



# CONTRA COSTA COUNTY

## AGENDA

### Community Advisory Board on Public Safety

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Tuesday, June 23, 2026

11:00 AM

50 Douglas Dr., Martinez |  
2700 E. Leland Rd., Pittsburgh |  
<https://us06web.zoom.us/j/88968630544> |  
Webinar ID: 889 6863 0544 |

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#### CAB Outreach & Community Engagement Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. CONSIDER approving the Record of Action from the March 17, 2026, CAB Outreach & Community Engagement Subcommittee meeting. [26-2639](#)  
**Attachments:** [DRAFT CAB Outreach & Community Engagement Record of Action - March 17, 2026](#)
4. Discuss CAB Outreach & Community Engagement Subcommittee Work Plan. [26-2640](#)  
**Attachments:** [Outreach & Community Engagement Work Plan 2026](#)
5. Discuss Ambassador Program Guide & Meeting Assignments. [26-2641](#)  
**Attachments:** [DRAFT CAB Ambassadors Program Guide](#)  
[Ambassador Program Meeting Assignment 2026](#)
6. Review Community Advisory Board (CAB) Applications [26-2642](#)  
**Attachments:** [CAB Membership Roster 2026](#)  
[Community Advisory Board - Applicant Scoring Rubric](#)  
[Community Advisory Board Application\(s\)](#)
7. Discuss Community Advisory Board's (CAB) Outreach Plan. [26-2643](#)  
**Attachments:** [Community Advisory Board \(CAB\) Outreach Plan](#)  
[DRAFT CAB Logo Designs Concepts](#)

8. The next meeting is currently scheduled for Tuesday, July 28, 2026, at 11 a.m.
9. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Gariana Youngblood, Committee Staff  
[gariana.youngblood@orj.cccounty.us](mailto:gariana.youngblood@orj.cccounty.us)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-2639

**Agenda Date:** 6/23/2026

**Agenda #:** 3.

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Advisory Board: CAB Outreach & Community Engagement Subcommittee

Subject: Record of Action - March 17, 2026

Presenter: Gloribel Pastrana, Subcommittee Chair

**Information:**

CONSIDER approving the Record of Action of March 17, 2026, CAB Outreach & Community Engagement Subcommittee meeting.

**Referral History and Update:**

County ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and decisions made during the meeting. Attached for the Subcommittee's consideration is the Record of Action for the Subcommittee's meeting on March 17, 2026.

**Recommendation(s)/Next Step(s):**

Review and provide any necessary edits or corrections before approval.



# CONTRA COSTA COUNTY

## Committee Meeting Minutes

### Community Advisory Board on Public Safety

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Tuesday, March 17, 2026

11:00 AM

50 Douglas Dr., Martinez |  
<https://us06web.zoom.us/j/88968630544> |  
Webinar ID: 889 6863 0544

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#### Outreach & Community Engagement Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Gloribel Pastrana called the meeting to order at 11:03 a.m.

1. Roll Call and Introductions

**Present** Alexandria Van Hook, and Gloribel Pastrana

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Public comment was received.

3. CONSIDER approving the Record of Action from the October 28, 2025, CAB Outreach & Community Engagement Subcommittee meeting. [26-944](#)

**Attachments:** [DRAFT CAB Outreach & Community Engagement Record of Action October 28, 2025](#)

**Motion:** Van Hook

**Second:** Pastrana

**Aye:** Van Hook, and Pastrana

**Result:** Passed

4. Discuss CAB Outreach & Community Engagement Subcommittee Work Plan. [26-945](#)

**Attachments:** [Outreach & Community Engagement Work Plan 2025](#)

Discussion was held.

Public comment was received.

The Subcommittee reviewed the work plan and made several revisions, including marking completed tasks, clarifying tasks, and adding new tasks to further support the Subcommittee's goals. The Office of Reentry & Justice will update the work plan and present it for review and finalization at the next meeting.

5. Discuss strategies for Community Advisory Board (CAB) recruitment and outreach, and review progress on current recruitment efforts.

Discussion was held.

Public comment was received.

The Subcommittee discussed recruitment and outreach strategies, including conducting presentations to increase awareness of the CAB, its mission, and priorities. Outreach efforts discussed included engaging community-based organizations, presenting at Partners & Providers meetings, and participating in PAC meetings. The Subcommittee also discussed developing a one-page CAB summary, FAQ, and outreach materials for tabling events. Members requested clarification on the Subcommittee's role in the recruitment and selection process and a one-page document outlining CAB members' start and end dates.

6. Discuss Marketing and Outreach: Strategies, Materials, Budget, and Implementation Process. [26-941](#)

**Attachments:** [Community Advisory Board Outreach Budget](#)

Discussion was held.

Public comment was received.

The Subcommittee reviewed the budget plan and discussed materials for tabling and outreach activities. Some items were deferred pending finalization of the CAB logo, and the Subcommittee identified materials to be purchased at a later date. The Office of Reentry & Justice provided guidance on the CAB budget to assist the Subcommittee in its decision-making.

7. Discuss CAB Membership and Participation Survey Results [26-942](#)

**Attachments:** [CAB Engagement Survey Results](#)

Discussion was held.

Public comment was received.

The Subcommittee reviewed the CAB Membership and Participation Survey results and agreed to continue the discussion at the next meeting to allow adequate time for review. The Subcommittee will further discuss which survey questions should be retained or revised and what additional questions should be included. The Subcommittee also discussed the timing of the next survey and is considering administering it in August, following the CAB Retreat in May.

8. Review Community Advisory Board (CAB) Meeting Schedule 2026. [26-943](#)

**Attachments:** [DRAFT CAB Meeting Schedule 2026](#)

Discussion was held.

Public comment was received.

The Subcommittee reviewed the CAB Outreach & Community Engagement Subcommittee meeting schedule and confirmed that the proposed dates and times were acceptable to members.

9. The next meeting is currently scheduled for Tuesday, April 28, 2026, at 11 a.m.

**Next Steps:**

- Review CAB OCEC Work plan
- Discuss Social Media Policy
- Discuss CAB Engagement & Participation Results
- Discuss CAB Logos
- Discuss Marketing and Outreach: Strategies, Materials, Budget, and Implementation Process.

10. Adjourn

The meeting was adjourned at 12:38 p.m. by Gloribel Pastrana. The next scheduled meeting of the Subcommittee is Tuesday, April 28, 2026, at 11 a.m.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Gariana Youngblood, Committee Staff  
[gariana.youngblood@orj.cccounty.us](mailto:gariana.youngblood@orj.cccounty.us)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-2640

**Agenda Date:** 6/23/2026

**Agenda #:** 4.

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Advisory Board: CAB Outreach & Community Engagement Subcommittee

Subject: Outreach & Community Engagement Work Plan

Presenter: Gloribel Pastrana, Subcommittee Chair

### Information:

Review the CAB Outreach & Community Engagement Subcommittee work plan and discuss priorities to ensure alignment with the Subcommittee's goals.

### Referral History and Update:

In preparation for the upcoming year, the Subcommittee will review its current work plan, identify priorities, and outline planned activities to guide its work.

### Recommendation(s)/Next Step(s):

Finalize the CAB Outreach & Community Subcommittee's priorities for the upcoming year and revise the work plan as needed to ensure the Subcommittee is effectively working toward these goals.

