# CONTRA

### **Meeting Minutes**

## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

Board of Directors FEDERAL D. GLOVER, CHAIR CANDACE ANDERSEN, VICE CHAIR JOHN GIOIA DIANE BURGIS KEN CARLSON

LEWIS BROSCHARD, FIRE CHIEF, (925) 941-3300 MONICA NINO, COUNTY ADMINISTRATOR AND CLERK OF THE BOARD OF SUPERVISORS, (925) 655-2075

Tuesday, May 14, 2024 1:00 PM

**Board Chambers 1025 Escobar Street,** 

Martinez |

24-1423

https://cccounty-us.zoom.us/j/87344719204 |

Call in: 888-278-0254 access code 843298#

1:00 P.M. Convene and call to order

Adjourned today's meeting at 2:45 p.m.

**Present** Vice Chair Candace Andersen, Director Diane Burgis, and Director

Ken Carlson

**Absent** Director John Gioia, and Chair Federal D. Glover

1. CONSIDER CONSENT ITEMS (Items listed as C.1 through C.13 on the following agenda)

– Items are subject to removal from Consent Calendar by request of any Director. Items removed from the Consent Calendar will be considered with the Discussion Items.

Aye: Vice Chair Andersen, Director Burgis, and Director Carlson

**Absent:** Director Gioia, and Chair Glover

**Result:** Passed

2. DISCUSSION ITEMS

D.1 CONSIDER approving and authorizing the Fire Chief, or designee, to execute an Ambulance Services Pre-Award Agreement between Contra Costa County Fire Protection District and American Medical Response West, Inc. for the period May 15, 2024 through December 31, 2025. (Lewis

Broschard, Fire Chief)

Motion: Burgis Second: Carlson Aye: Vice Chair Andersen, Director Burgis, and Director Carlson

**Absent:** Director Gioia, and Chair Glover

**Result:** Passed

D.2 CONSIDER accepting a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives. (Lewis Broschard, Fire Chief)

Attachments: Fire Chief Report - May 14, 2024

Motion: Burgis Second: Carlson

Aye: Vice Chair Andersen, Director Burgis, and Director Carlson

Absent: Director Gioia, and Chair Glover

**Result:** Passed

PUBLIC COMMENT (2 Minutes)

There were no requests to speak at public comment.

#### 3. CONSENT ITEMS

#### CONSIDER CONSENT ITEMS

A motion was made by Director Carlson, seconded by Director Burgis, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Vice Chair Andersen, Director Burgis, and Director Carlson

Absent: Director Gioia, and Chair Glover

**Result:** Passed

C.1 ADOPT Resolution No. 2024-8 designating the week of May 19-25, 2024 as
Emergency Medical Services Week, with the theme of "Honoring Our Past,
Forging Our Future", as recommended by the Fire Chief.

Figure 19-RES

2024-8

#### This FPD Resolution was adopted.

C.2 APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Fire Chief, a purchase order with The Knox Company in an amount not to exceed \$443,000 for the purchase of Knox lock boxes. (90% Federal Grant, 10% CCCFPD General Operating Fund)

#### approved

C.3 APPROVE and AUTHORIZE the Fire Chief, or designee, to execute an InterLocal Participation Agreement with the BuyBoard National Purchasing Cooperative for the District to join the Cooperative and access lower purchase prices for goods. (No fiscal impact)

#### approved

**C.4** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Fire Chief, a purchase order with Kalmikov Enterprises, Inc. (dba Fire Apparatus Solutions), in an amount not to exceed \$1,420,000 to procure an

incident and breathing support vehicle. (100% CCCFPD General Operating Fund) approved **C.5** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a <u>24-1293</u> contract with the Cal Poly Corporation to provide temporary access to the Contra Costa County Fire Protection District's Training and Education Center for the California State-Certified Prescribed Fire Burn Boss Training, for the period June 10, 2024 through June 14, 2024. (No fiscal impact) approved C.6 APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a <u>24-1294</u> contract with the U.S. Department of the Navy to use the former Concord Naval Weapons Station for training purposes, for the period June 1, 2024 through May 31, 2025. (No fiscal impact) approved C.7 APPROVE and AUTHORIZE the Fire Chief, or designee, to enter into a 24-1295 Memorandum of Understanding with the San Ramon Valley Fire District, for annual allocations of \$1,100,000 for the use of their South County Training Facility for the period. (100% Measure X Funds) approved C.8 APPROVE the 2020-2021 and 2021-2022 financial audits of the former East 24-1425 Contra Costa Fire Protection District. (No fiscal impact) **ECCFPD MOIC 2022 Final Attachments:** ECCFPD RC 2022 Final ECCFPD BFS 2022 Final approved **C.9** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a **24-1296** contract with AP Triton, LLC, in an amount not to exceed \$400,000 to provide ongoing fire-based emergency management consultant services to the District for the period May 1, 2024 through April 30, 2029. (100% CCCFPD EMS Transport Fund) approved C.10 AUTHORIZE the Fire Chief, or his designee, to execute a construction 24-1297 contract with Thompson Builders Corporation, in the amount of \$12,345,678 for tenant improvements at the Fire Protection District Communications Center. (100% EMS Transport Fund) approved C.11 DENY claims filed by John Jenkin; Jay Rana, General Manager for Sonesta 24-1298 Select, and Fred Zhang. approved

C.12 RATIFY the execution of a grant application by the Contra Costa County Fire Protection District to the U.S. Department of Homeland Security, Federal Emergency Management Agency Assistance to Firefighters Grants Program, in an amount not to exceed \$3,000,000, for the purchase of self-contained breathing apparatus equipment. (90% Federal, 10% District General Operating Fund match)

**24-1299** 

#### approved

C.13 RATIFY the execution of a grant application by the Contra Costa County Fire Protection District to the U.S. Department of Homeland Security, Federal Emergency Management Agency, in an amount not to exceed \$14,890,080 for the FY 2023 Staffing for Adequate Fire and Emergency Response grant program for a three-year period upon award. (100% Federal)

<u>24-1300</u>

#### approved