



# CONTRA COSTA COUNTY

## AGENDA - PUBLISHED

### Alamo Police Services Advisory Committee (CSA P-2B)

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**Monday, January 5, 2026**

**5:30 PM**

**Alamo Women's Club - 1401 Danville  
Blvd., Alamo**

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*Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee*

1. Call to Order, Roll Call, Pledge of Allegiance
2. Public Comment (3 minutes/speaker)
3. Review and Approve Prior Meeting Record of Actions

[26-07](#)

**Attachments:** [P2B 11.3.2025 DRAFT ROA](#)  
[P2B 12.1.2025 DRAFT ROA](#)

4. Police Report
5. New Business
6. Old Business
7. Financial Report

[26-08](#)

**Attachments:** [P2b Alamo FY25-26 Period 5](#)

8. Community Organization Reports/Upcoming Dates

Adjourn

*The next meeting is currently scheduled for February 1, 2025.*

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 309 Diablo Road, Danville, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov).

For Additional Information Contact: Cameron Collins at [cameron.collins@bos.cccounty.us](mailto:cameron.collins@bos.cccounty.us)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-07

**Agenda Date:** 1/5/2026

**Agenda #:** 3.

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Advisory Board: Alamo Police Services Advisory Committee  
Subject: Review and Approve Prior Meeting Record of Actions

Information:

November 2025 Record of Actions

December 2025 Record of Actions

**Alamo Police Services Advisory  
Committee**

Ross Hillesheim, Chair  
Joe Rubay, Vice Chair  
Dr. Alden Harken, Secretary  
Christy Campbell  
Larry Shields  
Kirk Bennett  
Robert Brannan  
Naomi Lewis-Mercurio, Alternate



**Office of the Sheriff**  
Lt. Scott Dickerson,  
Station Commander

*The Alamo Police Service Advisory Committee serves as an advisory body to the Contra Costa County Board of Supervisors.*

**RECORD OF ACTIONS  
P2B/Alamo Police Services Advisory Committee  
Monday, November 3, 2025  
5:30pm  
Alamo Plaza, Suite 170A**

**1. CALL TO ORDER, ROLL CALL**

*Lewis-Mercurio Absent*

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENT (3 minutes/speaker)**

*Cameron Collins announced that she plans to have presentations to the Alamo MAC to update the group on regional activities and opportunities.  
The possibilities of school crossing guards and a possible traffic safety units were discussed.*

**4. REVIEW AND APPROVE PRIOR MEETING RECORD OF ACTIONS**

**5. POLICE REPORT**

*Deputy Fisher and Sergeant Sandy provided an overview of police activities for October, which included:*

- *373 calls for service, 15 reports, 17 school security checks, and 4 arrests.  
Deputy Fisher personally responded to 83 of the 338 calls.*

*A home burglary on October 29 resulted in approximately \$100,000 in losses (cash and jewelry).*

*There was discussion regarding teen theft of alcohol from Safeway, broader concerns about underage drinking, and the impact of Proposition 47, which has reduced petty theft offenses to minor citations, limiting deterrence.*

*With the holiday season approaching, the committee reaffirmed support for deputy overtime to enhance patrol coverage. Sergeant Sandy noted that home burglaries most often occur Tuesday through Friday, between 8:00 AM and 9:00 PM, when homes are typically unoccupied. The group agreed to support the overtime hours proposed by Lt. Dickerson.*

**6. NEW BUSINESS**

**7. OLD BUSINESS**

**8. FINANCIAL REPORT – Ross Hillesheim**

Mailing Address for Alamo Police Services Advisory Committee is Supervisor Andersen's District Office – 309 Diablo Road, Danville, CA 94526 or call 925.655.2300.

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*Ross Hillesheim reported that the committee's finances are in good order, with \$534,000 in income received this year and a healthy reserve balance. The financial report was unanimously approved by the committee.*

**9. COMMUNITY ORGANIZATION REPORTS/UPCOMING DATES**

- a. Alamo Improvement Association (Joe Rubay)
- b. Alamo MAC (Robert Brannan)

*A representative from Rotary Alamo outlined the group's plan to clean and beautify several highway intersections around Alamo, which have been affected by illegal dumping of mixed debris and wood chips. Despite submitting multiple proposals that fully comply with CalTrans District 4's strict material and safety standards, Rotary's requests have repeatedly been denied, citing equity concerns compared to less affluent areas. Rotary has offered to fund and perform similar cleanup efforts in other communities to address these concerns, but CalTrans has continued to reject their proposals.*

**10. ONGOING ITEMS**

- a. Alamo Today Monthly Article
- b. bicycle, uniforms, and training and continuing education for Deputy Wallace.
- c. Update on necessary supplies including stickers, shirts, hats, food, and beverages for volunteers.
- d. Voluntary security camera registration program.