## CAB Outreach and Community Engagement Committee – 2026 Work Plan

**Objective(s):** Community Outreach & Community Engagement’s Goals

Task	Outcomes Goals	Timeline	Responsible Persons/ Resources
	Task 1 –Survey incoming CAB members to assess their knowledge of AB 109, current CAB initiatives, Subcommittee roles, and responsibilities. Use results to identify gaps in the current membership and guide targeted recruitment to strengthen the Board’s expertise.	January – December <b>(Further review)</b>	
<b>Membership Cultivation</b>	Task 1 - To have the Application listed on the appropriate Contra Costa County websites to recruit for current and future CAB member vacancies.	January – December <b>(Completed)</b>	All (and ORJ)
	Task 2 – OCEC will conduct outreach to County and City Boards/Commissions, community-based organizations, and faith-based communities through presentations and site tours to support recruitment for current and future CAB membership needs.	January – December <b>(Ongoing)</b>	All (and ORJ)
	Task 3 – OCEC will collaborate with ORJ to review CAB membership applications and, in accordance with the Operating Guidelines, create an application pool. OCEC will request additional support as needed.	January – December <b>(Completed)</b>	All
	Task 4 – OCEC will interview prospective CAB applicants and make recommendations to the full CAB for approval of new member(s). Additional support will be requested as needed. <ul style="list-style-type: none"> <li>• Applicant Expectations</li> <li>• Applicant Interview Questions</li> </ul>	January-December <b>(Ongoing)</b>	All
	Task 5- The OCEC and CAB Chair will ensure that all newly selected CAB members receive New Member Orientation and Onboarding. <ul style="list-style-type: none"> <li>• New Member Onboarding</li> </ul>	January-December <b>(Ongoing)</b>	CAB Chair & OCEC Chair
	Task 6 – Coordinate the annual CAB Retreat to orient new and existing members. The retreat will review the CAB’s purpose and function, provide team-building opportunities, and allow members to strategize, improve communication, and align	November – January <b>(Ongoing)</b>	All (and ORJ)

	with the CAB’s overall goals.		
<b>Community Outreach</b>	Task 1 – Update the CAB outreach presentation to reflect the current CAB Policy Statement and platform.	May <b>(Completed)</b>	ORJ & OCEC Subcommittee
	Task 2 – Identify and track County and City Boards/Commissions, CBOs, faith-based, and community meetings that impact the reentry population. Gather community input, concerns, and recommendations for reentry services (e.g., HIP, QAC, RSC Steering Committee, CCP, PPC, BOS).	May <b>(Ongoing)</b>	All (and ORJ) <b>(Note: OCEC will draft and maintain a list of Board and Committee meetings for CAB members to attend.)</b>
	Task 3a – OCEC will develop a list of boards, commissions, and organizations for CAB outreach to educate them about the CAB’s purpose, activities, and work related to the reentry population. Task 3b – OCEC will remind CAB representatives to report back to the CAB on the purposes of the organizations they engaged with, including shared goals and objectives with the CAB. Task 3c – OCEC will regularly monitor and update the outreach list and provide ongoing updates to the CAB.	January-December <b>(Ongoing)</b>	All members (CAB Full Body) <b>(Note: Discuss w/ Full Body what meetings CAB members can attend)</b>
	Task 4 – Coordinate the CAB Ambassadors Program by assigning CAB members as liaisons to the Board of Supervisors and the CCP Executive Members, creating a two-way channel for information sharing. Support the CAB in developing messaging and talking points for the program.	March – July <b>(Note: discuss assignments, roles and scheduling at annual CAB Retreat)</b>	All members (CAB Full Body & ORJ)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-2641

**Agenda Date:** 6/23/2026

**Agenda #:** 5.

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Advisory Board: CAB Outreach & Community Engagement Subcommittee

Subject: Ambassador Program Assignments

Presenter: Gloribel Pastrana, Subcommittee Chair

**Information:**

Review the Ambassador Program Guide and discuss the 2026 meeting assignments.

**Referral History and Update:**

The Community Advisory Board will review the updated Ambassador Program Guide and begin discussing assignments to support coordination and scheduling with the County's Community Corrections Partnership, Board of Supervisors, and other key County representatives. These engagements are intended to share updates on CAB priorities and initiatives, discuss goals for the remainder of the year, and gather input on current efforts, gaps, and barriers.

**Recommendation(s)/Next Step(s):**

Debrief the Ambassador Program Guide and finalize Ambassador meeting assignments.

**CAB  
AMBASSADOR PROGRAM  
GUIDE**

DRAFT

# **CAB Ambassador Program Guide**

## **Table of Contents**

1. Ambassador Program Overview and Structure
2. Tips for Conducting Successful Ambassador Meetings
  - Sample Talking Points
  - Effective Communication Strategies
  - Ambassador Dos & Don'ts
3. Ambassador Program Meeting Assignments
4. Ambassador Program Contact List
5. Sample Email Template to Request & Confirm Zoom Meeting
6. Sample Ambassador Meeting Outline
7. Sample Thank You Email
8. Summary of Meeting Notes - Example
9. Sample External Meeting Report
10. External Meeting Reporting Template

## CAB AMBASSADOR PROGRAM

### PROGRAM OVERVIEW:

The CAB Ambassadors Program (CAP) was established in 2016 to strengthen communication between the Community Advisory Board and key decision-makers. As an AB109 Community Advisory Board member, you serve as an ambassador for our work in the community, representing the board when meeting with county supervisors, community organizations, and other stakeholders.

The program serves two essential purposes:

1. **Creating Communication Channels:** CAP establishes direct communication between CAB and those who vote on CAB's proposals. Ambassadors gather valuable insights about departmental and elected officials' priorities through regular engagement while sharing CAB's annual focus areas. This ongoing dialogue ensures mutual understanding and builds collaborative relationships.
2. **Mobilizing Support:** CAP builds support for significant CAB recommendations, particularly those addressing complex or potentially challenging issues. Ambassadors meet with each stakeholder annually to discuss priorities and build understanding before critical end-of-year voting processes.

### Program Structure

CAB members collectively develop recommended talking points to guide discussions with Community Corrections Partnership members and County Supervisors. The program operates through carefully assigned Ambassador pairs consisting of a Lead and a Second who function as a coordinated team. The Office of Reentry & Justice (ORJ) reviews all assignments to ensure compliance with Brown Act requirements.

This guide provides the tools and information you need to effectively communicate our board's priorities, gather valuable feedback, and build strong partnerships across the community to support successful reintegration efforts.

### Your Role as an Ambassador

As a CAB ambassador, you:

- Represent the collective voice of the advisory board, not just personal opinions
- Build relationships with key stakeholders and community partners
- Educate others about AB109 and its local implementation
- Gather community feedback and concerns to bring back to the board
- Help identify potential partnerships and resources

## Tips for Conducting Successful Meetings

### Before the Meeting

1. **Prepare thoroughly**
  - Briefly research the organization or official you're meeting with
  - Review relevant data and recent CAB discussions
  - Prepare concise handouts/notes with key information
  - Confirm meeting logistics (time, location, attendees)
  - Be prepared to share any approved board materials

## 2. **Set clear objectives**

- Define 2-3 specific goals for the meeting
- Prepare an agenda and share it in advance if appropriate
- Anticipate questions and prepare thoughtful responses
- Know which decisions require full board approval

## **During the Meeting**

### 1. **Make a strong first impression**

- Log into Zoom 5-10 minutes early
- Begin with a brief introduction of yourself and the board's role
- Thank them for their time and interest
- Start with common ground before addressing challenging topics

### 2. **Communicate effectively**

- Use plain language, avoiding jargon and acronyms
- Balance facts and data with personal stories and examples
- Listen actively and take notes on feedback
- Be honest about what you know and don't know
- Offer to follow up on questions you can't immediately answer

### 3. **Handle difficult conversations**

- Acknowledge concerns respectfully
- Focus on shared goals for community safety and successful reentry
- Use "we" language to emphasize a collaborative approach
- Redirect politically charged discussions to evidence-based outcomes
- Stay calm and professional if tensions arise

### 4. **Close effectively**

- Summarize key discussion points and any agreements reached
- Clarify next steps and who is responsible for each
- Invite ongoing communication and feedback
- Thank them for their time and perspectives

## **After the Meeting**

### 1. **Follow through**

- Send a thank-you email summarizing key points and next steps
- Provide any additional information promised
- Share relevant feedback with the full board and/or chair
- Update your CAB Ambassador Meeting Report Out document
- Schedule follow-up communications as appropriate

## **Sample Talking Points: County Supervisors**

### **About AB109 Implementation**

- "Our county's AB109 implementation plan focuses on evidence-based practices to reduce recidivism while enhancing public safety."
- "The Community Advisory Board provides community perspective and oversight to ensure programs align with local needs."
- "Since implementation began in 2011, we've seen [insert local data point on positive outcomes]."
- "Our current priorities include [list 2-3 board priorities]."

