital purchase order #31381 with Aladdin Temp-Rite LLC to purchase two (2) air curtain refrigerators in an amount of $31,837.

On March 25, 2025, CCRMC received Aladdin Temp-Rite LLC invoice #1692790 from the Food and Nutrition Services Department and submitted for payment. Payment #263712 was issued on April 9, 2025 and redeemed on April 17, 2025.

On April 28, 2025, Aladdin Temp-Rite LLC contacted CCRMC regarding the status of invoice #1692790 and staff provided the remittance advice for payment #263712. On May 2, 2025, the Auditor-Controller's Office confirmed the payment had been stolen, altered, and fraudulently redeemed. Per protocol, they contacted Wells Fargo and initiated a fraud claim pending Wells Fargo's investigation which typically takes 90 days.

On August 7, 2025, CCRMC was notified by the Auditor-Controller's Office that Wells Fargo denied the fraud claim filed by their office for payment #263712. Based on prior recommendations for fraud protection products

by Wells Fargo, which were not implemented, the County is responsible for all losses.

The vendor is entitled to payment for the reasonable value of its services provided under the equitable relief theory of quantum meruit. That theory provides that where a vendor has been asked to provide services without a valid (or otherwise unenforceable) purchase order, and the vendor does so to the benefit of the county, the vendor is entitled to recover the reasonable value of those services. The Department cannot pay the vendor for services rendered that exceed the purchase order limits. As such, the Department recommends that the Board authorize the Auditor-Controller to issue a one-time payment not to exceed $31,836.02 payable to Aladdin Temp-Rite LLC.

Aladdin Temp-Rite LLC is a member of the Vizient Group Purchasing Organization (GPO) and per Administrative Bulletin 600.3, GPO members are exempt from solicitation requirements.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this action is not approved, Aladdin Temp-Rite LLC will not be paid for refrigeration products provided to CCRMC and may impact future access to this vendor's equipment, which is necessary to ensure patient meal tray temperatures are maintained for patient safety purposes.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3827 **Agenda Date:** 9/16/2025 **Agenda #:** C.42.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Payment for Products Provided by Boston Scientific Corporation

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Auditor-Controller, or designee, to pay Boston Scientific Corporation in an amount not to exceed $119,724 for laparoscopic instruments provided to the Contra Costa Regional Medical Center (CCRMC) during the period of June 1, 2025 through August 31, 2025, as recommended by the Health Services Director.

**FISCAL IMPACT:**
Approval of this action will result in a one-time expenditure of $119,724 and will be funded by the Hospital Enterprise Fund I revenues.

**BACKGROUND:**
Boston Scientific Corporation is a global medical technology company that develops, manufactures, and markets innovative medical devices used in a wide range of specialties, including cardiology, endoscopy, urology, neuromodulation, and peripheral interventions. The company is known for its minimally invasive medical solutions, such as stents, catheters, pacemakers, defibrillators, and surgical tools, which help improve patient outcomes and reduce recovery times. Boston Scientific serves hospitals, healthcare providers, and patients worldwide, focusing on advancing medical technology to enhance patient care and treatment options.

On July 11, 2023 the Board of Supervisors approved agenda C.98 to execute purchase order #28564 with Boston Scientific Corporation in the amount of $600,000 for the purchase of vascular, urology, endoscopy, and other supplies for CCRMC for the period of July 1, 2023 through May 31, 2025.

On February 25, 2025 the Board of Supervisors approved agenda C.103 to amend purchase order #28564 with Boston Scientific Corporation to increase the amount to a new payment limit of $784,000 with no change to the original term of July 1, 2023 through May 31, 2025.

The purchase order renewal process was delayed due to the Vizient agreement expiration on June 30, 2025 and negotiations with the supplier to finalize the successor agreement.

The vendor is entitled to payment for the reasonable value of its services provided under the equitable relief theory of quantum meruit. That theory provides that where a vendor has been asked to provide services without a valid (or otherwise unenforceable) purchase order, and the vendor does so to the benefit of the county, the

vendor is entitled to recover the reasonable value of those services. During this transition period, Boston Scientific continued to provide necessary supplies to support critical surgical procedures. The Department cannot pay the vendor for services rendered without a valid purchase purchase order in place. As such, the Department recommends that the Board authorize the Auditor-Controller to issue a one-time payment not to exceed $119,724 payable to Boston Scientific Corporation.

Boston Scientific Corporation is a member of the Vizient Group Purchasing Organization (GPO) and per Administrative Bulletin 600.3, GPO members are exempt from solicitation requirements.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this action is not approved, Boston Scientific Corporation will not be reimbursed for services already rendered at CCRMC.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3828 **Agenda Date:** 9/16/2025 **Agenda #:** C.43.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Purchase Order with First DataBank, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Health Services Director, a purchase order with First DataBank, Inc. (FDB), in an amount not to exceed $202,389 for the license of FDB MedKnowledge, prescription medication software, for the period July 1, 2025 through June 30, 2026.

**FISCAL IMPACT:**
This action will result in expenditures of up to $202,389 and will be funded by Hospital Enterprise Fund I revenues.

**BACKGROUND:**
Since 2011, Contra Costa Health (CCH) has relied on MedKnowledge, the flagship drug and device database provided by First DataBank, Inc. (FDB), to support physician prescribing workflows and enhance clinical decision-making. MedKnowledge delivers continuously updated, evidence-based information on prescription and over-the-counter medications, supplements, and therapies. Its integration with healthcare information technology systems enables CCH providers to accurately identify and order medications for County patients in accordance with safety protocols and legal mandates, including California's requirement for prescription translation.

On September 21, 2021, Board of Supervisors approved agenda item C.52 to execute the Eighth Amendment to License Agreement with First DataBank, Inc. and purchase order #23440 in an amount not to exceed $632,468 to renew MedKnowledge software licenses and support for the period of July 1, 2021, through June 30, 2024.

On November 28, 2023, the Board of Supervisors approved agenda item C.55 to execute 1) an amendment to purchase order #23440 with First DataBank, Inc., to increase the payment limit by $20,506 to a new payment limit of $652,974, with no change to the original term of July 1, 2021, through June 30, 2024, and 2) the Ninth Amendment to License Agreement with First DataBank, Inc. to procure additional prescription medication software licenses.

On September 10, 2024 the Board of Supervisors approved agenda item C.127 to execute 1) a purchase order with First DataBank, Inc. in an amount not to exceed $237,083, and 2) the Tenth Amendment to License Agreement with First DataBank, Inc. to renew prescription medication software licenses for the period of July

1, 2024 through June 30, 2025. The Tenth Amendment to the License Agreement with First Data Bank, Inc. also governs this purchase.

On June 9, 2025, Contra Costa Health (CCH) IT received the renewal request for First Databank, Inc.'s prescription medication software license for Fiscal Year 2025-26. The delayed submission of this request impacted procurement processing timelines and introduced potential risks to uninterrupted software access. To mitigate future delays, Procurement has initiated collaborative efforts with the vendor and internal stakeholders to ensure renewal requests are submitted no fewer than 180 days prior to license expiration.

First DataBank, Inc. continues to serve as the sole provider of these essential software licenses, and on August 4, 2025, the County Purchasing Agent authorized continued use of their services for clinical operations.

The County is a party to a software License Agreement, dated July 1, 2011, with First Databank, Inc. for the license of prescription medication software.

**CONSEQUENCE OF NEGATIVE ACTION:**
Failure to approve this action will prevent CCH physicians from accessing the essential drug ordering database and software needed to prescribe medications to County clients, thereby obstructing legally mandated prescription translations under California law and compromising both regulatory compliance and the delivery of equitable, high-quality healthcare.

FIRSTDATABANK

FIRST DATABANK AND CONTRA COSTA HEALTH SERVICES
LICENSE AGREEMENT

This **LICENSE AGREEMENT** made and entered into at South San Francisco, California as of the Effective Date noted on Exhibit 1 (attached and made a part hereof) between **FIRST DATABANK, INC.**, with offices at 701 Gateway Boulevard, Suite 600, South San Francisco, California 94080 ("First DataBank"), and **LICENSEE** identified in Exhibit 1.

**WHEREAS:**

1. First DataBank owns or is a Licensee of, and licenses or sublicenses various copyrighted databases of medical, pharmaceutical and nutritional information, and periodic updates thereto ("Databases"), related access software products ("Toolkits") and user manuals ("Manuals") referred to collectively, as the "FDB Knowledge Bases";

2. Licensee desires to obtain the use of one or more of the FDB Knowledge Bases with the Licensee's electronic information system or other computer system (the "System") as described in the Declaration of Use (Exhibit 1);

3. Subject to the terms and conditions of this Agreement, First DataBank is willing to grant to Licensee a nonexclusive license or sublicense to use the FDB Knowledge Bases indicated in Exhibit 1.

**NOW, THEREFORE,** in consideration of the premises and of the covenants and Agreements hereinafter set forth, it is agreed as follows:

1. DEFINITIONS OF CERTAIN TERMS. As used in this Agreement:

   a) "Licensed Products" means those FDB Knowledge Bases indicated in Exhibit 1 as being licensed to Licensee;

   b) "Effective Date" is the date stated in Exhibit 1 and is the Effective Date of this Agreement;

   c) "Fee Term" means the twelve-month period beginning on the Effective Date and each successive twelve-month period;

   d) "Territory" means the United States of America and its territories and possessions.

2. LICENSE. Subject to the terms and conditions of this Agreement, First DataBank grants and Licensee accepts the following limited, non-transferable and non-exclusive license or sublicense:

   a) To use the Licensed Products solely for its business operations in the Territory, as defined in Exhibit 1 during the term of this Agreement;

   b) To the extent Exhibit 1 permits bundling of any or all of the Licensed Products, Licensee agrees to add substantial value to the Licensed Products contained in the bundle;

   c) Licensee shall have no right to use the Licensed Products on behalf of any third party, on a service bureau basis or otherwise unless (i) such services are specifically permitted in Exhibit 1, and (ii) such third party has entered into a license Agreement with Licensee or First DataBank and First DataBank has been paid the required license fee;

   d) Under no circumstances shall Licensee use the Licensed Products, or any portion thereof, to develop a competitive product, regardless of what is set forth in Exhibit 1;

   e) Licensee shall obtain no implied license rights to the Licensed Products. Any rights not expressly granted to Licensee in this Agreement shall be retained by First DataBank;

   f) Although some tangible objects may be delivered to Licensee pursuant to this Agreement, title to such objects shall not pass to Licensee, and this Agreement is not for the sale of goods. The Licensed Products shall be delivered to Licensee within twenty (20) working days from whichever is later, the date this License Agreement is executed or the Effective Date on the Exhibit 1. Updates thereto shall be delivered with the frequency and in the format indicated in Exhibit 1;

   g) Licensee will not alter, amend, modify, or change in any respect, any of the Licensed Products unless authorized to do so by First DataBank. Without limiting the foregoing, Licensee shall have no right to use, modify, reproduce or distribute the Licensed Products, nor the right to license third parties to exercise any rights with regard to the Licensed Products other than as permitted in Exhibit 1.

LICENSEE'S INITIALS _____

FDB'S INITIALS _____
(Acct #378578) V5 SN 06.09.11

3. TERM AND TERMINATION.
   a) This Agreement and license shall continue for a term of two (2) years from the Effective Date. Unless licensee terminates the Agreement as provided in Paragraph 3, the Agreement will renew for an additional three (3) year term beginning July 1, 2013 at the rates outlined on Exhibit 1, Section D of this Agreement. Thereafter the Agreement may be renewed for successive five (5) year periods at each renewal date at the then effective rate in accordance with paragraph 3b below.

   b) At least sixty (60) days before the end of any term, First DataBank shall send to Licensee written notice of the applicable renewal rate. At least thirty (30) days prior to the end of the term, First DataBank must receive from Licensee written notice of acceptance of renewal for the next term. If Licensee fails to give such written notice of acceptance, then the delivery and use of the Licensed Products will be discontinued as of the end of the current term that is in effect. First DataBank may also give notice of non-renewal in its sole and absolute discretion, without cause and without stating any reason therefore, by sending Licensee written notice of non-renewal at least thirty (30) days prior to the end of the term then in effect.

   c) Either party may terminate this license on thirty (30) days written notice, if the other party has materially breached any provision of this Agreement, and such breach has not been cured within such thirty (30) day period. Notwithstanding the previous sentence, Licensee has the right to terminate this Agreement, with an effective date of June 30, 2013, by providing sixty (60) days prior written notice to First DataBank and provided that all License Fees are paid through the termination effective date.

   d) Upon termination of this Agreement, Licensee shall immediately cease use of the Licensed Products, and shall take such steps as are necessary to prohibit further use of the Licensed Products within Licensee's System and shall furnish First DataBank a written description of the steps so taken. Termination of this Agreement shall automatically terminate all sublicenses of the Licensed Products granted by Licensee. Within thirty (30) days of termination, Licensee shall return to First DataBank all copies or duplicates thereof of the Licensed Products.

4. PAYMENT OF LICENSE FEES. In consideration of the grant of the license, Licensee agrees to pay the Fees ("License Fees") listed in Exhibit 1. Licensee's obligation to pay License Fees for periods preceding termination will survive termination of this Agreement.

5. IMPLEMENTATION. Licensee assumes all responsibility to program or obtain compatible software for use of the Databases. All programming shall be done in accordance with specifications included in Database Manuals and supplements and other documentation provided by First DataBank. Licensee agrees that when programmed, the System shall display Copyright Notices, Disclaimers, and Expiration Dates as specified in individual Database and Licensed Product Manuals.

6. COVENANTS OF LICENSEE. Licensee hereby agrees with First DataBank as follows:
   a) In the event that First DataBank grants Licensee permission to modify any of the Licensed Products, then Licensee assumes all liability for such modified Licensed Products. Licensee hereby acknowledges and agrees that First DataBank disclaims all warranties, express and implied, regarding any Licensee-modified Licensed Products. Further, Licensee hereby agrees to defend, indemnify, and hold First DataBank harmless from any third party claim arising from such Licensee-modified Licensed Products to the extent that such claim would not have existed but for Licensee's modification of the Licensed Products.

   b) Licensee will not use the name of First DataBank, Inc. or "First DataBank", the names of any of the First DataBank Knowledge Bases, or any trademark owned by or licensed to First DataBank, except as authorized in writing;

   c) Licensee shall reimburse First DataBank at First DataBank's direct cost for all shipping and delivery; and for all First DataBank originated magnetic media received by Licensee from First DataBank;

   d) Licensee will pay all taxes, however designated, including sales and use taxes and state and local privilege or excise taxes arising out of this Agreement and the transaction contemplated hereby;

   e) That as long as this Agreement is in effect, and for a one (1) year period thereafter, Licensee shall maintain complete records with respect to the use of the Licensed Products, and the number and type of end user sites, if any. During normal business hours, at reasonable intervals but no more often than quarterly, and upon reasonable notice, First DataBank or its designated representative may audit and review those records necessary to confirm that the fees paid to First DataBank are correct and that Licensee has complied with all of the terms of this Agreement, including but not limited to, the Declaration of Use and Fee and Payment Schedule set forth in Exhibit 1;

   f) USAGE. Licensee shall use the Licensed Products solely for Licensee's business purposes in the Territory as described in Exhibit 1, "Declaration of Use". Licensee may not, without the prior written consent of First DataBank, transmit the Licensed Products to other data processing systems or units that are "on-line" with Licensee's data processing unit, or use the Licensed Products, or any data derived from the Licensed Products in a computer service business, network, time-sharing, multiple CPU, or multiple user arrangements including the Internet and Intranets, except as, if applicable, explicitly identified in Exhibit 1. Licensee shall not copy, reproduce, store in a retrieval system, sell, assign, pledge, sublicense, convey, transfer, redistribute, transmit, grant other rights in, or permit any unauthorized use of the Licensed Products, or any of them, in any form or by any media (electronic, mechanical, photocopy, recording, or otherwise), on either a permanent or temporary basis to any third party except as authorized in Exhibit 1. Licensee may use an outside Data Recovery Center in the Territory

provided First DataBank is notified in writing within thirty (30) days of such location. In such case, the terms of this Agreement shall be fully applicable.

g) Licensee hereby covenants and agrees to indemnify and hold First DataBank harmless from and against any liability, loss, injury or expense (including reasonable attorneys' fees and court costs) imposed upon, incurred or suffered by First DataBank by reason of Licensee's negligence.

h) Licensee acknowledges and agrees that the covenants and Agreements made in this Paragraph 6 are made for the benefit of First DataBank and shall survive the termination of this Agreement. In the event of any breach by Licensee of the terms of this Agreement, in addition to other relief to which First DataBank shall be entitled, First DataBank shall be entitled to terminate this License.

7. CONFIDENTIALITY:

a) In connection with their obligations under and pursuant to this Agreement, each of the parties hereto may disclose to the other Confidential Information (as defined herein);

b) Disclosing Party means a party that discloses Confidential Information pursuant hereto and "Receiving Party" means a party that receives Confidential Information pursuant hereto;

c) The term "Confidential Information" shall mean information or data, including without limitation, computer programs, software, code, algorithms, names and expertise of employees and consultants, know-how, formulas, processes, ideas, inventions (whether patentable or not), trade secrets, schematics and other technical business and customer information, financial and product development plans, forecasts and strategies, furnished by the Disclosing Party to the Receiving Party (whether before or after the date hereof) and all analyses, compilations, forecasts, studies or other documents prepared by the Receiving Party which contain or reflect any such information. Without limiting the foregoing, the term "Confidential Information" shall include the Licensed Products and the terms of this Agreement. "Confidential Information" may include information disclosed orally and information saved in digital or analog form, in electronic or magnetic mediums and on film or tape. The term "Confidential Information" will not, however, include information which:
   (i) is or becomes available to the Receiving Party on a non-confidential basis from a source (other than the Disclosing Party) which, to the knowledge of the Receiving Party, is not prohibited from disclosing such information to the Receiving Party by a legal, contractual or fiduciary obligation;
   (ii) was known by the Receiving Party, as evidenced by its written records, prior to receipt from the Disclosing Party; or,
   (iii) is independently developed by the Receiving Party without use of any Confidential Information;

d) Each Party:
   (i) will keep the Confidential Information confidential and will not (except as permitted by this Agreement or required by legal process, and only after compliance with the paragraph below) without the prior written consent of the other Party, disclose any Confidential Information in any manner whatsoever; and,
   (ii) will not use any Confidential Information other than in connection with this Agreement, provided, however, that the Receiving Party may reveal the Confidential Information to its affiliates, controlling persons, employees, representatives and agents that have a need to know such Confidential Information to further the permitted use thereof, as long as said affiliates, controlling persons, employees, representatives and agents are informed by the Receiving Party of the confidential nature of the Confidential Information and agree to act in accordance with the terms of this Agreement. Each Party will cause its affiliates, controlling persons, employees, representatives and agents to observe the terms of this Agreement, and will be liable for any breach of this Agreement by any of its affiliates, controlling persons, employees, representatives and agents;

e) In the event that the Receiving Party is requested pursuant to, or required by, applicable law, regulation or legal process to disclose any of the Confidential Information, the Receiving Party will notify the Disclosing Party promptly (and in any event in advance of providing Confidential Information) so that the Disclosing Party may seek a protective order or other appropriate remedy (and the Receiving Party will consult with the Disclosing Party with respect to taking steps to resist or narrow the scope of any such request or legal process) or, in the sole discretion of the Disclosing Party, waive compliance with the terms of this Agreement. In the event that no such protective order or other remedy is obtained, or that the Disclosing Party waives compliance with the terms of this Agreement, the Receiving Party will furnish only that portion of the Confidential Information which it is advised by the Receiving Party's counsel is legally required and will exercise reasonable efforts to obtain reliable assurance that confidential treatment will be accorded the Confidential Information.

8. PROPRIETARY RIGHTS INDEMNIFICATION. First DataBank shall hold harmless and defend Licensee against suits based solely on a claim by a third party that the use of Licensed Products by Licensee under this Agreement infringes on any patent, copyright, trademark, or other property right in the Territory, provided that Licensee gives First DataBank prompt written notice of such suits and permits First DataBank to control the defense thereof.

9. DISCLAIMERS.
   a) Licensee shall inspect and test Licensed Products upon receipt thereof. The Licensed Products are deemed proper and correct unless, within ten (10) working days after receipt thereof, Licensee provides First DataBank with written notice and documentation of any error in the Licensed Products;

   b) First DataBank has utilized reasonable care in collecting and reporting the information contained in the Licensed Products and has obtained such information from sources believed to be reliable. First DataBank, however, does not warrant the accuracy of codes, prices or other data contained in the Licensed Products. Information reflecting prices is not a quotation or offer to sell or purchase. The clinical information contained in the Licensed Products is intended as a supplement to, and not a substitute for, the knowledge, expertise, skill, and judgment of physicians, pharmacists, or other healthcare professionals in patient care. The absence of a warning for a given drug or drug combination should not be construed to indicate that the drug or drug combination is safe, appropriate or effective in any given patient.

   c) **FIRST DATABANK MAKES NO WARRANTY OR REPRESENTATION, EXPRESS OR IMPLIED, OTHER THAN THOSE IN THIS LICENSE AGREEMENT, AND FURTHER MAKES NO WARRANTY OR REPRESENTATION, EXPRESS OR IMPLIED, AS TO THE ACCURACY OF THE DATA FROM WHICH THE LICENSED PRODUCTS ARE COMPILED, NOR THE COMPATIBILITY OF THE LICENSED PRODUCTS WITH LICENSEE'S HARDWARE AND SYSTEMS, AND SPECIFICALLY DISCLAIMS THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

   d) **IN NO EVENT SHALL FIRST DATABANK BE LIABLE TO LICENSEE OR ANY THIRD PARTY FOR ANY CONSEQUENTIAL, INDIRECT, INCIDENTAL, RELIANCE, OR SPECIAL DAMAGES, INCLUDING BUT NOT LIMITED TO LOST PROFITS, EVEN IF FIRST DATABANK HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.**

   e) **IN NO EVENT SHALL FIRST DATABANK'S LIABILITY EXCEED THE AMOUNT PAID TO IT BY LICENSEE FOR THE CURRENT FEE TERM OF THIS LICENSE AGREEMENT, REGARDLESS OF THE FORM OF THE ACTION OR CLAIM, AND REGARDLESS OF WHETHER THE ACTION OR CLAIM IS BASED ON ANY ALLEGED ACT OR OMISSION OF FIRST DATABANK, INCLUDING BUT NOT LIMITED TO ANY ACTION BASED ON NEGLIGENCE, BREACH OF WARRANTY OR BREACH OF CONTRACT.**

10. PROFESSIONAL RESPONSIBILITY. Licensee acknowledges that the professional duty to the patient in providing healthcare services lies solely with the healthcare professional providing patient care services. Licensee takes full responsibility for the use of information provided by the Licensed Products in patient care and acknowledges that the use of the Licensed Products in no way is intended to replace or substitute for professional judgment. First DataBank does not assume any responsibility for actions of Licensee which may result in any liability or damages due to malpractice, failure to warn, negligence or any other basis. Licensee shall ensure that all healthcare professionals using the Licensed Products are aware of the limitations of the use of the Licensed Products.

11. USE OF PATIENT EDUCATION. Licensee hereby agrees not to modify the Patient Education Knowledge Databases. If Licensee distributes the Patient Education Knowledge Database information, then Licensee agrees to distribute an unmodified version of the information from the Patient Education Knowledge Database for each applicable drug. Licensee further agrees to include the following disclaimer, or subsequent disclaimer language that may be provided by First DataBank, at the top of any patient education information material provided to patients from the Patient Education Knowledge Databases:

> NOTE: This is a summary and does not contain all possible information about this product. For complete information about this product or your specific health needs, ask your healthcare professional. Always seek the advice of your healthcare professional if you have any questions about this product or your medical condition. This information is not intended as individual medical advice and does not substitute for the knowledge and judgment of your healthcare professional. This information does not contain any assurances that this product is safe, effective or appropriate for you.

12. ASSIGNMENT. This license and Licensee's rights hereunder may not be assigned or otherwise transferred, voluntarily or by operation of law. Any purported assignment of the rights or delegation of the duties under this Agreement by Licensee shall be void unless prior written consent is secured from First DataBank.

13. FORCE MAJEURE. Failure of First DataBank to perform or delay in the performance of First DataBank's obligations under this Agreement due to any cause or event not reasonably within First DataBank's control, including but not limited to casualty, labor disputes, failure of equipment, compliance with governmental authority, war, terrorism, or Act of God, shall not constitute a breach of this Agreement, and First DataBank's performance shall be excused during such period of delay.

14. NOTICES. Notices hereunder shall be delivered by hand, air courier express or certified mail with return receipt requested to the address of the Licensee identified on Exhibit 1, and shall be deemed delivered three (3) days after mailing. Any notices Licensee submits to First DataBank shall be sent to: First DataBank, Inc., Attn: Contract Administration, 500 East 96th Street, Suite 500, Indianapolis, Indiana 46240.

LICENSEE'S INITIALS _____

FDB'S INITIALS _____

15. CHOICE OF LAW; VENUE. This Agreement shall be governed by and construed in accordance with the laws of the United States and the State of California, as applied to Agreements entered into and to be performed entirely within California between California residents. The application of the United Nations Convention for Contracts for the International Sales of Goods is hereby expressly excluded. In the event of any dispute concerning this Agreement or the Licensed Products, suit may be brought only in a court of competent jurisdiction in ~~the U.S. District Court of the Northern District of California or~~ the California Superior Court for the County of ~~San Mateo~~. Contra Costa County

16. ENTIRETY; AMENDMENTS. This Agreement, including all Exhibits hereto, constitutes the complete and exclusive statement of the Agreement between the parties which supersedes all prior Agreements, proposals, oral or written, and all other communications between the parties relating to the subject matter of this Agreement. All amendments to this Agreement shall be in writing signed by both parties.

17. NO WAIVER. No term or provision hereof shall be deemed waived and no such breach excused unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by a party to, or waiver of a breach by the other, whether express or implied, shall not constitute a consent for, or waiver of, or excuse for any other different subsequent breach.

18. SEVERABILITY. If any provision of this Agreement is declared by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall continue in full force and effect.

IN WITNESS HEREOF, the parties hereto have executed this Agreement as of the Effective Date on Exhibit 1.

**FIRST DATABANK**

DATED: 7/7/11

By _____
Signature

James M. Schultz
Name (Print)

Vice President, Finance
Title

500 East 96th Street, Suite 500
Indianapolis, IN 46240-3767
(800) 428-4495
(317) 571-7200
(317) 571-7253 (FAX)

**LICENSEE**

DATED: 6/14/11

By _____
Signature

Jay Richardson
Name (Print)

Buyer II
Title

**CONTRA COSTA HEALTH SERVICES**
595 Center Avenue
Suite 200
Martinez, CA 94553
(925) 313-6220

**EXHIBIT 1**
**LICENSEE REPRESENTATION**
**LICENSED PRODUCTS**
**DECLARATION OF USE**
**LICENSE FEES AND PAYMENT SCHEDULE**
**ADDITIONAL TERMS AND CONDITIONS**

This Exhibit 1 is a part of the License Agreement between First DataBank and Licensee and identifies Licensee, the Licensed Products, Declaration Of Use, License Fees, and Additional Terms (if any) applicable to that Agreement.

The Effective Date of this Agreement is: July 1, 2011

**A. LICENSEE REPRESENTATION**

| | |
|---|---|
| Licensee Name: | Contra Costa Health Services |
| Street Address: | 595 Center Avenue, Suite 200 |
| City/State/Zip: | Martinez, CA 94553 |
| Telephone: | (925) 313-6220 |

**B. LICENSED PRODUCTS:** Unless otherwise specified, Licensed Products are updated weekly.

**NATIONAL DRUG DATA FILE™ (NDDF), Enhanced Package**
- **COUNSELING MESSAGES MODULE™**
- **DOSAGE RANGE CHECK MODULE™**
- **DRUG ALLERGY MODULE™**
- **DRUG-DISEASE CONTRAINDICATION MODULE™**
- **DRUG-DRUG INTERACTION MODULE™**
- **DRUG-FOOD INTERACTION MODULE™**
- **DRUG-LAB INTERFERENCE MODULE™**
- **DUPLICATE THERAPY MODULE™**
- **INDICATIONS MODULE™**
- **INTRAVENOUS MODULE™**
- **MIN/MAX DOSE MODULES™**
- **PATIENT EDUCATION MODULE™**, English
- **PRECAUTIONS MODULES (GERIATRIC, PEDIATRIC, PREGNANCY, LACTATION)**
- **PRESCRIBER ORDER ENTRY MODULE™ (POEM)**
- **PRIORITIZED LABEL WARNINGS MODULE™**, English
- **SIDE EFFECTS MODULE™**

**C. DECLARATION OF USE:**

**1. DECLARATION OF USE FOR IMPLEMENTATION ONLY**

Licensee shall use the Licensed Products for the purpose of implementation of Licensee's Epic Inpatient Pharmacy Dispensing, Inpatient Electronic Medication Administration Record (EMAR), Inpatient Computerized Physician Order Entry (CPOE) and Ambulatory Electronic Medical Record (EMR/ePrescribing) systems at Licensee's site identified on Exhibit 2 attached to this Agreement. This licensed use is solely for the purpose of implementation and is not for live productive use in a clinical setting. Licensee shall be required to notify First DataBank, in writing, such notification to be directed to First DataBank's Contract Administration Department at the address outlined in Section 14 of the License Agreement, prior to going live with any of the Epic applications described above.

LICENSEE'S INITIALS

FDB'S INITIALS

At the time Licensee notifies First DataBank that any of their Epic applications goes live, the live Epic fees outlined in Section D will go into effect.

2. DECLARATION OF USE FOR LIVE EPIC SYSTEM

1. Inpatient Dispensing Application

Licensee shall use the Licensed Products within Licensee's Epic inpatient hospital pharmacy computer system to support and regulate the distribution of medication to the patient and assist in clinical screening from within the boundaries of a single hospital institution. The **PATIENT EDUCATION MODULE™**, English may be accessed by nurses' stations throughout the hospital for reference inquiries in the provision of patient care. The Licensed Products will be used in a single computer system at Licensee's site identified on Exhibit 2 attached to this Agreement.

2. Inpatient Electronic Medication Administration Record (EMAR) Application

Licensee shall use the Licensed Products within Licensee's Epic inpatient electronic medication administration record (EMAR) computer system that works in concert with order entry and pharmacy systems to produce a dynamic and complete picture of a patient's medication status and retrieve information directly from clinician orders and the patient's active medication list, so healthcare providers can see a comprehensive list of medications to be administered, and provide active decision support at the point of care. The Licensed Products will be used in a single computer system at Licensee's site identified on Exhibit 2 attached to this Agreement.

3. Inpatient Computerized Physician Order Entry (CPOE) Application

Licensee shall use the Licensed Products within Licensee's Epic inpatient hospital pharmacy computer system to support computerized physician order entry (CPOE) in an inpatient hospital setting. The Licensed Products will be used in a single computer system at Licensee's site identified on Exhibit 2 attached to this Agreement.

4. Ambulatory EMR/ePrescribing Application

Licensee shall use the Licensed Products within Licensee's Epic Ambulatory EMR/ePrescribing system for an outpatient Electronic Medical Record (EMR) and prescription writing application that will enable the documentation of patient medical information, as well as the generation and screening of prescriptions, in Licensee's outpatient clinics and physician offices for use by prescribing medical practitioners (PMPs). Licensee will provide the number of PMPs that access the Licensed Products through the outpatient EMR/ePrescribing application as outlined on Exhibit 3 to this Agreement. At the time Licensee goes live with the Epic Ambulatory EMR/ePrescribing application, the number of PMPs outlined on Exhibit 3 shall be updated annually as the basis for user fee assessment. Notwithstanding the previous sentence, Licensee will be invoiced annually for a minimum of three hundred (300) PMPs, unless Licensee's number of PMPs decreases to two hundred seventy (270), or increases to three hundred thirty (330) annually. Licensee will report such change in the number of PMPs to First DataBank, in writing, such notification to be directed to First DataBank's Contract Administration Department at the address outlined in Section 14 of the License Agreement. At the time Licensee notifies First DataBank that that they have less than two hundred seventy (270) PMPs, or more than three hundred thirty (330) PMPs, the Annual User Fees for Licensee's Epic Ambulatory EMR/ePrescribing system, for the next Fee Term, shall reflect the actual number of PMPs.

Authorized use of Licensed Products, except as authorized above, expressly excludes distribution of data to any third party outside of Licensee's organization, use in medical practice management systems which support drug dispensing, a clinical data repository, disease management applications, claims preparation and adjudication for the purpose of third party billing, prescription pricing in a retail setting, litigation or regulatory investigations or inquiry (other than pursuant to a subpoena or other legal process compelling disclosure, supporting internet website(s), or any other use not clearly defined above.

## D. LICENSE FEES AND PAYMENT SCHEDULE:

| | 07/01/2011 to 06/30/2012 |
|---|---|
| Annual License Fee for Epic Implementation Only as defined in Section C.1: | $ 10,640 |

| | 07/01/2012 to 06/30/2013 | 07/01/2013 to 06/30/2014 | 07/01/2014 to 06/30/2015 | 07/01/2015 to 06/30/2016 |
|---|---|---|---|---|
| Annual License Fee for the First Live Epic Inpatient application as defined in Section C.2: | $ 11,068 | $ 11,343 | $ 11,628 | $ 11,923 |

| | 07/01/2012 to 06/30/2013 | 07/01/2013 to 06/30/2014 | 07/01/2014 to 06/30/2015 | 07/01/2015 to 06/30/2016 |
|---|---|---|---|---|
| Annual License Fee for the Second Live Epic Inpatient application as defined in Section C.2*: | $ 5,534 | $ 5,672 | $ 5,814 | $ 5,962 |

**Annual License Fee reflects a multi-application discount.*

| | 07/01/2012 to 06/30/2013 | 07/01/2013 to 06/30/2014 | 07/01/2014 to 06/30/2015 | 07/01/2015 to 06/30/2016 |
|---|---|---|---|---|
| Annual License Fee for Third Live Epic Inpatient application as defined in Section C.2*: | $ 2,767 | $ 2,836 | $ 2,907 | $ 2,981 |

**Annual License Fee reflects a multi-application discount.*

| | 07/01/2012 to 06/30/2013 | 07/01/2013 to 06/30/2014 | 07/01/2014 to 06/30/2015 | 07/01/2015 to 06/30/2016 |
|---|---|---|---|---|
| Annual Base Fee for the Live Epic Ambulatory EMR/ePrescribing application as defined in Section C.2.4*: | $ 5,534 | $ 5,672 | $ 5,814 | $ 5,962 |

**Annual Base Fee reflects a multi-application discount.*

| | 07/01/2012 to 06/30/2013 | 07/01/2013 to 06/30/2014 | 07/01/2014 to 06/30/2015 | 07/01/2015 to 06/30/2016 |
|---|---|---|---|---|
| Annual User Fees for the Live Epic Ambulatory EMR/ePrescribing application as defined in Section C.2.4: | | | | |
| PMPs 1-1,000 | $ 83 | $ 85 | $ 87 | $ 89 |
| PMPs 1,001-2,500 | $ 70 | $ 72 | $ 74 | $ 76 |
| PMPs 2,501– 5,000 | $ 55 | $ 56 | $ 58 | $ 59 |
| PMPs 5,001+ | $ 41 | $ 42 | $ 43 | $ 45 |

*Note: Per User Fees are per PMP per year and are calculated incrementally based on the number of PMP's falling into each tier. Licensee will be invoiced annually for a minimum of three hundred (300) PMPs unless Licensee notifies First DataBank per the process outlined in Section C.2.4 of Exhibit 1 of this Agreement.*

LICENSEE'S INITIALS

FDB'S INITIALS

i) The Annual Base Fee for the Ambulatory EMR/e-Prescribing application reflects a discounted Annual Base Fee due to multiple applications. In the event the outpatient Ambulatory EMR/ePrescribing application is the first and only live Epic application utilized by Licensee, the Annual Base Fee will revert to First DataBank's undiscounted Annual Base Fee. At which time Licensee goes live with its first Inpatient application, the Annual Base Fee for the Ambulatory EMR/ePrescribing application will reflect the discounted Annual Base Fee.

ii) License Fees shall consist of Annual License and Base Fees plus User Fees as specified in Exhibit 1. The Annual Fee for the first Fee Term is payable by Licensee to First DataBank upon execution of this Agreement. Payment should be submitted with the signed Agreement. Annual Fees for subsequent Fee Terms are due and payable on each anniversary of the Effective Date.. Fees for each Fee Term will be based on the then current number of total licensed beds as outlined in the current edition of Billian's HEALTHDATA™ Hospital Blue Book and the total number of prescribing medical practitioners (PMPs) as outlined in Section D.

iii) Except for any payments due upon execution, Licensee will remit all payments in full no later than thirty (30) days of the invoice date. ~~Amounts not received within thirty (30) days will be subject to late fees of one and one-half percent (1½%) per month, on a prorated basis. In addition, First DataBank may recover from Licensee all expenses incurred in connection with collecting overdue amounts, including, but not limited to, collection costs and reasonable attorney's fees~~. Failure to pay amounts when due may result in discontinuation of product delivery and suspension of implementation support and customer service.

iv) **IMPLEMENTATION SUPPORT SERVICES:** Implementation support services will be available to Licensee for the term of this Agreement via telephone, during normal business hours (8:00 A.M. to 8:00 P.M. EST Monday through Friday), at no additional charge to Licensee.

**STANDARD CUSTOMER SUPPORT SERVICES:** Standard customer support services will be available to Licensee for the term of the License Agreement via First DataBank's customer support toll-free number (1-800-633-3453) during normal business hours (8:00 A.M. to 8:00 P.M. EST Monday through Friday), via e-mail at cs@firstdatabank.com, or via the Support Link at First DataBank's website at www.firstdatabank.com.

E. **ADDITIONAL TERMS AND CONDITIONS:**

1. The Annual License Fees for the Epic Implementation and Live Epic Inpatient applications for the Fee Term beginning July 1, 2011 and ending June 30, 2012 are based upon up to 200 licensed beds at Licensee's site identified on Exhibit 2 attached to this Agreement. License Fees for future Fee Terms will be based upon then current total number of licensed beds.

LICENSEE'S INITIALS _____

FDB'S INITIALS _____
(Acct #378578) V5 SN 06.09.11

EXHIBIT 2 - USER SURVEY

SITE LISTING

In accordance with Sections C.1, C.2.1, C.2.2 and C.2.3 of Exhibit 1 to this Agreement the following is Licensee's inpatient hospital site accessing the Licensed Products under the terms of the Agreement.

Contra Costa Regional Medical Center
2500 Alhambra Avenue
Martinez, CA 94553
**Licensed beds: 166**

LICENSEE:

BY: _____

DATE: 6/14/11

(Acct #378578) V9 SN 06.09.11

EXHIBIT 3 - USER SURVEY

USER COUNT

In accordance with Section C.2.4 of Exhibit 1 to this Agreement the following is a count of prescribing medical practitioners (PMPs) with access to the Licensed Products in Licensee's outpatient clinics and physician offices under the terms of the Agreement.

Number of prescribing medical practitioners (PMPs): 300

LICENSEE:

BY: _____

DATE: 6/14/11

(Acct #378578) V5 SN 06.09.11

**TENTH AMENDMENT TO THE LICENSE AGREEMENT**

This Tenth Amendment to the License Agreement (this "Tenth Amendment") dated July 1, 2024 ("Tenth Amendment Effective Date") is between FIRST DATABANK, INC. (FDB) and Contra Costa County on behalf of Contra Costa County Health Services (LICENSEE) and amends that certain License Agreement dated July 1, 2011 between FDB and LICENSEE (the "Agreement"). Except as provided below, all of the terms and provisions of the Agreement remain in full force and effect.

1. The Agreement is hereby amended by updating FDB's corporate address in the opening paragraph of the License Agreement by deleting "701 Gateway Boulevard, Suite 600, South San Francisco, California 94080" and replacing it as follows:

   "This **LICENSE AGREEMENT** ("Agreement") made and entered into at South San Francisco, California as of the Effective Date noted on Exhibit 1 (attached and made a part hereof) between **FIRST DATABANK, INC. ("First DataBank")**, with offices at "Tower Place, 21st Floor, South San Francisco, California 94080" and **LICENSEE** identified in Exhibit 1."

2. **Section 14, NOTICES** is hereby amended by updating FDB's previous address (500 East 96th Street, Suite 500, Indianapolis, IN 46240) and restated as follows:

   14. NOTICES. Notices hereunder shall be delivered by hand, air courier express or certified mail with return receipt requested to the address of the Licensee identified on Exhibit 1 and shall be deemed delivered three (3) days after mailing. Any notices Licensee submits to First Databank shall be sent to: First Databank, Inc., Attn: Contract Administration, 10 East Main Street, Suite 300, Carmel, IN 46032.

3. **Exhibit 3 – User Survey, User Count** is updated with a total number of prescribing medical practitioners (pmps) of eight hundred sixteen (816), and the new Exhibit 3 (User Survey, User Count) is attached hereto.

4. **Exhibit 1, Section B, LICENSED SOLUTIONS** is hereby amended by deleting Section B.5, **Meducation® Integrated,** which includes **Meducation® Regimen Summary (Meducation RS), Meducation® Personalized Meducation Instruction (Meducation PMI)** and **MedDemo® (Video)** for uses in Exhibit 1, Section C.4, Meducation Inpatient Application and Section C.5, Meducation EMR/ePrescribing use from the Ninth Amendment. Section B.6 from the Ninth Amendment is renamed as Section B.5 on this Tenth Amendment. The Licensed Solutions are restated as follows:

   **B. LICENSED SOLUTIONS:** Unless otherwise specified, Licensed Solutions are updated weekly or monthly.

   **B.1 For Use in Licensee's Epic Inpatient Hospital and Ambulatory Electronic Medical Record and e-Prescribing (EMR/ePrescribing) Computer Systems as define in Exhibit 1, Section C.1 and C.2:**

   **FDB MEDKNOWLEDGE™, Enhanced Package**
   **FDB FOUNDATIONS (Drug and Descriptive Information)**
   **FDB DRUG PRICING**
   **FDB CLINICAL MODULES, Enhanced Package which includes:**
   **COUNSELING MESSAGES MODULE™**
   **DOSAGE RANGE CHECK MODULE™**
   **DRUG ALLERGY MODULE™**
   **DRUG-DISEASE CONTRAINDICATION MODULE™**
   **DRUG-DRUG INTERACTION MODULE™**
   **DRUG-FOOD INTERACTION MODULE™**
   **DRUG-LAB INTERFERENCE MODULE™**

**DUPLICATE THERAPY MODULE™**
**INDICATIONS MODULE™**
**MIN/MAX DOSE MODULES™**
**PATIENT EDUCATION MODULE™**, English
**PRECAUTIONS MODULES (GERIATRIC, PEDIATRIC, PREGNANCY, LACTATION)**
**PRESCRIBER ORDER ENTRY MODULE™ (POEM)**
**PRIORITIZED LABEL WARNINGS MODULE™**, English
**SIDE EFFECTS MODULE™**

Premium Module:
**FDB INTEROPERABILITY MODULE™, Enhanced Package**

**B.2 For Use in Licensee's Epic Willow Ambulatory Dispensing Computer System as defined in Exhibit 1, Section C.3:**

Enhanced Data Bundle
**FDB MEDKNOWLEDGE FRAMEWORK™ Enhanced Collection, US Version – via Secure FTP which includes:**
**DRUG FILE BUNDLE – via Secure FTP**
**PRICING BUNDLE – via Secure FTP**
**CORE CLINICAL BUNDLE – via Secure FTP**
**MEDICAL CONDITIONS BUNDLE – via Secure FTP**
**DOSING BUNDLE – via Secure FTP**

Framework Premium Modules
**DRUG IMAGE/IMPRINT FRAMEWORK BUNDLE™ – via Secure FTP**
**SPANISH DATA FRAMEWORK BUNDLE – via Secure FTP**

Cloud Connector Enhanced Data Bundle (per the Terms outlined in Exhibit 9)
**FDB MEDKNOWLEDGE™ Enhanced Package – via Cloud Connector which includes:**
**DRUG FILE BUNDLE - via Cloud Connector**
**PRICING BUNDLE - via Cloud Connector**
**CORE CLINICAL BUNDLE - via Cloud Connector**
**MEDICAL CONDITIONS BUNDLE - via Cloud Connector**
**DOSING BUNDLE - via Cloud Connector**

Cloud Connector Premium Modules (per the Terms outlined in Exhibit X)
**DRUG IMAGE/IMPRINT BUNDLE™ - via Cloud Connector**
**SPANISH DATA BUNDLE – via Cloud Connector**

**B.3 For Use in Licensee's Epic Willow Ambulatory Dispensing Computer System as defined in Exhibit 1, Section C.3:**

Premium Modules:
**FDB MedGuides Module™ for FDB MEDKNOWLEDGE FRAMEWORK**

Cloud Connector Premium Modules (per the Terms outlined on Exhibit 9)
**FDB MedGuides Module™ for FDB MEDKNOWLEDGE – Cloud Connector**

**B.4 For Use in Licensee's Willow Ambulatory Dispensing Computer System as defined in Exhibit 1, Section C.3:**

**Meducation® for Epic Willow Labeling**

**Meducation® for Epic Willow Labeling** is a file-based solution that enables Epic Willow sites to support translated sig information within their native label workflow in up to 31 languages.

**B.5 For Recording and Tracking Adverse Drug Events for use as defined in Exhibit 1, Section C.4:**

**FDB MEDKNOWLEDGE, Core Package (formerly NATIONAL DRUG DATA FILE™ (NDDF), Core Package)**
**FDB FOUNDATIONS (Drug and Descriptive Information)**
**FDB DRUG PRICING**
**FDB CLINICAL MODULES, Core Package which includes:**
**COUNSELING MESSAGES MODULE™**
**DRUG ALLERGY MODULE™**
**DRUG-DRUG INTERACTION MODULE™**
**DRUG-FOOD INTERACTION MODULE™**
**DRUG-LAB INTERFERENCE MODULE™**
**DUPLICATE THERAPY MODULE™**
**MIN/MAX DOSE MODULES™**
**PATIENT EDUCATION MODULE™**, English
**PRIORITIZED LABEL WARNINGS MODULE™**, English

5. **Exhibit 1, Section C, DECLARATION OF USE** is hereby amended by deleting the Meducation Inpatient Application in Section C.4 and the Meducation EMR/ePrescribing use in Section C.5 of the Ninth Amendment and renaming the **Adverse Drug Event Tracking Use** in Section C.6 as Section C.4 on the Tenth Amendment. Exhibit 1, Section C is restated as follows:

1. **Epic Inpatient Dispensing Use:**

Licensee shall use the **Licensed Solutions identified in Exhibit 1, Section B.1** in Licensee's Epic inpatient hospital computer system at the site identified in Exhibit 1, Section A, to:

a) support and regulate the distribution of medication to the patient and assist in clinical screening from within the hospital pharmacy system.

b) produce a dynamic and complete picture of a patient's medication status and retrieve information directly from clinician orders and the patient's active medication list, so healthcare providers can see a comprehensive list of medications to be administered, and provide active decision support at the point of care (EMAR).

c) support computerized physician order entry (CPOE) in an inpatient hospital setting.

2. **Epic EMR/ePrescribing Use:**

Licensee shall use the **Licensed Solutions identified in Exhibit 1, Sections B.1** in Licensee's Epic ambulatory electronic medical record (EMR/ePrescribing) computer system within Licensee's outpatient clinics and physician offices for use by prescribing medical practitioners (pmps). Licensee's total number of pmps is identified on Exhibit 3 to this Agreement, such Exhibit 3 to be updated annually as the basis for fee assessment.

3. **Epic Willow Outpatient Dispensing Use:**

Licensee shall use the **Licensed Solutions identified in Exhibit 1, Sections B.2 and B.3** in Licensee's Epic Willow Outpatient Dispensing computer system to assist in the clinical screening and regulating of the distribution of medication to the patient in outpatient clinic and hospital

outpatient pharmacies. Licensee's total number of outpatient clinic and hospital outpatient pharmacies is identified on Exhibit 4 to this Agreement, such Exhibit 4 to be updated annually as the basis for fee assessment.

In addition, Licensee shall use the **Meducation for Epic Willow Labeling identified in Exhibit 1, Section B.4** in Licensee's Epic Willow Outpatient Dispensing computer system to generate multilingual sigs for labels in outpatient clinic and hospital outpatient pharmacies to patients at the point of dispensing and (ii) to reference at home to improve medication adherence. Licensee's total number of outpatient clinic and hospital outpatient pharmacies are identified on Exhibit 4 to this Agreement.

For purposes of this Agreement, a Site is defined as an outpatient clinic pharmacy or a hospital outpatient pharmacy location with a single street address that is under Licensee's direct control from which an individual logs into, uses or otherwise accesses **Meducation for Epic Willow Labeling**.

4. <u>Adverse Drug Event Tracking Use</u>

Licensee shall use the **Licensed Solutions identified in Exhibit 1, Section B.5** at the site identified in Section A, and at Licensee's locations identified on Exhibit 6 to this Agreement, for the purpose of recording and tracking adverse drug events. Use of the **Licensed Solutions identified in Exhibit 1, Section B.5** is limited to Licensee's nine (9) outpatient locations and one (1) inpatient location as identified on Exhibit 6 to this Agreement.

