



AGENDA

CONTRA COSTA COUNTY Advisory Council on Aging

Tuesday, June 2, 2026

10:00 AM

500 Ellinwood Way, Pleasant Hill, CA
Corner Conference Room

Planning Committee

<https://cccounty-us.zoom.us/j/81809281017>

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above. The public may attend this meeting in person at the above location.

10:00 Welcome, Announcements, Roll call – Jill Kleiner

10:05 Approval of May 2026 Minutes

Planning Committee Meeting Minutes 05-05-26

[26-2308](#)

10:10 Updates from Area Agency on Aging- none

10:30 Presentation Update – Jill

- Tiffany Brelland, MPH, CHES®, Senior Health Education Specialist, Quality & Health Equity, Contra Costa Health Plan and staff- scheduled for August
- Any questions to send in advance for the presenters

10:35 Discuss Community Based Outreach Sessions – Debbie Card

- I&A Focus Group Revisit for Danville (Sept 2026)
- County Health Plan staff, EHSD Navigators and Brian O'Tool partnership for presentations on Medi-Cal changes

11:00 Break

11:10 Status of CBO site visits

- Q2 2026: MOWDR (May 22nd at 2:00 pm) follow up
- Determine Q3 site: PACE/CEI- Kevin Donovan

11:30 Area Plan Update 2026/2027

- August General Meeting: ACOA progress on 2026/2027 objectives

Area Plan Section 7 Draft FY 26-27

[26-2309](#)

11:50 Public Comment

Next Planning Committee Meeting:

- Tuesday, August 4, 2026, 10:00AM – 12:00PM

- Please note: The Planning Committee will not meet in July

2:30 Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood Way, Pleasant Hill during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Cristina Ugaitafa at 925 655-0775 or cugaitafa@ehsd.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2308

Agenda Date: 6/2/2026

Agenda #:

Advisory Council on Aging:

Planning Committee Meeting Minutes 05-05-2026



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Advisory Council on Aging

Tuesday, May 5, 2026

10:00 AM

500 Ellinwood Way, Pleasant Hill, CA
Corner Conference Room

Planning Committee

<https://cccounty-us.zoom.us/j/81809281017>

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above. The public may attend this meeting in person at the above location.

10:00 Welcome, Announcements, Roll call – Jill Kleiner

- Call to Order: Jill Kleiner called the meeting to order at 10:00 a.m.

Present Chalo Buckman, Deborah Card, Cesar Court, Kevin Donovan, Jill Kleiner, Richard Morisky, and Dennis Yee

Absent Candace Evans

10:05 Approval of April 2026 Minutes

Motion: Morisky

Second: Card

Aye: Buckman, Card, Court, Kleiner, Morisky, and Yee

Absent: Evans

Abstain: Donovan

Result: Passed

Planning Committee Meeting Minutes 04-07-26

[26-1856](#)

10:10 Updates from Area Agency on Aging- Cristina

- AAA Program Position: No update
- IIIB, VII, and Measure X RFP- update by Glenda
 - Three panels will be held next week to review scoring.
- CDA future Ready Project – flyer shared
 - Jim to review information and develop talking points to be shared to provide feedback to CDA by May 12th.

What is Intrastate Funding Formula

[26-1874](#)

10:30 Presentation

- Casey Costa and Al Gibson, EHSD Navigators- Presentation of their work, with a focus on community outreach efforts.

Navigators Presentation

[26-1860](#)

10:45 Presentation Planning

- Cristina to check if the County Health Plan staff Medi-Cal presentation can be scheduled for June.
- Future presentation topic suggested by Kevin about what is required for those that are undocumented, what is mandatory to report, etc.

11:10 Break

10:55 Discuss Community Based Outreach Sessions – Debbie Card

- Discuss Community Based Outreach Sessions – Debbie Card
 - Danville presentation will be in September
- Would like to see if EHSD Navigators would like to partner with ACOA for Medi-Cal presentations in the community, along with County Health Plan staff & Brian O’Toole

11:20 Status of CBO site visits

- Q2 2026: MOWDR on May 22nd at 2:00 pm
 - Thirteen ACOA members signed up at ACOA meeting
 - Four spots available for AAA staff- Cristina to invite staff
- Determine Q3 2026 potential site: PACE/CEI, Trinity Center, Loaves & Fishes, White Pony Express, St. Vincent de Paul
 - PACE/CEI chosen as next site for August- Kevin to reach out
 - Date- choose a date that does not conflict with ACOA meetings
 - Schedule for one or two days, depending on how large of a group they can accommodate
 - Cristina to check about any conflicts with AAA dates

11:40 Area Plan Update 2026/2027

- August General Meeting: ACOA progress on 2026/2027 objectives
 - June agenda- Planning to review progress on objectives