## **Funding and Resources**

- "AB109 funding has allowed our county to develop innovative programs such as [specific local examples]."
- "We continuously evaluate program effectiveness to ensure responsible use of taxpayer dollars."
- "The advisory board reviews data to identify successes and areas needing improvement."

## **Community Impact**

- "Effective reentry services benefit everyone by reducing crime, strengthening families, and creating taxpaying citizens."
- "Our community-based approach addresses the root causes of recidivism, including housing instability, unemployment, and untreated mental health issues."
- "The board includes diverse community voices, including [examples of board composition]."
- "We're seeing promising results in [specific outcome area], with [specific data point]."

## **Requests and Recommendations**

- "Based on our current priorities, we recommend [specific policy or program recommendation]."
- "We invite you to attend our upcoming community forum on [topic] to hear directly from program participants and providers."
- "We'd appreciate your support for [specific initiative or funding request] in the upcoming budget cycle."
- "We see an opportunity to leverage county resources by partnering with [specific organization or department]."

## **Sample Talking Points: Community Organizations**

### **Partnership Opportunities**

- "The Community Advisory Board seeks community partners who can help address gaps in our reentry continuum."
- "Your organization's expertise in [specific area] could significantly benefit individuals transitioning back to the community."
- "We can connect you with the AB109 program manager to discuss potential collaboration or funding opportunities."
- "Together, we can create stronger pathways to successful community reintegration."

### **Information Sharing**

- "We'd value your perspective on how realignment has affected your clients or community."
- "The advisory board is currently focusing on [specific issue], and we'd appreciate your insights."
- "We can present to your staff or clients about available reentry resources."

### **Community Education**

- "Many community members misunderstand who AB109 serves – these are non-violent, non-serious, non-sexual offenders returning to our community."
- "Research consistently shows that stable housing, employment, and treatment significantly reduce recidivism."
- "Successful reintegration benefits everyone through increased public safety, family stability, and community wellbeing."
- "Community support is essential for successful reentry – isolation and stigma increase the risk of reoffending."

## **Addressing Concerns**

- "Public safety remains our top priority, which is why we emphasize supervision and support services."
- "We welcome community feedback and incorporate it into our recommendations to the Community Corrections Partnership."

## Effective Communication Strategies

### Telling the AB109 Story

- Use a balanced approach that acknowledges both challenges and successes
- Share specific examples and success stories (with appropriate permissions)
- Connect realignment to broader community benefits
- Use visual aids when possible (simple charts, infographics)
- Personalize without compromising confidentiality

### Representing Diverse Perspectives

- Acknowledge the range of views represented on CAB
- Focus on areas of consensus when speaking officially
- Clarify when you're sharing personal views vs. CAB positions
- Recognize the different impacts of criminal justice policies across communities
- Invite diverse stakeholders to board meetings to share their perspectives directly

### Discuss CAB priorities and the goals of subcommittees

- **Current Priorities:** [Discuss current CAB priorities]
- **Success Metrics:** [Discuss 2-3 positive outcome measurements]
- **Challenges:** [Discuss 2-3 ongoing challenges]
- **Local Impact:** [Discuss 2-3 key local statistics about AB109 population and outcomes]
- **Services:** [Discuss key services funded through AB109]

## Ambassador Dos and Don'ts

### Do:

- Represent the board's official positions accurately
- Listen more than you speak when gathering community input
- Bring community concerns back to the full board
- Focus on data and evidence-based practices
- Acknowledge both successes and challenges honestly
- Coordinate with the board chair before major presentations

### Don't:

- Make promises or commitments without board approval
- Share confidential information about specific cases or individuals
- Criticize other agencies or officials publicly
- Present personal opinions as board positions
- Engage in partisan political discussions when representing the board
- Speak to the media without proper authorization

### Resources for Ambassadors

- Office of Reentry and Justice website
- Annual report executive summary
- CAB PowerPoint presentation (customizable)
- Success stories (with appropriate releases)
- Schedule of upcoming community events and meetings

### Feedback Loop

After representing the board at meetings or events:

1. Complete the External Meeting Report Form
  2. Share key takeaways at the next board meeting
  3. Submit any new community contacts to OCEC
  4. Identify any needed updates to talking points or materials
  5. Mentor new board members in ambassador activities
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DRAFT

# 2025 CAB Ambassadors Program Member Assignments

Community Corrections Partnership (CCP) Select Members											Board of Supervisors- District				
CAB Member	CAO	Court	H3	Behavioral Health	District Attorney	EHSD	LEA	Probation	Sheriff's Office	Public Defender	1 Gioia	2 Andersen	3 Burgis	4 Carlson	5 Scales - Preston
Nicole	1st	1st				1st	1st								
Rena H.			2nd	2nd						2nd					
Gloribel					1st			2nd			1st				
Justin			1st										1st		2nd
Rena M.		2nd				2nd	2nd								
Traci					2nd							2nd		1st	
Alexandria				1st					2nd	1st		1st			
Demetria															
Tiffany									1st		2nd			2nd	1st
Wilanda	2nd							1st					2nd		
Briana				3rd				3rd		3rd					

1 <sup>st</sup> = Lead
2 <sup>nd</sup> = Second
3 <sup>rd</sup> = Third

Standing Committee Assignments
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<p><b>Policy &amp; Budget:</b> Justin Van Zerber; Traci Simpson; Briana Lucca</p> <p><b>OCEC:</b> Demetria Lawrence; Alexandria Van Hook; Gloribel Pastrana</p> <p><b>Programs &amp; Services:</b> Rena Hurley; Rena Moore, Tiffany Anaya, Wilanda Hughes</p>
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**CAB Ambassadors Program Contact List**