6. **Exhibit 1, Section D, LICENSE FEES AND PAYMENT SCHEDULE** is hereby amended by deleting the Annual License and End User Fees for **Meducation Integrated (formerly MEDUCATION® RS Web API)** for Meducation Inpatient and Meducation EMR/ePrescribing Applications. Section D is restated with the following Annual Fees and terms applicable for the period in Licensee's current Term:

**D. LICENSE FEES AND PAYMENT SCHEDULE**

| | 07/01/2024 to 06/30/2025 |
|---|---|
| Annual License Fee for the **Licensed Solutions identified in Exhibit 1, Section B.1** for uses as defined in Exhibit 1, Section C.1*: | $ 37,690 |

**Annual License Fee for the **Licensed Solutions identified in Exhibit 1, Section B.1** for uses as defined in Exhibit 1, Section C.1 reflects a multi-application discount.*

| | 07/01/2024 to 06/30/2025 |
|---|---|
| Annual Base Fee for the **Licensed Solutions identified in Exhibit 1, Section B.1** for use as defined in Exhibit 1, Section C.2* | $ 8,155 |

**Annual Base Fee for the **Licensed Solutions identified in Exhibit 1, Section B.1** for use as defined in Exhibit 1, Section C.2 reflects a multi-application discount.*

| | 07/01/2024 to 06/30/2025 |
|---|---|
| Annual User Fees for the **Licensed Solutions identified in Exhibit 1, Section B.1** for use as defined in Exhibit 1, Section C.2*: | |
| pmps 1-1,000 | $ 153 |
| pmps 1,001-2,500 | $ 130 |
| pmps 2,501-5,000 | $ 102 |
| pmps 5,001+ | $ 77 |

**Annual User Fees for the **Licensed Solutions identified in Exhibit 1, Section B.1** for use as defined in Exhibit 1, Section C.2 are per pmp and are calculated incrementally based on the total number of pmps falling into each tier as identified on the Exhibit 3 to this Agreement and reported at the beginning of each annual Fee Term.*

| | 07/01/2024 to 06/30/2025 |
|---|---|
| Annual Base Fee for the **Licensed Solutions identified in Exhibit 1, Section B.2** for use as defined in Exhibit 1, Section C.3*: | $ 6,520 |

**Annual Base Fee for the **Licensed Solutions identified in Exhibit 1, Section B.2** for use as defined in Exhibit 1, Section C.3 reflects a multi-application discount.*

| | 07/01/2024 to 06/30/2025 |
|---|---|
| Annual User Fees for **Licensed Solutions identified in Exhibit 1, Section B.2** for use as defined in Exhibit 1, Section C.3*: | $ 801 |

**Annual User Fees for **Licensed Solutions identified in Exhibit 1, Section B.2** for use as defined in Exhibit 1, Section C.3 are per outpatient clinic and hospital outpatient pharmacy site per year as identified on Exhibit 4 to this Agreement and reported at the beginning of each annual Fee Term.*

| | 07/01/2024 to06/30/2025 |
|---|---|
| Annual License Fee for the **Licensed Solutions identified in Exhibit 1, Section B.3** for use as defined in Exhibit 1, Section C.3*: (includes up to 50 sites) | $ 7,820 |

| | 07/01/2024 to 06/30/2025 |
|---|---|
| Annual Base Fee for the **Licensed Solutions identified in Exhibit 1, Section B.4** for use as defined in Exhibit 1, Section C.3: (includes up to 5 sites) | $ 14,137 |

| | 07/01/2024 to 06/30/2025 |
|---|---|
| Annual User Fees for the **Licensed Solutions identified in Exhibit 1, Section B.4** for use as defined in Exhibit 1, Section C.3*: | |
| sites 6+ | $ 2,547* |

**Annual User Fees for the **Licensed Solutions identified in Exhibit 1, Section B.4** for use as defined in Exhibit 1, Section C.3 are per outpatient clinic and hospital outpatient pharmacy site per year as identified on Exhibit 4 to this Agreement and reported at the beginning of each annual Fee Term.*

| | 07/01/2024 to 06/30/2025 |
|---|---|
| Annual License Fee for the **Licensed Solutions in Exhibit 1, Section B.5** for use as defined in Exhibit 1, Section C.4: | $ 13,820 |

i) License Fees consist of Annual License and Base Fees plus User Fees as specified in Exhibit 1. Fees for each annual Fee Term are due and payable on each anniversary of the Effective Date. Fees for each Fee Term are based on the one (1) hospital site identified on Exhibit 2 and based on the then current number of total licensed beds outlined in Definitive Healthcare, and the total number of prescribing medical practitioners (pmps) identified on Exhibit 3, and outpatient clinic and hospital outpatient pharmacies on Exhibit 4.

ii) FDB will send all invoices to the contact identified on the Contact Information and FTP Pull Form. Licensee will remit all payments in full no later than thirty (30) days of the invoice date. Amounts not received within thirty (30) days will be subject to late fees of one and one half percent (1½%) per month, on a prorated basis. In addition, FDB may recover from Licensee all expenses incurred in connection with collecting overdue amounts, including, but not limited to, collection costs and reasonable attorney's fees. Failure to pay amounts when due may result in discontinuation of product delivery and suspension of implementation support and customer service.

iii) **IMPLEMENTATION SUPPORT SERVICES:** The implementation contact is identified on the Contact Information and FTP Pull Form. Implementation support services will be available to Licensee for the term of this Agreement via telephone during normal business hours (8:00 A.M. to 8:00 P.M. EST Monday through Friday), at no additional charge to Licensee.

**STANDARD CUSTOMER SUPPORT SERVICES:** Standard customer support services will be available to Licensee for the Term of the License Agreement via FDB's customer support toll-free number (1-800-633-3453) during normal business hours (8:00 A.M. to 8:00 P.M. EST Monday through Friday), excluding any FDB observed holidays, via email at cs@fdbhealth.com, or via the Support Link at FDB's website at www.fdbhealth.com.

[Signature Block on Following Page]

**IN WITNESS HEREOF**, the parties hereto have executed this Tenth Amendment as of the Tenth Amendment Effective Date stated above.

**FIRST DATABANK, INC.**
10 East Main Street, Suite 300
Carmel, IN 46032
(800) 428-4495
(317) 571-7200
(317) 571-7253 (FAX)

Signature Date: Sep 11, 2024

By: Cynthia MacAskill
Cynthia MacAskill (Sep 11, 2024 08:32 EDT)
Signature

Cynthia MacAskill
Name (Print)

SVP of Finance and Operations
Title

Signature Date: Sep 11, 2024

By: Lance Jennings (Sep 11, 2024 08:46 EDT)
Signature

Lance Jennings
Name (Print)

Senior Director, Finance
Title

**Contra Costa County**
on behalf of Contra Costa County Health Services
2530 Arnold Drive, Suite 300
Martinez, CA 94553
(925) 313-6220

Signature Date: 09/25/2024

By:
Signature

Des Gebre
Name (Print)

Sr. Buyer
Title

Account # 471678 HeidiW 9/3/2024

**EXHIIBIT 3 – USER SURVEY**

**USER COUNT (EPIC EMR/EPRESCRIBING USE)**

In accordance with Exhibit 1, Section C.2 of the Agreement, the following is a count of prescribing medical practitioners (pmps) accessing the Licensed Solutions in Licensee's outpatient clinics and physician offices under the terms of the Agreement.

Number of prescribing medical practitioners (pmps): 816

LICENSEE:

BY: _____

DATE: _____

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3829 **Agenda Date:** 9/16/2025 **Agenda #:** C.44.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Payment for Products Provided by Aspen Surgical Products, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Auditor-Controller, or designee, on behalf of the Health Services Department, to reissue payment due to loss and fraudulent redemption of original payment in the amount of $6,328 to Aspen Surgical Products, Inc. for the purchase of disposable surgical instruments and supplies.

**FISCAL IMPACT:**
Approval of this action will result in a one-time expenditure of up to $6,328 and will be funded by Hospital Enterprise Fund I revenues.

**BACKGROUND:**
Aspen Surgical Products, Inc. is a leading manufacturer and supplier of surgical solutions, dedicated to providing high-quality tools that enhance the perioperative experience. Their extensive portfolio spans the entire surgical timeline-from pre-op to post-op-and covers multiple points of care, offering a broad range of category-leading equipment and instruments. Since 2017, CCRMC has partnered with Aspen Surgical Products, Inc. (formerly known as Symmetry Surgical) to supply one-time-use surgical instruments and supplies.

On March 21, 2024, the Purchasing Agent issued blanket purchase order #29906 with Aspen Surgical Products, Inc. for the purchase of disposable surgical instruments and supplies in an amount not to exceed $24,000. On January 22, 2025, an amendment to the purchase order was approved to add funds for a new total amount of $124,000.

In late August 2024, CCRMC received three invoices (CD3264124, CD3261454, CD3264199) from Aspen Surgical Products, Inc. The items ordered, and invoiced, were subsequently received by CCRMC on August 26, 2024. The invoices were then processed and payment #204198 was issued on October 4, 2024 and redeemed on October 22, 2024.

On December 5, 2024, Aspen Surgical Products, Inc. contacted CCRMC regarding the status of invoices CD3264124, CD3261454, and CD3264199. Staff provided the remittance advice for payment #204198. On January 10, 2025, the Auditor-Controller's Office confirmed the payment had been stolen, altered, and fraudulently redeemed. Per protocol, they contacted Wells Fargo and initiated a fraud claim pending Wells Fargo's investigation which typically takes 90 days.

On August 25, 2025, CCRMC was notified by the Auditor-Controller's Office that Wells Fargo denied the fraud claim filed by their office for payment #204198. Based on prior recommendations for fraud protection products, by Wells Fargo, which were not implemented, the County is responsible for all losses.

The vendor is entitled to payment for the reasonable value of its services provided under the equitable relief theory of quantum meruit. That theory provides that where a vendor has been asked to provide services without a valid (or otherwise unenforceable) purchase order, and the vendor does so to the benefit of the county, the vendor is entitled to recover the reasonable value of those services. The Department cannot pay the vendor for services rendered that exceed the purchase order limits. As such, the Department recommends that the Board authorize the Auditor-Controller to issue a one-time payment not to exceed $6,328 payable to Aspen Surgical Products, Inc.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this action is not approved, Aspen Surgical Products, Inc. will not be paid for minor surgical products received by, and used at, CCRMC; additionally, CCRMC will not have access to this vendor's products, which are necessary to perform surgical procedures and ensure patient safety.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3830 **Agenda Date:** 9/16/2025 **Agenda #:** C.45.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Contract #23-408-4 with Hospital Association of Southern California

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #23-408-4 with Hospital Association of Southern California (HASC), a non-profit corporation, in an amount not to exceed $150,000, to provide emergency communications network software and support for Contra Costa Emergency Medical Services, for the period from July 1, 2024 through June 30, 2027, and for successive one (1) year term(s) thereafter until terminated.

**FISCAL IMPACT:**
This Contract will result in contractual service expenditures of up to $150,000 over a 3-year period and will be funded 100% by Contra Costa Emergency Medical Services.

**BACKGROUND:**
This Contract meets the needs of Contra Costa Emergency Medical Services by providing ReddiNet®, a software application and computerized emergency communications network that offers an emergency communications access link to all participating members. HASC is a trade association with the technical and centralized resources that enable it to effectively host and provide ReddiNet®, customer data, and hardware infrastructure, collectively the "System," and administer ReddiNet® system-wide support. This dedicated emergency medical communications network used during surge and disaster conditions enables information exchange among participating members such as hospitals, emergency medical systems agencies, paramedics, dispatch centers, law enforcement, public health officials, and other healthcare system professionals in local and regional communities. HASC utilizes both commercial-grade satellite and high-bandwidth, internet-based local internet to ensure the most fault-tolerant emergency communications available.

Contra Costa Emergency Medical Services has been utilizing the HASC ReddiNet® emergency communication system for over 17 years. Since 2010, services have been paid for via Purchase Order. Health Services Personnel approved this Contract to ensure no conflicts, consistent with procedures established by the Labor Relations Division of the County Administrator's Office. This Contractor was approved by the Public Works Department's Purchasing Division on August 21, 2024, in compliance with Administrative Bulletin 600.3 requirements. A summary of service contract deliverables, including measurable outcomes required of the Contractor to be monitored by the department in compliance with Section III (B)(7) of the Purchasing Policy include technical support for County's use of the software under the license grant, and access to maintenance and support.

Under this new Contract #23-408-4 the parties will transition from purchase order and execute ReddiNet® Master Agreement (including mutual indemnification) to allow HASC to continue to provide license and software support for Contra Costa Emergency Medical Services emergency communications network through June 30, 2027, and for successive one (1) year term(s) thereafter until terminated under the terms of the agreement. Under the ReddiNet® Master Agreement, HASC's liability is limited to the amount paid by County under the contract except that the limitation of liability does not apply to HASC's indemnity obligations under the ReddiNet® Master Agreement.

Under the HASC Master Agreement, the County is obligated to indemnify and defend HASC against third party claims arising from County's breach of the Agreement or county's negligence or willful misconduct in performing this Agreement. The division is requesting a retro active effective date for this Contract due to delays caused by the Contractor's non effective engagement in contract negations.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Contract is not approved, Contra Costa Emergency Medical Services will lose access to its emergency communications system putting County constitutes at risk concerning public health and safety.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3831 **Agenda Date:** 9/16/2025 **Agenda #:** C.46.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Contract #26-445-22 with Aaron K. Hayashi, M.D., Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #26-445-22 with Aaron K. Hayashi, M.D., Inc., a corporation, in an amount not to exceed $1,500,000, to provide radiology services at Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period October 1, 2025 through September 30, 2027.

**FISCAL IMPACT:**
Approval of this Contract will result in contractual service expenditures of up to $1,500,000 over a two-year period and will be funded 100% by Hospital Enterprise Fund I revenues.

**BACKGROUND:**
Due to the limited number of specialty providers available within the community, CCRMC and Contra Costa Health Centers relies on contractors to provide necessary specialty health services to its patients. This Contractor has been providing radiology specialty services including, but not limited to: clinic coverage, consultation, training, medical and surgical procedures, on-call coverage, and interpretation of Computed Tomography (CT) Scans, Magnetic Resonance Images (MRIs), Ultrasounds, invasive procedures and plain films since July 1, 2005.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. CCRMC's Quality Management, Utilization Management and Contract Monitor Staff meet on a regular basis to ensure monitoring and performance measures in the contract are upheld. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. Per Administrative Bulletin 600.3 CCRMC Physician services are exempt from solicitation requirements.

On October 22, 2024, the Board of Supervisors approved Contract #26-445-21 with Aaron K. Hayashi, M.D., Inc., a corporation, in an amount not to exceed $750,000, to provide radiology services at CCRMC and Contra Costa Health Centers, for the period October 1, 2024 through September 30, 2025.

Approval of Contract #26-445-22 will allow the Contractor to continue to provide radiology services at CCRMC and Contra Costa Health Centers through September 30, 2027.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Contract is not approved, the necessary specialty radiology services needed for patient care will not be

available or will create increased wait times due to the limited number of specialty providers available within the community.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3832 **Agenda Date:** 9/16/2025 **Agenda #:** C.47.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Contract #76-861-2 with David Krivan, M.D. (dba Pine Cone Medical Services)

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #76-861-2 with David Krivan, M.D. (dba Pine Cone Medical Services), a sole proprietor, in an amount not to exceed $500,000, to provide anesthesiology services at Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period October 1, 2025 through September 30, 2026.

**FISCAL IMPACT:**
Approval of this Contract will result in annual contractual service expenditures of up to $500,000 funded 100% by Hospital Enterprise Fund I revenues.

**BACKGROUND:**
Due to the limited number of specialty providers available within the community, CCRMC and Contra Costa Health Centers relies on Contractors to provide necessary specialty health services to its patients. David Krivan, M.D., had been with CCRMC under First Choice Anesthesia Consultants of Northern California, PC since October 2018. Contractor left the medical group and since March 1, 2024 has his own Contract providing anesthesiology services including, but not limited to: clinic coverage, consultation, training, medical and surgical procedures, and on-call coverage.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. CCRMC's Quality Management, Utilization Management, and Contract Monitor Staff meet regularly to ensure monitoring and performance measures in the Contract are upheld. Per Administrative Bulletin 600.3 CCRMC Physician services are exempt from solicitation requirements.

On March 26, 2024, the Board of Supervisors approved Contract #76-861 with David Krivan, M.D. (dba Pine Cone Medical Services), in an amount not to exceed $500,000 to provide anesthesiology services for the period March 1, 2024 through September 30, 2025.

On May 13, 2025, the Board of Supervisors approved Contract Amendment #76-861-1 with David Krivan, M.D. (dba Pine Cone Medical Services), effective May 1, 2025, to increase the payment limit by $150,000 to $650,000 for additional anesthesiology services with no change in the term.

Approval of Contract #76-861-2 will allow Contractor to continue to provide anesthesiology services at CCRMC and Contra Costa Health Centers through September 30, 2026.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Contract is not approved, the necessary specialty anesthesiology services needed for patient care will not be available or will create in-creased wait times due to the limited number of specialty providers available within the community.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3833 **Agenda Date:** 9/16/2025 **Agenda #:** C.48.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Contract 27-808-8 with Amarjit S. Dosanjh, M.D. A Medical Corporation

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute, on behalf of the County Contract #27-808-8 with Amarjit S. Dosanjh, M.D. A Medical Corporation, a corporation, in an amount not to exceed $750,000, to provide plastic and reconstructive surgery services for Contra Costa Health Plan (CCHP) members and County recipients, for the period August 1, 2025 through July 31, 2028.

**FISCAL IMPACT:**
Approval of this Contract will result in contractual service expenditures of up to $750,000 over a three-year period and will be funded 100% by CCHP Enterprise Fund II revenues.

**BACKGROUND:**
CCHP has an obligation to provide certain medical specialty services including plastic and reconstructive surgery services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. This Contractor has been a part of the CCHP Provider Network providing these services and fostering a deep understanding of the CCHP organization's mission, values, and long-term objectives since June 2016.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. Contractor currently cooperates and participates in CCHP's Quality Management Program which consists of quality improvement activities to improve the quality of care, services and member experience. Cooperation includes collection and evaluation of performance measurement data and participation in the organization's clinical and service measure Quality Improvement Programs. Per Administrative Bulletin 600.3, CCHP Physician services are exempt from solicitation requirements.

In August 2022, the County Administrator approved and the Purchasing Services Manager executed Contract #27-808-7 with Amarjit S. Dosanjh, M.D. A Medical Corporation, in an amount not to exceed $195,000, for the provision of plastic and reconstructive surgery services, for the period August 1, 2022 through July 31, 2025.

Approval of Contract #27-808-8 will allow the Contractor to continue providing plastic and reconstructive surgery services for CCHP members and County recipients through July 31, 2028. Contract delay was due to extended negotiation of Contract terms between Division and Contractor.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Contract is not approved, certain plastic and reconstructive surgery services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided and may cause a delay in services to CCHP members.

# Staff Report

**File #:** 25-3834 **Agenda Date:** 9/16/2025 **Agenda #:** C.49.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Contract #74-143-39 with California Psychiatric Transitions Incorporated

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #74-143-39 with California Psychiatric Transitions Incorporated, a corporation, in an amount not to exceed $2,408,011, to provide adult residential care and mental health care rehabilitation services for mentally ill adults for the period September 1, 2025 through August 31, 2026.

**FISCAL IMPACT:**
Approval of this Contract will result in annual budgeted expenditures of up to $2,408,011 and will be funded 100% by Mental Health Realignment revenues.

**BACKGROUND:**
The Behavioral Health Services Department (BHSD) has been contracting with California Psychiatric Transitions Incorporated since October 2001 to provide residential care and mental health services to adults. This Contract meets the social needs of County's population by providing a multi-disciplinary treatment program to adults who need active psychiatric treatment, including medication support and individual and group therapy services, as an alternative to hospitalization at a State Hospital.

This Contract is entered into under and subject to the following legal authorities: Welfare and Institutions Code §§ 5600, et seq. (The Bronzan-McCorquodale Act); California Code of Regulations ("CCR"), Title 9, §§ 523, et seq. (Community Mental Health Services); California Government Code §§ 26227 and 31000. This Contract was approved by Health Services Personnel to ensure there is no conflict with labor relations. The BHSD's Quality Management, Utilization Management and Contract Monitor Staff meet on a regular basis to ensure monitoring and performance measures in the Contract are upheld. These contracted services were determined to be exempt from Administrative Bulletin 600.3 solicitation requirements by the Public Works Department's Purchasing Division.

On November 12, 2024, the Board of Supervisors approved Contract #74-143-37 with California Psychiatric Transitions Incorporated, in an amount not to exceed $2,337,874, to provide adult residential care and mental health services for the period September 1, 2024 through August 31, 2025.

On July 8, 2025, the Board of Supervisors approved Contract Amendment #74-143-38 with California Psychiatric Transitions Incorporated, effective July 1, 2025, to increase the payment limit by $380,000 to new

payment limit of $2,717,874, for additional adult residential care and mental health rehabilitation treatment services for adults with mental illness with no change in the term.

Approval of Contract #74-143-39 will allow the Contractor to continue to provide residential adult residential care and mental health care and rehabilitation services for mentally ill adults through August 31, 2026.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Contract is not approved, County's mental health Clients will not receive inpatient psychiatric treatment from this Contractor and may require hospitalization at a State Hospital.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3835 **Agenda Date:** 9/16/2025 **Agenda #:** C.50.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Purchase Order with Steris Corporation

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Health Services Director, a blanket purchase order with Steris Corporation in an amount not to exceed $800,000 for the purchase of Steris agents, filters, solutions, and other medical supplies as needed, for Contra Costa Regional Medical Center (CCRMC), for the period of September 1, 2025, through August 31, 2028.

**FISCAL IMPACT:**
Approval of this action will result in expenditures of up to $800,000 over a three-year period and will be funded by Hospital Enterprise Fund I revenues.

**BACKGROUND:**
Steris Corporation's infection prevention, decontamination, sterilization, and surgical products are essential in the hospital setting to ensure patient safety and reduce the risk of hospital-acquired infections. These measures also protect healthcare staff from exposure to infectious agents and create a safe working environment. In surgical procedures, sterile instruments and equipment are critical for successful outcomes and to prevent post-operative complications.

CCRMC has relied on Steris Corporation as a trusted partner for the past 29 years to support its infection prevention and surgical services. During this time, CCRMC has consistently utilized Steris supplies and equipment, including sterilization systems, surgical support products, and related infection control solutions, to ensure the safe reprocessing of surgical instruments, trays, scopes, implants, and other critical medical devices. These products play a vital role in maintaining compliance with regulatory standards, supporting patient safety, and enabling efficient operations across departments such as Perioperative Services, Labor & Delivery, the Gastroenterology Lab, and Interventional Radiology.

On September 20, 2022, the Board of Supervisors approved agenda item C.48 to execute purchase order #26226 with Steris Corporation in the amount of $800,000 for Steris agents, filters, solutions, and other medical items as needed, for CCRMC, for the period of September 1, 2022, through August 31, 2025.

Steris Corporation is a member of the Vizient Group Purchasing Organization (GPO) and per Administrative Bulletin 600.3, GPO members are exempt from solicitation requirements.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this action is not approved, CCRMC will be unable to ensure the safe and effective sterilization of surgical instruments and medical devices, which may place patients at increased risk of infection.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3836 **Agenda Date:** 9/16/2025 **Agenda #:** C.51.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Extension #23-861-1 with Alvarez & Marsal Healthcare Industry Group, LLC

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Extension Agreement #23-861-1 with Alvarez & Marsal Healthcare Industry Group, LLC (A&M), a limited liability company, to extend the termination date from September 30, 2025 to January 31, 2026 to continue providing interim Chief Financial Officer (CFO) services and leadership support for the Contra Costa Health Services (CCHS) Department's Finance Unit with no change the payment limit of $6,139,200.

**FISCAL IMPACT:**
None, there is no change in the Contract Payment Limit of $6,139,200. This Contract will continue to be funded as budgeted by the Department (20% Hospital Enterprise Fund I and 80% Contra Costa Health Plan (CCHP) Enterprise Fund II).

**BACKGROUND:**
On September 10, 2024, the Board of Supervisors approved Contract #23-861 with Alvarez & Marsal Healthcare Industry Group, LLC, in an amount not to exceed $6,139,200 to provide interim Chief Financial Officer services, including management of all day-to-day financial operations for the Health Services Department, for the period October 1, 2024 through September 30, 2025.

On November 5, 2024 the Board of Supervisors ratified execution of the contract containing provisions related to indemnification and liability, as follows:

a. The County shall indemnify the Alvarez & Marsal employees acting as officers (Brian Buchanan and Ceci Arriera) to the same extent as the most favorable indemnification it extends to county employees;
b. The County agrees to indemnify and hold harmless each Alvarez & Marsal, its affiliates and their respective shareholders, members, managers, employees, agents, representatives and subcontractors against any and all losses, claims, damages, liabilities, penalties, obligations and expenses, including the costs for counsel or others in investigating, preparing or defending any action or claim, whether or not in connection with litigation in which any Indemnified Party is a party, or enforcing the contract (including these indemnity provisions). This indemnification obligation applies to actions or claims incurred, caused by, relating to, based upon or arising out of (directly or indirectly) Alvarez & Marsal's performance or nonperformance under the Contract, except for such actions or claims that result primarily and directly from Alvarez & Marsal's gross negligence or willful misconduct, as determined by a final court judgment.

c. The County acknowledges that Alvarez & Marsal may utilize the services of third-party service providers to assist in performing certain services. Under this contract, the County agrees that no Contractor affiliate, subcontractor, nor their respective partners, principals or employees who perform work under the contract will have any liability to County in connection with the services or this contract.
d. The contract limits Alvarez & Marsal's total liability to the fees Alvarez & Marsal receives under the contract. Alvarez & Marsal will also not be liable for any special, consequential, incidental or exemplary damages or loss, or any lost profits, savings, or business opportunity.
e. The contract also requires the county to maintain public officials errors and omissions liability insurance for Contractor's personnel performing CFO Duties and Deputy CFO Duties services. Such insurance coverage will be primary coverage to any insurance available to these personnel by Alvarez & Marsal.
f. Lastly, under the contract's Business Associate Addendum (BAA), Alvarez & Marsal has no obligation to save, hold harmless, or indemnify the County in the event there is a privacy breach or unauthorized access, use, or disclosure of protected health information by Alvarez & Marsal. The County will be responsible for any penalty or fine assessed against County arising from Alvarez & Marsal's failure to comply with the BAA.

Approval of Contract Extension Agreement #23-861-1 will allow the Contractor to continue providing temporary CFO/COO roles and continue the recruitment efforts for a permanent CFO, through January 31, 2026.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Extension is not approved, CCH will not have finance operations of a CFO or COO. Additionally, the CCH will not be able to strengthen and enhance its finance functions to more efficiently support its operations, meet its future challenges and advance the organization's mission to deliver high- quality healthcare services. give detailed consequence.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3837 **Agenda Date:** 9/16/2025 **Agenda #:** C.52.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Contract Amendment #77-668-1 with Integral Transit LLC

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment #77-668-1 with Integral Transit LLC, a limited liability company, effective September 1, 2025, to amend Contract #77-668, for additional non-emergency medical transportation (NEMT) services including bariatric transport for Contra Costa Health Plan (CCHP) Medi-Cal members and County recipients, with no change in the payment limit of $400,000, and no change in the original term ending July 31, 2026.

**FISCAL IMPACT:**
Approval of this Contract Amendment will not impact the payment limit of $400,000 which is funded 100% by CCHP Enterprise Fund II revenues.

**BACKGROUND:**
CCHP has an obligation to provide certain NEMT services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. NEMT services provide transportation to and from covered Medi-Cal services for eligible members. This Contractor is new to the CCHP Provider Network and has provided NEMT services while fostering a deep understanding of the CCHP organizations mission, values, and long-term objectives since August 1, 2024.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. Contractor currently cooperates with and participates in CCHP's Quality Management Program which consists of quality improvement activities to improve the quality of care and services and member experience. Cooperation includes collection and evaluation of performance measurement data and participation in the organization's clinical and service measure Quality Improvement Programs. The nature of the NEMT services needed is complex and requires seamless coordination, integration and collaboration with existing programs and systems. These contracted services were determined to be exempt from Administrative Bulletin 600.3 solicitation requirements by the Public Works Department's Purchasing Division.

On August 13, 2024, the Board of Supervisors approved Contract #77-668 with Integral Transit LLC, in an amount not to exceed $400,000, for the provision of NEMT services for CCHP Medi-Cal members and County recipients, for the period August 1, 2024 through July 31, 2026.

Approval of Contract Amendment #77-668-1 will allow the Contractor to include bariatric transport in NEMT Services through July 31, 2026.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Contract Amendment is not approved, Contractor will not provide the bariatric NEMT services needed for CCHP members and County recipients and will be out of compliance with the Department of Health Care Services (DHCS).

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3838 **Agenda Date:** 9/16/2025 **Agenda #:** C.53.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Contract #24-979-48 with Addiction Research and Treatment, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #24-979-48 with Addiction Research and Treatment, Inc., a corporation, in an amount not to exceed $4,000,000, to provide methadone maintenance treatment services to County residents for the period from July 1, 2025 through June 30, 2026.

**FISCAL IMPACT:**
Approval of this Contract will result in annual budgeted expenditures of up to $4,000,000 and will be funded 100% by Federal Drug Medi-Cal revenues.

**BACKGROUND:**
Contractor is a Community Based Organization and is the only Narcotic Treatment Program (NTP) provider rendering services to Contra Costa County clients in two critical geographical locations. Contractor specializes in providing Medication Assisted Treatment (MAT) services to clients with substance use disorder to prevent relapses and overdoses due to Opioids. The County has been contracting with Addiction Research and Treatment, Inc., since October 1998 to provide methadone treatment services through its Methadone Maintenance Clinics Program in East and West Contra Costa County.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000. Health Services Personnel approved this contract to ensure no conflicts with labor relations. The Behavioral Health's Quality Management, Utilization Management and Contract Monitor Staff meet on a regular basis to ensure monitoring and performance measures in the contract are upheld. This Contractor was approved by the Public Works Department's Purchasing Division on April 8, 2025.

On July 9, 2024, the Board of Supervisors approved Contract #24-979-47 with Addiction Research and Treatment, Inc., in the amount of $5,946,184, to provide methadone treatment services through its Methadone Maintenance Clinics Program (Medi-Cal Drug Abuse Treatment Services) in East and West Contra Costa County, for the period July 1, 2024 through June 30, 2025.

Approval of Contract #24-979-48 will allow the Contractor to continue providing services through June 30, 2026. The delay of this Contract was due to ongoing budget and rate negotiations between the Division and the Contractor.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Contract is not approved, Contra Costa County residents will not receive the specialized substance abuse treatment services needed to provide them an opportunity to achieve sobriety and recover from the effects of alcohol and other drug use, become self-sufficient, and return to their families as productive individuals.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3839 **Agenda Date:** 9/16/2025 **Agenda #:** C.54.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Contract #74-652-7 with Options Recovery Services

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #74-652-7 with Options Recovery Services, a non-profit corporation, in an amount not to exceed $1,374,974, to provide alcohol and drug abuse prevention services for adults with substance use and/or co-occurring disorders, for the period July 1, 2025 through June 30, 2026.

**FISCAL IMPACT:**
Approval of this Contract will result in annual budgeted expenditures of up to $1,374,974 and will be funded by 37% Federal Medi-Cal, 37% Local Revenue Funds, 9% Opioid Settlement Fund and 17% Assembly Bill 109 revenues.

**BACKGROUND:**
This Contract meets the social needs of County's population by providing specialized alcohol and drug abuse prevention services, so that men and women are provided an opportunity to achieve and maintain sobriety and to experience the associated benefits of self-sufficiency, family reunification, cessation of criminal activity and productive engagement in the community. The Contractor has been providing alcohol and drug abuse prevention services since June 2022.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000. This Contract was approved by Health Services Personnel to ensure there is no conflict with labor relations. The Behavioral Health's Quality Management, Utilization Management and Contract Monitor Staff meet on a regular basis to ensure monitoring and performance measures in the Contract are upheld. Per Administrative Bulletin 600.3 the Department has posted a continuous Request for Qualifications and maintains a current qualified list of vendors at all times.

On July 9, 2024, the Board of Supervisors approved Contract #74-652-5 with Options Recovery Services, in an amount not to exceed $1,588,281, to provide alcohol and drug abuse prevention services for adults with substance use and/or co-occurring disorders, for the period July 1, 2024 through June 30, 2025.

Approval of Contract #74-652-7 allows the Contractor to continue providing alcohol and drug abuse prevention services through June 30, 2026. The delay of this Contract was due to ongoing budget and rate negotiations between the Division and the Contractor.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Contract is not approved, County's clients may experience reduced or discontinued alcohol and drug abuse prevention services.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3840 **Agenda Date:** 9/16/2025 **Agenda #:** C.55.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Contract #74-222-20 with J. Cole Recovery Homes, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of County Contract #74-222-20 with J. Cole Recovery Homes, Inc., a corporation, in an amount not to exceed $1,989,989 for the provision of residential substance use disorder (SUD) treatment services for male offenders in East Contra Costa County, for the period from July 1, 2025 through June 30, 2026.

**FISCAL IMPACT:**
Approval of this Contract will result in annual budgeted expenditures of up to $1,989,989 and will be funded by 45% Federal Drug Medi-Cal, 45% State General Fund and 10% Assembly Bill (AB) 109 revenues.

**BACKGROUND:**
The County has been contracting with J. Cole Recovery Homes, Inc., since January 2004 to meet the social needs of County's population by providing residential SUD treatment services for male offenders in East Contra Costa County and are provided an opportunity to achieve sobriety and recover from the effects of alcohol and other drug use, become self-sufficient, and return to their families as productive individuals. The Contractor was selected as they are the only licensed and credentialed Community Based Organization (CBO) that serves in this geographic location for residential SUD services that specialize in serving formerly incarcerated Medi-Cal beneficiaries who have very unique needs. Contractor has a long-standing history with State Department of Health Care Services (DHCS) accreditation and compliance and meet all regulatory compliance required of managed care plans.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. The Behavioral Health's Quality Management, Utilization Management and Contract Monitor Staff meet on a regular basis to ensure monitoring and performance measures in the Contract are upheld. Per Administrative Bulletin 600.3 the Department has posted a continuous Request for Qualifications and maintains a current qualified list of vendors at all times.

On July 9, 2024, the Board of Supervisors approved Contract #74-222-18 with J. Cole Recovery Homes, Inc., in the amount of $1,184,576, to provide residential substance abuse use disorder treatment services for male offenders in East Contra Costa County for the period from July 1, 2024 through June 30, 2025.

On January 21, 2025, the Board of Supervisors approved Contract Amendment #74-222-19 with J. Cole Recovery Homes, Inc., effective December 1, 2024, to increase the payment limit by $342,069, from

$1,184,576 to a new payment limit of $1,526,645, through June 30, 2025.

Approval of Contract #74-222-20 will allow the Contractor to continue providing services through June 30, 2026. The delay of this Contract was due to ongoing budget and rate negotiations between the Division and the Contractor.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Contract is not approved, individuals will not receive alcohol and drug prevention and treatment services they need to maintain sobriety and reduce risk factors.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3841 **Agenda Date:** 9/16/2025 **Agenda #:** C.56.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Contract Amendment #76-800-4 with ARL Bio Pharma, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment #76-800-4 with ARL Bio Pharma, Inc., a corporation, to amend Contract #76-800-3, effective July 14, 2025, to increase the payment limit by $17,848, from $150,000 to a new payment limit of $167,848 to provide additional analytical testing services at Contra Costa Regional Medical Center (CCRMC) with no change in the term ending December 31, 2025.

**FISCAL IMPACT:**
Approval of this Contract Amendment will result in additional contractual service expenditures of up to $17,848 and will be funded 100% by Hospital Enterprise Fund I. (No rate increase)

**BACKGROUND:**
CCRMC has an obligation to provide laboratory testing services to patients. On occasion, the County contracts with outside laboratory testing services in order to provide testing that requires special equipment not available at county facilities. Contractor will provide analytical testing services for various compounded sterile and non-sterile drug preparations, as required by pharmacy law, including potency, sterility, and identification of the compound, from the inpatient and outpatient pharmacies at CCRMC. Contractor's services will provide real time information with access to samples and results anytime.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000. CCRMC's Quality Management, Utilization Management and Contract Monitor staff meet on a regular basis to ensure monitoring and performance measures in the Contract are upheld. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. This Contractor was approved by the Public Works Department's Purchasing Agent on October 15, 2024.

On January 14, 2025, the Board of Supervisors approved Contract #76-800-3 with ARL Bio Pharma, Inc, in an amount not to exceed $150,000, for the provision of analytical testing services for various compounded sterile and non-sterile drug preparations for inpatient and outpatient Pharmacies at CCRMC for the period January 1, 2025 through December 31, 2025. This Contract included mutual indemnification to hold harmless both parties for any claims arising out of the performance under this Contract.

Approval of Contract Amendment #76-800-4 will allow the Contractor to provide additional analytical testing

services at CCRMC through December 31, 2025. This amendment is delayed due to an unanticipated need for testing services from the Contractor. Despite contacting several outside vendors, CCRMC has been unable to purchase promethazine topical gel since March and the product must now be compounded by CCRMC's pharmacy and sent to Contractor for stability testing.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Contract Amendment is not approved, CCRMC will not have access to additional analytical testing services for sterile and non-sterile drug preparations which is putting patient's health at risk.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3842 **Agenda Date:** 9/16/2025 **Agenda #:** C.57.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Rescind Board action which pertained to an Interagency Amendment/Extension with the City of El Cerrito for its Fire Department

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**

RESCIND Board action of June 24, 2025 (C.97), which pertained to an Interagency Amendment/Extension with City of El Cerrito for its Fire Department; and APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Interagency Amendment/Extension #23-299-17 with the City of El Cerrito for its Fire Department, a municipal corporation, effective June 24, 2025, to amend Interagency Agreement #23-299-16, to increase the payment limit by $77,142 from $231,426 to a new payment limit of $308,568 and extend the termination date from June 30, 2025 to June 30, 2026, for additional paramedic emergency medical first responder services within the City of El Cerrito and the Kensington Fire Protection District.

**FISCAL IMPACT:**

Approval of this Contract Amendment/Extension will result in additional annual expenditures of up to $77,142 and is 100% funded by CSA EM-1 (Measure H). (No rate increase)

**BACKGROUND:**

County Service Area EM-1 was established in 1989 to provide enhanced emergency medical services, including rapid paramedic-staffed ambulance response, to the residents of Contra Costa County. On May 14, 2013, the Board of Supervisors authorized the County's Health Services Emergency Medical Services Division approval of CSA EM-1 fire agency funding, based on a population-based funding formula, to partially offset cost to the to fire agencies providing first responder Paramedic services in Zone B.

On July 12, 2022, the Board of Supervisors approved Interagency Agreement #23-299-16 with the City of El Cerrito for its Fire Department, in an amount not to exceed $231,426 to provide funding for first responder fire paramedic services within the City of El Cerrito and the Kensington Fire Protection District, for the period July 1, 2022 through June 30, 2025.

On June 24, 2025 the Board of Supervisors approved C.97 Interagency Amendment/Extension #23-299-17 with the City of El Cerrito for its Fire Department, to increase the payment limit by $109,851, to an amount not to exceed $341,477 and extend the term through June 30, 2026 for additional paramedic emergency medical first responder services, however the dollar amounts were incorrect. This Board Order will rescind that incorrect Board Order and reflect the intent of both parties and correct the payment limit and payment limit increase. This will allow the Agency to be paid for prehospital emergency medical first responder services.

**CONSEQUENCE OF NEGATIVE ACTION:**
If the recommendation is not approved, the prior incorrect Board action will stand and the department will not have Board authorization to increase the payment limit for FY 2025/2026 allowing payment to the City of El Cerrito for its Fire Department.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3843 **Agenda Date:** 9/16/2025 **Agenda #:** C.58.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Rescind Board action which pertained to an Interagency Amendment/Extension with Moraga Orinda Fire Protection District

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
RESCIND Board action of June 24, 2025 (C.98), which pertained to an Interagency Amendment/Extension with Moraga Orinda Fire Protection District; and APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Interagency Amendment/Extension #23-228-15 with Moraga Orinda Fire District, a municipal corporation, effective June 24, 2025, to amend Interagency Agreement #23-228-14, to increase the payment limit by $89,508 from $268,524 to a new payment limit of $358,032 and extend the term through June 30, 2026, for additional paramedic emergency medical first responder services within the cities of Moraga and Orinda.

**FISCAL IMPACT:**
Approval of this Contract Amendment/Extension will result in additional annual expenditures of up to $89,508 and is 100% funded by CSA EM-1 (Measure H). (No rate increase)

**BACKGROUND:**
Moraga Fire Protection District has provided paramedic ambulance services in Emergency Response Area 3 continuously since 1971 and has provided this service at the paramedic level since initiation of paramedic services in Contra Costa County in 1977. In July 1997, Moraga and Orinda Fire Districts consolidated into one new district.

On October 4, 2022, the Board of Supervisors approved Interagency Agreement #23-228-14 with the Moraga Orinda Fire Protection District, in an amount not to exceed $268,524 to provide prehospital emergency medical paramedic first responder services, for the period of October 1, 2022 through September 30, 2025.

On June 24, 2025 the Board of Supervisors approved C.98 Interagency Amendment/Extension #23-228-15 with the Moraga Orinda Fire Protection District, to increase the payment limit by $92,933 from $268,524 to a new payment limit of $361,457 and extend the termination date through June 30, 2026 for additional paramedic emergency medical first responder services within the cities of Moraga and Orinda, however the dollar amounts were incorrect. This Board Order will rescind that incorrect Board Order and reflect the intent of both parties and correct the payment limit and payment limit increase. This will allow the Agency to be paid for prehospital emergency medical first responder services.

**CONSEQUENCE OF NEGATIVE ACTION:**
If the recommendation is not approved, the prior incorrect Board action will stand, and the department will not have Board authorization to increase the payment limit for FY 2025-26 allowing payment to the Moraga Orinda Fire Protection District.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3844 **Agenda Date:** 9/16/2025 **Agenda #:** C.59.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Contract Amendment #76-736-1 with Mesa Laboratories, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment #76-736-1 with Mesa Laboratories, Inc., a corporation, to amend Software and Services Agreement #76-736, effective September 16, 2025, to increase the payment limit by $600,000, from $524,306 to a new payment limit of $1,124,306, and extend the termination date from September 19, 2025 to September 5, 2028, for an environment monitoring system including software and maintenance services for Contra Costa Regional Medical Center (CCRMC) equipment and room temperature and humidity monitoring.

**FISCAL IMPACT:**
Approval of this Contract Amendment will result in additional expenditures of up to $600,000 and will be funded as budgeted by the department in FYs 2025-28, 100% by Hospital Enterprise Fund I. (Rate increase)

**BACKGROUND:**
This Contract meets the needs of the County by providing a temperature and humidity monitoring system, with viewpoint sensors used throughout the County to monitor laboratory equipment, all medication refrigerators, and freezers, as well as monitoring rooms that store medication. Agencies such as the California Board of Pharmacy, the Joint Commission (Hospital Accreditation), and California Department of Public Health require continuous digital temperature logging for refrigeration, laboratory storage, and room temperatures where medications are stored. The County uses this system to comply with CCRMC's Vaccine for Children program, and it is a pharmacy requirement for the storage of medications. In 2018, CCRMC began using this vendor chosen as an industry standard as they continue the upgrade of their proprietary systems and equipment to meet the ever-changing requirements of the various agencies listed above.

Health Services Personnel approved this Contract Amendment as a specialized services contract to ensure no conflicts, consistent with procedures established by the Labor Relations Division of the County Administrator's Office. This Contractor was approved by the Public Works Department's Purchasing Division on April 28, 2025, in compliance with Administrative Bulletin 600.3 requirements. A summary of service contract deliverables, including measurable outcomes required of the Contractor to be monitored by the department, including in compliance with Section III(B) (7) of the Purchasing Policy include technical support for County's use of the software under the license grant, and access to maintenance and support.

On September 20, 2022, the Board of Supervisors approved Contract #76-736 with Mesa Laboratories, Inc., in

an amount to exceed $524,306 for the provision of its hosted software system, Mesa Lab's equipment, room, temperature, and humidity monitoring system for the September 20, 2022 through September 19, 2025, under which Mesa Lab's liability is limited to the amounts paid by County in the twelve (12) months preceding the event giving rise to an applicable claim.

Approval of this Contract Amendment #76-736-1 will allow the Contactor to provide its hosted temperature monitoring system including software, services, maintenance and support to CCRMC for equipment, room, temperature and humidity monitoring through September 5, 2028.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Contract Amendment is not approved, CCRMC will not have a system in place that monitors the temperature and humidity in rooms and other equipment. This would have detrimental effects on patient care.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3845 **Agenda Date:** 9/16/2025 **Agenda #:** C.60.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Unpaid Student Training Agreement #22-471-9 with The Board of Trustees of the California State University (dba California State University East Bay)

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Unpaid Student Training Agreement #22-471-9 with The Board of Trustees of the California State University (dba California State University East Bay), an educational institution, to provide supervised field instruction in County's Public Health Division to nursing students, for the period from August 1, 2025 through July 31, 2029.

**FISCAL IMPACT:**
There is no fiscal impact for this action.

**BACKGROUND:**
The purpose of this Agreement is to provide The Board of Trustees of the California State University (dba California State University East Bay) nursing students with the opportunity to integrate academic knowledge with applied skills at progressively higher levels of performance and responsibility. Supervised fieldwork experience for students is considered to be an integral part of both educational and professional preparation. The Health Services Department can provide the requisite field education, while at the same time, benefiting from the students' services to patients.

On June 10, 2022, the Board of Supervisors approved Contract #22-471-8 with The Board of Trustees of the California State University (dba California State University East Bay) to provide supervised fieldwork instruction experience with Health Services, for the period from August 1, 2022 through July 31, 2025.

Approval of Unpaid Student Training Agreement #22-471-9 will allow The Board of Trustees of the California State University (dba California State University East Bay) nursing students to receive supervised fieldwork instruction experience, in County's Public Health Division, through July 31, 2029. This Contract includes mutual indemnification to hold each party harmless from any claims arising out of the performance of this Contract. This Contract is delayed due to the Contracts and Grants unit experiencing an unexpected leave during the peak renewal season.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Agreement is not approved, the Contractor's students will not receive supervised fieldwork instruction experience in County's Public Health Division.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3846 **Agenda Date:** 9/16/2025 **Agenda #:** C.61.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Contract #76-932 with Rahaf Baker, M.D.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #76-932 with Rahaf Baker, M.D., an individual, in an amount not to exceed $1,200,000, to provide rheumatology services for Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Center patients, for the period September 1, 2025 through August 31, 2028.

**FISCAL IMPACT:**
Approval of this Contract will result in contractual service expenditures of up to $1,200,000 over a three-year period and will be funded 100% by Hospital Enterprise Fund I revenues.

**BACKGROUND:**
Due to the limited number of specialty providers available within the community, CCRMC and Health Centers rely on Contractors to provide necessary rheumatology specialty health services to their patients. Rheumatology is the branch of medicine focused on diagnosing and treating arthritis and other diseases affecting the joints, muscles and bones. This is a new Contractor who will provide rheumatology services, including but not limited to: clinic coverage, consultation, training, and medical and/or surgical procedures and administrative supports services for CCRMC starting September 2025.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; and Health and Safety Code § 1451. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. CCRMC's Quality Management, Utilization Management and Contract Monitor Staff meet on a regular basis to ensure monitoring and performance measures in the contract are upheld. Per Administrative Bulletin 600.3, CCRMC Physician services are exempt from Solicitation requirements.

Under new Contract #76-932, Contractor will provide rheumatology services at CCRMC and Contra Costa Health Centers for the period September 1, 2025 through August 31, 2028.

**CONSEQUENCE OF NEGATIVE ACTION:**
If the Contract is not approved, certain specialized rheumatology services for CCRMC and Contra Costa Health Centers patients will not be provided and may cause a delay.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3847 **Agenda Date:** 9/16/2025 **Agenda #:** C.62.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Contract #74-365-18 with Jee Hyun Guss, M.D.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #74-365-18 with Jee Hyun Guss, M.D., an individual, in an amount not to exceed $400,000, to provide outpatient psychiatric care services for mentally ill adults in Central Contra Costa County, for the period September 1, 2025 through August 31, 2026.

**FISCAL IMPACT:**
Approval of this Contract will result in annual expenditures of up to $400,000 and will be funded as budgeted by the department, 100% by Mental Health Realignment funds.

