



CONTRA COSTA COUNTY

Committee Meeting Minutes

Community Advisory Board on Public Safety

Monday, October 20, 2025

11:00 AM

50 Douglas Dr., Martinez |

<https://us06web.zoom.us/j/82787248693> |

Webinar ID: 827 8724 8693 |

Policy & Budget Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Justin Van Zerber called the meeting to order at 11:00 a.m.

1. Roll Call and Introductions

Present

Briana Lucca, Traci Simpson, and Justin Van Zerber

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public comment received.

3. CONSIDER approving the Record of Action from the September 15, 2025, CAB Policy & Budget Subcommittee meeting. [25-4313](#)

Attachments: [DRAFT CAB Policy & Budget Record of Action - September 15, 2025](#)

Motion: Simpson

Second: Lucca

Aye: Lucca, Simpson, and Van Zerber

Result: Passed

4. Review CAB Policy & Budget Subcommittee Work Plan. [25-4314](#)

Attachments: [Policy & Budget Work Plan 2025](#)

Discussion was held.

Public comment was received.

The subcommittee members reviewed their work plan and discussed the progress they have made so far.

- 5. Finalize Community Advisory Board (CAB) Policy Recommendations for FY 2026 – 2027. [25-4315](#)

Attachments: [DRAFT FY 26-27 CAB Policy Memo Recommendations](#)
Motion: **Van Zerber**
Second: **Lucca**
Aye: **Lucca, Simpson, and Van Zerber**
Result: **Passed**

- 6. The next meeting is currently scheduled for Monday, November 17, 2025, at 11:00 a.m.

Next Steps:

- Review CAB Policy & Budget Subcommittee Work Plan
- Update on CAB Policy Recommendations 26/27
- Discuss next steps for Subcommittee leadership transition.
- Discuss Client Feedback Process Timeline

- 7. Adjourn

The meeting was adjourned at 11:30 a.m. by Justin Van Zerber. The next scheduled meeting of the Subcommittee is Monday, November 17, 2025, at 11 a.m.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Gariana Youngblood, Committee Staff
gariana.youngblood@orj.cccounty.us