<b><u>BOS/CCP Exe Members</u></b>	<b><u>Member's Name</u></b>	<b><u>Email &amp; Phone</u></b>	<b><u>Staff</u></b>	<b><u>Staff's Email &amp; Phone</u></b>
Supervisor John Gioia	Supervisor John Gioia	<u><a href="mailto:John.Gioia@bos.cccounty.us">John.Gioia@bos.cccounty.us</a></u> 510-942-2220	Cynthia Harvey Patton	<u><a href="mailto:cynthia.patton@bos.cccounty.us">cynthia.patton@bos.cccounty.us</a></u> 510-942-2221
Supervisor Candace Andersen	Supervisor Candace Andersen	<u><a href="mailto:Candace.Andersen@bos.cccounty.us">Candace.Andersen@bos.cccounty.us</a></u> 925-655-2300	Jill Ray	<u><a href="mailto:jill.ray@bos.cccounty.us">jill.ray@bos.cccounty.us</a></u> 925-655-2300
Supervisor Diane Burgis	Supervisor Diane Burgis	<u><a href="mailto:Diane.Burgis@bos.cccounty.us">Diane.Burgis@bos.cccounty.us</a></u> 925-655-2330	Melissa Van Ruiten	<u><a href="mailto:Melissa.VanRuiten@bos.cccounty.us">Melissa.VanRuiten@bos.cccounty.us</a></u> 925-655-2333
Supervisor Ken Carlson	Supervisor Ken Carlson	<u><a href="mailto:SupervisorCarlson@bos.cccounty.us">SupervisorCarlson@bos.cccounty.us</a></u> 925-521-7100	Manny Bowlby	<u><a href="mailto:Manny.Bowlby@bos.cccounty.us">Manny.Bowlby@bos.cccounty.us</a></u> 925-655-2350
Supervisor Shanelle Scales- Preston	Supervisor Shanelle Scales- Preston	<u><a href="mailto:bos5@bos.cccounty.us">bos5@bos.cccounty.us</a></u> 925-608-4200	Vivian Lee	<u><a href="mailto:Vivian.Lee@bos.cccounty.us">Vivian.Lee@bos.cccounty.us</a></u> 925-608-4201
CAO	Monica Nino	<u><a href="mailto:Monica.Nino@cao.cccounty.us">Monica.Nino@cao.cccounty.us</a></u>	925-655-2075	Paula Webb
District Attorney	Diana Becton	<u><a href="mailto:Diana.Becton@contracostada.org">Diana.Becton@contracostada.org</a></u>	925-957-2218	Bobbi Mauler <u><a href="mailto:Bobbi.mauler@contracostada.org">Bobbi.mauler@contracostada.org</a></u>
Superior Court Exe. Officer	Matthew Malone	<u><a href="mailto:mmalo1@contracosta.courts.ca.gov">mmalo1@contracosta.courts.ca.gov</a></u> 925-608-2700	Sarah Divingnzo  Sarah Linh	<u><a href="mailto:sdivingnzzo@contracosta.courts.ca.gov">sdivingnzzo@contracosta.courts.ca.gov</a></u>  <u><a href="mailto:slind@contracosta.courts.ca.gov">slind@contracosta.courts.ca.gov</a></u>

Public Defender	Ellen McDonnell	<a href="mailto:Ellen.McDonnell@pd.cccounty.us">Ellen.McDonnell@pd.cccounty.us</a>	925-335-8075	N/A
Concord Police Chief	Mark Bustillos	<a href="mailto:mark.bustillos@cityofconcord.org">mark.bustillos@cityofconcord.org</a>	925-671-3220	Sarah Weller
Probation	Esa Ehmen-Krause	<a href="mailto:Esa.Ehmen@prob.cccounty.us">Esa.Ehmen@prob.cccounty.us</a>	925-313-4188	Deborah Caldwell
EHSD	Marla Stuart	<a href="mailto:mstuart@ehsd.cccounty.us">mstuart@ehsd.cccounty.us</a>	925-608-4801	Paige Lewis-Villa
Sheriff's Office	David O. Livingston	<a href="mailto:dli@so.cccounty.us">dli@so.cccounty.us</a>	510-262-4204	Jody Sicheneder
Behavioral Health	Dr. Suzanne Tavano	<a href="mailto:Suzanne.Tavano@cchealth.org">Suzanne.Tavano@cchealth.org</a>	925-957-5169	
Health, Housing and Homeless (H3)	Cristy Saxton	<a href="mailto:Christy.Saxton@cchealth.org">Christy.Saxton@cchealth.org</a>	925-608-6709	Betsy Cajina
<b>*List updated October 2025</b> <b>*Meetings to be scheduled for Aug-Oct</b>				

## Sample Email template for CAB Ambassadors to request a Zoom meeting:

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**Subject:** AB109 Community Advisory Board - Request for Meeting on Funding Priorities

Dear [Recipient Name],

I hope this email finds you well. As a member of the AB109 Community Advisory Board (CAB) Ambassador program, my colleague, [Colleague Name], and I would like to schedule a 45-minute Zoom meeting with you to discuss our work related to the AB109 Community Advisory Board for [priorities for the current year].

Purpose of Meeting:

- Provide a brief overview of the CAB Ambassador program
- Share updates on our current initiatives
- Request your valuable feedback on four key priority areas: [list the priorities for the current year]
  1. Housing
  2. Behavioral health
  3. Employment
  4. Pre/post-release services

Your insights would greatly contribute to our efforts in ensuring effective resource allocation and program development for returning community members.

Potential Meeting Dates: Please share your availability in the next few weeks for any of the following time frames.

- [Date Option 1]: Between [time range]
- [Date Option 2]: Between [time range]
- [Date Option 3]: Between [time range]

If these dates don't work for your schedule, please suggest alternatives that would be more convenient for you. Additionally, if you prefer that another individual from your office attend in your place, please let us know, and we'll be happy to coordinate with them directly.

We appreciate your consideration. We look forward to connecting and discussing these important community matters.

Best regards,

[Your Name]  
AB109 Community Advisory Board Ambassador  
Phone: [Your Phone Number]  
Email: [Your Email Address]

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## Sample Email template for CAB Ambassadors to confirm a Zoom meeting:

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**Subject:** Confirming Our Meeting - CAB Ambassador Program Discussion

Dear [Name/Title],

Thank you for agreeing to meet with us regarding the Community Advisory Board (CAB) Ambassador Program. We look forward to our conversation about how we can collaborate to support AB109 reentry services in Contra Costa County.

Meeting Details:

- Date: [Insert Date]
- Time: [Insert Time]
- Location: [Insert Location/Zoom Link]

During our time together, [CAB Member Name] and I will share an overview of CAB's recent work and would love to hear your thoughts on our four key priority areas [list the priorities for the current year]:

1. Housing services for justice-involved individuals
2. Behavioral health support
3. Employment opportunities for the reentry population
4. Pre/post-release engagement services

We're particularly interested in learning about your current priorities and exploring how CAB might support your initiatives moving forward.

If you need to reschedule or have any questions before we meet, please don't hesitate to reach out to me at [phone number] or [email address].

We appreciate your time and look forward to this important conversation.

Best regards,

[Your Name]  
AB109 Community Advisory Board Ambassador  
[Phone Number]  
[Email Address]

---

# CAB Ambassador Meeting Outline

## Pre-Meeting Preparation

- [ ] Lead and Co-Lead meet beforehand to coordinate approach
- [ ] Review interviewee's background/webpage
- [ ] Prepare questions specific to their role/department
- [ ] Bring materials: notepads, CAB overview materials
- [ ] Log In 5-10 minutes early

---

## OPENING (5 minutes)

### LEAD: Introductions & Welcome

- "Good [morning/afternoon], thank you for taking the time to meet with us today."
- "I'm [Name], and this is my colleague [Co-Lead Name]. We're both members of the Community Advisory Board."
- **Allow opportunity for them to introduce themselves and any staff present**

### LEAD: Establish Meeting Purpose

- "We're here to establish a direct line of communication between CAB and your office."
- "Our main goals today are to:
  - Share an overview of CAB's current work and priorities
  - Learn about your priorities and initiatives
  - Explore how CAB might support your work
  - Get your feedback on our key focus areas"
- "Please feel free to jump in with questions or comments at any time."
- "Before we dive in, are there any specific priorities or issues you'd like to discuss or bring to our attention?"