**BACKGROUND:**
This Contract meets the social needs of County's population by providing outpatient psychiatric services including, but not limited to diagnosing, counseling, evaluating, medication management and providing medical and psychiatric therapeutic treatment services to mentally ill adults in Central Contra Costa County. This Contractor has been providing these services and fostering a deep understanding of the County's organization's mission, values, and long-term objectives since September 2009.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; and Welfare and Institutions Code, § 5600 et seq. (The Bronzan - McCorquodale Act). Health Services Personnel approved this Contract to ensure no conflicts with labor relations. Acting as a Mental Health Plan designated by Department of Health Care Services (DHCS), Contra Costa Behavioral Health is required to meet federal and state network adequacy standards to ensure that all Medi-Cal managed care covered services are available and accessible to beneficiaries in accordance with timely access and time and distance standards. Contractor currently cooperates with and participates in BHSD's Quality Management Program which consists of quality improvement activities to improve the quality of care and services and member experience. Cooperation includes collection and evaluation of performance measurement data and participation in the organization's clinical and service measure Quality Improvement Programs. These Physician services were determined to be exempt from Administrative Bulletin 600.3 solicitation requirements by the Public Works Department's Purchasing Division.

On September 10, 2024, the Board of Supervisors approved Contract #74-365-17, with Jee Hyun Guss, M.D., in an amount not to exceed $290,000, to provide outpatient psychiatric care services, including diagnosing,

counseling, evaluating and providing medical and therapeutic treatment and consulting and training in medical and therapeutic matters to adult patients in Central Contra Costa County, for the period September 1, 2024 through August 31, 2025.
Approval of Contract #74-365-18 will allow the Contractor to continue providing outpatient psychiatric care services through August 31, 2026.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Contract is not approved**,** the necessary psychiatric services needed for patient care will not be available or will create increased wait times due to the limited number of specialty providers available within the community.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3848 **Agenda Date:** 9/16/2025 **Agenda #:** C.63.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Contract #74-475-214 with Susan Maxfield, LMFT

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract 74-475-214 with Susan Maxfield, LMFT, an individual, in an amount not to exceed $395,000, to provide Medi-Cal specialty mental health services for beneficiaries in Contra Costa County ages ten (10) years and older, for the period from September 1, 2025 through June 30, 2027.

**FISCAL IMPACT:**
Approval of this Contract will result in budgeted expenditures of up to $395,000 over a twenty-two (22) month period and will be funded by 30% Federal Medi-Cal, 30% State Mental Health Realignment, and 40% Contra Costa Health Plan Fund II.

**BACKGROUND:**
On January 14, 1997, the Board of Supervisors adopted Resolution #97/17, authorizing the Health Services Director to contract with the State Department of Mental Health, (now known as the Department of Health Care Services) to assume responsibility for Medi-Cal specialty mental health services. Responsibility for outpatient specialty mental health services involves Contracts with individual, group and organizational providers to deliver these services.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Welfare and Institutions Code § 5775 et seq.; Welfare and Institutions Code §§ 14680-14685; California Code of Regulations (CCR), Title 9 § 1810.100 et seq. This Contract was approved by Health Services Personnel to ensure there is no conflict with labor relations. The Behavioral Health's Quality Management, Utilization Management and Contract Monitor Staff meet on a regular basis to ensure monitoring and performance measures in the Contract are upheld. Per Administrative Bulletin 600.3 the Department has posted a continuous Request for Qualifications and maintains a current qualified list of vendors at all times.

Approval of new Contract #74-475-214 will allow the Contractor to provide Medi-Cal specialty mental health services through June 30, 2027.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Contract is not approved, there will be fewer mental health services available as the County solicits and engages an alternative Contractor, which could result in increased wait times for services.

**CHILDREN'S IMPACT STATEMENT:**
The recommendation supports the following children's outcomes: (1) Families that are Safe, Stable and Nurturing; and (2) Communities that are Safe and Provide a High Quality of Life for Children and Families.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3849 **Agenda Date:** 9/16/2025 **Agenda #:** C.64.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Contract #77-595-1 with Diablo Prosthetics and Orthotics, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-595-1 with Diablo Prosthetics and Orthotics, Inc., a corporation, in an amount not to exceed $800,000, to provide Durable Medical Equipment (DME) services and related supplies for prosthetics and orthotics to Contra Costa Health Plan (CCHP) members and County recipients for the period August 1, 2025 through July 31, 2027.

**FISCAL IMPACT:**
Approval of this Contract will result in contractual service expenditures of up to $800,000 over a two-year period and will be funded 100% by CCHP Enterprise Fund II revenues.

**BACKGROUND:**
CCHP has an obligation to provide certain specialized DME health care services including all related equipment and medical supplies for prosthetics and orthotics to CCHP members under the terms of their Individual and Group Health Plan membership contracts with the county. This Contractor has been part of the CCHP Provider Network providing DME services fostering a deep understanding of the CCHP organizations, mission, values, and long-term objectives since August 1, 2023.

This Contract is entered into under and subject to the following legal authorities: California Government Code § 26227 and 31000; and health and Safe Code §1451. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. Contractor will cooperate with and participate in CCHP's Quality Management Program which consists of quality improvement activities to improve the quality of care and services and member experience. Cooperation includes collection and evaluation of performance measurement data and participation in the organization's clinical and service measure Quality Improvement Programs. Per Administrative Bulletin 600.3 the Department has posted a continuous Request for Qualifications and maintains a current qualified list of vendors at all times.

On May 23, 2023, the Board of Supervisors approved Contract #77-595, with Diablo Prosthetics and Orthotics, Inc., in an amount not to exceed $350,000, for the provision of DME services for CCHP members for the period August 1, 2023, through July 31, 2025.

Approval of Contract #77-595-1 will allow the Contract to continue to provide DME services and related supplies for prosthetics and orthotics to CCHP members and County recipients through July 31, 2025. This Contract is delayed due to the Division not receiving the required contract documents from the Contractor in a

timely manner.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Contract is not approved, certain specialized DME related services and supplies for CCHP members under the terms of their Individual and Group Health Plan membership contract with the County will not be provided and may cause a delay in services to CCHP members.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3850 **Agenda Date:** 9/16/2025 **Agenda #:** C.65.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Contract #77-606-1 with Antioch Medical and Hospital Supply

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-606-1 with Antioch Medical and Hospital Supply (dba Antioch Medical Supply), a corporation, in an amount not to exceed $350,000, to provide durable medical equipment (DME) services and related supplies including prosthetics for orthotics and breast protheses for Contra Costa Health Plan (CCHP) members and County recipients for the period August 1, 2025 through July 31, 2027.

**FISCAL IMPACT:**
Approval of this contract will result in contractual service expenditures of up to $350,000 over a two-year period and will be funded 100% by CCHP Enterprise Fund II revenues.

**BACKGROUND:**
CCHP has an obligation to provide certain specialized DME health care services including all related equipment and medical supplies prosthetics for orthotics and breast protheses for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the county. This Contractor has been part of the CCHP Provider Network providing DME services fostering a deep understanding of the CCHP organizations, mission, values, and long-term objectives since August 1, 2023.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; §1451 and Health Safety Cose Health Services Personnel approved this Contract to ensure no conflicts with labor relations. Contractor will cooperate with and participate in CCHP's Quality Management Program which consists of quality improvement activities to improve the quality of care and services and member experience. Cooperation includes collection and evaluation of performance measurement data and participation in the organization's clinical and service measure Quality Improvement Programs. Per Administrative Bulletin 600.3 the Department has posted a continuous Request for Qualifications and maintains a current qualified list of vendors at all times.

On August 1, 2023, the Board of Supervisors approved Contract #77-606, with Antioch Medical and Hospital Supply, in an amount not to exceed $300,000, for the provision of DME services for CCHP members for the period August 1, 2023 through July 31, 2025.

Approval of Contract #77-606-1 will allow the Contractor to continue to provide DME related services and supplies including prosthetics for orthotics and breast prostheses for CCHP members and County recipients through July 31, 2027. This Contract is delayed due to the Division not receiving the required contract

documents from the Contractor in a timely manner.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Contract is not approved, certain specialized DME related services and supplies for CCHP members under the terms of their Individual and Group Health Plan membership contract with the County will not be provided and may cause a delay in services to CCHP members.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3851 **Agenda Date:** 9/16/2025 **Agenda #:** C.66.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Interagency Agreement #23-551-6 with City of Richmond on behalf of its Fire Department

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director or designee, to execute Interagency Agreement #23 -551-6 with the City of Richmond on behalf of its Fire Department, in an amount not to exceed $229,462, to provide pre-hospital emergency medical first responder services within the City of Richmond, for the period July 1, 2025 through June 30, 2026.

**FISCAL IMPACT:**
This Contract will result in contractual service expenditures of up to $229,462 and funded 100% by County Service Area (CSA) EM-1 (Measure H) funds.

**BACKGROUND:**
CSA EM-1 was established in 1989 to provide enhanced emergency medical services, including rapid paramedic-staffed ambulance response, to the residents of Contra Costa County. On May 14, 2013, the Board of Supervisors authorized the County's Health Services Emergency Medical Services Division approval of CSA EM-1 fire agency funding, based on a population-based funding formula, to partially offset cost to the to fire agencies providing first responder Paramedic services in Zone.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code §§ 1797 et seq. CCRMC's Quality Management, Utilization Management and Contract Monitor Staff meet on a regular basis to ensure monitoring and performance measures in the Contract are upheld. This Contract was approved by Health Services Personnel to ensure there is no conflict with labor relations. Per Administrative Bulletin 600.3, Intergovernmental Agreements are exempt from solicitation requirements.

On January 14, 2025, the Board of Supervisors approved Interagency Agreement #23-551-5 with the City of Richmond on behalf of its Fire Department, in an amount not to exceed $229,462 to provide funding for Fire First Responder Emergency Medical services, for the period July 1, 2024 through June 30, 2025.

Approval of Interagency Agreement #23-551-6 will allow the City of Richmond on behalf of its Fire Department to continue providing first responder and emergency medical services through June 30, 2026. This Contract includes mutual indemnification to hold both parties harmless for any claims arising out of the performance of this Agreement. This Contract was delayed due to unanticipated staff vacancies.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Contract is not approved, County will not receive City of Richmond's Fire Department's pre-hospital emergency medical first responder services within the City of Richmond.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3852 **Agenda Date:** 9/16/2025 **Agenda #:** C.67.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Rescind Board action which pertained to an Interagency Agreement with Contra Costa County Fire Protection District and Authorize new Interagency Agreement

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
RESCIND prior Board action of June 10, 2025 (C.118) which approved and authorized the Interim Health Services Director, or designee, to execute on behalf of the County Interagency Agreement # 74-730 with Contra Costa County Fire Protection District, formed under the laws of the State of California, in an amount not to exceed $2,400,000 to provide dispatching services for the Anyone, Anywhere, Anytime Crisis Response Program to facilitate services for County residents experiencing behavioral health crises for the period June 1, 2025 through May 31, 2028; and

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Interagency Agreement #74-730 with Contra Costa County Fire Protection District (CCCFPD), formed under the laws of the state of California, in an amount not to exceed $2,400,000 to provide dispatching services through the Contra Costa Regional Fire Communications Center for County's Anyone, Anywhere, Anytime (A3) Crisis Response Program to facilitate services for County residents experiencing behavioral health crises for the period June 1, 2025 through May 31, 2028.

**FISCAL IMPACT:**
Approval of this Interagency Agreement will result in contractual expenditures of up to $2,400,000 over a three -year period and is funded 100% by Measure X funds.

**BACKGROUND:**
The County's A3 Crisis Response Program was launched in 2022 to address the needs of vulnerable County residents experiencing behavioral health crises when calling for emergency or non-emergency services. The goal of A3 is to strengthen the care for individuals who experience behavioral health crises by providing timely and appropriate response to Contra Costa County residents. Care begins when an individual calls or is transferred to the Miles Hall Crisis Call Center. An A3 staff member will assess the needs of the person experiencing the behavioral health crisis and determine the level of intervention needed.

A3 has three (3) levels of in-person intervention: Level 1 response is appropriate for social needs (housing resources/ stress, food resources/stress, financial resources/ stress), and there are no reports of suicidal or homicidal ideation or grave disability, and no current acts of self-harm. Level II response is appropriate for acute crisis situations that do not require law enforcement. Level III response is appropriate for acute crisis

situations that require a co-response with law enforcement due to a scene safety consideration including presence of weapon(s) and act(s) of violence. These contracted services were determined to be exempt from Administrative Bulletin 600.3 solicitation requirements by the Public Works Department's Purchasing Division.

CCCFPD runs and operates Contra Costa Regional Fire Communications Center, a communication center, twenty-four (24) hours a day, seven (7) days a week, 365 days a year, that will provide dispatching services to A3 teams. The dispatching services will include transferring appropriate calls to the Miles Hall Crisis Call Center, tracking available A3 teams, assigning calls for service to A3 teams based on the level of response needed, and ensuring communication with responding A3 teams.

On June 10, 2025, the Board of Supervisors approved C.118, Interagency Agreement #74-730 with Contra Costa County Fire Protection District (CCCFPD); however, the parties have agreed to include a mutual indemnification provision in the contract which requires Board of Supervisor's approval. The mutual indemnification provision requires both parties to defend, indemnify, and hold harmless the other for any claims arising out of the performance of the Contract.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Interagency Agreement is not approved, the A3 Crisis Response Program response teams will not receive dispatching services.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3853 **Agenda Date:** 9/16/2025 **Agenda #:** C.68.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Contract #74-174-51 with Bi-Bett

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #74-174-51 with Bi-Bett, a non-profit corporation, in an amount not to exceed $7,137,079, to provide substance use disorder prevention, treatment, and detoxification services for County residents referred through the Behavioral Health Access Line, for the period from July 1, 2025 through June 30, 2026.

**FISCAL IMPACT:**
Approval of this Contract will result in annual budgeted expenditures of up to $7,137,079 and will be funded by 15% Substance Abuse Treatment and Prevention Block Grant; 82% Federal Medi-Cal and 3% Assembly Bill (AB) 109 revenues.

**BACKGROUND:**
This Contract meets the social needs of County's population by providing specialized substance use disorder treatment services so that men and women, including women with children, are provided an opportunity to achieve and maintain sobriety and to experience the associated benefits of self-sufficiency, family reunification, cessation of criminal activity and productive engagement in the community. Contractor shall provide, operate, and administer Substance Use Disorder (SUD) prevention and treatment program services as certified by the State of California must operate under the terms and conditions of the Drug Medi-Cal Organized Delivery System (DMC-ODS) and must be provided in its facility(ies) referenced in County Health Services Alcohol and Other Drugs (AODS) Department's Work Plan.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000. This Contract was approved by Health Services Personnel to ensure there is no conflict with labor relations. The Behavioral Health's Quality Management, Utilization Management and Contract Monitor Staff meet on a regular basis to ensure monitoring and performance measures in the Contract are upheld. Per Administrative Bulletin 600.3 the Department has posted a continuous Request for Qualifications and maintains a current qualified list of vendors at all times.

On September 10, 2024, the Board of Supervisors approved Contract #74-174-49, with Bi-Bett, in an amount not to exceed $5,873,675, to provide substance use disorder prevention, treatment, and detoxification services for County residents referred through the Behavioral Health Access Line, for the period July 1, 2024 through June 30, 2025.

Approval of Contract #74-174-51 will allow the Contractor to continue providing substance use disorder treatment services through June 30, 2026. The delay of this Contract was due to ongoing budget and rate negotiations between the Division and the Contractor.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Contract is not approved, County residents referred through the Behavioral Health Access Line will not receive substance use disorder treatment services from this Contractor, resulting in an overall reduction of services to a community at risk for incarceration.

**CHILDREN'S IMPACT STATEMENT:**
This Alcohol and Drug Abuse prevention program supports the Board of Supervisors' "Families that are Safe, Stable, and Nurturing" and "Communities that are Safe and Provide a High Quality of Life for Children and Families" community outcomes by providing individual, group, and family counseling; substance abuse education; rehabilitation support services; and substance abuse prevention services. Expected outcomes include increased knowledge about the impact of addiction; decreased use of alcohol, tobacco and other drugs; increased use of community-based resources; and increased school and community support for youth and parents in recovery.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3854 **Agenda Date:** 9/16/2025 **Agenda #:** C.69.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Contract #77-590-1 with Expressable Speech - Language Pathology, P.C.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-590-1 with Expressable Speech - Language Pathology, P.C., a corporation, in an amount not to exceed $500,000, to provide telehealth speech therapy services for Contra Costa Health Plan (CCHP) and County recipients, for the period July 1, 2025 through June 30, 2027.

**FISCAL IMPACT:**
Approval of this Contract will result in contractual service expenditures of up to $500,000 over a two-year period and will be funded 100% by CCHP Enterprise Fund II revenues.

**BACKGROUND:**
CCHP has an obligation to provide telehealth speech therapy services for its members under the terms of their Individual and Group Health Plan membership Contracts with the County. This Contractor has been a part of the CCHP Provider Network providing telehealth speech therapy services and fostering a deep understanding of the CCHP organizations mission, values, and long-term objectives since contract on July 1, 2023.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. Contractor will continue to cooperate with and participates in CCHP's Quality Management Program which consists of quality improvement activities to improve the quality of care and services and member experience. Cooperation includes collection and evaluation of performance measurement data and participation in the organization's clinical and service measure Quality Improvement Programs. These contracted services were determined to be exempt from Administrative Bulletin 600.3 solicitation requirements by the Public Works Department's Purchasing Division.

In July 2023, the County Administrator approved and the Purchasing Services Manager executed Contract #77-590 with Expressable Speech - Language Pathology, P.C., in an amount not to exceed $200,000, for the provision of telehealth speech therapy services for CCHP members and County recipients for the period July 1, 2023 through June 30, 2025.

Approval of Contract #77-590-1 will allow the Contractor to continue to provide telehealth speech therapy services for CCHP members and County recipients through June 30, 2027. This Contract is delayed due to the Division receiving the contract documents from the Contractor late.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Contract is not approved, certain telehealth speech therapy services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided and may cause a delay in services to CCHP members.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3855 **Agenda Date:** 9/16/2025 **Agenda #:** C.70.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Rescind Prior Board Action Pertaining to Contracted Services with Contra Costa County Fire Protection District

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
RESCIND Board action of June 24, 2025 (C.96), which pertained to a contract with Contra Costa County Fire Protection; and APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Interagency Amendment/Extension #23-367-15 with the Contra Costa County Fire Protection District (CCCFPD), effective June 24, 2025, to increase the payment limit by $1,928,544, from $5,376,369 to a new payment limit of $7,304,913 and extend the termination date from June 30, 2025 to June 30, 2026 for additional paramedic emergency medical first responder services in coordination with the Conta Costa County Emergency Medical System.

**FISCAL IMPACT:**
Approval of this Interagency Amendment/Extension will result in additional expenditures of up to $1,928,544 and is 100% funded by CSA EM-1 (Measure H). (No rate increase)

**BACKGROUND:**
County Service Area EM-1 was established in 1989 to provide enhanced emergency medical services, including rapid paramedic-staffed ambulance response, to the residents of Contra Costa County. In May 2013, the Board of Supervisors adopted the population-based allocation formula (CSA-EM1 Zone B fire agencies).

On September 20, 2022, the Board of Supervisors approved Contract #23-367-14 with Contra Costa County Fire Protection District, in an amount not to exceed $5,376,369 to provide prehospital emergency medical first responder services of its First Responder Paramedic Program, for the period of July 1, 2022 through June 30, 2025.

On June 24, 2025, the Board of Supervisors approved C.96, Interagency Amendment/Extension #23-367-15 with Contra Costa County Fire Protection District (CCCFPD), to increase the payment limit by $1,897,287, from $5,376,369 to a new payment limit of $7,273,656 and extend the termination date from June 30, 2025 to June 30, 2026, however, the dollar amounts were incorrect. This Board Order will rescind that incorrect Board Order and reflect the intent of both parties and correct payment limit and payment limit increase. This will allow the Agency to be paid for prehospital emergency medical first responder services.

**CONSEQUENCE OF NEGATIVE ACTION:**

If the recommendation is not approved, the prior incorrect Board action will stand, and the department will not have Board authorization to increase the payment limit with the correct amounts for FY 2025-26 allowing payment to the Contra Costa County Fire Protection District.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3856 **Agenda Date:** 9/16/2025 **Agenda #:** C.71.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Contract #74-610-14 with WestCare California, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #74-610-14 with WestCare California, Inc., a non-profit corporation, in an amount not to exceed $2,399,422, to provide substance use disorder prevention, treatment, and detoxification services for Contra Costa County residents in West Contra Costa County, for the period July 1, 2025 through June 30, 2026.

**FISCAL IMPACT:**
Approval of this Contract will result in annual budgeted expenditures of up to $2,399,422 and will be funded by 39% Federal Medi-Cal, 39% State General Fund revenues, 17% Substance Abuse Treatment and Prevention Block Grant and 5% Assembly Bill (AB) 109.

**BACKGROUND:**
Contractor was selected as they are the only licensed and credentialed Community Based Organization (CBO) that serves the greater West County for residential and detoxification services for men who are formerly incarcerated and who have co-occurring disorders. They have a long-standing history with State Department of Health Care Services (DHCS), accreditation and compliance and meet all regulatory compliance required of managed care plans. The County has been contracting with the Contractor, since October 2019 to meet the social needs of the County's population by providing specialized SUD treatment and detoxification treatment services for West County residents and an opportunity to achieve and maintain sobriety and to experience the associated benefits of self-sufficiency, family reunification, cessation of criminal activity and productive engagement in the community.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000. Health Services Personnel approved this contract to ensure no conflicts with labor relations. The Behavioral Health's Quality Management, Utilization Management and Contract Monitor Staff meet on a regular basis to ensure monitoring and performance measures in the Contract are upheld. Per Administrative Bulletin 600.3 the Department has posted a continuous Request for Qualifications and maintains a current qualified list of vendors at all times.

On July 9, 2024, the Board of Supervisors approved Contract #74-610-13 with WestCare California, Inc., in an amount not to exceed $2,524,144, for the provision of substance use disorder prevention, treatment and detoxification treatment services for County residents in West County who are referred through the Behavioral

Health Access Line for the period July 1, 2024 through June 30, 2025.

Approval of Contract #74-610-14 will allow the Contractor to continue providing substance use disorder prevention, treatment and detoxification services through June 30, 2026. The delay of this Contract was due to ongoing budget and rate negotiations between the Division and the Contractor.

**CONSEQUENCE OF NEGATIVE ACTION:**
If this Contract is not approved, County's clients will not receive substance use disorder treatment from Contractor, resulting in an overall reduction of services to a community at risk for incarceration.

**CHILDREN'S IMPACT STATEMENT:**
This Alcohol and Drug Abuse prevention program supports the Board of Supervisors' "Families that are Safe, Stable, and Nurturing" and "Communities that are Safe and Provide a High Quality of Life for Children and Families" community outcomes by providing individual, group, and family counseling; substance abuse education; rehabilitation support services; and substance abuse prevention services. Expected outcomes include increased knowledge about the impact of addiction; decreased use of alcohol, tobacco and other drugs; increased use of community-based resources; and increased school and community support for youth and parents in recovery.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3871 **Agenda Date:** 9/16/2025 **Agenda #:** C.72.

**To:** Board of Supervisors

**From:** Marla Stuart, Employment and Human Services Director

**Report Title:** Re-title the Social Services Program Assistant I (X0WD) classification to Eligibility Worker I, and the Social Services Program Assistant (X0SA) classification to Eligibility Worker II, establish the Eligibility Worker III classification (represented), abolish the Employment and Human Services Program Integrity Assistant (XQSN) classification, and reclassify incumbents and vacant positions to Eligibility Worker III.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**

ADOPT Position Adjustment Resolution No. 26484 to retitle the Social Services Program Assistant I (X0WD) classification to Eligibility Worker I, and the Social Services Program Assistant (X0SA) classification to Eligibility Worker II, establish the Eligibility Worker III classification (represented), abolish the Employment and Human Services Program Integrity Assistant (XQSN) classification at salary plan and grade 255-1409 ($6,645 - $8,077) and reclassify incumbents and vacant positions to Eligibility Worker III within the Employment and Human Services Department.

**FISCAL IMPACT:**

Approval of this item will result in cost increases of up to $1,450,251 annually and for FY 25-26, this will be funded by 37.25% Federal, 48.24% State, 11.43% County, and 3.08% other funds (1991 Realignment).

**BACKGROUND:**

Contra Costa County ("County") and the Service Employees International Union Local 1021 Rank and File Unit ("Union") have met and conferred over the establishment of a higher-level classification to the existing Social Services Program Assistant Classification. The County and the Union have agreed to the following:

1. Retitle the following classifications:
   a. Social Services Program Assistant I (X0WD) to Eligibility Worker I
   b. Social Services Program Assistant (X0SA) to Eligibility Worker II
2. Establish the Eligibility Worker III classification
3. The Eligibility Worker I classification and the Eligibility Worker II classification will remain flexibly staffed. The Eligibility Worker III will not be flexibly staffed.
4. Reclassify incumbent Employment and Human Services Program Integrity Assistants (XQSN) to Eligibility Worker III.

5. Abolish the following existing classifications:
   a. Eligibility Worker I (XHWA)*
   b. Eligibility Worker II (XHVA)*
   c. Eligibility Worker III (XHTB)*
   d. Employment and Human Services Program Integrity Assistant (XQSN)
   e. Employment and Human Services Program Integrity Assistant-Proj (XQS3)

*The County and the Union previously agreed to sunset the prior Eligibility Worker series and replace it with the Social Service Program Assistant classifications. An administrative action is in process to formally delete these classifications so that the Social Service Program Assistant series can assume the same title.

6. The probationary period for Eligibility Worker I (X0WD) will be nine months.
7. Effective July 1, 2025, the salary scale for Eligibility Worker III will be as follows: Step 1 $96,068.70; Step 2 $100,872.14; Step 3 $105,915.75.

Incumbents will be placed in the appropriate classification, based on the assignments listed above. The above change will be effective on July 1, 2025.

**CONSEQUENCE OF NEGATIVE ACTION:**

Should the proposed action not be approved by the Board of Supervisors, the County would be unable to implement the classification changes that were mutually agreed upon with the Service Employees International Union (SEIU) Local 1021 through the meet-and-confer process.

**CHILDREN'S IMPACT STATEMENT:**

This resolution supports four of Contra Costa County's community outcomes of the Children's Report Card",

(1) "Children and Youth Healthy and Preparing for Productive Adulthood";
(2) "Families that are Economically Self-Sufficient";
(3) "Families that are Safe, Stable and Nurturing"; and
(4) "Communities that are Safe and Provide a High Quality of Life for Children and Families"

# DRAFT
# ELIGIBILITY WORKER III

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Class specifications are not intended to reflect all duties performed within the job.*

## DEFINITION

Under direction, independently performs a variety of technical, complex, and specialized duties in support of a variety of public assistance, medical, and/or employment programs; determines initial eligibility for three or more eligibility programs; assumes responsibility for assignments in the more complex programmatic areas of the work and/or provides lead direction, training, and work review to staff; reviews eligibility determinations and case actions to ensure work quality and adherence to applicable rules and regulations for all aid programs; troubleshoots and provides technical assistance and support on escalated cases requiring advanced knowledge of programmatic rules and regulations and system functionality; provides technical support and assistance to department eligibility staff and supervisors; and performs related work as assigned.

Although positions within the Eligibility Worker I and II classes are flexibly staffed; positions at the Eligibility Worker III level are filled via competitive recruitment.

## DISTINGUISHING CHARACTERISTICS

This is the advanced journey-level classification in Eligibility Worker series responsible for performing the most complex work assigned to the series. Assignments may include determining initial eligibility for three or more programs, engaging with clients to identify barriers to self- sufficiency and developing plans to remove those barriers; providing enhanced information and referral services and working with clients to ensure that connections are made; coordinating client appointments with internal and external organizations; organizing or coordinating community outreach events, and/or providing lead direction and training to staff. Incumbents regularly work on tasks that are varied and complex, requiring considerable discretion and independent judgment. Positions in the classification rely on experience and judgment to perform assigned duties. Assignments are given with general guidelines and incumbents are responsible for establishing objectives, timelines, and methods to complete assignments. Work is typically reviewed upon completion for soundness, appropriateness, and conformity to policy and requirements.

This class is distinguished from the higher level Supervisor in that the latter is the full supervisory-level class within the series responsible for planning, organizing, supervising, reviewing, and evaluating the work of assigned staff.

Receives direction from assigned supervisory and/or management personnel. Some positions exercise technical and functional direction over and provide training to less experienced staff.

## TYPICAL TASKS

Duties may include but are not limited to:

- Performs a variety of technical, complex, and specialized duties in support of various and multiple public assistance, medical, and/or employment programs, requiring the interpretation, understanding,

and appropriate application of department policies and procedures and all aid program rules and regulations.

- Provides consultation and lead direction to staff. Conducts formal and/or informal audits of case actions and eligibility determinations processed by eligibility staff; ensures the appropriate application of all aid program rules, regulations, and processing timeframes, and compliance with County and department policies and procedures; computes and verifies the accuracy of grants, entitlements, and/or medical cost-sharing provisions.
- Schedules appointments and conducts interactive, fact-gathering interviews; interprets and explains program rules and regulations governing eligibility, grants, processing timeframes, methods of payment, and legal rights and responsibilities to applicants and recipients.
- Serves as subject matter expert and escalation point on eligibility programs' policies, processes and procedures for designated staff.
- Identifies discrepancies in information reported by clients and/or actions taken by eligibility staff; secures documentation, records, and confirmation/verification from case files and other entities; evaluates cases for potential fraud and/or worker errors; reports to supervisor or investigations staff as required.
- Prepares a variety of correspondence, periodic and special reports, including case audit findings, error trends, and recommendations for improvement for supervisory review.
- Requests, records, reviews, and evaluates demographic, financial, and asset verification obtained from applicants and recipients and outside sources; enters and processes data into automated system(s) to determine/review initial/ongoing eligibility and grant entitlements within established timeframes; reviews and ensures the accuracy of the eligibility results, including eligible household members, budgets, and entitlements; identifies any errors in eligibility/grants and troubleshoots and modifies entries to ensure accurate eligibility determinations.
- Processes assigned tasks and case actions, and/or maintains a complex and/or confidential client caseload; ensures appropriate action is taken on reported information/changes in circumstances, voluntary and mandated intermittent and annual reporting, and requests for additional and/or modified programs/services according to program rules and regulations, and timeframes for processing.
- Provides courteous customer service, and accurate information related to department programs/services, eligibility, community resources, and other related requests.
- Coordinates with internal and external agencies to communicate, receive, and verify information, including verification of income/assets, household demographics, time on aid, and inter-county transfers.
- Attends meetings, conferences, workshops, and training sessions; reviews publications and related material to become and remain current on programs, regulations, policies, procedures, and new developments related to all eligibility programs.
- Maintains accurate and detailed records, files, and notes related to case actions and client interactions; updates information, researches discrepancies, and performs data entry; maintains confidential client documentation.
- Performs other related duties as assigned.
- Conducts in-person participant interviews in specialized case review assignments and validates or completes participant supplied data in an online computer system as needed
- Conducts group orientations, training sessions, job search workshops and/or job search counseling
- Provides enhanced information and assistance and/or refers participants and the general public to appropriate county or community services and works with the public and private agencies to develop community resources

## MINIMUM QUALIFICATIONS

**Education and Experience:**

*Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:*

Education:
- Possession of a high school diploma, GED equivalency or a high school proficiency certificate.

Experience:
- Four (4) years of increasingly responsible experience determining initial and/or ongoing eligibility for multiple public assistance, medical, and/or employment programs at a level equivalent to the Contra Costa County's class of Eligibility Worker II, with demonstrated competence accurately applying multiple program rules and regulations and identifying and resolving errors and discrepancies in case actions, eligibility determinations, and system output.

Licenses and Certifications:
- Some positions may require possession of a valid California Driver's License, to be maintained throughout employment.

## KNOWLEDGE, SKILLS AND ABILITIES

**Knowledge of:**

- County and department programs, goals, policies, and procedures.
- Principles of providing functional direction, coaching, and training.
- Principles and practices of leadership.
- Applicable federal, state, and local laws, regulatory codes, ordinances, and procedures relevant to assigned area of responsibility, including those governing eligibility determination for diverse public assistance, medical, and employment programs.
- Rules, regulations, policies, and standards related to the evaluation and audit of eligibility determinations and case actions for multiple programs.
- Review and assessment techniques to identify quality assurance issues.
- Principal sources of information required to establish initial eligibility for various/multiple public assistance, medical, and employment programs.
- Methods and techniques to assist and support clients working toward self-sufficiency.
- Principles and techniques of effective interviewing and information gathering.
- Conflict resolution techniques
- Basic arithmetic.
- Record-keeping principles and procedures.
- County, department, and community service providers and resources.
- Record-keeping principles and procedures.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition and grammar.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and County staff.
- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

**Ability to:**

- Accurately perform specialized, and technical eligibility work using discretion and independent judgment.
- Effectively provide staff leadership and work direction.

- Train others in work procedures, processes, and technical skill.
- Conduct detailed and precise case reviews and audits based on various programs' rules and regulations.
- Participate in implementing goals, objectives, practices, policies, procedures, and work standards.
- Effectively represent the department and the County in meetings with governmental agencies; community groups; regulatory organizations; and in meetings with individuals.
- Provide program services to clients with diverse needs in a sensitive manner.
- Understand, interpret, explain, and apply all applicable federal, state, and local laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Gather, record, and accurately evaluate information and data necessary to determine eligibility for various public assistance, medical, and employment programs.
- Perform accurate arithmetic calculations and ensure the accuracy of grant entitlements.
- Provide appropriate and accurate information, resources, and referrals.
- Maintain confidentiality of sensitive personal information and other matters affecting prospective and/or current applicants.
- Prepare clear and concise reports, correspondence, case review documentation, and other written materials.
- Maintain accurate files and records.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.
- Effectively use computer systems, software applications relevant to work performed and modern business equipment to perform a variety of work tasks,
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Established:

# Contra Costa County
## Position Adjustment Resolution (PAR) Form

This form is to be completed for midyear Position Adjustment Requests, for consideration outside the County's annual budget development process, per Administrative Bulletin No. 400 Section IV.C.

## I. DEPARTMENT REQUEST

Agency and Dept Name: CCA19 Employment and Human Services  Dept No(s). Various  Org No(s). Various

Action Type: Other  Net FTE Change: 0.00  Proposed Effective Date: 07/01/2025

**Action Requested:**

Retitle the Social Services Program Assistant I (X0WD) classification to Eligibility Worker I, and the Social Services Program Assistant (X0SA) classification to Eligibility Worker II, establish the Eligibility Worker III classification (represented), abolish the Employment and Human Services Program Integrity Assistant (XQSN) classification, and reclassify incumbents and vacant positions to Eligibility Worker III within the Employment and Human Services Department.

*Use an additional sheet for further explanation or comments.*

**Fiscal Impact:**

Cost is within Department's Budget: ☑ Yes ☐ No

Total One-Time Cost: $ 0.00

Total Annual Cost: $ 1,450,251.00

Total this FY: $ 1,450,251.00

Net County Cost: $ 165,887.00

NCC this FY: $ 165,887.00

Source of Funding: 37.25% Federal, 48.24% State, 3.08% Other (1991 Realignment), and 11.43% County

Marla Stuart, EHSD Director — (for) Department Head

08/01/2025 — Date

## II. COUNTY ADMINISTRATOR REVIEW

**PAR No.** 26484

**Comments:**

Released to HR for further study/review

Kaitlyn Jeffus — (for) County Administrator

08/05/2025 — Date

## III. HUMAN RESOURCES (HR) REVIEW/RECOMMENDATION

(for) Director of Human Resources: _____ Date: _____

## IV. COUNTY ADMINISTRATOR APPROVAL

**Approve HR Department Recommendation(s):** ☑ Yes ☐ No ☐ N/A

*If No or N/A, CAO Recommendation(s):*

**BOS Approval Required:** ☑ Yes ☐ No

**Effective:** ☐ Day following Board Approval
☑ Date: 07/01/2025

Kaitlyn Jeffus — (for) County Administrator

08/07/2025 — Date

## V. BOARD OF SUPERVISORS ACTION

Adjustment Resolution: ☐ ADOPTED ☐ OTHER ACTION: _____

***Monica Nino, Clerk of the Board of Supervisors and County Administrator***

By: _____

Date: _____

PAR Form – 01/2025 rev.

# Retitled Positions

| CURRENT POSITION | DEPT ID | ORG | EMPLID | CURRENT JOB | CURRENT CLASSIFICATION | PROPOSED NEW CLASSIFICATION |
|---|---|---|---|---|---|---|
| 00004285 | 0504 | 5455 | 94656 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00004299 | 0504 | 5455 | Vacant | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00004517 | 0504 | 5455 | 96340 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00004536 | 0504 | 5452 | 94654 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00004540 | 0504 | 5455 | 78961 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00004606 | 0504 | 5452 | 94664 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00004708 | 0504 | 5455 | 85392 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00004711 | 0504 | 5452 | 94671 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00004712 | 0504 | 5452 | 92356 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00004829 | 0504 | 5452 | 95604 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00004872 | 0504 | 5455 | 96614 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00004925 | 0504 | 5455 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00005137 | 0504 | 5452 | 61057 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00005145 | 0504 | 5452 | 91619 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00005149 | 0504 | 5455 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00005157 | 0504 | 5452 | 82532 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00005158 | 0504 | 5455 | 96598 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00005164 | 0504 | 5452 | 80908 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00005175 | 0504 | 5452 | 80232 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00005207 | 0504 | 5452 | 95536 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00005214 | 0504 | 5452 | 83177 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00005218 | 0504 | 5452 | 78987 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00005228 | 0504 | 5452 | 96160 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00005239 | 0504 | 5452 | 96082 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00006317 | 0504 | 5455 | 96596 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00006327 | 0504 | 5452 | 83172 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00006330 | 0504 | 5455 | 89979 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00006332 | 0504 | 5452 | 75169 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00006442 | 0504 | 5455 | 96594 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00006986 | 0504 | 5452 | 92652 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00010176 | 0504 | 5455 | 96601 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00010179 | 0504 | 5455 | Vacant | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00010181 | 0504 | 5452 | 79417 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00010622 | 0504 | 5455 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00010641 | 0504 | 5455 | 96600 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00010643 | 0504 | 5455 | 96348 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00010650 | 0504 | 5455 | 52306 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00010657 | 0504 | 5455 | 96599 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00010673 | 0504 | 5455 | 74935 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00010682 | 0504 | 5452 | 77896 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00010927 | 0504 | 5455 | 96343 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00012186 | 0504 | 5452 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00012239 | 0504 | 5452 | 85076 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00012248 | 0504 | 5452 | 93982 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00012250 | 0504 | 5455 | 96320 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00012260 | 0504 | 5452 | 92670 | X0WD | Social Service Program Asst I | Eligibility Worker I |

## Retitled Positions

| CURRENT POSITION | DEPT ID | ORG | EMPLID | CURRENT JOB | CURRENT CLASSIFICATION | PROPOSED NEW CLASSIFICATION |
|---|---|---|---|---|---|---|
| 00012480 | 0504 | 5455 | 93981 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00012491 | 0504 | 5455 | 94652 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00012496 | 0504 | 5452 | 96322 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00012511 | 0504 | 5455 | 96332 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00012768 | 0504 | 5455 | 95579 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00012791 | 0504 | 5455 | 95608 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00012793 | 0504 | 5452 | 95600 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00012796 | 0504 | 5452 | 81401 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00012797 | 0504 | 5455 | 96336 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00012828 | 0504 | 5452 | 82578 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00012829 | 0504 | 5455 | 96634 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00012968 | 0504 | 5452 | 95582 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00012969 | 0504 | 5455 | 95606 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00012970 | 0504 | 5455 | 94675 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00013280 | 0504 | 5455 | 96608 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00013431 | 0504 | 5452 | 94673 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00013433 | 0504 | 5452 | 90277 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00013434 | 0504 | 5452 | 94651 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00013789 | 0504 | 5455 | 45807 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00013797 | 0504 | 5455 | Vacant | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00014419 | 0504 | 5452 | 95573 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00014501 | 0504 | 5455 | 96331 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00014504 | 0504 | 5455 | 92554 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00014507 | 0504 | 5452 | 79045 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00014509 | 0504 | 5452 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00014510 | 0504 | 5452 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00014518 | 0504 | 5452 | 81719 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00014526 | 0504 | 5455 | 79879 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00014528 | 0504 | 5455 | 80906 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00014531 | 0504 | 5452 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00014532 | 0504 | 5452 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00014534 | 0504 | 5455 | 96330 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00014535 | 0504 | 5452 | 78350 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00014847 | 0504 | 5455 | 96595 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00015295 | 0504 | 5455 | 93559 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00015297 | 0504 | 5455 | 96635 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00015347 | 0504 | 5455 | 78972 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00015348 | 0504 | 5455 | 82039 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00015349 | 0504 | 5452 | 92547 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00015350 | 0504 | 5455 | 78960 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00015351 | 0504 | 5455 | 83164 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00015353 | 0504 | 5455 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00015372 | 0504 | 5455 | 96602 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00015374 | 0504 | 5455 | 78733 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00015375 | 0504 | 5455 | 78687 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00015376 | 0504 | 5455 | 75667 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00015379 | 0504 | 5455 | 92580 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |

## Retitled Positions

| CURRENT POSITION | DEPT ID | ORG | EMPLID | CURRENT JOB | CURRENT CLASSIFICATION | PROPOSED NEW CLASSIFICATION |
|---|---|---|---|---|---|---|
| 00015380 | 0504 | 5455 | 81322 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00015414 | 0504 | 5452 | 95607 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00015425 | 0504 | 5455 | 91949 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00015936 | 0504 | 5452 | 92545 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00015938 | 0504 | 5455 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00016249 | 0504 | 5455 | 94674 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00016250 | 0504 | 5452 | 93996 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00016258 | 0504 | 5455 | 96325 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00016269 | 0504 | 5452 | 93986 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00016859 | 0504 | 5455 | 89735 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00016869 | 0504 | 5455 | 93868 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00018161 | 0504 | 5455 | 95223 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00018164 | 0504 | 5455 | 96335 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00018165 | 0504 | 5455 | 82494 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00018166 | 0504 | 5455 | 81077 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00018167 | 0504 | 5455 | 79825 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00018170 | 0504 | 5455 | 94069 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00018172 | 0504 | 5455 | 79202 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00018175 | 0504 | 5455 | 95578 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019101 | 0504 | 5452 | 92544 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019177 | 0504 | 5455 | 92542 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019178 | 0504 | 5452 | 75278 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019179 | 0504 | 5452 | 88934 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019180 | 0504 | 5452 | 77719 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019181 | 0504 | 5452 | 79245 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019182 | 0504 | 5452 | 77722 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019183 | 0504 | 5452 | 64887 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019184 | 0504 | 5452 | 72264 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019185 | 0504 | 5452 | 70270 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019186 | 0504 | 5452 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019187 | 0504 | 5452 | 90816 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019189 | 0504 | 5452 | 83635 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019190 | 0504 | 5452 | 82871 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019192 | 0504 | 5452 | 91319 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019193 | 0504 | 5452 | 78723 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019194 | 0504 | 5452 | 82907 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019195 | 0504 | 5452 | 92541 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019196 | 0504 | 5452 | 96078 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019198 | 0504 | 5452 | 78357 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019199 | 0504 | 5452 | Vacant | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019200 | 0504 | 5452 | 91594 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019203 | 0504 | 5455 | 92540 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019204 | 0504 | 5452 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019205 | 0504 | 5452 | 93551 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019206 | 0504 | 5452 | 92537 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019207 | 0504 | 5452 | 92536 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019208 | 0504 | 5455 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |

## Retitled Positions

| CURRENT POSITION | DEPT ID | ORG | EMPLID | CURRENT JOB | CURRENT CLASSIFICATION | PROPOSED NEW CLASSIFICATION |
|---|---|---|---|---|---|---|
| 00019209 | 0504 | 5455 | 82512 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019210 | 0504 | 5452 | 92533 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019211 | 0504 | 5452 | 92532 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019213 | 0504 | 5455 | 92530 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019214 | 0504 | 5455 | 92529 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019215 | 0504 | 5452 | 92525 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019217 | 0504 | 5455 | 91922 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019218 | 0504 | 5452 | 82630 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019219 | 0504 | 5452 | 89200 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019220 | 0504 | 5452 | 79401 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019221 | 0504 | 5452 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019222 | 0504 | 5452 | 77980 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019224 | 0504 | 5452 | 82068 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019225 | 0504 | 5452 | 60543 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019226 | 0504 | 5452 | 78849 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019227 | 0504 | 5452 | 91588 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019228 | 0504 | 5452 | 91329 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019229 | 0504 | 5452 | 90078 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019231 | 0504 | 5452 | 91621 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019232 | 0504 | 5452 | 74946 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019233 | 0504 | 5452 | 83174 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019234 | 0504 | 5452 | 81135 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019235 | 0504 | 5452 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019236 | 0504 | 5452 | 75281 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019237 | 0504 | 5452 | 78743 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019238 | 0504 | 5455 | 91425 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019239 | 0504 | 5452 | 93630 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019240 | 0504 | 5452 | 93579 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019242 | 0504 | 5452 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019243 | 0504 | 5452 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019244 | 0504 | 5452 | 89505 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019245 | 0504 | 5452 | 78343 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019246 | 0504 | 5452 | 89163 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019247 | 0504 | 5452 | 72978 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019248 | 0504 | 5452 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019249 | 0504 | 5452 | 93549 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019250 | 0504 | 5452 | 93544 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019253 | 0504 | 5452 | 63476 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019254 | 0504 | 5452 | 75685 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019255 | 0504 | 5452 | 90131 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019256 | 0504 | 5452 | 91196 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019257 | 0504 | 5452 | 63567 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019259 | 0504 | 5455 | 96621 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019268 | 0504 | 5452 | 78936 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019269 | 0504 | 5455 | 96603 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019270 | 0504 | 5452 | 91187 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019271 | 0504 | 5452 | 90133 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |

## Retitled Positions

| CURRENT POSITION | DEPT ID | ORG | EMPLID | CURRENT JOB | CURRENT CLASSIFICATION | PROPOSED NEW CLASSIFICATION |
|---|---|---|---|---|---|---|
| 00019272 | 0504 | 5455 | 96341 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019273 | 0504 | 5455 | 89686 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019274 | 0504 | 5452 | 68110 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019275 | 0504 | 5452 | 90511 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019277 | 0504 | 5452 | 75284 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019283 | 0504 | 5452 | 79873 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019284 | 0504 | 5452 | 45487 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019285 | 0504 | 5452 | 81356 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019287 | 0504 | 5452 | 70055 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019288 | 0504 | 5452 | 88935 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019290 | 0504 | 5452 | 88324 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019292 | 0504 | 5452 | 69347 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019298 | 0504 | 5452 | 78965 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019299 | 0504 | 5452 | 90155 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019300 | 0504 | 5452 | 83733 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019301 | 0504 | 5452 | 91330 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019302 | 0504 | 5452 | 69489 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019304 | 0504 | 5452 | 82386 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019306 | 0504 | 5452 | 56680 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019307 | 0504 | 5452 | 68299 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019308 | 0504 | 5452 | 90127 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019309 | 0504 | 5452 | 90813 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019310 | 0504 | 5452 | 82098 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019311 | 0504 | 5452 | 89216 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019312 | 0504 | 5452 | 82927 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019313 | 0504 | 5452 | 91597 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019314 | 0504 | 5452 | 90812 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019315 | 0504 | 5452 | 88299 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019316 | 0504 | 5452 | 72266 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019317 | 0504 | 5452 | 89931 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019318 | 0504 | 5452 | 70437 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019320 | 0504 | 5452 | 69062 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019321 | 0504 | 5452 | 81681 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019322 | 0504 | 5452 | 90577 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019323 | 0504 | 5452 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019324 | 0504 | 5452 | 88862 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019325 | 0504 | 5452 | 88764 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019326 | 0504 | 5452 | 81195 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019327 | 0504 | 5452 | 63457 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019333 | 0504 | 5452 | 78693 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019335 | 0504 | 5452 | 79105 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019336 | 0504 | 5452 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019337 | 0504 | 5452 | 91628 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019338 | 0504 | 5452 | 79114 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019339 | 0504 | 5452 | 88837 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019340 | 0504 | 5452 | 89295 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019341 | 0504 | 5452 | 90147 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |

## Retitled Positions

| CURRENT POSITION | DEPT ID | ORG | EMPLID | CURRENT JOB | CURRENT CLASSIFICATION | PROPOSED NEW CLASSIFICATION |
|---|---|---|---|---|---|---|
| 00019342 | 0504 | 5452 | 90525 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019347 | 0504 | 5455 | 93062 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019348 | 0504 | 5455 | 80606 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019349 | 0504 | 5455 | 79037 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019350 | 0504 | 5455 | 72547 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019352 | 0504 | 5455 | 74951 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019353 | 0504 | 5455 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019354 | 0504 | 5455 | 90137 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019358 | 0504 | 5455 | 89501 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019359 | 0504 | 5455 | 89930 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019361 | 0504 | 5455 | 88890 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019362 | 0504 | 5455 | 91167 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019363 | 0504 | 5455 | 86699 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019364 | 0504 | 5455 | 93069 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019366 | 0504 | 5455 | 68579 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019368 | 0504 | 5455 | 73236 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019370 | 0504 | 5455 | 81394 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019371 | 0504 | 5455 | 96605 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019372 | 0504 | 5455 | 89472 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019374 | 0504 | 5455 | 93051 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019376 | 0504 | 5455 | 96329 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019377 | 0504 | 5455 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019378 | 0504 | 5455 | 91169 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019379 | 0504 | 5455 | 76957 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019380 | 0504 | 5455 | 89511 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019381 | 0504 | 5455 | 90115 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019382 | 0504 | 5455 | 91171 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019383 | 0504 | 5455 | 80575 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019384 | 0504 | 5455 | 92083 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019385 | 0504 | 5455 | 92088 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019386 | 0504 | 5455 | 88623 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019387 | 0504 | 5455 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019388 | 0504 | 5455 | Vacant | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019389 | 0504 | 5455 | 82577 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019390 | 0504 | 5455 | 85036 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019393 | 0504 | 5455 | 77363 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019395 | 0504 | 5455 | 93573 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019396 | 0504 | 5455 | 93580 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019398 | 0504 | 5455 | 93554 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019399 | 0504 | 5455 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019406 | 0504 | 5455 | 96113 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019407 | 0504 | 5455 | 87080 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019413 | 0504 | 5455 | 88305 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019414 | 0504 | 5455 | 91202 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019415 | 0504 | 5455 | 90562 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019416 | 0504 | 5455 | 91166 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019418 | 0504 | 5455 | 79254 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |

