



Contract Summary for Organized Labor

1. **Date:** 4/9/2025 **Division:** Print and Mail **Contact (Name/Ext):** Scott Plaskiewicz
2. **Contract Subject Matter Expert (Name/Phone Number)** Scott Plaskiewicz 925-655-4502
3. **Consultant/Contractor:** Compumail.
4. **Status (check all that apply):** ☒New ☐Amendment ☐Administrative Amendment
 - a. **If an amendment, provide Contract Number:** Click here to enter text.
 - b. **Items amended (Select all that apply)** ☐ Term, ☐ payment limit, ☐ services)
5. **Original Term:** 5 Years **New Term:** Click here to enter text.
6. **Original Payment Limit:** \$250,000 **New Payment Limit:** Click here to enter text.
7. **Will this contract be utilized to perform bargaining unit work?** ☐Yes ☒No
 - a. **If yes, what classification (job title) is responsible for completing this work?** Click here to enter text.
 - b. **If no, why not?** We do not presort our mail or have the machinery to do it
8. **Reason for the contract and general description of work to be completed by Consultant/Contractor (Complete all that apply):** Presort mail service of daily County mail
 - a. **County staff does not perform the following duties needed for the requested services:** No.
 - b. **County staff are not qualified to perform requested services. The following qualifications are necessary to perform this work:** No.
 - c. **County staff are not available to perform the services for the following reasons:** N/A
9. **Date to be on Board Agenda:** 5/20/25
10. **Documents attached in Laserfiche:**
 - ☒ Scope of services
 - ☒ Rate sheet
 - ☐ Amendment Specification
11. **PW Personnel:** ☐ Cabrera ☐ Cornett ☐ Dunn ☒ Todd
12. **Date Submitted to Contracts (Laserfiche Form Submit Date):** 4/9/25