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## CAB OVERVIEW (8-10 minutes)

### CO-LEAD: CAB Mission & Accomplishments

- "Over the past several years, CAB has worked to realize the goals of AB 109 Public Realignment by advocating for increased community-based reentry services and supporting expansion of our reentry system."
- **Key Accomplishments:**
  - Successful funding increases for community-based housing, legal aid, and employment services
  - New expense reporting templates
  - Strengthened pre-release transition planning
  - Permanent creation and expansion of the Office of Reentry and Justice

### CO-LEAD: CAB's Four Pillars

"Our approach to policy rests on four core principles:

1. **We want to invest in what works**
2. **We believe true justice requires social justice**
3. **We believe incarceration should serve as a last resort**
4. **We believe safety for all depends on justice for all"**

### LEAD: Recent Major Project

- "This year, CAB's Policy & Budget Subcommittee was tasked by the Community Corrections Partnership and supported by the Board of Supervisors to develop recommendations for a one-time \$15M allocation from AB 109 excess funds."
- "We worked extensively with departments and organizations across the county through workgroups and presentations."
- "This collaborative approach included partners like H3, Behavioral Health, Rubicon, WIOA, Sheriff's Office, DA, Public Defender's Office, and many others."

---

## PRIORITY AREAS DISCUSSION (10-15 minutes)

CO-LEAD: "We'd like to share our four key priority areas and get your feedback:"

Priority Area #1: HOUSING

- Additional countywide CORE teams for homeless reentry population
- Expanded housing supports following H3's 1-2-4 framework (interim, permanent, homelessness prevention)
- **"What are your thoughts on housing challenges for the reentry population in your area/department?"**

**LEAD: Priority Area #2: BEHAVIORAL HEALTH\*\***

- Countywide on-demand mobile outreach for behavioral health resources
- Additional Community Support Workers (peer support specialists) for field-based services
- **"How do you see behavioral health needs impacting the populations you serve?"**

**CO-LEAD: Priority Area #3: EMPLOYMENT SERVICES\*\***

- Countywide employment pathway for reentry participants in county positions
- Job training workshops and on-the-job training
- Pre-release employment services and job placement support
- Clean slate program for record clearing
- **"What employment barriers do you see, and how might we address them together?"**

**LEAD: Priority Area #4: PRE/POST-RELEASE SERVICES\*\***

- Guaranteed Income pilot program for justice-involved individuals
- Gap-filler services including:
  - 24/7 transportation and mentoring services
  - Extended service hours (weekends/after hours)
  - Language services expansion
  - Enhanced services for women
- Interim Bridge Housing coordinated by CORE teams
- **"What gaps do you see in current pre and post-release services?"**

**STAKEHOLDER INPUT & DISCUSSION (8-10 minutes)**

**LEAD: Open Discussion**

- "What priorities or initiatives are you currently focused on that align with these areas?"
- "How can CAB support your work or collaborate on shared goals?"
- "What challenges are you seeing that we should be aware of?"
- "Are there other community partners we should be connecting with?"

**CO-LEAD: Alignment & Next Steps**

- "Our recommendations will be going before the Board of Supervisors for consideration."
- "How can we ensure our work complements and strengthens what you're already doing?"

**CLOSING (3-5 minutes)**

**CO-LEAD: Appreciation & Follow-up**

- "We really appreciate you taking the time to meet with us. This has been incredibly valuable."
- "Your insights about [mention specific feedback they provided] will definitely inform our ongoing work."

**LEAD: Ongoing Partnership**

- "Please don't hesitate to reach out if there's ever a need for clarification or if CAB can provide support for your initiatives."
- "The fact that you made time for this meeting demonstrates your commitment to this important work."
- "We're excited about the possibility of continued collaboration as we work to make Contra Costa County a better place for everyone."

**Both: Contact Information Exchange**

- Provide CAB contact information
- Confirm best way to reach them for follow-up
- "Thank you again for your partnership."

## **POST-MEETING ACTION ITEMS**

- Complete meeting notes within 24 hours
  - Share key insights with CAB at the next board meeting
  - Follow up on any commitments made
  - Send thank you email within 2 business days
  - Schedule any requested follow-up meetings
- 

## **During the meeting, be sure to take notes on the following:**

- Key priorities they mentioned
- Specific feedback on CAB's priorities
- Collaboration opportunities identified
- Follow-up actions needed
- Contact information for key staff
- Important dates or deadlines mentioned

DRAFT

## Sample Email template: Thank you (post-meeting)

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**Subject:** Thank You - CAB Ambassador Program Meeting

Dear [Name/Title],

Thank you for taking the time to meet with [CAB Member Name] and me [yesterday/on Date]. Your insights about [specific topic discussed or priority mentioned] were particularly valuable, and we appreciated learning more about [specific initiative or concern they mentioned].

The conversation reinforced the importance of CAB maintaining open communication with partners like you, who are working to improve outcomes for justice-involved individuals in our community. Your perspective on [mention specific feedback they provided related to housing/behavioral health/employment/pre-post release services] will inform our ongoing work.

As we discussed, CAB remains committed to supporting initiatives that align with our shared goals of reducing recidivism and strengthening reentry services. We'll be sure to keep you updated on [any specific follow-up items discussed], and please don't hesitate to reach out if there are ways CAB can support your work.

We look forward to continuing this partnership and working together to make a positive impact for the reentry population in Contra Costa County.

Thank you again for your time and collaboration.

Warm regards,

[Your Name]  
[Your Title/Role]  
CAB Member  
[Phone Number]  
[Email Address]

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### Notes:

- Customize bracketed placeholders with specific information
- Add specific meeting outcomes or commitments to the thank you email
- Include any relevant attachments or follow-up materials as needed
- Adjust meeting duration in confirmation email based on your planned agenda

## EXAMPLE SUMMARY OF MEETING NOTES

- Applauded CAB work in strengthening ties across county departments and CBOs
- Recommend bringing law enforcement into some conversations so we can address issues that lead to incarceration that may be preventable.
- One area I would like to see us learn more about is its pathways for AB109 individuals to get connected back to the education pipeline.
- Supervisor Carlson explored the idea of supporting the families of AB109 individuals.
- One recommendation was to develop training or interactive videos for county staff to walk a day in the shoes of those they serve.

DRAFT

## CAB Ambassador Meeting

### Report to CAB After Member Participation in an External Meeting - SAMPLE

PARTICIPANT & MEETING DETAILS			
Name:	Diane Burgis	Date:	November 3, 2023
Title:	County Supervisor	Time:	3:15 p.m. – 4:15 p.m.
Department:	District 3	Location:	Zoom

MEETING ATTENDED BY THE FOLLOWING		
Jon'Ta Davenport (Lead)	Crawford Carpenter (Second)	Supervisor Diane Burgis

MEETING HIGHLIGHTS
<ul style="list-style-type: none"> <li>• Her assignments as a County Supervisor have not been in the Criminal Justice arena. They are learning about this area.</li> <li>• Develop a relationship with Alicia Nuchols in her office, who watches various areas such as this. She can assist us with priorities for the Supervisor's District</li> <li>• We should look into Measure X money. It allows receiving agencies to be creative with the use of that money. It would be most helpful if we could assist the county in finding funding for various initiatives.</li> <li>• Public Safety is a key issue for her District. We should frame our messaging to those we are seeking assistance from, stressing that our programs save considerable money by not investing it in the prison system.</li> <li>• She feels we can give people HOPE by stressing accountability</li> <li>• As far as transparency, it would be helpful to provide a model from a county that's effectively engaging in transparency. We should keep in mind that there are limits as to what can be reasonably accomplished. Our emphasis should not be on coming in after the fact, but on being proactive with measures that can be adequately planned for</li> <li>• Three areas that are priorities for her District are:               <ol style="list-style-type: none"> <li>1. Housing</li> <li>2. Mental Health</li> <li>3. Homelessness</li> </ol> </li> </ul>
NEXT STEPS
<ul style="list-style-type: none"> <li>• Follow up with Alicia Nuchols on priorities for the Supervisor's District</li> <li>• Research Measure X funding</li> </ul>

- Research an effective model for transparency.