## Retitled Positions

| CURRENT POSITION | DEPT ID | ORG | EMPLID | CURREN T JOB | CURRENT CLASSIFICATION | PROPOSED NEW CLASSIFICATION |
|---|---|---|---|---|---|---|
| 00019419 | 0504 | 5455 | 83560 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019420 | 0504 | 5455 | 91624 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019421 | 0504 | 5455 | 90140 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019422 | 0504 | 5455 | 96606 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019428 | 0504 | 5455 | 96324 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019429 | 0504 | 5455 | 90151 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019430 | 0504 | 5455 | 80654 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019431 | 0504 | 5455 | 90138 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019432 | 0504 | 5455 | 90578 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019433 | 0504 | 5455 | 93833 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019434 | 0504 | 5455 | 96321 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019435 | 0504 | 5455 | 95588 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019436 | 0504 | 5455 | Vacant | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019437 | 0504 | 5455 | 95601 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019438 | 0504 | 5455 | 95602 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019439 | 0504 | 5455 | 94973 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019440 | 0504 | 5455 | 95605 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019441 | 0504 | 5455 | 95574 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019442 | 0504 | 5455 | 95568 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019443 | 0504 | 5455 | 82490 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019444 | 0504 | 5455 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019445 | 0504 | 5455 | 83595 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019446 | 0504 | 5455 | 82504 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019447 | 0504 | 5455 | Vacant | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019448 | 0504 | 5455 | 72107 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019449 | 0504 | 5455 | 96636 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019450 | 0504 | 5455 | 94568 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019451 | 0504 | 5455 | 95571 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019452 | 0504 | 5455 | 96323 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019454 | 0504 | 5455 | 83585 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019455 | 0504 | 5455 | 91203 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019456 | 0504 | 5455 | 76782 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019457 | 0504 | 5455 | 81371 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019458 | 0504 | 5455 | 83573 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019459 | 0504 | 5455 | 90116 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019460 | 0504 | 5455 | 92820 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019461 | 0504 | 5455 | 89284 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019462 | 0504 | 5455 | 91614 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019464 | 0504 | 5455 | 91204 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019466 | 0504 | 5455 | 75694 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019467 | 0504 | 5455 | 79043 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019468 | 0504 | 5455 | Vacant | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019469 | 0504 | 5455 | 74722 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019470 | 0504 | 5455 | 84480 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019471 | 0504 | 5455 | 95545 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019472 | 0504 | 5455 | 95587 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019473 | 0504 | 5455 | 95603 | X0WD | Social Service Program Asst I | Eligibility Worker I |

## Retitled Positions

| CURRENT POSITION | DEPT ID | ORG | EMPLID | CURRENT JOB | CURRENT CLASSIFICATION | PROPOSED NEW CLASSIFICATION |
|---|---|---|---|---|---|---|
| 00019474 | 0504 | 5455 | 92599 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019475 | 0504 | 5455 | 96328 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019476 | 0504 | 5455 | 96327 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019477 | 0504 | 5455 | 95575 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019478 | 0504 | 5455 | 92239 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019479 | 0504 | 5455 | 95584 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019480 | 0504 | 5455 | 96083 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019481 | 0504 | 5455 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019482 | 0504 | 5455 | 96081 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019483 | 0504 | 5455 | 91383 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019484 | 0504 | 5455 | 69349 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019485 | 0504 | 5455 | 77720 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019486 | 0504 | 5455 | 76860 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019487 | 0504 | 5455 | 75266 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019492 | 0504 | 5455 | 93542 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019493 | 0504 | 5455 | 90139 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019494 | 0504 | 5455 | 77859 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019495 | 0504 | 5455 | 95590 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019496 | 0504 | 5455 | 78710 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019497 | 0504 | 5455 | Vacant | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019498 | 0504 | 5455 | 96597 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019499 | 0504 | 5456 | 92089 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019500 | 0504 | 5455 | 96333 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019501 | 0504 | 5456 | 92091 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019502 | 0504 | 5456 | 92114 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019503 | 0504 | 5456 | 74361 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019504 | 0504 | 5456 | 87330 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019505 | 0504 | 5456 | 91382 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019506 | 0504 | 5456 | 83631 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019507 | 0504 | 5455 | 96326 | X0WD | Social Service Program Asst I | Eligibility Worker I |
| 00019508 | 0504 | 5456 | 70053 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019509 | 0504 | 5456 | 90146 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |
| 00019510 | 0504 | 5456 | 53645 | X0SA | Soc Svc Program Assistant | Eligibility Worker II |

# Reclassified Positions

186 186 186 100% #REF!

| CURRENT POSITION | DEPT ID | ORG | EMPLID | CURRENT JOB | CURRENT CLASSIFICATION | CURRENT STEP | FY 25/26 MONTHLY | PROPOSED NEW JOB CODE | PROPOSED NEW CLASSIFICATION | PROPOSED NEW STEP | PROPOSED NEW MONTHLY SALARY |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 00002023 | 0504 | 5452 | 82497 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00004007 | 0504 | 5452 | 72533 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00004063 | 0504 | 5452 | 77893 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00004506 | 0504 | 5452 | Vacant | XHTB | Eligibility Worker III | 1 | 6,482.61 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00004765 | 0504 | 5452 | 78321 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00004767 | 0503 | 5314 | Vacant | X0SA | Soc Svc Program Assistant | 1 | 6,482.61 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00004782 | 0504 | 5452 | 82521 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00004877 | 0503 | 5314 | 90126 | X0SA | Soc Svc Program Assistant | 4 | 7,504.43 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00004928 | 0502 | 5214 | 81469 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005059 | 0504 | 5452 | 79015 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005062 | 0504 | 5452 | 79253 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005074 | 0504 | 5452 | 50619 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005080 | 0501 | 5101 | 54555 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005109 | 0504 | 5452 | 60479 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005111 | 0504 | 5452 | 89985 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005113 | 0504 | 5452 | 71415 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005117 | 0504 | 5452 | 81365 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005118 | 0502 | 5214 | 72898 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005121 | 0504 | 5452 | 70816 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005124 | 0504 | 5452 | 82533 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005125 | 0504 | 5452 | 88304 | X0SA | Soc Svc Program Assistant | 4 | 7,147.08 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00005133 | 0504 | 5452 | 93553 | X0SA | Soc Svc Program Assistant | 3 | 7,147.08 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00005135 | 0504 | 5452 | 89983 | X0SA | Soc Svc Program Assistant | 4 | 7,504.43 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00005136 | 0504 | 5452 | 62071 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005141 | 0504 | 5452 | Vacant | X0SA | Soc Svc Program Assistant | 1 | 6,482.61 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00005146 | 0504 | 5452 | 67860 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005150 | 0503 | 5314 | 94655 | X0SA | Soc Svc Program Assistant | 2 | 6,806.74 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00005153 | 0503 | 5314 | 95987 | X0SA | Soc Svc Program Assistant | 1 | 6,173.91 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00005155 | 0503 | 5314 | 83565 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005159 | 0504 | 5452 | 80495 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005162 | 0504 | 5452 | 90530 | X0SA | Soc Svc Program Assistant | 4 | 7,504.43 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00005165 | 0504 | 5452 | 66918 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005174 | 0504 | 5452 | 62512 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005183 | 0504 | 5452 | Vacant | X0SA | Soc Svc Program Assistant | 1 | 6,482.61 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00005184 | 0504 | 5452 | Vacant | X0SA | Soc Svc Program Assistant | 1 | 6,482.61 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00005185 | 0504 | 5452 | 89977 | X0SA | Soc Svc Program Assistant | 4 | 7,504.43 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00005186 | 0504 | 5452 | Vacant | X0SA | Soc Svc Program Assistant | 1 | 6,482.61 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00005188 | 0504 | 5452 | 50596 | X0SA | Soc Svc Program Assistant | 3 | 7,147.08 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00005193 | 0504 | 5452 | 55415 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005194 | 0504 | 5452 | 60641 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005196 | 0504 | 5452 | 82517 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005197 | 0504 | 5452 | 78728 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005200 | 0504 | 5452 | 80500 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005201 | 0504 | 5452 | 74189 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005202 | 0504 | 5452 | 93563 | X0SA | Soc Svc Program Assistant | 3 | 7,147.08 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00005204 | 0504 | 5452 | 61440 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005206 | 0504 | 5452 | Vacant | X0SA | Soc Svc Program Assistant | 1 | 6,482.61 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00005208 | 0504 | 5452 | 72082 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005210 | 0504 | 5452 | 76965 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005211 | 0504 | 5452 | 52490 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |

## Reclassified Positions

| CURRENT POSITION | DEPT ID | ORG | EMPLID | CURRENT JOB | CURRENT CLASSIFICATION | CURRENT STEP | FY 25/26 MONTHLY | PROPOSED NEW JOB CODE | PROPOSED NEW CLASSIFICATION | PROPOSED NEW STEP | PROPOSED NEW MONTHLY SALARY |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 00005212 | 0503 | 5314 | 80255 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005216 | 0504 | 5452 | 80554 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005220 | 0504 | 5452 | 76773 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005227 | 0504 | 5452 | 82424 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005229 | 0504 | 5452 | 76779 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005231 | 0504 | 5452 | 61107 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00005238 | 0504 | 5452 | 78327 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00006308 | 0504 | 5452 | 78695 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00006309 | 0504 | 5452 | 82317 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00006311 | 0504 | 5452 | 78097 | X0SA | Soc Svc Program Assistant | 3 | 7,147.08 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00006312 | 0504 | 5452 | 73221 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00006315 | 0504 | 5452 | 92535 | X0SA | Soc Svc Program Assistant | 3 | 7,147.08 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00006318 | 0504 | 5452 | 89984 | X0SA | Soc Svc Program Assistant | 4 | 7,504.43 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00006323 | 0504 | 5452 | 74853 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00006325 | 0504 | 5452 | 96469 | X0SA | Soc Svc Program Assistant | 4 | 7,504.43 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00006326 | 0504 | 5452 | 81130 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00006328 | 0504 | 5452 | 68300 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00006329 | 0504 | 5452 | 88060 | X0SA | Soc Svc Program Assistant | 2 | 6,806.74 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00006333 | 0504 | 5452 | 92909 | X0SA | Soc Svc Program Assistant | 3 | 7,147.08 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00006365 | 0501 | 5101 | 72014 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00006435 | 0503 | 5314 | 90787 | X0SA | Soc Svc Program Assistant | 3 | 7,147.08 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00006438 | 0504 | 5452 | 83737 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00006441 | 0504 | 5452 | 79263 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00006443 | 0504 | 5452 | 80528 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00006980 | 0504 | 5452 | 78309 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00006981 | 0504 | 5452 | 90308 | X0SA | Soc Svc Program Assistant | 3 | 7,147.08 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00006990 | 0504 | 5452 | 92113 | X0SA | Soc Svc Program Assistant | 3 | 7,147.08 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00006991 | 0504 | 5452 | 89642 | X0SA | Soc Svc Program Assistant | 4 | 7,504.43 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00006991 | 0504 | 5452 | 63486 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00006993 | 0504 | 5452 | 78963 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00006997 | 0504 | 5452 | 70467 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00006998 | 0504 | 5452 | 76244 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00006999 | 0504 | 5452 | 81392 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00010182 | 0504 | 5452 | 76342 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00010618 | 0504 | 5452 | 79865 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00010624 | 0504 | 5452 | 79271 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00010628 | 0504 | 5452 | 77891 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00010632 | 0504 | 5452 | 80583 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00010638 | 0504 | 5452 | 82878 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00010639 | 0504 | 5452 | 55611 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00010648 | 0504 | 5452 | 53929 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00010652 | 0504 | 5452 | 77105 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00010655 | 0504 | 5452 | 61574 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00010660 | 0504 | 5452 | 61033 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00010680 | 0504 | 5452 | 79229 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00010689 | 0504 | 5452 | 74947 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00010929 | 0504 | 5452 | 71433 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00010931 | 0504 | 5452 | 44518 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00012190 | 0504 | 5452 | 68546 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00012221 | 0502 | 5214 | 60832 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00012222 | 0502 | 5214 | 54345 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |

## Reclassified Positions

| CURRENT POSITION | DEPT ID | ORG | EMPLID | CURRENT JOB | CURRENT CLASSIFICATION | CURRENT STEP | FY 25/26 MONTHLY | PROPOSED NEW JOB CODE | PROPOSED NEW CLASSIFICATION | PROPOSED NEW STEP | PROPOSED NEW MONTHLY SALARY |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 00012223 | 0502 | 5214 | 88866 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00012224 | 0502 | 5214 | 76786 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00012225 | 0502 | 5214 | Vacant | X0SA | Soc Svc Program Assistant | 1 | 6,482.61 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00012226 | 0502 | 5214 | 89504 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00012228 | 0502 | 5214 | 62617 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00012229 | 0504 | 5452 | 81741 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00012259 | 0503 | 5314 | 94669 | X0SA | Soc Svc Program Assistant | 1 | 6,482.61 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00012503 | 0504 | 5452 | 68302 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00012510 | 0501 | 5101 | 72003 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00012798 | 0504 | 5452 | 94662 | X0SA | Soc Svc Program Assistant | 2 | 6,806.74 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00012974 | 0504 | 5452 | Vacant | XHTB | Eligibility Worker III | 1 | 6,482.61 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00013882 | 0503 | 5314 | 74831 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00013883 | 0503 | 5314 | 75819 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00013885 | 0503 | 5314 | 76463 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00013886 | 0504 | 5452 | 79877 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00013887 | 0503 | 5314 | 78353 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00013888 | 0503 | 5314 | 96619 | X0WD | Social Service Program Asst I | 1 | 7,879.65 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00013889 | 0503 | 5314 | Vacant | X0SA | Soc Svc Program Assistant | 1 | 6,482.61 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00014163 | 0503 | 5314 | 75429 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00014164 | 0503 | 5314 | 82071 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00014165 | 0503 | 5314 | 82883 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00014515 | 0504 | 5452 | 64056 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00014519 | 0504 | 5452 | 78985 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00014520 | 0504 | 5452 | 95989 | X0SA | Soc Svc Program Assistant | 2 | 6,806.74 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00014521 | 0504 | 5452 | 77864 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00014523 | 0504 | 5452 | 96627 | X0SA | Soc Svc Program Assistant | 1 | 6,482.61 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00014525 | 0502 | 5214 | 89494 | X0SA | Soc Svc Program Assistant | 4 | 7,147.08 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00014529 | 0504 | 5452 | 74939 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00014530 | 0504 | 5452 | 92107 | X0SA | Soc Svc Program Assistant | 3 | 7,147.08 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00014533 | 0503 | 5314 | 60469 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00014537 | 0504 | 5452 | 79281 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00014724 | 0504 | 5456 | 80917 | XQSN | EHS Program Integrity Asst | 5 | 8,077.14 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00014725 | 0504 | 5456 | 78340 | XQSN | EHS Program Integrity Asst | 5 | 8,077.14 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00014726 | 0504 | 5456 | 77721 | XQSN | EHS Program Integrity Asst | 5 | 8,077.14 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00015371 | 0504 | 5455 | 46459 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00015381 | 0504 | 5455 | 60854 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00015383 | 0504 | 5455 | 78716 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00015385 | 0504 | 5455 | 79876 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00015570 | 0501 | 5101 | 70076 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00015937 | 0501 | 5101 | 72535 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00016013 | 0502 | 5214 | 61031 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00016014 | 0502 | 5214 | Vacant | X0SA | Soc Svc Program Assistant | 1 | 6,482.61 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00016015 | 0502 | 5214 | 76781 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00016331 | 0502 | 5214 | 54331 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00017271 | 0503 | 5315 | Vacant | X0SA | Soc Svc Program Assistant | 1 | 6,482.61 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00017272 | 0503 | 5315 | 75171 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00017646 | 0503 | 5315 | 65387 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00017747 | 0504 | 5452 | 72000 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00018086 | 0503 | 5315 | 79085 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00018168 | 0504 | 5455 | 81221 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00018169 | 0504 | 5452 | 83183 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |

## Reclassified Positions

| CURRENT POSITION | DEPT ID | ORG | EMPLID | CURRENT JOB | CURRENT CLASSIFICATION | CURRENT STEP | FY 25/26 MONTHLY | PROPOSED NEW JOB CODE | PROPOSED NEW CLASSIFICATION | PROPOSED NEW STEP | PROPOSED NEW MONTHLY SALARY |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 00018171 | 0504 | 5455 | 71988 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00018204 | 0504 | 5455 | Vacant | XHVA | Eligibility Worker II | 1 | 6,482.61 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00018374 | 0503 | 5315 | 82120 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00018375 | 0503 | 5315 | 53341 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00018376 | 0503 | 5315 | 79827 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00018766 | 0504 | 5450 | Vacant | X0SA | Soc Svc Program Assistant | 1 | 6,482.61 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00018795 | 0503 | 5314 | 82926 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00018832 | 0504 | 5497 | 49489 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00018833 | 0504 | 5497 | 53351 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00018834 | 0504 | 5497 | 76248 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00018835 | 0504 | 5497 | 81342 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00018836 | 0504 | 5497 | 61951 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00019169 | 0502 | 5214 | 79134 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00019170 | 0502 | 5214 | 91165 | X0SA | Soc Svc Program Assistant | 4 | 7,504.43 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00019171 | 0502 | 5214 | 61499 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00019172 | 0502 | 5214 | 71766 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00019173 | 0503 | 5314 | 96165 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00019174 | 0503 | 5314 | 92531 | X0SA | Soc Svc Program Assistant | 3 | 7,147.08 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00019175 | 0503 | 5314 | 93050 | X0SA | Soc Svc Program Assistant | 3 | 7,147.08 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00019176 | 0503 | 5314 | 93061 | X0SA | Soc Svc Program Assistant | 3 | 7,147.08 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00019188 | 0504 | 5452 | 90114 | X0SA | Soc Svc Program Assistant | 4 | 7,504.43 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00019191 | 0504 | 5452 | 89285 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00019201 | 0504 | 5452 | 72533 | X0SA | Soc Svc Program Assistant | 5 | #REF! | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00019212 | 0504 | 5452 | 96070 | X0WD | Social Service Program Asst I | 2 | 7,879.65 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00019360 | 0504 | 5455 | 85198 | X0SA | Soc Svc Program Assistant | 4 | 7,504.43 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00019392 | 0504 | 5455 | 80315 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00019397 | 0504 | 5452 | 92539 | X0SA | Soc Svc Program Assistant | 3 | 7,147.08 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00019426 | 0504 | 5452 | 89936 | X0SA | Soc Svc Program Assistant | 4 | 7,504.43 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00019463 | 0504 | 5452 | 91630 | X0SA | Soc Svc Program Assistant | 4 | 7,504.43 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00019465 | 0504 | 5455 | 69638 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00019489 | 0504 | 5452 | 96109 | X0SA | Soc Svc Program Assistant | 1 | 6,482.61 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00019490 | 0504 | 5452 | 96084 | X0SA | Soc Svc Program Assistant | 1 | 6,482.61 | X0NA | Eligibility Worker III | 1 | 8,005.64 |
| 00019885 | 0501 | 5101 | 75272 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |
| 00019886 | 0501 | 5101 | 79014 | X0SA | Soc Svc Program Assistant | 5 | 7,879.65 | X0NA | Eligibility Worker III | 2 | 8,406.01 |

## Reclassified Positions

| CURRENT POSITION | DEPT ID | ORG | EMPLID | CURRENT JOB | CURRENT CLASSIFICATION | CURRENT STEP | FY 25/26 MONTHLY | PROPOSED NEW JOB CODE | PROPOSED NEW CLASSIFICATION | PROPOSED NEW STEP | PROPOSED NEW MONTHLY SALARY |
|---|---|---|---|---|---|---|---|---|---|---|---|

## Reclassified Positions

| CURRENT POSITION | DEPT ID | ORG | EMPLID | CURRENT JOB | CURRENT CLASSIFICATION | CURRENT STEP | FY 25/26 MONTHLY | PROPOSED NEW JOB CODE | PROPOSED NEW CLASSIFICATION | PROPOSED NEW STEP | PROPOSED NEW MONTHLY SALARY |
|---|---|---|---|---|---|---|---|---|---|---|---|

## Reclassified Positions

| CURRENT POSITION | DEPT ID | ORG | EMPLID | CURRENT JOB | CURRENT CLASSIFICATION | CURRENT STEP | FY 25/26 MONTHLY | PROPOSED NEW JOB CODE | PROPOSED NEW CLASSIFICATION | PROPOSED NEW STEP | PROPOSED NEW MONTHLY SALARY |
|---|---|---|---|---|---|---|---|---|---|---|---|

## Reclassified Positions

| CURRENT POSITION | DEPT ID | ORG | EMPLID | CURRENT JOB | CURRENT CLASSIFICATION | CURRENT STEP | FY 25/26 MONTHLY | PROPOSED NEW JOB CODE | PROPOSED NEW CLASSIFICATION | PROPOSED NEW STEP | PROPOSED NEW MONTHLY SALARY |
|---|---|---|---|---|---|---|---|---|---|---|---|

## Reclassified Positions

| CURRENT POSITION | DEPT ID | ORG | EMPLID | CURRENT JOB | CURRENT CLASSIFICATION | CURRENT STEP | FY 25/26 MONTHLY | PROPOSED NEW JOB CODE | PROPOSED NEW CLASSIFICATION | PROPOSED NEW STEP | PROPOSED NEW MONTHLY SALARY |
|---|---|---|---|---|---|---|---|---|---|---|---|

## Reclassified Positions

| CURRENT POSITION | DEPT ID | ORG | EMPLID | CURRENT JOB | CURRENT CLASSIFICATION | CURRENT STEP | FY 25/26 MONTHLY | PROPOSED NEW JOB CODE | PROPOSED NEW CLASSIFICATION | PROPOSED NEW STEP | PROPOSED NEW MONTHLY SALARY |
|---|---|---|---|---|---|---|---|---|---|---|---|

## Reclassified Positions

| CURRENT POSITION | DEPT ID | ORG | EMPLID | CURRENT JOB | CURRENT CLASSIFICATION | CURRENT STEP | FY 25/26 MONTHLY | PROPOSED NEW JOB CODE | PROPOSED NEW CLASSIFICATION | PROPOSED NEW STEP | PROPOSED NEW MONTHLY SALARY |
|---|---|---|---|---|---|---|---|---|---|---|---|

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3860 **Agenda Date:** 9/16/2025 **Agenda #:** C.73.

**To:** Board of Supervisors

**From:** Monica Nino, County Administrator

**Report Title:** Establish the class of Senior Deputy Director, Conservation and Development - Exempt and add two positions in the Department of Conservation and Development.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ADOPT Position Adjustment Resolution No. 25938 to establish the class of Senior Deputy Director, Conservation and Development - Exempt (4AD1), allocate it to the Salary Schedule at Salary Plan and Grade B85 1031 ($17,503 - $19,297), and add two positions in the Department of Conservation and Development.

**FISCAL IMPACT:**
100% Land Development Fund.

**BACKGROUND:**
The County Administrator's FY 24/25 Recommended Budget included a proposal for two positions in the Department of Conservation and Development, subject to the completion of a job specification and salary study. With these studies now finished, it is recommended to establish the job class of Senior Deputy Conservation and Development Director and to add two positions within this class to enhance work integration and plan for future department leadership.

The creation of two new leadership positions is part of a phased reorganization that started with removing the Land Information and Business Operations Manager role. Two Deputy positions were upgraded to Sr. Deputy-Exempt, addressing new programs, succession planning, and manager retirements.

These changes recognize the department's management of various multi-jurisdictional planning efforts such as Envision Contra Costa, the Climate Action and Adaptation Plan, the Sea Level Rise/Resilient Shoreline Study, the Carbon Sequestration Study, the California Housing Element, affordable housing development, the Just Transition Economic Revitalization Plan, the Green Empowerment Zone, the Northern Waterfront Economic Development Initiative, the Accessible Transportation Strategic Plan, Illegal Dumping, Delta Water planning, and commercial cannabis. These long-term programs often involve federal/state funds, necessitating additional management, accountability, and reporting.

The job classification study concludes that the new class and positions will contribute significantly to achieving the department's long-term organizational management objectives.

**CONSEQUENCE OF NEGATIVE ACTION:**

If the recommendation is not approved, the current situation will persist and succession planning will continue to be unaddressed.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3861 **Agenda Date:** 9/16/2025 **Agenda #:** C.74.

**To:** Board of Supervisors

**From:** Monica Nino, County Administrator

**Report Title:** Add one (1) Senior Deputy County Administrator - Exempt (ADD9) position and Cancel one (1) Deputy County Administrator-Exempt (ADH1) position in the County Administrator's Office

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ADOPT Position Adjustment Resolution No. 26491 to add one (1) Senior Deputy County Administrator - Exempt (ADD9) position at salary plan B85-1978 ($12,876.64-$19,975.89) and appoint employee number 69962 at Step 6 in this position effective September 1, 2025; and cancel one (1) Deputy County Administrator-Exempt (ADH1) position number 20031 at salary plan and grade B85-1905 ($11,966.90-$16,838.63) in the County Administrator's Office.

**FISCAL IMPACT:**
The cost of this action is an increase of $18,501 annually, including $3,272 related to employer pension costs. 100% General Fund; Budgeted.

**BACKGROUND:**

In fall of 2024, an existing Senior Deputy County Administrator position was vacated due to retirement of the previous incumbent. The position serves as the Legislative Coordinator for countywide legislative functions, including establishing the County's federal and state legislative platforms, staffing the Board of Supervisors' Legislation Committee and coordinating with department legislative contacts on behalf of the Board and the County Administrator. For these reasons, historically, the position has been staffed at the Senior Deputy County Administrator level given the scope of responsibility.

Upon notice of the pending retirement of the previous incumbent, the County Administrator's Office launched a recruitment in summer 2024 with the goal of having a 90-day transition period prior to the retirement date of the previous incumbent. In August 2024, the County Administrator's Office appointed an internal applicant to the position at the Deputy County Administrator-Exempt and established a plan and milestones with the goal of fully transitioning to the level of the previous incumbent within one year of appointment.

In August 2025, the County Administrator's Office conducted an annual performance evaluation, including review of the transition plan and milestones discussed above and determined that the current incumbent is operating at the level historically associated with the Legislative Coordinator role.

Accordingly, today's action effectuates a promotion of the current incumbent from Deputy County

Administrator-Exempt (ADDH) to Senior Deputy County Administrator-Exempt (ADD9) - the classification historically associated with the Countywide Legislative Coordinator function.

**CONSEQUENCE OF NEGATIVE ACTION:**
The incumbent's current job classification will not be consistent with the duties being carried out to support coordination of the County's federal and state legislative programs.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3862 **Agenda Date:** 9/16/2025 **Agenda #:** C.75.

**To:** Board of Supervisors

**From:** Dr. Grant Colfax, Health Services Director

**Report Title:** Add one (1) part-time (24/40) Emergency Medicine-Exempt (VPS3) and decrease the hours of two (2) vacant full-time Emergency Medicine-Exempt (VPS3) to part-time (28/40) in the Health Services Department

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ADOPT Position Adjustment Resolution No. 26476 to add one (1) part-time (24/40) Emergency Medicine-Exempt (VPS3) in salary plan and grade 1PX 1003 ($24,898 - $28,294) and decrease the hours of two (2) vacant full-time Emergency Medicine-Exempt (VPS3) in salary plan and grade 1PX 1003 ($24,898 - $28,294) to part-time (28/40) in position numbers 9336 and 9983 in the Health Services Department (represented)

**FISCAL IMPACT:**
This action is both cost and FTE neutral. (100% Hospital Enterprise Fund I)

**BACKGROUND:**
The Contra Costa Regional Medical Center (CCRMC) is typically staffed with 18 permanent Emergency Medicine providers. The department has conducted recruitment activities because of the recent retirements of two (2) long-term providers in the Emergency Department (ED). During the selection process, the department noticed a high desire of many candidates to obtain part-time employment. To secure qualifying candidates and bring broader staffing bandwidth of ED providers, the department would like to increase part-time staffing for the ED providers.

**CONSEQUENCE OF NEGATIVE ACTION:**
Without this approval, CCRMC is unable to bring additional depth in variable staffing to ED and will miss opportunities to recruit talented providers that are seeking part-time employment.

# Contra Costa County
## Position Adjustment Resolution (PAR) Form

This form is to be completed for midyear Position Adjustment Requests, for consideration outside the County's annual budget development process, per Administrative Bulletin No. 400 Section IV.C.

### I. DEPARTMENT REQUEST

Agency and Dept Name: CCA18 Health Services ☑ Dept No(s). 0540 Org No(s). 6383

Action Type: Other Net FTE Change: 0.00 Proposed Effective Date: 09/10/2025

**Action Requested:**

Add one part-time (24/40) Emergency Medicine-Exempt (VPS3) in salary plan and grade 1PX 1003 ($24,898 - $28,294) to 0540/6383 and decrease the hours of two (2) vacant full-time Emergency Medicine-Exempt (VPS3) pos. # 9336 and #9983 from 40/40 to 28/40.

*Use an additional sheet for further explanation or comments.*

**Fiscal Impact:**

Cost is within Department's Budget: ☑ Yes ☐ No

Total One-Time Cost:

Total Annual Cost: $ 0.00

Total this FY: $ 0.00

Net County Cost: $ 0.00

NCC this FY: $ 0.00

Source of Funding: Cost Neutral- Hospital EF I

Mary Jane De Jesus-Saepharn — (for) Department Head — 07/21/2025 — Date

### II. COUNTY ADMINISTRATOR REVIEW

**PAR No.** 26476

**Comments:**

Exempt from HR review under delegated authority

Sarah Kennard — (for) County Administrator — 08/19/2025 — Date

### III. HUMAN RESOURCES (HR) REVIEW/RECOMMENDATION

(for) Director of Human Resources: _____ Date: _____

### IV. COUNTY ADMINISTRATOR APPROVAL

**Approve HR Department Recommendation(s):** ☐ Yes ☐ No ☑ N/A

*If No or N/A, CAO Recommendation(s):*

**BOS Approval Required:** ☑ Yes ☐ No

**Effective:** ☑ Day following Board Approval ☐ Date: _____

Jason Chan — (for) County Administrator — 08/28/2025 — Date

### V. BOARD OF SUPERVISORS ACTION

Adjustment Resolution: ☐ ADOPTED ☐ OTHER ACTION: _____

***Monica Nino, Clerk of the Board of Supervisors and County Administrator***

By: _____

Date: _____

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3863 **Agenda Date:** 9/16/2025 **Agenda #:** C.76.

**To:** Board of Supervisors

**From:** Ann Elliott, Human Resources Director

**Report Title:** Adopt Ordinance No. 2025-011

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

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**RECOMMENDATIONS:**

ADOPT Ordinance No. 2025-011 amending the County Ordinance Code to exempt from the merit system the new classification of Senior Deputy Director, Department of Conservation and Development - Exempt.

**FISCAL IMPACT:**

There is no impact.

**BACKGROUND:**

The County Administrator's FY 24/25 Recommended Budget mentioned two potential positions in the Department of Conservation and Development, pending a job class and salary study. Now, with the studies complete, it is recommended to create the job class of Senior Deputy Conservation and Development Director and add two positions in this class to improve work integration and plan for future department leadership.

The creation of two new leadership positions continues a phased departmental reorganization that began with the elimination of the Land Information and Business Operations Manager role. The upgrade of two Deputy positions to Sr. Deputy-Exempt was also part of this process, addressing new programs, succession planning, and manager retirements.

These changes recognize the department's management of various multi-jurisdictional planning efforts such as Envision Contra Costa, the Climate Action and Adaptation Plan, the Sea Level Rise/Resilient Shoreline Study, the Carbon Sequestration Study, the California Housing Element, affordable housing development, the Just Transition Economic Revitalization Plan, the Green Empowerment Zone, the Northern Waterfront Economic Development Initiative, the Accessible Transportation Strategic Plan, Illegal Dumping, Delta Water planning, and commercial cannabis. These long-term programs often involve federal/state funds, requiring additional

management, accountability, and reporting.

The job classification study concludes that the new class and positions will contribute significantly to achieving the department's long-term organizational management objectives.

**CONSEQUENCE OF NEGATIVE ACTION:**

If the recommendation is not approved, the current situation will persist and succession planning will continue to be unaddressed.

**ORDINANCE NO. 2025-11**

**(Exclude from the Merit System the new classification of Senior Deputy Director, Department of Conservation and Development-Exempt)**

The Contra Costa County Board of Supervisors ordains as follows (omitting the parenthetical footnotes from the official text of the enacted or amended provisions of the County Ordinance Code):

**SECTION I:** Section 33-5.403 of the County Ordinance Code is amended to exclude from the merit system the new classification of Senior Deputy Director, Department of Conservation and Development-Exempt:

**33-5.403 - Conservation and development.**

(a) The director, department of conservation and development-exempt is excluded and is appointed by the board.

(b) The class of deputy director, department of conservation and development-exempt is excluded and is appointed by the director of the department of conservation and development.

(c) The class of assistant deputy director, conservation and development-exempt is excluded and is appointed by the director of the department of conservation and development.

(d) The class of economic development manager-exempt is excluded and is appointed by the director of the department of conservation and development.

(e) The senior deputy director, department of conservation and development-exempt is excluded and is appointed by the director, department of conservation and development-exempt.

(Ord. Nos. 2025-11 §1, 9-16-25; 2017-19 § 1, 7-18-17; 2015-14, § I, 8-18-15; Ords. 2008-13 § 1, 90-123, 86-12 § 2, 85-32 § 6, 85-26 § 2, 85-22 § 2, 84-45 § 1)

**SECTION II**: **EFFECTIVE DATE**. This ordinance becomes effective 30 days after passage, and within 15 days of passage shall be published once with the names of the supervisors voting for and against it in the _____, a newspaper published in this County.

PASSED ON _____ by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: MONICA NINO, Clerk of the
Board of Supervisors and County Administrator

By:_____ _____
Deputy Board Chair

[SEAL]

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3808 **Agenda Date:** 9/16/2025 **Agenda #:** C.77.

**To:** Board of Supervisors

**From:** Marc Shorr, Information Technology Director

**Report Title:** Contract with Ensono Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**

APPROVE and AUTHORIZE the Chief Information Officer, or designee, to execute a contract with Ensono Inc. in an amount not to exceed $98,000 for mainframe assessment services for the period of September 15, 2025, through March 31, 2026.

**FISCAL IMPACT:**
The cost of this contract is included in the Department's budget for approved FY 24/25 IT Project "Mainframe System Cloud Migration." 100% General Fund.

**BACKGROUND:**
The County currently operates a legacy mainframe system that supports nine (9) critical applications used across multiple departments. As part of the County's broader modernization initiative, these applications must be migrated off the mainframe to ensure continued operational stability, mitigate risk, and reduce technical debt.

To support this transition, the County plans to move the applications to an interim platform that preserves functionality and accessibility. This interim solution will act as a bridge until the applications can be fully refactored, rehosted, or otherwise transitioned to a modern, cloud-based environment in alignment with the County's long-term IT strategy.

To assist in this effort, Ensono will perform a mainframe assessment service to help solidify a modernization plan. This assessment will include a high-level review of the existing applications and current technology, propose modernization strategies for each, and provide rough order estimates for the time and cost required to migrate them to the interim platform. The ultimate goal is to develop a strategic roadmap by evaluating the current application catalog and defining a clear approach for the overall modernization effort.

The contract includes a limitation of liability clause that caps each party's liability at the greater of twelve (12) times the monthly recurring charge, the amount paid in the month preceding the claim, or thirty percent (30%) of the total non-recurring charges under the contract. Ensono was awarded this contract as a result of a request for proposal (RFP), solicitation number 2411-858.

**CONSEQUENCE OF NEGATIVE ACTION:**
If the County does not move forward with the mainframe assessment and migration planning, it may face challenges such as increased maintenance needs, and limited support options. If this is not approved, this could make future modernization efforts more complex and resource-intensive and may slow progress toward the County's long-term IT goals.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3809 **Agenda Date:** 9/16/2025 **Agenda #:** C.78.

**To:** Board of Supervisors

**From:** Marc Shorr, Information Technology Director

**Report Title:** Purchase Order with Sirius Computer Solutions, LLC.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Chief Information Officer, to execute a purchase order with Sirius Computer Solutions, LLC (a CDW Company), an IBM reseller, in an amount not to exceed $18,000 for the purchase of IBM Virtualization Engine Servicer hardware maintenance and extended support, subject to Sirius's Terms and Conditions, for the period of October 11, 2025, through October 10, 2026, and for annual periods thereafter in the absence of termination.

**FISCAL IMPACT:**

The cost of this product is included in the Department's FY 25-26 budget. 100% User Departments.

**BACKGROUND:**

The Department of Information Technology's (DoIT's) Technical Services Operations division maintains the County's IBM mainframe computer system, to ensure the reliability, availability, and performance of the mainframe infrastructure which are critical to the county's business operations. Sirius was initially selected via RFP as the vendor to handle installation of the County's mainframe computer system, which makes them uniquely qualified to continue providing 24x7x365 hardware maintenance and support. Sirius has a long history of providing IT solutions and services, including mainframe maintenance, and provides a customized solution tailored to the specific requirements of the County. The Virtualization Engine Server is needed to maintain continuity of the mainframe.

Sirius's terms and conditions contain a limitation of Sirius's liability to the total compensation paid or payable to Sirius from the county under this agreement.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this purchase is not approved, DoIT may face challenges in maintaining the County's mainframe computer system, which supports critical business operations.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3810 **Agenda Date:** 9/16/2025 **Agenda #:** C.79.

**To:** Board of Supervisors

**From:** Marc Shorr, Information Technology Director

**Report Title:** Purchase Order with IBM

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Chief Information Officer, to execute a purchase order with IBM in an amount not to exceed $6,000 for the renewal of IBM's IDSZ subscription and support software, subject to the terms of IBM's Customer Agreement, for the period of October 1, 2025, through September 30, 2026, and for annual periods thereafter in the absence of termination by either the County or IBM.

**FISCAL IMPACT:**

The cost of this product is included in the Department's FY 25-26 budget. 100% User Departments.

**BACKGROUND:**

The IDSZ software provides the County with a modern, Eclipse-based development environment designed to improve developer productivity and code quality on mainframe systems. Its core features include intelligent code editing, graphical debugging, real-time error detection, and seamless integration with version control tools such as Git. This solution streamlines application development and maintenance while reducing reliance on outdated, text-based interfaces. The included Subscription and Support package ensures continued access to software updates, security enhancements, and IBM technical support.

IBM's Customer Agreement (ICA) limits liability to the greater of $100,000 or the fees paid for the specific product or service involved in the claim (up to 12 months of charges for recurring services). Similarly, the International Program License Agreement (IPLA) caps IBM's liability at the amount paid for the program in question, with a maximum of twelve months' charges if fees are recurring.

**CONSEQUENCE OF NEGATIVE ACTION:**

If not approved, the County may experience reduced efficiency for developers, increased reliance on legacy expertise, slower system debugging and maintenance, limited vendor support, and potentially higher operational costs.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3811 **Agenda Date:** 9/16/2025 **Agenda #:** C.80.

**To:** Board of Supervisors

**From:** Alison McKee, County Librarian

**Report Title: Purchase Order with EBSCO Information Services, LLC. for Flipster Subscription through October 31, 2026**

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with EBSCO Information Services, LLC., subject to the terms of their EBSCO License Agreement, in an amount not to exceed $71,611 for the renewal of the Flipster subscription, for the period November 1, 2025, through October 31, 2026.

**FISCAL IMPACT:**
100% Library Fund.

**BACKGROUND:**
The Library offers patrons access to EBSCO'S Flipster, a digital magazine platform. This product is the only resource offering current and back issues of some of the most widely used and popular magazine titles for public libraries, such as Consumer Reports, Time, and People. Instant access is provided to patrons within and outside of the library through the Flipster app or a web browser on a computer or device. Flipster offers highly visual and engaging digital content across many niche and diverse topics, all in an appealing browsable format. The software is also compatible for visually impaired patrons.

The terms and conditions include limitation of liability provisions and indemnification language, reviewed by County Counsel.

**CONSEQUENCE OF NEGATIVE ACTION:**
If the Purchase Order is not approved, the Contra Costa County Library will not be able to provide patrons with the unique content or interface delivered within the Flipster digital magazine product.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3812 **Agenda Date:** 9/16/2025 **Agenda #:** C.81.

**To:** Board of Supervisors

**From:** Alison McKee, County Librarian

**Report Title: Purchase Order with T-Mobile USA, Inc. for iPad service through June 19, 2027**

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with T-Mobile USA, Inc., subject to the terms of their Renewal Agreement, in an amount not to exceed $47, 376 for the renewal of iPads service, for the period June 20, 2025, through June 19, 2027.

**FISCAL IMPACT:**
100% Library Fund.

**BACKGROUND:**
The Library offers support to the needs of underserved populations by providing iPads to support their journey toward stability and independence. This service supports Adults who are enrolled in the Library's Adult Literacy Program to access library services to help them learn to read and write. The service also supports the Early Literacy Outreach Van that visit underserved communities across the county.

**CONSEQUENCE OF NEGATIVE ACTION:**
If the Purchase Order is not approved, the Library will not be able to provide iPads to students enrolled in the Library's Adult Literacy Program that helps them learn to read and write. Also, the Early Literacy Outreach Van that visits underserved communities across the county.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3813 **Agenda Date:** 9/16/2025 **Agenda #:** C.82.

**To:** Board of Supervisors

**From:** Alison McKee, County Librarian

**Report Title:** **Accept Walnut Creek Library Foundation Donation for Increasing e-Collections.**

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the County Librarian, or designee, to accept a donation of $30,550 from the Walnut Creek Library Foundation to increase the Library's online digital collections.

**FISCAL IMPACT:**
$30,550 Library Fund. No County match is required.

**BACKGROUND:**
The Library Department has received a donation from the Walnut Creek Library Foundation. This donation is to be used to add to the Library's digital collections. Per Administrative bulletin 117.7, Gifts and Bequests to the County, "receipt of each gift or bequest having a value of $10,000 or more requires acceptance or rejection by the Board of Supervisors."

**CONSEQUENCE OF NEGATIVE ACTION:**
The Library will be unable to receive the donation revenue.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3814 **Agenda Date:** 9/16/2025 **Agenda #:** C.83.

**To:** Board of Supervisors

**From:** Esa Ehmen-Krause, County Probation Officer

**Report Title:** Visitor Management Software with Raptor Technologies, LLC

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the County Probation Officer, to execute a purchase order with Raptor Technologies, LLC, in an amount not to exceed $9,999 to provide a visitor management system at John A. Davis Juvenile Hall for the period July 1, 2025 to June 30, 2027.

**FISCAL IMPACT:**
This will be 100% funded by General Funds.

**BACKGROUND:**
Raptor Technology is a safety software company that focuses on creating software solutions to help maintain safe environments for schools and other public settings. It is a web-based visitor management system that combines hardware and software solutions. The Probation Department would like to execute a purchase order with Raptor Technologies, LLC to install hardware and their software solution at Juvenile Hall. This software agreement will provide visitor management, training and ongoing platform support.

This contract includes mutual indemnification to hold harmless both parties for any claims arising out of the performance of this agreement.

**CONSEQUENCE OF NEGATIVE ACTION:**
If unapproved, Juvenile Hall will be unable to benefit from this security platform that more thoroughly manages visitors and personnel.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3815 **Agenda Date:** 9/16/2025 **Agenda #:** C.84.

**To:** Board of Supervisors

**From:** Esa Ehmen-Krause, County Probation Officer

**Report Title:** Purchase Order with Muck Rack, LLC

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the County Probation Officer, to execute a Purchase Order and a Customer Agreement with Muck Rack, LLC in an amount not to exceed $28,000, for the purchase of a media monitoring subscription for the period October 1, 2025 through September 30, 2026.

**FISCAL IMPACT:**
This purchase will be funded 100% by the General Fund.

**BACKGROUND:**
Muck Rack was initially created for journalists to find each other online and set up portfolios. Since then, Muck Rack has grown into a suite of new and innovative public relations management tools powered by world-class data. Their research and media data underscore the company's commitment to serving the journalist community and supporting free press. Muck Rack offers a software package for the public relations community to monitor the news. They track coverage from dozens of outlet types for any mentions of the County and Probation Department specific keywords. These mentions are given to the Departmental Community and Media Relations Coordinator in real time. This allows Probation to maximize their public relations efforts and address any media opportunities promptly. Without the media monitoring subscription, staff will be unable to support the Department's responsiveness and productivity objectives with media releases, social media accounts, and communications with community groups and organizations.

Muck Rack will use LexisNexis services to provide their public relations monitoring to the County. LexisNexis terms and conditions limit their liability and obligate County to indemnify LexisNexis.

**CONSEQUENCE OF NEGATIVE ACTION:**
If unapproved, staff will be unable to support the Department's responsiveness and productivity objectives with media releases, social media accounts, and communications with community groups and organizations.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** RES 2025-312 **Agenda Date:** 9/16/2025 **Agenda #:** C.85.

**To:** **Board of Supervisors**

**From:** Warren Lai, Public Works Director/Chief Engineer

**Report Title:** Accepting completion of private improvements for the Subdivision Agreement for subdivision SD21-09573, Martinez area.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ADOPT Resolution accepting completion of private improvements for the Subdivision Agreement and release of cash deposit for subdivision SD21-09573 for a project developed by Civic Park Midhill, LLC, as recommended by the Public Works Director, Martinez area. (District V)

**FISCAL IMPACT:**
100% Developer Fees.

**BACKGROUND:**
The developer has completed the private improvements per the Subdivision Agreement, and in accordance with the Title 9 of the County Ordinance Code.

**CONSEQUENCE OF NEGATIVE ACTION:**
The developer will not receive a refund of the cash deposit, the Subdivision Agreement and surety bond will not be exonerated, and completion of private improvements will not be accepted.

c: K. O'Connor- Engineering Services, M. Smith-Engineering Services, R. Hutchins-Records, K. Piona-Record, T. Shepherd- Design/Construction, P. Tehaney- Design/Construction, M. Mancuso-Watershed Program/Flood Control, M. Giolli-Watershed Program/Flood Control, Catherine Windham -Watershed Program/Flood Control, C. Halford,-Mapping, C. Herrold-Finance, Civic Park Midhill, LLC, Ohio Casualty Insurance Company, **T.** March 9, 2026

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**

**and for Special Districts, Agencies and Authorities Governed by the Board**

IN THE MATTER OF: Accepting completion of private improvements for the Subdivision Agreement and release of cash deposit for faithful performance for subdivision SD21-09573 for a project developed by Civic Park Midhill, LLC, as recommended by the Public Works Director, Martinez area. (District V)

WHEREAS, the Public Works Director has notified this Board that the private improvements in subdivision SD21-09573 have been completed as provided in the Subdivision Agreement with Civic Park Midhill, LLC, heretofore approved by this Board in conjunction with the filing of the Subdivision Map.

WHEREAS, these improvements are approximately located near Midhill Road and Midway Drive.

NOW, THEREFORE, BE IT RESOLVED that the improvements have been COMPLETED as of September 16, 2025, thereby establishing the six-month terminal period for the filing of liens in case of action under said Subdivision Agreement:

DATE OF AGREEMENT: June 4, 2024

NAME OF SURETY: The Ohio Casualty Insurance Company

BE IT FURTHER RESOLVED the payment (labor and materials) surety for $290,000.00, Bond No. 070221576 issued by the above surety be RETAINED for the six month lien guarantee period until March 16, 2026, at which time the Board AUTHORIZES the release of said surety less the amount of any claims on file.

BE IT FURTHER RESOLVED that “Private Street” for the hereinafter described private road, as shown and dedicated for private use on the Final Map of Subdivision SD21-09573 filed August 12, 2024, in Book 557 of final maps at Page 38-42, Official Records of Contra Costa County, State of California, has been COMPLETED and is NOT ACCEPTED.

BE IT FURTHER RESOLVED that there is no warranty period required, and the Public Works Director is AUTHORIZED to refund the $5,800.00 cash security for performance (Auditor's Deposit Permit No. DP888613, dated March 28, 2024) plus interest in accordance with Government Code Section 53079, if appropriate, to Civic Park Midhill, LLC, pursuant to the requirements of the Ordinance Code; and the Subdivision Agreement and surety bond, Bond No. 070221576, dated March 21, 2024 are EXONERATED.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** RES 2025-313 **Agenda Date:** 9/16/2025 **Agenda #:** C.86.

