



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Advisory Council on Aging

Monday, February 2, 2026

12:30 PM

500 Ellinwood Way, Pleasant Hill, CA.
Corner Conference Room

Senior Mobility Action Council (SMAC) Transportation Committee
<https://cccounty-us.zoom.us/j/81323443518>

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above. ACOA members will also be participating from the following locations: 122 E 16th Street, Antioch | 500 Saint Mary's Road, Lafayette | 2612 Roosevelt Ave., Richmond | 1280 Civic Drive, Suite 206, Walnut Creek | 1954 Pomar Way, Walnut Creek

12:30 Call to Order – Candace Evans, Chair, SMAC Workgroup

Introductions - All Attendees

Roll Call

Present Kevin Donovan, Candace Evans, Riki Juster, and Bryan Harris
Absent Deanna Perry, and Elaine Welch

12:35 Approval of December 2025 Minutes

Motion: Donovan
Second: Harris
Aye: Donovan, Evans, Juster, and Harris
Absent: Perry, and Welch
Result: Passed

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12:40 SMAC Senior Transportation Workshop Discussion

Purpose:

- The committee reviewed that the intended purpose of the workshop is to help individuals understand their transportation rights, learn about relevant laws, stay informed about recent changes, and ask questions.

Target Audience & Outreach

- Target audience was defined as seniors who are active users of public transportation, with an emphasis on low-income populations.
- Committee discussed that while the Lafayette area doesn't have a reputation for being a low-income area, it has many individuals on fixed incomes that struggle economically.
- There has never been a transportation-focused event in this area, and collaboration with the Lamorinda Spirit Van has revealed significant need.
- This event is intended to be the first in a series, with future events planned by district.
- The committee will develop a master guest list to establish a network of interested individuals and promote outreach.

Event Date & Logistics

- Though initially scheduled for April 20th, the event will be postponed to allow more time for planning and coordination.
- The tentative date of Friday, June 12th, 2026, was established.
- The event proposal will need to be finalized by both SMAC and AAS Director, Tracy Murray.
- SMAC Chair Candance Evans will provide Tracy Murray with an event proposal packet outlining all plans and relevant information, including but not limited to: purpose, target audience, event date, location, insurance, agenda, food safety, budget, guest speakers, community partnerships, promotional materials.
- SMAC will aim to review and approve all items by the March SMAC meeting, and present to Tracy Murray afterwards.
- Venue capacity is 100, with capacity for 80 guests and 20 staff and vendors. The event will now require registration in order to manage capacity.
- Thomas will connect SMAC Chair Candace Evans with AAA Dietitian, Jeanne Polk, to coordinate services.

Event Agenda:

- The committee discussed, adjusted, and established a tentative program agenda as follows:
 - 10:00–10:30am: Vendor setup
 - 10:30–11:00am: Doors open
 - 11:00–11:30am: Welcome remarks by Candace and Icebreaker
 - 11:30–11:45am: Presentation by Rebecca Bauer-Kahan
 - 11:45–12:15pm: Presentation by Mark DeSaulnier
 - 12:15–1:00pm: Lunch break and informal networking

- 1:00–1:40pm: Partner presentations by BART, Lamorinda Spirit Van, and County Connection
- 1:40–2:00p.: Closing remarks, thank-you acknowledgments, and distribution of survey.

2:00 Break

2:10 Program updates

- County Office of Emergency Services (Jennifer Cannon):
 - The County Office of Emergency Services is gearing up for the upcoming exercise season, including a tabletop exercise for staff.
 - A functional exercise is planned for May and will include a transportation component.
- Tri Delta (DeAnna Perry): Not present, therefore no update.
- County Connection (Rosa Noya): No updates.
- Lamorinda Spirit Van (Riki Juster):
 - On February 3rd, 2026, Lafayette is hosting the “Hello Lafayette” event, which include an introduction to all transportation events in Lafayette.
- Richmond ParaTransit (Bryan Harris):
 - Richmond Paratransit will be hosting its annual senior transportation workshop on Thursday, April 30, at the Richmond Auditorium.
 - Mobility Matters will serve as the primary guest organization and a key goal of the event is to recruit drivers to support services in West County.
- WestCAT: Not present, therefore no update.
- Mobility Matters: Not present, therefore no update.
- West Contra Costa Transit Authority (Coire Reilly): Not present, therefore no updates.
- East Contra Costa Transit Authority: Not present, therefore no updates.
- Conservation and Development (Samantha Harris): Not present, therefore no update.

2:25 Public Comment

- Kevin Donovan shared that on Thursday January 29th, Contra Costa County Health, Housing and Homeless Services held their annual Point in Time (PIT) count to capture a snapshot of the number of families and individuals experiencing homelessness in Contra Costa.

Next Transportation – Senior Mobility Action Council Committee Meeting:

- Monday, March 2, 2026, 1:00pm – 2:30pm

2:30 Adjournment

- The meeting was adjourned at 1:58 p.m.

For Additional Information Contact:

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