**11. ADJOURN**

Mailing Address for Alamo Police Services Advisory Committee is Office of the Sheriff, Alamo Substation,  
150 Alamo Plaza, Suite C, Alamo, CA 94507

Materials distributed for the meeting are available for viewing at the District III Office at  
309 Diablo Road, Danville, CA 94526 (925) 820-8683

**Alamo Police Services Advisory  
Committee**

Ross Hillesheim, Chair  
Joe Rubay, Vice Chair  
Dr. Alden Harken, Secretary  
Christy Campbell  
Larry Shields  
Kirk Bennett  
Robert Brannan  
Naomi Lewis-Mercurio, Alternate



**Office of the Sheriff**  
Lt. Scott Dickerson,  
Station Commander

*The Alamo Police Service Advisory Committee serves as an advisory body to the Contra Costa County Board of Supervisors.*

**RECORD OF ACTIONS  
P2B/Alamo Police Services Advisory Committee  
Monday, December 1, 2025  
5:30pm  
Alamo Plaza, Suite 170A**

**1. CALL TO ORDER, ROLL CALL**

*Lewis-Mercurio Absent*

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENT (3 minutes/speaker)**

*The responsibility for data collected by the cameras was discussed, given that the cameras capture activity on roads and highways under the jurisdiction of the California Highway Patrol (CHP), while being located on land within unincorporated Alamo. Deputy Fisher noted that he does not have legal authority to enforce activities occurring on roads or highways. It was agreed that issues are typically tied to specific events at specific times and can be reviewed collaboratively by CHP and the Alamo deputy, with procedures determined by the officers on scene. No issues are anticipated.*

*Ongoing concerns were discussed regarding non-licensed contractors dumping leaves, branches, wood chips, and garbage at sites throughout the county. Chip Chapman of Horticultural Services Ltd. previously proposed providing and spreading high-quality wood chips at the Interstate 680 intersections; however, the chips have been left in piles rather than being spread immediately, which may encourage additional unauthorized dumping. It was agreed that if Mr. Chapman is to provide materials at these locations, the wood chips should be spread immediately. The group also agreed to request clarification regarding the quality of the proposed wood chips to ensure they meet the stated standards before proceeding.*

**4. REVIEW AND APPROVE PRIOR MEETING RECORD OF ACTIONS**

**5. POLICE REPORT**

- 6.** *Deputy Fisher presented a comprehensive overview of P2B calls for service, incident reports, and school security checks, resulting in three total arrests. He also reported a grand theft involving a computer delivered by Amazon to a CVS collection site and unlawfully retrieved by an unidentified individual, highlighting the growing issue of*

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*theft associated with increased online shopping. With the holiday season approaching, the topic of deputy overtime was discussed, and Deputy Fisher indicated that any approved overtime hours could be accommodated.*

**7. NEW BUSINESS**

**8. OLD BUSINESS**

**9. FINANCIAL REPORT – Ross Hillesheim**

**10. COMMUNITY ORGANIZATION REPORTS/UPCOMING DATES**

- a. Alamo Improvement Association (Joe Rubay)

*AIA reported that the horse atop the shoe repair store at the Alamo Plaza intersection has been successfully decorated with festive lighting, receiving positive attention and acclaim from passersby.*

- b. Alamo MAC (Robert Brannan)

*MAC reported that interest in the summer movie program has declined and, combined with scheduled park construction and renovations beginning in early July, no movies will be offered this summer. The renovation project is expected to last approximately nine months at an estimated cost of \$2.5 to \$4 million and will significantly enhance an already high-quality park.*

**11. ONGOING ITEMS**

- a. Alamo Today Monthly Article
- b. bicycle, uniforms, and training and continuing education for Deputy Wallace.
- c. Update on necessary supplies including stickers, shirts, hats, food, and beverages for volunteers.
- d. Voluntary security camera registration program.