**To:** **Board of Supervisors**

**From:** Warren Lai, Public Works Director/Chief Engineer

**Report Title:** Approve the Parcel Map for urban lot split minor subdivision MS23-00022 (cross-reference UL22-00004), for a project being developed by William Kelleher, Martinez area.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ADOPT Resolution approving the Parcel Map for urban lot split minor subdivision MS23-00022 (cross-reference UL22-00004), for a project being developed by William Kelleher, as recommended by the Public Works Director, Martinez area. (District V)

**FISCAL IMPACT:**
No fiscal impact.

**BACKGROUND:**
The Public Works Department has reviewed the urban lot split minor subdivision MS23-00022 (cross-reference UL22-00004) and has determined that all requirements for Parcel Map approval have been satisfied.

**CONSEQUENCE OF NEGATIVE ACTION:**
The Parcel Map will not be approved and recorded.

c: Jocelyn LaRocque-Engineering Services, Alex Vazquez-Engineering Services, Jorge Hernandez-Engineering Services, Renee Hutchins-Records, Karen Piona-Records, Dana Baumann, Surveys, Allan Ruyters, Surveys, Chris Halford-Mapping, Ciara Herrold-Finance, Francisco Avila-DCD, William Kelleher, Daniel Moreno-Finish Line Development Consulting

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**

**and for Special Districts, Agencies and Authorities Governed by the Board**

IN THE MATTER OF: Approving the Parcel Map for urban lot split minor subdivision MS23-00022 (cross-reference UL22-00004), for a project being developed by William Kelleher, as recommended by the Public Works Director, Martinez area. (District V)

WHEREAS, the following documents were present for board approval this date:

I. Map
The Parcel Map of urban lot split minor subdivision MS23-00022 (cross-reference UL22-00004), property located in the Martinez area, Supervisorial District V, said map having been certified by the proper officials.

II. Tax Letter
Letter from the County Tax Collector stating that there are no unpaid County taxes heretofore levied on the property included in said map and that the 2024-2025 tax lien has been paid in full, and the 2025-2026 tax lien, which became a lien on the first day of January, 2025 is estimated to be $14,530. Security guaranteeing payment of said tax lien is as follows:

- Tax Guarantee
  Deposit Amount: $14,530
  Auditor's Deposit Permit Number: DP918882 Date: July 30, 2025
  Submitted By: William Kelleher

NOW, THEREFORE, BE IT RESOLVED

1. That said urban lot split minor subdivision, together with the provisions for its design and improvement, is DETERMINED to be consistent with the County's general and specific plans.

2. That said Parcel Map is APPROVED and this Board does hereby accept subject to installation and acceptance of improvements on behalf of the public any of the streets, paths, or easements shown thereon as dedicated to public use.

# PARCEL MAP

## SUBDIVISION MS 23-00022
## URBAN LOT SPLIT

A PORTION OF THE MAP OF THE RANCHO LAS JUNTAS, BEING THE LAND DESCRIBED IN THE DEED TO WILLIAM J. KELLEHER, RECORDED FEBRUARY 28, 2022, DOCUMENT NUMBER 2022-0036357, CONTRA COSTA COUNTY OFFICIAL RECORDS, CONTRA COSTA COUNTY, CALIFORNIA.

GILBERT A. FITCH & ASSOCIATES, INC.
*CONSULTING CIVIL ENGINEERS*
CONCORD CALIFORNIA
FEBRUARY 2025

### OWNER'S STATEMENT

THE UNDERSIGNED BEING THE ONLY PARTY HAVING A RECORD TITLE INTEREST IN THE LANDS DELINEATED WITHIN THE HEAVY BLACK BOUNDARY LINES UPON THIS MAP DO HEREBY CONSENT TO THE MAKING AND RECORDATION OF THE SAME.

THE AREA MARKED "25' PRIVATE ACCESS, STORM DRAIN, SEWER & UTILITY EASEMENT" ON PARCEL 'A' IS A ROADWAY EASEMENT DEDICATED TO THE OWNER OF PARCEL 'B'. THE AREA DEDICATED IS A NON-EXCLUSIVE EASEMENT FOR ACCESS BY VEHICLES OF ALL KINDS, PEDESTRIANS, ANIMALS, AND OTHER INVITEES OF THE OWNERS, AND FOR THE CONSTRUCTION MAINTENANCE AND OPERATION OF PUBLIC UTILITY FACILITIES INCLUDING WATER, GAS, ELECTRICAL POWER, TELEPHONE, CABLE TELEVISION, STORM DRAINAGE FACILITIES, SANITARY SEWER FACILITIES, AND ALL APPURTENANCES TO THE ABOVE. SAID EASEMENT TO BE MAINTAINED BY THE OWNER OF PARCEL 'B'.

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS AN EASEMENT FOR PUBLIC PURPOSES. THE AREA MARKED "3' PUBLIC UTILITY EASEMENT" ON PARCEL 'A' IS A NON-EXCLUSIVE EASEMENT FOR THE CONSTRUCTION MAINTENANCE AND OPERATION OF PUBLIC UTILITY FACILITIES INCLUDING, GAS, ELECTRICAL POWER, TELEPHONE, CABLE TELEVISION, AND ALL APPURTENANCES TO THE ABOVE.

THIS MAP SHOWS ALL EASEMENTS ON THE PREMISES, OR OF RECORD.

William J Kelleher
WILLIAM J. KELLEHER

TRUSTEE OF THE WILLIAM J. KELLEHER LIVING TRUST, DATED OCTOBER 24, 2006

### OWNERS' ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA )
COUNTY OF CONTRA COSTA ) SS

ON 02/11/2025 BEFORE ME,
Lisa Contreras, Notary Public PERSONALLY APPEARED
William J. Kelleher WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL

SIGNATURE OF NOTARY: Lisa Contreras

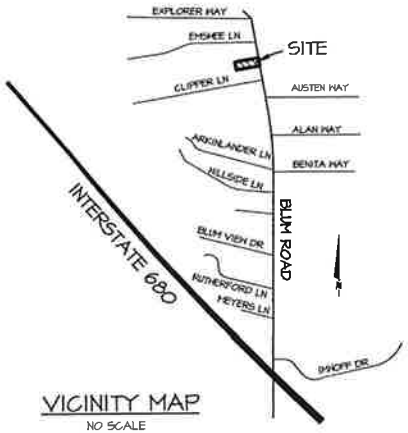
NAME (PRINTED OR TYPED): Lisa Contreras

MY COMMISSION EXPIRES: May 30, 2027

COUNTY OF NOTARY: Contra Costa

PRINCIPAL PLACE OF BUSINESS: Contra Costa

Commission # of Notary: # 2448498




VICINITY MAP
NO SCALE

### CLERK OF THE BOARD OF SUPERVISORS' CERTIFICATE

STATE OF CALIFORNIA )
S.S.
COUNTY OF CONTRA COSTA )

I, MONICA NINO, CLERK OF THE BOARD OF SUPERVISORS AND COUNTY ADMINISTRATOR OF THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING MAP ENTITLED "PARCEL MAP SUBDIVISION MS 23-00022, URBAN LOT SPLIT", WAS PRESENTED TO THE SAID BOARD OF SUPERVISORS AS PROVIDED BY LAW AT A REGULAR MEETING THEREOF HELD ON THE ___TH DAY OF _____, 2025, AND THAT SAID BOARD OF SUPERVISORS DID THEREUPON BY RESOLUTION DULY PASSED AND ADOPTED AT SAID MEETING, APPROVE OF SAID MAP AND DID ACCEPT, SUBJECT TO INSTALLATION AND ACCEPTANCE OF IMPROVEMENTS, ON BEHALF OF THE PUBLIC ALL OF THE EASEMENTS SHOWN THEREON AS DEDICATED TO PUBLIC USE.

I FURTHER CERTIFY THAT ALL TAX LIENS HAVE BEEN SATISFIED AND THAT ALL BONDS AS REQUIRED BY LAW TO ACCOMPANY THE WITHIN MAP HAVE BEEN APPROVED BY THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, AND FILED IN MY OFFICE.

IN WITNESS THEREOF, I HAVE HEREUNTO SET MY HAND THIS ___TH DAY OF _____, 2025.

MONICA NINO
CLERK OF THE BOARD OF SUPERVISORS
AND COUNTY ADMINISTRATOR

BY: _____
DEPUTY CLERK

### COUNTY RECORDER'S STATEMENT

FILED THIS _____ DAY OF _____, 20___ AT _____ ___M. IN BOOK _____ OF PARCEL MAPS AT PAGE _____ AT THE REQUEST OF WILLIAM J. KELLEHER.

KRISTIN B. CONNELLY
COUNTY RECORDER IN AND FOR THE
COUNTY OF CONTRA COSTA
STATE OF CALIFORNIA

BY: _____
DEPUTY COUNTY RECORDER

### SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF WILLIAM J. KELLEHER IN FEBRUARY, 2025. I HEREBY STATE THAT ALL MONUMENTS ARE OF THE CHARACTER SHOWN AND OCCUPY THE POSITIONS INDICATED, AND ARE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED.

LICENSED LAND SURVEYOR
GARY L. MILANO
L.S. 7386
STATE OF CALIFORNIA

Gary L. Milano
GARY MILANO PLS 7386
EXPIRES 12/31/2025

2/3/2025
DATE

### COUNTY SURVEYOR'S STATEMENT

THIS MAP WAS EXAMINED BY ME, AND ALL PROVISIONS OF THE SUBDIVISION MAP ACT AND OF ANY LOCAL ORDINANCES HAVE BEEN COMPLIED WITH, AND I AM SATISFIED THAT THE MAP IS TECHNICALLY CORRECT.

DATE: _____

BY: _____
DANA M. TREZISE
COUNTY SURVEYOR
L.S. NO. 7438

A.P.N.: 159-170-020

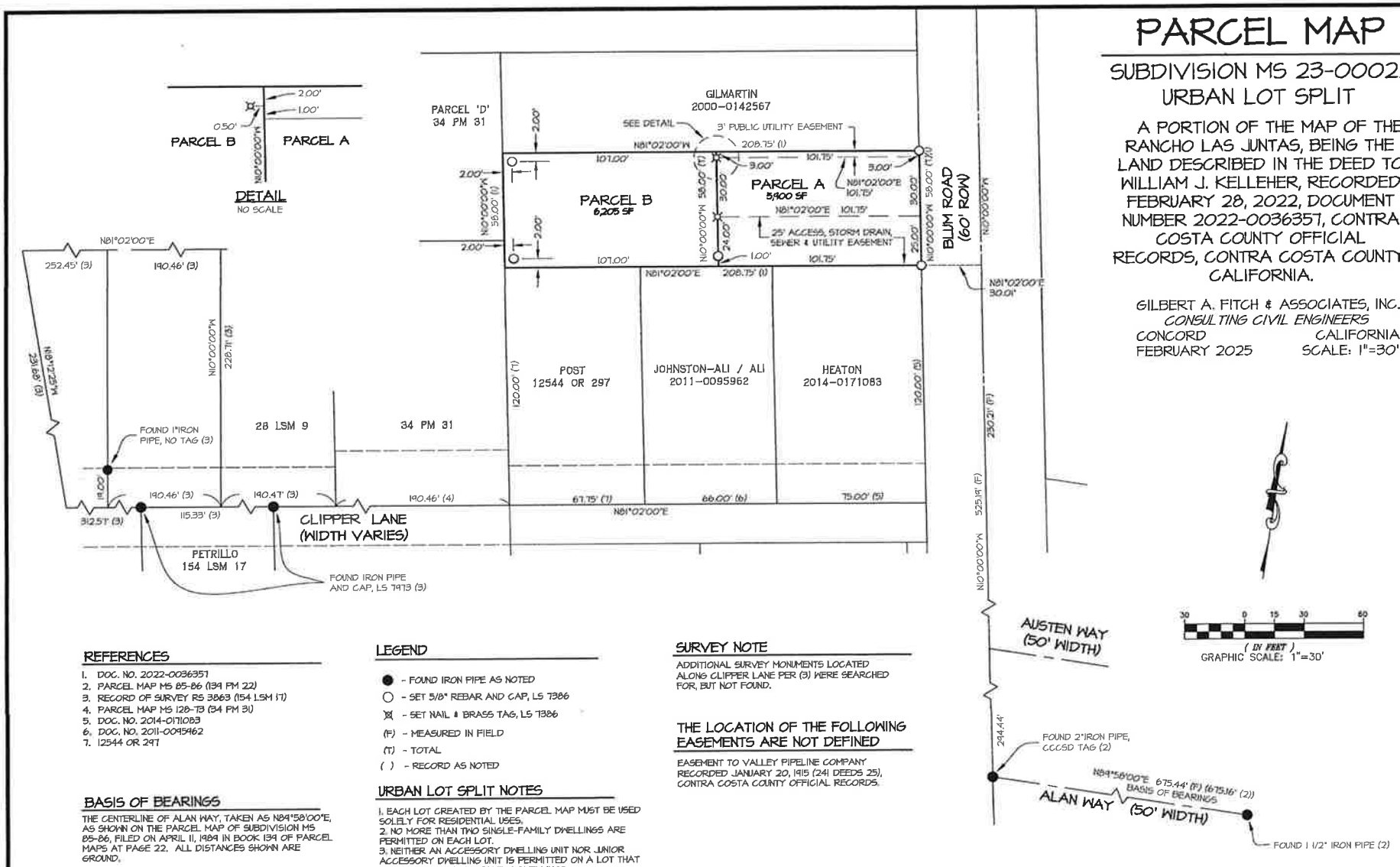
SHEET 1 OF 2
#6-22

# PARCEL MAP

## SUBDIVISION MS 23-00022
## URBAN LOT SPLIT

A PORTION OF THE MAP OF THE RANCHO LAS JUNTAS, BEING THE LAND DESCRIBED IN THE DEED TO WILLIAM J. KELLEHER, RECORDED FEBRUARY 28, 2022, DOCUMENT NUMBER 2022-0036357, CONTRA COSTA COUNTY OFFICIAL RECORDS, CONTRA COSTA COUNTY, CALIFORNIA.

GILBERT A. FITCH & ASSOCIATES, INC.
*CONSULTING CIVIL ENGINEERS*
CONCORD CALIFORNIA
FEBRUARY 2025 SCALE: 1"=30'




### REFERENCES

1. DOC. NO. 2022-0036357
2. PARCEL MAP MS 85-86 (134 PM 22)
3. RECORD OF SURVEY RS 3883 (154 LSM 17)
4. PARCEL MAP MS 128-73 (34 PM 31)
5. DOC. NO. 2014-0171083
6. DOC. NO. 2011-0095962
7. 12544 OR 297

### BASIS OF BEARINGS

THE CENTERLINE OF ALAN WAY, TAKEN AS N84°58'00"E, AS SHOWN ON THE PARCEL MAP OF SUBDIVISION MS 85-86, FILED ON APRIL 11, 1989 IN BOOK 134 OF PARCEL MAPS AT PAGE 22. ALL DISTANCES SHOWN ARE GROUND.

### LEGEND

- ● - FOUND IRON PIPE AS NOTED
- ○ - SET 5/8" REBAR AND CAP, LS 7386
- ⊠ - SET NAIL & BRASS TAG, LS 7386
- (F) - MEASURED IN FIELD
- (T) - TOTAL
- ( ) - RECORD AS NOTED

### URBAN LOT SPLIT NOTES

1. EACH LOT CREATED BY THE PARCEL MAP MUST BE USED SOLELY FOR RESIDENTIAL USES.
2. NO MORE THAN TWO SINGLE-FAMILY DWELLINGS ARE PERMITTED ON EACH LOT.
3. NEITHER AN ACCESSORY DWELLING UNIT NOR JUNIOR ACCESSORY DWELLING UNIT IS PERMITTED ON A LOT THAT INCLUDES TWO SINGLE-FAMILY DWELLINGS.
4. NO RESIDENTIAL UNIT ON A LOT CREATED BY THE PARCEL MAP MAY BE RENTED OR OFFERED FOR RENT FOR A TERM OF LESS THAN 30 DAYS.

### SURVEY NOTE

ADDITIONAL SURVEY MONUMENTS LOCATED ALONG CLIPPER LANE PER (3) WERE SEARCHED FOR, BUT NOT FOUND.

### THE LOCATION OF THE FOLLOWING EASEMENTS ARE NOT DEFINED

EASEMENT TO VALLEY PIPELINE COMPANY RECORDED JANUARY 20, 1915 (241 DEEDS 25), CONTRA COSTA COUNTY OFFICIAL RECORDS.

SHEET 2 OF 2

A.P.N.: 159-170-020

#6-22

VOID AFTER 10/9/25

N/A $ 27.00

**Tax Collector's Office**
625 Court Street
Finance Building, Room 100
P. O. Box 631
Martinez, California 94553-0063
(925) 608-9500
(925) 608-9598 (FAX)

# Contra Costa County

**Dan M. Mierzwa**
County Treasurer-Tax Collector

**Danielle Goodbar**
Tax Operations Supervisor

Date: 8/25/2025

IF THIS TRACT IS NOT FILED PRIOR TO THE DATE TAXES ARE OPEN FOR COLLECTION (R&T CODE 2608) ***THIS LETTER IS VOID.***

This will certify that I have examined the map of the proposed subdivision entitled:

| Tract / MS # | City | T.R.A. |
|---|---|---|
| **MS 23-0022** | **Martinez** | **76051** |

**Parcel #: 159-170-020-6**

and have determined from the official tax records that there are no unpaid County taxes heretofore levied on the property included in the map.

The 2024-2025 tax lien has been paid in full. Our estimate of the 2025-2026 tax lien, which became a Lien on the **1st day of January, 2025** is :

**$14,530.00**

This tract is not subject to a 1915 Act Bond.

The amount calculated is ***void*** 45 days from the date of this letter, unless this letter is accompanied with security approved by the Contra Costa County Tax Collector
***Subdivision bond must be presented to the County Tax Collector for review and approval of adequacy of security prior to filing with the Clerk of the Board of Supervisors.***

DAN M. MIERZWA
Treasurer-Tax Collector
By: Danielle Goodbar

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** RES 2025-314 **Agenda Date:** 9/16/2025 **Agenda #:** C.87.

**To:** Board of Supervisors

**From:** Warren Lai, Public Works Director/Chief Engineer

**Report Title:** Accept a Grant Deed of Development Rights (Creek Structure Setback Area) for minor subdivision MS24-00013, Diablo area.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ADOPT Resolution accepting the Grant Deed of Development Rights (Creek Structure Setback Area) for minor subdivision MS24-00013, for a project being developed by Alexander R. Mehran, as recommended by the Public Works Director, Diablo area. (District II)

**FISCAL IMPACT:**
No fiscal impact.

**BACKGROUND:**
The Grant Deed of Development Rights (Creek Structure Setback Area) is required per Condition of Approval No. 35 of minor subdivision MS24-00013.

**CONSEQUENCE OF NEGATIVE ACTION:**
The Grant Deed of Development Rights (Creek Structure Setback Area) will not be recorded.

c: Jocelyn LaRocque-Engineering Services, Alex Vazquez-Engineering Services, Anthony DiSilvestre-Engineering Services, Randy Sanders-Design/Construction, Theresa Sheperd-Design/Construction, Chris Lau-Maintenance, Renee Hutchins-Records, Karen Piona -Records, Chris Halford-Mapping, Ciara Herrold-Finance, Diana Lecca-DCD, Alexander R. Mehran

**Recorded at the request of:** Clerk of the Board
**Return To:** Public Works Dept

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**
**and for Special Districts, Agencies and Authorities Governed by the Board**

**Adopted this Resolution on _____by the following vote:**

| | |
|---|---|
| **AYE:** | |
| **NO:** | |
| **ABSENT:** | |
| **ABSTAIN:** | |
| **RECUSE:** | |

Resolution No.

IN THE MATTER OF: Accepting a Grant Deed of Development Rights (Creek Structure Setback Area) for minor subdivision MS24-00013, for a project being developed by Alexander R. Mehran, as recommended by the Public Works Director, Diablo area. (District II)

NOW, THEREFORE, BE IT RESOLVED that the following instruments is hereby ACCEPTED:
INSTRUMENT: Grant Deed of Development Rights (Creek Structure Setback Area)
REFERENCE: APN: 195-151-009
GRANTOR: Alexander R. Mehran
AREA: Diablo
DISTRICT: II

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED:**
Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

**Contact: Alex Vazquez**
(925) 313-2117

**RECORDED AT THE REQUEST OF, AND**
**AFTER RECORDING, RETURN TO:**
Contra Costa County
Public Works Department
Engineering Services Division
Records Section
255 Glacier Drive
Martinez, CA 94553

APN: 195-151-009

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

# GRANT DEED OF DEVELOPMENT RIGHTS
(Creek Structure Setback Area)

This Grant Deed of Development Rights is made by and between the Grantor, Alexander R. Mehran, as Successor Trustee under that certain Declaration of Trust established by Maryam R. Mehran dated May 5, 1992, and their successors and assigns ("Grantor") and the Grantee, Contra Costa County, a political subdivision of the State of California, and its successors and assigns ("County").

## RECITALS

A. On June 2, 2025, the Contra Costa County Zoning Administrator conditionally approved an application for a minor subdivision (MS24-00013) to subdivide an approximately 5.89-acre parcel located north of the intersection of Diablo Road and Alameda Diablo in the Diablo area, in the County of Contra Costa, State of California, into two residential lots.

B. The subject parcel referenced in Recital A is owned by the Grantor.

C. The East Branch of Green Valley Creek passes through the center of the parcel described in Recital A. The tributary, an unimproved earthen channel, will be referred to as the "Creek."

D. Under County Ordinance Code sections 914-14.012, subdivision (a) ["Section 914-14.012(a)"] and 914-14.014, no permanent structures other than drainage structures may be constructed within, under or over any structure setback area of an unimproved earth channel located in a subdivision. Section 914-14.012(a) also requires the development rights for the portion of a lot within a structure setback area of an unimproved earth channel to be offered for dedication to the County.

E. In accordance with County Ordinance Code section 914-4.012(a), Condition of Approval #35 of MS24-00013 (COA 35) requires development rights for the portion

of the subdivision within the structure setback area of the Creek to be conveyed to the County by grant deed.

G. The area described in Exhibit A (the "Property") is the structure setback area authorized by COA 35. Exhibit A is attached hereto and incorporated herein by this reference.

H. Grantor desires to evidence their intent and ensure that the obligations specified herein are covenants, conditions and restrictions that run with the land and are for the benefit of the County.

NOW, THEREFORE, for good and valuable consideration, including but not limited to the agreements contained herein, the receipt and sufficiency of which is hereby acknowledged, Grantor hereby grants to the County, and its successors and assigns, on the terms and conditions set forth below, all the Development Rights within, on, and over the Property.

**1. Recitals.** The recitals are intended to be and shall be part of this Grant Deed.

**2. Development Rights.** "Development Rights" are defined to mean and refer to the right to construct permanent structures on all or any portion of the Property.

**3. Negative Easement.** This Grant Deed of Development Rights is in the form of a negative easement, which shall run with the Property and shall bind the Grantor and any future owners of all or any portion of the Property. This Grant Deed is an agreement in writing affecting the title or possession of the Property.

**4. Development Restrictions**. Except for drainage structures, Grantor shall not construct permanent structures on any portion of the Property, and Grantor agrees that except for permits for construction of drainage structures, no building permits or other permits shall be issued for the purpose of constructing permanent structures on any portion of the Property. Grantor hereby waives and relinquishes any rights they might otherwise have to such permits.

**5. Covenants Running With Land.** This Grant Deed shall be binding on the parties hereto and the provisions hereof shall be covenants running with the land and shall inure to the benefit of and be binding on the heirs, successors and assigns of the Grantor and County, all of the Property and all other parties having or acquiring any right, title, or interest in any part of the Property.

**6. Remedies.** If Grantor violates any of the provisions hereof, the County shall be entitled to all rights and remedies available at law or in equity, including without limitation, an order enjoining the activity in violation hereof and an order requiring the removal of the improvements constructed in violation hereof. In addition, the County shall be entitled to an award of all expenses incurred by the County in pursuing such violation(s), including costs, interest, attorney's fees, and other litigation expenses.

IN WITNESS WHEREOF, this Grant Deed of Development Rights is signed and executed this _____ day of _____, 20__.

GRANTEE

CONTRA COSTA COUNTY

By: _____
Chair, Board of Supervisors

Attest: Monica Nino, Clerk of the Board of Supervisors and County Administrator

By: _____
Deputy

Approved as to form:

Thomas L. Geiger
County Counsel

By: _____
Deputy County Counsel

Attachments: Exhibit A (Legal Description)
Acknowledgment

GRANTOR

ALEXANDER R. MEHRAN, AS SUCCESSOR TRUSTEE UNDER THAT CERTAIN DECLARATION OF TRUST ESTABLISHED BY MARYAM R. MEHRAN DATED MAY 5, 1992

By: _____
Alexander R. Mehran
Successor Trustee

[Note: All Property Owner signatures must be notarized. If Property Owner is a limited liability company, Property Owner must sign in accordance with one of the following, as applicable: (1) Two managers must sign, or, if the articles of organization indicate that the limited liability company is managed by only one manager, one manager must sign (Corp. Code, § 17703.01, subd. (d)); or (2) subject to the articles of organization, two officers must sign, the first being the chairperson of the board, president, or any vice president and the second being any secretary, any assistant secretary, the chief financial officer, or any assistant treasurer. (Corp. Code, § 17704.07, subd. (w).)

AUGUST 13, 2025
JOB NO. 3995-000

**EXHIBIT "A"**

**LEGAL DESCRIPTION**

REAL PROPERTY, SITUATE IN THE UNINCORPORATED AREA, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

BEING A PORTION OF PARCEL B DESIGNATED AS "RESTRICTED DEVELOPMENT AREA (CREEK STRUCTURE SETBACK)" AS SHOWN ON PARCEL MAP SUBDIVISION MS 24-00013, ON FILE AT THE COUNTY RECORDERS OFFICE AS FOLLOWS:

DATE _____

BOOK _____

PAGE _____

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT** **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )
County of Contra Costa )

On August 18, 2025 before me, Tiffany Ong, Notary Public,
*Date* *Here Insert Name and Title of the Officer*

personally appeared Alexander R. Mehran,
*Name(s) of Signer(s)*

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

TIFFANY ONG
Notary Public - California
Contra Costa County
Commission # 2414016
My Comm. Expires Sep 23, 2026

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____
*Signature of Notary Public*

*Place Notary Seal Above*

**OPTIONAL**

*Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.*

**Description of Attached Document**

Title or Type of Document: _____
Document Date: _____ Number of Pages: _____
Signer(s) Other Than Named Above: _____

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
Signer Is Representing: _____

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
Signer Is Representing: _____

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1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** RES 2025-315 **Agenda Date:** 9/16/2025 **Agenda #:** C.88.

**To:** **Board of Supervisors**

**From:** Warren Lai, Public Works Director/Chief Engineer

**Report Title:** Approve the Parcel Map for minor subdivision MS24-00013, for a project being developed by Alexander R. Mehran, Diablo area.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ADOPT Resolution approving the Parcel Map for minor subdivision MS24-00013, for a project being developed by Alexander R. Mehran, as recommended by the Public Works Director, Diablo area. (District II)

**FISCAL IMPACT:**
No fiscal impact.

**BACKGROUND:**
The Public Works Department has reviewed the minor subdivision MS24-00013 and has determined that all conditions for Parcel Map approval have been satisfied.

**CONSEQUENCE OF NEGATIVE ACTION:**
The Parcel Map will not be approved and recorded.

c: Jocelyn LaRocque-Engineering Services, Alex Vazquez-Engineering Services, Anthony DiSilvestre-Engineering Services, Randy Sanders-Design/Construction, Theresa Shepherd-Design/Construction, Renee Hutchins-Records, Chris Halford-Mapping, Dianna Lecca-DCD, Alexander R. Mehran, Chicago Title Company

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**

**and for Special Districts, Agencies and Authorities Governed by the Board**

IN THE MATTER OF: approving the Parcel Map for minor subdivision MS24-00013, for a project being developed by Alexander R. Mehran, as recommended by the Public Works Director, Diablo area. (District II)

WHEREAS, the following documents were present for board approval this date:

I. Map
The Parcel Map of minor subdivision MS24-00013, property located in the Diablo area, Supervisorial District II, said map having been certified by the proper officials.

II. Tax Letter
Letter from the County Tax Collector stating that there are no unpaid County taxes heretofore levied on the property included in said map and that the 2024-2025 tax lien has been paid in full, and the 2025-2026 tax lien, which became a lien on the first day of January, 2025 is estimated to be $80,170. Security guaranteeing payment of said tax lien is as follows:

- Tax Guarantee
  Deposit Amount: $80,170
  Auditor's Deposit Permit No. DP920028 Date: August 15, 2025
  Submitted By: Alexander R. Mehran

NOW, THEREFORE, BE IT RESOLVED

1. That said minor subdivision, together with the provisions for its design and improvement, is DETERMINED to be consistent with the County's general and specific plans.

2. That said Parcel Map is APPROVED and this Board does hereby accept subject to installation and acceptance of improvements on behalf of the public any of the streets, paths, or easements shown thereon as dedicated to public use.

# PARCEL MAP
## SUBDIVISION MS 24-00013

PORTION OF THE NORTHWEST 1/4 OF SECTION 22, T.1S., R.1W. AND LOTS 102 - 109 AND A PORTION OF LOT 112, BEING A SUBDIVISION OF RESULTANT PARCEL 1 FILED NOVEMBER 12, 2024 AS INSTRUMENT NUMBER 2024-0122216 CONTRA COSTA COUNTY RECORDS
UNINCORPORATED AREA, CONTRA COSTA COUNTY, CALIFORNIA

cbg
CIVIL ENGINEERS
SAN RAMON ▪ (925) 866-0322
ROSEVILLE ▪ (916)788-4456
WWW.CBANDG.COM
▪ SURVEYORS ▪ PLANNERS

AUGUST 2025

## OWNER'S STATEMENT

THE UNDERSIGNED, BEING THE ONLY PARTY HAVING A RECORD TITLE INTEREST IN THE LANDS DELINEATED AND EMBRACED WITHIN THE HEAVY BLACK BOUNDARY LINES UPON THIS PARCEL MAP, ENTITLED "SUBDIVISION MS 24-00013", DO HEREBY CONSENT TO THE MAKING AND RECORDATION OF THE SAME..

I ALSO HEREBY DEDICATE AND RELINQUISH TO THE COUNTY OF CONTRA COSTA ANY AND ALL RIGHTS OF INGRESS AND EGRESS TO VEHICULAR TRAFFIC ACROSS THE FRONTAGE OF PARCEL A AS SHOWN ON THE MAP AND DESIGNATED ////////////.

THE AREA DESIGNATED "RESTRICTED DEVELOPMENT AREA (CREEK STRUCTURE SETBACK)" IS A RESTRICTION ON DEVELOPMENT RIGHTS DEEDED TO THE COUNTY OF CONTRA COSTA; AS AREA THAT NO BUILDING OR DEVELOPMENT MAY ENCOMPASS WITHOUT THE CONSENT OF SAID COUNTY, ITS SUCCESSOR OR ASSIGNEE. THE GRANT DEEDS OF DEVELOPMENT RIGHTS CREATING THIS RESTRICTED DEVELOPMENT AREA ARE RECORDED CONCURRENTLY WITH THIS PARCEL MAP.

THIS MAP SHOWS ALL EASEMENTS ON THE PREMISES OR OF RECORD, WITHIN THE BOUNDARY LINES OF THE HEREIN EMBODIED MAP.

AS OWNER:
ALEXANDER R. MEHRAN, AS SUCCESSOR TRUSTEE UNDER THAT CERTAIN DECLARATION OF TRUST ESTABLISHED BY MARYAM R. MEHRAN DATED MAY 5, 1992.

BY: _____

NAME: Alexander R. Mehran

TITLE: Successor Trustee

DATE: August 18, 2025

## OWNER'S ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF California } SS.
COUNTY OF Contra Costa }

ON August 18, 2025, BEFORE ME, Tiffany Ow, A NOTARY PUBLIC, PERSONALLY APPEARED Alexander R. Mehran, WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL

SIGNATURE: _____

NAME (PRINT): Tiffany Ow

PRINCIPAL COUNTY OF BUSINESS: Contra Costa

MY COMMISSION NUMBER: 2414016

MY COMMISSION EXPIRES: September 28, 2026

## SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF ALEXANDER R MEHRAN, IN JUNE OF 2024. I HEREBY STATE THAT THIS PARCEL MAP SUBSTANTIALLY CONFORMS TO THE APPROVED OR CONDITIONALLY APPROVED TENTATIVE MAP, IF ANY.

8/13/2025
DATE

LICENSED LAND SURVEYOR
MARK H. WEHBER
7960
STATE OF CALIFORNIA

_____
MARK H. WEHBER, P.L.S.
L.S. NO. 7960

## ZONING ADMINISTRATOR'S STATEMENT

I HEREBY STATE THAT THE ZONING ADMINISTRATOR OF THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, HAS APPROVED THE TENTATIVE MAP OF THE SUBDIVISION UPON WHICH THIS FINAL MAP IS BASED.

RUBEN HERNANDEZ
DEPUTY DIRECTOR
DEPARTMENT OF CONSERVATION AND DEVELOPMENT
COMMUNITY DEVELOPMENT DIVISION

BY: _____ DATE: _____

## SIGNATURE OMISSIONS

1. MOUNT DIABLO VILLA HOMES ASSOCIATION A CORPORATION, EASEMENT FOR SEWER PIPE LINES, WATER PIPES, POLE LINES AND UNDERGROUND CONDUITS PER BOOK 277 OF DEEDS, PAGE 236 AND BOOK 282 OF DEEDS, PAGE 59 OF OFFICIAL RECORDS.
2. RIGHTS INCIDENTAL TO OWNERSHIP AND DEVELOPMENT OF THE WATER RIGHTS AND EASEMENTS AND RIGHTS TO SEWER PIPE LINES, WATER PIPE LINES, POLES LINES AND UNDERGROUND CONDUITS RESERVED BY MOUNT DIABLO VILLA HOMES ASSOCIATION PER BOOK 282 OF DEEDS, PAGE 59 OF OFFICIAL RECORDS.
3. COAST COUNTIES GAS ELECTRIC COMPANY, EASEMENT FOR PIPE LINES PER BOOK 285, PAGE 131 OF OFFICIAL RECORDS.
4. EASEMENTS RESERVED BY TITLE INSURANCE AND GUARANTY COMPANY FOR ROADWAY PURPOSES PER BOOK 654, PAGE 73.
5. DIABLO PUBLIC UTILITY DISTRICT, EASEMENT FOR TRUNK SEWER LINE PER BOOK 1998 PAGE 1.
6. CENTRAL COSTA COUNTY SANITARY DISTRICT, EASEMENT FOR SEWER PIPES PER BOOK 3502 PAGE 41.

## COUNTY SURVEYOR'S STATEMENT

THIS MAP WAS EXAMINED BY ME AND IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP AND ANY APPROVED ALTERATIONS THEREOF. ALL PROVISIONS OF THE SUBDIVISION MAP ACT AND ANY LOCAL ORDINANCES APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH AND I AM SATISFIED THAT THE MAP IS TECHNICALLY CORRECT.

_____ _____
DANA M. TREZISE, PLS 7438 DATE
COUNTY SURVEYOR
CONTRA COSTA COUNTY, CALIFORNIA

## CLERK OF THE BOARD OF SUPERVISORS CERTIFICATE

STATE OF CALIFORNIA
COUNTY OF CONTRA COSTA

I, MONICA NINO, CLERK OF THE BOARD OF SUPERVISORS AND COUNTY ADMINISTRATOR OF THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING PARCEL MAP ENTITLED "SUBDIVISION MS 24-00013" WAS PRESENTED TO SAID BOARD OF SUPERVISORS, AS PROVIDED BY LAW, AT A REGULAR MEETING THEREOF HELD ON THE _____ DAY OF _____, 2025, AND THAT SAID BOARD OF SUPERVISORS DID THEREUPON BY RESOLUTION DULY PASSED AND ADOPTED AT SAID MEETING, APPROVE SAID MAP. AND DID ACCEPT SUBJECT TO INSTALLATION AND ACCEPTANCE OF IMPROVEMENTS ON BEHALF OF THE PUBLIC, ALL OF THE STREETS, ROADS, AVENUES, OR EASEMENTS SHOWN HEREON AS DEDICATED TO PUBLIC USE.

I FURTHER CERTIFY THAT ALL TAX LIENS HAVE BEEN SATISFIED AND THAT ALL BONDS AS REQUIRED BY LAW TO ACCOMPANY THE WITHIN MAP HAVE BEEN APPROVED BY THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, AND FILED IN MY OFFICE.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND THIS _____ DAY OF _____ 2025.

MONICA NINO
CLERK OF THE BOARD OF SUPERVISORS
AND COUNTY ADMINISTRATOR
COUNTY OF CONTRA COSTA
STATE OF CALIFORNIA

BY: _____
DEPUTY CLERK

## COUNTY RECORDER'S STATEMENT

FILED THIS _____ DAY OF _____,2025, AT _____M., IN BOOK ____ OF PARCEL MAPS, AT PAGE ____, AT THE REQUEST OF CHICAGO TITLE COMPANY.
DOCUMENT NO. _____

KRISTIN B CONNELLY
COUNTY RECORDER
COUNTY OF CONTRA COSTA, CALIFORNIA

BY: _____
DEPUTY COUNTY RECORDER

# PARCEL MAP
## SUBDIVISION MS 24-00013

PORTION OF THE NORTHWEST 1/4 OF SECTION 22, T.1S., R.1W. AND LOTS 102 - 109 AND A PORTION OF LOT 112, BEING A SUBDIVISION OF RESULTANT PARCEL 1 FILED NOVEMBER 12, 2024 AS INSTRUMENT NUMBER 2024-0122216 CONTRA COSTA COUNTY RECORDS UNINCORPORATED AREA, CONTRA COSTA COUNTY, CALIFORNIA

cbg
CIVIL ENGINEERS ▪ SURVEYORS ▪ PLANNERS
SAN RAMON ▪ (925) 866-0322
ROSEVILLE ▪ (916)788-4456
WWW.CBANDG.COM

SCALE: 1" = 60' AUGUST 2025

60' 0' 30' 60' 120' 240'
GRAPHIC SCALE

## LEGEND

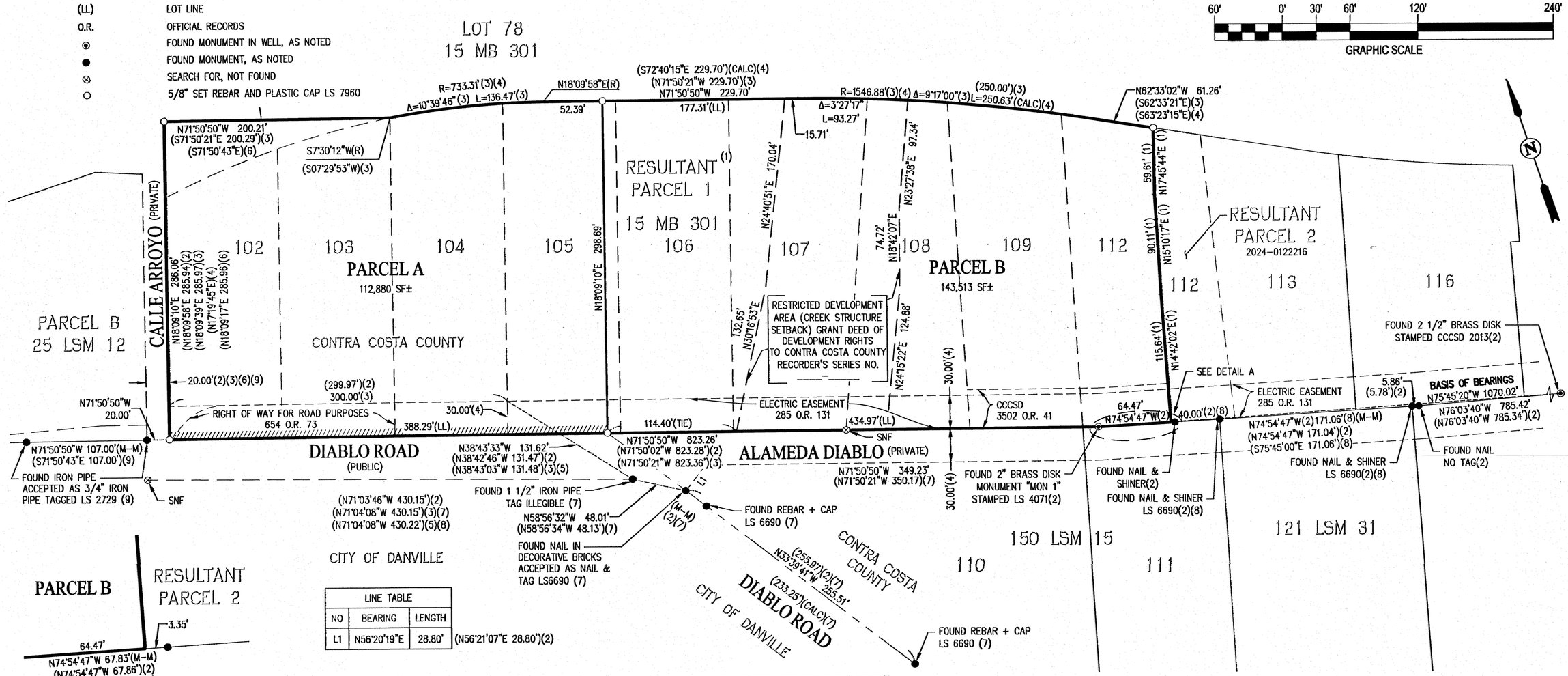
- SUBDIVISION BOUNDARY LINE
- LOT LINE
- ADJOINER PROPERTY LINE
- HISTORIC LOT LINE
- COUNTY LINE
- EASEMENT LINE
- CREEK SETBACK LINE
- RELINQUISHMENT OF ABUTTER'S RIGHTS AND PRIVATE ACCESS PROHIBITED
- (T) TOTAL
- (R) RADIAL
- (LL) LOT LINE
- O.R. OFFICIAL RECORDS
- FOUND MONUMENT IN WELL, AS NOTED
- FOUND MONUMENT, AS NOTED
- SEARCH FOR, NOT FOUND
- 5/8" SET REBAR AND PLASTIC CAP LS 7960

## REFERENCES:

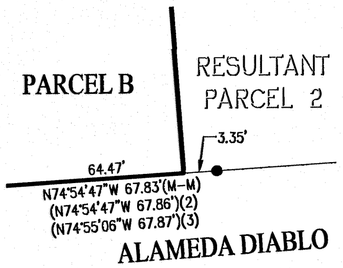
(#) INDICATES REFERENCE NUMBER
(1) GRANT DEED (DN 2024-0122216)
(2) RECORD OF SURVEY (162 LSM 3)
(3) RECORD OF SURVEY (94 LSM 47)
(4) SUBDIVISION MAP (15 M 301)
(5) CORNER RECORD (32 CR 1)
(6) PARCEL MAP (85 PM 10)
(7) RECORD OF SURVEY (150 LSM 15)
(8) RECORD OF SURVEY (121 LSM 31)
(9) RECORD OF SURVEY (25 LSM 12)

## BASIS OF BEARINGS:

THE BASIS OF BEARING FOR THIS SURVEY WAS TAKEN AS N75°45'20"W BETWEEN THE TWO FOUND MONUMENTS "MON 1" AND CCCSD PER RECORD OF SURVEY 3869 (162 LSM 3). THE BEARINGS SHOWN ARE ON THE CALIFORNIA COORDINATE SYSTEM ZONE III. MULTIPLY DISTANCES AS SHOWN BY 0.9999025 TO OBTAIN GRID DISTANCES.




| LINE TABLE | | |
|---|---|---|
| NO | BEARING | LENGTH |
| L1 | N56°20'19"E | 28.80' (N56°21'07"E 28.80')(2) |




## DETAIL A

SCALE: 1" = 10'

## NOTES:

1. ALL DISTANCES SHOWN ARE GROUND DISTANCES AND ARE IN FEET AND DECIMALS THEREOF;
2. TIE LINES ARE PERPENDICULAR UNLESS OTHERWISE NOTED

## EASEMENT NOTES:

THE EXACT LOCATION OF THE FOLLOWING EASEMENTS AND ENCUMBERACES ARE NOT DEFINED OF RECORD AND CANNOT BE PLOTTED:

1. SEWER LINES, WATER PIPES, POLE LINES AND UNDERGROUND CONDUITS IN FAVOR OF MOUNT DIABLO VILLA HOMES ASSOCIATION PER BOOK 277 OF DEEDS PAGE 236 AND BOOK 282 OF DEEDS PAGE 59 OF OFFICIAL RECORDS
2. TRUNK SEWER LINE IN FAVOR OF DIABLO PUBLIC UTILITY DISTRICT PER BOOK 1998 PAGE 1 OF OFFICIAL RECORDS

**VOID AFTER** 9/28/25

Fidelity National $ 47.00

# Contra Costa County

**Treasurer-Tax Collector**
625 Court Street Rm 100
P. O. Box 631
Martinez, California 94553-0063

Telephone: (925) 608-9500
Fax: (925) 608-9598
Taxinfo@tax.cccounty.us

**Dan M. Mierzwa**
County Treasurer-Tax Collector

**Danielle Goodbar**
Tax Operations Supervisor

Date: 8/14/2025

IF THIS TRACT IS NOT FILED PRIOR TO THE DATE TAXES ARE OPEN FOR COLLECTION (R&T CODE 2608) ***THIS LETTER IS VOID.***

This will certify that I have examined the map of the proposed subdivision entitled:

| Tract / MS # | City | T.R.A. |
|---|---|---|
| **MS 24-0013** | **Diablo** | **66024** |

**Parcel #: 195-151-009-6**

and have determined from the official tax records that there are no unpaid County taxes heretofore levied on the property included in the map.

The 2024-2025 tax lien has been paid in full. Our estimate of the 2025-2026 tax lien, which became a Lien on the **1st day of January, 2025** is :

**$80,170.00**

This tract is not subject to a 1915 Act Bond.

The amount calculated is ***void*** 45 days from the date of this letter, unless this letter is accompanied with security approved by the Contra Costa County Tax Collector
***Subdivision bond must be presented to the County Tax Collector for review and approval of adequacy of security prior to filing with the Clerk of the Board of Supervisors.***

DAN M. MIERZWA
Treasurer-Tax Collector
By:

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3816 **Agenda Date:** 9/16/2025 **Agenda #:** C.89.

**To:** Board of Supervisors

**From:** Warren Lai, Public Works Director/Chief Engineer

**Report Title:** ADOPT Ordinance No. 2025-13 repealing Ordinance No. 88-27, which established traffic mitigation fees for the Briones and Rodeo, Hercules, and Crocket Areas of Benefit.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
ADOPT Ordinance No. 2025-13 repealing Ordinance No. 88-27, which established traffic mitigation fees for the Briones and Rodeo, Hercules, and Crockett Areas of Benefit.

**FISCAL IMPACT:**
No fiscal impact.

**BACKGROUND:**
On March 15, 1988, Contra Costa County (County) established the Countywide Area of Benefit (AOB) by adopting Ordinance No. 88-27. The Countywide AOB authorized the collection of traffic mitigation fees from developers to fund the construction of transportation improvements necessary to mitigate the traffic impacts of urban development and growth. On March 9, 1993, the County Board of Supervisors adopted Resolution No. 93/104, which divided the Countywide AOB into seven separate regions and traffic mitigation fee programs, which included Briones and the combined Hercules, Rodeo, and Crockett (HRC) boundary as subareas within the regions. Since 1993, the County established multiple AOBs, each with their own mutually exclusive boundary and separate transportation mitigation fee rates, that excluded them from the Countywide AOB.

The traffic mitigation fee rates applicable under the Countywide AOB are currently only applied in the Briones and HRC subareas, which are commonly referred to as the Briones AOB and the HRC AOB. The Countywide AOB only identified one project within the Briones subarea, which has since been constructed. There were eight projects identified for the HRC subarea, seven of which were constructed. The only remaining project in the HRC subarea was identified as an alignment study. Neither the Briones AOB nor the HRC AOB have any viable or constructable projects remaining to complete.

All Countywide AOB funds for the Briones and HRC subareas have been exhausted to construct the identified projects. Increasing fee revenue at a rate significant enough to fund future projects is unlikely for the following reasons: (1) the Countywide AOB fee rates do not adjust for inflation, and (2) historically, the rate of development and urban growth in the areas has not been significant due to the presence of open land trusts, municipal ownership, refinery right-of-way, and topographic constraints.

Based on the aforementioned information provided, administering the Countywide AOB traffic mitigations fees for the Briones and HRC AOBs is unnecessary and should cease until additional capital road projects are identified in future nexus studies and the County adopts ordinances to establish new AOB boundaries and associated traffic mitigation fees.

On September 9, 2025, the County Board of Supervisors introduced Ordinance No. 2025-13, waived its reading, and fixed September 16, 2025, for adoption.

