



CONTRA COSTA COUNTY

AGENDA

Economic Opportunity Council

Thursday, February 6, 2025

10:00 AM

1470 Civic Court, Suite 200, Room 221,
Concord | Zoom:

[https://cccounty-us.zoom.us/j/821202307
41?](https://cccounty-us.zoom.us/j/82120230741?pwd=5aNctYdFINVwb2C6mo7efFCh6jHfMZ.1)

[pwd=5aNctYdFINVwb2C6mo7efFCh6j](https://cccounty-us.zoom.us/j/82120230741?pwd=5aNctYdFINVwb2C6mo7efFCh6jHfMZ.1)

HfMZ.1 | Call In: 8882780254 |

conference code: 812185

Fiscal Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order and Welcome
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. RECEIVE the December 2024 Fiscal Report for CSBG Grant 24F-3007 including [25-398](#) amendments.
Attachments: [2024 CSBG Combined Budget December](#)
4. Next Steps
5. Meeting Evaluation

The next meeting is currently scheduled for March 6, 2025 at 10 am.

6. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 120, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Christina Castle-Barber 925-608-8819.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-398

Agenda Date: 2/6/2025

Agenda #: 3.

Advisory Board: Economic Opportunity Council Fiscal Subcommittee

Subject: RECEIVE the December 2024 Fiscal Report for CSBG Grant 24F-3007 including amendments.

Presenter: Michael Morris

Contact: Christina Castle-Barber 925-608-8819

Information:

RECEIVE the December 2024 Fiscal Report for CSBG Grant 24F-3007 including amendments.

