

Pacheco Municipal Advisory Council



**Supervisor Shanelle Preston-
Scales, District V**

Vincent Robb
Chairperson of the Pacheco MAC
5800 Pacheco Boulevard
Pacheco, CA 94553

*The Pacheco Municipal Advisory Committee serves as an advisory body to the
Contra Costa County Board of Supervisors and the County Planning Agency.*

RECORD OF ACTION (MINUTES)

May 14, 2025

6:30 PM

1. Call To Order/Roll Call

The meeting was called to order at 6:35 pm.

Members Present: Pope, Ritter, Trinh and Chair Robb

Member Absent: Garcia and Joslin

2. Public Comment

There were no Public Comments.

3. Approval of Agenda – May 14, 2025

M/Trinh

S/Ritter

**Pacheco Municipal Advisory Council Present Approved May 14, 2025 as
Submitted. VOTE: 4-0; Ayes: Pope, Ritter, Trinh and Chair Robb; Noes: None;
Abstain: None; Absent: Garcia and Joslin.**

4. Agency Reports

A. California Highway Patrol

There was no Report.

The Pacheco Municipal Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting who contact Supervisor Scales Office at least 72 hours before the meeting at (925) 608-4200.

Materials distributed for the meeting can be obtained by contacting Brandon Evans at (925) 608-4200 or by email at Brandon.Evans@bos.cccounty.us

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B. Sheriff's Department

Lt. Daniels discussed recent encampments and vandalism issues along Marsh Drive, including rapid Caltrans response coordinated through local office contacts. Residents expressed concern over worsening activity along the easement near Highway 4/680 Interchange. County staff committed to follow-up coordination with Caltrans.

C. Pacheco Town Council

Mr. Marsh reported a successful community partnership with the Food Bank of Contra Costa & Solano with free produce distributions occurring on the 1st and 3rd Wednesday from 12-1 pm at the center.

Mr. Marsh recapped the successful spring rummage sale with approximately \$700 raised from vendor space, sales and food.

Mr. Marsh recapped the Easter Egg Hunt, which was well attended and successful, with \$48 in community donations collected.

Mr. Marsh reported on staff acknowledgement of past issues with facility rentals and noted resolved communication issues with management.

D. Supervisor Shanelle Preston-Scales Office

Brandon Evans gave an overview of ongoing Community Goal-Setting Town Halls across District 5. He invited Pacheco residents to join upcoming meetings in Clyde on May 19th and unincorporated Martinez on May 27th.

Mr. Evans gave an update on Sun Valley Mobile Home Park of which residents successfully avoided eviction through code compliance and a HOA-style group has been formed.

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Mr. Evans gave an update on Marsh Drive safety concerns where County Traffic Engineering is proposing restriping and possible speed hump installations. Additional meetings with neighborhood group to be scheduled.

Mr. Evans reported that the Advisory Panel interviews for Phillips 66 CBA have been completed. The Marathon CBA interviews are scheduled for May 29th. Staff are still seeking additional applicants from Pacheco, Vine Hill and Clyde.

Mr. Evans gave an update on the CBA grant process with the application portal targeted for July/August 2025 launch with first awards expected in the Fall.

Mr. Evans reported on the work quality concerns from a resurfacing project in Pacheco which County Public Works is following up with the contractor.

Mr. Evans stated that plans for the Pacheco Community Clean-Up are underway with a potential date in October and inclusion of Grayson Creek Clean-Up.

5. Presentations – Contra Costa County’s Tree Ordinance

Jamar Stamps, Contra Costa County Department of Conservation and Development, gave an overview of proposed updates to the Contra Costa County’s Tree Ordinance. He stated the proposed updates would simply the definition of “protected tree” by size rather than species. It would introduce three permitting tiers: exempt, ministerial and discretionary. The ministerial permits will be available over the counter for mid-sized trees. The discretionary permits would be required for large trees at 56 inches and above in circumference. The exemptions include defensible space fire protection and high fire risk zones. He stated the draft ordinance is open for comments through June 30, 2025. The PMAC expressed concern about permitting costs, exemptions for insurance requirements and the burden on undeveloped lots.

6. Consent Items

- a. Approval of the Records of Action (Minutes) for March 12, 2025 and April 9, 2025.**

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**Motion made by: Ritter
Seconded by: Pope**

**Pacheco Municipal Advisory Council Present Approved the Consent Items as
Submitted. VOTE: 4-0; Ayes: Pope, Ritter, Trinh and Chair Robb; Noes: None;
Abstain: None; Absent: Garcia and Joslin.**

7. Items for Discussion and/or Action

a. Discussion of Trash Accumulation Near Local Businesses and Community Center

Mr. Evans stated that discussion of trash accumulation near local business and community center under consideration are the possibility of motion detector lights and enforcement measures.

8. Correspondence/Announcements

There were no Correspondence/Announcements.

9. Future Agenda Items

There were no Future Agenda Items.

10. Adjournment

There being no further business before the Pacheco Municipal Advisory Council, Chair Robb adjourned the meeting at 8:12 pm to the next regular meeting of June 11, 2025 at 6:30 pm to be held at the Pacheco Community Center Board Room.

Submitted by
Lynn Enea, Recording Secretary

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