11:50 Public Comment

- Informational forum on Measure B was held online on 5/4/26
- Debbie coordinated a Bay Point Café presentation, with AAA staff, from Contra Costa Senior Legal and has a date scheduled
- Cesar- scheduled a presentation with APS staff for a presentation on elder abuse
- Housing Committee, in collaboration with Nhang, will give an updated presentation to Rotary Club in Martinez on May 12th

Next Planning Committee Meeting:

- Tuesday, June 2, 2026, 10:00AM – 12:00PM

12:00 Adjourn

– Meeting adjourned at 12:00 pm

For Additional Information Contact:

Cristina Ugaitafa at 925 655-0775 or cugaitafa@ehsd.cccounty.us

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CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2309

Agenda Date: 6/2/2026

Agenda #:

Advisory Council on Aging:

Area Planning Update - Section 7 Draft FY 26-27

SECTION 7. AREA PLAN NARRATIVE GOALS & OBJECTIVES

Goal # 1

Goal:

The AAA will support the implementation of the Master Plan for Aging for Contra Costa County by advocating for the availability of resources necessary to successfully and effectively execute the goals, priorities, and strategies established in the Local Playbook.

Rationale:

The AAA has been designated to coordinate the implementation of Contra Costa's Master Plan for Aging Local Playbook. This requires the AAA to partner with the Advisory Council on Aging, the aging and disabilities provider network, and other community stakeholders to successfully and meaningfully implement the Local Playbook's strategies, initiatives, and activities.

List Objective Number(s) and Objective(s) [Refer to CCR Article 3, Section 7300 (c)] (Priority Service if applicable)	Projected Start and End Dates	Type of Activity and Funding Source⁶	Update Status⁷
1.1 The AAA and ACOA will support the MPA Local Playbook strategy of addressing social isolation and connection by identifying funding source(s) to implement this priority.	7/1/2024-6/30/2028	Admin	Continued
1.2 The ACOA Housing Workgroup will work collaboratively with AAA staff and the Master Plan of Aging (MPA) Local Playbook committee to support the Housing for All Ages & Stages goal, aiming to plan at least one joint meeting each year with the housing champions identified in the MPA.	7/1/2026-6/30/2027	Admin	Revised
1.3 The ACOA Health Workgroup will support the implementation of the MPA Local Playbook to educate seniors about healthcare resources available in the community through distribution of collateral materials.	7/1/2024-6/30/2027	Admin	Continued

1.4 The ACOA Transportation Workgroup will support the implementation of the MPA Local Playbook strategy for establishing a county wide approach to accessible transportation.	7/1/2024-6/30/2027	Admin	Continued
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Goal # 2

Goal:

The AAA will promote the development of age- and disability-friendly communities by advocating for an infrastructure that fully and meaningfully prioritizes the needs of older and disabled adults and those who care for them.

Rationale:

The continued growth of the older adult population, especially with the oldest of the baby boomers reaching an advanced age of 85 years starting in 2031, calls attention to the need to prioritize and promote age- and disability-friendly Contra Costa communities. A strong infrastructure that includes diverse and reliable funding sources for programs and services and the inclusion and prioritization of older adults, persons with disabilities, and family caregivers in planning, building, and delivering services promote the development of age- and disability-friendly communities. Promoting neighborhood safety, improving the walkability of streets, protecting seniors from falling victims to scams and crime, and keeping essential services, such as housing, transportation, food, medical/dental care, etc., were among the needs mentioned by focus group participants to make communities age- and disability-friendly. Furthermore, making communities as age and disability - friendly as possible while simultaneously leveraging the needs and accessibility of caregiver respite services speaks to servicing the needs at both ends of the spectrum; those of care receivers as they navigate communities that are adapted and those of caregivers as they seek respite.

List Objective Number(s) and Objective(s) [Refer to CCR Article 3, Section 7300 (c)] (Priority Service if applicable)	Projected Start and End Dates	Type of Activity and Funding Source⁶	Update Status⁷
2.1 The ACOA will participate in the Food Security Collaborative to develop strategies to address the nutritional health of older adults and persons with disabilities in Contra Costa County.	7/1/2024-6/30/2028	Admin	Revised
2.2 The ACOA Transportation Workgroup will advocate for older and disabled adults' transportation infrastructure needs by providing at least four informational presentations a year to the community and service providers.	7/1/2024-6/30/2027	Admin	Continued

2.3 The ACOA Health Workgroup will work with the AAA to produce and distribute a resource brochure for “Aging in Place” to be distributed to senior populations prioritized in the Older Americans Act.	7/1/2024-6/30/2027	Admin	Continued
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Goal # 3

Goal:

The AAA will improve access to information, assistance, and resources to promote equity and visibility of services among older adults, persons with disabilities, and family caregivers.