#### ACTION REQUESTED OF FULL CAB

- Reframe the message to those we seek assistance from, highlighting programs that save a considerable amount of money, and not investing in the prison system

#### IMPORTANT DATES

- N/A

#### ATTACHMENTS

- N/A

SAMPLE

# CAB Ambassador Meeting

## Report to CAB After Member Participation in an External Meeting

PARTICIPANT & MEETING DETAILS			
Name:		Date:	
Title:		Time:	
Department:		Location:	

MEETING ATTENDED BY THE FOLLOWING		

MEETING HIGHLIGHTS
<ul style="list-style-type: none"><li><i>(Summary of key discussion points, essential takeaways, and any feedback.)</i></li></ul>
NEXT STEPS
<ul style="list-style-type: none"><li><i>(i.e., task, assigned staff, and due date, if applicable)</i></li></ul>
ACTION REQUESTED OF FULL CAB
<ul style="list-style-type: none"><li><i>(If any actions need to be discussed, reviewed, or approved by the full CAB.)</i></li></ul>
IMPORTANT DATES
<ul style="list-style-type: none"><li><i>(Upcoming meetings, deadlines, or relevant events.)</i></li></ul>
ATTACHMENTS
<ul style="list-style-type: none"><li><i>(List any included files or write "N/A" if none.)</i></li></ul>

# 2026 CAB Ambassadors Program Member Assignments

Community Corrections Partnership (CCP) Select Members											Board of Supervisors- District				
CAB Member	CAO	Court	H3	Behavioral Health	District Attorney	EHSD	LEA	Probation	Sheriff's Office	Public Defender	1 Gioia	2 Andersen	3 Burgis	4 Carlson	5 Scales - Preston
Nicole															
Rena H.															
Gloribel															
Alexandria															
Tiffany															
Wilanda															
Briana															
Pedro															
Roland															
Nicole G.															
Kevin															

## Standing Subcommittee Assignments

**Meeting Roles**

1<sup>st</sup> = Lead

2<sup>nd</sup> = Notetaker

3<sup>rd</sup> = Timekeeper

**Policy & Budget:** Briana Lucca; Roland Fernandez; Kevin Lawson; Wilanda Hughes; Rena Hurley

**OCEC:** Alexandria Van Hook; Gloribel Pastrana; Nicole Gomes; Roland Fernandez

**Programs & Services:** Pedro Bernal; Tiffany Anaya; Kevin Lawson; Roland Fernandez



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-2642

**Agenda Date:** 6/23/2026

**Agenda #:** 6.

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Advisory Board: CAB Outreach & Community Engagement Subcommittee

Subject: CAB Applications

Presenter: Gloribel Pastrana, Subcommittee Chair

### Information:

Review CAB membership applications using a scoring rubric and threshold to determine applicants to advance to the interview stage for vacant board membership seats.

### Referral History and Update:

The Community Advisory Board (CAB) has received three applications for membership. During this meeting, the CAB Outreach & Community Engagement Subcommittee will review and score the applications and identify candidates to advance to the interview phase of the selection process.

Applications will be evaluated using a standardized scoring tool developed to support a fair and transparent recruitment process. Applicants will be assessed based on their community connection, relevant and lived experience, demonstrated interest and commitment, and the clarity of their written responses, consistent with the CAB's mission and membership criteria.

### Recommendation(s)/Next Step(s):

Discuss application scoring results and determine which applicants will be invited to participate in the interview stage of the selection process.

**DRAFT At-A-Glance: CAB Membership Outline (Members)**

<https://www.contracosta.ca.gov/4165/Community-Advisory-Board>

<b>CAB (Full Body) Membership (2<sup>nd</sup> Thurs/Monthly from 10:00 AM to 12:00 PM)</b>	
1) Nicole Green <b>(East) (Chair)</b>	7) Kevin Lawson <b>(East)</b>
2) Tiffany Anaya <b>(East)</b>	8) Wilanda Hughes <b>(West)</b>
<b>3) Gloribel Pastrana (Central)</b>	9) Roland Fernandez <b>(East)</b>
4) Briana Lucca <b>(East)</b>	10) Nicole Gomes <b>(Central)</b>
5) Alexandria Van Hook <b>(Central)</b>	11) Pedro Bernal <b>(West)</b>
6) Rena Hurley <b>(West)</b>	12)
<b>(3) Alternates:</b> * 1) Vacant 2) Vacant 3) Vacant	
<b>Contra Costa County Sub-Areas: 3-Members (Central), 5-Members (East), 3-Members (West)</b>	
<b>Full Body: (1) Member Vacancies</b>	
<b>Alternates: (3) Alternate Vacancies</b>	

<b>Outreach &amp; Community Engagement (Quorum: 3)</b> <b>(4<sup>th</sup> Tues. from 11:00 AM-12:30 PM)</b>	<b>Programs &amp; Services (Quorum: 3)</b> <b>(3<sup>rd</sup> Thurs. from 11:00 AM-12:30 PM)</b>	<b>Policy &amp; Budget (Quorum: 3)</b> <b>(3<sup>rd</sup> Mon. from 11:00 AM-12:30 PM)</b>
Gloribel Pastrana <b>(Chair)</b>	Tiffany Anaya <b>(Chair)</b>	Briana Lucca <b>(Chair)</b>
Alexandria Van Hook <b>(Vice – Chair)</b>	Kevin Lawson	Wilanda Hughes
Nicole Gomes	Roland Fernandez	Rena Hurley
Roland Fernandez	Pedro Bernal	Kevin Lawson
		Roland Fernandez

**\* Historically, Alternates act as a Voting Member in Subcommittees.**

## Community Advisory Board

### Applicant Scoring Rubric

#### Instructions for Reviewers:

- Score each category from 1-5
- Use whole numbers only
- Add brief notes to justify high or low scores
- Total possible score: 20 points

Applicant Name: \_\_\_\_\_

	<b>1 – Unclear:</b> <i>Cannot determine meaning or incomplete.</i>	<b>2 - Hard to Follow:</b> <i>Important ideas unclear or incomplete.</i>	<b>3 - Understandable:</b> <i>Some unclear spots, but main ideas come through.</i>	<b>4 – Clear:</b> <i>Minor confusion, but overall understandable.</i>	<b>5 – Very Clear:</b> <i>Easy to understand, thoughtful, directly answers questions.</i>	<b>Score</b>
<b>Community Connection</b> <i>Do they live or work within the community?</i>						
<b>Relevant Experience &amp; Lived Experience</b> <i>Do they have lived or professional experience with justice-involved individuals?</i>						
<b>Evidence of Interest &amp; Commitment</b> <i>Describes in depth their interest in serving on the CAB.</i>						
<b>Clarity of written responses</b> <i>Are answers understandable and responsive?</i>						

*Add all four categories (max = 20 points)*

#### Total Score:

#### Recommendation

- 16-20: Strong finalist
- 11-15: Interview-worthy
- 10 or below: Not recommended to advance to interview stage