**12. ADJOURN**



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-08

**Agenda Date:** 1/5/2026

**Agenda #:** 7.

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# Financial Status Report

Alamo P-2 Zone B

FY 2025-2026

FY 2025-2026 Fund 265700 Org 7657		Period 1 7/12-8/12	Period 2 8/13-9/11	Period 3 9/12-10/10	Period 4 10/11-11/13	Period 5 11/14-12/10	Period 6 12/11-1/13	Period 7 1/14-2/11	Period 8 2/12-3/11	Period 9 3/12-4/10	Period 10 4/11-5/12	Period 11 5/13-6/10	Period 12 6/11-7/13	Current Total
<b>Beginning Fund Balance</b>		801,513.20	1,020,339.39	985,599.05	1,221,897.43	1,192,931.81	1,164,801.86	1,164,801.86	1,164,801.86	1,164,801.86	1,164,801.86	1,164,801.86	1,164,801.86	1,164,801.86
<b>REVENUE</b>	<b>Sub Obj.</b>													
Taxes Current Property	9000	0.00	755.44	8,257.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,013.13
1% Property Tax Alloc. (Estimated Advance)	9010	272,047.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	272,047.44
Voter Approved Parcel Tax (Est. Adv.)	9100	0.00	0.00	253,112.38	-23.53	-1,832.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	251,256.25
Vehicle Code Fines	9150	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prop Tax Relief	9385	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
In Lieu Taxes	9580	0.00	8.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.14
Reim OPEB, Covid pay	9600	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reim Covid pay	9600	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Revenue</b>		<b>272,047.44</b>	<b>763.58</b>	<b>261,370.07</b>	<b>-23.53</b>	<b>-1,832.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>532,324.96</b>
<b>EXPENDITURES</b>	<b>Sub Obj.</b>													
Personnel Salary & Benefit Costs	1000	19,294.81	17,378.22	20,985.63	18,683.02	19,852.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96,193.83
Officer Fixed Costs (liability ins, equip/supplies, comm charges)	3611	0.00	2,965.32	2,966.31	2,973.23	2,990.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,895.29
Uniform Allowance	2160	72.67	72.67	72.67	72.67	72.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	363.35
Memberships	2200	0.00	8,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00
Services & Supplies	2310	0.00	0.00	0.00	160.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160.00
Property Tax Admin.	3611	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Printing/Engraving Services	3611	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Publications & Legal Notices	2190	0.00	160.00	320.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480.00
Vehicles- Fleet Chgs	5011	0.00	6,673.94	0.00	3,418.18	3,128.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,220.45
Misc Svcs/Supplies	3622	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
I.T Dept. Data Proc.	3615	253.77	253.77	253.77	253.77	253.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,268.85
Depreciation	3560	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Spec Dept'l Exp	2479	33,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33,600.00
Assessor's Levy Fees	3530	0.00	0.00	0.00	3,381.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,381.22
Hotel Accommodations	2303	0.00	0.00	473.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	473.31
I.T. Dept. Info Security	3626	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taxes & Assessments	3630	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>		<b>53,221.25</b>	<b>35,503.92</b>	<b>25,071.69</b>	<b>28,942.09</b>	<b>26,297.35</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>169,036.30</b>
<b>Estimated Ending Fund Balance</b>		<b>1,020,339.39</b>	<b>985,599.05</b>	<b>1,221,897.43</b>	<b>1,192,931.81</b>	<b>1,164,801.86</b>	<b>1,164,801.86</b>	<b>1,164,801.86</b>	<b>1,164,801.86</b>	<b>1,164,801.86</b>	<b>1,164,801.86</b>	<b>1,164,801.86</b>	<b>1,164,801.86</b>	<b>1,164,801.86</b>

# Monthly Officer Fixed Cost Detail Report

Alamo P-2 Zone B

FY 2025-2026

FY 2025-2026 Fund 265700 Org 7657		Period 1 7/12-8/12	Period 2 8/13-9/11	Period 3 9/12-10/10	Period 4 10/11-11/13	Period 5 11/14-12/10	Period 6 12/11-1/13	Period 7 1/14-2/11	Period 8 2/12-3/11	Period 9 3/12-4/10	Period 10 4/11-5/12	Period 11 5/13-6/10	Period 12 6/11-7/13	Current Total
<b>Personnel Fixed Costs</b>	<b>Sub Obj.</b>													
Retiree Health Cost	3611	0.00	1,294.10	1,295.09	1,302.01	1,319.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,210.41
Other Post Emp Benefits	3611	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operational Fixed Costs</b>														
Communications Costs	3611	0.00	427.14	427.14	427.14	427.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,708.56
Liability Insurance	3611	0.00	1,119.08	1,119.08	1,119.08	1,119.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,476.32
Supplies/Svcs Costs	3611	0.00	125.00	125.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
<b>Total Expenditures</b>		<b>0.00</b>	<b>2,965.32</b>	<b>2,966.31</b>	<b>2,973.23</b>	<b>2,990.43</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,895.29</b>

## Notes to Fixed Costs:

Retiree Health Cost &

Liability Insurance cost is

Other Post Employee Benefits (OPEB) is a rate set by the County

Communication Charges & Supplies/Services cost is a annual set rate

**Traffic Safety Fund Report**  
**Alamo P-2 Zone B**  
**FY 2025-2026**

FY 2025-2026 Fund 113900 Org 3683		Period 1 7/12-8/12	Period 2 8/13-9/11	Period 3 9/12-10/10	Period 4 10/11-11/13	Period 5 11/14-12/10	Period 6 12/11-1/13	Period 7 1/14-2/11	Period 8 2/12-3/11	Period 9 3/12-4/10	Period 10 4/11-5/12	Period 11 5/13-6/10	Period 12 6/11-7/13	Current Total
<b>Beginning Fund Balance</b>		35,562.74	35,562.74	35,562.74	35,562.74	35,562.74	35,562.74	35,562.74	35,562.74	35,562.74	35,562.74	35,562.74	35,562.74	35,562.74
<b>REVENUE</b>	<b>Sub Obj.</b>													
Traffic Fines	9150	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Drivers Education	9684	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fines	9161	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest	9181	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Revenue</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>EXPENDITURES</b>	<b>Sub Obj.</b>													
Gov. to Gov. fund trnsf	5011	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Estimated Ending Fund Balance</b>		35,562.74	35,562.74	35,562.74	35,562.74	35,562.74	35,562.74	35,562.74	35,562.74	35,562.74	35,562.74	35,562.74	35,562.74	35,562.74

**Notes to Traffic Safety Fund:**

Interest revenues are  
distributed once annually by  
Expenditures consist of approved individual purchases or are related to investment costs