Community Services Block Grant											
Monthly Expenditures											
2024 Contract # 24F-3007 (Base with Discretionary)											
Term: Jan 1, 2024 through April 30, 2025											
				47%	53%	59%	65%	71%	67%	33%	
Line	Sub	Original	Aug	Sep	Oct	Nov	Dec	YTD	Balance	% Spent	
Item	Description	Object	2024	2024	2024	2024	2024	Total	Balance	% Spent	
ADMINISTRATIVE COSTS:											
1	Salaries and Wages	1011	16,599	-	-	-	-	2,052.86	2,448.39	14,150.61	15%
	Comm Svcs Dir		-				-	-	-	-	
	Accountant		16,599				-	2,052.86	2,448.39	14,150.61	15%
2	Fringe Benefits		10,125	-	-	-	-	309.68	672.43	9,452.57	7%
	Labor recd/provided-other empl	1081	10,125					309.68	585.27	9,539.73	6%
3	Other Costs-Indirect Costs		70,000	2,912.65	1,418.79	4,477.39	852.62	10,698.63	50,990.47	19,009.53	73%
	Indirect Costs	5022	70,000	2,912.65	1,418.79	4,477.39	852.62	10,698.63	50,990.47	19,009.53	73%
	Total Administrative Costs		96,724	2,912.65	1,418.79	4,477.39	852.62	13,061.17	54,111.29	42,612.71	56%
PROGRAM COSTS:											
1	Salaries and Wages	1011	275,030	22,375.12	21,877.79	21,784.01	23,334.74	26,639.58	163,589.01	111,440.99	59%
	Subtotal Program		194,275	20,763.71	20,396.03	18,792.70	20,445.31	21,295.98	140,971.24	53,303.76	73%
	Division Manager		20,673	3,164.97	2,703.90	2,054.08	4,016.86	3,409.28	19,504.34	1,168.66	94%
	ASA III		104,946	9,585.43	9,585.43	9,585.43	9,585.43	9,585.43	69,023.03	35,922.97	66%
	CSM		68,656	8,013.31	8,106.70	7,153.19	6,843.02	8,301.27	52,443.87	16,212.13	76%
	Student Interns		80,755	1,611.41	1,481.76	2,991.31	2,889.43	5,343.60	22,617.77	58,137.23	28%
	95694 Tabin, A	1	16,151			981.67	1,481.76	1,741.07	4,204.50	11,946.50	26%
	93753 Acosta,C	2	16,151				-	-	2,725.14	13,425.86	17%
	95324 Colburn, C	3	16,151				296.35	1,629.94	2,074.47	14,076.53	13%
	95029 Caolie, Ryan	4	16,151	1,611.41	1,481.76	1,861.46	1,111.32	1,972.59	13,465.48	2,685.52	83%
	95960 Gil, S	5	16,151			148.18	-	-	148.18	16,002.82	1%
2	Fringe Benefits		129,006	12,880.99	12,970.20	12,135.48	13,797.82	14,534.15	92,478.63	36,527.37	72%
	Program Fringe Benefits		118,508	12,692.69	12,797.07	11,785.98	13,460.20	13,909.79	90,175.03	28,332.97	76%
	Student Interns Fringe Benefits		10,498	188.30	173.13	349.50	337.62	624.36	2,303.60	8,194.40	22%
3	Operating Expenses		51,608	6,554.94	137.62	513.01	1,296.18	16,756.64	44,082.61	7,525.39	85%
	Office Expense	2100/02	1,000	27.90	18.38		462.15		3,243.82	(2,243.82)	324%
	Communications	2110	2,000	133.38	31.68	172.25	133.00	32.41	634.21	1,365.79	32%
	Tel Exchange Service	2111	900	67.74	40.66	40.71	40.65	27.10	286.79	613.21	32%
	Membership Dues	2200	6,650				195.00	4,945.00	5,140.00	1,510.00	77%
	Local Travel Coferences	2300/03	13,711		46.90	300.05	203.06	11,453.61	18,337.93	(4,626.93)	134%
	Meeting Meals	2150	3,418	263.40			-	298.52	561.92	2,856.08	16%
	Supplies for Outreach/Homeless	2490	23,929	6,062.52			262.32	-	15,877.94	8,051.06	66%
4	Out-of-State Travel		10,100	-	397.80	-	2,463.84	-	4,313.48	5,786.52	43%
5	Subcontractor Services		409,002	15,654.96	66,906.27	79,090.75	12,651.30	117,793.71	292,096.99	116,905.01	71%
1	Opportunity Junction, Inc	2310	37,182			24,591.00	4,197.00	-	28,788.00	8,394.00	77%
2	GRIP	2310	37,182				-	24,683.29	24,683.29	12,498.71	66%
3	Rising Sun Center For Opportunity	2310	37,182				-	24,873.03	24,873.03	12,308.97	67%
4	CC Interfaith (Hope Solutions)	2310	37,182	15,654.96	3,369.93	2,921.11	-	4,203.83	26,149.83	11,032.17	70%
5	Bay Area Legal Aid (BALA)	2310	37,182		10,011.85	7,386.56	2,637.48	-	20,035.89	17,146.11	54%
6	STAND!	2310	37,182		16,342.13	5,130.70	-	4,764.94	26,237.77	10,944.23	71%
7	Loaves and Fishes of Contra Costa	2310	37,182				-	37,182.00	37,182.00	-	100%
8	Monument Crisis Center	2310	37,182			21,689.57	-	-	21,689.57	15,492.43	58%
9	St. Vincent de Paul	2310	37,182		37,182.36		-	-	37,182.36	(0.36)	100%
10	Lao Family Community Development	2310	37,182				3,051.84	19,321.64	22,373.48	14,808.52	60%
11	Monument Impact	2310	37,182			17,371.81	2,764.98	2,764.98	22,901.77	14,280.23	62%
	Total Program Costs		874,746	57,466.01	102,289.68	113,523.25	53,543.88	175,724.08	596,560.72	278,185.28	68%
	Total Expenditures		971,470	60,378.66	103,708.47	118,000.64	54,396.50	188,785.25	650,672.01	320,797.99	67%