Community Advisory Board (CAB) Applicant	
Full Name	Cinthia Sanchez Diaz
City of Residence	San Pablo
Zip Code	94806
City of Employment/School	Richmond
Zip Code	94806
Gender (Optional)	Woman
Ethnicity (Optional)	Latina
Please explain your interest in serving on the Community Advisory Board. Why does this work seem interesting, exciting, or important to you?	<p>I am interested in serving on the Community Advisory Board because I see it as an opportunity to continue my advocacy for justice at a systemic level. My professional experience has primarily focused on providing direct services to at-risk youth in an alternative high school and to justice-involved women. While I have found that work deeply meaningful, I have also come to understand that the barriers justice-involved individuals face are rooted in larger systemic inequities that extend beyond the scope of any one provider or program.</p> <p>Through my work, I have seen that successful reentry is not solely dependent on an individual's motivation or effort. It requires a community that is adequately resourced, coordinated, and responsive to people's lived realities. Programs must be intentionally designed to reflect the gender, language, cultural background, and self-identified needs of participants. When systems are built with clients at the forefront, individuals are more likely to engage with services, build stability, and reduce the likelihood of recidivism. Serving on the CAB would allow me to contribute to shaping policies and programs so they are not only available, but truly accessible and responsive.</p> <p>This work is especially important to me because I have witnessed</p>


	<p>firsthand the power of gender-responsive services in meeting the needs of justice-involved women. Although women comprise approximately 10% of the incarcerated population, their smaller numbers should not result in diminished attention. Justice-involved women often navigate complex trauma, caregiving responsibilities, and unique social stigmas that require gender and trauma-responsive approaches. As a CAB member, I would advocate for policies and engagement strategies for women that are safe and equitable.</p> <p>I also carry a responsibility to the women I work with. Supporting them means more than coordinating reentry resources; it means listening to their stories, recognizing their resilience, and acknowledging the systemic patterns that shape their experiences. As a service provider, I recognize the privilege of being able to enter decision-making spaces. I am committed to using that position to amplify community voices and help mitigate the cyclical inequities that continue to affect justice-involved individuals and their families.</p> <p>Serving on the Community Advisory Board would allow me to bridge direct service experience with systemic change, ensuring that policy decisions remain grounded in the lived experiences of those impacted.</p>
<p>Tell us about any skills, experiences, or resources you believe you would bring to the Community Advisory Board.</p>	<p>I would bring a combination of direct service experience, policy advocacy, cross-system collaboration, and strong community relationships to the Community Advisory Board.</p> <p>As a Continuing Care Coordinator with The Gemma Project, I provide a continuum of care that begins in custody and continues through reentry. Working closely with women during this transition has provided firsthand insight into the barriers they face, including</p>

housing instability, challenges with public benefits, family reunification, and the long-term impact of trauma. Because of these patterns, I am able to identify individual needs and also systemic gaps that require policy-level attention.

I am an advocate by nature. I have advocated for myself and my community throughout my life, and professionally I have worked to elevate the needs of system-impacted individuals in both educational and carceral settings. During college, I supported adult men pursuing their GED at San Quentin State Prison. That experience underscored the importance of accessible, in-custody programming as a pathway toward rehabilitation and connection. Many participants were Spanish speakers and their curriculum was outdated or not culturally responsive. From this experience, I bring a strong commitment to language accessibility and culturally responsive programming in in-custody, treatment programs, and reentry services.

In addition to my direct service experience, I bring leadership and policy engagement skills. I co-facilitate The Gemma Project's Policy Advocacy Coalition, where we collaborate with community members to develop policy recommendations that expand access to services for justice-involved women. This role has strengthened my ability to translate lived experiences into concrete, actionable policy recommendations — a skill directly aligned with the CAB's advisory function.

Collaboration is another strength I would contribute. Currently, I work closely with in-custody departments such as Detention Health and the Office of Education, as well as community-based organizations to coordinate housing referrals, CalFresh access, and mental health services. I have maintained professional relationships with Contra Costa County Probation and the Sheriff's Office at West County Detention Facility. These relationships have

	<p>allowed me to build a strong professional network within Contra Costa County that I can draw upon when assessing service gaps, discussing implementation challenges, and ensuring alignment with the County's Reentry Strategic Plan.</p> <p>My earlier work as a Resource Specialist at an alternative high school also informs the perspective I would bring. I advocated for students on probation through Alameda County Juvenile Court. Many of them were foster youth or had incarcerated parents. These experiences reinforced my understanding that incarceration destabilizes entire families and communities. Justice-involved women, in particular, often intersect with the child welfare system as former foster youth or as mothers navigating reunification. I have supported clients through these overlapping systems and would bring an intersectional, family-centered lens to Board discussions. Finally, I am bilingual, with Spanish as my first language. This has allowed me to build trust with Spanish-speaking clients and to recognize how language access can either expand or limit opportunity. My experience being bilingual and bicultural has also shaped my perspective on how different communities experience reentry. I believe it is important to have representation of this perspective on the CAB and I would advocate for policies and engagement strategies that ensure this perspective is recognized. Overall, I would bring frontline insight, policy advocacy experience, bicultural and linguistic competence, and a deep commitment to equity. I believe these combined skills position me to contribute thoughtful, informed recommendations that are grounded in lived realities and responsive to community needs.</p>
<p>Please include details below about anything you feel is relevant that is related to, your own or a family member's, experience with incarceration or as a victim of crime, and how</p>	

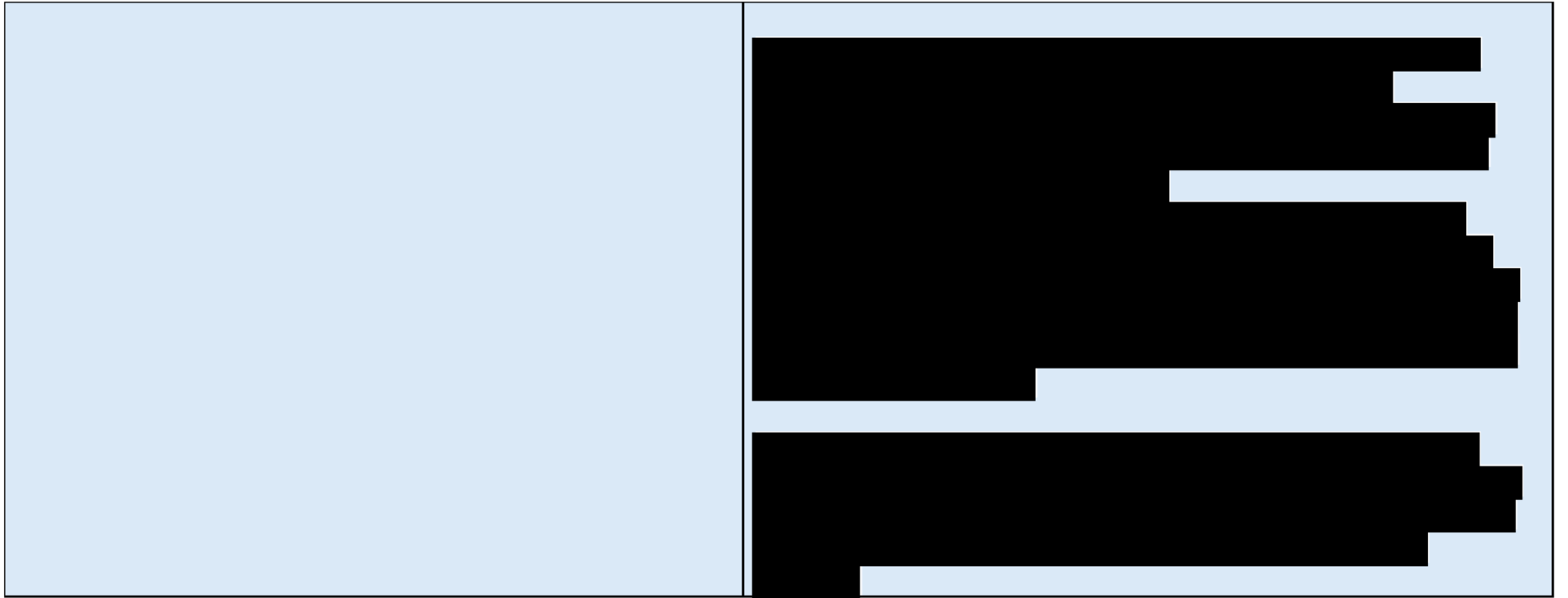
you believe this experience will inform your participation as a CAB Member.

