



# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Advisory Council on Aging

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Wednesday, December 3, 2025

10:00 AM

500 Ellinwood Way, Pleasant Hill, CA  
Ice Breaker Room

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#### Executive Committee

<https://cccouny-us.zoom.us/j/85300066691>

#### PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above. ACOA members will also be participating from the following locations: 28 Orinda Way, Orinda | 150 S 45th St., Unit 131, Richmond | 1001 Goldent Rain Road, Walnut Creek | 3014 Grey Eagle Dr., Walnut Creek

10:00 Call to Order | Roll Call | Introductions – Lorna VanAckeren, President  
- called the meeting to order at 10:05 am.

**Present** Kevin Donovan, Candace Evans, Michelle Hayes, Jill Kleiner,  
Steve Lipson, Lorna Van Ackeren, and Michael Wener

**Absent** Shirley Krohn, and Terri Tobey

10:05 Approval of October 2025 Minutes

**Motion:** Evans

**Second:** Wener

**Aye:** Donovan, Evans, Hayes, Kleiner, Lipson, Van Ackeren, and  
Wener

**Absent:** Krohn, and Tobey

**Result:** Passed

Executive MINUTES 10-01-25 DRAFT REV

[25-4989](#)

**Attachments:** [Executive MINUTES 10-01-25 DRAFT REV](#)

10:10 Area Agency on Aging Report – Tracy Murray, AAA Director and/or Alicia Espinoza, AAA Program Manager

#### Staffing

Alicia Espinoza announced she will be leaving the Area Agency on Aging effective December 5, 2025, for family reasons. She will be joining the City of Antioch as the Public Safety Community Resource Manager. Tracy Murray will provide interim oversight while recruitment for the Division Manager position moves forward.

#### CDA Future Ready

Staff gave a brief update on California Future Ready 2030 (SB 1249). The changes will roll out through 2029 and may affect how AAAs are organized and how funding is shared. Despite initial reports that a new Interstate Funding Formula would increase Contra Costa's funding by 10%, updates predict that it may instead reduce the AAA's funding by 16%. ACOA Executive committee expressed interest in drafting an advocacy letter to the CDA in order to express concern with the negative impacts of these changes.

#### Budget / Changes to County Funding / H.R. 1 / ARPA Survey Outcomes

Staff shared that budgets are tighter this year due to changes in the funding environment. Staff also explained that OTO (One-Time-Only) funds are extra funds that usually come mid-year after baseline funding. For FY 2025–26, Contra Costa received just under \$400,000 in OTO funding to support key services such as meals, supportive services, caregiver support, and elder abuse prevention. ARPA survey outcomes were noted and will be shared with the committee when available.

#### 2025 ACOA Annual Report

The Executive Committee reviewed the draft 2025 ACOA Annual Report and noted minor edits. The committee agreed to authorize Jill Kleiner to oversee final edits.

CA 2030 Future Ready \_ ACOA (FINAL) | 2025 ACOA Annual Report  
FINAL | ARPA Community Input Survey Results 11.2025 | Major Impacts  
of H.R. 1 and the State Budget

**25-5017**

#### Attachments:

CA 2030 Future Ready \_ ACOA (FINAL)  
2025 ACOA Annual Report FINAL  
ARPA Community Input Survey Results 11.2025  
Major Impacts of H.R. 1 and the State Budget

10:30 President's Report – Lorna VanAckeren.

- California Senior Legislature Priorities
  - The 2026 CSL priorities will be included in the December ACOA General Meeting packet/materials.
- Shirley Krohn's CSL Resignation
  - Lorna announced that Shirley Krohn resigned from the California Senior Legislature. Staff will begin the process to fill the vacant position.
- Voting procedures to fill CSL vacancies
  - The CSL vacancy will be filled through an application process. The deadline is March 31, and applicants must submit a resume. Staff will work with CSL on the next steps.
- December 2025 ACOA General Meeting
  - City reports will be included, with limited time available
  - 2026 officer elections will be held, with brief time for candidates to speak
  - Members discussed the potluck and suggested adding an option to bring donations (food items) to support local needs (such as a food pantry/food bank).
- Speakers for 2026 ACOA General Meetings
  - Mobility Matters will present for 15 minutes.

2026 CSL Legislative Priorities Press Release with MPA goals 10.24.25

[25-4991](#)

**Attachments:**

[2026 CSL Legislative Priorities Press Release with MPA goals 10.24.25](#)

11:05 Break

## 11:15 Committee Reports:

## Membership – Jill Kleiner

- Four new applications have been received, and interviews will be scheduled in January.
- Two people remain on the waitlist.
- Brock Dubbels, MAL, moved out of county and Cate Burkhart, city of Richmond representative, deemed to have voluntarily resigned due to missing 4 General meetings in 2025. The committee will discuss filling Brock's MAL position at the January meeting.
- Updates are ongoing for city appointments; San Ramon and San Pablo still do not have representatives.

## Planning – Jill Kleiner

- An outreach meeting was held in Oakley (Nov. 6) with 33 attendees, and it was well received.
- Two site visits were held at Choice in Aging, and feedback was positive.
- The committee plans to continue site visits (goal of about four per year) and will explore additional locations.
- Area Plan update reminder: Committee chairs were asked to review and update their Area Plan objectives at their December committee meetings and send updates to staff by end of December for Planning Committee review in January.

## Housing – Kevin Donovan

- The Housing Committee meeting is scheduled for Monday, December 15.
- Two speakers are planned to share updates, including information related to a recent housing report and topics tied to homelessness and affordable housing.

## Health and Elder Abuse Prevention – Mike Wener

- A presentation is planned by a new member (Deborah Weiner)

## Legislative – Steve Lipson for Shirley Krohn

- A brief note was shared that CSL priorities include items related to older adult education.

## Technology - Steve Lipson

- Steve has started AI training with the CSL and is looking at doing for the ACOA.

## Transportation – Candace Evans

- Kevin provided an update on last meeting activities, since chair was not present. Committee is working on April community meeting.

## 11:40 Consent Items

- Approve 2025 ACOA Annual Report
- Leave of Absences
  - Candace Evans, October 2025
  - Sarah Green, October 2025

**Motion:** Kleiner

**Second:** Lipson

**Aye:** Donovan, Hayes, Kleiner, Lipson, Van Ackeren, and Wener  
**Absent:** Krohn, and Tobey  
**Abstain:** Evans  
**Result:** Passed

11:45 Public Comment

Next Executive Committee Meeting:

- Wednesday, January 7, 2026, 10:00am – 12:00pm

Adjourn

For Additional Information Contact:

Thomas Weisbrich at 925 655-0776 or [tweisbrich@ehsd.cccounty.us](mailto:tweisbrich@ehsd.cccounty.us)