**CONSEQUENCE OF NEGATIVE ACTION:**
Failure to adopt Ordinance No. 2025-13 to rescind Ordinance No. 88-27 will result in new developments paying traffic mitigation fees without a nexus to planned projects in the Briones and Hercules, Rodeo, and Crockett Areas of Benefit.

ORDINANCE NO. 88-27
(Countywide Area of Benefit)

The Board of Supervisors of Contra Costa County ordains as follows:

SECTION I. Summary. This ordinance provides for the adoption of fees to be collected from developments proposed in unincorporated Contra Costa County to fund road improvements.

SECTION II. Authority. This ordinance is enacted, in part, pursuant to Government Code Section 66484 and Division 913, Title 9, of the Contra Costa County Ordinance Code.

SECTION III. Notice and Hearing. This ordinance was adopted pursuant to the procedure set forth in Government Code Sections 65962 and 66484 and Ordinance Code Division 913, and all required notices have been properly given and public hearings held.

SECTION IV. Fee Adoption. The following fees to fund road improvements are hereby adopted for the Countywide Area of Benefit, as established by Resolution 88/122 dated March 15, 1988, and shall apply to all development within the Countywide Area of Benefit:

WEST COUNTY REGION:

| LAND USE | RECOMMENDED FEE |
|---|---|
| Single Family Residential | $1,648 per Dwelling Unit |
| Multiple Family Residential | $1,319 per Dwelling Unit |
| Office | $2.63 per Square Foot Gross Floor Area |
| Industrial | $1.15 per Square Foot Gross Floor Area |
| Commercial | $4.12 per Square Foot Gross Floor Area |

CENTRAL COUNTY REGION:

| LAND USE | RECOMMENDED FEE |
|---|---|
| Single Family Residential | $2,300 per Dwelling Unit |
| Multiple Family Residential | $1,840 per Dwelling Unit |
| Office | $3.68 per Square Foot Gross Floor Area |
| Industrial | $1.60 per Square Foot Gross Floor Area |
| Commercial | $5.75 per Square Foot Gross Floor Area |

LAMORINDA REGION:

| LAND USE | RECOMMENDED FEE |
|---|---|
| Single Family Residential | $2,300 per Dwelling Unit |
| Multiple Family Residential | $1,840 per Dwelling Unit |
| Office | $3.68 per Square Foot Gross Floor Area |
| Industrial | $1.60 per Square Foot Gross Floor Area |
| Commercial | $5.75 per Square Foot Gross Floor Area |

ALAMO REGION:

| LAND USE | RECOMMENDED FEE |
|---|---|
| Single Family Residential | $2,201 per Dwelling Unit |
| Multiple Family Residential | $1,762 per Dwelling Unit |
| Office | $3.52 per Square Foot Gross Floor Area |
| Industrial | $1.54 per Square Foot Gross Floor Area |
| Commercial | $5.50 per Square Foot Gross Floor Area |

SOUTH COUNTY REGION:

| LAND USE | RECOMMENDED FEE |
|---|---|
| Single Family Residential | $5,276 per Dwelling Unit |
| Multiple Family Residential | $4,216 per Dwelling Unit |

EAST COUNTY REGION:

| LAND USE | RECOMMENDED FEE |
|---|---|
| Single Family Residential | $1,904 per Dwelling Unit |
| Multiple Family Residential | $1,596 per Dwelling Unit |
| Office | $3.19 per Square Foot Gross Floor Area |
| Industrial | $1.40 per Square Foot Gross Floor Area |
| Commercial | $4.99 per Square Foot Gross Floor Area |

BETHEL ISLAND REGION:

| LAND USE | RECOMMENDED FEE |
|---|---|
| Single Family Residential | $3,347 per Dwelling Unit |
| Multiple Family Residential | $2,680 per Dwelling Unit |
| Office | $5.36 per Square Foot Gross Floor Area |
| Industrial | $2.32 per Square Foot Gross Floor Area |
| Commercial | $8.37 per Square Foot Gross Floor Area |

The fee shall be payable as specified in Chapter 913-4 of the Contra Costa County Ordinance Code, as modified by Government Code section 53077.5, with the following exception: Fees from new residential construction within Agricultural Preserve or Open Space areas in the General Plan shall be collected upon the issuance of a building permit or at the time specified in Government Code section 53077.5(a), as applicable, and not upon recordation of a parcel map or final subdivision map.

SECTION V. Fee Area. The fee area shall include all of unincorporated Contra Costa County with the following exceptions:

1. The Discovery Bay, Oakley, El Sobrante, West Pittsburg, Crow Canyon Road Extension and Pacheco Areas of Benefit.
2. The Pleasant Hill BART Station Specific Plan Area.
3. Assessment District 1984-2 (A.D. 1984-2).
4. Any development required under conditions of approval to construct certain off-site road improvements in lieu of fee payment.

The area of benefit boundaries are described in Exhibit A and the region and subarea boundaries are shown in Figure 1 attached hereto. More detailed maps of the region and subarea boundaries are on file with the Department of Public Works, 255 Glacier Drive, Martinez, California.

SECTION VI. Senior Housing. Nothing in this Ordinance shall be construed to abridge or modify the Board's discretion, upon proper application for senior housing or congregate care facilities pursuant to Government Code Section 65915, to adjust or waive the fees provided for in this Ordinance.

SECTION VII. Severability. If any fee or provision of this Ordinance is held invalid or unenforceable by a court of competent jurisdiction, that holding shall not affect the validity or enforceability of the remaining fees or provisions, and the Board declares that it would have adopted each part of this Ordinance irrespective of the validity of any other part.

SECTION VIII. Effective Date. This Ordinance shall become effective 60 days after passage, and within 15 days of passage, shall be published once with the names of the Supervisors voting for and against it in the Contra Costa Times, a newspaper of general circulation published in this County. Pursuant to Section 913-6.026 of the Contra Costa County Ordinance Code, the Clerk of the Board shall promtly file a certified copy of this Ordinance with the County Recorder.

PASSED and ADOPTED on March 15, 1988 by the following vote:

AYES: Supervisors Powers, Fahden, McPeak and Torlakson
NOES: None
ABSENT: Supervisor Schroder
ABSTAIN: None

ATTEST: PHIL BATCHELOR, Clerk of the Board of Supervisors and County Administrator

By: Ann Cervelli, Deputy

Tom Torlakson
Board Chair

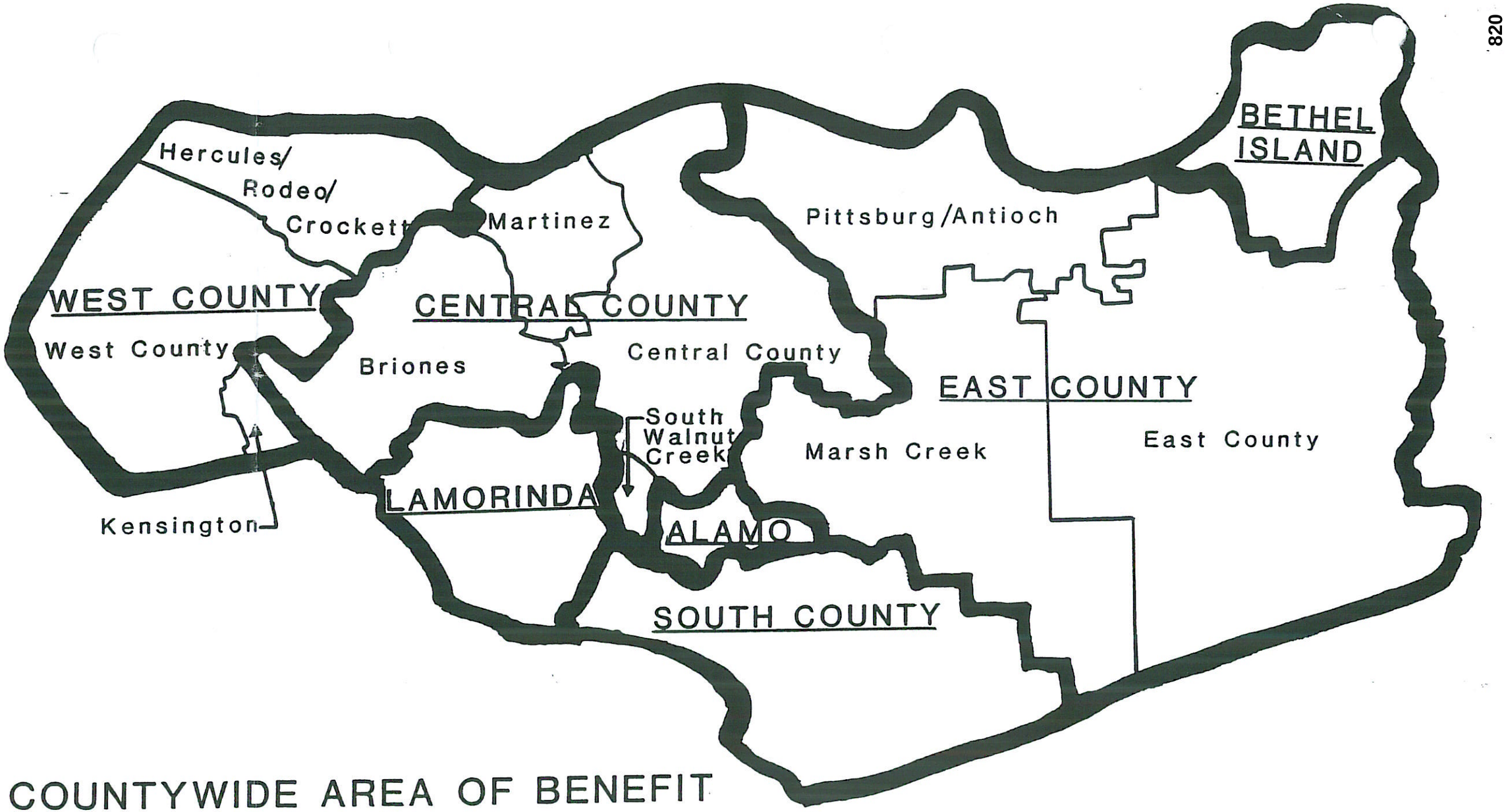
# EXHIBIT A

The boundaries of the Countywide Area of Benefit coincide with the boundaries of Contra Costa County.

The boundaries of Contra Costa County are as follows:

Beginning in the Bay of San Francisco at the northwest point of Red Rock, being the common corner of Marin, Contra Costa, and San Francisco; thence up the Straits and Bay of San Pablo, on the eastern boundary of Marin, to the point of intersection with a line bearing south 26-1/2 degrees E., and about six and one-quarter miles distant from the southwest corner of Napa, forming the common corner of Marin, Solano, Sonoma, and Contra Costa; thence to the Straits of Carquinez; thence up said straits and Suisun Bay, to the mouth of the San Joaquin River; thence up said river, to the confluence of the west and main channels thereof, as laid down on Gibbe's map; thence up the said west channel, to a point about 10 miles below Moore and Rhodes' ranch, at a bend where the said west channel, running downward, takes a general course north, the point being on the westerly line of San Joaquin, and forming the northeast corner of Alameda and southeast corner of Contra Costa; thence westerly on the northern line of Alameda to the easterly line of San Francisco; thence due northwest, along said easterly line of San Francisco, four and one-half miles, more or less, to the place of beginning.

Figure 1 shows the boundaries of the regions and subareas. A more detailed map is on file at the County Public Works Department, 255 Glacier Drive, Martinez, CA 94553.




# COUNTYWIDE AREA OF BENEFIT
## REGIONS AND SUBAREAS

**ORDINANCE NO. 2025-13**

**(Uncodified)**

**(Repealing Area of Benefit Fees within the Briones Area and the Hercules, Rodeo, and Crocket Area)**

The Board of Supervisors of Contra Costa County ordains as follows:

**SECTION 1. Summary and Purpose.** Ordinance No. 88-27 established area of benefit fees to fund transportation improvements within various areas of the County. Currently, area benefit fees established by Ordinance No. 88-27 continue to be imposed only within the Briones area and the Hercules, Rodeo, and Crockett area. This ordinance repeals Ordinance No. 88-27 and area of benefit fees imposed on new development within those areas.

**SECTION 2. Repeal.** Ordinance No. 88-27 is hereby repealed in its entirety and no longer has any force or effect.

**SECTION 3. Effective Date**. This ordinance shall become effective 30 days after passage, and, within 15 days of passage, this ordinance shall be published once, with the names of the Supervisors voting for and against it, in the East Bay Times, a newspaper of general circulation published in this County.

PASSED on _____ by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST: MONICA NINO
Clerk of the Board of Supervisors
and County Administrator

_____
Board Chair

By: _____ [SEAL]
Deputy

SMS
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1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3817 **Agenda Date:** 9/16/2025 **Agenda #:** C.90.

**To:** Board of Supervisors

**From:** Warren Lai, Public Works Director/Chief Engineer

**Report Title:** Agreement with International Data Base Corporation DBA Bidnet.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Public Works Director, or designee, to execute an Order Form subject to the terms of a Master Agreement with International Data Base Corporation DBA Bidnet in an amount not to exceed $122,693 for software maintenance and support for purchasing solicitations, for the period October 1, 2025, through September 30, 2027, Countywide.

**FISCAL IMPACT:**
100% General Fund.

**BACKGROUND:**
On September 24, 2024, this Board approved a Master Agreement and Order Form for one year with International Data Base Corporation DBA Bidnet. The Public Works Department's Purchasing Services Division is requesting approval of two additional years for software maintenance and support.

The Bidnet system allows the County to post electronic solicitations for products and services. There is no charge for vendors to register and respond to solicitations.

The Master Agreement includes indemnification and limitation of liability clauses which have been reviewed by County Counsel and require Board of Supervisors approval.

**CONSEQUENCE OF NEGATIVE ACTION:**
The County will not have access to web-based software to post solicitations for the purchase of goods and services.

# Master Agreement

This Master Agreement (this "**Agreement**") is entered into as of the last date of signature of the parties (the "**Effective Date**") by and between International Data Base Corporation DBA Bidnet, with a place of business at 15 British American Blvd, Latham, NY 12110 ("**Company**"), and Contra Costa County with a place of business at 40 Muir Road, 2nd Floor, Martinez, CA, 94553 ("**Customer**"). Company and Customer are sometimes referred to jointly as the "parties" or singularly as a "party."

This Agreement governs Customer's access to and use of Company's Subscription Services and the retention of Company's Professional Services.

## 1. DEFINITIONS

"**Affiliate**" means any entity that directly or indirectly controls, is controlled by, or is under common control with the subject entity. "Control," for purposes of this definition, means direct or indirect ownership or control of more than 50% of the voting interests of the subject entity.

"**Customer Data**" means all data and other information submitted by Customer to the Purchased Services.

"**Customer Supplied Material**" means information, design, specification, instruction, software, applications, Customer Data, or other material furnished by Customer to Company or any of its Affiliates.

"**Malicious Code**" means viruses, worms, time bombs, Trojan horses and other harmful or malicious code, files, scripts, agents, or programs.

"**Non-Company Applications**" means online applications and offline software products provided by entities or individuals other than Company and are identified as such, and that interoperate with the Services.

"**Order Form**" means the documents for placing orders hereunder, including addenda and supplements thereto, that are entered into between Customer or any of its Affiliates from time to time. By entering into an Order Form hereunder, the Affiliate of Customer agrees to be bound by the terms of this Agreement as if it were an original party hereto. Order Forms signed by both parties shall be deemed incorporated herein by reference.

"**Professional Services**" shall mean work performed by Company for Customer pursuant to an Order Form under this Agreement.

"**Purchased Services**" means Services that Customer or Customer's Affiliates purchase under an Order Form.

"**Services**" means the Subscription Services and Professional Services set forth in one or more Order Form. "Services" exclude Non-Company Applications.

"**Subscription Services**" means hosted "software as a service" for certain Company software applications, programming, and user interfaces thereof, together with any applicable documentation and user guide(s) thereto, provided to authorized Users, as further set forth on each Order Form.



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"**Users**" means individuals who are authorized by Customer to use the Services, for whom subscriptions to Services have been ordered, and who have been supplied user identifications and passwords by Customer (or by Company at Customer's request). Users may include but are not limited to Customer's employees, consultants, contractors, agents, and third parties with which Customer transacts business.

## 2. PURCHASED SERVICES

2.1 **Provision of Purchased Services**. Company shall make the Purchased Services available to Customer pursuant to this Agreement and the relevant Order Forms during the Subscription term. Customer agrees that its purchases hereunder are neither contingent on the delivery of any future functionality or features nor dependent on any oral or written public comments made by Company regarding future functionality or features.

2.2 **User Subscriptions**. Services that are purchased as User subscriptions, as set out in an Order Form may be accessed by no more than the specified number of Users. Additional User Subscriptions may be added during the applicable Subscription term at the same pricing as that for the pre-existing Subscriptions thereunder, prorated for the remainder of the Subscription term in effect at the time the additional User Subscriptions are added. The added User Subscriptions shall terminate on the same date as the pre-existing Subscriptions. User Subscriptions are for designated Users only and cannot be shared or used by more than one User but may be reassigned to new Users replacing former Users who no longer require ongoing use of the Services.

## 3. PROFESSIONAL SERVICES

3.1 **Professional services described in the Order form**. From time to time, Company and Customer may enter into Order Forms for the development and provision of Professional Services, which shall be subject to the payment of additional fees as set forth in the Order Form. Each Order Form shall be consecutively numbered by Company and will reference this Agreement. Once an Order Form has been signed by the parties, it will form an integral part of this Agreement.

3.2 **Contract Property**. Company hereby grants Customer a worldwide, non-exclusive, non-transferable, royalty-free license to use, for the term of this Agreement and for Customer's internal business purposes only, anything developed by Company under an Order Form for Customer under this Agreement. The Contract Property is not "work for hire" and Company shall retain all ownership rights to the Contract Property.

## 4. USE OF THE SERVICES

4.1 **Company Responsibilities**. Company shall: (i) provide support for the Purchased Services to Customer, and (ii) use commercially reasonable efforts to make the Purchased Services available 24 hours a day, 7 days a week, except for: (a) planned downtime, or (b) any unavailability caused by circumstances beyond Company's reasonable control, including without limitation, acts of God, acts of government, floods, fires, earthquakes, civil unrest, acts of terror, strikes or other labour problems (other than those involving Company's employees), Internet service provider failures or delays, or service attacks. Details of the service level agreement are found in Exhibit A.

4.2 **Protection of Customer Data**. Company shall maintain commercially reasonable administrative, physical, and technical safeguards for protection of the security, confidentiality, and integrity of Customer Data. Company shall not (a) modify Customer Data except to the extent required to provide the Services, (b) disclose Customer Data except as compelled by law in accordance with Section 7.3 (Compelled Disclosure) or as expressly permitted in writing by Customer, or (c) access Customer Data except to provide the Services and prevent or address service or technical problems, or at Customer's request in connection with customer support matters.



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4.3 **Customer Responsibilities**. Customer shall (i) be responsible for Users' compliance with this Agreement, (ii) be responsible for the accuracy, quality and legality of Customer Data and of the means by which Customer acquired its Data, (iii) use commercially reasonable efforts to prevent unauthorized access to or use of the Services, and notify Company promptly of any such unauthorized access or use, and (iv) use the Services only in accordance with the terms and conditions of this Agreement, user guide(s) and applicable laws and government regulations. Customer shall not (a) make the Services available to anyone other than Users, (b) sell, resell, rent or lease the Services, (c) use the Services to store or transmit infringing, libellous, or otherwise unlawful or tortious material, or to store or transmit material in violation of third-party privacy rights, (d) use the Services to store or transmit Malicious Code, (e) interfere with or disrupt the integrity or performance of the Services or third-party data contained therein, or (f) attempt to gain unauthorized access to the Services or their related systems or networks.

4.4 **Usage Limitations.** If Company opts to impose Services limitations on all customers, such as but not limited to disk storage space, application programming interface calls, Company will use reasonable endeavours to provide at least 3 months written notice of such limitations to Customer. Company will also provide real-time information to enable Customer to monitor Customer's compliance with such limitations.

4.5 **Acquisition of Non-Company Products and Services**. Company or third parties may from time to time make available to Customer third-party products or services, including but not limited to Non-Company Applications and implementation, customization, and other consulting services. Any acquisition by Customer of such Non-Company products or services, and any exchange of data between Customer and any Non-Company provider, is solely between Customer and the applicable Non-Company provider. Company does not warrant or support Non-Company products or services, whether they are designated by Company as "certified" or otherwise, except as specified in an Order Form. Subject to Section 4.7 (Integration with Non-Company Services), no purchase of Non-Company products or services is required to use the Services except a supported computing device, operating system, web browser and Internet connection.

4.6 **Non-Company Applications and Customer Data**. If Customer installs or enable Non-Company Applications for use with Services, Customer acknowledge that Company may allow providers of those Non-Company Applications to access Customer Data as required for the interoperation of such Non- Company Applications with the Services. Company shall not be responsible for any disclosure, modification, or deletion of Customer Data resulting from any such access by Non-Company Application providers. The Services shall allow Customer to restrict such access by restricting Users from installing or enabling such Non-Company Applications for use with the Services.

4.7 **Integration with Non-Company Applications.** The Services may contain features designed to interoperate with Non-Company Applications. To use such features, Customer may be required to obtain access to such Non-Company Applications from their providers. If the provider of any such Non-Company Application ceases to make the Non-Company Application available for interoperation with the corresponding Service features on reasonable terms, Company may cease providing such Service features without entitling Customer to any refund, credit, or other compensation.

## 5. FEES AND PAYMENT

5.1 **Purchased Services.** Customer shall pay all fees specified in all Order Forms hereunder. Except as otherwise specified herein or in an Order Form, (i) fees are based on Services purchased and not actual usage, (ii) payment obligations are non-cancellable and fees paid are non-refundable, and (iii) the number of User subscriptions purchased cannot be decreased during the relevant Subscription term stated on the applicable Order Form.

5.2 **Professional Services.** Customer shall pay all fees for Professional Services as specified in each Order Form according to the payment terms outlined. Unless otherwise expressly stated in the applicable Order Form, Professional Services are performed for a fixed amount.



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5.3 **Invoicing and Payment**. Customer will provide Company with valid and updated credit card information, or with a valid purchase order or alternative document reasonably acceptable to Company. If Customer provides credit card information to Company, Customer authorizes Company to charge such credit card for all Services listed in the Order Form for the initial Subscription term and any renewal Subscription term(s) as set forth in Section 11.2 (Term of Purchased Subscription Services). Such charges shall be made in advance, either annually or in accordance with any different billing frequency stated in the applicable Order Form. If the Order Form specifies that payment will be by a method other than a credit card, Company will invoice Customer in advance and otherwise in accordance with the relevant Order Form.

Professional Services will be invoiced based on terms outlined in the Order Form. Customer is responsible for providing complete and accurate billing and contact information to Company and notifying Company of any changes to such information. Unless otherwise stated, invoiced charges are due net 30 day(s) from the invoice date.

5.4 **Overdue Charges**. If any charges are not received from Customer by the due date, then at Company's discretion, (a) such charges may accrue late interest at the rate of 1.5% of the outstanding balance per month, or the maximum rate permitted by law, whichever is lower, from the date such payment was due until the date paid, and/or (b) Company may condition future subscription renewals and Order Forms on prepayment or payment terms shorter than those specified in Section 5.3 (Invoicing and Payment).

5.5 **Suspension of Service and Acceleration**. If any amount owing by Customer under this Agreement is 30 or more days overdue (or 10 or more days overdue in the case of amounts Customer has authorized Company to charge to Customer's credit card), Company may, without limiting Company's other rights and remedies, accelerate Customer's unpaid fee obligations under this Agreements so that all such obligations become immediately due and payable, and suspend Company's services to Customer until such amounts are paid in full. Company will give Customer at least 7 days' prior notice that Customer's account is overdue, in accordance with Section 13.2 (Manner of Giving Notice), before suspending services to Customer.

5.6 **Payment Disputes**. Company shall not exercise its rights under Section 5.4 (Overdue Charges) or 5.5 (Suspension of Service and Acceleration) if Customer (i) is disputing the applicable charges reasonably and in good faith, (ii) is cooperating diligently to resolve the dispute and (iii) has paid the undisputed portion of such charges.

5.7 **Taxes**. Unless otherwise stated, fees do not include any taxes, levies, duties, or similar governmental assessments of any nature, including but not limited to value-added, goods and services, harmonized, sales, use or withholding taxes, assessable by any local, state, provincial, federal, or foreign jurisdiction (collectively, "Taxes"). Customer is responsible for paying all Taxes associated with Customer's purchases hereunder. If Company has the legal obligation to pay or collect Taxes for which Customer is responsible under this paragraph, the appropriate amount shall be invoiced to and paid by Customer, unless Customer provides Company with a valid tax exemption certificate authorized by the appropriate taxing authority. For clarity, Company is solely responsible for taxes assessable against Company based on Company's income, property, and employees.

## 6. PROPRIETARY RIGHTS

6.1 **Company Ownership**. Company and its licensors own all rights, title, and interest in and to the Services, and other Company Confidential Information. Company reserves all rights, title, and interest in and to the Services, including all related Intellectual Property Rights. No rights are granted to Customer hereunder other than as expressly set forth herein.

6.2 **Grant of Company Rights.** Company hereby grants Customer (for itself and its Users) a non-exclusive, non-transferable, right to use the Services, solely during the term of this Agreement, subject to its the terms and conditions and within the scope of use defined in the relevant Order Form.





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6.3 **Restrictions**. Customer shall not (i) permit any third party to access the Services except as permitted herein or in an Order Form, (ii) create derivate works based on the Services except as authorized herein, (iii) copy, frame or mirror any part or content of the Services, other than copying or framing on its own intranets or otherwise for its own internal business purposes, (iv) reverse engineer the Services, or (v) access the Services in order to (a) build a competitive product or service, or (b) copy any features, functions or graphics of the Services.

6.4 **Customer Ownership**. Customer and its licensors own all rights, title, and interest in and to the Customer Supplied Material and other Customer Confidential Information. Customer reserves all rights, title, and interest in and to Customer Supplied Material, including all related Intellectual Property Rights. No rights are granted to Company hereunder other than as expressly set forth herein.

6.5 **Grant of Customer Rights**. Customer hereby grants Company a royalty-free, non-transferable, non-exclusive, non-assignable right to use Customer Supplied Material and Customer Confidential Information solely during the term of this Agreement and for the sole purpose of rendering the Services hereunder.

6.6 **Suggestions**. Company shall have a paid-up, royalty-free, worldwide, irrevocable, perpetual, transferable, sub-licensable license to use and incorporate into the Services any suggestions, enhancement requests, recommendations or other feedback provided by Customer, including its Users, relating to the operation of the Services ("Input"). Company shall have no obligation to make Customer Input an Improvement. Customer shall have no obligation to provide Customer Input.

## 7. CONFIDENTIALITY

7.1 **Definition of Confidential Information.** As used herein, "Confidential Information" means all confidential information disclosed by a party ("Disclosing Party") to the other party ("Receiving Party"), whether orally or in writing, that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure. Customer Confidential Information shall include Customer Data; Company's Confidential Information shall include the Services; and Confidential Information of each party shall include the terms and conditions of this Agreement and all Order Forms as well as business and marketing plans, technology and technical information, product plans and designs, and business processes disclosed by such party. However, Confidential Information (other than Customer Data) shall not include any information that (i) is or becomes generally known to the public without breach of any obligation owed to the Disclosing Party, (ii) was known to the Receiving Party prior to its disclosure by the Disclosing Party without breach of any obligation owed to the Disclosing Party, (iii) is received from a third party without breach of any obligation owed to the Disclosing Party, or (iv) was independently developed by the Receiving Party.

7.2 **Protection of Confidential Information**. The Receiving Party shall use the same degree of care that it uses to protect the confidentiality of its own confidential information of like kind (but in no event less than reasonable care) (i) not to use any Confidential Information of the Disclosing Party for any purpose outside the scope of this Agreement, and (ii) except as otherwise authorized by the Disclosing Party in writing, to limit access to Confidential Information of the Disclosing Party to those of its and its Affiliates' employees, contractors and agents who need such access for purposes consistent with this Agreement and who have signed confidentiality agreements with the Receiving Party containing protections no less stringent than those herein. Neither party shall disclose the terms of this Agreement or any Order Form to any third party other than its Affiliates and their legal counsel and accountants without the other party's prior written consent.

7.3 **Compelled Disclosure.** The Receiving Party may disclose Confidential Information of the Disclosing Party if it is compelled by law to do so, provided the Receiving Party gives the Disclosing Party prior notice of such compelled disclosure (to the extent legally permitted) and reasonable assistance, at the Disclosing Party's cost, if the Disclosing Party wishes to contest the disclosure. If the Receiving Party is compelled by law to disclose the Disclosing Party's Confidential Information as part of a civil proceeding to which the Disclosing Party is a party,





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and the Disclosing Party is not contesting the disclosure, the Disclosing Party will reimburse the Receiving Party for its reasonable cost of compiling and providing secure access to such Confidential Information.

## 8. WARRANTIES AND DISCLAIMERS

8.1 **Company Warranties**. Company warrants that (i) it has validly entered into this Agreement and has the legal power to do so, (ii) the Services shall perform materially in accordance with the user guide available on-line or provided to Customer, (iii) subject to Section 4.7 (Integration with Non-Company Applications), the functionality of the Services will not be materially decreased during Subscription term, (iv) it will not transmit Malicious Code to Customer, provided it is not a breach of this subpart, if Customer or a User uploads a file containing Malicious Code into the Services and later downloads that file containing Malicious Code, and (v) Professional Services will be performed in a professional and workmanlike manner, in accordance with generally accepted industry standards. For any breach of a warranty above, Customer's exclusive remedy shall be as provided in Section 11.4 (Termination for Cause) and Section 11.5 (Refund or Payment upon Termination) below.

8.2 **Customer Warranties**. Customer warrant that Customer has validly entered into this Agreement and has the legal power to do so.

8.3 **Disclaimer**. EXCEPT AS EXPRESSLY PROVIDED HEREIN, NEITHER PARTY MAKES ANY REPRESENTATIONS OR GIVES ANY WARRANTIES AND/OR CONDITIONS OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, AND EACH PARTY SPECIFICALLY DISCLAIMS ALL IMPLIED REPRESENTATIONS, WARRANTIES AND/OR CONDITIONS, INCLUDING ANY REPRESENTATIONS, WARRANTIES AND/OR CONDITIONS OF MERCHANTABILITY, MERCHANTABLE QUALITY OR FITNESS FOR A PARTICULAR PURPOSE, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW.

8.4 **Non-GA Services**. From time to time Company may invite Customer to try, at no charge, its products or services that are not generally available to its customers ("**Non-GA Services**"). Customer may accept or decline any such trial in Customer's sole discretion. Any Non-GA Services will be clearly designated as beta, pilot, limited release, developer preview, non-production or by a description of similar import. Non-GA Services are provided for evaluation purposes and not for production use, are not supported, may contain bugs or errors, and may be subject to additional terms. NON-GA SERVICES ARE NOT CONSIDERED "SERVICES" HEREUNDER AND ARE PROVIDED "AS IS" WITH NO EXPRESS OR IMPLIED REPRESENTATIONS, WARRANTIES AND/OR CONDITIONS OF ANY KIND. Company may discontinue Non-GA Services at any time in its sole discretion and may never make them generally available. Non-GA Services constitute Company Confidential Information.

## 9. MUTUAL INDEMNIFICATION

9.1 **Indemnification by Company**. Company shall defend Customer against any claim, demand, suit, or proceeding made or brought against Customer by a third party alleging that the use of the Services as permitted hereunder infringes or misappropriates the intellectual property rights of a third party (a "**Claim Against Customer**"), and shall indemnify Customer for any damages, attorney fees and costs finally awarded against Customer as a result of, and for amounts paid by Customer under a court-approved settlement of, a Claim Against Customer; provided that Customer (a) promptly give Company written notice of the Claim Against Customer; (b) give Company sole control of the defense and settlement of the Claim Against Customer (provided that Company may not settle any Claim Against Customer unless the settlement unconditionally releases Customer of all liability); and (c) provide to Company all reasonable assistance, at Company's expense. In the event of a Claim Against Customer, or if Company reasonably believes the Services may infringe or misappropriate, Company may in its discretion and at no cost to Customer (i) modify the Services so that they no longer infringe or misappropriate, without breaching its warranties under "Company Warranties" above, (ii) obtain a license for Customer's continued use of the



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Services in accordance with this Agreement, or (iii) terminate Customer's Subscriptions for such Services upon 30 days' written notice and refund to Customer any prepaid fees covering the remainder of the term of such Subscriptions after the effective date of termination.

Company shall have no liability for any Claim of infringement or misappropriation to the extent that (i) the Claim is based on Customer Data, Customer Supplied Material or Non-Company Applications , (ii) such Claim is based upon Customer's use of a superseded or altered version of some or all of the Services if infringement or misappropriation would have been avoided by the use of a subsequent or unaltered release of the Services which was provided to Customer, or (iii) the Services are used outside the scope of any right or license granted in respect to such Services.

9.2 **Indemnification by Customer**. Customer shall defend Company against any claim, demand, suit or proceeding made or brought against Company by a third party alleging that Customer Data, Customer Supplied Material, or Customer's use of the Services in breach of this Agreement, infringes or misappropriates the intellectual property rights of a third party or violates applicable law (a "Claim Against Company"), and shall indemnify Company for any damages, attorney fees and costs finally awarded against Company as a result of, or for any amounts paid by Company under a court-approved settlement of, a Claim Against Company; provided that Company (a) promptly give Customer written notice of the Claim Against Company; (b) give Customer sole control of the defense and settlement of the Claim Against Company (provided that Customer may not settle any Claim Against Company unless the settlement unconditionally releases Company of all liability); and (c) provide to Customer all reasonable assistance, at Customer's expense.

9.3 **Exclusive Remedy**. This Section 9 (Mutual Indemnification) states the indemnifying party's sole liability to, and the indemnified party's exclusive remedy against, the other party for any type of claim described in this Section.

## 10. LIMITATION OF LIABILITY

10.1 **Limitation of Liability**. IN NO EVENT SHALL EITHER PARTY'S LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER IN CONTRACT, TORT OR UNDER ANY OTHER THEORY OF LIABILITY, EXCEED IN THE AGGREGATE THE TOTAL FEES PAID BY CUSTOMER HEREUNDER DURING THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE DATE OF THE EVENT GIVING RISE TO THE CLAIM (SUCH AMOUNT BEING INTENDED AS A CUMULATIVE CAP AND NOT PER INCIDENT), THE FOREGOING SHALL NOT LIMIT CUSTOMER'S PAYMENT OBLIGATIONS UNDER SECTION 5 (FEES AND PAYMENT).

10.2 **Exclusion of Consequential and Related Damages**. IN NO EVENT SHALL EITHER PARTY HAVE ANY LIABILITY TO THE OTHER PARTY FOR ANY LOST PROFITS OR REVENUES OR FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, COVER OR PUNITIVE DAMAGES HOWEVER CAUSED, WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE) OR UNDER ANY OTHER THEORY OF LIABILITY, AND WHETHER OR NOT THE PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE FOREGOING DISCLAIMER SHALL NOT APPLY TO THE EXTENT PROHIBITED BY APPLICABLE LAW.

## 11. TERM AND TERMINATION

11.1 **Term of Agreement**. This Agreement commences on the Effective Date and continues until all Order Forms issued under this Agreement have expired or been terminated.

11.2 **Term of Purchased Subscription Services**. Subscriptions purchased by Customer commence on the start date specified in the applicable Order Form and continue for the Subscription term specified therein. Except as otherwise specified in the applicable Order Form, all Subscriptions shall automatically renew for additional periods equal to the expiring Subscription term or one year (whichever is shorter), unless either party gives the



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other written notice of non-renewal at least 30 days before the end of the relevant Subscription term. The per-unit pricing during any such renewal term shall be the same as that during the prior term unless Company has given Customer written notice of a pricing increase at least 60 days before the end of such prior term, in which case the pricing increase shall be effective upon renewal and thereafter. Any such pricing increase shall not exceed 7% of the pricing for the relevant Services in the immediately prior Subscription term unless the pricing in such prior term was designated in the relevant Order Form as promotional or one-time.

11.3 **Term of Professional Services.** Professional Services shall commence on the date or at the time set forth in the Order Form.

11.4 **Termination for Cause**. A party may terminate this Agreement for cause upon 30 days written notice to the other party of a material breach if such breach remains uncured at the expiration of such period. Consent to extend the cure period shall not be unreasonably withheld, so long as the breaching party has commenced cure during the thirty (30) day period and is pursuing such cure diligently and in good faith.

11.5 **Refund or Payment upon Termination**. Upon any termination for cause by Customer, Company shall refund Customer any prepaid fees covering the remainder of the term of all Subscriptions after the effective date of termination. Upon any termination for cause by Company, Customer shall pay any unpaid fees covering the remainder of the term of all Order Forms after the effective date of termination. In no event shall any termination relieve Customer of the obligation to pay any fees payable to Company for the period prior to the effective date of termination.

11.6 **Termination for Insolvency**. A party may terminate this Agreement upon notice if the other party becomes the subject of a petition in bankruptcy or any other proceeding relating to insolvency, receivership, liquidation, or assignment for the benefit of creditors.

11.7 **Failure to Make Payment**. Notwithstanding anything in this Section 11 to the contrary, if Customer fail to make payment on any due date, Company shall have the right to suspend Services hereunder and, if such failure to make payment has not been cured within thirty (30) days of the due date, upon written notice terminate this Agreement and any or all outstanding Order Forms hereunder.

11.8 **Effect of Termination.** Termination of this Agreement shall not limit either party from pursuing any other remedies available to it, including injunctive relief, nor shall termination relieve Customer of its obligation to pay all charges and expenses accruing prior to such termination..

11.9 **Return of Customer Data**. Upon request by Customer made within 30 days after the effective date of termination of a Purchased Services Subscription, Company will make available to Customer for download a file of Customer Data in comma separated value (.csv) format along with attachments in their native format. After such 30-day period, Company shall have no obligation to maintain or provide any of Customer Data and may thereafter, unless legally prohibited, delete all Customer Data in Company's systems or otherwise in Company's possession or under its control.

11.10 **Surviving Provisions**. Section 5 (Fees and Payment), 6.1 (Company Ownership), 6.4 (Customer Ownership), 6.6 (Suggestions), 7 (Confidentiality), 8 (Warranties and Disclaimer), 9 (Mutual Indemnification), 10 (Limitation of Liability), 11.5 (Refund or Payment upon Termination), 11.8 (Effect of Termination) 11.9 (Return of Customer Data), 13 (Notices), and 14 (General Provisions) shall survive any termination or expiration of this Agreement.

## 12. GENERAL

12.1 **Cooperation; Delays.** Each party agrees to cooperate reasonably and in good faith with the other in the performance of the Professional Services and acknowledges that delays may otherwise result.



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Customer is also responsible for the following: (i) assigning a dedicated internal project manager for each Order Form to serve as a single point of contact for Company; (ii) defining and maintaining its business objectives and requirements that will guide its use of the Company application; (iii) reviewing customizations made to Company application for conformance with relevant requirements; (iv) except where the relevant Order Form provides otherwise, training its users generally in the use of the Company application; and (v) administering the Company application generally for its own internal business purposes.

Each party agrees its respective employees and agents will reasonably and in good faith cooperate with each other in a professional and courteous manner in the performance of their duties under this Agreement. Either party may suspend performance hereunder immediately upon written notice should the other party's employees or agents fail to act accordingly.

Except where the relevant Order Form provides otherwise, scheduling of Company's resources must be agreed to no later than ten (10) business days prior to the date work is scheduled to begin. Subsequent scheduling of changes requested by Customer may result in additional fees. Delays caused by Customer under an Order Form to which Company has dedicated resources and begun work will be billed to Customer as follows: (i) offsite planned resources will be billed at 50% of the planned hours during the period of the delay; and (ii) onsite planned resources will be billed at 100% of the planned hours during the period of the delay (maximum of 8 hours per business day). Delays caused by Customer that exceed ten (10) business days shall entitle Company to terminate the relevant Order Form for cause immediately upon written notice.

12.2 **Acceptance.** Upon completion of each deliverable under an Order Form, Company will provide a complete copy thereof to Customer and, upon request, demonstrate to Customer its functionality in conformance with the relevant specifications. Customer is responsible for conducting any additional review or testing of such deliverable pursuant to any applicable acceptance criteria or test suites agreed upon by the parties for such deliverable.

If Customer, in reasonable and good faith judgment determines that any submitted deliverable does not meet the applicable functional requirements set forth for such deliverable in the relevant Order Form, Customer must notify Company within ten (10) business days after Company's submission of the deliverable to give written notice to Company specifying any deficiencies in detail. Company shall use commercially reasonable efforts to promptly cure any such deficiencies within twenty (20) business days of such notice and then resubmit the deliverable for further review and acceptance testing in the same manner. Should any deliverable fail to satisfy the applicable functional requirements after the second resubmission of such deliverable to Customer, Customer may (i) again reject the deliverable and return it to Company for further cure and resubmission; or (ii) terminate the relevant Order for cause immediately upon written notice and recover all Professional Services fees associated with such deficient deliverable. Notwithstanding the foregoing, in the event the applicable functional requirements as stated in the Order are subsequently determined by the parties to be inappropriate or to require modification due to changed circumstances, incorrect assumptions or other reasons at the time of actual delivery and testing of a deliverable, the parties shall cooperate in good faith to appropriately modify such requirements.

Customer shall provide Company a written acceptance of each deliverable promptly upon acceptance. Failure to reject a deliverable within the applicable acceptance period shall be deemed acceptance of such deliverable.

12.3 **Changes to Scope.** Any changes to the scope of work under an Order Form shall be made by written change order or amendment to the Order Form signed by an authorized representative of each party prior to implementation of such changes.

## 13. NOTICES

13.1 **Notices.**



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**If to Company:**

International Data Base Corporation DBA Bidnet

15 British American Blvd, Latham, NY 12110

Attention:

Vice President eProcurement Customer Success,
legal@mdfcommernce.com

**If to Customer:**

Contra Costa County

40 Muir Road, 2nd Floor

Martinez, CA, 94553

Attention:

carolyn.halstenson@pw.cccounty.us

Except as otherwise specified in this Agreement, all notices, permissions and approvals hereunder shall be in writing and shall be deemed to have been given upon: (i) personal delivery, (ii) the second business day after mailing, (iii) the second business day after sending by confirmed facsimile, or (iv) the first business day after sending by email (provided email shall not be sufficient for notices of termination or an indemnifiable claim). Billing-related notices to Customer shall be addressed to the relevant billing contact designated by Customer. Each party may change its address and recipient by notice to the other party.

## 14. GENERAL PROVISIONS

14.1 **Export Compliance**. The Services, other technology Company makes available, and derivatives thereof may be subject to export laws and regulations of the United States, Canada, and other jurisdictions. Each party represents that it is not named on any U.S. or Canadian government denied-party list. Customer shall not permit Users to access or use Services in a U.S. or Canadian-embargoed country or in violation of any U.S. or Canadian export law or regulation. Customer shall not use the Service or any related information for any purposes prohibited by export laws and/or regulations, including, without limitation, nuclear, chemical, or biological weapons proliferation.

14.2 **DFARS**. If Customer is a U.S. governmental entity, the Services and any documentation provided by Company are deemed to be "commercial computer software" and "commercial computer software documentation" pursuant to Defense Federal Acquisition Regulation Supplement, codified under Chapter 2 of Title 48, United States Code of Federal Regulations, Section 227.7202, and Federal Acquisition Regulation, codified in Title 48 of the United States Code of Federal Regulations, Section 12.12. Any use, modification, reproduction, release, performance, display, or disclosure of the Software or documentation by the United States Government is governed solely by this Agreement and is prohibited except to the extent expressly permitted by this Agreement.

14.3 **Anti-Corruption**. Customer has not received or been offered any illegal or improper bribe, kickback, payment, gift, or thing of value from any of Company's employees or agents in connection with this Agreement. Reasonable gifts and entertainment provided in the ordinary course of business do not violate the above restriction. If Customer learns of any violation of the above restriction, Customer will use reasonable efforts to promptly notify Company in writing.



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14.4 **Relationship of the Parties**. The parties are independent contractors. This Agreement does not create a partnership, franchise, joint venture, agency, fiduciary or employment relationship between the parties.

14.5 **No Third-Party Beneficiaries**. There are no third-party beneficiaries to this Agreement.

14.6 **Severability**. If any provision of this Agreement is held by a court of competent jurisdiction to be contrary to law, the provision shall be modified by the court and interpreted so as best to accomplish the objectives of the original provision to the fullest extent permitted by law, and the remaining provisions of this Agreement shall remain in effect.

14.7 **Attorney Fees**. Customer shall pay on demand all Company's reasonable attorney fees and other costs incurred by Company to collect any fees or charges due to Company under this Agreement following Customer's breach of Section 5.3 (Invoicing and Payment).

14.8 **Assignment**. Neither party may assign any of its rights or obligations hereunder, whether by operation of law or otherwise, without the prior written consent of the other party (not to be unreasonably withheld). Notwithstanding the foregoing, either party may assign this Agreement in its entirety (including all Order Forms), without consent of the other party, to its Affiliate or in connection with a merger, acquisition, corporate reorganization, or sale of all or substantially all its assets not involving a direct competitor of the other party. A party's sole remedy for any purported assignment by the other party in breach of this paragraph shall be, at the non-assigning party's election, termination of this Agreement upon written notice to the assigning party. In the event of such a termination, Company shall refund to Customer any prepaid fees covering the remainder of the term of all subscriptions after the effective date of termination. Subject to the foregoing, this Agreement shall bind and inure to the benefit of the parties, their respective successors and permitted assigns.

14.9 **Language.** The parties have requested that this Agreement be drafted in the English language. Les parties ont demandé que cette entente soit rédigée en anglais.

14.10 **Force Majeure.** Neither party shall be responsible for its failure to perform to the extent due to unforeseen circumstances or causes beyond its reasonable control, including but not limited to acts of God, wars, terrorism, riots, embargoes, acts of civil or military authorities, fires, floods, accidents, or strikes, labor problems (other than those involving the employees of the affected party), or delays involving hardware, software or power systems not within a party's possession or reasonable control, provided that such party gives the other party prompt written notice of the failure to perform and the reason therefore and uses its reasonable efforts to limit the resulting delay in its performance.

14.11 **Waiver.** The waiver by either party of any default or breach of this Agreement shall not constitute a waiver of any other or subsequent default or breach. Except for actions for nonpayment or any infringement, misappropriation, or breach in respect to either party's intellectual property rights, no action, regardless of form, arising out of this Agreement may be brought by either party more than one (1) year after the cause of action has accrued.

14.12 **Governing Law and Jurisdiction**. If Customer is a U.S. entity the governing law shall be the State of California, USA and each party hereby waives any right to jury trial in connection with any action or litigation in any way arising out of or related to this Agreement. If Customer is a Canadian entity the governing law shall be the Province of Quebec, Canada. Each party irrevocably submits to the exclusive jurisdiction of the courts of the aforementioned applicable jurisdiction, and each party agrees to the applicable law above without regard to rules regarding choice of law or conflicts of law.

14.13 **Entire Agreement.** This Agreement, including all exhibits and addenda hereto and all Order Forms constitutes the entire agreement between the parties and supersedes all prior and contemporaneous agreements, proposals, or

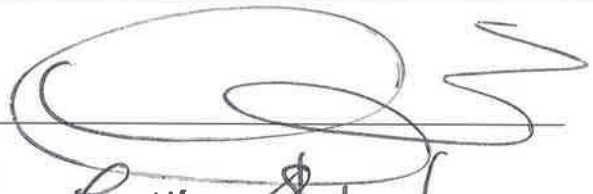


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representations, written or oral, concerning its subject matter. No modification, amendment, or waiver of any provision of this Agreement shall be effective unless in writing and either signed or accepted electronically by the party against whom the modification, amendment or waiver is to be asserted. However, to the extent of any conflict or inconsistency between the provisions in the body of this Agreement and any exhibit or addendum hereto or any Order Form, the terms of such exhibit, addendum, Order Form shall prevail. Notwithstanding any language to the contrary therein, no terms or conditions stated in Customer's purchase order or other order documentation (excluding Order Forms) shall be incorporated into or form any part of this Agreement, and all such terms or conditions shall be null and void.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed by their duly authorized representatives.

**Contra Costa County Purchasing**

By: 

Name: Cynthia Stethem

Title: Procurement Services Manager

**International Data Base Corp (DBA Bidnet)**

By: Mark Eigenbauer

Name: Mark Eigenbauer

Title: President





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# Exhibit A - SERVICE LEVEL AGREEMENT

## SECTION 1: INTRODUCTION

This Exhibit sets forth service performance levels and defines procedures pertaining to the Services provided by the Company. Additionally, it describes the performance indicators by which performance levels will be measured and the remedies that will be available, scheduled maintenance, and notification procedures involving support events.

## SECTION 2: SOLUTION SEVERITY ISSUES AND RESOLUTION

The service parameters set forth below are the responsibility of the Company in the ongoing support of its performance under this Agreement.

### 2.1 ISSUE SEVERITY LEVELS

The category of an issue is based on the following definitions and as outlined in Attachment A.

