



AGENDA

CONTRA COSTA COUNTY Advisory Council on Aging

Tuesday, March 3, 2026

10:00 AM

500 Ellinwood Way, Pleasant Hill, CA
Corner Conference Room

Planning Committee

<https://cccouny-us.zoom.us/j/81809281017>

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above. ACOA members will also be participating from the following locations: 28 Orinda Way, Orinda

10:00 Welcome, Announcements, Roll call – Jill Kleiner

10:03 Approval of February 2026 Meeting Minutes

Planning Committee Meeting Minutes 02-03-26

[26-842](#)

10:10 Updates from Area Agency on Aging- Cristina Ugaitafa

- AAA Manager position posted
- IIIB RFP submitted to contracts- will need assistance with evaluation panels
- Monitoring schedule established with CDA

10:40 Discuss Community Based Outreach Sessions – Debbie Card

- Updates on scheduling I&A Focus Group Revisit for Danville (Summer 2026)
- Other potential topics – changes for Medicaid

11:00 Break

11:10 Status of CBO site visits

- Q1 2026: TRIO visits on February 24th and 25th, from 10:00-11:00 am – debrief on tours
- Q2 2026: MOWDR (pending new site finished)?
- Holding off on potential sites: PACE/CEI, Trinity Center

11:40 Area Plan Update 2026/2027

- 3/18/26: AAA conducts Public Hearing to approve Area Plan update
- TBD: Mid-year timing for ACOA progress on 2026/2027 objectives

11:50 Public Comment

Next Planning Committee Meeting:

- Tuesday, April 7, 2026, 10:00AM – 12:00PM

12:00 Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood Way, Pleasant Hill during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Cristina Ugaitafa at 925 655-0775 or cugaitafa@ehsd.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-842

Agenda Date: 3/3/2026

Agenda #:

Advisory Council on Aging:

Planning Committee Meeting Minutes 02-03-2026



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Advisory Council on Aging

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10:00 AM

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Planning Committee

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10:00 Call to Order | Roll Call | Introductions – Jill Kleiner
- Jill Kleiner called the meeting to order at 10:00 a.m.

Present Chalo Buckman, Deborah Card, Cesar Court, Kevin Donovan, Jill Kleiner, Richard Morisky, and Dennis Yee

Absent Candace Evans

10:05 Approval of January 2026 Minutes

Motion: Morisky

Second: Card

Aye: Card, Court, Donovan, Kleiner, Morisky, and Yee

Absent: Evans

Abstain: Buckman

Result: Passed

Planning Committee Meeting Minutes 01-06-26

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10:10 Updates from Area Agency on Aging- Cristina Ugaitafa

- RFP for IIIB will be released
 - Question- What is the timeline for the RFP?
 - There may be different panels for Supportive Services
 - The RFP review panel process was described
- Staffing – Program Manager position has not been posted
- CDA Monitoring of the Advisory Body on March 16th at 9:30 am
 - Jill would like a copy of the completed tool for the ACOA sent to her and Kevin

10:35 Presentation- John Lee (Health Insurance Counseling Advocacy Program)

- There was a presentation on Medicare changes and HICAP, including outreach at health fairs
- HICAP is not currently providing presentations to large groups

Medicare Changes 2026 HICAP - ACOA 2-3-26

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11:00 Community Based Outreach Sessions

- Debbie Card
 - There was a discussion about the mobile van that used to go to Ambrose/Bay Point and how Debbie determined it is now around the corner and improving promotion of the van
 - There was a suggestion to have a presenter about homeless services at a future committee meeting
- Danville- Kevin will have an update by the end of the week
 - Hopefully the presentation will be in the activity guide
 - The presentation will be moved to the summer of 2026
 - Kevin can facilitate the presentation
- Question about whether the presentation about what the changes in Medi-Cal and how these are affecting the community should be a joint presentation with Contra Costa Health and EHSD
 - Brian can provide information about Medi-Cal changes but it's not known if he can link back to the community

11:10 Break

11:20 Site visits

- Trio- 10 signups from ACOA members and AAA staff for each of the February visits
- Meals on Wheels Diablo Region- possibly for the second quarter of the year
- Holding off on determining other sites until later this year

11:30 Area Plan Update 2026/2027

- Updated timeline
 - 2/3/26: Planning Committee performs final review on all updates to objectives
 - 2/4/26: Executive Committee approves updates to objectives
 - 3/18/26: AAA conducts Public Hearing to approve Area Plan update
- Reviewed final revised objectives

APU Objectives Draft FY 26-27 Draft_Updated_Planning

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11:50 Public Comment

- How comfortable are we that the monitoring is adequate
 - Possible presentation from Tracy after completion of CDA monitoring

Next Planning Committee Meeting:

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12:00 Adjourn

- Meeting adjourned at 11:59 am

For Additional Information Contact:

Cristina Ugaitafa at 925 655-0775 or cugaitafa@ehsd.cccounty.us

DRAFT