[Redacted]

[Redacted]

[Redacted]

[Redacted]



Community Advisory Board (CAB) Applicant	
Full Name	Teodoro A. Harris
City of Residence	Antioch
Zip Code	94531
City of Employment/School	Retired
Zip Code	94531
Gender (Optional)	Man
Ethnicity (Optional)	Latino
Please explain your interest in serving on the Community Advisory Board. Why does this work seem interesting, exciting, or important to you?	I would like to volunteer my time in the Probation Dept. working with Juvenile offenders reducing repeat offenses. Avoid committees because it is becomes political.
Tell us about any skills, experiences, or resources you believe you would bring to the Community Advisory Board.	I'm bilingual with Spanish and English, and would like to help the Hispanic population, among others. Working directly with those with great need for rehabilitation. Reducing Crime rate in our Community.
Please include details below about anything you feel is relevant that is related to, your own or a family member's, experience with incarceration or as a victim of crime, and how you believe this experience will inform your participation as a CAB Member.	



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-2643

**Agenda Date:** 6/23/2026

**Agenda #:** 7.

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Advisory Board: CAB Outreach & Community Engagement Subcommittee

Subject: CAB Outreach Plan

Presenter: Gariana Youngblood, Committee Staff

### Information:

Discuss Community Advisory Board (CAB) Outreach Plan, including the assignment and organization of event participation, as well as the development of strategies for identifying event types, target audiences, and outreach approaches to increase community awareness, engagement, and participation in CAB initiatives.

### Referral History and Update:

The CAB Outreach & Community Engagement Subcommittee wants to prioritize CAB's attendance and participation at community events to raise awareness of their efforts and initiatives. To support this priority, the Subcommittee will develop an outreach plan to guide the organization, planning, and formalization of CAB's outreach activities and goals.

### Recommendation(s)/Next Step(s):

Review the draft Community Advisory Board Outreach Plan and provide feedback prior to finalization.

## **Community Advisory Board (CAB) Outreach Plan**

**Purpose:** *To increase community awareness, engagement, and participation in Community Advisory Board initiatives, with a focus on justice-impacted individuals, families, and community partners.*

### **Outreach Goals:**

- Increase awareness of CAB and its role
- Recruit new members/applicants
- Strengthen relationships with community partners
- Gather community input and feedback

### **Target Audiences:** *Identify who you are trying to reach:*

1. Justice-impacted individuals and families
2. Community-based organizations (CBOs)
3. Service providers (reentry, housing, workforce, etc.)
4. Faith-based groups
5. Transitional-aged youth (i.e., ages 18-25 years old)
6. General community members

### **Key Messages:** *What do you want people to know*

- What CAB is and its purpose
- Opportunities to get involved
- Impact of CAB on reentry and community safety
- How community voices influence decisions

**Outreach Strategies:**

- Participation in community events (i.e., resource fairs, town halls, presentations, forums)
- Partnerships with CBOs and service providers
- Presentation and community meetings
- Digital outreach (email, social media, newsletter)
- Flyers and printed materials distributed through partners

**Roles & Responsibilities:** *Define who is responsible*

- CAB Members: Community outreach, event participation, relationship building
- OCEC Subcommittee: Coordination and tracking
- ORJ: Logistics, materials, scheduling, and support

**Outreach & Event Participation Tracker**

Event	Date & Time	Location	Purpose	Assigned CAB Members	Support Needed	Notes
<i>(Ex: Community Resource Fair)</i>	Friday, April 14, 2026, from 9 am – 1 pm	<i>Contra Costa College</i>	Outreach/recruitment	1. 2. 3.	<i>Need tables, chairs, and CAB flyers</i>	

**Communication Channels:**

- Email Distribution lists
- Social media platforms
- Community newsletter
- Flyers and printed materials
- Partner organization networks
- Public meetings and events

**Timeline:**

- Ongoing identification of outreach opportunities
- Monthly review of outreach activities and assignments
- Quarterly reflection and updates to outreach strategy

**Resources Needed:**

- Materials (FAQ document, 1 page summary of CAB, flyers)
- CAB/Staff capacity

**Evaluation & Metrics:** *How will you measure success?*



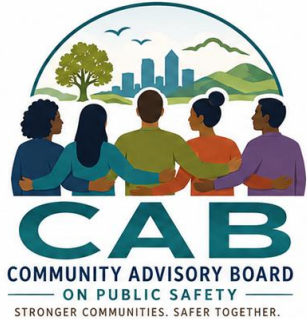






- Number of events attended
- Number of people reached/engaged
- Applications received
- Partnership established

- Feedback from community members

### **Feedback & Continuous Improvement**

- Collect feedback from the community and CAB members
- Adjust strategies as needed
- Document lessons learned

# Community Advisory Board (CAB) Logo Concepts

<p>1)</p>  <p>CONTRA COSTA COUNTY CAB COMMUNITY ADVISORY BOARD ON PUBLIC SAFETY OUR COMMUNITY. OUR VOICE. SAFER TOGETHER.</p>	<p>2)</p>  <p>COMMUNITY ADVISORY BOARD CAB CONTRA COSTA COUNTY ON PUBLIC SAFETY Collaborate. Empower. Transform.</p>	<p>3)</p>  <p>CAB COMMUNITY ADVISORY BOARD ON PUBLIC SAFETY STRONGER COMMUNITIES. SAFER TOGETHER.</p>
<p>4)</p>  <p>CAB CONTRA COSTA COUNTY COMMUNITY ADVISORY BOARD ON PUBLIC SAFETY TOGETHER WE LISTEN. TOGETHER WE LEAD.</p>	<p>5)</p>  <p>LISTEN • ENGAGE • ADVANCE CAB COMMUNITY ADVISORY BOARD ON PUBLIC SAFETY COMMUNITY VOICES. BETTER OUTCOMES.</p>	<p>6)</p>  <p>ROOTED IN COMMUNITY • FOCUSED ON SOLUTIONS CAB COMMUNITY ADVISORY BOARD ON PUBLIC SAFETY BUILDING SAFER, HEALTHIER COMMUNITIES TOGETHER.</p>
<p>7)</p>  <p>CONTRA COSTA COUNTY CAB CONTRA COSTA COUNTY COMMUNITY ADVISORY BOARD ON PUBLIC SAFETY</p>	<p>8)</p>  <p>COMMUNITY ADVISORY BOARD CONTRA COSTA COUNTY ON PUBLIC SAFETY</p>	<p>9)</p>  <p>COMMUNITY ADVISORY BOARD CONTRA COSTA COUNTY ON PUBLIC SAFETY</p>

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<p>10)</p> 	<p>11)</p> 	<p>12)</p> 
<p>13)</p> 	<p>14)</p> 	<p>15)</p> 
<p>16)</p> 	<p>17)</p> 	<p>18)</p> 

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