



CONTRA COSTA COUNTY

AGENDA - PUBLISHED

County Service Area P-5 (Roundhill) Citizens Advisory Committee

Tuesday, June 10, 2025

7:00 PM

**Round Hill Country Club - 3169 Round
Hill Road, Alamo**

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order
2. Review and Approve Prior Meeting Minutes [25-2140](#)
Attachments: [Minutes Mar 2025 v2](#)
3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
4. P5 Financial Report [25-2141](#)
5. P5 Sheriff Activity Report [25-2142](#)
6. Old Business
7. New Business

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 309 Diablo Road, Danville, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov.

For Additional Information Contact: Cameron.Collins@bos.cccounty.us.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-2140

Agenda Date: 6/10/2025

Agenda #: 2.

Advisory Board: County Service Area P-5

Subject: Prior Meeting Record of Actions

Information: March 2025 Meeting Record of Actions



CITIZEN'S POLICE ADVISORY COMMITTEE
Round Hill (P-5)
Alamo, California

Minutes of Meeting on March 11, 2025

Committee Members in Attendance: Jason Hill, Lee Mlejnek, Mark Cordone, Mark Young

Committee Members Absent: Jason Dudum, Rich Johnson, Bernard Corey,

Guests in Attendance: Deputy Jonathan Ortega, Cameron Collins (Field Representative for the Supervisor's Office), Corey Berla (Resident and Board Member of Round Hill North), Debra Pollay and Chris Gschwend (Round Hill Residents), Peter Melczer (Round Hill District Neighbor)

The P-5 Advisory Committee was held at Round Hill Country Club. Jason Hill called the meeting to order at 7:05 PM. Minutes of the February 11, 2025 meeting were approved unanimously.

Public Comment: Debra Pollay was interested in learning more about the proposed combining of the other Police Districts in Alamo with the P-5 Police District. Chris Gschwend expressed his concern about the speeds of vehicles on Royal Oaks Drive and discussed this issue with Deputy Ortega.

Financial Report: Mark Young reported that his estimate of the Reserve account at the end of FY24-25 will be approximately \$820,000.00. He also reported that his projections for this years budget is inline with expenditures at this point.

P-5 Activity Report: Deputy Ortega discussed the police report which contained a report of mail theft in the area of Lurmann Court, a call to aid an elderly Resident which resulted in the delivery of life saving measures and subsequent transport to the hospital and an episode of stolen packages from the front porch of multiple residences which is an ongoing investigation. His recommendation is

to lock homes, leave lights on, lock cars and secure possessions by closing and locking garage doors. He also recommended removing in a timely manner delivered packages from outside areas to discourage opportunistic theft.

The HOA purchased speed trailer has been moved to Royal Oaks Drive in between Southview Drive and Roundhill Drive along the slope due to complaints of excessive vehicle speeds in the area. If the Committee believes there are any other areas of concern please let him know. As he moves the trailer around to different areas in Round Hill over the coming months he will be able to generate a much more complete picture of where and to what extent speeds exceeding the speed limit are occurring.

There were 16 recorded vehicle stops and warnings were issued for stop sign violations and speeds over the 25 mph limit during February. There were 28 hours of overtime and no out of area assistance noted for February.

Old Business: Discussion continued about the issue of forming a single Alamo Police District. Considering general agreement that the P-5 Committee was in favor of proceeding with the steps to make this a reality Jason Hill made a motion to move forward with the annexation into P-5 all of Alamo (CSA R7 boundary) into a district designated as CSA P5. This motion was seconded by Mark Young and carried unanimously.

New Business: none

Meeting adjourned at 8:17 PM.

Respectfully submitted by Lee Mlejnek



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Agenda #: 5.

Advisory Board: County Service Area P-5

Subject: P5 Financial Report



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-2142

Agenda Date: 6/10/2025

Agenda #: 5.

Advisory Board: County Service Area P5

Subject: P5 Sheriff Activity Report