#### 2.1.1 Severity One

Critical Service Impact. Customer's production use of Company's products on a primary business service, major application or mission-critical system is stopped or so severely impacted that the customer cannot reasonably continue work.

Severity Level 1 problems are handled as the highest priority until the customer is given a fix or workaround.

#### 2.1.2 Severity Two

Significant Service or Implementation Impact. Important product features are unavailable with no reasonable workaround. Customer's production use of Company's products in a primary business service, major applications or mission critical systems are functioning with limited capabilities or are unstable with periodic interruptions. The software may be operating but is severely restricted.

#### 2.13 Severity Three

Product features are unavailable, but a reasonable workaround exists, and most software functions are still useable. Minor function/feature failure that the customer can easily circumvent or avoid. Customer's work has minor loss of operational functionality. No data has been lost, and the business service, application, or system is still functioning.

#### 2.1.4 Severity Four

Minor problem or question that does not affect the software function such as How To's, documentation, general questions, or enhancement requests. There is no impact to product usage or customer's operations.

#### 2.1.5 Resolution Categories



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Company shall categorize the resolution of the issues as follows:

- **Answered** – the issue was simply a question that was answered.
- **Fixed** – the issue was addressed.
- **Works as Designed** – the issue as described is working as intended and is not a defect.
- **Cannot Reproduce** – the issue reported, despite testing and investigation cannot be reproduced to further determine cause. These issues are ultimately closed but can be reopened if recurrence happens.
- **Enhancement Request** – Customer has reported a suggested enhancement for consideration for inclusion in a future build. These tickets transferred to Product Development.

### 2.1.6 Notification

Company will notify the Customer anytime the Solution is not available as soon as practical.

### 2.1.7 Notification Response

Company shall respond to all issues based on Severity Level as follows:

- Severity 1 Response: Company shall begin resolution efforts upon awareness of an issue and continue until resolved. Company shall respond to the requestor within 1 business hour of being notified of an issue.
- Severity 2 Response: Company shall respond to the requestor with 4 business hours of being notified of an issue.
- Severity 3 Response: Company shall respond to the requestor within 8 business hours of being notified of an issue.
- Severity 4 Response: Company shall respond to the requestor within 24 hours of being notified of an issue.

### 2.18 Resolution

Company's issue resolution time will be based on Severity Level as follows:

- Severity 1 – Company shall develop a resolution plan, notify Customer, and shall restore service within 24 hours. Company shall begin resolution efforts upon receipt of notification and continue until resolved. If resolution requires a software correction, it is delivered as a Hotfix/service patch. The standard resolution time is as quickly as development can produce and test the correction.
- Severity 2 – Company shall resolve environmental issues within 24 hours or provide Hotfix/service patch within 10 business days. Company will work to provide a reasonable work around, when available, until the hotfix/service is permanent.
- Severity 3 – Company shall resolve all Severity 3 issues within the next two releases, from date of notice.
- Severity 4 – Company will consider all Severity 4 issues within the product roadmap.

Once an issue is resolved as defined in 2.1.5 and communicated as such to the Customer, it will be considered closed if no issues are reported within 5 days.

### 2.1.9 Product Releases

Product Releases will be issued following Contactor's annual release schedule:

- Online release notes will be available to the Customer 7 days prior to release.
- The Learn environment will be updated with the production release to maintain consistency.

Company may, on a periodic basis, make changes to the release schedule.

### 2.1.10 Scheduled Maintenance

Scheduled maintenance for production systems is during non-business hours.

Company will make every effort to communicate scheduled maintenance periods at least 7 business days in advance of planned maintenance performed on the Solution.

Emergency or unscheduled maintenance may be required for Company to perform mission-critical system fixes or issues that are beyond Company's control. Company will notify the Customer as soon as practicable if emergency or unscheduled maintenance is required.

### 2.1.11 Disaster Recovery

Company will provide Disaster Recovery services as follows:

- RPO (Recovery Point Objective) of no more than 1 hour of lost data and, RTO (Recovery Time Objective) within 24 hours of outage as part of the services provided Company will provide disaster recovery and business continuity capabilities in the event of a disaster.

The above disaster recovery and business continuity criteria will be in effect only in the event a disaster is declared at the primary site and the Solution is transitioned from the primary site to the disaster recovery secondary site.

## SECTION 3: SERVICES

The support parameters set forth below are the responsibility of the Company in the ongoing support of its performance under this Agreement.

### 3.1 SUPPORT

### 3.1.1 Company Support Desk

Company shall provide the following Support Desk services to Users:



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- Various support channels to report issues: Available 24 hours a day, 7 days a week; monitored during business hours (Monday-Friday 8:00 AM – 8:00 PM Eastern Time excluding Company holidays).
- Ability to contact call center to report technical and functional issues during business hours.
- An easily accessible frequently asked question list and a technical and functional team available during business hours.
- Ability to access online functional help tools such as quick reference guide

## ATTACHMENT A, SEVERITY LEVEL DEFINITIONS AND MANAGEMENT

| Level | Impact | Events | Workaround | Initial Response | Resolution Goal |
|---|---|---|---|---|---|
| **Sev 1**<br><br>**Critical Service Impact** | Customer's production use of our products on a primary business service, major application or mission-critical system is stopped or so severely impacted that the customer cannot reasonably continue work.<br><br>For Severity Level 1 problems, Company shall begin resolution efforts upon awareness of an issue and continue until resolved and handle as the highest priority until the customer is given a fix or reasonable workaround. | 1. Critical business functionality is not operational across agency and multiple Suppliers.<br><br>2. System crashes<br><br>3. Data integrity at risk including cross contamination of Prod data / configurations.<br><br>4. Backup and recovery options fail. | No Reasonable Workaround | Within 1 business hour | 24 Hours<br><br>(Plan within 4 hours) |



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| Level | Impact | Events | Workaround | Initial Response | Resolution Goal |
|---|---|---|---|---|---|
| **Sev 2**<br><br>**Significant Service or Implementation Impact** | Important product features are unavailable with no reasonable workaround. Customer's implementation or production use of Company's products in a primary business service, major applications or mission critical systems are functioning with limited capabilities or are unstable with periodic interruptions. The software may be operating but is severely restricted. | 1. Severely degraded performance<br><br>2. Product error or failure forcing a restart or recovery<br><br>3. Suppliers and/or Agencies are not able to view or respond to solicitations and/or contracts<br><br>4. Solicitation cannot be opened / submitted quotes cannot be viewed<br><br>5. Suppliers are not notified of relevant solicitations | No<br><br>Reasonable Workaround | Within 4 business hours | Environments:<br><br>24 hours<br><br>Code Change:<br><br>10 business days |



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| Level | Impact | Events | Workaround | Initial Response | Resolution Goal |
|---|---|---|---|---|---|
| **Sev 3**<br>**Minimal Service Impact** | Product features are unavailable, but a reasonable workaround exists, and the majority of software functions are still useable. Minor function/feature failure that the customer can easily circumvent or avoid. Customer's work has minor loss of operational functionality. No data has been lost, and the business service, application, or system is still functioning. | 1. Error message with workaround<br>2. Minimal performance degradation<br>3. Questions on product functionality or configuration during implementation | Reasonable<br>Workaround Available | Within 8 business hours | Within the next two releases |
| **Sev 4**<br>**No Service Impact** | Minor problem or question that does not affect the software function such as How To's, documentation, general questions, or enhancement requests. There is no impact to product usage or customer's operations. | 1. General requests for advice on product usage<br>2. Clarification on product documentation or release notes<br>3. Product enhancement request | NA | NA | No Commitment |



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bidnet direct powered by mdf commerce

15 British American Blvd, Latham, NY 12110
800-835-4603 | www.bidnetdirect.com

Order No: SUBCON536462

# ORDER FORM

## Customer Billing Information

**Customer Name:** Contra Costa County
**Address:** 40 Muir Road, 2nd Floor
Martinez, CA, 94553

**Billing Contact:** Carrie Ricci
**Phone Number:** 925-313-2235
**Email Address:** carrie.ricci@pw.cccounty.us

## Contract and Payment Details

**Contract Term:** 2 Year(s)
**Contract Start:** 2025-10-01
**Contract End:** 2027-09-30
**Options:**

**Payment Method:** Electronic Funds Transfer
**Payment Terms:** 30 days
**Billing Method:** Electronic Invoice
**Billing Frequency:** Annual

## Service Fees

| Product/Module | Annual Fees | Users | | Total |
|---|---|---|---|---|
| **Bidnet Direct** | **Source** | Unlimited | | $59,850.00 |
| **Total Annual Fees** | | | | **$59,850.00** |
| **Year 1 Amount** | | | | **$59,850.00** |
| Year 2 Amount | | | | **$62,842.50** |
| Total Amount Over Term* | | | | $122,692.50 |

*Assumes 5% Saas increase

## Payment Terms for Annual Fees:

- Customer agrees to pay annual fees upon access to system environment.

All payments shall be made in accordance with the terms of Master Agreement BND_MSA459181

. All pricing is in USD dollars and does not include any taxes that may apply. Any such taxes are the responsibility of the Customer.

**FORM APPROVED**
Thomas L. Geiger, County Counsel
By Deputy 8/27/25



*536462-05-1-2*

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**Change Control**

In the event changes to the Order ("Changes"), become necessary or desirable to the Parties, a Change shall be effective only when documented by a written, dated agreement executed by both parties that expressly references and is attached to this Order (a "Change Order"). The Change Order shall set forth in detail: (i) the Change requested, including all modifications of the duties of the parties; (ii) the reason for the proposed Change; and (iii) a detailed analysis of the impact of the Change on the results of the Services and time for completion of the Services, including the impact on any associated price.

**IN WITNESS WHEREOF**, the Parties have caused this Order to be executed by their duly authorized representatives.

| **Contra Costa County** | **International Data Base Corporation DBA Bidnet** |
|---|---|
| Signature | Signature |
| Name | Name |
| Title | Title |
| Date | Date |

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3818 **Agenda Date:** 9/16/2025 **Agenda #:** C.91.

**To:** Board of Supervisors

**From:** Warren Lai, Public Works Director/Chief Engineer

**Report Title:** Execute a contract amendment to extend the term for consulting services with Albert S. Dutchover, Countywide.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Albert S. Dutchover dba Dutchover & Associates Landscape Architecture, to extend the term from September 30, 2025, through March 31, 2026, with no change to the payment limit, to provide on-call landscape architect services, Countywide.

**FISCAL IMPACT:**
No fiscal impact.

**BACKGROUND:**
The Public Works Department is involved in the development and implementation of landscape improvement projects throughout the County. As part of this work, consultant services are required to provide special technical expertise on an on-call basis. After a solicitation process, Albert S. Dutchover d/b/a Dutchover & Associates Landscape Architect was one of three firms selected to provide landscape architecture services. These services include managing, inspecting, and overseeing developer and County landscape projects, as well as performing the duties of a landscape designer, landscape architect, landscape plan checker, landscape construction field inspector, grounds, and facilities inspector and/or playground safety inspector. The consultant will be involved in projects primarily for areas within the Countywide Landscaping District (LL-2) and County Service Areas (CSAs).

**CONSEQUENCE OF NEGATIVE ACTION:**
Without the approval of the Board of Supervisors, this Consulting Services Agreement amendment would not be executed. This would delay landscape improvement projects for various special districts within the County, interrupting funding, and delivery of public services.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3819 **Agenda Date:** 9/16/2025 **Agenda #:** C.92.

**To:** Board of Supervisors

**From:** Warren Lai, Public Works Director/Chief Engineer

**Report Title:** Execute a contract amendment to extend the term for consulting services with Stantec Consulting Services, Inc., Countywide.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Stantec Consulting Services, Inc., to extend the term from September 30, 2025 through March 31, 2026, with no change to the payment limit, to provide on-call landscape architect services, Countywide.

**FISCAL IMPACT:**
No fiscal impact.

**BACKGROUND:**
The Public Works Department is involved in the development and implementation of landscape improvement projects throughout the County. As part of this work, consultant services are required to provide special technical expertise on an on-call basis. After a solicitation process, Stantec Consulting Services, Inc., was one of three firms selected to provide landscape architecture services. These services include managing, inspecting, and overseeing developer and County landscape projects, as well as performing the duties of a landscape designer, landscape architect, landscape plan checker, landscape construction field inspector, grounds, and facilities inspector and/or playground safety inspector. The consultant will be involved in projects primarily for areas within the Countywide Landscaping District (LL-2) and County Service Areas (CSAs).

**CONSEQUENCE OF NEGATIVE ACTION:**
Without the approval of the Board of Supervisors, this Consulting Services Agreement amendment would not be executed. This would delay landscape improvement projects for various special districts within the County, interrupting funding, and delivery of public services.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3820 **Agenda Date:** 9/16/2025 **Agenda #:** C.93.

**To:** Board of Supervisors

**From:** Warren Lai, Public Works Director/Chief Engineer

**Report Title:** Master Saas and Services Agreement and Exhibit A - Order Form with Periscope Holdings, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Public Works Director, or designee, to increase the payment limit of an Order Form subject to the terms of a Master Agreement with Periscope Holding, Inc. by $136,591 to $883,721, for hosted purchasing and procurement software and support and extend the term through November 9, 2026, Countywide.

**FISCAL IMPACT:**
100% General Fund.

**BACKGROUND:**
On September 8, 2020, this Board approved a Master SaaS and Services Agreement with Periscope Holdings, Inc. in an amount not to exceed $430,767 for hosted purchasing and procurement software, upgrade services, and maintenance and support for the term September 8, 2020, through September 8, 2023. The Order Form allowed for one year renewal terms with an annual fee increase of 3%.

On September 20, 2022, a new Order Form with Periscope Holdings, Inc. was approved. The updated Order Form increased the amount by $55,000 to $485,767 for technical support for customer reports and technical configuration for integration with the County's new financial system, Workday. The Order Form allows for one year renewal terms with an annual fee increase of 3%.

On May 23, 2023, this Board approved an increase of $128,750 for an additional year of hosted software and support. On October 3, 2023, this Board approved an extension of annual term software and support November 9, 2024.

On September 24, 2024, this Board approved an additional year of hosted software and support for $132,613 through November 9, 2025.

The Public Works Department Purchasing Division is requesting approval to increase the payment limit by $136,591 for an additional year of software and support. The Master Agreement includes indemnification and limitation of liability clauses which have been reviewed by County Counsel and require Board of Supervisors approval.

**CONSEQUENCE OF NEGATIVE ACTION:**
There will not be sufficient funds for an additional year of hosted purchasing and procurement software and

support.

Periscope
HOLDINGS INC

# MASTER SAAS AND SERVICES AGREEMENT

*Rev 2.2020*

This Master SaaS and Services Agreement (this "**Agreement**") is entered into on this 8th day of September, 2020 (the "**Effective Date**") by and between **Periscope Holdings, Inc.**, a Delaware corporation ("**Periscope**") with a place of business at 5000 Plaza on the Lake, Suite 100, Austin, TX 78746, and the County of Contra Costa, a political subdivision of the State of California with a place of business at 40 Muir Road, 2nd Floor, Martinez, CA 94553 ("**Customer**"). Periscope and Customer are sometimes referred to jointly as the "parties" or singularly as a "party."

## RECITALS

**WHEREAS,** Customer desires to obtain access to the Services with respect to certain of its information technology needs; and Periscope wishes to provide the Services to Customer, each on the terms and conditions set forth in this Agreement.

**NOW, THEREFORE,** in consideration of the mutual covenants and promises set forth herein, and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

## 1. SERVICES

1.1 Purpose. This Agreement sets forth the terms and conditions under which Periscope agrees to provide (i) certain Periscope-hosted software as a service ("**Subscription Services**") for the Software as the same may be updated, revised and replaced by Periscope in its discretion from time to time pursuant to Section 1.5 below (each such application, including revised and updated applications, together with any applicable documentation thereto, and programming and user interfaces therefor set forth on an Order Form, a "**Platform**") to Authorized Users, all as set forth on an order form executed by Customer and Periscope ("**Order Form**") issued hereunder, in a form substantially similar to the form attached hereto as Exhibit A and (ii) implementation services, customization, integration, data import and export, monitoring, technical support, maintenance, training, backup and recovery, and change management set forth in a Statement of Work executed by Customer and Periscope and subject to the terms of this Agreement ("**Professional Services**" and, together with Subscription Services, the "**Services**") related to Customer's access to, and use of, the Subscription Services and each Platform, as further set forth in the Service Level Exhibit attached hereto as Exhibit B (the "**Service Level Standards**"), and on each statement of services ("**Statement of Work**") issued hereunder as an exhibit, in a form substantially similar to the form attached hereto (Order Forms and Statements of Professional Services are sometimes referred to jointly as a "**Statement of Services**").

1.2 The Services: Access and Use License. Subject to the terms and conditions of this Agreement, during the Term, Periscope shall use commercially reasonable efforts to provide (i) Customer and Authorized Users access to each Platform, and (ii) Customer the Professional Services. Subject to the terms and conditions of this Agreement, during the Term, Periscope hereby grants Customer and Authorized Users a limited, revocable, non-exclusive, non-sublicensable, non-transferable, worldwide license to access and use each Platform, in strict accordance with this Agreement and solely for Customer's own internal business purposes. Unless expressly stated otherwise, all license rights granted herein or in connection with any Platform shall immediately terminate upon termination or cessation of this Agreement. The provision of any Platform or other work product or deliverable to Customer does not constitute a sale of such Platform, work product, or deliverable to Customer. Customer shall not assign, sublicense, transfer, pledge, lease, rent or share any rights under the foregoing license to any third party unless expressly permitted in writing by Contractor.

1.3 Subscription Services. Each applicable Order Form shall specify and further describe the Subscription Services to be provided in accordance with the terms of this Agreement and shall identify each applicable Platform, number of users limitations, fees, subscription term and other applicable terms and conditions.

1.4 Professional Services. Each applicable Statement of Work shall specify and further describe the Professional Services to be provided in accordance with the terms of this Agreement and may, but need not, include the Professional Services offered, limitations, milestones, fees, term and other applicable terms and conditions.

1.5 Changes to Platform. Periscope may, in its sole discretion, make any changes, updates and revisions to any Platform for any reason, including but not limited to (i) maintain or enhance (a) the quality or delivery of Periscope's products or services to its customers, (b) the competitive strength of, or market for, Periscope's products or services, or (c) such Platform's cost efficiency or performance, (ii) replace older versions of any Platform and its components with newer versions, or (iii) comply with applicable law, provided however that no such change, update or revision shall reduce the functionality of the Platform or Services.

## 2. PLATFORM ACCESS AND AUTHORIZED USERS

2.1 Administrative Users. During the configuration and set-up process for each Platform, Customer will identify an administrative user name and password for Customer's Periscope account. Periscope reserves the right to refuse registration of or cancel user names and passwords it deems inappropriate.

2.2 Authorized Users. Customer may allow such number of Customer's employees and/or independent contractors as is indicated on an Order Form to use the applicable Platform and associated Periscope platforms on behalf of Customer as "**Customer Users**." Additionally, Customer may allow such number of designees ("**Vendor Users**" and, together with Customer Users, "**Authorized Users**") and, subject to Periscope's then-current Vendor Terms of Use, such number of its vendors ("**Vendors**") as is indicated on an Order Form, and their personnel, to access associated Periscope platforms in connection with such Vendor's activity with Customer through the associated platform. Authorized User subscriptions are for designated Authorized Users and cannot be shared or used by more than one Authorized User but may be reassigned to new Authorized Users replacing former Authorized Users who no longer require ongoing use of the applicable Platform.

2.3 Authorized User Conditions to Use. As a condition to access and use of a Platform, (i) each Authorized User shall agree to abide by the terms of Periscope's end-user terms of use which it may adopt from time to time, (ii) Customer Users shall agree to abide by the terms of this Agreement, or a subset hereof, and (iii) Vendor Users shall agree to abide by the terms of the then-current Periscope Vendor Terms of Use applicable to such Platform, and, in each case, Customer shall ensure such compliance. Customer shall immediately notify Periscope of any violation of the terms of any of the foregoing by any Authorized User upon becoming aware of such violation and shall be liable for any breach of the foregoing agreements by any Authorized User.

2.4 Account Responsibility. Customer will be responsible for (i) all uses of any account that Customer has access to, whether or not Customer has authorized the particular use or user, and regardless of Customer's knowledge of such use, and (ii) securing its Periscope account, passwords (including but not limited to administrative and user passwords) and files. Periscope is not responsible for any losses, damages, costs, expenses or claims that result from stolen or lost passwords unless such theft occurred via access through Periscope's hosted Platform.

## 3. ADDITIONAL RESTRICTIONS AND RESPONSIBILITIES

3.1 Software Restrictions. Customer will not, nor permit or encourage any third party to, directly or indirectly (i) reverse engineer, decompile, disassemble or otherwise attempt to discover or derive the source code, object code or underlying structure, ideas, know-how or algorithms that are part of a Platform or any Platform software set forth on an Order Form (the "**Software**"), or Software documentation related to a Platform; (ii) modify, translate, or create derivative works based on a Platform or any Software; (iii) use a Platform or any Software for timesharing or service bureau purposes or other computer service to a third party; (iv) modify, remove or obstruct any proprietary notices or labels; or (v) use any Software or a Platform in any manner to assist or take part in the development, marketing or sale of a product potentially competitive with such Software or Platform. For the avoidance of doubt, Software, the Services, including all user-visible aspects of the Services, and each Platform are the Confidential Information of Periscope, and Customer will comply with Section 4 with respect thereto.

3.2 Customer Compliance. Customer shall use, and shall cause all Authorized Users to use, each Platform, Software, and the Services in full compliance with this Agreement, Periscope's end-user terms of use, and all applicable laws and regulations. Customer represents and warrants that it (i) has accessed and reviewed the terms of use governing use of the Platform provided by Periscope, (ii) understands the requirements thereof, and (iii) agrees to comply therewith. Periscope may suspend Customer's account and access to each Platform and performance of the Services at any time and without notice if Periscope believes that Customer is in violation of this Agreement. Although Periscope has no obligation to monitor Customer's use of a Platform, Periscope may do so and may prohibit any use it believes may be (or alleged to be) in violation of the foregoing.

3.3 Cooperation. Customer shall provide all cooperation and assistance as Periscope may reasonably request to enable Periscope to exercise its rights and perform its obligations under, and in connection with, this Agreement, including providing Periscope with such access to Customer's premises and its information technology infrastructure as is necessary for Periscope to perform the Services in accordance with this Agreement.

3.4 Training and Education. Customer shall use commercially reasonable efforts to cause Customer Users to be, at all times, educated and trained in the proper use and operation of each Platform such Customer Users utilize, and to ensure that each Platform is used in accordance with applicable manuals, instructions, specifications and documentation provided by Periscope from time to time.

3.5 Customer Systems. Customer shall be responsible for obtaining and maintaining both the functionality and security of any equipment and ancillary services needed to connect to, access or otherwise use each Platform, including modems, hardware, servers, software, operating systems, networking, web servers and the like.

3.6 Restrictions on Export. Customer may not remove or export from the United States or allow the export or re-export of the Software or anything related to a Platform, Software or Services, or any direct product thereof in violation of any restrictions, laws or regulations of any United States or foreign agency or authority.

3.7 DFARS. Software, each Platform and the Services and any documentation provided by Periscope are deemed to be "commercial computer software" and "commercial computer software documentation" pursuant to Defense Federal Acquisition Regulation Supplement, codified under Chapter 2 of Title 48, United States Code of Federal Regulations, Section 227.7202, and Federal Acquisition Regulation, codified in Title 48 of the United States Code of Federal Regulations, Section 12.12. Any use, modification, reproduction, release, performance, display, or disclosure of the Software or documentation by the United States Government is governed solely by this Agreement and is prohibited except to the extent expressly permitted by this Agreement.

**4. CONFIDENTIALITY**

4.1 Confidential Information. Each party receiving Confidential Information (the **"Receiving Party"**) acknowledges and agrees that all (i) proprietary information and trade secrets relating to the disclosing party's (the **"Disclosing Party"**) products, including, without limitation, business, technical financial information, marketing and promotion plans, any changes or improvements therein, including any cost savings measures, (ii) information marked confidential, restricted or proprietary by the Disclosing Party, and (iii) any other information that would reasonably be understood to be confidential, whether or not so marked, is the confidential and proprietary information of the Disclosing Party (all such information hereinafter referred to as **"Confidential Information"**). Confidential Information of Periscope includes non-public information regarding the features, functionality and performance of each Platform, Software, and the Services. Confidential Information of Customer includes non-public data provided by Customer to Periscope to enable the provision of access to, and use of, the Services and all content, data and information recorded and stored by each Platform for Customer (**"Customer Data"**), but explicitly excludes Vendor Information (defined below).

4.2 Exceptions. Notwithstanding anything to the contrary contained herein, Confidential Information shall not include any information that the Receiving Party can demonstrate (i) is or becomes generally available to the public other than through a breach of the Receiving Party's or a third party's confidentiality obligations, (ii) was lawfully in the Receiving Party's possession or known by it immediately prior to receipt from the Disclosing Party, (iii) was rightfully disclosed to the Receiving Party by a third party that is not restricted from disclosing such information by law, contract, fiduciary duty, or otherwise, or (iv) is independently developed by the Receiving Party without reference to or use of any Confidential Information of the Disclosing Party.

4.3 Non-use and Non-disclosure. With respect to Confidential Information of the Disclosing Party, the Receiving Party agrees to: (i) use the same degree of care to protect the confidentiality, and prevent the unauthorized use or disclosure, of such Confidential Information it uses to protect its own proprietary and confidential information of like nature, which shall not be less than a reasonable degree of care, (ii) hold all such Confidential Information in strict confidence and not disclose, use, sell, copy, transfer, reproduce, or divulge such Confidential Information to any third party, or otherwise use any Confidential Information for its own benefit or the benefit of a third party, and (iii) not use such Confidential Information for any purposes whatsoever other than the performance of, or as otherwise authorized by, this Agreement.

4.4 Compelled Disclosure. Notwithstanding Section 4.3, the Receiving Party may disclose Confidential Information of the Disclosing Party to the extent necessary to comply with a court order or applicable law; provided, however that the Receiving Party delivers reasonable advance notice the Disclosing Party of the disclosure of such Confidential Information.

4.5 Remedies for Breach of Obligation of Confidentiality. The Receiving Party acknowledges that any breach of the obligations of confidentiality described in this Section 4 may cause irreparable harm to the Disclosing Party for which the Disclosing Party may not be fully or adequately compensated by recovery of monetary damages. Accordingly, in the event of any violation, or threatened violation, by the Receiving Party of its obligations under this Section 4, the Disclosing Party is entitled to seek injunctive relief from a court of competent jurisdiction in addition to any other remedy that may be available at law or in equity.

4.6 Disclosure to Representatives. The Receiving Party may disclose the Confidential Information of the Disclosing Party to its affiliates and their respective employees and agents who are directly involved in the performance of this Agreement, who have a need to know and who are obligated to honor the restrictions on disclosure and use of such Confidential Information set forth in this Agreement (the persons to whom such disclosure is permissible being collectively known as **"Representatives"**). The Receiving Party is responsible for any breach of this Section 4 by its Representatives.

4.7 Return of Confidential Information. All Confidential Information shall remain the property of the Disclosing Party. Upon any termination or expiration of this Agreement, the Receiving Party shall return to the Disclosing Party the original version of all Confidential Information of the Disclosing Party in document form, including any electronic media version, such as CD-ROM or computer disk, and shall confirm to the Disclosing Party in writing that all such documents and things have been so provided and that all copies thereof have been destroyed subject to compliance with applicable law.

**5. PROPRIETARY RIGHTS**

5.1 Ownership. Notwithstanding that Customer Data is stored in the Platform, Customer owns all right, title and interest

in and to the Customer Data, and Periscope has no ownership interest in or to the Customer Data. Periscope shall own and retain all right, title and interest in and to (i) each Platform, Software and the Services and all improvements, enhancements or modifications thereto, (ii) any Software, tool, diagram, or other resource used to access, interpret, or organize Customer Data, (iii) any software, applications, inventions or other technology developed in connection with the Services, and (iv) all Intellectual Property Rights and proprietary rights in and related to any of the foregoing (collectively, "**Services IP**"). To the extent Customer acquires any right, title or interest in any Services IP, Customer hereby assigns all of its right, title and interest in such Services IP to Periscope.

5.2 Customer Data and Vendor Information License. Customer hereby grants to Periscope a non-exclusive, transferable, worldwide and royalty-free license to use and otherwise lawfully derive benefit from (i) Customer Data to provide the Services to Customer hereunder and as necessary or useful to monitor and improve a Platform, Software and the Services, both during and after the Term, and (ii) Vendor Information for any lawful purpose. "**Vendor Information**" means any Vendor list or Vendor contact information that is provided to Periscope by Customer or uploaded to any Platform by or on behalf of Customer. For the avoidance of doubt, Periscope may use, reproduce and disclose Platform-, Software- and Services-related information, data and material that is anonymized, de-identified, or otherwise rendered not reasonably associated or linked to Customer or any other identifiable individual person or entity for product improvement and other lawful purposes, all of which information, data and material, including any Software, tool, diagram, or other resource used to access, interpret, or organize such information, data and material, will be owned by Periscope. In connection with and during the term of the foregoing license and pursuant to the right of Periscope to exploit Vendor Information in connection therewith, Customer agrees, upon written request by Periscope, to provide Periscope with an email account under the domain name operated and/or utilized by Customer and which is used by Customer to communicate with Customer's Vendors for the purposes of facilitating Periscope's efforts to lawfully derive benefit from Vendor Information. Customer acknowledges that it will not have access to Customer Data through Periscope or any Platform following the expiration or termination of this Agreement.

5.3 No Other Rights. All rights not expressly granted herein are reserved and retained by Periscope, and no Intellectual Property Rights or other rights or licenses are granted, transferred, or assigned to the Customer, any Customer User, or any other party by implication, estoppel, or otherwise.

5.6 Intellectual Property Rights. As used in this Agreement, "**Intellectual Property Rights**" means all rights in and to United States and foreign (i) patents, patent disclosures, and inventions (whether patentable or not), (ii) trademarks, service marks, trade dress, trade names, logos, corporate names, and domain names, and other similar designations of source or origin, together with the goodwill symbolized by any of the foregoing, (iii) copyrights and works of authorship (whether copyrightable or not), including computer programs, and rights in data and databases, (iv) trade secrets, know-how, and other confidential information, (v) any other proprietary right or intangible asset (including software), and (vi) all other intellectual property rights, in each case whether registered or unregistered, and including all registrations and applications for, and renewals or extensions of, such rights, and all similar or equivalent rights or forms of protection in any part of the world.

## 6. FEES & PAYMENT

6.1 Fees. Customer will pay Periscope the fees set forth in an Order Form or Statement of Work, as applicable, in accordance with the terms set forth therein ("**Fees**"), including, for the avoidance of doubt, any fees incurred through Customer's use of a Platform exceeding a services capacity parameter specified on an Order Form.

6.2 Payment. Periscope may choose to bill through an invoice, in which case, full payment for invoices issued in any given month must be received by Periscope thirty (30) days after the mailing date of the invoice (unless otherwise specified on the applicable Order Form). Unpaid amounts are subject to a finance charge of 1.5% per month on any outstanding balance, or the maximum permitted by law, whichever is lower, plus all expenses of collection. In addition to any other remedies available, Periscope may suspend Services in the event of payment delinquency.

6.3 Payment Disputes. If Customer believes that Periscope has billed Customer incorrectly, Customer must contact Periscope no later than thirty (30) days after the closing date on the first billing statement in which the believed error or problem appeared in order to receive an adjustment or credit. Inquiries should be directed to Periscope's customer support department or the applicable Account Manager.

6.4 Taxes. Customer shall pay, and shall be liable for, all taxes relating to Periscope's provision of the Services hereunder, except that Periscope shall pay, and shall be liable for, taxes based on its net income or capital.

6.5 No Deductions or Setoffs. All amounts payable to Periscope hereunder shall be paid by Customer to Periscope in full without any setoff, recoupment, counterclaim, deduction, debit or withholding for any reason except as may be required by applicable law.

6.6 Subpoena Expenses. If Periscope is legally compelled provide information in response to a subpoena related to Customer's account, then Periscope may charge Customer for Periscope's reasonable costs in responding to such subpoena. Such charges may include fees for attorney and employee time spent retrieving records, preparing documents and participating in depositions or other legal process as well as other costs incurred in complying with such legal processes.

## 7. TERM AND TERMINATION

7.1 Term. This Agreement shall remain in effect from the Effective Date until expiration of the Initial Term and any Renewal Term (as both terms are defined in the Order Form) unless terminated earlier as provided below (the "**Term**").After the Initial Term, this Agreement shall renew for additional (i) one (1) year periods (each, a "**Renewal Term**"), unless a party provides written notice of non-renewal to the other party at least sixty (60) days, but not less than thirty (30) days, prior to the expiration of the then current term.

7.2 Termination. Periscope may terminate this Agreement upon written notice to Customer if no Statement of Work is in effect. In addition to any other remedies it may have, either party may also terminate this Agreement upon written notice if the other party fails to pay any amount when due or otherwise materially breaches this Agreement and fails to cure such breach within thirty (30) days or within another period of time as agreed upon in writing by both parties after the breaching party receives written notice of such breach from the non-breaching party. Notwithstanding the foregoing, Customer may terminate this Agreement at any time (i) for convenience upon ninety (90) days' written notice to Periscope, or (ii) if adequate funds to pay Periscope all Fees owed hereunder are not appropriated to such Customer during the Term, unless otherwise authorized by law; provided, it is expressly agreed that Customer shall not activate this non-appropriation provision for its convenience, substitution for another procurement system or solution, or to circumvent the requirements of this Agreement in any way.

7.3 Effect of Termination. Upon termination of the Agreement, each outstanding Statement of Work, if any, shall terminate and Customer shall immediately cease all use of, and all access to, the Subscription Services and Periscope shall immediately cease providing the Professional Services. If (i) Periscope terminates this Agreement pursuant to the second sentence of Section 7.2, or (ii) Customer terminates this Agreement pursuant to clause (i) of the last sentence of Section 7.4, all Fees that would have become payable had each outstanding Statement of Work remained in effect until expiration of its current term will become immediately due and payable. At Customer's request, Periscope will offboard or transfer data to Customer pursuant to a mutually agreed upon and executed Statement of Work between the parties.

7.5 Survival. Sections 3.1, 4-6, 7.2, 7.4, and 9-17 shall survive any termination or expiration of this Agreement. All other rights and obligations shall be of no further force or effect.

## 8. WARRANTY AND DISCLAIMER

8.1 Warranties. Periscope represents and warrants that it will perform the Services in a professional and workmanlike manner. Each party represents and warrants that it has the legal power to enter into this Agreement. Additionally, Customer represents, warrants and covenants that (i) Customer owns or has a license to use and has obtained all consents and approvals necessary for the provision and use of all of the Customer Data that is placed on, transmitted via or recorded by a Platform and the Services; (ii) the provision and use of Customer Data as contemplated by this Agreement and each Platform and the Services does not and shall not violate any Customer's privacy policy, terms-of-use or other agreement to which Customer is a party or any law or regulation to which Customer is subject; and (iii) no Customer Data will include social security numbers or other government-issued identification numbers, financial account numbers, credit card or debit card numbers, credit report information or other personal financial information, health or medical information or other information that is subject to international, federal, state, or local laws or ordinances now or hereafter enacted regarding data protection or privacy, including, but not limited to, the Health Insurance Portability and Accountability Act, the Health Information Technology for Economic and Clinical Health Act, the Fair Credit Reporting Act, the Children's Online Privacy Protection Act and the Gramm-Leach-Bliley Act.

8.2 Disclaimer. EXCEPT AS EXPRESSLY PROVIDED HEREIN OR IN A STATEMENT OF WORK, PERISCOPE DOES NOT WARRANT THAT ACCESS TO THE PLATFORMS, SOFTWARE OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE, NOR DOES PERISCOPE MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT FOR THE WARRANTIES SET FORTH IN THIS AGREEMENT, PERISCOPE DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF NON-INFRINGEMENT, MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW.

## 9. INDEMNITY

9.1 Indemnification by Periscope. Periscope will defend Customer against any claim, suit, demand, or action made or brought against Customer by a third party alleging that the Services or the Platform, or Customer's use or access thereof in accordance with this Agreement, infringes any Intellectual Property Rights of such third party, and will indemnify and hold harmless Customer from any damages, losses, liabilities, costs and fees (including reasonable attorney's fees) finally awarded against Customer in connection with or in settlement of any such claim, suit, demand, or action. The foregoing obligations do not apply with respect to portions or components of any Platform or Service (i) not supplied by Periscope, (ii) made in whole or in part in accordance with Customer specifications, (iii) that are modified after delivery, or granting of access, by Periscope, (iv) combined with other products, processes or materials where the alleged infringement is a result of such combination, (v) where Customer continues allegedly infringing activity after being notified thereof or after being informed of modifications that would have avoided the alleged infringement, or (vi) where Customer's use of the Services is not strictly in accordance with this Agreement. If, due to a claim of infringement, a Platform is held by a court of competent jurisdiction to be or is believed by Periscope to be infringing, Periscope shall, at its option and expense (a)

replace or modify such Platform to be non-infringing; provided, that such modification or replacement contains substantially similar features and functionality, (b) obtain for Customer a license to continue using such Platform, or (c) if neither of the foregoing is commercially practicable, terminate this Agreement and Customer's rights hereunder and provide Customer a refund of any prepaid, unused fees for such Platform. This Section 9.1 states Customer's sole and exclusive remedies for claims of infringement.

10. **LIMITATION OF LIABILITY**

EXCEPT WITH RESPECT TO A PARTY'S OBLIGATIONS UNDER SECTION 4 (CONFIDENTIALITY) AND SECTION 9 (INDEMNITY), IN NO EVENT SHALL (I) EITHER PARTY'S LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER IN CONTRACT, TORT OR UNDER ANY OTHER THEORY OF LIABILITY, EXCEED IN THE AGGREGATE THE TOTAL FEES PAID OR OWED BY CUSTOMER AND VENDORS HEREUNDER DURING THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE DATE OF THE EVENT GIVING RISE TO THE CLAIM (SUCH AMOUNT BEING INTENDED AS A CUMULATIVE CAP AND NOT PER INCIDENT), AND (II) EITHER PARTY HAVE ANY LIABILITY TO THE OTHER FOR ANY LOST PROFITS OR REVENUES OR FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, COVER, SPECIAL, EXEMPLARY OR PUNITIVE DAMAGES, HOWEVER CAUSED, WHETHER IN CONTRACT, TORT OR UNDER ANY OTHER THEORY OF LIABILITY, AND WHETHER OR NOT THE PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE FOREGOING LIMITATIONS AND DISCLAIMERS SHALL NOT APPLY TO THE EXTENT PROHIBITED BY APPLICABLE LAW.

11. **GOVERNING LAW AND DISPUTE RESOLUTION**

This Agreement is governed in all respects by the laws of the State of California, without giving effect to its rules relating to conflict of laws. Neither any adoption of the Uniform Computer Information Transactions Act nor the U.N. Convention on the International Sale of Goods applies to this Agreement or to the rights or duties of the parties under this Agreement.

12. **SECURITY**

Periscope shall implement and maintain system and data security measures designed to prevent unauthorized access to the Platform and Customer Data. Customer acknowledges that Periscope may use a subcontractor for server hosting services, provided that Periscope remains responsible for its obligations under this Agreement notwithstanding such subcontracting. Periscope will promptly notify Customer if the Customer Data is accessed by an unauthorized individual.

13. **PUBLICITY**

Customer agrees that Periscope may identify Customer as a customer and use Customer's logo and trademark in Periscope's promotional materials. Customer may request that Periscope stop doing so by submitting an email to marketing@periscopeholdings.com at any time. Customer acknowledges that it may take Periscope up to thirty (30) days to process such request. Notwithstanding anything herein to the contrary, Customer acknowledges that Periscope may disclose the existence and terms and conditions of this Agreement to its advisors, actual and potential sources of financing and to third parties for purposes of due diligence.

14. **NOTICES**

All notices, consents, and other communications between the parties under or regarding this Agreement must be in writing (which includes email and facsimile) and be addressed to:

If to Periscope:

Periscope Holdings, Inc.
5000 Plaza on the Lake, Suite 100
Austin, TX 78746
ATTN: David English
Email: accounting@periscopeholdings.com

If to Customer:

County of Contra Costa
40 Muir, 2nd floor
Martinez, CA 94553
ATTN: Carolyn Halstenson
carolyn.halstenson@pw.cccounty.us

All notices, consents and other communications between the parties under a Statement of Work will be sent to the recipient's address specified thereon. All communications will be deemed to have been received on the date actually received. Either party may change its address for notices by giving written notice of the new address to the other party in accordance with this Section.

15. **FORCE MAJEURE**

Neither party is responsible for nor liable for any delays or failures in performance from any cause beyond its control, including, but not limited to acts of God, changes to law or regulations, embargoes, war, terrorist acts, acts or omissions of third party technology providers, riots, fires, earthquakes, floods, power blackouts, strikes, weather conditions or acts of hackers, internet service providers or any other third party or acts or omissions of Customer or any Authorized User.

16. **ASSIGNMENT**

Neither party may assign this Agreement to any third party without the prior written consent of the other; provided, that no consent is required in connection with an assignment to an affiliate or in connection with any merger, reorganization, consolidation, sale of assets or similar transaction. Periscope may sublicense any or all of its obligations hereunder. For the avoidance of doubt, a third-party technology provider that provides features or functionality in connection with a Platform shall not be deemed an assignee under this Agreement.

17. **GENERAL PROVISIONS**

If any provision of this Agreement is found to be unenforceable or invalid under applicable law, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable under applicable law. This Agreement, together with the Order Forms, Statements of Work, Statement of Services entered into hereunder and all exhibits, annexes and addenda hereto and thereto, is the complete and exclusive statement of the mutual understanding of the parties with respect to the subject matter hereof and supersedes and cancels all previous written and oral agreements, communications and other understandings relating to the subject matter of this Agreement. All waivers and modifications must be in a writing signed by both parties, except as otherwise expressly provided herein. No agency, partnership, joint venture, or employment is created as a result of this Agreement, and neither party has authority of any kind to bind the other party in any respect whatsoever. In the event of a conflict between this Agreement and any Statement of Work, such Statement of Work shall prevail unless otherwise expressly indicated in this Agreement or such Statement of Work. The heading references herein are for convenience purposes only and shall not be deemed to limit or affect any of the provisions hereof. Unless otherwise indicated to the contrary herein by the context or use thereof: (i) the words "hereof," "hereby," "herein," "hereto," and "hereunder" and words of similar import shall refer to this Agreement as a whole and not to any particular Section or paragraph of this Agreement; (ii) the words "include," "includes" or "including" are deemed to be followed by the words "without limitation;" (iii) references to a "Section" or "Exhibit" are references to a section of, or exhibit to this Agreement; and (iv) derivative forms of defined terms will have correlative meanings.

[*Signature page follows*]

| **Accepted: Periscope Holdings, Inc.** | **Accepted: County of Contra Costa** |
|---|---|
| By: David English | By: Carrie Ricci |
| Name: DAVID ENGLISH | Name: Carrie Ricci |
| Title: CFO | Title: Deputy Public Works Director |

# Exhibit A - Order Form

**General Information:**

| | |
|---|---|
| **Customer:** County of Contra Costa, CA | |
| **Customer Contact:** Carolyn Halstenson | **Billing Contact:** same |
| **Address:** 40 Muir Road, 2nd Floor<br>**City, State Zip:** Martinez, CA 94553 | **Address:**<br>**City, State Zip:** |
| **Phone:** (925) 957-2497 | **Phone:** |
| **E-Mail:** carolyn.halstenson@pw.cccounty.us | **E-Mail:** |

**Services Information:**

**Subscription Services**: Periscope shall provide Customer subscription access to Periscope's BuySpeed/ePro hosted eProcurement solution (the "**Platform**") in accordance with the Master Agreement and the Service Level Standards set forth therein.

**Services Effective Date**: The date the Platform (UAT) is first made available for Customer access in accordance with this Order Form and the Master Agreement, as reasonably determined by Periscope

**Service Fee:**

| Core System | Licensed Programs / Products (Application Name) | # of Units | Annual Maintenance & Support TBD 2020 – TBD 2021 |
|---|---|---|---|
| BuySpeed | Vendor Management Module | 1 | Included |
| | Business Intelligence Module | 1 | Included |
| | Integration Module – "Batch" | 1 | Included |
| | Basic Purchasing User | 7 | Included |
| | Accounts Payable User | 7 | Included |
| | Department Access User | 100 | Included |

Total SaaS Fee Initial Term: .....$125,000 Payable on Services Effective Date, annually on each anniversary date*

Customer will be issued a pro-rated credit of previous M&S fee from 4/1/20 – 3/31/21 based on the Services Effective Date of the Master Agreement

Total Implementation Service Fee .....$55,767, Payable per SOW Attachment A - Implementation Service Billing and Milestone Acceptance Schedule

| | |
|---|---|
| Total Annual SaaS Fees:<br><br>Year 1: $125,000<br>Year 2: $125,000<br>Year 3: $125,000<br><br>*SaaS can be prorated and adjusted from current M&S period (4/1/20 – 3/31/21) | **Annual Fee Increase Percentage:** 3% annually each year after Initial Term (after Year 3)<br><br>**Expected Services Effective Date:**<br>On or about 10/15/2020*<br><br>**Initial Term:** 3 year(s)<br><br>**Renewal Term:** 1 year(s) |

This Order Form is made part of, and subject to, that certain Master SaaS and Services Agreement dated 09/08/2020 between Periscope Holdings, Inc., and the Customer listed above (the "**Master Agreement**") and includes and incorporates the attached Service Level Standards and Statement of Work. Capitalized terms used but not defined herein shall have the meaning ascribed to them in the Master Agreement. In the event of a conflict between the Master Agreement and the terms of this Order Form, this Order Form shall control.

**IN WITNESS WHEREOF**, Periscope and Customer have caused their duly authorized representatives to execute this Order Form as of 09/08/2020.

**Periscope:**
**Periscope Holdings, Inc.**

By: David English
Name: DAVID ENGLISH
Title: CFO
Date: 9/23/20

**Customer:**
**County of Contra Costa, CA**

By: Carrie Ricci
Name: Carrie Ricci
Title: Deputy Public Works Director
Date: 9/22/20

# EXHIBIT B
# SERVICE LEVEL AGREEMENTS

## SECTION 1: INTRODUCTION

This Exhibit sets forth service performance levels and defines procedures pertaining to the Services provided by the Contractor. Additionally, it describes the metrics and performance indicators by which performance levels will be measured and the remedies that will be available, scheduled maintenance, escalation, and notification procedures involving support events. Events include functionality issues, technical availability, security breaches, maintenance requests, and requests for service.

## SECTION 2: ANNUAL REVIEW

Through the Term of the Agreement, Contractor and the Customer will review the performance metrics set forth in this Exhibit. Any of them may, no more than once per year, request revision of the performance metrics, including, but not limited to: the classification of the performance standards, the service levels, the reporting requirements, and the amount of the Service Credits or other issue. The Party(ies) requesting the change shall send the other Parties written notice detailing the requested change(s). The Parties shall meet to discuss the requested change(s). No change(s) will be effective until agreed upon in writing by all Parties.

## SECTION 3: SOLUTION SEVERITY ISSUES AND RESOLUTION

The service parameters set forth below are the responsibility of the Contractor in the ongoing support of its performance under this Agreement.

### 3.1 ISSUE SEVERITY LEVELS

The Party(ies) shall agree upon the category of an issue based on the following definitions:

#### 3.1.1 Severity One

A Severity One Issue is a Defect causing inability to access the Solution or Services causing critical or significant impact to Customer's business operations and no workaround is immediately available.

#### 3.1.2 Severity Two

A Severity Two Issue is a Defect that impairs the Solution or Services functionality but where a practical workaround is readily available such that there is no material impact to Customer's business operations and Customer and User can continue processing transactions.

### 3.1.3 Severity Three

A Severity Three Issue is a Defect that does not impair the Solution or Services functionality and for which a practical workaround is readily available.

### 3.1.4 Resolution Categories

Contractor shall categorize the resolution of the issues as follows:

- **Answered** – the issue was simply a question that was answered.
- **Fixed** – the issue was addressed.
- **Works as Designed** – the issue as described is working as intended and is not a defect.
- **Cannot Reproduce** – the issue reported, despite testing and investigation cannot be reproduced to further determine cause. These issues are ultimately closed but can be reopened if recurrence happens.
- **Enhancement Request** – Customer has reported a suggested enhancement for consideration for inclusion in a future build. These tickets are closed from the Support queue and transferred to Product Development but available for Customer's reference.

### 3.1.5 Notification

Contractor will notify the Customer any time the Solution is not available as soon as practical, but not more than one hour, after becoming aware of such unavailability.

### 3.1.6 Notification Response

Contractor shall respond to all issues based on Severity Level as follows:

- Severity 1 Response: Contractor shall begin resolution efforts begin upon awareness of an issue and continue until resolved. Contractor shall respond to the requestor within 15 minutes of being notified of an issue. Contractor shall update the Customer hourly until the issue is resolved.
- Severity 2 Response: Contractor shall respond to the requestor with 30 minutes of being notified of an issue. Contractor shall update Customer every two hours until the issue is resolved.
- Severity 3 Response: Contractor shall respond to the requestor within 60 minutes of being notified of an issue. Contractor shall update Customer every 24 hours until the issue is resolved.