Rationale:

Knowledge, awareness, and ability to obtain the services and resources one needs are critical to supporting residents’ ability to safely age in place and thrive in Contra Costa. Focus group participants established that for services to be accessible and effective, they must be affordable, available, coordinated, equitable, reliable, seamless, and visible. Furthermore, elevating the visibility of Caregiver Respite services is specifically crucial as caregivers are often dependent on this resource as a sole source for relief from caregiving. Hands-on support is also needed to navigate the service system and enroll in programs.

List Objective Number(s)_____and Objective(s) [Refer to CCR Article 3, Section 7300 (c)] (Priority Service if applicable)	Projected Start and End Dates	Type of Activity and Funding Source⁶	Update Status⁷
3.1 The ACOA and Planning Committee will assist the AAA’s Information & Assistance Program in sponsoring and coordinating at least four events to reach populations prioritized in the Older Americans Act to inform older and disabled individuals and caregivers of available programs and services.	7/1/2024-6/30/2026	Admin	Completed
3.2 The ACOA Planning Committee will work with the AAA’s Information and Assistance Program in translating the County Senior Resource Directory into Simplified Chinese and helping in its distribution in the community.	7/1/2024-6/30/2025	Admin	Completed

<p>3.3 The AAA and ACOA Planning Committee will increase access to information about services by creating QR codes for the Senior Resource Directory and the County Guides to expand promotion and reach of these resources in the community.</p>	<p>7/1/2024-6/30/2025</p>	<p>Admin</p>	<p>Completed</p>
<p>3.4 The ACOA Health Workgroup will schedule a minimum of four presentations at monthly meetings delivered by subject matter experts/professionals on topics specific to the MPA's "Health Reimagined" goal to increase awareness about community resources and supports for older adults.</p>	<p>7/1/2024-6/30/2027</p>	<p>Admin</p>	<p>Continued</p>
<p>3.5 The ACOA Housing Workgroup will schedule a minimum of eight presentations by non-profit, government, and private organizations to foster partnerships and learn about housing related programs and policies.</p>	<p>7/1/2024-6/30/2027</p>	<p>Admin</p>	<p>Continued</p>
<p>3.6 The ACOA Housing Workgroup will work with the AAA staff to develop and update outreach materials to help the Contra Costa County community better understand the housing challenges faced by older adults. These materials will be presented to government commissions, city councils, local service groups, and community organizations throughout the county, with the goal of at least six presentations being conducted annually.</p>	<p>7/1/2024-6/30/2027</p>	<p>Admin</p>	<p>Revised</p>
<p>3.7 The ACOA Technology Workgroup will schedule a minimum of four presentations at monthly meetings on topics specific to technology in order to increase awareness of community resources.</p>	<p>7/1/2024-6/30/2028</p>	<p>Admin</p>	<p>Continued</p>

3.8 The ACOA Technology Workgroup will produce at least two collateral documents describing important technology subjects including “Protecting Against Online Scams” and “Artificial Intelligence and Older Adults” and will leverage scheduled AAA outreach events to distribute the information.	7/1/2024-6/30/2027	Admin	Revised
3.9 The ACOA Legislative Workgroup will track and report at least twice annually to the ACOA and advocate on relevant legislative proposals as they pertain to older adults.	7/1/2024-6/30/2028	Admin	Continued
3.10 The AAA and ACOA Health Workgroup will facilitate at least four health related informational presentations including mental health at Contra Costa Senior/ Community Centers.	7/1/2024-6/30/2028	Admin	Continued

Goal # 4

Goal:

The AAA will review and update Programs and regulatory requirements to align with the changes in the Older Californians Act and the reauthorized Older Americans Act.

Rationale:

The AAA must prepare for and respond to changes resulting from the reauthorization of the Older Americans Act (OAA) and the modernization of the Older Californians Act (OCA). Program goals, objectives, and operational activities shall align and comply with the resultant changes in legislation and policy guidelines from the California Department of Aging.

List Objective Number(s) _____ and Objective(s) [Refer to CCR Article 3, Section 7300 (c)] (Priority Service if applicable)	Projected Start and End Dates	Type of Activity and Funding Source ⁶	Update Status ⁷
4.1 The ACOA and the Planning Committee will assist the AAA, as requested, in their monitoring process of service providers.	7/1/2024-6/30/2026	Admin	Completed
4.2 The ACOA Planning Committee will assist the AAA in reviewing amendments to the OAA, OCA, and other state requirements and support the AAA in ensuring that	7/1/2024-6/30/2028	Admin	Continued

program policies and procedures are reflective of the changes and implemented by contractors.			
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