### 3.1.7 Resolution

Contractor's issue resolution time will be based on Severity Level as follows:

- Severity 1 – Contractor shall develop a resolution plan and notify BuySpeed/ePro Administrator within 4 hours of notification of all Severity 1 issues. Contractor shall begin resolution efforts upon receipt of notification and continue until resolved. If resolution requires a software correction, it is delivered as a Hotfix. The standard resolution time is as quickly as development can produce and test the correction.
- Severity 2 – Contractor shall resolve all Severity 2 issues within 6 months of notice. These issues will be bundled and released in the next Maintenance Update or quarterly Service Patch.
- Severity 3 – Contractor shall resolve all Severity 3 issues within 1 year of notice. These issues will be bundled and made available in a future product version.

If resolution requires a software correction, it is delivered as soon as resolved.

### 3.1.8 Scheduled Maintenance

Scheduled maintenance is the second Friday of each month during Non-Business Hours or at any other mutually agreed upon time. All other Scheduled maintenance must be performed during off hours and shall be limited to non-Business Hours. Business Hours are defined as Monday-Friday from 7 a.m. – 7 p.m. Central.

Contractor will make every effort to coordinate scheduled maintenance periods at least 10 Business Days in advance of planned maintenance performed on the Solution.

Emergency or unscheduled maintenance may be required for Contractor to perform mission-critical system fixes or issues that are beyond Contractor's Control. Contractor will notify the BuySpeed/ePro Administrator as soon as practicable if emergency or unscheduled maintenance is required.

### 3.1.9 Disaster Recovery

Contractor will provide Disaster Recovery services as follows:

- RPO (Recovery Point Objective) of no more than 1 hour of lost data and, RTO (Recovery Time Objective) within 24 hours of outage as part of the services provided - Contractor must provide disaster recovery and business continuity capabilities in the event of a disaster.

The above disaster recovery and business continuity criteria will be in effect only in the event a disaster is declared at the primary site and the Solution is transitioned from the primary site to the disaster recovery secondary site.

In the event that the Solution is unavailable or performance is impacted without disaster declaration, then the agreed upon Service Credit requirements will be in effect.

# SECTION 4: SERVICES

### 4.1.1 Contractor Support Desk

Contractor shall provide the following Support Desk services to Users:

- Online support portal and ticketing system to report and track issues: Available 24 hours a day, 7 days a week; monitored during Business Hours;
- Ability to contact call center to report technical and functional issues during Business Hours;
- An easily accessible frequently asked question list and a technical and functional team available during Business Hours
- Non-Business Hours response to tickets reported as Severity Level One issues;
- Ability to review responses to and update issues in the Online Support Portal;
- Ability to access online functional help tools such as quick reference guides and online video tutorials; and
- Ability to view all functional issues reported by the Customer in the Online Support Portal.

### 4.2 SERVICE CREDITS

### 4.2.1 Credits for Failure to Meet Service Level Requirements

Customer will automatically receive credits against amounts due if Contractor fails to meet one or more of the Service Level requirements as defined in Attachment A.

Service Credits do not apply to Related Services or Additional Services as described in Exhibit A or A-1.

**4.2.2** Service performance is measured monthly and credits are calculated monthly.

**4.2.3** Contractor shall accumulate the credits, if any, for the year and apply the credits to the Customers' annual subscription fees.

**4.2.4** Monthly service credits shall not exceed 1/12 of Customers' annual subscription fees.

# SECTION 5: MEASUREMENT AND REPORTING

Contractor shall monitor and provide monthly reports on performance, as detailed in Attachment A, on or before the 10th day of the following month.

Transaction Response Measurement Methodology: Contractor shall use the Application Performance Index (APDEX) to measure transaction response time based against a set threshold (T). It measures the ratio of satisfactory response times to unsatisfactory response times of system requests.

APDEX tracks three response counts: Satisfied - The response time is less than or equal to T; Tolerating -The response time is greater than T and less than or equal to 4T; Frustrated -The response time is greater than 4T.

The APDEX score is calculated based on the formula: APDEX = (Satisfied requests + (Tolerating requests/2))/Total number of requests.

Other Measurement Methodologies: Contractor shall measure the other performance obligations as described in Attachment A.

## ATTACHMENT A

| Report | Description | Obligation | Measurement | Report Requirement and Frequency | Service Level Credit |
|---|---|---|---|---|---|
| Solution Available | A performance metric indicating that the Solution is Available. | Solution will be available 99.9% of the time, (excluding scheduled maintenance) | Contractor will measure Solution Availability by averaging availability on a monthly basis. Monitors will provide a ping of a page of the Solution and will evaluate if the Solution is unavailable.<br><br>A ping for the purpose of this monitoring is not the same as a Linux "ping" command, which checks to see if the interface to the system is live.<br><br>Availability monitoring is a more extensive test; it verifies that the web application is functioning correctly by accessing a webpage in the Solution. Additional pings are provided for BI application module and training server. Pinging is done no less than every 5 minutes. | Monthly report will show percentage of time Solution was Available for the month. | Failure to meet the Solution Available obligation will result in a service credit equal to 5% of 1/12 of the annual subscription fee. |

| | | | | | |
|---|---|---|---|---|---|
| Solution Available – total minutes unavailable | A performance metric indicating total minutes per month that the Solution is not Available. | Solution will be available 99.9% of the time, (excluding scheduled maintenance) | Contractor will measure and report on all Solution unavailable time reported by the Customer in the online support portal/ticketing system and confirmed as Severity Level One issues by both the Contractor and Customer. The total minutes per month will be calculated as the cumulative elapsed time (for all tickets) from the time a ticket was created to the time the ticket is closed. | Monthly report will show date/time for issues, the total time required for resolution of each issue, and the total monthly Solution Unavailability. | Failure to meet the Solution Available will result in a service credit equal to 5% of 1/12 of the annual subscription fee.<br><br>**If a credit(s) has been issued under the Solutions Available obligation above, there is no additional credit provided for this service standard. |
| Issue Response Time | Elapsed time between when an issue is reported and when the Customer receives acknowledgment of the issue from the Contractor's customer support person (not just the online Portal). | Contractor's response time will be within the time identified for the severity issue:<br>Severity 1: 15 minutes (24x7x365)<br>Severity 2: 30 minutes (During Support Desk monitored hours)<br>Severity 3: 60 minutes (During Support Desk monitored hours) | The difference between issue submission and acknowledgement of the issue from the Periscope customer support person. | Monthly report will show all issues and Issue Response Time. Report will be grouped by severity level. The total number of issues not meeting the standard will be shown for each Severity level. | For every 10 instances Contractor does not meet the response there will be a service credit equal to 5% of 1/12 of the annual subscription fee. |

| | | | | | |
|---|---|---|---|---|---|
| Transaction Response (Production) | Inquiry and update response time at the application server. | Maintain an APDEX score > .93 at the Application Server. | APDEX T-value is set to 1 second. That means requests responding in less than 1 second are satisfying (s), responding between 1 second and 4.0 seconds are tolerating (t), and responding in more than 4.0 seconds are frustrating (f). | Report will show average APDEX score for the time period requested. | Failure to meet the obligation will result in a service credit equal to 5% of 1/12 of the annual subscription fee. |
| Transaction Response (Training) | Inquiry and update response time at the application server for up to 25 concurrent users | Maintain an APDEX score > .93 at the Application Server. | APDEX T-value is set to 2.0 seconds. That means requests responding in less than 2.0 seconds are satisfying (s), responding between 2.0 seconds and 8.0 seconds are tolerating (t), and responding in more than 8.0 seconds are frustrating (f). | Report will show average APDEX score for the time period requested. | Failure to meet the obligation will result in a service credit equal to 5% of 1/12 of the annual subscription fee. |
| Average Transaction Response Time (Production) | Online inquiry and online update of single transaction in the Contractor provided hosted environment | Response time average will be < 1 second at the application server. | Transaction Response time is measured for each transaction during Business Hours. | Monthly report will show the date/time stamp and all measured Transaction Response times for the Production environment. A summary will show the percentage of time the performance standard levels were met during the month. | No service level credits associated with report. |

| | | | | | |
|---|---|---|---|---|---|
| Browser Transaction Response (Production) | Inquiry and update response time at the end users' browser. | Maintain an APDEX score > .93 at the browser | APDEX T-value is set to 2 seconds. That means requests responding in less than 2 seconds are satisfying (s), responding between 2 seconds and 8.0 seconds are tolerating (t), and responding in more than 8.0 seconds are frustrating (f). | Report will show average APDEX score for the time period requested. | No service level credits associated with report. |
| Average Transaction Response Time (Training) | Online inquiry and online update of single transaction in the Contractor provided hosted environment | Response time average will be < 2 second at the application server. | Transaction Response time is measured for each transaction during Business Hours. | Monthly report will show the date/time stamp and all measured Transaction Response times for the Training environment. A summary will show the percentage of time the performance standard levels were met during the month. | No service level credits associated with report. |
| Issue Resolution Time | Elapsed time between when an issue is reported and when a plan for resolution is presented to the customer. | Contractor's Issue Resolution Time will be within the time identified for the severity issue: Severity 1: Plan for resolution within 4 hours Severity 2: Resolved within 6 months of notice Severity 3: Resolved within 1 year of notice | The time difference between issue submission and assigned issue resolution status of resolved (Resolution Categories of Answered, Fixed, Works as Designed, Cannot Reproduce, Enhancement Request, or Transferred to Development). | Monthly report will show all issues reported during the month and any issues without a Resolution Status at the beginning of the month, the time elapsed between the date/time of issue report and a resolution status of resolved. Report will be grouped by Severity Level. The total number of issues not meeting the standard will be shown for each Severity Level. | For every 10 instances the resolution time does not meet the standard there will be a service credit equal to 5% of 1/12 of the annual subscription fee. |
| Online Portal Available | Contractor's customer support function through the Online Portal. | Online Portal services are available 99.9% of the month. | Online Portal availability will be measured monthly for actual time available to Customer | Monthly report will show the percentage of time the Online Portal was available. | Failure to meet the Online Portal Available obligation will result in a service credit equal to 5% of 1/12 of the annual subscription fee. |

| | | | | | |
|---|---|---|---|---|---|
| Disaster Recovery | Return of Customer Solution to Available status after the declaration of a Disaster. | In the event a Disaster is declared there will be:<br>No more than 1 hour of lost data<br>No more than 24 hours where the Solution is not Available | Actual lost data due to Disaster<br>Actual time for Customer Solution Status to return to Available after a disaster. | If a Disaster has been declared during the month, report will show the RPO and RTO for each disaster instance. | For any instance where outage time or data loss does not meet the standard.<br>For any instance where outage time or data loss does not meet the obligation there will be a service credit equal to 5% of 1/12 of the annual subscription fee. |
| Root Cause Analysis | Identification of The cause (or causes) for an issue and the plan for eliminating reoccurrences of that issue. | Root Cause Report for Severity One or Chronic issues delivered within 10 Business Days of identification 100% of the time.<br>Root cause analyses will include event correlation, identification of preventive measures, and recommendations including plans to prevent such issues from reoccurring in the future. | Difference in Business Days between Root Cause Analysis request date/time and Root Cause Analysis Report delivery. | Monthly report will show all issues where a Root Cause Analysis was requested, the date/time requested and the date/time the report was delivered along with overall percentage delivery success. | Each failure to deliver the report on time will result in a service credit equal to 5% of 1/12 of the annual subscription fee. |
| Chronic Outage | Reported issues which reoccur and have no plan for resolution. | Eliminate chronic issues which are Issues with the same/similar symptom(s) or issue(s) occurring 3 or more times over a rolling 30 day period. | Issues with the same/similar symptom(s) or issue(s) occurring 3 or more times over a rolling 30 day period. | Monthly report will show all issues without a Resolution or with a Resolution Category of Chronic Outage. Issues will be grouped by same/similar symptom(s) or issue(s) and show the reported date/time for each issue. | For each chronic issue there will be a service credit equal to 5% of 1/12 of the annual subscription fee. |

| | | | | | |
|---|---|---|---|---|---|
| Incident Monitoring | The number of issues reported, resolved, and unresolved during a calendar month. | Issues will be resolved within a timely manner. | All issues reported during the current month or open at the beginning of the month will be evaluated for the current status. | Monthly report will show all new and carried over (unresolved) issues from any prior month. Also shown will be the average time for issues resolved during the month to meet a resolved status. | No service level credits associated with report. |

# STATEMENT OF WORK

**Customer: County of Contra Costa**
**Project: BuySpeed/ePro v.15 Upgrade with Move to Hosting**
**Date Prepared: 8/11/2020**
**Valid Until: 12/31/2020**

Periscope
HOLDINGS INC

Periscope Holdings, Inc.
5000 Plaza on the Lake
Suite 100
Austin, TX 78746
(512) 472- 9062
www.periscopeholdings.com

# STATEMENT OF WORK
# BUYSPEED/ePRO IMPLEMENTATION

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## 1. Introduction

This Statement of Work sets forth the services Periscope Holdings, Inc. ("Periscope" or "Company") will perform for the County of Contra Costa ("Customer"), (collectively known as "Party" or "Parties"), along with the scope of the project, a schedule of the project deliverables, if applicable, responsibilities for all parties, and the project fees.

## 2. Project Scope

Periscope will provide consulting and technical services to assist the Customer with implementing the following BuySpeed/ePro solution services in a single phase:

a. Provide technical and project services to move Customer's test and production databases to a Periscope hosted environment. Ongoing hosting services are covered under a separate agreement.
b. Provide technical and project services to upgrade Customer's test and production BuySpeed/ePro in the Periscope hosted environment to the current v.15 BuySpeed/ePro build.
c. Provide Customer with functional orientation and testing support to explore changes between currently used BuySpeed/ePro functionality and that same functionality in the v15 BuySpeed/ePro environment.
d. Provide project management support and resolution of testing questions or issues, in accordance with the Service Level Standards.

Periscope shall cause the Platform to be available to Customer no more than 11 weeks from the date of the project set-up meeting, as set forth in Section 8.b herein, to the transitioning to customer support, as set forth in Section 8.m herein provided that project duration may change due to Customer's action or failure to act or to circumstances beyond Periscope's control. If the project duration exceeds this time period, additional services will be handled through the Change Control process defined in Section 7.

## 3. Project Assumptions

a. The start date for this project will be mutually agreed upon by both parties.
b. Periscope services will be delivered by offsite resources and meetings.
c. The Customer will provide review and sign-off on all milestones within 5 business days after submission by Periscope.
d. Modifications are changes to BuySpeed/ePro functionality that require new software development and that are specific to the Customer. Product enhancements are changes to BuySpeed/ePro functionality that require new software development and that Periscope adopts as part of the BuySpeed/ePro product offering. No BuySpeed/ePro modifications or enhancements are included in this SOW.
e. Process Change (Change Management, such as change to procedure manuals, end user training manuals, updates to Customer procurement policy or communication to vendors) planning and implementation are the Customer's responsibility. These services are not covered under this SOW.
f. This SOW does not include technical or functional support for SQL scripts, database trigger, or other processes in operation in the Customer's BuySpeed/ePro environments that are not part of the BuySpeed/ePro product.

## 4. Customer Project Responsibilities

a. Assign a dedicated project manager to implement this project.
b. Allocate project resources as set forth in Section 5, including any third-party vendors.

c. The Customer will provide Periscope with appropriate access to the network, facilities and personnel of the organization; including root / privilege user access to necessary servers.

d. Coordinate participation in all meetings and training and make required staff and resources available, including any third-party vendors, to establish test and production environment connectivity to/from the new BuySpeed/ePro Periscope hosted environments.

e. Provide adequate access to the BuySpeed/ePro environments to allow Periscope staff to facilitate testing and troubleshooting.

f. Identify and provide access to the appropriate decision-making authority and ensure project, configuration and process decisions are made in a timely manner as not to negatively impact project schedule.

g. Develop test scenarios and test scripts for Customer's functional usage of the system.

h. Coordinate and conduct all necessary testing.

i. Plan and implement required business process and policy changes.

j. Provide, upon request, accurate and current information about business requirements, data, and third-party software, as needed, to support the project. If the information provided by the Customer is inaccurate or incomplete (e.g., a business process flow was not identified or ends up being significantly different than what was provided by the Customer) and results in additional time expended above what the project budget calls for to deliver the task item, the hours beyond the budget will be considered outside the scope of the project and a Change Order will be required.

k. Customer is responsible for procuring and managing relationship with any third-party provider.

l. A project plan will be agreed upon prior to kickoff and Periscope, subsequently, will allocate resources in order to successfully meet the project deadlines and control costs. The Customer is expected to meet project deadlines as well. If actions (or inactions) on the part of the Customer result in a project delay, and it becomes necessary for Periscope to reschedule or reallocate resources, the cost of the project might escalate requiring a change order.

## 5. Project Organization

This section outlines the key staff resourcing and roles required to execute this project.

**a. Customer Executive Sponsor**

i. Provides overall leadership and oversight of the project implementation from the Customer
ii. Identifies and authorizes or obtains authorization to dedicate Customer resources necessary to project to ensure successful configuration and knowledge transfer;
iii. Provide quick decision making for implementation;
iv. Guide and direct business process changes within Customer departments.

**b. Primary Periscope Contact (Implementation Project Manager)**

The duties of the Periscope (Company) Implementation Manager include, but are not limited to:

i. Coordinate project schedules and the Company's resource assignment based upon the agreed upon project timeline.
ii. Manage the overall project by monitoring and reporting on the status of the Project and actual versus projected progress and consult with the Customer's Project Manager when deviations occur and document all such deviations in accordance with agreed upon change control procedures;
iii. Provide consultation and advice to the Customer on matters related to Project implementation strategies, key decisions and approaches, and Project operational concerns/issues and acting as a conduit to the Company's specialist resources that may be needed to supplement the Company's normal implementation staff;

iv. Act as the Company's point of contact for all aspects of project administration, including status reporting and tracking completion of project milestones which may trigger invoicing for Services;
v. Facilitate review meetings and conferences between the Customer and the Company's executives when scheduled or requested by the Customer;
vi. Identify and provide the Customer with timely written notice of all issues that may threaten the Company's Services in the manner contemplated by the Contract (with "timely" meaning immediately after the Company becomes aware of them).

**c. Primary Customer Contact (Customer Project Manager)**

Prior to the delivery of any services defined in this Statement of Work, the Customer will designate a person as Periscope's primary customer contact who will serve as the Customer's Project Manager (PM). The PM will be the person to whom all Periscope communications will be addressed and who has the authority to act for the Customer in all aspects of the project.

The PM's responsibilities include, but are not limited to:

i. Identify, schedule and confirm availability of support staff and management for on-site and remote meetings.
ii. Ensure adequate representation and participation of Customer staff in implementation services to ensure successful configuration decision making and knowledge transfer.
iii. Schedule meeting rooms as necessary, per agenda.
iv. Obtain and provide information, data, decisions and approvals, within 5 working days of Periscope's request.
v. Resolve deviations from project plans that may be caused by the Customer.
vi. Help resolve project issues and escalate issues within the Customer organization.
vii. Monitor and report project status on a regular basis with the Customer management.

**d. Customer Core Team and Other Resources**

In addition to the key roles, the following Customer staff must be identified and dedicated to the project according to the project timeline in Attachment A and as estimated below:

| Functional Area/Team | Role | Description | Approx. Hours/ Week |
|---|---|---|---|
| Leadership | Executive Sponsor | Customer provides overall leadership and oversight of the agency implementation; also identifies and authorizes the use of Customer resources, potentially outside of Procurement. | 2-4 |
| | Customer Project Manager | Provides oversight, quality assurance, resource management, task management, and issue management for the County throughout implementation.<br>Ideally, this individual should have project management experience and be outside of the purchasing function, as this individual will focus on project management, rather than subject matter expertise. | 20 |

| Functional Area/Team | Role | Description | Approx. Hours/ Week |
|---|---|---|---|
| Core Team | Lead Procurement SMEs | Our implementation approach utilizes a core team consisting of subject matter experts in purchasing. This core team should represent both central procurement staff from the Customer procurement/business managers. This team will be involved heavily in training, Application Exploration/process redesign, testing, and change management activities. | 4 hours, up to 10 hours during peak times |
| Technical Environment Resources | IT Resources Responsible for the BuySpeed/ePro environment and deployment | Customer will provide copies of databases as requested by Periscope. Customer will also be responsible for working with Periscope to ensure all necessary technical connections and configurations are in place for any communication with the third-party system. | 10 -20 during peak times |

## 6. Project Management and Reporting

Effective project management includes dedication of appropriate resources and a disciplined approach to manage, communicate and problem-solve via an agreed upon Project Timeline attached herein as Attachment A. Throughout the project, the Periscope implementation project manager will manage the following project reporting and documentation:

a. Weekly Project Status Reports which include:
   i. Summary of Current Status
   ii. Issues/Risks Log
   iii. Project Service Phase and Milestone Status
b. Regularly Scheduled Update Meetings with Project Stakeholders
c. Milestone Sign-off

## 7. Change Control

A request for change in scope shall be effective only when documented by a written, dated agreement executed by both parties that expressly references and is attached to this Contract (a "Change Order"). The Change Order shall set forth in detail: (i) the Change requested, including all modifications of the duties of the parties; (ii) the reason for the proposed Change; and (iii) a detailed analysis of the impact of the Change on the results of the Services and time for completion of the Services, including the impact on all Milestones and delivery dates and any associated price.

## 8. Implementation Services and Milestones

The following sections describe the services necessary to implement the BuySpeed/ePro functionality as described above and achieve the milestones set forth on Attachment A hereto.

## Exploration and Testing

a. Monthly Project Management Services – Throughout Duration of Project
PM Deliverables list: (this is also described in Project Management section of the SOW document)
- Issues/Risks Log
- Project Plan
- Status Reports
- Post-Go Live Transition to Ongoing Support Following Project Conclusion

b. Project Setup
Periscope will conduct a project planning session with Customer management to:
- Review and confirm the objectives, scope and timing of the project;
- Develop project organization structure with the Customer (identify members for core team, project management, etc.);
- Discuss decision-making process for the project and confirm the authority of key decision-makers for the Customer;
- Finalize project plan;
- Begin scheduling meetings

c. BuySpeed/ePro Upgrade and Move to Hosting
Periscope's engineering team will establish a new test and production system in the Periscope hosted environment.

New Test Environment:

- Will be populated with a current copy of the production database (provided by Customer) and cleaned of emails, etc. suitable for testing.
- Will be the most current BuySpeed/ePro build v.15
- Will include the current interface and any utilities

New Production Environment:

- At this time, a production environment will be stood up and readied, but it will be updated and prepared for production go-live after all testing is complete.

The Customer will provide assistance and support to the Periscope technical team to ensure the correct access and secure connections are in place as needed.

Periscope's business analyst, in partnership with Customer's representative will exercise the new test environment to ensure the system is working before beginning user testing.

d. Core Team Orientation
Periscope's Project Manager and/or Business Analysts will conduct three (3) two-hour online orientations to the following new features in the BuySpeed/ePro product:
- Navigation and Vendor Management Updates (BidSync Integration)
- Requisition and Purchase Order Management Updates
- Receiving and Invoicing Updates

e. Business Intelligence Orientation
Periscope's Project Manager and/or Business Analysts will conduct one (1) two-hour online orientations to the Business Intelligence updates in the BuySpeed/ePro product.

Periscope's will provide up to three (3) two-hour online working sessions to answer customer questions related to Business Intelligence.

f. Solicitation Management Orientation
Periscope's Project Manager and/or Business Analysts will conduct two (2) two-hour online orientations to introduce BuySpeed's/ePro's Solicitation Management module. Implementation of the Solicitation Management module will be considered outside the scope of the project and a Change Order will be required.

g. Core BuySpeed/ePro Application Exploration and Testing Issue Support
Periscope will provide guidance, assistance and answers to questions regarding new features in the BuySpeed/ePro application for those functions already in use by the Customer while the Customer conducts testing of their typical daily, weekly, monthly and yearly activities. Application exploration sessions are scheduled for up to 2 hours a week, each week during a 4-week testing schedule. Periscope will track issues reported and follow-up on any not resolved during the application exploration sessions. Resolution of issues identified will be in accordance with the SLA.

h. Configuration and Testing Milestone Acceptance
Customer confirms testing is complete and confirms readiness for the new BuySpeed/ePro build to be deployed to Production.

## End User Orientation

i. End User Orientation
j. Periscope's Project Manager and/or Business Analysts will conduct online end user orientations for each of the following topics:
    - Navigation / Vendor Management (BidSync Integration) – one (1) two-hour session
    - Requisition / PO Management Updates – one (1) two-hour session
    - Receiving / Invoicing Updates – one (1) two-hour session
    - Business Intelligence Updates – one (1) two-hour session

## Go-Live

k. Go-Live Planning
Periscope will work with the Customer's project manager and technical environment managers to develop a go-live system plan and schedule.

l. Production Go-Live Milestone
Periscope's engineering team will complete the new hosted environment Production configurations and refresh the environment with a final new copy of the Customer's production database.

m. Go-Live Support
Periscope's project manager will provide support and troubleshooting of issues reported at go-live and for one week following. This Support includes routing issues to and engaging other Periscope resources as needed. This service also includes transition to Periscope Support, which will occur at the end of the one week Go-Live Support period.

n. Final Go-Live Acceptance
Customer Sign-off and Transition to Support

## 9. Fees

The cost to deliver services the fixed fee components of services outlined this SOW will not exceed $55,767. Customer understands this pricing may change due to Customer's action or failure to act or to circumstances beyond Periscope's control. This pricing includes services from onset of project through transition to support. Invoices for services will be issued based on the schedule referenced in the Implementation Service Billing and Milestone Schedule (see Attachment A). Invoices terms are due upon receipt.

## 10. Approval/Acceptance of Milestones

Periscope's Project Manager shall submit Milestone Acceptance and Sign-off to the Customer PM on or before the specified delivery date contained in the Project schedule. The milestone acceptance process used during this Project shall be designed and implemented by the Periscope PM and the Customer's PM. However, the period for Acceptance shall not exceed five (5) business days unless otherwise negotiated between the two parties.

Within Five (5) working days, the Customer shall respond. If no response is received within the specified timeframe, Periscope will assume that the work has been approved and proceed with subsequent work and any applicable invoicing. If disapproved, the Customer shall respond by providing written notice to Periscope describing, in reasonable detail, the ways in which the Milestone fails to conform to the established requirements and may suggest corrections or improvements which may cause the deliverable to meet such requirements or standards. After taking corrective action, Periscope shall resubmit the Milestone Acceptance to the Customer for approval within ten (10) days. The Customer shall give written notice to Periscope of its approval or disapproval of the resubmitted approval request based only on comments provided in the first round of review (new comments/issues identified are not grounds for disapproval). If the Customer fails to respond to a Milestone acceptance request (i.e., to give its acceptance or notice of nonconformity within the applicable time period), Periscope will assume that the Milestone has been accepted and proceed with subsequent work and any applicable invoicing.

**Signature**

An authorized signature below indicates acceptance of this Statement of Work.

**Agreed:**

Periscope Holdings, Inc.

By: David English

DAVID ENGLISH
Print Name

CFO
Title

9/23/20
Date

County of Contra Costa

By: Carkin

Carrie Ricci
Print Name

Deputy Public Works Director
Title

9/22/20
Date

## Attachment A - Implementation Service Billing and Milestone Acceptance Schedule

| Service and Milestone Category | Activity/Task | Week 1 | Week 2 | Week 3 | Week 4 | Week 5 | Week 6 | Week 7 | Week 8 | Week 9 | Week 10 | Week 11 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Project Management | Project Management | | | | | | | | | | | |
| Initiation and Upgrade | Project Setup | | | | | | | | | | | |
| | Upgrade in Test | | | | | | | | | | | |
| | Core Team Orientation | | | | | | | | | | | |
| | Business Intelligence Orientation | | | | | | | | | | | |
| Testing and Readiness | Application Exploratiopn | | | | | | | | | | | |
| | User Testing/Issue Management | | | | | | | | | | | |
| | End User Orientation | | | | | | | | | | | |
| Production Upgrade | Production Environment Upgrade | | | | | | | | | | | |
| | Go-Live Support | | | | | | | | | | GO-LIVE | |

| Service and Milestone Category | Invoice Amount |
|---|---|
| Completion of Initiation and Upgrade | $ 34,464.98 |
| Completion of Testing and Readiness | $ 14,523.50 |
| Completion of Production Upgrade | $ 6,777.63 |

**FORM APPROVED**
Thomas L. Geiger, County Counsel
By Deputy M. George 9/2/25

# Exhibit A - Order Form

**General information:**

| | |
|---|---|
| **Customer:** County of Contra Costa, CA | |
| **Customer Contact:** Carolyn Halstenson | **Billing** Contact: same |
| **Address:** 40 Muir Road, 2nd Floor<br>**City, State Zip:** Martinez, CA 94553 | **Address:**<br>City, **State Zip:** |
| **Phone:** (925) 957-2497 | **Phone:** |
| **E-Mail:** carolyn halstenson@pw cccounty.us | **E-Mail:** |

**Services information:**

**Subscription Services**: Periscope shall provide Customer subscription access to Periscope's BuySpeed/ePro hosted eProcurement solution (the **"Platform"**) in accordance with the Master Agreement and the Service Level Standards set forth therein.

**Services Effective Date:** The date the Platform (UAT) is first made available for Customer access in accordance with this Order Form and the Master Agreement, as reasonably determined by Periscope

**Service Fee:**

| Core System | Licensed Programs/Products (Application Name) | # of Units | Annual Maintenance & Support TBD 2020-TBD 2021 |
|---|---|---|---|
| Buyspeed | Vendor Management Module | 1 | Included |
| | Business Intelligence Module | 1 | Included |
| | Integration Module - "Batch" | 1 | Included |
| | Basic Purchasing User | 7 | Included |
| | Accounts Payable User | 7 | Included |
| | Department Access User | 100 | Included |

Total SaaS Fee Initial Term:.....$125,000 Payable on Services Effective Date, annually on each anniversary date•

Customer will be issued a pro-rated credit of previous M&S fee from 4/1/20- 3/31/21 based on the Services Effective Date of the Master Agreement

Total Implementation Service Fee..... $55,767, Payable per SOW Attachment A - Implementation Service Billing and Milestone Acceptance Schedule

Total Amount for BI Module Consulting and ePro Standard Integration.....$55,000

| | |
|---|---|
| Total Annual **SaaS** Fees:<br><br>Year 1: $125,000<br>Year 2: $125,000<br>Year 3: $125,000<br><br>•SaaS can be prorated and adjusted from current M&S period (4/1/20 - 3/31/21 | **Annual Fee Increase Percentage:** 3% annually each year after Initial Term (after Year 3)<br><br>**Expected Services Effective Date:**<br>On or about 10/15/2020*<br><br>**Initial Term:** 3 year(s)<br><br>**Renewal Term:** _1_ year(s) |

This Order Form is made part of, and subject to, that certain Master SaaS and Services Agreement dated 09/08/2020 between Periscope Holdings, Inc., and the Customer listed above (the **"Master Agreement"**) and includes and incorporates the attached Service Level Standards and Statement of Work. Capitalized terms used but not defined herein shall have the meaning ascribed to them in the Master Agreement. In the event of a conflict between the Master Agreement and the terms of this Order Form, this Order Form shall control.

**IN WITNESS WHEREOF**, Periscope and Customer have caused their duly authorized representatives to execute this Order Form as of 09/0B/2020.

**Periscope: Periscope Holdings, Inc.**

By: Mark Eigenbauer
Name: Mark Eigenbauer
Title: Presidnet
Date: 9/20/2022

**Customer: County of Contra Costa, CA**

By:
Name: Carrie Ricci
Title: Deputy Public Works Director
Date: 9/20/22

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3821 **Agenda Date:** 9/16/2025 **Agenda #:** C.94.

**To:** Board of Supervisors

**From:** Warren Lai, Public Works Director/Chief Engineer

**Report Title:** Assignment and Assumption Agreement with MCCi LLC for On-Call Electronic Content Management Services

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Public Works Director, or designee, to execute an Assignment and Assumption of Contract and Consent with ECS Imaging, Inc. and MCCi LLC effective May 1, 2025, for On-Call Electronic Content Management Services associated with the implementation of Laserfiche, an electronic records content management system.

**FISCAL IMPACT:**
There is no fiscal impact to the Assignment and Assumption of Contract action. All costs from the contract will continue to be funded 100% by various Road, Flood Control, and Special District funds.

**BACKGROUND:**
ECS Imaging, Inc. built the Laserfiche system that the Public Works Department uses for electronic records management. ECS Imaging, Inc. also provides on-call project management services which include working with Public Works divisions to set up work flows in Laserfiche to more efficiently store electronic records.

On September 21, 2021, this Board approved the current contract with ECS Imaging, Inc., for additional Laserfiche licensing, on-call project management support, and annual licensing renewal and support.

On August 1, 2023, this Board approved contract amendment no. 1 with ECS Imaging, Inc. to increase the payment limit by $62,195 for additional software licenses and project management support associated with Laserfiche implementation.

On September 10, 2024, this Board approved contract amendment no. 2 with ECS Imaging to add $216,622 to the payment limit for additional project management hours, additional licenses, and extend the term an additional two years for licensing renewal and support.

On or around May 1, 2025, ECS Imaging, Inc. and MCCi LLC joined forces and now together operate under the MCCi legal entity. This Assignment and Assumption of Contract and Consent of Contract assigns all rights in the original contract, as amended by amendment 1 and amendment 2 to MCCi LLC without releasing ECS Imaging, Inc. from any of their obligations and liabilities under the contract.

Government Code Section 31000 authorizes the County to contract for services including the services that ECS Imaging, Inc. and MCCi LLC provides.

**CONSEQUENCE OF NEGATIVE ACTION:**
Without approval, Public Works will not be able to complete Laserfiche implementation and provide software support for the existing system.

Contra Costa County **ASSIGNMENT** Number F4720200

Standard Form L-12 **(DOES NOT RELEASE ASSIGNOR)** Fund/Org# 100300/4500
Revised 2019 **(Purchase of Services - Long Form)** Account # 2310
Other # Activity 6A0214

1. **Identification of Contract to Be Assigned.**
Number: F4720200
Effective Date: September 30, 2021
Department: Public Works
Subject: On-Call Electronic Contenct Management Services

In accordance with Paragraph 13. (Subcontract and Assignment) of the General Conditions, effective May 1, 2025, Contract #F4720200 shall be assigned as set forth below. Said assignment shall **NOT** release ECS Imaging, Inc. from its obligations and liabilities under the contract.

2. **Assignor's Obligations.** For valuable consideration, receipt of which is hereby acknowledged, ECS Imaging, Inc. of 5905 Brockton Ave. Suite C, Riverside, CA 92506 hereby assigns to MCCi LLC of 3717 Apalachee Pkwy #201, Tallahassee, FL 32311 all its rights under Contract #F4720200 effective on May 1, 2025 between ECS Imaging, Inc and Contra Costa County.

**ASSIGNOR**

| | |
|---|---|
| Name of business entity:<br>ECS Imaging, Inc.<br><br>By _____<br>(Signature of individual or officer)<br><br>_____<br>(Print name and title A, if applicable)<br>DATE: | Name of business entity:<br>ECS Imaging, Inc.<br><br>By _____<br>(Signature of individual or officer)<br><br>_____<br>(Print name and title B, if applicable)<br>DATE: |

3. **Assignee's Obligations.** Assignee hereby agrees to accept all contract rights and obligations and to carry out the work set forth in Contract # F4803700. These signatures attest the Assignee's agreement hereto:

**ASSIGNEE**

| | |
|---|---|
| Name of business entity:<br>MCCi LLC<br><br>By _____<br>(Signature of individual or officer)<br><br>_____<br>(Print name and title A, if applicable)<br>DATE: | Name of business entity:<br>MCCi LLC<br><br>By _____<br>(Signature of individual or officer)<br><br>_____<br>(Print name and title B, if applicable)<br>DATE: |

**Approved: County Administrator**

**By** _____ _____
**Designee** (Signature) (Print name)

**Note to Contractor:** For corporations (for profit or nonprofit), the contract must be signed by two officers. Signature A must be that of the chairman of the board, president or vice-president; and Signature B must be that of the secretary, assistant secretary, chief fiscal officer or assistant treasurer (Civil Code § 1190 and Corporation Code § 313). This Assignment is not effective until approved by County in writing. All signatures must be acknowledged as set forth in Form L-2.

Contra Costa County
Standard Form L-2
Revised 2014.2

**ACKNOWLEDGMENT/APPROVALS**
**(Purchase of Services – Long Form)**

Number: F4720200

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RECOMMENDED BY DEPARTMENT

By: _____
Designee

FORM APPROVED BY COUNTY COUNSEL

By: _____
Deputy County Counsel

APPROVED: COUNTY ADMINISTRATOR

By: _____
Designee

**ASSIGNMENT, ASSUMPTION OF CONTRACT AND CONSENT AND AMENDMENT**

This Assignment and Assumption of Contract and Consent and Amendment (this "Assignment and Consent"), is entered into as of May 1, 2025 (the "Effective Date"), by and between ECS Imaging Inc., a California Corporation, ("Assignor"), and MCCi, LLC, a Florida Limited Liability Company ("Assignee").

## R E C I T A L S

A. Assignor and Contra Costa County, a political subdivision of the State of California ("County"), entered into that certain Contractual Agreement dated September 30, 2021 (the "Contract"), between Assignor and County for Assignor to provide On-Call Electronic Content Management Services to County and County to make payment therefor, and,

B. Pursuant to the Contract, Assignor performs On-Call Electronic Content Management Services and,

C. Assignor and Assignee joined forces and now together operate under the Assignee's legal entity, on and after May 1, 2025

D. Assignor and Assignee desire that Assignee assume the contractor obligations under the Contract, and,

E. County desires to consent to Assignor's assignment of its rights and obligations under the Contract to Assignee, and to Assignee's assumption of Assignor's rights and obligations under the Agreement, and to agree to Assignee becoming its counterparty under the Agreement.

## A G R E E M E N T

NOW, THEREFORE, for good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, Assignor and Assignee hereby agree as follows:

A. Assignment of Agreement. As of the Effective Date, Assignor hereby transfers, assigns and conveys all of Assignor's right, title and interest in, to and under the Agreement to Assignee.

B. Assumption of Agreement.

1. Assumption. As of the Effective Date, Assignee hereby accepts, assumes and agrees to perform, fulfill and comply with all covenants and obligations to be performed, fulfilled or complied with by Consultant (as defined in the Agreement) accruing on and after the Effective Date, and confirms that as of the Effective Date it shall be deemed a party to the Agreement and agrees to be bound by all of the terms of the Agreement and to undertake all the obligations of Consultant contained therein.
2. References in Agreement. Assignee hereby agrees that all references in the Agreement to "Agency" shall be deemed references to Assignee.

3. Receipt of Agreement. Assignee hereby acknowledges and confirms that it has received a complete executed copy of the Agreement.

C. Insurance; Further Assurances. Assignee will provide County with evidence of insurance as required by the Agreement. Each party to this Assignment and Consent shall execute and deliver such instruments, documents and other written information and take such other actions as the other party may reasonably require in order to carry out the intent of this Assignment and Consent.

D. Conditions Precedent. The effectiveness of this Assignment and Consent is conditioned upon Assignee's satisfaction of the insurance requirements of Section 4 of this Assignment and Consent.

E. Notices. Unless otherwise notified by Assignee, copies of any notices to be provided pursuant to the Agreement shall be sent to Assignee at the following address:

MCCi LLC
Attention: Legal Department
3717 Apalachee Pkwy #201
Tallahassee, FL 32311

F. Binding Effect. This Assignment and Consent shall inure to the benefit of and shall be binding upon the parties hereto and their respective successors and assigns.

G. Entire Agreement. This Assignment and Consent shall constitute the entire agreement between the parties hereto with respect to the subject matter of of this Assignment and Consent and supersedes all prior agreements, understandings, negotiations, representations, and discussions, whether verbal or written, of the parties, pertaining to that subject matter.

H. Governing Law. This Assignment and Consent and the legal relations between the parties hereto shall be governed by and be construed in accordance with the laws of the State of California with venue in the Superior Court of the County of Contra Costa, California.

I. Counterparts. This Assignment and Consent may be executed in several counterparts and all such executed counterparts shall constitute one document, binding on all of the parties hereto, notwithstanding that all of the parties hereto are not signatories to the original or to the same counterpart.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3822 **Agenda Date:** 9/16/2025 **Agenda #:** C.95.

**To:** Board of Supervisors

**From:** Monica Nino, County Administrator

**Report Title:** Claims

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**

DENY claims filed by A Bolton; Heather Farmer; John Muir MC, Concord Campus; Jacqueline Lopez-Aguilar; Dason B. Melius; Justin Russo (2); and Sonja Tyesi. DENY amended claim filed by Mercury Insurance Company.

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

A. Bolton: Personal injury claim for misconduct and civil rights violations in the amount to exceed $25,000.

Heather Farmer: Personal injury claim for trip & fall in the amount of $1,000,000.

John Muir MC, Concord Campus: Claim for underpayment of bill by Contra Costa Health Plan in the amount of $6,148.80.

Jacqueline Lopez-Aguilar: Personal injury claim for trip & fall in the amount of $2,000,000.

Dason B. Melius: Civil rights claim for opening legal mail in an undisclosed amount.

Justin Russo (1): Personal injury claim for use of excessive force in an amount to exceed $25,000.

Justin Russo (2): Personal injury claim for failure to protect in jail in an amount to exceed $25,000.

Sonja Tyesi: Personal injury claim for wrongful death in an amount to be determined.

Mercury Insurance Co.: Amended property claim for damage to vehicle in the amount of $4,935.72.

**CONSEQUENCE OF NEGATIVE ACTION:**

Not acting on the claims could extend the claimants' time limits to file actions against the County.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3823 **Agenda Date:** 9/16/2025 **Agenda #:** C.96.

**To:** Board of Supervisors

**From:** Lewis Broschard, Chief, Contra Costa County Fire Protection District

**Report Title:** Claims

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**

Acting as the governing board of the Contra Costa County Fire Protection District, DENY claim filed by State Farm, a subrogee of Fidel Cortes. DENY amended claim filed by United Financial Casualty Company, a subrogee of Jesus Martinez.

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

State Farm a/s/o Fidel Cortes: Property claim for damage to house in the amount of $3,612.50.

United Financial Casualty Co. a/s/o Jesus Martinez: Amended property claim for damage to vehicle in the amount of $2,252.11.

**CONSEQUENCE OF NEGATIVE ACTION:**

Not acting on the claims could extend the claimants' time limits to file actions against the County.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3866 **Agenda Date:** 9/16/2025 **Agenda #:** C.97.

**To:** Board of Supervisors

**From:** David O. Livingston, Sheriff-Coroner

**Report Title:** Diablo Crime Scene Cleaners, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with Diablo Crime Scene Cleaners, Inc. in an amount not to exceed $2,000,000 for standard crime scene and biological cleaning services and specialized cleaning services to combat the spread of respiratory and bloodborne illnesses, for the period September 1, 2025 through August 31, 2028.

**FISCAL IMPACT:**
Approval of this request will result in up to $2,000,000 in contractual service expenditures over a 3-year period and will be funded 100% by the General Fund.

**BACKGROUND:**
The Office of the Sheriff has contracted with Diablo Crime Scene Cleaners for full-service crime scene and biological cleaning for the detention facilities, patrol station houses and patrol vehicles. The cleaning of blood and bodily fluids requires extensive training and experience to avoid contamination and health risks. In addition to the standard cleaning services, Diablo Crime Scene Cleaners has also provided increased sanitation measures at the Office of the Sheriff facilities. Due to the continued risk of respiratory and bloodborne illnesses, the Office of the Sheriff deems it necessary to continue the contract with Diablo Crime Scene Cleaners for the foreseeable future.

**CONSEQUENCE OF NEGATIVE ACTION:**
If the Board does not approve, the Office of the Sheriff will be unable to acquire the appropriate level of cleaning and sanitation services for its facilities.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3864 **Agenda Date:** 9/16/2025 **Agenda #:** C.98.

**To:** Board of Supervisors

**From:** David O. Livingston, Sheriff-Coroner

**Report Title:** Justice Benefits, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract renewal with Justice Benefits, Inc. in an amount not to exceed $445,000 for assistance in identifying federal financial participation reimbursement opportunities, for the period October 1, 2025 through September 30, 2028.

**FISCAL IMPACT:**
Approval of this request will result in up to $445,000 in contractual service expenditures over 3-year period and will be funded 100% by the General Fund.

**BACKGROUND:**
Justice Benefits, Inc. (JBI) is a consulting firm that specializes in research and development, government affairs and program knowledge. They employ insight-based solutions and technology to secure federal reimbursements.

The Office of the Sheriff contracted JBI to support the County in identifying and securing federal financial participation reimbursement opportunities. This involves exploring new revenues, expanding existing ones and ensuring appropriate additional funding for the County. JBI reviews the County's policies and procedures to identify federal and other revenue sources. They provide advice on reimbursement opportunities, enhance claims, assist with submittal packages, audit files, aid in submittals and monitor new funding opportunities. Additionally, JBI assists in determining the County's eligibility for reimbursement under the State Criminal Alien Assistance Program in collaboration with relevant federal agencies.

**CONSEQUENCE OF NEGATIVE ACTION:**
If the Board does not approve, it would reduce the amount of federal financial participation reimbursement opportunities for the County.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3865 **Agenda Date:** 9/16/2025 **Agenda #:** C.99.

**To:** Board of Supervisors

**From:** David O. Livingston, Sheriff-Coroner

**Report Title:** Contract with Bay Alarm Company

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**
RESCIND prior Board Action (25-2757) of July 8, 2025, which approved and authorized the Purchasing Agent, or designee, to execute on behalf of the Sheriff-Coroner, a blanket purchase order with Bay Alarm Company, in an amount not to exceed $100,000, and ACCEPT a Terms and Conditions to provide intrusion alarm services for the Office of the Sheriff, for the period November 1, 2024 through December 31, 2030; and

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with Bay Alarm Company to provide intrusion alarm services for the Office of the Sheriff, in an amount not to exceed $100,000, for the period November 1, 2024 through December 31, 2030.

**FISCAL IMPACT:**
Approval of this request will result in up to $100,000 in contractual service expenditures and will be funded 100% by the General Fund.

**BACKGROUND:**
This Board request is to correct the prior action to authorize the Sheriff-Coroner to execute a contract, rather than the Purchasing Agent executing a purchase order.

Bay Alarm Company provides a variety of services, including burglar alarms, fire alarms, live 24/7 video monitoring, professional installation and the ability to control systems remotely.

Bay Alarm Company provides services to multiple divisions within the Office of the Sheriff. The services they provide law enforcement agencies are aimed at reducing false alarms and improving response times to actual emergencies.

The Terms and Conditions include a limitation of liability and indemnification from the County to the contractor. The department is seeking approval of this retroactive contract due to an administrative delay caused by the substantial number of new contracts the Office of the Sheriff is currently handling, and a further delay which requested approval for a purchase order rather than a contract. The contractor has continued to provide services in good faith.

**CONSEQUENCE OF NEGATIVE ACTION:**
If the Board does not approve, multiple divisions within the Office of the Sheriff will not have access to intrusion alarm services, video monitoring and the ability to control systems remotely.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

# CONTRA COSTA COUNTY

## Staff Report

**File #:** 25-3867 **Agenda Date:** 9/16/2025 **Agenda #:** C.100.

**To:** Board of Supervisors

**From:** David O. Livingston, Sheriff-Coroner

**Report Title:** Redwood Toxicology Laboratory, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

**RECOMMENDATIONS:**

RESCIND prior Board action 24-3823 of November 12, 2024, which approved and authorized the Sheriff-Coroner, or designee, to execute a contract with Redwood Toxicology Laboratory, Inc., in an amount not to exceed $300,000, to provide toxicology screening services for the period September 1, 2024 through August 31, 2027.

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with Redwood Toxicology Laboratory, Inc. in an amount not to exceed $300,000 to provide toxicology screening services, with a revision to the General Conditions, for the period September 1, 2024 through August 31, 2027.

**FISCAL IMPACT:**
Approval of this request will result in up to $300,000 in contractual expenditures over a 3-year period and will be funded 100% by the General Fund.

**BACKGROUND:**
This Board request is to correct the prior action since further contract negotiations resulted in revisions to the County's General Conditions. The contractor's requested revisions are for mutual indemnification, insurance, and reporting.

Contra Costa County provides, through its Office of the Sheriff Custody Alternative Program, an alternative to jail time for offenders who qualify. Redwood Toxicology Laboratory, Inc. provides drug, alcohol and other toxicology screening services for the County to determine if the offenders meet the program qualifications and can remain in the program once admitted to it.

The department originally sought retroactive approval of this contract due an administrative delay caused by the substantial number of new contracts the Office of the Sheriff was currently handling. This correction was further delayed due the contractor's delayed request for modifications to the County's indemnification, insurance, and reporting general conditions.

**CONSEQUENCE OF NEGATIVE ACTION:**
If the Board does not approve, the Sheriff's Office will not have access to a third-party vendor for the provision of drug, alcohol and other toxicology screening services on an as-needed basis.